

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
MONDAY, SEPTEMBER 21, 2015
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. CONSENT AGENDA:
 - A. Approval of Minutes – September 8, 2015
 - B. Disbursements:
 1. General Operations Disbursement Claim No. 15-15 – \$299,615.42
 2. Liquor Fund Disbursement Claim No. 15-16 - \$173,347.08
 - C. Budget to Date/Statement of Fund Balance – August 2015
 - D. Application for Exempt Permit – North Suburban Chapter of the Minnesota Deer Hunters Association – October 26, 2015 at Kraus-Hartig VFW
 - E. Third Quarter Billing Payable 2017 Property Tax Assessment – Ken Tolzmann
 - F. Authorization to Make US Bank Credit Card Application
 - G. Approve 2015-2016 Alpha Video Service Agreement
 - H. Contractor’s Licenses
 - I. Correspondence
6. DISCUSSION FROM THE FLOOR
7. PRESENTATION:
 - A. Mayor’s Proclamation – Foreign Exchange Student Week – Honorary Citizens Laura Bay Ruston and Magdalena Cabrera Mas
8. POLICE REPORT
9. PARKS AND RECREATION REPORT
10. ORDINANCES AND RESOLUTIONS
 - A. Resolution 15-22 Adopting Proposed 2015 Taxes Collectable in 2016
 - B. Resolution 15-23 Cancelling or Reducing Bond Levies 2015/2016
11. NEW BUSINESS
 - A. Approve Plans and Authorize Bidding – Lift Station No. 1 Reconstruction
12. ENGINEER’S REPORT
13. ATTORNEY’S REPORT
14. BEYOND THE YELLOW RIBBON REPORT
15. OTHER
 - A. Administrator Reports
16. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING AND
DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 5 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on September 8, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nelson, Wendling and Mayor Hansen

Members Absent: Councilmember Nash

Staff Present: Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Thames; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that a new item entitled "Sign Permit Application – Citywide Service Corp." be added as item 5.G.

5. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – August 17, 2015
- B. Contractor's Request for Payment No. 2/Final – Pearson Bros.
- C. Contractor's Request for Payment – Generator Power Systems
- D. Approve Engagement Letter with Nagell Appraisal and Consulting for Spring Lake Terrace Benefit Appraisal
- E. Mayor's Proclamation – Constitution Week September 17-23, 2015
- F. Contractor's Licenses
- G. Sign Permits
- H. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Discussion From The Floor - None

7. Public Works Report

Public Works Director Randall reported that the Public Works Department; continues to mow, weed and collect garbage; continues to paint crosswalks and stop bars on the streets; completed painting a flower planter at Terrace Park; installed woodchips at the various parks; painted the wood structure building at Terrace Park; delivered barricades for Night to Unite and cleaned out the sewer lines.

8. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on August 3rd and 17th; a Department Head meeting on August 4th; a Budget Workshop on August 10th; a Zoning Code Amendment meeting on August 24th and the North Suburban Building Official's meeting on August 25th.

Mr. Brainard stated that in August 2015, 102 permits were issued. He reported that he conducted 98 inspections in August.

Mr. Brainard reported that the August 2015 vacancy listing shows that there are 22 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up one from last month. There are three vacant/foreclosed commercial properties, which remains the same from last month; and 17 residential properties currently occupied and ready for Sheriff sale, which is down one from last month. He reported that four violation notices were issued in August by the Code Enforcement Department. He reported that three administrative offense tickets were issued.

Mr. Brainard provided a copy of the handout he distributed to Spring Lake Park residents during Night to Unite regarding Frequently Asked Questions.

9. Public Hearing

A. Assessment Hearing for 81st Avenue NE Improvements

Mayor Hansen reconvened the Public Hearing for 81st Avenue NE Improvement Assessment at 7:10 PM.

Administrator Buchholtz reported that the assessment roll has been modified and the property located at 8101 Terrace Road NE was added to the roll since it was not originally included. He stated that the property owner was notified and the City did not hear back from the resident.

Hearing no public comments, Mayor Hansen closed the public hearing at 7:12 PM.

10. Ordinances and Resolutions

A. Resolution 15-19 Adopting Assessment for 81st Avenue NE Improvements

Administrator Buchholtz presented a resolution adopting the assessment for 81st Avenue NE Improvements.

MOTION MADE BY MAYOR HANSEN TO RESOLUTION 15-19 ADOPTING ASSESSMENT FOR 81ST AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. New Business

A. Award Bid Results for CSAH 35

Engineer Gravel reported that bids were opened for the CSAH35/Central Avenue NE Improvements project on August 17, 2015. He stated that there were a total of three bids.

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	North Valley Paving, Inc.	\$198,241.57
#2	Hardrives, Inc.	\$215,661.30
#3	Park Construction Company	\$233,285.67

Mr. Gravel reported that the low bidder on the project was North Valley Paving Inc. with a total base bid of \$198,241.57. He stated that this compared to the Engineer’s Opinion of Probable Cost of \$232,000. He stated the total project cost including construction, wetland replacement, and the soft costs appears to be at our under the amount used for the Development Agreement with the property owner at 8299 Central Avenue NE. He reported the bids have been reviewed and are found to be in order.

Councilmember Nelson inquired if the escrow money is in hand currently and if it can be used if it can be withdrawn if needed to pay for the project. Administrator Buchholtz stated that the funds are deposited at Primer Bank and under the escrow agreement the funds can be withdrawn if Substance Church fails to pay the invoice.

MOTION BY MAYOR HANSEN TO AWARD BID RESULTS FOR CSAH35/CENTRAL AVENUE NE IMPROVEMENT PROJECT TO NORTH VALLEY PAVING, INC. IN THE AMOUNT OF \$198,241.57. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Authorize Hire of Bookkeeper

Administrator Buchholtz reported that under the direction of the City Council, staff began a search to fill the new Bookkeeper/Office Support Specialist position recently created as a result of the Administration Department reorganization. He stated that the City received 58 applications for the position. He stated that an interview team made up of Parks and Recreation Director Rygwall, Recreation Program Supervisor Okey, Accountant Anderson and Administrator Buchholtz interviewed seven candidates for the position. He reported that one candidate really stood out in both the customer service and accounting areas – Dena Brunette.

He stated that Ms. Burnette brings exceptional qualifications to the position based on experience in the private and corporate sectors. He reported that staff has completed reference and criminal background checks and found nothing that would disqualify her from the position.

Administrator Buchholtz stated that due to the wealth of the education and experience Ms. Brunette brings to the position, staff is requesting that she start at step three of the salary schedule. He reported that adequate funds were budgeted for in the 2016 budget to accommodate the hire at this salary level.

Councilmember Wendling inquired on the amount for step three of the salary scale. Administrator Buchholtz stated the amount is \$19.93 per hour.

MOTION BY COUNCILMEMBER MASON TO AUTHORIZE HIRING DENA BRUNETTE FOR THE BOOKKEEPER/OFFICE SUPPORT SPECIALIST POSITION. ROLL CALL VOTE: ALL AYES.

MOTION CARRIED.

12. Engineer's Report

Engineer Gravel reported that several items remain on the list for the 2014-2015 Street Improvement Project including several clean-up and seeding items that need to be addressed with the contractor. He stated that he will be meeting with the contractor to set up a deadline and will deduct from the final payment amount if needed.

13. Attorney's Report - None

14. Reports - None

15. Other

Mayor Hansen acknowledged a Certificate of Appreciation that the City received from Convoy of Hope for the event that was held in the City in August.

A. Administrator Reports

Administrator Buchholtz reported that the City Ordinances are now more easily searchable on the City's website. He reported that the Planning and Zoning Commission will be meeting on September 14, 2015 at 7:00 PM to review the zoning code.

16. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:20 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: AUGUST 2015

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Claim Res.#15-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59449	AFLAC	PAYROLL 8/7/15	\$ 28.80
59450	DEARBORN NATIONAL	PAYROLL 8/7/15	\$ 380.35
59451	DELTA DENTAL	PAYROLL 8/7/15	\$ 1,431.74
59452	FIDELITY SECURITY LIFE	PAYROLL 8/7/15	\$ 45.37
59453	HEALTH PARTNERS	PAYROLL 8/7/15	\$ 10,713.21
59454	L.E.L.S.	PAYROLL 8/7/15	\$ 235.00
59455	LOCAL 49	PAYROLL 8/7/15	\$ 100.50
59456	NCPERS MINNESOTA-7750811	PAYROLL 8/7/15	\$ 48.00
59457	P.E.R.A.	PAYROLL 8/7/15	\$ 16,046.59
59458	P.E.R.A.	PAYROLL 8/7/15	\$ 281.27
59459	TIM BERRY	UMPIRE	\$ 519.00
59460	MIKE FLUEGGE	UMPIRE	\$ 88.00
59461	HARLAN ISOM	UMPIRE	\$ 231.00
59462	PATRICK HUTH	UMPIRE	\$ 231.00
59463	ALEX LARSON	UMPIRE	\$ 336.00
59464	KIRBY RAUTIO	UMPIRE	\$ 399.00
59465	LEE SADOWSKI	UMPIRE	\$ 2,906.00
59466	JIM WAJDA	UMPIRE	\$ 172.00
59467	AMBO	MEMBERSHIP-BARRY BRAINARD	\$ 100.00
59468	PEGGY ANDERSON	REIM FOR CONFERENCE REGISTRATION	\$ 225.00
59469	ANOKA COUNTY GOV'T CENTER	GIS MAILING LIST	\$ 25.00
59470	JOSH ANTOINE	REIM FOR TRAINING EXPENSES	\$ 33.05
59471	AT & T MOBILITY	CELL PHONES & PD AIRCARDS	\$ 1,561.55
59472	BATTERIES PLUS BULBS	BATTERIES	\$ 103.60
59473	BAVARIAN LODGE	GROUP RESERVATIONS	\$ 3,908.93
59474	BERKLEY ADMINISTRATORS	WORKERS COMP-M BONESTEEL	\$ 733.48
59475	BLACK BALL FERRY LINE	GROUP RESERVATIONS	\$ 760.00
59476	CITY OF BLAINE	JPA SEALCOAT 85TH & SANBURNOL	\$ 8,468.94
59477	BOYER FORD TRUCKS	PARTS FOR DUMP TRUCK	\$ 354.09
59478	LORI BRAHS	REIM FOR TRAINING EXPENSES	\$ 21.56
59479	BROCKWAY SUPPER CLUB	GROUP RESERVATIONS	\$ 770.00
59480	CAROL BAUMGARTNER	REFUND	\$ 22.00
59481	CARSON, CLELLAND & SCHREDER	LEGAL SERVICES	\$ 6,123.77
59482	CENTERPOINT ENERGY	MONTHLY SERVICES	\$ 99.47
59483	COMMISSIONER OF TRANSPORTATION	PLANT INSPECTIONS-2014-15 ST PRJ	\$ 121.69
59484	CONNEXUS ENERGY	MONTHLY SERVICES	\$ 12.92
59485	DAVE PERKINS CONTRACTING INC	WATERMAIN & STORM SEWER REPAIRS	\$ 7,218.00
59486	DAVE'S SPORT SHOP	TENNIS NET & REEL	\$ 520.00
59487	DERMCO-LAVINE CONSTRUCTION CO	YELLOW & WHITE LINE PAINT	\$ 92.50
59488	DIAMOND VOGEL PAINTS	TRAFFIC PAINT	\$ 700.75
59489	ECM PUBLISHERS, INC.	PUBLISH NOTICES	\$ 628.25
59490	G & K SERVICES	MATS	\$ 75.69
59491	GOPHER STATE ONE-CALL INC	JULY LOCATES	\$ 130.90
59492	HOLIDAY INN EXPRESS	GROUP RESERVATIONS	\$ 3,759.20
59493	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 21.00

CITY OF SPRING LAKE PARK
 CLAIMS LIST APPROVED AND PAID
 GENERAL OPERATIONS

Date: AUGUST 2015
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59494	MICHAEL LEDMAN	INSTRUCTOR	\$ 360.00
59495	LEE'S HEATING & AIR	SERVICE CALL	\$ 310.00
59496	MICHAEL LONG	REIM FOR TRAINING EXPENSES	\$ 30.02
59497	LORRAYNE WIDSTROM	REFUND	\$ 100.00
59498	M. T. I. DISTRIBUTING CO	PARTS FOR DUMP TRUCK	\$ 364.93
59499	MANSFIELD OIL COMPANY	FUEL	\$ 1,952.04
59500	MARNIE MACKEY	REFUND	\$ 100.00
59501	MBPTA	MEMBERSHIP-BARRY BRAINARD	\$ 100.00
59502	METROPOLITAN COUNCIL	JULY SACS	\$ 2,460.15
59503	METROPOLITAN COUNCIL	SEPT WASTEWATER CHARGE	\$ 37,834.92
59504	MINNESOTA A.W.W.A.	REGISTRATION-TERRY RANDALL	\$ 245.00
59505	PLUNKETT'S INC	PEST CONTROL	\$ 52.87
59506	RILEY BUS SERVICE INC	BUS RENTAL-CANADIAN ROCKIES TRIP	\$ 15,685.00
59507	RJM PRINTING	NAME PLATES	\$ 87.50
59508	SENSUS	ANNUAL SOFTWARE SUPPORT	\$ 1,617.45
59509	TOOL WAREHOUSE INC	TOOLS	\$ 1,135.49
59510	WATER CONSERVATION SERVICE INC	LEAK LOCATE-1290 81ST AVE	\$ 261.50
59511	XCEL ENERGY	MONTHLY SERVICES	\$ 47.78
59512	ZULEY AWARDS	TROPHIES & MEDALS	\$ 2,337.25
59513	ANOKA COUNTY GIS DEPARTMENT	RECYCLING MAILING LIST	\$ 25.00
59514	ASPEN MILLS	UNIFORM ALLOWANCE PURCHASE	\$ 12.85
59515	AUTOMATIC SYSTEMS CO	SERVICE CALL	\$ 206.50
59516	BEST WESTERN	GROUP RESERVATIONS	\$ 3,934.83
59517	BLAKE DRILLING CO., INC	WATERMAIN BREAK, DEWATERING	\$ 6,265.00
59518	BUREAU OF CRIM APPREHENSION	REGISTRATION-TONY BENNEK	\$ 285.00
59519	CENTERPOINT ENERGY	MONTHLY SERVICES	\$ 181.58
59520	CENTRAL TURF & IRRIGATION SUPPLY	SPRINKLER PARTS	\$ 308.78
59521	CONNEXUS ENERGY	MONTHLY SERVICES	\$ 241.40
59522	COTTENS INC	SUPPLIES	\$ 85.63
59523	ECM PUBLISHERS, INC.	PUBLISH NOTICES	\$ 810.39
59524	EMILY CHUESBERG	REFUND	\$ 40.00
59525	FINANCE AND COMMERCE	PUBLISH NOTICES	\$ 135.01
59526	G & K SERVICES	MATS	\$ 75.69
59527	G & N ENTERPRISES	FLUORESCENT TUBES	\$ 222.00
59528	HAMPTON INN & SUITES	GROUP RESERVATIONS	\$ 500.00
59529	INSTRUMENTAL RESEARCH INC	JULY WATER TESTING	\$ 64.00
59530	MN DEPT OF TRANSPORTATION	PLANT INSPECTIONS-2014-15 ST PRJ	\$ 121.69
59531	OFFICE DEPOT	OFFICE SUPPLIES	\$ 65.86
59532	PERFECT 10 CAR WASH	CAR WASHES	\$ 23.89
59533	PETTY CASH	REIM P&R PETTY CASH	\$ 369.49
59534	ROSEVILLE UTILITY INVOICE	DATA SERVICES	\$ 535.96
59535	SALLY BAROTT	STEP-ON GUIDE	\$ 364.00
59536	SPRING LAKE PARK LUMBER	PLYWOOD	\$ 82.35
59537	STANTEC	ENGINEERING SERVICES	\$ 48,983.04
59538	TROBEC BUS SERVICE INC	BUS RENTAL	\$ 625.00

CITY OF SPRING LAKE PARK
 CLAIMS LIST APPROVED AND PAID
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
59539	WASTE MANAGEMENT OF WI-MN	JULY SERVICE	\$ 8,142.66
59540	WIPERS AND WIPES INC	PAPER PRODUCTS, GLOVES	\$ 428.40
59541	XCEL ENERGY	MONTHLY SERVICES	\$ 14,453.58
59542	AFLAC	PAYROLL 8/21/15	\$ 28.80
59543	DEARBORN NATIONAL	PAYROLL 8/21/15	\$ 416.81
59544	DELTA DENTAL	PAYROLL 8/21/15	\$ 1,391.30
59545	FIDELITY SECURITY LIFE	PAYROLL 8/21/15	\$ 45.37
59546	HEALTH PARTNERS	PAYROLL 8/21/15	\$ 9,598.82
59547	L.E.L.S.	PAYROLL 8/21/15	\$ 235.00
59548	LOCAL 49	PAYROLL 8/21/15	\$ 100.50
59549	NCPERS MINNESOTA-7750811	PAYROLL 8/21/15	\$ 48.00
59550	P.E.R.A.	PAYROLL 8/21/15	\$ 16,025.10
59551	BARTON SAND & GRAVEL CO	DISPOSAL FEE	\$ 90.00
59552	CITY OF BLAINE	PW BUILDING UTILITIES	\$ 27.29
59553	CENTRAL WOOD PRODUCTS	PLAYGROUD CHIPS	\$ 1,380.00
59554	CITY OF SPRING LAKE PARK	SPECIAL ASSESSMENTS-8249 ARTHUR ST	\$ 9,432.00
59555	COMMERS PRINTING INC	BUSINESS CARDS-BARRY BRAINARD	\$ 115.00
59556	COTTENS INC	SUPPLIES	\$ 46.57
59557	CURTIS DURAND	REFUND	\$ 28.71
59558	DARY MASON	REFUND	\$ 200.00
59559	DAWN CLARK	REFUND	\$ 75.00
59560	DCF MANUFACTURING INC	WELDING ALUMINUM BENCH	\$ 70.00
59561	DELTA DENTAL	SEPT DENTAL-M MALONEY	\$ 122.00
59562	E.H. RENNER & SONS	WELL INSPECTIONS	\$ 420.00
59563	ECM PUBLISHERS, INC.	ONLINE RECYCLING AD	\$ 60.00
59564	FM TRUCKING CO	STACK STONE CAPS	\$ 76.00
59565	CITY OF FRIDLEY	SHOWMOBILE RENTAL	\$ 50.75
59566	HAWKINS WATER TREATMENT	CHEMICALS	\$ 279.05
59567	J.P. COOKE CO.	SELF-INKING STAMPS	\$ 57.95
59568	JOAN SILVERDAHL	REFUND	\$ 100.00
59569	MANSFIELD OIL COMPANY	FUEL	\$ 2,102.03
59570	MENARDS-CAPITAL ONE COMMERCIAL	SUPPLIES	\$ 219.39
59571	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSEL LICENSES	\$ 70.00
59572	MN HISTORICAL SOCIETY	GROUP RESERVATIONS	\$ 182.00
59573	ON SITE SANITATION INC	RENTAL UNITS	\$ 120.00
59574	PETTY CASH	REIM PETTY CASH	\$ 270.75
59575	RICHFIELD BUS CO	BUS RENTAL	\$ 355.00
59576	RILEY BUS SERVICE INC	BUS RENTAL	\$ 6,000.00
59577	SHRED-IT USA LOS ANGELES	SHREDDING SERVICE	\$ 72.42
59578	SUBURBAN RATE AUTHORITY	2ND HALF MEMBERSHIP	\$ 400.00
59579	VISTA FLEET	GROUP RESERVATIONS	\$ 675.00
59580	WALTERS RECYCLING REFUSE SERV	AUGUST SERVICE	\$ 347.28
59581	WELLS FARGO CREDIT CARD	CREDIT CARD PURCHASES	\$ 24,825.88
		TOTAL DISBURSEMENTS	\$ 299,615.42

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: AUGUST 2015
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FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28238 DEARBORN NATIONAL	PAYROLL 7/26/15-8/8/15	\$ 70.50
28239 DELTA DENTAL	PAYROLL 7/26/15-8/8/15	\$ 101.06
28240 FIDELITY SECURITY LIFE	PAYROLL 7/26/15-8/8/15	\$ 3.13
28241 HEALTH PARTNERS	PAYROLL 7/26/15-8/8/15	\$ 792.78
28242 MN TEAMSTER	PAYROLL 7/19/15-8/1/15	\$ 58.50
28243 PERA	PAYROLL 7/19/15-8/1/15	\$ 730.80
	PAYROLL 7/26/15-8/8/15	\$ 648.43
28271 CENTER POINT ENERGY	GAS SERVICE	\$ 22.14
28272 US BANK	ATM REFILL	\$ 5,000.00
28273 US BANK	PAYMENT FOR WALL SIGN	\$ 3,796.04
28274 XCEL ENERGY	ELECTRICITY	\$ 2,545.44
28275 PERA	PAYROLL 8/11/15-8/12/15	\$ 14.69
28276 DEARBORN NATIONAL	PAYROLL 8/9/15-8/22/15	\$ 74.75
28277 DELTA DENTAL	PAYROLL 8/9/15-8/22/15	\$ 101.06
28278 FIDELITY SECURITY LIFE	PAYROLL 8/9/15-8/22/15	\$ 3.13
28279 HEALTH PARTNERS	PAYROLL 8/9/15-8/22/15	\$ 736.03
28280 MN TEAMSTER	PAYROLL 8/11/15-8/12/15	\$ (4.50)
	PAYROLL 8/2/15-8/15/15	\$ 54.00
28281 PERA	PAYROLL 8/2/15-8/15/15	\$ 641.00
	PAYROLL 8/9/15-8/22/15	\$ 648.43
28282 WELLS FARGO	CREDIT CARD PAYMENT	\$ 1,503.33
28283 AMERICAN BOTTLING COMPANY	BEER PURCHASE	\$ 193.20
28284 ARANGO CIGAR CO	CIGAR PURCHASE	\$ 504.91
28285 BELLBOY CORPORATION	CREDIT - LIQUOR - JUICE/MIX/POP PURCHASE	\$ 921.81
28286 BERNICK'S WINE	BER - JUICE/MIX/POP PURCHASE	\$ 554.85
28287 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 21,892.50
28288 CARTRIDGE WORLD	OPERATING SUPPLIES	\$ 255.49
28289 CITYWIDE WINDOW SERVICES	CONTRACTUAL SERVICE	\$ 30.00
28290 CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 368.00
28291 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 775.68
28292 DAHLHEIMER BEVERAGE	BEER PURCHASE	\$ 2,302.75
28293 ECM PUBLISHERS	ADVERTISING	\$ 488.25
28294 FUENTE & NEWMAN	CIGAR PURCHASE	\$ 318.65
28295 HOHENSTEINS	BEER PURCHASE	\$ 941.00
28296 J.C. NEWMAN	CREDIT - CIGAR PURCHASE	\$ 438.00
28297 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 19,340.45
28298 JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE - JUICE/MIX/POP PURCHASE	\$ 19,571.62
28299 M AMUNDSON LLP	CIGARTE - JUICE/MIX/POP PURCHASE	\$ 5,338.66
28300 MARCO V CIGARS & CO	CIGAR PURCHASE	\$ 629.00
28301 MIDWEST COCA-COLA BOTTLING	CREDIT - JUICE/MIX/POP PURCHASE	\$ 356.68
28302 PAUSTIS & SON'S	WINE PURCHASE	\$ 632.43
28303 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 1,901.10
28304 PINNACLE DISTRIBUTING	JUICE/MIX/POP PURCHASE	\$ 319.00
28305 PLAYNETWORK	CONTRACTUAL SERVICES	\$ 32.01
28306 POPP.COM	TELEPHONE SERVICE	\$ 263.30

CITY OF SPRING LAKE PARK
 CLAIMS APPROVED AND PAID

DATE: AUGUST 2015
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FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28307 RJM DISTRIBUTING	CREDIT - BEER PURCHASE	\$ 114.85
28308 SAM'S CLUB	CREDIT CARD PAYMENT	\$ 182.62
28309 SAPSUCKER FARMS ORGANICS	BEER PURCHASE	\$ 127.20
28310 SOUTHERN WINE & SPIRITS OF MN	LIQUOR - WINE PURCHASE	\$ 7,056.67
28311 STAR TRIBUNE	ADVERTISING	\$ 808.79
28312 TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 76.92
28313 TWIN CITIES E MEDIA	ADVERTISING	\$ 195.00
28314 VARNER TRANSPORTATION	FREIGHT CHARGES	\$ 811.90
28315 VINOCOPIA INC	LIQUOR PURCHASE	\$ 2,636.50
28316 WIRTZ BEVERAGE MN BEER	CREDIT - BEER - WINE PURCHASE	\$ 30,702.28
	JUICE/MIX/POP PURCHASE	
28317 VOID		VOID
TRANSFER TO PAYROLL	PAYROLL (8/7/15)	9,856.74
TRANSFER TO PAYROLL	PAYROLL (8/14/15)	110.56
	PAYROLL (8/21/15)	9,235.18
	SALES TAX (JULY)	15,444.00
	OTP TAX (JULY)	77.79
	TOTAL DISBURSEMENTS	\$ 173,347.08

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20 _____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Administrator/Clerk-Treasurer

Budget to Date and Statement of Fund Balance (August 2015) will be provided at the meeting.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: North Suburban Chapter of the MN. Deer Hunters Assoc. Previous Gambling Permit Number: X-03304

Minnesota Tax ID Number, if any: 4326991 Federal Employer ID Number (FEIN), if any: 41-1390958

Mailing Address: 6684 Fridley Street NE

City: Fridley State: MN Zip: 55432 County: Anoka

Name of Chief Executive Officer (CEO): Stephen Ranallo

Daytime Phone: 763-574-0195 Email: _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Kraus-Hartig VFW

Address (do not use P.O. box): 8100 Pleasant View Drive

City or Township: Spring Lake Park Zip: 55432 County: Anoka

Date(s) of activity (for raffles, indicate the date of the drawing): October 26, 2015

Check each type of gambling activity that your organization will conduct:

Bingo* Paddlewheels* Pull-Tabs* Tipboards*

Raffle (total value of raffle prizes awarded for the calendar year: \$ _____)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>___ The application is acknowledged with no waiting period.</p> <p>___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>___ The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>___ The application is acknowledged with no waiting period.</p> <p>___ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>___ The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Stephen Ranallo Date: 9-16-15
(Signature must be CEO's signature; designee may not sign)

Print Name: Stephen Ranallo

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>___ a copy of your proof of nonprofit status, and</p> <p>___ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Kenneth A. Tolzmann, SAMA
Spring Lake Park City Assessor

August 31, 2015

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, Mn 55432
Attn: Mr. Daniel Bucholtz, Admin.

Re: Third Quarter Billing for Payable 2017 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for assessment services in accordance with our contract is as follows:

1972 Residential improved parcels @ \$9.00 per parcel -----	\$17,748.00
312 Commercial/Industrial parcels @ \$55.00 per parcel -----	17,160.00
40 Unimproved land parcels @ \$ 2.50 per parcel -----	<u>100.00</u>

Total Cost for year 2016 assessment payable in 2017: \$35,008.00

Third Quarter Amt. Due: \$ 8,752.00

The above figures are in accordance with our contract for services dated July 18,2011.

If you have any questions, please give me a call at 464-4862.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939
Spring Lake Park City Assessor
24738 Hamlet Ave. N.
Forest Lake, Mn 55025

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: US BANK CREDIT CARD APPLICATION
DATE: SEPTEMBER 11, 2015

The City Council, in 2001, authorized employees to utilize credit cards to make purchases on behalf of the City. The City currently uses credit cards issued by Wells Fargo. Last month, the City had an issue with Wells Fargo's administration of the credit card that caused an employee to not be able to utilize the credit card while on an extended trip. This "snafu" has caused the City to re-evaluate its relationship with Wells Fargo and look for an alternative credit card provider.

US Bank has a State Contract with the State of Minnesota to provide credit card – purchase payment services for state agencies and members of the Cooperative Purchasing Venture, which the City is a member. The City can obtain a credit card from US Bank through this program.

The State Bid provides quarterly rebates on purchases made through the card and an incentive for prompt payment. Staff estimates the rebates to be around \$3,000 per year. The City does not receive any rebates or incentives from Wells Fargo.

Staff recommends approval of Resolution 15-24, which would authorize the Administrator, Clerk/Treasurer to make application to US Bank for credit cards. The resolution also adopts a new Credit Card policy which outlines the City's internal controls associated with credit card use.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 15-24

RESOLUTION AUTHORIZING APPLICATION FOR A COMMERCIAL CREDIT CARD

WHEREAS, Minnesota Statutes 471.382 allows the City Council to authorize the use of credit cards by officers and employees of the City who are authorized to make purchases on the City's behalf; and

WHEREAS, U.S. Bank has a contract with the State of Minnesota through the Cooperative Purchasing Venture (CPV) to offer purchasing card services to the State of Minnesota and members of the CPV; and

WHEREAS, the City of Spring Lake Park is a member of the Cooperative Purchasing Venture; and

WHEREAS, the purchasing card offered by U.S. Bank under the CPV contract provides the City with rebates based on purchasing volumes and prompt payment of the invoice, saving the City money.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby authorize the Administrator, Clerk/Treasurer to apply for a commercial credit card from US Bank and authorize the Mayor and Administrator, Clerk/Treasurer to execute the credit card application; and

BE IT FURTHER RESOLVED that the City Council does hereby adopt the attached "Credit Card Policy" governing the use of credit cards by officers and employees of the City.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of September, 2015.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

CITY OF SPRING LAKE PARK CREDIT CARD POLICY

The City of Spring Lake Park will provide certain employees credit cards to provide a flexible and efficient way to purchase goods and services on behalf of the City. It empowers the cardholder to acquire the necessary materials and services to conduct business and/or delivery services in a convenient manner. While there are inherent risks associated with the issuance of credit cards, the City Council finds that, with appropriate internal controls, the benefits associated with the use of credit cards outweighs the risk. This policy spells out the appropriate use of City credit cards.

Under the authority of Minnesota Statutes 471.382, the City Council authorizes the use of credit cards by officers and employees of the City who are authorized to make purchases on the City's behalf. **Use of the credit card for personal purchases is prohibited.** If a City officer or employee makes or directs a purchase by credit card that is not approved by the City Council, the officer or employee is personally liable for the amount of the purchase. Purchases must otherwise comply with all statutes, rules or city policies applicable to city purchases. Cash advances or withdrawals on credit cards are prohibited.

The City is not permitted to carry debt on a credit card. The entire card balance shall be paid in full each month.

The following employees are authorized to use the City of Spring Lake Park's credit card(s): Administrator, Clerk/Treasurer; Police Chief; Recreation Director; Public Works Director; Building Official; Lead Maintenance Worker; Recreation Program Supervisors; Recycling/Special Projects Coordinator; and Liquor Store Manager. The Administrator, Clerk/Treasurer shall keep a record of all people issued a credit card or having authorization to use a City credit card. Authorized persons will receive, sign and file an acknowledgement form regarding credit card use.

Invoices from credit card companies do not contain the detail necessary to satisfy the requirement that claims presented to the City for payment be in writing and itemized (M.S. 412.271, subd. 2). All credit card users must attach the invoice and receipt to a "Request for City Credit Card Use" authorization form. The "Request for City Credit Card Use" authorization form, invoice and receipt shall be submitted to the Administrator, Clerk/Treasurer as soon as practicable, but no later than five days after the close of the credit card billing cycle. The credit card user is responsible to ensure that any credits resulting from reversed charges or returns of merchandise are recorded on the statement.

The Administrator, Clerk/Treasurer shall review all credit card purchases made on behalf of the City and recommend or deny approval of the payment. On a monthly basis, the Administrator Clerk/Treasurer will compare the submitted documentation with the credit card statement. If everything matches, the Administrator, Clerk/Treasurer will attach all supporting documentation to the credit card statement and approve payment. Any discrepancies between the monthly statement and the "Requests for Credit Card Use" will be researched and resolved to the Administrator, Clerk/Treasurer's satisfaction.

If a card is lost or stolen, it is the responsibility of the issued holder of the card to contact the credit card company immediately to report the card lost/stolen and stop all charging privileges. The employee shall notify the Administrator, Clerk/Treasurer of the incident. The Administrator, Clerk/Treasurer shall contact the credit card company to request a new card with a new account number.

Upon expiration of each credit card, the Administrator, Clerk/Treasurer will collect the expired card and replace it with the new card issued by the credit card company. Each employee shall sign an acknowledgement statement indicating that the new card has been received, the old card was submitted to the Administrator, Clerk/Treasurer to be destroyed, and that continued usage of the new card is subject to this Credit Card policy.

Any employee possessing a city credit card who terminates employment with the City of Spring Lake Park must turn over the card to the Administrator, Clerk/Treasurer before the final day of employment. Any employee possessing a credit card that requests and is granted by the City a leave of absence or that takes medical leave must submit to the Administrator, Clerk/Treasurer the city credit card issued to them prior to the start of the leave. The card will be reissued to the employee when he/she returns to work.

Failure to comply with the provisions of this policy may result in immediate revocation of credit card privileges and/or discipline, up to and including termination.

The City of Spring Lake Park reserves the right to cancel any credit card at any time for any reason.

Adopted by the Spring Lake Park City Council this ____ day of _____, 2015.

CITY OF SPRING LAKE PARK
CREDIT CARD POLICY
ACKNOWLEDGMENT

The City of Spring Lake Park is authorizing you to use one of its credit cards on its behalf. It is important that you understand the rules regarding its use. If the rules are not followed, the City may cancel the card and you may be personally liable for any misuse.

- Credit cards may only be used for appropriate City business. Personal use is prohibited and may be grounds for discipline.
- The credit card must be protected from theft or unauthorized use.
- The Administrator, Clerk/Treasurer or Accountant must be notified immediately if the card is lost, stolen or if you suspect unauthorized use.
- “Request for City Credit Card Use” forms, accompanied by receipts or invoices must be signed and submitted in a timely manner to the Administrator, Clerk/Treasurer’s office for processing. In no case shall the form be submitted later than 5 business days after the close of the billing cycle.
- Pursuant to M.S. 471.382, I understand that if I make or direct a purchase by credit card that is not approved by the City Council, I will be personally liable for the amount of the purchase. I will comply with all statutes, rules and policies applicable to City purchases.
- I have read the above statements and the attached Credit Card Use Policy and agree to abide by the same.

Signature: _____

Date: _____

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: ALPHA VIDEO SERVICE AGREEMENT
DATE: SEPTEMBER 15, 2015

The City installed new audio/visual equipment in the City Council Chambers in 2013. Along with that equipment purchase, the City purchased a two year service plan. That service plan expired. Staff recommends entering into a new service agreement with Alpha Video at the price of \$4,565.00

Technical issues relating to the system arise periodically that are beyond the technical capabilities of City staff. This contract will ensure the functionality of the system.

If you have any questions regarding the agreement, please don't hesitate to contact me at 763-784-6491.



COUNCIL CHAMBERS UPGRADE

DATE:
April 6, 2015

Prepared for:

**CITY OF
SPRING LAKE PARK**

Presented by:

Mike Pouh
John Seidlitz



7690 Golden Triangle Dr.
Eden Prairie, MN 55344



952.896.9898
800.388.0008



info@alphavideo.com
www.alphavideo.com



Service Agreement

This service agreement between City of Spring Lake Park (Client) and Alpha Video describes certain services Alpha Video shall furnish related to a system owned or supervised by the Client. These services will be rendered in consideration of a fee paid by the Client to Alpha Video. This agreement will be executed for each system/room and includes only those components as described in Addendum #1.

System Location (Site): City of Spring Lake Park
City Hall
1301 81st Ave NE
Spring Lake Park, Mn 55432

System(s) Description(s): City Council Chambers HD and Audio upgrade. Equipment is listed in Alpha Video's quote AAAQ20491.

Service Response:

1. Phone Support

Alpha Video will respond within 1-2 hours of client request for phone support. Alpha Video will make every reasonable effort to restore the system(s) to normal functionality by using an on-site employee of the Client that is familiar with the systems and their functionality. If repairs or restoration of functionality are not possible during the initial service phone call Alpha Video's support technician may request a remote login session or consultation with a manufacturer, prior to further support. Hours for support are Monday through Friday from the hours of 8am to 5pm. Holidays that Alpha Video honor are not covered for support. See Addendum #2.

On-site Support

Our technician will be on-site within 1-2 days after that notification. Alpha Video will make every reasonable effort to restore the system(s) to its normal function. If permanent repairs are not possible during the service call due to lack of parts, availability or failed equipment, permanent repairs will be made as soon as the equipment is repaired or parts can be obtained. Alpha Video may request to re-configure the room(s) / system(s) for some functionality while the failed components(s) are repaired. This technician may be a subcontractor working on behalf of Alpha Video. Shipping costs for parts and equipment are included. All costs for the technician's labor and travel are covered. All costs for internal processing labor at Alpha Video are covered. Alpha Video does not cover the expense of equipment failures, parts or repairs that are out of the manufacturer's warranty or if the equipment has been abused or used outside of its normal operation procedure. If Alpha Video's Rental Dept has equipment that is applicable and available during the repair time line, that equipment will be made available to the Client at 50% off the normal rental rate until the repairs can be completed.

2. The Client agrees that prompt and full access to the system will be granted to Alpha Video any time Alpha Video is on-site to service or maintain the system. It is the responsibility of the Client to provide remote access to the IP addressable components of this system as needed and if applicable. It is the responsibility of the Client to provide any passwords for the components of this system as needed and if applicable. (Crestron, Biamp, Servers, DVR's etc.
3. This agreement does not include emergency 24/7 service of the system.
4. This Service Agreement includes one (1) preventative maintenance visit to the system location to perform preventative maintenance on the equipment listed in addendum #1. This visit is to be scheduled at a mutually agreed on date and time. Software updates will be provided if there is no cost for the software and if it is applicable to be updated.
5. This agreement does not apply to a system or system components manufactured by companies for which Alpha Video is not a dealer or distributor and did not install.
6. The annual fee for this agreement is \$ 4,565.00.
7. This agreement shall begin at 12:01 AM on 09/01/2015 and end at 11:59 PM on 08/31/2016 Thirty to forty five days prior to the expiration of this agreement Alpha Video may supply a renewal option.
8. Custom programming codes and files will remain in custody of Alpha Video while a system or systems are in a Warranty or Service agreement time period. This includes programming for Crestron, AMX, Extron, and various DSP equipment installed and supported by Alpha Video. If changes to a program or code are made by anyone other than Alpha Video, the Warranty or Service agreement can be terminated by Alpha Video. Alpha Video is not obligated to refund any payments made by the Client for that Warranty or Service agreement. The Client will incur the cost to reload any programming to keep them in good standing if they chose to continue their Warranty or Service agreement. Once an installed system is out of Warranty or a Service agreement the files can be supplied to the Client if requested.
9. Parts, repairs and support that are not covered in this SMA will be billed on a time and materials basis at Alpha Video's current service rates. These rates may change at any time and without notice. Sr Engineering at 125.00 per hour. Engineering at 100.00 per hour. Programming at 110.00 per hour. Project Management at 95.00 per hour. Service technician \$100.00 per hour. Bench technician at \$120.00 per hour. Installation technician at 90.00 per hour. Travel at 50.00 per hour. Hotel, air fare, car rental and per diem costs as incurred.
10. In the event the Client has not paid the billed fee within 60 days of the due date, Alpha Video will, re-invoice via certified mail. If there is no response in 5 business days Alpha Video can terminate this contract. The Client is responsible for any services or time of service performed at current rates on a pro-rated basis.
11. Alpha Video warrants that we will provide service to the Client's system substantially in accordance with the terms of this agreement. If the Client believes that Alpha Video is not providing service in accordance with this agreement while it's in force, the Client will contact Alpha Video via certified mail. If there is no response in 5 business days the Client can terminate this contract and reduce payment or request remittance for any services already performed at current rates on a pro-rated basis.

12. Alpha Video will use its best efforts to correct any deviation from this agreement within a reasonable time after notification. The Client agrees that the foregoing constitutes the Client's sole and exclusive remedy for breach by Alpha Video under any warranty under this agreement. The warranty and remedy provided herein are exclusive and in lieu of all other warranties (express or implied) including but not limited to the implied warranties of merchantability, performance, and fitness for a particular purpose. The Client assumes all risk as to the suitability, quality, and performance of the system. In no event will Alpha Video, or its directors, officers, employees, or affiliates be liable for any consequential, incidental, indirect, special, or exemplary damages arising out of the use or existence of the system in whole or part or use of Alpha Video's service, even if Alpha Video has been advised of the possibility of such damages. Alpha Video's liability to the Client (if any) for actual direct damages for any cause whatsoever, and regardless of the form of the action, will be limited to, and shall not exceed, the fee for the current term of the agreement.
13. If the Client is not also the Owner of the system, the Client represents that they may lawfully enter into contracts as representatives of the Owner and have full and complete authority granted to them by the Owner over service and maintenance of the system, including, but not limited to, expenditures for maintenance, repair, and component replacement of the system. The Client, if not the Owner, also asserts that they have the authority to obligate the Owner to the terms of this contract.
14. In the event the ownership of the system changes, the Client ceases to be a representative of the system Owner (if different), or the system is taken out of service wholly and completely during the term of this agreement, the Client may terminate this agreement by notifying Alpha Video in writing of the change in status. The value of any services that have been provided from the inception or renewal of the agreement up to the date of notification will be calculated based on current rates for those services and any over-payment will be refunded. If based on this recalculation, it is determined there is a balance due to Alpha Video, this balance will be billed in accordance with current practices.
15. In this agreement, the term "Client" includes the business entity, as well as the directors, officers, employees, affiliates, and assigns of the business entity, jointly and/or separately.
16. No oral or written statement, understanding, or document other than amendments or addendums properly executed by both parties and attached to this agreement shall in any way extend, modify, or add to the foregoing agreement.

Client:

City of Spring Lake Park
City Hall
1301 81st Ave NE
Spring Lake Park, Mn 55432

Provider:

Alpha Video & Audio, Inc.
7690 Golden Triangle Dr
Eden Prairie, Mn 55344

Service: 952-841-3364
Main Office 952-896-9898

Signature (Client) Date

Signature (Alpha Video) Date

The following addendums are a part of this agreement:

_____ **Addendum #1:**
Service Agreement Equipment Description

_____ **Addendum #2:**
Alpha Video Holidays

Service Support Contact Information:

Service Coordinator Phil Lang 952-841-3364 philip@alphavideo.com

Service Manager John Seidlitz 952-841-3336 johns@alphavideo.com

Email Support Support@alphavideo.com

Main Office 952-896-9898

Addendum #1

SERVICE AGREEMENT EQUIPMENT DESCRIPTION

Reference to Quote# AAAQ20491

Addendum #2:

Alpha Video 2015

Holiday Schedule

<u>Date</u>	<u>Holiday</u>
Thursday, January 1 st	New Year's Day
Friday, April 3 rd	Good Friday
Monday, May 25 th	Memorial Day
Friday, July 4 th	Independence Day
Monday, September 7 th	Labor Day
Thursday, November 26 th	Thanksgiving
Friday, November 27 th	Thanksgiving
Thursday, December 24 th	Christmas Eve
Friday, December 25 th	Christmas Day

Alpha Video 2016

Holiday Schedule

<u>Date</u>	<u>Holiday</u>
Friday, January 1 st	New Year's Day
Friday, March 25 th	Good Friday
Monday, May 30 th	Memorial Day
Monday, July 4 th	Independence Day
Monday, September 5 th	Labor Day
Thursday, November 24 th	Thanksgiving
Friday, November 25 th	Thanksgiving
Thursday, December 24 th	Christmas Eve
Monday, December 26 th	Christmas

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

September 21, 2015

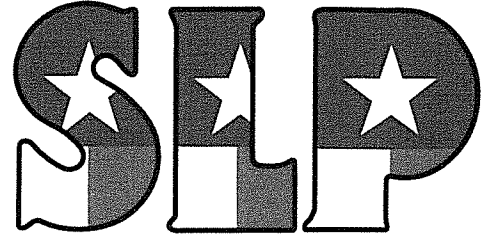
General Contractor

Edward Sylvers Roofing, Inc.

Quality Trusted Commercial Construction & Roofing

Mechanical Contractor

Bella Mechanical, Inc.



City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7240
www.slpmn.org

MAYOR'S PROCLAMATION
FOREIGN EXCHANGE STUDENT WEEK – SEPTEMBER 21, 2015
HONORARY CITIZEN – LAURA BAY RUSTON

WHEREAS, our communities' greatest asset is our youth; and

WHEREAS, American Field Service (AFS) organizes and administers a program which brings students from around the world to our community; and

WHEREAS, this interchange of culture and philosophy contributes to the education and maturation of our youth in many and varied ways; and

WHEREAS, it is the desire of the City of Spring Lake Park to show its appreciation and support to our distinguished guests.

THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, hereby proclaim the week of September 21, 2015 as American Field Service Week in honor of Laura Bay Ruston.

FURTHER, I proclaim that Laura be made an honorary citizen of the City of Spring Lake Park for the duration of her stay.

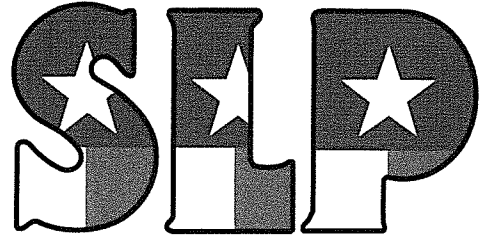
In witness whereof, I have hereunto set my hand and caused the seal of the City of Spring Lake Park to be affixed this twenty-first day of September, 2015.

Cindy Hansen, Mayor

ATTEST:

(SEAL)

Daniel Buchholtz, City Administrator



City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7240
www.slpmn.org

MAYOR'S PROCLAMATION
FOREIGN EXCHANGE STUDENT WEEK – SEPTEMBER 21, 2015
HONORARY CITIZEN – MAGDALENA CABRERA MAS

WHEREAS, our communities' greatest asset is our youth; and

WHEREAS, American Field Service (AFS) organizes and administers a program which brings students from around the world to our community; and

WHEREAS, this interchange of culture and philosophy contributes to the education and maturation of our youth in many and varied ways; and

WHEREAS, it is the desire of the City of Spring Lake Park to show its appreciation and support to our distinguished guests.

THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, hereby proclaim the week of September 21, 2015 as American Field Service Week in honor of Magdalena Cabrera Mas.

FURTHER, I proclaim that Magdalena be made an honorary citizen of the City of Spring Lake Park for the duration of her stay.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Spring Lake Park to be affixed this twenty-first day of September, 2015.

Cindy Hansen, Mayor

ATTEST:

(SEAL)

Daniel Buchholtz, City Administrator



Police Report

August 2015

Submitted for Council Meeting – September 21, 2015

The Spring Lake Park Police Department responded to three hundred and eighty-seven calls for service for the month of August 2015. This is compared to responding to four hundred and fifty-five calls for service in August of 2014.

The police department for the month of August 2015 issued one hundred and sixty-seven citations. This compared to issuing one hundred and thirty-two citations in August of 2014. The police department was able to deploy our speed trailer in the month of August at seven different locations throughout the city.

With summer coming to an end, the police department would like to remind everyone that school will be starting and buses will be on the roadways picking up the children at the bus stops. This will mean that everyone will have to plan accordingly allowing extra travel time to get to your destination.

Investigator Baker for the month of August 2015 reports handling a case load of sixty cases. Forty of these cases are felony in nature, six of these cases are gross misdemeanor in nature and fourteen of these cases are misdemeanor in nature. In addition to this current case load Investigator Baker also indicates monitoring five active vehicle forfeiture cases and closing three other vehicle forfeiture cases.

Investigator Baker noted a case of interest for the month of August 2015. On August 22, 2015, the police department responded to the 7800 block of Monroe Street for a residential burglary report in which eleven firearms were taken along with tools and keys to several vehicles. On August 24, 2015, the police department received a stolen vehicle report from the same resident, where one of three vehicles that were parked in the resident's driveway was stolen, within a few hours of the report being made and the vehicle being entered as stolen it was recovered in Hinckley, MN unoccupied. On August 25, 2015 the resident provided serial numbers for some of the firearms stolen, within five hours of entering these serial numbers the Anoka County Sheriff's Office located four of the stolen firearms on a traffic stop and developed potential person (s) of interest in this case. On August 26, 2015, Investigator Baker with the

assistance of the Anoka County Sheriff's Office interviewed the person(s) of interest and obtained a full confession regarding the residential burglary. Investigator Baker was able to recover the remaining stolen firearms including two that were not from this burglary. As a result, this case has been charged out by the Anoka County Attorney's Office and at the time of the writing of this report, the person(s) of interest were in the custody of the Anoka County Sheriff's Office. Investigator Baker continues to investigate the extra firearms recovered to try and determine if they were from another burglary/crime. As always, Investigator Baker works all of his cases diligently and tries to bring them to a conclusion as soon as possible. For further details, see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at the "Police Public Walk up Window" along with other duties that may be assigned on a daily basis.

The month of August 2015 has been a busy month for myself as well, I was on vacation from August 1st through August 9th returning to work on August 10th. Besides handling the day to day operations of the police department, I have attended numerous meetings to include but not limited to:

- Attending a Budget Meeting with the Mayor and City Council regarding the Cities 2016 budgets.
- I held a meeting with representatives of Spring Lake Park High School Panther Foundations and Public Works Director Terry Randall for the SLP Panther 5K upcoming event.
- I attended a Safety Committee Meeting held here at City Hall with Administrator Buchholtz and staff.
- I attended a meeting of the Anoka County PSDS Governance Committee with Mayor Hanson.
- I held a meeting with Mary Sutherland of "Source One Graphics" of Spring Lake Park to research/explore graphic options for the police department and city.
- I continue to monitor and orchestrate the hiring process for a new police officer with the upcoming retirement of Officer King.
- I concluded the month by orchestrating and attended a "Data Practices" training for police department office staff held here at the police department, the presenter was Administrator Buchholtz for this training.

This will conclude my report for the month of August 2015.

Are there any Questions?



Investigator
Brad Baker

Spring Lake Park Police Department Investigations Monthly Report

August 2015

Total Case Load

Case Load by Level of Offense: 60

Felony	40
Gross Misdemeanor	6
Misdemeanor	14

Case Dispositions:

County Attorney	7
Juvenile County Attorney	0
City Attorney	0
Forward to Other Agency	1
SLP Liaison	0
Carried Over	45
Unfounded	0
Exceptionally Cleared	1
Closed/Inactive	6

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	3

Notes:

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PRELIMINARY LEVY ADOPTION
DATE: SEPTEMBER 11, 2015

The City Council, in August, reviewed the proposed 2016 budget that was presented by City staff. As the preliminary tax levy is required to be submitted no later than September 30, 2015, it is necessary for the City Council to take action to set the preliminary levy.

Resolution 15-22 would establish the proposed 2015, pay 2016, tax levy at \$2,975,985. This is an increase of 5.31% from the 2014, pay 2015, tax levy. Half of the increase is attributable to debt service associated with the 2014-2015 Street Improvement project bond. The remainder of the increase is associated with anticipated increases in the City budget.

Resolution 15-22 also sets the date of the annual Truth-in-Taxation public hearing for Monday, December 7, 2015 at 7:00pm at Spring Lake Park City Hall.

Per State Law, the preliminary tax levy establishes the maximum tax levy for 2016. The final tax levy, which will be set on December 21, 2015, can be the same or lower than the preliminary tax levy.

City staff is also seeking approval of Resolution 15-23. This resolution will cancel or reduce three debt service levies – the City’s portion of the 2005A General Obligation CIP Bond (Fire Department), the 2013B General Obligation CIP Bond (Public Works Building), and the 2014A General Obligation Improvement Bond (street projects). This resolution reduces the 2015, pay 2016, required debt service levy from \$505,556.71 to \$204,000. The reductions are funded through a combination of Local Government Aid, Public Utilities, Special Assessments and Municipal State Aid funds.

Budgets for Public Utilities, the Municipal Liquor Store operation and the Capital Improvement Plan will be presented to the City Council in the near future.

If you have any questions, please don’t hesitate to contact me at 763-784-6491.

RESOLUTION NO. 15-22

RESOLUTION ADOPTING PROPOSED 2015 TAXES COLLECTABLE IN 2016

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that the following sums of money be levied for the current year, collectable in 2016, upon the taxable property in said City of Spring Lake Park, Minnesota:

General Revenue	\$2,771,985
2013A G.O. Equipment Certificate	\$ 144,000
2014A G.O. Improvement Bonds	<u>\$ 60,000</u>
TOTAL LEVY:	\$2,975,985

BE IT FURTHER RESOLVED that the City Clerk of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota; and

BE IT FURTHER RESOLVED that the annual Truth in Taxation Public Hearing is scheduled to be held at 7:00 P.M. on Monday, December 7, 2015 in the Council Chambers, Spring Lake Park City Hall.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of September, 2015.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified Assistant City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 15-22, A Resolution Adopting Proposed 2015 Taxes Collectable in 2016, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of September 2015.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____

RESOLUTION NO. 15-23

RESOLUTION CANCELLING OR REDUCING BOND LEVIES – 2015/2016

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that there is irrevocably available and on-hand funds for the following General Obligation bonds:

1. The sum of \$65,556.71 for the 2016 installment of the 2005A G.O. Capital Improvement Fire Bond
2. The sum of \$78,000 for the 2016 installment of the 2013B G.O. Capital Improvement Plan Bond.
3. The sum of \$158,000 for the 2016 installment of the 2014A G.O. Improvement Bond.

BE IT FURTHER RESOLVED that, in accordance with Minnesota Statutes Section 475.61, as amended from time to time, the County Auditors of Anoka and Ramsey Counties are hereby authorized and directed to reduce by the amounts above mentioned the tax that would otherwise be included on the rolls for 2015, collectable in 2016.

BE IT FURTHER RESOLVED that the City Clerk of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of September, 2015.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified Assistant City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 14-29, A Resolution Cancelling Bond Levies – 2013/2014, adopted by the Spring Lake Park City Council at their regular meeting on the 15th day of September 2014.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____



September 21, 2015

Honorable Mayor and City Council
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

**Reference: Lift Station No. 1 Reconstruction
Approve Plans and Authorize Bidding**

Dear Mayor and Council:

Earlier this year the city received bids for the reconstruction of Lift Station No. 1 and elected to reject the bids. The decision at that time was to get new bids for the project sometime this fall.

We have worked with the Public Works Director to investigate possible plan modifications in an effort to lower the construction costs. We have also contacted contractors and sub-contractors for their input. Revised bidding documents have been prepared. The current opinion of probable costs for this portion of the project is \$680,000 (the bid last spring was \$730,365).

At this time, we request that the City Council approve construction plans and authorize bidding for the Lift Station No. 1 Reconstruction project. A plan cover sheet is attached to this letter.

CURRENT OPINION OF PROBABLE COSTS. The opinion of probable costs for the project is as follows:

<u>LS 1 Reconstruction</u>	<u>Est. Cost</u>
Pump station (equipment)	\$ 97,100
Control Panel (equipment)	\$ 37,300
Generator (equipment)	\$ 22,200
Construction (site work & installation)	\$680,000
Indirect Costs (admin., legal, eng., permits)	<u>\$203,400</u>
Total Estimated Project Cost	\$1,040,000

The current estimated total project cost of \$1,040,000 compares the May 2014 feasibility report opinion of total project costs estimate of \$950,000.

PROJECT SCHEDULE. The current proposed project schedule is:

Open Bids	October 26, 2015
Council Consider Award of Bids	November 2, 2015
Begin Construction	Spring 2016

Feel free to contact us if you have any questions or require any additional information.

Sincerely,
Stantec

Phil Gravel, City Engineer

cc: Terry Randall, Public Works Director
Dan Buchholtz, City Administrator



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 9.21.15 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

This project includes lining and wye grouting in the northeast corner of the city. *Currently waiting on a schedule from the Contractor, Visu-Sewer.* A Pre-construction conference will be scheduled when the preliminary televising has been completed.

2014-2015 Street Improvement Project (193801577).

Punch-list work remains. The punch-list includes several clean-up and seeding items that need to be addressed by the contractor. The public assessment hearing for 81st Avenue, Arthur Street, and the TH65 Service Drive was held on August 17th.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Permits have been received from Anoka County and RCWD. Council Awarded the Construction Contract on September 8th. *A preconstruction conference will be held this week. Construction could begin in late September.*

MS4 Permit (193802936).

Ongoing implementation items. Training will be the next task.

Zoning Code Update (193803266).

Productive meetings have been held with the Planning Commission. Work continues.

Lift Station No. 1 Equipment (pumps, generator, and control panel) **(193802805).**

Equipment suppliers continue work on their items. Generator has been delivered.

Lift Station No. 1 Reconstruction (193803115).

Project will be re-bid this fall. *Current project schedule:*

- *Council Approve Plans* *September 21, 2015.*
- *Open Bids (1:00 PM)* *October 26, 2015.*
- *Council Consider Award* *November 2, 2015.*

Other issues/projects.

We are still working with Terry regarding some short-term flooding issues that occurred with the large rain event on 7/28/15. The city may want to consider completing a hydraulic analysis of the Monroe Street storm sewer system.

We continue to work with T-Mobile and Sprint on their applications for antenna modifications. There is an issue with T-Mobile and their handrail modification on the Able Street tower that needs to be resolved.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

North Metro TV

August 2015 Update

Program Production

In August, a total of **67 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **46:00:00 hours of new programming**.

- 35 programs were produced by the public
- 14 programs were produced by NMTV staff
- 18 programs were produced by City staff



Van Shoots

The van was used for **84:30:00 hours of production**. The following event was videotaped:

- Blue Heron Days Parade
- Girls Tennis: Andover vs. Spring Lake Park
- Football: Champlin Park vs. Centennial



Workshops

Workshop	Instructor	Organization	Students
Editing	Eric Houston	General Public	1
Live Edit Night	Eric Houston	Video Club	6
Editing	Eric Houston	General Public	1
Tips and Tricks Taping	Eric Houston	Video Club	2
Tips and Tricks Taping	Eric Houston	Video Club	4
Bad Movie Bros Taping	Eric Houston	Video Club	8
MN Fire Hire Taping	Eric Houston	Video Club	4
Free Music and Sound Effects Class	Eric Houston	Video Club	7
Garage Deals Taping	Eric Houston	Video Club	5
9 Workshops			38 Students

Production Highlights

School Safety Patrol Instructional Video

T.J. is working with Officers Andrea Hunt and Joe Ramirez on a School Safety Patrol training video. The goal is to have a dvd that helps train students on the appropriate use of Safety Patrol equipment, and on procedures for assisting students while crossing streets and getting off buses in emergencies.

NMTV Tricks and Tips

Studio Manager, Eric Houston, and his crew of volunteers with the Public Access Video Club have launched a new video project. They will be producing a series of short instructional clips that provide information on how to use various production tools at NMTV, along with professional tips and tricks for getting the most out of equipment. Each video will star one or two public access producers and will employ access users behind the camera. The videos will give producers the opportunity to star in something high profile for the station, and will also give them a great learning experience. Two pilot episodes, "The Rule of Thirds" and "How to Shoot Video With Your Phone" were produced in August.



Circle Pines City Promo

Outreach Coordinator, Damian Kussian, has begun work on a promo for the City of Circle Pines. So far he is in the planning stages. He had a meeting with Mayor Dave Bartholomay and was given a tour of the City. Once the concept is established, taping will begin.

Parade Season Wrap-Up

We wrapped up our big parade-publicity-push this year, with the Lino Lakes Blue Heron Days parade. Along with taping the event with the production truck...staff and volunteers marched, took pictures, recorded attendees with the drone, distributed candy, and tried to demonstrate just how much fun NMTV is. I think we succeeded!



MN Fire Hire

Studio Manager, Eric Houston, and his crew of volunteers with the Public Access Video Club have been working on a collaborative project with Anoka County Fire Fighters. Mike Schwegert of the Centennial Fire Department met with Eric to discuss the potential project for the Public Access Video Club. As a result, Eric and his volunteers have been taping fire fighter interviews and training exercises, geared toward creating good-will and creating interest from possible volunteers. Two video shorts in this series were completed in August.



PR bits and pieces

- Filmed artists for Make.
- Attended Chamber Board meetings.
- Coordinated parade participation.
- Shot stills at Blue Heron Days Parade, uploaded to Facebook.
- Began development for Behind the Den episodes.
- Began research, location scouting, and initial shooting for the Circle Pines City promo.

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Production equipment consulting for cities and schools

Spring Lake Park

- Reviewed new equipment service contract to help determine whether to renew. Advised to renew plan.

Blaine

- SCALA problems determined to be caused by Comcast cabling issue.
- Asked to assess current equipment situation and evaluate needs for an HD upgrade.

Computer/Networking consulting for cities and schools

Lino Lakes

- Continue work on SCALA system

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	174	223:11:09
Centerville	12	13:39:36
Circle Pines	128	122:27:02
Ham Lake	36	13:40:36
Lexington	74	63:48:00
Lino Lakes	35	38:17:24
Spring Lake Park	86	70:52:33
Totals:	545 Program Playbacks	545:56:20 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food (3 episodes)	John Politte	00:37:27
Freedom Is A Choice	Nikisha Simmons-Maclin	00:11:22
Marriage Partners	Kevin Eggerth	00:41:16
His Legacy TV	Nonie Tanner	00:30:58
Bad Movie Bros	Eric Houston/Video Club	00:34:47
NMTV Video Tips & Tricks: The Rule of Thirds	Eric Houston/Video Club	00:01:41
NMTV Video Tips & Tricks: How to Shoot Video With Your Cell Phone	Eric Houston/Video Club	00:01:22
Artists Del Norte: Carla Anderson	Eric Houston/Video Club	00:18:48
Artists Del Norte: Tom Dimock	Eric Houston/Video Club	00:21:29
MN Fire Hire: Ladders/Search Training	Eric Houston/Video Club	00:01:57
Garage Deals	Eric Houston/Video Club	00:13:14
Cornerstone Church (3 episodes)	Rick Bostrom	01:03:03
Lovepower (4 episodes)	Ann Sandell	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:11:00
Peace Lutheran Church (4 episodes)	Walter Voss	03:40:42
Hope Church (3 episodes)	Cindy Hardy	02:10:33
Sunday Senior Moments (2 episodes)	David Turnidge	01:43:57
35 New Programs		21:23:36 New Hours

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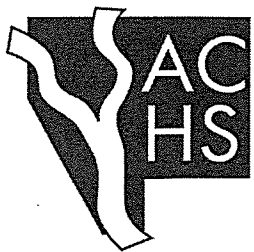
Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (8/11/15)	T.J. Tronson	00:49:02
Anoka County Board Meeting (8/25/15)	T.J. Tronson	00:51:19
Blue Heron Days Parade Drone Flight	T.J. Tronson	00:03:34
North Metro TV News (4 episodes)	Danika Peterson/Ben Hayle	01:25:26
Blue Heron Days Parade	Kenton Kipp/Matt Waldron	01:12:27
Girls Tennis: Andover/Spring Lake Park	Kenton Kipp/Matt Waldron	02:24:18
Football: Champlin Park/Centennial	Kenton Kipp/Matt Waldron	02:44:00
Sports Den (3 episodes)	Kenton Kipp/Matt Waldron	01:16:41
News Live Interrupt Spot	Danika Peterson/Kenton Kipp	00:31:00
14 New Programs		10:47:18 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (8/6/15)	Blaine Staff	00:59:06
Blaine Planning Commission Meeting (8/11/15)	Blaine Staff	01:16:13
Blaine Park City Council Meeting (8/20/15)	Blaine Staff	00:57:20
Centerville City Council Meeting (8/12/15)	Centerville Staff	01:25:31
Centerville City Council Meeting (8/26/15)	Centerville Staff	00:33:52
Circle Pines City Council Meeting (8/11/15)	Circle Pines Staff	01:01:25
Circle Pines Utility Commission Meeting (8/19/15)	Circle Pines Staff	00:19:17
Circle Pines City Council Meeting (8/25/15)	Circle Pines Staff	00:54:00
Ham Lake City Council Meeting (8/3/15)	Ham Lake Staff	00:25:28
Ham Lake Planning Commission Meeting (8/10/15)	Ham Lake Staff	00:23:46
Ham Lake City Council Meeting (8/17/15)	Ham Lake Staff	00:19:09
Lexington City Council Meeting (8/6/15)	Lexington Staff	00:29:42
Lexington City Council Meeting (8/20/15)	Lexington Staff	01:19:06
Lino Lakes City Council Meeting (8/10/15)	Lino Lakes Staff	00:20:14
Lino Lakes Planning & Zoning Meeting (8/12/15)	Lino Lakes Staff	00:49:28
Lino Lakes City Council Meeting (8/24/15)	Lino Lakes Staff	00:54:00
Spring Lake Park City Council Meeting (8/3/15)	Spring Lake Park Staff	00:33:47
Spring Lake Park City Council Meeting (8/17/15)	Spring Lake Park Staff	00:56:52
18 New Programs		13:58:18 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



SERVING:

- Andover
- Anoka
- Bethel
- Blaine
- Centerville
- Circle Pines
- Columbia Heights
- Columbus
- Coon Rapids
- East Bethel
- Fridley
- Ham Lake
- Hilltop
- Lexington
- Lino Lakes
- Linwood
- Nowthen
- Oak Grove
- Ramsey
- St. Francis
- Spring Lake Park

NATALIE HAAS

FOR
ANOKA COUNTY
COMMISSIONER

VOTE

September 14



Natalie Haas and Husband, Fred, with
Daughter, Donnell and Son, Mike

Natalie Haas Steffen

By Rebecca Ebnet-Mavencamp, ACHS Executive Director

The quintessential rags to riches story of Americans tugging on their bootstraps lingers with members of the generation born during the Great Depression, who grew up during World War II, and raised a family of their own during the Vietnam War. The ACHS will honor one such story on September 17.

The fiery and assertive political figure known in Anoka County as Natalie Haas Steffen began her life simply as Natalie Johnson, born to Edward O. Johnson and Luella C. Johnson on December 12, 1936. Her father had roots in Cooperstown, North Dakota and her mother grew up just outside the town on a farm belonging to Ernest Nicolai Johnson. It was his wife from whom Natalie drew her name, though when pronounced by an old Norwegian, it sounded more like "Natalia."

Born in the same bed and delivered by the same doctor as her mother and younger brother, Natalie spent the first five years of her life learning horseracing from her Grandfather, who also served as the sheriff of Griggs County.

"Racing was very popular at all of the county fairs and different events that took place in these smaller towns," said Natalie. "He also used his horses for something called ice racing, which is something I don't even know if they do anymore, but the horseshoe had a special point on it and they actually raced those horses on the different rivers in North Dakota."

She also spent time in Minot, North Dakota at the Red Rooster, a venue her parents operated that burned down several years ago. Split into two different buildings to abide by the laws of the time, the Red Rooster served food and alcohol on one side and boasted dance floor and roller rink on the other.

"I learned to roller skate," said Natalie. "My mother

says I roller skated just before I was four years old, now mothers have a tendency to brag, but it had to be when I was very young, because we lived there until that marriage came apart."

The changes happened quickly, as her dangerously ill brother went to live with her aunt in the Red River Valley, followed closely by Natalie and her mother. The farm began to fill up as her Grandfather moved in to receive care and a parade of cousins and neighbor children began to roost as their families moved away to find work at the end of the Depression.

"It seemed like my aunt and uncle took in every kid," said Natalie. "They [the families] might be leaving that particular area and the kids would end up staying with my aunt and uncle who didn't have children of their own but were very good with kids."

Surrounded by nearly 20 boys, Natalie learned to shoot BB guns, climb trees, tend barn animals, and cook for threshing crews.

"My story is, 'I didn't get this way without some help'," said Natalie. "And 'this way' means most folks see me as a little aggressive and 'in your face' once in a while, but that's the reason I'm giving for it."

Natalie survived a number of pranks from the other children, though when she received a shock from a car battery, she drew the line and approached her Grandfather for help.

"He really didn't like you to tattle, but he also understood that I was the youngest except for my brother, so getting even was not always something I could do so well," said Natalie. "So he told me that I should get the boys to piddle on the electric fence and tell them that it would send up sparks like fireworks. So I suggested this to the guys, and they wouldn't do it unless I turned my back, I mean we had rules in those days, so I did, and all I heard was screaming,

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Anoka County History Center & Library

2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600
Fax (763) 323-0218
E-mail: achs@ac-hs.org
AnokaCountyHistory.org

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From the President...

By William Erhart

A recent topic of discussion amongst the Anoka County Historical Society Board is the need for updating our repository of local newspapers. Currently, the History Center has the editions microfilmed of the *Anoka County Union* through 2002. For all of the issues after that date, the public would have to rely on hardcopies that are located at ECM Publications. These are made available to the public for viewing and research. One concern is that as time passes, the papers age, become more brittle and content could be lost. In addition, individuals who had nefarious intent could easily destroy or steal these copies and they would be forever lost. Due to these reasons, the Board thinks it is critically important to preserve this history of the County. There is discussion of either using microfilm or digital methods to preserve the editions starting where they left off. There is an issue that there are multiple newspapers distributed throughout the County published by ECM. In addition, there is discussion on whether or not the newest paper in the County, the *Anoka County Record*, should also be preserved.

I have learned during these discussions, the State's Historical Society ended microfilming the local newspapers in 2009. They did, however, continue to accept paper copies of each newspaper submitted to them for preservation. Just recently, they began discussing the need to begin digital preservation of these copies and how to make them more available to the public. However, this increased access and digitization become complicated due to the amount of syndicated material used, for example. The newspapers purchase content for a specific day or week that carries with it an embedded copyright prohibiting duplication or distribution in the future.

We would enjoy your thoughts on the preservation of our written record.

From the Director...

By Rebecca Ebnet Mavencamp

It is truly a joy to head an organization when things go right. This can't be more true than the past two months when our wedding dress exhibit has soared in attendance well beyond our initial hopes. We opened the display on Riverfest with a reception of cake, lemonade, and energetic volunteers spelling YMCA outside to booming music, encouraging 300 passers-by to stop inside. It continued with a trickle of word of mouth drop ins and then surged in response to a beautiful story printed in the *Star Tribune* on August 4. Within two days of its publication, 50 people had visited the museum and another 30 had called. Within a week, the numbers had doubled.

History geeks are a rare breed. We will work our tails off for peanuts, or sometimes doughnuts, whichever appears on the breakroom table, just because it's fun. Just because it's exciting to discover pieces of information in dusty books and files. Just because we can imagine the sights and sounds of the past overlaid on our modern world and want to share that vision. Just because someone needs to keep and retell the stories. We write and research and talk constantly because it's interesting, work bleeds into personal life with book choices, vacations spent at other museums, and having a radar up for great conversations. We do it, although sometimes we feel like we work despite the public, or perhaps even in retaliation to popular culture.

Then once in awhile, the world suddenly agrees and gets the message and you realize you've reached outside of the group of fellow history geeks into *the others*. History becomes cool. Old becomes popular. People become connected to their heritage and the pride seeps out of their mouths and shines in their eyes. They bring photos and immigration documents written in native languages to share. They wander in groups through the exhibit waving their arms while telling animated stories or suddenly point to an artifact they find interesting, looking to their friends to share the moment. The enthusiasm is palpable.

So, from the depths of our hearts, thank you! The exhibit will be open for several more months to engage your friends and family. Stay excited! It's moments like these that remind us all how necessary local historical societies are in bringing people together over a common topic. PLEASE help us continue to facilitate the sharing of Anoka county heritage far into the future by becoming a member or considering a Legacy donation!

Continued from page 1

because it seems like instead of fireworks, that spark travelled back and, anyway, that's the way I got even with the guys who shocked me with whatever they did with the battery. I felt really good about it, because they were in kind of interesting shape when that was over with. I did get told not to make a habit out of it."

After a few years, her family moved to Hendrum, yet Natalie didn't lose the skills she had developed on the farm, and even added to them over time.

"I played baseball," she said. "I was usually chosen before a good many of the boys. I was fast. I could hit, and in later years, two of us gals in town played for the men's baseball team...so I pitched."

Natalie continued her participation in the sport for many years, playing for a women's fast pitch team in Fargo as well as the local teams.

"That was a big thing," she said. "Sunday afternoons were spent watching the farm boys play the city boys and the farm men play the city men. That was your entertainment. Everybody brought food and it was great."

Natalie had no desire to leave the town she affectionately calls "Humdrum" even when her friends were itching to move to the city and begin a new life in the post WWII years. Able to participate in a number of school activities, she fell in love with theater and history while also earning a trip to Girls State, which got her thinking about becoming the mayor of her small town.

"That's true!" said Natalie. "I didn't want to leave the farming area...I really thought I would marry a farmer and be on a farm, but farming changed a lot after World War II."

She joined her mother in Fargo and attended Interstate Business College, landing her first job at Prudential. During that time, she met a North Dakota farmer turned sailor, home on recruiting duty.

"Fred Haas," said Natalie. "The rest is history. We got married and I saw very little of North Dakota again because we went travelling."

The couple had three children, Frederick, now deceased, Michael, who is currently finishing 30 years in the Navy, and Donnelle, who lives in St. Anthony. The Navy took them to California, New Jersey, Florida, Tennessee, Washington, Hawaii, Bangkok, and finally Thailand. Natalie was hired by the United States Overseas Mission, now called US Aid, in 1965 and worked at various posts as the tensions escalated in Asia. The children attended Catholic school since the embassy school was full, and learned to speak French, English and Thai.

"He [Fred] brought me down here [Anoka] to visit and meet her [his sister] and he said, you know? When I retire, I think we're going to retire out here. It's close enough to the cities to get in and do the things that we like to do, but it's far enough away that it's kind of that small town feel, and that's exactly what we did," said Natalie.

Natalie applied as an Administrative Assistant to the Director of the Anoka County Department of Health and Social Services, though during her interview, the differences between employment in Thailand and America became evident.

"I suggested to the people interviewing me that the job was worth more than they were willing to pay," said Natalie. "I pointed to my experience, I had worked in California in doctors'

offices and been overseas, done this, done that, I thought I was worth more. So in the nicest way I could, said that and the county commissioner, who I won't name, but many people may recognize, put his thumbs in his pants waist and said, 'haven't you got a husband?' I said, 'yes, but what difference does that make?' and it kind of went from there. The long and short of it is they agreed to give me \$50 more a month."

Her leadership in the county earned her the position of President of the County Employees Club, which ran a small break room and provided doughnuts on the honor system. The money made there went for a Christmas party held at Jack's on University Avenue in an upstairs room.

"I found out that it was the custom to give free tickets to the county board and I thought that was ludicrous," said Natalie. "They're all making more money than we are! I didn't see giving free tickets. They should have had to buy, just like the rest of us, and I was pretty sure they didn't support our little coffee and doughnut group, so I said we're not going to do that."

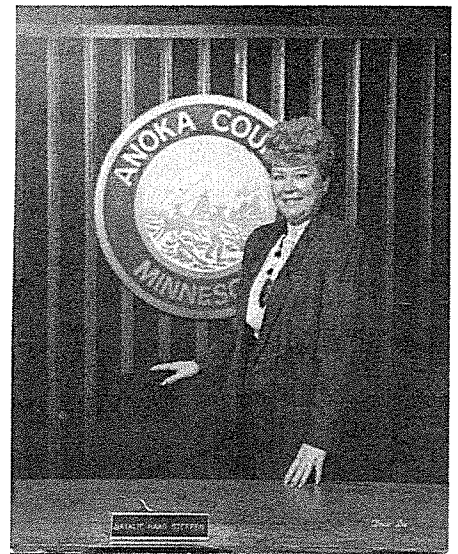
Although the committee agreed with her, she soon found herself summoned to the County Administrator's office, face-to-face with Bernard Steffen, who asked if indeed the rumor were true and that it ought to be reversed.

"Suggested' I think was the word he used," said Natalie. "I gave him my reasons and he said, 'Well? That may make some sense to you, but it doesn't to me and you will invite the county board and give them tickets.' Well? He's the boss. So I walk out of that office thinking, 'I'm going to have to get even with this guy someday' and it took me awhile, but I married him in 1986, so I think I got even, right?"

As County departments combined, Natalie found herself moving up the ranks and taking on more responsibility in determining budgets, funding sources, rules and regulations, and writing grant applications. She began to understand how money flowed from federal to state and the purpose of having the county acted as an arm of the state to provide services.

"I also got interested in some of the programs we had," said Natalie. "One was for the aging, but one in particular was near and dear to my heart, was called DAC. It has to do with our mentally and physically challenged population. At that time, the county had them from birth to school age, that has later changed so that the school district has responsibility for programming and the county picks up when they're I think about 19 now. That program has remained near and dear to my heart and I serve on the board of Achieve Services still."

In the early 1980s, her husband,



Continued on page 4

Fred, suffered two heart attacks, a stroke, and five surgeries in one year, which made him unable to return to work. He passed away in 1984.

"Prior to that we had been in Hendrum to see my folks, my aunt and uncle, and coming back we stopped and picked up the local ABC newspaper and the front page said that county commissioner Ed Fields was not going to run again," said Natalie. "I said to my husband, 'I think I'm going to run for the county board.' He said, 'are you sure you're qualified?' I said, 'I know about as much about county government as anyone of those guys do.'

In a race of 10 candidates vying for two positions to expand the board from five members to seven, Natalie and Margaret Langfeld of Blaine won.

"I'm sure if you talked with Al Kordiak today, who was chairman of the county board, and he would roll his eyes...two women ...what in the world is this going to be? It actually went pretty well," said Natalie.

Three terms on the County Board brought Natalie plenty of education and multiple changes of life.

"[I] love the time on the county board," she said. "[I] learned about county ditches, learned highway jargon, learned the numbers of the highways. I knew the welfare programs pretty well, the volunteer programs. Lot of things I had been working in, so it wasn't just brand new falling on me. But by that time, Fred died during my first term and two years after Fred died Bernie Steffen and I got married. I think I was in the middle of my third term when Arne Carlson became a governor of Minnesota, and I liked him."

Natalie's career came to a simple end, when she lost the race to return to the County Board and left her desire to become Lieutenant Governor on Ventura's doorstep.

"When Dennis Berg said he wasn't going to run I said, 'I still know a lot about county government and I still had Highway 10 in my craw,'" she said. "I ran. I lost. Now I'm just doing what I want to do and travelling as much as I can and am beginning to enjoy great grandchildren."

As the passports continue to pile up near a museum-worthy collection, Natalie remembers why she continues to dust hundreds of elephant figures, glassware, and even a hot wheels Hummer.

"If you don't know where you've been, how do you know where you're going?" she asked. "You know, I'm from an era where when things went bad for my parents, we came to live on the farm, till my mother figured out what she was going to do. When my grandfather got sick, he came to live with us. When

my great aunt got ill she came to live with us. As they left home to go someplace, something got left behind of them and it just always reminds me of that. So I have some stuff after great aunt Tina and aunt Tillie. There are dishes that come from them. All that's part of the whole family story. My aunt Stella couldn't take some stuff with her so I have them and that reminds me of Jake and Stella. It's part of who you are. Just part of who you are. I don't want to forget that sort of thing."

The comfort Natalie finds surrounded by antiques and stories is readily shared with friends, family, and members of her church.

"A year ago I set a table, they were kidding me at church and I said, 'aren't you coming to this dinner?'" recalls Natalie. "They

were widows or widowers. I said, 'tell you what, you come and I'll set a special table for you.' So I used my sandwich glass and the centerpiece happened to be an old oil lamp from the farm and I had the last cow bell from the farm and I had my uncle's spats and for them sitting at the table, they could remember that then. It was just fun."

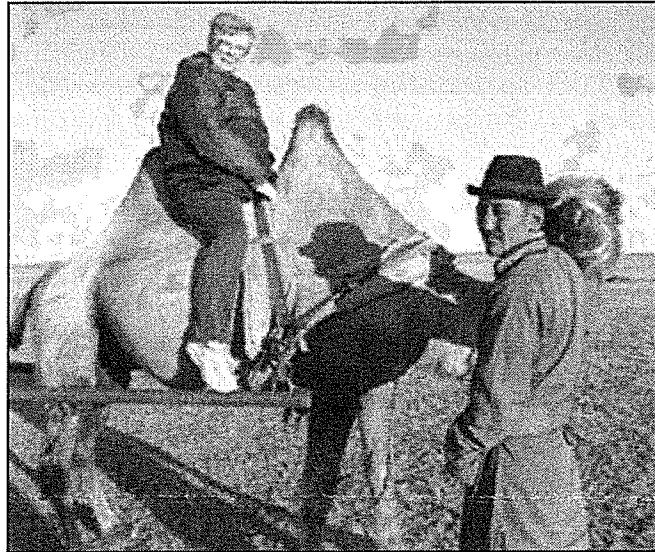
During a life spent overcoming obstacles, dodging curveballs, and recovering from a variety of personal tragedies, Natalie has rarely dwelt in the past. Preparing for this recognition dinner has provided a space for her to do just that.

"You know, when I was driving in today and thinking about, 'what are we going to talk about?' I all of a sudden realized how long I've lived," said Natalie. "And what I've seen. And what's happened, what's developed, and...wow.

Wow. The other thing, that you probably don't know, is that one of the things you're using to advertise this fundraiser for the historical society is a picture of my mother, my father and me. Until my mother died, I had never seen that picture. I found it in an old trunk that she had had and back in those days, divorce was spelled [not talked about] and they were separated for quite a while before the divorce."

The story of her childhood struggles may tempt some to pity Natalie, but she sees it differently. Having not seen her father since the age of five, she reconnected with him and became friends with his new wife, helping her through her death three years ago. Through it all, she remains grateful to the aunt and uncle who raised her and her brother.

"We were taken care of by two people who loved us, who gave us as much as they could and we didn't lack for anything because we weren't living with our parents," said Natalie. "And when I say 'anything' I mean what you need emotionally. We were poor. We didn't know we were poor, but we were poor. So. Life is good, but it's a great teacher."



Outside of her political career, Natalie has travelled overseas on several mission trips. Above, she rides a camel on one of three visits to Mongolia, where she taught Bible and English lessons to children. During her time in Israel, Natalie painted at the Christmas Lutheran Church of Bethlehem, cleaned Army camps, and comforted children receiving dialysis treatments.

Story from the Archives

Do You Want my Mother's Wedding Dress? *By Vickie Wendel, Program Manager*

The exhibit, *Wedding Belles and Beaus*, had a successful opening on July 11 with more than 300 people visiting that day. A couple weeks later, the *Minneapolis Star Tribune* did a beautiful feature article about the exhibit in their *Variety* section. This publicity has gotten many people thinking about their own wedding apparel and how they might want to preserve it.

That was the case with a brother and sister who arrived at ACHS with their mother and grandmother's wedding dresses.

Grandmother's dress was in wonderful condition and very complete -- even the stockings she wore in the early 1900s! Unfortunately, Grandma never lived in Anoka County, so while beautiful, the dress did not belong in our collection. We suggested they talk to Kandiyohi County where Grandma spent most of her life.

Mom's wedding was also held in Kandiyohi County, so we started to give the same answer. Just then, Son mentioned Mom worked at the Anoka Junior High and we began to ask more questions. During the conversation, we learned the couple moved to Anoka by 1955, Dad served on the Halloween Committee several years, was involved with the Chamber of Commerce, as well as other business and civic activities in the area. Our interest in the wedding dress began to deepen.

Still, we had a number of wedding dresses already in the collection from the 1940s. Textiles, especially wedding dresses, require significant space to store and are expensive to care for due to their special preservation needs through the years. Accessioning one is not a decision made lightly.

During more conversation with the family, we learned Dad wore his military uniform for the wedding. The family had pictures, Dad's uniform, and agreed to donate these additional items also. The plot thickened! This is exactly what we want when ACHS accepts an artifact. The better the story that goes with an artifact, the more valuable the artifact is in our collection.

We encouraged the family to look for the uniform and other ties the couple had to Anoka County. The next day, Son and Daughter appeared, but Son was disappointed. He thought Dad had been married in his Navy dress whites, but the photos showed a dark dress uniform. Son brought the suit he thought was his Dad's wedding suit, willing to donate it so ACHS could have both bride and groom clothing. Upon closer examination, we discovered the dark suit Dad wore in the years after the wedding and war, WAS his uniform! Dad had changed the military buttons to plain black ones

and carefully removed the gold braid from the sleeves. In the pockets, we found ticket stubs from a dance dated 1953 and a funeral card from Dad's father's funeral. Dad had reused his old Navy dress uniform as his best suit in the years after the war. What a story about meeting the challenges of post-war shortages!

The family also brought in a number of photos, some Halloween memorabilia, Dad's two Purple Heart medals (one of them had the shrapnel removed from Dad in the box with the medal), and a "memory" style book Mom had completed about their lives. The

family opted to keep the memory book, but agreed ACHS could make a copy of the pages we thought would best illustrate a more complete version of their story. We began flipping through the book and stopped (with lots of excited chatter) on the page where Mom wrote about how she and Dad had gotten engaged.

In August 1942, Clem brought me a diamond ring one evening. A little later I discovered his draft notice in his shirt pocket. We went for a long drive, & watched the river by the bridge in Anoka. (How surprised we'd have been to know that Anoka would be our home.)

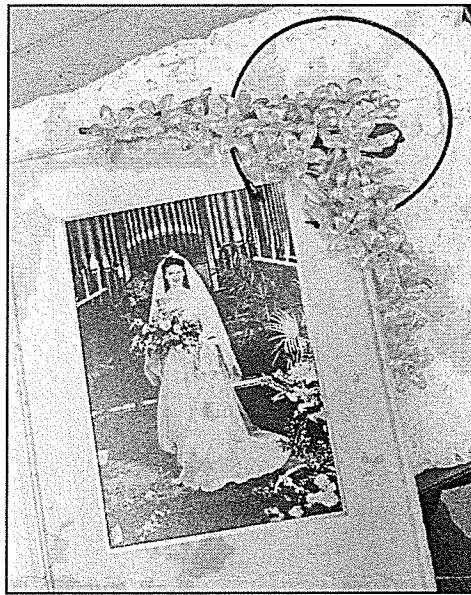
This acquisition is rich with detail relating to our county and stands as a perfect example of how important the story behind an artifact becomes when accepting it. Space, time, and cost are all taken into consideration when an

object is offered to ACHS and we have to think carefully about the stories we can tell with it.

That, after all, is our mission: to gather, preserve and share this history of Anoka County. We do this through the artifacts in the collection and the stories those artifacts tell.

Our members and friends must also share that job, as it's too much for us to accomplish alone. When you have an object you think should be preserved, consider the story it tells. That story gives the object value far beyond any antique value. Make sure people around you know that story and that it will be passed on with the object. That well-loved and worn quilt you got from your grandmother as a graduation gift? *It will be just an old, ratty quilt your grandchildren could consider putting on a garage sale unless you preserve the story as well as the quilt.*

Every object has a story about who owned it, how it was made, how much it cost, what it did, and more. Those are the kinds of questions we will ask you if you bring an object to ACHS for our collection. The richer the detail in the story behind the object, the more likely it will be accepted into the collection and the story told as a part of our greater Anoka County story.



How did you become engaged? In August 1942, Clem brought me a diamond ring one evening. A little later I discovered his draft notice in his shirt pocket. We went for a long drive, & watched the river by the bridge in Anoka. (How surprised we'd have been to know that Anoka would be our home.)

A portion of the memory book

Contributions & New Members – Thank You

All lists are current to August 21, 2015

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Become a Sponsor

An Evening Honoring

Natalie Haas Steffen

Survivor of Life's Unexpected Curveballs

Guest speakers include Chief Executive Officer of the Minnesota Sports Facilities Authority Ted Mondale.

September 17, 2015
Courtyards of Andover

Gold Sponsor—\$3,000
Silver Sponsor—\$2,000
Bronze Sponsor—\$1,000



Sponsorship Levels

Bronze Sponsor - Will receive a listing in the program, a link on the ACHS website, and the option of a table at the Dinner. Please provide us with the names of your guests (up to 8) so that we may send out tickets.

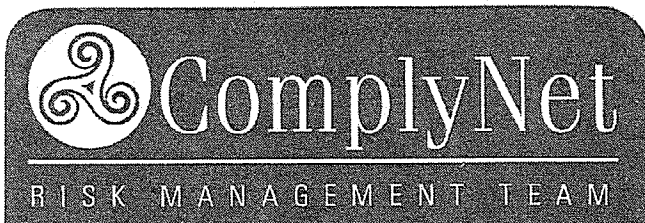
Silver Sponsor - Will receive Bronze level benefits, and an on-air mention on Bob106 FM radio. The radio station will make a public announcement about the dinner and list all of the sponsors.

Gold Sponsor - Will receive all prior benefits, as well as the opportunity to attend a Golden Dinner provided by ACHS. Gold level sponsors will attend this separate event with ACHS Executives and speakers from the Recognition Dinner.

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If you want more information or your business would like to become a member or sponsor with ACHS call 763.421.0600, email Audra@AnokaCountyHistory.org or visit our website AnokaCountyHistory.org

Programs & Events

An Evening with Natalie Haas Steffen September 17

Location: Courtyards of Andover, 13545 Martin St NW, Andover

Time to celebrate, honor, and roast the one and only Natalie Haas Steffen! Special guest Ted Mondale will join emcee Tom Weaver in what promises to be a fun-filled evening of verbal sparring. Enjoy time to mingle with those who know Natalie best while viewing personal artifacts from her childhood, political career, missionary work, and philanthropy efforts. Next, relish a formal plated dinner from the Courtyard's chefs, then finally lean back to experience stories of a dedicated woman who continues to thrive despite life's many curveballs and electric fences. Find more information and advance tickets sales online at AnokaCountyHistory.org, on the phone at (763) 421-0600, or at the Anoka County History Center

Cost: \$50 nonmembers, \$45 ACHS members



Ghosts of Anoka Walking Tours

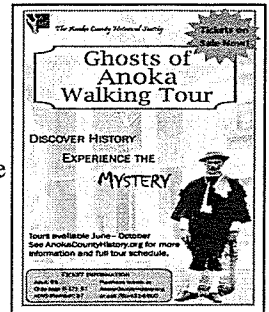
Various dates and times throughout September and October

Location: Anoka County History Center

Join us for history and mystery throughout September and October as you venture through downtown Anoka with a costumed tour guide. Anoka County Historical Society's Ghosts of Anoka Walking Tours run throughout the summer. Enjoy an evening walk around the city and beat the fall crowds by signing up for a summer tour to hear the history and unexplained stories of homes and businesses in this historic city. **Advanced registration required.**

Tickets can be purchased at the History Center, at 763-421-0600 or online at AnokaCountyHistory.org

Cost: \$9 Adults, \$7 Children (6-17), \$7 ACHS Members



Ghosts of Anoka Virtual Tour

October 27, 6 p.m.

Location: Anoka County History Center

Want to enjoy the Ghosts of Anoka, but want to avoid the weather? Join our virtual tour in the meeting room at the Historical Society. This pictorial tour will contain the same history and mystery from the comfort of the History Center. **Advanced registration required.**

Tickets can be purchased at the History Center, at 763-421-0600 or online at AnokaCountyHistory.org

Cost: \$9 Adults, \$7 Children (6-17), \$7 ACHS Members

Monuments to Life Cemetery Tours

October 1—Lakeview Cemetery, Nowthen

October 3—Forest Hill Cemetery, Anoka

October 6—West Oak Grove Cemetery, Oak Grove

All tours begin at 7 p.m. at the cemetery.

They say "dead men tell no tales," but there are plenty of stories buried in the cemeteries of Anoka County. Join us for an evening walk among the tombstones, as your guide relates the stories and discusses what the examples of tombstone art and symbolism mean. **Advanced registration required.**

Cost: \$9 adults, \$8 ACHS members per cemetery or all three cemeteries \$25 adults, \$22 ACHS members



Book Talk and Signing

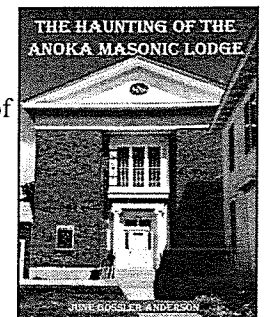
The Haunting of the Anoka Masonic Lodge by June Anderson

October 20, 7 p.m.

Location: Anoka History Center

Local author, June Anderson, delves into the history of the Masonic Lodge and Colonial Hall in the downtown city of Anoka in her new book, *The Haunting of the Anoka Masonic Lodge*. Anderson shares the findings of paranormal experts and has personally taken part in investigations at the Lodge to better help both the reader and herself appreciate and understand the realm of the unknown. Come hear about this new book, and learn about a new aspect of one of Anoka's National Register properties. Books will be available for purchase.

Cost: FREE



We've updated our email addresses!

All ACHS staff email addresses have been updated to match our website name. Each staff email is our name @AnokaCountyHistory.org. Example: Vickie@AnokaCountyHistory.org Our old email addresses that ended in @ac-hs.org will still work for the next year, but remember to update those contact lists.

Anoka County Historical Society
2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600

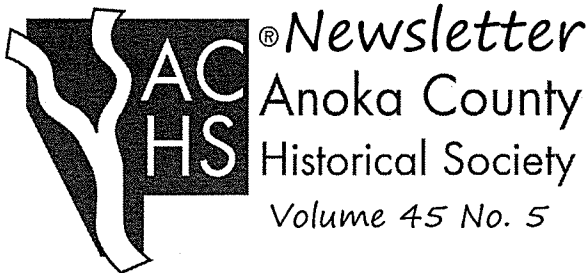
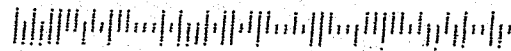
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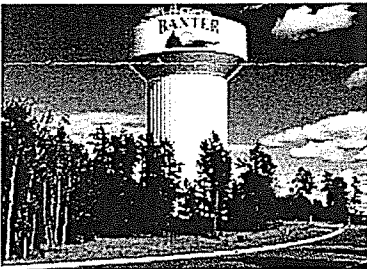
City of Spring Lake Park
1301 - 81st Avenue NE
Spring Lake Park, MN 55432



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Don't forget these great events this Fall!

City of Baxter Water Treatment Plant



The City of Baxter 5 million gallons a day Water Plant is experiencing short filter runs with a subsequent decrease in plant production. The City selected PCE to conduct a study to determine the cause and recommend

a course of action for the plant to attain plant design capacity. The City is growing and will soon exceed the plant production.

PCE will review the existing data and plant construction plans and supplement this with test results of samples of raw water, aerator effluent, detention tank effluent and filter effluent. Samples at these locations will be analyzed for Total Organic Carbon, pH, iron, manganese and ammonia. PCE will visit the water plant to evaluate chemical feed rates and application points and conduct jar testing to evaluate the performance of various coagulants and polymers. PCE will also optimize the plant performance by examining the filter backwash rate and duration, bed expansion and coating on the filter media. At the conclusion of the study, PCE will write a report on options to improve plant capacity along with probable costs for each option.

Shakopee Public Utilities Modeling

Over the years, PCE has served Shakopee Public Utilities on various projects including the comprehensive water plan, the design of two 2.5 million gallon ground storage facilities and the 2 million gallon ground storage project presently under construction. Shakopee Public Utilities retained PCE to update the 2007 Water Distribution System model by adding the 2 new storage tanks, new mains, and upsizing of existing water main in road reconstruction areas. The study will import GIS based Arcview data for water demands.

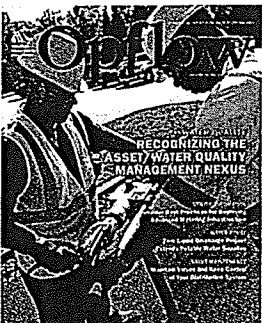
The model will be run for maximum day and maximum hour conditions. Fire flows will be conducted at selected locations

in the distribution system after the heavy construction season. This data will be used to calibrate the model to simulate field conditions.



SHAKOPEE

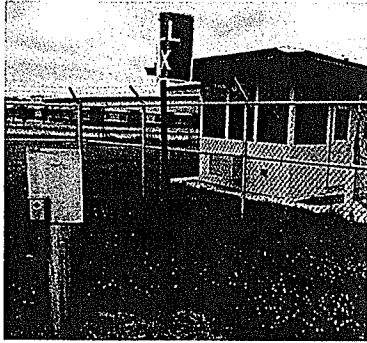
Naeem Qureshi published in Opflow



Naeem Qureshi, P.E. authored an article "Diverse Measures Ensure Conservation Success" and was published in June 2015 issue of Opflow Magazine, an American Waterworks Association Publication. This is the seventh article published by Mr. Qureshi in the Opflow magazine. The article discusses the incentive offered by the utilities to encourage fixture replacement. Although conservation efforts have resulted in decrease in demands for the first time since 1950, a better approach is to term the incentives as a bonus rather than a rebate. The psychology of the consumer comes into play. A rebate is perceived as money owed and coming back while bonus is considered as extra money and most likely to be used by the consumer.



Arden Hills Army Training Site Project



PCE has been retained for the Infrastructure Upgrades and Improvements at the Arden Hills Army Training Site. The project includes 87,000 square yards of mill and overlay of bituminous roadway and parking lots, construction of 1,480 feet of new bituminous roadway, a security gate system, and 5,440 feet of 12" water main distribution loop throughout the training site. Naeem Qureshi, as Project Manager, will lead the team with Barr Engineering, Braun Intertec, and Sunde Land Surveying. Starting in April, the PCE team verified the existing site conditions, including a geotechnical report and soil borings by Braun Intertec, and is preparing plans and construction documents for the proposed design. The \$900,000 project is expected to be bid in August with construction to be completed by late fall.



Water Distribution System Modeling – Brooklyn Center, MN

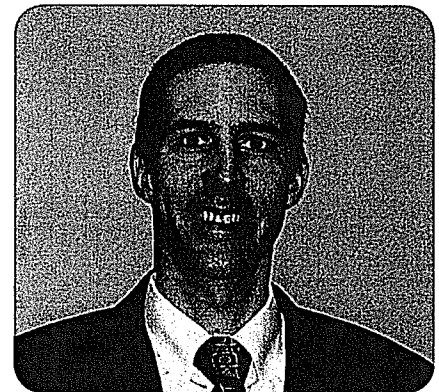


The City of Brooklyn Center is planning a neighborhood improvement program for the year 2016 at Palmer Lake West neighborhood. The City retained PCE to complete a water system modeling study for the area to determine if it would be beneficial to replace or resize any watermain in the area to improve overall quality of the system. Since the City is constructing a Water Treatment Plant, the model will be updated to reflect a single supply from the proposed water plant high service pumps rather than using the current system in which the supply comes from individual well sites. Using the water system model for the City, PCE will complete an analysis to determine whether cost effective changes can be made to the water distribution system that would help improve the water flow, circulation, and quality. After completing the analysis, PCE will prepare a report containing the results of the analysis and recommendations.

New Team Member at PCE



John Youngblood, a 2004 graduate in civil engineering from the University of Minnesota has recently joined PCE. John has worked as a sales engineer for PSI Engineering and with Tonka Equipment Company. Prior to that he worked for Jacobs Engineering for 8 years. John will be working on utility design for the South West Corridor Light Rail Transit project. John is married and has a one year old daughter.



Progressive Consulting Engineers, Inc.

6120 Earle Brown Drive, Suite 629

Minneapolis, MN 55430

(763) 560-9133 • www.pce.com

Contacts: Naeem Qureshi • Nuzhat Qureshi • Adam Kramer • Lance Newman

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