

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
APRIL 6, 2015 @7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – March 2, 2015
 - B. Approval of Minutes – March 16, 2015
 - C. Application for Exempt Permit –Alzheimer’s Association Minnesota-North Dakota April 18, 2015 at Pov’s 65
 - D. Approval of Animal Impound Services Agreement – Hillcrest Animal Hospital
 - E. Acceptance of Retirement – Steve Coyle
 - F. Acceptance of Resignation – Stacey Granson
 - G. Contractor’s Licenses
 - H. Correspondence
7. PUBLIC WORKS REPORT
8. CODE ENFORCEMENT REPORT
9. ORDINANCES AND RESOLUTIONS
 - A. Ordinance 412 Amending Chapter 94 Relating to Health and Safety; Nuisances – Unsolicited Written Materials
10. NEW BUSINESS:
 - A. Authorization to Purchase 2015 Squad Car
 - B. Authorize Authority to Advertise Position of Police Receptionist
 - C. Authorize Authority to Advertise Position of Public Works Maintenance Worker
 - D. Authorize Bidding and Approve Plans for Lift Station No. 1 – Reconstruction
 - E. Award 2015 Seal Coat Project to Pearson Brothers, Inc.
 - F. Authorize Authority to Enter Joint Powers Agreement with City of Blaine for Seal Coating of Sanburnol Drive Between University Service Road and Able Street
 - G. Request for Joint City Council Meeting to Discuss SBM Fire Department Budget
 - H. Request to Schedule Workshop Session for April 13, 2015 at 6:30 PM
11. ENGINEER’S REPORT
12. ATTORNEY’S REPORT
13. REPORTS
14. OTHER
 - A. Administrator Reports
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 5 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on March 2, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nash, Nelson, Wendling and Mayor Hansen

Members Absent: Councilmember Mason

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Attorney Carson; Engineer Gravel; Park and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Koester, ABC Newspaper
Jean and Larry Pederson, 1595 83rd Avenue NE

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that Item 9B, Resolution No. 15-07 Revoking a Liquor License for Povco, Inc. D/B/A Povlitzki's on 65 be removed from the agenda, as the issue has been resolved. The item was removed from the agenda without objection.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 17, 2015
- B. 2 AM Liquor License Renewal Application – Monte's
- C. Massage Therapy License
- D. Sign Permits
- E. Correspondence

MOTION BY COUNCILMEMBER NASH APPROVING THE CONSENT AGENDA.

ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that the Public Works Department continues to maintain the skating rinks however; the warming houses have closed for the season and they continue to perform repairs on the seasonal equipment. He reported the city crews plowed three times in the month of February and have been working at completing a break room and restroom at the former Cemstone building. He stated that a water main

break occurred at 83rd Avenue and Monroe and that the area of street where the water main breaks occurred are being monitored and filled daily with gravel. He stated those areas will be filled with hot mix as soon as the weather permits.

8. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on January 5th, January 20th and February 17th; a Department Head meeting on January 6th; the North Suburban Code Official meeting at City of Arden Hills on February 24th; the Planning Commission meeting on February 23rd, the Annual Building Official's Conference at the University of Minnesota on January 12th-16th and a Builders Workshop for SWPP at Fire Station #2 on February 25th.

Mr. Brainard stated that in January 2015, six building permits were issued compared to three in 2014 and in February 2015 eight building permits were issued compared to seven in 2014. He reported that two mechanical permits were issued in January compared to 11 in 2014 while February 2015 showed one mechanical permit issued compared to eight in 2014. He reported that four plumbing permits were issued in January 2015 compared to four in January 2014 and four mechanical permits were issued in February compared to three in 2013.

Mr. Brainard reported that the February 2015 vacancy listing shows that there are 25 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down three from December 2014. There are two vacant/foreclosed commercial property, which is the same from December 2014; 18 residential properties currently occupied and ready for Sheriff sale, which is up four from December 2014.

Mr. Brainard reported that no Administrative Tickets were issued in January and February by the Code Enforcement Department due to the Building Official being out of the office.

Mr. Brainard provided a handout on the significant changes from the 2009 Minnesota Residential Code to the 2015 Residential Code that was adopted by the State on January 24, 2015.

9. Resolutions and/or Ordinances

A. Resolution No. 15-06 Denying the Special Use Permit Application for 8359 Westwood Road, NE

Administrator Buchholtz reported that the City of Spring Lake Park has received an application from applicant Lloyd Laumeyer for a special use permit to operate a home occupation at 8359 Westwood Road NE. He stated the proposed site is zoned R-1, Single Family Residential District and home occupations are a special use in the R-1 district.

Administrator Buchholtz stated that the applicant is proposing to operate as an independent representative for WorldVentures from his residence. He reported that the applicant proposed to have 20-30 people meet at his home for WorldVentures travel membership presentations. He stated that the applicant did not share the number of meetings he would hold during a typical week.

Administrator Buchholtz stated the Zoning Code defines a home occupation as "any occupation or profession which is clearly secondary to the main use of the premises, carried on by a member of a family residing on the premises, conducted entirely within the dwelling, in connection with which there is used no sign (other than one non-illuminated name plate, which is not more than one square foot in area, attached to

the building entrance) and provided that not over 25% of the gross floor area of any one story is used home occupation or professional purposes.”

Administrator Buchholtz reported that the Planning and Zoning Commission, at its February 23, 2015 meeting, conducted a public hearing on the proposed application. He stated that proper notice was published in the City’s official newspaper, posted at City Hall and mailed to property owners within 350 feet, including the applicant. Administrator Buchholtz reported that the applicant was notified of the public hearing at the time the application was submitted and a copy of the agenda was mailed to him. He stated that despite these efforts, the applicant failed to appear at the public hearing.

Administrator Buchholtz stated that staff drafted potential conditions for the Planning and Zoning Commission to review. He stated that during the Commission’s discussion, the Commission expressed concern about traffic, noise and parking impacts from the 20-30 individual who would meet at his residence. He reported that the Commission also expressed concerns that the meeting attendance would exceed the occupancy of the home as outlined under Table 1004.1.1 of the 2006 International Building Code. He stated that the table limits the maximum occupancy of the home to one person per 200 square feet of living space. Based on these concerns, the Commission was unable to recommend several findings to the City Council that are required to be made under §156.167(E) of the Spring Lake Park Zoning Code.

Administrator Buchholtz stated that the Commission utilized its concerns about parking, traffic, noise and occupancy as the basis for the findings of fact used to justify its recommendation to deny the special use permit. He stated that the Commission recommended the following findings of fact to be adopted:

1. The proposed use will be detrimental to the health, safety, morals or general welfare of persons residing in the neighborhood as the impacts from the proposed use (traffic, parking, occupancy, noise, etc.) will exceed the level and intensity of a typical single-family use, thereby altering the character of the neighborhood.
2. The anticipated twenty to thirty participants per meeting would generate between 40-60 vehicle trips to and from the residence, equaling or exceeding the number of vehicle trips generated in a week by a typical single family residence and having a detrimental effect on the use and enjoyment of other property in the immediate vicinity of the applicants property.
3. The property does not have adequate off-street parking on an approved driveway surface to support between twenty and thirty vehicles that would be result from attendees participating in business gathering at the property.
4. The noise generated by twenty to thirty persons arriving and departing from the property will exceed the level and intensity of a typical single family home and the applicant provided no evidence of measure he would undertake to prevent noise from becoming a nuisance.
5. The number of participants for the applicant’s business gatherings at the property would exceed the maximum occupancy of the home pursuant to Table 1004.1.1 of the 2006 International Building Code, thereby jeopardizing the health, safety and welfare of those participants should an emergency situation occur on the property.

Administrator Buchholtz stated that these findings are outlined in the Resolution 15-6, A Resolution Denying the Special Use Permit Application for 8359 Westwood Road NE, Spring Lake Park. He stated that the City Council, in adopting the resolution, will adopt the findings of fact to justify denial of the application. He stated

that City staff will send a letter to the applicant outlining the findings of fact, as required by the 60-day rule.

Administrator Buchholtz stated that the current zoning code does not provide guidance for home occupations. He stated that the new zoning code will be clearer and provide specific examples of home occupations that are allowed such as piano lessons.

MOTION BY COUNCILMEMBER NASH TO APPROVE RESOLUTION NO. 15-06 DENYING THE SPECIAL USE PERMIT APPLICATION FOR 8359 WESTWOOD ROAD NE, SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Engineer's Report

Engineer Gravel reported that bids will be received in April for the 2015 Sanitary Sewer Lining Project and 2015 Seal Coat Project. He stated that City Engineering staff continues to work with the designers engineer to address drainage issues and other items included in the conditions for the medical building to be located at 525 Osborne Road. He reported that there have been revisions to the onsite drainage facilities and the North Suburban Hospital District is working with Anoka County on the Osborne Road issues.

Mr. Gravel stated that the designating of 81st Avenue to post "no trucks allowed" is still being pursued and no further action will take place until 2016.

A. 2015 Update on Municipal State Aid Account

Engineer Gravel provided an update on the City's Municipal State Aid Account. He reported that in January the Office of the State Aid announced the 2015 Maintenance and Construction allotments for the MSAS cities as approved by the Commission of Transportation. He reported that the City of Spring Lake Park received a construction allocation of \$168,062 and a maintenance allocation of \$56,021 (\$224,083). He stated that the total allocation is \$24,159 more than last year.

Mr. Gravel stated there are pending reimbursement requests totaling about \$1,319,650. He reported that this means that for the next seven to eight years the City will receive the construction portion of the State Aid Allocation without needing to submit any additional requests.

Mr. Gravel reported that the paperwork associated with the annual certification of mileage has been submitted to the Office of State Aid and there were no mileage changes from the previous year.

11. Attorney's Report - None

12. Reports - None

13. Other

A. Administrator Reports

Administrator Buchholtz reported that the first lease payment was received on time from Laddie Lake Pub for the month of March.

Administrator Buchholtz reported that a Zoning Code Ordinance meeting will be held on March 16, 2015 at 5:00 PM for all the local business owners in Spring Lake Park. He stated the meeting will provide business

owners the opportunity to weigh in on what is working or not working with the current zoning ordinance and what their vision is for the future of Spring Lake Park.

15. Adjourn

MOTION BY COUNCILMEMBER NASH TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:25 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on March 16, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Nash and Mayor Hansen

Members Absent: Councilmember Mason

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz; and Executive Assistant Gooden

Visitors: Olivia Koester, ABC Newspaper

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Disbursements
 - 1. General Fund Disbursement Claim No. 15-03 -- \$441,616.01
 - 2. Liquor Fund Disbursement Claim No. 15-04 -- \$178,881.00
- B. Budget to Date/Statement of Fund Balance – February 28, 2015
- C. First Quarter Billing Payable 2017 Assessment – Ken Tolzmann
- D. Contractor's Request for Payment No. 6 – Valley Paving
- E. Contractor's Licenses
- F. Correspondence

MOTION BY COUNCILMEMBER NASH APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the February 2015 department statistics.

Chief Ebeltoft stated that the Police Department responded to three hundred and thirty-one calls for service in 2015 compared to three hundred and forty-four calls for service in February 2014. He stated that the Police Department issued seventy-nine citations in February compared to one hundred and sixty-seven citations in February 2014.

Chief Ebeltoft reported that the Spring Lake Park Police Department recognizes the volunteer Spring Lake Park Reserve Officers who worked a total of four hundred two hours in 2014, equal to approximately \$9,800 in savings to the City of Spring Lake Park and its residents, for duties/details that would otherwise have had to be completed by sworn peace officers. He stated that the reserve unit is not at full capacity, and reminded interested residents/individuals that the Police Department is continuously taking applications.

Chief Ebeltoft reported in addition to addressing the day to day operation of the Department he attended numerous meetings; including the Governance Committee; a meeting of the Anoka County Chiefs of Police; a Department Head meeting; a meeting the MN POST Board regarding educational requirements to become a police officer; an Emergency Management Webinar meeting; and the Spring Lake Park Planning and Zoning Committee meeting.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the February 2015 department statistics.

Ms. Rygwall stated that the Parks and Recreation Commission met and reviewed the softball flyer as well as the 2014 financial report and activity reports. She reported that she met with interested candidates for the summer internship position however, has not found the right candidate and the department has started applications for summer positions.

Ms. Rygwall reported that staff has been busy updating the senior mailing list and reminded residents that the next Tower Days meeting is on March 31, 2015.

9. Ordinances and Resolutions

A. Resolution No. 15-08 Certifying False Alarm Fines and Administrative Citations

Administrator Buchholtz reported that four properties in the City have outstanding false alarm invoices and one property with outstanding administrative fines. He stated that the residents had been notified with several invoices and the City did not hear any response from the residents with the exception of one property owner who spoke to the City prior to the meeting.

Administrator Buchholtz asked that Property ID number 01-30-24-12-0003 be removed from the resolution for further investigation. He stated that the remaining properties will be sent to Anoka County for certification on their 2016 Property Taxes.

MOTION BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION NO. 15-08 CERTIFYING FALSE ALARM FINES AND ADMINISTRATIVE FINES AS AMENDED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Development Agreement between City of Spring Lake Park and Substance Church for CSAH 35 Turn Lane Improvements

Administrator Buchholtz reported that the City issued a special use permit to Substance Church to allow operation of a church at 8299 Central Avenue NE, subject to reasonable conditions. He noted that two of those conditions included:

Condition #4: A northbound right turn lane and a southbound express bypass lane will be designed and constructed at the Church's expense at the church entrance from CSAH 35.

Condition #5: A 6-foot wide sidewalk will be designed and constructed at the Church's expense on the east side of Central Avenue from 81st Avenue North to the entrance into the church site, including permitting and continued snow removal and maintenance.

Administrator Buchholtz stated the improvement project outlined in Conditions 4 and 5 of the Special Use Permit will be completed as a City project. He stated the proposed development agreement outlines the financial securities that Substance Church will provide the City to ensure that the project is paid for by the Church. He reported that Substance Church will be required to post a financial guarantee in the amount of \$406,125, which is 125% of the Engineer's Estimate of \$324,980 for the project. The agreement also requires Substance Church to post a cash escrow with the City in the amount of \$35,000 to cover all reasonable administrative, legal, planning, engineering and staff charges incurred by the City. He stated that the proposed agreement was drafted by City Attorney Carson and contains a number of other provisions that protects the City during this project.

Administrator Buchholtz stated that staff recommends approval of the development agreement so that final design of the project can be completed and the project can be bid once the escrow and letter of credit is posted.

Councilmember Nelson inquired if Rice Creek Watershed District approved the plans for the sidewalk improvements. Engineer Gravel stated that they did approve, but noted that wetland credits will need to be purchased.

MOTION BY COUNCILMEMBER NASH TO APPROVE DEVELOPMENT AGREEMENT BETWEEN CITY OF SPRING LAKE PARK AND SUBSTANCE CHURCH FOR CSAH 35 TURN LANE IMPROVEMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Discussion on Proposed Tobacco Ordinance Update

Administrator Buchholtz stated that one of his goals for 2015 was to begin review of the City's ordinances to update language to account for current practices and the Zoning update is currently underway. He stated that the first City Code ordinance that he decided to review was the tobacco regulation ordinance.

Administrator Buchholtz reported that he compared and reviewed the existing ordinance with that of the League of Minnesota Cities (LMC) model ordinance. He stated that many of the provisions were the same, which means the current ordinance is not too out of date. He noted that one area of difference was the LMC model ordinance referred to "nicotine or lobelia delivery devices." He defined lobelia as an herb with similar properties to nicotine.

Administrator Buchholtz stated that the proposed ordinance updated the definition of Tobacco or Tobacco Products to match the LMC model ordinance. He reported that the proposed ordinance also includes a new definition for "electronic delivery device" which covers e-cigarettes. He stated that cities were given the authority to regulate e-cigarettes in 2014 and the City of Spring Lake Park requires e-cigarette retailers to obtain a tobacco license. He stated that this would formally codify the current practice into the tobacco regulations.

Administrator Buchholtz stated that the proposed ordinance creates a new definition for “tobacco-related products.” He stated this definition was used to make the ordinance clearer by referring to tobacco or tobacco products, tobacco-related devices, electronic delivery devices and nicotine or lobelia delivery devices in just three words.

Administrator Buchholtz reported that the proposed ordinance would also prohibit smoking in the indoor areas of any establishment with a retail tobacco license. He reported that several years ago, the City instituted an interim ordinance to study the issue of hookah lounges and at that time, no ordinance was adopted. He stated that hookah lounges are required to obtain a tobacco license. He stated that if the City Council were still interested in regulating hookah lounges, the proposed ordinance would establish that regulation through the prohibition of the sampling of tobacco and tobacco-related devices.

Administrator Buchholtz stated that the current ordinance states that the City will establish a license fee from time to time. The City’s practice is to establish its fees by ordinance and the proposed ordinance amends the language to match the City’s practice.

Administrator Buchholtz stated that staff recommends the City Council authorize staff to send the proposed amendment to the tobacco licensees for comment. He stated that once the comment period has passed, staff will bring the proposed ordinance back to the City Council, along with the licensee comments, for possible action.

Councilmember Nelson inquired if the City has received any complaints of e-cigarettes at local establishments. He stated that he feels if e-cigarettes are banned, they should be banned at a state level and not at the city level.

Administrator Buchholtz asked the Council if they felt hookah lounges should be eliminated or if there should be an adjustment to the wording in the paragraph containing hookah lounges. He stated currently hookah lounges fall under the smoking wording and sampling is not allowed.

Mayor Hansen stated that she would like to see the ordinance written so that e-cigarettes are allowed but include a provision prohibiting hookah lounges. She noted that the Council’s intent when the interim ordinance was adopted was prohibition of hookah lounges.

Administrator Buchholtz inquired if the Council is comfortable with the wording as it is currently stated for licensee comments. The consensus was that all the councilmembers agreed.

11. Engineer’s Report

Engineer Gravel reported that bids for the 2015 Seal Coat Project will be received on March 31, 2015 and bids for Lift Station No. 1 will be received on May 11, 2015.

Mr. Gravel provided an update on the medical building at 525 Osborne Road NE. He stated that the developers engineer prepared revisions to the onsite site plan to address drainage issues and other items included as conditions of the February 2, 2015 site plan approval. He stated that they have not started design work on the off-site storm sewer or water main plans and the process will take time there has been no quick action at this time.

12. Attorney’s Report – Not present

13. Beyond the Yellow Ribbon Report

Councilmember Nash reported that a new logo has been designed for merchandise supporting the Beyond the Yellow Ribbon City and Fort Spring Lake Park. He stated that merchandise will be for sale at Kraus-Hartig VFW, City Hall and at the Tower Days celebration.

Councilmember Nash stated that Fort Spring Lake Park will be contacting local businesses to see if their business offers a discount to veterans and if they would be willing to make donations to Fort Spring Lake Park.

14. OtherA. Councilmember Nash – Unsolicited Written Materials Ordinance

Councilmember Nash expressed his concern of the unsolicited written materials that are delivered to resident homes. He stated that as he drives around the City, he has noticed piles of the weekly papers laying around properties especially those of vacant or abandoned. He stated that the unsolicited papers are troublesome especially during the winter months when they can be lodged in snow removal equipment.

Administrator Buchholtz stated that the proposed ordinance would require that unsolicited written materials be required to be placed in the resident's door, on the porch or in a newspaper box. He commented that it would be up to the businesses to coordinate how the materials will be deposited into the boxes.

Councilmember Nelson commented that he supports the ordinance and has noticed several catch basins collecting the papers. Administrator Buchholtz stated that he will finish drafting the ordinance and present it at a future council meeting.

B. Administrator's Report

Administrator Buchholtz reported that the City auditors will be at City Hall from March 24-26, 2015. He reported that he has been invited to join the Community Facility Design Team with the Spring Lake Park School District. He stated that the team will look at the future needs of the schools and facilities.

15. Adjourn

MOTION BY COUNCILMEMBER NASH TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:40 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

LG220 Application for Exempt Permit

<p>An exempt permit may be issued to a nonprofit organization that:</p> <ul style="list-style-type: none"> conducts lawful gambling on five or fewer days, and awards less than \$50,000 in prizes during a calendar year. <p>If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.</p>	<p>Application fee (nonrefundable)</p> <p>If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100.</p>
<p>Organization Information</p>	
<p>Organization Name: Alzheimer's Association Minnesota-North Dakota</p>	<p>Previous Gambling Permit Number: X-02047</p>
<p>Minnesota Tax ID Number, if any: 41-1361624</p>	<p>Federal Employer ID Number (FEIN), if any:</p>
<p>Type of Nonprofit Organization (check one):</p> <p> <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other Nonprofit Organization </p>	
<p>Mailing Address: 7900 West 78th Street, Suite 100</p>	<p>City: Minneapolis State and Zip: MN 55439 County: Hennepin</p>
<p>Name of Chief Executive Officer (CEO): Sue Spalding</p>	<p>Daytime Phone: 952-857-0531 Email: sspalding@alz.org</p>
<p>Nonprofit Status</p>	
<p>Attach a copy of ONE of the following for proof of nonprofit status:</p> <p><input type="checkbox"/> Nonprofit Articles of Incorporation OR a current Certificate of Good Standing. Don't have a copy? This certificate must be obtained each year from: Minnesota Secretary of State Business Services Division 60 Empire Drive, Suite 100 St. Paul, MN 55103 Phone: 651-296-2803</p> <p><input checked="" type="checkbox"/> IRS income tax exemption (501(c)) letter in your organization's name. Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.</p> <p><input type="checkbox"/> IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter). If your organization falls under a parent organization, attach copies of both of the following: a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and b. the charter or letter from your parent organization recognizing your organization as a subordinate.</p>	
<p>Gambling Premises Information</p>	
<p>Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): POV'S 65</p>	
<p>Address (do not use PO box): 8407 NE Plaza Blvd.</p>	<p>City or Township: Spring Park Lake Zip Code: 55432 County: Anoka</p>
<p>Date(s) of activity (for raffles, indicate the date of the drawing): Saturday, April 18th 2015</p>	
<p>Check each type of gambling activity that your organization will conduct:</p> <p> <input type="checkbox"/> Bingo* <input type="checkbox"/> Paddlewheels* <input type="checkbox"/> Pull-Tabs* <input type="checkbox"/> Tipboards* </p> <p><input checked="" type="checkbox"/> Raffle (total value of raffle prizes awarded for the year: \$_____)</p> <p><small>*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.</small></p> <p><small>To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the LIST OF LICENSEES, or call 651-539-1900.</small></p>	

Local Unit of Government Acknowledgment

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

Local unit of government must sign.

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county).

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Sue J. Spalding Date: 3/17/2015

Print Name: Sue Spalding

Requirements

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ANIMAL IMPOUND SERVICES AGREEMENT
HILLCREST ANIMAL HOSPITAL
AND CITY OF SPRING LAKE PARK, MINNESOTA

This agreement, effective on the 1st day of January, 2015, by and between Hillcrest Animal Hospital, hereinafter referred to as “HAH” and the City of Spring Lake Park, a municipal corporation located in the County of Anoka, State of Minnesota, hereinafter referred to as “City”.

In consideration of the covenants and agreements, hereinafter set forth, it is mutually agreed by and between the parties hereto as follows:

1. **Services.** HAH shall serve as the impound facility for the City beginning on the date of the signing of this agreement, providing services as follows:
 - a. HAH shall receive and care for any small domestic animal brought to it during business hours by an authorized City representative, or by ruling of the Minnesota Board of Health or other Minnesota or United States Agency with jurisdiction.
 - b. If an animal is diseased, vicious, dangerous, rabid or exposed to rabies and the animal cannot be impounded without serious risk to the persons attempting to impound the animal, it may be immediately killed.
 - c. Impounded animals shall be kept in a suitable, humane manner for a period required by the City Ordinance.
 - d. In the event that any animal is unclaimed after the expiration of any applicable redemption or quarantine period, or five (5) business days, whichever is longer, it shall become the property of HAH and may be disposed of or sold at its sole discretion. All proceeds from the disposition of such animals shall be the sole property of HAH, including any proceeds received from the disposal of any dogs in accordance with Minnesota Statutes 35.71
2. **Fees.**
 - a. If an animal is unclaimed, the City shall pay to HAH the charges as agreed to on “Exhibit A” to this Agreement within 30 days of receipt of an itemized invoice therefore.
 - b. Before an animal is released to its owner, HAH or its agent shall collect the charges specified on “Exhibit A” to this Agreement.
3. **Records/ Data Practices.**
 - a. HAH shall maintain a record of all animals impounded, and shall promptly respond to inquiries from the City for information or documentation related to its performance of this agreement.
 - b. HAH shall comply with the Minnesota Data Practices Act and all other State and Federal laws relating to data privacy or confidentiality, and shall hold the City and its employees harmless from any claims resulting from an improper disclosure or use of

City: _____

HAH: _____

4. **Indemnity.** HAH shall be liable for and shall defend, indemnify and hold the City, its officers, employees or agents harmless from any and all claims, lawsuits, losses, damages or expenses on account of bodily injuries, sickness, disease, death and property damage, including injury to animals caused by or resulting from its activities under this Agreement.
5. **Insurance.** HAH shall purchase and maintain, at its own expense, a general liability insurance policy with limits of at least \$100,000.00 per occurrence and \$300,000.00 annual aggregate. HAH shall provide the City with proof of insurance upon request of the City. HAH shall carry and upon request of the City provide proof of Workers Compensation Insurance coverage required by Minnesota Law.
6. **Discrimination.** HAH agrees to abide by the requirements and regulations of the Americans with Disabilities Act of 1980 (ADA), the Human Rights Act (Minnesota Chapter 363 and Title VII of the Civil Rights Act of 1964), and any laws governing discrimination based on race, gender, disability, religion, sexual preference, and sexual harassment. Violation of any of the above laws may lead to termination of this contract.
7. **Independent Contractor.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of employer and employee between HAH and the City. No tenure or any rights or benefits, including workers compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to City employees shall accrue to HAH or employees of HAH performing services under this Agreement. City employees are not eligible for HAH employee benefits including, workers compensation, unemployment insurance, medical care, sick leave, vacation leave or severance pay.
8. **Notices.** Any notice or demand which must be given or made by a party hereto under the terms of this agreement shall be in writing and shall be provided to the parties by U.S. Mail at the addresses listed below:

To HAH: Hillcrest Animal Hospital
1320 East County Road D. Cir.
Maplewood, Minnesota 55109

HAH: _____

notice of intent not to extend to the other party, said notice to be given at least sixty (60) days prior to the expiration of the then current term.

10. **Cancellation.** The agreement may be cancelled with or without cause by either party upon sixty (60) days written notice.
11. **Entire Agreement.** It is understood and agreed that this is the entire agreement between the parties and that this agreement supersedes all previous written and oral agreements between the parties relating to the subject matter.
12. **Severability.** Every section, provision or part of this agreement is declared severable from every other section, provision or part thereof to the extent that if any section, provision or part of this agreement shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision or part thereof.

City of Spring Lake Park, Minnesota (City)

Hillcrest Animal Hospital (HAH)

By: _____
Mayor

By: _____
Jennifer Bouthilet, DVM

Date: _____

Its: _____

By: _____
City Administrator

Date: _____

City: _____

HAH: _____

**ANIMAL IMPOUND SERVICES AGREEMENT
EXHIBIT A**

Charges due from City of _____, Unclaimed Animal:

\$17.50	Daily boarding fee, up to 5 days
\$100.00	Maximum, statutory veterinary services
\$25.00	Euthanasia
\$55.00	Cremation
\$45.00	Disposal of animal not euthanized
\$8.00	Administration Fee

Charges due from the City of _____ shall be reduced by any City of _____ impound fees collected from owners of claimed animals.

Charges due from Owner, Claimed Animal

\$20.00	Daily Boarding Fee
Actual Cost	Veterinary Services
\$8.00	Administration Fee
\$42.00	City of Spring Lake Park Impound Fee (determined by city)

City: _____

HAH: _____

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PUBLIC WORKS VACANCY
DATE: APRIL 1, 2015

The City received a letter from Steve Coyle on April 1, 2015 announcing his intent to retire from City employment on April 15, 2015.

Staff recommends approval of Steve Coyle's retirement letter with sincere thanks for his years of service to the City.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



Memorandum

March 23, 2015

To: Mayor and City Council

From: Chief Doug Ebeltoft

Re: Notice of Resignation

Mayor and City Council Members,

On March 23, 2015, Stacey Granson submitted her notice of resignation for the position of "Police Receptionist" (Part-Time) effective immediately.

I am recommending that Stacey's resignation be approved by the Mayor and City Council.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractors Licenses

April 6, 2015

2014-2015 Contractors Licenses

Mechanical Contractor

Heating & Cooling Design

United Heating A/C

Plumbing Contractor

Bonfe's Plumbing, Heating & Air

2015-2016 Contractors Licenses

Blacktopping Contractor

C & S Blacktopping, Inc.

General Contractor

Highmark Restorations, Inc.

Mechanical Contractor

Air Mechanical, Inc.

Bonfe's Plumbing, Heating and Air

CenterPoint Energy

Custom Chimney Care, LLC.

Fireside Hearth & Home

Gartner Refrigeration and Manufacturing, Inc.

Kath HVAC

Kunz's All Temps, Inc.

Master Mobile Home Service, Inc.

McDowall Company

Metropolitan Mechanical Contractors, Inc.

Rum River Refrigeration, Inc.

Standard Heating & Air

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractors Licenses

April 6, 2015

Plumbing Contractors

Bonfe's Plumbing Heating & Air

Champion Plumbing, LLC.

Century Plumbing, Inc.

North Anoka Plumbing, Inc.

Sign Contractors

G & J Awning and Canvas

Topline Advertising, Inc.

Tree Contractors

Arbor Tree Service

St. Croix Sav A Tree

Central Minnesota Tree Service

Rainbow Tree Care

Sewer & Water Contractors

Roto-Rooter Services Company



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: Code Enforcement Monthly Report for March 2015
DATE: March 25, 2015

The Spring Lake Park Code Enforcement department is delegate the duties of enforcement for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In March 2015, a total of 11 building permits were issued compared to 8 in 2014. 10 mechanical permits were issued in March 2015, compared to 6 in 2014. 6 Plumbing permit issued in March 2015, in comparison to 6 in 2014. One fire suppression permit was also issued in March 2015. The numbers this year indicate a slight increase compared to last year which I am contributing mostly to the early warm weather we got this March.

Rentals continue to progress with all but 4 units registered for 2015. I have issued several notices and administrative offense tickets to the owners of the four rental units that have failed to register their property and will continue to do so as long as they remain in violation.

Also attached with this report, please find the March 2015 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. March 2015 vacancy listing summarizes the following:

- 22 vacant/foreclosed residential properties currently posted by the Code enforcement department and/or soon to be posted. Down three from last month.
- 1 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted. Down one from last month.
- 17 residential properties currently occupied and ready for Sheriff Sale's redemption. Down one from last month.

Looks like March had a lot of positive movement on the vacancy listings including the buying and closing of 8009 Monroe Street. This property was first listed and posted abandoned in October of 2009. The Council may also remember that the City has conducted two abatement orders for repair on this property since 2009. Both assessments were paid in full at the time of closing this march. In speaking with the new buyer, they hope to have me conduct a certificate of occupancy inspection in the near future so they know exactly what to repair before occupancy.

City of Spring Lake Park
Permits Issued & Fees Report - Detail by Permit#

Issued Date From: 3/1/2015 To: 3/25/2015
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: COMMERCIAL ALTERATION												
2015-00030	03/11/2015	8179 UNIVERSITY AVE NE		0	20,000.00	373.54	242.80	10.00				626.34
2015-00037	03/11/2015	8236 ABLE ST NE		0	12,500.00	250.99	163.14	6.25				420.38
2015-00043	03/18/2015	8140 ARTHUR ST NE		0	34,891.93	565.85	367.80	17.45				951.10
Permit Kind: MULTI-FAMILY REMODEL												
Permit Kind: SINGLE FAMILY ALTERATION												
2015-00044	03/13/2015	908 RALEIGH LN NE		0	6,000.00	144.78	94.11	3.00				241.89
Permit Kind: SINGLE FAMILY BASEMENT FINISH												
Permit Kind: SINGLE FAMILY DEMOLITION												
2015-00035	03/05/2015	7874 QUINCY ST NE		0		50.00						50.00
Permit Kind: SINGLE FAMILY DOOR REPLACEMENT												
Permit Kind: SINGLE FAMILY EGRESS WINDOW												
2015-00039	03/12/2015	8035 JACKSON ST NE		0	1,600.00	74.96	48.72	0.80				124.48
Permit Kind: SINGLE FAMILY INSULATION												
2015-00029	03/02/2015	7937 6TH ST NE		0	12,500.00	250.99		6.25				257.24
Permit Kind: SINGLE FAMILY REMODEL												
2015-00041	03/25/2015	8445 WESTWOOD RD NE		0	30,000.00	506.27	329.08	15.00				850.35
Permit Kind: SINGLE FAMILY ROOFING												
Permit Kind: SINGLE FAMILY SIDING												
2015-00049	03/19/2015	500 LUND AVE NE		0	18,711.00	348.12		9.36				357.48
Permit Kind: SINGLE FAMILY TRUSS WORK												
Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT												
2015-00036	03/05/2015	8241 ABLE ST NE		0	14,000.00	275.50		7.00				282.50
2015-00056	03/25/2015	375 MAPLE ST NE		0	817.00	43.64		0.41				44.05

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
Permit Type: PLUMBING												
Permit Kind: COMMERCIAL PLUMBING												
Permit Kind: SINGLE FAMILY PLUMBING												
2015-00031	03/04/2015	7919 5TH ST NE		0		45.00		5.00				50.00
2015-00032	03/04/2015	8228 TYLER ST NE		0		45.00		5.00				50.00
2015-00034	03/04/2015	7931 SPRING LAKE PARK RD		0		45.00		5.00				50.00
2015-00042	03/13/2015	908 RALEIGH LN NE		0		45.00		5.00				50.00
2015-00046	03/17/2015	757 LUND AVE NE		0		45.00		5.00				50.00
2015-00055	03/24/2015	8445 WESTWOOD RD NE		0		45.00		5.00				50.00
Permit Type: PLUMBING - Totals												
Period			6	0		270.00		30.00				300.00
YTD			14	0		670.00		70.00				740.00
Permit Type: ZONING												
Permit Kind: SINGLE FAMILY FENCE												
Permit Type: ZONING - Totals												
Period			0									
YTD			1	0		45.00						45.00
Report Total												
Period			28	0	\$151,019.93	4,189.62	1,245.65	169.52				5,604.79
YTD			53	0	\$349,025.93	7,903.20	2,520.70	328.05				10,751.95

VACANTS/FORECLOSURES MARCH 2015

Chkd ABC Newspapers public notices on 3-20-15, last publication date 3-20-15. nk
Info "blue" 3rd party hnds, "purple" prop.sold/sale pending, "brown"-deceased.

Service Address	Name	Posted	120 day	Per ordinance,	Posted	
8401 NE 5th ST	CORY RUDNITSKI (Karr) Prop closing 3-31	Vacant	120 day vac.	\$200. vac.fee	Abandoned	
576 NE 78TH AVE	US Bank Home Mtg. c/o Patrick Bradfield (Roe)	10/1/14	01/29/15	due 1 yr. anniv.	anniv (A/D)	\$150. fee
598 NE 78TH AVE	Midland Mtg. (Schlien)	8/5/13	12/03/13	date (A/D) of	date(s) add'l	\$150.00
615 NE 79TH AVE, SEE NOTES	ZEHRA SULTANA, New Owner but prop vacant	See notes		orig. posting	\$200.00 + due.	App. Insp. Res. CO
673 81st Ave NE	Garth Johnson, The Realty Hse (Fave) Clng 3-27-15	10/30/14	02/27/15	A/D 4/21/15 see notes	Due	Paid 7-29-14
8040 NE Able St	Ianice Roehier - deceased, Daughter Gail returned mail	03/19/15	07/17/15	A/D 10/30/15	A/D 10/30/16	Paid 12-15-14
8064 NE GARFIELD	PETER BOROWITZ	06/06/12	10/04/12	A/D 6/6/13	A/D 6/6/14	
600 NE Ione	A.Stanley/Dawn Brannan both deceased	03/19/15	07/17/15	A/D 6/6/13	6/6/12	
7839 Jackson, 2014 moving certified	Select Portfolio per Co. Poss clng	09/12/11	01/10/12	A/D 9/12/12	A/D 9/12/13, 14, 9/12/11	
8060 NE JEFFERSON	JONATHAN CRANE					
7762 LAKEVIEW LN	WELLS FARGO MTG. (Smith)	10/01/14	01/29/15	A/D 10/1/15	A/D 10/1/16	10/1/14
812 NE LUND	Rita Herr (Rita lvs w/dtr, Stanley Deceased)	05/23/12	09/20/12	A/D 5/23/13	A/D 5/23/14	10/4/13
703 NE MANOR	US Bank per County (Zelanak)	2/26/15	06/26/15	A/D 2/26/16		2/26/15
770 NE MANOR	JT RRO Consultants (C.Brown, Deceased)	05/07/14	09/04/14	A/D 5/7/15	A/D 5/7/16	5/7/14
8401 NE MONROE	James/Carol Johnson (See notes 3-2015)					
908 NE RALEIGH	Steve/Maureen Norberg (dad Glenn Deceased)	5/7/14	09/04/14	A/D 5/7/15	A/D 5/7/16	5/10/15
931 NE RALEIGH LN	Konduar Capital Corp (MEYER)	10/1/14	01/29/15	A/D 10/1/15	A/D 10/1/16	10/1/14
358 NE SANBURNOL	COUNSELOR REALTY (ALRAKABI) Poss. Closing	7/25/14	11/22/14	A/D 7/25/15	A/D 7/25/16	7/25/14
828 SANBURNOL	WELLS FARGO per Cty (Hazelwood)	2/26/14	06/26/14	A/D 2/26/15		5/7/14
8013 NE Van Buren	Karen Barthel dtr (mom Valli Netland -Deceased)	XX				XX
8316 NE Westwood	THOMAS COLEMAN/vacant rental	10/04/12	02/01/13	A/D 10/4/13	A/D 10/4/14, 2011: 10/4/12	
8330 WESTWOOD RD	US BANK MTG CORP/ Five Bros. (VANDRIEL)	1/29/14	05/29/14	A/D 1/29/15	A/D 1/29/16	1/29/14
COMMERCIAL PROPERTIES						
8355 NE UNIVERSITY AVE	KIN PROP. INC (FKA: Timberlodge, Herradura)					Comm.CO
PENDING SHERIFF SALES						
500 NE 78th AVE	JULIE K DUBBIN (Spring Crest Estates)	Date of Sheriff Sale			Date	
538 NE 80TH AVE	JAMES & JENNIFER WALKER	1/23/14			to Vacate	
1580 81st AVE Unit3 (HOA gets billed)	FREDRICK aka FREDERICK JOSEPH SCHERMAN	7/18/14				7/23/14
551 NE 82ND	ELLEN RICE	10/20/14				1/18/15
700 NE Lund	SHERY ERBE	3/20/15				4/20/15
351 NE MAPLE ST	KERTIS J TRUE	3/30/15				9/20/15
615 NE MAPLE ST	ELIZABETH TROTTER	1/30/15				9/30/15
7907 BE McKinley	DAN CREA/Mgmt. Co. Customer Driven sz vacating soon	4/6/15				7/30/15
8194 NE Middletown (HOA gets billed)	Citimortgage/Brandon O'Donnell	9/9/14				10/6/15
8285 NE POLK ST	Colleen Thompson	8/21/13				3/9/15
7763 NE QUINCY ST	MATTHEW AND MARY MEYERS	12/5/14				2/21/14
8029 NE QUINCY ST	RUBEN & GUERLE JOANEM	4/20/15				6/5/15
7718 NE TAYLOR ST (HOA gets billed)	PAUL & DOLORES CRAWFORD	5/5/14				10/20/15
8100 TERRACE RD NE	GLENN STAHOSKI	2/17/15				11/5/14
8099 VAN BUREN ST	SCOTT & VALERIE LIDBERG	8/4/14				8/17/15
8303 NE WESTWOOD	BANK OF AMER./Dan Berger Occpied 6-18-14	10/4/13				2/4/15
331 Wyldwood Ln	Edward M Orioki, Winnifred Marunga	11/14/14				5/14/15

MINNESOTA STATE DEPARTMENT OF PUBLIC SAFETY



Alcohol &
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Capitol Security

Crime Victim
Services

Driver & Vehicle
Services

Emergency
Management /
Emergency
Response
Commission

State Fire
Marshal /
Pipeline Safety

State Patrol

Traffic Safety



State Fire Marshal Division

444 Cedar Street, Suite 145, St. Paul, Minnesota 55101-5145

Phone: 651/201-7200 FAX: 651/215-0525 TTY: 651/282/6555

Internet: <http://www.fire.state.mn.us>

Barbecues and Open Flames on Balconies and Patios

Every summer, barbecue grills reappear on the balconies and patios of multi-family dwellings for another season of outdoor cooking. The use and storage of solid fuel or propane cooking equipment on patios and balconies has resulted, however, in a number of fires in the state of Minnesota.

In many towns and cities, this practice is prohibited by local ordinance or by adoption of Appendix H in the 2007 Minnesota State Fire Code (MSFC). The fire code does not prohibit barbecue grills on balconies and patios of multi-family occupancies unless the local governing body has formally adopted MSFC (07) Appendix H.

Here is a reprint of the text of Minnesota State Fire Code Appendix H:

Appendix H-Fires or Barbecues on Balconies or Patios

1.1 Open Flame Prohibited. In any structure containing three or more dwelling units, no person shall kindle, maintain, or cause any fire or open flame on any balcony above ground level, or on any ground floor patio within 15 feet of a structure.

1.2 Fuel Storage Prohibited. No person shall store or use any fuel, barbecue, torch, or other similar heating or lighting chemical or device in the locations designated in Section 1.1.

Exception: Listed electric or gas-fired barbecue grills that are permanently mounted and wired or plumbed to the building's gas supply or electrical system and that maintain a minimum clearance of 18 inches on all sides, unless listed for lesser clearances, may be installed on balconies and patios when approved by the chief.

An option available to local jurisdictions that have not adopted Appendix H is to encourage apartment building owners to incorporate language into their leases that prohibits barbecue grills from being used or stored on balconies and patios.

To determine if an ordinance regulating open fires on balconies or patios has been adopted where you live, contact your local fire marshal or fire department.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: UNSOLICITED WRITTEN MATERIALS ORDINANCE
DATE: MARCH 30, 2015

At the March 16 meeting, the City Council reviewed a draft ordinance related to the distribution of unsolicited written materials within the City. The City has received complaints from residents relating to the distribution of unsolicited written materials on their property. The objections related to the placement of the materials in driveways of occupied and unoccupied properties alike, providing the appearance of litter which detracts from the aesthetics of the neighborhood. The placement of these materials in the driveways during the winter months can cause problems with snow removal or damage to snow removal equipment, as the materials can be buried in a subsequent snowfall.

Ordinance 412 would create a new section in the City's nuisance code relating to unsolicited written materials. The proposed ordinance would require a distributor of these materials to place the unsolicited written materials 1) in a distribution box; 2) on a porch nearest the front door; 3) in a manner where they are securely attached to the front door; 4) through a mail slot for the principal building; 5) between the screen door and the interior front door; or 6) personally with occupant of the premises. The proposed ordinance would also preserve the occupant's right to restrict entry to the occupant's premises. The proposed ordinance does not apply to the USPS.

It is important to note that the proposed ordinance does not prohibit the placement of unsolicited written materials on a person's property. It only specifies where the unsolicited written materials must be placed.

The City Council, at its March 16 meeting, recommended that the proposed ordinance be drafted and placed on the April 6 agenda. The City Council recommended approval of the proposed ordinance at that time.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

ORDINANCE NO. 412

AN ORDINANCE AMENDING CHAPTER 94 OF THE SPRING LAKE PARK CODE OF ORDINANCE RELATING TO HEALTH AND SAFETY; NUISANCES

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

Section 1. Chapter 94 of the Spring Lake Park Code of Ordinance is hereby amended to add a new section that reads as follows:

§ 94.04 UNSOLICITED WRITTEN MATERIALS

(A) *Findings.* The City finds that unsolicited written materials that are deposited on property in such a manner as to be exposed to the elements are a nuisance to the public health, safety and welfare as those unsolicited written materials can cause unsightly litter which detracts from the aesthetics of the neighborhood, can cause problems with snow removal or damage to snow removal equipment, and can create hazards for pedestrians or inhibit handicap accessibility.

(B) *Definitions.* For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires different meaning.

FRONT DOOR. The street facing entrance or entrances to a principal building. In the event no door faces the street, then any other door of a principal building nearest the street shall be considered a **FRONT DOOR** for the purposes of this section.

OCCUPANT. One who has possessory rights in, or control over, the property or premises.

PORCH. An exterior appendage to a principal building leading to a doorway, including any stairway attached thereto.

PRINCIPAL BUILDING. The building or combination or building that house the primary use occurring on the premises.

PRIMARY USE. The main activity taking place on the premises.

PUBLISHER. The person publishing the unsolicited written materials, and the publisher's employees, agents and distributors.

UNSOLICITED WRITTEN MATERIALS. Any written materials, delivered to any premises, without the express invitation or permission, in writing or otherwise, by the occupant of such premises.

(C) It shall be unlawful to place unsolicited written materials on any street, sidewalk or public right-of-way.

(D) Unsolicited written materials delivered to a premises by a publisher shall be placed:

(1) Where permitted, in a distribution box located on or adjacent to the premises;

(2) On a porch, if one exists, nearest the front door of the principal building;

(3) So such materials are securely attached to the front door;

(4) Through a mail slot for the principal building, if existent, as permitted by the United States Postal Service Domestic Mail Manual §508 Recipient Services, Subsection 3.1.2;

(5) Between the screen door or storm door to the front door, if existent and unlocked, and the interior front door; or

(6) Personally with the occupant of the premises.

(E) Notwithstanding subsection (D) of this section, an occupant retains the right to restrict entry to the occupant's premises.

(F) This section does not apply to the United States Postal Service.

Section 2. This Ordinance shall have full force and effect upon its passage and publication.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 6th day of April, 2015.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Memorandum

To: Mayor and City Council

From: Chief Doug Ebeltoft

Re: 2015 Squad Order and Purchase

Date: April 6, 2015

The 2015 State Bid Contracts for police vehicles have been awarded to the below listed dealerships.

<u>Dealership</u>	<u>Location</u>	<u>State Bid Contract</u>	<u>Pricing</u>
1) Ranger Chevrolet (Chevy/Ford)	Hibbing, MN.	#83064 (Ford)	\$27,003.00
		(Chevy)	\$28,061.36
2) Nelson Auto Center (Dodge)	Fergus Falls, MN.	#89303	\$26,587.71

After careful research, consideration and time, I have determined that the 2015 Dodge Charger AWD will best fit the police department needs and finances.

As part of my research on State Bid Contracts, I found that Dodge of Burnsville also has a valid State Bid Contract, #72046 for Dodge vehicles. Since this is the dealership that we have purchased our other police vehicles from, I made inquiry with Dodge of Burnsville and found that the City of Spring Lake Park can purchase the same 2015 Dodge Charger AWD on their stated State Bid Contract for \$25,798.00, this being a savings of \$789.71.

Therefore, I am seeking council approval to proceed with placing an order for a 2015 Dodge Charger AWD from Dodge of Burnsville in the amount of \$25,798.00, to take delivery upon arrival and after customer preparation of the vehicle has been completed. This purchase will come in under budget, of the 2015 budgeted funds of \$33,075.00, for a savings of \$7,277.00.



Memorandum

March 23, 2015

To: Mayor and City Council

From: Chief Doug Ebeltoft

Re: Authorization to Post Position "Police Receptionist" (Part-time) and Interview candidates.

Mayor and City Council,

With the resignation of our current "Police Receptionist" (Part-time) on March 23, 2015, I am requesting to advertise for the position of "Police Receptionist" (Part-time), accept applications and conduct interviews to determine a top candidate for the position.

Once a top candidate has been identified and all necessary requirements/checks have been met, I will present the name of the top candidate to the Mayor and City Council for approval.

I am seeking authorization for this process to minimize the amount of time that the police department administrative staff will be short staffed and to maximize our ability to provide the citizens of our community with the administrative staff police services that they are accustomed to and expect.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PUBLIC WORKS VACANCY
DATE: APRIL 1, 2015

The City of Spring Lake Park has received notice of retirement from Steve Coyle, Lead Maintenance Worker. His last day with the City will be April 15, 2015. Steve first started with the City on January 1, 1989 as a Maintenance Worker and was promoted to the newly created Lead Maintenance Worker position on November 5, 2001. We thank Steve for his many contributions during his time with the City and we wish Steve nothing but the best as he enters a well-deserved retirement.

City staff posted the opening for the Lead Maintenance Worker position internally. The City received three applications for the position. Public Works Director Randall and I will interview the three applicants on the morning of Tuesday, April 6. Staff anticipates making a recommendation on the Lead Maintenance Worker position to the City Council at its April 20 meeting. That promotion will result in a vacancy in our public works staff that we need to fill.

Staff is seeking authority to advertise for the position of Public Works Maintenance Worker, accept and score applications and conduct interviews to determine a finalist to present to the City Council for approval.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



March 30, 2015

Honorable Mayor and City Council
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

**Reference: Lift Station No. 1 Reconstruction
Approve Plans and Authorize Bidding**

Dear Mayor and Council:

The next step in the Sanitary Sewer Lift Station No. 1 Reconstruction process is to approve construction plans and specifications for the site work and installation of the pre-ordered materials. **At this time, we request that the City Council approve construction plans and authorize bidding for the Lift Station No. 1 Reconstruction project.** Plan sheets are attached.

COST ESTIMATE

For planning purposes, the estimated total project costs are essentially the same as presented in the May 2014 report on lift station site options. A summary is as follows:

<u>LS 1 Reconstruction</u>	<u>Est. Cost</u>
Pump station (equipment)	\$ 97,100
Control Panel (equipment)	\$ 37,300
Generator (equipment)	\$ 22,200
Construction (site work & installation)	\$559,000
Indirect Costs (admin., legal, engin., & permits)	<u>\$234,400</u>
Total Estimated Project Cost	\$950,000

PROJECT SCHEDULE

The project schedule is based on summer 2015 construction.

Council Authorize Plans and Specs	January 20, 2015
Council Approve Plans	April 6, 2015
Open Bids	May 11, 2015
Begin Construction	June 2015
Complete Construction	September 2015

Feel free to contact Tim Grinstead or me if you have any questions.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel, City Engineer

cc: Terry Randall, Public Works Director
Dan Buchholtz, City Administrator

[illegible]

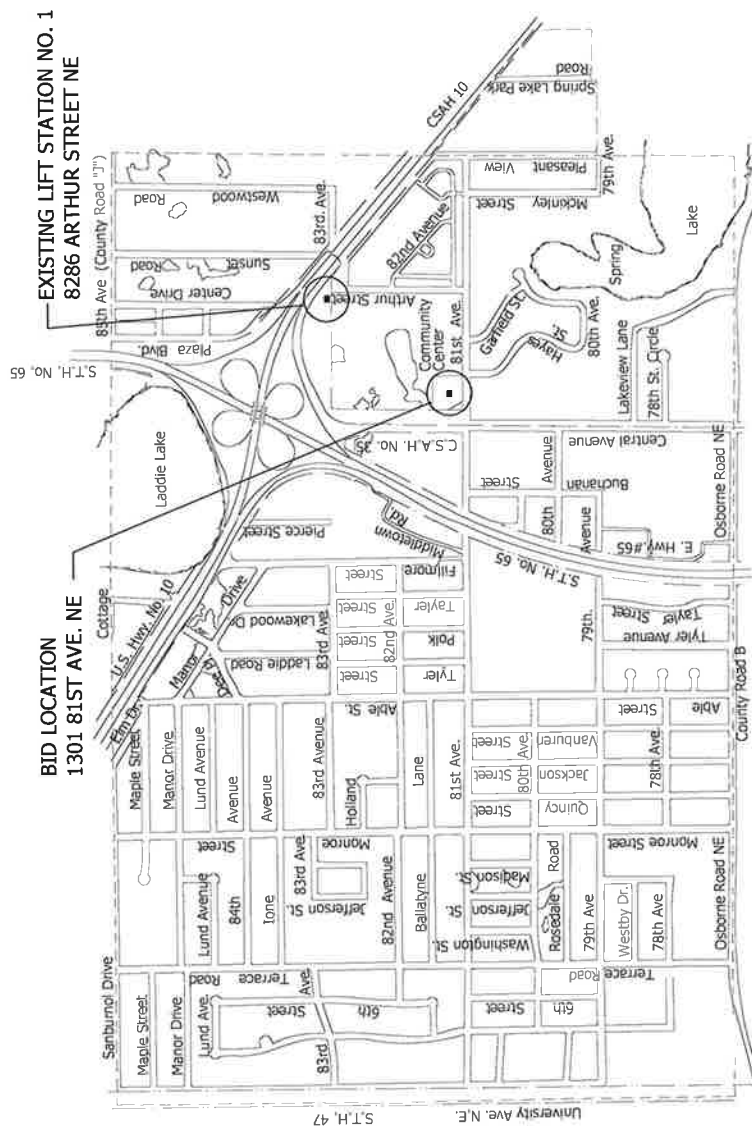
SPRING LAKE PARK, MINNESOTA
LIFT STATION 1 REPLACEMENT
TITLE SHEET

SHEET NUMBER	SHEET TITLE
GENERAL	TITLE SHEET
01.01	LEGEND
02.02	
DEMOLITION	SITE REMOVALS
01.01	EXISTING LIFT STATION PLAN AND SECTION
01.02	
CIVIL	LIFT STATION SITE PLAN
01.01	EROSION CONTROL PLAN
02.01	STANDARD DETAILS
03.02	DETAILS
01.01	TRAFFIC CONTROL PLAN
STRUCTURAL	STRUCTURAL DETAILS
03.01	
PROCESS	PLAN
01.01	SECTION
03.01	
ELECTRICAL	PLAN AND DETAILS
01.01	

THIS PLAN SET CONTAINS 13 SHEETS.

2015 CITY OFFICIALS

CINDY HANSEN	MAYOR
JEANNE MASON	COUNCIL MEMBER
ROBERT NELSON	COUNCIL MEMBER
BILL NASH	COUNCIL MEMBER
KEN WENDLING	COUNCIL MEMBER
DANIEL BUCHHOLTZ	CLERK-ADMINISTRATOR
TERRY RUDALL	PUBLIC WORKS DIRECTOR
JEFFERY CARSON	ATTORNEY



VICINITY MAP



to be paid, all under the first

G0.01

GRADING INFORMATION

LEGEND

- RETAINING WALL
- FENCE - BARBED WIRE
- FENCE - CHAIN LINK
- FENCE - DECORATIVE
- FENCE - STORAGE
- FENCE - WOOD
- FENCE - ELECTRIC
- GUARD RAIL
- TREE LINE
- WETLAND
- BOUNDARY
- CENTERLINE
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- FLOOD PLAIN BOUNDARY
- EXISTING LOT LINE
- PROPOSED LOT LINE
- EXISTING RIGHT-OF-WAY
- PROPOSED RIGHT-OF-WAY
- SETBACK LINE
- SECTION LINE
- QUARTER SECTION LINE
- SIXTEENTH SECTION LINE
- FORCE MAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- WATER MAIN
- WATER SERVICE
- PIPE CASING
- FUTURE UTILITY LINES
- CONCRETE CURB AND GUTTER

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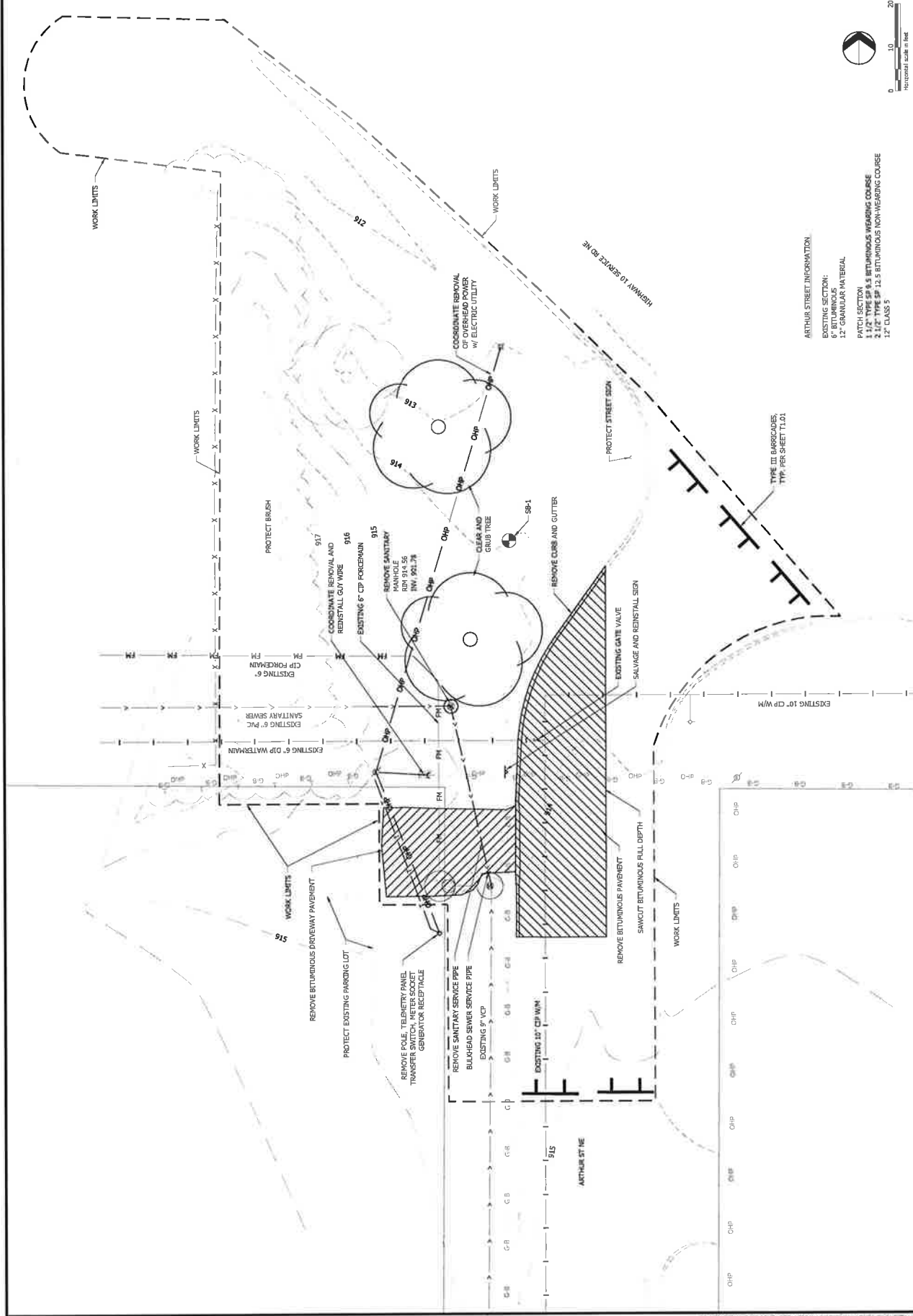
SPRING LAKE PARK, MINNESOTA LIFT STATION 1 REPLACEMENT SITE REMOVALS

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	11/10/2017
2	REVISED FOR COMMENTS	11/10/2017
3	REVISED FOR COMMENTS	11/10/2017
4	REVISED FOR COMMENTS	11/10/2017
5	REVISED FOR COMMENTS	11/10/2017
6	REVISED FOR COMMENTS	11/10/2017
7	REVISED FOR COMMENTS	11/10/2017
8	REVISED FOR COMMENTS	11/10/2017
9	REVISED FOR COMMENTS	11/10/2017
10	REVISED FOR COMMENTS	11/10/2017

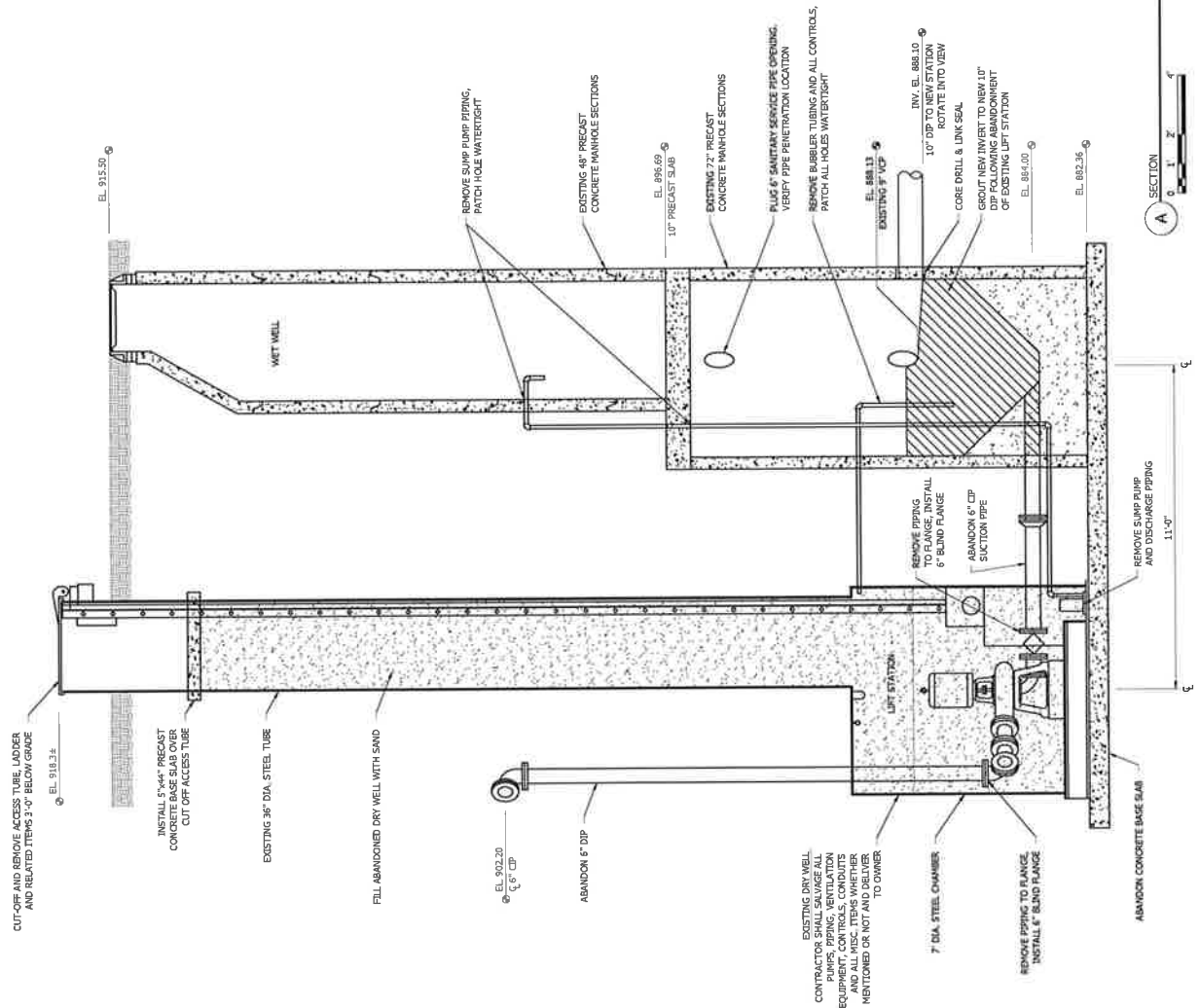


Horizontal scale in feet
0 10 20

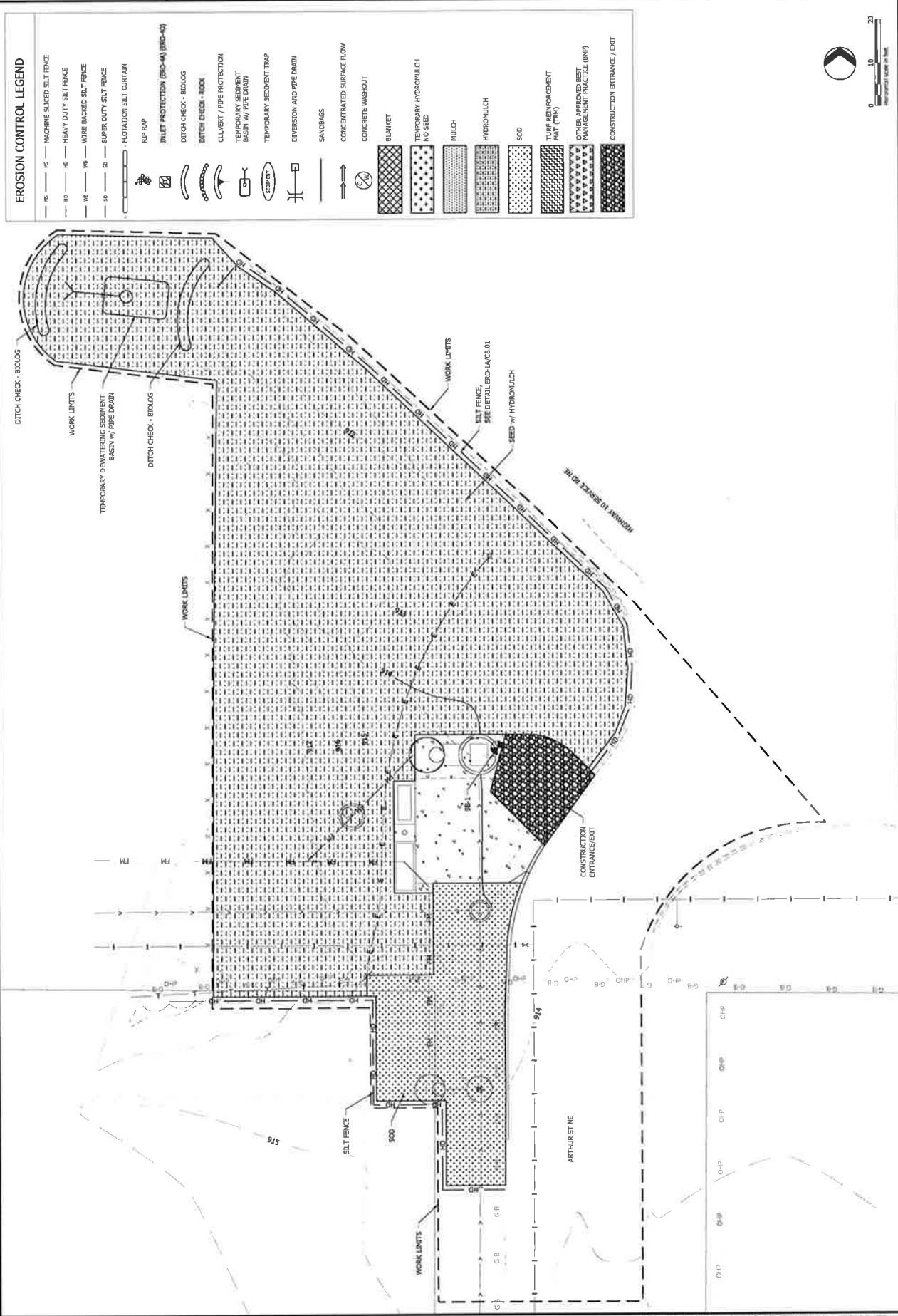
ARTHUR STREET INFORMATION
 EXISTING SECTION:
 6" BITUMINOUS
 12" GRANULAR MATERIAL
 PATCH SECTION
 1.12" TYPE SP 8.5 BITUMINOUS WEARING COURSE
 2.12" TYPE SP 12.5 BITUMINOUS NON-WEARING COURSE
 12" CLASS 5



NOTE:
1. THE FOLLOWING ITEMS SHALL BE SALVAGED AND DELIVERED TO THE CITY PUBLIC WORKS GARAGE:
• PRESSURE TRANSDUCER
• PUMPS AND MOTORS
• CONTROL TRANSFER SWITCH
• MANUAL TRANSFER SWITCH
• TELEMETRY PANEL
• RADIO ANTENNA
• ALARM LIGHT



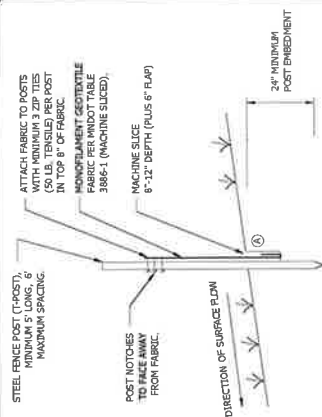




SPRING LAKE PARK, MINNESOTA
LIFT STATION 1 REPLACEMENT
STANDARD DETAILS

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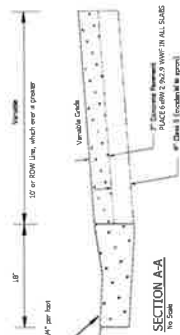
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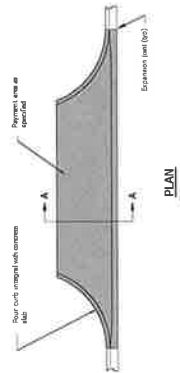
NOTE:
THE MACHINE SLICED METHOD (THIS DETAIL) IS THE STANDARD SILT
FENCE INSTALLATION METHOD. HEAVY-DUTY (ERO-1B) OR STANDARD
(ERO-1C) SILT FENCE INSTALLATION METHODS SHOULD ONLY BE USED
WHEN APPROVED OR DIRECTED BY THE CITY.

Ⓐ **COMPACTION:** AFTER "SLICING" IN THE FABRIC AND BEFORE INSTALLATION OF STEEL POSTS, DRIVE INSTALLATION EQUIPMENT OVER THE "SLICE" WHILE FABRIC IS LAYING ON THE GROUND. THEN INSTALL STEEL POSTS AND PULL UP FABRIC TO ATTACH AT A UNIFORM HEIGHT.

 Stantec <small>10000 Park Plaza, Suite 1000 Minneapolis, MN 55426 Phone: 612.344.4000 Fax: 612.344.4001 Email: info@stantec.com</small>	<u>STANDARD DETAILS</u> SILT FENCE MACHINE SLOPED	LAST REVISION Jan. 2005	PLATE NO ERO-1A
SPRING LAKE PARK, MINNESOTA			

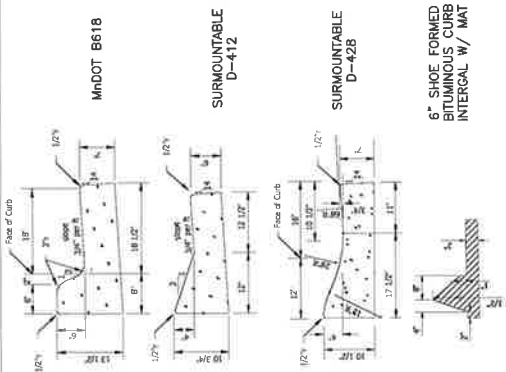


SECTION A-A



PLAN

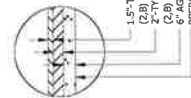
 Stantec <small>STANTEC CORPORATION</small> <small>10000 FIVE STAR BLVD</small> <small>MINNETONKA, MN 55345</small> <small>TEL: 952.891.2000</small> <small>WWW.STANTEC.COM</small>	STANDARD DETAILS		LAST MODIFIED July 2006	DATE I.D. STR-9A
	CONCRETE COMMERCIAL DRIVEWAY APRON SPRING LAKE PARK, MINNESOTA			



6" SHOE FORMED
BITUMINOUS CURB
INTERGAL W/ MAT

Stantec
 1700 Broadway, Suite 1000
 Minneapolis, MN 55402
 Tel: 612.338.2000
 Fax: 612.338.2001
 Email: stantec@stantec.com

STANDARD DETAILS
CURB AND GUTTER
SPRING LAKE PARK, MINNESOTA
 PLATE NO STR-1
 LAST REVISION July 2009



1.5" TYPE SP 12.5 BITUMINOUS WEARING COURSE
(2.B) [SPWEB240B]
2" TYPE SP 12.5 BITUMINOUS NON-WEARING COURSE
(2.B) [SPNWB230B]
6" AGGREGATE BASE, CLASS 5
PREPARED SUBGRADE

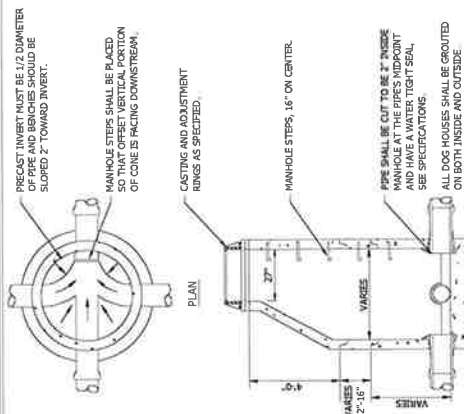


Stantec
stantec.com
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STANDARD DETAILS
 TYPICAL SECTION FOR BITUMINOUS
 STREET

LAST REVISION
 July 2009

PLATE NO.
 STR-14



SECTION


Stantec
2000 Lakeside Ave. N.
 2nd Floor, Suite 200
 Minneapolis, MN 55412

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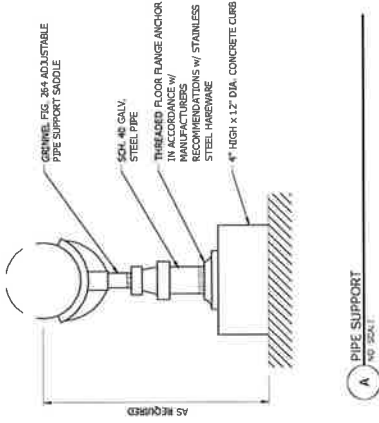
SPRING LAKE PARK, MINNESOTA

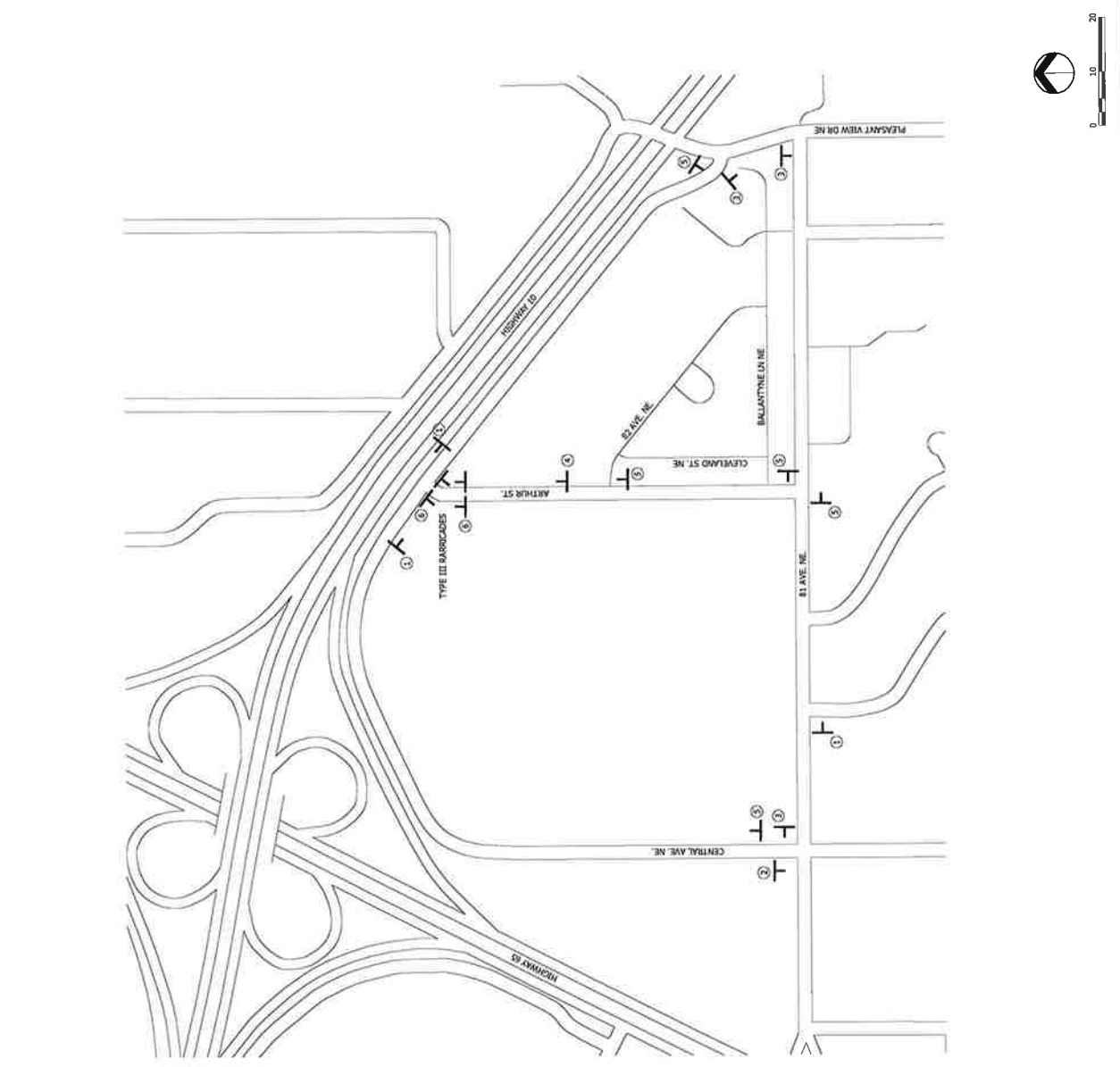
DETAILS

PRINT NAME: EMILY L. CHAMBERLAIN



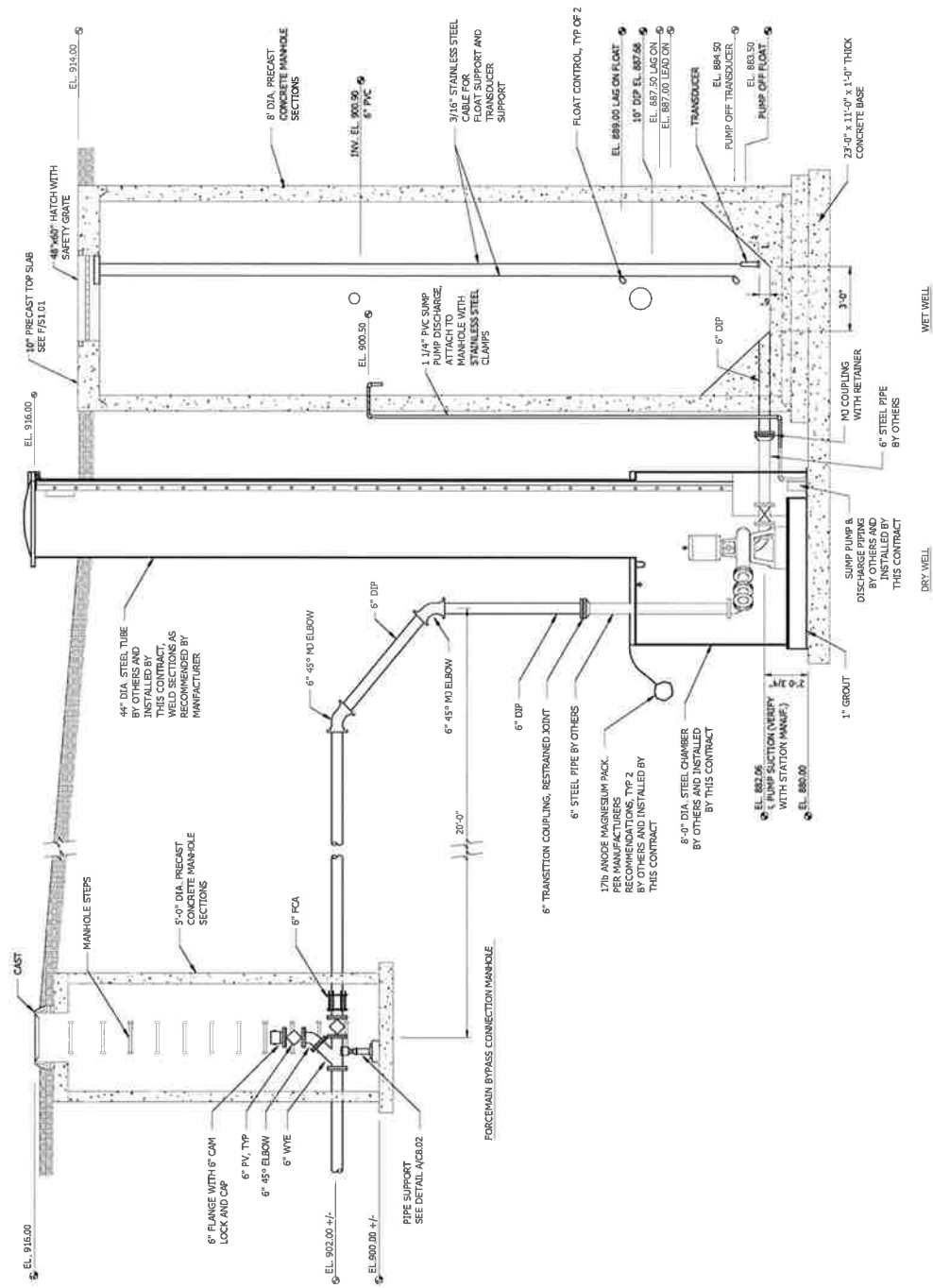
2235 Highway 54 W
St. Paul, MN 55113
www.stantec.com





- GENERAL NOTES:**
1. ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MUTCD, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL SIGNALS.
 2. THE CONTRACTOR SHALL FURNISH, INSTALL, AND MAINTAIN THE DEVICES IN THE TRAFFIC CONTROL PLAN UNLESS OTHERWISE NOTED.
 3. FIELD CONDITIONS MAY REQUIRE MODIFICATIONS OF THIS LAYOUT AS DEEMED NECESSARY BY THE ENGINEER.
 4. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING ANY WORK AREAS NEAR TRAFFIC IN ACCORDANCE WITH THE MUTCD.
 5. ALL LOCATIONS IN THE TRAFFIC CONTROL PLAN ARE APPROXIMATE. EXACT LOCATIONS MAY BE MARKED BY THE ENGINEER PRIOR TO PLACEMENT BY THE CONTRACTOR.
 6. INSTALLATION DETAILS OF SIGNS OR BARRICADES SHALL BE APPROVED BY THE ENGINEER PRIOR TO PLACEMENT.
 7. SIGNS SHALL BE MOUNTED ON POSTS DRIVEN INTO THE GROUND AT PROPER HEIGHT AND LATERAL OFFSET AS DETAILED IN THE MUTCD. SIGNS MAY ALSO BE MOUNTED ON PORTABLE SUPPORTS 5.7 FT. HIGH, AS APPROVED BY THE ENGINEER. WHEN SIGNS ARE REMOVED, THE SIGN POSTS SHALL BE REMOVED AS SOON AS POSSIBLE.
 8. ALL TRAFFIC CONTROL DEVICES, INCLUDING OVERHEAD SIGNS ON ROADS OPEN TO TRAFFIC THAT ARE NOT CONSISTENT WITH TRAFFIC OPERATIONS SHALL BE COVERED, REMOVED, OR REVISED AS DIRECTED BY THE ENGINEER.
 9. ALL SIGNS ARE BLACK ON ORANGE UNLESS OTHERWISE NOTED. ALL ORANGE SIGNS SHALL BE MADE OF DIAMOND GRADE ORANGE REFLECTIVE SHEETING OR AN APPROVED SUBSTITUTE. ALL TRAFFIC CONTROL DEVICES SHALL BE RETRO-REFLECTIVE SHEETING.
 10. BARRICADES SHALL BE TYPE III AND SHALL BE CONSTRUCTED OF LIGHT MATERIAL (SEE STANDARD PLATE BOOK FOR RECOMMENDED SUPPORT). THE ACTUAL NUMBER OF BARRICADES AT EACH LOCATION REQUIRED MAY VARY DEPENDING ON THE SIZE OF THE BARRICADE USED.
 11. THE CONTRACTOR SHALL COORDINATE THE REMOVAL OF THE TEMPORARY SIGNS.
 12. ALL SIGNS PROVIDED BY THE CONTRACTOR FOR TRAFFIC CONTROL DURING CONSTRUCTION SHALL REMAIN THE PROPERTY OF THE CONTRACTOR AND SHALL BE REMOVED FROM THE JOB SITE WHEN THEY ARE NO LONGER NEEDED.
 13. ALL SIGN POSTS SHALL BE REMOVED AND THE SURROUNDING GROUND RETURNED TO ITS ORIGINAL CONDITION WHEN THEY ARE NO LONGER NEEDED.
 14. IF THE CONTRACTOR DECIDES TO PERFORM THE CONSTRUCTION WORK IN A SEQUENCE OTHER THAN SHOWN IN THIS TRAFFIC CONTROL PLAN THE CONTRACTOR SHALL PROVIDE COMPLETE REVISED TRAFFIC CONTROL PLANS TO BE APPROVED BY THE ENGINEER.
 15. ADDITIONAL LANE CLOSURES AND TRAFFIC CONTROL DEVICES SHOULD BE EXERCISED THROUGHOUT THE DURATION OF CONSTRUCTION TO COMPLETE ALL WORK NECESSARY WITHIN THE CONTRACT. THESE DEVICES AND CLOSURES SHALL ALL BE INCLUDED AS PART OF THE TRAFFIC CONTROL BID ITEM.
 16. THE CONTRACTOR SHALL REVIEW ALL SIGN LOCATIONS FOR CORRECT PLACEMENT AND PROVIDE TEMPORARY SIGNING AT THEIR OWN RISK UNTIL THE FINAL SIGNING IS COMPLETED.
- NOTES:**
1. TRAFFIC CONTROL SHALL INCLUDE ALL SIGNING AND DEVICES NEEDED FOR CONSTRUCTION. PAYMENT SHALL INCLUDE BUT NOT BE LIMITED TO WORK ZONE SIGNING AND DEVICES, CONSTRUCTION PHASING SIGNING, DETOUR SIGNING, AND TEMPORARY SIGNING.
 2. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL OPEN EXCAVATIONS AS DETAILED IN THE FIELD MANUAL OR AS DIRECTED BY THE ENGINEER IF ANY PUBLIC TRAFFIC IS PERMITTED ON THE WORK SITE.
 3. THE TRAFFIC CONTROL BID ITEM SHALL INCLUDE PAYMENT FOR DETOUR SIGNING.
- LEGEND:**
- 1. M4 - BT (30x24) STOP
 - 2. M4 - B (30x24) AHEAD
 - 3. M4 - BR (30x24) AHEAD
 - 4. G20 - 2 (30x24) CONSTRUCTION AHEAD
 - 5. W20 - B (30x24) AHEAD ST CLOSED AHEAD ROAD
 - 6. TYPE A FLASHER (TYP)
 - 7. TYPE III BARRICADES SHALL SPAN ROADWAY. NUMBER OF BARRICADES NECESSARY MAY VARY.

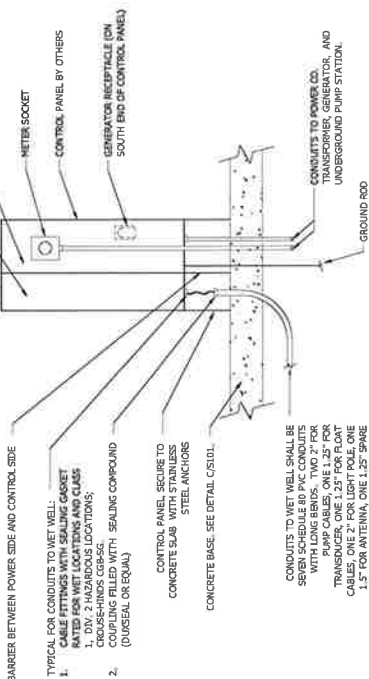




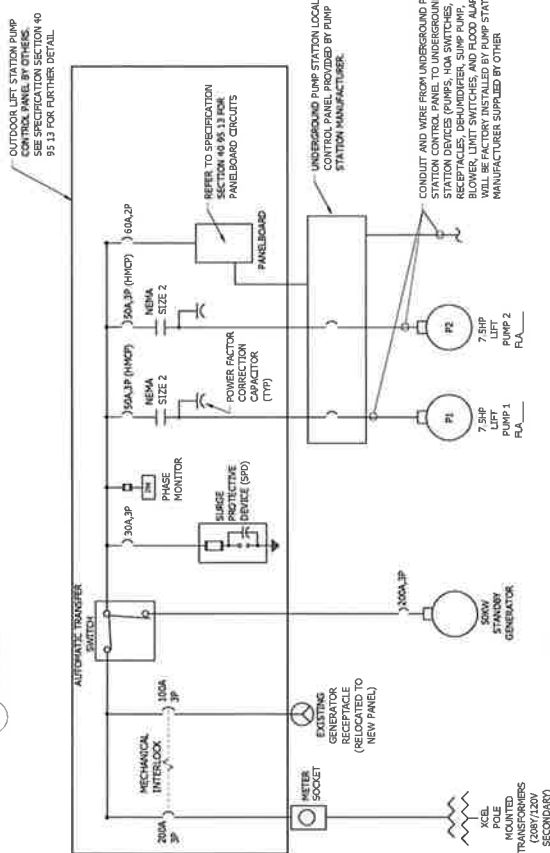
SECTION
A
0 1'-4" 2'-8" 5'-4"

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Journal compilation © 2004 Blackwell Publishing Ltd

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SANITARY LIFT STATION CONTROL PANEL NORTH ENDE ELEVATION



SANITARY LIFT STATION NO. 1 ONE LINE DIAGRAM



Horizontal scale in feet



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

March 31, 2015

Honorable Mayor and City Council
City of Spring Lake Park
1301 - 81st Avenue Northeast
Spring Lake Park, MN 55432

Re: 2015 Seal Coat Project
Stantec Project No. 193803134
Quote Results

Dear Honorable Mayor and City Council:

Quotes were received for the Project stated above on March 31, 2015. Transmitted herewith is a copy of the Quote Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Quotes were requested from 4 contractors. The following summarizes the results of the 2 quotes received:

	<u>Contractor</u>	<u>Base Quote</u>
Low	Pearson Bros., Inc.	\$87,649.15
#2	Allied Blacktop Company	\$90,282.00

The low Quote on the Project was received from Pearson Bros., Inc. with a Total Quote Amount of \$87,649.15. This compares to the Engineer's Opinion of Probable Costs of \$80,000.00. The Quotes have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Pearson Bros., Inc.** should be awarded the Project on the **Total Quote Amount of \$87,649.15.**

Note that the seal coat work on Sanburnol Drive is being completed by the City of Blaine through an agreement with them. The estimated cost for the work on Sanburnol Drive is \$8,468.94.

Should you have any questions, please feel free to contact me at 651-604-4885.

Sincerely,
STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read "Phil Gravel".

Phil Gravel, P.E.

cc: Dan Buchholtz
Terry Randall

Enclosure



Project Name: **2015 SEAL COAT PROJECT**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Project No.: 193803134

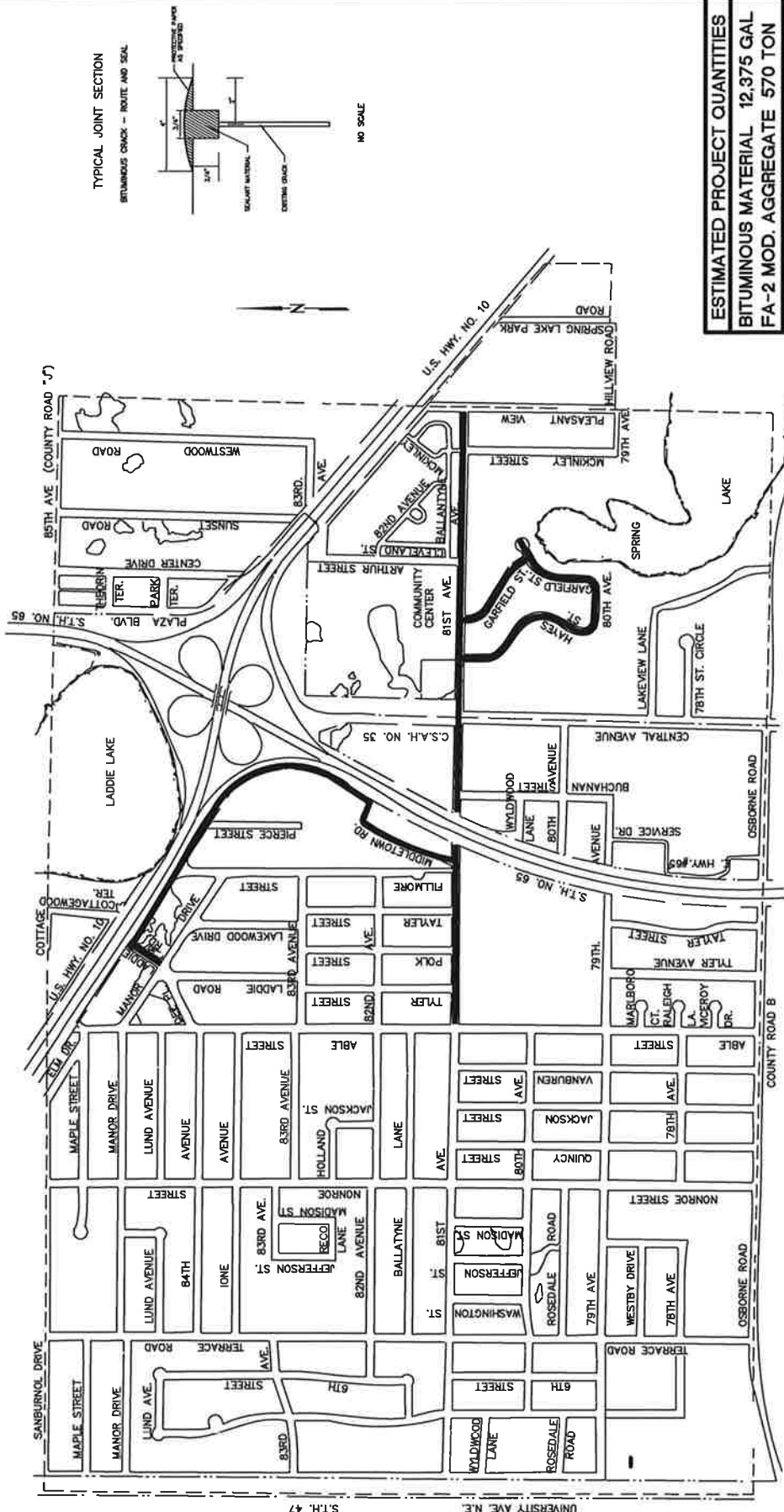
Quote Opening: Tuesday, March 31, 2015 at 10:15 A.M.

Owner: **City of Spring Lake Park, MN**

Phil Gravel, PE
License No. 19864

QUOTE TABULATION

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total
BASE QUOTE:							
1	MOBILIZATION AND TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$5,300.00	\$5,300.00
2	ROUTE AND SEAL	LBS	1100	\$3.79	\$4,169.00	\$6.95	\$7,645.00
3	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	570	\$50.00	\$28,500.00	\$35.00	\$19,950.00
4	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	12375	\$3.45	\$42,693.75	\$4.20	\$51,975.00
5	PAVEMENT MESSAGE (LEFT ARROW) PAINT	EA	5	\$200.00	\$1,000.00	\$80.00	\$400.00
6	PAVEMENT MESSAGE (RIGHT ARROW) PAINT	EA	7	\$200.00	\$1,400.00	\$80.00	\$560.00
7	PAVEMENT MESSAGE (LEFT -THRU ARROW) PAINT	EA	4	\$200.00	\$800.00	\$100.00	\$400.00
8	4" SOLID LINE, WHITE PAINT	LF	860	\$0.24	\$206.40	\$0.15	\$129.00
9	4" DOTTED LINE, WHITE PAINT	LF	120	\$1.00	\$120.00	\$0.55	\$66.00
10	4" BROKEN LINE, WHITE PAINT	LF	8560	\$0.06	\$513.60	\$0.05	\$428.00
11	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	8160	\$0.24	\$1,958.40	\$0.25	\$2,040.00
12	24" STOP BAR, WHITE	LF	190	\$2.80	\$532.00	\$3.00	\$570.00
13	36" ZEBRA CROSSWALK, WHITE PAINT	SF	252	\$3.00	\$756.00	\$3.25	\$819.00
TOTAL BASE QUOTE					\$87,649.15		\$90,282.00
Contractor Name and Address:				Pearson Bros., Inc.			
				11079 Lamont Avenue NE			
				Hanover, MN 55341			
				Signed By: Jack E. Pearson			
				Title: President			
Addenda Acknowledged:				Bid Security: Bid Bond			
				None			
Contractor Name and Address:				Allied Blacktop Company			
				10503 89th Avenue N			
				Maple Grove, MN 55369			
				Peter M. Capistrant			
Addenda Acknowledged:				President			
				None			



ESTIMATED PROJECT QUANTITIES	
BITUMINOUS MATERIAL	12,375 GAL
FA-2 MOD. AGGREGATE	570 TON
APPLICATION RATES USED AS BASIS FOR ESTIMATED QUANTITIES:	
OIL	0.25 GAL/SY
AGG.	23 LB/SY
CRACK SEAL: 1,100 LBS	
**STRIPING FOR EXISTING STOP BARS, CROSS WALKS, AND PAVEMENT MESSAGES TO BE REPLACED AS CURRENTLY IN PLACE UNLESS OTHERWISE DIRECTED.	

PROJECT CONTACTS:
TERRY RANDALL
PHIL GRAVEL
763-784-6491
651-604-4885

NOTE: PERFORM ALL ROUTE AND SEAL AT LEAST 10 DAYS PRIOR TO SEAL COAT OPERATIONS.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: JPA FOR SEAL COAT OF SANBURNOL DRIVE BETWEEN UNIVERSITY
SERVICE ROAD AND ABLE STREET
DATE: MARCH 23, 2015

The City's street maintenance program for 2015 calls for a seal coat of Sanburnol Drive & Elm Drive. Since Sanburnol is a shared street with Blaine, we asked that Blaine include these two streets in their annual seal coat project. In response to our request, Blaine has prepared bid documents that include Sanburnol Drive and Elm Drive. Blaine will open bids on March 31.

Based on previous bid costs, we anticipate our share of Sanburnol Drive and Elm Drive to range between \$12,000 and \$15,000. This would be in addition to our \$80,000 project the City currently has out for bid. There is approximately \$153,000 in the City's Seal Coat Project Fund. The City will collect approximately \$50,000 this year in franchise fees, as collection of franchise fees begins April 1.

Due to the shared nature of Sanburnol Drive, the City of Blaine is seeking City Council approval of a joint powers agreement. Staff recommends approval of the JPA.

If you have any questions, please feel free to contact me at 763-784-6491 or City Engineer Phil Gravel at 651-604-4885.

JOINT POWERS AGREEMENT FOR
THE 2015 SEAL COAT OF 85TH AVENUE/SANBURNOL DRIVE
FROM UNIVERSITY SERVICE ROAD TO ABLE STREET
IN THE CITIES OF BLAINE AND SPRING LAKE PARK

This Agreement made and entered into this _____ day of March, 2015, by and between the City of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, hereinafter referred to as "Blaine", and the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN 55432, hereinafter referred to as "Spring Lake Park".

WITNESSETH

WHEREAS, the parties to this Agreement consider it mutually desirable to seal coat the existing street on 85th Avenue/Sanburnol Drive, hereinafter referred to as "Street" for the benefit of the traveling public; and

WHEREAS, the parties agree that the Cities of Blaine and Spring Lake Park shall jointly participate in a project for seal coat of said Street from the intersection at University Service Road to the intersection at Able Street in the Cities of Blaine and Spring Lake Park, herein after referred to as "Project"; and

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared by jointly participating in the costs of design and construction of said Project; and

WHEREAS, the Street is located within the corporate boundaries of both Blaine and Spring Lake Park; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed that Blaine and Spring Lake Park will share project responsibilities and costs associated with the design, construction and related activities of the Project as described in the following sections:

I. COSTS

The contract costs of the construction work, design, administration and all related engineering costs required to complete the Project, shall constitute the actual "Construction Costs" and shall be so referred to herein. The Construction Costs for the Project shall be split between Blaine and Spring Lake Park based on each City's percentage of square yardage within the Project. The City of Spring Lake Park will be responsible for 6,741 SY of street surface indicating the following quantities at the bid unit price.

0.01 LS Traffic Control
1,415 Gal Tack Coat
60 TN Aggregate
0.01 LS Second Sweep
3843 LF 4" Double Yellow
27 LF 12" Solid White

II. DESIGN SERVICES AND PROJECT ADMINISTRATION

Blaine shall provide all engineering design services, including design of plans and specifications, and shall cause the construction of the Project in conformance with said

plans and specifications. Blaine shall do the calling for bids and the acceptance of all bid proposals in accordance with Minnesota Law. Blaine shall perform construction administration and construction inspection on this project and shall charge \$500 for these services.

III. CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Any change orders or supplemental agreements that affect the Construction Costs must be approved by both parties prior to execution of work.

IV. FINAL COMPLETION

Final Completion of the Project must be approved by both parties.

V. PAYMENT

Blaine will administer the contract and act as the paying agent for the Construction Costs. Payments to the Contractor will be made as the Project work progresses and when certified by the Blaine City Engineer. Blaine will, in turn, bill Spring Lake Park for Spring Lake Park's share of the Construction Costs upon Substantial Completion of the Project. Upon presentation of an itemized claim, Spring Lake Park shall reimburse Blaine for its share of costs incurred under this Agreement within 30 days from the presentation of the claim. If any portion of an itemized claim is questioned by the receiving agency, the remainder of the claim shall be promptly paid and accompanied by a written explanation of the amounts in question. Payment of any amount in dispute will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

VI. INDEMNIFICATION

Blaine and Spring Lake Park agree to defend, indemnify, and hold harmless the other party, its officers, employees and agents, successors and assigns, from all damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, sustained in any action commenced by any third party in connection with the indemnifying party's performance of its duties and obligations under this Agreement, except those damages, costs, and expenses and liabilities, including reasonable attorney's fees and disbursements, arising from the negligence or willful misconduct of the other party.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds expended and report of all receipts and disbursements shall be made upon request by either party.

VIII. TERMINATION

This Agreement may be terminated at any time, with or without cause, if both parties agree. Such termination shall not be effective with respect to any solicitation of bids or any purchases of services or goods, which occurred prior to such notice of termination.

IX. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the City Manager of Blaine, 10801 Town Square Drive NE, Blaine, MN 55449, and the City Administrator of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN 55432.

X. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below.

CITY OF BLAINE

CITY OF SPRING LAKE PARK

By: _____
Tom Ryan
Mayor

By: _____
Cindy Hansen
Mayor

Dated: _____

Dated: _____

ATTEST:

ATTEST:

By: _____
Clark Arneson
City Manager

By: _____
Daniel Buchholtz
City Administrator

Dated: _____

Dated: _____

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: JOINT SBM FIRE DEPARTMENT BUDGET MEETING WITH BLAINE
AND MOUNDS VIEW
DATE: MARCH 26, 2015

The City of Blaine has requested that the City Councils of Blaine, Mounds View and Spring Lake Park hold a joint meeting to discuss the 2016 SBM Fire Department budget.

Dates proposed for the joint meeting include:

Tuesday, June 2
Tuesday, June 9
Wednesday, June 10
Tuesday, June 16

Please check your calendars and let me know which dates are preferable to you so I can communicate those dates to Fire Chief Zikmund.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: WORKSHOP SESSION
DATE: APRIL 1, 2015

Staff has been working on updating City ordinances. A new massage ordinance was adopted in 2014 and the proposed revision to the tobacco ordinance was sent out to tobacco licensees for comment.

Staff has completed work on a draft liquor ordinance for review by the City Council. I would like hold a workshop session on **April 13, 2015 at 6:30pm** to review the draft ordinance, answer any City Council questions, and address any concerns. After City Council review, staff would send the ordinance out to liquor licensees for comment prior to approval in May.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 4.6.15 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

This project includes lining and wye grouting in the northeast corner of the city. Bids will be received in April.

2015 Seal Coat Project (193803134).

Bids were received on 3/31/15. See separate Contract Award Recommendation letter.

2014-2015 Street Improvement Project (193801577).

A few punch-list items remain for the work completed in 2014. Work on Arthur Street, TH 65 Service Drive, and 81st Avenue will begin in 2015. Information regarding street striping options will be sent to the residents along 81st Avenue.

CSAH 35 Turn Lanes and Sidewalk (193802914).

This project includes CSAH 35 improvements required as part of the SUP for 8299 Central Ave. A Feasibility Report outlining the necessary improvements and providing estimated costs has been prepared. *Plan and Spec preparation will begin when development agreement has been signed by the Developer.*

MS4 Permit (193802936).

Remaining permit implementation items from 2014 have been completed.

Lift Station No. 1 Equipment (193802805).

Bids for the lift station equipment were approved on January 5th (3 quote packages).

Lift Station No. 1 Reconstruction (193803115).

Plan approval is scheduled for April 6th (see separate letter). Bids will be received on May 11th.

Medical Building at 525 Osborn.

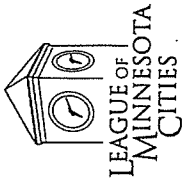
The developers have indicated that this project is on long-term hold.

Other issues/projects.

We continue to work with T-Mobile and Sprint on their applications for antenna modifications. A preconstruction conference was held with Sprint last week.

Feel free to contact Harlan Olson, Cristina Mlejnek, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Tyler Johnson, or me if you have any questions or require any additional information.

CORRESPONDENCE



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- Dive into recruiting and retaining the next generation of employees, and find out how to connect with employees, colleagues, and residents from all generations with keynote speaker Hannah Uhl
- Attend a variety of sessions on topics including planning and community development, communication and engagement, improving civility, and more
- Identify issues you want to discuss with your colleagues during Friday's roundtables
- Get to know elected officials, city staff, and vendors from across the state

It all adds up!



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St. Paul, MN 55103-2044

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Daniel Buchholtz
Admin-Clk-Treas
City Of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188

S358 B1 C2



800 LaSalle Avenue
PO Box 59038
Minneapolis, MN 55459-0038

March 25, 2015

Mr. Daniel Buchholtz
City Administrator/Clerk, Spring Lake Park
1301 - 81st Ave NE
Spring Lake Park, MN 55432

Re: Notice of Change of Address
CenterPoint Energy moving headquarters in Minneapolis, MN

Dear Mr. Buchholtz:

CenterPoint Energy is moving its Minnesota headquarters beginning April 11, 2015. Please begin using the following new mailing address for all written correspondence directed to CenterPoint Energy after that date.

CenterPoint Energy
505 Nicollet Mall
PO Box 59038
Minneapolis MN 55459-0038

Our new building is located at the intersection of Nicollet Mall and South 5th Street, downtown Minneapolis.

If you would please share this information with elected officials and staff that may need to be aware of this change, we'd appreciate it. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Trey Kuchar".

Trey Kuchar
District Director

Don't Miss a Moment of the Madness, at Home or On the Go



The NCAA tournament brackets have been set so let the madness begin. Over the next few weeks, fans all over the country will take to their mobile devices and computers to keep up with their brackets and watch 68 teams battle it out for the national championship.

Comcast is prepared to make your tournament viewing experience with Xfinity TV a slam-dunk — at home or on-the-go. *See how on page 2*

Comcast Presents Scholarships to 23 Students

Comcast presented scholarships to 23 Twin Cities-area students at the annual Twin Cities Region Leaders and Achievers' scholarship event at the St. Paul Hotel on Feb. 24.

Since 2000, Comcast has been honoring students across the country with these awards, recognizing high school seniors for their community service, academic achievement and leadership skills.

Students are nominated by their respective high schools and are recognized with one-time scholarship grants of \$1,000 from the Comcast Foundation for their pursuit of higher education. These are high school seniors who strive to achieve their potential, who are catalysts for positive change in their communities, who are involved in their schools and who serve as models for their fellow students.

"The philosophy behind the program is to give young people every opportunity to be prepared for the future, to engage youth in their communities, and to demonstrate the importance of civic involvement and the value placed on civic involvement by the business community,"



said Mary Beth Schubert, Comcast Twin Cities Region Vice President of Corporate Affairs.

In the Twin Cities, more than 400 students have received Leaders and Achievers Scholarships worth more \$460,000. In total, Comcast has awarded \$21.6 million in scholarships to more than 21,000 students nationwide.

The program was hosted by Jason DeRusha,

reporter and anchor for WCCO TV in the Twin Cities.

"I'm especially proud to be here because I firmly believe there's nothing more important to our future success than making sure young people have every opportunity for a great education and the chance to become leaders in our communities," DeRusha said.

In this March Issue...

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Comcast Leaders & Achievers' Scholarship.....	1
My Account on the X1 Platform.....	2

Comcast Spotlight Mobile App Enhancements	3
Internet Essentials SM	3
Contact Us	3

Now Playing: My Account on the X1 Platform

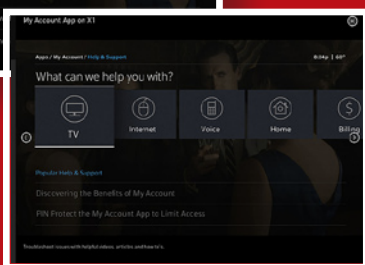
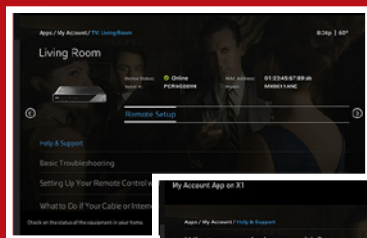
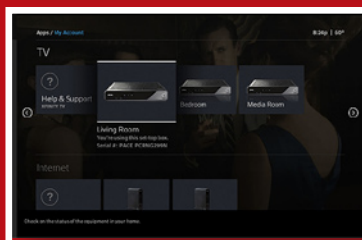
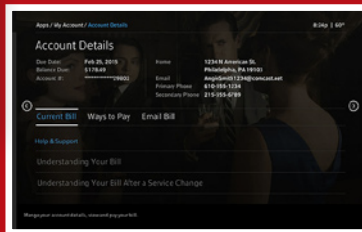
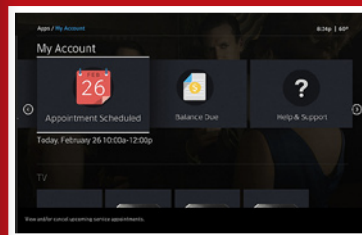
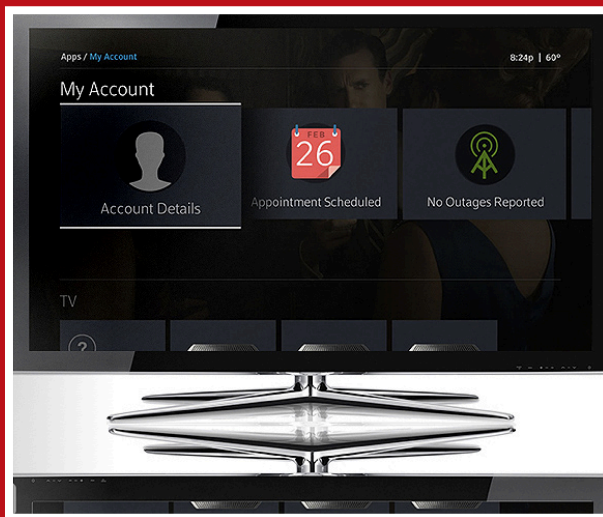
When it comes to customer service, the very best help should be available when and where you want it. That's why we've been working so hard on our **My Account app**, which launched last year and is available to all customers via their mobile devices.

My Account app – which has been downloaded more than 1 million times and is adding tens of thousands of new users every week – enables customers to easily get account information, pay their bill, troubleshoot issues and more, from wherever they are, and without having to speak with an agent.

Customers love it, which is why we are excited to bring the My Account app to the biggest screen in the home – your television. Customers with X1 can now access all the great My Account features with a simple click of the remote. Here's what you can do:

- Manage account details, view and pay your bill
- View and/or cancel upcoming service appointments
- Check on the status of the equipment in your home
- Check for outage notifications in your area
- Troubleshoot issues with helpful videos, articles and how to's

Stay tuned for more updates, but in the meantime, sit back, relax and enjoy all the features of My Account without leaving your couch.



Don't Miss a Moment of the Madness, at Home or On the Go

continued from page 1

- Looking to check in on the tournament while at work? With Xfinity TV Go, you can stream, over the Internet, all of the games airing on TBS, TNT and truTV from mobile devices and computers. Just download the Xfinity TV Go app for iOS or Android devices or visit **XfinityTV.com**, sign in with your Xfinity username and password, click on the "live" section, select the channel to watch and start streaming. If you don't know your Xfinity credentials, you can easily retrieve them here.
- At home, the Sports app on X1 makes it easy to track scores, set recordings and switch between live coverage without having to take your eyes off the game.
- Want to watch the game at home but your kids want to watch something else? X1 DVR with cloud technology can stream any live channel on devices **throughout the home**, so the little ones can still watch their favorites on the big screen while you keep up with the action of the tournament on your tablet, phone or laptop.
- We've also turned our XfinityTV.com sports microsite into a tournament hub featuring the latest scores, tournament highlights and direct links to watch the action live via Xfinity TV Go.
- Xfinity On Demand will be loaded up with content in case you missed any of the previous day's action, including a Game of the Day replay, regional recaps and game highlights.

With all these options, there's no excuse to miss a dunk, blocked shot or three-pointer.

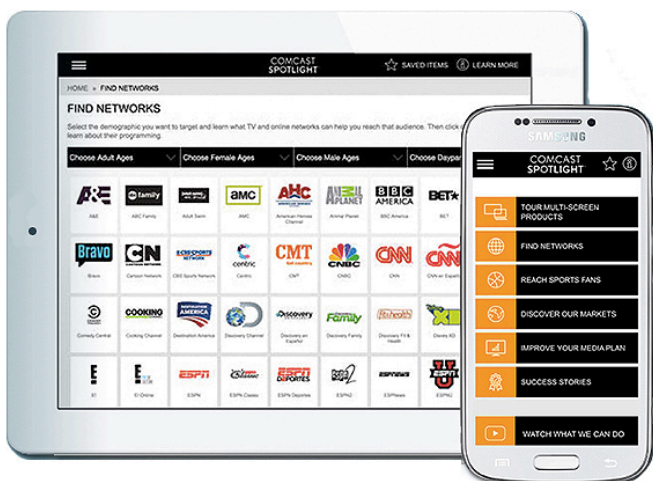
Xfinity has always been your home for the most live sports - the Daytona 500, the Super Bowl, the 2014 World Cup and the 2014 Sochi Olympics, just to name a few – and this year's big dance is no exception. *Enjoy the madness!*

Comcast Spotlight puts Customer Insights in the Hands of Businesses with Mobile App Enhancements

The latest Comcast Spotlight app provides the resources businesses need to make strategic and profitable marketing decisions.

The latest mobile apps newly released from Comcast Spotlight now feature brand new content to help educate users on advertising solutions that will help reach more customers. Comcast Spotlight reaches roughly 35 million homes and dozens of interconnects in top markets, and has presence in 8 of the top 10 DMAs and 19 of the top 25 DMAs. As part of the new release, users can discover these markets and I+, which give advertisers even greater reach through Comcast Spotlight's satellite and telco affiliates.

The app also contains a section highlighting the success of Comcast Spotlight's multi-screen clients and how local businesses benefited from successful multi-screen campaigns to boost sales, increase traffic and generate leads across multiple industries and markets. A few other notable features from the release are outlined right:



• Improve Media Plans

Users can now do more with their marketing investment with Comcast Spotlight. Whether the goal is to increase reach or frequency, optimizing the mix of networks and dayparts creates a more effective, efficient media plan.

• Reach Sports Fans

With more games, more teams and more live sports action than any other media outlet, Comcast Spotlight provides the resources businesses need to make strategic and profitable marketing decisions. Users can now learn what their target audience is watching the wide range of programming and networks available to help reach them.

• Find Networks

From general entertainment to music, sports and news, the mobile app features more than 40 demographically targeted networks available in each market that advertisers can use to connect with customers. The tool will enable users to see what TV & online networks will help them to reach their target demographic.

• Tour Multi-Screen Products

Discover how Comcast Spotlight solutions integrate television and digital advertising, allowing users to reach consumers in a more engaging and impactful way by interacting with examples of Telescoping, Request for Information, i-Guide, Remind • Record, video pre-roll and in-banner video tools.

• Advanced Media Solutions

Users can learn more about Comcast Media 360, a business unit of Comcast Spotlight that partners with innovative brands in the design and delivery of media campaigns that leverage addressability, interactivity and learning across the full portfolio of Comcast's media assets - TV, digital, video on demand and mobile/tablet platforms.

Additional features include a video library for users to learn more about trends impacting the industry, a saved items list to bookmark products and networks for later, and a learn more form to contact a Comcast Spotlight Executive to get additional information about any of Comcast Spotlight's advertising solutions. iPhone and iPad users can download or update the latest Comcast Spotlight app by visiting the [iTunes app store](#), and Android users can download from [Google Play](#). The Comcast Spotlight [web version](#) is also available to access the same content anywhere.

For more, visit [Comcast Spotlight](#)

Internet EssentialsSM

As the nation's largest residential broadband service provider, Comcast is dedicated to bridging the digital divide. Internet EssentialsSM is the largest and most comprehensive broadband adoption program anywhere in America, providing low-cost broadband service for \$9.95 a month; the option to purchase a computer for under \$150; a multiple options for digital literacy training in print, online, and in-person.

Families with a child eligible to participate in the National School Lunch Program, including private, parochial and homeschooled students, may be eligible for Internet EssentialsSM.

Internet EssentialsSM has connected more than 1.2 million Americans to the power of the Internet at home. Internet Essentials top research findings include:

- 98% of families said they signed up for Internet EssentialsSM because their kids needed it for school.
- 62% of families have used Internet EssentialsSM to look for or apply for jobs.
- 57% said that Internet EssentialsSM has helped them "a lot" or "somewhat" for job searches.

Starting now, families may sign up by calling 1-855-8-INTERNET (1-855-846-8376).

For more information visit: [InternetEssentials.com](#)

Contact Us...

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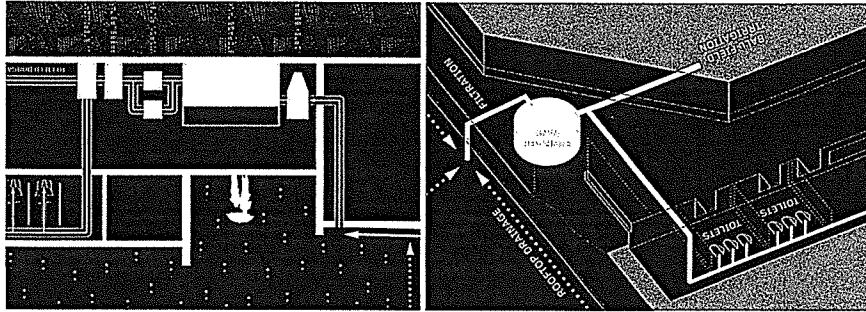
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To stay up to date on Comcast in the Twin Cities Region, please follow us on Twitter
[@ComcastMidwest](#)

Harvesting rainwater to irrigate a ballpark



Rainwater usually flows off roofs and into storm drains that go straight to the Mississippi River. But at the new Saint Paul Saints ballpark (CHS Field), rainwater is captured from the METRO Green Line Operations and Maintenance Facility roof and collected in a 27,000-gallon tank beneath the ballpark plaza.

A pump and filter system sends the water to the ball field sprinklers and to toilets in the bathroom near centerfield.

CHS Field may be the first place in Saint Paul to use rainwater for flushing toilets. The rainwater harvesting system will reduce water use at the ballpark by 450,000 gallons each year.



Improving quality of life for all residents
Council Chair Adam Duinick on the governor's transportation funding plan
Parks plan has focus on equity and access
Goal: Increase usage of regional parks by communities of color
Council approves updated transportation policy plan
Plan puts spotlight on connections between land use and transportation

*****AVUTO**3-DIGIT 554
DANTEL BUCHHOLTZ
CITY ADMINISTRATOR
CITY OF SPRING LAKE PARK
101 81ST AVE NE
SPRING LAKE PARK MN 55432-2188
S3493
T13
P17

METRO UPDATE

MARCH - APRIL 2015

PRINT DIGEST OF ONLINE NEWS

NEWS BRIEFS

Metro HRA opens waiting list. From Feb. 24 to 27, the Council's Housing and Redevelopment Authority opened its Section 8 Housing Choice Voucher waiting list for the first time since 2007. Among all the online applications received, Metro HRA will randomly select 2,000 applicants to place on the list. Of those, 95% will be residents who live, work, or attend school full-time in the seven-county region. Metro HRA expects to reduce the time people on the list have to wait for a voucher to two to three years.

Council awards brownfield cleanup grants. In January, the Council awarded \$3.3 million total in Livable Communities grants to seven metro cities for 13 projects that will help create jobs, clean up land for redevelopment, increase tax base, produce affordable and market-rate housing, and leverage other investment. Grantees include Brooklyn Center, Fridley, Hastings, Minneapolis, Saint Paul, St. Louis Park, and White Bear Lake.

Projects model connected development. In January, the Council approved \$7.5 million total in Livable Communities grants to projects in six cities that will expand economic development, intensify and integrate land uses around transit, promote housing affordability near job growth, and better connect people to jobs. Grantees include Apple Valley, Carver, Hastings, Minneapolis, Roseville, and Saint Paul.

Want more regional news? Visit metrocountycouncil.org for more details on all the stories in this edition of Metro Update, plus other regional stories.

Metropolitan Council Chair: Adam Duinick.
Members: Katie Rodriguez (District 1); Lona Schreiber (2); Jennifer Munt (3); Deb Barber (4); Steve Elkins (5); Gall Dorfman (6); Gary L. Cunningham (7); Cara Letofsky (8); Edward Reynoso (9); Marie McCarthy (10); Sandy Rummel (11); Harry Melander (12); Richard Kramer (13); Jon Commers (14); Steven T. Chavez (15); Wendy Wulff (16).

Regional Administrator: Patrick Born
Editor: Jeanne Landkammer
General Offices: 651-602-1000 | (651-291-0904 TTY)
390 N. Robert St. | St. Paul, MN 55101
e-mail: public.info@metrocountycouncil.org
Web site: metrocountycouncil.org

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Dayton appoints Duinick as Council Chair

In January, Gov. Mark Dayton appointed Adam Duinick to lead the Metropolitan Council. Duinick is the 14th chair of the Council since its creation by the Legislature in 1967.

Duinick, a native of Willmar, was first appointed to the Council in 2011. He has more than a decade of experience in transportation policy, planning, and construction. In his first Council term, he chaired the Council's Transportation Committee. In addition, his experience includes:

- Serving as the Council's chief liaison to the Transportation Advisory Board.
- As Legislative Director for the International Union of Operating Engineers Local 49, pushing for additional state transportation investments in 2008, and passage of a

constitutional amendment dedicating new funding to roads and transit.

- Working five years of road and bridge construction.

- Being an avid bicyclist and user of bus and rail transit.



"We are competing with metro areas around the country and the world," Duinick said. "In order to attract business investment and a high quality workforce, our region has to demonstrate a vision on transportation infrastructure, housing, water supply, and smart planning."

Duinick lives in the Standish neighborhood of Minneapolis with his wife, Jaime; son, James; daughter, Carolina; and their two dogs, Dylan and Cash.

Council revs up economic research

In 2015, the Council will provide local governments with more economic information and technical assistance. The goal is to give communities additional insight into what drives the region's economy and their local economy.

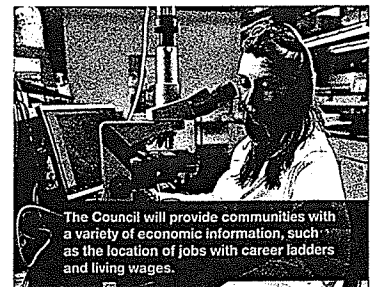
Communities may choose—but will not be required—to incorporate this information into the next updates of their local comprehensive plans starting in 2016.

By providing expanded economic information and technical assistance, the Council will support communities to strengthen the region's ability to compete effectively in the global economy. Prosperity is one of five key regional outcomes the Council identified in its long-range comprehensive development framework, *Thrive MSP 2040*.

In 2014, the Council held a series of workshops with counties and communities in the seven-county metro area, and introduced the concept of integrating economic competitiveness

into the comprehensive planning process. Many local government officials said that more economic data and analysis would be useful to them.

Visit metrocountycouncil.org for details.



Transportation investments improve quality of life for all



Adam Duinincq
FROM THE CHAIR

Sometimes people look at the Met Council and wonder what we do. We fund regional parks, we provide housing for people with low incomes, we run transit, and we're even in the clean water business. What do these things have in common?

They improve the quality of life for people in the seven-county metro region. In a nutshell, the Met Council exists to look at the big picture and help communities work together to leave the region a better place for future generations.

That's why Governor Dayton's transportation and transit plan is so exciting to me. Next to clean water, there is no other issue we will work on that will touch so many lives on a daily basis. Congestion in the metro area is costly to everyone right now:

- Businesses pay \$232 million a year in extra freight costs because of gridlocked roads.
- The average motorist in the Twin Cities pays an extra \$395 a year in vehicle repairs and spends 35 hours stuck in traffic.
- The total cost of congestion to the region's economy is a staggering \$1.2 billion a year.

The problem won't get better on its own. By the time a child in kindergarten today turns 30, there will be another 800,000 people living in the region. However, the funding resources available right now are hardly adequate to maintain our current system of roads and transit. If we don't take action now, future generations will inherit a region with more gridlock and fewer competitive advantages to attract new jobs and industry to the area.



Council Chair Adam Duinincq talks with Will Schroeder, Executive Director of East Metro Strong, on a bus tour of the future METRO Gold Line.

Governor Dayton's plan to address this problem is bold. He would add a wholesale tax to gasoline sold in the state that will generate \$11 billion over the next decade to upgrade 2,200 miles of road and 330 bridges statewide. An additional ½-cent sales tax to be levied in the seven-county metro area would generate another \$2.8 million for transit.

With half of the state's roads more than 50 years old and 40% of our bridges at the 40-year mark, we must begin to address our statewide infrastructure needs right now. The investment we make in transit will improve access to buses and light rail to over a million people and put another 500,000 metro residents within a half-hour transit ride to work.

I know that all of us at the Met Council—as well as the people who work for counties and communities around the region—are proud of the work they do to improve the quality of life for people in this region. The governor's transportation funding plan will leave our region a better place for the generations to follow.

Water plan embraces integrated approach

The Council will hold a public hearing on the draft 2040 Water Resources Policy Plan on Tuesday, March 10.

The regional plan emphasizes integration of the Council's work in water supply, surface water, and wastewater. It includes policies and strategies to treat wastewater from municipalities and industries to high water-quality standards at affordable and fair rates, and work with partners to preserve the quality and quantity of groundwater and surface water.

Visit metro council.org for more details.

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A new focus of 2040 Regional Parks Policy Plan is to strengthen equitable use of the regional parks by all residents.

Parks plan has new focus on equity and access

In February, the Metropolitan Council adopted the 2040 Regional Parks Policy Plan for the seven-county metro area. The plan reflects the Council's vision for the region over the next 30 years, as described in *Thrive MSP 2040*. One key area of focus in the plan is equitable use of parks by all residents.

Specifically, Thrive directs the Council to collaborate with the Metropolitan Parks and Open Space Commission, regional park agencies, and state partners to:

- Expand the Regional Parks System to conserve, maintain, and connect natural resources identified as being of high quality or having regional importance, as identified in the 2040 Regional Parks Policy Plan.
- Provide a comprehensive

regional park and trail system that preserves high-quality natural resources, increases climate resiliency, fosters healthy outcomes, connects communities, and enhances quality of life in the region.

- Promote expanded multimodal access to regional parks, regional trails, and the transit network, where appropriate.
- Strengthen equitable usage of regional parks and trails by all our region's residents, such as across age, race, ethnicity, income, national origin, and ability.

The Council recognizes that the regional parks and trails have positive impacts on property values, community vitality, and public health, as well as preserving significant

natural resources. Making sure parks are attractive to everyone is a key Council goal. Among the strategies:

- Build awareness of and visits to the Regional Parks System among current non-park users through a Council-funded regional parks ambassador program.
- Require a portion of each park agency's Parks and Trails Legacy Fund appropriations be used to "connect people to the outdoors," including programming, events, staff, and training.
- Reflect emerging recreational patterns of use to allow and encourage facilities such as large open ball fields in the Regional Parks System.

Plan stresses transportation, land use connections

Highways, transit, walkways, and biking paths provide mobility and important connections that fuel the economy. They are a network that is indispensable to people's lives, the movement of goods, the region's quality of life, and economic prosperity as the region grows and changes.

In January, the Metropolitan Council adopted the 2040 Transportation Policy Plan (TPP) for the metro area. It's the region's long-range transportation plan and sets the stage for investing in the transportation system to 2040—to ensure residents have the transportation choices they need now and in the future.

"It's a robust plan that calls for investment in all modes of transportation and thoughtful, coordinated decision making between local units of government and the Council about the connections between land use and transportation," said the Council's Transportation Committee Chair Adam Duinincq. "The region's success depends on it."

By 2040, the metro area will grow by more than 800,000 people and 550,000 jobs. The number of residents 65 and older will nearly double what it is today. As the region evolves, it will need a mix of transportation choices to accommodate the new needs.

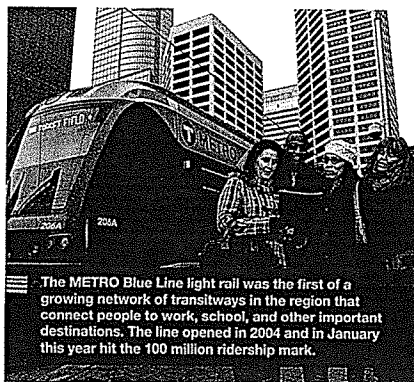
The new TPP provides a vision based on community engagement with people who say they want more connected communities, more transportation choices, more investment, and a transportation system that is maintained and managed effectively. The relationship between local development decisions and transportation investment is a new emphasis of the plan.

The plan includes two funding scenarios; one based on state and federal revenues that would be requested from current funding streams, and a second scenario based on the availability of additional highway and transit funding.

The new TPP also:

- Provides guidance to local communities on development density and local infrastructure necessary to assure the success of certain types of transportation investment.
- Highlights the regional bicycle system by identifying key existing corridors and opportunities for connection to regional destinations and job centers.
- Suggests best practices for local governments, and guidance for how regional funds will be prioritized so local governments can evaluate needs and plan for any necessary regional infrastructure.

Visit www.metro council.org for more details.



The METRO Blue Line light rail was the first of a growing network of transitways in the region that connect people to work, school, and other important destinations. The line opened in 2004 and in January this year hit the 100 million ridership mark.

Gov. Dayton appoints three new Council members

In late February, Gov. Mark Dayton appointed three new members to the Metropolitan Council. Starting in March will be:

- Deb Barber, District 4 (most of Carver and Scott counties). Barber is founder of Canopy Medical, a medical device consulting firm; and member, Shakopee's Economic Development Advisory Committee.
- Gail Dorfman, District 6 (Crystal, Golden Valley, New Hope, St. Louis Park, and part of Minneapolis). Dorfman is a former Hennepin County Commissioner and serves as executive director of the nonprofit St. Stephen's Human Services.
- Cara Letofsky, District 8 (east half of Minneapolis). Letofsky is founder and principal at Mill City Consulting; president of the Hennepin County Museum; and a board member of the Minneapolis Public Housing Authority.

Council Members from all other districts were reappointed.

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CARNIVAL
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& LAMB
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CAPITOL UPDATE REPORT

From: Sarah J. Psick
Date: March 20, 2015
Re: Capitol Update Report

Liquor Issues Update

Omnibus Liquor Bill: This week the House Commerce committee assembled the 2015 omnibus liquor bill and sent the bill to the House Floor.

1. Recodification of current law to make it more readable - no changes.
2. Allowing micro-distilleries to sell one 750ml bottle or two 375ml bottles a day to a consumer provided they charge 140% of the wholesale price and their yearly sales are limited, and the product has to be available to wholesalers.
3. Sunday sale of growlers with reporting requirements.
4. Allowing brewpubs to sell their product at the state fair at one location.
5. Allowing bars/restaurants to serve alcohol beginning at 8:00 a.m. on Sunday. This provision has been called the Bloody Mary provision.
6. Provisions to allow, golf courses in the following locations to serve alcohol: Becker, Inver Grove Heights, Duluth.
7. Provision allowing the Norway House in Minneapolis to serve alcohol.
8. Prohibition of selling powdered alcohol until June 1, 2016 and direction to AGED to make recommendations to the Legislature and the Department of Health to study possible abuse.

The following provisions were not included in the bill:

1. A provision that would allow four transfers of wine a year between commonly owned stores. This provision was pushed by Total Wine.
2. Provisions to allow "branch offices" of farm wineries and to allow farm wineries to sell at farmers markets.
3. Sunday Sales at liquor stores
4. Provision to allow multiple licenses in a city owned by a single company. This was pushed by the Grocers Association.

Of note, former Ambassador Sam Kaplan, Minnesota Wine and Spirits Wholesalers Association testified and urged the committee to remove the language that allows distilleries to sell directly to the public. Rep. Joe Atkins moved to amend the bill to remove that provision. The amendment failed on a party line vote.

Next week, on Monday, the Senate Commerce Committee will hear liquor bills for consideration to be included in the Senate Omnibus Liquor bill. Then, on Wednesday, the Senate Commerce committee will roll out the Senate Omnibus Liquor bill.

Minimum Wage: On Monday, the House Floor will take up HF 1027, the bill to create a tiered wage or recognition of tips in regards to the state minimum wage. The House Floor begins at 3:30 p.m.

Also on Monday, the House Job Growth and Energy Affordability Policy and Finance committee will hear HF 1241 which creates a uniform statewide wage and prohibits a local government from setting a minimum wage higher than the statewide minimum wage.

General Legislative Update

First Committee Deadline: Friday marks the first policy committee deadline meaning all bills must have moved through policy committees in the house of origin to be "alive" for the session. This begins the first paring-down of bills for the session (and results in long, late night committee hearings.)

Governor's Supplemental Budget: The February Budget Forecast reported an additional \$832 million budget surplus for the upcoming 2016-17 fiscal years. On Tuesday, Governor Dayton released a supplemental budget recommendation for those additional funds. Governor Dayton's supplemental budget includes:

- Full funding for universal pre-kindergarten for every 4-year-old;
- Additional funding to freeze tuition at the University of Minnesota and Minnesota State Colleges and Universities system;

- Full funding for the recommendations of the Governor's Task Force on the Protection of Children;
- Restoration of funding to the Minneapolis Park Board which was cut in the Governor's original budget proposal;
- Additional funding for nursing home workers;
- Funding to replenish the state's disaster contingency account;
- And, funding for additional debt service in anticipation of an \$850 million bonding bill

Following the release of the Governor's supplemental budget recommendations, the House and Senate are expected to lay out the beginning structure of their budget recommendations next week.

Legislative Budget Office: It is not often there is a bill with the chief authors being the top leaders in the House and Senate – especially when they are from opposite political parties. But, there is just such a bill this year. The bill, sponsored by House Speaker Kurt Daudt (Republican) and Senate Majority Leader Tom Bakk (DFL), would create a Legislative Budget Office that would report to and operate under the Office of the Legislative Auditor. The office would be charged with preparing fiscal notes which are currently prepared, reviewed and approved by state agencies and the Minnesota Management and Budget Office. These agencies all report to the governor. Members of the legislature, both Republican and DFL, sometimes question the accuracy of fiscal notes and the methods behind the analysis. Creation of a Legislative Budget Office recognizes the separation of powers in the preparation of fiscal notes and analysis of the state's budget. The bill passed the House Governmental Operations and Elections Policy committee this week and was referred to the State Government Finance committee. In the Senate, the bill passed the Senate State and Local Government Committee and was referred to the Finance Committee.

Honoring Fallen Officers: This week, the House Transportation Committee passed legislation that would honor two fallen officers by placing their names on metropolitan-area highways. The first bill designates a section of Highway 149, Dodd Road, in Mendota Heights as the "Officer Scott Patrick Memorial Highway." Officer Patrick was a 19-year veteran of the Mendota Heights Police Department who was shot and killed during a traffic stop last July. The second bill renames a section of Highway 36 in Maplewood as the "Sergeant Joseph Bergeron Memorial Highway." Sergeant Bergeron was shot and killed on St. Paul's East Side in 2010. The bills were passed by the committee and sent to the House Floor.

MNsure Update: Each week, a series of legislative hearings have taken place in the House and Senate that proposed to modify, change or repeal MNsure – the state's health care exchange. This week was no different. Governor Dayton sent a letter to Legislative leaders informing them of his recommendation to create a Task Force on Health Care Financing to evaluate future options regarding health care. The Task Force would include legislators, other public officials, health care leaders, providers, recipients, and other stakeholders. A report with recommendations would be due by January 1, 2016. Specifically, the Governor stated, "The Task Force would consider all conceivable options, including MNsure's long-term viability, reverting to the Federal

Exchange, post-ACA options, revisions to public health care programs, opportunities for federal waivers, and further reforms to the state's purchasing practices." Many of these ideas are included in bills moving through the legislative process.

Uber Regulation: Legislation proposing state-wide insurance regulations on popular ridesharing companies like Uber and Lyft were heard in several committees this week. The Insurance Federation of Minnesota and Minnesota Department of Commerce believe there is a "gap" with insurance coverage leaving consumers vulnerable in the unfortunate situation of an accident. The cities of Minneapolis and St. Paul adopted local ordinances last summer which outline insurance requirements and other regulations. The legislation proposes significantly higher insurance requirements, along with other types of regulation. Uber officials cautioned legislators during the committee hearings saying that these types of onerous requirements affect whether Uber will be able to operate in the state. In the House, the bill passed the Commerce committee and was sent to the House Floor. In the Senate, the bill passed the Commerce committee and was passed to the Senate Transportation Committee. The Senate Transportation Committee referred the bill to the Senate Judiciary Committee. As the bill moved through the process during the week, legislators began to receive hundreds of e-mails from Uber customers and drivers asking them to "Save Uber."

Next Week: The House and Senate majorities are expected to release their budget targets next week. The House Republicans are also expected to reveal their transportation funding proposal. Also, Friday, March 27th is the second committee deadline.

Daniel Buchholtz

From: Becca Pryse <beccap@ewald.com>
Sent: Friday, March 27, 2015 2:41 PM
To: Becca Pryse
Subject: NMMA Legislative Update - March 27, 2015
Attachments: Blaine article 3.25.pdf

North Metro Mayors Association
Legislative Update
March 27, 2015



NMMA In the News

The print edition of the *Blaine/Spring Lake Park Life* this week had a good article on NMMA's work to include the City of Blaine as a member of the organization. Please see the attached PDF to read the article.

Happenings at the Capitol

The end of this week marks the end of the policy committee meetings at the State Capitol for the year, with some exceptions. Next week the Legislature is on break for the entire week and no committee hearings or floor action will be scheduled.

Here's what the rest of the calendar looks like for this session. The Legislature reconvenes Tuesday, April 7. Governor Mark Dayton will deliver his State of the State speech on Thursday, April 9 to a joint session of the House and Senate in the House Chamber at the Capitol. Then, the third deadline looms where appropriations bills must pass through the committee process by Friday, April 24. Lastly, the Legislature must adjourn for the year by Monday, May 18.

House and Senate budget targets – the big picture

The House Republicans announced their overall budget targets Monday. The House proposal includes \$2 billion in tax cuts as well as setting aside \$100 million to the state budget reserve. The House also cuts about \$1.1 billion from Health and Human Services, spends about \$3 billion less than Gov. Dayton and increases state spending by about 1.7%.

The Senate Democrats announced their budget proposal Friday and ended up in the middle of both Gov. Dayton and the House with their spending level falling right between the two. Sen. Bakk said their proposal cuts less in taxes than the House proposal and it spends less revenue than Gov. Dayton's proposal. The Senate also sets aside \$250 million for the budget reserve, more than double what the House set aside. The House has \$319 million unallocated as compared to the Senate amount of \$13.5 million. Here is a side-by-side comparison of the House and Senate budget targets:

	House	Senate
Education	\$157 million	\$350 million
Higher Education	\$53 million	\$205 million
Taxes	\$2.2 billion	\$459 million
Health & Human Services	-\$1.1 billion	\$341 million

Environment and Nat Resources	-\$24.5 million	\$20 million
Agriculture	\$9.5 million	\$9 million
Transportation	\$147.9 million	\$25 million
Public Safety	\$82.3 million	\$117 million
Job Growth & Energy	-\$20.5 million	\$14 million
State Govt Finance	-\$67.4 million	\$52 million
Capital Investment	-\$20.788 million	\$9 million
Budget Reserve	\$100 million	\$250 million
Unspent Funds	\$314 million	\$13.5 million

The tax targets include any tax cuts, tax credits including property tax credits, and any aids to local government. At this time, it is assumed that local governments can expect at least inflationary increases in aid payments. Neither the House nor the Senate budgets target support for a capital investment bill, or bonding bill, this session. The Governor had proposed enough debt service to cover an \$800 million bonding bill.

In the coming month, the House and Senate will pass their budgets out of their respective committees where they will ultimately meet in a conference committee to work out the differences between the two bodies and the Governor.

NMMA Member Legislation

[SF1492](#) (Hoffman) which would extend a tax increment financing provisions for the City of Coon Rapids was heard in the Senate Tax Committee this week. Mayor Koch did a great job testifying before the committee and explaining the importance of this provision to the city.

Another rail crossing safety bill has been introduced this week. [HF2127](#) (Whelen)/ [SF1991](#) (Petersen, B.) would provide \$10 million in bonding for two highway-rail grade crossing separations in the City of Ramsey.

Transportation

House Republicans unveiled their transportation funding package at a press conference on Monday. Dubbed the “Road and Bridge Act of 2015,” the plan calls for a \$7 billion increase in funding to Minnesota’s transportation system over 10 years, with the largest portion of the money going towards road and bridge projects. Unlike the Senate and Governor’s proposals, which rely on a gas tax increase at the wholesale level and license tab fee increases, this proposal would shift \$3 billion in sales taxes on auto parts, motor vehicle leases and rental cars from the general fund to a new dedicated transportation account. The proposal also uses \$230 million from the current surplus for one-time spending on road and bridge projects, \$1.3 billion in trunk highway bonds, \$1 billion in general obligation bonds and \$1 billion in efficiencies and cost-savings at MnDOT.

Speaker Daudt said he would leave funding allocation to MnDOT and that he expected the same projects will be done with their plan as would be with Gov. Dayton’s proposal of over 600 projects. The biggest difference between the House and Gov. Dayton’s plan comes in the area of rural and metro transit funding. Gov. Dayton proposed close to \$3 billion over 10 years into transit funding, while the House Republicans have offered only \$16 million a year over 10 years.

MinnPost (March 23, 2015) did a quick chart on the three different proposals on the table:

GOP Proposal	Gov. Dayton	Senate Democrats
Amount of funding		

GOP Proposal	Gov. Dayton	Senate Democrats
<ul style="list-style-type: none"> • \$7B over 10 years 	<ul style="list-style-type: none"> • \$11B over 10 years 	<ul style="list-style-type: none"> • \$800M in 2016 • \$1.1B annually starting in 2017
Source of funding		
<ul style="list-style-type: none"> • Moving existing auto part sales tax, car rental and leasing taxes into new "Transportation Stability Fund (\$3B) • State budget surplus (\$228M) • Trunk Highway Bonds (\$1.2B) • "Realigning" resources in MnDOT (\$1.2B) • General Obligation Bonding (\$1.05B) 	<ul style="list-style-type: none"> • New 6.5% wholesale gas tax (\$4.4B/10 yrs) • Increased vehicle registration and license fees (\$1.45B/10 yrs) • ½ ¢ metro-area sales tax increase for transit projects (\$2.8B/10 yrs) • MnDOT efficiencies (15% of agency budget — total unspecified) • General fund for Greater MN transit and bike/pedestrian upgrades (\$145M/10 yrs) • Trunk Highway bonds (\$2B/10 yrs) 	<ul style="list-style-type: none"> • New 6.5% wholesale gas tax (\$580M/yr) • Vehicle registration fee increase(\$125M/yr) • ¾¢ metro-area sales tax increase for transit projects (\$251M/yr) • MnDOT efficiencies (Unspecified amount) • Bonding for local bridge/road repair(\$567M) • Motor vehicle lease tax increase for Greater MN transit (\$32M/yr)

Metropolitan Governance

Metropolitan Council bills were debated this week in House and Senate committees.

- [SF1560](#) (Dibble) proposes to establish a Metropolitan governance task force to study and make recommendations to the Legislature by Feb. 1, 2016. The task force will consist of 19 members from a variety of stakeholders including two persons representing suburban mayors. The bill was approved by the Senate State and Local Government Committee and re-referred to the Senate Rules and Administration Committee.
- [HF1525](#) (Loon) modifies the Metropolitan Council Transportation Advisory Board to include an elected official from the opt-out transit service system. The bill was approved by the House Government Operations and Elections Policy Committee and laid over for possible inclusion in House Transportation Omnibus Bill by the House Transportation Policy and Finance Committee. A similar provision is included in the Senate Transportation Policy Omnibus Bill ([SF1647](#)-Dibble).
- [HF0195](#) (Runbeck) seeks to provide increased legislative oversight of the development and funding of light rail transit. HF0195 has been laid over for possible inclusion in the House Transportation Omnibus Bill.

- Legislation authored by Rep. Uglem ([HF1297](#)) to stagger the terms of Metropolitan Council members, require members be elected city officials and numerous other provisions has made its way through the House and is currently awaiting possible action on the House floor. NMMA supports the provision to stagger council member terms, but has not taken a position on other aspects of the bill.
- [HF1835](#) (Runbeck) eliminates the requirement that metro area local government water supply plans be consistent with the Metropolitan Council's metro area master plan though the Council would still be responsible for regional planning and coordination. Approved by two House committees, this legislation is currently waiting a possible hearing in the House Environment and Natural Resources Policy and Finance Committee.

Legislative Delegation Meetings

Bob Benke and Troy Olsen continue to schedule meetings with members of the NMMA legislative delegation to discuss the NMMA Legislative Action Plan. At the meetings, Bob provides a wealth of data and background information supporting the positive results of recent changes in the LGA and Fiscal Disparities programs while highlighting the NMMA position that the formulas should not be revised. Legislators are also briefed on NMMA's transportation system funding priorities and offered assistance from NMMA should they need additional support on these items.

If you have any questions, or if your city has legislation or an issue that we are not aware of, please contact us.

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New North Metro Mayors Association director courting Blaine

By Eric Hagen
Staff Writer

Just a couple months after becoming the new leader of the North Metro Mayors Association, Jill Brown made a sales pitch for the city of Blaine to re-join the group it left a couple of years ago.

The North Metro Mayors Association, founded in 1987, lobbies for initiatives that can be mutually beneficial to its member cities, which now stands at 14 and includes communities in Anoka, Hennepin and Ramsey counties. Some of the largest community members include Brooklyn Center, Coon Rapids, Maple Grove, New Brighton and New Hope. Paying members also include three chambers of commerce.

Blaine left the association after 2011 because the council felt its concerns were not being adequately lobbied for.

Blaine's annual membership cost was approximately \$27,000. Council Member Russ Herbst said the cost had no bearing on his desire for Blaine to get out of the group.

"We were getting a lot of lip service, but not a lot of action," Council Member Mike Bourke claimed.

Brown said she understands the council members' frustration, but said she will listen to Blaine's concerns. She became the North Metro Mayor's Association's executive director in January and is a Blaine resident.

"I'm your neighbor," Brown said. "I have a special interest in delivering on the needs of Blaine and we'd want to work with you," she said.

Joining Brown in making the sales pitch at the March 12 council workshop was Andover City Administrator Jim Dickinson and New Hope Mayor Kathi Hemken, who both serve on the association's board of directors.

Dickinson said Andover had dropped out for several years in the 1990s before re-joining in 1999 and remaining members ever since.

Dickinson said transportation and tax policies have been the big issues of the association. While this is a hot topic anywhere in the metro, having a lobbying group gives "a northern perspective" at the state capitol, he said.

Making improvements to the Interstate 35W and Highway 10 corridors will be two of the big focal points going forward, Dickinson said.

Blaine Mayor Tom Ryan said the mayor's association has done some good work in the past. He credited them for helping to build Highways 10 and 610. He is a proponent of Blaine becoming a member again.

"If we keep thinking local, we're going to get burned big time," he said.

Herbst said he was not totally against rejoining again but is hesitant.

"I agree with having a lobbyist, but if we have a lobbyist, we need to see things get done," Herbst said.

Dickinson believes a mistake the association made in previous years was developing a "laundry list" of goals rather than narrowing its scope.

"You can't have a three-page work plan that is unattainable," he said. "Condensing our focus, being better organized and following through is our focus now."

Council Member Dick Swanson said the association seemed to place more focus on fundraisers such as its golf tournament. He asked if there were some way that Blaine could ease back in without a long-term commitment.

Dickinson said Blaine would not pay the full yearly dues for 2015 since the year is partially gone and membership is renewed annually and thus could be dropped then. Brown said the maximum fee would be \$25,000, so Blaine would be paying less than before. Fees are

based on population and tax capacity.

Besides Blaine, Brown said she is trying to get the city of Fridley to rejoin and will be approaching a few other cities in the near future that she did not want to name until she first met with its councils.

"We're a champion for the north metro region," Brown said. "We have cities in three counties so it gives us a broader coalition at the capitol."

eric.hagen@ecm-inc.com



Jill Brown, North Metro Mayor's Association Executive Director. Submitted photo

Republicans unveil \$7 billion transportation plan for Minnesota

MNPOST SUMMARY/COMMENTS By [Briana Bierschbach](#) | 11:22 am

“We think this is what Minnesotans have been asking for,” Republican House Speaker Kurt Daudt told reporters. “They’ve been telling us they want investment in our road and bridge infrastructure, and they’ve been telling us they don’t want a gas tax.”

“The terms of the Minnesota transportation debate are now set, after legislative Republicans unveiled a new \$7 billion plan to fund road and bridge repairs over the next decade that doesn’t raise any new taxes.

House and Senate Republicans released a revamped transportation plan Monday that shifts about \$3 billion of existing general fund money from taxes on auto parts, rental cars and auto leases into a new fund dedicated to road and bridge spending. The plan also dedicates \$228 million of the state’s budget surplus to roads and bridges, \$1.3 billion in Trunk Highway bonds, \$1.2 billion from “realigning” resources within the Minnesota Department of Transportation (MnDOT) and promises to do more than \$1 billion in bonding for roads and bridges over the next decade.

“We think this is what Minnesotans have been asking for,” Republican House Speaker Kurt Daudt told reporters. “They’ve been telling us they want investment in our road and bridge infrastructure, and they’ve been telling us they don’t want a gas tax.”

The new plan shows some movement — at least in terms of total dollars — toward what DFL Gov. Mark Dayton and Democrats in control of the Senate have been pushing. Dayton and the Senate are proposing a 16 cent per gallon increase in gas taxes, higher fees and a hike in the sales taxes in the metro area to pump about \$11 billion into roads, bridges and mass transit over the next decade. An earlier plan from House Republicans put just \$750 million into roads and bridges over the next four years.

Comparing transportation funding plans

Republicans’ new plan shows some movement — at least in terms of total dollars — toward what DFL Gov. Mark Dayton and Democrats in control of the Senate have been pushing.

GOP Proposal	Gov. Dayton	Senate Democrats
Amount of funding		
<ul style="list-style-type: none"> • \$7B over 10 years 	<ul style="list-style-type: none"> • \$11B over 10 years 	<ul style="list-style-type: none"> • \$800M in 2016 • \$1.1B annually starting in 2017
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But Democrats say the problem isn't the amount of money, but rather how Republicans are funding transportation, using "budget gimmicks" that will take general fund money away from other things.

"The Republican plan is the same old shifts-and-gimmicks budgeting we've come to expect from them," said House DFL Minority Leader Paul Thissen. "Siphoning money from schools and hospitals and relying on the state's credit card is no way to fund Minnesota's transportation system. This is a 'Give the Deficits Back' Act."

Republicans are pushing back on that narrative, saying the \$3 billion they are shifting from the general fund is permanent, and a nearly \$2 billion budget surplus for the next two years gives them enough wiggle room to prioritize funding within the rest of the state's two-year, \$40 billion budget. Full budget targets from House Republicans will be released on Tuesday.

“It is out of the general fund but it is just as permanent as anything the governor has talked about,” said GOP Senate Minority Leader David Hann. “People in this state do not want additional taxes on gasoline.”

There’s also a huge gulf between DFLers and the GOP in another area — transit. Republicans dedicate just \$16 million to metro and rural transit per year over the next decade. Dayton and Senate Democrats want closer to \$3 billion over the next decade for transit development across the state.

Most of the money in the GOP plan would go directly to the state road system, while some would head to cities, counties and townships for their own repairs. Republicans say the plan will repair 15,500 lane miles and 330 bridges, but they didn’t designate specific projects like Dayton, who earlier this year released a list of more than 600 roads and bridges that would be repaired under his plan.

Republicans say they will leave it up to MnDOT to allocate funds to individual projects, but they believe the agency could fund nearly all the same projects with their plan.”

Daniel Buchholtz

From: bobbenke@comcast.net
Sent: Tuesday, March 24, 2015 2:18 PM
To: Arneson, Clark; Bartholomay, David; Brimeyer, James; Brown, Jill; Buchholtz, Daniel; Cruikshank, Tim; Dickinson, Jim; Ericson, Jim; Flaherty, Joe; Gamache, Mike; Gatlin, Steve; Hansen, Mayor; Heitkamp, Bret; Hemken, Kathi; Hodges, Betsy; Jacobsen, Dave; Jacobsen, Paul; Johnson, Barbara; Keinath, James; Koch, Jerry; Kurth, Mark; Lotter, Dean; Madson, Al; McCarthy, Marie; McDonald, Kirk; Olsen, Troy; Petracek, Bill; Poppe, Duane; Poppe, Mayor; Reynoso, Edward; Rice, Phil; Rummel, Sandy; Sable, Mike; Schreiber, Lona; Skepper, Karen; Steffenson, Mark; Strommen, Mayor; Tinglestad, Kathy; Trude, Julie; Ulrich, Kurt; Willson, Tim
Cc: Becca Pryse; Jill Brown; Olsen, Troy; Barnhart, Bill
Subject: Fwd: Don't max out our state's credit card

FYI.
Bob Benke, P.E.(Retired)
Director, Research & Advocacy Services
North Metro Mayors Association
612-669-0274

From: "Move MN" <info@movemn.org>
To: bobbenke@comcast.net
Sent: Tuesday, March 24, 2015 2:14:01 PM
Subject: Don't max out our state's credit card



Yesterday, Minnesota House Republicans introduced a new 10-year transportation plan. Everyone now agrees that Minnesota has a transportation problem that requires a 10-year solution.

However, it is painfully obvious that **the House plan is not a suitable long-term solution to Minnesota's transportation funding dilemma.**

The House plan is only funded through this biennium—that's hardly long-term. It requires future legislatures to commit to the promises outlined today. History shows this has little chance of success. Past legislatures promised to dedicate the motor vehicle sales tax to fixing transportation, but only did so once in eight years.

House Republican Leadership is proposing to max out our state's credit, scraping together money from other services to pay for transportation. This is not a recipe for long-term success. We

wouldn't ask businesses and families to mortgage their homes and factories using credit cards and IOUs with no clear way to ever pay the bills; **neither should the legislature.**

The **House plan cuts state funds to operate Metro Transit and suburban bus service**, which does nothing to meet growing demand and potentially could mean cuts to service and higher fares for working families. It also includes no new money for safe infrastructure for walking or bicycling.

A 10-year plan to fix transportation must depend on sustainable, dedicated funding in addition to General Fund and one-time money. If the legislature wants to guarantee long-term funding for the next 10 years, it should support constitutionally-dedicated user fees already in place. We need new revenue that ensures transportation is always a high priority for Minnesota instead of being at the mercy of unreliable, fluctuating funding sources.

A comprehensive 10-year transportation plan must include real, sustainable funding for roads, transit, and pedestrian and bike routes statewide.

If you haven't done so yet, [visit our website](#) and urge your legislators to support a plan with **new, dedicated revenue** to ensure the long-term success of our state.

[Click here to unsubscribe](#)





March 25, 2015

Daniel Buchholtz
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Re: Spring Lake Park Local Water Management Plan Amendment Approval

Dear Mr. Buchholtz,

The Board of Managers of the Rice Creek Watershed District (RCWD) is pleased to inform you that at their March 25, 2015 regular meeting the RCWD approved the City of Spring Lake Park Local Water Management Plan amendment as submitted on March 2, 2015.

We appreciate the City's efforts to protect and improve the water resources in Spring Lake Park and the Rice Creek Watershed. The District looks forward to collaborating and working together with the City on the implementation of the Plan. We respectfully request that a copy of the City's resolution or motion of local adoption be forwarded to the District office, along with a full electronic copy of the adopted amended plan.

Sincerely,

A handwritten signature in black ink that reads "Samantha Kreibich".

Samantha Kreibich
District Technician

Cc: Tyler Johnson—Stantec
Leisa Thompson – Metropolitan Council
Tim Kelly – Coon Creek Watershed District

Enc: RCWD Resolution 2015-11

RESOLUTION 2015-11

RICE CREEK WATERSHED DISTRICT
BOARD OF MANAGERS

RESOLUTION TO APPROVE AMENDMENT TO
SPRING LAKE PARK LOCAL WATER MANAGEMENT PLAN

Manager Wagamon offered the following Resolution and moved its adoption, seconded by Manager Waller

WHEREAS on June 9, 2010, the Rice Creek Watershed District (RCWD) adopted a new Watershed Management Plan (WMP) under Minnesota Statutes 103B.231, which details the existing physical environment, land use and development in the watershed and establishes a plan to manage water resources and regulate water resource use to improve water quality, prevent flooding and otherwise achieve the goals of Minnesota Statutes Chapters 103B and 103D;

WHEREAS on May 22, 2013 the RCWD Board of Managers approved Resolution 2013-13 approving the City's local water management plan as submitted on April 11, 2013;

WHEREAS on August 19, 2013 the Spring Lake Park City Council approved Resolution 13-18 adopting the City's updated local water management plan;

WHEREAS on March 2, 2015 the City submitted an amendment to its local water management plan to the RCWD for review and approval, the purpose of the amended language being solely to bring the plan into compliance with the City's new MS4 NPDES general permit issued by the Minnesota Pollution Control Agency;

WHEREAS on March 11, 2015 the Metropolitan Council determined that the amended local plan remains consistent with the Metropolitan Council's *Water Resources Management Policy Plan* and the RCWD concurs with that determination;

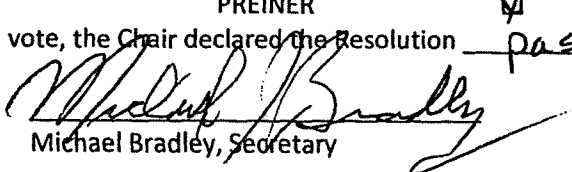
WHEREAS the RCWD has determined that the local plan, as amended, continues to meet the requirements for approval set forth in the WMP;

THEREFORE BE IT RESOLVED that the RCWD Board of Managers hereby approves the amendment to the City of Spring Lake Park local water management plan as submitted on March 2, 2015.

The question was on the adoption of the Resolution and there were 4 yeas and 0 nays as follows:

	Yea	Nay	Absent
WALLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HAAKE	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
BRADLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAGAMON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PREINER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

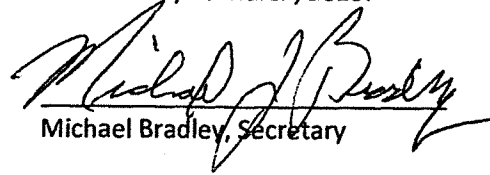
Upon vote, the Chair declared the Resolution passed.


Michael Bradley, Secretary

Dated March 25, 2015

I, Michael Bradley, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 25th day of March, 2015.


Michael Bradley, Secretary



Dear Friends of SACA,

There is a silent issue in our community. In many cases, those affected are embarrassed or ashamed to talk. There are different ways to describe it - food insecurity, meal deprivation, hunger. Whatever it's called, it is terrible when it happens. In a StarTribune article, Suzanne Shatila, director of Minnesota FoodShare stated "When you're talking about food, you can't escape the numbers: 10% of Minnesotans don't know where their next meal is coming from. A third of those are children. The need is greater than ever, even though we keep hearing that the economy has improved and employment is going up."

SACA faces an ever increasing challenge as the number of households and individuals coming to get food goes up. In 2013, we served 4743 local households totaling 13,462 people (duplicated). Total pounds of food given out were 308,325. In 2014 SACA served 6,031 local households, totaling 16,274 people (duplicated). SACA gave out 449,240 lbs. of food, which was an increase of 140,915 lbs. over 2013!

March is Minnesota FoodShare Campaign month. During this month, all food and money donated to SACA receives a matching percentage donated back to us from the Feinstein Foundation and Minnesota FoodShare. This greatly increases the impact of your contribution to SACA and enables us to better support those in need in our community.

SACA depends on the generosity of our community with your support being critical to our mission of feeding and helping those in need. Please send your donation in the enclosed envelope or visit our website at www.sacafoodshelf.org and click on either PayPal or Razoo.

Thank you for your continuing support.

Sincerely,

A handwritten signature in black ink, appearing to read "John Haluska".

John Haluska, Board Chair

A handwritten signature in black ink, appearing to read "Dave Rudolph".

Dave Rudolph, Manager

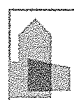
Board Members: Ross Bloomquist, Brian Harper, Jerry Rekow, Joe Sturdevant Jr, Sue Wiseman, Rachael Nelson, Steve Smith, Carlotta Stomberg, Jessica Dowell, Ahmed Al-Beheary

SPECIAL EDITION

Deep Dive into the Twin Cities Apartment Market 2014 Recap and 2015/2016 Outlook

by Bradley A. Dulas

Editor's note: This article is an in-depth look at Twin Cities apartment market trends in 2014 and projections for 2015/2016 (projection section begins on page 5). This analysis reflects trends in conventional, market-rate apartments of 50 or more units in the seven-county Twin Cities metropolitan area.



2014 TRENDS AND ACTIVITY IN THE TWIN CITIES APARTMENT MARKET

Broad-based employment growth, a shift in consumer preferences away from homeownership in favor of rental housing, and population growth/demographic trends have fueled apartment demand, resulting in tighter market conditions within the Twin Cities apartment market. Since the economy began to regain its footing in 2010, apartment owners have enjoyed a perfect storm scenario—surging demand and a lengthy lag time for developers to respond with new supply provided owners a window of significant opportunity. The result has been improving occupancy levels and solid rent growth.

Sustained Employment Growth

Healthy increases in employment levels have been a significant driver of improvement within the Twin Cities apartment market in recent years. Outpacing growth recorded in the previous two years, non-farm employment in the metropolitan area increased year-on-year by 1.8% in 2014 on the net addition of approximately 32,100 jobs. While many major met-

ropolitan areas in the nation have yet to recover all jobs lost during the economic recession, the Twin Cities recaptured virtually all of the jobs lost from 2008 to 2010 by the close of 2013.

Employment gains in 2014 were led by the manufacturing and professional/business services sectors, which increased employment by 4.8% and 4.5%, respectively, and accounted for nearly 60% of the region's employment growth. Increasing payroll figures were also experienced in 2014 within two of the region's largest employment sectors, the trade/transportation/utilities and professional business services sectors. The unemployment rate in the Twin Cities metropolitan area decreased by 100 basis points in 2014, further widening the spread between the local and national unemployment rate.

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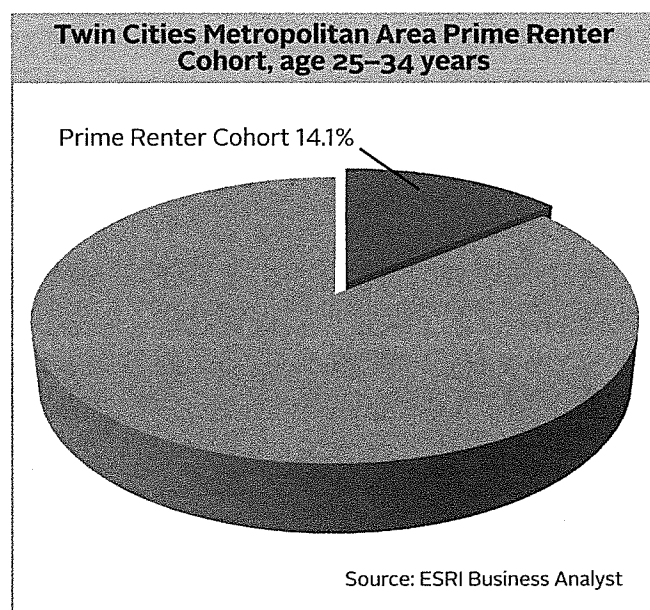
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Increasing Population in Renter Profile

Favorable demographic trends, including moderate population growth, have propelled demand for additional apartment units in recent years. The population within the Twin Cities metropolitan area increased from 3,348,859 in 2010 to 3,427,858 in 2014, equating to an increase of approximately 2.4%. Population growth in the Twin Cities easily outpaced growth recorded at the statewide (1.8%) and 12-state Midwest regional (1.0%) levels.

A relatively youthful population base also serves as a catalyst for demand in the Twin Cities apartment market. Forecasts indicate the number of residents within the prime renter cohort, ages 25 to 34, will increase annually through at least 2019. Residents within the prime renter cohort comprise nearly 15.0% of the total population within the Twin Cities, compared with the percentage of residents aged 25 to 34 at the statewide (13.4%), Midwest regional (13.0%), and national (13.5%) levels.



Shifts in Housing Preferences

Lifestyle preferences among young professionals and empty-nesters, including the flexibility and low-maintenance living offered by renting compared to home ownership, have elevated apartments to a desirable housing option among segments of the population

that have historically favored homeownership. For young professionals, the flexibility offered by renting is attractive and the lack of a long-term housing commitment provides the ability to be agile as they move down their career paths. For many empty nesters, the low-maintenance aspect of apartment living is particularly appealing.

Other Factors Impacting Apartment Demand

Macro-level trends are also bolstering demand for apartment units within the market. High burdens of student debt, an uneven economic recovery, mortgage lending standards, and scarcity of desirable and affordable for-sale residential inventory have retained some prospective homebuyers in the renter pool. Additionally, losses suffered from the recent subprime housing crisis continue to linger and have scarred the idea of homeownership for a sizeable portion of the population.

Data indicates that major life events, including getting married and starting families, often an impetus for purchasing a home, are occurring later in life than previous generations. Lastly, the quality of new product in the marketplace continues to make renting a desirable lifestyle choice, with many recent apartment developments offering resort-style amenities and high-quality interior finishes.

Absorption and New Construction

Annual apartment absorption figures have outpaced the Twin Cities apartment market's historical average in three of the last five years. From 2010 to 2014, annual apartment absorption averaged 2,372 units, outweighing an accelerating pace of new construction activity during this period. Absorption totaled approximately 2,500 units in 2014. Most of the submarkets within the Twin Cities apartment market noted positive demand in 2014, with the strongest demand recorded within the Minneapolis submarket, followed by the Southwest Hennepin County, Washington County, and West Hennepin County submarkets.



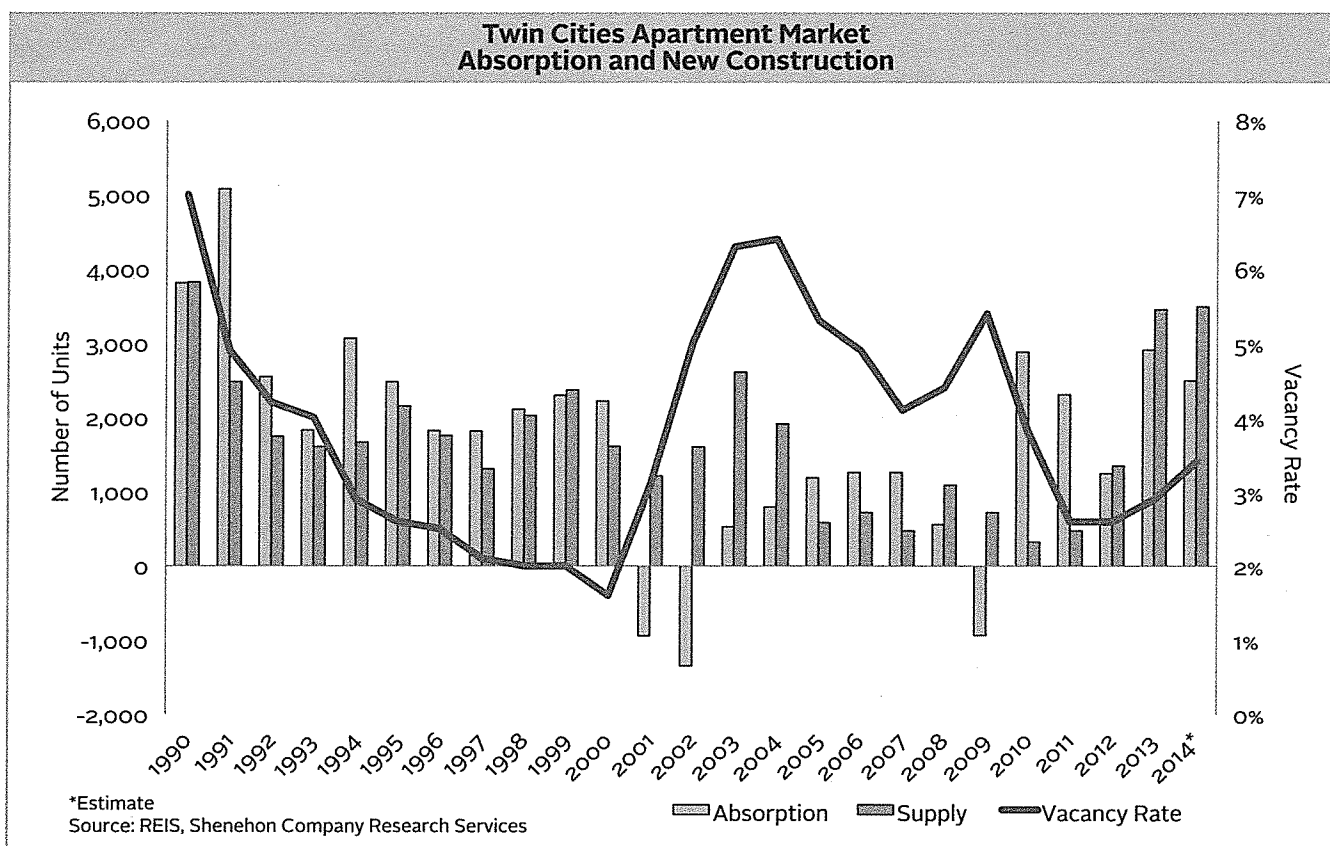
Greater availability of capital, attractive financing opportunities, and tighter market conditions have encouraged an accelerating pace of new development activity in the Twin Cities apartment market. Since bottoming out in 2010, when fewer than 500 units were delivered, the number of new apartment units reaching lease-up has increased year-on-year for four consecutive years, with new apartment construction activity appearing to have crested in 2014. New apartment deliveries averaged 1,820 units annually from 2010 to 2014 compared to a long-term historical average of roughly 1,700 units annually. During the last two years, nearly 7,000 units have come online in the Twin Cities, increasing the market's inventory by approximately 4.5% during this period.

New apartment supply in recent years has been heavily concentrated within the city of Minneapolis and specifically in the urban core, including the North Loop, Loring Park, the Central Business District downtown Minneapolis and along the Midtown Greenway in the uptown area. New apartment construction in Minneapolis accounted for nearly 55.0%

of all new deliveries from 2012 to 2014. Developers also added a sizeable amount of apartment inventory within the cities of St. Paul, Bloomington, and St. Louis Park. Some 80.0% of all new apartment units added from 2012 to 2014 were delivered in these four cities. The bulk of new product delivered within the local market consists of low- and mid-rise construction, but high-rise apartment properties have accounted for approximately 10.0% of the new inventory reaching lease-up since 2010.

Vacancy Levels

Barely exceeding the market equilibrium of 5.0% even at the peak of the economic downturn, occupancy levels within the Twin Cities apartment market remain strong, and the average vacancy rate within the region stands among the lowest in the nation. The average vacancy rate in the Twin Cities apartment market was 3.4% at the close of 2014. In comparison, the average apartment vacancy rate at the national level closed the year at 4.2%, down 10 basis points from 4.3% recorded at the close of 2013.





Vacancy rates in the Twin Cities market are becoming increasingly bifurcated by asset class, and occupancy levels have suffered within some submarkets. Vacancy rates at Class 'A' apartment properties in the market increased for the third consecutive year in 2014, while vacancy rates at lower-tier properties have continued to remain strong. The vacancy rate spread between Class 'A' and lower-tier apartment properties increased to 370 basis points at the close of 2014, up from 280 basis points in 2013 and 200 basis points in 2012. In addition to softer occupancy levels among properties in the Class 'A' segment, vacancy rates within the Minneapolis submarket rose during the course of 2014, as the amount of new supply outweighed demand. Benefitting from a relative dearth of new competition in recent years, apartment vacancy rates in the Dakota County and Northeast Suburban submarkets were recorded below 2.0% at the close of 2014, remaining among of the lowest in the nation.

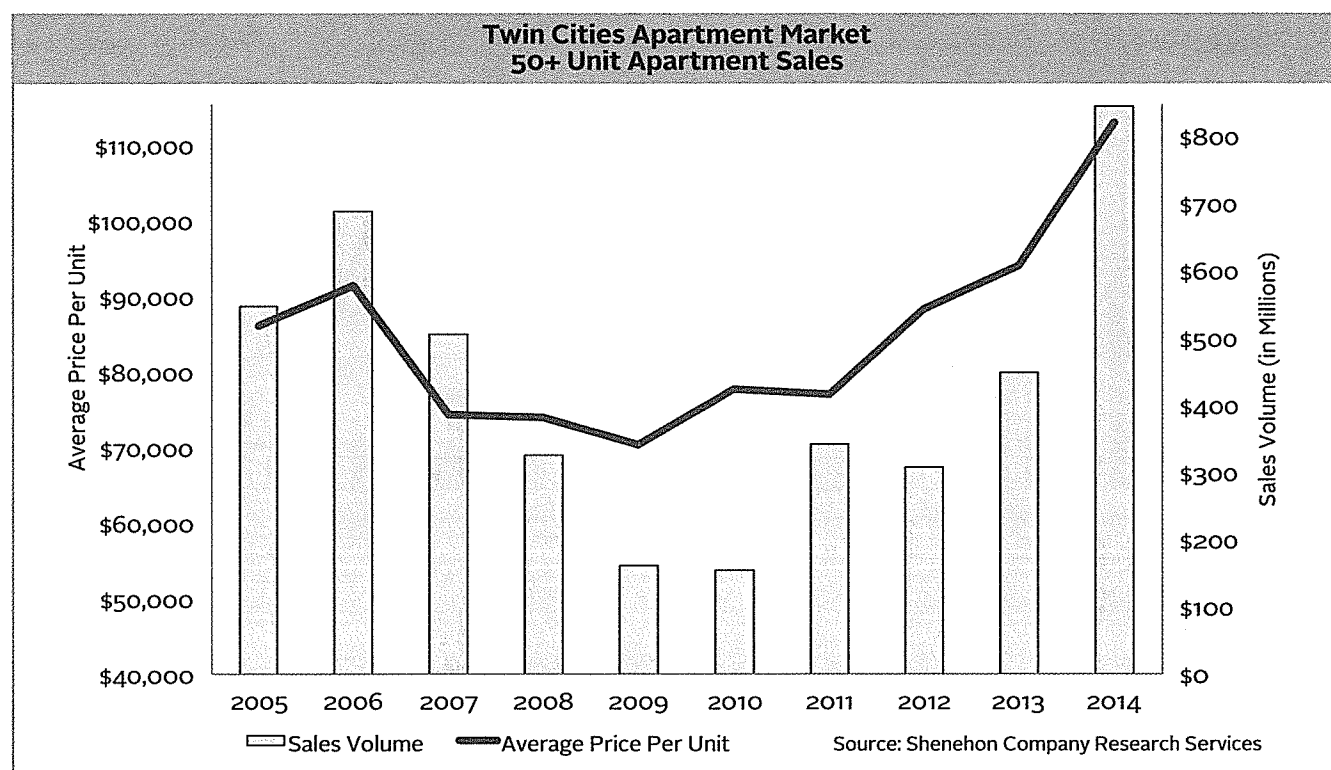
Rental Rates

Healthy demand and tight vacancy rates have allowed apartment owners and operators in the Twin Cities

to raise rents at an accelerating pace. Outpacing rent growth in 2013, the average apartment asking rent in the Twin Cities increased by over 4.0% year-on-year in 2014, with the market recording rent growth for the fifth consecutive year. The pace of rent growth has also consistently increased since 2010, and since 2012 vacancy rates and rent growth have maintained an inverse relationship. Among asset classes, asking rent growth within the Class 'A' segment in the Twin Cities market continues to exceed growth at lower-tier apartment properties, but the spread in effective rent growth between asset classes is narrowing, as top-tier apartment properties in the market are introducing and expanding concession offerings.

2014 Apartment Sales

Sales volume in the Twin Cities apartment market totaled nearly \$850 million in 2014, exceeding sales volume in 2012 and 2013 combined and the number of transactions tallied in 2014 rose by roughly 40.0% compared to 2013. The average price per unit in the Twin Cities apartment market surpassed \$110,000 per unit in 2014, up 20% from 2013.





Notable sales transactions during 2014 included several large portfolio transactions; the largest of which was a seven-property suburban portfolio comprised of 1960s and 1970s vintage low-rise apartment buildings across the Northeast Suburban, Anoka County, and West Hennepin submarkets and containing 1,494 units. Attracting interest from a number of regional buyers, the seven-property suburban portfolio traded in December to a regional institutional buyer for \$103.5 million, or approximately \$69,277 per unit. The seller in that transaction also sold off a five-property urban portfolio containing 164 units in a separate transaction. Comprised primarily of pre-World War II vintage, brownstone-style apartment buildings, the five-property urban portfolio attracted attention from a number of local buyers, and ultimately sold for \$17 million, or approximately \$103,659 per unit.

Other notable sales transactions included several Class 'A' apartment properties in the region's urban core and a sizeable number of mid- to upper-tier and core-plus suburban properties. The largest single-property trade in the suburban market was the sale of the 424-unit Southview Gables property in Inver Grove Hills, which sold for \$58 million, or approximately \$136,792 per unit, in December of 2014. Demonstrating the significant increase in pricing that has occurred within the Twin Cities market in recent years, Southview Gables previously sold for \$40.45 million or approximately \$95,401 per units in July of 2010. Regional and national buyers appear to be optimistic about the long-term viability of the Twin Cities apartment market, and view the local market as a relatively safe investment environment with plenty of upside.



2015/2016 OUTLOOK FOR THE TWIN CITIES APARTMENT MARKET

Our most recent supply and demand scenario analysis of the Twin Cities apartment market considered a range of possible outcomes through 2016. We analyzed five potential scenarios for the Twin Cities market, from a highly optimistic "sunny day" scenario

to a pessimistic outlook in which there is a complete reversal of apartment demand. The most realistic outlook for the Twin Cities apartment market assumes demand for additional apartment units remains through 2016, with the delivery of 3,600 units in 2015 and 1,700 units in 2016. The following is a detailed narrative of our baseline assumptions contributing to our apartment market outlook through 2016.

Continued Demand and Population Growth

Moderate yet broad-based employment growth will continue to facilitate healthy demand within the local market, while other demand drivers, including favorable demographic trends, remain in place to further support the absorption of apartment units. Employment growth, combined with an already tight labor market, will put upward pressure on income growth, spurring new household formation.

Forecasts indicate the population within the Twin Cities metropolitan area will increase by 4.2% by the close of 2019, outpacing growth at the statewide, regional, and national levels as well as most major metropolitan areas in the Midwest. Additionally, the population of residents within the prime renter cohort (age 25 to 34) will increase during this period, helping the area maintain a relatively youthful population base. Most importantly, forecasts indicate the number of renter-occupied housing units will increase by nearly 1.0% annually through 2019, exceeding the pace of both population and overall household growth.

Renting Will Remain a Common Choice

While employment and income growth will encourage some renters to explore the for-sale residential market, we do not anticipate a mass exodus of tenants leaving the renter pool in favor of homeownership during the next two years. First, we expect the shift of consumer preferences in favor of an active urban lifestyle and rental housing will remain intact through at least 2016. Second, although we project employment, income, and general economic growth



through near-term, many of the existing macro-level trends, including soaring student debt loads and an uneven economic recovery, will continue to prevent some prospective homebuyers from becoming homeowners. Next, while the local for-sale residential market remains comparatively affordable, rising sale prices will continue to prevent many potential homebuyers from entering the for-sale residential market.

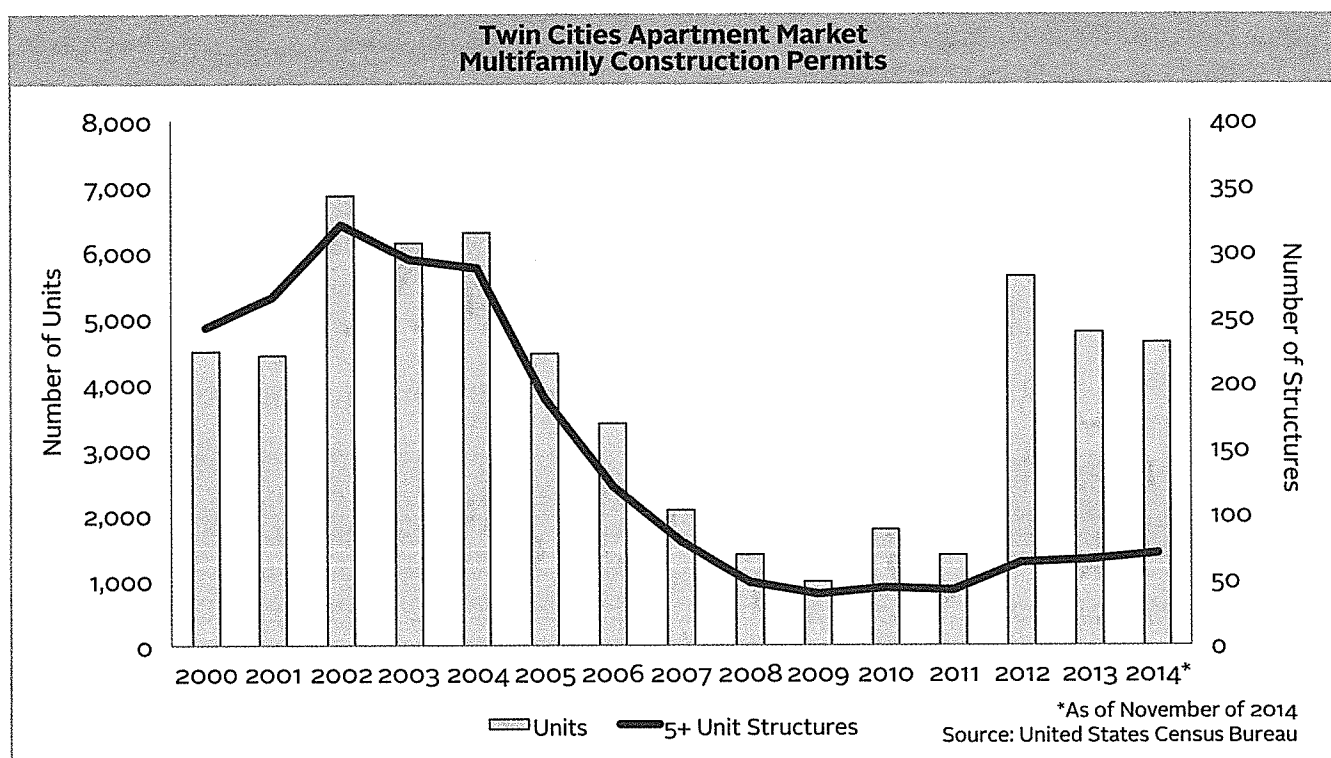
From 2013 to 2014, the median single-family home sale price in the Twin Cities increased by approximately 6.8%, rising from \$192,000 in 2013 to more than \$205,000 at the close of 2014. Despite compelling interest rates, many households that desire to purchase a home lack the capital necessary for a down payment. As a result, rising price levels will keep homeownership out of reach for many households.

Even if momentum in the for-sale residential market were to pick up significantly, the result could ultimately serve as a net gain for the local apartment market. In this scenario, investors who purchased single-family homes, townhouses and condos as rental units will look to sell their properties to take advan-

tage price appreciation, forcing tenants back toward conventional apartment units. Additionally, significant improvements in the multifamily for-sale sector would invite condo conversions with some existing apartment units being transitioned into for-sale condo units, removing supply from the apartment market. Despite a slight deceleration in the pace of apartment absorption, we anticipate demand in the Twin Cities apartment market will remain healthy through at least 2016, with absorption totaling 3,500 units over the next two years.

New Construction Leveling Off

While the wave of new apartment construction activity appears to have crested in 2014, a significant number of projects are under construction (approximately 4,400 units) or in various stages of the planning or proposal phase (nearly 9,000 units). The number of development projects in the planning or proposal phase that will actually move forward is uncertain, but substantial upward pressure on construction costs and softer market conditions within some submarkets suggest that a sizeable portion of projects will eventually be scratched. Multifam-






ily construction permitting activity also indicates a decelerating pace of new construction at least through the near-term. Multifamily construction permits, including both for-sale and rental product, were issued for 4,608 units through the first 11 months of 2014, on par with the 4,766 units permitted in 2013, but noticeably down from 5,619 units issued permits in 2012.

Based on our research and analysis of apartment development initiatives, we estimate that 5,300 units will reach lease-up by the close of 2016, with approximately 45.0% of all new apartment units coming online over the next two years being delivered in Minneapolis.

Market Will Remain Healthy

Despite new supply outweighing demand in the near-term, our outlook indicates conditions within the Twin Cities apartment market will remain healthy through at least 2016. Competition from new supply will shift occupancy levels slightly lower, and vacancy rates within some submarkets and in the Class 'A' segment will tick upwards over the next two years, yet the market's overall vacancy rate will most likely remain below the market equilibrium of 5.0% through at least 2016. New supply will temper rent growth among Class 'A' properties and the overall pace of asking rent growth will decelerate in 2015 and 2016. Despite a decelerating pace, healthy rent growth will continue to be recorded in the near-term, as tight market conditions and minimal new competition among the lower- and mid-tier segments will drive asking rents higher. In sum, the Twin Cities apartment market remains on solid footing, and the near-term outlook for the market is favorable. 

About the Data

The data presented within this report is reflective of conventional, market-rate apartment properties containing 50 or more units. Although the report may also reference selected condominium, co-operative, student housing, senior housing, and subsidized properties, these properties are excluded from inventory, completions, investment activity, and all other apartment statistics. For the purposes of our assessment, the Twin Cities apartment market includes Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington counties.

Data Sources

Market data contained within this report comes from a variety of available primary and third party data sources:

American Community Survey; CoStar; ESRI Business Analyst; Federal Reserve; Mortgage Bankers Association; National Association of Realtors; Minneapolis Area Association of Realtors; REIS; Real Capital Analytics; Shenehon Company Research Services; The Business Journal; The Star Tribune; United States Bureau of Economic Analysis; United States Bureau of Labor Statistics; United States Census Bureau

Disclaimer

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VALUATION VIEWPOINT NEWSLETTER INSIDE

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- Marriage dissolution
- Mortgage financing
- Multi-family residential properties
- Municipal redevelopment studies
- Potential sales and purchases
- Railroad right-of-ways
- Special assessment appeals
- Special purpose real estate
- Tax abatement proceedings
- Tax increment financing
- Utility and communication easements



Contributors:
Bradley Dulas and Cathy Hickman

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