



## **UTILITY BILLING SCHEDULE**

**1<sup>ST</sup> QUARTER**      **January, February, March**      **(01/01 – 03/31)**  
*Goes out April 1<sup>st</sup> → Due in 30 days*

**2<sup>ND</sup> QUARTER**      **April, May, June**      **(04/01 – 06/30)**  
*Goes out July 1<sup>st</sup> → Due in 30 days*

**3<sup>RD</sup> QUARTER**      **July, August, September**      **(07/01 – 09/30)**  
*Goes out October 1<sup>st</sup> → Due in 30 days*

**4<sup>TH</sup> QUARTER**      **October, November, December**      **(10/01 – 12/31)**  
*Goes out January 1<sup>st</sup> → Due in 30 days*

Payments are due on or before the 30th of the month in which they bill.  
If payment is not received by the due date, a 10% late penalty applies.