

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
FEBRUARY 2, 2015 @7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. PRESENTATION
 - A. Senator Alice Johnson and Representative Jerry Newton
7. **CONSENT AGENDA:**
 - A. Approval of Minutes – January 20, 2015
 - B. Budget to Date/Statement of Fund Balance – December 2014
 - C. Business Licenses
 - D. Contractor’s Licenses
 - E. Correspondence
8. PUBLIC WORKS REPORT
9. ORDINANCES AND RESOLUTIONS
 - A. Amendment to Interim Ordinance No. 411
 - B. Resolution 15-03 Approving a Planned Unit Development, Special Use Permit and Site Plan for the Unity Hospital Campus Addition, 525 Osborne Road NE
10. NEW BUSINESS:
 - A. Traffic Education Program
 - B. Authorize Preparation and Bidding – 2015 Seal Coat and Crack Repair Project
 - C. Authorize Preparation and Bidding – 2015 Sewer Lining Project
11. ATTORNEY’S REPORT
12. REPORTS
13. OTHER
 - A. Administrator Reports
 - B. Joint City Council/ Planning and Zoning Commission Workshop – February 9, 2015 at 6:30 PM
 - C. City Hall Closed – February 16, 2015 for President’s Day Holiday
14. ADJOURN

NEXT CITY COUNCIL MEETING – TUESDAY, FEBRUARY 17, 2015 AT 7:00 PM

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 5 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 20, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nelson, Nash, Wendling and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Administrator Nelson; Administrator Buchholtz; Executive Assistant Gooden

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 5, 2015
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 14-23 -- \$303,130.53
 - 2. Liquor Fund Disbursement Claim No. 14-24 -- \$229,904.57
- C. Application for Exempt Permit- Minnesota Darkhouse & Angling Association – March 14, 2015 at Kraus-Hartig VFW
- D. Application for Exempt Permit – North Suburban Chapter of the MN Deer Hunters Association – April 11, 2015 at Kraus-Hartig VFW
- E. Contractor’s Request for Payment – Infratech Technologies
- F. Amendment to Resolution No. 14-25 Resolution Certifying Delinquent Accounts
- G. Contractor’s Licenses
- H. Correspondence

MOTION BY COUNCILMEMBER NASH APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the December 2014 department statistics.

Chief Ebeltoft stated that the Police Department responded to four thousand nine hundred forty calls for service in 2014 compared to four thousand nine hundred forty-one calls for service in 2013. He stated that the Police Department issued two thousand eighteen citations in 2014 compared two thousand eight hundred and fifty-three citations in 2013.

Chief Ebeltoft reported in addition to addressing the day-to-day operations of the Department he attended numerous meetings; including a meeting with Gary Lundquist, MnDOT, regarding the emergency light preemption system, meetings with New Brighton Ford regarding maintenance service agreements; a Department Head meeting; an Administrative staff with Police Sergeants; a Department meeting; Safety Committee meeting and Anoka County Chief of Police monthly meeting with the department Police Technicians in attendance.

Councilmember Nelson inquired if Chief Ebeltoft has been able to get answers as to why the preemption lights do not turn fast enough for emergency personnel.

Police Chief Ebeltoft explained that he has received information on the preemption lights at the intersection of 81st Avenue and Highway 65 NE and learned that there is a better system on the market made by 3M. He stated that the intersection will be upgraded to the 3M system and there will be an upgrade to the equipment in the police vehicles. He stated that he is exploring the installation of an auxiliary detector to be placed at the police driveway of City Hall allowing emergency vehicles to activate the lights and have continuous activation.

Councilmember Nelson inquired if University Avenue signals will be included in the upgrade. Chief Ebeltoft explained he is looking into whether the City can require the installation of 3M systems on traffic signals located in the City.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the December 2014 department statistics.

Ms. Rygwall stated that the Parks and Recreation Commission met and evaluated the Turkey Shoot and the Breakfast with Santa events. She reported that the Parks and Recreation Department received a donation of \$300 from Allina Healthcare. She reported that in 2014, 6,871 registrants participated in the various programs offered.

Ms. Rygwall encouraged everyone to check out the website for upcoming programs and to register early as new classes are filling up fast.

9. New Business:

A. Authorize Preparation of Plans and Specifications – Lift Station 1

Engineer Gravel reported that the next step in the Sanitary Sewer Lift Station No. 1 Reconstruction process is to prepare construction plans and specifications for the site work and installation of the pre-ordered materials.

Mr. Gravel stated that up to this point the City has worked with MnDOT to obtain tentative approval of a site permit and worked to pre-order three major equipment pieces for the project.

Mr. Gravel stated that the estimated total project costs are essentially the same as presented in May 2014 with a total estimated project cost of \$950,000. He stated that bids will be awarded in April and construction will begin in June with a completion date in September.

MOTION BY COUNCILMEMBER NELSON TO AUTHORIZE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE LIFT STATION NO. 1 RECONSTRUCTION PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Anoka County Agreement for Residential Recycling Program 2015

Administrator Buchholtz presented Council with a copy of the 2014 Residential Recycle Agreement with Anoka County. He stated that the 2015 Municipal Reimbursement Funding Allocation calls for the county to pay the City a base allocation of \$10,000, plus \$5.00 per household, as well as funds to encourage for other recycling opportunities.

Municipal Grant Funding (\$10,000 + \$5 per household):	\$23,140.00
Monthly Drop-off Center (8 drop-off per year):	\$10,000.00
Municipal Park/Community Event Recycling:	\$ 4,000.00
Multi-Unit/Curbside Recycling:	\$ 4,000.00
Organics Collection:	\$ 2,628.00
Recycling Enhancement Grant:	<u>\$ 2,628.00</u>
	\$46,396.00

Administrator Buchholtz stated that the Recycling Enhancement Grant covers promotional pieces, presentations to residents and promotional information at community events and to increase our recycling availability for residents through additional drop-off opportunities or creating a mini onsite drop-off center at City Hall. The City will be requesting \$43,768.00 out of the total \$46,396.00 for the recycling program this year.

Councilmember Mason inquired as to what Organics Collection was. Administrator Buchholtz replied that organics collection includes any waste that has been in contact with food or has food on it such as plates, napkins or food scraps. He stated that organic waste products are heated at a high temperature, speeding decomposition and turning the organic wastes into rich soil. He informed the Council that the City will not be participating in Organics Collection.

Councilmember Nelson stated that Organics Collection would involve a third recycling container and could complicate the single sort process.

Councilmember Wendling inquired if collection events at City Hall are in addition to the eight events in the year time. Administrator Buchholtz stated that special drop off events will be for a specific item and not a full recycling event. He stated that drop off event, could be in partnership with another community.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE THE ANOKA COUNTY AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM 2015. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Joint Council/Planning and Zoning Commission Workshop

Administrator Buchholtz reported that Staff requests the City Council schedule a joint City Council/Planning and Zoning Commission workshop for February 9, 2015 at 6:30 PM at Spring Lake Park City Hall. He stated that the purpose of the joint workshop is to kick-off the City's zoning ordinance update and our consultant, Tina Goodroad from Loucks Associates, will get feedback from the group as to what they would like to see in the new Zoning Code.

Administrator Buchholtz stated that all the members of the Planning and Zoning Commission will be attendance. He stated that Zoning Code issues including permits, setbacks, regulations and development standards are all items that will be looked at in the revision process.

Councilmember Nelson inquired if the life cycle housing will be reviewed. Administrator Buchholtz stated that it could be reviewed during the process.

Mayor Hansen stated she had no conflict with the date and the Council agreed.

10. Engineer's Report

Engineer Gravel reported that the bids for the lift station equipment were approved on January 5, 2015 and the next step is to being the design process for the construction project. He stated that the street maintenance and sewer lining project schedules will be presented in the near future.

11. Attorney's Report - None12. Beyond the Yellow Ribbon Report

Councilmember Nash reported that the Beyond the Yellow Ribbon committee voted to donate \$200 to the Blue Star Mothers, Chapter 7, North Metro, to assist with costs associated with their mission serving our military personnel. He also reported that the Beyond the Yellow Ribbon has collaborated with Supreme Lending who offers veterans and non-veterans rebates who are looking to purchase or refinance a home.

Councilmember Nash reminded everyone of the Holes for Heroes Ice Fishing event on Medicine Lake on January 31, 2015.

13. OtherA. Administrator Reports

Administrator Buchholtz stated that the City has received development inquiries that fall into the moratorium that was placed on new development. He stated that Staff will be looking to Council for direction as to what steps should be taken.

Administrator Buchholtz provided an update from the Cable Operations meeting and the presentation from CenturyLink. He reported that CenturyLink will be negotiating a franchise and once it is established, residents will have more cable options and price competition in a favorable.

14. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:30 P.M.

Attest:


Cindy Hansen, Mayor

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

MEMORANDUM

DATE: January 28, 2015

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant 

RE: Budget to Date

(as of December 31, 2014)

Attached is the December, 2014 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **0% remaining**. The overall General Fund ratio is **2.69%**.

Unbudgeted expenses:

Twin Cities eMedia	\$6,000	CC approved 9/15/14
(100 hours of I.T. services)		
101.41600.04000	\$3,000	
601.49400.04000	\$1,500	
601.49450.04000	\$1,500	

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

1/28/2015 3:06pm

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Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2014-12 Ending December 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
101.00000.31010	\$ 0.00	\$ 1,198,687.47	\$ 2,610,930.00	2,551,917.05	2.26%
101.00000.31020	0.00	26,249.40	0.00	29,572.20	0.00%
101.00000.31040	0.00	0.00	0.00	0.00	0.00%
101.00000.31050	0.00	0.00	0.00	0.00	0.00%
101.00000.31910	0.00	2,526.64	0.00	4,048.92	0.00%
101.00000.32110	0.00	(8.33)	32,600.00	34,633.34	(6.24%)
101.00000.32178	0.00	0.00	0.00	100.00	0.00%
101.00000.32179	0.00	(0.60)	6,252.00	6,250.60	0.02%
101.00000.32180	0.00	150.00	5,400.00	5,050.00	6.48%
101.00000.32181	0.00	3,140.00	5,500.00	9,395.00	(70.82%)
101.00000.32208	0.00	715.00	6,500.00	7,130.00	(9.69%)
101.00000.32210	0.00	2,933.90	45,000.00	52,004.98	(15.57%)
101.00000.32211	0.00	138.13	2,000.00	1,947.48	2.63%
101.00000.32230	0.00	270.00	4,000.00	3,380.92	15.48%
101.00000.32231	0.00	30.00	200.00	285.00	(42.50%)
101.00000.32232	0.00	160.00	6,000.00	5,533.90	7.77%
101.00000.32233	0.00	20.00	400.00	455.00	(13.75%)
101.00000.32240	0.00	3.00	550.00	396.00	28.00%
101.00000.32260	0.00	450.00	6,000.00	3,000.00	50.00%
101.00000.32261	0.00	400.00	10,000.00	4,800.00	52.00%
101.00000.32262	0.00	0.00	6.00	300.00	(4900.00%)
101.00000.33401	0.00	142,598.00	285,196.00	285,196.00	0.00%
101.00000.33402	0.00	0.00	0.00	0.00	0.00%
101.00000.33404	0.00	2,887.50	5,775.00	5,775.00	0.00%
101.00000.33405	0.00	0.00	0.00	0.00	0.00%
101.00000.33406	0.00	0.00	0.00	0.00	0.00%
101.00000.33416	0.00	0.00	3,600.00	3,539.91	1.67%
101.00000.33421	0.00	0.00	72,000.00	83,775.83	(16.36%)
101.00000.34103	0.00	45.00	1,500.00	5,695.00	(279.67%)
101.00000.34104	0.00	1,293.08	10,500.00	9,997.44	4.79%
101.00000.34105	0.00	4.50	300.00	211.00	29.67%
101.00000.34106	0.00	0.00	0.00	0.00	0.00%
101.00000.34107	0.00	0.00	200.00	90.00	55.00%
101.00000.34108	0.00	0.00	70.00	35.00	50.00%
101.00000.34109	0.00	0.00	20.00	10.00	50.00%
101.00000.34110	0.00	0.00	0.00	0.00	0.00%
101.00000.34111	0.00	31,538.62	31,000.00	31,538.62	(1.74%)
101.00000.34115	0.00	105.00	0.00	300.00	0.00%
101.00000.34201	0.00	0.00	2,000.00	1,575.00	21.25%
101.00000.34202	0.00	0.00	0.00	0.00	0.00%
101.00000.34203	0.00	0.00	0.00	0.00	0.00%
101.00000.34204	0.00	19,610.00	60,000.00	48,915.00	18.48%
101.00000.34205	0.00	496.00	3,500.00	6,751.00	(92.89%)
101.00000.34206	0.00	0.00	0.00	0.00	0.00%
101.00000.34210	0.00	0.00	0.00	0.00	0.00%
101.00000.34790	0.00	60,000.00	60,000.00	60,000.00	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2014-12 Ending December 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.00000.34801 INSURANCE DIVIDENDS	0.00	8,193.00	7,000.00	8,193.00	(17.04%)
101.00000.34949 RESTITUTION	0.00	0.00	0.00	386.41	0.00%
101.00000.34950 REFUNDS & REIMB	0.00	220.11	4,000.00	2,129.91	46.75%
101.00000.35101 COURT FINES	0.00	11,532.43	115,500.00	83,461.83	27.74%
101.00000.35102 ADM OFFENSE FINES	0.00	1,790.11	3,500.00	3,830.11	(9.43%)
101.00000.35348 PROPERTY ROOM REVENUE	0.00	0.00	0.00	147.86	0.00%
101.00000.35349 MN DRIVING DIVERSION PROGRA	0.00	200.00	0.00	2,000.00	0.00%
101.00000.35350 DETOX TRANSPORTATION	0.00	0.00	200.00	120.00	40.00%
101.00000.36210 INTEREST EARNINGS	0.00	5,767.87	20,000.00	20,264.61	(1.32%)
101.00000.36901 LIAISON OFFICER	0.00	34,725.00	69,450.00	69,450.00	0.00%
101.00000.39100 CPWL REIM FOR SERVICES	0.00	1,580.88	4,500.00	3,313.36	26.37%
101.00000.39101 RECYCLE PARK PRGM-REIM FOR	0.00	0.00	0.00	0.00	0.00%
101.00000.39201 TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILITY	0.00	44,970.00	44,970.00	44,970.00	0.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	0.00	75,000.00	75,000.00	75,000.00	0.00%
101.00000.39205 TRANSFER-MSA FUND	0.00	0.00	0.00	0.00	0.00%
101.00000.39206 TRANSFER FROM RECYCLING FU	0.00	2,500.00	2,500.00	2,500.00	0.00%
101.00000.39600 EXISTING RESERVES	0.00	0.00	0.00	0.00	0.00%
Total Revenues	0.00	1,680,921.71	3,623,619.00	3,579,372.28	1.22%
Total GENERAL FUND Revenues	\$ 0.00	\$ 1,680,921.71	\$ 3,623,619.00	\$ 3,579,372.28	1.22%
Expenditures					
MAYOR AND COUNCIL Expenditures					
101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 30,384.00	\$ 30,610.92	(0.75%)
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	105.57	1,240.00	1,238.90	0.09%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	199.50	2,324.00	2,341.63	(0.76%)
101.41110.01510 WORKERS COMPENSATION	0.00	3.02	75.00	76.02	(1.36%)
101.41110.02100 OPERATING SUPPLIES	0.00	37.85	511.00	78.48	84.64%
101.41110.03210 TELEPHONE	0.00	0.00	0.00	0.00	0.00%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	200.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	815.63	1,250.00	1,288.89	(3.11%)
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	810.00	294.00	63.70%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	8,869.00	8,208.00	7.45%
101.41110.04951 MEDIATION PROJECT	0.00	0.00	0.00	0.00	0.00%
101.41110.04955 DISCRETIONARY	0.00	0.00	650.00	569.44	12.39%
Total MAYOR AND COUNCIL Expenditures	0.00	3,769.45	46,313.00	44,706.28	3.47%
ADMINISTRATION Expenditures					
101.41400.01010 FULL TIME EMPLOYEES	0.00	18,000.65	294,050.00	294,216.67	(0.06%)
101.41400.01050 VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,263.20	21,200.00	21,150.63	0.23%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,318.02	22,500.00	21,195.40	5.80%
101.41400.01300 HEALTH INSURANCE	0.00	4,778.66	69,100.00	59,978.48	13.20%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	22.38	270.00	268.86	0.42%
101.41400.01510 WORKERS COMPENSATION	0.00	55.40	2,300.00	1,385.77	39.75%
101.41400.02000 OFFICE SUPPLIES	0.00	246.43	3,715.00	3,369.00	9.31%
101.41400.02030 PRINTED FORMS	0.00	0.00	1,444.00	1,012.85	29.86%
101.41400.02100 OPERATING SUPPLIES	0.00	0.00	446.00	542.72	(21.69%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

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101.41400.02200 REPAIR & MAINTENANCE	0.00	0.00	0.00	1,028.79	0.00%
101.41400.02220 POSTAGE	0.00	667.88	2,305.00	3,277.17	(42.18%)
101.41400.03050 MEDICAL EXPENSE	0.00	0.00	0.00	0.00	0.00%
101.41400.03210 TELEPHONE	0.00	49.02	785.00	661.18	15.77%
101.41400.03310 TRAVEL EXPENSE	0.00	230.76	3,200.00	3,256.57	(1.77%)
101.41400.03410 EMPLOYMENT ADVERTISING	0.00	0.00	0.00	0.00	0.00%
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	360.00	123.00	65.83%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	0.00	100.00%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	5,300.00	4,467.71	15.70%
101.41400.04300 CONFERENCE & SCHOOLS	0.00	0.00	5,935.00	4,401.05	25.85%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	405.00	479.70	(18.44%)
101.41400.04500 CONTRACTUAL SERVICES	0.00	70.24	3,950.00	2,274.85	42.41%
101.41400.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
Total ADMINISTRATION Expenditures	0.00	26,702.64	439,765.00	423,090.40	3.79%
ASSESSOR Expenditures					
101.41500.04000 CONTRACTUAL SERVICE	0.00	8,817.50	35,500.00	35,270.00	0.65%
Total ASSESSOR Expenditures	0.00	8,817.50	35,500.00	35,270.00	0.65%
AUDIT & ACCTG SERVICES Expenditures					
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	0.00	8,700.00	8,700.00	0.00%
Total AUDIT & ACCTG SERVICES Expenditures	0.00	0.00	8,700.00	8,700.00	0.00%
I.T. SERVICES Expenditures					
101.41600.04000 CONTRACTUAL SERVICE	0.00	101.85	21,333.00	22,531.30	(5.62%)
Total I.T. SERVICES Expenditures	0.00	101.85	21,333.00	22,531.30	(5.62%)
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	17,233.51	132,000.00	102,704.67	22.19%
Total LEGAL FEES Expenditures	0.00	17,233.51	132,000.00	102,704.67	22.19%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	604.00	11,500.00	2,640.75	77.04%
Total ENGINEERING FEES Expenditures	0.00	604.00	11,500.00	2,640.75	77.04%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	80.05	116.00	99.45	14.27%
101.41720.02220 POSTAGE	0.00	0.00	150.00	52.80	64.80%
101.41720.03500 PRINTING & PUBLISHING	0.00	50.63	400.00	168.51	57.87%
Total PLANNING & ZONING Expenditures	0.00	130.68	666.00	320.76	51.84%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	785.80	13,450.00	13,589.64	(1.04%)
101.41940.01013 OVERTIME	0.00	(294.98)	0.00	0.00	0.00%
101.41940.01020 ON CALL SALARIES	0.00	0.00	0.00	0.00	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	35.08	975.00	984.62	(0.99%)
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	54.75	1,029.00	973.16	5.43%
101.41940.01300 HEALTH INSURANCE	0.00	264.50	3,530.00	3,305.99	6.35%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.4194.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	12.54	3.54%
101.4194.01510 WORKERS COMPENSATION	0.00	0.00	500.00	464.00	7.20%
101.4194.02100 OPERATING SUPPLIES	0.00	513.75	6,966.00	8,295.09	(19.08%)
101.4194.02200 REPAIR & MAINTENANCE	0.00	363.60	7,126.00	8,461.57	(18.74%)
101.4194.02225 LANDSCAPING MATERIALS	0.00	0.00	0.00	0.00	0.00%
101.4194.02280 UNIFORMS,SAFETY SHOES	0.00	(40.00)	200.00	96.46	51.77%
101.4194.03210 TELEPHONE	0.00	2,369.02	8,983.00	8,822.34	1.79%
101.4194.03810 ELECTRIC UTILITIES	0.00	3,390.63	15,831.00	21,659.87	(36.82%)
101.4194.03830 GAS UTILITIES	0.00	5,209.58	11,145.00	20,413.59	(83.16%)
101.4194.03841 RUBBISH REMOVAL	0.00	143.11	4,150.00	4,569.14	(10.10%)
101.4194.04000 CONTRACTUAL SERVICE	0.00	160.00	940.00	875.86	6.82%
101.4194.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
101.4194.06010 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00%
101.4194.06110 BOND INTEREST	0.00	0.00	0.00	0.00	0.00%
101.4194.07000 PERMANENT TRANSFERS OUT	0.00	7,328.00	7,328.00	7,328.00	0.00%
Total GOVERNMENT BUILDING Expenditures	0.00	20,283.88	82,166.00	99,851.87	(21.52%)
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	0.00	53,478.13	939,997.00	954,184.03	(1.51%)
101.42100.01013 OVERTIME	0.00	3,307.28	97,000.00	62,534.17	35.53%
101.42100.01050 VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	7,538.42	147,750.00	142,501.76	3.55%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,439.11	23,787.00	22,352.87	6.03%
101.42100.01300 HEALTH INSURANCE	0.00	11,994.38	161,600.00	149,360.85	7.57%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	56.28	665.00	672.10	(1.07%)
101.42100.01510 WORKERS COMPENSATION	0.00	1,102.69	25,000.00	24,474.72	2.10%
101.42100.02000 OFFICE SUPPLIES	0.00	152.12	3,065.00	1,403.17	54.22%
101.42100.02030 PRINTED FORMS	0.00	31.90	929.00	786.19	15.37%
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	5,953.93	7,140.00	7,509.52	(5.18%)
101.42100.02100 OPERATING SUPPLIES	0.00	260.63	3,384.00	490.01	85.52%
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	1,638.42	23,200.00	21,947.07	5.40%
101.42100.02220 POSTAGE	0.00	79.67	1,900.00	1,018.25	46.41%
101.42100.03050 MEDICAL EXPENSE	0.00	8.44	2,000.00	766.44	61.68%
101.42100.03210 TELEPHONE	0.00	121.41	2,822.00	2,487.45	11.86%
101.42100.03211 CJIS DATA SERVICES	0.00	2,294.18	9,880.00	11,149.91	(12.85%)
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	1,642.97	8,940.00	9,958.82	(11.40%)
101.42100.03310 TRAVEL EXPENSE	0.00	130.14	500.00	486.38	2.72%
101.42100.03350 EMPLOYMENT TESTING-WRITTEN	0.00	0.00	0.00	0.00	0.00%
101.42100.03410 EMPLOYMENT ADVERTISING	0.00	0.00	0.00	0.00	0.00%
101.42100.03421 800 MHZ RADIO	0.00	2,066.75	4,006.00	3,023.87	24.52%
101.42100.04000 CONTRACTUAL SERVICE	0.00	70.23	6,200.00	5,992.58	3.35%
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	466.44	3,366.00	2,957.76	12.13%
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	1,565.82	20,000.00	19,365.57	3.17%
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	0.00	3,500.00	3,353.47	4.19%
101.42100.04300 CONFERENCE & SCHOOLS	0.00	850.45	11,500.00	7,003.48	39.10%
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	1,120.00	1,080.00	3.57%
101.42100.05000 CAPITAL OUTLAY	0.00	0.00	32,075.00	31,568.61	1.58%
Total POLICE PROTECTION Expenditures	0.00	96,249.79	1,541,326.00	1,488,429.05	3.43%

CITY OF SPRING LAKE PARK
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	0.00	30,251.90	181,511.00	181,511.40	0.00%
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	12,438.00	13,184.16	(6.00%)
Total FIRE PROTECTION Expenditures	0.00	30,251.90	193,949.00	194,695.56	(0.38%)
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	0.00	5,703.72	73,055.00	73,052.13	0.00%
101.42300.01030 PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00%
101.42300.01040 TEMPORARY EMPLOYEES	0.00	784.00	7,020.00	6,526.00	7.04%
101.42300.01050 VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	305.56	5,300.00	5,188.39	2.11%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	486.98	6,142.00	5,993.41	2.42%
101.42300.01300 HEALTH INSURANCE	0.00	805.38	10,980.00	10,120.40	7.83%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	51.32	(0.63%)
101.42300.01420 UNEMPLOYMENT BENEFIT	0.00	0.00	0.00	0.00	0.00%
101.42300.01510 WORKERS COMPENSATION	0.00	21.82	1,450.00	462.77	68.08%
101.42300.02000 OFFICE SUPPLIES	0.00	37.35	464.00	448.82	3.27%
101.42300.02100 OPERATING SUPPLIES	0.00	374.09	1,300.00	588.66	54.72%
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	116.26	1,300.00	1,466.76	(12.83%)
101.42300.02200 REPAIR & MAINTENANCE	0.00	0.00	750.00	1,744.17	(132.56%)
101.42300.03210 TELEPHONE	0.00	80.01	836.00	1,239.15	(48.22%)
101.42300.03310 TRAVEL EXPENSE	0.00	0.00	150.00	5.91	96.06%
101.42300.04300 CONFERENCE & SCHOOLS	0.00	745.00	1,300.00	910.00	30.00%
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	30.00	2,000.00	634.72	68.26%
101.42300.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
Total CODE ENFORCEMENT Expenditures	0.00	9,494.45	112,098.00	108,432.61	3.27%
EMERGENCY MANAGEMENT Expenditures					
101.42500.02200 REPAIR & MAINTENANCE	0.00	0.00	750.00	0.00	100.00%
101.42500.03810 ELECTRIC UTILITIES	0.00	15.07	93.00	81.79	12.05%
101.42500.04050 MAINTENANCE AGREEMENTS	0.00	0.00	1,005.00	1,004.16	0.08%
101.42500.05000 CAPITAL OUTLAY	0.00	0.00	464.00	448.78	3.28%
Total EMERGENCY MANAGEMENT Expenditures	0.00	15.07	2,312.00	1,534.73	33.62%
ANIMAL CONTROL Expenditures					
101.42700.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
Total ANIMAL CONTROL Expenditures	0.00	0.00	1,000.00	0.00	100.00%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	8,284.96	121,025.00	122,556.18	(1.27%)
101.43000.01013 OVERTIME	0.00	(1,911.80)	6,790.00	6,840.58	(0.74%)
101.43000.01020 ON CALL SALARIES	0.00	(217.00)	970.00	786.29	18.94%
101.43000.01050 VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	348.81	9,340.00	9,322.43	0.19%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	403.56	9,853.00	9,685.84	1.70%
101.43000.01300 HEALTH INSURANCE	0.00	1,998.24	23,295.00	22,922.33	1.60%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	106.39	0.57%
101.43000.01510 WORKERS COMPENSATION	0.00	386.43	9,500.00	7,323.69	22.91%

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101.43000.02120	MOTOR FUELS & LUBRICANTS	0.00	1,918.33	17,000.00	18,827.28	(10.75%)
101.43000.02150	SHOP MATERIALS	0.00	111.60	1,857.00	1,153.76	37.87%
101.43000.02200	REPAIR & MAINTENANCE	0.00	2,835.81	5,108.00	12,180.54	(138.46%)
101.43000.02210	EQUIPMENT PARTS	0.00	550.12	5,015.00	7,235.78	(44.28%)
101.43000.02221	TIRES	0.00	0.00	557.00	1,047.55	(88.07%)
101.43000.02224	STREET MAINT SUPPLIES	0.00	1,393.00	1,393.00	1,393.00	0.00%
101.43000.02226	SIGNS & STRIPING	0.00	246.80	5,573.00	2,628.87	52.83%
101.43000.02280	UNIFORMS, SAFETY SHOES	0.00	(40.00)	700.00	637.72	8.90%
101.43000.03210	TELEPHONE	0.00	16.18	371.00	194.36	47.61%
101.43000.04000	CONTRACTUAL SERVICE	0.00	164.22	840.00	790.22	5.93%
101.43000.04300	CONFERENCE & SCHOOLS	0.00	0.00	400.00	78.89	80.28%
101.43000.04330	DUES & SUBSCRIPTIONS	0.00	0.00	100.00	72.50	27.50%
101.43000.05000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
Total STREET DEPARTMENT Expenditures		0.00	16,498.12	219,794.00	225,784.20	(2.73%)
RECREATION DEPARTMENT Expenditures						
101.45100.01010	FULL TIME EMPLOYEES	0.00	13,380.60	186,015.00	181,790.84	2.27%
101.45100.01030	PART TIME EMPLOYEES	0.00	607.32	0.00	4,284.51	0.00%
101.45100.01040	TEMPORARY EMPLOYEES	0.00	(473.00)	23,660.00	17,515.28	25.97%
101.45100.01050	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.45100.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	682.43	14,261.00	12,892.33	9.60%
101.45100.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	881.63	16,100.00	15,126.11	6.05%
101.45100.01300	HEALTH INSURANCE	0.00	2,253.26	30,400.00	28,739.85	5.46%
101.45100.01313	PRUDENTIAL LIFE INSURANCE	0.00	12.82	155.00	155.85	(0.55%)
101.45100.01510	WORKERS COMPENSATION	0.00	40.77	2,500.00	1,005.55	59.78%
101.45100.02000	OFFICE SUPPLIES	0.00	122.96	1,625.00	1,674.01	(3.02%)
101.45100.02220	POSTAGE	0.00	33.71	2,350.00	3,388.93	(44.21%)
101.45100.02290	RECREATION EQUIP SUPPLIES	0.00	468.26	2,200.00	2,705.60	(22.98%)
101.45100.03210	TELEPHONE	0.00	0.00	0.00	0.00	0.00%
101.45100.03310	TRAVEL EXPENSE	0.00	38.34	1,000.00	842.61	15.74%
101.45100.03410	EMPLOYMENT ADVERTISING	0.00	0.00	0.00	0.00	0.00%
101.45100.03500	PRINTING & PUBLISHING	0.00	22.37	8,857.00	8,632.86	2.53%
101.45100.04300	CONFERENCE & SCHOOLS	0.00	0.00	700.00	1,470.00	(110.00%)
101.45100.04330	DUES & SUBSCRIPTIONS	0.00	4.22	405.00	373.22	7.85%
101.45100.05000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
Total RECREATION DEPARTMENT Expenditures		0.00	18,075.69	290,228.00	280,597.55	3.32%
PARKS DEPARTMENT Expenditures						
101.45200.01010	FULL TIME EMPLOYEES	0.00	8,628.77	126,885.00	128,355.46	(1.16%)
101.45200.01013	OVERTIME	0.00	(2,173.42)	6,790.00	7,831.20	(15.33%)
101.45200.01020	ON CALL SALARIES	0.00	(217.00)	970.00	103.64	89.32%
101.45200.01040	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00%
101.45200.01050	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00%
101.45200.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	359.29	9,760.00	9,827.76	(0.69%)
101.45200.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	410.03	10,305.00	10,188.18	1.13%
101.45200.01300	HEALTH INSURANCE	0.00	1,672.12	22,850.00	21,041.08	7.92%
101.45200.01313	PRUDENTIAL LIFE INSURANCE	0.00	8.92	110.00	107.01	2.72%
101.45200.01510	WORKERS COMPENSATION	0.00	409.74	12,450.00	10,202.07	18.06%
101.45200.02100	OPERATING SUPPLIES	0.00	0.00	929.00	142.20	84.69%

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	1,840.80	16,000.00	17,849.32	(11.56%)
101.45200.02200 REPAIR & MAINTENANCE	0.00	1,413.72	6,966.00	8,133.43	(16.76%)
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	(5,875.70)	0.00	0.00	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	0.00	2,972.00	2,991.55	(0.66%)
101.45200.02221 TIRES	0.00	0.00	557.00	459.90	17.43%
101.45200.02225 LANDSCAPING MATERIALS	0.00	1,086.66	8,582.00	8,055.68	6.13%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	(40.00)	700.00	637.72	8.90%
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	929.00	996.70	(7.29%)
101.45200.03210 TELEPHONE	0.00	16.52	232.00	198.98	14.23%
101.45200.03810 ELECTRIC UTILITIES	0.00	560.74	3,725.00	3,758.88	(0.91%)
101.45200.03830 GAS UTILITIES	0.00	932.11	3,436.00	4,967.93	(44.58%)
101.45200.03841 RUBBISH REMOVAL	0.00	200.00	300.00	263.87	12.04%
101.45200.04190 SATELLITE RENTAL	0.00	0.00	1,207.00	1,114.90	7.63%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	141.30	800.00	557.68	30.29%
101.45200.04330 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00%
101.45200.04500 CONTRACTUAL SERVICES	0.00	160.00	760.00	786.00	(3.42%)
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	0.00	10,608.00	10,608.00	0.00%
101.45200.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
Total PARKS DEPARTMENT Expenditures	0.00	9,534.60	248,823.00	249,179.14	(0.14%)
FORESTRY Expenditures					
101.45300.02100 OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
101.45300.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
101.45300.04300 CONFERENCE & SCHOOLS	0.00	0.00	350.00	540.00	(54.29%)
Total FORESTRY Expenditures	0.00	0.00	1,396.00	540.00	61.32%
MISCELLANEOUS Expenditures					
101.49000.01300 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00%
101.49000.01313 PRUDENTIAL LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	2.26	40,000.00	42,038.18	(5.10%)
101.49000.04390 MISCELLANEOUS	0.00	0.00	500.00	494.20	1.16%
101.49000.04395 SIX CITIES WATERSHED	0.00	0.00	0.00	0.00	0.00%
101.49000.04420 SURCHARGES-PLMG	0.00	60.00	200.00	325.00	(62.50%)
101.49000.04430 SURCHARGES-HTG	0.00	85.00	400.00	500.00	(25.00%)
101.49000.04440 SURCHARGES-BLDG	0.00	315.16	2,000.00	2,122.75	(6.14%)
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	191,600.00	191,600.00	191,600.00	0.00%
Total MISCELLANEOUS Expenditures	0.00	192,062.42	234,750.00	237,080.13	(0.99%)
Total GENERAL FUND Expenditures	\$ 0.00	\$ 449,825.55	\$ 3,623,619.00	\$ 3,526,089.00	2.69%
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ 1,231,096.16	\$ 0.00	\$ 53,283.28	0.00%

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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 1,680,921.71	\$ 3,623,619.00	\$ 3,579,372.28	1.22%
Total Expenditures	\$ 0.00	\$ 449,825.55	\$ 3,623,619.00	\$ 3,526,089.00	2.69%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 1,231,096.16	\$ 0.00	\$ 53,283.28	0.00%

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 For PUBLIC UTILITIES OPERATIONS (601)
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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
601.00000.34950	MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 0.00	\$ 0.00	423.18	0.00%
601.00000.36210	INTEREST EARNINGS	0.00	5,124.53	45,000.00	48,601.04	(8.00%)
601.00000.37101	WATER COLLECTIONS	0.00	885.60	480,000.00	439,353.03	8.47%
601.00000.37103	SALES TAX COLLECTED	0.00	0.00	5,000.00	5,912.74	(18.25%)
601.00000.37104	PENALTIES/WATER	0.00	(2.05)	8,000.00	9,339.84	(16.75%)
601.00000.37109	SAFE DRINKING WATER FEE	0.00	10.58	13,844.00	13,917.06	(0.53%)
601.00000.37111	ADMINISTRATIVE CHARGE	0.00	49.45	64,000.00	69,705.39	(8.91%)
601.00000.37115	ESTIMATE READING CHR	0.00	0.00	0.00	10.00	0.00%
601.00000.37151	WATER RECONNECT-CALL OUT F	0.00	100.00	1,500.00	1,329.96	11.34%
601.00000.37170	WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171	WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172	WATER METER SALES & INSTALLA	0.00	0.00	850.00	1,117.98	(31.53%)
601.00000.37174	INSTALL CHGS-NEW PERMITS	0.00	0.00	0.00	135.30	0.00%
601.00000.37201	SEWER COLLECTIONS	0.00	470.80	690,000.00	762,732.41	(10.54%)
601.00000.37204	PENALTIES-SEWER	0.00	(5.90)	10,000.00	18,478.20	(84.78%)
601.00000.37250	SEWER CONNECTION CHARGES	0.00	0.00	9,740.00	4,970.00	48.97%
601.00000.37270	SEWER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37271	SEWER PERMIT SURCHARGES	0.00	0.00	10.00	5.00	50.00%
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206	TRANSFER FROM RECYCLING FU	0.00	1,000.00	1,000.00	1,000.00	0.00%
Total Revenues		0.00	7,633.01	1,329,304.00	1,377,031.13	(3.59%)
Total PUBLIC UTILITIES OPERATIONS Revenues		\$ 0.00	\$ 7,633.01	\$ 1,329,304.00	\$ 1,377,031.13	(3.59%)

Expenditures

WATER DEPARTMENT Expenditures

601.49400.01010	FULL TIME EMPLOYEES	\$ 0.00	\$ 9,475.31	\$ 96,625.00	101,879.04	(5.44%)
601.49400.01013	OVERTIME	0.00	51.91	5,000.00	9,526.40	(90.53%)
601.49400.01020	ON CALL SALARIES	0.00	0.00	2,328.00	1,782.22	23.44%
601.49400.01040	TEMPORARY EMPLOYEES	0.00	378.00	19,100.00	17,738.68	7.13%
601.49400.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	551.68	7,540.00	8,010.50	(6.24%)
601.49400.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	671.95	9,415.00	9,773.63	(3.81%)
601.49400.01300	HEALTH & DENTAL INSURANCE	0.00	1,406.96	19,300.00	17,720.06	8.19%
601.49400.01313	LIFE INSURANCE	0.00	7.68	95.00	92.18	2.97%
601.49400.01510	WORKERS COMPENSATION	0.00	286.38	6,500.00	6,491.18	0.14%
601.49400.02000	OFFICE SUPPLIES	0.00	418.51	600.00	988.62	(64.77%)
601.49400.02030	PRINTED FORMS	0.00	405.80	2,000.00	1,489.59	25.52%
601.49400.02100	OPERATING SUPPLIES	0.00	318.83	800.00	1,137.07	(42.13%)
601.49400.02120	MOTOR FUELS & LUBRICANTS	0.00	218.15	4,000.00	2,919.13	27.02%
601.49400.02200	REPAIR & MAINTENANCE	0.00	9,836.48	35,000.00	61,824.55	(76.64%)
601.49400.02210	EQUIPMENT PARTS	0.00	0.00	900.00	45.17	94.98%
601.49400.02220	POSTAGE	0.00	339.14	2,500.00	1,915.12	23.40%
601.49400.02221	TIRES	0.00	0.00	800.00	465.51	41.81%
601.49400.02222	STREET REPAIRS	0.00	0.00	7,000.00	297.50	95.75%
601.49400.02261	WATER TESTING	0.00	128.00	800.00	768.00	4.00%
601.49400.02262	WATER METER & SUPPLIES	0.00	0.00	5,000.00	3,984.34	20.31%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

1/28/2015 3:15pm

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2014-12 Ending December 31, 2014

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264	SAFE DRINKING WATER FEE	0.00	3,482.00	13,844.00	13,928.00	(0.61%)
601.49400.02280	UNIFORM ALLOWANCE	0.00	0.00	950.00	847.35	10.81%
601.49400.03010	AUDIT & ACCTG SERVICES	0.00	0.00	2,400.00	2,150.00	10.42%
601.49400.03030	ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.03040	LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210	TELEPHONE	0.00	26.93	600.00	341.95	43.01%
601.49400.03310	TRAVEL EXPENSE	0.00	4.81	1,200.00	552.14	53.99%
601.49400.03500	PRINTING & PUBLISHING	0.00	0.00	5,000.00	5,651.13	(13.02%)
601.49400.03600	INSURANCE	0.00	0.00	9,000.00	9,299.90	(3.33%)
601.49400.03870	WATER USAGE-CITY OF BLAINE	0.00	371.59	4,000.00	2,401.52	39.96%
601.49400.04000	CONTRACTUAL SERVICE	0.00	160.00	4,350.00	5,286.00	(21.52%)
601.49400.04050	MAINTENANCE AGREEMENTS	0.00	61.07	7,475.00	2,549.57	65.89%
601.49400.04300	CONFERENCE & SCHOOLS	0.00	0.00	2,050.00	1,691.09	17.51%
601.49400.04330	DUES & SUBSCRIPTIONS	0.00	0.00	450.00	490.50	(9.00%)
601.49400.04370	PERMITS AND TAXES	0.00	0.00	8,200.00	2,780.00	66.10%
601.49400.04470	SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.05000	CAPITAL OUTLAY	0.00	0.00	5,700.00	0.00	100.00%
601.49400.07000	PERMANENT TRANSFERS OUT	0.00	336,988.00	90,965.00	336,988.00	(270.46%)
Total WATER DEPARTMENT Expenditures		0.00	365,589.18	382,797.00	633,805.64	(65.57%)
WATER TREATMENT PLANT Expenditures						
601.49402.02100	OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120	MOTOR FUELS & LUBRICANTS	0.00	2,000.00	2,000.00	2,000.00	0.00%
601.49402.02160	CHEMICALS & CHEMICAL PROD	0.00	5,270.91	23,000.00	22,068.56	4.05%
601.49402.02200	REPAIR & MAINTENANCE	0.00	0.00	10,000.00	6,740.22	32.60%
601.49402.02210	EQUIPMENT PARTS	0.00	0.00	5,000.00	1,639.20	67.22%
601.49402.03030	ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03600	INSURANCE	0.00	0.00	11,000.00	11,293.80	(2.67%)
601.49402.03810	ELECTRIC UTILITIES	0.00	11,410.22	82,000.00	76,611.18	6.57%
601.49402.03830	GAS UTILITIES	0.00	813.31	3,500.00	2,664.85	23.86%
601.49402.04000	CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370	PERMITS	0.00	0.00	2,850.00	1,282.26	55.01%
601.49402.07000	PERMANENT TRANSFERS OUT	0.00	38,608.00	38,608.00	38,608.00	0.00%
Total WATER TREATMENT PLANT Expenditures		0.00	58,102.44	180,058.00	162,908.07	9.52%
SEWER DEPARTMENT Expenditures						
601.49450.01010	FULL TIME EMPLOYEES	0.00	9,475.37	96,625.00	101,879.38	(5.44%)
601.49450.01013	OVERTIME	0.00	51.93	5,000.00	9,526.53	(90.53%)
601.49450.01020	ON CALL SALARIES	0.00	0.00	2,328.00	1,782.24	23.44%
601.49450.01040	TEMPORARY EMPLOYEES	0.00	378.00	19,100.00	17,738.88	7.13%
601.49450.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	551.74	7,540.00	8,011.25	(6.25%)
601.49450.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	672.03	9,415.00	9,775.00	(3.82%)
601.49450.01300	HEALTH & DENTAL INSURANCE	0.00	1,407.00	19,300.00	17,720.60	8.18%
601.49450.01313	LIFE INSURANCE	0.00	7.70	95.00	92.32	2.82%
601.49450.01510	WORKERS COMPENSATION	0.00	286.38	6,500.00	6,491.18	0.14%
601.49450.02000	OFFICE SUPPLIES	0.00	418.50	600.00	988.59	(64.77%)
601.49450.02030	PRINTED FORMS	0.00	405.79	1,800.00	1,489.56	17.25%
601.49450.02100	OPERATING SUPPLIES	0.00	0.00	800.00	451.95	43.51%
601.49450.02120	MOTOR FUELS & LUBRICANTS	0.00	218.13	4,000.00	2,919.07	27.02%

* see note page 3

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2014-12 Ending December 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.02200	0.00	82.08	7,500.00	6,230.91	16.92%
601.49450.02210	0.00	154.50	2,000.00	1,706.13	14.69%
601.49450.02220	0.00	339.14	2,500.00	1,915.04	23.40%
601.49450.02221	0.00	0.00	800.00	465.51	41.81%
601.49450.02222	0.00	0.00	3,000.00	0.00	100.00%
601.49450.02262	0.00	0.00	4,000.00	3,762.23	5.94%
601.49450.02280	0.00	0.00	950.00	847.34	10.81%
601.49450.03010	0.00	0.00	2,400.00	2,150.00	10.42%
601.49450.03030	0.00	53.00	1,000.00	357.00	64.30%
601.49450.03040	0.00	0.00	300.00	0.00	100.00%
601.49450.03210	0.00	27.43	500.00	347.87	30.43%
601.49450.03310	0.00	4.80	1,000.00	4.80	99.52%
601.49450.03500	0.00	0.00	300.00	0.00	100.00%
601.49450.03600	0.00	0.00	8,000.00	9,061.19	(13.26%)
601.49450.03810	0.00	600.65	3,200.00	3,478.82	(8.71%)
601.49450.03840	0.00	0.00	450,517.00	450,517.08	0.00%
601.49450.04000	0.00	160.00	9,350.00	5,286.00	43.47%
601.49450.04050	0.00	61.06	5,160.00	2,548.07	50.62%
601.49450.04300	0.00	0.00	2,450.00	1,746.08	28.73%
601.49450.04330	0.00	0.00	300.00	72.50	75.83%
601.49450.04390	0.00	0.00	100.00	0.00	100.00%
601.49450.04450	0.00	0.00	9,740.00	4,920.30	49.48%
601.49450.04460	0.00	0.00	10.00	0.00	100.00%
601.49450.05000	0.00	0.00	5,700.00	0.00	100.00%
601.49450.07000	0.00	320,159.00	72,569.00	320,159.00	(341.18%)
Total SEWER DEPARTMENT Expenditures	0.00	335,514.23	766,449.00	994,442.42	(29.75%)
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 759,205.85	\$ 1,329,304.00	\$ 1,791,156.13	(34.74%)
PUBLIC UTILITIES OPERATIONS Excess of Revenues Over	\$ 0.00	\$ (751,572.84)	\$ 0.00	\$ (414,125.00)	0.00%

* Per Resolution 14-38
 \$ 250,000 transferred
 from 601.49400.7000
 +
 \$ 250,000 transferred
 from 601.49450.7000
 to Fund 600 Renewal + Replacement

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2014-12 Ending December 31, 2014

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 7,633.01	\$ 1,329,304.00	\$ 1,377,031.13	(3.59%)
Total Expenditures	\$ 0.00	\$ 759,205.85	\$ 1,329,304.00	\$ 1,791,156.13	(34.74%)
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (751,572.84)	\$ 0.00	\$ (414,125.00)	0.00%

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
DECEMBER 2014

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 1,610,369.92
102	ELECTIONS	\$ 48,265.36
103	POLICE RESERVES	\$ 2,103.49
104	NORTH CENTRAL SUBURBAN CABLE	\$ (4,835.06)
108	POLICE FORFEITURES	\$ 12,242.79
112	ESCROW TRUST	\$ 122,922.96
 <u>SPECIAL REVENUE FUNDS</u>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 25,258.79
225	PARK ACQUISITION & IMPROVEMENTS	\$ 223,012.12
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 4,962.39
227	HRA EXCESS	\$ 61,016.77
229	SANBURNOL PARK IMPROVEMENTS	\$ 6,513.47
230	RECYCLING	\$ 36,691.79
234	STREET LIGHTING	\$ 25,947.39
235	RIGHT-OF-WAY MAINTENANCE	\$ 15,946.03
237	PARK & RECREATION SPECIAL PROJECTS	\$ 16,993.88
238	GRANTS & SPECIAL PROJECTS	\$ 1,764.75
240	TOWER DAYS	\$ 8,896.29
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 25,685.17
244	RECREATION PROGRAMS	\$ 293,257.14
248	TRAFFIC EDUCATION	\$ 5,893.96
 <u>DEBT SERVICE FUNDS</u>		
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 6,212.03
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	\$ 224,192.61
384	2005A FIRE DEPARTMENT-DEBT SERVICE	\$ (1,328.20)
 <u>CAPITAL PROJECTS FUNDS</u>		
400	REVOLVING CONSTRUCTION	\$ 652,157.48
402	MSA MAINTENANCE	\$ 19,648.29
403	CAPITAL REPLACEMENT	\$ 431,718.68
407	SEALCOATING	\$ 153,266.22
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 6,500.57
416	BUILDING MAINTENANCE & RENEWAL	\$ 92,355.29
421	81ST AVE REHAB-MSA	\$ (102,110.41)
425	STORM SEWER REHAB	\$ 65,684.97
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$ (104,410.93)
428	PUBLIC WORKS BUILDING	\$ 23,722.01
429	2013 EQUIPMENT CERTIFICATE	\$ 164,082.46
430	2014-2015 ST IMPRV PRJ	\$ 1,478,501.17
 <u>ENTERPRISE FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 2,425,881.48
601	PUBLIC UTILITY OPERATIONS	\$ 1,461,532.65
602	WATER TREATMENT PLANT	\$ 255,539.84
609	MUNICIPAL LIQUOR	\$ 157,315.74
610	ON-SALE NOTE PROCEEDS	\$ 585,741.22
 <u>INTERNAL SERVICE FUNDS</u>		
700	SEVERANCE	\$ (25,693.11)
GRAND TOTAL		<u>\$ 10,513,419.46</u>

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License

February 2, 2015

2 am License

Povlitzki's on 65

8407 Plaza Blvd.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractors Licenses

February 2, 2015

Plumbing Contractor

Polar Plumbing

6087 40th St N

Oakdale, MN

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: AMENDMENT TO INTERIM ORDINANCE
DATE: JANUARY 28, 2015

The City Council adopted Ordinance 404, An Interim Ordinance to Permit Study and Amendments to the Official Controls within the City of Spring Lake Park, on December 16, 2014. The ordinance prohibits development of vacant land, or redevelopment of land, within the commercial and industrial zoned properties of Spring Lake Park.

At the City Council workshop on January 20, 2015, the City Council came to a consensus that the scope of the interim ordinance should be expanded to prohibit amendments to the comprehensive plan and the zoning code during the period of the moratorium. The attached ordinance, Ordinance 411, would add language expanding the scope of the moratorium to prohibit amendments to the comprehensive plan or zoning code during the one year moratorium.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

ORDINANCE NO. 411

**AN ORDINANCE AMENDING ORDINANCE NO. 404, THE INTERIM ORDINANCE
TO PERMIT STUDY AND AMENDMENTS TO THE OFFICIAL CONTROLS WITHIN
THE CITY OF SPRING LAKE PARK**

The Spring Lake Park City Council ordains as follows:

Section 1. Section 2 of Ordinance 404 is hereby amended to read as follows:

Section 2. Moratorium

A moratorium prohibiting development of vacant land, or redevelopment of land, within the commercial and industrial zoned properties of Spring Lake Park is hereby declared, effective upon passage and publication of this ordinance. Additionally, this moratorium includes a prohibition against amending the comprehensive plan or the zoning code during the period of the moratorium. This moratorium shall continue for a period of one (1) year or until adoption of new official controls that are being studied by the City commencing in calendar year 2015.

Section 2. Effective Date

This ordinance shall be effective upon its passage and publication.

Passed by the Council of the City of Spring Lake Park, Anoka County, Minnesota, this 2nd day of February, 2015.

Cindy Hansen, Mayor

ATTEST:

Daniel Buchholtz, Administrator

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PLANNED UNIT DEVELOPMENT, SPECIAL USE PERMIT AND SITE PLAN APPLICATION FOR 525 OSBORNE ROAD NE
DATE: JANUARY 28, 2015

The North Suburban Hospital District submitted applications for a planned unit development, special use permit and site plan approval for a medical office building at 525 Osborne Road NE. A public hearing on the planned unit development and special use permit was held at the January 26, 2015 Planning and Zoning Meeting. Representatives from North Suburban Hospital District and the St. Paul Regional Water Works were present to address the details of the application and to answer questions from the Commission, staff and the public.

Enclosed with this memorandum are copies of the following:

- Staff memorandum from Phil Carlson and Phil Gravel, Stantec, providing a formal review of the proposed applications.
- DRAFT minutes from the January 26, 2015 Planning and Zoning Commission meeting.
- Application from the North Suburban Hospital District for the Planned Unit Development, Special Use Permit and Site Plan review.
- Development Plan Set for the proposed medical office building.

The property was rezoned from R-6, Elderly and Handicap Housing District, to C-3, Office Commercial District, on December 1, 2014. The project was specifically excepted from the commercial/industrial development moratorium approved by the City Council on December 15, 2014.

The public hearing was very informative. The only change to the staff recommendation was to require the building owner to restore all grades and landscaping in the utility and drainage easement upon completion of the utility portion of the project. This was based on feedback the Planning and Zoning Commission received from the Spring Crest Estates Homeowners' Association.

The Planning and Zoning Commission recommends approval of the planned unit development and special use permit with the following conditions:

1. Parking will be provided to adequately serve the intended use of the building. If parking shortages become a problem in the judgment of the City building official, the owner of the building will be required to solve the problem by modifying or

- reducing the use of the building or providing more parking for the building, or other means acceptable to the City.
2. There will be handicapped parking spaces providing on all three sides of the building, at least one for each entrance to the building.
 3. The building owner will install the landscaping and build and maintain the fence as shown on the north lot line.
 4. The building owner will restore all grades and landscaping on the City's 30 foot wide utility and drainage easement in the Spring Crest Estates plat upon completion of the installation of municipal water and storm sewer mains to service the project.
 5. All other comments presented in the Stantec Memorandum to the Spring Lake Park Planning Commission re: Unity Hospital Campus Addition – Planned Unit Development and Special Use Permit, 525 Osborne Road be addressed. A revised conforming site plan with a revision date shall be prepared and submitted.

Representatives of the North Suburban Hospital District and St. Paul Regional Water Authority will be at the meeting to address any concerns or questions you may have about the project.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 15-03

A RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT, SPECIAL USE PERMIT AND SITE PLAN FOR THE UNITY HOSPITAL CAMPUS ADDITION, 525 OSBORNE ROAD NE, SPRING LAKE PARK

WHEREAS, the North Suburban Hospital District submitted application for Planned Unit Development, Special Use Permit and Site Plan approval to the City of Spring Lake Park on January 8, 2015 for an addition to the Unity Hospital Campus at 525 Osborne Road NE; and

WHEREAS, said expansion is a 23,310 square foot one-story medical office building and associated improvements; and

WHEREAS, the Planned Unit Development (PUD) allows for a reduction of the number of parking spaces required, a reduction in the rear yard setback, and a reduction in the parking setbacks; and

WHEREAS, a Special Use Permit (SUP) is required when a commercial use abuts property zoned for residential use and a Site Plan Review is required for all commercial/industrial projects in the City; and

WHEREAS, the Spring Lake Park Planning and Zoning Commission held a public hearing on January 26, 2015 to hear public testimony and the PUD and SUP applications; and

WHEREAS, upon Planning and Zoning Commission review of the application, the Stantec report of January 21, 2015 and public testimony, the Planning and Zoning Commission recommended approval of the PUD and SUP applications subject to the conditions outlined in the January 21, 2015 Stantec report and a condition that the building owner restore the grades and landscaping to the City's drainage and utility easement in Spring Crest Estates according to a plan approved by the City Council upon completion of the utility project; and

WHEREAS, the Spring Lake Park City Council has reviewed the application and agrees with the findings and recommendation of the Spring Lake Park Planning and Zoning Commission and City staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the PUD, SUP and site plan applications for the Unity Hospital Campus Addition with the following conditions:

1. Parking will be provided to adequately serve the intended use of the building. If parking shortages become a problem in the judgment of the City building official, the owner of the building will be required to solve the problem by modifying or reducing the use of the building or providing more parking for the building, or other means acceptable to the City.

2. There will be handicapped parking spaces provided on all three sides of the building, at least one for each entrance to the building.
3. The building owner will install the landscaping and build and maintain the fence as shown on the north lot line on the site development plans dated January 8, 2015.
4. The building owner will restore all grades and landscaping on the City's 30 foot wide utility and drainage easement in the Spring Crest Estates subdivision according to a plan to be approved by the City Council in consultation with the City Engineer, City Planner and Spring Crest Estates Homeowners' Association.
5. Impervious surface coverage on the lot shall not exceed the City's maximum limit of 75%.
6. Parking lot and building (windows/entry points) shall be illuminated; the building shall have an alarm system covering windows and doors; and the building shall have an internal panic alarm for use during business hours.
7. Site Plan approval shall be contingent upon approval of final site and utility construction plans by the Public Works Director and City Engineer. Final review of the site and utility construction plans will include a review of water main fittings, valves, hydrants, etc., utility connection locations, patching details and other related items.
8. As part of the final plan preparation for site and utility construction plans, a detailed survey of the proposed off-site storm sewer and water main alignment shall be completed. The survey shall include locating easement lines and an existing tree inventory.
9. Sewer, water and drainage facilities within the site shall be considered "private" facilities. The City will not be responsible for maintenance of the private facilities.
10. The existing bituminous trail along the south side of the site shall be replaced between the west and east edges of the property.
11. Building owner shall submit drainage calculations providing evidence that the project meets the requirements of the City's Local Surface Water Management Plan.
12. Site and construction shall meet the requirements of the Coon Creek Watershed District (CCWD).
13. Prior to starting construction, applicant shall provide the City with a copy of the Maintenance Agreement negotiated with the CCWD. Applicant shall also provide evidence that maintenance agreement has been properly recorded.
14. Applicant should review snow storage and snow storage requirements with an emphasis on making sure that snow storage will not encroach on neighboring properties.
15. Prior to beginning site construction, a Development Agreement must be executed for the project.
16. Any changes to the site plan shall be processed as an amendment to the PUD and approved by the City Council.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 2nd day of February, 2015.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



MEMORANDUM

Date: January 21, 2015

To: Spring Lake Park Planning Commission

From: Phil Carlson, AICP, Planner; and Phil Gravel, PE, Engineer

RE: Unity Hospital Campus Addition – Planned Unit Development & Special Use Permit, 525 Osborne Road

BACKGROUND

Unity Hospital is proposing to expand its campus by building a new 23,000-square-foot single-story medical office building on a vacant site on the north side of Osborne Road across from the current hospital complex.

The site is guided Commercial in the City's Future Land Use Plan and was rezoned from R-6 to C-3 recently, to be consistent with the Land Use Plan.

The application is for a Planned Unit Development and Special Use Permit for the office building.

ISSUES DISCUSSION RELATED TO THE PLANNED UNIT DEVELOPMENT REQUEST

1) Land Use and Zoning

The property is guided Commercial and zoned C-3. Surrounding uses to the east and west are guided Public/Semi-Public (both churches) and High Density Residential to the north (the Spring Crest Estates townhouses and Osborne Apartments, senior housing). Across Osborne Road to the south is the Unity Hospital campus in Fridley (Osborne Road is the city limit with Fridley).

This site was the subject of a rezoning late last year, changing from R-6 to C-3. The rezoning request was made to have the zoning conform to the Land Use Plan designation.

The proposed use is consistent with the intent of the C-3 Office Commercial District:

"This district is intended to provide a district which is related to and may reasonable adjoin high density or other residential districts for the location and development of administrative office buildings, medical uses, and related office uses which are subject to more restrictive controls."



Reference: Unity Hospital Campus PUD, CUP

2) Planned Unit Development (PUD)

The application is for a PUD to allow some modest variations from the strict code requirements in the C-3 district, but also provides some benefits to the City in extra things that are incorporated into the project.

3) Special Use Permit

The code requires a Special Use Permit in the C-3 district for “*any commercial use abutting a residential district*”. The proposed medical office building use abuts R-4 and R-6 zoning to the north.

4) Parking

Parking standards in the code compared to the proposed plan are:

Medical office, 6 spaces/1000 sq. ft. gross floor area x 23,310 sq. ft. = 140 spaces required
Provided = 105 spaces

The site plan is short 35 spaces, or 25 percent, according to code standards. Unity believes that in their experience the building will not need all the parking required.

The Spring Lark Park spine clinic at 8232 Hwy 65 NE meets the city's parking standard – it is 19,083 square feet and has 105 parking spaces. 14,312 square feet of the building is medical (86 spaces required) while 4,771 square feet of the building is professional office space (19 spaces required). Thus, the space complied with the parking code as medical office at 6/1000 and professional office 4/1,000 square feet. The project was approved in 2004.

Checking on the standards in some other cities in the Metro Area yielded the following:

- Columbia Heights: 3.3/1000
- Coon Rapids: 3.3/1000
- Anoka: 5/1000
- Plymouth: 5/1000
- Maple Grove: 6.7/1000
- Brooklyn Center: 6.7/1000

With such a wide variation in standards – some are half of others – this might be a case where Spring Lake Park's standards should be reviewed and perhaps changed. In this case it may be appropriate to give the benefit of the doubt to the applicant and accept the 4.5 spaces/1000 proposed with the condition that any parking problems in the future are the owner's problem and not the City's.

There are six handicapped spaces shown on the site plan – two on the south side and four on the east side, but none on the west side. The applicant's engineer indicated they would revise the site plan to include at least one handicapped space on the west side.



Reference: Unity Hospital Campus PUD, CUP

5) Setbacks, C-3 District:

Building Setbacks:

- Front: 40' minimum (86' provided)
- Rear: 30' minimum adjacent to Residential (20.5' provided)
- Side: 15' minimum (154' to west, 267' to east provided)
- Side: 40' minimum adjacent to Residential (20' provided)

Parking setbacks:

- Front, same as building: 40' (32' provided)
- To Residential district: 20' (5' provided)

6) Lot Coverage, C-3 District:

Lot coverage, buildings: 35% (18% provided)

7) Landscaping, screening to Residential:

"Off-street parking areas abutting residence districts shall be screened by a buffer of adequate design. . . Where any business or industrial use (structure, parking, or storage) is adjacent to property zoned or developed for residential use, that business or industry shall provide screening along the boundary of the residential property in conformance with the standards established in § 156.035."

The proposed building provides landscaping and screening in the form of a 6-foot cedar fence along the north lot line. There is no screening to the Osborne Apartments as there are discussions underway to provide shared parking across the lot line. This seems reasonable appropriate, since the lot boundary is parking lot to parking lot.

8) Architecture

The building façade is to be brick and EIFS (stucco) with some roof line detailing for interest. The building should be an attractive addition to the area. The floor plan has not been defined.

9) Impervious Surface Coverage.

Per notes on the submitted plan, the total site area is 3.00 acres and the post construction impervious area is 2.30 acres. $2.30/3.00$ equals 76.7%. The proposed lot coverage exceeds the City's maximum of 75%.



Reference: Unity Hospital Campus PUD, CUP

POLICE AND FIRE COMMENTS

10) Police Chief.

Police issues include requirements to make sure that the parking lot and building (Windows/Entries) are illuminated, that the building has an alarm system covering windows and doors, and that the building have an internal panic alarm for business hours.

11) Fire Chief.

There are no major issues from the Fire Department point of view with the understanding that the building and site will meet all Building and Fire Code and Regulations.

ENGINEERING AND PUBLIC WORKS COMMENTS

12) Site Plan approval shall be contingent upon approval of final Site and Utility Construction Plans by the Public Works Director and the City Engineer. Final review of the Site and Utility Construction Plans will include a review of watermain fittings, valves, hydrants etc., utility connection locations, patching details, and other related items.

13) As part of the final plan preparation for Site and Utility Construction Plans, a detailed survey of the proposed off-site storm sewer and water main alignment shall be completed. The survey shall include locating easement lines and an existing tree inventory.

14) Sewer, water, and drainage facilities within the site shall be considered "private" facilities. The city will not be responsible for maintenance of the private facilities.

15) The existing bituminous trail along the south side of the site shall be replaced between the west and east edges of the site.

16) Submit drainage calculations providing evidence that the project meets the requirements of the City's Local Surface Water Management Plan.

17) Site and construction shall meet the requirements of the Coon Creek Watershed District (CCWD).

18) Prior to starting construction, applicant shall provide the City with a copy of the Maintenance Agreement negotiated with the CCWD. Applicant shall also provide evidence that maintenance agreement has been properly recorded.

19) Applicant should review snow removal and snow storage requirements with an emphasis on making sure that snow storage will not encroach on neighboring properties.

20) Prior to beginning site construction, the City will prepare a Development Agreement for the project.



Reference: Unity Hospital Campus PUD, CUP

RECOMMENDATIONS

Staff recommends approval of the Planned Unit Development and Conditional Use Permit for the Unity Hospital Campus addition medical office building with the following conditions:

- 1) Parking will be provided to adequately serve the intended use of the building. If parking shortages become a problem in the judgment of the City building official, the owner of the building will be required to solve the problem by modifying or reducing the use of the building or providing more parking for the building, or other means acceptable to the City.
- 2) There will be handicapped parking spaces provided on all three sides of the building, at least one for each entrance to the building.
- 3) The building owner will install the landscaping and build and maintain the fence as shown on the north lot line.
- 4) All other comments presented herein and all comments presented by the Planning Commission be addressed. A revised conforming site plan with a revision date shall be prepared and submitted.

DRAFT PROCEEDINGS

Minutes of the Spring Lake Park Planning and Zoning Commission meeting held on January 26, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Chairperson Smith called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Commissioners Bernhagen, Dircks, Raymond, Pho and Smith

Members Absent: Commissioners Becker and Eischens

Staff Present: Administrator Buchholtz; Executive Assistant Gooden and Planner Phil Carlson

Visitors: Ken Wendling, 547 81st Avenue NE
Steve Fellows, Spring Crest Estates Homeowners' Association,
554 78th Avenue NE
Bill Tschida, St. Paul Water Regional Water Works Authority
Gerald Maeckelbergh, North Suburban Hospital District
Mike Bultman, Sambatek Engineering

3. Pledge of Allegiance

4. Elect Officers

A. Elect Chairperson

Chairperson Smith opened nominations for Chairperson.

Commissioner Raymond nominated Vince Smith as Chairperson for the year 2015.

Chairperson Smith called three times for further nominations and hearing none, declared nominations closed.

MOTION BY COMMISSIONER RAYMOND TO SUSPEND THE RULES AND CAST AN UNANIMOUS BALLOT TO ELECT VINCE SMITH CHAIRPERSON OF THE PLANNING AND ZONING COMMISSION FOR THE YEAR 2015. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Elect Vice Chairperson

Chairperson Smith opened nominations for Vice Chairperson.

Commissioner Dircks nominated Jeff Bernhagen as Vice Chairperson for the year 2015.

Chairperson Smith called three times for further nominations and hearing none, declared nominations closed.

MOTION BY COMMISSIONER DIRCKS TO SUSPEND THE RULES AND CAST AN UNANIMOUS BALLOT TO ELECT JEFF BERNHAGEN CHAIRPERSON OF THE PLANNING AND ZONING COMMISSION FOR THE YEAR 2015. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

5. Appoint Variance Committee Member

Chairperson Smith asked for nominations to appoint a member to serve as the Commission's representative on the Variance Committee. Mr. Smith asked for nominations. Commissioner Bernhagen nominated Lisa Dircks as Variance Committee Member.

MOTION BY COMMISSIONER BERNHAGEN TO SUSPEND THE RULES AND CAST AN UNANIMOUS BALLOT BY COMMISSIONER BERNHAGEN TO ELECT LISA DIRCKS AS COMMITTEE MEMBER TO THE VARIANCE COMMITTEE FOR THE YEAR 2015. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Approval of Minutes – November 24, 2014

MOTION BY COMMISSIONER BERNHAGEN, SECONDED BY COMMISSIONER DIRCKS, APPROVING THE MINUTES OF NOVEMBER 24, 2014 AS SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Hearing – Special Use Permit for 525 Osborne Road NE to Allow a Medical Clinic Use in the C-3 Zoning District Abutting Residential Properties and a Planned Unit Development for 525 Osborne Road NE to Provide Flexibility from the Zoning Code Performance Standards

Chairperson Smith opened the public hearing at 7:05 PM to consider a Special Use Permit for 525 Osborne Road NE to allow a medical clinic use in the C-3 Zoning District abutting residential properties and a Planned Unit Development to provide flexibility from the Zoning Code Performance Standards.

Planner Carlson reported that the City of Spring Lake Park received a Special Use Permit and a Planned Unit Development request for 525 Osborne Road NE. He stated that Unity Hospital is proposing to expand its campus by building on a vacant site on the north side of Osborne Road across from the current hospital campus.

Mr. Carlson stated that the property is guided as Commercial and zoned C-3. He stated that surrounding uses to the east and west are guided as Public/Semi-Public and High Density Residential to the north. He reported that this site was the subject of a rezoning late last year, changing from R-6 to C-3 and the rezoning request was made to have the zoning conform to the Land Use Plan designation.

Mr. Carlson reported that the application is for a Planned Unit Development (PUD) to allow some modest variation from the strict code requirements in the C-3 district, but also provides some benefits to the City. He stated that the code request a Special Use Permit in the C-3 district for "any commercial use abutting a residential district". The proposed medical office building use abuts R-4 and R-6 zoning to the north.

Mr. Carlson reported that parking standards in the code compared to the proposed plan are medical office, 6 spaces/1,000 square feet gross floor area x 23,310 square feet = 140 spaces required and provided spaces would be 105 spaces. He stated that the site plan is short 35 spaces, or 25 percent, according to code standards. He noted that the North Suburban Hospital District believes that in their experience their building will not need all the parking required.

Mr. Carlson stated that there are six handicapped spaces shown on the site plan with two on the south side and four on the east side, but none on the west side. He reported that the applicant's engineer indicated that they would revise the site plans to include at least one handicapped space on the west side.

Mr. Carlson stated that proposed building provides landscaping and screening in the form of a 6-foot cedar fence along the north lot line. There is no screening to the Osborne Apartments as there are discussions underway to provide shared parking across the lot line.

Mr. Carlson reported that the building façade is to be brick and EIFS (stucco) with some roof line detailing for interest. He said the floor plan for the building has not been defined. He stated the building should be an attractive addition to the area.

Mr. Carlson stated that staff recommends approval of the Planned Unit Development and Conditional Use Permit for the Unity Hospital Campus addition medical office building with the following conditions:

1. Parking will be provided to adequately serve the intended use of the building. If parking shortages become a problem in the judgment of the City Building Official, the owner of the building will be required to solve the problem by modifying or reducing the use of the building or providing more parking for the building, or other means acceptable to the City.
2. There will be handicapped parking spaces provided on all three sides of the building, at least one for each entrance to the building
3. The building owner will install the landscaping, build and maintain the fence as shown on the north lot line.
4. All other comments presented herein and all comments presented by the Planning Commission be addressed. A revised conforming site plan with a revision date shall be prepared and submitted.

Commissioner Raymond inquired if there would be a safety issue to cross Osborne Road should patients park in the Unity Hospital parking lot across Osborne Road. Mr. Carlson stated that there are no specific plans for a shuttle from other parking lots and parking in the lot across the street would be a last resort. He stated that the North Suburban Hospital District's assumption is that the building will have adequate parking with the 105 parking spaces.

Commissioner Raymond inquired if there would be three main entrances on the building. Mr. Carlson stated that, the plan shows three entrances, but does not specify which entrance is the main entrance.

Chairperson Smith inquired if the fire chief was aware of the northwest corner of the parking lot along the garages and if there is enough room for emergency vehicles access. Administrator Buchholtz stated that the fire chief has reviewed the plans and had no issues. He added that the building will sprinkled per Fire Code.

Commissioner Raymond inquired if there are any fire hydrants along Osborne Road that can be used if necessary. Administrator Buchholtz replied that there is no water main on Osborne Road due to the water works easement but a hydrant will be available from the rear of the site from the town home easement.

Chairperson Smith noted that the trash containers still are accessible and inquired if the weight of the garbage trucks would infringe on the waterworks easement. Administrator Buchholtz stated that the garbage vehicles will not have an impact and the parking of the vehicles will be outside of the easement.

Chairperson Smith inquired on the use of pavers in the parking lot. Mr. Carlson stated that the use of the pavers would help with the drainage, filtering of water and run off. He stated that function well in all weather conditions.

Chair Maeckelbergh addressed the Commission stating that the Hospital District is very excited with the project and the goal is to have the new building share the same aesthetic as Unity Hospital with compatible landscape.

Bill Tschida, St Paul Water Works Utility, addressed the Commission stating that the St. Paul Waterworks has a 60' Right of Way easement crossing the front of the property with two main water conduits running below the surface. He stated that the conduit has been in place since 1923. He stated that 80% of the volume of raw water utilized by the City of St. Paul flows through this conduit from the river. He explained that, as part of the 50-year plan for St. Paul Water Works, they will be working to determine the condition of the conduit. He reported that parts of the conduit is concrete and after 1950, steel was used.

Commissioner Raymond inquired on how deep the pipes are and if it is up to code. Mr. Tschida stated that in some places, there is only a four-foot cover. He stated that it is up to code.

Chairperson Smith asked if the easement follows Osborne Road under University Avenue NE and if any of the businesses have had any trouble with water pipes, bursting because of what has been built. Mr. Tschida stated that business have evolved over time with several different conditions and there has not been any problems.

Commissioner Raymond asked if a pipe should burst, who will be responsible for repairs. Mr. Tschida stated that it would be St. Paul Water Works Authority.

Commissioner Dircks inquired that at the 50-year plan inspection of the pipes, if repair is found to be necessary, would there be an agreement in place to make the repairs. Mr. Tschida replied that an agreement would be in place with the property owners and St. Paul Water Works. He stated that St. Paul Water Works would back fill any areas that were disturbed during the process. He stated that restoring asphalt and landscaping would be up to the permit holder or property owner.

Administrator Buchholtz inquired if the entrance driveways would be required to to have concrete aprons. Mr. Tschida stated that depending on the depths of the easement at the location, concrete aprons could be a requirement.

Mike Bultman, Sambatek Engineering, addressed the Commission and reviewed site development plans. He noted that an additional handicap parking space has been added to the northwest side of the building to be ADA compliant. He stated by adding this additional space there will be a total of seven spaces and all entrances will have handicap parking spaces.

Commissioner Smith inquired how the traffic light would function on the north side of Osborne Road. Mr. Bultman stated that the development plans have been submitted to Anoka County and they are waiting for the comments from the County. He stated that the traffic light would be handled by Anoka County.

Commissioner Smith asked if the parking lot will be large enough to accommodate a large snowstorm and if parking would be affected, by snow storage requirements. Mr. Bultman stated that there is some unusable space on the SE corner, which could be used to store snow. He stated their understanding that snow may not be able to be kept on site and would need to be hauled away.

Commissioner Smith inquired if the parking lot lights would be directional, as the plans appear to show the lights not pointed towards the townhomes. Mr. Bultman stated that the lights will not be pointed in the direction of the townhomes and there will be heavy landscape and a cedar fence along the northern property boundary to screen the townhomes from the clinic property.

Commissioner Smith remarked that the building in the preliminary plans show an empty shell of a building and inquired as what the building use would be. Mr. Maeckelbergh reported that the Hospital District will working with Allina Health to see what services they have a need for and what would be the most beneficial use of the building. He stated that possibilities include physical therapy or an urgent care clinic that would not be open 24 hours.

Steve Fellows, President of Spring Crest Estates Homeowners' Association, addressed to Commission. He inquired on how the easement on the north side of the fence will be affected during the project. Administrator Buchholtz reported that currently there is a 30 foot drainage and utility easement. He stated that due to the fact that there is not a City water main in front of the building, therefore it is proposed that a connection be made with a watermain on Terrace Road, which would connect three dead end water mains to improve water flow and circulation to the townhomes. He stated that the City would work with the Hospital District to oversee the installation processes. He commented that landscaping, hydrants and electrical connection boxes will all be taken into account and once the construction plans are developed by the Hospital District and submitted to the City, they will be available to the Association.

Mr. Fellows inquired if there will be an impact on the snow storage in the easement. Administrator Buchholtz stated that once the water mains are in, there should be no change; however, it would not be known until the final plans are approved.

Mr. Fellows questioned what the elevation will be along the fence line and if the elevation would change once, the building is in place. Mr. Bultman stated that the property building will be higher than the parking lot; however, the building and parking lot water runoff will drain into the parking lot due to the slope of the lot and pavers used. He stated that the remaining water will be collected within the landscaping.

Commissioner Raymond inquired if the contractor will be restoring the landscaping of the existing trees. Administrator Buchholtz stated that this request could be a requirement as part of the development plan.

Hearing no further public comments, Chairperson Smith closed the public hearing at 8:00 PM.

MOTION MADE BY COMMISSIONER DIRCKS, SECOND BY COMMISSIONER BERNHAGEN, TO RECOMMEND APPROVAL OF THE SPECIAL USE PERMIT FOR 525 OSBORNE ROAD NE TO ALLOW A MEDICAL CLINIC USE IN THE C-3 ZONING DISTRICT ABUTTING RESIDENTIAL PROPERTIES AND APPROVAL OF A PLANNED UNIT DEVELOPMENT TO PROVIDE FLEXIBILITY FROM THE ZONING CODE PERFORMANCE STANDARDS SUBJECT TO THE FOLLOWING CONDITIONS: (1) PARKING WILL BE PROVIDED TO ADEQUATELY SERVE THE INTENDED USE OF THE BUILDING. IF PARKING SHORTAGES BECOME A PROBLEM IN THE JUDGMENT OF THE CITY BUILDING OFFICIAL, THE OWNER OF THE BUILDING WILL BE REQUIRED TO SOLVE THE PROBLEM BY MODIFYING OR REDUCING THE USE OF THE BUILDING OR PROVIDING MORE PARKING FOR THE BUILDING, OR OTHER MEANS ACCEPTABLE TO THE CITY; (2) THERE WILL BE HANDICAPPED PARKING SPACES PROVIDED ON ALL THREE SIDES OF THE BUILDING, AT LEAST ONE FOR EACH ENTRANCE TO THE BUILDING; (3) THE BUILDING OWNER WILL RESTORE ALL GRADES AND LANDSCAPING ON THE CITY'S 30 FOOT WIDE UTILITY AND DRAINAGE EASEMENT IN THE SPRING CREST ESTATES PLAT ACCORDING TO A PLAN TO BE APPROVED BY THE CITY COUNCIL IN CONSULTATION WITH THE CITY ENGINEER, CITY PLANNER AND SPRING CREST ESTATES HOMEOWNERS ASSOCIATION; (5) ALL OTHER COMMENTS PRESENTS IN THE STANTEC MEMORANDUM TO THE SPRING LAKE PARK PLANNING COMMISSION RE: UNITY HOSPITAL CAMPUS ADDITION- PLANNED UNIT DEVELOPMENT AND SPECIAL USE PERMIT, 525 OSBORNE ROAD BE ADDRESSED. A REVISED CONFORMING SITE PLAN WITH A REVISION DATE SHALL BE PREPARED AND SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Other

A. Joint City Council/Planning and Zoning Commission Workshop – February 9, 2015 at 6:30 PM at Spring Lake Park City Hall

Administrator Buchholtz reminded the Commission that a joint workshop will be held on February 9, 2015 to kick-off the City's zoning ordinance update and our consultant, Tina Goodroad from Loucks Associates, will get feedback from the group as to what they would like to see in the new Zoning Code. He encouraged everyone to attend.

9. Adjourn

MOTION BY COMMISSIONER RAYMOND, SECONDED BY COMMISSIONER DIRCKS TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting adjourned at 8:30 P.M.



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	
Received by:	
Date Filed:	
Date Complete:	
Base Fee:	Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal	<input checked="" type="checkbox"/> Site Plan/Building Plan Review	<input type="checkbox"/> Minor Subdivision
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Conceptual Plan Review	<input type="checkbox"/> Lot Combination
<input type="checkbox"/> Ordinance Amendment (Text)	<input checked="" type="checkbox"/> Special Use Permit	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Rezoning	<input type="checkbox"/> Variance	<input type="checkbox"/> Final Plat
<input checked="" type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 525 Osborne Rd NE		
Property Identification Number (PIN#): 023024430127		Current Zoning: R-6
Legal Description (Attach if necessary):		
APPLICANT INFORMATION		
Name: Gerald Maeckelbergh - North Suburban Hospital District		Business Name: Barna, Guzy & Steffen, Ltd.
Address: 200 Coon Rapids Blvd NW, Suite #400		
City: Coon Rapids	State: MN	Zip Code: 55433
Telephone: (763) 783-5140	Fax: (763) 780-1777	E-mail: kriley@bgs.com
Contact: Kristi Riley		Title: Attorney
OWNER INFORMATION (if different from applicant)		
Name: Stuart Voigt - 83 Acquisitions / Bob Abdo - Lommen Abdo Law Firm		Business Name: 83 Acquisitions, LLC / Lommen Abdo Law Firm
Address: 8332 Hunters Way Apple Valley, MN 55124 - 83 Acquisitions / 80 S 8th St, #200 Minneapolis, MN 55402 - Lommen Abdo Law Firm		
City:	State:	Zip Code:
Telephone: (612) 339-8064 - Lommen Abdo Law Firm	Fax:	E-mail: RAbdo@lommen.com
Contact: Stuart Voigt - 83 Acquisitions / Bob Abdo - Lommen Abdo Law Firm		Title:
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: Vacant		
Nature of Proposed Use: Medical Office Building		
Reason(s) to Approve Request: The property will serve as an addition to the Unity Hospital Campus		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name:		Date of Application:
Nature of Request:		
NOTE: Applications only accepted with ALL required support documents. See City Code		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

- E-mail kriley@bgs.com
- Fax _____
- USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: *Perold Pureskely for North Suburban Hospital District* Date: *1/26/15*

Owner: *Lommen Aldo, P.A. By Reed Ald, EPL* *83 Acquisition LLC By Stewart Voigt* Date: *12/18/14*

NOTE: Applications only accepted with ALL required support documents. See City Code

**City of Spring Lake Park
Special Use Permit Worksheet**

A special use permit cannot be approved unless the Planning and Zoning Commission and the City Council make certain findings and recommendations. Please provide a response on how/why your project meets the below stated criteria. Use additional sheets if necessary. If some items are not applicable for your project, write N/A. Contact the Zoning Administrator with any questions.

1. That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community. The health care needs of our community are varied. While some of us may require hospitalization, many needs can be satisfied with a visit to a physician or special needs staff as found in a medical office building.

2. That the use will not be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity of the use or injurious to property values/improvements within the vicinity of the use. Quite the contrary. The proposed medical office building will help with the health needs of our community.

3. That the proposed use will comply with the regulations specified in Chapter 156 of the Zoning Code. We have received approval from both Planning and Zoning and the City Council.

4. That the proposed use shall not have a detrimental effect on the use and enjoyment of other property in the immediate vicinity. The new building, parking lot and landscaping will provide a pleasant asset to Spring Lake Park and other properties on Osborne Road.

5. That the use will not lower property values or impact scenic views in the surrounding area. Osborne Apartments will benefit from our landscape improvements in front of their housing facility.
6. That existing utilities, streets, highways and proposed access roads will be adequate to accommodate anticipated traffic. We see no impediments to traffice and can provide a stoplight access for those using our proposed facility, as well as Osborne Apartments. The existing storm sewer, sanitary sewer, and watermain are adequately sized for our site.
7. That the use includes adequate protection for the natural drainage system and natural topography. Our engineering firm is responsible for the site of our building and drainage from our parking lot.
An erosion control plan will be followed that will protect the adjacent drainage systems and existing topography during construction. A new storm sewer system will be constructed to control runoff and maintain existing drainage patterns.
8. That the proposed use includes adequate measures to prevent or control offensive odor, fumes, dust, noise or vibratjon so that none of these will constitute a nuisance. We don't anticipate any distractions to our community.
9. That the proposed use will not stimulate growth incompatible with prevailing density standards. The proposed medical building will be compatible with other medical facilities on Osborne Road.

MEMORANDUM

TO: The City of Spring Lake Park
AND
Phil Carlson, AICP, Senior Planner, Stantec

FROM: Gerald R. Maeckelbergh, North Suburban Hospital District

RE: 525 Osborne Road

DATED: January 22, 2015

The North Suburban Hospital District is purchasing the property at 525 Osborne Road for use by Allina Health/Unity Hospital. We feel that the site (dimensions, soil conditions, etc.) best provides for a one-story building, preferably 23,000 square feet. Due to the large watermain on the Property, the shape of the site, and the set back requirements, we have applied for variances pursuant to a Planned Unit Development. It is very important to maximize the size of the building on this site in order to help contain escalating health costs and to justify the investment in this site. The larger building will help Allina Health to be cost-effective and to consider this site a viable site for expansion of its services.

Allina Health/Unity Hospital will determine the variety of health services that will be provided (i.e. urgent care, physical therapy) at this building. Additionally, Allina Health will determine the number of staff needed to provide those services (i.e. 10 doctors, 15 medical stations). The work square footage we are able to build will both determine the range/number of services as well as determining the amount/type of staff needed to provide those services to our community and whether the site is worth the investment.

We completely understand that the square footage of the building impacts the required number of parking spaces. We do, however, know that medical office building uses do not require the number of parking spaces that are typically required for other commercial and retail uses. For example, assuming a facility with 10 physicians, supported by 10 nurses with 10 clerical members (these numbers are very liberal, as that sort of support staff would not be very fiscally sustainable), we would need a total of 30 parking spaces for employees only. Most medical appointments are for a half-hour (or an hour at most). At 8:30 a.m. with 10 medical stations, you need 10 spaces for the 8:00 a.m. appointments who are still in the building, 10 spaces for the impending 8:30 a.m. appointments, and anticipating 10 appointments for 9:00 a.m., we would need a total of 30 spaces (maximum) for patients. That would only require a total of 60 needed parking spaces (patients plus employees), which is well within the 105 or so spaces proposed on our site plan. Additionally, Unity Hospital, located across the street, with adequate parking spaces, may well accommodate either employees or patients who may park on the Unity Hospital site and choose to walk across Osborne Road.

I am a Fridley resident of 49 years. The City of Fridley required a large number of parking spaces for the Walgreens store at the corner of Mississippi Street and University Avenue. In my experience, there have been some/many parking spaces that have never had a car parked in such space. Walgreens has signs that limit your authorized parking space to thirty minutes-similar to a medical appointment. People come and go to medical appointments (and Walgreens). You need ample parking, and perhaps a little extra, but unnecessary parking drives up the cost to develop the site, and smaller buildings makes the site less profitable and desirable. Driving up the cost for Allina gets passed on to the patient/consumer. Making the site less desirable or profitable either drives away the services Allina would provide, or again, drives up the cost to the patient/consumer.

The North Suburban Hospital District is attempting to provide the best medical experience we can afford on a difficult piece of property that has long been neglected by an array of developers. To be cost effective and providing the best care we can for the varied health needs of our community, we respectfully request a 23,000 square foot facility with appropriate parking spaces to meet the needs of the public we serve.

Thank you for your consideration of our request.

Respectfully Submitted,

Gerry Maeckelbergh
Chairperson, North Suburban Hospital District

644818-v1

Site Development Plans for Spring Lake Park Addition Unity Hospital Campus Spring Lake Park, Minnesota

Presented by:
Barna, Guzy & Steffen, Ltd.

Sambatek
www.sambatek.com
12800 Whitewater Drive, Suite 300
Minnetonka, MN 55343
763.476.6010 telephone
763.476.8532 facsimile
Engineering | Surveying | Planning | Environmental

Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
**SPRING LAKE PARK
ADDITION UNITY
HOSPITAL CAMPUS**

Location
**SPRING LAKE
PARK, MN**
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

Michael C. Brandt
Registration No. 42001 Date: 11/06/2014

If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

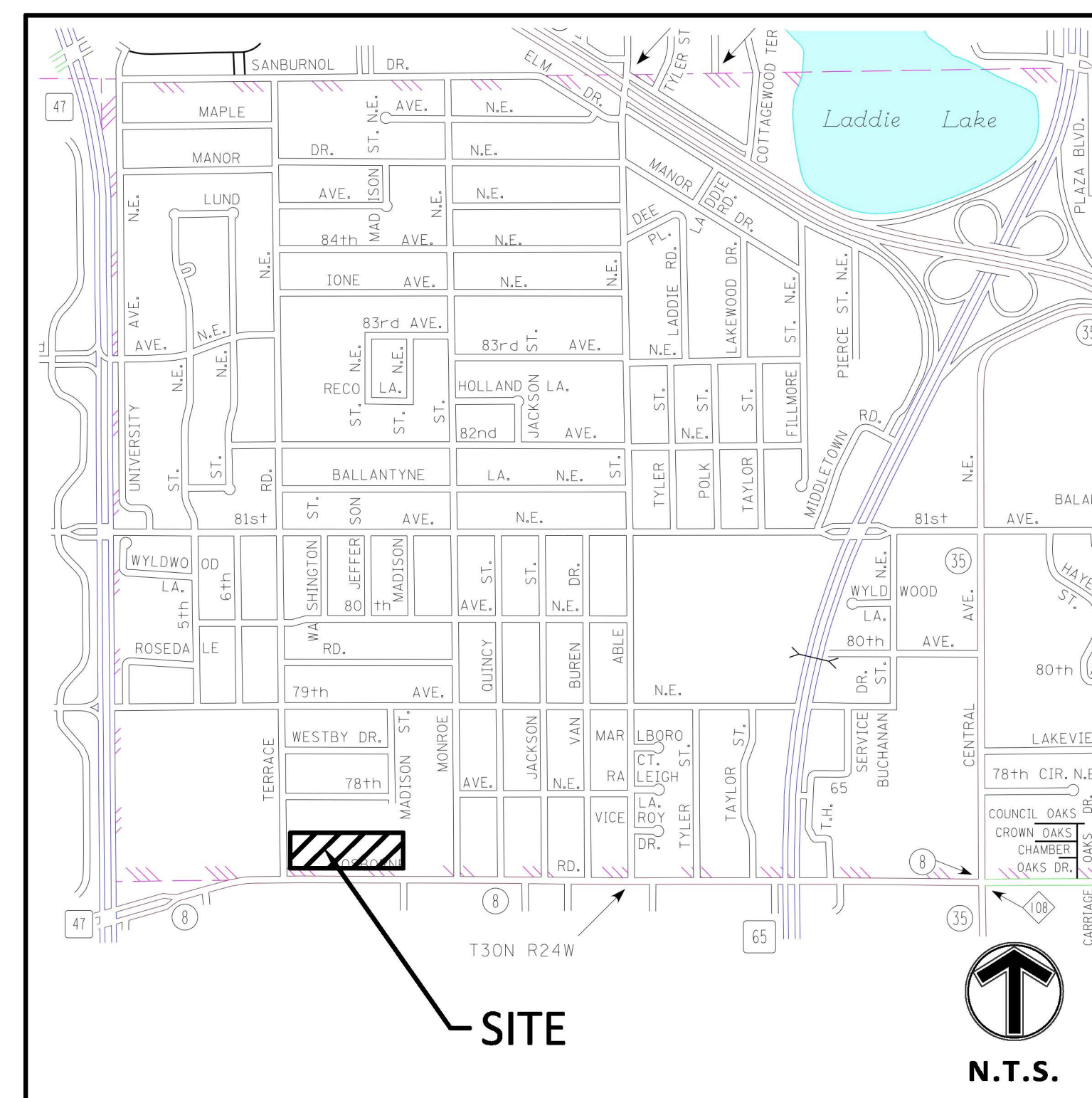
Revision History

No.	Date By	Submission / Revision
11/06/2014		RE-ZONING APPLICATION
01/08/2015		PUD / SITE PLAN / SUP

Sheet Title
TITLE SHEET

Sheet No. Revision
C1.01

Project No. BAR20050



**VICINITY MAP
NO SCALE**

SHEET INDEX	
SHEET	DESCRIPTION
C1.01	TITLE SHEET
C2.01	EXISTING CONDITIONS & DEMOLITION PLAN
C3.01	CIVIL SITE PLAN
C4.01	GRADING & DRAINAGE PLAN
C4.02	PERVIOUS PAVERS CROSS SECTIONS
C5.01	EROSION & SEDIMENT CONTROL PLAN - PHASE I
C5.02	EROSION & SEDIMENT CONTROL PLAN - PHASE II
C5.03	EROSION & SEDIMENT CONTROL PLAN - DETAILS
C6.01	UTILITY PLAN
C8.01	LIGHTING PLAN
C9.01	CONSTRUCTION DETAILS
C9.02	CONSTRUCTION DETAILS
L1.01	LANDSCAPE PLAN
L1.02	LANDSCAPE DETAILS

CONSULTANT CONTACT LIST:

DEVELOPER/OWNER
LOMMEN, ABDO, KING & STAGEBERG, PA
80 SOUTH 8TH STREET, SUITE 2000
MINNEAPOLIS, MN 55402
TEL
CONTACT: PHIL COLE

DEVELOPER/OWNER
83 ACQUISITIONS
8832 HUNTERS WAY
APPLE VALLEY, MN 55124
TEL
CONTACT: STUART VOIGT

ARCHITECT
DJR ARCHITECTURE
333 N WASHINGTON AVE, SUITE 210
MINNEAPLOIS, MN 55401
TEL 612-676-2700
FAX 612-676-2796
CONTACT:

GEOTECHNICAL
NORTHERN TECHNOLOGIES INC.
1408 NORTHLAND DRIVE #107
MENDOTA HEIGHTS, MN 55120
TEL 651-389-4191
FAX 651-389-4190
CONTACT: RYAN MENTER, PE

CIVIL ENGINEER
SAMBATEK
12800 WHITEWATER DRIVE, SUITE 300
MINNETONKA, MN 55343
TEL 763-476-6010
FAX 763-476-8532
CONTACT: MIKE BRANDT, PE

SURVEYOR
SAMBATEK
12800 WHITEWATER DRIVE, SUITE 300
MINNETONKA, MN 55343
TEL 763-476-6010
FAX 763-476-8532
CONTACT: MARCUS HAMPTON, LS

LANDSCAPE ARCHITECT
SAMBATEK
12800 WHITEWATER DRIVE, SUITE 300
MINNETONKA, MN 55343
TEL 763-476-6010
FAX 763-476-8532
CONTACT: WILLIAM DELANEY, PLA

DEMOLITION NOTES

- DEMOLITION NOTES ARE FOR CLARIFICATION ONLY AND ARE SHOWN FOR THE CONTRACTOR'S BENEFIT. THESE NOTES ARE NOT INTENDED TO BE COMPREHENSIVE. THE CONTRACTOR SHALL REMOVE OR RELOCATE ALL EXISTING ON-SITE IMPROVEMENTS NECESSARY TO ACCOMMODATE THE PROPOSED CONSTRUCTION.
- THE DESIGN SHOWN IS BASED ON THE ENGINEER'S UNDERSTANDING OF THE EXISTING CONDITIONS. THE EXISTING CONDITIONS SHOWN ON THIS PLAN ARE BASED UPON ALTA AND TOPOGRAPHIC PREPARED BY SAMBATEK, INC DATED 04-30-2014. IF CONTRACTOR DOES NOT ACCEPT EXISTING TOPOGRAPHY AS SHOWN ON THE PLANS WITHOUT EXCEPTION, HE SHALL HAVE MADE, AT HIS OWN EXPENSE, A TOPOGRAPHIC SURVEY BY A REGISTERED LAND SURVEYOR AND SUBMIT IT TO THE OWNER FOR REVIEW.
- THE CONTRACTOR IS RESPONSIBLE FOR THE DEMOLITION, REMOVAL, AND DISPOSING IN A LOCATION APPROVED BY ALL GOVERNING AUTHORITIES AND IN ACCORDANCE WITH APPLICABLE CODES, OF ALL STRUCTURES, PADS, WALLS, FLUMES, FOUNDATIONS, PARKING, DRIVES, DRAINAGE STRUCTURES, UTILITIES, ETC., SUCH THAT THE IMPROVEMENTS SHOWN ON THE REMAINING PLANS CAN BE CONSTRUCTED. ALL FACILITIES TO BE REMOVED SHALL BE UNDERCUT TO SUITABLE MATERIAL AND BROUGHT TO GRADE WITH SUITABLE COMPACTED FILL MATERIAL PER THE SPECIFICATIONS.
- THE CONTRACTOR IS RESPONSIBLE FOR REMOVING ALL DEBRIS FROM THE SITE AND DISPOSING THE DEBRIS IN A LAWFUL MANNER. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PERMITS REQUIRED FOR DEMOLITION AND DISPOSAL.
- THE CONTRACTOR SHALL COORDINATE WITH RESPECTIVE UTILITY COMPANIES PRIOR TO THE REMOVAL AND/OR RELOCATION OF UTILITIES. THE CONTRACTOR SHALL COORDINATE WITH THE UTILITY COMPANY CONCERNING PORTIONS OF WORK WHICH MAY BE PERFORMED BY THE UTILITY COMPANY'S FORCES AND ANY FEES WHICH ARE TO BE PAID TO THE UTILITY COMPANY FOR THEIR SERVICES. THE CONTRACTOR IS RESPONSIBLE FOR PAYING ALL FEES AND CHARGES.
- THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATIONS OF ALL EXISTING UTILITIES SHOWN ON THIS PLAN HAVE BEEN DETERMINED FROM THE BEST INFORMATION AVAILABLE AND ARE GIVEN FOR THE CONVENIENCE OF THE CONTRACTOR. THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE PLANS IS A UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THEIR ACCURACY. PRIOR TO THE START OF ANY DEMOLITION ACTIVITY, THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES AT LEAST 48 HOURS BEFORE ANY EXCAVATION FOR ON-SITE LOCATIONS OF EXISTING UTILITIES. THE LOCATIONS OF SMALL UTILITIES SHALL BE OBTAINED BY THE CONTRACTOR BY CALLING MINNESOTA GOPHER STATE ONE CALL AT 800-252-1166 OR 651-454-0002.
- ELECTRICAL, TELEPHONE, CABLE, WATER, FIBER OPTIC CABLE AND/OR GAS LINES NEEDING TO BE REMOVED OR RELOCATED SHALL BE COORDINATED WITH THE AFFECTED UTILITY COMPANY. ADEQUATE TIME SHALL BE PROVIDED FOR RELOCATION AND CLOSE COORDINATION WITH THE UTILITY COMPANY IS NECESSARY TO PROVIDE A SMOOTH TRANSITION IN UTILITY SERVICE. CONTRACTOR SHALL PAY CLOSE ATTENTION TO EXISTING UTILITIES WITHIN THE ANY ROAD RIGHT OF WAY DURING CONSTRUCTION.
- CONTRACTOR MUST PROTECT THE PUBLIC AT ALL TIMES WITH FENCING, BARRICADES, ENCLOSURES, ETC., TO THE BEST PRACTICES.
- CONTINUOUS ACCESS SHALL BE MAINTAINED FOR THE SURROUNDING PROPERTIES AT ALL TIMES DURING DEMOLITION OF THE EXISTING FACILITIES.
- PRIOR TO DEMOLITION OCCURRING, ALL EROSION CONTROL DEVICES SHALL BE INSTALLED.
- CONTRACTOR SHALL LIMIT SAW-CUT & PAVEMENT REMOVAL TO ONLY THOSE AREAS WHERE IT IS REQUIRED AS SHOWN ON THESE CONSTRUCTION PLANS BUT IF ANY DAMAGE IS INCURRED ON ANY OF THE SURROUNDING PAVEMENT, ETC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ITS REMOVAL AND REPAIR.
- CONTRACTOR TO PROTECT EXISTING FEATURES WHICH ARE TO REMAIN. DAMAGE TO ANY EXISTING CONDITIONS TO REMAIN WILL BE REPLACED AT CONTRACTOR'S EXPENSE.
- EXISTING ON-SITE UTILITIES (INCLUDING MANHOLES) THAT ARE NOT TO REMAIN IN SERVICE SHALL BE REMOVED. ABANDONED PIPES LOCATED OUTSIDE PROPOSED BUILDING PAD LIMITS WITH AN EXCESS OF 3' COVER MAY BE DECOMMISSIONED AND ABANDONED IN PLACE, PROVIDED THAT THESE ABANDONED UTILITIES ARE GROUTED AND CAPPED. ALL EXISTING WATER SERVICES ARE TO BE ABANDONED AT THE GATE VALVE. SANITARY SERVICE SHALL BE ABANDONED AT THE LOT LINE. ALL STREET RESTORATION SHALL BE COMPLETED IN COMPLIANCE WITH LOCAL STANDARDS.

SURVEY NOTES

- THE BEARING SYSTEM IS BASED ON THE ANOKA COUNTY COORDINATE SYSTEM, NAD83 (1996 ADJUST), WITH AN ASSUMED BEARING OF S89°13'09"E FOR THE SOUTH LINE OF THE SW 1/4 OF TH SE 1/4 OF SECTION 2, TOWNSHIP 30, RANGE 24. THE ORIGINATING MONUMENTS UTILIZED TO ESTABLISH THE HORIZONTAL POSITION OF THIS SURVEY WAS THE SOUTH 1/4 CORNER AND THE SOUTHEAST CORNER OF SAID SECTION.
- SUBJECT PROPERTY'S ADDRESS IS 525 OSBORNE RD NE, SPRING LAKE PARK, MN 55432; ITS PROPERTY IDENTIFICATION NUMBER IS 02-30-24-43-0127.

SUBJECT PROPERTY

DESCRIPTION FROM TITLE COMMITMENT:
 LOT 1, BLOCK 1, SPRING LAKE COMMONS, ACCORDING TO THE RECORDED PLAT THEREOF, ANOKA COUNTY, MINNESOTA, TOGETHER WITH APPURTENANT EASEMENT(S) CONTAINED IN DOCUMENT NO. 584522.

REFERENCING TITLE COMMITMENT NO. ORTE741010, DATED 3/16/2014, THAT OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY HAS PROVIDED US, THE FOLLOWING COMMENTS ON EASEMENTS ETC., THAT THE PROPERTY IS SUBJECT TO IN SCHEDULE B, SECTION 2 THEREOF USING THE SAME NUMBERING SYSTEM AS IN SAID SECTION 2. EXCEPTION ITEMS NO'S. 1-7 ARE NOT SURVEY RELATED ITEMS.

- TERMS AND CONDITIONS OF UNDERGROUND UTILITY DEED OF EASEMENT AND AGREEMENT DATED SEPTEMBER 30, 1981, FILED JANUARY 14, 1982, AS DOCUMENT NO. 584522. EASEMENT IS SHOWN ON SURVEY.
- UTILITY AND DRAINAGE EASEMENT(S) AS SHOWN ON THE RECORDED PLAT OF HAN-DON FIRST ADDITION. (AS TO UNDERLYING PLAT) EASEMENT IS SHOWN ON SURVEY.
- UTILITY AND DRAINAGE EASEMENT(S) OVER PART OF SUBJECT PREMISES AS SHOWN ON THE RECORDED PLAT OF SPRING LAKE COMMONS. EASEMENTS ARE SHOWN ON SURVEY.
- EASEMENT FOR WATERWORKS, TOGETHER WITH ANY INCIDENTAL RIGHTS, IN FAVOR OF BOARD OF WATER COMMISSIONERS OF THE CITY OF ST. PAUL, AS CONTAINED IN THE CONDEMNATION RECORD, DATED NOVEMBER 27, 1923, RECORDED MARCH 4, 1947 AS DOCUMENT NO. 120672 IN BOOK 200 OF MISC., PAGE 523. EASEMENT IS SHOWN ON SURVEY.
- DRIVEWAY EASEMENT(S) OVER PART OF SUBJECT PREMISES AS EVIDENCED BY DOCUMENT NO(S). 584523, 584524, AND 584525. EASEMENT IS SHOWN ON SURVEY.
- BIKEWAY/WALKWAY EASEMENT(S) OVER PART OF SUBJECT PREMISES AS EVIDENCED BY DOCUMENT NO(S). 623559. EASEMENT IS SHOWN ON SURVEY.
- UTILITY AND ROAD EASEMENT(S) OVER PART OF SUBJECT PREMISES AS EVIDENCED BY DOCUMENT NO(S). 564846. EASEMENT IS SHOWN ON SURVEY.

LEGEND

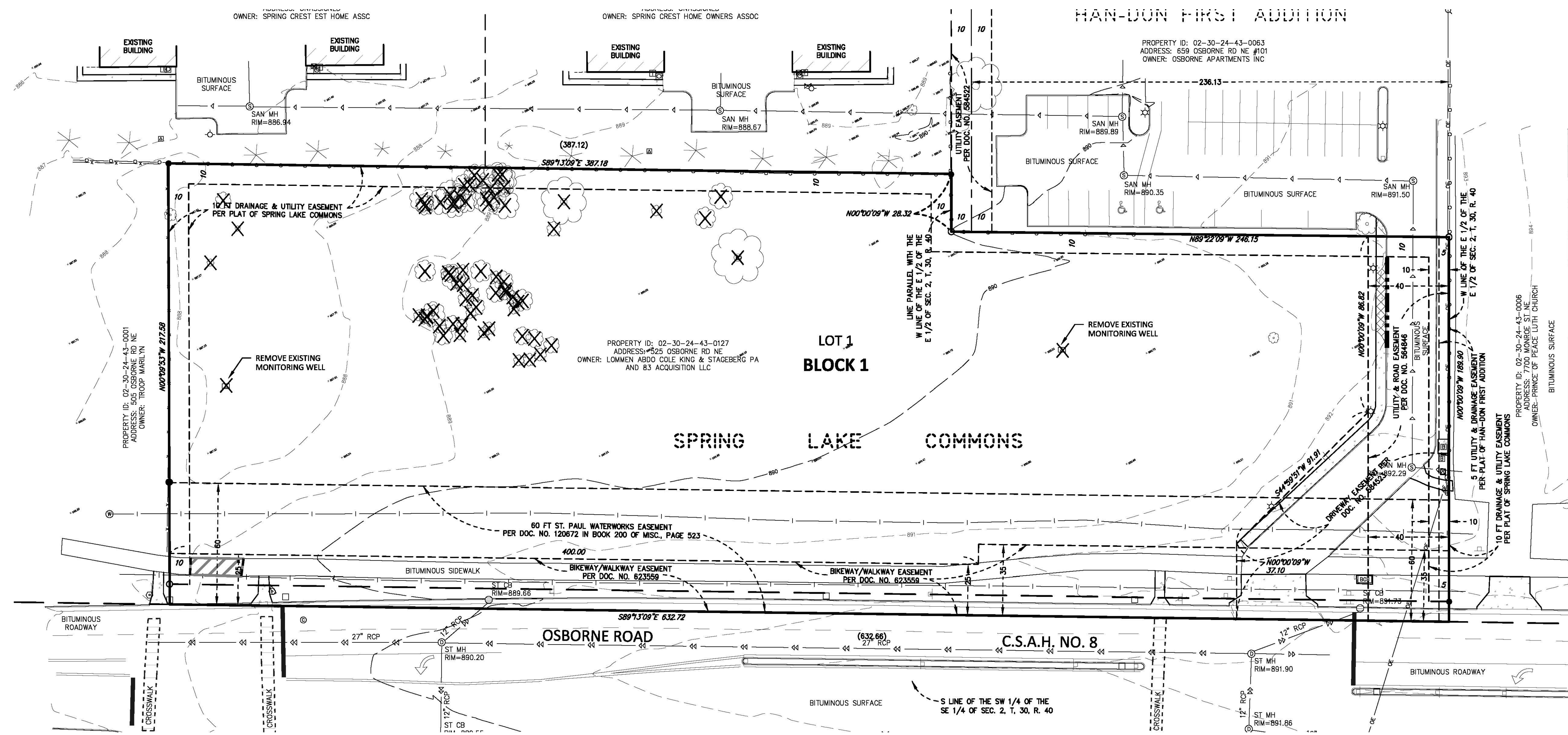
● FOUND MONUMENT	○ WATERMAIN	---	EASEMENT LINE
○ SET MONUMENT	○ SANITARY SEWER	---	SETBACK LINE
⊗ ELECTRIC METER	○ STORM SEWER	---	RIGHT OF ACCESS
⊗ LIGHT	○ FLARED END SECTION	---	CONCRETE CURB
⊗ AIR CONDITIONER	○ ELECTRIC TRANSFORMER	---	BUILDING LINE
⊗ GUY ANCHOR	○ TELEPHONE PEDESTAL	---	BUILDING CANOPY
⊗ HANDICAP STALL	○ GAS METER	---	BITUMINOUS SURFACE
⊗ UTILITY POLE	○ OVERHEAD WIRE	---	CONCRETE SURFACE
■ GUARD POST	○ CHAIN LINK FENCE	---	LANDSCAPE SURFACE
● BOLLARD	○ IRON FENCE	---	DECIDUOUS TREE
• SIGN	○ WIRE FENCE	---	CONIFEROUS TREE
	○ WOOD FENCE	---	
	⊗ REMOVE EXISTING CONCRETE PAVEMENT		
	⊗ REMOVE EXISTING TREE		
	⊗ REMOVE EXISTING CONCRETE CURB		
	⊗ REMOVE EXISTING BITUMINOUS PAVEMENT		
	⊗ REMOVE EXISTING CONCRETE CURB		

PROPERTY SUMMARY

- THE GROSS AREA OF THE SUBJECT PROPERTY IS 3.00 ACRES OR 130,825 SQUARE FEET.
- THE SUBJECT PROPERTY IS CURRENTLY ZONED R-6, PER THE CITY OF SPRING LAKE PARK ZONING MAP AND IS PROPOSED TO BE REZONED TO C-3.

BENCHMARKS

- THE VERTICAL DATUM IS BASED ON NAD83 (1996 ADJUST). THE ORIGINATING BENCH MARKS AR REFERENCED FROM THE MNDOT GEODETIC DATABASE.
 - BENCHMARK #1
207B. ELEV.=929.286
 - BENCHMARK #2
205G. ELEV.=870.212
 - BENCHMARK #3
207D. ELEV.=903.574



Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
**SPRING LAKE PARK
ADDITION UNITY
HOSPITAL CAMPUS**

Location
**SPRING LAKE
PARK, MN**
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

Michael C. Brandt
Registration No. 42061 Date: 11/06/2014

If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History
No. Date By Submittal / Revision
11/06/2014 RE-ZONING APPLICATION
01/08/2015 PUD / SITE PLAN / SUP

Sheet Title
CIVIL SITE PLAN

Sheet No. Revision
C3.01

Project No. BAR20050

KEY NOTES

- BUILDING, STOOPS, STAIRS (SEE ARCHITECTURAL PLANS)
- B-612 CONCRETE CURB AND GUTTER (SEE DETAIL 3 ON SHEET C9.01)
- END CURB SECTION TO MATCH EXISTING (SEE DETAIL 1 ON SHEET C9.01)
- TRASH ENCLOSURE
- FLAT CURB SECTION
- INTEGRAL SIDEWALK CURB (SEE DETAIL 6 ON SHEET C9.01)
- ACCESSIBLE RAMP (SEE DETAIL 8 ON SHEET C9.01)
- ACCESSIBLE PARKING SIGN (SEE DETAIL 7 ON SHEET C9.01)
- TRANSFORMER PAD

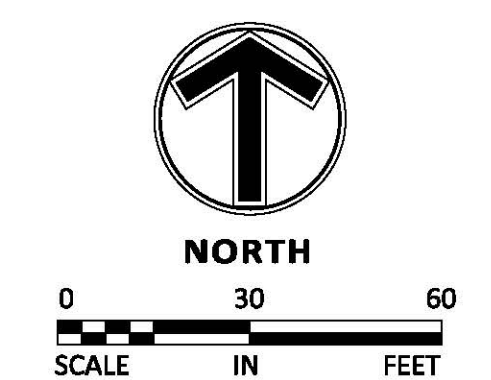
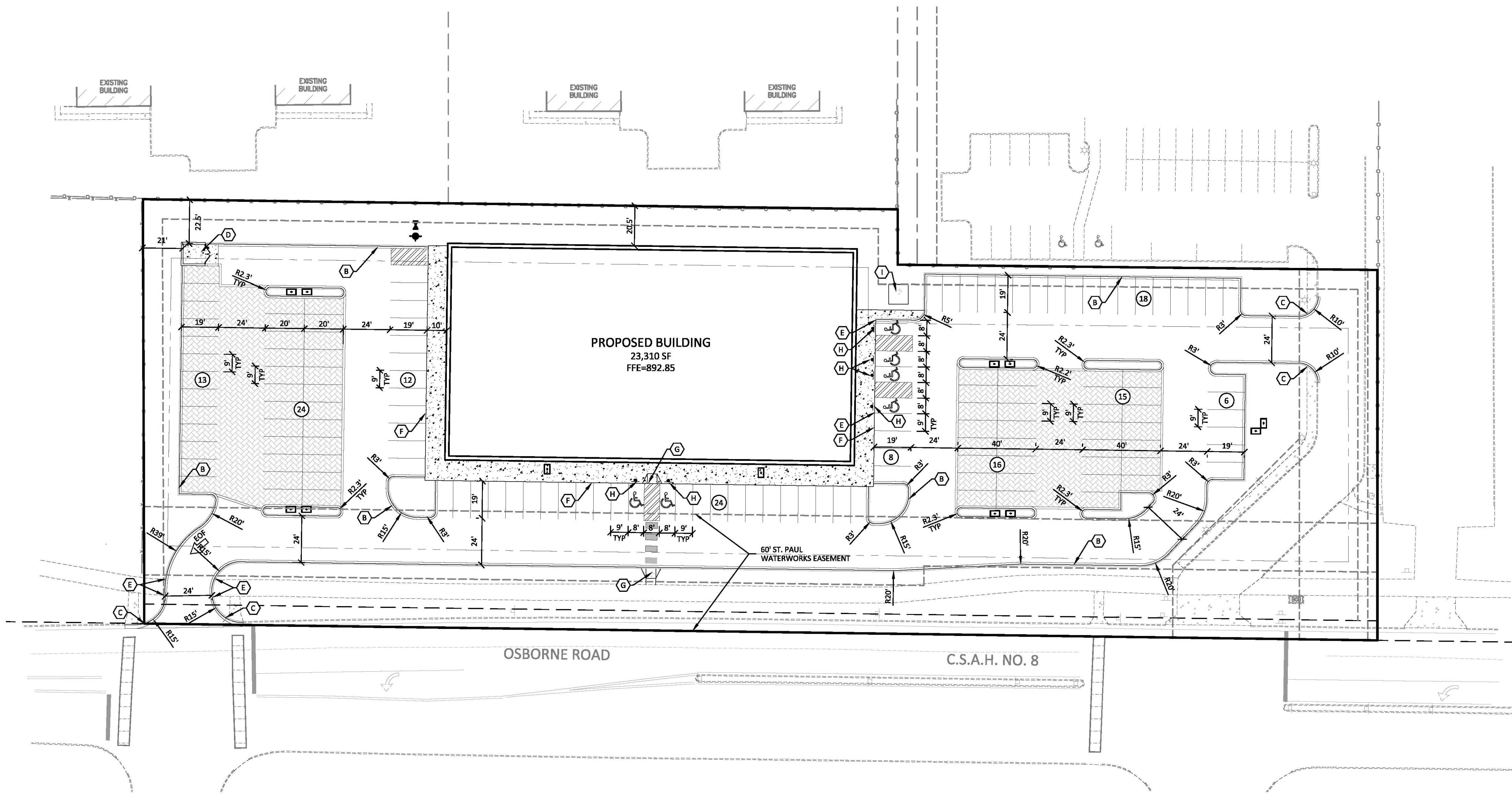
DEVELOPMENT SUMMARY

AREA		
GROSS SITE AREA	130,824 SF	3.00 AC
SETBACKS		
FRONT YARD	40 FEET	
REAR YARD	30 FEET	
SIDE YARD	15 FEET	
SIDE YARD (ABUTTING RESIDENTIAL)	40 FEET	
PARKING (ABUTTING RESIDENTIAL)	20 FEET	
ZONING		
EXISTING ZONING		R-6
PROPOSED ZONING		PUD
PARKING		
NUMBER OF STALLS PROVIDED		105

LEGEND

PROPOSED	EXISTING	
--- (dashed line)	--- (solid line)	STANDARD DUTY ASPHALT PAVING
--- (dashed line)	--- (solid line)	CONCRETE PAVING
--- (dashed line)	--- (solid line)	PERVIOUS PAVERS
● (circle)	○ (circle)	PROPERTY LIMIT
⊗ (circle with X)	⊗ (circle with X)	CURB & GUTTER
⊗ (circle with X)	⊗ (circle with X)	EASEMENT
⊗ (circle with X)	⊗ (circle with X)	BUILDING
⊗ (circle with X)	⊗ (circle with X)	FENCE
⊗ (circle with X)	⊗ (circle with X)	SIGN
⊗ (circle with X)	⊗ (circle with X)	PIPE BOLLARD
⊗ (circle with X)	⊗ (circle with X)	NUMBER OF PARKING STALLS PER ROW
⊗ (circle with X)	⊗ (circle with X)	KEY NOTE
⊗ (circle with X)	⊗ (circle with X)	LIGHT POLE

- DEVELOPMENT NOTES**
- ALL DIMENSIONS SHOWN ARE TO THE GUTTER OF CURB TO GUTTER OF CURB UNLESS OTHERWISE NOTED. BACK OF CURB IS SHOWN GRAPHICALLY ONLY.
 - CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF EXIT PORCHES, RAMPS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.



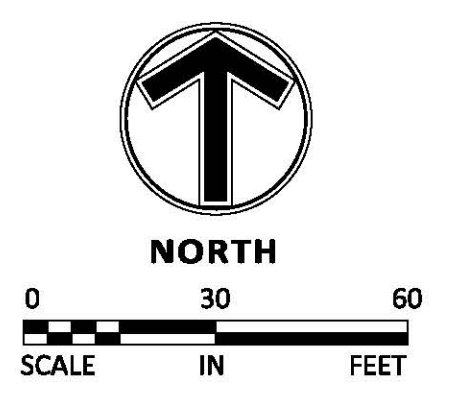
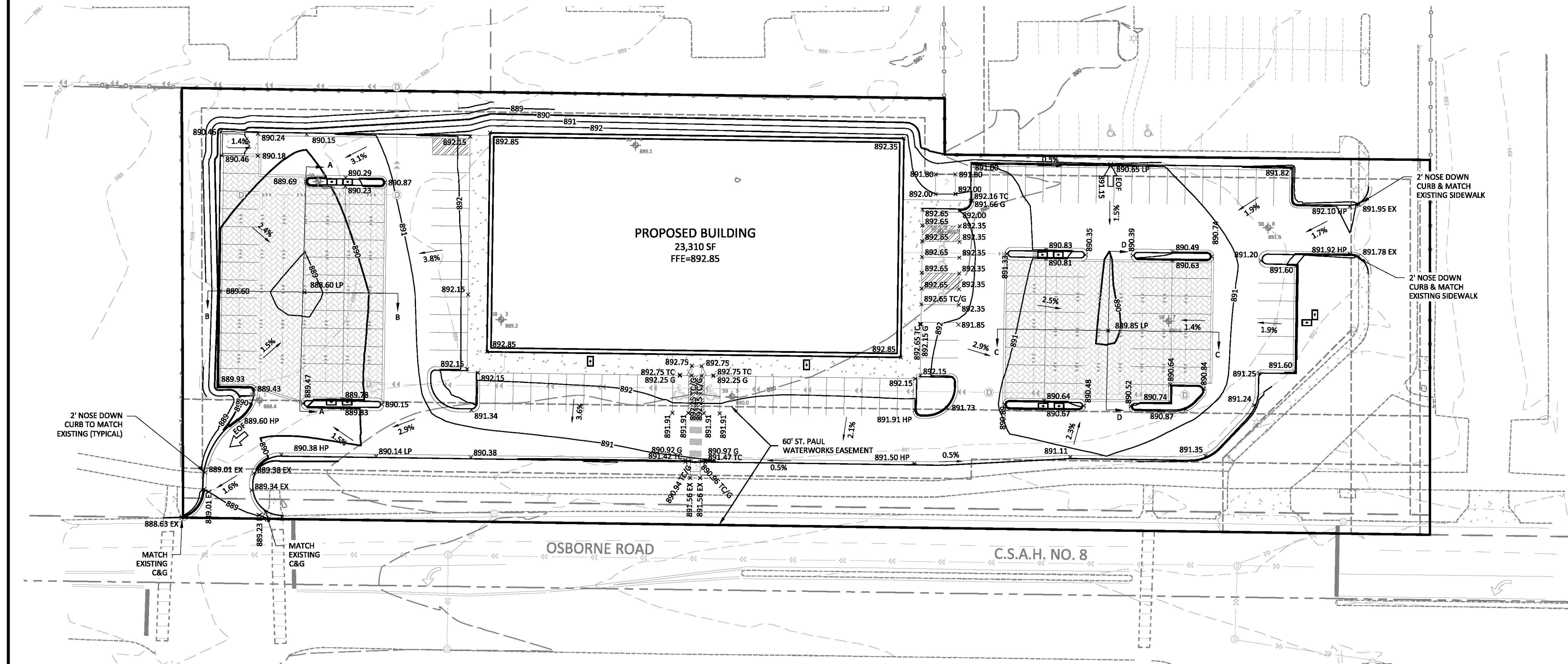
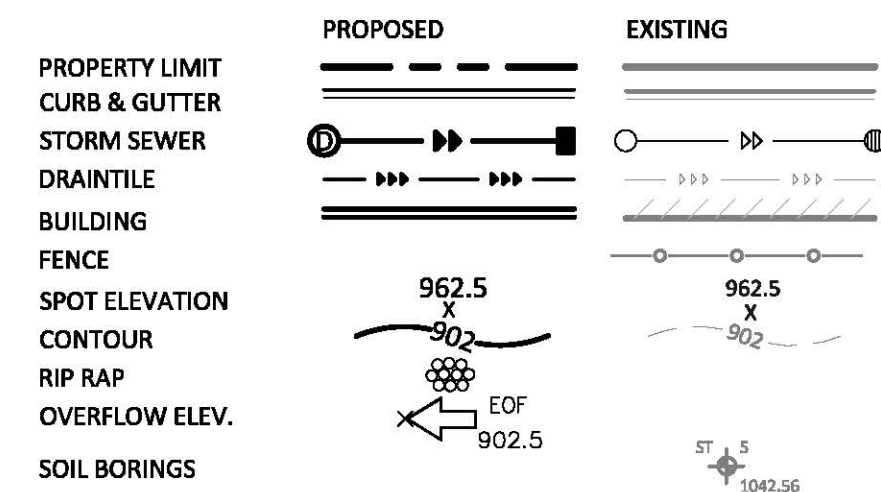
GRADING NOTES

- A. PROPOSED CONTOURS ARE TO FINISHED SURFACE ELEVATION. SPOT ELEVATIONS ALONG PROPOSED CURB DENOTE GUTTER GRADE.
 - B. CONTRACTOR SHALL REVIEW PAVEMENT GRADIENT AND CONSTRUCT "GUTTER OUT" WHERE WATER DRAINS AWAY FROM CURB. ALL OTHER AREAS SHALL BE CONSTRUCTED AS "GUTTER IN" CURB.
 - C. ALL GRADIENT ON SIDEWALKS ALONG THE ADA ROUTE SHALL HAVE A MAXIMUM LONGITUDINAL SLOPE OF 5% (1:20), EXCEPT AT CURB RAMPS (1:12), AND A MAXIMUM CROSS SLOPE OF 2.08% (1:48). THE MAXIMUM SLOPE IN ANY DIRECTION ON AN ADA PARKING STALL OR ACCESS AISLE SHALL BE IN 2.08% (1:48). THE CONTRACTOR SHALL REVIEW AND VERIFY THE GRADIENT IN THE FIELD ALONG THE ADA ROUTES PRIOR TO PLACING CONCRETE OR BITUMINOUS. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY IF THERE IS A DISCREPANCY BETWEEN THE GRADIENT IN THE FIELD VERSUS THE DESIGN GRADIENT.
 - D. THE CONTRACTOR IS CAUTIONED THAT "THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE PLANS IS A UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 TITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA". THE CONTRACTOR AND/OR SUBCONTRACTORS SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, BY CONTACTING THE NOTIFICATION CENTER (GOPHER STATE ONE FOR MINNESOTA AT 1-800-252-1166). THE CONTRACTOR AND/OR SUBCONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS OR HER FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES (UNDERGROUND AND OVERHEAD).
 - E. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES TO THE ADJACENT PROPERTIES OCCURRING DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
 - F. SAFETY NOTICE TO CONTRACTORS: IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS ON THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER OR THE DEVELOPER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES IN, ON OR NEAR THE CONSTRUCTION SITE.
 - G. THE CONTRACTOR SHALL COMPLETE THE SITE GRADING CONSTRUCTION IN ACCORDANCE WITH THE REQUIREMENTS OF THE OWNER'S SOILS ENGINEER. ALL SOIL TESTING SHALL BE COMPLETED BY THE OWNER'S SOILS ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL REQUIRED SOIL TESTS AND INSPECTIONS WITH THE SOILS ENGINEER.
- A GEOTECHNICAL ENGINEERING SOILS REPORT HAS BEEN COMPLETED BY:
 COMPANY: NORTHERN TECHNOLOGIES INC.
 ADDRESS: 1408 NORTHLAND DRIVE #107, MENDOTA HEIGHTS, MN 55120
 PHONE: 651-389-4191
 DATE: 06-20-2014
- THE CONTRACTOR SHALL OBTAIN A COPY OF THE SOILS REPORT.

- H. THE CONTRACTOR SHALL COMPLETE DEWATERING AS REQUIRED TO COMPLETE THE SITE GRADING CONSTRUCTION.
- I. PRIOR TO PLACEMENT OF THE AGGREGATE BASE, A TEST ROLL WILL BE REQUIRED ON THE STREET AND PARKING AREA SUBGRADE. THE CONTRACTOR SHALL PROVIDE A LOADED TANDEN AXLE TRUCK WITH A GROSS WEIGHT OF 25 TONS. THE TEST ROLLING SHALL BE AT THE DIRECTION OF THE SOILS ENGINEER AND SHALL BE COMPLETED IN AREAS AS DIRECTED BY THE SOILS ENGINEER. THE SOILS ENGINEER SHALL DETERMINE WHICH SECTIONS OF THE STREET OR PARKING AREA ARE UNSUITABLE. CORRECTION OF THE SUBGRADE SOILS SHALL BE COMPLETED IN ACCORDANCE WITH THE REQUIREMENTS OF THE SOILS ENGINEER.
- J. REPLACE ALL SUBGRADE SOIL DISTURBED DURING THE CONSTRUCTION THAT HAVE BECOME UNSUITABLE AND WILL NOT PASS A TEST ROLL. REMOVE UNSUITABLE SOIL FROM THE SITE AND IMPORT SUITABLE SOIL AT NO ADDITIONAL COST TO THE OWNER.
- K. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING VEHICULAR AND PEDESTRIAN TRAFFIC CONTROL DEVICES SUCH AS BARRICADES, WARNING SIGNS, DIRECTIONAL SIGNS, FLAGMEN AND LIGHTS TO CONTROL THE MOVEMENT OF TRAFFIC WHERE NECESSARY. TRAFFIC CONTROL DEVICES SHALL CONFORM TO APPROPRIATE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARDS.
- L. THE TREES AND OTHER NATURAL VEGETATION WITHIN THE PROJECT AND/OR ADJACENT TO THE PROJECT ARE OF PRIME CONCERN TO THE CONTRACTOR'S OPERATIONS. HE WILL BE REQUIRED TO PROTECT THE TREES WHICH ARE TO BE SAVED TO BE SURE THAT EQUIPMENT IS NOT NEEDLESSLY OPERATED UNDER NEARBY TREES AND SHALL EXERCISE EXTREME CAUTION IN WORKING ADJACENT TO TREES. SHOULD ANY PORTION OF THE TREE BRANCHES REQUIRE REMOVAL TO PERMIT OPERATION OF THE CONTRACTOR'S EQUIPMENT, HE SHALL OBTAIN THE SERVICES OF A PROFESSIONAL TREE TRIMMING SERVICE TO TRIM THE TREES PRIOR TO THE BEGINNING OF OPERATION. SHOULD THE CONTRACTOR'S OPERATIONS RESULT IN THE BREAKING OF ANY LIMBS, THE BROKEN LIMBS SHOULD BE REMOVED IMMEDIATELY AND CUTS SHALL BE PROPERLY PROTECTED TO MINIMIZE ANY LASTING DAMAGE TO THE TREE. NO TREES SHALL BE REMOVED WITHOUT AUTHORIZATION BY THE ENGINEER. COSTS FOR TRIMMING SERVICES SHALL BE CONSIDERED INCIDENTAL TO THE GRADING CONSTRUCTION AND NO SPECIAL PAYMENT WILL BE MADE.
- M. EXCAVATE TOPSOIL FROM AREAS TO BE FURTHER EXCAVATED OR REGRADED AND STOCKPILE IN AREAS DESIGNATED ON THE SITE. THE CONTRACTOR SHALL SALVAGE ENOUGH TOPSOIL FOR RESPREADING ON THE SITE AS SPECIFIED. EXCESS TOPSOIL SHALL BE PLACED IN EMBANKMENT AREAS, OUTSIDE OF BUILDING PADS, ROADWAYS AND PARKING AREAS. THE CONTRACTOR SHALL SUBCUT CUT AREAS, WHERE TURF IS TO BE ESTABLISHED, TO A DEPTH OF 4 INCHES. RESPREAD TOPSOIL IN AREAS WHERE TURF IS TO BE ESTABLISHED TO A MINIMUM DEPTH OF 4 INCHES.
- N. TRENCH BORROW CONSTRUCTION: IF ALLOWED BY THE OWNER, THE CONTRACTOR MAY COMPLETE "TRENCH BORROW" EXCAVATION IN AREAS DIRECTED BY THE ENGINEER IN ORDER TO OBTAIN STRUCTURAL MATERIAL. TRENCH BORROW EXCAVATION SHALL BE COMPLETED IN GREEN SPACE AREAS. TRENCH BORROW CONSTRUCTION SHALL BE COMPLETED ONLY WITHIN THE PLAT BOUNDARIES. TREES SHALL NOT BE REMOVED OR DAMAGED AS A RESULT OF THE EXCAVATION, UNLESS APPROVED BY THE ENGINEER. THE EXCAVATION SHALL COMMENCE A MINIMUM OF 10 FEET FROM THE LIMIT OF THE BUILDING PAD. THE EXCAVATION FROM THIS LIMIT SHALL EXTEND AT A MINIMUM SLOPE OF 1 FOOT HORIZONTAL TO 1 FOOT VERTICAL (1:1) DOWNWARD AND OUTWARD FROM THE FINISHED SURFACE GRADE ELEVATION, AND SHALL BE COMPACTED IN ACCORDANCE WITH REQUIREMENTS OF THE QUALITY COMPACTION METHOD AS OUTLINED IN MN/DOT SPECIFICATION 2105.3F2. SNOW FENCE SHALL BE FURNISHED AND PLACED ALONG THE PERIMETER OF THE TRENCH BORROW AREA WHERE THE SLOPES EXCEED 2 FOOT HORIZONTAL TO 1 FOOT VERTICAL (2:1).

- O. FINISHED GRADING SHALL BE COMPLETED, THE CONTRACTOR SHALL UNIFORMLY GRADE AREAS WITHIN LIMITS OF GRADING, INCLUDING ADJACENT TRANSITION AREAS. PROVIDE A SMOOTH FINISHED SURFACE WITHIN SPECIFIED TOLERANCES, WITH UNIFORM LEVELS OR SLOPES BETWEEN POINTS WHERE ELEVATIONS ARE SHOWN, OR BETWEEN SUCH POINTS AND EXISTING GRADES. AREAS THAT HAVE BEEN FINISHED GRADED SHALL BE PROTECTED FROM SUBSEQUENT CONSTRUCTION OPERATIONS, TRAFFIC AND EROSION. REPAIR ALL AREAS THAT HAVE BECOME RUTTED BY TRAFFIC OR ERODED BY WATER OR HAS SETTLED BELOW THE CORRECT GRADE. ALL AREAS DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED TO EQUAL OR BETTER THAN ORIGINAL CONDITION OR TO THE REQUIREMENTS OF THE NEW WORK.
- P. TOLERANCES
 - 1. THE COMMERCIAL BUILDING SUBGRADE FINISHED SURFACE ELEVATION SHALL NOT VARY BY MORE THAN 0.10 FOOT ABOVE, OR 0.10 FOOT BELOW, THE PRESCRIBED ELEVATION AT ANY POINT WHERE MEASUREMENT IS MADE.
 - 2. THE STREET OR PARKING AREA SUBGRADE FINISHED SURFACE ELEVATION SHALL NOT VARY BY MORE THAN 0.05 FOOT ABOVE, OR 0.10 FOOT BELOW, THE PRESCRIBED ELEVATION OF ANY POINT WHERE MEASUREMENT IS MADE.
 - 3. AREAS WHICH ARE TO RECEIVE TOPSOIL SHALL BE GRADED TO WITHIN 0.30 FOOT ABOVE OR BELOW THE REQUIRED ELEVATION, UNLESS DIRECTED OTHERWISE BY THE ENGINEER.
 - 4. TOPSOIL SHALL BE GRADED TO PLUS OR MINUS 1/2 INCH OF THE SPECIFIED THICKNESS.
- R. AFTER THE SITE GRADING IS COMPLETED, IF EXCESS OR SHORTAGE OF SOIL MATERIAL EXISTS, THE CONTRACTOR SHALL TRANSPORT ALL EXCESS SOIL MATERIAL OFF THE SITE TO AN AREA SELECTED BY THE CONTRACTOR, OR IMPORT SUITABLE MATERIAL TO THE SITE.
- S. THE CONTRACTOR SHALL DETERMINE THE LOCATION OF ANY HAUL ROADS THAT MAY BE REQUIRED TO COMPLETE THE SITE GRADING CONSTRUCTION AND SHALL INDICATE HAUL ROADS ON EROSION AND SEDIMENT CONTROL "SITE MAP". THE CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE GOVERNING AUTHORITY OF EACH ROADWAY. THE CONTRACTOR SHALL POST WHATEVER SECURITY, AND COMPLY WITH ALL CONDITIONS WHICH ARE REQUIRED BY EACH GOVERNING AUTHORITY OF EACH ROADWAY.
- T. IF THE CONTRACTOR ENCOUNTERS ANY DRAIN TILE WITHIN THE SITE, HE OR SHE SHALL NOTIFY THE ENGINEER WITH THE LOCATION, SIZE, INVERT AND IF THE TILE LINE IS ACTIVE. NO ACTIVE DRAIN TILE SHALL BE BACKFILLED WITHOUT REVIEW, DISCUSSION AND APPROVAL FROM THE PROJECT ENGINEER.

LEGEND



Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
**SPRING LAKE PARK
ADDITION UNITY
HOSPITAL CAMPUS**

Location
**SPRING LAKE
PARK, MN**
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

Michael C. Brandt
Michael C. Brandt
Registration No. 42061 Date: 11/06/2014
If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

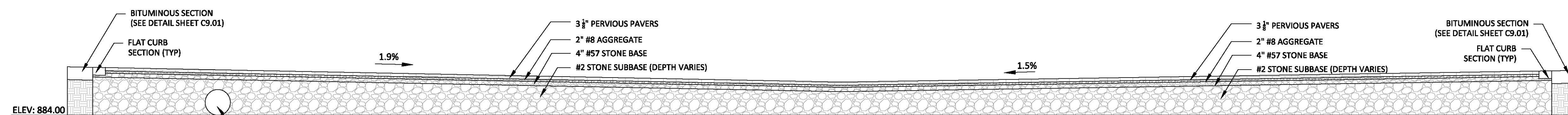
Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History
No. Date By Submittal / Revision
11/06/2014 RE-ZONING APPLICATION
01/08/2015 PUD / SITE PLAN / SUP

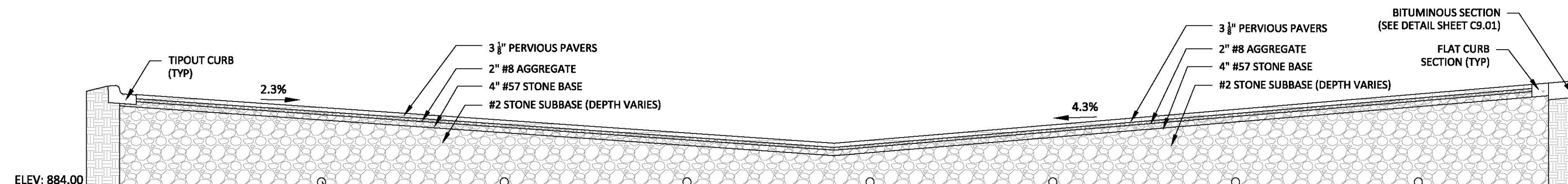
Sheet Title
**PERVIOUS
PAVERS CROSS
SECTIONS**

Sheet No. Revision
C4.02

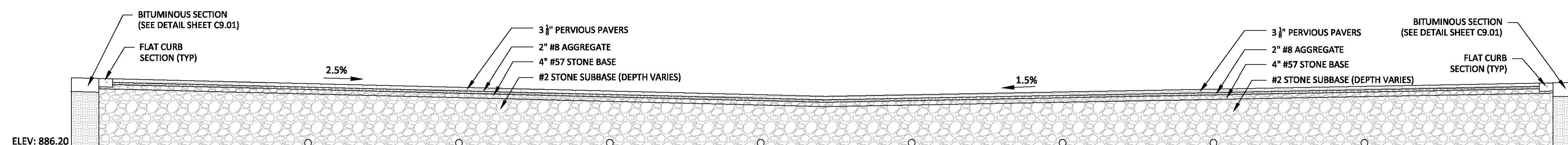
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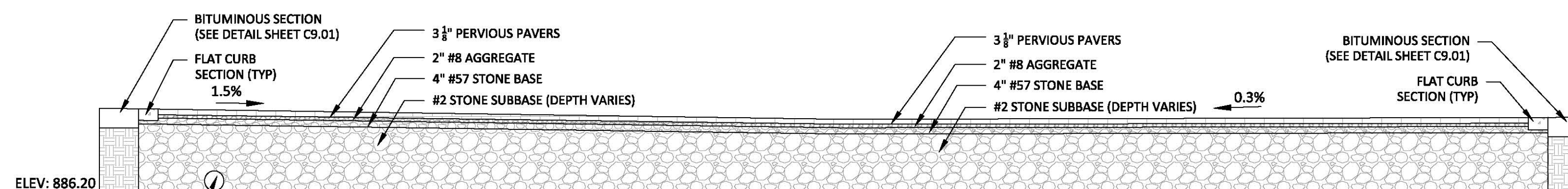
**PERVIOUS PAVEMENT INFILTRATION AREA W/DRAINTILE
SECTION A-A**



**PERVIOUS PAVEMENT INFILTRATION AREA W/DRAINTILE
SECTION B-B**

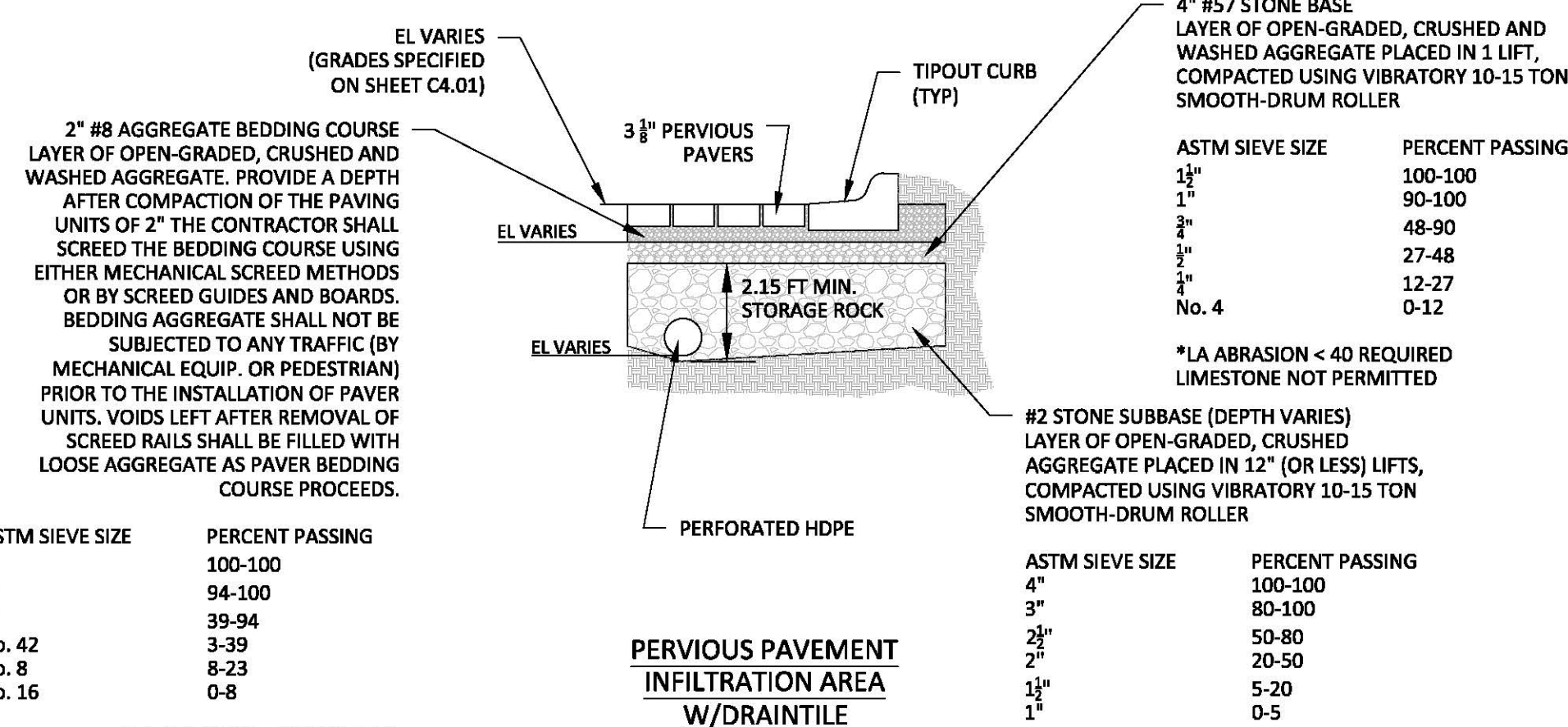


**PERVIOUS PAVEMENT INFILTRATION AREA W/DRAINTILE
SECTION C-C**



**PERVIOUS PAVEMENT INFILTRATION AREA W/DRAINTILE
SECTION D-D**

NOTE: SEE DETAIL ON THIS SHEET FOR FURTHER INFORMATION



ASTM SIEVE SIZE	PERCENT PASSING
1 1/2"	100-100
1"	94-100
3/4"	39-94
No. 42	3-39
No. 8	8-23
No. 16	0-8

*LA ABRASION < 40 REQUIRED
LIMESTONE NOT PERMITTED

ASTM SIEVE SIZE	PERCENT PASSING
1 1/2"	100-100
1"	90-100
3/4"	48-90
2"	27-48
No. 4	12-27
No. 4	0-12

*LA ABRASION < 40 REQUIRED
LIMESTONE NOT PERMITTED

ASTM SIEVE SIZE	PERCENT PASSING
4"	100-100
3"	80-100
2 1/2"	50-80
2"	20-50
1 1/2"	5-20
1"	0-5

*LA ABRASION < 40 REQUIRED
LIMESTONE NOT PERMITTED

PERVIOUS PAVEMENT SECTION
N.T.S.

0 5 10
SCALE IN FEET

EROSION CONTROL MATERIAL QUANTITIES

ITEM	UNIT	QUANTITY
SILT FENCE	LINEAR FEET	1466
CONSTRUCTION ENTRANCE	UNIT	1
INLET PROTECTION DEVICE (IP-1)	UNIT	2

SEQUENCE OF CONSTRUCTION

PHASE I:

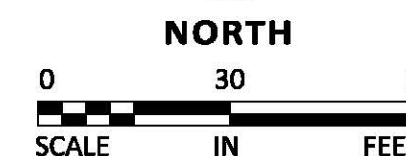
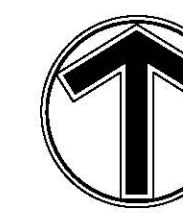
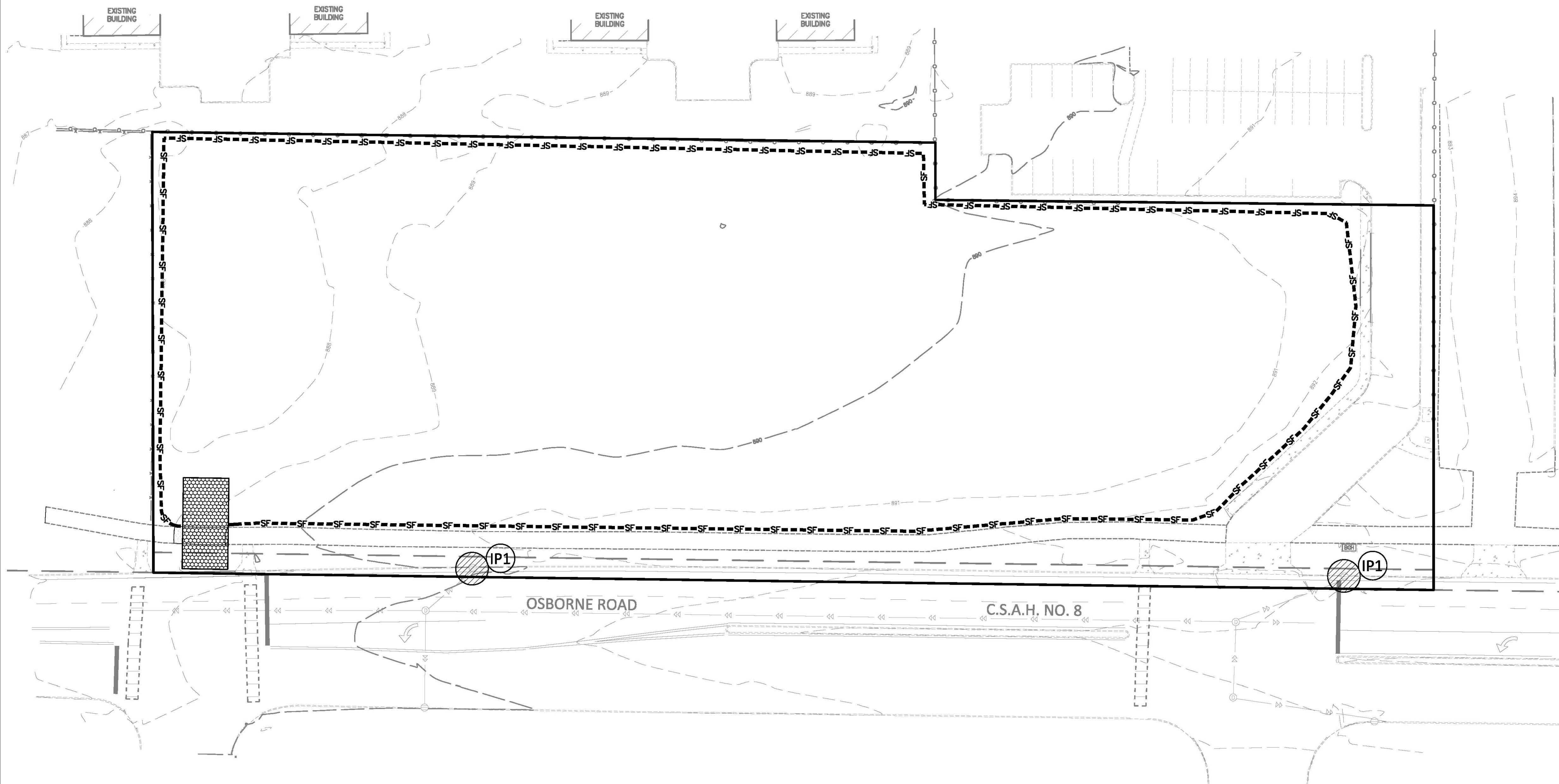
1. INSTALL STABILIZED CONSTRUCTION ENTRANCES.
2. PREPARE TEMPORARY PARKING AND STORAGE AREA.
3. CONSTRUCT THE SILT FENCES ON THE SITE.
4. HALT ALL ACTIVITIES AND CONTACT THE CIVIL ENGINEERING CONSULTANT TO PERFORM INSPECTION OF BMPs. GENERAL CONTRACTOR SHALL SCHEDULE AND CONDUCT STORM WATER PRE-CONSTRUCTION MEETING WITH ENGINEER AND ALL GROUND DISTURBING CONTRACTORS BEFORE PROCEEDING WITH CONSTRUCTION.
5. CLEAR AND GRUB THE SITE.
6. BEGIN GRADING THE SITE.
7. START CONSTRUCTION OF BUILDING PAD AND STRUCTURES.

NOTE TO CONTRACTOR

THE EROSION CONTROL PLAN SHEETS ALONG WITH THE REST OF THE SWPPP MUST BE KEPT ONSITE UNTIL THE NOTICE OF TERMINATION IS FILED WITH THE MPCA. THE CONTRACTOR MUST UPDATE THE SWPPP, INCLUDING THE EROSION CONTROL PLAN SHEETS AS NECESSARY TO INCLUDE ADDITIONAL REQUIREMENTS, SUCH AS ADDITIONAL OR MODIFIED BMPs DESIGNED TO CORRECT PROBLEMS IDENTIFIED. AFTER FILING THE NOTICE OF TERMINATION, THE SWPPP, INCLUDING THE EROSION CONTROL PLAN SHEETS, AND ALL REVISIONS TO IT MUST BE SUBMITTED TO THE OWNER, TO BE KEPT ON FILE IN ACCORDANCE WITH THE RECORD RETENTION REQUIREMENTS DESCRIBED IN THE SWPPP NARRATIVE.

LEGEND

	PROPOSED	EXISTING
CURB & GUTTER		
STORM SEWER		
DRAINTILE		
CONTOUR		
RIP RAP		
OVERFLOW ELEV.		
SILT FENCE		
INLET PROTECTION DEVICE 1		
TEMPORARY STONE		
CONSTRUCTION ENTRANCE		



EROSION CONTROL MATERIAL QUANTITIES

ITEM	UNIT	QUANTITY
SILT FENCE	LINEAR FEET	1437
CONSTRUCTION ENTRANCE	UNIT	1
INLET PROTECTION DEVICE (IP-1)	UNIT	2
BIO ROLLS	LINEAR FEET	355

AREA SUMMARY IN ACRES

PAVEMENT AREA	1.76 AC±
BUILDING AREA	0.54 AC±
SEEDED AREA	0.16 AC±
TOTAL DISTURBED	2.46 AC±
PRE - CONSTRUCTION IMPERVIOUS	0.36 AC±
POST - CONSTRUCTION IMPERVIOUS	2.30 AC±

* REFER TO SHEET C5.03 FOR GENERAL NOTES, MAINTENANCE NOTES, LOCATION MAPS, AND STANDARD DETAILS

SEQUENCE OF CONSTRUCTION

PHASE II:

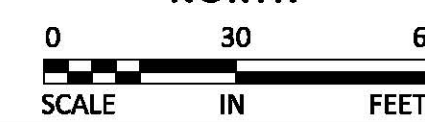
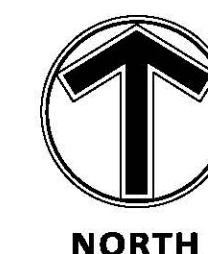
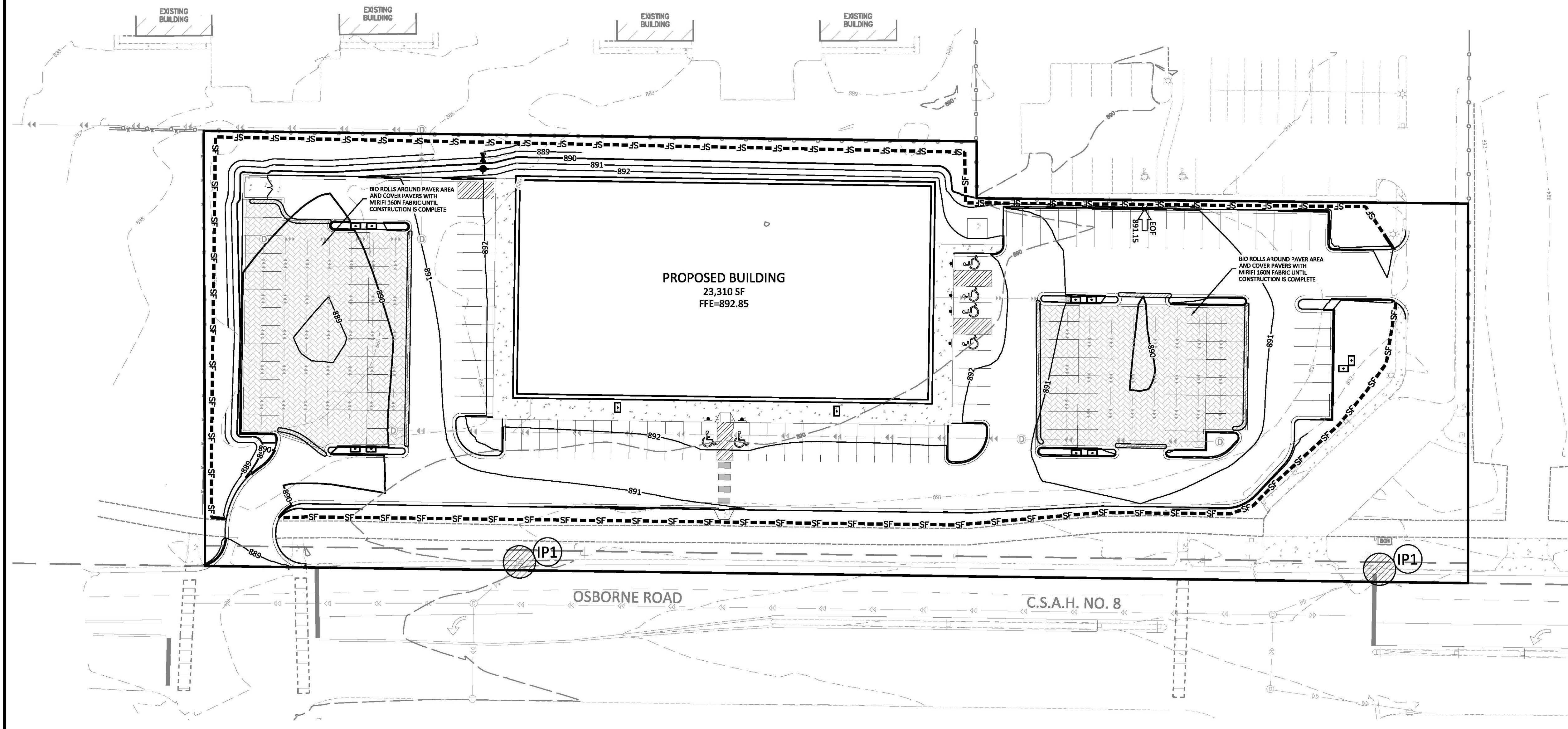
1. TEMPORARILY SEED DENUDED AREAS.
2. INSTALL UTILITIES, UNDERDRAINS, STORM SEWERS, CURBS AND GUTTERS.
3. INSTALL INLET PROTECTION AROUND ALL STORM SEWER STRUCTURES.
4. PREPARE SITE FOR PAVING.
5. PAVE SITE.
6. INSTALL INLET PROTECTION DEVICES.
7. COMPLETE GRADING AND INSTALL PERMANENT SEEDING AND PLANTING.
8. REMOVE ALL TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES (ONLY IF SITE IS STABILIZED), IF REQUIRED BY THE CONTRACT

NOTE TO CONTRACTOR

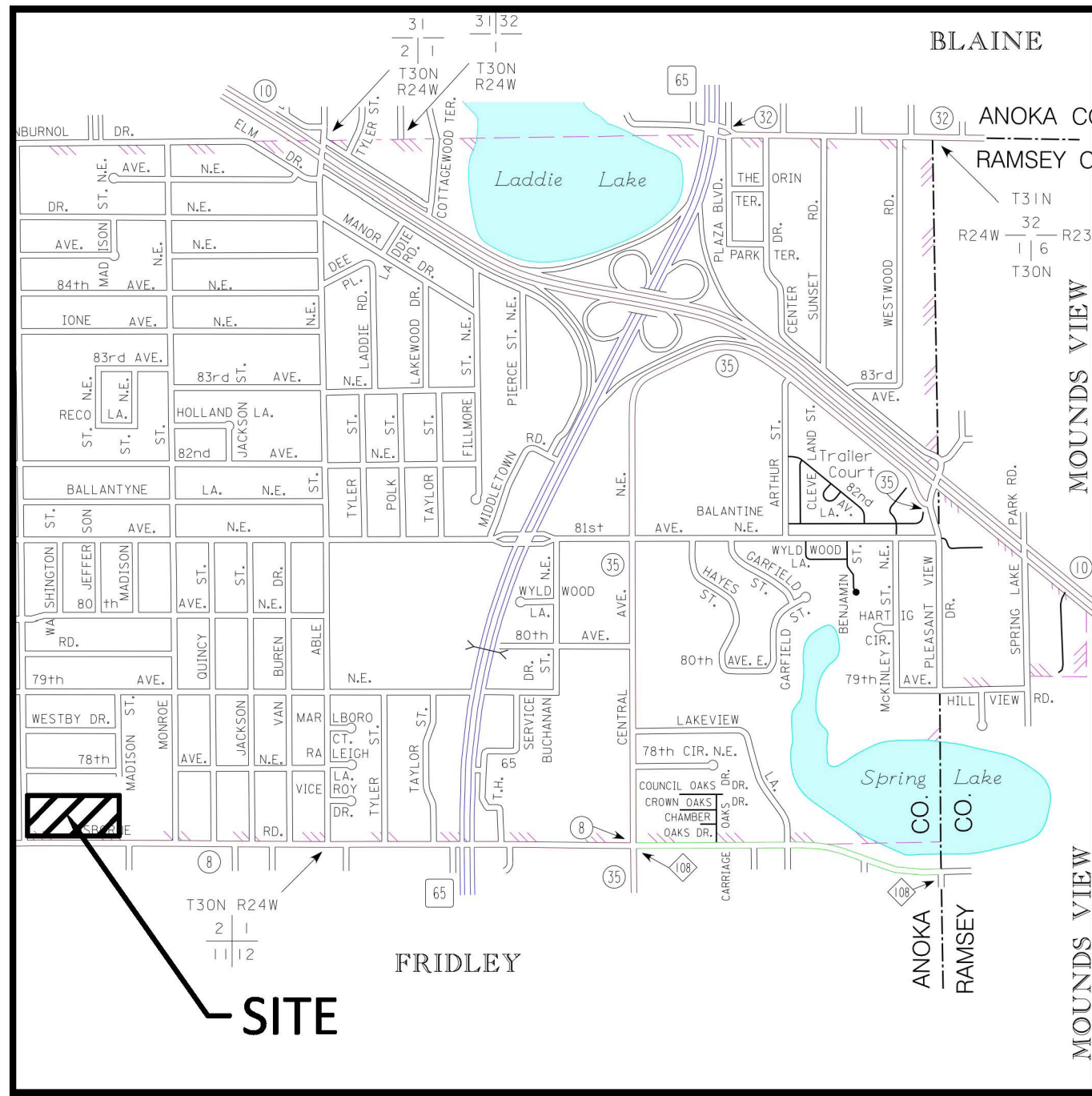
THE EROSION CONTROL PLAN SHEETS ALONG WITH THE REST OF THE SWPPP MUST BE KEPT ONSITE UNTIL THE NOTICE OF TERMINATION IS FILED WITH THE MPCA. THE CONTRACTOR MUST UPDATE THE SWPPP, INCLUDING THE EROSION CONTROL PLAN SHEETS AS NECESSARY TO INCLUDE ADDITIONAL REQUIREMENTS, SUCH AS ADDITIONAL OR MODIFIED BMPs DESIGNED TO CORRECT PROBLEMS IDENTIFIED. AFTER FILING THE NOTICE OF TERMINATION, THE SWPPP, INCLUDING THE EROSION CONTROL PLAN SHEETS, AND ALL REVISIONS TO IT MUST BE SUBMITTED TO THE OWNER, TO BE KEPT ON FILE IN ACCORDANCE WITH THE RECORD RETENTION REQUIREMENTS DESCRIBED IN THE SWPPP NARRATIVE.

LEGEND

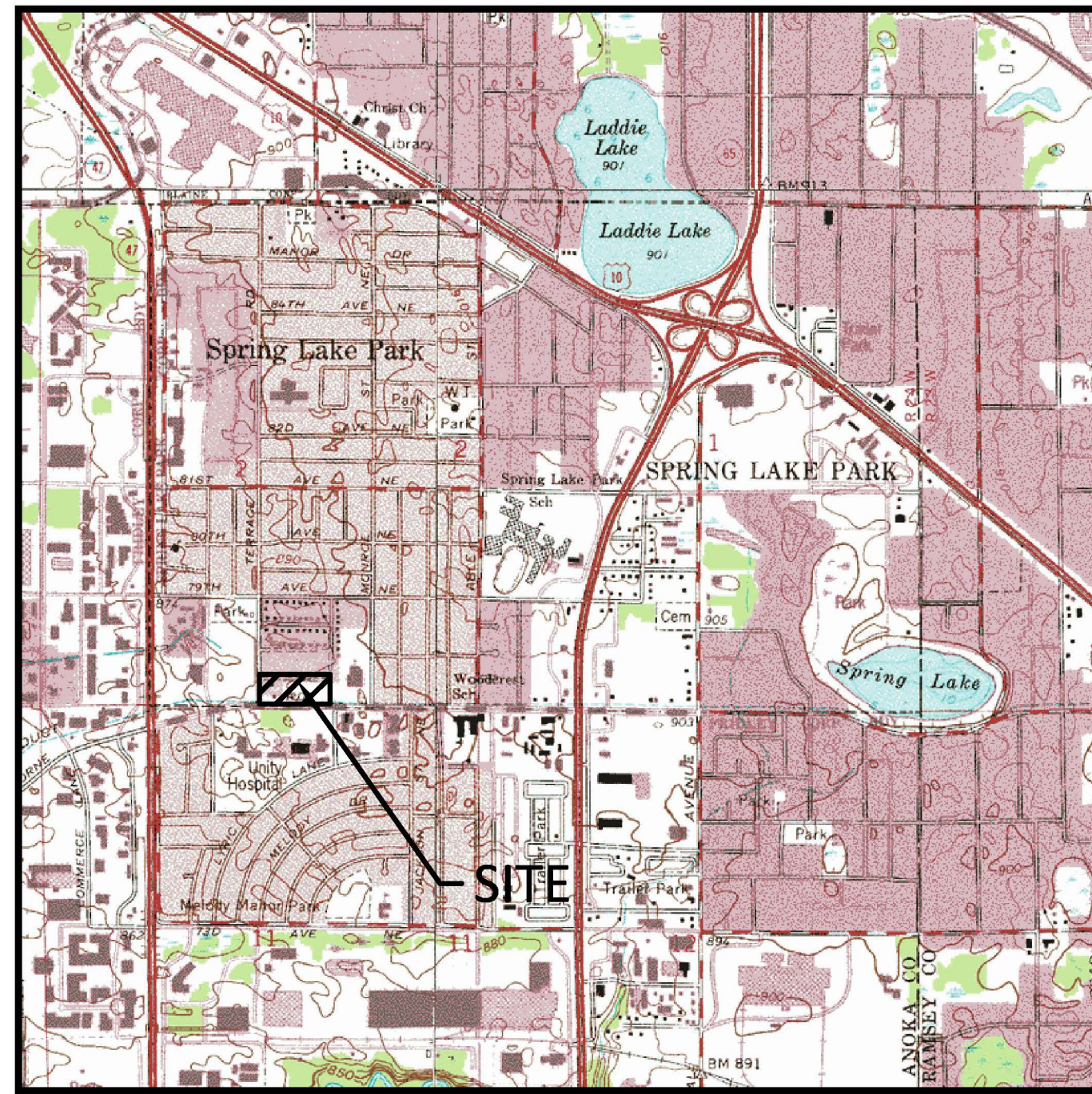
	PROPOSED	EXISTING
CURB & GUTTER		
STORM SEWER		
DRAINTILE		
CONTOUR		
RIP RAP		
OVERFLOW ELEV.		
SILT FENCE		
INLET PROTECTION DEVICE 1		
TEMPORARY STONE CONSTRUCTION ENTRANCE		
BIO-ROLL		



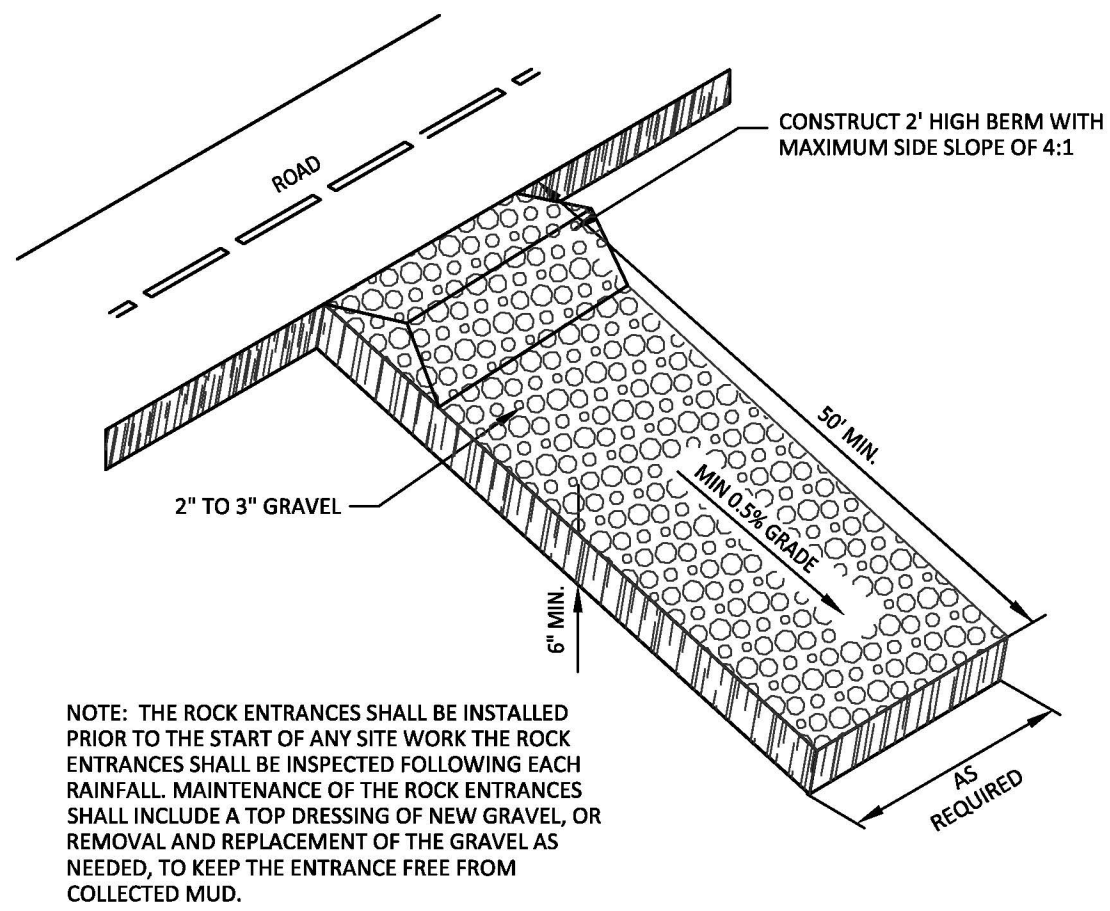
EROSION & SEDIMENTATION CONTROL NOTES & DETAILS / "SITE MAP"



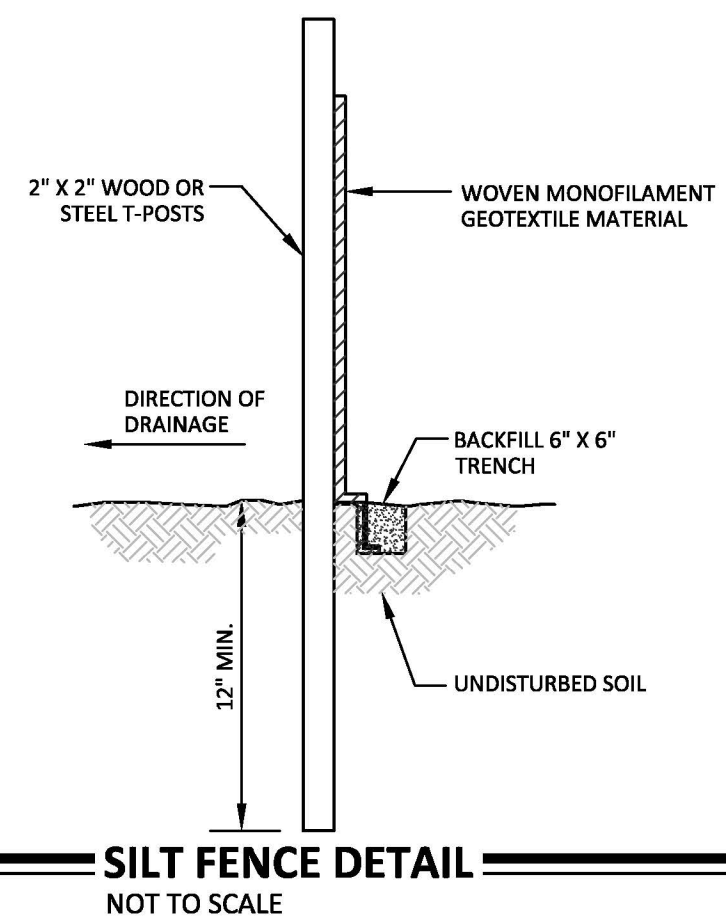
SITE LOCATION MAP
NOT TO SCALE



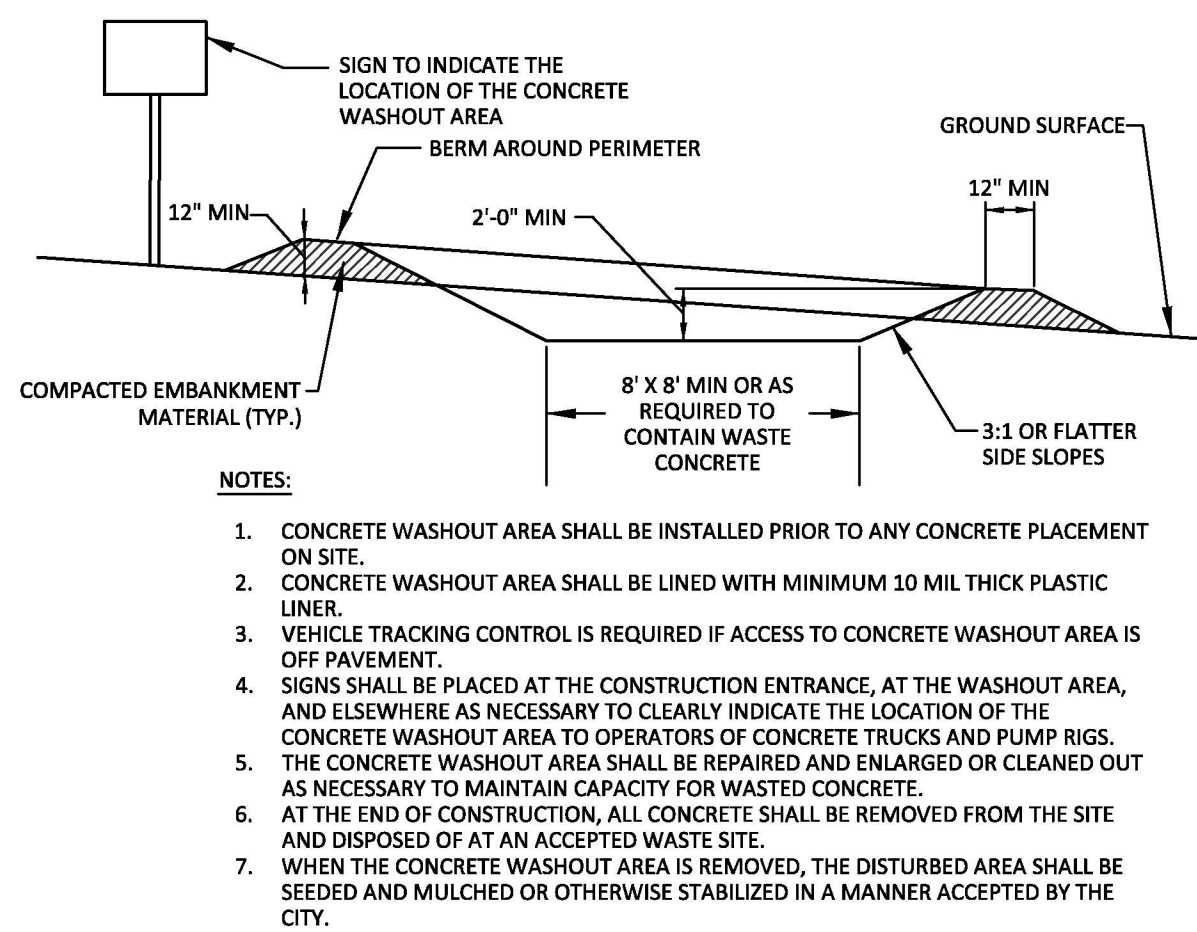
USGS MAP
NOT TO SCALE



ROCK ENTRANCE DRIVE
NOT TO SCALE

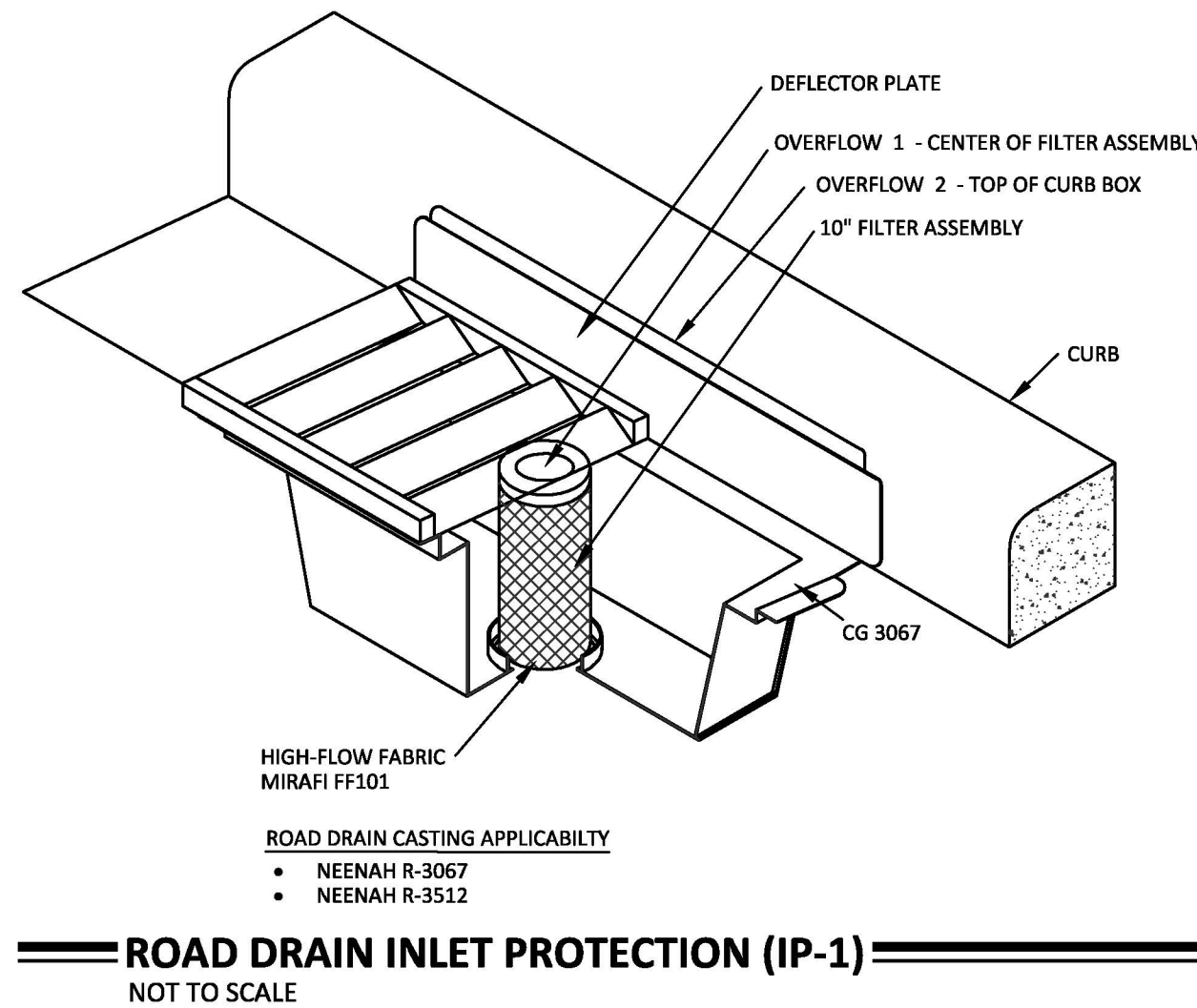


SILT FENCE DETAIL
NOT TO SCALE



CONCRETE WASHOUT AREA
NOT TO SCALE

- NOTES:**
1. CONCRETE WASHOUT AREA SHALL BE INSTALLED PRIOR TO ANY CONCRETE PLACEMENT ON SITE.
 2. CONCRETE WASHOUT AREA SHALL BE LINED WITH MINIMUM 10 MIL THICK PLASTIC LINER.
 3. VEHICLE TRACKING CONTROL IS REQUIRED IF ACCESS TO CONCRETE WASHOUT AREA IS OFF PAVEMENT.
 4. SIGNS SHALL BE PLACED AT THE CONSTRUCTION ENTRANCE, AT THE WASHOUT AREA, AND ELSEWHERE AS NECESSARY TO CLEARLY INDICATE THE LOCATION OF THE CONCRETE WASHOUT AREA TO OPERATORS OF CONCRETE TRUCKS AND PUMP RIGS.
 5. THE CONCRETE WASHOUT AREA SHALL BE REPAIRED AND ENLARGED OR CLEANED OUT AS NECESSARY TO MAINTAIN CAPACITY FOR WASTED CONCRETE.
 6. AT THE END OF CONSTRUCTION, ALL CONCRETE SHALL BE REMOVED FROM THE SITE AND DISPOSED OF AT AN ACCEPTED WASTE SITE.
 7. WHEN THE CONCRETE WASHOUT AREA IS REMOVED, THE DISTURBED AREA SHALL BE SEEDED AND MULCHED OR OTHERWISE STABILIZED IN A MANNER ACCEPTED BY THE CITY.



ROAD DRAIN INLET PROTECTION (IP-1)
NOT TO SCALE

GENERAL EROSION NOTES:

1. CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME. WHERE A CONFLICT EXISTS BETWEEN LOCAL JURISDICTIONAL STANDARD SPECIFICATIONS AND SAMBATEK STANDARD SPECIFICATIONS, THE MORE STRINGENT SPECIFICATION SHALL APPLY.
2. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATIONS AND/OR ELEVATIONS OF EXISTING UTILITIES AS SHOWN ON THESE PLANS ARE BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE PLANS IS A UTILITY QUALITY LEVEL X. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CONTACT ALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS. THE LOCATIONS OF SMALL UTILITIES SHALL BE OBTAINED BY THE CONTRACTOR BY CALLING MINNESOTA Gopher State One Call AT 800-252-1166 OR 651-454-0002.
3. THE DESIGN SHOWN IS BASED UPON THE ENGINEER'S UNDERSTANDING OF THE EXISTING CONDITIONS. THE EXISTING CONDITIONS SHOWN ON THIS PLAN ARE BASED UPON AN ALTA OR TOPOGRAPHIC SURVEY PREPARED BY _____ DATED XX-XX-XXXX. IF CONTRACTOR DOES NOT ACCEPT EXISTING TOPOGRAPHY AS SHOWN ON THE PLANS WITHOUT EXCEPTION, THEY SHALL HAVE MADE, AT THEIR EXPENSE, A TOPOGRAPHIC SURVEY BY A REGISTERED LAND SURVEYOR AND SUBMIT IT TO THE OWNER FOR REVIEW. SEE ATTACHED SURVEY SHEETS.
4. THE GENERAL CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES OCCURRING TO THE ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
5. THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP) IS COMPRISED OF THIS DRAWING (EROSION & SEDIMENTATION CONTROL PLAN-ESC PLAN), THE STANDARD DETAILS, THE PLAN NARRATIVE, AND ITS APPENDICES, PLUS THE PERMIT AND ALL SUBSEQUENT REPORTS AND RELATED DOCUMENTS.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLETING & SUBMITTING THE APPLICATION FOR THE MPCA GENERAL STORMWATER PERMIT FOR CONSTRUCTION ACTIVITY. ALL CONTRACTORS AND SUBCONTRACTORS INVOLVED WITH STORM WATER POLLUTION PREVENTION SHALL OBTAIN A COPY OF THE SWPPP AND THE STATE OF MINNESOTA NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT (NPDES PERMIT) AND BECOME FAMILIAR WITH THEIR CONTENTS. THE SWPPP AND ALL OTHER RELATED DOCUMENTS MUST BE KEPT AT THE SITE DURING CONSTRUCTION.
7. CONTRACTOR SHALL IMPLEMENT BEST MANAGEMENT PRACTICES (BMP'S) AS REQUIRED BY THE SWPPP & PERMITS. THE CONTRACTOR SHALL OVERSEE THE INSPECTION & MAINTENANCE OF THE BMP'S AND EROSION PREVENTION FROM BEGINNING OF CONSTRUCTION AND UNTIL CONSTRUCTION IS COMPLETED. IS APPROVED BY ALL AUTHORITIES, THE NOTICE OF TERMINATION (NOT) HAS BEEN FILED WITH THE MPCA BY EITHER THE OWNER OR OPERATOR AS APPROVED ON PERMIT. ADDITIONAL BMP'S SHALL BE IMPLEMENTED AS DICTATED BY CONDITIONS AT NO ADDITIONAL COST TO OWNER THROUGHOUT ALL PHASES OF CONSTRUCTION.
8. CONTRACTOR SHALL COMPLY WITH TRAINING REQUIREMENTS IN PART III.A.2 OF THE GENERAL PERMIT.
9. BMP'S AND CONTROLS SHALL CONFORM TO FEDERAL, STATE, OR LOCAL REQUIREMENTS OR MANUAL OF PRACTICE, AS APPLICABLE. CONTRACTOR SHALL IMPLEMENT ADDITIONAL CONTROLS AS DIRECTED BY PERMITTING AGENCY OR OWNER.
10. ESC PLAN MUST CLEARLY DELINEATE ALL STATE WATERS. PERMITS FOR ANY CONSTRUCTION ACTIVITY IMPACTING STATE WATERS OR REGULATED WETLANDS MUST BE MAINTAINED ON SITE AT ALL TIMES.
11. CONTRACTOR SHALL MINIMIZE CLEARING TO THE MAXIMUM EXTENT PRACTICAL OR AS REQUIRED BY THE GENERAL PERMIT. THE BOUNDARIES OF THE CLEARING LIMITS SHOWN ON THE ESC PLANS SHALL BE CLEARLY DELINEATED (E.G. WITH FLAGS, STAKES, SIGNS, SILT FENCE, ETC.) ON THE DEVELOPMENT SITE BEFORE WORK BEGINS. GROUND DISTURBING ACTIVITIES MUST NOT OCCUR OUTSIDE THE LIMITS OF DISTURBANCE.
12. GENERAL CONTRACTOR SHALL DENOTE ON PLAN THE TEMPORARY PARKING AND STORAGE AREA WHICH SHALL ALSO BE USED AS THE EQUIPMENT MAINTENANCE AND CLEANING AREA, EMPLOYEE PARKING AREA, AND AREA FOR LOCATING PORTABLE FACILITIES, OFFICE TRAILERS, AND TOILET FACILITIES.
13. ALL WASH WATER (CONCRETE TRUCKS, VEHICLE CLEANING, EQUIPMENT CLEANING, ETC.) MUST BE LIMITED TO A DEFINED AREA OF THE SITE AND SHALL BE CONTAINED AND PROPERLY TREATED OR DISPOSED. NO ENGINE DEGREASING IS ALLOWED ON SITE.
14. ALL LIQUID AND SOLID WASTES GENERATED BY CONCRETE WASHOUT OPERATIONS MUST BE CONTAINED IN A LEAK-PROOF CONTAINMENT FACILITY OR IMPERMEABLE LINER. A COMPACTED CLAY LINER THAT DOES NOT ALLOW WASHOUT LIQUIDS TO ENTER GROUND WATER IS CONSIDERED AN IMPERMEABLE LINER. THE LIQUID AND SOLID WASTES MUST NOT CONTACT THE GROUND, AND THERE MUST NOT BE RUNOFF FROM THE CONCRETE WASHOUT OPERATIONS OR AREAS. LIQUID AND SOLID WASTES MUST BE DISPOSED OF PROPERLY AND IN COMPLIANCE WITH MPCA REGULATIONS. A SIGN MUST BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY TO INFORM CONCRETE EQUIPMENT OPERATORS TO UTILIZE THE PROPER FACILITIES.
15. SUFFICIENT OIL AND GREASE ABSORBING MATERIALS AND FLOTATION BOOMS SHALL BE MAINTAINED ON SITE OR READILY AVAILABLE TO CONTAIN AND CLEAN-UP FUEL OR CHEMICAL SPILLS AND LEAKS.
16. DUST ON THE SITE SHALL BE CONTROLLED. THE USE OF MOTOR OILS AND OTHER PETROLEUM BASED OR TOXIC LIQUIDS FOR DUST SUPPRESSION OPERATIONS IS PROHIBITED.
17. SOLID WASTE: COLLECTED SEDIMENT, ASPHALT & CONCRETE MILLINGS, FLOATING DEBRIS, PAPER, PLASTIC, FABRIC, CONSTRUCTION & DEMOLITION DEBRIS & OTHER WASTES MUST BE DISPOSED OF PROPERLY & MUST COMPLY WITH MPCA DISPOSAL REQUIREMENTS.
18. HAZARDOUS MATERIALS: OIL, GASOLINE, PAINT & ANY HAZARDOUS SUBSTANCES MUST BE PROPERLY STORED, INCLUDING SECONDARY CONTAINMENT, TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. RESTRICTED ACCESS TO STORAGE AREAS MUST BE PROVIDED TO PREVENT VANDALISM. STORAGE & DISPOSAL OF HAZARDOUS WASTE MUST BE IN COMPLIANCE WITH MPCA REGULATIONS.
19. ALL STORM WATER POLLUTION PREVENTION MEASURES PRESENTED ON THIS PLAN, AND IN THE SWPPP, SHALL BE INITIATED AS SOON AS PRACTICABLE AND PRIOR TO SOIL DISTURBING ACTIVITIES UPSLOPE.
20. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS STOPPED SHALL BE TEMPORARILY SEEDED, WITHIN 14 DAYS OF INACTIVITY. SEEDING SHALL BE IN ACCORDANCE WITH MN/DOT SEED MIXTURE NUMBER 100 OR 110 DEPENDING ON THE SEASON OF PLANTING (SEE MN/DOT SPECIFICATION SECTION 2575.3) SEEDING METHOD AND APPLICATION RATE SHALL CONFORM TO MN/DOT SPECIFICATION SECTION 2575.3. TEMPORARY MULCH SHALL BE APPLIED IN ACCORDANCE WITH MN/DOT SPECIFICATION SECTION 2575.3F1 AND 2575.3G. ALTERNATIVELY, HYDRAULIC SOIL STABILIZER IN ACCORDANCE WITH MN/DOT SPECIFICATION SECTION 2575.3H MAY BE USED IN PLACE OF TEMPORARY MULCH.
21. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS PERMANENTLY STOPPED SHALL BE PERMANENTLY STABILIZED. THESE AREAS SHALL BE STABILIZED IN ACCORDANCE WITH THE TIME TABLE DESCRIBED ABOVE. REFER TO THE GRADING PLAN AND/OR LANDSCAPE PLAN FOR VEGETATIVE COVER.
22. CONTRACTORS OR SUBCONTRACTORS WILL BE RESPONSIBLE FOR REMOVING SEDIMENT FROM CONVEYANCES & FROM TEMPORARY SEDIMENTATION BASINS THAT ARE TO BE USED AS PERMANENT WATER QUALITY MANAGEMENT BASINS. SEDIMENT MUST BE STABILIZED TO PREVENT IT FROM BEING WASHED BACK INTO THE BASIN, CONVEYANCES, OR DRAINAGEWAYS DISCHARGING OFF-SITE OR TO SURFACE WATERS. THE CLEANOUT OF PERMANENT BASINS MUST BE SUFFICIENT TO RETURN THE BASIN TO DESIGN CAPACITY.
23. ON-SITE & OFF-SITE SOIL STOCKPILE AND BORROW AREAS SHALL BE PROTECTED FROM EROSION AND SEDIMENTATION THROUGH IMPLEMENTATION OF BMP'S. STOCKPILE AND BORROW AREA LOCATIONS SHALL BE NOTED ON THE SITE MAP AND PERMITTED IN ACCORDANCE WITH GENERAL PERMIT REQUIREMENTS.
24. TEMPORARY SOIL STOCKPILES MUST HAVE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS & CANNOT BE PLACED IN SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB & GUTTER SYSTEMS OR CONDUITS & DITCHES.
25. SLOPES SHALL BE LEFT IN A ROUGHENED CONDITION DURING THE GRADING PHASE TO REDUCE RUNOFF VELOCITIES AND EROSION.
26. DUE TO THE GRADE CHANGES DURING THE DEVELOPMENT OF THE PROJECT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADJUSTING THE EROSION CONTROL MEASURES (SILT FENCES, CHECK DAMS, INLET PROTECTION DEVICES, ETC.) TO PREVENT EROSION.
27. ALL CONSTRUCTION SHALL BE STABILIZED AT THE END OF EACH WORKING DAY, THIS INCLUDES BACKFILLING OF TRENCHES FOR UTILITY CONSTRUCTION AND PLACEMENT OF GRAVEL OR BITUMINOUS PAVING FOR ROAD CONSTRUCTION.

MAINTENANCE NOTES:

- ALL MEASURES STATED ON THIS EROSION AND SEDIMENT CONTROL PLAN, AND IN THE STORM WATER POLLUTION PREVENTION PLAN SHALL BE MAINTAINED IN FULLY FUNCTIONAL CONDITION UNTIL NO LONGER REQUIRED FOR A COMPLETED PHASE OF WORK OR FINAL STABILIZATION OF THE SITE. THE DESIGNATED CONTACT PERSON NOTED ON THIS PLAN MUST ROUTINELY INSPECT THE CONSTRUCTION ON SITE ONCE EVERY SEVEN DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS. ALL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE CLEANED AND REPAIRED IN ACCORDANCE WITH THE FOLLOWING:
1. ALL SILT FENCES MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES 1/3 OF THE HEIGHT OF THE FENCE. THESE REPAIRS MUST BE MADE WITHIN 24 HOURS OF DISCOVERY, OR AS SOON AS FIELD CONDITIONS ALLOW THE REPAIRS.
 2. TEMPORARY AND PERMANENT SEDIMENTATION BASINS MUST BE DRAINED AND THE SEDIMENT REMOVED WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 THE STORAGE VOLUME. DRAINAGE AND REMOVAL MUST BE COMPLETED WITHIN 72 HOURS OF DISCOVERY, OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS (SEE PART IV.D. OF THE GENERAL PERMIT).
 3. SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS, MUST BE INSPECTED FOR EVIDENCE OF SEDIMENT BEING DEPOSITED BY EROSION. THE CONTRACTOR MUST REMOVE ALL DELTAS AND SEDIMENT DEPOSITED IN SURFACE WATERS, INCLUDING DRAINAGE WAYS, CATCH BASINS, AND OTHER DRAINAGE SYSTEMS, AND RESTABILIZE THE AREAS WHERE SEDIMENT REMOVAL RESULTS IN EXPOSED SOIL. THE REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN SEVEN (7) DAYS OF DISCOVERY UNLESS PRECLUDED BY LEGAL, REGULATORY, OR PHYSICAL ACCESS CONSTRAINTS. THE CONTRACTOR SHALL USE ALL REASONABLE EFFORTS TO OBTAIN ACCESS. IF PRECLUDED, REMOVAL AND STABILIZATION MUST TAKE PLACE WITHIN SEVEN (7) CALENDAR DAYS OF OBTAINING ACCESS. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL LOCAL, REGIONAL, STATE AND FEDERAL AUTHORITIES AND RECEIVING ANY APPLICABLE PERMITS, PRIOR TO CONDUCTING ANY WORK.
 4. CONSTRUCTION SITE VEHICLE EXIT LOCATIONS MUST BE INSPECTED FOR EVIDENCE OF OFF-SITE SEDIMENT TRACKING ONTO PAVED SURFACES. TRACKED SEDIMENT MUST BE REMOVED FROM ALL OFF-SITE PAVED SURFACES, WITHIN 24 HOURS OF DISCOVERY, OR IF APPLICABLE, WITHIN A SHORTER TIME TO COMPLY WITH PART IV.C.6 OF THE GENERAL PERMIT.
 5. THE CONTRACTOR IS RESPONSIBLE FOR THE OPERATION AND MAINTENANCE OF TEMPORARY AND PERMANENT WATER QUALITY MANAGEMENT BMP'S, AS WELL AS ALL EROSION PREVENTION AND SEDIMENT CONTROL BMP'S, FOR THE DURATION OF THE CONSTRUCTION WORK AT THE SITE. THE PERMITTEE(S) ARE RESPONSIBLE UNTIL ANOTHER PERMITTEE HAS ASSUMED CONTROL ACCORDING TO PART II.B.5 OVER ALL AREAS OF THE SITE THAT HAVE NOT BEEN FINALLY STABILIZED OR THE SITE HAS UNDERGONE FINAL STABILIZATION, AND A NOT HAS BEEN SUBMITTED TO THE MPCA.
 6. IF SEDIMENT ESCAPES THE CONSTRUCTION SITE, OFF-SITE ACCUMULATIONS OF SEDIMENT MUST BE REMOVED IN A MANNER AND AT A FREQUENCY SUFFICIENT TO MINIMIZE OFF-SITE IMPACTS (E.G., FUGITIVE SEDIMENT IN STREETS COULD BE WASHED INTO STORM SEWERS BY THE NEXT RAIN AND/OR POSE A SAFETY HAZARD TO USERS OF PUBLIC STREETS).
 7. ALL INFILTRATION AREAS MUST BE INSPECTED TO ENSURE THAT NO SEDIMENT FROM ONGOING CONSTRUCTION ACTIVITIES IS REACHING THE INFILTRATION AREA AND THESE AREAS ARE PROTECTED FROM COMPACTION DUE TO CONSTRUCTION EQUIPMENT DRIVING ACROSS THE INFILTRATION AREA.

Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
SPRING LAKE PARK ADDITION UNITY HOSPITAL CAMPUS

Location
SPRING LAKE PARK, MN
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER for the laws of the state of Minnesota.

Michael C. Grandt
Registration No. 42604 Date: 11/06/2014
If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History

No.	Date By	Submission / Revision
11/06/2014		RE-ZONING APPLICATION
01/08/2015		PUD / SITE PLAN / SUP

Sheet Title
EROSION & SEDIMENT CONTROL PLAN - DETAILS

Sheet No. Revision
C5.03

Project No. BAR20050

UTILITY CONSTRUCTION NOTES

A. THE UTILITY IMPROVEMENTS FOR THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE "STANDARD UTILITIES SPECIFICATIONS" AS PUBLISHED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM), EXCEPT AS MODIFIED HEREIN. CONTRACTOR SHALL OBTAIN A COPY OF THESE SPECIFICATIONS.

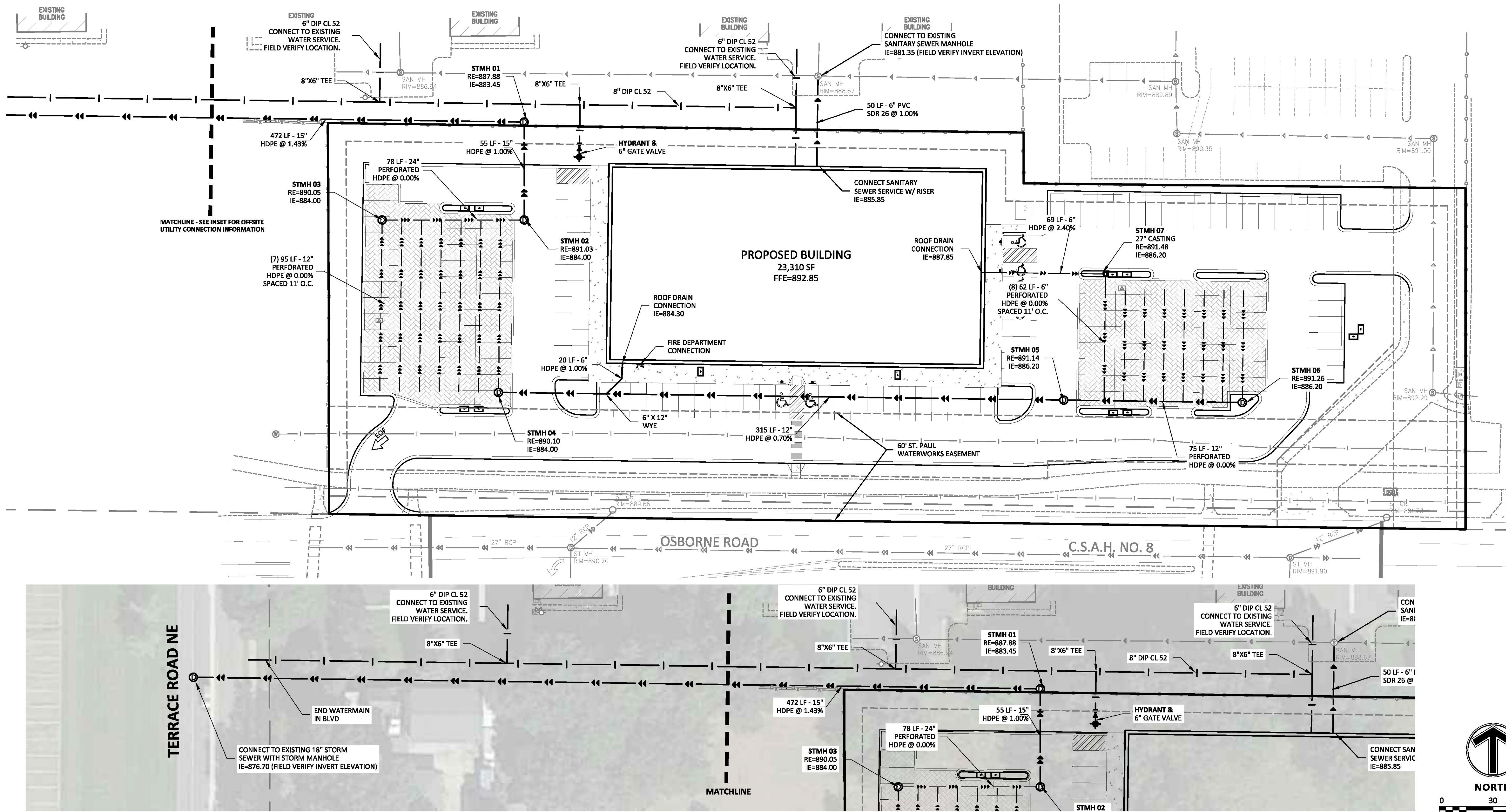
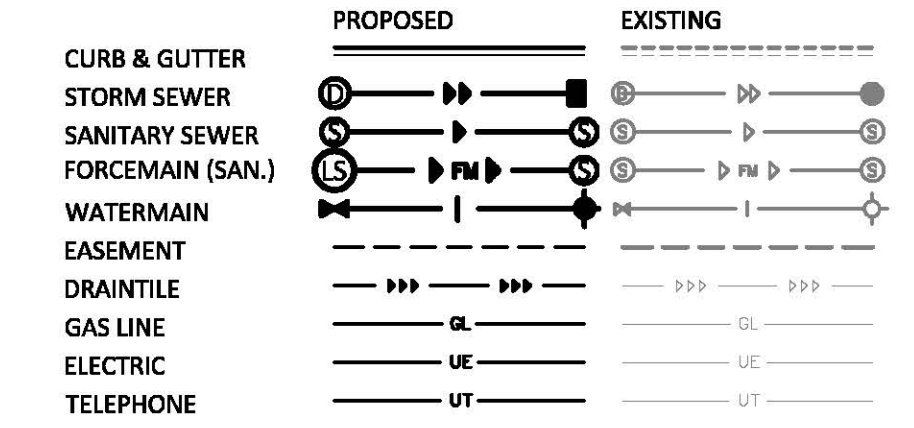
- ALL UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE TO CITY REQUIREMENTS.
 - CONTRACTOR SHALL NOT OPEN, TURN OFF, INTERFERE WITH, OR ATTACH ANY PIPE OR HOSE TO OR TAP WATERMAIN BELONGING TO THE CITY UNLESS DULY AUTHORIZED TO DO SO BY THE CITY. ANY ADVERSE CONSEQUENCES OF ANY SCHEDULED OR UNSCHEDULED DISRUPTIONS OF SERVICE TO THE PUBLIC ARE THE LIABILITY OF THE CONTRACTOR.
 - A MINIMUM VERTICAL SEPARATION OF 18 INCHES IS REQUIRED AT ALL WATERMAIN AND SEWER MAIN (BUILDING, STORM AND SANITARY) CROSSINGS.
- B. ALL MATERIALS SHALL BE AS SPECIFIED IN CEAM SPECIFICATIONS EXCEPT AS MODIFIED HEREIN.
- ALL MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE CITY.
 - ALL SANITARY SEWER TO BE PVC SDR-35, UNLESS NOTED OTHERWISE.
 - ALL WATERMAIN TO BE DUCTILE IRON - CLASS 52, WITH 7.5 FEET MINIMUM COVER.
 - ALL STORM SEWER PIPE TO BE REINFORCED CONCRETE PIPE WITH R-4 JOINTS, AND RUBBER GASKETS.
 - RIP RAP SHALL BE Mn/DOT CLASS 3.

- C. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF VESTIBULE, EXIT PORCHES, RAMPS, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.
- D. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS. THE LOCATIONS OF SMALL UTILITIES SHALL BE OBTAINED BY THE CONTRACTOR, BY CALLING GOPHER STATE ONE CALL AT 454-0002.
- E. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES TO THE ADJACENT PROPERTIES OCCURRING DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
- F. SAFETY NOTICE TO CONTRACTORS: IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS ON THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER OR THE DEVELOPER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES IN, ON OR NEAR THE CONSTRUCTION SITE.

- G. ALL AREAS OUTSIDE THE PROPERTY BOUNDARIES THAT ARE DISTURBED BY UTILITY CONSTRUCTION SHALL BE RESTORED IN KIND. SODDED AREAS SHALL BE RESTORED WITH 6 INCHES OF TOPSOIL PLACED BENEATH THE SOD.
- H. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AND MAINTAINING TRAFFIC CONTROL DEVICES SUCH AS BARRICADES, WARNING SIGNS, DIRECTIONAL SIGNS, FLAGMEN AND LIGHTS TO CONTROL THE MOVEMENT OF TRAFFIC WHERE NECESSARY. TRAFFIC CONTROL DEVICES SHALL CONFORM TO APPROPRIATE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARDS.
- I. ALL SOILS TESTING SHALL BE COMPLETED BY AN INDEPENDENT SOILS ENGINEER. EXCAVATION FOR THE PURPOSE OF REMOVING UNSTABLE OR UNSUITABLE SOILS SHALL BE COMPLETED AS REQUIRED BY THE SOILS ENGINEER. THE UTILITY BACKFILL CONSTRUCTION SHALL COMPLY WITH THE REQUIREMENTS OF THE SOILS ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL REQUIRED SOILS TESTS AND SOIL INSPECTIONS WITH THE SOILS ENGINEER.
- A GEOTECHNICAL ENGINEERING REPORT HAS BEEN COMPLETED BY:
 COMPANY: NORTHERN TECHNOLOGIES, INC.
 ADDRESS: 1408 NORTHLAND DRIVE #107, MENDOTA HEIGHTS, MN 55120
 PHONE: 651-389-4191
 DATE: 06-20-214
- THE CONTRACTOR SHALL OBTAIN A COPY OF THIS SOILS REPORT.
- J. PRIOR TO PLACEMENT OF AGGREGATE BASE, A TEST ROLL WILL BE REQUIRED ON THE STREET AND PARKING AREA SUBGRADE. THE CONTRACTOR SHALL PROVIDE A LOADED TANDEM AXLE TRUCK WITH A GROSS WEIGHT OF 25 TONS. THE TEST ROLLING SHALL BE AT THE DIRECTION OF THE SOILS ENGINEER AND SHALL BE COMPLETED IN AREAS AS DIRECTED BY THE SOILS ENGINEER. THE

- K. THE CONTRACTOR SHALL SUBMIT 2 COPIES OF SHOP DRAWINGS FOR MANHOLE AND CATCH BASIN STRUCTURES TO THE CONTRACTOR SHALL ALLOW 5 WORKING DAYS FOR SHOP DRAWING REVIEW.
- L. THE CONTRACTOR AND THEIR SUPPLIER SHALL DETERMINE THE MINIMUM DIAMETER REQUIRED FOR EACH STORM SEWER STRUCTURE.
- M. A POST CONSTRUCTION TEST OF THE PERVIOUS PAVEMENT MUST BE PERFORMED. CONTACT THE COON CREEK WATERSHED DISTRICT AT 763-755-0975 PRIOR TO THE TEST.

LEGEND



Sambatek
 www.sambatek.com
 12800 Whitewater Drive, Suite 300
 Minnetonka, MN 55343
 763.476.6010 telephone
 763.476.8532 facsimile
 Engineering | Surveying | Planning | Environmental

Client
BARNA, GUZY & STEFFEN, LTD.
 200 COON RAPIDS BLVD. NW, #400
 COON RAPIDS, MN 55433

Project
SPRING LAKE PARK ADDITION UNITY HOSPITAL CAMPUS

Location
SPRING LAKE PARK, MN
 525 OSBORNE ROAD NE
 SPRING LAKE PARK, MN 55432

Certification
 I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

 Michael C. Grandt
 Registration No. 42061 Date: 11/06/2014

If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

Summary
 Designed: MGB Drawn: MGB
 Approved: MCB Book / Page:
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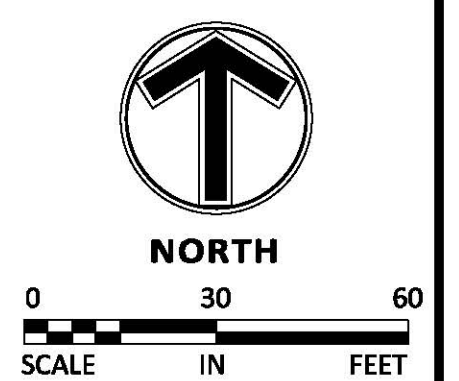
Revision History

No.	Date By	Submission / Revision
11/06/2014		RE-ZONING APPLICATION
01/08/2015		PUD / SITE PLAN / SUP

Sheet Title
UTILITY PLAN

Sheet No. Revision
C6.01

Project No. BAR20050



Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
SPRING LAKE PARK ADDITION UNITY HOSPITAL CAMPUS

Location
SPRING LAKE PARK, MN
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
PULSE
never ordinary
Contact: Sandy Anderson
Date: November 6, 2014

Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History
No. Date By Submittal / Revision
11/06/2014 RE-ZONING APPLICATION
01/08/2015 PUD / SITE PLAN / SUP

Sheet Title
LIGHTING PLAN

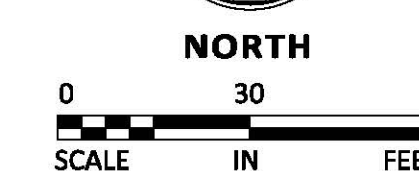
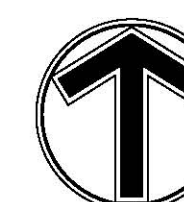
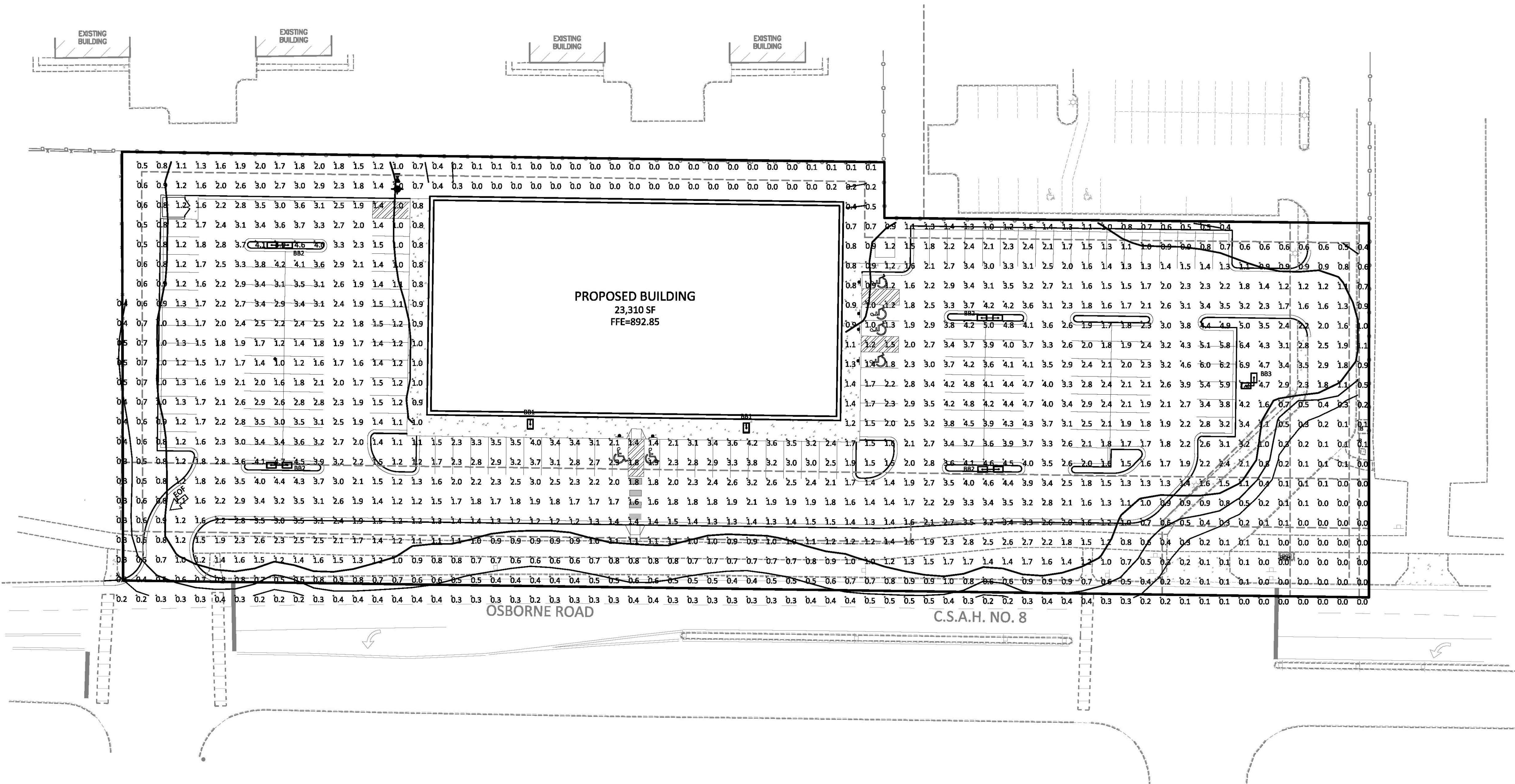
Sheet No. Revision
C8.01

Project No. BAR20050

Luminaire Schedule							
Symbol	Qty	Label	Arrangement	Total Lamp Lumens	LLF	Description	Arr. Watts
	2	BB1	SINGLE	N.A.	0.900	MCGRAW GLEON-AE-04-LED-E1-SL4, TYPE IV, 19699 LUMENS, WALL MOUNT AT 25FT	213
	4	BB2	BACK-BACK	N.A.	0.900	MCGRAW GLEON-AE-04-LED-E1-SL4, TYPE IV, 19699 LUMENS, 2@180, POLE MOUNT AT 25FT	426
	1	BB3	2 @ 90 DEGREES	N.A.	0.900	MCGRAW GLEON-AE-04-LED-E1-SL4, TYPE IV, 19699 LUMENS, 2@90, POLE MOUNT AT 25FT	426

Calculation Summary								
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min	
SITE GROUND	Illuminance	Fc	1.68	7.2	0.0	N.A.	N.A.	

Luminaire Location Summary						
LumNo	Label	X	Y	Z	Orient	Tilt
47	BB1	504362.2	110060.4	25	270	0
55	BB1	504471.9	110058.8	25	270	0
63	BB2	504234.8	110037.5	25	0	0
67	BB2	504234.8	110149.1	25	0	0
81	BB2	504595.9	110036.2	25	0.39	0
89	BB3	504729.7	110078.8	25	135	0
92	BB2	504595.4	110112.9	25	0.39	0



Client
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Project
SPRING LAKE PARK ADDITION UNITY HOSPITAL CAMPUS

Location
SPRING LAKE PARK, MN
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed professional ENGINEER under the laws of the state of Minnesota.

Michael C. Brandt
Registration No. 42001 Date: 11/06/2014
If applicable, contact us for a wet signed copy of this plan which is available upon request at Sambatek's, Minnetonka, MN office.

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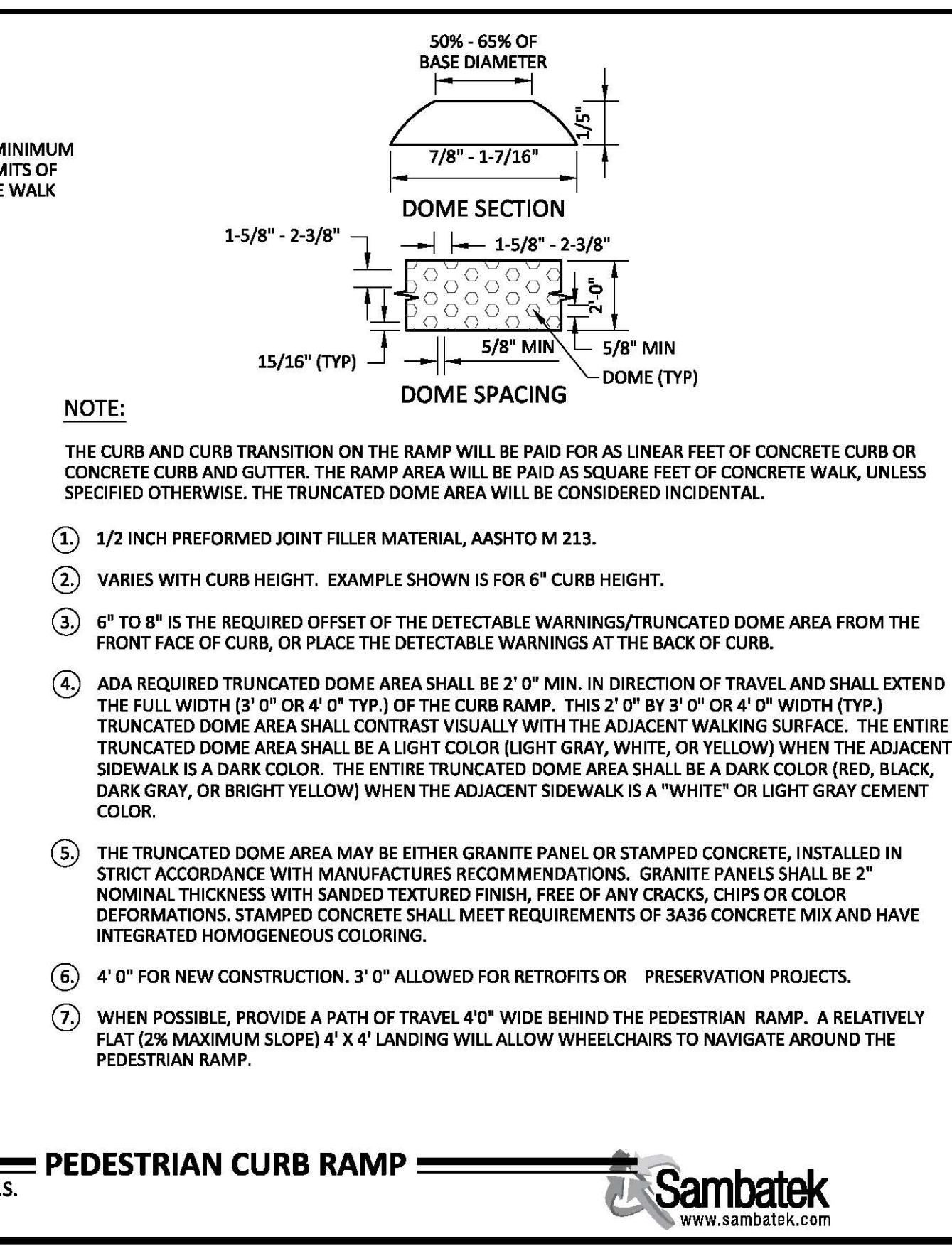
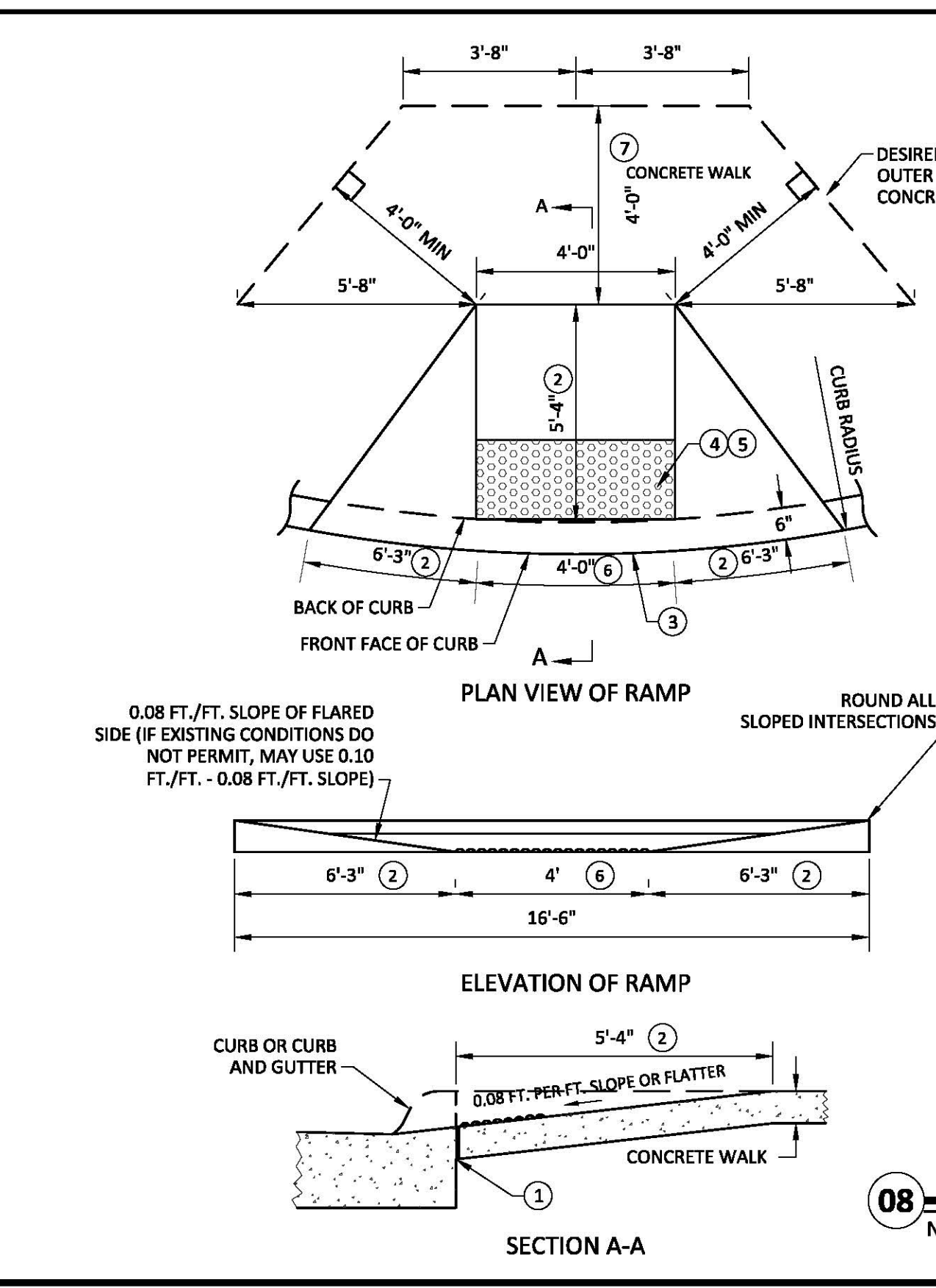
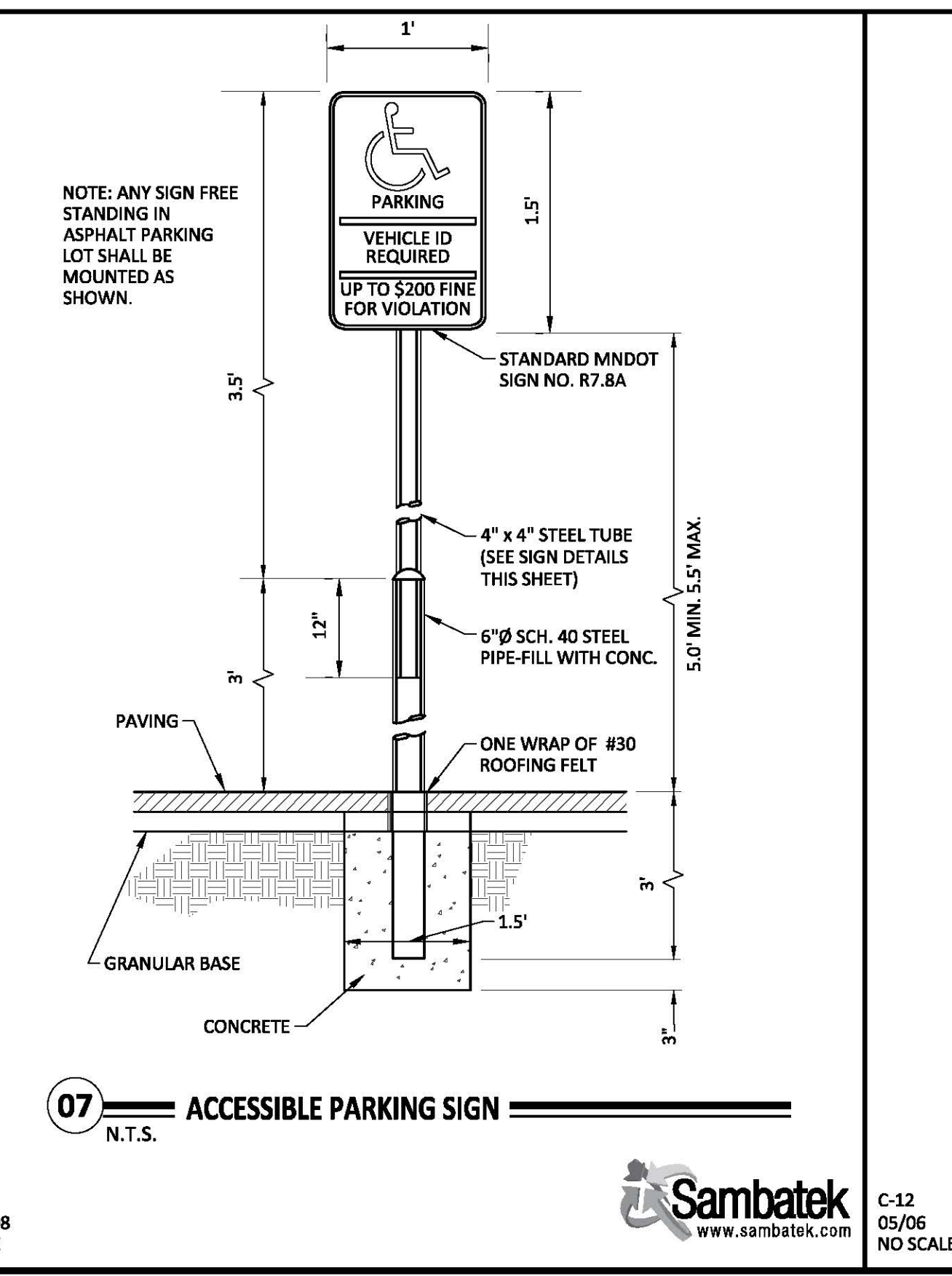
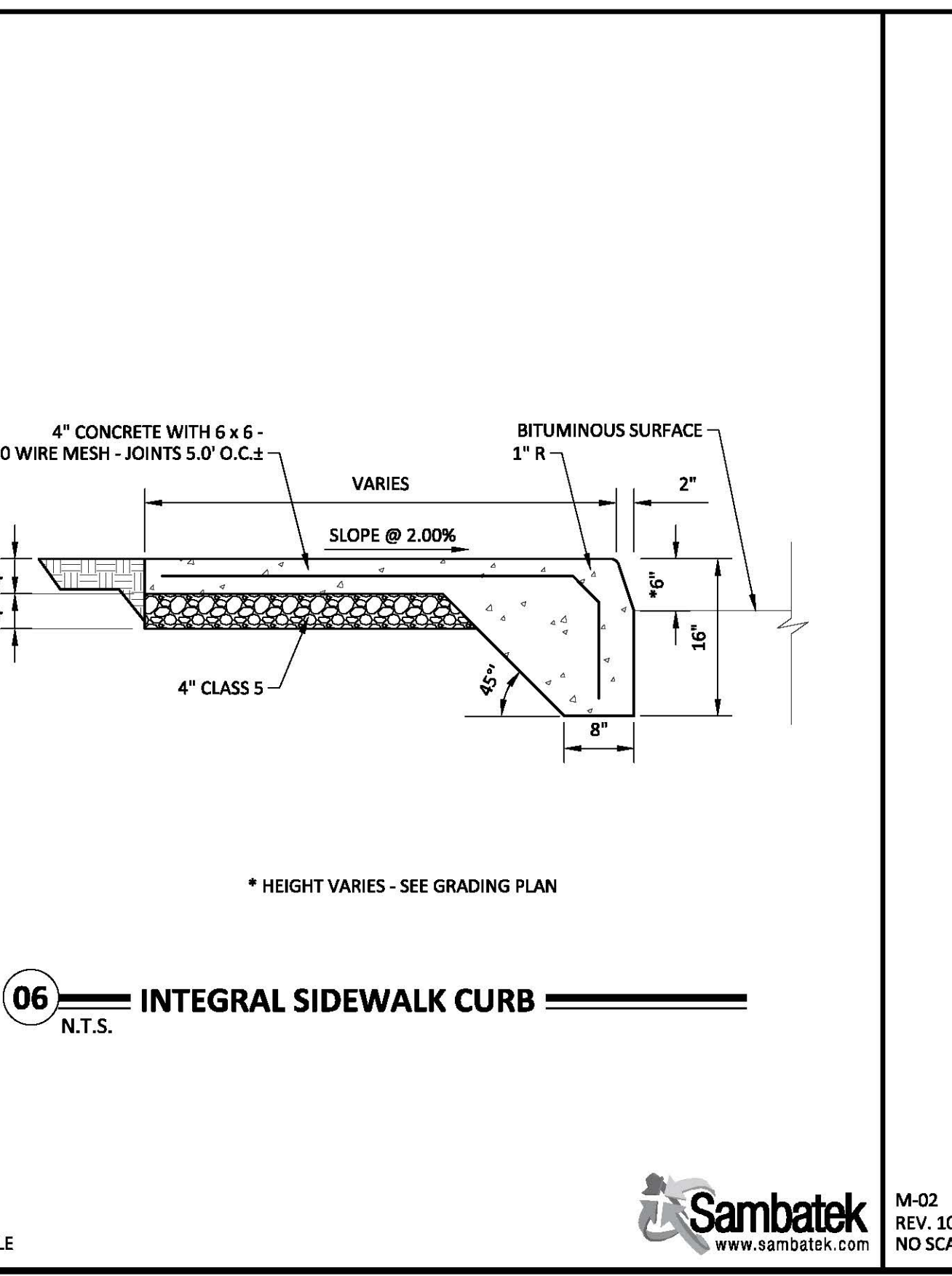
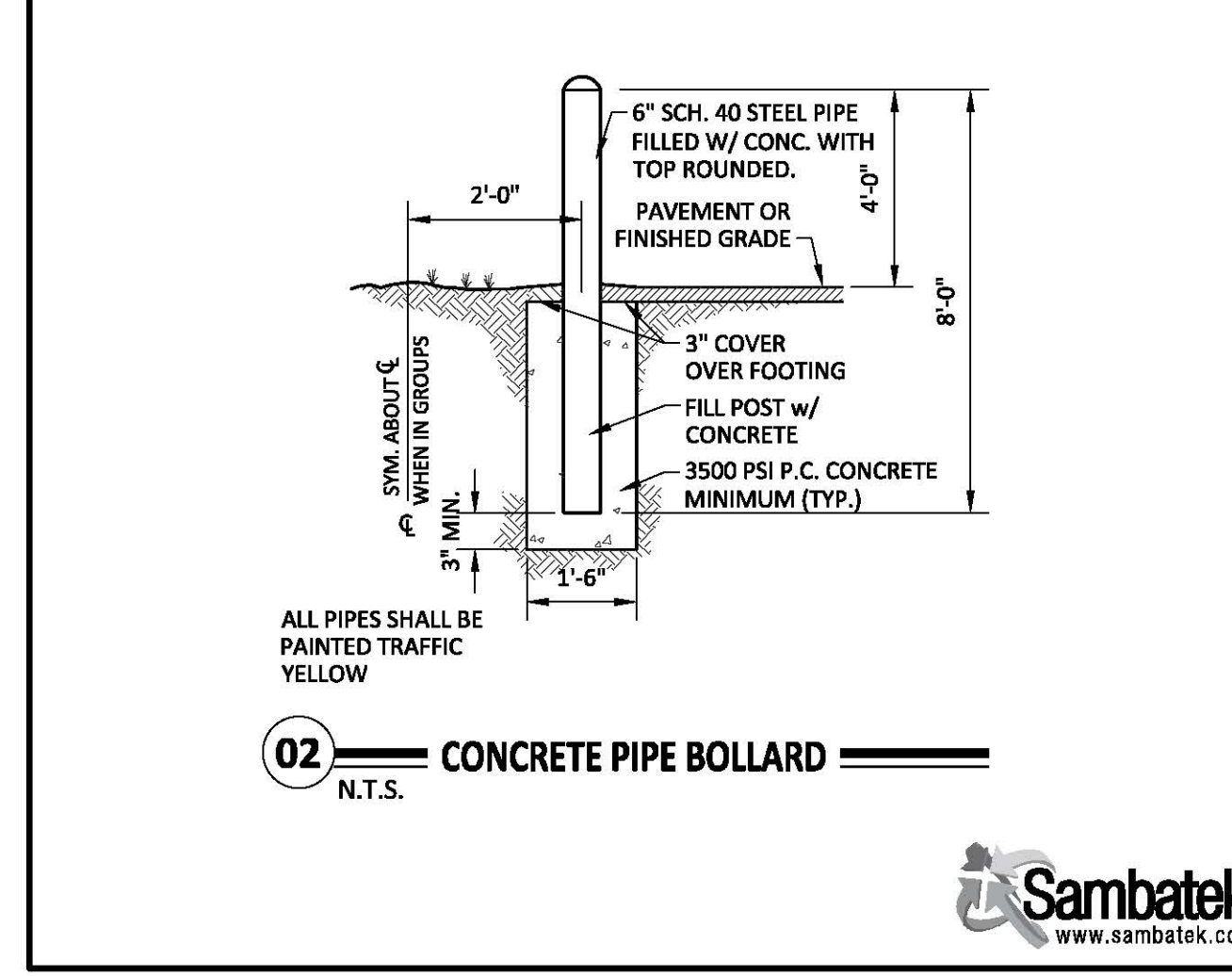
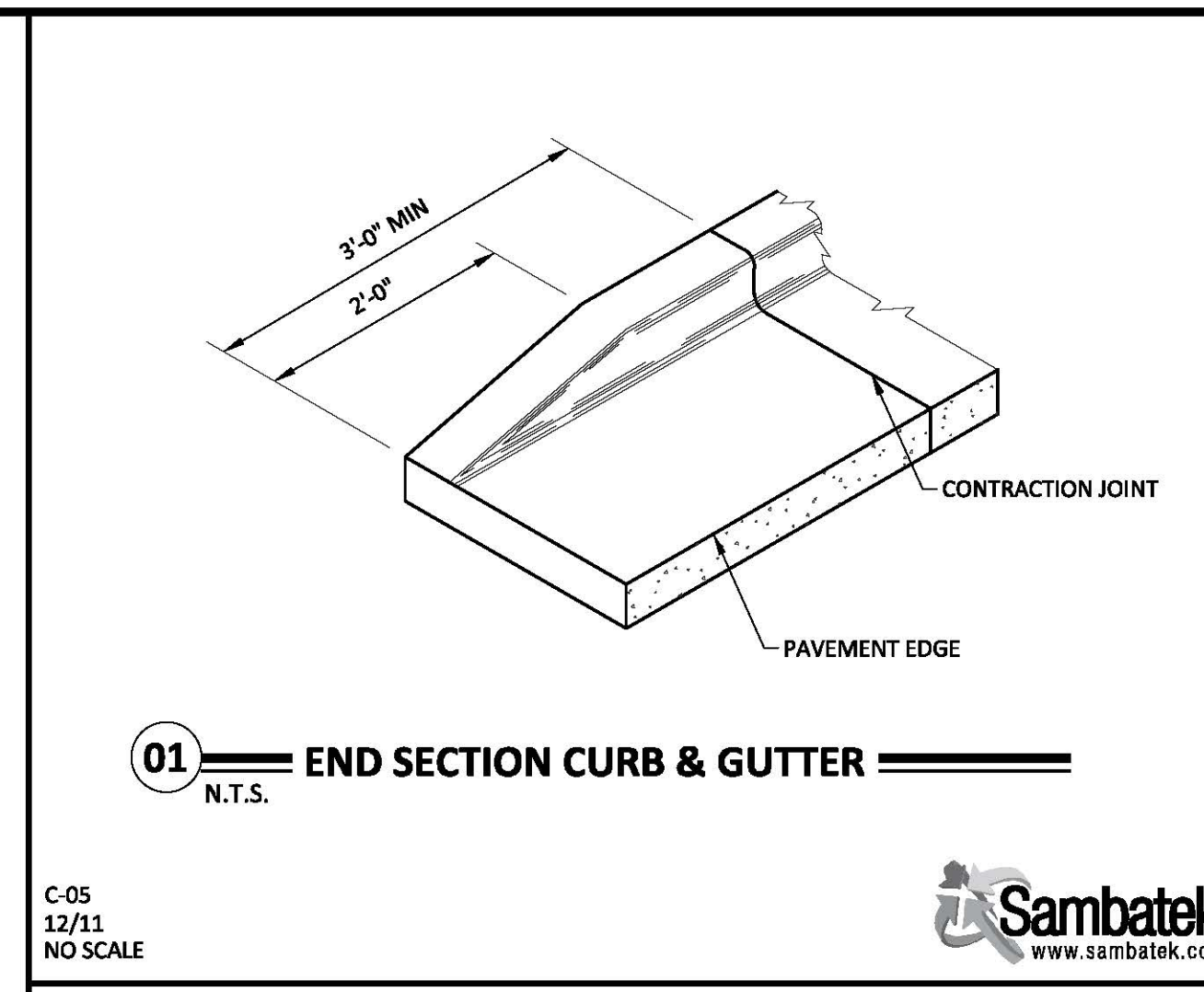
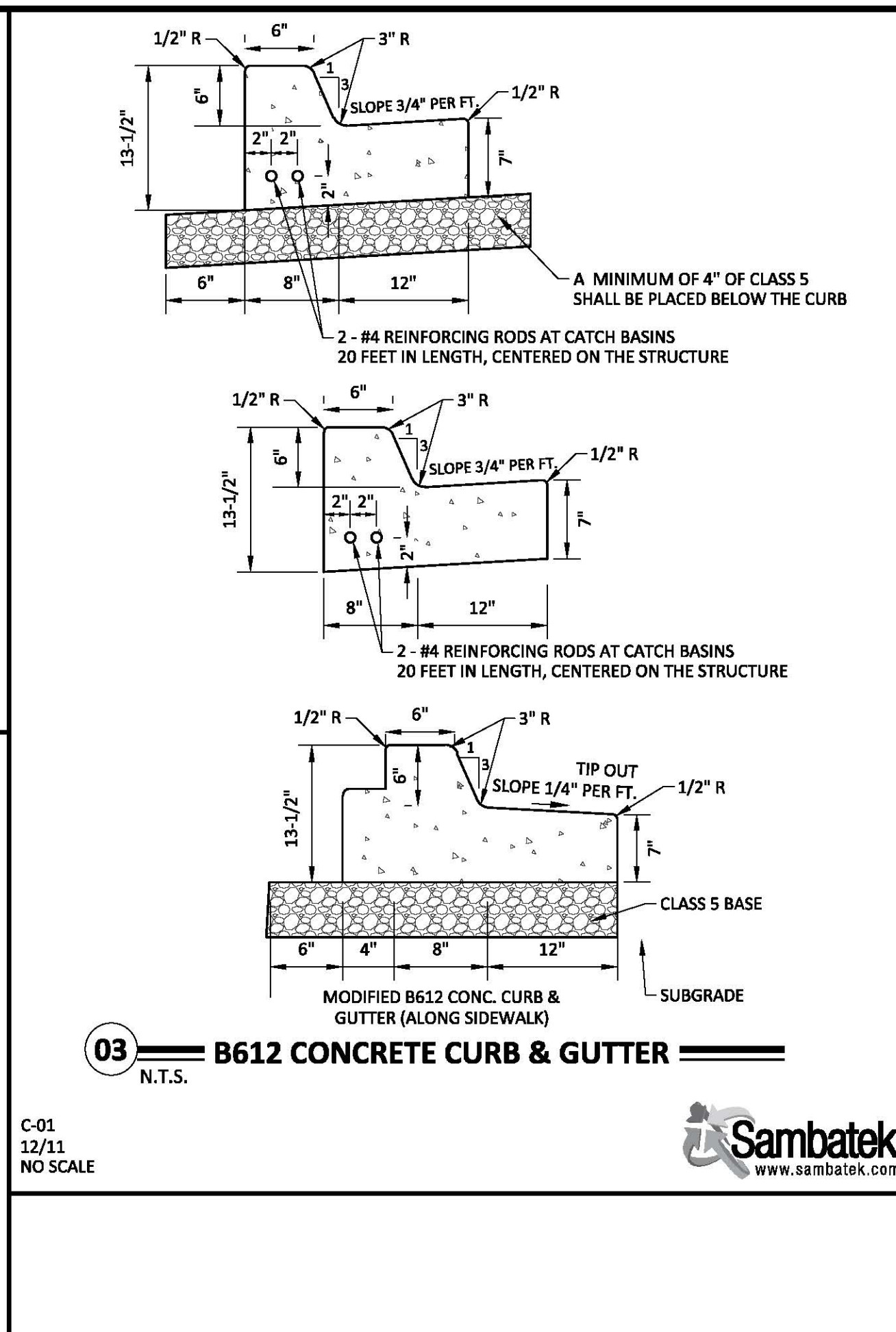
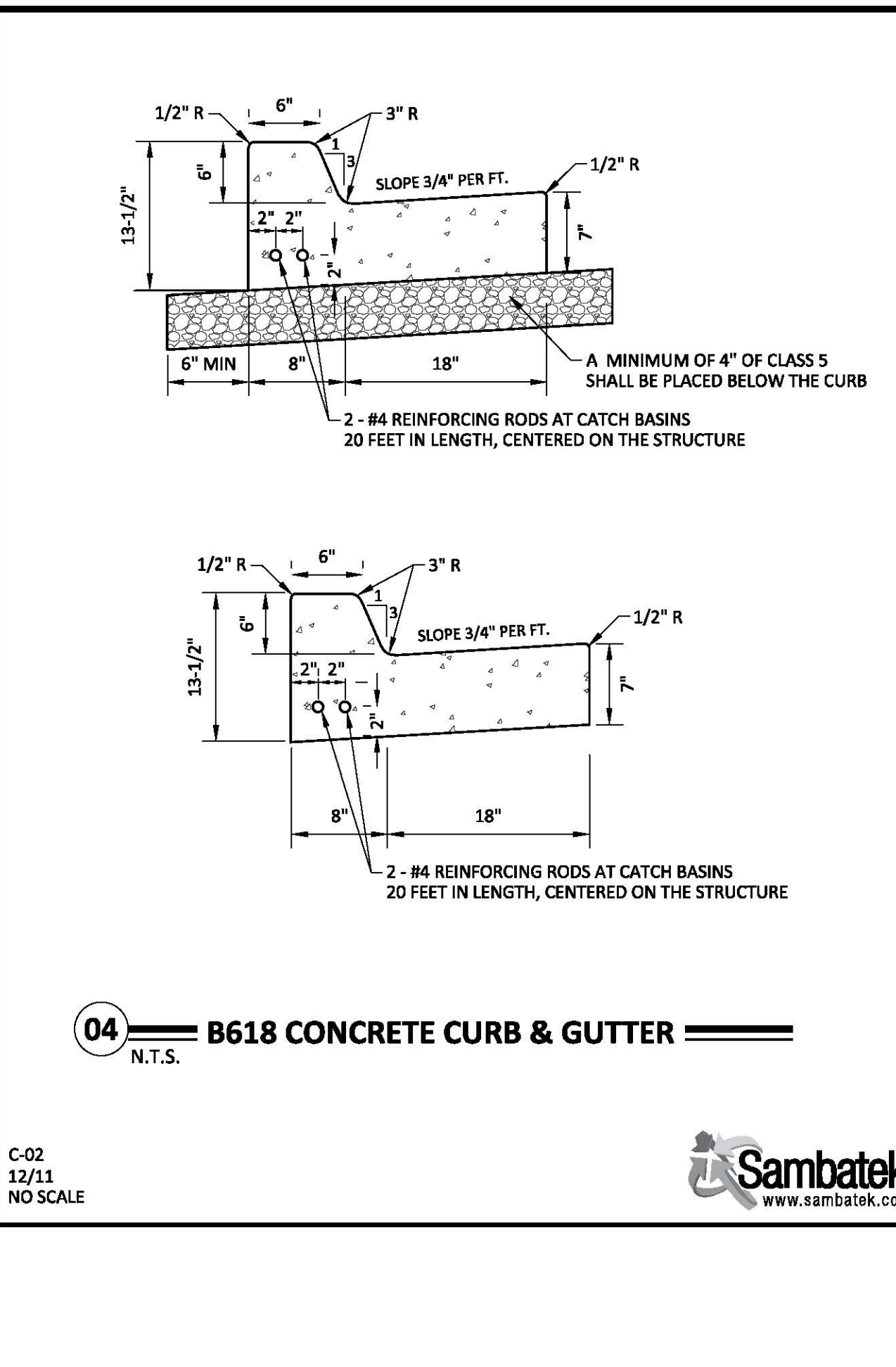
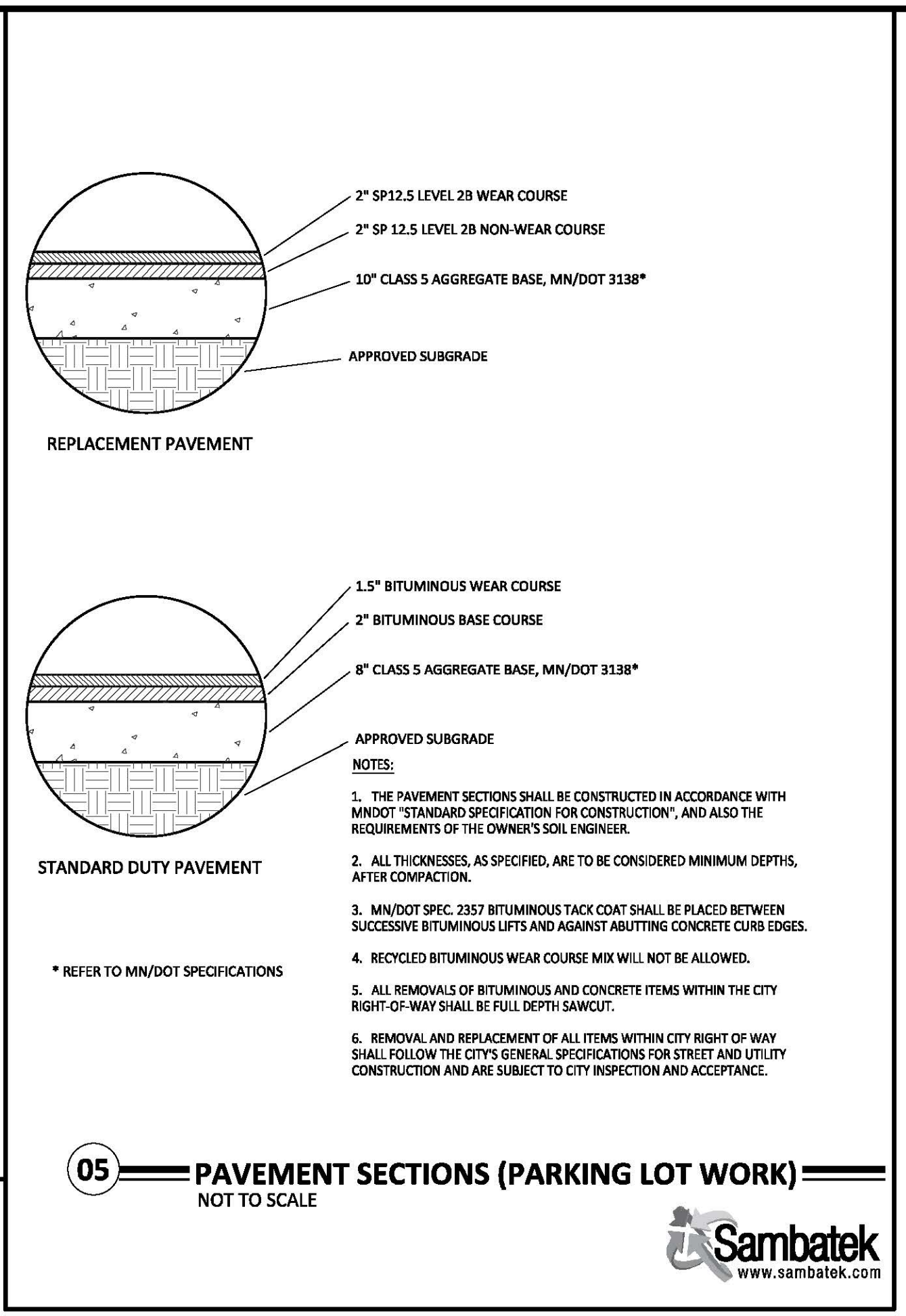
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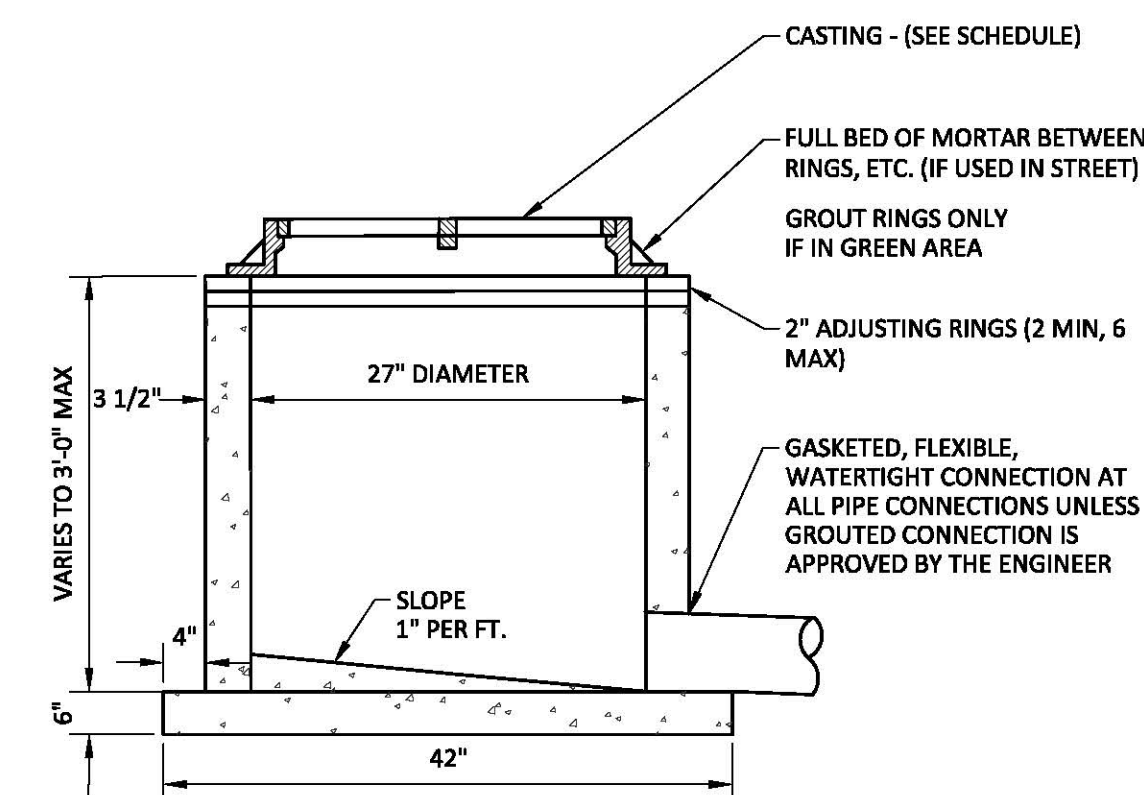
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Sheet Title
CONSTRUCTION DETAILS

Sheet No. Revision
C9.01

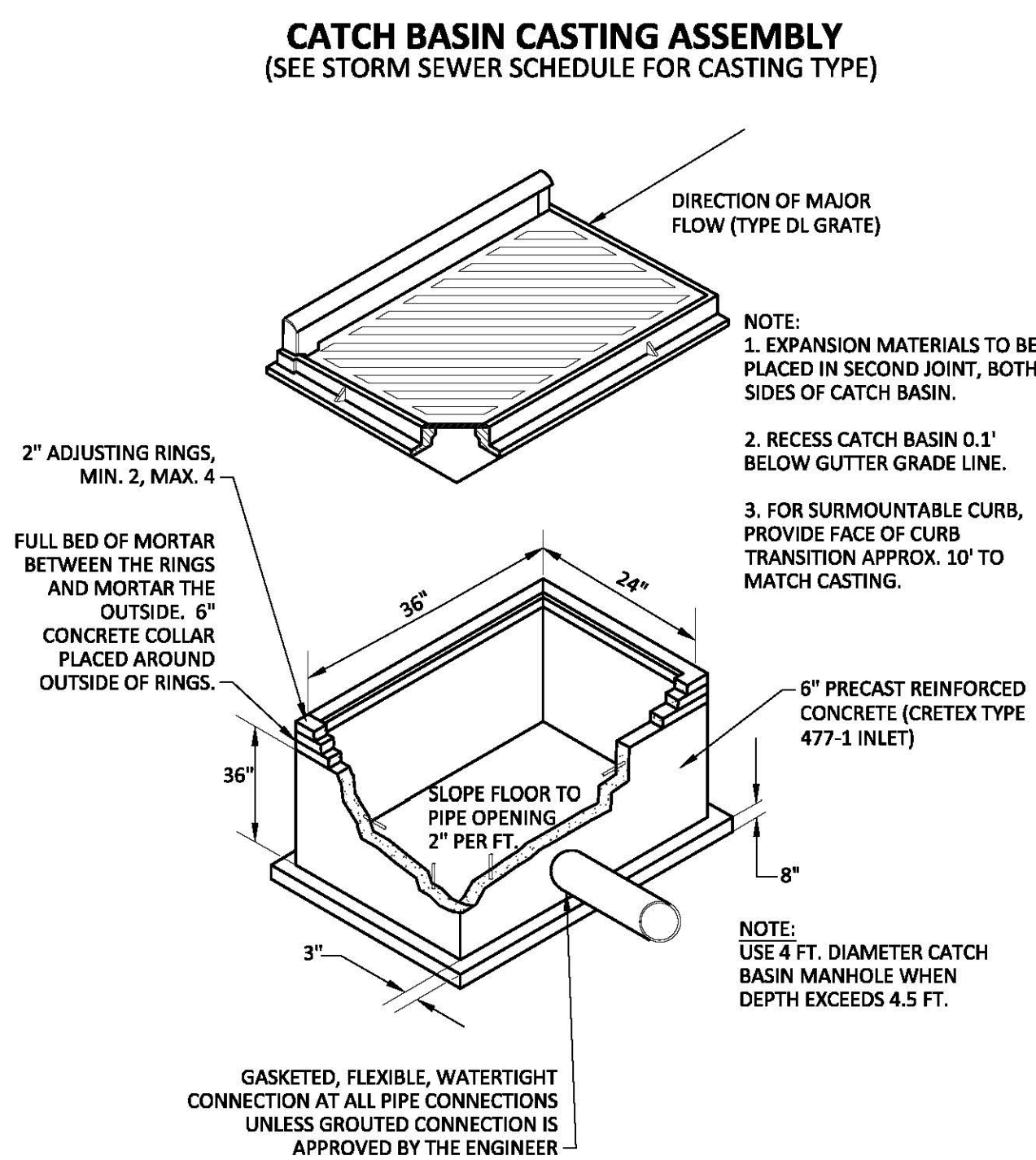
Project No. BAR20050





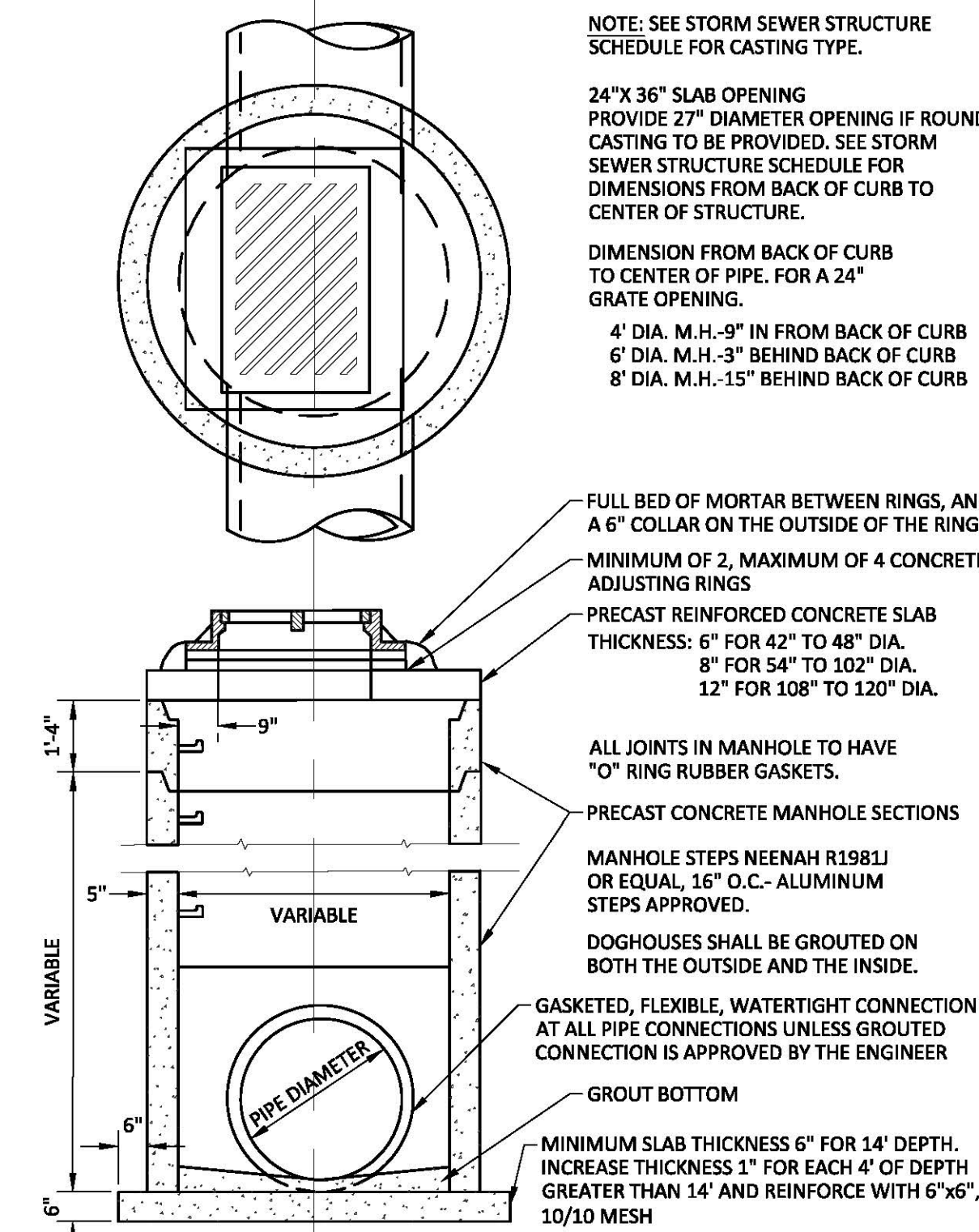
04 27" DIAMETER CATCH BASIN
N.T.S.

SS-04 04/12 NO SCALE Sambatek www.sambatek.com



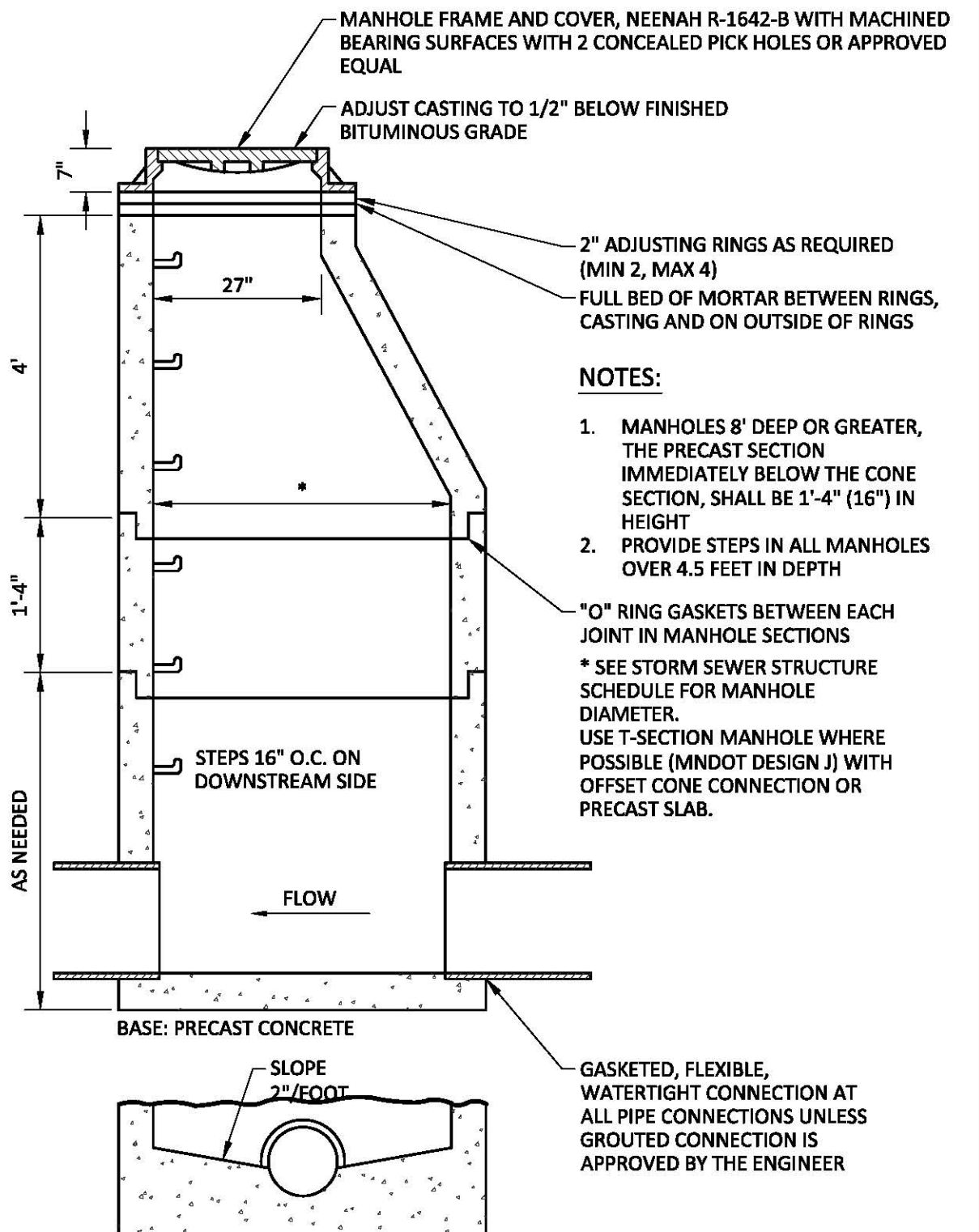
03 24"x36" CATCH BASIN
N.T.S.

SS-05 05/06 NO SCALE Sambatek www.sambatek.com



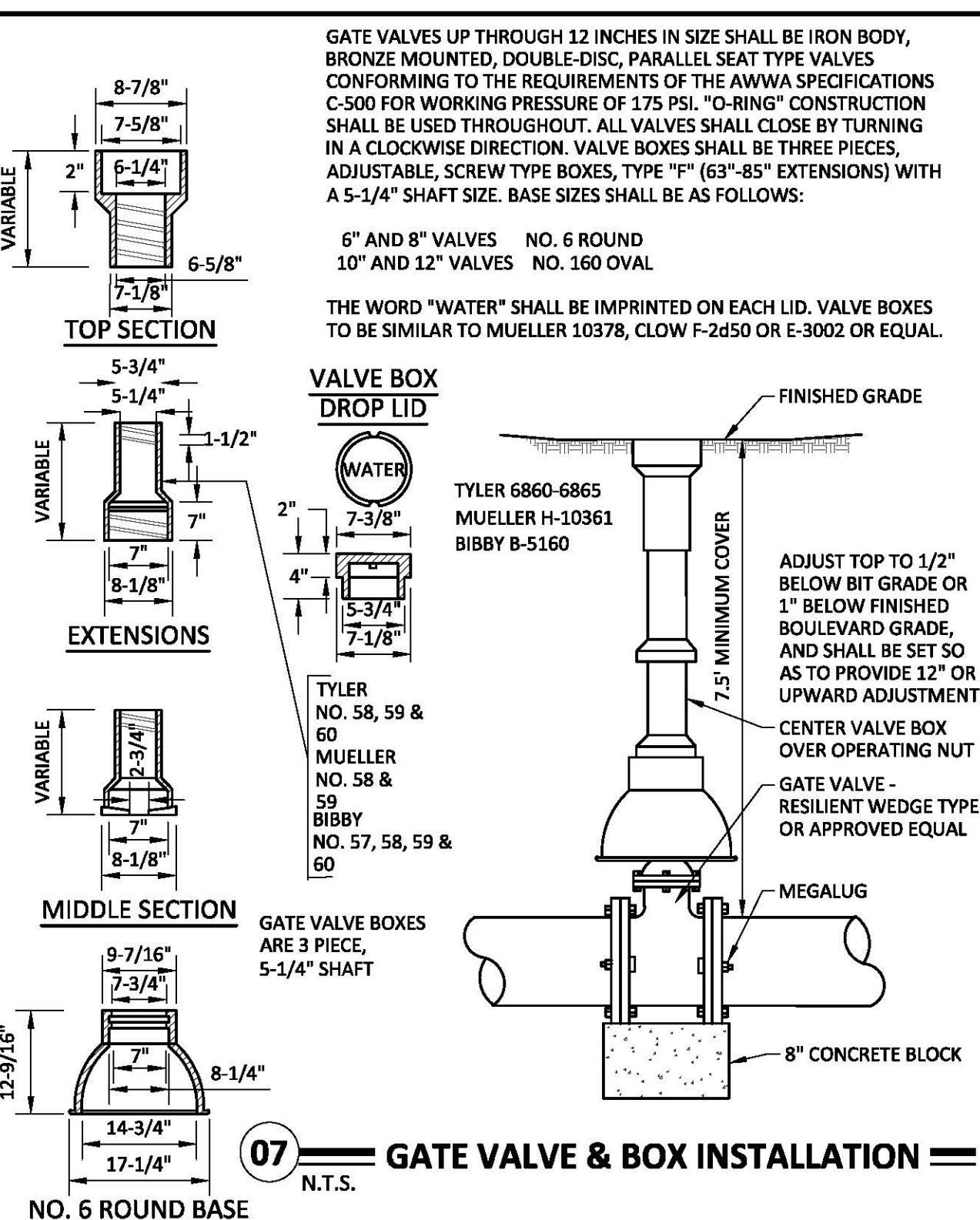
02 CATCH BASIN MANHOLE
N.T.S.

SS-02 04/12 NO SCALE Sambatek www.sambatek.com



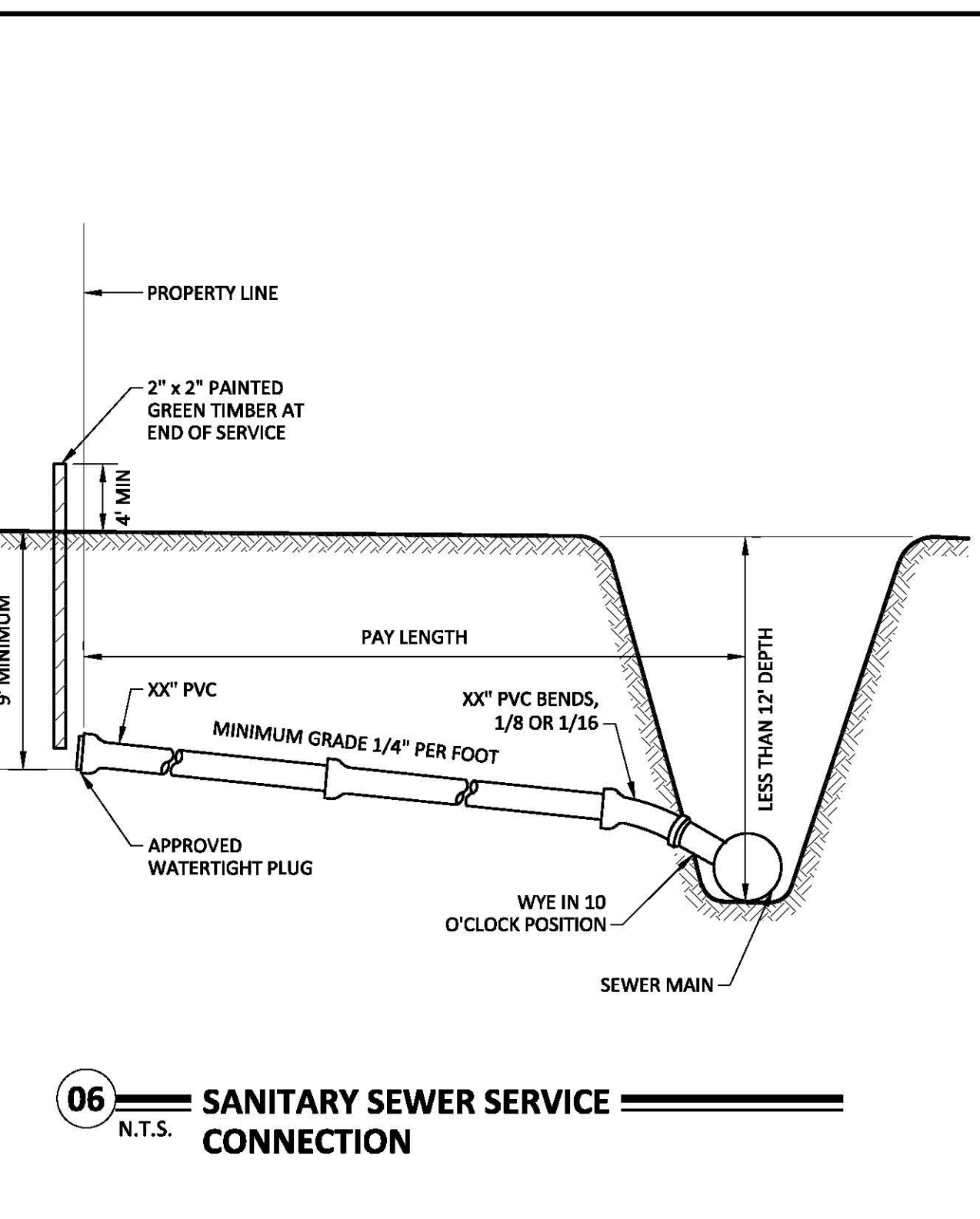
01 STORM SEWER MANHOLE
N.T.S.

SS-01 04/12 NO SCALE Sambatek www.sambatek.com



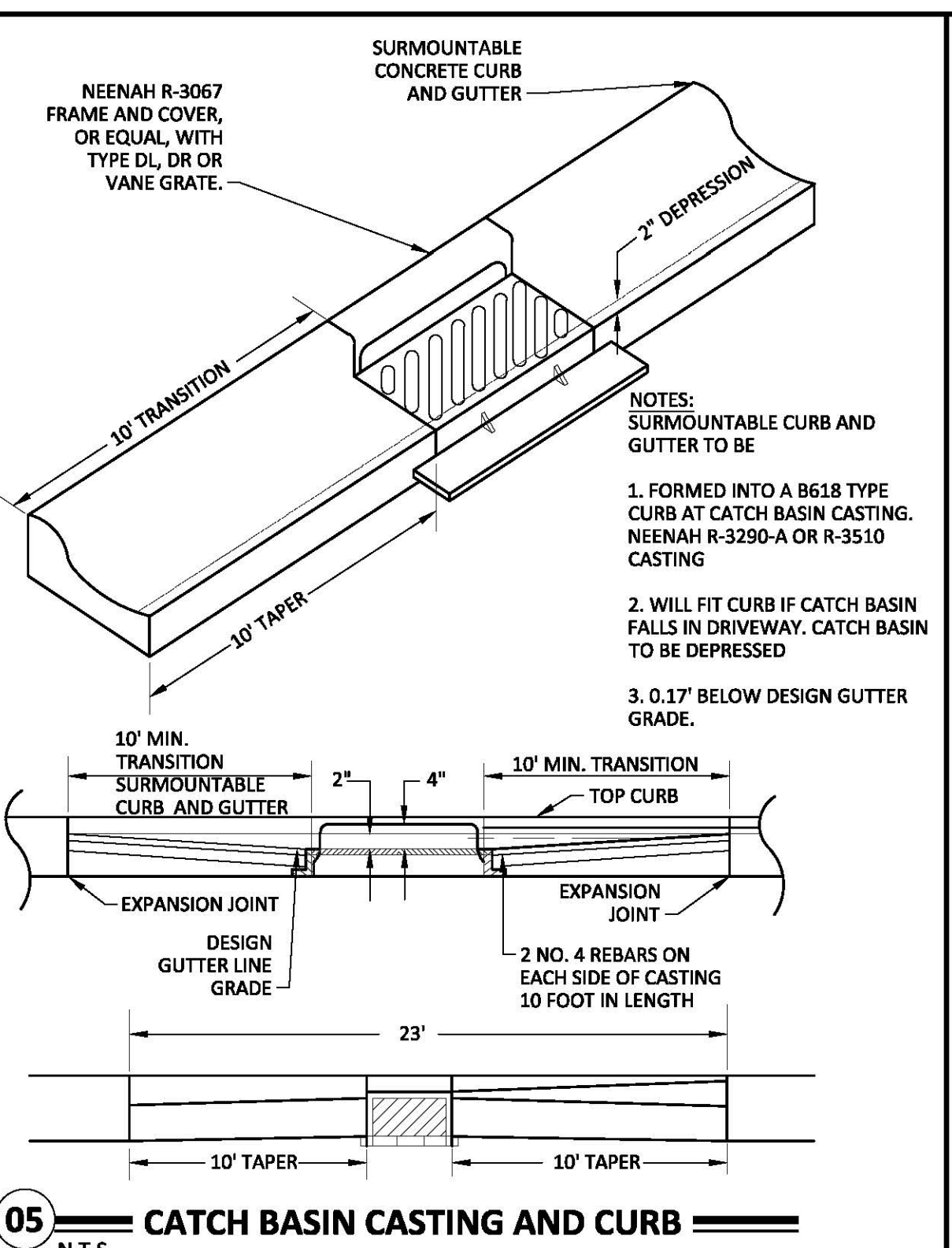
07 GATE VALVE & BOX INSTALLATION
N.T.S.

W-05 04/12 NO SCALE Sambatek www.sambatek.com



06 SANITARY SEWER SERVICE CONNECTION
N.T.S.

S-04 04/12 NO SCALE Sambatek www.sambatek.com



05 CATCH BASIN CASTING AND CURB
N.T.S.

SS-08 05/06 NO SCALE Sambatek www.sambatek.com

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Project
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Location
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525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

William L. Delaney
Registration No. 40252 Date: 11/06/2014
This certification is not valid unless wet signed in blue ink. If applicable, contact us for a wet signed copy of this survey which is available upon request at Sambatek, Minnetonka, MN office.

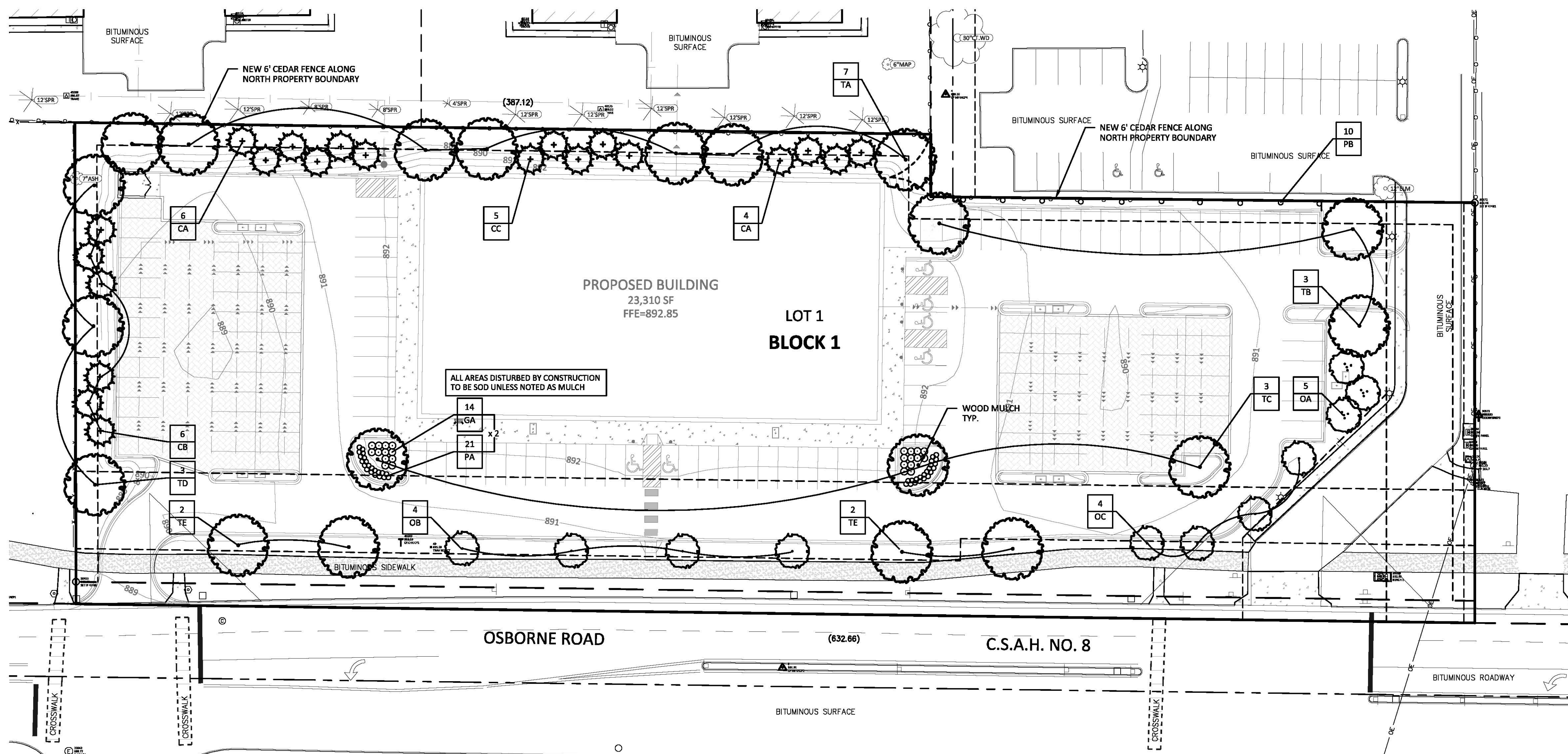
Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History
No. Date By Submittal / Revision
11/06/2014 RE-ZONING APPLICATION
01/08/2015 PUD / SITE PLAN / SUP

Sheet Title
LANDSCAPE PLAN

Sheet No. Revision
L1.01

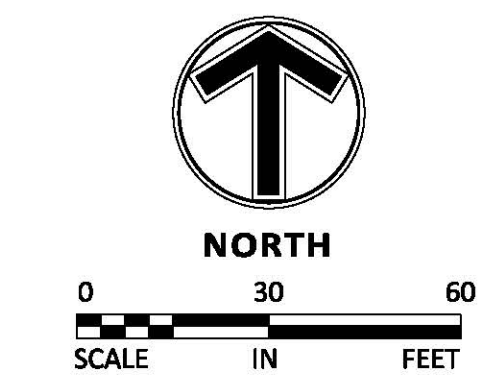
Project No. BAR20050



1 LANDSCAPE PLAN

L1.01 1" = 30'

KEY	QTY	BOTANICAL NAME	COMMON NAME	ROOT CONT.	SIZE	SPECIFICATIONS
20 DECIDUOUS SHADE TREES						
TA	7	ACER MIYABEI 'MORTON'	MAPLE, STATE STREET	B&B	2.0" CAL.	12'-14' HT., TRUNK FREE OF BRANCHES 6'-7'
TB	3	ACER SACCHARUM 'BAILSTA'	MAPLE, FALL FIESTA	B&B	2.0" CAL.	12'-14' HT., TRUNK FREE OF BRANCHES 6'-7'
TC	3	GLEDITSIA TRIACANTHOS VAR. INERMIS 'SKYCOLE'	HONEYLOCUST, SKYLINE	B&B	2.0" CAL.	12'-14' HT., TRUNK FREE OF BRANCHES 6'-7'
TD	3	QUERCUS BICOLOR	OAK, SWAMP WHITE	B&B	2.0" CAL.	12'-14' HT., TRUNK FREE OF BRANCHES 6'-7'
TE	4	ULMUS X 'PATRIOT'	ELM, PATRIOT	B&B	2.0" CAL.	12'-14' HT., TRUNK FREE OF BRANCHES 6'-7'
11 DECIDUOUS ORNAMENTAL TREES						
DA	3	AMELANCHIER X GRANDIFLORA 'AUTUMN BRILLIANCE'	SERVICEBERRY, AUTUMN BRILLIANCE	B&B	8' HGT CLUMP	MULTI-STEM, 12'-14' HT., FIVE OR MORE BRANCHES
DB	4	CRATAEGUS CRUS-GALLI VAR. INERMIS	HAWTHORN, THORNLESS	B&B	1.5" CAL.	MATCHING FORM
OC	4	SYRINGA RETICULATA	LILAC, JAPANESE	B&B	1.5" CAL.	
21 CONIFEROUS TREES						
CA	10	PICEA GLAUCA DENSATA	SPRUCE, BLACK HILLS	B&B	6' HT.	
CB	6	PINUS CEMBRA	PINE, SWISS STONE	B&B	6' HT.	
CC	5	PINUS NIGRA	PINE, AUSTRIAN	B&B	6' HT.	
42 PERENNIALS and VINES						
PA	42	ECHINACEA PURPUREA 'PURPLE EMPEROR'	CONEFLOWER, PURPLE EMPEROR	CONT.	#1	PLANT 18" D.C. (GROWS 18"H X 18"W)
PB	10	PARTHENOCEISSUS QUINQUEFOLIA 'ENGLEMANNI'	ENGELMANN IVY	CONT.	#3	
28 PERENNIAL ORNAMENTAL GRASSES						
GA	28	SCHIZACHYRIUM SCOPARIUM 'CAROUSEL'	GRASS, LITTLE BLUE STEM	CONT.	#1	



Client
BARNA, GUZY & STEFFEN, LTD.

200 COON RAPIDS BLVD. NW, #400
COON RAPIDS, MN 55433

Project
SPRING LAKE PARK ADDITION UNITY HOSPITAL CAMPUS

Location
SPRING LAKE PARK, MN
525 OSBORNE ROAD NE
SPRING LAKE PARK, MN 55432

Certification
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed LANDSCAPE ARCHITECT under the laws of the State of Minnesota.

William L. Delaney
Registration No. 40252 Date: 11/06/2014
This certification is not valid unless wet signed in blue ink. If applicable, contact us for a wet signed copy of this survey which is available upon request at Sambatek, Minnetonka, MN office.

Summary
Designed: MGB Drawn: MGB
Approved: MCB Book / Page:
Phase: PRELIMINARY Initial Issue: 11/06/2014

Revision History

No.	Date By	Submittal / Revision
11/06/2014		RE-ZONING APPLICATION
01/08/2015		PUD / SITE PLAN / SUP

Sheet Title
LANDSCAPE DETAILS

Sheet No. Revision
L1.02

Project No. BAR20050

NOTES

GENERAL NOTES:

- THE CONTRACTOR SHALL INSPECT THE SITE AND BECOME FAMILIAR WITH THE EXISTING CONDITIONS RELATING TO THE NATURE AND SCOPE OF THE WORK.
- THE CONTRACTOR SHALL VERIFY PLAN LAYOUT AND BRING TO THE ATTENTION OF THE LANDSCAPE ARCHITECT DISCREPANCIES WHICH MAY COMPROMISE THE DESIGN OR INTENT OF THE LAYOUT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE CODES, REGULATIONS, AND PERMITS GOVERNING THE WORK.
- THE CONTRACTOR SHALL PROTECT EXISTING ROADS, CURBS/GUTTERS, TRAILS, TREES, LAWNS AND SITE ELEMENTS DURING CONSTRUCTION. DAMAGE TO SAME SHALL BE REPAIRED AND/OR REPLACED AT NO ADDITIONAL COST TO THE OWNER.
- LOCATE AND VERIFY ALL UTILITIES, INCLUDING IRRIGATION LINES, WITH THE OWNER FOR PROPRIETARY UTILITIES AND GOPHER STATE ONE CALL 48 HOURS BEFORE DIGGING. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION AND REPAIR OF ANY DAMAGES TO SAME. NOTIFY THE LANDSCAPE ARCHITECT OF ANY CONFLICTS TO FACILITATE PLANT RELOCATION.
- THE CONTRACTOR SHALL COORDINATE THE PHASES OF CONSTRUCTION AND PLANTING INSTALLATION WITH OTHER CONTRACTORS WORKING ON SITE.
- THE CONTRACTOR SHALL REVIEW THE SITE FOR DEFICIENCIES IN SITE CONDITIONS WHICH MIGHT NEGATIVELY AFFECT PLANT ESTABLISHMENT, SURVIVAL OR WARRANTY. UNDESIRABLE SITE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING OF WORK.
- THE PLAN TAKES PRECEDENCE OVER THE LANDSCAPE LEGEND IF DISCREPANCIES EXIST. QUANTITIES SHOWN IN THE PLANTING SCHEDULE ARE FOR THE CONTRACTOR'S CONVENIENCE. CONTRACTOR TO VERIFY QUANTITIES SHOWN ON THE PLAN.
- THE SPECIFICATIONS TAKE PRECEDENCE OVER THE PLANTING NOTES AND GENERAL NOTES.
- EXISTING TREES AND SHRUBS TO REMAIN SHALL BE PROTECTED TO THE DRIP LINE FROM ALL CONSTRUCTION TRAFFIC, STORAGE OF MATERIALS ETC. WITH 4' HT. ORANGE PLASTIC SAFETY FENCING ADEQUATELY SUPPORTED BY STEEL FENCE POSTS 6' O.C. MAXIMUM SPACING.
- LONG-TERM STORAGE OF MATERIALS OR SUPPLIES ON-SITE WILL NOT BE ALLOWED.
- CONTRACTOR SHALL REQUEST IN WRITING, A FINAL ACCEPTANCE INSPECTION.

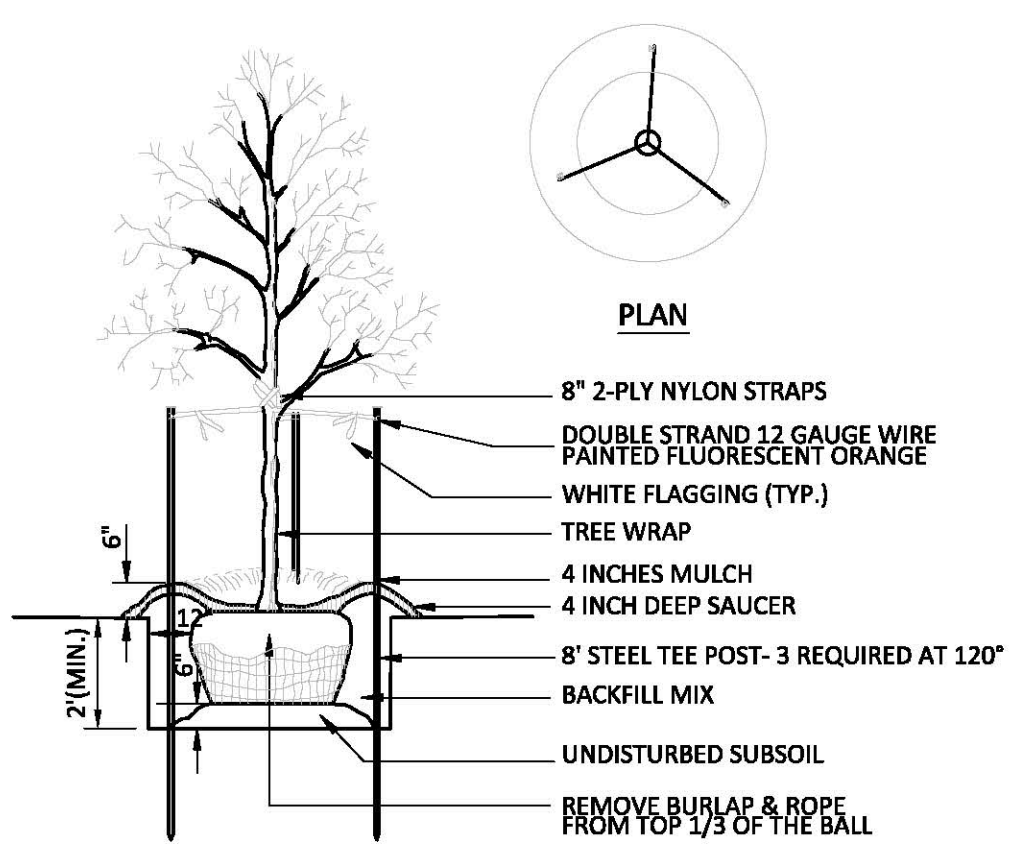
PLANTING NOTES:

- NO PLANTS SHALL BE INSTALLED UNTIL FINAL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
- ALL PLANTING STOCK SHALL CONFORM TO THE "AMERICAN STANDARD FOR NURSERY STOCK," ANSI-Z60, LATEST EDITION, OF THE AMERICAN ASSOCIATION OF NURSERYMEN, INC. AND SHALL CONSTITUTE MINIMUM QUALITY REQUIREMENTS FOR PLANT MATERIALS.
- OVERSTORY TREES SHALL BEGIN BRANCHING NO LOWER THAN 6' ABOVE PAVED SURFACES.
- ALL PLANTS MUST BE HEALTHY, VIGOROUS MATERIAL, FREE OF PESTS AND DISEASE AND BE CONTAINER GROWN OR BALLED AND BURLAPPED AS INDICATED IN THE LANDSCAPE LEGEND.
- PLANT MATERIALS TO BE INSTALLED PER PLANTING DETAILS.
- ALL TREES MUST BE STRAIGHT TRUNKED AND FULL HEADED AND MEET ALL REQUIREMENTS SPECIFIED.
- THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT ANY PLANTS WHICH ARE DEEMED UNSATISFACTORY BEFORE, DURING, OR AFTER INSTALLATION.
- NO SUBSTITUTIONS OF PLANT MATERIAL SHALL BE ACCEPTED UNLESS APPROVED IN WRITING BY THE LANDSCAPE ARCHITECT.
- ALL PLANT MATERIAL QUANTITIES, SHAPES OF BEDS AND LOCATIONS SHOWN ARE APPROXIMATE. CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLETE COVERAGE OF ALL PLANTING BEDS AT SPACING SHOWN AND ADJUSTED TO CONFORM TO THE EXACT CONDITIONS OF THE SITE. THE LANDSCAPE ARCHITECT SHALL APPROVE THE STAKING LOCATION OF ALL PLANT MATERIALS PRIOR TO INSTALLATION.
- ALL PLANTING AREAS MUST BE COMPLETELY MULCHED AS SPECIFIED.
- MULCH: SHREDDED HARDWOOD MULCH, CLEAN AND FREE OF NOXIOUS WEEDS OR OTHER DELETERIOUS MATERIAL, IN ALL MASS PLANTING BEDS AND FOR TREES, UNLESS INDICATED AS ROCK MULCH ON DRAWINGS. SUBMIT SAMPLE TO LANDSCAPE ARCHITECT PRIOR TO DELIVERY ON-SITE FOR APPROVAL. DELIVER MULCH ON DAY OF INSTALLATION. USE 4" FOR SHRUB BEDS, AND 3" FOR PERENNIAL/GROUND COVER BEDS, UNLESS OTHERWISE DIRECTED.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL MULCHES AND PLANTING SOIL QUANTITIES TO COMPLETE THE WORK SHOWN ON THE PLAN.
- USE ANTI-DESICCANT (WILT-PRUF OR APPROVED EQUAL) ON DECIDUOUS PLANTS MOVED IN LEAF AND FOR EVERGREENS MOVED ANYTIME. APPLY AS PER MANUFACTURER'S INSTRUCTION. ALL EVERGREENS SHALL BE SPRAYED IN THE LATE FALL FOR WINTER PROTECTION DURING WARRANTY PERIOD.

LANDSCAPING/SCREENING PER CODE

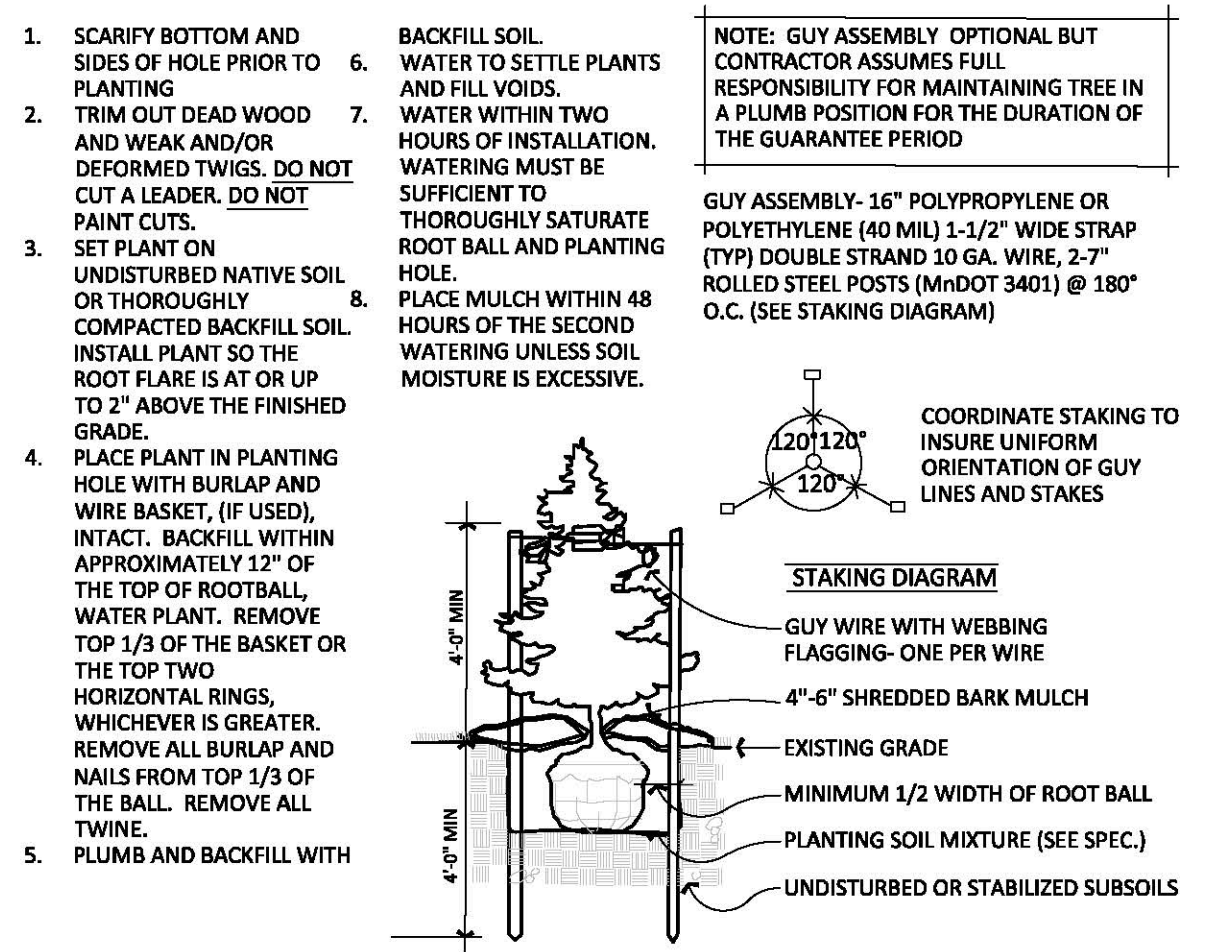
INTERIOR LOTS/LANDSCAPE PARKING LOT SCREENING:

ALL LANDSCAPE AREAS TO BE IRRIGATED

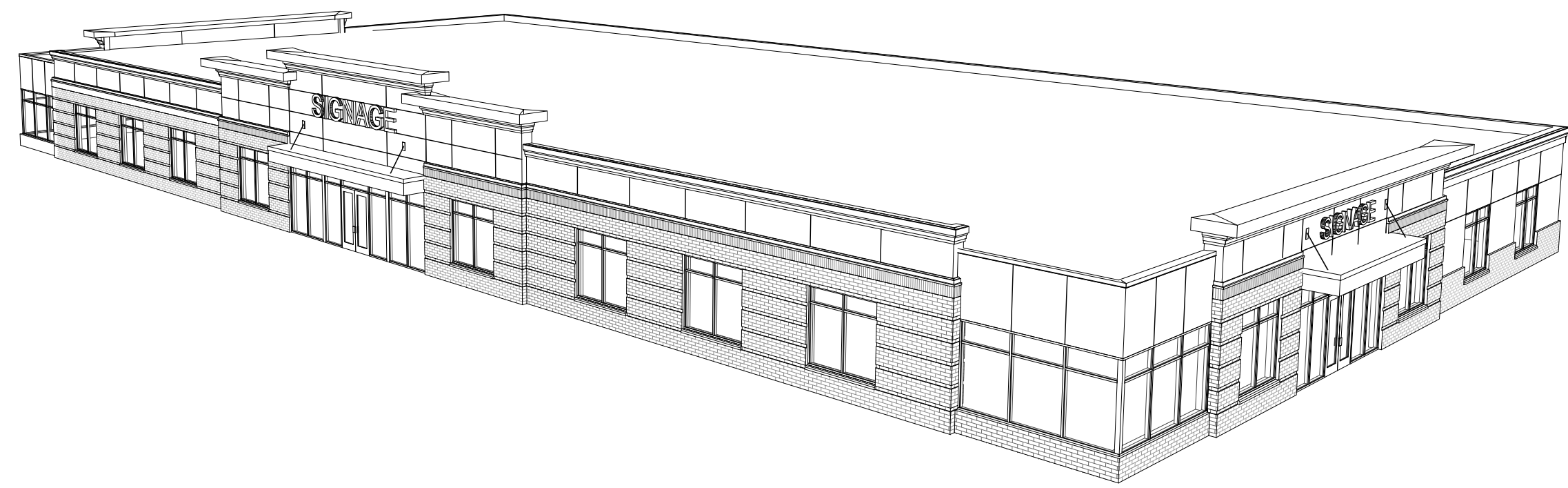


NOTE: SEE PLANTING NOTES FOR THE TYPE OF MULCH MATERIAL TO USE.

2
L1.01 N.T.S
DECIDUOUS TREE PLANTING DETAIL



3
L1.01 N.T.S
CONIFEROUS TREE PLANTING DETAIL



B4 3D View 2



B3 3D View 1



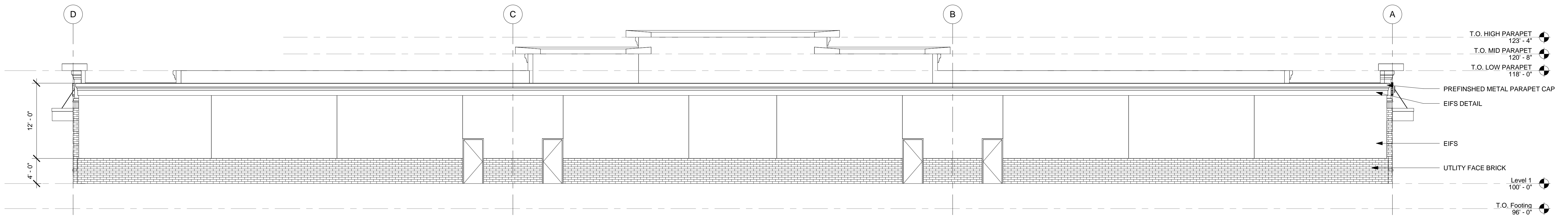
A4 WEST EXTERIOR ELEVATION
1/8" = 1'-0"

- T.O. HIGH PARAPET 123'-4"
- T.O. MID PARAPET 120'-8"
- T.O. LOW PARAPET 118'-0"
- PREFINISHED METAL PARAPET CAP
- EIFS
- INSULATED ALUMINUM STOREFRONT
- UTILITY FACE BRICK
- Level 1 100'-0"
- T.O. Footing 96'-0"



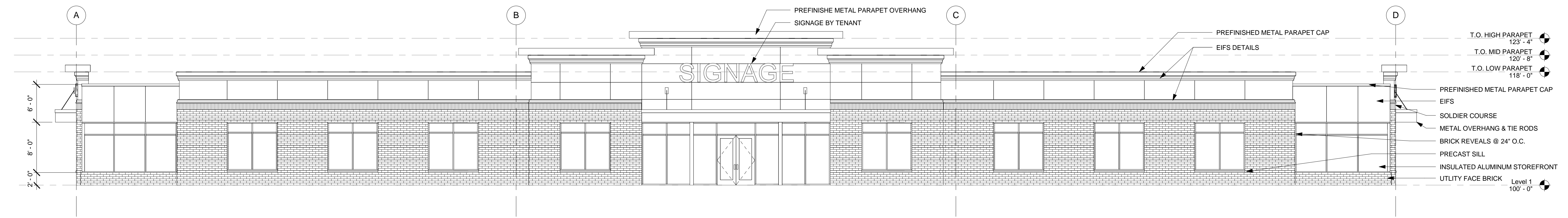
A3 EAST EXTERIOR ELEVATION
1/8" = 1'-0"

- T.O. HIGH PARAPET 123'-4"
- T.O. MID PARAPET 120'-8"
- T.O. LOW PARAPET 118'-0"
- PREFINISHED METAL PARAPET CAP
- EIFS DETAIL
- INSULATED ALUMINUM STOREFRONT
- EIFS
- UTILITY FACE BRICK
- Level 1 100'-0"



A2 NORTH EXTERIOR ELEVATION
1/8" = 1'-0"

- T.O. HIGH PARAPET 123'-4"
- T.O. MID PARAPET 120'-8"
- T.O. LOW PARAPET 118'-0"
- PREFINISHED METAL PARAPET CAP
- EIFS DETAIL
- EIFS
- UTILITY FACE BRICK
- Level 1 100'-0"
- T.O. Footing 96'-0"



A1 SOUTH EXTERIOR ELEVATION
1/8" = 1'-0"

- T.O. HIGH PARAPET 123'-4"
- T.O. MID PARAPET 120'-8"
- T.O. LOW PARAPET 118'-0"
- PREFINISHED METAL PARAPET OVERHANG
- SIGNAGE BY TENANT
- PREFINISHED METAL PARAPET CAP
- EIFS DETAILS
- PREFINISHED METAL PARAPET CAP
- EIFS
- SOLDIER COURSE
- METAL OVERHANG & TIE RODS
- BRICK REVEALS @ 24" O.C.
- PRECAST SILL
- INSULATED ALUMINUM STOREFRONT
- UTILITY FACE BRICK
- Level 1 100'-0"

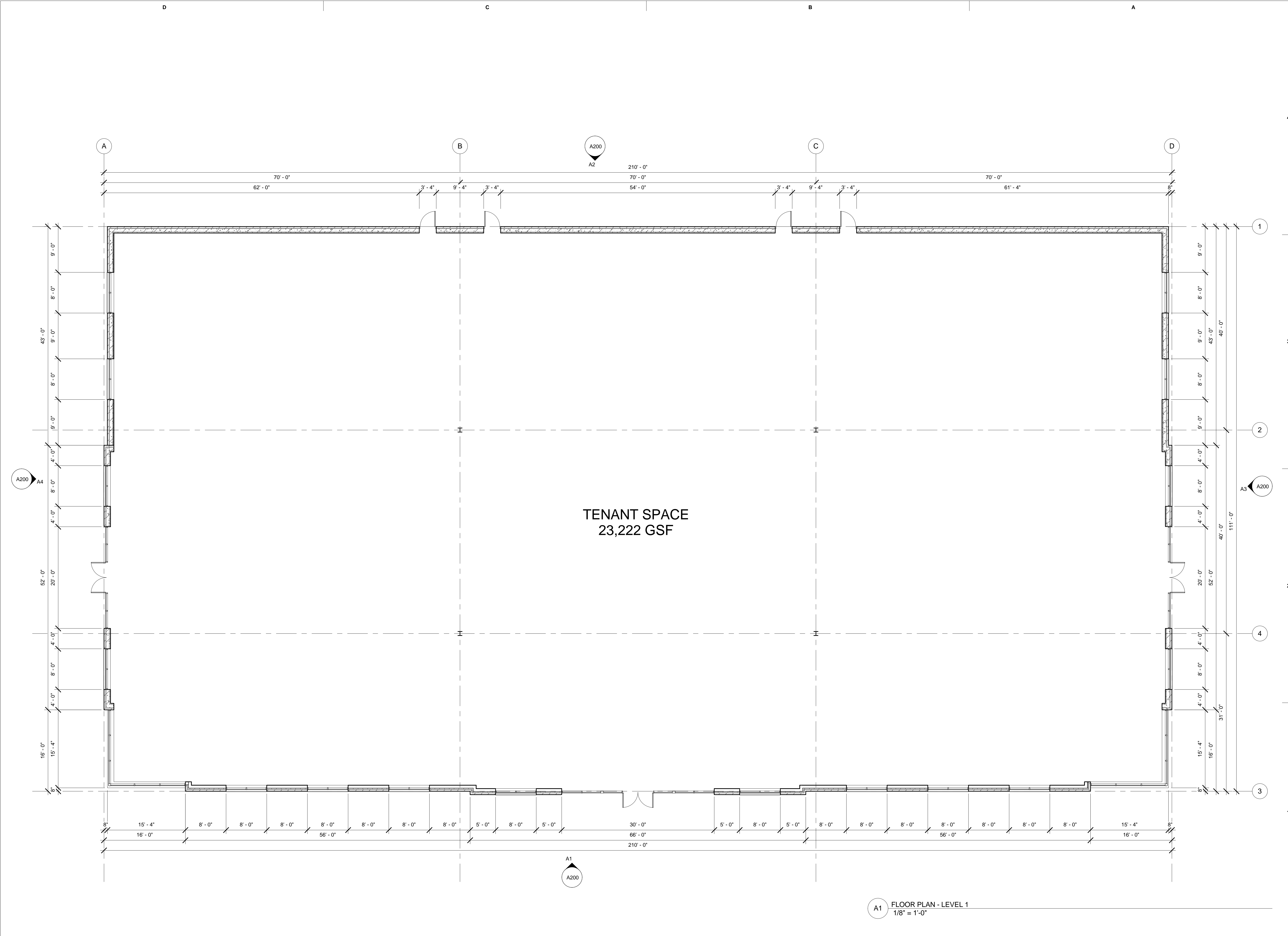
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

APPROVAL	DATE
ISSUE	DATE
PROJECT NUMBER	ISSUE DATE
CONTRACTOR	CLIENT

Professional Building - Spring Lake Park
PRELIMINARY: NOT FOR CONSTRUCTION

Project Number: _____ Date: _____
 Issue Date: _____
 Drawn by: CW
 Checked by: SN

525 Osborne Road NE, Spring Lake Park, MN
 Copyright © 2018 DJR Architecture, Inc.
Exterior Elevations



TENANT SPACE
23,222 GSF

A1 FLOOR PLAN - LEVEL 1
1/8" = 1'-0"

Professional Building - Spring Lake Park
PRELIMINARY: NOT FOR CONSTRUCTION

525 Osborne Road NE, Spring Lake Park, MN

Issue: _____ Date: _____
Project Number: _____ Issue Date: _____
Date: _____ Issue Date: _____
Drawn by: CWV
Checked by: SN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer in the State of Minnesota.

APPROVE: _____
SIGNATURE: _____
REGISTRATION NUMBER: _____
ISSUE DATE: _____

CLIENT: _____
CONTRACTOR: _____

STRUCTURAL
CIVIL



NOTICE OF PERMIT APPLICATION STATUS

Project: Spring Lake Park Addition – Unity Hospital Campus

Date: December 9, 2014

Applicant: Barna, Guzy & Steffen, Ltd.
200 Coon Rapids Blvd. NW
Coon Rapids, MN 55433

Permit Application #: 14-147

Location: Northwest corner of Terrace St NE and Osborne Rd NE in Spring Lake Park, MN.

At their meeting on December 8, 2014 the Board of Managers of the Coon Creek Watershed District **approved** the above referenced project with concerns and stipulations:

ISSUES/CONCERNS:

<p>Local Planning & Zoning: The proposed project is consistent with local planning and zoning. There is an approved local water plan. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City’s runoff requirements</p>	<p>1. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City’s runoff requirements</p>
<p>Stormwater & Hydraulics: The applicant is meeting the volume management requirement equivalent to filtrating runoff from the first inch of precipitation. A post construction test on the pervious pavement will be required to verify the assumed infiltration rates are obtained. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement and monitor the time necessary to filtrate. The Coon Creek Watershed District shall be notified prior to the test to witness the results.</p>	<p>2. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement. The Coon Creek Watershed District shall be notified prior to the test to witness the results.</p>
<p>Maintenance: The district requires a maintenance agreement for all stormwater facilities that will not be maintained as part of standard municipal public work</p>	<p>3. Provide a maintenance agreement for the proposed pervious pavement system to be recorded with the County and that applicant supply</p>

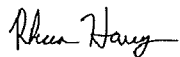
activities.	the District with proof that the document was recorded.
Escrows: \$2,000 + (3 ac * \$500) = \$3,500.00	4. Receipt of escrows.

Please be advised that **this is not a permit**. To secure Board review and obtain your permit, the District must receive:

1. Receipt of escrows.
2. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Provide a maintenance agreement for the proposed pervious pavement system to be recorded with the County and that applicant supply the District with proof that the document was recorded.
4. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City's runoff requirements.

Please be advised that **this is not a permit**, and that work without a permit is a violation of the terms of the Coon Creek Watershed District Rule 5.1. If you have any questions, please call 763-755-0975.

Sincerely,



Rebecca Haug
Regulatory Affairs Coordinator

cc: File 2-1-14-147
Phil Gravel, City of Spring Lake Park
Ed Matthiesen, Wenck

COON CREEK WATERSHED DISTRICT PERMIT REVIEW

MEETING DATE: December 8, 2014
AGENDA NUMBER: 19
FILE NUMBER: 14 - 147
ITEM: Spring Lake Park Addition – Unity Hospital Campus

RECOMMENDATION: Approve with 4 Stipulations

APPLICANT: Barna, Guzy & Steffen, Ltd.
200 Coon Rapids Blvd. NW
Coon Rapids, MN 55433

PURPOSE: Construction of a medical use building and associated parking spaces on an existing wooded lot.

LOCATION: Northwest corner of Terrace St NE and Osborne Rd NE in Spring Lake Park, MN.



APPLICABILITY:

1. One or more cumulative acres of land disturbance.
2. High water table, outwash and organic soils.

EXHIBITS:

1. Construction Plans by Sambatek; dated 11/6/2014, received 11/25/2014.
2. Stormwater Management Plan by Sambatek; dated 11/6/2014, received 11/25/2014.
3. Geotechnical Evaluation Report by NTI; dated 06/20/2014, received 11/25/2014.

HISTORY & CONSIDERATIONS:

FINDINGS:

Ditches and Drainage: There is not a public ditch on the property. The project site is tributary to Stoneybrook Creek. The trend in land use for this drainage area is toward commercial. There are no flooding concerns downstream. Alternatives to additional drainage considered and reviewed include filtration.

Floodplain: There is no floodplain on the property according to FEMA. The District Atlas 14 model does not currently have a 100-year elevation for the subwatershed.

Groundwater: Surficial ground water is present at 881.9 – 885.4 feet. The site does not include groundwater sensitive areas. Information has been provided to substantiate low floor elevations.

Historic Sites: The proposed project does not include sites of historic or archeological significance.

Local Planning & Zoning: The proposed project is consistent with local planning and zoning. There is an approved local water plan. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City's runoff requirements.

Maintenance: The proposed project does not include a ditch maintenance easement or utility line crossings. Property owners affected by changes in drainage have not been notified and have not acknowledged the changes proposed.

Soils & Erosion Control: Soils affected by the proposal is Lino. Stabilizing vegetation is proposed for disturbed areas within two weeks of rough grading. Adjacent properties are protected from sediment deposition. All wetlands, waterbodies, ponds, infiltration basins and water conveyance systems are protected from erosion and sedimentation. Project site is greater than 1 acre; an NPDES permit is required.

Stormwater & Hydraulics: The applicant is meeting the volume management requirement equivalent to filtrating runoff from the first inch of precipitation. Stormwater leaving the site is discharged into a well-defined receiving channel or pipe

and routed to a public drainage system. Drainage sensitive uses do not exist downstream from the proposed site. The rate of post development runoff from the site does not exceed predevelopment rates, or rates which would interfere with sensitive downstream land uses.

Water Quality: Project does include new impervious drainage areas greater than 1 acre. All discharges into wetlands are pretreated by a sediment basin/water quality pond and are designed correctly. The proposal will not detrimentally affect the existing water quality of the receiving water. The proposal will not cause extreme fluctuations of water levels or temperature changes.

Wetlands: Wetlands do not exist on-site according to the 1987 Federal manual, NWI, PWI and Soil Survey.

Wildlife: The proposed project does not include endangered or threatened species, rare natural communities, colonial waterbird nesting sites, migratory waterfowl concentration areas, deer wintering areas or wildlife travel corridors.

Performance Escrow: \$3,500.00

ISSUES/CONCERNS:

<p>Local Planning & Zoning: The proposed project is consistent with local planning and zoning. There is an approved local water plan. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City’s runoff requirements</p>	<p>1. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City’s runoff requirements</p>
<p>Stormwater & Hydraulics: The applicant is meeting the volume management requirement equivalent to filtrating runoff from the first inch of precipitation. A post construction test on the pervious pavement will be required to verify the assumed infiltration rates are obtained. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement and monitor the time necessary to filtrate. The Coon Creek Watershed District shall be notified prior to the test to witness the results.</p>	<p>2. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement. The Coon Creek Watershed District shall be notified prior to the test to witness the results.</p>
<p>Maintenance: The district requires a maintenance agreement for all stormwater facilities that will not be maintained as part of standard municipal public work</p>	<p>3. Provide a maintenance agreement for the proposed pervious pavement system to be recorded with the County and that applicant supply</p>

activities.	the District with proof that the document was recorded.
Escrows: \$2,000 + (3 ac * \$500) = \$3,500.00	4. Receipt of escrows.

RECOMMENDATION: Approve with 4 Stipulations

Stipulations:

1. Receipt of escrows.
2. The applicant must acknowledge that they will conduct a post construction test on the pervious pavement. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Provide a maintenance agreement for the proposed pervious pavement system to be recorded with the County and that applicant supply the District with proof that the document was recorded.
4. Applicant will need to submit a permit to the City of Spring Lake Park and will need to meet the City’s runoff requirements.



Memorandum

To: Mayor and City Council
From: Chief Doug Ebeltoft
Re: TEP (Traffic Education Program)
Date: February 2, 2015

Mayor and City Council,

This is an update to the Traffic Education Program "TEP". On December 16, 2013, the Mayor and City Council adopted Resolution 13-31 on the recommendation of myself and staff authorizing the City Attorney to establish the Traffic Education Program "TEP" and also to develop a "Traffic Education Program Fund" in our general budget for accounting purposes.

At that time due to pending litigation of a "Class" action law suit, it was decided to hold off implementing "TEP" and not subject the City of Spring Lake Park to any undue litigation until further information was received about the pending law suit. Since this time I have been corresponding with the Spring Lake Park City Attorney's Office (Dawn Speltz) regarding this litigation.

There has been a new development to this pending litigation, there has been a court decision that the alleged "Class" action law suit did not meet the criteria to be classified as a "Class" action and this decision was upheld by the Court of Appeals, according to the City Attorney's Office, there has been a request to have the MN Supreme Court review this case but according to the City Attorney's Office it is not likely that the Supreme Court will grant the review. Attached is a "Memorandum" dated January 19, 2015 from the Spring Lake Park City Attorney's Office (Dawn Speltz) providing a more detailed explanation of the above stated new development.

With this new development indicating that pending litigation does not meet the criteria of a "Class" action and therefore eliminates possible litigation from the alleged "Class" action of Wabasha County. It is the recommendation of the City Attorney's Office as stated in the attached "Memorandum" and myself, that we implement the "TEP" here in Spring Lake Park.

Therefore I am seeking the approval of the Mayor and City Council to proceed with the "TEP".

MEMORANDUM

TO: Chief Ebeltoft

FROM: Dawn Speltz

RE: TEP (Traffic Education Program)

DATE: January 19, 2015

I wanted to provide you an update regarding the status of the litigation regarding the driving diversion programs. As you are aware, the initial litigation commenced in Wabasha County involving the Wabasha County diversion program. A Judge in Wabasha County ruled that the program was illegal and the program operation was suspended. Subsequent to that ruling, the same attorney filed a class action lawsuit, against multiple jurisdictions who continued to operate their diversion programs. Those jurisdictions include the Cities of Lino Lakes, Coon Rapids, Centennial, Circle Pines and Lexington in Anoka County. That matter is being defended on behalf the municipalities through the League of MN Insurance. The Judge in Wabasha County ruled that the action did not constitute a “class” and in essence declared that the relief sought would have to be sought in each individual County where the programs are being operated. That was upheld by the Court of Appeals. They have requested review by the MN Supreme Court, but my understanding is that it is not likely the Supreme Court will grant that review.

In the meantime, the operations within the above-referenced Anoka County Jurisdictions have continued to operate as normal. The major difference between the programs currently being operated in Anoka County, the proposed TEP program, and the program in Wabasha County, is that they are Court based diversion program, rather than Officer driven. In Wabasha County the tickets were never filed with the Court if the defendant’s completed a class. However in the Anoka County programs, and through the proposed TEP program, the Citations will continue to be filed with the Court. Rather than an outright dismissal of a ticket without ever being filed, the program works as a Plea Bargain, where the defendant will complete a traffic education safety course, and pay a fine in exchange for the opportunity to keep the citation off their record. Currently our prosecution standards allow for maintaining a clean record, upon payment of costs and refraining from any same or similar violations for one year. We do not currently have the ability to offer the education component that will be available through the TEP program.

Participation in the TEP program is controlled by the City Attorney’s office. The City Attorney has established the parameters for offenses which may be accepted into the program, and it has been limited to “payable” offense, which are types of offense that the State Judicial Branch has determined are “payable fine” without the necessity of a Court appearance. If the offender completes the program, which includes online education, the prosecutor will then file a pre-trial diversion agreement with the Court pursuant to Rule 27.05 of the Minnesota Rules of Criminal Procedure, or a dismissal pursuant to Rule 30.01. This process is within the prosecutorial

discretion afforded by the Court Rules and significantly differs from the program found to be “illegal” in Wabasha County. Given that the Judge in Wabasha County has found the current litigation to not involve a “class”, unless the Supreme Court declares otherwise, any further litigation against these traffic diversion programs will have to be filed in the individual Counties where the programs are being processed. Given the fact that our proposed program is a permissible process under the Court rules, and under the prosecutor’s discretion, and allows us to offer an educational component we would not otherwise be able to offer our offenders, we are happy to proceed with TEP at this time. It quite simply makes sense to educate those caught violating traffic laws rather than simply having them pay a fine with no educational component.

RESOLUTION NO. 13-31

RESOLUTION ESTABLISHING A TRAFFIC EDUCATION FUND

WHEREAS, the City Council authorized the City Attorney to establish a traffic education diversion program; and

WHEREAS, the City Council has deemed that a portion of revenues generated from the traffic education diversion program should be invested in traffic education and safety initiatives within the City of Spring Lake Park; and

WHEREAS, the City Council desires to establish a fund to ensure these revenues are used for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council authorize the City Administrator/Clerk-Treasurer to establish a "Traffic Education Program" fund in which to deposit a percentage of the revenues generated from the traffic education diversion program to be used for the following purposes: 1) public safety capital improvements; 2) traffic calming devices; 3) signage; 4) community education and awareness initiatives for traffic safety; 5) capital and operating costs associated with the traffic education diversion program; 6) other purposes as approved by the City Council.

The foregoing Resolution was moved for adoption by Councilmember Nash.

Upon Vote being taken thereon, the following voted in favor thereof: Councilmembers Mason, Nash, Nelson, Raymond and Mayor Hansen.

And the following voted against the same: None

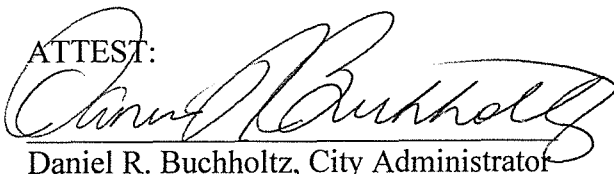
Whereon the Mayor declared said Resolution duly passed and adopted the 16th day of December, 2013.

APPROVED BY:



Cindy Hansen, Mayor

ATTEST:



Daniel R. Buchholtz, City Administrator



January 23, 2015

Honorable Mayor and City Council
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2015 Seal Coat and Crack Repair Project
Authorize Preparation of Plans and Bidding

Dear Mayor and Council:

As part of ongoing street maintenances, the city completes an annual street maintenance project consisting of crack repair and seal coating. Seal coating includes placing bituminous emulsion and small aggregate on the street surface.

We have reviewed the street system history with the Public Works Director to establish priority streets for crack seal and seal coat treatment in 2015. The target streets to be completed include the following (actual list may be adjusted based on final design and/or budget limits).

- 81st Avenue N from Able to Pleasant
- Garfield St. and Hays St.
- Middletown Rd. and Frontage Road
- Sanburnol Drive

Work on Sanburnol Drive will be coordinated with the City of Blaine.

At this time, we request that the City Council authorization preparation of plans/specifications and bidding for the 2015 Seal Coat and Crack Repair project.

The estimated construction cost is less than \$100,000. The project schedule includes receiving bids in March, Council consider award of Construction Contract in March and construction this summer.

Please contact Cristina Mlejnek or me if you have any questions.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: Terry Randall, Public Works Director
Dan Buchholtz, City Administrator



January 26, 2015

Honorable Mayor and City Council
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Re: 2015 Sewer Lining Project
Authorize Preparation of Plans and Bidding

Dear Mayor and Council:

In 2012 the City Council asked the Public Works and Engineering to develop a long-term plan for sanitary sewer lining. Terry and I reviewed priority sewer repair areas in the city and established a seven to ten year lining program. The lining program places a priority on the larger diameter sewers and on the areas where older sewers and higher ground water are known to exist. The seven to ten year program is set up to try to keep the annual lining projects within a cost range of \$150,000 to \$200,000.

The proposed 2015 work includes 5,775 feet of sewer lines in the following streets/areas (also see attached map):

- Area behind mobile home park,
- Across Highway 10
- 83rd Avenue NE, and
- Westwood Road NE.

The estimated construction cost for the 2015 sewer lining project is \$170,000. If the City would like to take the next step in the project, **we request that the City Council order preparation of plans and specifications and authorize bidding for the 2015 Sanitary Sewer Lining Project.** Bid results will be presented to the Council for approval in March.

Please contact Cristina Mlejnek or me if you have any questions or need any additional information.

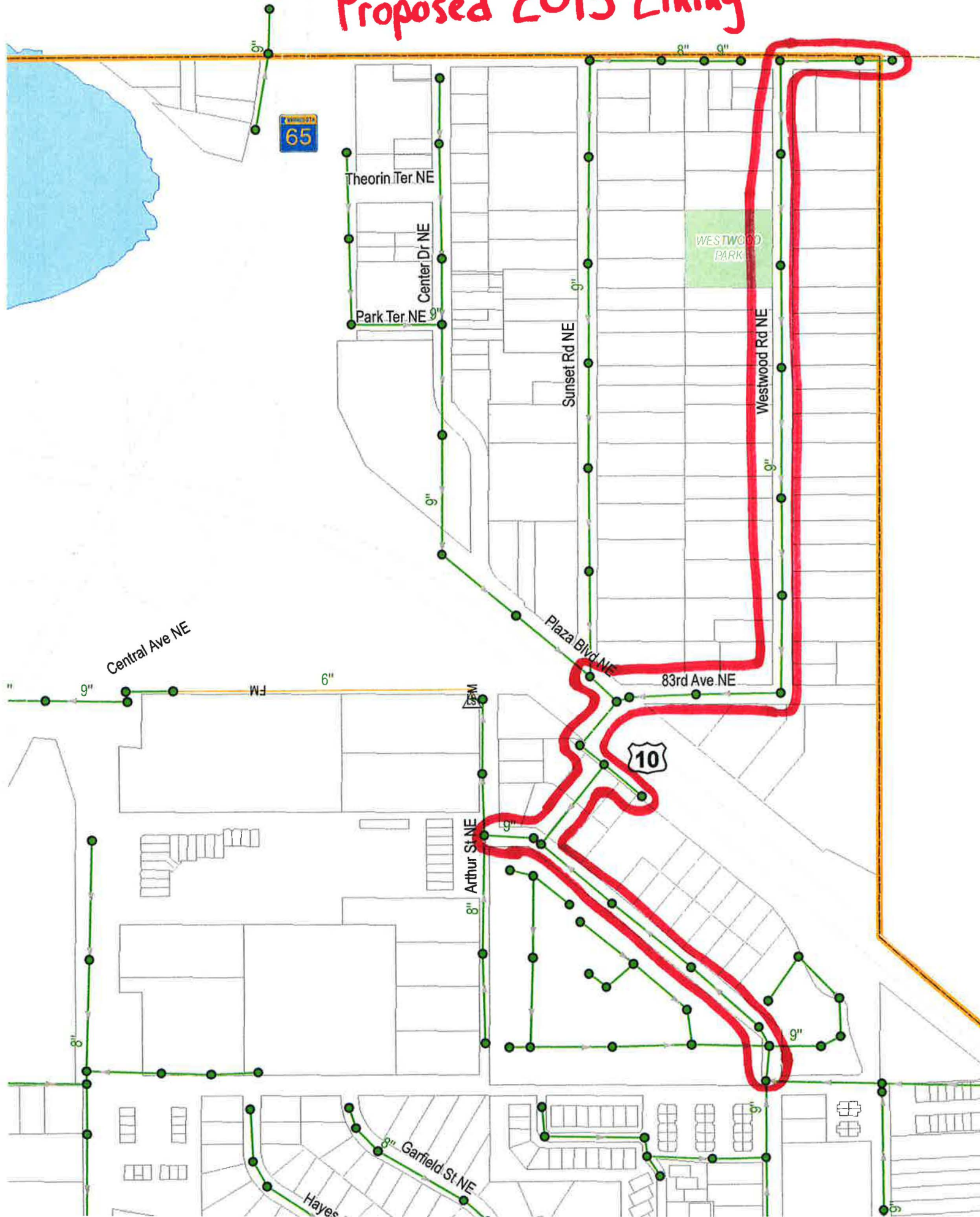
Sincerely,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: Terry Randall, Public Works Director
Dan Buchholtz, City Administrator

Proposed 2015 Lining



CORRESPONDENCE

MCGRANN
SHEA
CARNIVAL
STRAUGHN
& LAMB
CHARTERED

CAPITOL UPDATE REPORT

From: Sarah J. Psick
Date: January 23, 2015
Re: Capitol Update Report

Legislative Liquor Issues Update

Sunday Sales: Between the House and Senate, nine bills have been introduced to date that propose to repeal the current law prohibiting the sale of liquor off-sale on Sundays. These bills range from a full repeal which would allow Sunday sales on all days of the week, including Christmas Day and Thanksgiving Day; a bill to allow local governments to decide if liquor stores may be open in their jurisdiction; a bill to create a pilot project allowing Sunday sales in three counties for a five-year period; bills allowing Sunday sales at certain times but keeping the Christmas and Thanksgiving prohibitions; and bills allowing Sunday sales of growlers. The lead authors, Sen. Roger Reinert (DFL, Duluth) and Rep. Jenifer Loon (GOP, Eden Prairie) held a press conference on Thursday to introduce the bills and encourage the legislature to pass a repeal of the Sunday sales prohibition this year.

Gambling Issues: The House Commerce Committee held an informational hearing this week relating to gaming issues. Presentations were made by the Minnesota Racing Commission, Running Aces Harness Track, Canterbury Horse Park, Allied Charities, and the Minnesota Gambling Control Board. The Gambling Control Board reported that Minnesota ranks #1 in terms of charitable gambling sales with \$1.2 billion in gross receipts in fiscal year 2014. This resulted in \$56.4 million for lawful (charitable) purposes, \$46.1 million in taxes and fees, and \$3.2 million for the regulatory budget. He also reported the success of electronic pull-tabs by highlighting Porky's Bar, St. Paul and Roosevelt Bar, Eveleth. Both of these bars have recorded over \$1 million in gross electronic pull-tab sales. In addition, bills have been introduced in the House and Senate to prohibit the sale of lottery tickets through a web site, at gas station pumps or through ATM machines.

General Legislative Update

Disaster Relief: The Minnesota Senate took up the top DFL majority priority bill on Thursday, Senate File 1, which provides funding for natural disaster relief. The bill addresses funding needs in 37 counties and three Native American reservations which were affected by severe storms, flooding and damaging winds during June and July 2014. A contingency fund created by the Legislature last session made it possible to slowly provide enough state assistance to not require a special legislative session last fall. However, the contingency fund was not large enough to provide the full amount of the state share to match FEMA funding. The bill also provides funding for roads and bridges which do not qualify for FEMA funding. Additionally, over \$9 million is appropriated to the contingency fund for future disaster funding needs. In the House, the bill was heard in the House Ways and Means Committee this week and passed to the House Floor. The House is expected to pass the bill next week and send it to the Governor for approval.

Governor's Budget Proposal: By law, Governor Dayton must present his budget recommendations to the Legislature by January 27, 2015. This week, he began to roll-out some key initiatives. Among the announcements is a proposal to spend \$100 million to expand the state's child-care tax credit, providing direct tax relief to about 130,000 families statewide. Another proposal provides a \$30 million investment in the University of Minnesota Medical School. Governor Dayton said that he hopes this investment is a start in re-establishing the national prominence of the medical school and will restore lost tenured faculty. His proposal is only a start, Governor Dayton urges the legislature to invest \$50 million per biennium in the next decade. Additionally, Governor Dayton is expected to propose increased funding for schools in his budget, he has indicated that his plan will boost funding for school counselors.

Metropolitan Council: On January 16th, Governor Dayton appointed Adam Duinck as the new Chair of the Metropolitan Council, Duinck previously chaired the Metropolitan Council Transportation Committee for the past four years. For the past decade, Duinck has been involved with advocating for additional investments in transportation and transit funding. As Legislative and Political Director for the International Union of Operating Engineers Local 49, Duinck played a key role in the push for additional state transportation investments in 2008, and the passage of a constitutional amendment dedicating new funding to roads and transit. The appointment of Duinck as the Chair of the Metropolitan Council demonstrates Governor Dayton's commitment to the region's transportation and transit system.

Committee Deadlines: Under Joint Rule 2.03, the Minnesota House and Senate must set deadlines for each regular session. In a memo released by Senate Majority Leader Tom Bakk and Speaker of the House Kurt Daudt, three committee deadlines for the 2015 have been set:

- March 20, committees must act favorably on bills in the house of origin;
- March 27, committees must act favorably on bills, or companion bills, that met the first deadline in the other house; and
- April 24, committees must act favorably on major appropriation and finance bills.

January 23, 2015

Page 3

Additionally, legislative leaders have agreed to a Passover/Easter break from March 28 to April 7; committees may begin meeting at 8 a.m. on April 7th. By law, legislators must adjourn this session by May 18, 2015.

Capitol Construction Update: Governor Dayton, Senate Majority Leader Bakk and Speaker of the House Daudt announced an agreement relating to the allocation of space in the renovated Capitol building which will allow the project to move forward without delays and increased costs. The agreement provides a reduction in the number of offices for Senators in the Capitol from 39 to 4; nearly all Senators will have an office in the new Senate Office Building located across the street from the Capitol. The renovation plans will provide increased public access to conference rooms, bathrooms and cafeteria spaces.

Next Week: Governor Dayton will forward his budget recommendation to the Legislature on Tuesday, January 27th. This will set-off a flurry of House and Senate committee meetings and budget presentations by the agencies and commissioners.

North Metro Telecommunications Commission Meeting Talking Points

January 21, 2014

- ▶ Transferring film and videotape to DVD remains a popular service. In December alone, nineteen tapes and 116 film reels were transferred. Some of the work is done by staff, but most people prefer to be taught how to do it themselves using NMTV equipment, for free. Staff has noticed that many of the films are damaged. Inexpensive equipment is being put together so that NMTV can also offer a film repair service.
- ▶ The National Sports Center contracted with NMTV for drone aerial service. T.J. Tronson used the drone to get aerial shots of the additional playing fields that are being developed.
- ▶ Studio Manager, Eric Houston, has been working with special needs student, Brett Wong, to produce a short documentary about a group of young women, also with special needs, who comprise an award winning adaptive cheerleading squad at Centennial High School. A big premiere night is being planned at the studio for March 5th. Everyone involved with the show will be invited along with their families. .
- ▶ The process for awarding a competitive cable TV franchise has begun. CenturyLink is interested in providing wire-line video service in the Member Cities franchise area. A public notice of the Commission's intent to franchise has been published in the Cities' papers of record. It will be published a second time. Applications for franchises are due February 12th, and then the Cable Commission will hold a public hearing at their meeting on February 18th to consider any applications. After that a competitive franchise can be negotiated.
- ▶ Progress on approval of Comcast's conditional transfer approval and franchise ordinance amendment was noted. Each City will need to approve the conditional transfer and adopt a cable television franchise ordinance amendment, by the end of January 2015 if possible, but by February 13th at the latest. The documents should be sent to Heidi Arnson at the Commission office as soon as possible after adoption.
- ▶ The Commission will be paying off the building as soon as possible. It was slated to be paid off in 2016, but with the 2015 budget funds currently in the bank and the final payment in reserves, as required by the loan agent, the funds are available to do so immediately. There are no penalties for doing so and it will save approximately \$6,000 in interest payments.

PLEASE encourage your council members to call me if they have any questions you can't answer. I would be happy to answer any questions they may have. Heidi Arnson at NMTV. Direct line is 763-231-2801. Email is harnson@northmetrotv.com.

2015
**C.C. Ludwig &
Leadership Awards**

The C.C. Ludwig Awards for elected officials and Leadership Awards for appointed officials are presented annually to honor outstanding service to the community of Minnesota cities.

These awards are LMC's highest individual honors.

Nominate someone from your city today!

Deadline: May 1, 2015



ELIGIBILITY & RULES

Eligibility for awards

To be eligible, officials must have served a Minnesota city during the year preceding the award nomination deadline date of **May 1, 2015**.

Evaluation

Entries will be evaluated by a panel of judges consisting of past LMC presidents. No award shall be made if, in the judges' opinion, there is no qualified nominee.

In making their determination, the judges will consider the following factors:

- Service above and beyond what is required by the nominee's position. Contributions to improved municipal government throughout the state of Minnesota through involvement in national, state, county, municipal, professional, or other public organizations or agencies.
- Significant improvements in Minnesota cities throughout the state, attributable to the nominee's service.
- Admiration and respect of the general public for the nominee, and the nominee's success in raising the prestige of city government service.
- Selfless conduct focused on the greater good of all Minnesota cities, not only the nominee's own city.

Qualified nominees will be kept on file and considered for the award for three years (2015-2017).

Nomination process

Nominations may be submitted by the city council of an LMC member city, or by a civic organization (for example: Chamber of Commerce, Rotary Club, etc.) concerned with local government, as long as that organization has the endorsement of the nominee's city council. Please read the attached nomination form for more information.

Nomination deadline

All entries must be submitted or postmarked by **May 1, 2015**.

Electronic submissions are encouraged.

Send via email to:

Claudia Hoffacker at choffacker@lmc.org

Send via mail to:

C.C. Ludwig/Leadership Awards
Attn: Claudia Hoffacker
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Questions? Contact Claudia Hoffacker at choffacker@lmc.org or (651) 215-4032.

N O M I N A T I O N F O R M

C.C. Ludwig Award for elected officials/Leadership Award for appointed officials

Name of nominee: _____

Title: _____

City: _____ Number of years in current position: _____

Nomination submitted by: _____

Name: _____

Title: _____

City (or civic organization): _____

Address: _____

Phone: _____ Email: _____

Please submit the following information along with this form (limit your nomination materials to no more than 20 pages):

- 1) A list of any other positions or public offices—with the dates served—that the nominee has held.
- 2) A list of any positions/offices held—with the dates served—in any city, county, regional, state, or national municipal organization.
- 3) A list of public service activities, such as: a member of a citizen's committee; involvement with committees or task forces involving state, county, or municipal government; involvement with the League of Minnesota Cities, the National League of Cities, etc.
- 4) A statement or letter from the nominee's city council verifying its support for the nomination. (This does not need to be an official vote at a council meeting.)
- 5) A statement highlighting factors that qualify the nominee to receive this honor. The nomination materials must demonstrate the nominee's consistent contributions to help the community of cities throughout Minnesota, not only the nominee's city. Please consider the evaluation factors mentioned on the "Eligibility & Rules" page of this brochure.
- 6) Any additional supporting documents such as articles about the nominee, letters of support, etc. (Optional)

Qualified nominees will be kept on file and considered for the award for three years (2015-2017).

Submit this information by **May 1, 2015**.

Electronic submissions are encouraged.

Send via email to:

Claudia Hoffacker at choffacker@lmc.org

Send via mail to:

C.C. Ludwig/Leadership Awards
Attn: Claudia Hoffacker
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

These awards will be presented in June at the LMC Annual Conference in Duluth.

PREVIOUS AWARD WINNERS

Comments from previous award winners:



Chad Adams, Albert Lea city manager and former Medina city administrator
—Leadership Award winner

"As managers, we value the significance of recognizing and showing appreciation for our employee and team accomplishments, which is why I find it rewarding to be recognized by my peers and colleagues with the Leadership Award. Such recognition is a direct reflection on the great leaders in the community and on the profession that I've been able to work in and learn from for many years. I take pride and value working in the municipal management profession. This award provides me with additional motivation to grow in the profession and lead in my community."



Sandy Martin, Shoreview mayor
—C.C. Ludwig Award winner

"Over the past 30 years, it has been my privilege to work with many mayors and city councilmembers from all over the state. I have been impressed with their work ethic and their dedication to their communities. I have admired and respected the previous winners of the C.C. Ludwig Award and I never dreamed that I would be chosen to join their ranks. There is nothing that could bring greater pride than being chosen by my peers to receive this very prestigious award."



Wayne Wolden, Wadena mayor
—C.C. Ludwig Award winner

"Words can't describe how honored I felt being chosen as the 2011 C.C. Ludwig Award winner. Elected officials across Minnesota work so hard and do such great things for their communities every year! To be recognized by my peers in public service is truly special and something that I will never forget."



James Zarling, Fairmont city administrator
—Leadership Award winner

"Receiving the Leadership Award was most meaningful to me because the application was initiated by a councilmember and supported by members of our community. I view this award as recognition of the diligent efforts of our dedicated city employees, who work efficiently every day to serve our citizens and make Fairmont a great city."