

CITY OF SPRING LAKE PARK  
1301 81<sup>ST</sup> AVENUE N.E.  
AGENDA  
MONDAY, JUNE 15, 2015  
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. CONSENT AGENDA:
  - A. Approval of Minutes – June 1, 2015
  - B. Disbursements:
    1. General Operations Disbursement Claim No. 15-09 – \$304,334.81
    2. Liquor Fund Disbursement Claim No. 15-10 - \$176,355.99
  - C. Budget to Date – May 2015
  - D. Contractors Request for Payment No. 7 – Valley Paving
  - E. Second Quarter Billing for Payable 2017 Assessment – Ken Tolzmann
  - F. Contractor’s Licenses
  - G. Business License
  - H. Correspondence
6. DISCUSSION FROM THE FLOOR
7. PRESENTATIONS:
  - A. Resolution of Appreciation – Ken and Nancy Goldman
8. POLICE REPORT
9. PARKS AND RECREATION REPORT
10. ORDINANCES AND RESOLUTIONS
  - A. Ordinance 416 Interim Ordinance on Open Sales Lots
  - B. Resolution of Commendation – Thomas Pho
11. NEW BUSINESS:
  - A. Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment
  - B. Approve Quote for City Hall Window Replacement
  - C. Set 2016 Budget Workshop Dates
12. ENGINEER’S REPORT
13. ATTORNEY’S REPORT
14. BEYOND THE YELLOW RIBBON REPORT
15. OTHER
  - A. Administrator Reports
16. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING  
AND DISCUSSION FROM THE FLOOR**

## RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

### DISCUSSION FROM THE FLOOR

\*\*Limited to 5 minutes per person to state their concern.

\*\*Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

### PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

\*\* The presenter will have a maximum of 10 minutes to explain the project as proposed.

\*\* Councilmembers will have an opportunity to ask questions or comment on the proposal.

\*\* Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

\*\*People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

\*\* Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

\*\* People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on June 1, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Mason, Nash, Wendling and Mayor Hansen

Members Absent: Councilmember Nelson

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Attorney Carson; Engineer Gravel; Park and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Koester, ABC Newspaper  
Conor and Andy Allen, 8017 Monroe Street NE

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda - None

### 5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – May 18, 2015
- B. Opt-Out of Ramsey County CDBG Program
- C. Contractor's Licenses
- D. Business Licenses
- E. Correspondence

Mayor Hansen asked to remove Item B, Opt-Out of Ramsey County CDBG Program from the agenda for discussion. She stated that the City of Spring Lake Park accesses the CDBG program through the Anoka County Housing and Redevelopment Authority. She reported that since the entire City participates in Anoka County's program, funds from the Anoka County program are available to residents and organizations in the Ramsey County portion of the City.

MOTION BY MAYOR HANSEN APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. PresentationsMayor's Proclamation Commending Conor Allen on the Attainment of the Rank of Eagle Scout

Mayor Hansen presented Conor Allen with a Proclamation honoring his attainment of the Rank of Eagle Scout.

8. Public Works Report

Public Works Director Randall reported that the Public Works Department prepared the ball fields; aerated all parks; prepared all the sprinklers and made sure they are all running properly; patched several potholes and prepared for sealcoating and paving; conducted interviews for seasonal hires; started cleaning out sewers; continued to move equipment to the new Public Works facility and prepared for Tower Days.

9. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on May 4<sup>th</sup> and May 18<sup>th</sup>; a Department Head meeting on May 5<sup>th</sup>; a City Council workshop on May 11<sup>th</sup>; the North Suburban Code Official meeting at City of Coon Rapids on May 12<sup>th</sup>; the North Suburban Building Officials Meeting at New Brighton City Hall on May 26<sup>th</sup> and a code review meeting on May 27<sup>th</sup> and a meeting with Substance Church DBA Architects and General Contractor Superintendent from McGough.

Mr. Brainard stated that in May 2015, 38 permits were issued compared to 37 permits in 2014. He reported that he conducted 67 inspections in May.

Mr. Brainard reported that the May 2015 vacancy listing shows that there are 21 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up two from April 2015. There are 2 vacant/foreclosed commercial properties, which is the same from last month; and 16 residential properties currently occupied and ready for Sheriff sale, which is down from April 2015. He reported that five violation notices were issued in May by the Code Enforcement Department.

Mr. Brainard reported that a demolition permit was issued for 8299 Central Avenue NE in which demolition commenced shortly thereafter and is continuing for another three weeks. He stated that a building permit was also issued for Substance Church remodeling with the value of this work set at \$5,315,000.

Mr. Brainard provided a handout on assembling temporary structures such as a storage bin/container, tent or play structure larger than 120 gross square feet for more than seven days.

10. New BusinessA. 2015 Budget Adjustment

Administrator Buchholtz reported that City Hall is in desperate need of new windows. He stated that the windows for the original City Hall structure were installed in 1977 while the windows on the Police Department addition were installed in 1994. He reported that the vast majority of the 38-year old windows are rotten, drafty and no longer open. He stated that no funds were budgeted in the 2015 General Fund budget for window replacement.



Administrator Buchholtz reported that the City's building permit is ahead of and the plan check fees have exceeded what the City had projected in the 2015 budget. He stated that so far this year, the City has received \$23,702 in plan check fees while only anticipating \$10,000. He reported the City has received \$44,521 in building permit revenue so far, which is closing in on the \$50,000 the City had budgeted for building permit revenue in 2015.

Administrator Buchholtz reported that staff recommends the City Council approve a budget adjustment for both the building permit and plan check fee revue line items as follows:

Account Number	Description	Current Budget	Proposed Budget
101-00000-32210	Building Permit	\$50,000	\$60,000
101-00000-34104	Plan Checking Fees	\$10,000	\$30,000

Administrator Buchholtz also reported that staff recommends the City Council approve a budget adjustment for the Government Buildings budget as follows:

Account Number	Description	Current Budget	Proposed Budget
101-41940-5000	Capital Outlay	\$0	\$30,000

Administrator Buchholtz stated that while staff is in the process of obtaining quotes for the window replacement and installation, staff feels that \$30,000 will be adequate for the window replacement. He stated that if quotes are higher, staff would recommend utilizing funds from the Revolving Construction Fund (Fund 400) or reducing the scope of the project to the original City Hall structure. He anticipates presenting quotes to the City Council at the June 15, 2015 City Council meeting.

MOTION MADE BY MAYOR HANSEN TO APPROVE 2015 BUDGET ADJUSTMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### B. 2015 MS4 Permit Activities Proposal

Engineer Gravel provided an outline of the required tasks to remain in compliance with the Municipal Separate Storm Sewer System (MS4) General Permit. He stated that the information provided can be used for planning and budgeting purposes. He reported that some of the items that remain include: the MS4 Annual Report, a MS4 Permit Annual Public Meeting, and MS4 training for employees. Mr. Gravel stated that for budgeting purposes, the estimated engineering cost to complete the tasks described is approximately \$7,625.

MOTION BY COUNCILMEMBER NASH TO COMPLETE THE MS4 PERMIT ACTIVITIES INCLUDING THE ANNUAL REPORT IN THE AMOUNT OF \$7,625. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### C. Request for Work Session

Administrator Buchholtz requested that the City Council schedule a work session for Monday, June 8, 2015 to review and discuss a proposal for a capital improvement plan. He suggested an earlier start time to provide time for staff to provide a tour to view any infrastructure that the Council may have questions on.

CONSENSUS OF THE CITY COUNCIL WAS TO SCHEDULE A WORKSHOP SESSION FOR JUNE 8, 2015 AT 5:30 PM AT SPRING LAKE PARK CITY HALL.

11. Engineer's Report

Engineer Gravel distributed the Local Roads and Bridges Highway User Tax Distribution Fund Guide produced by the Minnesota Department of Transportation. He stated that the brochure explains how State Aid funds are distributed for the roads and highways.

Mr. Gravel reported that the street project is moving along well and construction will be coordinated around Tower Days.

12. Attorney's Report

Attorney Carson reported that the 2015 Sewer Lining contracts have been reviewed and appeared in order.

13. Reports - None14. Other

Mayor Hansen thanked the students of Spring Lake Park High School SkillsUSA class for the donation of the grandfather clock to the City.

A. Administrator Reports

Administrator Buchholtz reported that he had received an update from Scenic Signs Corporation regarding the adjustment of the liquor store signage. He stated that the quote received is \$5,000 for the adjustments to the sign. He stated that the adjustment of the sign will increase the visibility by one car length traveling Southbound on Highway 65.

Councilmember Nash and Mayor Hansen expressed their concern of the additional cost for the impact the change will have by only increasing the visibility by one car length. Councilmember Wendling stated that he feels the current visibility is good and suggested that the Council forgo the additional funds for the adjustment to the sign.

MOTION MADE BY COUNCILMEMBER WENDLING TO AFFIRM THE ORIGINAL SIGNAGE QUOTE FROM SCENIC SIGN CORPORATION IN AN AMOUNT NOT TO EXCEED \$85,000 AND TO APPROVE TAX EXEMPT CAPITAL LEASE FOR LIQUOR STORE SIGNAGE IN THE AMOUNT OF \$85,000. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

Administrator Buchholtz reported that the City received the estimated population count from the Metropolitan Council and reported that the population count increased by 74 people from April 2013 to April 2014.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:30 P.M.

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Cindy Hansen, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: May 2015  
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Claim Res.#15-09

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59000	ADVANCED GRAPHIX INC	SQUAD CAR GRAPHICS-UNIT 215	\$ 600.00
59001	ANOKA COUNTY ELECTIONS	ANNUAL FEE PER JPA	\$ 1,414.93
59002	JOSH ANTOINE	REIM FOR MILEAGE	\$ 66.11
59003	ASPEN MILLS	UNIFORM ALLOWANCE PURCHASE	\$ 43.45
59004	AT & T MOBILITY	WIRELESS SERVICE	\$ 28.40
59005	BATTERIES PLUS BULBS	BATTERY	\$ 19.95
59006	BIO-TEC EMERGENCY SERVICES	SQUAD DECONTAMINATION & CLEAN UP	\$ 180.00
59007	BLUE TOW SERVICE	REPAIR, MOUNT & BALANCE TIRES	\$ 61.00
59008	CENTERPOINT ENERGY	MONTHLY SERVICES	\$ 930.81
59009	CONNEXUS ENERGY	MONTHLY SERVICES	\$ 12.91
59010	COON RAPIDS CHRYSLER	SERVICE VEHICLE	\$ 19.95
59011	COTTENS INC	BATTERY	\$ 21.99
59012	DOUGLAS EBELTOFT	REIM FOR CONFERENCE AIRFARE	\$ 188.20
59013	ECM PUBLISHERS, INC.	PUBLISH ORDINANCES	\$ 155.88
59014	JOANE KIRCHER	REFUND	\$ 50.00
59015	LYNETTE THOMSON	REFUND	\$ 27.00
59016	MANSFIELD OIL COMPANY	FUEL	\$ 1,204.72
59017	MHSC-ADVANCED DRIVING FACILITY	DRIVING CLASS	\$ 396.00
59018	CITY OF MINNEAPOLIS	MARCH LINCOLN PAWN TRANSACTIONS	\$ 244.80
59019	PERFECT 10 CAR WASH	CAR WASHES	\$ 16.41
59020	RALPH TSHIDA	REFUND	\$ 200.00
59021	SHRED-IT USA LOS ANGELES	SHREDDING SERVICE	\$ 67.69
59022	SLP FIRE DEPARTMENT	MAY FIRE PROTECTION	\$ 15,559.38
59023	STANTEC	ENGINEERING SERVICES	\$ 26,055.43
59024	TASER INTERNATIONAL	CABLE	\$ 77.71
59025	TRANSACT TECHNOLOGY INC	CASH RECEIPT ROLLS	\$ 50.77
59026	VISU-SEWER INC	SEWER LINING-STORM SEWER GROUTING	\$ 13,388.38
59027	P.E.R.A.	EMPLOYER PORTION P.E.R.A.	\$ 127.58
59028	BARTON SAND & GRAVEL CO	CONCRETE & ASPHALT	\$ 450.00
59029	BAUER BUILT TIRE CENTER	TIRES, MOUNT & BALANCE	\$ 759.00
59030	CARSON, CLELLAND & SCHREDER	LEGAL SERVICES	\$ 8,087.55
59031	COMMERS PRINTING INC	ENVELOPES & BUSINESS CARDS	\$ 327.00
59032	VOID	VOID	\$ -
59033	CURT O'DONNELL	REFUND	\$ 12.02
59034	DAVE'S SPORT SHOP	SOFTBALLS, SCOREBOOKS	\$ 612.72
59035	PEGGY DECKER	INSTRUCTOR	\$ 54.00
59036	DOUGLAS EBELTOFT	REIM FOR REGISTRATION	\$ 350.00
59037	ECM PUBLISHERS, INC.	PUBLISH 2014 DRINKING WATER REPORT	\$ 521.38
59038	EULL'S MANUFACTURING CO INC	MANHOLE RINGS, MORTAR MIX	\$ 910.90
59039	G & K SERVICES	MATS	\$ 69.22
59040	GOPHER STATE ONE-CALL INC	APRIL LOCATES	\$ 216.55
59041	GREENHAVEN PRINTING	RECYCLING GUIDE	\$ 1,325.38
59042	INSTRUMENTAL RESEARCH INC	APRIL WATER TESTING	\$ 64.00
59043	JODY LADOUCEUR	REFUND	\$ 32.50
59044	MICHAEL LEDMAN	INSTRUCTOR	\$ 960.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59045	LLOYD LAUMEYER	ESCROW REFUND	\$ 92.60
59046	MCFOA TREASURER	MEMBERSHIP RENEWALS	\$ 75.00
59047	METROPOLITAN COUNCIL	JUNE WASTEWATER SERVICE	\$ 37,834.92
59048	DEANNA MILLER	INSTRUCTOR	\$ 30.00
59049	CITY OF MOUNDSVIEW	SLP SHARE OF LAKESIDE BUDGET	\$ 11,500.00
59050	NARDINI FIRE EQUIPMENT	ANNUAL INSPECTION	\$ 270.00
59051	NETWORK ACCESS PRODUCTS INC	DVR LOCK BOX WITH HEATER KIT	\$ 1,205.00
59052	OFFICE DEPOT	TONER	\$ 69.99
59053	PETTY CASH	REIM PETTY CASH	\$ 90.49
59054	RANDY'S SANITATION & RECYCLING	RECYCLING EVENT	\$ 687.25
59055	SMITH SCHAFER & ASSOCIATES	INTERIM AUDIT SERVICES	\$ 2,250.00
59056	TAHO SPORTSWEAR	T-SHIRTS	\$ 2,684.05
59057	THE WHITMAN HOUSE	GROUP RESERVATIONS	\$ 1,440.00
59058	VOIGT'S BUS COMPANIES	BUS RENTAL	\$ 604.00
59059	WASTE MANAGEMENT OF WI-MN	APRIL SERVICE	\$ 8,858.70
59060	XCEL ENERGY	MONTHLY SERVICES	\$ 49.85
59061	ANOKA COUNTY	FIRST HALF TAXES	\$ 11,245.24
59062	AFLAC	PAYROLL 5/8/15	\$ 28.80
59063	DEARBORN NATIONAL	PAYROLL 5/8/15	\$ 414.47
59064	DELTA DENTAL	PAYROLL 5/8/15	\$ 1,386.05
59065	FIDELITY SECURITY LIFE	PAYROLL 5/8/15	\$ 35.56
59066	HEALTH PARTNERS	PAYROLL 5/8/15	\$ 10,241.34
59067	L.E.L.S.	PAYROLL 5/8/15	\$ 235.00
59068	LOCAL 49	PAYROLL 5/8/15	\$ 82.50
59069	NCPERS MINNESOTA-7750811	PAYROLL 5/8/15	\$ 48.00
59070	P.E.R.A.	PAYROLL 5/8/15	\$ 15,294.49
59071	ANOKA COUNTY	WIRELESS SERVICE,1ST QTR CJDN	\$ 1,598.25
59072	BRAD BAKER	REIM FOR HEALTH CLUB MEMBERSHIP	\$ 500.00
59073	BILL GIBSON	REFUND	\$ 54.00
59074	CENTERPOINT ENERGY	MONTHLY SERVICES	\$ 754.60
59075	CONNEXUS ENERGY	MONTHLY SERVICES	\$ 184.86
59076	VOID	VOID	\$ -
59077	DELTA DENTAL	MAY DENTAL INSURANCE-M MALONEY	\$ 122.00
59078	DELTA DENTAL	JUNE DENTAL INSURANCE-M MALONEY	\$ 122.00
59079	DONALD STEWART	REFUND	\$ 14.05
59080	ELAINE SCHEIDNES	REFUND	\$ 27.00
59081	EVERGREEN RECYCLING LLC	RECYCLING EVENT	\$ 3,466.00
59082	FIRST ADVANTAGE LNS	RANDOM DRUG TESTING SERVICE	\$ 32.00
59083	KAREN FISKE	REIM FOR CONFERENCE EXPENSES	\$ 178.52
59084	JENNY GOODEN	REIM FOR MILEAGE	\$ 136.64
59085	HEALTH EQUITY INC	INSURANCE CONTRIBUTION-S COYLE	\$ 1,481.06
59086	HELGA BODE JOHNSON	REFUND	\$ 56.00
59087	LAURA WOJCIAK	REFUND	\$ 65.00
59088	SHARON LINKE	TOUR DIRECTOR-CAPE COD & NYC	\$ 3,900.00
59089	M. T. I. DISTRIBUTING CO	TIRE	\$ 147.70

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59090	MANSFIELD OIL COMPANY	FUEL	\$ 887.16
59091	JILL MASON	INSTRUCTOR	\$ 315.00
59092	MN CRIME PREVENTION ASSOC	MEMBERSHIP RENEWAL	\$ 45.00
59093	NATIONAL ALLIANCE	MEMBERSHIP RENEWAL	\$ 380.00
59094	NORTH COUNTRY FORD	REPAIR VEHICLE	\$ 685.76
59095	ON SITE SANITATION INC	UNIT RENTAL	\$ 175.71
59096	PERFECT 10 CAR WASH	CAR WASHES	\$ 19.92
59097	RICHFIELD BUS CO	BUS RENTAL	\$ 1,210.00
59098	ROSEVILLE UTILITY INVOICE	MAY I.T. SERVICES	\$ 535.96
59099	TACTICAL SOLUTIONS INC	ERGONOMIC REMOTE	\$ 120.00
59100	TAHO SPORTSWEAR	EMBROIDERED LOGO & NAME	\$ 14.00
59101	TWIN CITY HARDWARE	CLOSERS	\$ 276.00
59102	XCEL ENERGY	MONTHLY SERVICES	\$ 11,247.39
59103	A.W.W.A.	MEMBERSHIP RENEWAL	\$ 187.00
59104	BATTERIES PLUS BULBS	COMPUTER BACKUP BATTERIES	\$ 79.80
59105	CENTRAL TURF & IRRIGATION SUPPLY	IRRIGATION PARTS	\$ 252.93
59106	CHAD WILSON	REFUND	\$ 10.48
59107	CHAMPION YOUTH	INSTRUCTOR	\$ 1,441.50
59108	COTTENS INC	PARTS	\$ 114.95
59109	DEB STENERSON	REFUND	\$ 56.00
59110	JENNY GOODEN	INSTRUCTOR	\$ 200.00
59111	GOODIN COMPANY	PARTS	\$ 108.94
59112	MANSFIELD OIL COMPANY	FUEL	\$ 1,143.16
59113	MENARDS-CAPITAL ONE COMMERICAL	SUPPLIES	\$ 308.12
59114	MINNESOTA SAFETY COUNCIL	DEFENSIVE DRIVING CLASS	\$ 476.00
59115	NARDINI FIRE EQUIPMENT	ANNUAL INSPECTION	\$ 123.75
59116	KRISTINE PEARSON	REIM FOR MILEAGE	\$ 33.33
59117	RICOH USA INC	SERVICE CALL	\$ 467.03
59118	ROBERT MARTINSON	REFUND	\$ 103.24
59119	TAHO SPORTSWEAR	T-SHIRTS	\$ 80.00
59120	TOOL WAREHOUSE INC	TIRE CHANGER & WHEEL BALANCER	\$ 954.00
59121	WALTERS RECYCLING & REFUSE	MAY SERVICE	\$ 349.04
59122	TIM BERRY	UMPIRE	\$ 240.00
59123	DOUG'S POWER EQUIPMENT	PARTS	\$ 47.44
59124	ECM PUBLISHERS, INC.	PUBLISH ORDINANCES	\$ 59.13
59125	ENGBERG PLUMBING INC	RPZ TESTS FOR ARTHUR ST & TERRACE RD	\$ 900.00
59126	G & K SERVICES	MATS	\$ 69.22
59127	ALEX LARSON	UMPIRE	\$ 110.00
59128	KIRBY RAUTIO	UMPIRE	\$ 63.00
59129	LEE SADOWSKI	UMPIRE	\$ 220.00
59130	STANTEC	ENGINEERING SERVICES	\$ 38,378.76
59131	U.S.T.I.	PAYROLL CHECKS	\$ 174.63
59132	JIM WAJDA	UMPIRE	\$ 42.00
59133	WELLS FARGO CREDIT CARD	CREDIT CARD PURCHASES	\$ 9,066.03
59137	AFLAC	PAYROLL 5/30/15	\$ 28.80

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59138	P.E.R.A.	PAYROLL 5/30/15	\$ 14,946.92
59139	AMELIA RICE	REFUND	\$ 7.18
59140	ARCADE HIGHWAY LLC	TOWER DAYS	\$ 1,200.00
59141	BATTERIES PLUS BULBS	BATTERY BACKUPS	\$ 39.90
59142	BILL LARSON	REIM FOR TOWER DAYS SUPPLIES	\$ 170.33
59143	PETER BULLER	TOWER DAYS	\$ 300.00
59144	LUANN BURGER	INSTRUCTOR	\$ 615.00
59145	DUNK N JUMP	TOWER DAYS	\$ 1,100.00
59146	CITY OF FRIDLEY	SHOWMOBILE-TOWER DAYS	\$ 800.00
59147	GAMETIME	PLAYGROUND EQUIPMENT & SUPPLIES	\$ 1,362.03
59148	GARY KING	INSTRUCTOR	\$ 240.00
59149	LINO LAKES LIONESS	TOWER DAYS	\$ 300.00
59150	LUMBERJACK ENTERPRISES	TOWER DAYS	\$ 3,500.00
59151	MINNESOTA DEPT OF HEALTH	2190 CONNECTIONS	\$ 3,482.00
59152	MSMA	TOWER DAYS	\$ 500.00
59153	O.E.C.	TOWER DAYS	\$ 150.00
59154	OFFICE DEPOT	OFFICE SUPPLIES	\$ 481.53
59155	PATRIOTS MARCHING BAND	TOWER DAYS	\$ 300.00
59156	PLUNKETT'S INC	PEST CONTROL	\$ 52.87
59157	RES SPECIALTY PYROTECHNICS	TOWER DAYS	\$ 4,200.00
59158	SHRED-IT USA LOS ANGELES	SHREDDING SERVICE	\$ 67.06
59159	SOURCE ONE GRAPHICS INC	PARADE NAME SIGNS	\$ 72.30
59160	TAHO SPORTSWEAR	T-SHIRTS	\$ 81.00
59161	THE HOME DEPOT	SUPPLIES	\$ 248.30
59162	THE ROCKIN HOLLYWOODS	TOWER DAYS	\$ 1,125.00
59163	WIPERS AND WIPES INC	PAPER PRODUCTS	\$ 688.56
59164	TOMMY WOOG	TOWER DAYS	\$ 500.00
59165	LISA WOOG	TOWER DAYS	\$ 450.00
		<b>GRAND TOTAL</b>	<b>\$ 304,334.81</b>



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FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
25735 DEARBORN NATIONAL	PAYROLL 4/19/15-5/2/15	\$ 74.75
25736 DELTA DENTAL	PAYROLL 4/19/15-5/2/15	\$ 103.65
25737 FIDELITY SECURITY LIFE	PAYROLL 4/19/15-5/2/15	\$ 3.13
25738 HEALTH PARTNERS	PAYROLL 4/19/15-5/2/15	\$ 745.10
25739 MN TEAMSTER	PAYROLL 4/12/15-4/25/15	\$ 58.50
25740 PERA	PAYROLL 4/12/15-4/25/15	\$ 712.08
	PAYROLL 4/19/15-5/2/15	\$ 549.11
28001 PERA	PERA MAKEUP CONTRIBUTION	\$ 99.32
28002 WELLS FARGO	CASH FOR ATM	\$ 5,000.00
28003 AMARA WINES	WINE PURCHASE	\$ 60.00
28004 AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 151.08
28005 BELLBOY CORPORATION	LIQUOR PURCHASE	\$ 63.65
28006 BERNICK'S WINE	BEER PURCHASE	\$ 399.50
28007 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 7,809.41
28008 CARTRIDGE WORLD	OPERTING SUPPLIES	\$ 306.59
28009 CENTER POINT ENERGY	GAS UTILITIES	\$ 53.39
28010 CENTRAL PARK WAREHOUSE	PETTY CASH	\$ 21.43
28011 CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 172.80
28012 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 86.14
28013 DAHLHEIMER BEVERAGE LLC	LIQUOR PURCHASE	\$ 1,147.00
28014 ECM PUBLISHERS INC	ADVERTISING	\$ 488.25
28015 EXTREME BEVERAGE	JUICE/MIX/POP PURCHASE	\$ 127.20
28016 HOHENSTEINS INC	BEER PURCHASE	\$ 659.00
28017 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 6,830.40
28018 JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 7,739.14
28019 M AMUNDSON LLP	CIGARETTE- JUICE/MIX/POP PURCHASE	\$ 5,121.72
28020 MIDWEST COCA-COLA BOTTLING	JUICE/MIX/POP PURCHASE	\$ 425.92
28021 PAUSTIS & SON'S	CREDIT - WINE PURCHASE	\$ 202.53
28022 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 240.45
28023 POPP.COM	TELEPHONE SERVICE	\$ 260.13
28024 QUALITY REFRIGERATION	MAINTENANCE AGREEMENT - REPAIRS	\$ 696.02
28025 REPUBLIC SERVICES	GARBAGE SERVICE	\$ 262.95
28026 RJM DISTRIBUTING INC	BEER PURCHASE	\$ 239.94
28027 SOUTHERN WINE & SPIRITS OF MN	LIQUOR - WINE PURCHASE	\$ 1,424.36
28028 SPRINT	CELL PHONE SERVICE	\$ 177.80
28029 TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 467.31
28030 WIRTZ BEVERAGE MN BEER	CREDIT - BEER - WINE PURCHASE	\$ 15,220.03
	LIQUOR & JUICE/MIX/POP PURCHASE	
28031 Z WINES USA LLC	WINE PURCHASE	\$ 478.00
28032 DEARBORN NATIONAL	PAYROLL 5/3/15-5/18/15	\$ 74.75
28033 DELTA DENTAL	PAYROLL 5/3/15-5/18/15	\$ 103.65
28034 FIDELITY SECURITY LIFE	PAYROLL 5/3/15-5/18/15	\$ 2.00
28035 HEALTH PARTNERS	PAYROLL 5/3/15-5/18/15	\$ 745.10
28036 MN CHILD SUPPORT PAYMENT CENTER	PAYROLL 4/26/15-5/8/15	\$ 171.70
28037 MN TEAMSTER	PAYROLL 4/26/15-5/8/15	\$ 54.00

CITY OF SPRING LAKE PARK  
CLAIMS APPROVED AND PAID

DATE: MAY 2015  
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FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28038	PERA	PAYROLL 4/26/15-5/8/15	\$ 671.71
			\$ 676.00
28039	CULLIGAN	OPERATING SUPPLIES	\$ 10.30
28040	ROCKY PATEL		VOID
28041	SLP RECREATION	2015 TOWER DAYS BUTTON	\$ 300.00
28042	XCEL ENERGY	ELECTRICITY	\$ 1,589.84
28043	SILENT WATCHDOG	SECURITY MONITORING	\$ 60.00
28044	TOTAL PAINTING AND REMODELING	DOWNPAYMENT ON PAINTING	\$ 4,182.50
28045	USTI	PAYROLL CHECKS	\$ 87.32
28046	WELLS FARGO CREDIT CARD	CREDIT CARD PAYMENT	\$ 2,452.79
28047	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL 5/10/15-5/23/15	\$ 29.97
28048	PERA	PAYROLL 5/10/15-5/23/15	\$ 737.63
		PAYROLL 5/17/15-5/30/15	\$ 648.43
28049	AMARA WINES	WINE PURCHASE	\$ 96.00
28050	AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 118.10
28051	BELLBOY CORPORATION	OPERATING SUPPLIES - LIQUOR	\$ 284.11
		JUICE/MIX/POP PURCHASE	
28052	BERNICK'S WINE	BEER - JUICE/MIX/POP PURCHASE	\$ 317.39
28053	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 18,684.05
28054	CITYWIDE WINDOW SERVICES	CONTRACTUAL SERVICE	\$ 30.00
28055	CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 293.20
28056	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 249.74
28057	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 920.70
28058	EXTREME BEVERAGE	JUICE/MIX/POP PURCHASE	\$ 79.30
28059	G & K SERVICES	CLEANING SUPPLIES	\$ 88.20
28060	HOHENSTEINS INC	BEER PURCHASE	\$ 162.00
28061	J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 410.04
28062	JJ TAYLOR COMPANIES	CREDIT - BEER PURCHASE	\$ 7,255.01
28063	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 10,970.55
28064	MARCO V CIGARS & CO	CIGAR PURCHASE	\$ 429.00
28065	MIDWEST COCA-COLA BOTTLING	JUICE/MIX/POP PURCHASE	\$ 547.20
28066	PAUSTIS & SON'S	WINE PURCHASE	\$ 516.46
28067	PHILLIPS WINE & SPIRITS CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 2,229.75
28068	PLAYNETWORK	CONTRACTUAL SERVICES	\$ 32.01
28069	SAM'S CLUB	CREDIT CARD PAYMENT	\$ 202.41
28070	SCENIC GROUNDS	LANDSCAPING	\$ 2,522.45
28071	SOUTHERN WINE & SPIRITS OF MN	LIQUOR - WINE PURCHASE	\$ 4,864.52
28072	STAR TRIBUNE	ADVERTISING	\$ 838.30
28073	SWANSON, JOYCE	MILEAGE REIMBURSEMENT	\$ 212.44
28074	TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 288.20
28075	TWIN CITIES E MEDIA	ADVERTISING	\$ 540.00
28076	VARNER TRANSPORTATION	FREIGHT COST	\$ 845.25
28077	VINOCOPIA INC	LIQUOR PURCHASE	\$ 219.67
28078	WINE MERCHANTS	WINE PURCHASE	\$ 66.00

DATE: MAY 2015  
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CLAIMS RES: 15-10

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28079	WIRTZ BEVERAGE MINNESOTA BEER	CREDIT - BEER - LIQUOR - WINE PURCHASE	\$ 5,240.38
28080	Z WINES USA LLC	WINE PURCHASE	\$ 316.50

TRANSFER TO PAYROLL	PAYROLL (5/01/15)	9,588.32
TRANSFER TO PAYROLL	PAYROLL (5/15/15)	9,495.01
TRANSFER TO PAYROLL	PAYROLL (5/29/15)	9,975.62
	SALES TAX (APR)	15,202.00
	OTP TAX (APR)	950.64
	TOTAL DISBURSEMENTS	\$ 176,355.99

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_  
are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Administrator/Clerk-Treasurer

MEMORANDUM

DATE: June 10, 2015

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant



RE: Budget to Date

(as of May 31, 2015)

Attached is the May, 2015 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **58.35% remaining**. The overall General Fund ratio is **61.31%**.



# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget  
For GENERAL FUND (101)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
<b>Revenues</b>						
101.00000.31010	CURRENT TAXES	\$ 0.00	\$ 0.00	\$ 2,681,846.00	\$ 0.00	100.00%
101.00000.32110	LIQUOR LICENSES	0.00	25.00	23,300.00	325.00	98.61%
101.00000.32179	PAWN SHOP LICENSES	0.00	521.00	6,252.00	2,605.00	58.33%
101.00000.32180	CIGARETTE,DANCE,BINGO,MISC	0.00	0.00	5,400.00	300.00	94.44%
101.00000.32181	SIGN PERMITS	0.00	165.00	5,500.00	2,354.64	57.19%
101.00000.32208	CONTRACTORS LICENSES	0.00	325.00	6,500.00	3,775.00	41.92%
101.00000.32210	BUILDING PERMIT	0.00	34,261.46	50,000.00	45,044.62	9.91%
101.00000.32211	BUILDING PERMIT SURCHARGES	0.00	1,651.34	2,000.00	1,962.12	1.89%
101.00000.32230	PLUMBING PERMIT	0.00	175.00	4,000.00	1,155.00	71.13%
101.00000.32231	PLUMBING PERMIT SURCHARGES	0.00	10.00	350.00	105.00	70.00%
101.00000.32232	HEATING & A/C PERMITS	0.00	500.00	6,000.00	1,819.98	69.67%
101.00000.32233	HTG & A/C SURCHARGES	0.00	28.00	400.00	122.00	69.50%
101.00000.32240	PET LICENSE	0.00	57.00	550.00	282.00	48.73%
101.00000.32260	CERTIFICATE OF OCCUPANCY	0.00	120.00	5,000.00	720.00	85.60%
101.00000.32261	VACANT PROPERTY REGISTRATIO	0.00	400.00	6,000.00	1,800.00	70.00%
101.00000.33401	LOCAL GOVERNMENT AID	0.00	0.00	323,491.00	0.00	100.00%
101.00000.33404	PERA INCREASE AID	0.00	0.00	5,775.00	0.00	100.00%
101.00000.33416	POLICE TRAINING REIMB	0.00	0.00	3,600.00	0.00	100.00%
101.00000.33421	INSURANCE PREMIUM-POLICE	0.00	0.00	73,000.00	0.00	100.00%
101.00000.34103	SPEC USE,ZONING,SUB-DIV	0.00	360.00	1,800.00	2,680.00	(48.89%)
101.00000.34104	PLAN CHECKING FEES	0.00	19,510.30	10,000.00	23,702.65	(137.03%)
101.00000.34105	SALE OF MAPS,COPIES ETC	0.00	0.50	300.00	0.50	99.83%
101.00000.34107	ASSESSMENT SEARCHES	0.00	0.00	200.00	0.00	100.00%
101.00000.34108	ADMINISTRATION SAC CHARGES	0.00	0.00	70.00	0.00	100.00%
101.00000.34111	ADM. GAMBLING EXPENSES	0.00	0.00	31,000.00	0.00	100.00%
101.00000.34115	GUN RANGE FACILITY USE	0.00	75.00	0.00	375.00	0.00%
101.00000.34201	POLICE & FIRE ALARM PERMIT	0.00	0.00	2,000.00	900.00	55.00%
101.00000.34203	ACCIDENT REPORTS	0.00	0.00	0.00	21.75	0.00%
101.00000.34204	RENTAL HOUSING REGISTRATION	0.00	1,000.00	55,000.00	9,115.00	83.43%
101.00000.34205	RIGHT OF WAY APPLICATIONS	0.00	0.00	3,500.00	0.00	100.00%
101.00000.34801	INSURANCE DIVIDENDS	0.00	0.00	8,000.00	0.00	100.00%
101.00000.34949	RESTITUTION	0.00	42.67	0.00	157.81	0.00%
101.00000.34950	REFUNDS & REIMB	0.00	0.00	4,000.00	500.17	87.50%
101.00000.35101	COURT FINES	0.00	4,644.06	100,000.00	27,285.35	72.71%
101.00000.35102	ADM OFFENSE FINES	0.00	150.00	4,000.00	770.00	80.75%
101.00000.35349	MN DRIVING DIVERSION PROGRA	0.00	0.00	0.00	300.00	0.00%
101.00000.35350	DETOX TRANSPORTATION	0.00	0.00	200.00	0.00	100.00%
101.00000.36210	INTEREST EARNINGS	0.00	0.00	20,000.00	0.00	100.00%
101.00000.36901	LIAISON OFFICER	0.00	17,709.75	70,839.00	17,709.75	75.00%
101.00000.39100	CPWL REIM FOR SERVICES	0.00	0.00	4,500.00	0.00	100.00%
101.00000.39202	TRANSFER FROM PUBLIC UTILITY	0.00	0.00	45,000.00	0.00	100.00%
101.00000.39203	CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	100.00%
101.00000.39206	TRANSFER FROM RECYCLING FU	0.00	0.00	2,500.00	0.00	100.00%
101.00000.39207	TRANSFER FROM RECREATION	0.00	0.00	60,000.00	0.00	100.00%
<b>Total Revenues</b>		<b>0.00</b>	<b>81,731.08</b>	<b>3,706,873.00</b>	<b>145,888.34</b>	<b>96.06%</b>

# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget

For GENERAL FUND (101)

For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Total GENERAL FUND Revenues</b>	<b>\$ 0.00</b>	<b>\$ 81,731.08</b>	<b>\$ 3,706,873.00</b>	<b>\$ 145,888.34</b>	<b>96.06%</b>
<b>Expenditures</b>					
<b>MAYOR AND COUNCIL Expenditures</b>					
101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 36,273.00	\$ 17,712.71	51.17%
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	130.41	1,768.00	839.78	52.50%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	199.50	2,775.00	1,355.00	51.17%
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	75.00	67.00	10.67%
101.41110.02100 OPERATING SUPPLIES	0.00	0.00	511.00	160.83	68.53%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	250.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	215.01	1,250.00	1,248.40	0.13%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,010.00	331.00	83.53%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	9,065.00	2,500.00	72.42%
101.41110.04955 DISCRETIONARY	0.00	73.63	650.00	73.63	88.67%
<b>Total MAYOR AND COUNCIL Expenditures</b>	<b>0.00</b>	<b>3,226.43</b>	<b>54,627.00</b>	<b>24,288.35</b>	<b>55.54%</b>
<b>ADMINISTRATION Expenditures</b>					
101.41400.01010 FULL TIME EMPLOYEES	0.00	35,766.12	312,200.00	130,994.45	58.04%
101.41400.01050 VACATION BUY BACK	0.00	0.00	2,450.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	2,620.36	23,415.00	9,742.69	58.39%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,697.43	24,070.00	9,827.50	59.17%
101.41400.01300 HEALTH INSURANCE	0.00	4,374.68	59,500.00	23,122.22	61.14%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	22.38	270.00	111.90	58.56%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,300.00	1,692.09	26.43%
101.41400.02000 OFFICE SUPPLIES	0.00	267.80	3,715.00	1,528.71	58.85%
101.41400.02030 PRINTED FORMS	0.00	305.32	1,444.00	748.65	48.15%
101.41400.02100 OPERATING SUPPLIES	0.00	19.95	446.00	91.50	79.48%
101.41400.02220 POSTAGE	0.00	138.11	3,445.00	1,034.21	69.98%
101.41400.03210 TELEPHONE	0.00	49.07	800.00	245.24	69.35%
101.41400.03310 TRAVEL EXPENSE	0.00	516.11	3,300.00	1,881.72	42.98%
101.41400.03500 PRINTING & PUBLISHING	0.00	311.04	360.00	474.17	(31.71%)
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	0.00	100.00%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	6,519.00	4,807.96	26.25%
101.41400.04300 CONFERENCE & SCHOOLS	0.00	350.00	5,935.00	2,931.70	50.60%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	70.00	560.00	450.00	19.64%
101.41400.04500 CONTRACTUAL SERVICES	0.00	67.38	4,450.00	1,052.72	76.34%
101.41400.05000 CAPITAL OUTLAY	0.00	0.00	1,944.00	0.00	100.00%
<b>Total ADMINISTRATION Expenditures</b>	<b>0.00</b>	<b>47,575.75</b>	<b>459,623.00</b>	<b>190,737.43</b>	<b>58.50%</b>
<b>ASSESSOR Expenditures</b>					
101.41500.04000 CONTRACTUAL SERVICE	0.00	0.00	35,500.00	8,752.00	75.35%
<b>Total ASSESSOR Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>35,500.00</b>	<b>8,752.00</b>	<b>75.35%</b>
<b>AUDIT &amp; ACCTG SERVICES Expenditures</b>					
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	775.00	9,050.00	9,050.00	0.00%
<b>Total AUDIT &amp; ACCTG SERVICES Expenditures</b>	<b>0.00</b>	<b>775.00</b>	<b>9,050.00</b>	<b>9,050.00</b>	<b>0.00%</b>



# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget  
For GENERAL FUND (101)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>I.T. SERVICES Expenditures</b>					
101.41600.04000 CONTRACTUAL SERVICE	0.00	82.31	22,358.00	13,152.61	41.17%
<b>Total I.T. SERVICES Expenditures</b>	<b>0.00</b>	<b>82.31</b>	<b>22,358.00</b>	<b>13,152.61</b>	<b>41.17%</b>
<b>LEGAL FEES Expenditures</b>					
101.41610.03040 LEGAL FEES	0.00	7,278.17	127,500.00	39,920.20	68.69%
<b>Total LEGAL FEES Expenditures</b>	<b>0.00</b>	<b>7,278.17</b>	<b>127,500.00</b>	<b>39,920.20</b>	<b>68.69%</b>
<b>ENGINEERING FEES Expenditures</b>					
101.41710.03030 ENGINEERING FEES	0.00	200.00	10,000.00	6,010.35	39.90%
<b>Total ENGINEERING FEES Expenditures</b>	<b>0.00</b>	<b>200.00</b>	<b>10,000.00</b>	<b>6,010.35</b>	<b>39.90%</b>
<b>PLANNING &amp; ZONING Expenditures</b>					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	115.00	0.00	100.00%
101.41720.02220 POSTAGE	0.00	0.00	150.00	180.44	(20.29%)
101.41720.03500 PRINTING & PUBLISHING	0.00	0.00	400.00	147.88	63.03%
<b>Total PLANNING &amp; ZONING Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>665.00</b>	<b>328.32</b>	<b>50.63%</b>
<b>GOVERNMENT BUILDING Expenditures</b>					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,104.78	14,000.00	5,400.27	61.43%
101.41940.01013 OVERTIME	0.00	0.00	0.00	255.79	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	269.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	80.85	1,050.00	422.13	59.80%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	83.16	1,092.00	434.00	60.26%
101.41940.01300 HEALTH INSURANCE	0.00	258.40	3,300.00	1,285.88	61.03%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	5.20	60.00%
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	0.00	100.00%
101.41940.02100 OPERATING SUPPLIES	0.00	827.00	7,500.00	2,874.70	61.67%
101.41940.02200 REPAIR & MAINTENANCE	0.00	713.53	7,200.00	1,897.68	73.64%
101.41940.02225 LANDSCAPING MATERIALS	0.00	0.00	0.00	136.20	0.00%
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	250.00	109.84	56.06%
101.41940.03210 TELEPHONE	0.00	547.22	9,000.00	2,731.34	69.65%
101.41940.03810 ELECTRIC UTILITIES	0.00	1,711.50	17,000.00	6,638.88	60.95%
101.41940.03830 GAS UTILITIES	0.00	1,198.73	15,000.00	11,098.52	26.01%
101.41940.03841 RUBBISH REMOVAL	0.00	963.34	4,150.00	2,367.97	42.94%
101.41940.04000 CONTRACTUAL SERVICE	0.00	52.87	940.00	166.79	82.26%
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	8,126.00	0.00	100.00%
<b>Total GOVERNMENT BUILDING Expenditures</b>	<b>0.00</b>	<b>7,542.42</b>	<b>89,390.00</b>	<b>35,825.19</b>	<b>59.92%</b>
<b>POLICE PROTECTION Expenditures</b>					
101.42100.01010 FULL TIME EMPLOYEES	0.00	107,346.53	961,960.00	401,730.64	58.24%
101.42100.01013 OVERTIME	0.00	16,047.26	97,000.00	22,067.84	77.25%
101.42100.01050 VACATION BUY BACK	0.00	0.00	4,000.00	0.00	100.00%
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	18,874.82	150,751.00	64,397.48	57.28%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,514.43	24,619.00	9,313.15	62.17%
101.42100.01300 HEALTH INSURANCE	0.00	11,681.94	148,000.00	58,804.76	60.27%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	56.28	665.00	281.40	57.68%
101.42100.01510 WORKERS COMPENSATION	0.00	0.00	25,000.00	22,287.95	10.85%

**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For GENERAL FUND (101)*  
*For the Fiscal Period 2015-5 Ending May 31, 2015*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42100.02000 OFFICE SUPPLIES	0.00	0.00	3,600.00	102.03	97.17%
101.42100.02030 PRINTED FORMS	0.00	109.00	1,000.00	404.00	59.60%
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	0.00	7,550.00	77.71	98.97%
101.42100.02100 OPERATING SUPPLIES	0.00	100.90	3,500.00	283.23	91.91%
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	1,049.35	23,700.00	5,600.54	76.37%
101.42100.02220 POSTAGE	0.00	61.02	1,900.00	274.78	85.54%
101.42100.03050 MEDICAL EXPENSE	0.00	0.00	2,000.00	0.00	100.00%
101.42100.03210 TELEPHONE	0.00	173.06	3,000.00	1,067.87	64.40%
101.42100.03211 CJIS DATA SERVICES	0.00	1,082.30	13,380.00	4,031.11	69.87%
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	43.45	9,270.00	1,167.87	87.40%
101.42100.03310 TRAVEL EXPENSE	0.00	66.11	500.00	196.11	60.78%
101.42100.03421 800 MHZ RADIO	0.00	957.12	4,006.00	1,065.12	73.41%
101.42100.04000 CONTRACTUAL SERVICE	0.00	67.37	16,200.00	169.69	98.95%
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	0.00	3,740.00	1,538.13	58.87%
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	839.49	20,000.00	6,862.83	65.69%
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	426.14	3,500.00	474.09	86.45%
101.42100.04300 CONFERENCE & SCHOOLS	0.00	2,185.53	11,500.00	4,215.27	63.35%
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	825.00	540.00	34.55%
101.42100.05000 CAPITAL OUTLAY	0.00	600.00	33,075.00	600.00	98.19%
<b>Total POLICE PROTECTION Expenditures</b>	<b>0.00</b>	<b>164,282.10</b>	<b>1,574,241.00</b>	<b>607,553.60</b>	<b>61.41%</b>
<b>FIRE PROTECTION Expenditures</b>					
101.42200.04000 CONTRACTUAL SERVICE	0.00	15,559.38	186,712.00	77,796.90	58.33%
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	20,904.00	10,206.41	51.17%
<b>Total FIRE PROTECTION Expenditures</b>	<b>0.00</b>	<b>15,559.38</b>	<b>207,616.00</b>	<b>88,003.31</b>	<b>57.61%</b>
<b>CODE ENFORCEMENT Expenditures</b>					
101.42300.01010 FULL TIME EMPLOYEES	0.00	8,769.63	76,100.00	32,138.10	57.77%
101.42300.01040 TEMPORARY EMPLOYEES	0.00	0.00	10,080.00	0.00	100.00%
101.42300.01050 VACATION BUY BACK	0.00	0.00	1,461.00	0.00	100.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	657.72	5,709.00	2,410.35	57.78%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	661.71	6,705.00	2,424.95	63.83%
101.42300.01300 HEALTH INSURANCE	0.00	788.96	9,850.00	4,010.48	59.28%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	21.40	58.04%
101.42300.01510 WORKERS COMPENSATION	0.00	0.00	1,450.00	435.26	69.98%
101.42300.02000 OFFICE SUPPLIES	0.00	10.68	500.00	153.55	69.29%
101.42300.02100 OPERATING SUPPLIES	0.00	0.00	1,300.00	0.00	100.00%
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	69.96	1,400.00	373.38	73.33%
101.42300.02200 REPAIR & MAINTENANCE	0.00	12.94	750.00	12.94	98.27%
101.42300.03210 TELEPHONE	0.00	80.06	1,000.00	400.19	59.98%
101.42300.03310 TRAVEL EXPENSE	0.00	0.00	150.00	0.00	100.00%
101.42300.04300 CONFERENCE & SCHOOLS	0.00	16.06	900.00	146.06	83.77%
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	565.00	2,000.00	1,641.25	17.94%
<b>Total CODE ENFORCEMENT Expenditures</b>	<b>0.00</b>	<b>11,637.00</b>	<b>119,406.00</b>	<b>44,167.91</b>	<b>63.01%</b>
<b>EMERGENCY MANAGEMENT Expenditures</b>					
101.42500.02200 REPAIR & MAINTENANCE	0.00	0.00	750.00	0.00	100.00%
101.42500.03810 ELECTRIC UTILITIES	0.00	7.75	100.00	30.43	69.57%
101.42500.04050 MAINTENANCE AGREEMENTS	0.00	0.00	1,055.00	527.16	50.03%

**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**

Revised Budget  
For GENERAL FUND (101)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42500.05000 CAPITAL OUTLAY	0.00	0.00	500.00	0.00	100.00%
<b>Total EMERGENCY MANAGEMENT Expenditures</b>	<b>0.00</b>	<b>7.75</b>	<b>2,405.00</b>	<b>557.59</b>	<b>76.82%</b>
<b>ANIMAL CONTROL Expenditures</b>					
101.42700.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
<b>Total ANIMAL CONTROL Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>STREET DEPARTMENT Expenditures</b>					
101.43000.01010 FULL TIME EMPLOYEES	0.00	13,657.24	126,000.00	51,863.17	58.84%
101.43000.01013 OVERTIME	0.00	30.24	7,061.00	1,251.54	82.28%
101.43000.01020 ON CALL SALARIES	0.00	57.17	2,018.00	227.80	88.71%
101.43000.01050 VACATION BUY BACK	0.00	0.00	810.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,051.70	10,131.00	4,021.57	60.30%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,057.74	10,395.00	4,084.03	60.71%
101.43000.01300 HEALTH INSURANCE	0.00	1,937.30	20,950.00	9,777.60	53.33%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	44.30	58.60%
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	8,000.00	8,731.89	(9.15%)
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	941.28	18,000.00	4,374.46	75.70%
101.43000.02150 SHOP MATERIALS	0.00	0.00	2,000.00	517.57	74.12%
101.43000.02200 REPAIR & MAINTENANCE	0.00	474.00	7,500.00	3,082.44	58.90%
101.43000.02210 EQUIPMENT PARTS	0.00	107.15	5,500.00	4,277.61	22.23%
101.43000.02221 TIRES	0.00	759.00	750.00	759.00	(1.20%)
101.43000.02224 STREET MAINT SUPPLIES	0.00	0.00	1,393.00	0.00	100.00%
101.43000.02226 SIGNS & STRIPING	0.00	0.00	6,000.00	0.00	100.00%
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	750.00	755.75	(0.77%)
101.43000.03210 TELEPHONE	0.00	16.19	370.00	80.94	78.12%
101.43000.04000 CONTRACTUAL SERVICE	0.00	8.00	840.00	117.05	86.07%
101.43000.04300 CONFERENCE & SCHOOLS	0.00	0.00	400.00	0.00	100.00%
101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00	100.00%
<b>Total STREET DEPARTMENT Expenditures</b>	<b>0.00</b>	<b>20,105.87</b>	<b>229,075.00</b>	<b>93,966.72</b>	<b>58.98%</b>
<b>RECREATION DEPARTMENT Expenditures</b>					
101.45100.01010 FULL TIME EMPLOYEES	0.00	21,171.97	183,200.00	77,179.69	57.87%
101.45100.01030 PART TIME EMPLOYEES	0.00	1,005.81	10,875.00	3,351.85	69.18%
101.45100.01040 TEMPORARY EMPLOYEES	0.00	0.00	13,000.00	1,514.63	88.35%
101.45100.01050 VACATION BUY BACK	0.00	0.00	2,600.00	0.00	100.00%
101.45100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,587.90	13,740.00	5,788.46	57.87%
101.45100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,666.73	16,040.00	6,167.10	61.55%
101.45100.01300 HEALTH INSURANCE	0.00	2,204.00	28,000.00	11,217.04	59.94%
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	12.82	155.00	64.10	58.65%
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	2,000.00	695.59	65.22%
101.45100.02000 OFFICE SUPPLIES	0.00	371.12	1,625.00	832.22	48.79%
101.45100.02220 POSTAGE	0.00	507.99	2,350.00	1,328.84	43.45%
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	82.54	2,200.00	781.24	64.49%
101.45100.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	264.98	73.50%
101.45100.03500 PRINTING & PUBLISHING	0.00	811.56	8,857.00	1,353.29	84.72%
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	20.00	98.57%
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	435.00	302.00	30.57%

# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget  
For GENERAL FUND (101)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Total RECREATION DEPARTMENT Expenditures</b>	<b>0.00</b>	<b>29,422.44</b>	<b>287,477.00</b>	<b>110,861.03</b>	<b>61.44%</b>
<b>PARKS DEPARTMENT Expenditures</b>					
101.45200.01010 FULL TIME EMPLOYEES	0.00	9,423.63	132,100.00	50,649.34	61.66%
101.45200.01013 OVERTIME	0.00	71.94	7,061.00	2,089.42	70.41%
101.45200.01020 ON CALL SALARIES	0.00	57.16	2,018.00	227.78	88.71%
101.45200.01050 VACATION BUY BACK	0.00	0.00	2,000.00	0.00	100.00%
101.45200.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	737.30	10,588.00	3,940.51	62.78%
101.45200.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	747.17	10,953.00	4,017.70	63.32%
101.45200.01300 HEALTH INSURANCE	0.00	866.88	20,500.00	7,265.46	64.56%
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.64	107.00	40.32	62.32%
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	10,000.00	9,238.94	7.61%
101.45200.02100 OPERATING SUPPLIES	0.00	9.00	930.00	71.59	92.30%
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	894.63	17,000.00	4,125.56	75.73%
101.45200.02200 REPAIR & MAINTENANCE	0.00	47.56	7,000.00	2,598.17	62.88%
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	2,567.03	0.00	8,103.43	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	41.62	3,000.00	228.70	92.38%
101.45200.02221 TIRES	0.00	147.70	600.00	147.70	75.38%
101.45200.02225 LANDSCAPING MATERIALS	0.00	252.93	8,600.00	3,532.53	58.92%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	700.00	755.75	(7.96%)
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	930.00	156.99	83.12%
101.45200.03210 TELEPHONE	0.00	16.57	232.00	82.74	64.34%
101.45200.03810 ELECTRIC UTILITIES	0.00	260.53	3,725.00	1,546.95	58.47%
101.45200.03830 GAS UTILITIES	0.00	230.66	4,000.00	1,940.19	51.50%
101.45200.03841 RUBBISH REMOVAL	0.00	63.87	300.00	63.87	78.71%
101.45200.04190 SATELLITE RENTAL	0.00	175.71	1,300.00	175.71	86.48%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	800.00	695.50	13.06%
101.45200.04500 CONTRACTUAL SERVICES	0.00	8.00	760.00	117.05	84.60%
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	11,500.00	11,500.00	11,500.00	0.00%
<b>Total PARKS DEPARTMENT Expenditures</b>	<b>0.00</b>	<b>28,124.53</b>	<b>256,704.00</b>	<b>113,311.90</b>	<b>55.86%</b>
<b>FORESTRY Expenditures</b>					
101.45300.02100 OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
101.45300.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
101.45300.04300 CONFERENCE & SCHOOLS	0.00	0.00	540.00	555.00	(2.78%)
<b>Total FORESTRY Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>1,586.00</b>	<b>555.00</b>	<b>65.01%</b>
<b>MISCELLANEOUS Expenditures</b>					
101.49000.01313 PRUDENTIAL LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	0.00	45,000.00	41,018.14	8.85%
101.49000.04390 MISCELLANEOUS	0.00	0.00	1,000.00	5,000.00	(400.00%)
101.49000.04420 SURCHARGES-PLMG	0.00	0.00	200.00	0.00	100.00%
101.49000.04430 SURCHARGES-HTG	0.00	0.00	400.00	0.00	100.00%
101.49000.04440 SURCHARGES-BLDG	0.00	0.00	2,000.00	0.00	100.00%
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	170,000.00	1,000.00	99.41%
<b>Total MISCELLANEOUS Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>218,650.00</b>	<b>47,018.14</b>	<b>78.50%</b>
<b>Total GENERAL FUND Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 335,819.15</b>	<b>\$ 3,706,873.00</b>	<b>\$ 1,434,059.65</b>	<b>61.31%</b>

**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For GENERAL FUND (101)*  
*For the Fiscal Period 2015-5 Ending May 31, 2015*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ (254,088.07)	\$ 0.00	\$ (1,288,171.31)	0.00%

**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

*For the Fiscal Period 2015-5 Ending May 31, 2015*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 81,731.08	\$ 3,706,873.00	\$ 145,888.34	96.06%
Total Expenditures	\$	0.00	\$ 335,819.15	\$ 3,706,873.00	\$ 1,434,059.65	61.31%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ (254,088.07)	\$ 0.00	\$ (1,288,171.31)	0.00%

# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget  
For PUBLIC UTILITIES OPERATIONS (601)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Revenues</b>					
601.00000.34950 MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 12.20	\$ 0.00	\$ 309.70	0.00%
601.00000.36210 INTEREST EARNINGS	0.00	0.00	45,000.00	0.00	100.00%
601.00000.37101 WATER COLLECTIONS	0.00	134.34	480,000.00	172,319.28	64.10%
601.00000.37103 SALES TAX COLLECTED	0.00	0.12	5,000.00	2,211.17	55.78%
601.00000.37104 PENALTIES/WATER	0.00	1,509.21	6,000.00	2,718.23	54.70%
601.00000.37109 SAFE DRINKING WATER FEE	0.00	14.88	13,844.00	7,046.88	49.10%
601.00000.37111 ADMINISTRATIVE CHARGE	0.00	452.16	64,000.00	35,173.07	45.04%
601.00000.37115 ESTIMATE READING CHRG	0.00	0.00	10.00	40.00	(300.00%)
601.00000.37151 WATER RECONNECT-CALL OUT F	0.00	110.00	1,200.00	720.00	40.00%
601.00000.37170 WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171 WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172 WATER METER SALES & INSTALLA	0.00	0.00	850.00	1,321.04	(55.42%)
601.00000.37201 SEWER COLLECTIONS	0.00	565.39	735,000.00	367,326.32	50.02%
601.00000.37204 PENALTIES-SEWER	0.00	3,946.19	11,000.00	7,471.08	32.08%
601.00000.37250 SEWER CONNECTION CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.00000.37270 SEWER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37271 SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273 SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	1,000.00	0.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>6,744.49</b>	<b>1,365,974.00</b>	<b>596,656.77</b>	<b>56.32%</b>
<b>Total PUBLIC UTILITIES OPERATIONS Revenues</b>	<b>\$ 0.00</b>	<b>\$ 6,744.49</b>	<b>\$ 1,365,974.00</b>	<b>\$ 596,656.77</b>	<b>56.32%</b>

**Expenditures****WATER DEPARTMENT Expenditures**

601.49400.01010 FULL TIME EMPLOYEES	\$ 0.00	\$ 11,030.79	\$ 100,916.00	\$ 41,980.87	58.40%
601.49400.01013 OVERTIME	0.00	45.40	7,061.00	1,920.21	72.81%
601.49400.01020 ON CALL SALARIES	0.00	191.66	2,421.00	362.28	85.04%
601.49400.01040 TEMPORARY EMPLOYEES	0.00	721.87	19,100.00	3,302.89	82.71%
601.49400.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	860.11	8,280.00	3,334.73	59.73%
601.49400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	927.91	9,979.00	3,636.43	63.56%
601.49400.01300 HEALTH & DENTAL INSURANCE	0.00	1,365.83	17,220.00	6,978.44	59.47%
601.49400.01313 LIFE INSURANCE	0.00	7.68	95.00	38.40	59.58%
601.49400.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,653.12	(2.36%)
601.49400.02000 OFFICE SUPPLIES	0.00	25.39	800.00	405.35	49.33%
601.49400.02030 PRINTED FORMS	0.00	43.65	2,000.00	449.45	77.53%
601.49400.02100 OPERATING SUPPLIES	0.00	0.00	800.00	70.79	91.15%
601.49400.02120 MOTOR FUELS & LUBRICANTS	0.00	139.91	4,000.00	746.72	81.33%
601.49400.02200 REPAIR & MAINTENANCE	0.00	24.00	38,000.00	35,402.72	6.83%
601.49400.02210 EQUIPMENT PARTS	0.00	108.94	900.00	740.73	17.70%
601.49400.02220 POSTAGE	0.00	66.68	2,500.00	1,392.29	44.31%
601.49400.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	0.00	0.00	6,000.00	0.00	100.00%
601.49400.02261 WATER TESTING	0.00	64.00	800.00	256.00	68.00%
601.49400.02262 WATER METER & SUPPLIES	0.00	0.00	5,000.00	1,816.61	63.67%

# CITY OF SPRING LAKE PARK

## Statement of Revenue and Expenditures

Revised Budget  
For PUBLIC UTILITIES OPERATIONS (601)  
For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264 SAFE DRINKING WATER FEE	0.00	3,482.00	13,844.00	6,964.00	49.70%
601.49400.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	494.32	47.97%
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	737.50	2,406.00	737.50	69.35%
601.49400.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	0.00	26.98	900.00	152.73	83.03%
601.49400.03310 TRAVEL EXPENSE	0.00	0.00	1,200.00	158.76	86.77%
601.49400.03500 PRINTING & PUBLISHING	0.00	521.38	7,000.00	2,840.27	59.42%
601.49400.03600 INSURANCE	0.00	0.00	9,500.00	8,345.55	12.15%
601.49400.03870 WATER USAGE-CITY OF BLAINE	0.00	0.00	4,000.00	670.26	83.24%
601.49400.04000 CONTRACTUAL SERVICE	0.00	8.00	5,850.00	117.05	98.00%
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	108.28	13,775.00	2,505.88	81.81%
601.49400.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,050.00	1,395.25	31.94%
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	187.00	500.00	437.00	12.60%
601.49400.04370 PERMITS AND TAXES	0.00	0.00	8,200.00	2,344.00	71.41%
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	95,602.00	0.00	100.00%
<b>Total WATER DEPARTMENT Expenditures</b>	<b>0.00</b>	<b>20,694.96</b>	<b>401,409.00</b>	<b>136,650.60</b>	<b>65.96%</b>
<b>WATER TREATMENT PLANT Expenditures</b>					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PROD	0.00	0.00	23,000.00	8,220.68	64.26%
601.49402.02200 REPAIR & MAINTENANCE	0.00	915.13	13,000.00	1,412.57	89.13%
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	5,000.00	794.94	84.10%
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03600 INSURANCE	0.00	0.00	11,300.00	11,000.60	2.65%
601.49402.03810 ELECTRIC UTILITIES	0.00	6,306.13	82,000.00	21,520.73	73.76%
601.49402.03830 GAS UTILITIES	0.00	256.02	3,500.00	1,439.89	58.86%
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIONS	0.00	0.00	2,850.00	875.00	69.30%
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
<b>Total WATER TREATMENT PLANT Expenditures</b>	<b>0.00</b>	<b>7,477.28</b>	<b>188,385.00</b>	<b>45,264.41</b>	<b>75.97%</b>
<b>SEWER DEPARTMENT Expenditures</b>					
601.49450.01010 FULL TIME EMPLOYEES	0.00	11,030.83	100,916.00	41,981.00	58.40%
601.49450.01013 OVERTIME	0.00	45.40	7,061.00	1,920.24	72.80%
601.49450.01020 ON CALL SALARIES	0.00	191.66	2,421.00	362.28	85.04%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	721.88	19,100.00	3,302.93	82.71%
601.49450.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	860.18	8,280.00	3,334.95	59.72%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	927.96	9,979.00	3,636.66	63.56%
601.49450.01300 HEALTH & DENTAL INSURANCE	0.00	1,365.87	17,220.00	6,978.64	59.47%
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	38.50	59.47%
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,653.12	(2.36%)
601.49450.02000 OFFICE SUPPLIES	0.00	25.38	800.00	486.29	39.21%
601.49450.02030 PRINTED FORMS	0.00	43.66	1,800.00	449.45	75.03%
601.49450.02100 OPERATING SUPPLIES	0.00	0.00	500.00	70.76	85.85%
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	139.91	4,000.00	746.69	81.33%



**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For PUBLIC UTILITIES OPERATIONS (601)*  
*For the Fiscal Period 2015-5 Ending May 31, 2015*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.02200 REPAIR & MAINTENANCE	0.00	934.90	7,500.00	5,879.76	21.60%
601.49450.02210 EQUIPMENT PARTS	0.00	0.00	2,000.00	0.00	100.00%
601.49450.02220 POSTAGE	0.00	66.68	2,500.00	742.28	70.31%
601.49450.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	0.00	0.00	1,500.00	0.00	100.00%
601.49450.02262 WATER METER & SUPPLIES	0.00	0.00	4,000.00	1,816.61	54.58%
601.49450.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	494.32	47.97%
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	737.50	2,406.00	737.50	69.35%
601.49450.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	0.00	27.47	700.00	155.19	77.83%
601.49450.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	158.75	84.13%
601.49450.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	100.00%
601.49450.03600 INSURANCE	0.00	0.00	9,100.00	8,104.48	10.94%
601.49450.03810 ELECTRIC UTILITIES	0.00	239.60	3,200.00	1,036.21	67.62%
601.49450.03840 METRO WASTE CONTROL	0.00	37,834.92	454,020.00	227,009.52	50.00%
601.49450.04000 CONTRACTUAL SERVICE	0.00	8.00	11,850.00	2,817.06	76.23%
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	108.27	11,460.00	1,065.85	90.70%
601.49450.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,450.00	1,395.23	43.05%
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	300.00	0.00	100.00%
601.49450.04390 MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	76,212.00	0.00	100.00%
<b>Total SEWER DEPARTMENT Expenditures</b>	<b>0.00</b>	<b>55,317.77</b>	<b>776,180.00</b>	<b>321,374.27</b>	<b>58.60%</b>
<b>Total PUBLIC UTILITIES OPERATIONS Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 83,490.01</b>	<b>\$ 1,365,974.00</b>	<b>\$ 503,289.28</b>	<b>63.16%</b>
<b>PUBLIC UTILITIES OPERATIONS Excess of Revenues Over</b>	<b>\$ 0.00</b>	<b>\$ (76,745.52)</b>	<b>\$ 0.00</b>	<b>\$ 93,367.49</b>	<b>0.00%</b>

**CITY OF SPRING LAKE PARK**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2015-5 Ending May 31, 2015

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	0.00	\$	6,744.49	\$	1,365,974.00	\$	596,656.77		56.32%
Total Expenditures	\$	0.00	\$	83,490.01	\$	1,365,974.00	\$	503,289.28		63.16%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(76,745.52)	\$	0.00	\$	93,367.49		0.00%



**Stantec Consulting Services Inc.**  
2335 Highway 36 West  
St. Paul MN 55113  
Tel: (651) 636-4600  
Fax: (651) 636-1311

June 2, 2015

Honorable Mayor and City Council  
City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Re: 2014-2015 Street Improvement Project  
Project No. 193801577  
**Contractor's Request for Payment No. 7**

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 7 for the 2014-2015 Street Improvement Project. The prime Contractor on this project is Valley Paving.

This request covers work that has been completed this spring. With this payment, the total value completed to date will be at approximately 83% of the contract amount.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Valley Paving, Inc. in the amount of \$466,493.45.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Valley Paving (one for them and one for their bond company), and return one copy to me.

Feel free to contact Cristina Mlejnek or me if you have any questions.

Regards,  
**STANTEC**

A handwritten signature in blue ink, appearing to read "Phil Gravel".

Phil Gravel  
City Engineer

Enclosures





Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, Mn 55432	Date: May 27, 2015
For Period: 2/25/2015 to 5/27/2015	Request No: 7
Contractor: Valley Paving, Inc., 8800 13th Ave. E., Shakopee, MN 55379	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
2014-2015 STREET IMPROVEMENT PROJECT  
STANTEC PROJECT NO. 193801577

**SUMMARY**

1	Original Contract Amount		\$ 2,046,653.32
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 2,046,653.32
5	Value Completed to Date		\$ 1,690,219.02
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 1,690,219.02
8	Less Retainage 4%		\$ 67,608.76
9	Subtotal		\$ 1,622,610.26
10	Less Amount Paid Previously		\$ 1,156,116.81
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 7		\$ 466,493.45

Recommended for Approval by:  
STANTEC

*C. M. M. (5/29/15)*

Approved by Contractor:  
VALLEY PAVING, INC.

*Scott Cava*

Approved by Owner:  
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID:</b>							
1	MOBILIZATION	LS	1	75000.00	0.4	0.9	\$67,500.00
2	REMOVE STORM SEWER PIPE	LF	626	1.03		511	\$526.33
3	REMOVE CONCRETE CURB AND GUTTER	LF	4059	3.50	3698.6	6418.6	\$22,465.10
4	REMOVE CONCRETE VALLEY GUTTER	SY	60	6.70	85.9	98.9	\$662.63
5	REMOVE BITUMINOUS PAVEMENT	SY	17930	1.03			\$0.00
6	REMOVE CONCRETE SIDEWALK	SY	1082	6.25	248	630	\$3,937.50
7	REMOVE CONCRETE DRIVEWAY	SY	10	20.00		8	\$160.00
8	REMOVE BITUMINOUS DRIVEWAY	SY	2172	3.45	304.2	991.2	\$3,419.64
9	REMOVE MANHOLE OR CATCH BASIN	EA	15	103.00		20	\$2,060.00
10	REMOVE CASTING	EA	5	92.70			\$0.00
11	REMOVE GATE VALVE AND BOX	EA	2	154.50		1	\$154.50
12	REMOVE HYDRANT	EA	1	309.00		2	\$618.00
13	SAWING BITUMINOUS PAVEMENT	LF	1735	2.30	465	1582	\$3,638.60
14	SALVAGE CHAIN LINK FENCE	LF	70	10.00		70	\$700.00
15	COMMON EXCAVATION (P)	CY	4432	7.05		4432	\$31,245.60
16	SUBGRADE EXCAVATION	CY	100	18.85		152	\$2,865.20
17	DEWATERING	LS	1	5565.00		2.07	\$11,519.55
18	COMMON EXCAVATION - INFILTRATION FEATURE	CY	289	16.60			\$0.00
19	SUBGRADE EXCAVATION - INFILTRATION FEATURE	CY	60	16.60			\$0.00
20	SELECT GRANULAR BORROW (CV) - INFILTRATION FEATURE	CY	175	24.35			\$0.00
21	SELECT GRANULAR BORROW MODIFIED (CV) - INFILTRATION FEATURE	CY	53	24.35			\$0.00
22	STREET SWEEPER WITH OPERATOR	HR	105	60.00	2	64.5	\$3,870.00
23	SKIDSTEER (BOBCAT) WITH OPERATOR	HR	105	0.01		26	\$0.26
24	WATER FOR DUST CONTROL	MG	300	21.00		44	\$924.00
25	AGGREGATE BASE, CLASS 5	TN	20	30.00	439	439	\$13,170.00
26	FULL DEPTH RECLAMATION	SY	34694	0.66		32139	\$21,211.74
27	PATCH BITUMINOUS DRIVEWAY	SY	1158	20.25	15.8	278.8	\$5,645.70
28	MILL BITUMINOUS SURFACE (1.5")	SY	18	10.00			\$0.00
29	BITUMINOUS MATERIAL FOR TACK COAT	GAL	4927	2.90	550	3884	\$11,263.60
30	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TN	1607	67.70		1038	\$70,272.60
31	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TN	3386	68.60		2346	\$160,935.60
32	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TN	2355	58.85	621.03	1825.03	\$107,403.02
33	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,C)	TN	1295	63.25		1097	\$69,385.25
34	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	TN	6770	57.30	2417.17	5961.17	\$341,575.04
35	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TN	4513	64.30	1535.25	3841.25	\$246,992.38
36	SAW AND SEAL	LF	10652	2.65		6300	\$16,695.00
37	FOUNDATION PREPARATION	SY	52624	0.50	13581	45720	\$22,860.00
38	12" RC PIPE APRON	EA	3	721.00		3	\$2,163.00
39	27" RC PIPE APRON	EA	1	1648.00		1	\$1,648.00
40	4" PERFORATED HDPE DRAINTILE WITH FILTER SOCK AND COARSE FILTER AGGREGATE	LF	800	16.48		800	\$13,184.00
41	12" RCP STORM SEWER, CLASS 5	LF	430	25.75		486	\$12,514.50
42	18" RCP STORM SEWER, CLASS 5	LF	63	28.85		63	\$1,817.55
43	24" RCP STORM SEWER, CLASS 4	LF	32	41.20		32	\$1,318.40
44	27" RCP STORM SEWER, CLASS 4	LF	103	51.50		103	\$5,304.50
45	CONNECT TO EXISTING STORM SEWER PIPE	EA	4	515.00		5	\$2,575.00
46	CONNECT TO EXISTING STORM SEWER CATCH BASIN OR MANHOLE	EA	3	515.00		4	\$2,060.00
47	CORE DRILL CONNECT TO EXISTING STORM SEWER STRUCTURE	EA	5	515.00		1	\$515.00
48	CORE DRILL CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	1236.00		1	\$1,236.00
49	8" PVC SANITARY SEWER, SDR 35	LF	33	46.35		33	\$1,529.55
50	INSTALL HYDRANT	EA	1	1854.00		3	\$5,562.00
51	ADJUST VALVE BOX	EA	20	390.00	14	22	\$8,580.00
52	CUT 6"x6" TEE INTO EXISTING watermain	EA	1	515.00		1	\$515.00
53	CUT 8"x6" TEE INTO EXISTING WATERMAIN	EA	1	721.00		1	\$721.00
54	6" GATE VALVE AND BOX	EA	5	1339.00		6	\$8,034.00
55	8" GATE VALVE AND BOX	EA	2	1751.00		2	\$3,502.00
56	6" DIP watermain, CLASS 52	LF	65	41.20		71	\$2,925.20
57	4" INSULATION	SY	50	37.10			\$0.00
58	WATERMAIN FITTINGS	LB	128	5.15		170	\$875.50
59	2' X 3' STORM SEWER CB, INCL. R-3290-VB CSTG AND CONC ADJ RINGS	EA	13	1545.00		14	\$21,630.00
60	CONSTRUCT 2'X3' STORM SEWER CB OVER EXISTING PIPE, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	1	2060.00		1	\$2,060.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
61	4' DIA STORM SEWER CBMH, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	5	2163.00		5	\$10,815.00
62	CONSTRUCT 4' DIA STORM SEWER CBMH OVER EXISTING PIPE, INCL R-3290-A CSTG AND CONC ADJ RINGS	EA	3	2369.00		4	\$9,476.00
63	5' DIA STORM SEWER MH, INCL R-1642 CSTG AND CONCRETE ADJ RINGS	EA	3	3038.50		3	\$9,115.50
64	4' DIAMETER SANITARY MH, INCL R-1642 CSTG & HDPE ADJ RINGS	EA	1	1957.00		1	\$1,957.00
65	CASTING ASSEMBLY	EA	5	450.00			\$0.00
66	ADJUST CATCHBASIN CASTING, INCL NEW CONCRETE ADJ RINGS	EA	5	257.00	7	10	\$2,570.00
67	ADJUST MANHOLE CASTING, INCL NEW CONCRETE ADJ RINGS	EA	70	1000.00	22	45	\$45,000.00
68	RANDOM RIP RAP CLASS III	CY	45	87.55		49	\$4,289.95
69	4" CONCRETE WALK	SF	6848	3.00	1180	3211	\$9,633.00
70	6" CONCRETE WALK	SF	5051	6.35	1051	3632	\$23,063.20
71	B618 CONCRETE CURB AND GUTTER	LF	4113	15.25	3698.6	6463.6	\$98,569.90
72	7" COMMERCIAL CONCRETE DRIVEWAY APRON	SY	175	45.00		48	\$2,160.00
73	6" RESIDENTIAL CONCRETE DRIVEWAY APRON	SY	1219	38.70	295	873	\$33,785.10
74	CONCRETE CURB AND GUTTER DESIGN B618 SPECIAL	LF	400	15.25		115	\$1,753.75
75	8" CONCRETE VALLEY GUTTER	SY	60	65.70	85.9	98.9	\$6,497.73
76	TRUNCATED DOME PANEL	SF	376	41.20	136	394	\$16,232.80
77	LOOP DETECTOR DESIGN NMC PREFORMED	EA	4	825.00	4	4	\$3,300.00
78	INSTALL CHAIN LINK FENCE	LF	70	10.00		70	\$700.00
79	TEMPORARY MAIL BOXES	EA	117	31.00			\$0.00
80	TRAFFIC CONTROL	LS	1	16000.00	0.4	0.9	\$14,400.00
81	SILT FENCE, MS	LF	4477	2.63		4192	\$11,024.96
82	PROTECTION OF CATCH BASIN, NON-PAVED STREET	EA	64	45.00		27	\$1,215.00
83	PROTECTION OF CATCH BASIN, PAVED STREET	EA	82	45.00	19	64	\$2,880.00
84	SEDIMENT CONTROL LOG	EA	8	200.00		1	\$200.00
85	TOPSOIL BORROW (LV)	CY	186	20.40		113	\$2,305.20
86	SODDING, MINERAL TYPE	SY	231	16.25			\$0.00
87	APPLICATION OF WATER FOR TURF ESTABLISHMENT	MG	15	265.00			\$0.00
88	SEED AND HYDROMULCH	SY	1107	10.55	1315.9	2952.9	\$31,153.10
89	PAVEMENT MESSAGE (LEFT-THRU ARROW) PAINT	EA	2	64.00			\$0.00
90	PAVEMENT MESSAGE (RIGHT-THRU ARROW) PAINT	EA	2	64.00			\$0.00
91	4" SOLID LINE, WHITE PAINT	LF	9826	0.12		17040	\$2,044.80
92	4" SOLID LINE, YELLOW PAINT	LF	3412	0.12			\$0.00
93	4" BROKEN LINE, YELLOW PAINT	LF	2254	0.12			\$0.00
94	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	3483	0.25		8520	\$2,130.00
95	12" STOP BAR, WHITE POLY PREFORM	LF	1350	12.50			\$0.00
96	24" STOP BAR, WHITE POLY PREFORM	LF	599	25.00			\$0.00
TOTAL BASE BID:							\$1,690,219.02
TOTAL BASE BID:							\$1,690,219.02
TOTAL WORK COMPLETED TO DATE							\$1,690,219.02

**PROJECT PAYMENT STATUS**

OWNER CITY OF SPRING LAKE PARK  
 STANTEC PROJECT NO. 193801577  
 CONTRACTOR VALLEY PAVING, INC.

**CHANGE ORDERS**

No.	Date	Description	Amount
Total Change Orders			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	05/01/2014	05/23/2014	162,862.66	8,571.72	171,434.38
2	05/24/2014	06/30/2014	219,062.46	20,101.32	402,026.44
3	07/01/2014	08/07/2014	473,573.38	45,026.24	900,524.73
4	08/08/2014	09/05/2014	200,830.95	55,596.29	1,111,925.73
5	09/06/2014	10/15/2014	84,838.52	47,548.67	1,188,716.63
6	10/16/2014	02/24/2015	14,948.84	48,171.53	1,204,288.34
7	02/25/2015	05/27/2015	466,493.45	67,608.76	1,690,219.02

**Material on Hand**

Total Payment to Date	\$1,622,610.26	Original Contract	\$2,046,653.32
Retainage Pay No. 7	67,608.76	Change Orders	
Total Amount Earned	\$1,690,219.02	Revised Contract	\$2,046,653.32



Kenneth A. Tolzmann, SAMA  
Spring Lake Park City Assessor

June 1, 2015

City of Spring Lake Park  
1301 81<sup>st</sup> Ave NE  
Spring Lake Park, Mn 55432  
Attn: Mr. Daniel Bucholtz, Admin.

Re: Second Quarter Billing for Payable 2017 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for assessment services in accordance with our contract is as follows:

1972 Residential improved parcels @ \$9.00 per parcel -----	\$17,748.00
312 Commercial/Industrial parcels @ \$55.00 per parcel -----	17,160.00
40 Unimproved land parcels @ \$ 2.50 per parcel -----	<u>100.00</u>

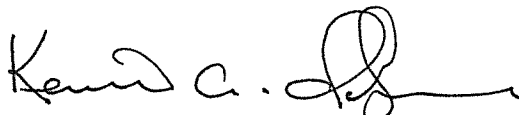
Total Cost for year 2016 assessment payable in 2017: \$35,008.00

Second Quarter Amt. Due: \$ 8,752.00

The above figures are in accordance with our contract for services dated July 18, 2011.

If you have any questions, please give me a call at 464-4862.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939  
Spring Lake Park City Assessor  
24738 Hamlet Ave. N.  
Forest Lake, Mn 55025



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractors Licenses

June 15, 2015

### General Contractor

Ideal Energies, LLC.

### Mechanical Contractor

High Road Heating & Cooling Co.

Horwitz, Inc.

### Plumbing Contractor

Horwitz, Inc.

Pipe Dream Plumbing, Inc.



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Business License

June 15, 2015

Liquor License Change

Laddie Lake Pub

8466 Highway 65 NE

Connie Pergakis has 100% Ownership



*Laddie Lake Pub  
8466 Highway 65 NE  
Spring Lake Park, MN 55432  
763-270-0722*

May 29, 2015

Mr. Daniel Buchholtz  
City Administrator  
City of Spring Lake Park  
1301 – 81<sup>st</sup> Avenue NE  
Spring Lake Park, MN 55432

Dear Mr. Buchholtz:

I am writing to inform you of the change that has taken place within our company.

Anthony A. Nicklow has never been involved with Laddie Lake Pub in any capacity or as an officer or employee of PNN Cafe, Inc. Please update your file to reflect this change.

When I applied for a liquor license, I thought that James A. Nicklow and Anthony A. Nicklow would be investors in the restaurant and would be involved in management and their names were added to the liquor license. Neither Anthony A. Nicklow nor James A. Nicklow is any way involved with Laddie Lake Pub or the corporation. Neither Anthony A. Nicklow nor James A. Nicklow has ever become an investor, owner, shareholder, partner, manager or employee of PNN Cafe, Inc., d/b/a Laddie Lake Pub. I am the sole owner, officer, shareholder and investor.

I understand that James A. Nicklow's name has been removed from the liquor license. I respectfully ask that the City's files be updated to reflect that Anthony A. Nicklow has no interest whatsoever in the business, and that his name also be removed from the liquor license.

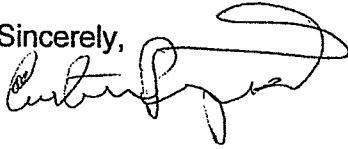
I am also asking that you inform the Alcohol and Gambling Enforcement Division of this change so Anthony A. Nicklow's name can be removed from its records of my license.

Mr. Daniel R. Buchholtz  
May 29, 2015  
Page 2 of 2

Through my attorney, Carl Newquist, I previously submitted corporate records for PNN Cafe, Inc. showing that I am the incorporator, sole shareholder, sole director, and sole executive and financial officer.

If you have any questions or concerns regarding my request, please call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Constantine Pergakis', with a large, stylized flourish at the end.

Constantine Pergakis  
Owner and President  
PNN Cafe, Inc.

cc: Anthony A. Nicklow



**RESOLUTION NO. 15-14**  
**RESOLUTION OF APPRECIATION – Ken and Nancy Goldman**

**WHEREAS**, every year the National Child Safety Council on behalf of the Spring Lake Park Police Department contact local businesses in the area and provide opportunities for the businesses to donate monetary funds to assist with education of our youth on a variety of topics to include but not limited to bicycle safety, bullying, crime prevention, drugs and their effects; and

**WHEREAS**, Ken and Nancy Goldman, prior residents of Spring Lake Park, for over the past ten years have been dedicated to supporting the efforts of the National Child Safety Council and the Spring Lake Park Police Department; and

**WHEREAS**, through the generous donations of Ken and Nancy Goldman make it possible for the National Child Safety Council and the Spring Lake Park Police Department to continue to reach out to our youth; and

**WHEREAS**, the donations allow for this information to be presented to our youth in many different forms; and

**WHEREAS**, Ken and Nancy Goldman have strong ties to our community and feel it is imperative to reach out to our youth on the dangers presented to them on a daily basis and help educate them of the potential risks; and

**WHEREAS**, with these strong convictions, Ken and Nancy Goldman have gone above and beyond to support the efforts of the Spring Lake Park Police Department and the National Child Safety Council; and

**NOW, THEREFORE, BE IT RESOLVED**, I, Cindy Hansen, Mayor of Spring Lake Park along with the City Council of Spring Lake Park, the National Child Safety Council and the Spring Lake Park Police Department as well as our youth, would like to thank you for your continued support and look forward to working with you in the future to continue our goal(s) of educating our youth on the dangers that they are facing.

Adopted by the City of Spring Lake Park this 15th day of June, 2015.

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Cindy Hansen, Mayor

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Jeanne Mason, Councilmember

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Bill Nash, Councilmember

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Robert Nelson, Councilmember

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Ken Wendling, Councilmember

ATTEST:

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Daniel Buchholtz, Administrator





## Police Report

May 2015

Submitted for Council Meeting – June 15, 2015

The Spring Lake Park Police Department responded to four hundred and thirty-two calls for service for the month of May 2015. This is compared to responding to four hundred and fifty calls for service in May 2014.

The police department for the month of May 2015 issued one hundred and twenty-nine citations, this compared to issuing two hundred and forty-nine citations in May 2014. The police department in an attempt to continue to educate drivers of their speeds while driving in our community deployed our speed trailer over the month of May 2015 at fifteen separate locations throughout our city.

Our School Resource Officer, Officer Fiske for the month of May 2015 and the first week of June 2015 reports handling twenty-four calls for service along with also having fifteen student contacts, twenty escorts and working on twenty follow up investigations to school related incidents. With school letting out on June 4<sup>th</sup>, this will be the last report of our Officer Fiske for the summer. Officer Fiske will continue over the summer to work on issues from this school year in preparation for the upcoming 2015-2016 school year. As always, our congratulations go out to the graduating seniors of the Spring Lake Park High School and we wish each and every one of the graduates the very best with their future endeavors. For further details see Officer Fiske's attached report.

Investigator Baker reports handling a case load of seventy-nine cases for the month of May 2015. Forty-four of these cases were felony in nature, twenty of these cases were gross misdemeanor in nature and fifteen of these cases were misdemeanor in nature. Investigator Baker indicated that two burglary cases he has been working on were able to be solved due to DNA matches from blood recovered at the scene by Spring Lake Park Officers. A suspect was identified in an ongoing two year old case investigation of suspicious activity/window peeping with the assistance of community members. Investigator Baker advised that he is currently working on an internet theft case with Homeland Security and a counterfeit currency case with the Secret Service in an attempt to bring them to a conclusion as soon as possible. Investigator Baker also noted a continued increase in assaults and robbery cases at a local business.

Investigator Baker continues to work on his cases in a diligent manner to bring them to a conclusion as soon as possible. For further details see Investigator Bakers attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, addressing citizen concerns at the "Police Public Walk up Window" along with other duties that may be assigned on a daily basis. The Spring Lake Park Police Department would also like to extend a warm welcome to the newest member of the police department, "Police Receptionist- Part-time, Karla Keys". Ms. Keys started with the police department on June 1<sup>st</sup>, 2015.

The month of May 2015 has been a busy month for myself as well, besides handling the day to day operations of the police department, I attended numerous meetings to include but not limited to:

- Attending a Department Head meeting held here at City Hall.
- Attending a webinar regarding "Taser, International" and potential new services and products being offered.
- Attending a meeting with AT&T representative "Robin Weber", Administrator Buchholtz and city department heads researching cellular phone opportunities for the city with AT&T.
- Attending a City Council workshop regarding the "Spring Lake Park Employee Policy Manual".
- Orchestrating and conducting the interview process for the "Police Receptionist- Part-time" position.
- Orchestrating and conducting a "Chief's Interview" with the top candidate for the position of "Police Receptionist Part-Time"
- Attend a meeting with several other police agencies regarding the "Anoka County Firing Range Use Agreement" and concerns with this agreement.
- Attended the Anoka County Chiefs of Police monthly meeting.
- Orchestrated and conducted a meeting and training for all Spring Lake Park Officers with Scott Adkisson regarding the implantation of our Traffic Education Program.
- Held a meeting with Mike Wolfgram of "Range Systems" to obtain an updated quote for potential renovation of the Spring Lake Park Gun Range in the future.
- Attended a meeting of the Executive Training Institute "Training Committee" to conclude my year as the "Chair" of this committee and review evaluations from the 2015 Training Institute, along with beginning to plan for the upcoming 2016 Executive Training Institute.

This will conclude my report for the month of May 2015.

Are there any questions?



Investigator  
Brad Baker

# **Spring Lake Park Police Department**

## **Investigations Monthly Report**

**May 2015**

### **Total Case Load**

#### **Case Load by Level of Offense: 79**

<b>Felony</b>	<b>44</b>
<b>Gross Misdemeanor</b>	<b>20</b>
<b>Misdemeanor</b>	<b>15</b>

#### **Case Dispositions:**

<b>County Attorney</b>	<b>4</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>1</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>57</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>5</b>
<b>Closed/Inactive</b>	<b>1</b>

**Notes:**

## Spring Lake Park Police / School Resource Officer Report

May 1, 2015

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	21	15	17	20
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	3		3	
Totals:	24	15	20	20

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	11
Students charged with Assault or Disorderly Conduct	1
Students charged with other crimes	1
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	11

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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** OPEN SALES LOTS MORATORIUM  
**DATE:** JUNE 11, 2015

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At the May 11 workshop, the City Council expressed interest in expanding the existing development moratorium to include open sales lots within the City of Spring Lake Park. The purpose of the ordinance would allow the City time to address open sales lots within its zoning ordinance update.

If the City Council still desires to institute a moratorium on open sales lots within the City, the Council can approve the proposed ordinance included with this memorandum.

If you have any questions, please don't hesitate to contact me at 763-784-6491.





**ORDINANCE NO. 416**

**AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM TEMPORARILY  
PROHIBITING ISSUANCE OF PERMITS FOR NEW OPEN SALES LOTS OR THE  
EXPANSION OF EXISTING OPEN SALES LOTS WITHIN THE CITY OF SPRING  
LAKE PARK**

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

**Section 1. Authority**

Pursuant to the authority of Minn. Stat. §462.355, subd. 4, a municipality is permitted to adopt an interim ordinance prohibiting development within its jurisdiction, or any portion thereof, until such time as amended official controls are adopted. The interim ordinance is not to exceed one year from the date it is effective.

**Section 2. Moratorium**

A moratorium prohibiting issuance of permits for new open sales lots or the expansion of existing open sales lots within the corporate limits of Spring Lake Park is hereby declared, effective upon passage and publication of this ordinance. This moratorium shall continue for a period of one (1) year or until adoption of new official controls that are currently being studied by the City in calendar year 2015.

**Section 3. Effective Date**

This ordinance shall be effective upon its passage and publication.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 15<sup>th</sup> day of June, 2015.

APPROVED BY:

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Cindy Hansen, Mayor

ATTEST:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



RESOLUTION NO. 15-13  
RESOLUTION OF COMMENDATION – THOMAS PHO

**WHEREAS**, Thomas Pho, a resident of City of Spring Lake Park and student of Spring Lake Park High School served as the fifth student commissioner on the Spring Lake Park Planning and Zoning Commission from June 1, 2014 to May 31, 2015 and;

**WHEREAS**, Thomas Pho contributed to the discussion and decisions of the Commission in a very mature and professional manner at all meetings; and

**WHEREAS**, he served diligently, conscientiously, competently and fairly; and,

**WHEREAS**, the City and its citizens, present and future, are better for him having served.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Spring Lake Park expresses the gratitude of the members of the Planning and Zoning Commission and citizens of Spring Lake Park to Thomas Pho for the loyal and faithful service he has given by means of this Resolution which shall be spread upon the permanent records of the City.

Adopted this fifteenth day of June, 2015.

\_\_\_\_\_  
Cindy Hansen, Mayor

\_\_\_\_\_  
Jeanne Mason, Councilmember

\_\_\_\_\_  
Bill Nash, Councilmember

\_\_\_\_\_  
Robert Nelson, Councilmember

\_\_\_\_\_  
Ken Wendling, Councilmember

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Administrator



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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING  
PREPARATION OF PROPOSED ASSESSMENT  
**DATE:** JUNE 8, 2015

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The portion of the 2014-2015 Street Improvement Project scheduled for 2015 is nearly complete. As such, staff has begun the process of preparing the assessment roll for these projects.

Resolution 15-11 outlines the portion of the 2015 projects to be assessed against benefited property owners, the length of the assessment, when the first assessment is due and the interest rate. The resolution also directs the City Administrator and the City Engineer to develop an assessment roll for public inspection.

After adoption of the resolution and upon completion of the assessment roll, staff will present the City Council with a resolution calling for a public hearing on the proposed assessment roll. Staff anticipates the public hearing to be held during the August 3 City Council meeting.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



## **RESOLUTION NO. 15-12**

### **A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT**

**WHEREAS**, a contract has been let for the 2014-2015 Street Improvement Project, the proposed improvement of the following streets:

- Monroe Street between Sanburnol Drive NE and Osborne Road NE
- University Avenue Service Road between 81<sup>st</sup> Avenue NE and Sanburnol Drive NE
- Arthur Street between 81<sup>st</sup> Avenue NE and Anoka County CSAH 35
- 81<sup>st</sup> Avenue NE between Able Street NE to University Avenue NE
- East T.H. 65 Service Road from Osborne Road NE to a point approximately 800 feet north of Osborne Road NE; and

**WHEREAS**, the improvements included rehabilitating the above named streets and making any needed repairs to the existing public storm sewer, sanitary sewer and municipal water systems; and

**WHEREAS**, the contract (bid) price for such improvement is \$2,146,995.32, and the expenses incurred or to be incurred in the making of such improvement amount to \$510,800.00 so that the total cost of the improvement will be \$2,657,795.32; and

**WHEREAS**, the City completed the Arthur Street, 81<sup>st</sup> Avenue NE and East T.H. 65 Service Road improvements in 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Spring Lake Park, Minnesota:

1. For the Arthur Street, 81<sup>st</sup> Avenue NE and East T.H. 65 Service Road improvements, the portion of the cost to be assessed against benefited property owners is declared to be \$426,561.37.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years.
3. The first of the installments for assessments associated with the improvements completed in 2015 shall be payable on or before the first Monday in January, 2016, and shall bear interest at the rate of three and one-half (3.5) percent per annum from the date of the adoption of the assessment resolution.
4. The Administrator, Clerk/Treasurer, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
5. The Administrator, Clerk/Treasurer shall, upon completion of such proposed assessment, notify the council thereof.

The foregoing Resolution was moved for adoption by Councilmember

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this 15th day of June, 2015.

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Cindy Hansen, Mayor

ATTEST: \_\_\_\_\_  
Daniel Buchholtz, City Administrator



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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** CITY HALL WINDOW REPLACEMENT  
**DATE:** JUNE 11, 2015

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The City Hall windows are 38 years old. The windows in the Police Department addition are 20 years old. The vast majority of the 38-year old windows are rotten, drafty and no longer open. They all need to be replaced with new, energy efficient windows.

Building Official Barry Brainard was tasked with soliciting quotes from vendors for the window replacement. He received four quotes from three vendors. While the type of window bid is different, they all meet a common specification. During the quote process, Building Official Brainard also explored the cost of adding a window into the Investigator's office. However, with funding for the window replacement coming from a supplemental appropriation, staff has decided to not add any new windows to City Hall.

The following is the cost breakdown from the four quotes:

Company Name	Type of Window	Total Replacement Cost	Replacement Cost with New PD Window
Beissel Window & Siding	Marvin Integrity	\$29,753	\$31,787
Beissel Window & Siding	Vista Panorama	\$22,347	\$24,129
Capital Siding, Windows & Const.	Thermo-Tech	\$21,526	\$27,666
Window Outfitters, Inc	Lindsay Pinnacle	\$31,133	N/A

Staff recommends the Council awarding the quote to Capital Siding, Windows and Construction in the amount of \$21,526. The quote includes a 7 year labor/installation warranty and Thermo-Tech's standard Limited Lifetime Warranty on the window itself. There is \$30,000 in the Government Building Capital Outlay budget for the project.

If you have any questions, please don't hesitate to contact Building Official Barry Brainard or me at 763-784-6491



**CITY OF SPRING LAKE PARK  
WINDOW REPLACEMENT BIDS**

<u>COMPANY NAME</u>	<u>WINDOW MANUF. &amp; MAKE</u>	<u>\$ PER SINGLE UNIT</u>	<u>\$ PER DOUBLE UNIT</u>	<u>\$ FOR '77 CITY HALL</u>	<u>\$ FOR POLICE</u>	<u>POLICE NEW WIN.</u>	<u>TOTAL \$ W/O POLICE NEW</u>	<u>TOTAL \$ W/ POLICE NEW</u>
BEISSEL WINDOW & SIDING	MARVIN INTEGRITY	\$1,034.00	\$1,835.00	\$18,379.00	\$11,374.00	\$2,034.00	\$29,753.00	\$31,787.00
BEISSEL WINDOW & SIDING	VISTA PANORAMA	\$782.00	\$1,233.00	\$13,745.00	\$8,602.00	\$1,782.00	\$22,347.00	\$24,129.00
CAPITAL SIDING, WINDOWS & CONST.	THERMO-TECH	\$800.00	\$1,300.00	\$12,726.00	\$8,800.00	\$6,140.00	\$21,526.00	\$27,666.00
WINDOW OUTFITTERS, INC.	LINDSAY PINNACLE	\$1,089.00	\$1,730.00	\$19,154.00	\$11,979.00	\$0.00	\$31,133.00	N/A



## Capital Siding, Windows & Construction

(Division of The Moore Corporation - MN License #20053636) 9673 Wynstone Drive Woodbury, MN 55125  
OFFICE: (651) 578-9205 FAX: (651) 578-9210 EMAIL: [Capitalsidingwindows@Comcast.net](mailto:Capitalsidingwindows@Comcast.net)

### 29 each THERMO-TECH WINDOW UNIT - ESTIMATE

**DATE:** 6-1-2015

**PHONE:** (763) 360-4970

**CUSTOMER:** City of Spring Lake Park – Barry Brainard  
1301 Eighty First Avenue Northeast  
Spring Lake Park, MN 55432

[bbrainard@slpmn.org](mailto:bbrainard@slpmn.org)

#### 1) Installation of New Thermo-Tech Vinyl Casement Replacement Windows in color SANDLEWOOD: \$ 13,800.

Manufacture - Thermo-Tech casement windows.  
Includes replacement application as listed below.

See at: <http://ttwindows.com/>

(your choice)

- Window frame & interior wood trim to remain as is. New insert window to fit inside existing frame opening.
- Includes new interior & exterior window stops to be replaced as needed on windows.
- Includes new exterior frame wrapped with aluminum in color close as possible or color of your choice.
- Capital to stain the interior window stops to match as close as possible to existing interior.

#### INCLUDED WINDOW APPLICATION ITEMS AS DISCUSSED:

- All windows to come with solid vinyl color SANDLEWOOD exteriors.
- All windows to come with solid vinyl color SANDLEWOOD interiors
- Includes SANDLEWOOD standard hardware with fold down crank handles.
- Includes double pane insulated glass filled ARGON GAS & 366 series Low E. (3 coats of low E verses 2 coats on most glass)
- Includes FULL fiberglass screens on all windows.
- Includes 7 year labor/installation non-transferable warrantee from Capital & manufacture warrantee on the windows themselves.
- Includes Thermo-Techs brand's standard Limited Lifetime Warranty on the vinyl window itself.
- Does NOT include discovered rot repair, work to doors, full frame installation, brick works, paint or stain unless specified in this bid.
  - If rot is discovered, Capital charges \$48. per man hour plus materials.

#### WINDOW OPTIONS AS DESCRIBED BELOW:

##### OPTION A: CITY HALL & PARKS & REC BUILDING ONLY: \$ 13,800. (Included in bid)

- |   |                          |
|---|--------------------------|
| 1 each REPLACEMENT double-wide casement window on left side of City hall  | Est. w 47 x 59 tall      |
| 14 each REPLACEMENT casement windows on Front and left side of City hall. | Est. w 23 x 59 tall      |
| 2 each REPLACEMENT casement windows on left side of City Hall only.       | Est. w 21 1/2" x 58 tall |
| # 17 each total window units  |                          |

##### OPTION B: POLICE DEPARTMENT BUILDING ONLY: (ADD ON) \$ 8,800. (NOT included)

- |   |                         |
|---|-------------------------|
| 11 each casement windows on left and back side of Police Department | Est. w 21 1/2 x 58 tall |
|---|-------------------------|

##### OPTION C: POLICE DEPARTMENT BUILDING ONLY: (ADD ON) \$ 6,140. (NOT included)

- |  |                         |
|--|-------------------------|
| Adding 1 each casement window to be installed into brick on back side of Police Department | Est. w 21 1/2 x 58 tall |
|--|-------------------------|
- Includes cutting exterior brick & refitting new exterior brick around new window opening with brick sill.
  - Includes cutting interior cement block wall, framing & sheet rock with framing for new window. (includes interior tarping)
  - Includes new interior jams & trim casings with Sheet Rock Taped & textured (ready for paint)
- Does NOT include: 1) Relocation of exterior strip light on brick, relocation of wall electrical, plumbing or mechanical as discovered inside wall.
  - These items to be estimated and added as needed if moving forward using licensed contractors .2) Relocation of room contents during construction. All computers type devices need to be removed during cement cut.

2) Disposal of window & agreement debris by Capital \$ 340 .

3) Permit fee from the City of Spring Lake Park, MN 55432 By CITY.

JOB SUB-TOTAL (including taxes): \$ 14,140 .

\*\*\* SUBTRACT\*\*\*

(LESS) 10% ANGIES LIST DISCOUNT: (-) \$ 1,414 .

JOB TOTAL: \$ 12,726 .

**COMMENTS:** - We have the experience to complete your window project safely & professionally.

Take Care

Jeff Moore – Owner CSWC Cell (651) 248-7227

**#21 TIME ANGIES LIST “SUPER SERVICE AWARD” WINNER**





# BEISSEL

WINDOW AND SIDING

1635 Oakdale Avenue, West St. Paul, Minnesota 55118

## Proposal

Telephone: (651) 451-6835

Fax: (651) 451-0531

Installation includes removal of existing sashes and frames and squaring of new window in the opening with the use of shims and stainless steel screws. Perimeter to be insulated with fiberglass insulation and sealed with a commercial grade of caulking. Install new interior and exterior stops as needed. Exterior to be covered with aluminum trim material. Windows and glass guaranteed for life. Labor guaranteed for 20 years.

PRICE TO BE: \$ 782.00 PER SGL. CASEMENT

PRICE TO BE: \$ 1,233.00 FOR THE DBL. CASEMENT

OPTIONAL: Cut in a new window in the investigators office. Price to be: \$ \$1,782.00

We are licensed, bonded and insured.

All work to be done by experienced crews.

Sales tax is included.

Removal of all debris is included.

Warranties to be provided.

Lien waiver to be provided upon request.

Rotted wood to be replaced at the cost of material and labor at \$65.00 per man hour.

### PAYMENT TERMS:

On all orders we require a down payment of 1/2 of the total sale price due at the time of ordering, with the remaining balance paid to installer upon completion.

WE AGREE TO DO ABOVE DESCRIBED WORK FOR THE SUM OF \$ \_\_\_\_\_ TO BE PAID AS FOLLOWS \_\_\_\_\_

VERBAL AGREEMENTS NOT BINDING-ALL ADDITIONAL WORK AND AGREEMENTS MUST BE SHOWN IN WRITING. ALL ORDERS ARE ACCEPTED BY US WITH THE UNDERSTANDING THAT WE ARE NOT TO BE HELD LIABLE FOR CAUSES BEYOND OUR CONTROL. THIS PROPOSAL SUBJECT TO ACCEPTANCE WITHIN 30 DAYS. BALANCE OF JOB MINUS DOWN PAYMENT IS DUE ON COMPLETION.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

We are required by law to provide you with the following notice regarding the rights of persons furnishing labor and materials:

- (A) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for their contributions.
- (B) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

I HAVE READ THE ABOVE AND ACCEPT THE TERMS AND CONDITIONS OF THIS CONTRACT.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



# BEISSEL

## WINDOW AND SIDING

1635 Oakdale Avenue, West St. Paul, Minnesota 55118

# Proposal

Telephone: (651) 451-6835

Fax: (651) 451-0531

PROPOSAL SUBMITTED TO Spring Lake Park - Barry Brainerd	PHONE 763-784-6491	DATE June 5, 2015
STREET 1301 81st ave. NE	JOB NAME	
CITY, STATE & ZIP CODE Spring Lake Park, MN 55432	JOB LOCATION	SALES REPRESENTATIVE Lynda Bartlette

WE PROPOSE TO FURNISH ALL LABOR, MATERIALS AND EQUIPMENT NECESSARY TO COMPLETE THE WORK AS FOLLOWS:

### OPTION 1:

Furnish and install \_\_\_\_\_ Marvin Integrity All Ultrex brand of fiberglass windows for your building. Windows feature Fiberglass frame and sash, 3/4" insulated glass with Low E and Argon Gas that includes extruded vinyl gasket to cushion against frame; double weather-stripping; stainless steel dual arm crank-out hardware that opens to 90 degrees for ease of cleaning and cam-action locking hardware. Full screen is included on operating units. Color to be white interior with Pebble Gray exterior.

Installation includes removal of existing sashes and frames and squaring of new window in the opening with the use of shims and stainless steel screws. Perimeter to be insulated with fiberglass insulation and sealed with a commercial grade of caulking. Install new interior and exterior stops as needed. Exterior to be covered with aluminum trim material. Labor and materials guaranteed for 10 years. Glass guaranteed for 20 years.

PRICE TO BE: \$ 1,034.00 PER SGL. CASEMENT

PRICE TO BE: \$ 1,835.00 FOR THE DBL. CASEMENT

OPTIONAL: Cut in a new window in the investigators office. Price to be: \$ 2,034.00

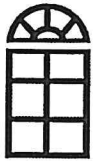
### OPTION 2:

Furnish and install \_\_\_\_\_ Vista Panorama Brand vinyl replacement windows for your building to include \_\_\_\_\_ sgl. casements and \_\_\_\_\_ dbl. casement.

Casement windows feature heavy duty extruded fusion welded vinyl frame and sash with stainless steel commercial grade crank out hardware and multi-point locking handle. Casement windows feature triple bulb weather-stripping and pivot to 90 degrees for ease of cleaning. All casements will have full fiberglass screens.

All windows will be white interior and brown exterior in color with 3/4" double-insulated glass that includes Duralite spacer, EcoSure Plus Low-E glass and Argon Gas in the glass package.





# BEISSEL

## WINDOW AND SIDING

1635 Oakdale Avenue, West St. Paul, Minnesota 55118

# Proposal

Telephone: (651) 451-6835

Fax: (651) 451-0531

### TERMS AND CONDITIONS

1. This contract is subject to approval and acceptance by the general manager of Beissel Window & Siding Co. (Hereinafter referred to as Beissel)
2. Purchaser shall pay all sales and use taxes and the cost of and changes or variances required by building code including ventilation system compliance, egress window requirements and smoke detectors.
3. All surplus materials remain the property of Beissel.
4. Beissel will carry the licenses and bonds required by the building code and zoning ordinances.
5. Beissel will carry workers' compensation and public liability insurance protection.
6. Purchaser's insurance shall be primarily liable for loss or damage to materials on jobsite, including without limitation by theft, vandalism, wind, rain, fire and negligent acts.
7. This contract is a complete and exclusive statement of the terms of the agreement of the parties hereto. There are no understandings or representations except as started herein.
8. All work included in this contract assumes existing mechanical and electrical equipment is within present code standards. If updating is required, this cost is to be an additional charge. Also, Beissel is not responsible for any damage to interior and exterior finishes that may occur during the installation process.
9. There are occasions when our sources of supply cannot satisfy demand on specific items. Consequently, we must reserve the right to change specifications for an equal or better substitute. Additionally, Beissel is not responsible for vendor delays.
10. Beissel calls the purchaser's attention to the limitations of matching colors and textures of our product lines. Exact duplication is not promised.
11. All balances are due in full upon completion unless work is substantially completed then 90% of the balance due is required. A mechanic's lien will automatically be filed on any accounts not paid within 30 days of invoice. Purchaser will be liable for all attorney's fees, costs and expenses of collection including lien filings, as well as legal interest in the amount of .667% per month from the date of original amount was due.

### REQUIRED NOTICE TO PURCHASER

- A. Do not sign this before you read the writing on the reverse side, even if otherwise advised.
- B. Do not sign this if it contains any blank spaces.
- C. You are entitled to an exact copy of an agreement you sign. You the purchaser may cancel this purchase at any time prior to midnight of the third business day after the date of the purchase.



## Barry Brainard

---

**From:** Ron Voltz <rvoltz@windowoutfitters.com>  
**Sent:** Thursday, June 11, 2015 8:29 AM  
**To:** 'bbrainard@slpmn.org'  
**Subject:** Windows

Barry I sorry I did not get back with you last night . I have priced the windows out in a single window price. One price is for a single casement and the other for a double. Casement . Single \$1089.00 Double \$1730. Will try and use existing interior trim if not. The new trim on inside would have to be stained.

Ron Voltz  
Sales Manager  
Window Outfitters, Inc.

(o) 952-908-9814  
(c) 952-255-9107  
(f) 952-908-9810

rvoltz@windowoutfitters.com

## Barry Brainard

---

**From:** Ron Voltz <rvoltz@windowoutfitters.com>  
**Sent:** Thursday, June 11, 2015 9:28 AM  
**To:** 'bbrainard@slpmn.org'  
**Subject:** Windows

Barry the brand of windows that I proposed is Lindsay Pinnacle vinyl . Teratone on outside , beige on the inside. Casement.

Ron Voltz  
Sales Manager  
Window Outfitters, Inc.

(o) 952-908-9814  
(c) 952-255-9107  
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rvoltz@windowoutfitters.com

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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** BUDGET WORKSHOP  
**DATE:** JUNE 5, 2015

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Staff is preparing to begin work on the 2016 budget. Part of the budget process is the presentation of the Administrator's budget proposal to the City Council.

Staff is requesting the City Council reserve the following dates for budget workshops:

August 10, 2015 at 6:30pm

August 31, 2015 at 6:30pm (if needed)

Both workshops will be held in the Council Chambers at Spring Lake Park City Hall.

If you have any questions, please don't hesitate to contact me at 763-784-6491.





City of Spring Lake Park

## Engineer's Project Status Report

To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 6.15.15 Meeting**  
File No.: R-18GEN

**Note:** Updated information is shown in *italics*.

### **2015 Sanitary Sewer Lining Project (193803135).**

This project includes lining and wye grouting in the northeast corner of the city. *A Pre-construction conference will be scheduled when requested by Visu-Sewer.*

### **2015 Seal Coat Project (193803134).**

*The Contractor (Pearson Bros.) has completed crack repair work and started the seal coat process. A map showing the project area has been posted on the website.*

### **2014-2015 Street Improvement Project (193801577).**

*Pavement markings have been placed on 81<sup>st</sup> Avenue. Bituminous base has been placed on the TH65 Service Drive. Concrete cross gutters (to take drainage from the east side of the road to the west side) have been installed in two locations on the TH65 Service Drive. Rain gardens on Arthur have been constructed. Final paving on Arthur St. has been completed. A punch-list inspection on the project seeding will be prepared.*

*The assessment process for 81<sup>st</sup> Ave., Arthur St., and the TH65 Service Drive has started.*

### **CSAH 35 Turn Lanes and Sidewalk (193802914).**

This project includes CSAH 35 improvements required as part of the SUP for 8299 Central Ave. Preliminary plans are being revised based on comments received from Anoka County. The wetland permitting process has started.

### **MS4 Permit (193802936).**

*The Annual Report to the MPCA will be submitted by the end of June. A Public Meeting to discuss MS4 activities will be held in July.*

### **Lift Station No. 1 Equipment (193802805).**

*We have been working with the 3 equipment suppliers for to make schedule adjustments in lieu of the re-bidding of the lift station construction project.*

### **Lift Station No. 1 Reconstruction (193803115).**

*Bids were rejected on May 18<sup>th</sup>. Project will be re-bid this fall.*

### **Other issues/projects.**

We continue to work with T-Mobile and Sprint on their applications for antenna modifications. *There is an issue with T-Mobile and their handrail modification on the Able Street tower that needs to be resolved.*

Feel free to contact Harlan Olson, Cristina Mlejnek, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.







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## MEMORANDUM

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**TO:** MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL  
**FROM:** DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR  
**SUBJECT:** ADMINISTRATOR AWAY  
**DATE:** JUNE 5, 2015

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I will be on vacation (and out of town) from July 3 through July 15, returning to the office on July 16. I will not be at the City Council meeting on July 6.

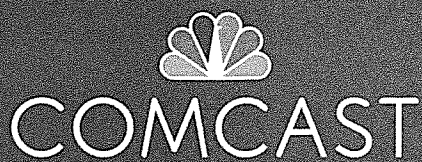
I will be available by cell phone most of the time and will have access to e-mail.

If you need any assistance during this time, please contact Executive Assistant Jenny Gooden at 763-784-6491 or [jgooden@slpmn.org](mailto:jgooden@slpmn.org).



# **CORRESPONDENCE**





# TWIN CITIES Special Edition

SHAPING THE FUTURE OF MEDIA AND TECHNOLOGY IN OUR COMMUNITIES

## COMCAST CREATES MORE THAN 5,500 NEW JOBS AS PART OF MULTI-YEAR CUSTOMER EXPERIENCE TRANSFORMATION



Comcast has announced a new, multi-year plan to reinvent the customer experience and to create a culture focused on exceeding customers' expectations, at all levels of the company. The plan centers on looking at every decision through a customer lens and making measureable changes and improvements across the company.

The core elements of the strategic plan include: creating more than 5,500 customer service jobs over the next few years and setting a goal to always be on time for customer appointments by Q3 of 2015. It also includes major investments in technology and training to give employees the tools they need to deliver excellent service. The company will also simplify billing and create better policies to provide greater consistency and transparency to customers. Additionally, the plan includes the renovation of hundreds of stores across the country and the development of new technologies that will enable customers to interact with us how and when they want.

Comcast is also making significant investments in its workforce tools. The company is continuing to develop cutting-edge technology that will help its technicians and call center employees deliver excellent service. It is currently rolling out a new, cloud-based platform that gives employees a better, holistic view of the customer's account history so they have everything they need to help customers faster. Starting this year,

all employees, from senior management to frontline representatives, will be required to participate in additional customer experience training every year. In addition, new smart network tools have been developed to proactively diagnose issues in the network and enable Comcast engineers to solve them before they reach customers.

Comcast is also building new technology so that we can be available for customers where and when they want. The My Account app, which launched last year and has been downloaded more than one million times, puts customers in the driver's seat giving them the tools to troubleshoot problems and fix issues. Customers with questions or issues can also use the app to schedule a convenient time for a Comcast representative to call them – with no waiting on hold.

Another new feature, called Tech Tracker, is being trialed, and will be launched by the end of the year across all Comcast markets. This is how it works, customers



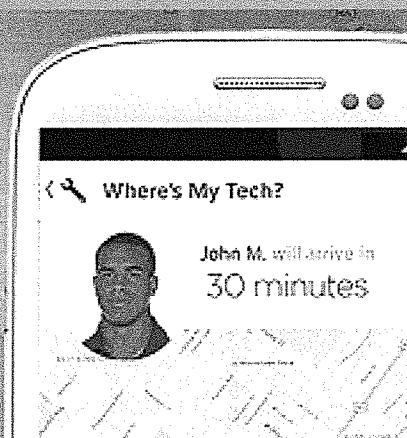
with scheduled appointments will be alerted through our App when our technician is about 30 minutes away from arriving at their house, and will be able to track this technician's progress on a map. We're hoping this will prevent our customers from just needing to sit at home and wait. They can check the app from the office, or wherever they are, and head home when they see we're on our way. If we are running late, which can happen if

## SERVING YOUR COMMUNITY

Comcast Corporation announced on April 24, 2015, that its merger agreement with Time Warner Cable and its transactions agreement with Charter Communications, Inc. have been terminated. While we believed the transaction was the right step for our company and consumers across the country, we knew from the beginning there would be regulatory hurdles.

The formation of GreatLand was always contingent upon the closing of our transaction with Time Warner Cable. With the deal not moving forward, the formation of GreatLand will not proceed.

We are ready to move on and continue growing our company. We are in a fantastic position to continue to innovate, create amazing products, and change the customer experience. We look forward to continuing to serve your community. ■



our tech gets tied up at someone else's house, we will let folks know that too, and provide real-time status updates so they can plan accordingly.

These are all examples of the changes Comcast has already begun to make, and will continue to make, to improve the customer experience. ■

## COMCAST TO OFFER 2 GIGABIT INTERNET SERVICE ACROSS TWIN CITIES

***Gigabit Pro Will Be Available To More Than 600,000 Homes by End of 2015***

***New 250 Mbps Internet Tier Will Also Launch Across Entire Service Area***

Comcast has announced it will roll out its new residential multi-gigabit broadband service to more than 600,000 homes across the Twin Cities later this year. Gigabit Pro is a symmetrical, 2 Gigabit-per-second service that will be delivered via a fiber-to-the-home solution and offered to customers throughout Comcast's footprint in the Minneapolis/St. Paul metro area.

In addition, Comcast will be launching Extreme 250, a new 250 Mbps Internet speed tier, available to Twin Cities area customers later this year.

Gigabit Pro will be available to homes within close proximity of Comcast's fiber network and will require installation of professional-grade equipment. The company has fiber at the core of its network and, for the past decade, it has invested billions of dollars to extend that fiber deeper into neighborhoods and closer to homes. To date, Comcast has built out more than 145,000 route miles of fiber across its nationwide service area, including the Twin Cities, to serve residential communities with a fiber to the home solution.

"The Twin Cities is one of the most sophisticated technology markets in the country, and we're excited about the opportunity to bring an entirely new level of broadband access to the region," said Jeff Freyer, Vice President, Comcast - Twin Cities Region.

"Whether it's Gigabit Pro, Extreme 250, or one of our existing Internet options, Comcast continues to look for opportunities to increase speeds, providing a wide range of options that meet customer needs."

In addition, Comcast is currently testing DOCSIS 3.1, a scalable, national, next generation multi-gigabit technology solution with plans to begin launching in early 2016. When fully deployed, it will mean almost every customer in Comcast's national footprint will be able to receive gigabit speeds over the existing network (a combination of both fiber and coax).

Comcast has made significant investments in the Twin Cities over the years, doubling the capacity of its network every 18 months. Additionally, the company has been delivering multi-gig (up to 10 Gbps) Ethernet service to businesses in the Twin Cities since 2013. ■

## X1 DVR WITH CLOUD TECHNOLOGY AND LIVE IN-HOME STREAMING

Comcast is beginning to launch the X1 DVR with cloud technology through the West Division. The Twin Cities Region can expect to see it launch later this year or beginning 2016. Customers can watch DVR recordings on devices in the home and download recorded content to take on-the-go. Live TV streaming feature provides access to channel lineup, Xfinity On Demand and X1 Guide on devices in the home.

While in the home, customers will be able to watch their DVR recordings over Comcast's managed IP network on their mobile devices and computers; "check-out" DVR recordings by downloading them directly to a mobile device to take on-the-go; and access the X1 interface and live stream practically their entire TV channel lineup, as well as Xfinity On Demand choices, to IP-connected devices.

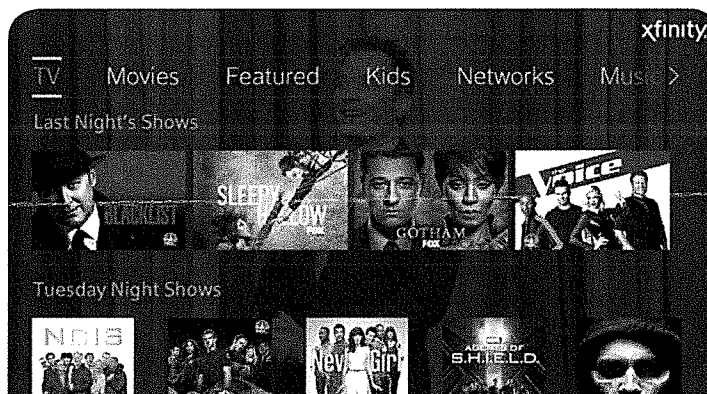
Comcast plans to roll these features out to additional markets throughout the year.

To deliver these new streaming and download features to Xfinity TV customers, Comcast has launched a new Xfinity TV app for iOS and Android tablets and smartphones and a dedicated portal for viewing on computers. To live stream their TV lineup or watch DVR and On Demand programming while on tablets or smartphones in the home, customers will simply



download the Xfinity TV app from the App Store, open the app and sign-in with their Xfinity TV credentials. Once signed-in, customers may begin browsing their full channel lineup in the Guide, access thousands of free movies and TV shows via Xfinity On Demand, or scan available recordings for download in the Saved menu. On laptops and computers, customers can sign-in through the Xfinity TV site to access their X1 guide and DVR recordings. For more information, please visit the support page on Comcast.com. ■

## COMCAST TO LAUNCH 4K ULTRA HIGH-DEFINITION SET-TOP BOX



Comcast announced that it is expected to launch a 4K ultra high-definition (UHD) set-top box later this year as it brings the Xfinity in UHD catalog to the X1 platform. The new X1 set-top box, the Xi4, will deliver Xfinity TV customers 4K UHD content—four times the resolution of high-definition—directly to the television, enabling X1 customers to enjoy unlimited virtual 4K linear channels by creating personalized playlists from the Xfinity in UHD library. Customers will also enjoy high dynamic range (HDR) programming—increased color, contrast and brightness—with the launch of a new HDR set-top box, the Xi5, next year.

Comcast will add hundreds of titles to the Xfinity in UHD catalog and library, including films originally produced for IMAX® and other Giant Screen Theaters.

Initially launched last year on 2014 Samsung UHD TVs, Xfinity in UHD offers one of the biggest and best 4K libraries available today, providing Xfinity TV customers with on demand access to full current seasons of some of the season's hottest shows, Giant Screen films and more at no additional cost. ■

May 14, 2015

Daniel Buchholtz, City Administrator  
City Of Spring Lake Park  
1301 81st Ave NE  
Spring Lake Park, MN 55432-2188

Dear Mr. Buchholtz:

The Metropolitan Council has prepared preliminary population and household estimates for your community as of April 1, 2014. This is an annual process governed by *Minnesota Statutes* 473.24. Please note that these estimates are different from the Council's draft local forecasts that your community recently had the opportunity to review. Forecasts look ahead to the coming decades; the annual estimates look backwards in time to the previous year.

**2014 Annual Population Estimate**

**The Metropolitan Council estimates that Spring Lake Park (Anoka County) had 6,327 people and 2,620 households as of April 1, 2014, and household size averaged 2.41 persons per household. Spring Lake Park (Ramsey County) had 186 people and 78 households, and household size averaged 2.38.**

**How was this estimate calculated?**

We estimate households and population with a housing-stock-based method, which involves three questions:

1. How many housing units does the community have? We estimate housing units with data from our annual surveys of residential construction and manufactured housing parks.
2. How many of these housing units are occupied? We estimate the number of households by examining occupancy rates in the community for different housing types. Data come from the U.S. Census Bureau.
3. How many people lived in these occupied housing units? We estimate the population in households by examining the average household sizes in the community for different housing types. These data also come from the U.S. Census Bureau. We add the group quarters population from our annual survey.

This letter includes a report with the data inputs and calculations used to develop the preliminary estimates. For more information, visit <http://stats.metroc.state.mn.us/stats/aboutestimates.aspx>, or contact me at 651-602-1513.

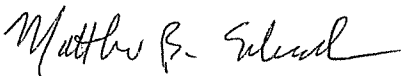
**How can my community provide feedback on this estimate?**

We welcome discussion of the 2014 preliminary estimates and invite you to review and comment on them. Please send any written comments or questions to Matt Schroeder, Metropolitan Council Research, 390 Robert Street North, Saint Paul, MN 55101; or by e-mail to [Matt.Schroeder@metc.state.mn.us](mailto:Matt.Schroeder@metc.state.mn.us). ***Under Minnesota Statutes 473.24, we must receive your comments, questions or specific objections, in writing, by Wednesday, June 24.***

**What happens after my community provides feedback?**

The Council will certify final estimates by July 15, 2015 for state government use in allocating local government aid and street aid.

Sincerely,



Matt Schroeder  
Senior Researcher

## 2014 Annual Population Estimates

### **Spring Lake Park city, Anoka County, Minnesota**

Households:	2,620	Population in Households:	6,303	Average Household Size:	2.406
Housing Total:	2,708	Population in Group Quarters:	24		
Occupancy Rate:	96.75%	Total Population:	6,327		

The Metropolitan Council's Annual Estimates account for housing stock changes since April 1, 2010. These include housing units permitted and other changes. Other changes are due to demolitions, building conversions (units added or lost), city boundary changes (units annexed in or out), and other changes reported by city and township staff. The Council assumes that 85% of multifamily and 95% of single-family units permitted in 2013 were completed and occupiable by April 1, 2014; the remainder are occupiable in the future.

Manufactured homes are counted each year from Metropolitan Council surveys of manufactured home park operators and local governments. Other housing (boats, RVs, etc. used as housing) is an estimate from the most recent Census ACS estimates.

	<u>Housing Stock</u> <u>April 1, 2010</u>	<u>Permitted and</u> <u>built since 2010</u>	<u>Other changes</u> <u>since 2010</u>	<u>Housing Stock</u> <u>April 1, 2014</u>
Single-family-detached:	1,693	7	-3	1,697
Townhomes:	313	0	0	313
Duplex, 3-, 4-plex units:	90	0	0	90
Multifamily units:	499	0	0	499
Manufactured homes:	120			109
Other (boats, RVs, etc. as shelter):	0			0
Housing Total:	2,715			2,708

Each housing type will have a specifically estimated occupancy rate and average household size. Starting with the 2011-12 cycle, the primary data are the most recent American Community Survey estimates, calculated and adjusted as described in the Council's methodology, available online at <http://stats.metc.state.mn.us/stats/aboutestimates.aspx>

Definitions: A household is a group of people (or one person alone) occupying a housing unit.

The number of occupied housing units and the number of households are equivalent.

Population in Group Quarters (or institutional housing) is counted separately through an annual Metropolitan Council survey.

	<u>Housing Stock</u> <u>April 1, 2014</u>	<u>Occupancy</u> <u>Rate 2014</u>	<u>Occupied with</u> <u>Households</u>	<u>Persons Per</u> <u>Household</u>	<u>Population in</u> <u>2014</u>
Single-family-detached:	1,697	96.84%	1,643	2.621	4,306
Townhomes:	313	96.84%	303	2.621	794
Duplex, 3-, 4-plex units:	90	93.12%	84	3.126	263
Multifamily units:	499	97.05%	484	1.462	708
Manufactured homes:	109	97.60%	106	2.190	232
Other:	0	Counted only if occupied	0	2.270	0
Housing Total:	2,708		Households: 2,620	In Households:	6,303
				In Group Qtrs:	24
				Total Population:	6,327



## 2014 Annual Population Estimates

### **Spring Lake Park city, Ramsey County, Minnesota**

Households:	78	Population in Households:	186	Average Household Size:	2.385
Housing Total:	80	Population in Group Quarters:	0		
Occupancy Rate:	97.50%	Total Population:	186		

The Metropolitan Council's Annual Estimates account for housing stock changes since April 1, 2010. These include housing units permitted and other changes. Other changes are due to demolitions, building conversions (units added or lost), city boundary changes (units annexed in or out), and other changes reported by city and township staff. The Council assumes that 85% of multifamily and 95% of single-family units permitted in 2013 were completed and occupiable by April 1, 2014; the remainder are occupiable in the future.

Manufactured homes are counted each year from Metropolitan Council surveys of manufactured home park operators and local governments. Other housing (boats, RVs, etc. used as housing) is an estimate from the most recent Census ACS estimates.

	<u>Housing Stock</u> <u>April 1, 2010</u>	<u>Permitted and</u> <u>built since 2010</u>	<u>Other changes</u> <u>since 2010</u>	<u>Housing Stock</u> <u>April 1, 2014</u>
Single-family-detached:	29	0	0	29
Townhomes:	18	0	0	18
Duplex, 3-, 4-plex units:	4	0	0	4
Multifamily units:	29	0	0	29
Manufactured homes:	0			0
Other (boats, RVs, etc. as shelter):	0			0
Housing Total:	80			80

Each housing type will have a specifically estimated occupancy rate and average household size. Starting with the 2011-12 cycle, the primary data are the most recent American Community Survey estimates, calculated and adjusted as described in the Council's methodology, available online at <http://stats.metc.state.mn.us/stats/aboutestimates.aspx>

Definitions: A household is a group of people (or one person alone) occupying a housing unit.

The number of occupied housing units and the number of households are equivalent.

Population in Group Quarters (or institutional housing) is counted separately through an annual Metropolitan Council survey.

	<u>Housing Stock</u> <u>April 1, 2014</u>	<u>Occupancy</u> <u>Rate 2014</u>	<u>Occupied with</u> <u>Households</u>	<u>Persons Per</u> <u>Household</u>	<u>Population in</u> <u>2014</u>
Single-family-detached:	29	96.97%	28	2.614	73
Townhomes:	18	96.97%	17	2.614	44
Duplex, 3-, 4-plex units:	4	99.50%	4	2.369	9
Multifamily units:	29	98.77%	29	2.053	60
Manufactured homes:	0	0.00%	0	2.550	0
Other:	0	Counted only if occupied	0	2.270	0
Housing Total:	80				
		Households:	78	In Households:	186
				In Group Qtrs:	0
				Total Population:	186







# Fridley

COMMUNITY CONNECTION

JUNE 2015  
NO. 194

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

6431 University Avenue NE  
Fridley, MN 55432  
phone: 763-571-3450  
www.FridleyMN.gov  
e-mail: info@FridleyMN.gov

Mayor – Scott J. Lund

Councilmember-at-Large – Robert L. Barnette

Councilmember 1st Ward – James T. Saefke

Councilmember 2nd Ward – Dolores M. Varichak

Councilmember 3rd Ward – Ann R. Bolkcom

City Manager – Wally Wysopal

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## Stay Connected!



Like Us on Facebook:  
search City of Fridley



Follow Us on Twitter:  
@CityofFridley

## Arrive Alive

"9-1-1, what is your emergency?"

"We were in an accident. My friend's not breathing. I can see blood on the windshield..."

These scenes depict our worst nightmare. There is no happy ending, no redo, no turning back time. This is the consequence of distracted driving or driving while intoxicated.

It is a powerful message, and one Fridley high school students experienced firsthand during an intensive two-day event.

**The Scenario:** Partying before prom, drinks flowing, two groups of kids leave in separate vehicles, five per car. The first driver is sober. He gets distracted by his boisterous friends, runs a stop sign and slams on his brakes. The driver in vehicle two is drunk, fails to stop and rear ends the first vehicle. His front passenger is not wearing a seatbelt and goes through the windshield. Others are critically hurt.

A loud firecracker noise grabs everyone's attention, the sound of the crash, simulated by a flash bang deployed by the Anoka County Swat Team. A cloth is pulled off two vehicles and the simulation begins.

"Two critical at scene."

Student actors from the High School portray the victims of the crash, complete with blood, gore, tears and blame. The police are first on the scene, firetrucks and ambulances close behind. Through the coordinated response by police, fire, Allina and Life Link III, these high school students were given the ability to see just how chaotic an incident like this can be. Radio traffic from Central Communications was broadcast throughout the course of events as help arrived on the scene.



One girl is critically injured, trapped in the vehicle. Firefighters extricate her from the car and she is immediately air-lifted by helicopter. Two others, also critical, depart by ambulance. The drunk driver is put through field sobriety tests and arrested. As for the passenger who went through the windshield, he is declared dead at the scene and is driven away in a body bag.

That concludes Day One.



Students assemble on Day Two in the auditorium to decompress. They are shown a video of the aftermath: courtroom activities, the death notification, and the suspect getting booked into jail. They listen to the actor who played the part of the student that "died." His mother and his younger brother talk about the possibility of life without him, and for the actor, the power of his experience. Students also hear from Karen Evans of Wright County Court Services who struck and killed a person after distracted driving in 1996. Day Two concludes with words from Anoka County Attorney Tony Palumbo.

The images alone are enough to make you pause and think; the words even more powerful. If this incredible two-day event makes a difference for even one teen driver, we call it a success. Let this be a reminder to all of us to make smart decisions, put the phone down and do not drink and drive.

PRESORTED STD  
U.S. Postage  
PAID  
Twin Cities, MN  
Permit NO. 92886

**NIGHT to UNITE!**  
Neighbors Joining Together

Tuesday, August 4, 2015

Join us as we celebrate our  
Police and Community Partnership.

If you are interested in hosting a  
neighborhood block party, please contact  
Fridley Police Special Projects Coordinator  
Myra Harris Johnson at 763-572-3638  
or Myra.Harris@FridleyMN.gov





## The Past and Future of Columbia Arena

The glory days of Columbia Arena are long past, even as the fond memories remain. Best known as home of D3: The Mighty Ducks, filmed almost entirely at the Columbia Arena in the mid-90s, the arena served local youth for over 20 years.

In 2006, the Minnesota Amateur Sports Commission faced \$2 million in repairs and upgrades in order to continue operating the arena. They decided to invest in a new sheet of ice at the Blaine Sports Center instead, sold the Columbia Arena to a developer, and it has been vacant ever since.

**Vacant is not the right word.** It is a dilapidated shell of what it once was; ruined by years of squatters, vandalism and graffiti artists. From the outside, it is an eyesore, especially in such a prominent location. From the inside, it is much worse, and completely beyond rehabilitation. The structural elements are dangerous; the plumbing has been destroyed including all porcelain fixtures; every inch of copper wiring, electrical elements and HVAC have been stripped; and every part of the interior has been vandalized beyond description. The costs and liabilities make restoration no longer an option. It is much safer and financially sound to start anew.

**So what to do?** We went to you for help. A series of four public brainstorming sessions were held in



Vintage Columbia Arena: early 1970s

March and April to hear your thoughts on what should become of the Columbia Arena site. Almost 100 residents answered our invite and participated in these work sessions. Together with City staff, those residents developed a 7-page recommendation that will now proceed to the Planning Commission, Fridley HRA and eventually the City Council.

### What did we learn?

1. Everyone loves parks. The park will remain.
2. There is a great interest in community/civic areas, but not in a large tax burden.
3. There is a community need for several housing styles including affordable single family housing and options for senior housing.

**The final recommendation:** The 7-page proposal outlines a mixed use of the 22 acres. Partnering with private developers who understand the community goals will help provide tax dollars to fund some kind of civic and community area to better service the needs of Fridley residents and businesses.

As we take more steps in planning for the Columbia Arena site, we will keep you in-the-know, and invite you to share your thoughts at future public hearings before the City Council. Dates will be publicized in the *Fridley Focus*, through social media, and on our website at [www.FridleyMN.gov](http://www.FridleyMN.gov).

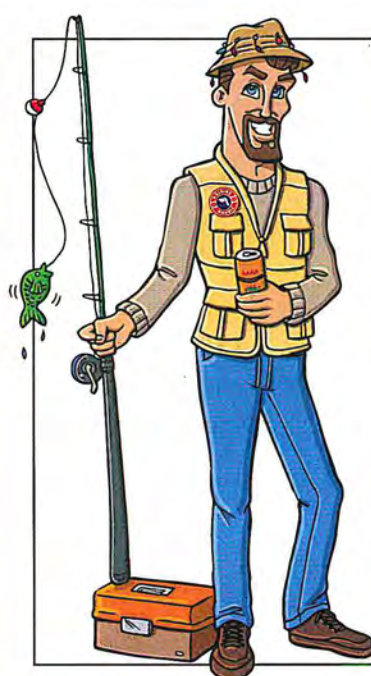


Columbia Arena today



Catch our new cable program,  
**Community Connection!**

This monthly video news update takes a closer look at some of the activities around the community. View it on Comcast Channel 17, or online at [www.FridleyMN.gov](http://www.FridleyMN.gov).



### Headed to the Lake?

Catch a great deal at Fridley Liquor and stock up on all your favorites.

And to "reel you in" save up to 50% with our monthly email specials. Sign up online at [www.FridleyLiquor.com](http://www.FridleyLiquor.com) to get in on these exclusive deals!





# Fridley Presented with Awards for Water Management

Congratulations to the efforts of the Fridley Water Division and Environmental Planning for receiving two outstanding awards for water management: the Minnesota Blue Star Award and Outstanding Anoka County Conservationist.

**What is a Blue Star City?** It is the evaluation and recognition of efforts to keep our water resources clean and safe, prevent storm water pollution, and help our community learn more through environmental education. Fridley not only achieved this award, but placed 8th in the state!

The award was created in partnership with Friends of the Mississippi River, Minnesota GreenStep Cities, Minnesota Pollution Control Agency, Emmons and Olivier Resources Inc, and several watershed districts and private foundations. Alicia Uzarek, Friends of the Mississippi River Program Coordinator, presented the award on April 13. "This award is a reflection of the work done throughout the community," said Uzarek. "I would like to thank you and your watershed partners for

establishing community priorities to stop runoff before it starts, protect natural resources with smart planning, and for reaching out to the community to share responsibility for clean water."

In addition, the Anoka County Conservation District selected the City of Fridley as the 2014 Anoka County Outstanding Conservationist.

Mayor Lund stated, "What a positive note for the people of Fridley to be given the knowledge that we have a great staff, and we're being recognized by organizations because of our efforts to improve water quality and storm water runoff."

These efforts were successful thanks to the support of our City Council and our water partners: Coon Creek Watershed District, Rice Creek Watershed District, Mississippi Watershed Management Organization and the Anoka County Conservation District.



Kay Qualley (Environmental Planner), Alicia Uzarek (Friends of the Mississippi River), Mayor Lund and Jim Kosluchar (Public Works Director)

## City Hall Update: Meeting the Needs of a Growing City

Fridley City Hall and Fridley Public Works buildings are over 60 years old. Unfortunately, we are starting to see the effects of age and space needs on both buildings. Concerned about the high cost of remodeling but recognizing a serious need for updates, we conducted a study last summer to address things like leaking roofs, deteriorating walls, poor air quality, worn-out equipment, a failing parking ramp and a lack of space for operations.

### Municipal Center Results:

- Decent exterior appearance disguises serious problems.
- Significant deficiencies to the roofs, HVAC and electrical systems, windows and facade.
- Inadequate size for police and fire operations.
- Elevators, restrooms, stairwells and entrances are not up to code for handicapped accessibility.
- Although staff size and population has not grown significantly in the last 30 years when the last remodel was done, fire trucks are getting bigger, and new laws/rules pertaining to police operations are changing and requiring additional space.

### Public Works Garage Results:

- Poor appearance and poor conditions.
- The mechanics' area is unsafe for big truck repairs.
- Trucks and equipment have to be left outside due to lack of inside storage.
- Materials are stored outside and could erode into the creek.

As we study options and costs to address these concerns, we have specific goals.

- Meet community needs for the next 50 years.
- Consider traffic and access for police and fire in terms of emergency response.
- Examine costs and the ability to pay them.
- Study opportunities for offsetting costs with private development.
- Improve civic pride and community activities.

In the coming months, we will look for answers and report findings back to the City Council in late July. Public meetings will be held in September to review any proposals. We will be sure to keep you up-to-date as things progress.

## Fridley 2014 Water Quality Report

You can now view our annual Water Quality Report online at [www.FridleyMN.gov/water-quality](http://www.FridleyMN.gov/water-quality).

Once again, we are proud to report that your drinking water meets all state and federal standards. Your drinking water continues to be safe, and we continue our commitment to keeping you informed. The 2014 Water Quality Report includes details on the results of water quality testing last year and news relating to Fridley's water system.

Our goal is always to go above and beyond current state and federal standards to ensure safe drinking water for our customers. When a new concern surfaced regarding a possible contaminant called 1,4-dioxane, we took action steps. Our latest tests show even the remote traces of this substance are now eliminated from Fridley's water supply.

For the latest water quality information, please visit us online at [www.FridleyMN.gov/water](http://www.FridleyMN.gov/water). We are also happy to answer any questions or concerns, call us at (763) 572-3566.

## Summer at Springbrook Nature Center • Don't miss these fun events!



**June 20:**  
**Dragon Fly 101**  
1-4 p.m.  
No charge but pre-registration required.



**July 11:**  
**Butterfly Survey**  
10 a.m. – 12 p.m. or 1-3 p.m.  
No charge but pre-registration required.



**July 25:**  
**Saturday in the Park**  
Come enjoy free ice cream, a summer hike, music and more in this fun event sponsored by the SNC Foundation.



**July 1, 2 and/or 3:**  
**Gramps Camps**  
9 a.m. – 3 p.m.  
There is still time to spoil your grandkids with our popular Gramps Camps. These adult/child camps include breakfast. Different adventures each day!  
Resident: \$30/person.  
Non-resident: \$35/person

Sign-up still available for our weekly nature/science camps, too!  
Learn more online at [www.FridleyMN.gov](http://www.FridleyMN.gov) or call us at (763) 572-3588.



# The Real Estate Rollercoaster

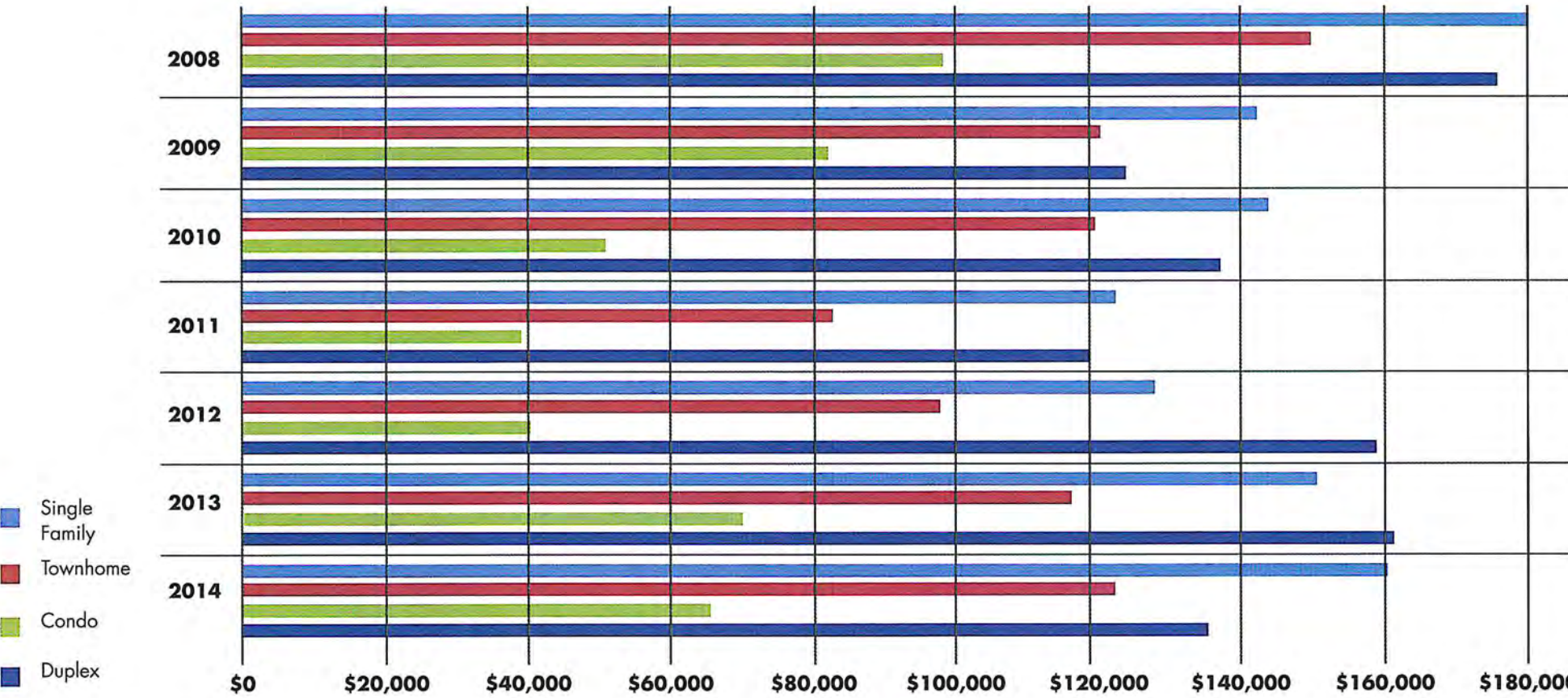
Whether we wanted to or not, we all jumped on the real estate market rollercoaster following the banking crisis of 2008. It was a wild ride with steep drops, small bumps and a long climb back to the top. In 2009, it was a brutal year. The price of single family homes dropped an average of over 18%. In Fridley, we bottomed out two years later with an average sales price of \$124,700; almost \$55,000 less than in 2008. Other housing styles fared even worse. Condominiums lost 60% of their value, as the average sales price declined to \$38,500 in 2011, compared to the average sales price of \$97,900 just three years before.

### Now, the good news!

Single family home values jumped just over 17% from 2012 to 2013, and a more modest gain

occurred in 2014, with an average sales price of \$161,400. Interest rates remain near historic lows making for strong demand, while the inventory of houses available has diminished both in volume and price. There are fewer homes available this spring compared to last year and more traditional sellers in the market than distressed sellers, meaning lower priced homes are harder to come by. With supply tight and demand increasing, 2015 should be a seller's year across most types of homes.

We have not reached the peak values that we saw 7 years ago, but we are headed in the right direction, and that is good news for everyone. As of March 31, there are 57 active listings in Fridley and 41 pending sales according to NorthstarMLS. So far this year, the average sales price is up nearly 5.5%.



## And Speaking of Housing Values...

Appraisal staff will be out and about in the coming months. This year, we will be visiting approximately 1,750 homes in two areas of the City: on the west end, properties between the river, Osborne Road, the railroad tracks and I-694; and jutting out between 73rd Avenue, Mississippi Street, Central Avenue and the railroad tracks (see map). Commercial, industrial and apartment properties in these areas will also be visited.

Look for a blue postcard in the mail, 1-2 weeks prior to us stopping by. This will give you some general information and the option to schedule an appointment ahead of time.

### What You Need to Know:

- We conduct inspections Monday-Friday from 9:00 a.m. – 4:00 p.m.
- If you are home, we will show City of Fridley identification and request either a brief visual inspection of the inside of your home or simply look around the exterior.
- If no one is home, we will leave a tag on the door letting you know that we stopped by for the appraisal. If an interior inspection is needed, the tag will request that you call to schedule an appointment.
- If we get no response, an estimate of what is typical for the neighborhood will be made for the property. If you disagree with the value

assigned on your tax statement next spring, you may file an appeal which will require an interior inspection.

### What Are We Looking For:

- We are verifying data (number of bedrooms, bathrooms, etc.), and gathering information on the condition of the property.

### Your Rights:

- You will receive a notice of valuation and classification each spring with the appraiser's estimated market value.
- If you disagree with this value, you may appeal with your local assessor.
- If you cannot resolve issues with the assessor, you can appeal to the Local Board of Appeal & Equalization at the City.
- If issues still remain unresolved, you may then move on to the County Board of Appeal & Equalization.

Approximately 20 percent of Fridley residences are reappraised each year. The data collected this year will be used for the January 2, 2016, assessment for taxes payable in 2017. There is always a two-year lag between the time the data on values is

collected and the time they are reflected in property taxes. We hope this information will help you understand your tax statements.

City staff always carries a photo identification card. Be safe and ask to see it.

Questions? Call Mary Smith at (763) 572-3537 or Patrick Maghrak at (763) 572-3536.







Community Business City Hall Safety &amp; Services Get Involved

I Want To...

Search Fridley...



FRIDLEY

Welcomes You

Select Language

## The All-New FridleyMN.gov

Introducing the new and improved City of Fridley website! We have a lot of information to share and it is a fast moving world. Our residents needed a website that is easy to navigate and fun to visit with up-to-date information and contacts. It is important to access information easily, across all platforms including smart phones and tablets. Our old website was unable to effectively meet those needs. We are happy to announce that now we can.

We took on a complete website redesign, with you in mind. Our goals were simple:

- Improve language, menu items and categories so they make sense to residents and business owners
- Ensure responsive design so you can find what you need on any device—from desktops to laptops to mobile devices.

- Provide you an avenue to report concerns, register for activities, pay utilities and connect with us online, as well as give you the chance to subscribe to updates that are important to you.
- Make it easier and less time-consuming for staff to provide community updates and give them increased access to technical support.

In the near future, you will also be able to report a concern and follow its progress as staff responds; apply for permits, licenses and jobs online; and see costs and availability for facility rentals.

We hope you will join in our excitement as we launch this newly-designed site! Visit us at [www.FridleyMN.gov](http://www.FridleyMN.gov)!

## Summer Property Inspections

Each summer, we conduct visual inspections of Fridley properties, looking for code violations. We do this for several reasons. First, when our community looks nice, it helps increase home values, attracts new families and businesses, and keeps our City vibrant and stable. Second, it eliminates the blame-game. We treat each residence equally. This lessens the animosity that can sometimes be caused by complaint-only code enforcement.

We look at this as an opportunity for education, not accusation. If you are not familiar with City codes, this is our chance to help you learn more. Inspections will take place throughout the entire City for all residential properties, including apartments.

There are a few problems we see every year. Here are some common violations to avoid:

- storage of materials and equipment outside a building
- improper storage of garbage or recycling carts
- parking unlicensed or inoperable cars outside a garage
- piling brush in the yard
- not keeping the height of your grass under 10"
- lack of property maintenance (falling fencing, collapsing retaining walls, unkempt gardens, etc.)

If you would like more information on any of these items or other City codes, the City website is a great resource: [www.FridleyMN.gov](http://www.FridleyMN.gov). You will find details and informational videos on all the common mistakes. Please help us out by addressing any yard cleanup needs before the inspector arrives.

## CITY OF FRIDLEY PARKS & RECREATION DEPT

### FREE FOOTBALL CLINIC

With  
3 TIME  
NATIONAL CHAMPIONS

ST PAUL  
PIONEERS

763-572-3570

ACTIVITY # 386104-1

[www.ci.fridley.mn.us](http://www.ci.fridley.mn.us)

Saturday  
JUNE 27th 2015  
Noon - 2pm  
COMMONS PARK

Pre-Register For  
FREE PIONEERS TICKETS!!!



Recycling

Missed the  
spring recycling  
event?  
Good news –  
we have another  
coming up!



Saturday, July 25 • 9 am – 1 pm

Fridley Public Works

400 71st Ave NE, Fridley

Watch for postcards coming soon!

Recycle electronics, appliances,  
mattresses, scrap metal and more.

Most items free!

Check the City website for details,  
[www.FridleyMN.gov](http://www.FridleyMN.gov), or give us a call  
at (763) 572-3594.



## Fridley Community Calendar

### June

- 1 Parks & Recreation Commission
- 3 Appeals Commission
- 4 HRA Meeting
- 8 City Council Meeting
- 9 Environmental Quality & Energy Commission
- 17 Planning Commission
- 22 City Council Meeting
- 25-27 Fridley '49er Days

### July

- 1 Appeals Commission
- 2 HRA Meeting
- 3 City Offices Closed in Observance of Independence Day
- 13 City Council Meeting
- 14 Environmental Quality & Energy Commission
- 15 Planning Commission
- 25 Recycling Drop-off Event
- 27 City Council Meeting

**NOTE:** City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Municipal Center, 6431 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.

## State-of-the-Art Transitional Care Joins the Unity Campus

At first glance, walking through the doors of Interlude, you would not know you are in a medical facility. The warm and inviting lobby with a bistro has more of an upscale hotel feel. This unique transitional care facility is now open on the Unity Hospital campus.

The unique elements of this building start with the exterior design. One side of the building, facing the hospital campus, houses a curved, commercial entrance. The other side, facing the neighborhood of Lyric Lane, takes on a residential style. Separate but cohesive – an approach that carries through to their core focus of health and wellness.

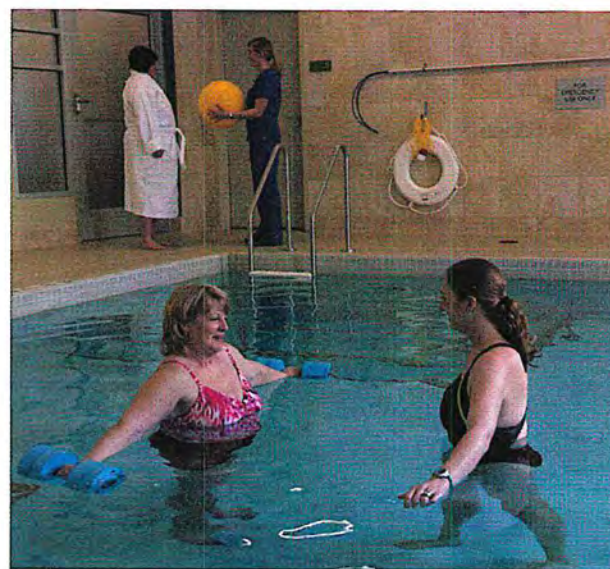
Interlude is a transitional care facility, designed for patients who need extended rehab or physical therapy outside a traditional hospital setting but are



looking for an alternative to a nursing home. This hospitality-type atmosphere has a home-away-from-home feel, yet its close proximity to Unity keeps essential clinical connections close. They are even connected by skyway.

This 50-bed facility includes a bistro and café, hair salon, remote pharmacy dispenser, rooms with smart TVs, conference rooms, a therapy pool and state-of-the-art rehabilitation equipment including an underwater treadmill and a non-weight-bearing machine called the Alter G.

The Grand Opening took place on May 21, with a public open house and ribbon cutting event. Find more information about Interlude online at [www.interluderestorativesuites.org](http://www.interluderestorativesuites.org).

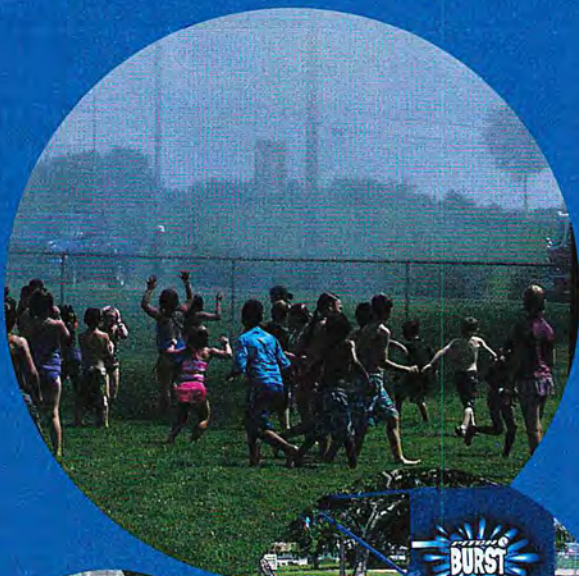


## Comcast/Time Warner Merger Falls Apart

In our last edition, we mentioned the possibility of a Comcast merger and how it would affect you. That potential merger is now dead. After the Justice Department expressed concerns over the deal, Comcast announced in late April that they were ending the merger agreement.

Comcast will remain the cable provider for Fridley residents. There will be no change at this time in billing contacts or email addresses. Comcast will also continue to hold the City's franchise agreement.

## Wet & Wild Water Party



1:00 - 4:00 p.m.  
Wednesday, July 8  
Commons Park  
6249 7th Street NE

Grades K-5  
Event Only: \$6  
Event and Extended Hours: \$21

**Pre-registration is required**  
Fridley Parks & Recreation Department  
763-572-3570 • [www.FridleyMN.gov](http://www.FridleyMN.gov)

## FARMERS' MARKET COMES TO FRIDLEY!

Now Open: Saturdays through October 31 • 9:00 a.m. to 3:00 p.m.

Fridley Community Center, 6085 7th Street, Fridley, MN



Organized by Minnesota Grown





# Don't Let Your Summer Fun Burn Out! Fire Safety Tips

## Recreational Fires

- No burning between midnight and 9:00 a.m.
- Use only clean wood or charcoal. No burning of trash, leaves or brush.
- Do not use paraffin candles or alcohol as starter fluid.
- Do not let your fire exceed 3 feet in diameter or let the flames reach more than 2 feet high. Also, keep a distance of 5 feet between the base of the fire and all combustible material.
- Fire must be at least 25 feet away from any structure, and in a contained area such as a firepit.
- No recreational fires on windy days when smoke may create a nuisance, during a "burning ban" from the city or MN Department of Natural Resources or if the MN Pollution Control Agency declares an air quality alert.



- A competent adult must supervise the fire at all times and ensure that it is completely extinguished.
- Have a water supply or fire extinguisher nearby.
- The Fire Department has final authority. If we feel the fire is unsafe or causing a problem for others, we will ask you to extinguish it.

## Fireworks Safety

- Do not assume legal fireworks are safe. Be careful and aware. Serious burns and injuries have been caused by sparklers and poppers.
- Any firework that flies or is aerial or explosive is illegal in Minnesota. This includes firecrackers, bottle rockets and Roman candles. For a complete list, please visit the City website.



- You must be at least 18 years old to purchase fireworks. A competent, unimpaired adult should supervise children near fireworks.
- Children should not use a match, lighter or punk. The adult supervisor should do all igniting.
- Do not discharge fireworks near buildings or combustible materials.
- Have a water supply or fire extinguisher close by.
- Do not try to relight duds. Soak them in water or wait until you are reasonably certain it is extinguished.
- Consumer fireworks may not be used on public property, including parks, streets and alleys.

## Grilling Safety

- BBQ grills should only be used outdoors and away from the home, deck railings, branches and eaves.
- Clean your grill regularly. Grease is a major source of flare-ups.
- Check all connectors for leaks by turning on the cylinder valve and spraying the connections with a solution made by mixing equal amounts of liquid dish soap and water. If bubbles appear, those connections need to be tightened or replaced.
- Use long-handled tools to avoid leaning over the grill when flipping over burgers and other meats. Be mindful of sleeves and clothing.
- Keep a fire extinguisher within a couple steps of your grill, and know how to use it! If you are unsure how to use the extinguisher, do not waste time trying to learn—just call 9-1-1.
- When you are finished grilling with charcoal, let the coals completely cool before disposing them in a metal container—never place hot coals in a plastic or other combustible container.
- Do not turn on the gas while your grill lid is closed.
- Do not overload your grill with food—especially fatty meats.
- Charcoal and gas grills are not allowed on decks or patios of multi-family dwellings.

Have a safe and fun summer! For more fire safety information, visit us online at [www.FridleyMN.gov](http://www.FridleyMN.gov).



## Welcome Jon Lennander, PE LS New Assistant City Engineer

Jon jumped right into his new role with the City of Fridley as he starts work on the 2015 pavement management project, the Columbia Ice Arena site and numerous stormwater, facilities and roadway projects.

Jon comes to us from the City of Northfield, where he was the Engineering Division Manager. He holds Bachelor and Master Degrees in Science Civil Engineering, and is a Professional Engineer (PE) and Licensed Land Surveyor (LS). Outside of work, he has a serious golf problem and loves to spend as much time as possible at the lake! Welcome to Fridley, Jon!



## Welcome Rick Current New Fire Marshal

Rick joined our team in May, and comes to us with a long history of fire safety knowledge. He serves on the Ramsey County Fire Investigation Team, and is an active member in the Fire Marshal's Association and Minnesota State Fire Chief's Association.

For the past 10 years, Rick served the communities of Arden Hills, North Oaks and Shoreview as Deputy Fire Chief and Fire Marshal for the Lake Johanna Fire Department. Not only did he respond to emergency calls as a firefighter, but he also served as an incident commander and supervisor over duty crews, performed fire prevention, fire investigations, and education duties, as well as conducted commercial fire inspections and plan reviews.

Rick will start meeting with local businesses in the coming months. Please join us in welcoming him to the City of Fridley.

## NICKEL JAMBOREE

1:00 - 4:00 p.m.

Wednesday, August 5

Commons Park

Grades K-5

Bring your change and your parent and stop by for games, face painting, puppet shows, hayrides, treats and more! Most activities are 10-50 cents!

Spend the day with us at Commons Park and the Zone with extended hours: 7:00 a.m.-5:30 p.m. for only \$20! Fee includes a \$5 card for games and snacks. Bring a bag lunch. Register for extended hours online at [www.FridleyMN.gov](http://www.FridleyMN.gov) or call 763-572-3570.





# Fridley's '49er Days Festival

**June 25 - 27**

Commons Park – 6249 7th Street NE (corner of 61st and 7th)



## Thursday, June 25

6:20 p.m.

"Run for Fun"

6:30 p.m.

'49er Days Parade - Rain or Shine

## Friday, June 26

9:00 a.m. - 4:00 p.m.

Senior Activities

3:30 p.m.

City Band

3:30 p.m.

Inflatable Carnival

3:30 - 11:00 p.m.

Lions Club Beer Tent

4:00 p.m.

BINGO

4:00 p.m.

Harrison Street Band

7:00 - 11:00 p.m.

Jonah & The Whales

## Saturday, June 27

9:00 a.m.

Tennis Tournament

11:00 a.m.

Fridley Idol

12:00 p.m.

Lions Club Beer Tent

12:00 p.m.

Football Clinic

12:00 - 4:00 p.m.

Kids' Day Activities

12:00 - 4:00 p.m.

Petting Zoo

12:00 p.m.

Inflatable Carnival

1:00 p.m.

Wild Honey Band

1:00 p.m.

Pie Baking Contest

4:00 - 9:00 p.m.

BINGO

4:00 p.m.

Union Junction Band

7:00 - 11:00 p.m.

Street Dance

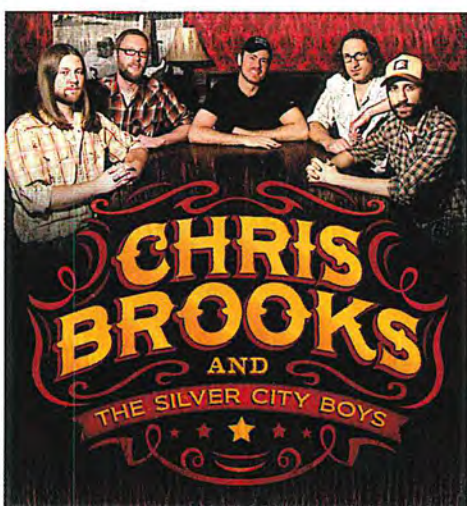
(Chris Brooks & the Silver City Boys)



**Festival runs until 11:00 p.m. Friday and Saturday.**

**For up-to-date details visit "Fridley Days"**

**on Facebook and LIKE us!**







## May 2015 Activity Report

**Administration** Budgets, budgets, more budgets, and finally budgets!

Oh, lots of activity with the new recruits and finishing up with legislative issues.

The board spent another evening this month reviewing and preparing 2016 budget proposals. After much discussion and deliberation the board settled upon a plan to propose four budgets; the first being the primary operating budget, the second a supplemental budget request specifically addressing the long term staffing and operation reserve needs, the third being another specific supplemental budget request to fund a consultant for the hiring of a new chief, and the last being the capital budget.

The primary operational budget proposal includes another step on the pay compensation plan, a 3% wage adjustment, and some modest increases in public education, uniform, foam, and conference costs. In total, the increase equates to \$132,062 or a 5.96% increase.

The staffing/reserve supplemental requests addressed the need to add four more daytime staffing members and to restore our reserves to a level equal to 2 to 3 months of our operational budget. The combination of the economic downturn (we used reserves to balance a couple years) and unexpected expenses (boiler, washing machine) have resulted in the reserves becoming low enough to be of concern (but not critical). The proposal envisions adding one person a year at a cost of \$90,000 (wages and benefits), and adding \$50,000 a year to reserves.

The final supplemental budget request funds (\$20,000 to \$40,000) for a consultant to guide and conduct the replacement process for fire chief with my final day being May 1, 2016.

Our capital budget request includes funding for; replacing chiefs squad, phase two of the station four improvement, training props, building maintenance including a start on concrete repair at fire three, computer/IT needs, and then the first of three years addressing washing and drying equipment for bunker gear given the proliferation of new evidence linking cancer and firefighting. A part of this is investing in new gear so everyone has at least two sets; allowing them to have clean gear while washing the dirty set. A joint Board/three City Council meeting is set for June 9 to present the proposals.

While not quite over, the 2015 legislative activity that impacted the fire service and SBM is mostly resolved. The pension bill, public safety bill, and state government finance bill were all signed into law and contained 99% of the provisions impacting public safety. There is additional money for fire training and the CAT teams, new language providing lifetime health insurance for survivors of volunteer firefighter line of duty deaths. Previously, only career firefighters received this benefit.

The pension bill had several provisions of interest to us. The primary one was the changes allowing monthly plans to join the state plan and that has been signed into law. PERA is already working on the changes and our relief board will be meeting in early June to discuss migrating over. An amendment, made to the state auditors working group bill held almost the same level of importance – elimination of the sunset of the new fire aid which totals about \$75,000 more per year for SBM. This additional fire aid provision was passed two years ago but was scheduled to sunset in a couple of more years; given the amount, this was of great concern to us.

The final piece is the auditors working group provisions that are typically technical or minutia in nature. However, given the nature of pension law, minutia can turn into mountains; thus, it is important to pay attention to the minutia! The best example in this year's law was the detail on determining when service time begins in the pension. Does it begin when you are hired? Does it begin when you are done with training and issued your pager? The time difference can sometimes be an entire year! We cannot conduct a background check unless we offer employment and once we do that, which becomes the hire date. From there though, the candidate has to complete the background, orientation, and all training prior to activation. One candidate currently in our system will be attending the January academy (versus the one starting this June) and thus, could be 14 or more months before activation.

The legislation provides for local determination but it must be in the bylaws. Absent a local provision, the date of hire becomes the date of enrollment in the pension plan. Minutia yes, but you can see how important the details can be.

**Personnel** We do have three members out on light duty medical leave, Jeff Jahn and Jason Sundeen as well as Fire Corps member Bob Knowles. All are on the mend and will be retuning soon.

The big news is the new recruits which consumed a significant amount of time in May. They underwent their physical abilities test, phobia tests, command staff interviews, station interviews, background checks, and orientation/paperwork signing.

Fifteen passed the physical agility, all of whom were interviewed. We hired eight, seven of which started the Academy on June 2. Derek Authier, Chris Johnson, Jeremy Zemlicka at Station One, Brian Downie at Station Two, Isaiah Schoeman, Kris Paulseth and Eddie Heller at Station Three, Andrew Giemza at Station Four. Help us welcome them to the family!

All but Derek will begin the Academy on June 2. Derek is fulfilling a lifelong dream of a month long canoe trip on the Boundary Waters and will begin in January.

Our Recruitment and Retention Coordinator has assembled a very complete guide book, assigned a mentor to each, and held a family picnic/barbecue for them and the officers to come and meet and greet as they launch the next journey in their life. I was able to visit with all but two and met the spouses/significant others as well as their families. It was very nice and well received by both the new members and existing crew.

Retired Chief Tim Skillings father, Gordon Skillings passed away on May 21. Gordon was a WWII Army veteran. Several of us attended the visitation on May 28.

## Serious and Unusual

**May Fires SBM** had three fires in May. All three of which could have easily been prevented. The first was on the 15 at a home just off of University Ave. The side of the home was on fire when we arrived. Crews were able to quickly put out the fire before it got into the home but there was still some damage to the exterior. Discarded smoking material is the suspected culprit on that one. Then on the 23, our second fire of the month was in northern Blaine. An unattended candle set a room on fire that quickly spread. Everyone was able to get out safely but there was significant damage to the interior of the home. The final fire in May was on the west side of Blaine. A recreational fire was to blame. An accelerant was used to start the fire too close to a manufactured home. The fire got to the skirting of the home and burned the material holding the insulation the full length of the home. No one was hurt on this one either and the fire was extinguished quickly by Engine 4's crew.

**Grass Fire Season** Grass fire season wrapped up and the season was pretty light for us. We had only two of grass fires in May. The first was on the 1<sup>st</sup>, Station 2 was called to a grass fire off of 93<sup>rd</sup>. They arrived and the small fire was all but out. Engine 2 soaked the area down and cleared. The only other grass fire was actually called in as a car fire. Engine 2 and the duty Chief went en route to US 10, as we approached we were advised that it was a grass fire that again was pretty much out. Engine 2 wet down the area and cleared.

**Electric Squirrel** On May 14<sup>th</sup>, we had a duty chief call to a power pole that was arcing occasionally. Chief 5 arrived and immediately saw about a 2 foot arc flash on the top of the pole. Looking closer, he found a squirrel up on the top of the pole. It was raining at the time and the poor guy must have touched two lines at once. We called Connesus to come out and remove the squirrel.

**Calls Over** half of our calls this month were "non-emergency" calls. Calls such as alarms sounding with no problem, good intent calls, unauthorized burning, etc. Most of these calls are handled by a single responder in a "squad"; the entire fleet does not come out. The majority of the emergency calls this month were accidents and heart attacks.

## Community Risk Reduction

**Code Enforcement** Tires N More in Mounds View has closed their retail operation. The building will continue to be used as a warehouse, although there will be less volume than previously. They have moved their retail operations to another location at 980 Osborne Rd in Fridley.

**Fire Corps** This month Fire Corps has provided assistance with photos, assisted with drill, rehabilitation, and investigation. Station one was kept clean and the grass was cut and weeds were removed from Station Three. Mechanic Vacco utilized a Fire Corps member to assist with parts pick up, vehicle shuffling, and work order filing. Chief Forster and Martin utilized Fire Corps for Station Three administration support.

Mental Health was the training topic for the group. Gia and Connie shared what they learned from attending a presentation on mental health in the fire service. In addition, the group covered scenarios to build confidence while working with each other and in the public and representing the department.

**Investigations** One fire was started from an unattended candle that was too close to combustibles. Consider using flameless candles so this does not happen to you. If you choose to use “traditional candles”, stay in the room when the candle is lit. Keep the candle away from combustibles.

Backyard recreational fires can help us relax after a long day. Use dry wood and do not use accelerants. Always attend to the fire and have a water source nearby to extinguish the fire. A resident of Blaine used flammable liquids to start a recreational fire that quickly got out of hand and destroyed their home.

**Public Fire and Life Safety Education** Congratulations to Mark Hokkanen, Dave Diers and Steve Diers who successfully completed Fire and Life Safety Educator I certification.

Becky Booker applied for and received a \$750 grant through the Radon Association to work on a home safety program with Jack & Jill Daycare. This grant will be used to purchase smoke and CO alarms for parents of the daycare.

A \$2000 grant was received from Clear Corps to target residents at Centennial Square Manufactured Home Community with smoke alarm home safety information.

2015 Blaine Bike Helmet Sales and Fitting TOTALS:

- 14th Annual Bike Helmet Fitting and Sales Event
- 842 helmets sold
- 165 helmets fitted
- 1539 people walked through Stack Room door
- 37 SBM/BPD total staff worked the event

To put things in perspective, for the history of this event, we have sold an average of 700 helmets per year. Just over 9,500 helmets total.

Two of the fire truck book shelves have found new homes. These book shelves were put in all of the three public libraries as well as all the elementary school libraries in our communities. Some of them have been in place for 17 years. The Ramsey County Mounds View Public Library retired their shelf which has now found a new home at the Mounds View Community Center. The other shelf retired from a school library was placed at Christ Lutheran Preschool.

**Training** We started the month of Drills with Hazmat training. The topic was Gross Decontamination and was led by Shannon Ryder. Training focused around the options available to quickly remove contaminants from department members or patients on our scenes.



Crews rotated the next two weeks between live burn proficiency and hose lays. The first of three yearly proficiencies is the live burn training, which again was held at the Minneapolis Fire Department Training facility. This training not only allows crew to advance hose on actual fires, but also allows crew to be placed in positions they might not be in during the year, such as crew lead and incident command.



The hose lay drill was designed to allow crew to practice pulling, advancing and deploying hose that they don't generally use, to areas that are difficult to advance to; pre connect (cross-lay), BlitzFire (our portable master stream) and the Cleveland Load (bundles deployed to remote areas or up stairwells).

Additional Trainings this month;

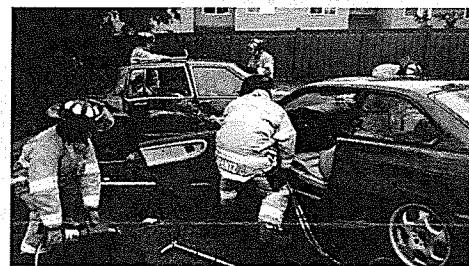
Drive Sim- four internal sessions

Command Sim- one internal session, plus Company Officer Promotional Exam with four candidates

Station Trainings included

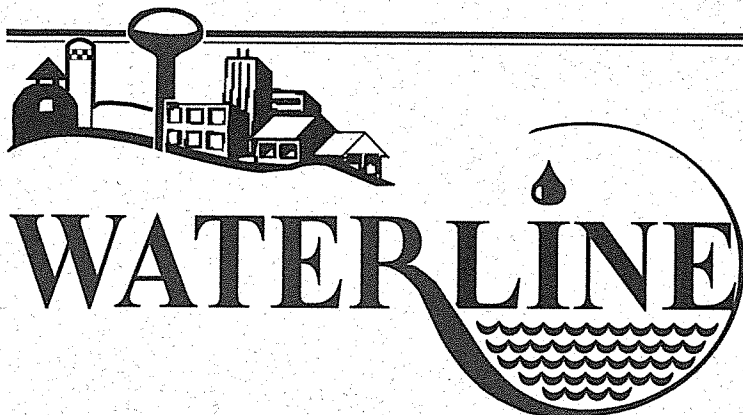
Station One and Two - Extrication

Station Four- Size-up/ SOG review









NEWS AND INFORMATION

FOR PUBLIC WATER SUPPLIERS IN MINNESOTA

## Burnsville Generates Hypochlorite On-Site for Disinfection



Burnsville has replaced its chlorine gas with a system of on-site hypochlorite generation, becoming the first public water system in the Twin Cities to use this technology. Read more on page 4.

## Another Bottle Bites the Dust

Bemidji State University's student government unanimously voted to ban the sale of bottled water on campus, becoming the first college in the Minnesota State Colleges and Universities system to do so. Two other Minnesota colleges, Macalester and St. Benedict, have also banned bottled-water sales.

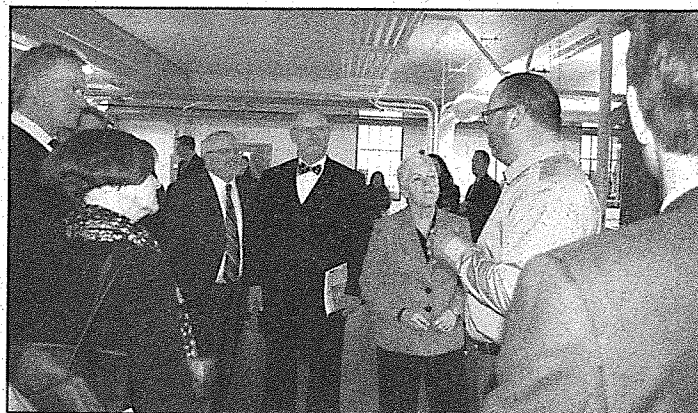
Bemidji State offers non-disposable water bottles at no charge and has bottle-filling stations in its buildings.

Two members of the student senate had proposed the action to foster environmental sustainability and to promote access to free water. A former senate member objected to the action on the grounds it would "infringe on personal liberty by imposing the senators' environmental beliefs on others."

## These Two Cities Rock!



Gina McCarthy, head of the U. S. Environmental Protection Agency, spoke at a press conference at St. Paul Regional Water Services on April 8 on the importance of clean and safe water. With St. Paul mayor Chris Coleman on her right, McCarthy noted that St. Paul and Minneapolis recognize not only the public-health value related to safe drinking water but also the importance of safe water for economic vitality. "These two cities rock," she proclaimed to the applause of the audience. McCarthy's St. Paul stop was part of a Midwest tour to focus on the need to protect water sources, particularly rivers and streams, that are vulnerable to pollution. She also received a tour of the St. Paul treatment plant (below, with Minnesota Department of Health commissioner Ed Ehlinger to her right.)



## Tips to Drink More Water

Lifehacker offers tips, How to Trick Yourself Into Drinking More Water Every Day (<http://tinyurl.com/pwo9pro>), that include:

**Hide It in Your Daily Routine:** Get in the habit of drinking a glass of water right after you get out of the shower or right before you wash your face at night. This is an easy way to add at least two glasses of water a day to your routine.

**Get a Decent Water Bottle and Mark It with Time-Oriented Goals:** You can take your water bottle usage to the next level by coming up with your own timed drinking goals and marking it on the bottle. Get some tape or a label maker and start marking how much water you'd like to drink by a certain time every day. This way you can actually see your water drinking goal and you'll know whether you need to play catch up or if you're ahead of the game.

**Make it a Game:** Gamification is an effective way to get yourself to do a lot of things, and drinking water is no exception. Incentivize your new water habit by rewarding yourself when you reach milestones. Go a whole week drinking your goal every day? Treat yourself to something you don't normally get. It goes both ways too. Forget to drink enough water yesterday? No Netflix or video games until you've made up for it.

**Set a Timer and Create Mental Triggers:** If you're still having a hard time remembering to drink water, set a timer on your phone. Create a few alarms set to go off throughout the day and when one goes off chug a big glass of water. . . . Part of building a new habit is finding a way to do things without the need of outside help, however, so it's a good idea to create your own mental triggers. For example, if you start to feel hungry, have a glass of water.

**Jazz Up Your Drinking Water Experience:** You might be more inclined to drink water if it was a little more interesting. If that's the case, there are plenty of ways to go beyond plain, boring H<sub>2</sub>O. Some fruit or cucumber in your water adds a little flavor without adding in the sugar you'd find in straight fruit juice. Freeze some lemon slices in ice cubes for an easy water upgrade or try a little ginger and herbs to switch things up a bit. If you're missing the fizz from your soda, try some sparkling water or club soda. You'll get the bubbly without the other not-so-great stuff.

**Eat Your Water:** Food has water in it, too. It may not have enough for you to only eat your daily intake of water, but there are some foods you can snack on that can help. Fruits and vegetables are a great source of water, and also make for a healthy alternative to chips or candy. Some with the highest water content are cucumbers, lettuce, celery, radishes, tomatoes, bell peppers, cauliflower, watermelon, spinach, strawberries, broccoli, grapefruit, apricots, cherries, grapes, and zucchini.

### 2015 Drinking Water Institute to be Held in Minneapolis

*Water Works!* A Drinking Water Institute for Educators will be held at the Minneapolis Water Works ultrafiltration treatment plant this summer from Monday, August 3 to Wednesday, August 5. Each year Minnesota science teachers attend the three-day Institute, learning about drinking water and ways to develop inquiry-based activities that can be incorporated into their existing science curriculum. The program is free to interested teachers, who will receive college credit for their participation.

*Water Works!* is sponsored by the Minnesota Department of Health (MDH) and the Minnesota Section of AWWA and is conducted through a partnership with Hamline University's Center for Global Environmental Education. More information is available on the MDH website at [health.mn.gov/water/institute/index.htm](http://health.mn.gov/water/institute/index.htm).

### Portland Rebounds

The water utility in Portland, Oregon, has been in the news in recent years, but not for the most savory of reasons. Twice the utility has had to drain a reservoir after someone had been seen urinating in it.

However, the city has rebounded with headlines focusing on how it is generating electricity from turbines installed in its water pipes. Portland has replaced a section of its water distribution system with pipes containing 42-inch turbines with power-attached generators. The energy produced is fed back to the city's electrical grid. The turbines and generators are installed in pipes in which the water doesn't have to be pumped (pipes where the water flows downhill, for example). Eventually the system may generate more than 2 million dollars' worth of renewable energy capacity over 20 years, projected as enough electricity to power 150 homes.

More information, including a video, is available at <http://tinyurl.com/kynz4wk>.

*Pure water is the world's first and foremost medicine.*

—Slovakian Proverb

## On-site Sodium Hypochlorite Generation History

Erin Briggeman of Black & Veatch wrote about the history of on-site sodium hypochlorite generation in a book edited by Black & Veatch Corporation, White's Handbook of Chlorination and Alternative Disinfectants, 5th edition (copyright 2010 John Wiley & Sons, Inc):

"On-site generation of hypochlorite in the United States was largely inspired by the use of hypochlorite solution during World War I. . . . Its success as an antiseptic for treatment of open wounds led to on-site generation of it in hospitals. . . . Wallace & Tiernan (now part of Evoqua Water Technologies) first made electrolytic chlorinators to provide a safe means of chlorinating swimming pools in buildings where people slept. . . . The chlorinator aroused the interest of Pan American Airways, which, at the time (1936), was establishing refueling sites on its San Francisco-to-Sydney and Orient flights.

"After World War II, the enthusiasm for on-site generation of chlorine disappeared until the hazard potential of chlorine gas stored in containers was evaluated, owing to the proliferation of chlorine gas installations at wastewater and potable water treatment plants. . . . In the 1970s the popularity of on-site generation began to rise once again, largely because of the potential hazards of liquid-gas systems using chlorine stored in containers. . . . Starting in the 1990s, after the advent of the Uniform Fire Code, there has been a great surge in the interest of on-site generation of chlorine. The product is inherently safer because of its lower concentration. . . . Current on-site generation systems produce chlorine solutions containing only 0.8% chlorine, and this concentration is not classified as hazardous."

Briggeman said more interest in the system was sparked by the terrorist attacks on September 11, 2001. "After the attacks, the risk associated with chlorine gas systems was reevaluated. In addition, with a culture more attuned to risk and safety of operators and surrounding communities, interest in and installation of on-site generation sodium hypochlorite units have seen a significant increase."

## Discussion Guide for Small Cities

Bridget O'Grady of the Association of the State Drinking Water Administrators (ASDWA) notes that ASDWA has worked with Region 5 of the U. S. Environmental Protection Agency to create a discussion guide for smaller communities to use if their water service is disrupted.

The guide explains how to have such a discussion: whom to invite, what types of questions to ask, what types of impacts a lack of service can cause, whether formal presentations or just shirtsleeves discussions are right for a particular group, and whether this discussion could be the first in an ongoing dialog between the water system and its key customers.

"Gone are the days when the assumption was that the 'government' (federal or state) will ride to the rescue with all necessary people and resources to take care of all of a community's problems," reads the foreword of the guide, which is a resource for communities to plan for the event "that will never happen here."

More information and a link to the guide is available at <http://tinyurl.com/pmw77g9>.

## Groundwater Virus Monitoring Study

By Lih-in Rezania, Minnesota Department of Health

Outbreaks of waterborne viral illness have been associated with groundwater sources used as drinking water. National surveys show that about 30 percent of drinking-water wells may be contaminated with viruses that can make people sick. But which viruses are actually in Minnesota's groundwater? In what amounts or concentrations? Are these viruses making Minnesotans sick? These are some of the questions the Minnesota Department of Health (MDH) is attempting to answer through its Groundwater Virus Monitoring Study.

The goal of the study is to refine MDH's methodology for identifying wells that are at risk of pathogen contamination by linking the presence of viruses in a groundwater source to such factors as well construction, geologic sensitivity, and chemical and biological water quality parameters. A parallel study will evaluate the association between source water virus concentration and community acute gastrointestinal illness incidence rate. The results will be used to develop and improve health-based guidance tools targeting those sources at greatest risk and therefore reduce the public health risk from groundwater drinking water sources while minimizing cost.

Eighty-two Minnesota year-round public water systems that do not disinfect groundwater were randomly selected and asked to participate in the study. This study began in May 2014 to assess virus occurrence and evaluate modeling tools. A future phase will include sampling at targeted sources to evaluate viruses as a way to assess groundwater contamination. Sample and data collection efforts will center on viruses found in the human intestinal tract, microbes and chemicals that can provide more information about water quality and the possibility of contamination, and information about the well construction.

Reducing acute microbial risk and exposure is a public health priority associated with drinking water. Data from this study will help MDH determine if virus contamination presents a human health risk in Minnesota. Information gathered from the studies will allow us to develop and improve health-based guidance tools to reduce the public-health risk from viruses in groundwater drinking-water sources in Minnesota.



MDH public health sanitarian Dane Huber takes samples for the groundwater virus monitoring study.

# Invalidation of Total Coliform Samples

## Who Can Invalidate a Sample Result and When

Invalidation of total coliform samples collected under 40CFR141 can happen in one of two ways depending on the analytical result. If the result is total coliform present (TC+), the **state** must be the entity that invalidates the sample; under no circumstance is the public water supply and/or laboratory to invalidate a TC+ sample result. If the result is total coliform absent (TC-), the **laboratory** is the entity with the authority to invalidate these results.

The first regards TC+ sample results. Under 40CFR141.21(c)(1), a state may invalidate a total coliform sample only if one of the following three circumstances is observed:

### *Improper Sample Analysis*

The laboratory may reject the sample if the sample is received in a leaking/broken container or if the hold time has been exceeded. Once analysis has begun, the laboratory does not have the authority to invalidate a result.

The state may invalidate a result if the laboratory qualifies the result in such a manner that shows that the laboratory erred. Examples of when a result should be qualified are if there is contamination of a negative-control sample, if a temperature range violation has been observed, or incubation time has been exceeded. The state will then determine if the result is invalidated or not.

*Results of repeat samples suggest the problem is associated with a domestic or non-distribution system plumbing problem.*

The state may invalidate a sample if the repeat sample at the original positive sample is total coliform present (TC+) but all other repeat samples are total coliform absent as there is a reasonable probability that a domestic/plumbing system or non-distribution problem exists. By no means is the state to invalidate a TC+ based on all repeat samples being TC absent. In addition, if the distribution system consists of a single service connection, invalidating a TC+ sample as a plumbing system problem is prohibited.

*There are substantial grounds to believe that the result is due to a condition that is not reflective of the water quality in the distribution system.*

The state may invalidate a sample if there is significant evidence that the sample was collected at a tap that was not representative of the distribution, the integrity of the sample was jeopardized, or other reasons that can be documented to show the sample is not representative of the distribution water quality. The state must be able provide adequate documentation and rationale in writing as the decision must be technically justifiable and supported.

The second relates to total coliform absent sample results. Under 40CFR141.21(c)(2), a laboratory must invalidate a TC- sample result if one of the following two circumstances are observed:

If using analytical method SM9221A or SM9221B that depends upon the production of acid or gas from lactose to indicate the presence of total coliform and the result is turbid without acid or gas production.

If using analytical method SM9222A, SM9222B, or SM9222C (membrane filtration) and the resulting filter does not exhibit any TC+ colonies but is overgrown with non-coliform colonies.

### Important to Note:

<b>150 ml Bottles</b>	It is recommended that bacteriological bottles be 150 milliliters (mL). When 120 mL bottles are filled past the 100 mL mark, there isn't enough headspace to do the analysis. This requires another step to decant the sample into a larger container. The 150 mL bottles offer a range from 100 mL to 120 mL to fill and will still meet the necessary headspace.
<b>Lab to State</b>	The Minnesota Department of Health (MDH) is making an effort to make 100% of data submittals electronic. Training on how to use data submittal software will be offered in the future.
<b>30-hour Hold Time</b>	The maximum holding time for bacteriological samples is 30 hours. Systems need to use a method of delivery that will ensure the samples arrive on time. Sampling right before pick-up time is recommended.
<b>Ground Water Rule</b>	Ground Water Rule sampling requirements need to be followed. For every routine sample positive for coliform or <i>E. coli</i> , a sample must be taken from each well in use at the time of the positive. Sampling from each well in use in the past week is recommended. If a system has more than one routine positive, only one sample from each well in use needs to be taken. If a system is a consecutive system, then the wells from the wholesaler must be sampled.
<b>Total Coliform Rule</b>	All routine samples positive for total coliform or <i>E. coli</i> need to be reported to the state as soon as possible. All positives require repeat samples taken at the original positive site, at an upstream and downstream site within five service connections from the original site, and one taken at a random location that is representative of the system.

### What and Who Is Responsible for Microbiological Compliance:

<b>Minnesota Department of Health (MDH) Responsibilities</b>	MDH will provide guidance for sample collection and sample results. For systems with fewer than 1,000 in population, the state will take the required repeat samples.
<b>Public Water System (PWS) Responsibilities</b>	If the PWS is 1,000 or greater in population, the PWS must collect samples as soon as possible, and consecutive systems must notify the wholesaler about the positive if the wholesaler has a well. The wholesaler is responsible for collecting samples from their wells.
<b>Lab Responsibilities</b>	Notify the PWS and MDH about the positive sample as soon as possible. For sample procedures and rule requirements, refer the PWS to the lab the system works with for bacti analysis.





## DWP Profile: Trisha Sisto

Trisha Sisto has joined the MDH Drinking Water Protection Section as a public health sanitarian working on the groundwater monitoring virus study.

A native of Clinton Township in Michigan, Trisha has worked in biomedical, water, and tick research and most recently at a veterinary clinic. She is familiar with animals as she and her husband, Michael, have a dog, Tucker, and cats Cooper and Bonzai, in addition to Scarlett, a service dog in training who will be placed in a K9 service-dog program for veterans with post-traumatic stress disorders.

As for hobbies, Trisha loves to travel, enjoys outdoor sports, and is training for her first triathlon. She also likes reading and trying new types of yoga.

## Former Water Operators Mike Albrecht and Gerry “Boot” Butenhoff Die

Mike Albrecht, who retired as superintendent of the water system in LaCrescent about a year ago, died last September 24. Albrecht had worked for the city’s maintenance department for 40 years. He retired as maintenance supervisor in 2013. The city has renamed its radium treatment plant, built in 2008, the Mike Albrecht Memorial Building.

Another recently retired operator, Gerry “Boot” Butenhoff of Red Wing, died March 26. Butenhoff had retired on November 1, 2014 after 37 years in the city’s utilities department. “He was a true lone wolf, going about life his own way but always there when needed,” read his obituary.

### Reminder to All Water Operators

When submitting water samples for analyses, remember to do the following:

- Take coliform samples on the distribution system, not at the wells or entry points.
- Write the Date Collected, Time Collected, and Collector’s Name on the laboratory request form.
- Write the Sample Point on the laboratory request form.
- Attach the label to each bottle (do not attach labels to the lab form).
- Include laboratory request forms with submitted samples; make sure the information on the bottle label and the lab form is the same.
- Use something other than a rollerball or gel pen; the ink may run.
- Consult your monitoring plan(s) prior to collecting required compliance samples.

Notify your Minnesota Department of Health district engineer of any e-mail changes for contact people.

If you have questions, call the Minnesota Department of Health contact on the back of all sample instruction forms.

## Waterline

Published quarterly by the Drinking Water Protection Section, Minnesota Department of Health

### **Editor:**

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Past issues of the *Waterline* are available at <http://www.health.state.mn.us/water/newsletters.htm>

## Burnsville Becomes First Metro System with On-Site Hypochlorite Generation

When Linda Mullen took over as water superintendent in Burnsville in 2007, the city was in the process of adding surface-water treatment to its existing plant. Burnsville began purchasing water from the nearby Kraemer Mining and Materials quarry, both to supplement its supply and to help the quarry meet discharge permits.

The surface-water system went on-line the following summer, during one of the worst years in recent history for algae blooms. "Don't ever put a surface-water system on-line in July," Mullen said, recalling the number of phone calls the utility received because of taste-and-odor issues.

However, the surface system operated well along with the groundwater plant that has been in place since 1976. Within a few years, another major project loomed when the city began a facilities plan. For the water portion of it, Black & Veatch of Bloomington, Minnesota, explored needs and evaluated options. Upgrades for the utility's chlorine system stood out.

Mullen said the cost of rehabilitating the chlorine room's ventilation system was "astronomical," and a new scrubber would be needed, as well. In addition, safety concerns over the possibility of a leak were a major factor in looking at a new means of disinfecting the water. Within a one-mile radius of the water treatment plant are several schools, a daycare facility, a Wal-Mart, and the city center.

Bo Johnston of Black & Veatch Corporation said they compared the costs of using bulk hypochlorite, generating hypochlorite on-site, and putting in a new gas chlorine system with the required HVAC and scrubber upgrades. Bulk hypochlorite was most expensive, with on-site generation also more than chlorine gas. Safety issues swung the decision from chlorine to on-site hypochlorite generation.

Three manufacturers submitted bids to the city for an on-site system. Mullen said they looked beyond the lowest bid and evaluated the proposals on a 20-year life-cycle cost. Plant operators Dan Giles and Tony White went to South Dakota to look at utilities using this technology, including the plant on the Missouri River in Vermillion, which treats water for the Lewis & Clark Regional Water System, which is projected to deliver water to Iowa and southwest Minnesota.

Burnsville ultimately selected a MicroChlor system from Process Solutions, Inc. of Campbell, California. The city became the first water system in the Twin Cities metropolitan area to opt for on-site hypochlorite generation and joined Baxter, Otsego, Fairmont, and Isanti as others in Minnesota to use the system.

"This technology has been around for decades," said Johnston, "but has really taken off in the last 10 years."

The hypochlorite uses treated groundwater and surface water from the plant's effluent clearwell. The water is softened so that it doesn't plug the generator, which has electrolytic cells arranged in a vertical pattern. The softened water is split and passes through the cells in a serpentine pattern. A rectifier converts AC power into DC, an electrical charge across alternating plate creates a reaction, and hypochlorite is produced. The material goes into a bulk tank, and hydrogen gas comes off the top of the reactor. A blower dilutes the byproduct, hydrogen gas, to below the explosive limits.

Johnston explained, "You're taking an inert substance with salt and making it into a dilute solution of 0.8 percent," below the hazardous material concentration threshold.

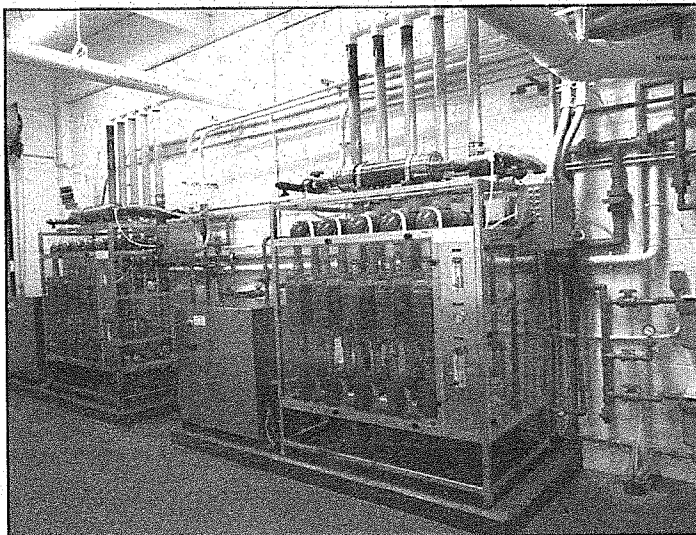
Mullen said that the residual is as good as with chlorine gas, and changes in the system are more stable with hypochlorite. "We don't have to tweak it all the time," added White.

The previous chlorine system was gutted with the hypochlorite equipment installed in the space. A three-day supply of hypochlorite can be generated, allowing the utility to make it through a weekend.

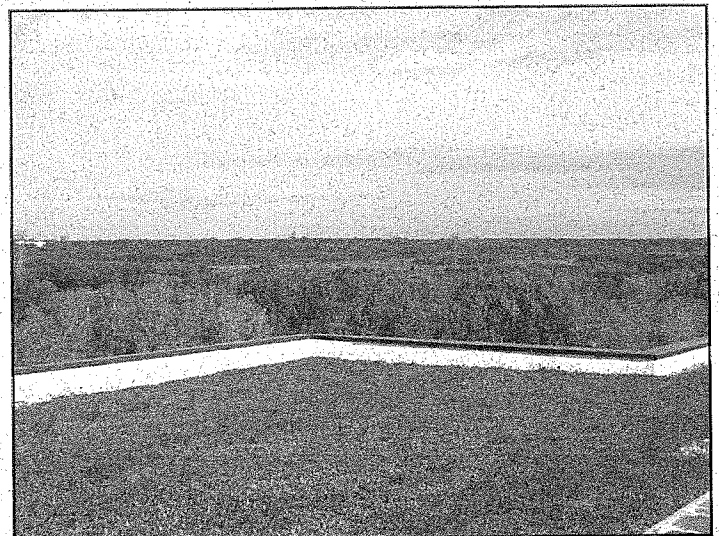
The cost of the conversion from chlorine gas to on-site generation of hypochlorite was \$1.8 million, which the city was able to absorb in its capital-improvement plan. The operational costs of generating hypochlorite—including the salt, water, and electricity—are higher than chlorine, but the safety considerations made the additional expenses worthwhile.

The new system went into operation in May 2014.

*See next page for history of  
on-site sodium hypochlorite generation.*



The hypochlorite generator was installed in the room previously used for chlorine in Burnsville.



Burnsville's construction of the surface water treatment plant included a green roof.

## Conservation Can Start in Your Own Backyard

In ABC Newspapers' *Conservation Can Start in Your Own Backyard* (<http://tinyurl.com/mjpz26q>), Dawn Doering of the Coon Creek Watershed District in Anoka County writes about local conservation. She notes that groundwater is of "deepening concern. Managing for healthy watersheds is a balancing act. We have seen a trend in declining surficial groundwater, those aquifers located within 100 feet or so of the surface, not the usual drinking water aquifers (unless you have a shallow well). These upper aquifers provide the base flow for our creeks, ditches, lakes, and wetlands. This is not a red alert, but more of a yellow alert, a 'heads up.'

This decline was one of our top three issues of concern in our resource assessment for our recent 10-year comprehensive management plan for 2013-2023. We are concerned about the potential impacts on wetlands, lakes, and streams and their ecosystems. We are already seeing some wetlands going dry. . . . Part of the decline is related to increased use by humans. The impact of our increased use seems to be exaggerated by the change in rainfall patterns. The result? Less groundwater recharge."

Doering says two basic ways to help nature renew groundwater are to "infiltrate and soak in rain and runoff and conserve water so that we don't have to pump as much drinking water." She also offers tips for citizens to follow:

- Having a healthy, aerated lawn with good soil is good for groundwater recharge. This includes leaving the grass growing 3 inches tall before mowing so that the roots will grow deeper, taking the rain down with them. You can also plant long-rooted plants.
- If you belong to a homeowners association, find out if the landscape contractor aerates the turf annually, saves on fertilizer by "grasscycling," and uses smart soil moisture sensors on the irrigation systems.
- Conservation can be done using more efficient products, such as WaterSense products or through using less water such as limiting lawn watering to once each week, deeply.
- Make sure your downspouts go to your yard downslope from your house, and not onto your driveway, patio, or sidewalk.

More information is available at the Coon Creek Watershed District (<http://www.cooncreekwd.org>), 763-755-0975.

## Words to Live By

*Talk to a man about himself and he will listen for hours.*

—Benjamin Disraeli

*In just two days, tomorrow will be yesterday.*

*I don't mind going nowhere as long as it's an interesting path.*

*The best way to succeed in life is to act on the advice we give to others.*

*Character is how you behave when nobody is looking.*

*When your work speaks for itself, don't interrupt.*

—Henry J. Kaiser

*If at first you don't succeed . . . don't try skydiving!*

—Paul Halvorson

*I'm not afraid of heights; I'm afraid of widths.*

*There are two kinds of failures: the man who will do nothing he is told,  
and the man who will do nothing else.*

—Perle Thompson

*The essence of skill is extracting meaning from everyday experience.*



### Environmental Health Division

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1301 81ST AVE NE  
SPRING LAKE PARK CITY HALL  
SPRING LAKE PARK, MN 55432-2116

## CALENDAR

### Minnesota Section, American Water Works Association

\*June 10-12, Central Water Operators School, Arrowwood Resort. Contact Bill Schluez, 320-252-6822.

September 15-18, Annual Conference, Duluth Entertainment Convention Center. Contact Brian LeMon, 952-832-2774.

\*October 16, Southeast Water Operators School, Cabela's, Owatonna. Contact Bob Dunn, 507-457-8270.

Information for all district schools, including agendas:

<http://www.health.state.mn.us/water/wateroperator/trng/schoolagendas.html>

### Suburban Utility Superintendents Association (SUSA)

\*October 21, Shoreview. Contact Jay Hall, 952-924-2557.

October 21, Central Water Operators School, St. John's University, Collegeville. Contact Bill Schluez, 320-252-6822.

\*October 27-29, Northwest Water Operators School, Sanford Center, Bemidji. Contact Kris Knutson, 218-299-5470.

**\*Includes a water operator certification exam.**

### Minnesota Rural Water Association (MRWA)

Contact Kyle Kedrowski, 800-367-6792.

\*June 24, Wahkon

\*July 14, Spring Grove

\*September 2, Warren

\*September 9, Zumbrota

\*October 27-29, St. Cloud

\*November 17, Clarks Grove

### MRWA Class E Training

June 11, Aitkin

June 16, Cologne

The workshops listed above include a certification exam. Other training dates are available at <http://mrwa.com/training.html>.

For an up-to-date list of events, see the training calendar on the MDH web site:  
[http://health.state.mn.us/water/wateroperator/trng/wat\\_op\\_sched.html](http://health.state.mn.us/water/wateroperator/trng/wat_op_sched.html)