

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
TUESDAY, JANUARY 19, 2016 – 7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – January 4, 2016
 - B. Disbursements:
 1. General Operations Disbursement Claim No. 15-23 - \$229,567.14
 2. Liquor Fund Disbursement Claim No. 15-24 - \$223,336.58
 - C. Sign Permit
 - D. Contractor's Licenses
 - E. Correspondence
7. PRESENTATION
 - A. Mayor's Proclamation – Jeffrey A. Carson Day
8. POLICE REPORT
9. PARKS AND RECREATION REPORT
10. NEW BUSINESS:
 - A. Authorize 2016 Police Squad Car Order and Purchase
11. ENGINEER'S REPORT
12. ATTORNEY'S REPORT
13. OTHER
 - A. Administrator Reports
14. ADJOURN

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

****Limited to 5 minutes per person to state their concern.**

****Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.**

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

**** The presenter will have a maximum of 10 minutes to explain the project as proposed.**

**** Councilmembers will have an opportunity to ask questions or comment on the proposal.**

**** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.**

****People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.**

**** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)**

**** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.**

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 4, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling and Mayor Hansen

Members Absent: Councilmember Nash and Mason (arrived at 7:05pm)

Councilmember Mason arrived at 7:05 PM.

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Attorney Carson; Attorney Thames; Engineer Gravel; Park and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Alveshere, ABC Newspaper
Julie Jeppson, Stepping Stone Emergency Housing

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – December 21, 2015
- B. 2016 Criminal Billings
- C. Contractor's Licenses
- D. Correspondence

Councilmember Wendling asked for an explanation on the the 2016 Criminal Billings. He inquired as to how many cases that are referred to Anoka County on a monthly basis. Attorney Carson reported that the number of cases fluctuates and depending on the court calendars for the processing of criminal cases. He stated that on average the criminal court cases have exceeded the fixed dollar amount that has been proposed. He stated feels the proposed amount will be a cost savings for the City overall.

Administrator Buchholtz stated that the billing invoices are multiple pages long on a monthly basis and agreeing to a fixed amount will save a lot of time for those involved.

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA.

ROLL CALL VOTE: ALL AYES. COUNCILMEMBER MASON ABSTAINED FROM VOTE.
MOTION CARRIED.

7. Presentation

A. Stepping Stone – Julie Jeppson

Julie Jeppson, Development Director for Stepping Stones Emergency Housing, presented an overview of Stepping Stones. She explained that 65% of the residents of Stepping Stones are residents of the surrounding communities including Spring Lake Park. She stated that Stepping Stones is the only licensed homeless shelter serving Anoka County's homeless men and women, ages 18 and older. She explained that Stepping Stones provides services and amenities to those who are in need of them.

Councilmember Nelson inquired as to where they are located. Ms. Jeppson reported that they are located in Anoka on the grounds of the old state hospital and currently have one location.

Councilmember Nelson commented that often times city budgets are tight to offer assistance to such organizations but would welcome more information from Ms. Jeppson as he would be willing to pass along the information to other organizations and fund raising events. He encouraged working with the Beyond Yellow Ribbon to assist homeless veterans.

8. Public Works Report

Public Works Director Randall reported that the Public Works Department plowed four times in the month of December; repaired snow plow damage to signs; continued to trim boulevard trees and repaired plowing equipment. He stated that the skating rinks have been flooded and the painting at the Able Park warming house is completed.

Mr. Randall stated that the water meters have been read for quarterly billing and the Water Department is in the process of repairing some of the radios on the meters that have not functioning correctly. He stated that some some the batteries in the radio have gone bad and need to be replaced.

Mr. Randall reported that he is in the process of reviewing the sewer lining inspection reports and will be viewing the videos soon. He stated that he met with the youth baseball coaches regarding practices and various meeting times for use of the baseball fields.

9. Code Enforcement Report

Building Official Brainard reported that attended the Council meetings on December 7th and 21st; a Department Head meeting on December 8th; a North Suburban Code Official's meeting on December 8th; and assisted with interviews for the Facility Assessment & Space Needs candidates on December 9th.

Mr. Brainard stated that in December 2015, 15 building permits were issued. He reported that in 2015, 297 building permits were issued compared to 234 in 2014. He stated that the total valuation of 2015 of \$10,321,017.13 compared to \$3,851,121.03 in 2014 resulting in a 168% increase. He reported that the total building permits revenue for 2015 of \$142,575.83 compared to \$65,587.50 in 2014, resulting in a 117% increase. He explained that the revenues for the Code Enforcement Department in 2015 have exceeded revenue budget projections by 91%.

Mr. Brainard reported that the December 2015 vacancy listing shows that there are 18 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down two from last month. There is one vacant/foreclosed commercial property, which is down two from last month;

and 16 residential properties currently occupied and ready for Sheriff Sale's redemption, which remains the same from last month. He reported that he did not issue any administrative offense tickets but did post several nuisance notices that have all been corrected.

Mr. Brainard reported that Substance Church, 8299 Central Avenue NE plans on conducting their first service on or near Easter 2016.

10. Resolutions and/or Ordinances

A. Ordinance No. 422 Amending the Fee Schedule for the City of Spring Lake Park

Administrator Buchholtz reported that the credit card transaction fees listed in the 2016 fee schedule are incorrect. He stated that Ordinance No. 422, as revised, lists the proper fees.

Administrator Buchholtz stated that the Utility e-billing fee, which is a credit card fee charged by the USTI online utility billing module, is \$.35 plus 3% of the utility bill balance. He stated that the e-check (ACH) option is \$1.50 per check. He stated that this would only be used for residents/contractors who wish to make a payment by check over the phone. He explained that the City will continue to accept checks at the counter at no cost.

Administrator Buchholtz explained that all other transactions will be based on the fee schedule set by our new credit card processor, Municipay. He stated that their processing fee is \$3.00 or 2.45% of the transaction balance, whichever is greater.

Councilmember Nelson inquired if the cost is \$35 for insufficient funds for credit cards is correct as it seems like a high fee. Administrator Buchholtz stated that the \$35 fee is a standard chargeback fee and it is correct considering the amount of time and the work involved with reversing fees and transactions.

MOTION BY MAYOR HANSEN TO APPROVE ORDINANCE NO. 422 AMENDING THE FEE SCHEDULE FOR THE CITY OF SPRING LAKE PARK. ROLL CALL VOTE. ALL AYES.

11. New Business

A. 2016 Appointments

Administrator Buchholtz presented the 2016 appointment to the City Council. He reported that there are two openings on the Planning Commission, each for a three-year term and two openings on the Parks and Recreation Commission, each for a three-year term.

Administrator Buchholtz reported that the City has received a letter from the Anoka County Record stating that they will be publishing the City's public notices in 2016 at no cost to the City. He stated that the Anoka County Record has requested that they be named the official newspaper for the City. He reported that Anoka County, the cities of Ham Lake and Oak Grove utilize the Anoka County Record for their public notice whereas the City utilizes the Blaine/Spring Lake Park Life as its newspaper of record. He stated that the cost for this service is \$10.75 per column inch.

Administrator Buchholtz stated that staff recommends utilizing the Blaine/Spring Lake Park Life as the official newspaper of the City. He reported that the Anoka County Record did not provide documentation showing it meets the requirements of M.S. 331A.02 as a qualified newspaper. He stated that staff also believes the wider circulation of the Blaine/Spring Lake Park Life provides a higher level of transparency to the public for City

notices.

Councilmember Mason inquired as to how a resident receives the Blaine/Spring Lake Park newspaper as not everyone is receiving it. Administrator Buchholtz stated that he will look into how the paper is delivered and if a small mailbox is required. He reminded residents that if they do not receive the paper, there is a supply at City Hall.

Councilmember Nelson commented that he appreciates the fact that the City is well covered in the Blaine/Spring Lake Park paper.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE 2016 APPOINTMENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Police Officer Candidate Tentative Job Offer

Police Chief Ebeltoft reported that the the interview process and background investigations were completed on the three candidates for the vacant patrol officer position. He reported that candidates Aaron Imig, Edgar Gallegos and Bret Davis had completed the background investigation process.

Chief Ebeltoft reported that Aaron Imig was the selected candidate to fill the Patrol Officer position pending passing a psychological, medical and drug exam. He stated the tentative starting date would be February 1, 2016.

MOTION MADE BY MAYOR HANSEN TO APPROVE TENTATIVE JOB OFFER TO AARON IMIG. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. 2016-2017 Sergeants Union Contract Ratification

Administrator Buchholtz informed the Council that the Sergeants Union employees accepted the offer negotiated by the Sergeants Negotiations Committee. He stated that the duration of the contract is two years and carries a 2.5% wage increase in 2016 and 3% wage increase in 2017; a uniform allowance of \$790 in 2016 and \$810 in 2017; allows funeral leave of five days for death of an employee's spouse, child or stepchild; changed compensation to allow one hour of compensatory time per shift worked, or pro rata portion if employees assigned by the Employer to perform Field Training Officer duties and changed language to allow employee to choose to use up to \$500 year per officer for health club/physical fitness programs or use up to \$1,000 per year per officer for education training.

MOTION BY COUNCILMEMBER MASON TO APPROVE RATIFICATION OF 2016/2017 SERGEANTS UNION CONTRACT RECOMMENDED BY THE SERGEANTS NEGOTIATIONS COMMITTEE, AS FOLLOWS:

1. ARTICLE 25. DURATION

JANUARY 1, 2016 THROUGH DECEMBER 31, 2017.

2. ARTICLE 22 & APPENDIX – WAGES

2.5% IN 2016

3.0% IN 2017

3. ARTICLE 23 & APPENDIX B, UNIFORM ALLOWANCE

\$790 IN 2016

\$810 IN 2017

4. ARTICLE 17, LEAVES OF ABSENCE

~~FUNERAL LEAVE: THE EMPLOYER SHALL GRANT A LEAVE OF ABSENCE WITH PAY, NOT TO EXCEED THREE (3) DAYS, IN THE EVENT OF DEATH IN THE EMPLOYEE'S IMMEDIATE FAMILY: SPOUSE, MOTHER, FATHER, GRANDPARENTS, BROTHER, SISTER, CHILDREN, MOTHER IN LAW, FATHER IN LAW, STEP MOTHER, STEP FATHER, STEP BROTHER OR STEP SISTER. THIS LEAVE SHALL NOT BE SUBTRACTED FROM THE EMPLOYEE'S ACCRUED SICK LEAVE. FUNERAL LEAVE OF THREE (3) DAYS DUE TO A DEATH IN THE FAMILY SHALL NOT BE CHARGED AGAINST SICK LEAVE. THE "FAMILY" SHALL BE CONSIDERED A SPOUSE, SON, DAUGHTER AND BROTHER, SISTER, MOTHER, FATHER, GRANDPARENTS, GRANDCHILDREN, STEP PARENTS AND STEP GRANDPARENTS OF THE EMPLOYEE AND HIS/HER SPOUSE. FUNERAL LEAVE OF FIVE (5) DAYS SHALL BE GRANTED DUE TO THE DEATH OF AN EMPLOYEE'S SPOUSE, CHILD OR STEPCHILD. THE BEREAVEMENT LEAVE SHALL NOT BE CHARGED AGAINST THE EMPLOYEE'S SICK LEAVE.~~

5. APPENDIX A, COMPENSATION

~~EMPLOYEES IN PLACE AT THE TIME OF EXECUTION OF THIS AGREEMENT ARE CONSIDERED TO BE AT STEP 6 AND WOULD RECEIVE THE STEP 6 WAGE EFFECTIVE JANUARY 1, 2000. NEWLY HIRED EMPLOYEES WOULD BEGIN AT THE START WAGE AND TRANSFERRED EMPLOYEES WOULD RECEIVE THE NEXT STEP HIGHER THAN THEIR CURRENT WAGE.~~

EMPLOYEES ASSIGNED BY THE EMPLOYER TO PERFORM FIELD TRAINING OFFICER DUTIES SHALL RECEIVE ONE HOUR COMPENSATORY TIME PER SHIFT WORKS, OR PRO RATA PORTION THEREOF.

THE CITY AGREES TO PAY DIRECTLY FOR THE POLICE OFFICER LICENSES.

6. APPENDIX B, EDUCATION

~~THE CONTINUING EDUCATION PROGRAM SHALL BE CONTINUED, AND THE AMOUNT TO BE SET AT \$500 PER YEAR PER OFFICER. ALL CLASSROOM TRAINING MUST BE APPROVED BY POLICE CHIEF. EMPLOYEE MAY CHOOSE EITHER TO USE UP TO \$500 PER YEAR PER OFFICER THIS MONEY FOR HEALTH CLUB/PHYSICAL FITNESS PROGRAMS OR USE UP TO \$1,000 PER YEAR PER OFFICER FOR AS WELL AS EDUCATION TRAINING, BUT NOT BOTH. THE CITY WILL NOT USE THE EDUCATION MONEY FOR REQUIRED P.O.S.T CREDITS UNDER ARTICLE XXIII. EMPLOYEES MAY USE THE MONEY FOR ADDITIONAL P.O.S.T CREDITS.~~

ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Wages for Department Heads and Non-Bargained Employees

Administrator Buchholtz reported that in light of the settlement of the Sergeant union contract for 2016/2017, it is recommended that the non-bargained employees and department heads, with the exception of the non-bargained liquor store employees, receive a 2.5% wage increase effective January 1, 2016. He recommended

that the two non-bargained employees at the liquor store be addressed once the Teamsters labor agreement is settled.

Administrator Buchholtz stated that public employers in the State of Minnesota are mandated to maintain a program of "pay equity" between male and female classes of employees. He stated that the majority of our non-bargained employees are female and the majority of the bargained employees are male. He stated that the importance, from a pay equity standpoint, is to grant non-bargained employees the same cost of living increase as the bargained employees.

Councilmember Nelson inquired as to why there was no increase for 2017 presented when the Sergeant's contract is a two year contract. Administrator Buchholtz stated that in the past, the wages for non-bargained employees and department heads were approved for one year. He stated that it is intended that the increase for 2017 will be reflected in the 2017 budget. He explained that the Council can add the 3% increase for 2017 to the motion.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE WAGES FOR NON-BARGAINED AND DEPARTMENT HEAD EMPLOYEES AS PRESENTED WITH A 3% INCREASE FOR THE YEAR OF 2017. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel reported that the 2015 Sanitary Sewer Lining Project is complete and Public Works Director Randall is in the process of viewing inspection tapes to verify the 2015 installations. Mr. Gravel stated that Meyer Contracting is working on the drawings and permits for the Lift Station No. 1 reconstruction project and weather permitting, they hope to begin construction this winter.

13. Attorney's Report

Attorney Carson introduced John Thames who will be replacing Mr. Carson as City Attorney. He stated that Mr. Thames has many years with the firm and feels the transition will be very easy for him.

14. Reports - None

15. Other

Councilmember Nelson inquired if warming house attendants are still needed for this winter season. Parks and Recreation Director Rygwall stated that attendants are still needed and applications are being accepted. She reported that hockey coaches have been opening and supervising the warming houses on a volunteer basis.

A. Administrator Reports

Administrator Buchholtz asked that the City Council schedule a workshop meeting on January 11, 2016 to review the parking zoning ordinance; zoning corrections and Administrator reports. The consensus of the Council was to hold the meeting at 5:30 PM.

Administrator Buchholtz reported that negotiations on the Sunshare Solar Garden Agreement have ceased. He stated that Sunshare did not save space for the City of Spring Lake Park and have backed away from any other negotiations. He stated that Sunshare was one of two proposals the city considered but it is not a good fit for the city at this time. He added that this does not shut the door to other companies who may approach the City

with a proposal.

Councilmember Nelson inquired if any money could be recouped from Sunshare for the time and work that had been done on the contract negotiations. Attorney Carson there is not anything the City can do to recoup expenses, as the City did not have a contract with Sunshare.

B. City Hall Closed – January 18, 2016 for Martin Luther King Jr. Holiday

Administrator Buchholtz reminded everyone that City Hall will be closed on Monday, January 18, 2016 in observation of the Martin Luther King Jr. holiday.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:55 P.M.

Attest:

Cindy Hansen, Mayor

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: DEC 2015
Page: 1
Claim Res.#15-23

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60095	AMRO SELIM SELIM	NOV 2015 - REFUND CIG LICEN	150.00
60096	ASPEN MILLS	UNIFORM ALLOWANCE	375.50
60097	AT & T MOBILITY	AIR CARDS AND CELL PHONES	978.11
60098	BATTERIES PLUS BULBS	BATTERIES	47.90
60099	BOYER FORD TRUCKS	Link Stabilizer	194.22
60100	CARSON, CLELLAND & SCHREDER	LEGAL SERVICES	13,310.70
60101	CENTERPOINT ENERGY	MONTHLY SERVICE	763.16
60102	CENTRAL RENTAL CO	RENTAL TRAILER/TRENCHER	129.99
60103	CONNEXUS ENERGY	MONTHLY SERVICE	12.91
60104	COTTENS INC	BULBS	30.20
60105	DON AND AMY HODGES	REFUND	116.00
60106	CITY OF FRIDLEY	SUMMER 2015 TRIPS PARK/REC	1,823.64
60107	GOPHER STATE ONE-CALL INC	NOVEMBER LOCATES	84.30
60108	HAWKINS WATER TREATMENT	CHEMICALS	1,173.60
60109	INTEGRA TELECOM	TELEPHONE MAINT AGREEMENT	1,829.09
60110	MANSFIELD OIL COMPANY	FUEL	1,190.34
60111	Marie LaBreeche-Olson	REFUND	25.00
60112	MIKE MCPHILLIPS INC	STREET SWEEPING	4,689.50
60113	CITY OF MINNEAPOLIS	OCT LINCOLN PAWN TRANS.	260.10
60114	MTI DISTRIBUTING INC	PARTS	344.39
60115	NORTHERN	PARTS	54.97
60116	SCHELEN-GRAY AUTO ELECTRIC	SERVICED VEHICLE	159.99
60117	STANTEC	ENGINEERING	18,864.58
60118	STREICHER'S	UNIFORM ALLOWANCE	151.98
60119	THE HOME DEPOT	SUPPLIES	277.17
60120	KENNETH A. TOLZMANN, SAMA	4TH QTR ASSESMENT SERVICES	8,752.00
60121	TWIN CITIES BMEU WEST	UB POSTAGE	850.00
60122	VIDEO SURVEILLANCE SOLUTIONS INC	EQUIPMENT REPAIR	241.20
60123	XCEL ENERGY	MONTHLY UTILITIES	57.60
60124	215 WABASHA PROPERTIES	HOLIDAY LIGHT TOUR	453.00
60125	BARTON SAND & GRAVEL CO	ASHPALT DUMP	75.00
60126	COTTENS INC	PARTS	191.36
60127	DAN GOOD CATERING	SANTA BREAKFEAST	289.50
60128	ELIZABETH FONTANINI	OVERPMT: FINAL BILL	22.75
60129	G & K SERVICES	MATS	83.27
60130	H & L MESABI INC	PARTS	171.72
60131	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	84.43
60132	PETTY CASH	REIM PETTY CASH	344.33
60133	RICHFIELD BUS CO	BUSS RENTAL	455.00
60134	SLP FIRE DEPARTMENT	DEC FIRE PROTECTION	15,559.38
60135	U.S.T.I.	UTILITY BILLINGS	18.16

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Date: DEC 2015
Page: 2
Claim Res.#15-23

<u>VOUCHE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60136	WASTE MANAGEMENT OF WI-MN	MONTHLY SERVICE	8,115.12
60137	AFLAC	PAYROLL 11/22 TO 12/5	17.10
60138	JOHN ANGELL	MILEAGE	52.88
60139	ASPEN MILLS	UNIFORM ALLOWANCE	308.15
60140	B & M HAZELWOOD MASONRY	MAINTENANCE REPAIR	18,104.00
60141	BATTERIES PLUS BULBS	BATTERIES	51.96
60142	BLUE TOW SERVICE	TOWING	176.80
60143	RANDY BROWN	R. BROWN LUNCH REIMBURSEMENT	40.85
60145	CENTERPOINT ENERGY	MONTHLY SERVICE	502.74
60146	CITY OF ROSEVILLE	IT SERVICES	535.96
60147	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE COPIER	963.67
60148	COTTENS INC	PARTS	15.86
60149	DEARBORN NATIONAL	PAYROLL 11/30 TO 12/12	397.54
60150	DELTA DENTAL	PAYROLL 11/22 TO 12/5	1,391.30
60151	DODGE OF BURNSVILLE	AUTO SERVICES	306.16
60152	FASTENAL COMPANY	PARTS	33.86
60153	FIDELITY SECURITY LIFE	PAYROLL 11/30 TO 12/12	42.24
60154	HAWKINS WATER TREATMENT		8,924.39
60155	HEALTH PARTNERS	PAYROLL 11/22 & 11/30	10,028.95
60156	L.E.L.S.	PAYROLL 11/22 TO 12/5	220.50
60157	LOCAL 49	PAYROLL 11/22 TO 12/5	100.50
60158	MANSFIELD OIL COMPANY	FUEL	1,639.44
60159	JILL MASON	INSTRUCTOR	100.00
60160	MBPTA	MEMBERSHIP	100.00
60161	MCFOA	REGISTRATION	65.00
60162	NCPERS MINNESOTA-7750811	PAYROLL 11/22 & 11/30	56.00
60163	OFFICE DEPOT	SUPPLIES	676.48
60164	P.E.R.A.	PAYROLL 11/22 & 11/30	14,782.20
60165	SHRED-IT USA LOS ANGELES	MONTHLY SERVICE	71.39
60166	VISUAL COMPUTER SOLUTIONS	CONTRACTUAL SERVICE	1,750.00
60167	WELLS FARGO CREDIT CARD	MONTHLY CREDIT CARD	2,851.43
60168	LUANN BURGER	INSTRUCTOR	1,023.00
60169	CHAMPION YOUTH	INSTRUCTOR	1,937.25
60170	KATIE RYGWALL	INSTRUCTOR	75.00
60171	KOLSTAD COMPANY	SERVICE	162.40
60172	MINNEAPOLIS SAW	SERVICE	669.91
60173	BARB OTTERNESS	INSTRUCTOR	120.00
60174	AMERICAN ENGINEERING TESTING	CSAH 35 ST IMPROVEMENTS	1,460.70
60175	ANITA PARTRIDGE	REFUND	75.00
60176	BAUGUEY ENSMINGER	REFUND	70.00
60177	WANDA BROWN-MCGRECK	MILEAGE	12.21

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Page: 3
Claim Res.#15-23

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60178	CITY OF SPRING LAKE PARK	STATE SURCHARGE LOST	325.03
60179	CONNEXUS ENERGY	MONTHLY SERVICE	302.18
60180	ECM PUBLISHERS, INC.	PUBLISHING	246.00
60181	FIRST ADVANTAGE OCCUPATIONAL HEALT	DRUG TESTING SERVICES	91.80
60182	FRIENDLY CHEVROLET GEO. INC.	VEHICLE SERVICE	171.12
60183	G & K SERVICES	MATS	83.27
60184	GREEN LIGHTS RECYCLING INC	BULBS	829.38
60185	SHARON LINKE	TOUR DIRECTOR	1,857.00
60186	M.L. JOHNSON CO	SERVICE	350.00
60187	MANSFIELD OIL COMPANY	FUEL	362.78
60188	MENARDS-CAPITAL ONE COMMERICAL	MONTHLY CREDIT CARD	396.22
60189	NORSAN	SUPPLIES	38.93
60190	NORTH VALLEY INC	CSAH 35/CENTRAL	24,418.92
60191	OFFICE DEPOT	SUPPLIES	498.43
60192	SHAWN SANDMEYER	REFUND	90.86
60193	TOLL GAS & WELDING SUPPLY	TANK OXYGEN, PARTS	44.92
60194	U.S.T.I.	FORMS	151.34
60195	XCEL ENERGY	MONTHLY SERVICE	11,815.14
60196	AFLAC	PAYROLL 12/6 TO 12/19	17.10
60197	DEARBORN NATIONAL	PAYROLL 12/6 & 12/13	397.54
60198	DELTA DENTAL	PAYROLL 12/6 & 12/13	1,391.30
60199	FIDELITY SECURITY LIFE	PAYROLL 12/6 & 12/13	42.24
60200	HEALTH PARTNERS	PAYROLL 12/6 & 12/13	10,028.95
60201	L.E.L.S.	PAYROLL 12/13 TO 12/26	220.50
60202	LOCAL 49	PAYROLL 12/6 TO 12/19	100.50
60203	NCPERS MINNESOTA-7750811	PAYROLL 12/6 & 12/13	56.00
60204	P.E.R.A.	PAYROLL 12/1 & 12/6 & 12/13	15,279.31
60205	ALLEGRA PRINT & IMAGING	UTILITY BILL	695.22
60206	ANN BELINA	REFUND	100.00
60207	COTTENS INC	PARTS	12.80
60208	DELTA DENTAL	12-18-15 MALONEY DENTAL INS.	112.85
60209	ECM PUBLISHERS, INC.	PUBLISHING	231.13
60210	GENERATOR POWER SYSTEMS	SERVICE 50KW BALDOR DISEAL	137.50
60211	GREENHAVEN PRINTING	RECYCLING: POSTCARDS	1,244.46
60212	HAMPTON INN & SUITES	GROUP RESERVATIONS	4,126.13
60213	HD SUPPLY WATERWORKS	WATER METERS	3,633.26
60214	IIMC REGION VI	REGISTRATION	90.00
60215	INNOVATIVE OFFICE SOLUTIONS LLC	COPY PAPER	54.50
60216	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
60217	JANET HOLM	REFUND	100.00
60218	JON MUCHA	OVERPMT: FINAL BILL	16.32

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Page: 4
Claim Res.#15-23

<u>VOUCHE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60219	M.L. JOHNSON CO	PATCH HOLE IN ROOF CHIMNEY	425.00
60220	NANCY BELINA	REFUND	100.00
60221	REBEKAH SCHONHARDT	RENTAL REGISTRATION	120.00
60222	RICHFIELD BUS CO	BUSS RENTAL	725.00
60223	SERVICE GRINDING & SHARPENING INC	CHIPPER BLADES SHARPENED	96.00
60224	SPRING LAKE PARK HIGH SCHOOL	KITCHEN COOKIE BAKING CLASS	260.00
60225	TOLL GAS & WELDING SUPPLY	ARGON & OXYGEN	57.84
60226	TOM HOFFMAN	OVERPMT: FINAL BILL	22.73
60227	TWIN CITIES BMEU WEST	BROCHURE POSTAGE	2,347.00
60228	US BANK	MONTHLY CREDIT CARD	4,985.10
60229	ASPEN MILLS	UNIFORM ALLOWANCE	961.65
60230	GLENN BAUER	REIMBURSEMENT	42.82
60231	BLUE TOW SERVICE	AUTO SERVICES	177.00
60232	BUREAU OF CRIM APPREHENSION	DATA SERVICES	390.00
60233	CENTERPOINT ENERGY	MONTHLY SERVICE	1,279.60
60234	COON RAPIDS CHRYSLER	AUTO SERVICES	73.82
60235	COORDINATED BUSINESS SYSTEMS LTD	MAINTINENCE AGREEMENT	626.62
60236	COTTENS INC	PARTS	39.05
60237	BRETT DEBOER	REIMBURSEMENT	256.92
60238	DODGE OF BURNSVILLE	AUTO SERVICES	573.88
60239	GOPHER STATE ONE-CALL INC	DECEMBER LOCATES	36.45
60240	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	557.28
60241	HYDRAULIC SPECIALTY INC	PARTS	7.20
60242	LAW ENFORCEMENT TARGETS	RANGE EQUIPMENT/SUPPLIES	370.96
60243	LEAGUE OF MN CITIES INS TRUST	DEDUCTABLE	500.00
60244	MANSFIELD OIL COMPANY	FUEL	1,420.53
60245	MARK BONESTEEL	REIMBURSEMENT	186.56
60246	MINNEAPOLIS SAW	PARTS	94.46
60247	CITY OF MINNEAPOLIS	NOV APS TRANSACTIONS	255.60
60248	MUNICIPAL PAVING PLANT	ASPHALT MIX	260.36
60249	PERFECT 10 CAR WASH	CAR WASHES	16.50
60250	TERRY RANDALL	UNIFORM ALLOWANCE	118.99
60251	THE HOME DEPOT	MONTHLY CREDIT CARD	135.69
60252	TOLL GAS & WELDING SUPPLY	WIRE FOR WELDING	88.00
60253	WALTERS RECYCLING REFUSE SERV	DECEMBER SERVICES	371.45
60254-			
60268	See January 2016 Claims List	See January 2016 Claims List	-
60269	ECM PUBLISHERS, INC.	PUBLISHING	69.88
60270	G & K SERVICES	MATS	83.27
60271	ANOKA COUNTY	DATA SERVICES	450.00
60272	ASPEN MILLS	UNIFORM ALLOWANCE	427.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: DEC 2015
Page: 5
Claim Res.#15-23

<u>VOUCHE</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60273	HAWKINS WATER TREATMENT	CONTRACTUAL SERVICE	2,524.72
60274	CONNEXUS ENERGY	MONTHLY SERVICE	12.88
60275	U.S.T.I.	UTILITY BILLINGS	29.84
60276	SHRED-IT USA LOS ANGELES	MONTHLY SERVICE	74.14
60277	AT & T MOBILITY	MONTHLY SERVICE	978.11
60278	Sprint	ESCROW REMAINING BALANCE	4,529.01
60279	WILLIAM ANDERL	SAFETY PROGRAM	800.00
60280	KEEPRS, INC	UNIFORM ALLOWANCE	1,251.73
60281	STANTEC	ENGINEERING	31,170.02
60282	ANNICA INC	2015 MEA	1,554.00
60283	MANSFIELD OIL COMPANY	FUEL	1,328.58
60284	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	105.85
60285	HOUSE OF PRINT	PRINTED RECREATION BOOKS	3,058.42
60286	DAVE CHLEBECK	UNIFORM ALLOWANCE	200.72
		TOTAL DISBURSEMENTS	\$ 299,567.14

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: DECEMBER 2015
PAGE 1 OF 3
CLAIMS RES: 15-24

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28559 DEARBORN NATIONAL	PAYROLL 11/30/15-12/12/15	\$ 74.75
28560 DELTA DENTAL	PAYROLL 11/30/15-12/12/15	\$ 101.06
28561 FIDELITY SECURITY LIFE	PAYROLL 11/30/15-12/12/15	\$ 3.13
28562 HEALTH PARTNERS	PAYROLL 11/30/15-12/12/15	\$ 754.53
28563 MN TEAMSTER	PAYROLL 11/22/15-12/5/15	\$ 54.00
28564 PERA	PAYROLL 11/22/15-12/5/15	\$ 630.28
	PAYROLL 11/30/15-12/12/15	\$ 648.43
28594 ALLEGRA PRINT & IMAGING	SIGNS	\$ 325.18
28595 CENTER POINT ENERGY	GAS SERVICE	\$ 60.74
28596 CLEAR BEVERAGE COMPANY	BEER PURCHASE	\$ 216.00
28597 FLAHERTYS HAPPY TYME CO	JUICE/MIX/POP PURCHASE	\$ 108.00
28598 GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 86.00
28599 HOHENSTEINS INC	BEER PURCHASE	\$ 268.00
28600 JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 6,059.69
28601 METRO NORTH CHAMBER OF COMMERCE	MEETING	\$ 20.00
28602 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 1,168.70
28603 PLUNKETT'S INC	PEST CONTROL	\$ 29.58
28604 POPP.COM	TELEPHONE SERVICE	\$ 271.61
28605 REPUBLIC SERVICES	GARBAGE SERVICE	\$ 257.00
28606 SOUTHERN WINE & SPIRITS OF MN	LIQUOR - WINE PURCHASE	\$ 1,461.95
26807 STAR TRIBUNE	ADVERTISING	\$ 848.88
28608 VARNER TRANSPORTATION	FREIGHT	\$ 483.00
28609 WELLS FARGO REMIITANCE CENTER	CREDIT CARD PAYMENT	\$ 106.71
28610 WIRTZ BEVERAGE MINNESOTA BEER	JUICE/MIX/POP - LIQUOR PURCHASE	\$ 2,075.41
28611 DEARBORN NATIONAL	PAYROLL 12/13/15-12/26/15	\$ 74.75
28612 DELTA DENTAL	PAYROLL 12/13/15-12/26/15	\$ 101.06
28613 FIDELITY SECURITY LIFE	PAYROLL 12/13/15-12/26/15	\$ 3.13
28614 HEALTH PARTNERS	PAYROLL 12/13/15-12/26/15	\$ 754.53
28615 MN TEAMSTER	PAYROLL 12/6/15-12/19-15	\$ 49.50
28616 PERA	PAYROLL 12/6/15-12/19-15	\$ 665.51
	PAYROLL 12/13/15-12/26/15	\$ 648.43
28617 AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 290.66
28618 BAUHAUS BREW LABS	BEER PURCHASE	\$ 111.00
28619 BERNICK'S WINE	BEER PURCHASE	\$ 1,172.30
28620 BOOM ISLAND BREWING COMPANY	BEER PURCHASE	\$ 118.50
28621 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 16,023.10
28622 CENTRAL PARK WAREHOUSE	PETTY CASH	\$ 33.00
28623 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 621.50
28624 EXTREME BEVERAGE	JUICE/MIX/POP PURCHASE	\$ 162.10
28625 JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 11,431.12
28626 MIDWEST COCA-COLA BOTTLING	CREDIT - JUICE/MIX/POP PURCHASE	\$ 467.68
28627 PAUSTIS & SON'S	WINE PURCHASE	\$ 1,347.95
28628 PHILLIPS WINE & SPIRITS CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 2,659.70
28629 PLAYNETWORK	SATELLITE RADIO	\$ 32.01
28630 SAM'S CLUB	CREDIT CARD PAYMENT	\$ 129.18
28631 SILENT WATCHDOG	SECURITY MONITORING	\$ 60.00
28632 SOUTHERN WINE & SPIRITS OF MN	CREDIT - LIQUOR - WINE PURCHASE	\$ 2,545.81
28633 TEE JAY NORTH INC	BUILDING MAINTENANCE & REPAIR	\$ 179.60

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: DECEMBER 2015
PAGE 2 OF 3
CLAIMS RES: 15-24

FUND: LIQUOR OPERATIONS

<u>VOUCHER VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28634 U.S.T.I.	W-2'S & ENVELOPES	\$ 75.66
28635 VINOCOPIA INC	LIQUOR - WINE PURCHASE	\$ 237.00
28636 WINE MERCHANTS	WINE PURCHASE	\$ 215.00
28637 WIRTZ BEVERAGE MN BEER	CREDIT - BEER PURCHASE	\$ 18,901.70
	JUICE/MIX/POP - LIQUOR PURCHASE	\$ -
28638 XCEL ENERGY	ELECTRICITY	\$ 1,762.48
28639 Z WINES USA LLC	WINE PURCHASE	\$ 681.00
28646 BAUHAUS BREW LABS	BEER PURCHASE	\$ 143.00
28647 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 4,742.60
28648 CITY OF SPRING LAKE PARK	REIMBURSEMENT - EMPLOYEE STAFFING	\$ 1,763.49
28649 CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 122.40
28650 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 91.96
28651 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 1,478.20
28652 FLAHERTYS HAPPY TYME CO	JUICE/MIX/POP PURCHASE	\$ 108.00
28653 G & K SERVICES	CHEMICALS	\$ 95.06
28654 HOHENSTEINS INC	BEER PURCHASE - CREDIT	\$ 395.00
28655 J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 244.47
28656 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 9,905.40
28657 JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 6,892.17
28658 M AMUNDSON LLP	CIGARETTE - JUICE/MIX/POP PURCHASE	\$ 2,036.89
28659 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 365.95
28660 LAURA SAASTAMOINEN	MILEAGE REIMBURSEMENT	\$ 31.07
28661 SOUTHERN WINE & SPIRITS OF MN	CREDIT - LIQUOR - WINE PURCHASE	\$ 793.52
28662 STAR TRIBUNE	ADVERTISING	\$ 855.17
28663 TWIN CITIES E MEDIA	ADVERTISING	\$ 637.50
28664 WIRTZ BEVERAGE MINNESOTA BEER	BEER - LIQUOR PURCHASE	\$ 5,520.60
28665 JOYCE SWANSON	MILEAGE REIMBURSEMENT	\$ 50.96
TRANSFER TO PAYROLL	PAYROLL (12/11/15)	9,150.02
TRANSFER TO PAYROLL	PAYROLL (12/25/15)	9,409.25
	OTP TAX (NOV.)	584.31
	SALES TAX (NOV)	15,252.00
	YEARLY TRANSFER	75,000.00
	TOTAL DISBURSEMENTS	\$ 223,336.58

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Administrator/Clerk-Treasurer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permits

January 19, 2016

Keys Café

8299 University Ave

BooDoo Signs

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N E
SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: 1-5-16
NAME OF APPLICANT: ROBERT OLSON / "BOO" DOO SIGNS INC.
ADDRESS OF APPLICANT: 29021 FELDSPAR ST NW PRINCETON MN.
TELEPHONE NUMBER OF APPLICANT: 763-444-0212 612-221-6508

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected KEYS CAFE 8299 UNIVERSITY AVE SPRING LAKE PARK MN.

New Construction: _____ Remodel: X Word Change Only: X REPLACING
FACES

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: "BOO" DOO SIGNS INC

Address: 29021 FELDSPAR ST NW PRINCETON MN. 55371

Is an Electrical Permit required? N/A

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: 116.00 + 116.00 = \$232.00

RECEIPT NUMBER: _____

DATE OF APPROVAL: 1/18/16 DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 10,000

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 512.75

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 96 96 192

96 X 2 = 192

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING: SEE DRAWINGS

Existing

Monte's

32' x 4' = 128'
84'

Pizza Box

72'
48' x 2 = 96'

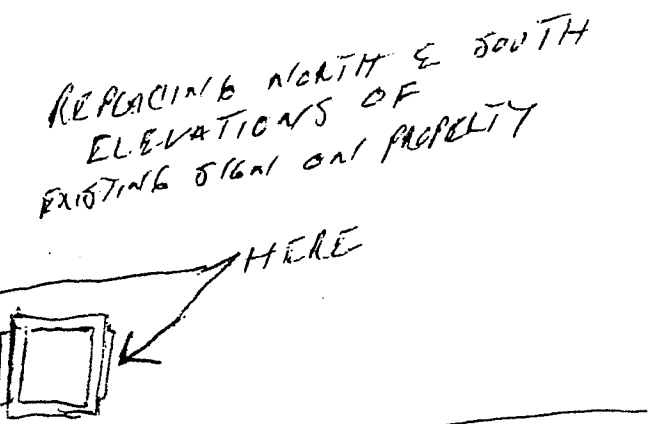
Keys

17.25 canopy
17.25
2.25
96' - pfm

Proposed

96' - \$60.00 + \$56.00 = \$116.00
96' - \$60.00 + \$56.00 = \$116.00

\$232.00

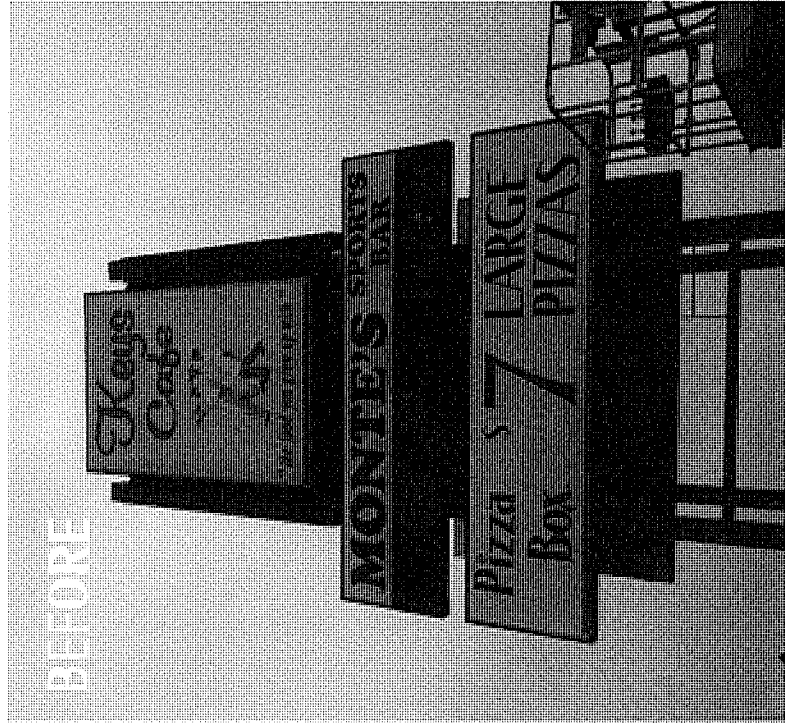


3,000 - 30%
512.75 - existing
192' proposed

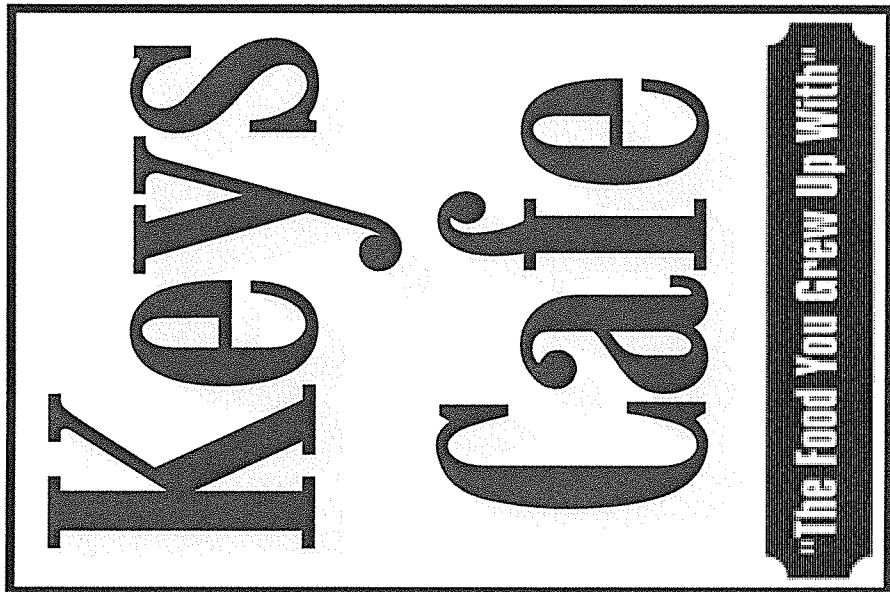
2,295.25'
Remaining

UNIVERSITY AVE N/E

PHONE



8' x 12' face replacement
for existing sign Keys sign



12'

8'

96' x 2 = 192'

8'

AFTER

12'

Keys
Cafe

"The Food You Grew Up With"

MONTE'S SPORTS
BAR

Pizza
Box

\$

7

LARGE
PIZZAS



29021 Feldspar St. N.W.
Princeton MN
55371

January 6, 2016

City of Spring Lake Park
Kristine
1301 81st Ave. NE
Spring Lake Park MN

Subject: Face change in existing sign at Keys café at 8299 University Ave. NE.

Dear Kristine,

Here is the scope of work to be done at that location.

1. We are removing the existing sign faces on the north and south elevation and replacing them with new faces.

I have contacted the owner and he is sending me a letter of approval for the face change I will send it over as soon as I receive it. Thanks for your help on this and please let me know if you need anything more. Can you please let me know what the cost is so I can have accounting send you a check.

Sincerely,

Robert "BOO" Olson

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

January 19, 2016

2016-2017 Rubbish Haulers

Randy's Sanitation

Waste Management

Mechanical Contractor

Boiler Experts, LLC.

The Fireplace Guys

Plumbing Contractor

Plumbing Services, Inc.

Sunderland Plumbing, Inc.

Sign Contractor

Indigo Signworks, Inc.

City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7240
www.slpmn.org



MAYOR'S PROCLAMATION JEFFREY A. CARSON DAY

WHEREAS, Jeffrey A. Carson was appointed by the Spring Lake Park City Council as Spring Lake Park's second City Attorney in 1975; and

WHEREAS, as City Attorney, Jeff provided valuable leadership and counsel on a number of projects including the construction of the City Hall campus, the transition from municipal on-sale liquor establishments to privately owned; the acquisition of the City's new Public Works Facility, the negotiation of the North Metro Cable Communications Commission and Anoka County Fire Protection Council joint powers agreements, and other numerous contracts; and

WHEREAS, over the past forty years, Jeff attended over 900 City Council meetings and worked with six Mayors, twenty-five Councilmembers, three City Administrators and numerous Department Heads and staff members; and

WHEREAS, Jeff could always be counted on to develop creative, practical and effective solutions to the City's legal challenges, as well as to build trusting relationships with Councilmembers of differing viewpoints; and

WHEREAS, Jeff's professionalism, thoughtfulness, integrity and good humor has earned him the respect and admiration of all who have worked with him; and

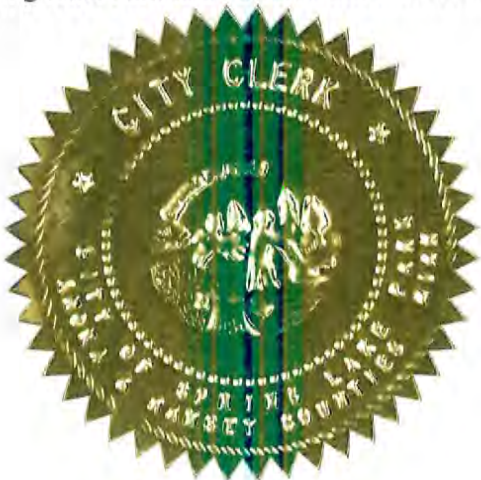
WHEREAS, Jeff has informed the City that he will transition to *Of Counsel* on January 31, 2016.

NOW, THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, Minnesota, and on behalf of the Spring Lake Park City Council, do hereby proclaim Tuesday, January 19, 2016 as

JEFFREY A. CARSON DAY

in the City of Spring Lake Park and do hereby extend our best wishes to Jeff upon his retirement.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Spring Lake Park to be affixed this nineteenth day of January, two thousand sixteen.



Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Police Report

December 2015

Submitted for Council Meeting – January 19, 2016

The Spring Lake Park Police Department continue to respond to calls for service made by our residents to the police department and Anoka County Dispatch on a daily basis. We are continuing to work through training issues and issues that arise on a daily basis with the implementation of the Public Safety Data System in an attempt to bring more statistical information forth in the future.

Our School Resource Officer, Officer Fiske reports handling fifteen calls for service at our school's for the month of December 2015, along with also handling eleven student contacts, three escorts and five follow up investigations for school related issues. Officer Fiske notes that thefts are on the rise again in our schools and requests students, parents and teachers only bring the necessary items to school to help alleviate this issue. Officer Fiske noted that school was out of session on December 3rd and 4th and then December 23rd thru January 3. For further details, please see Officer Fiske's attached report.

Investigator Baker reports handling a case load of fifty-four cases for the month of December 2015. Forty of these cases were felony in nature, six of these cases were gross misdemeanor in nature and eight of these cases were misdemeanor in nature. Although, Investigator Baker did not have any cases of interest for the month, Investigator Baker continues to work diligently on his case load to complete these cases as soon as possible. For further detail see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at the "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of December was a busy month for myself as well, besides handling the day to day operations of the police department. I attended numerous meeting though out the month, along with assisting with the completion of the testing process for the vacant police officer position and bring forth a candidate for a conditional job offer.

This will conclude my report for the month.

Are there any questions.



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

October 2015

Total Case Load

Case Load by Level of Offense: 58

Felony	38
Gross Misdemeanor	9
Misdemeanor	11

Case Dispositions:

County Attorney	4
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	0
SLP Liaison	0
Carried Over	42
Unfounded	0
Exceptionally Cleared	1
Closed/Inactive	9

Forfeitures:

Active Forfeitures	6
Forfeitures Closed	0

Notes:

Spring Lake Park Police / School Resource Officer Report

[Pick the date]

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	9	11	3	4
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	1			
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	5			1
Totals:	15	11	3	5

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	7
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	1
Miscellaneous reports	7



Memorandum

To: Mayor and City Council

From: Chief Doug Ebeltoft

Re: 2016 Squad Order and Purchase

Date: January 19, 2016

The 2016 State Bid Contracts for police vehicles have been awarded to the below listed dealerships.

<u>Dealership</u>	<u>Location</u>	<u>State Bid Contract</u>	<u>Pricing</u>
1) Ranger Chevrolet (Chevy/Ford)	Hibbing, MN.	#83064 (Ford)	\$27,238.00
		#37351 (Chevy)	\$26,371.18
2) Nelson Auto Center (Dodge)	Fergus Falls, MN.	#89303	\$27,621.00

After careful research, consideration and time, I have determined that the 2016 Dodge Charger AWD will best fit the police department needs and finances.

As part of my research on State Bid Contracts, I found that Dodge of Burnsville also has a valid State Bid Contract, #72046 for Dodge vehicles. Since this is the dealership that we have purchased our other police vehicles from, I made inquiry with Dodge of Burnsville and found that the City of Spring Lake Park can purchase the same 2016 Dodge Charger AWD on their stated State Bid Contract for \$25,798.00, this being a savings of \$1,823.00.

Therefore, I am seeking council approval to proceed with placing an order for a 2016 Dodge Charger AWD from Dodge of Burnsville in the amount of \$25,798.00, to take delivery upon arrival and after customer preparation of the vehicle has been completed. This purchase will come in under budget, of the 2016 budgeted funds of \$35,472.00, for a savings of \$9,674.00



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 1.19.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

This project includes lining and wye grouting in the northeast corner of the city. *The Contractor, Visu-Sewer, has completed the final lining. Terry is reviewing inspection televising tapes to verify the 2015 installations. Contractor payment is being withheld until televising tapes are reviewed.*

2014-2015 Street Improvement Project (193801577).

The contractor, Valley Paving Inc., has punch-list work including seeding items and structure adjustments remaining. Final work will be completed in 2016.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Construction is substantially complete. Punch-list inspection will be completed in the spring. *We are in the process of preparing an estimate of the remaining work so the city can consider a reduction in the surety provided by the church.*

MS4 Permit (193802936).

Ongoing implementation items. *Will work on closing out existing site permits.*

Zoning Code Update (193803266).

City Council adopted on December 7th. Completing final project close-out steps.

Lift Station No. 1 Equipment (pumps, generator, and control panel) **(193802805).**

Equipment suppliers continue work on their items. Generator has been delivered.

Lift Station No. 1 Reconstruction (193803115).

Preconstruction Conference with Meyer Contracting was held on December 16, 2015. Weather permitting; the contractor may begin construction this winter. *Currently working with private utility companies (gas and electric) regarding temporary line relocations.*

2016 Sanitary Sewer Lining Project (193803421).

Working on bid documents.

2016 Street Seal Coat Project (193803424).

Working on bid documents.

Other issues/projects.

Met with Emmanuel Christian Center regarding possible future site improvements.

Working with Terry on options for bituminous trail repairs at various locations.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

2016 ANOKA COUNTY APPOINTMENTS
TO VARIOUS BOARDS AND COMMISSIONS

	<u>COMMISSIONER</u>
Anoka County Regional Railroad Authority.....	Look (Chair) Braastad West Kordiak Gamache Sivarajah Schulte (Vice Chair)
Anoka County Housing & Redevelopment Authority.....	Look Braastad West (Vice Chair) Kordiak Gamache Sivarajah Schulte (Chair)
Anoka Co./Blaine Airport (Janes Field) NW Bldg. Area Jt. Powers Bd.....	Airport Committee Chair (Chair) F&CI Committee Chair (Alt.)
Association of Minnesota Counties (AMC)	
Board of Directors.....	Sivarajah Braastad (Alternate)
District 10 Executive Committee.....	Sivarajah Braastad (Alternate)
District 10 Voting Delegates	7 County Commissioners County Administrator Transportation Div. Mgr. Human Services Div. Mgr.
Coon Creek Watershed District Citizen Advisory Committee	Doug Fischer
Counties Transit Improvement Board (CTIB)	Look Schulte Gamache (Alternate)
Grant Evaluation and Ranking System (GEARS) Committee	Look Schulte (Alternate)
I-35E Coalition	Sivarajah
MELSA/Metronet	Gamache
MetroGIS Policy Board.....	Kordiak
Metro Alliance for Healthy Families Governing Board	Gamache Braastad (Alternate)
Metropolitan Area Agency on Aging Board of Directors.....	Kordiak
Metropolitan Council: Transportation Advisory Board	Look Schulte (Alternate)
Metropolitan Emergency Services Board (MESB)	Gamache Sivarajah
MESB - Executive Committee.....	Sivarajah
Metropolitan Mosquito Control District Board	Braastad West Sivarajah
District Executive Board.....	West
Minnesota Community Health Services Advisory Committee	Gamache Hoff (Alternate)

2016 VARIOUS BOARDS AND COMMISSIONS (CONT.)

	<u>COMMISSIONER</u>
NACo Annual Conference Voting Delegates	Kordiak (Delegate) West (1st Alternate) Chair Designee (2nd Alternate)
North Metro I-35W Corridor Coalition.....	West D. Fischer (Staff Member) J. Forslund (Staff Alternate)
North TH 65 Corridor Coalition	Braastad West (Alternate)
Northstar Corridor Development Authority	Look Schulte (Alternate)
Solid Waste Management Coordinating Board (SWMCB)	Look Schulte
Utilities Transmission Issues - Designated Liaison	Andrew Witter

2016 ANOKA COUNTY BOARD COMMITTEE APPOINTMENTS

	<u>COMMISSIONER</u>
Airport Committee	Braastad West (Vice Chair) Sivarajah (Chair)
Board of Oversight of Court-Appointed Attorneys	Kordiak Sivarajah
Children and Family Council Governing Board.....	Sivarajah
Community Corrections Advisory Board.....	Gamache Schulte Braastad (Alternate)
Domestic & Sexual Violence Coalition of Anoka County	Braastad
Facilities Management and Construction Subcommittee..... (Subcommittee of Finance and Capital Improvements Committee)	Look Schulte
Finance and Capital Improvements Committee	Look (Chair) Braastad Sivarajah (Vice Chair) Schulte
Human Services Committee.....	Braastad (Vice Chair) Gamache Sivarajah (Chair)
Community Health Advisory Committee..... (Responds to Human Services Committee)	Gamache
Information Technology Committee	Kordiak Gamache (Chair) Schulte (Vice Chair)
Intergovernmental and Community Relations Committee.....	Braastad (Chair) West Gamache (Vice Chair) Schulte
Internal Audit Committee..... (Jurisdiction over Anoka County annual audit plan and other activities as defined in the current Office of Internal Auditing Charter Statement.)	County Board Chair Kordiak (Chair) County Administrator Robert Thistle (Citizen - Finance Professional) Brian Page (Citizen - General)
Joint Law Enforcement Council.....	Braastad Schulte
Law Library Board of Trustees.....	Kordiak Schulte (Alternate)
Library Board Liaison (Term Concurrent w/MELSA)	Gamache Braastad (Alternate)
Management Committee	Braastad (Vice Chair) West (Chair) Kordiak Gamache
Minnesota Extension Committee.....	Braastad Gamache
Parks and Community Services Committee.....	Kordiak (Chair) Gamache Schulte (Vice Chair)
Property Records and Taxation Committee.....	Look Kordiak (Chair) Sivarajah (Vice Chair)
Public Safety Committee	Braastad (Chair) Gamache Schulte (Vice Chair)
Recycling and Resource Solutions Committee	Look (Vice Chair) Kordiak (Chair) Schulte
Solid Waste Abatement Advisory Team	Kordiak (Facilitator) Cindy DeRuyter (Assoc. Facilitator)
Waste Haulers Roundtable Group.....	Kordiak (Facilitator)
Transportation Committee	Look (Vice Chair) West Sivarajah Schulte (Chair)
Workforce (Private Industry) Development Board.....	Braastad Sivarajah

2016 ANOKA COUNTY APPOINTMENTS TO SPECIAL TOPICS

COMMISSIONER

Special Topic Committees:

Ag Preservations Credit Ad Hoc Committee	Braastad Sivarajah
Anoka County-Blaine Airport Advisory Commission (ACBAAC)	Sivarajah
Anoka County Canvassing Board.....	Gamache Schulte Kordiak (Alternate)
Benefits and Compensation	West (Chair) Sivarajah
Community Consortiums:	
Centennial Community Network and Centennial Community Services	Donna McDonald
East Central Creating Community	West
Northwest Anoka County Community Consortium/Youth First Community of Promise	Look Gamache (Alternate) Gayle Alexander Laura Landes
East Central Regional Juvenile Center Advisory Board	Braastad Gamache Kordiak (Alternate) Cindy Cesare (Alternate)
(Formerly Juvenile Center Advisory Board)	
Fairgrounds Advisory Committee	Parks Committee Chair (Chair) Look John VonDeLinde (Alternate) Jeff Perry (2nd Alternate)
Historical Society Liaison	Kordiak
Tri-County Regional Forensic Laboratory Advisory Board	Public Safety Committee Chair Kordiak (Alternate) Sheriff Stuart (Chair) Chief Deputy Wells (Law Enforcement Representative) Facility Supervisor (ex-officio)
Web Oversight Committee	Sivarajah Dee Guthman Brad Fields

The Responsible (Lead) Commissioner in the following topic areas shall be:

Aging	Kordiak
Agricultural Inspector	Tim Sevcik
Americans with Disabilities Act (ADA).....	Sivarajah
Cultural	Gamache
Elections/Reapportionment/Voter Registration	Sivarajah
Insurance/Retirement	Sivarajah
Maps	Kordiak
Pay Equity.....	West
Pipeline Safety Legislation.....	Schulte
Real Estate	Kordiak

ANOKA
COUNTY
PARKS AND
COMMUNITY
SERVICES

the connection
january • 2016

VOLUME 23 ISSUE 1





EVENTS AND UPDATES

From the Division Manager	3
License/Passport Centers Promote Giving	4
Zebra Mussels Being Monitored	5
Annual Maintenance and New Faces	5
Good Start to Camping Season	6
New Sign at Manomin County Park is Planned	6
Banfill-Locke Student Art Show Coming Soon	6
Homeschool Programs at Wargo Nature Center	7
Winter at Chomonix Golf Course	7
Bunker Beach Season Pass Kick-Off	7
Employee Profiles	8

FROM THE DIVISION MANAGER:

Winter is always a great time for reflection as we plan for the new year ahead. Looking back on 2015, one of the many highlights in the Parks and Community Services Division was the county's passport centers. It was the first full year of operations at our second center located in Coon Rapids; the Blaine center opened in 2013.

A total of 12,825 passport applications were processed through the passport centers in 2015. This was a more than 60% increase over 2014! The number of applications consistently tracked above projections throughout the year. Our staff really did a great job in promoting our new service centers and provided outstanding service once our customers came through the door.

Recently, there has been increasing concern by Minnesota travelers regarding the pending Department of Homeland Security's announcement requiring secure travel ID documents for boarding domestic flights. U.S. passport books and U.S. passport cards already meet the new federal standards, but once the federal government decides to implement the law in Minnesota, a standard driver's license will not.

Travelers wanting to be prepared have been applying in numbers not seen since passports became required for all travel outside the United States. With the passport centers operating at near capacity, Anoka County offers an online scheduling system to ensure applicants can be served in a timely fashion. The county is also in the process of stepping up part-time staffing to help with scheduling demands and the logistics of getting a passport. Once the new Real ID program is put in place, we will be ready for the rush of traffic to get new ID cards.

A special thanks goes out to our frontline staff and managers in the Passport Centers who are working as fast and efficiently as possible to meet the current surge in demand!

Enjoy the winter by getting outdoors! I'll see you on the trail.

John VonDeLinde
Division Manager





LICENSE/PASSPORT CENTERS PROMOTE GIVING

As the holiday season got underway, the License and Passport Centers were busy collecting food and toys to help those in need. Organizing the event throughout five license centers and two passport centers was no small undertaking. Alicia Apanah from the Blaine License Center headed up this effort and she, along with her team, jumped in and did the planning.

The food drive began November 1 and ended November 24, 2015. Collectively, the offices raised \$691.12 in cash donations and 431 pounds of non-perishable food items. The food and cash were donated to four different food shelves in Anoka County:

- North Anoka County Emergency Food Shelf
- ACBC Emergency Food Shelf
- Community Emergency Assistance
- Southern Neighborhood Community Assistance

The Toys for Tots campaign also began November 1 but ended December 18, 2015. The License and Passport Centers collected a total of 304 new unwrapped toys and raised \$1,065.67 in cash donations. The United States Marine Corp picked up the toys and donations on December 23 to deliver them to their central warehouse for wrapping and distribution.

There are many people that come through the doors of the License and Passport Centers and their overwhelming generosity put food in many bellies and smiles on the face of many children.

ZEBRA MUSSELS BEING MONITORED

One of the aquatic invasive species (AIS) the county is trying to keep out of Anoka County lakes is the zebra mussel, which is native to Eurasia. They live 4-5 years and can grow to one and one-half inches wide, though most range from one-half to one inch long. Zebra mussels disrupt boating by attaching to boats and boat motors. They can plug water intake systems associated with municipal drinking water and irrigation systems. Their shells pose a sharp hazard to swimmers when they wash up on beaches. Zebra mussels disrupt the food chain, which is harmful to native fish populations. Currently, zebra mussels have not been found in Anoka County lakes but are found in White Bear and Forest Lake. To help prevent the spread of zebra mussels and other aquatic invasive species, Anoka County is encouraging boaters to clean, drain, and dry their watercraft after each use. The new county-led AIS inspection program helps extensively in this area.



ANNUAL MAINTENANCE AND NEW FACES



Chris Zwick (left), and Sean Ransick

When winter approaches and summer equipment is tucked away, the Maintenance Unit turns its attention to building interiors. Tile floor refinishing, carpet cleaning, wall and door painting, and general organization are common examples of winter tasks. Our buildings vary greatly in size and use, from the large Bunker Hills Activities Center, Wargo Nature Center, and Coon Rapids Dam Visitor's Center, to the smaller Rum River North Shelter and Rice Creek Chain of Lakes Campground Visitor's Center. But before the grass begins to grow again, all building across the system will get attention.

Two new parkkeepers have joined the Maintenance Unit. Chris Zwick started on December 28 and is a recent graduate of Minnesota State University with a degree in Recreation, Parks, and Leisure Services. He has previously worked for Three Rivers Park District and was a 2015 Intern in the County Park Maintenance Unit. Sean Ransick started January 4. Before Anoka County, Sean worked as a site supervisor for Tree Trust. Sean has a degree in Sociology and History from Cornell College and a Certificate of Environmental Education from Hamline University. Chris and Sean will get firsthand experience in the annual building maintenance effort.

GOOD START TO CAMPING SEASON



The 2016 camping season kicked off on January 4 with a record-setting day for reservations. More than 500 camping nights and \$30,000 in revenue was processed in the first 30 minutes of the day. By the end of the day, \$52,000 in revenue was received, the new single day record. A significant shift has been seen in how customers make reservations with 80% being completed online. As of January 13, more than 2,200 camping nights have been reserved. Bunker Hills and Rice Creek campgrounds look to be ready for another busy and successful camping season.

NEW SIGN AT MANOMIN COUNTY PARK IS PLANNED

The county has been working with a sign manufacturer to replace the old wood entrance sign at Banfill Locke Center for the Arts with a new digital sign. The new sign follows the Parks and Recreation Department's standard sign concept of a stone column on one side and short stone base to support the digital sign. This will allow the county and arts center to advertise programs, classes, and special events to a much wider audience along East River Road. The sign is being fabricated and will be installed sometime before April 2016. Funding for this project is through the Environmental Trust Fund Appropriation administered by the Metropolitan Council.



BANFILL-LOCKE STUDENT ART SHOW COMING SOON



The 2016 Student Art Show is scheduled to open February 13 and run through March 5. This exhibition will feature 650+ works of art by K-12 students from 19 schools in the county. This is a favorite exhibition for everyone involved: students and their families, teachers, art center visitors, and staff at Banfill-Locke. There will be two receptions: Saturday, February 13 and 20 from 1-4 pm. This year's show is sponsored by the Fridley Columbia Heights Rotary.

Banfill-Locke Center for the Arts ended 2015 with a record year. The center served 9,142 visitors, a 13% increase over 2014. Memberships, class participation, gift shop sales, and gallery visitors all saw significant increases.



HOMESCHOOL PROGRAMS AT WARGO NATURE CENTER

The third Thursday of each month, Wargo Nature Center hosts homeschool kids who are learning about their natural world. Staff design grade specific programs each month that focus on environmental, recreational, and natural history topics. Some programs include Snowshoeing and Tracking, Bird Behavior, X-Country Skiing (when we have snow), and Minnesota and the Civil War. Classes are well-attended with approximately 90 students attending the sessions each month. This past year Wargo saw a 52% increase in attendance!

WINTER AT CHOMONIX GOLF COURSE

Winter at Chomonix doesn't mean golf is over. Chomonix's Indoor Golf Simulator has been open every Friday, Saturday, and Sunday for golfers to get their swing ready for spring. Speaking of spring, Chomonix's annual season pass and junior punch card sale are coming up. On Saturday, February 20, and Sunday, February 21, Chomonix will open its doors at 9am to start selling annual passes. Coming off a terrific 2015, Chomonix management is excited for another great season!



BUNKER BEACH SEASON PASS KICK-OFF



Group reservations for Bunker Beach can now be made online. In the past, large groups only had the option to complete a reservation over the phone. With five reservations made in the first day alone, online reservations make it more convenient for our guests to set up their summer events at Bunker Beach!

The annual season pass sale at Bunker Beach is underway. This event goes on until February 12. Historically, 8,000 passes have been sold online during the winter sale.

EMPLOYEE PROFILES



Name:
John VonDeLinde

**Position &
Department:**
Division Manager,
Parks and
Community Services
Division

**Length of time in
current role:**
21 years

John joined Anoka County in December 1994 as the Parks and Recreation Director. In 2013, he was promoted to Division Manager of the new Parks and Community Services Division.

John graduated from the University of Wisconsin – River Falls in 1978 with a Bachelor of Science Degree in Recreation Land Management. He earned his Master's Degree in Public Administration from Hamline University in 1997.

John has really enjoyed his 37 years in parks management. His previous jobs in reverse order: Park Superintendent - City of Eagan; Grants Program Coordinator - State of Minnesota; Parks Administrator - Wright County; and Site Manager at Coon Rapids Dam Regional Park - Hennepin County Park Reserve District.

His leisure pursuits include boating, kayaking, river fishing, camping, golf, snowshoeing, skiing, (anything outdoors), and home & landscape improvement projects. John and his wife Sue also enjoy traveling; spending time with their three boys, daughter-in-law, and grandson; and visiting coffee shops, burger joints, and craft breweries.

Fun Fact:

By the time I was ten years old, my family of eight had traveled to all of the 48 lower states, where we camped in dozens (maybe hundreds) of national and state parks. I'm not sure how my parents survived it! One of my "weird" pastimes is learning about the latest discoveries in particle physics and cosmology (study of the universe).



Name:
Angela Zaczkowski

**Position &
Department:**
Temp part time
License Specialist,
License Bureau in
Columbia Heights

**Length of time in
current role:**
7 Months

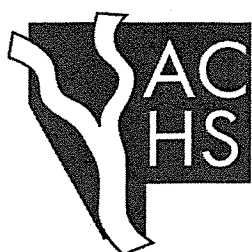
Angela graduated from Elk River High School in 2005. She obtained an AAS degree in Business Administration from the Minnesota School of Business in 2013.

Before working with the License Bureau, Angela held a position at Panera Bread as a barista, cashier, and line prep in 2002. From there she worked for GameStop as a Senior Game Advisor (2005-2006), Gap Inc. as a cashier (2006-2007), GameStop as a Senior Game Advisor/ Assistant Manager (2007 to present), and started for Anoka County as a License Specialist in April 2015 to present

Her hobbies include video games, shopping, watching movies, playing games with her family, and cooking.

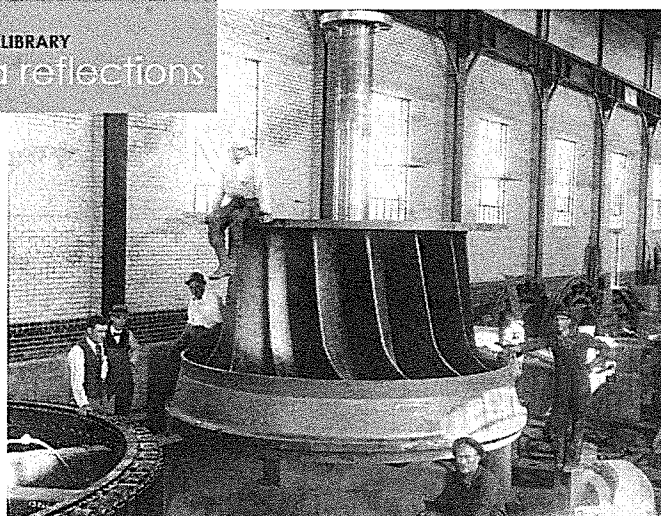
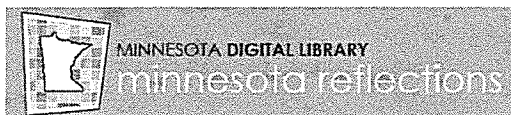
Fun Fact:

I consider myself a Nintendo fanatic, I bring it everywhere with me. I love my handheld Nintendo (3DS).



SERVING:

Andover
Anoka
Bethel
Blaine
Centerville
Circle Pines
Columbia Heights
Columbus
Coon Rapids
East Bethel
Fridley
Ham Lake
Hilltop
Lexington
Lino Lakes
Linwood
Nowthen
Oak Grove
Ramsey
St. Francis
Spring Lake Park



A Digital Partnership

By Molly Huber, Minnesota Digital Library Outreach Coordinator

The Anoka County Historical Society was among the first cultural heritage organizations to contribute to the Minnesota Digital Library at its founding over a decade ago.

What is the Minnesota Digital Library? It is a collective that promotes the creation and preservation of Minnesota's digital legacy. Administratively based at the University of Minnesota, the Minnesota Digital Library (MDL) is best known for its signature project, Minnesota Reflections. Minnesota Reflections is an online collection of digitized primary materials shared by individual contributing organizations around the state. The collection started with only images, but has since expanded to include letters, diaries, records, oral histories, video and postcards, among other materials.

This collection of over 245,000 digitized items is available through our website, reflections.mndigital.org. It can be accessed from anywhere in the state and beyond. Once on the site, users can search for anything of interest, be it a name, location, event or date, and see what they find. Although each contributor has their own landing page, and materials from each organization are kept together within the database. The collection is fully searchable across contributors, so materials from Anoka can be found in context with items from other organizations, adding to the richness of the discovery. Minnesota Reflections is a resource for learning, both for local users to learn more about the history of their community and for people outside of the area to learn about us and our history. One can lose oneself for many minutes, if not hours, just exploring the rich and surprising resources available.

Minnesota Reflections is all about tying local history to larger stories. Our capacity to provide a larger context through bringing disparate resources together in one place is further amplified by MDL's participation in the Digital Public Library of America (DPLA). Founded just two and a half years ago, the DPLA does on a national scale what Minnesota Reflections does for the state. It aggregates digital collections from all over the country into one searchable database, again freely available to users via a website, dp.la. There, digitized materials from Minnesota's cultural heritage organizations, shared with Minnesota Reflections, are findable among resources from the Smithsonian, New York Public Library, and other notable organizations, plus other small, local history organizations from far-flung corners of the country. Like Minnesota Reflections, it is a wonderful place in which to get lost.

As noted above, the Anoka County Historical Society (ACHS) was among the first contributors to Minnesota Reflections, and generously shared additional materials again a few years later. In keeping with the early directive, ACHS contributed photographs, first of general historical interest to the county, and for the second submission, focusing on the construction of the Coon Rapids Dam in the early 20th century. Images like that of the dam construction are invaluable for researchers on this topic, capturing as they do the construction methods and how the project was approached. These images of the Coon Rapids Dam can also be compared to images of the

Image Above: ACHS photograph of Coon Rapids Dam construction site shared with Minnesota Reflections.

Continued on page 3

History Center News is published by the Anoka County Historical Society six times yearly as a member benefit.

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AnokaCountyHistory.org

History Center Hours

Tuesday, 10 a.m. - 8 p.m.

Wednesday-Friday, 10 a.m. - 5 p.m.

Saturday, 10 a.m. - 4 p.m.

Board of Directors

District 1: Al Pearson

District 2: Bill Nelson

District 3: Orville Lindquist

District 4: Lotus Hubbard

District 5: Kate Morphew

District 6: Mary Capra

District 7: Bart Ward

At-Large A: Lori Yager (Treasurer)

At-Large B: Dennis Berg

At-Large C: Tom Ward

At-Large D: Dick Lang

At-Large E: Bill Erhart (President)

At-Large F: Paul Pierce (Secretary)

At-Large G: Catherine Vesley

At-Large H: Harvey Greenberg
(Vice President)

County Commissioner Liaison:
Jim Kordiak

Staff

Rebecca Ebnet Mavencamp
(Executive Director)

Vickie Wendel (Program Manager)

Sara Given (Volunteer Coordinator)

Audra Hilse (Archivist &
Administrator)

Gail Dahl (Office Staff)

Carol Dordan (Office Staff)

Don Johnson (Office Staff)

The Anoka County Historical Society is a 501(c)(3) nonprofit organization. Contributions to ACHS are tax-deductible within the allowable limits of the law.

From the President...History of 316 East Main

By William Erhart

The building which I currently occupy, 316 East Main Street, Anoka has an interesting history. It is located across from the Anoka County Courthouse, and lies between the old Post Office which still stands and what was once the Weaver family home. The land was originally transferred to James M. Jared on June 26, 1852. The ownership wound its way through many of the names that are still well-known in the Anoka area, including the Cutters, the Weavers and the Ticknors.

Leeds D. Cutter ended up owning the property for a number of years. He was a very well-known and successful attorney/businessman. He was a World War II pilot. After the war, he came back and started his law practice, as well as running a title and abstract company in this location. His influence increased greatly over the years, representing the towns banks, lumber companies and important individuals. At one time he served as the Anoka County Attorney.

Mr. Cutter also acquired a sea plane that was stored in the summertime on the Mississippi River. In 1960, in a trip up to the Great Slave Lake, he was involved in a boating accident and did not survive. At the time, he was a partner in the law firm known as Cutter and Babcock. After he died, Mr. Babcock moved the law practice west on Main Street.

Mary Ellen, his widow, rented the building to Chuck Weaver, who took possession of the building and built the firm of Weaver, Talle and Herrick. The law office continued to occupy the premises until Mr. Weaver became Chairman of the Metropolitan Council in 1980. At that time, the remaining law partners went elsewhere. Thereafter, the premises was used primarily as an administrative office for one of the local medical clinics for a number of years. Attorney Fred Soucie, who started his own law firm, leased the premises for a number of years. The property was then sold to Elizabeth Erhart and myself in 2001. Following extensive remodeling, the upper level was occupied by Tony Elfelt and myself. More recently, the upstairs has been rented by three separate law firms including Huberty Law Firm, Bienvenidos Law Firm and Erhart & Elfelt.

The building was constructed in three phases, the last being a front section which was added in 1962. Extensive remodeling occurred in 2001. Currently, in addition to the law firms, there is a bonding company and counselors that occupy the premises.



From the Director...And

yet, to me, what is this quintessence of dust?

By Rebecca Ebnet Mavencamp

Shakespeare aside, Annie sang hopefully about clearing away the cobwebs and the sorrows while preachers remind us that to dust we will return and a mother's visit tends to force a feverish round of cleaning otherwise left, perhaps, until that proverbial "tomorrow". We speak of the "dusty annals" of history, of dusty old homes, and of dust bunnies running amok under the bed. Happy sunbeams tend to illuminate even the smallest speck floating in the air, racy teenagers happily leave friends in the dust of raging tires, and how often have you followed a car down the highway that begged, "wash me?"

We can either kick up dust or let it settle. We can watch as another one bites the dust and then leave our grief in the dust—although that might cause a dust up. Of course, then we can just dust ourselves off at that point and keep on truckin'.

Sneeze once, move on.

As a historian, I'm surrounded by aged artifacts and smelly papers. As a mom-of-a-teenager, I need a cleaning crew to manage the accumulated "life" we live in. As a daughter, I watched my mom heal from cancer a couple of springs ago and my own problems grow pale by comparison. As a divorced-the-Army-cuz-deployments-changed-my-life woman, I'm finding my way into a new life I hadn't planned on living—thankful for my role at ACHS. Dust? Sure. Life is full of it. Grab a mask and let's dig in to those plans we made. Or pretend you're a chinchilla and simply enjoy the mess of a work in progress. Either way, we're wielding a brand new set of feathers, poised to clear a path through this great big game of life, staring down the New Year. ACHS has some grand ideas and thanks to our members and friends, we also have some resources to work with.

Quick, before I sneeze a second time.

construction of other Minnesota dams such as the Rapidan Dam in Blue Earth County, the Zumbro Power Dam, Zumbro, and the Onalaska Dam near La Crescent. Images of each of these projects are available in Minnesota Reflections, and are findable through a simple search on the website. Also important are the images of local people and places provided by the ACHS. Sharing local history like this makes it easier for those who are interested in genealogy and family history to further their research, providing names, dates and places that can locate a family in a time period and locality.

Being able to more easily find unique historic materials and put them in context of other related items is one of the most important functions of a resource like Minnesota Reflections. Before, to find the same volume of materials, one would have had to visit many small and large historical societies and archives, potentially in far-flung locations, and painstakingly assembled a mental map of what was available where, and how it all fit together. With something like Minnesota Reflections and on a larger scale, DPLA, all a researcher or genealogist or student needs is time, a computer and an internet connection. The ability to compile histories and tell stories with that information is exponentially increased.

The increase in storytelling ability that comes with the aggregation of digitized original materials is true for both individuals and organizations like the ACHS. Just the process of digitizing historic collections can be beneficial for organizations in a number of ways. The organization has to know what it has before it can select the best/most in demand/most in need of preservation items to be digitized, so there has to be a process of going through the collection and organizing it before digitization can even begin. This often leads to the discovery of hitherto unknown treasures hidden away. The materials also need to be described to be able to be found on the internet, so organizations are often inspired to talk to knowledgeable community members and capture and record some of the facts and stories they have shared over the years. Whole narratives can be uncovered and then illustrated in ways not possible before.

From a physical perspective, digitizing items makes them more easily shared, and not just over the internet. For example, digitized images can be used for exhibits and displays, in materials published by the organization, in books or wherever the organization has need of them. Each organization that contributed to Minnesota Reflections receives a high resolution digital copy of everything they have scanned. This is important for preservation purposes as well. Having a digital copy of something lessens the need of handling the actual physical object, and it can be more readily protected from light or other potential damage. Also, some materials such as cassette tapes or certain types of film, are deteriorating due to the nature of their composition and can no longer be listened to or viewed. Digitizing them captures the audio and visual and makes them accessible again, even if the original continues to deteriorate. As an added layer of protection the Minnesota Digital Library provides high quality digital preservation of everything contributed to Minnesota Reflections as well, maintaining a separate copy up to the latest digital standards. So items are both easier to find and far less likely to be lost, either the physical original or the digital copy.

Minnesota Reflections is a boon for educators and students as well. It provides access to primary historical materials, again easily

accessible to anyone with an internet connection. Teachers and home educators can use the materials found here to illustrate key historic events, and tie what was happening locally to national narratives. For example, we recently have been collecting a number of materials of all types related to World War I, in anticipation of the one hundred year anniversary of the United States' participation in that conflict. *With the Colors from Anoka County*, a published honor roll containing names of and basic information about every man and woman from Anoka County who served in the war, will soon be published in Minnesota Reflections as part of a collection of honor rolls of this type from every county across the state.

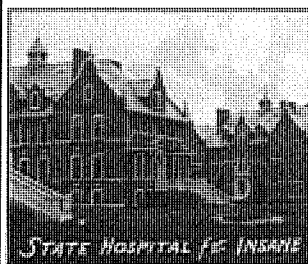
Minnesota Reflections is also an excellent source of primary source materials for students who wish to participate in History Day. The theme for this year's competition is Exploration, Encounter and Exchange, and materials available at reflections.mndigital.org that address this theme include maps of all types, information about American Indians in the area, the establishment of Fort Snelling, and exploration along the northern part of the Mississippi River. From a more local perspective, the pictures of the Anoka-Champlin bridge contributed to Minnesota Reflections by the ACHS could be used to tell the story of how building a bridge to connect these two communities made exchange and communication between them more possible.

So what does it mean for the Anoka County Historical Society to be part of Minnesota Reflections? Your history, the stories of your community, are made more accessible to researchers and students both in your immediate area, throughout the state and beyond. Participation in Minnesota Reflections puts Anoka County on a national stage, in ways not possible before digitization. Connections can be made and relationships built. Plus, digitization helps to ensure the preservation and health of your community's historic materials, collected and cared for by ACHS, for decades to come. Minnesota Reflections and MDL have been pleased to partner with ACHS and look forward to further developing that relationship in the years ahead. Thank you for sharing your history with us!

Digital Preservation Day

Learn more about MDL, contribute to our digital legacy and preserve treasured photographs or documents at this event at the Rum River Library on March 12, 2016.

Bring photos or letter-sized documents important to you or your family history to be scanned with professional equipment provided by Minitex and the Minnesota Digital Library. Community members will go home with a digital copy of whatever they brought to get scanned, and all materials will then may be added to the collections of the Anoka County Historical Society. Community scanning is offered in partnership with Minitex and the Anoka County Library. Scanning is free but may be limited to 3-10 items per person.



When: March 12

Time: 11 a.m.—4 p.m.

Where: Rum River Library

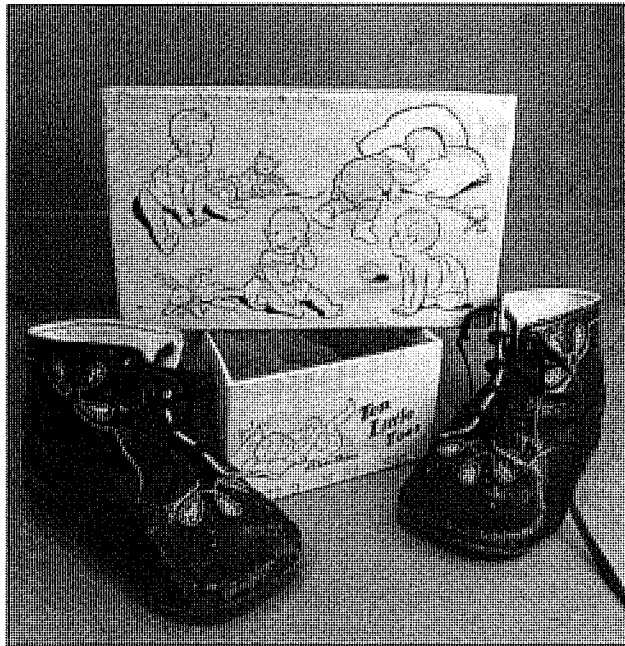
4201—6th Ave, Anoka

Wondering what to bring? We'd be especially interested in anything to do with your connections to the Anoka State Hospital—and then come to the program about its history at 1 p.m. or 3 p.m.

Collections Corner

A Toddler's Steps Preserved

By Audra Hilse, ACHS Archivist & Administrator



Anoka County is fortunate to have many Century Farms – farms that have been in the same family for more than 100 years. The Anoka County Historical Society, in addition to having the history and background of these farms, also has wonderful oral history interviews from people in many of these families (look for them on our website at AnokaCountyHistory.org under Online Resources). Sometimes, we are also fortunate enough to be given donations of papers and artifacts which further document the stories of these long-time Anoka County residents.

Some of the Century Farms are actually well past the 100 year mark, as is the case for the Peterson Farm in St. Francis, which will have been owned by the Peterson family for 130 years come 2017. Originally purchased by Louis (or Lewis) Peterson on May 31, 1887, he and his wife Christina lived there until their deaths in 1932 and 1941. Louis did logging and blacksmithing, as well as running the farm. Both were Swedish immigrants, and they had four children: Edward, Esther, Arthur, and William.

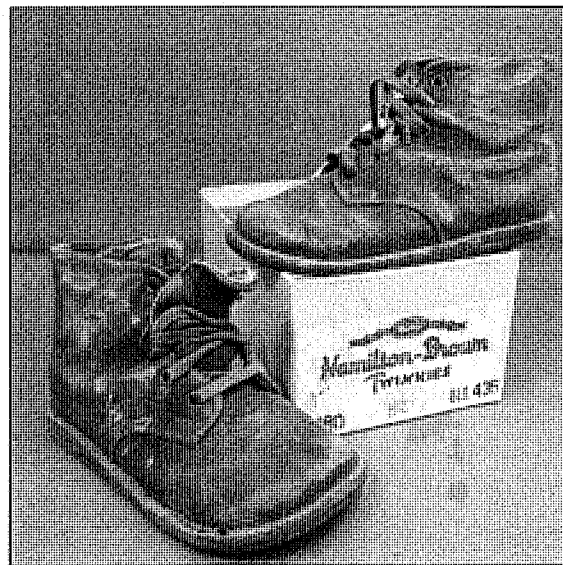
The farm stayed with William, who married Mary Mattson in 1931. Known as “Big Bill” for his height (6’ 3”), William primarily did dairy farming with Mary’s help. She was a cheerful woman, and he was well-respected and loved throughout the St. Francis community. They had one son, Graydon, and lived most of their lives on the farm. William passed away in 1979, Mary in 1984.

Graydon, after joining the Marines and then working at IBM for 30 years, returned to the Peterson farm with his wife Helen (Dawson) and their three children after his father’s death in 1979. The original farm house still stands on the property (with many additions and remodels over the years), as do the original chicken coop, pig shed and parts of the original barn.

Along with these long-standing buildings, many of the family’s possessions from over the years have also been preserved, and Graydon and Helen recently brought some of these to ACHS as a donation. Graydon was born at home in 1936, and some of the clothes that he wore when he was young were put away and saved. In addition to several small outfits and a (synthetic) fur overcoat and hat, there were also four pairs of small children’s shoes that were part of this donation.

Unusually, all four pairs are still in their original shoe boxes, although all of them were obviously worn at some point. The nicest pair is blue, and was likely worn only when Graydon dressed up, possibly for church on Sundays or for family events. Another pair, well-worn and scuffed, is a little set of brown work boots; one can easily picture a young boy tromping around the farm in them, at work or at play. Graydon remembers being told by his father that as a boy he wanted to be an auctioneer when he grew up, and would often auction off the calves to an imaginary audience. He learned to hand-milk the cattle from his father, and helped around the farm until he graduated from St. Francis High School and joined the Marines in 1954.

Children’s clothing and shoes (especially in their original shoe boxes), are scarce in the ACHS collections, as these types of things were often used until they were completely worn out and not worth keeping anymore. It is possible that the unique combination of Graydon being an only child, and the late-Depression era mentality which encouraged families to save everything, preserved these particular garments and shoes. It is these quirks of history, and the generosity of donors like Graydon and Helen, that allow us such concrete glimpses into Anoka County’s past.



Volunteer World

By Sara Given, Volunteer Coordinator

Happy New Year! While 2015 was a good year, there is something about the freshness of starting a new year with all the possibilities in the coming months. Many people make New Year's resolutions, but I prefer to make a new year "Things to Do" list. The list contains the things that I have always wanted to do and yet, never get around to doing. Last year my adventures took me to see a show at The Lyric Arts Theater in downtown Anoka, I entered something in the creative arts building at the State Fair, and tried (for the first and only time, blech) coconut water. I'm still working on my new To Do list for this year, but the things on it already are: visiting all 19 national register properties in Anoka County, take a community education class, and try to like beets. I have high hopes for the first two, but I'm not optimistic about the last.

As you are looking at your upcoming year, think about the volunteer opportunities here at the Anoka County Historical Society. Maybe you always wanted to help with the Home and Garden Tour, or spend time in the Farm House at the Anoka County Fair. Perhaps your secret is that you are an amazing tour guide and want to join the ranks as a guide of the Ghosts of Anoka Walking Tours. So, as you and I are both contemplating the upcoming year I thought I would share some of the volunteer opportunities that will be available this year. This is by no means a comprehensive list—it's just a highlight. If you are interested in any of the below, pencil it in your calendar and let me know to keep you in mind.

Thanks!

Sara Given

Volunteer Coordinator ACHS

2016 Volunteer Opportunities (the short list):

- ◇ Represent ACHS at a city festival Various Dates, May—September
From festivals to parades each city has a way to celebrate and ACHS wants to be a part of the fun.
- ◇ Ghost Tour Guides Training in April/May Tours run June-October
These costumed guides lead walking tours around the city of Anoka talking about the history and mystery of the town.
- ◇ Riverfest help July
While we don't know what we will do yet, ACHS is part of this busy, craft-filled day each year.
- ◇ Home and Garden Tour July
This year's tour will focus on multiple neighborhoods and the different history behind them as well as beautiful homes and gardens.
- ◇ Anoka County Fair Farmhouse July
Enjoy a day at the fair sitting in the ACHS Farmhouse—greet fairgoers, talk history, show off craft skills, and encourage others to join in fun activities.
- ◇ Organize the ACHS tool shop Ongoing, flexible
Our screws, screwdrivers, wood and all things handy are "unhandily" disorganized and in need of TLC and someone to whip them into organizational shape.
- ◇ Front desk aid Ongoing, scheduled
Help Sara and Audra get more done by helping them at the front desk. This would include answering phone calls, checking out library books and chatting with ACHS guests. You never know what will happen in the course of a day at the history center.
- ◇ Other events or projects! Volunteers do so much for us throughout the year, I ran out of room. If you have volunteered with us before, thank you! If you have not volunteered for ACHS before, call or email Sara for information on becoming an official ACHS volunteer at Sara@AnokaCountyHistory.org or 763-421-0600

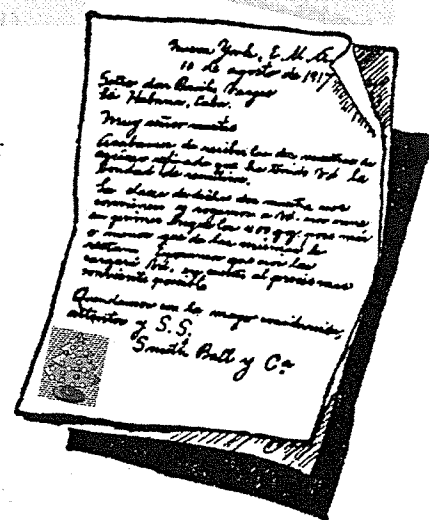
Send your Christmas Letter to ACHS

Many people send out Christmas, holiday or just end-of-year letters to friends and family. It's a fun letter, usually with a few photographs of what the family has been up to throughout the year. This tradition is so natural in many homes that people don't think about it - but that letter is a treasure trove of history. A year from now, ten years or fifty that one letter summarizing what your family has accomplished, changed or taken pride in during the year 2015 is a snapshot in the lives and history of Anoka County. So, take a look at that family letter in a new light, and send a copy to the Anoka County Historical Society. We can save it in our archive and preserve this piece of your family history!

Send Christmas Letters to:

2135 Third Ave N
Anoka, MN 55303

Or email it directly to the ACHS Archivist at
Audra@AnokaCountyHistory.org



Contributions & New Members – Thank You

All lists are current to December 17, 2015

General Donations

American Legion
Edward B. Cutter Post 102
Julian Anderson
Benevity Community Impact Fund
Dick & Helen Bennett
Harry & Jeanette Blair
Sherry Boyce
Dorothy Carlson
Lee Carlson
Barb & Gene Case
Darlene Caswell
Mary Chamberlain
Robert Christenson
Mike & Mary Clark
Sandra Connor
Suzanne Dilcher
Duane & Joan Dingmann
Carol Dordan
Betty Erickson
Forest Lake Contracting, Inc
Gloria Given
Lindahl & Helen Gleason
Eloise Graham
Marian Grider
Judy Hanna
Gloria Harwig & Fred Blume
Ormelie Hedblad
Phyllis & Dennis Hepp
Pat Hesli
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Becky Holm
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Tim Lehn
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Todd Mahon & Nicole Theis-Mahon
Joyce Manthey
Dottie McKinley
Dale & Barbara McKusick
Glenda Meixell
George & Barbara Meyer
Lillian Meyer
Annette Meyers
Arlene Mootz
Terrence Mox
Northeast Bank
Beverly Olson
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Zilla Way
Vickie Wendel
Ernie & Sharon Woizeschke
Peter Wojciechowski

Artifact Donors

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Ruth Ellis
Sara Given
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Dolores Martinson
Beverly Medvecky
Dawn Mezzenga
Jeanne Murphy
Charles Olson
Dianne Pederson
Graydon & Helen
Peterson
Ronald Peterson
Duane Redepenning

Cynthia Rice
Robert Rither
Joe Scholz
Pat Schwappach
Lorraine Soderquist
Theodore & Emily Tronson
Peter Turok
David VenHuizen
Karen Vogel-Pearsall
Betty Wagner
Bart and Ellen Ward

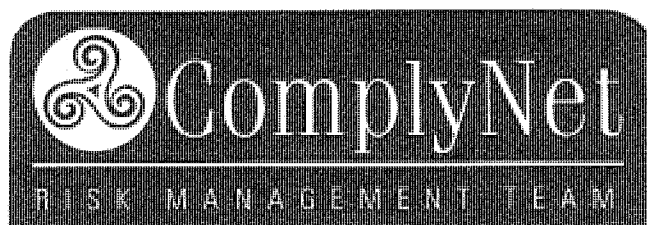
New Members

Tony Bolander
Betty Brandl
Brenda Brinkman-Smith
Phyllis & Dennis Hepp
Penny Herberg

ACHS Business Members

The BIG White House
Coon Rapids Historical Commission
Fifth Avenue Dental
Forest Lake Contracting, Inc.
Northeast Bank
Nowthen Historical Power Association
Peterson Shoes Store
Pierce Refrigeration

ACHS Business Sponsors



James "Jake" Collins
Senior Risk Management Consultant
651.900.1221 cell
651.457.4444 office
888.494.9593 toll free

1349 South Robert Street
Saint Paul, MN 55118

jake.collins@complynet.com

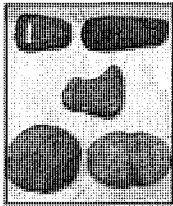
Become a Business Sponsor or Business Member!

As a Business Member you receive membership benefits, a listing in our newsletter and website, an ACHS window cling to display, and free exhibit admission to all employees.

As a Business Sponsor you will receive all of the above plus a business card sized ad in our newsletter, an ad with a link on our web site, credit towards event sponsorships.

If you want more information or your business would like to become a member or sponsor with ACHS call, 763.421.0600, email Audra@AnokaCountyHistory.org or visit our website AnokaCountyHistory.org

Programs & Events



The Anoka County Library Dewey Lectures
Organize Like an Archaeologist
January 12, 4 p.m.
Location: Crooked Lake Library

11440 Crooked Lake Blvd., Coon Rapids

Join archaeologist Jeremy Nienow for a fun, hands-on typology activity to learn all about how archaeologists place things into meaningful groups, analyze artifacts and interpret the past. Nienow is a professional archaeologist and is working with the Anoka County Historical Society to assess Anoka County's archaeological history. This program is funded by a Heritage partnership grant received by ACHS. All ages are welcome, but an adult must accompany children under 12. No registration required for this free program but seating is limited.



Library Program
Rum Runners and Temperance Tantrums
January 23, 1 p.m.
Location: Rum River Library

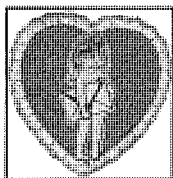
4201 6th Ave, Anoka, 55303

The 18th Amendment made it illegal to manufacture, sell, or transport intoxicating liquors and it took effect on January 17, 1920. However, the law did not eliminate the problem! The clash between those opposed to intoxicating beverages and those who wanted to imbibe was sometimes violent, sometimes comical or even just amazing. Bootleggers and rum runners thrived in Anoka County and Minnesota even before prohibition went nationwide in 1920. Why such a law was thought necessary, how was it enforced (or not) and the people it affected make for great stories. This program is offered in partnership with Anoka County Library and is funded with money from Minnesota's Arts and Cultural Heritage fund.

No registration required for this free program but seating may be limited.

For more information call 763-576-4695.

Cost: FREE



Library Program
Love and Valentine's Day in Anoka County
February 13, 1 p.m.
Location: Northtown Library

711 County Rd 10 NE, Blaine, 55434

Valentine's Day. It is the day of love, couples and all things romance. The skeptics may say that it is only a plot from the greeting card and candy companies....but Anoka County residents were celebrating and engaging with Valentine's Day long before Hallmark Company even began. Find out how Valentine's Day has been celebrated in Anoka from the county's founding up until the present. Valentines, newspaper advertisements, parties and more tell the story. This program is offered in partnership with Anoka County Library and is funded with money from Minnesota's Arts and Cultural Heritage fund.

No registration required for this free program but seating may be limited.

For more information call 763-576-4695.

Cost: FREE



Library Program & Digital
Preservation Event
The History of the Anoka State
Hospital
March 12

Time: Program at 1 p.m. and 3 p.m.

Scanning Event 11 a.m.—4 p.m.

Location: Rum River Library
4201 6th Ave, Anoka, 55303

Mental hospitals bring lots of imagery to mind, much of which is based on pop culture and ignorance. What was life really like for patients and staff? Join us for this thought provoking and informative program. Learn about the history of the Anoka State Hospital which opened its doors over 100 years ago. Back by popular demand, this program on the history of the Anoka State Hospital will be given twice. Programs are offered in partnership with Anoka County Library and are funded with money from Minnesota's Arts and Cultural Heritage fund.

This will be our second community digital preservation event. Scanning equipment provided by Minitex and the Minnesota Digital Library. . Scanning is free but may be limited to 3-10 items per person.

Wondering what to bring? We'd be especially interested in anything to do with your connections to the Anoka State Hospital—and then come to the program about its history at 1 p.m. or 3 p.m.

For more information about this event see page 3.

Cost: FREE



ACHS Remembers

To those members, volunteers, friends and neighbors who are
 no longer with us—you will be missed.

LeOra Kroger
 2015

Anoka County Historical Society
2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600

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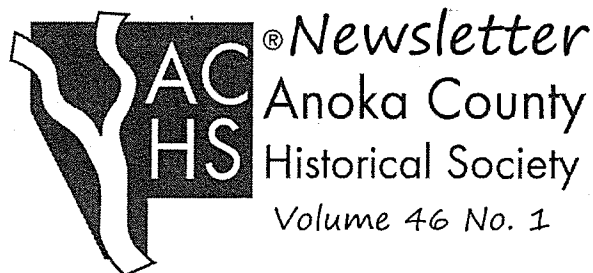
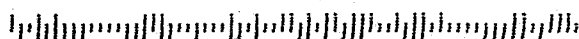
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Newsletter
Anoka County
Historical Society
Volume 46 No. 1

INSIDE THIS ISSUE

Digital Collections

A look at the Minnesota Digital Library

1

Tiny Shoes with Big History

Collections Corner with the Archivist

2

Volunteer Fun in 2016

A look ahead at volunteer opportunities

5

Library Programs in the New Year!

Plus a community digital preservation event

7



Homelessness Panel Discussions

Fridley

January 14, 2016
5-7 p.m.

Fridley City Hall
6431 University Ave. NE
Fridley, MN

Coon Rapids

January 21, 2016
2-4 p.m.

Coon Rapids City Hall
11155 Robinson Drive
Coon Rapids, MN

More information, contact
HOPE 4 Youth at
programs@hope4youthmn.org
or 763.323.2066

The faces of homelessness are not always visible.

- Has your son's friend slept on your couch for a few nights?
- Have family members stayed with you while they catch up on bills?
- Is your former neighbor living in a shelter after losing her home?

These are just a few examples of what homelessness looks like in Anoka County.

Join us for Homeless Panel Discussions to hear the voices of people who have experienced homelessness, as well as what the agencies in our community are doing to address it.

The Homelessness Panel Discussions are in partnership with Anoka County.



Big plans for the Twin Cities region



Adam Duinick
FROM THE CHAIR

The Twin Cities region is in the midst of the largest expansion of its transportation system since the construction of our interstate highways. In order to keep pace with an estimated population increase of 750,000 people by the year 2040, we will need to add 19 new rapid transitways, as well as significantly expand and enhance our local bus routes.

As this work moves forward, MnDOT, the seven metro counties, and all of the region's cities are working to make sure that our roads keep up with today's demands while also planning for tomorrow's growth and prosperity.

This year, we made significant progress on expanding transit. By next summer we expect to see the A Line bus rapid transit (BRT) service connecting Rosedale Center with the METRO Blue Line's 46th Street Station. Planning is moving ahead on the Orange Line BRT in the I-35W corridor and Gold Line BRT along I-94. And, in the next few weeks, the Bottineau LRT project is going before the cities it will serve for municipal approval.

In 2015 the METRO Green Line Extension (Southwest LRT) also made significant progress. We met challenges concerning the project's cost, and Hennepin County and the cities that will be served by the line came to a consensus on the project's final design and scope.

Currently, 83% of the local funding for the project has been committed. The final chunk of local funding has to come from the Minnesota Legislature. We are working with project partners and advocates to secure that funding.

I am confident that legislators will meet our transportation infrastructure need in 2016 and pass the legislation that will allow the Green Line Extension to move forward. It will bring thousands of jobs to the corridor both during the construction phase and beyond. Let's keep the momentum going.



Kadra Abdi (far right) discusses applying for the Council's Equity Advisory Committee with Community Organizer Joan Vanhala (center) and Council staffer Lesley Kandaras at an informational meeting in December. Members for the new advisory committee will be selected in early 2016.

Grants spur development

In December, the Council approved nearly \$11.5 million for 18 projects supporting development near transit, expanding economic development opportunities, and creating affordable housing. Together, the Livable Communities grants will create more than 1,700 jobs and 800 units of affordable housing.

Examples of funded projects:

- Place, a mixed-income and mixed-use community in St. Louis Park on a vacant industrial site near the planned Wooddale Station on the Green Line Extension.
- 66 West in Edina, providing permanent affordable housing and support services for young, homeless adults.
- Village on Rivoli, a planned community or "pocket neighborhood" in Saint Paul with shared spaces, a community solar garden, and biking and walking paths.
- Great River Landing in Minneapolis, redeveloping an underutilized area in the North Loop Neighborhood into affordable housing, serving mostly homeless households.

"These annual grants are an important Council tool to support development that responds to market demand, but faces financial hurdles," said Council Chair Adam Duinick.



Water quality in metro area streams is improving

An analysis of water quality data collected at 21 streams around the metro area shows that the majority of streams are getting healthier. The streams showing improvement had reduced concentrations of sediment, phosphorus, and nitrate.

Over the past 30 years, Metropolitan Council Environmental Services has monitored and assessed stream water quality in cooperation with local water management organizations, cities, conservation districts, and counties. All together, the 21 streams drain half the geographic area of the seven-county area.

The monitoring project helps gauge the:

- Extent of pollution that threatens the streams.
- Compliance with state water quality standards and progress toward achieving those requirements.

- Amount of pollution delivered by the streams to the three major rivers.

Council researchers believe the improved water quality is likely the cumulative result of a whole range of activities by many people and organizations over many years.

Among them are actions by government and industries to comply with 1972 Clean Water Act. Others include educational programs and environmental advocacy by nonprofit organizations. Specific practices, like installation of raingardens, green roofs, and pervious pavement, as well as streambank restoration and stormwater reuse, have likely led to reduced pollutant concentrations.

Changes in agricultural practices have also played a role, and grant programs for improvement projects have provided significant funding — including the Minnesota Clean Water,

Land and Legacy Amendment. Upgrades to small municipal wastewater treatment plants have also likely played a role.

"The stream study is a valuable effort to collect, organize, and deliver a lot of information to help inform land and water decisions," said David Wright, Lakes and Rivers Unit supervisor with the Minnesota Department of Natural Resources. "It can help frame and inform discussions about the highest priority work and places where dollars should be spent."

"There's still more work to do," noted Karen Jensen, who leads the Council's monitoring project. "We continue to collect stream data and we'll repeat the trend analysis in five years. But I think we can say that, together, individual actions working toward at the same goal can have a tremendous overall impact."

Blue Line Extension heads into municipal consent

In December, the Council approved an updated project scope and nearly \$1.5 billion cost estimate for the planned METRO Blue Line Extension LRT Project. The Corridor Management Committee had previously recommended the updated project scope and cost estimate in November.

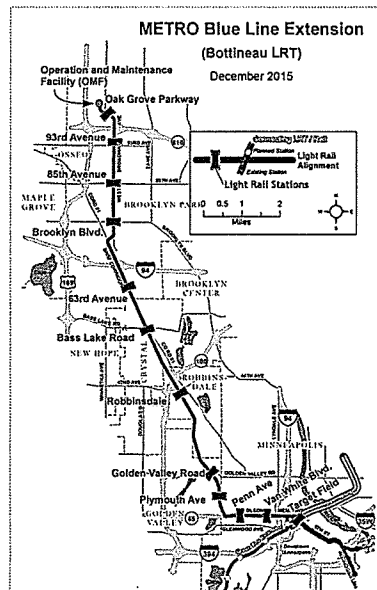
Following Council approval, staff submitted municipal consent plans for the 13-mile line for local review and approval. Elected officials in Hennepin County and the corridor cities of Minneapolis, Golden Valley, Robbinsdale, Crystal and Brooklyn Park have until early March to consider and approve the line.

The project will expand the existing Blue Line from Target Field in downtown Minneapolis into the northwest suburbs. When completed, the line will offer a one-seat ride from the Target Northern Campus in Brooklyn Park to the Mall of America in Bloomington, with service expected to begin in 2021.

"The Blue Line Extension will connect thousands of residents throughout our region with jobs," said Council Chair Adam Duinick. "Not only will residents in the northwest metro area have access to employers in downtown Minneapolis and throughout the transit system, the line provides the opportunity for reverse commuting as well, for those workers heading into the suburbs for work."

Municipal consent entails local approval of the project's physical design components. The process allows for public input. Each jurisdiction will announce its municipal consent meetings on its website.

On Jan. 19, the Council, Hennepin County Board of Commissioners and Hennepin County Regional Railroad Authority will hold a public open house beginning at 5 p.m., with a joint public hearing to follow at 6 p.m. Those meetings will be at Hennepin County's Minneapolis Central Library.



Map shows Locally Preferred Alternative alignment adopted by the Council in 2013.

Close-Ups: Meet the people who serve the region

Twin Cities area residents enjoy a high quality of life, and part of why they do is the services the Metropolitan Council provides—services like wastewater treatment, transit, and regional parks planning and funding.

Council Close-Ups is a video series that features the people who do the Council's day-to-day work. They keep

sewer pumps working, repair buses and trains, engage with the public in a variety of settings, identify ways to reduce our energy consumption, and more. The interviews reveal what the employees' jobs are like and why the workers are passionate about what they do.

Visit the "About Us" tab on www.metrocouncil.org to view the videos.



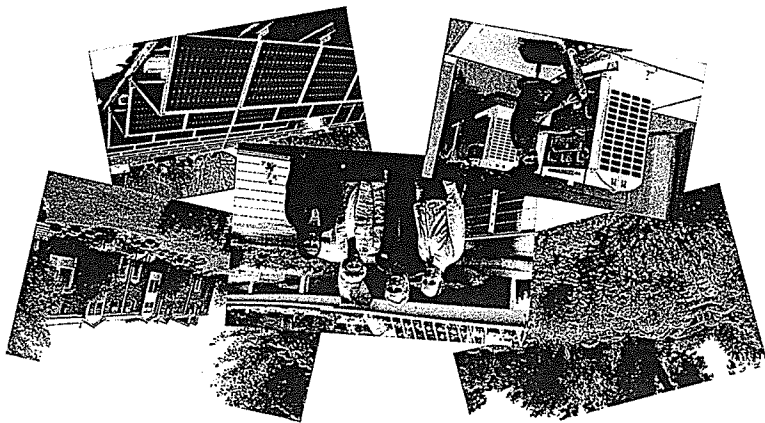
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ON METROCOUNCIL.ORG



Spotlight on good planning

Communities around the region demonstrate excellent local planning practices that we spotlight in the Metropolitan Council's online Local Planning Handbook.

These Local Planning Highlights showcase communities whose planning processes and outcomes serve as case studies for other communities. The highlights cover a range of topics, among them:

- Successfully implementing affordable housing
- Current approaches to community engagement
- Removing barriers to the use of solar power
- Improving the bicycle and pedestrian network in a suburb

The highlights cover planning successes, challenges overcome, and valuable lessons learned from seven communities. Council planning staff will add more examples in the coming months.

Communities may nominate themselves or other communities via an online form on the Local Planning Highlights page. Visit www.metrocouncil.org and, under "Communities," go to the Local Planning Handbook to find the Highlights and the nominations form.



Blue Line Extension heads into municipal consent

Water quality in metro area streams gets better

Big plans for the Twin Cities region

Big plans for the Twin Cities region
Council Chair Adam Duinick on the region's future transportation network.
Analysis of 21 streams shows reductions in sediments, phosphorus and nitrate.
Water quality in metro area streams gets better
Blue Line Extension heads into municipal consent
Council approves an updated project scope and cost estimate.

METRO UPDATE

JANUARY - FEBRUARY 2016

NEWS BRIEFS

Construction mixer draws potential contractors. Construction contractors from around the country gathered in Minnetonka in late October to learn about the planned METRO Green Line Extension project, and to network with firms that are likely to bid on the \$1.77 billion project. Nearly 200 people attended the "Contractor Mixer," which included a presentation on the proposed construction contracts for the 14.5-mile light rail line from downtown Minneapolis to Eden Prairie. While construction wouldn't begin until 2017, potential contractors need time to prepare their bids for a spring 2016 deadline.

Poverty in region is growing. The U.S. Census Bureau released new American Community Survey data in December. The data show that the number of census tracts where at least 40% of residents live in poverty has grown steadily since 2000, particularly in suburban areas. People of color continue to be overrepresented in these tracts.

Transit police addressing disparities. Metro Transit is reviewing and examining the policies and practices of the Metro Transit Police Department after data shows disparities in the treatment of people of color. Additionally, Transit Police are taking initial, immediate actions to begin addressing these disparities and holding itself accountable for fair and unbiased policing.

Visit www.metrocouncil.org for more details on these and other news stories.

Orange Line bus rapid transit design ramps up

The Council recently approved a \$6.7 million contract with HNTB Inc., Golden Valley, for design and other services for the METRO Orange Line bus rapid transit (BRT) project.

The contract work will include design and construction support services for new stations, modifications to existing stations, new transitway connections near I-494 in Bloomington and near downtown Minneapolis, and other work.

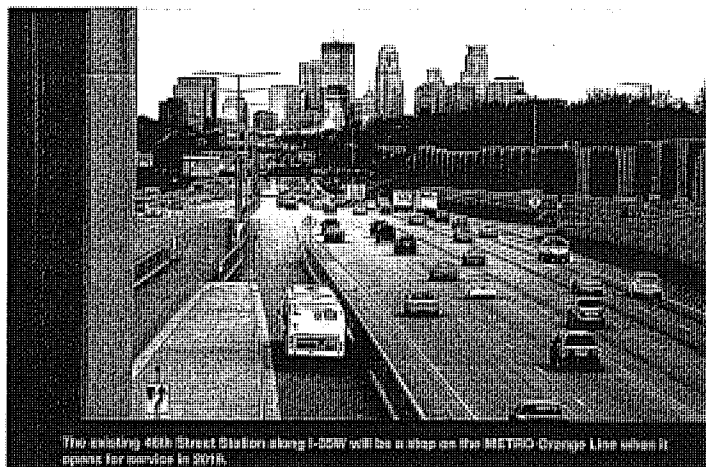
The Orange Line is a 17-mile BRT route along I-35W south that will connect downtown Minneapolis with Richfield, Bloomington, and Burnsville. The line will provide frequent, all-day service at 11 stations in both directions, seven days per week. The \$150 million project will open in 2019.

Metro Transit Project Manager Christina Morrison said getting the design firm on board is a big step for the project.

"We're excited to move the Orange Line into the next phase," she said. "We have already received great support from our partners and from our current riders on I-35W. Everyone is eager to see these station improvements and to have faster, more frequent service."

Consensus has emerged for the southern terminus of the line, to be located on the southwest corner of Highway 13 and Nicollet Avenue in Burnsville. Solutions are also emerging for new routing under I-494 in Bloomington and improved access to downtown Minneapolis, where a bi-directional, transit-only ramp into and out of downtown is being planned.

By 2040, the Orange Line will provide 26,500 daily rides and improve access to 162,000 jobs and 64,000 residents – including 30,000 jobs and 40,000 residents outside of Minneapolis.



The existing 66th Street Station along I-35W will be a stop on the METRO Orange Line when it opens for service in 2019.

Metropolitan Council Chair: Adam Duinick.
Members: Katie Rodriguez (District 1); Lona Schreiber (2); Jennifer Munt (3); Deb Barber (4); Steve Elkins (5); Gail Dorfman (6); Gary L. Cunningham (7); Cara Letofsky (8); Edward Reynoso (9); Marie McCarthy (10); Sandy Rummel (11); Harry Melander (12); Richard Kramer (13); Jon Commers (14); Steven T. Chávez (15); Wendy Wulff (16).

Regional Administrator: Wes Koolstra
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This publication is available in alternative formats upon request.

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North Metro TV

December 2015 Update

Program Production

In December, a total of **87 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **70:00:00 hours of new programming**.

- 52 programs were produced by the public
- 16 programs were produced by NMTV staff
- 19 programs were produced by City staff



Van Shoots

The van was used for **24:00:00 hours of production**. The following events were videotaped:

- Boys Basketball: Blaine vs. Spring Lake Park
- Girls Hockey: Centennial vs. Blaine
- Boys Hockey: Blaine vs. Centennial
- Wrestling: Blaine vs. Centennial



Workshops

Workshop	Instructor	Organization	Students
Intro to NMTV	Eric Houston	General Public	3
Blaine's 50th Project	Eric Houston	Video Club	18
Camera	Eric Houston	General Public	2
Camera	Eric Houston	General Public	1
Mystery Science Theater 3000	Eric Houston	Video Club	19
Editing	Eric Houston	General Public	1
6 Workshops			44 Students

Production Highlights

Mystery Science Theater 3000

Studio Manager, Eric Houston, put together a very special learning experience for the NMTV Video Club. He hosted a Mystery Science Theater viewing party as part of the celebration surrounding the home grown Minnesota show's return to television later this year. He worked with an MST representative in Los Angeles to plan the party and officially licensed an episode to screen. He also talked with MST host and creator, Joel Hodgson, who provided an exclusive video greeting for the evening. A photo booth featuring replicas of the Mystery Science Theater robots and Santa Claus (a tie in to the movie that was shown - Santa Claus Conquers the Martians) was set up so attendees could take and post pictures of themselves on social media. Along with Video Club regulars, the event attracted ten people who had never been to the North Metro TV facility before. The screening was cited on the Mystery Science Theater website as one of the largest viewing parties in the country. It was a good experience for the Video Club in how to make contacts and gain permissions for utilizing copyrighted materials. Eric was able to make some excellent contacts that could translate into exclusive Q & A sessions for NMTV students with the MST cast and crew in the future.

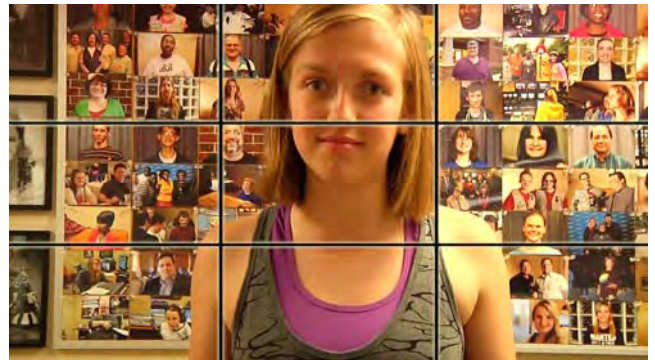


Blaine 50th Anniversary

NMTV was approached by Blaine Recreation Manager, Shari Kunza, to set up a video booth at the Blaine's 50th Anniversary Party. Seventeen Blaine residents chose to partake in the historical recordings. Subjects included the owners of local businesses Pioneer Cycle, Paul's Barbershop, and Mrs. B's Dolls, as well as a woman who lived as a single mother in the sixties following the death of her husband and a man who's family has lived in, what is now Blaine, for over 100 years. The project should yield around a dozen short videos. During the tapings, NMTV was also able to share information about our home movie transfer service with representatives of Blaine Senior Living Center, Blaine Courts, and to Pioneer Cycle about creating a series of DIY bike repair videos.

Video Tips & Tricks

Another seven episodes of Video Tips & Tricks were completed in December. Volunteer producers Michele Kurak, Robert Pajak, Joe Karpowicz, and Laurie Sigler worked on short instructional videos to assist producers with microphone usage, manual focus, finding copyright free music, and portable lighting. The instructional video shorts are available via the North Metro TV website.



Home Movie Transfers

The North Metro TV home movie transfer service remains one of our most popular. It is a rare thing to find a new service that appeals to an entirely untapped demographic, as far as involvement with North Metro TV is concerned. Through garage sales and EBay, we have extended our transfer capabilities to include 16mm film, Super 8mm and 16mm sound film, reel to reel audio tape, cassette tapes, Betamax tapes, 3/4" video tapes, and Hi8 tapes. In December, alone, 189.75 hours of user's beloved family memories were transferred to DVD or video file. The video was transferred from 104 tapes and 41 film reels. We also make DVD copies of copyright free DVDs for users. In December 153 DVD copies were ripped.

PR bits and pieces

- Shooting and Editing "Make" has been the primary focus of December.
- Attended chamber meetings and the annual meeting and was reinstated as a board member.

Production equipment consulting for cities and schools

Circle Pines

- Problem with four-way monitor in control room. No chamber image. Discovered a failed component on the mother board. The monitor's manufacturer requires that it be sent in for repairs. Rerouted signal to bypass defective unit.
- Installed a new scan converter purchased by Circle Pines. It works on various computers, but not for the video application. Offered to buy one we've had luck with.

Blaine

- Loss of video from all cameras in Clover Leaf conference room. Tested video outputs. Tested voltage at camera. Discovered insufficient power. Connected to external power supply. Led to discovery of camera 1 malfunction. Installed spare power supply from shop that will meet the needs for the two remaining cameras. Built a power distribution system and pre-wired it to the power supply. Pulled the camera power wires at the controller and re-routed them to the power distribution system. Roark decided to not proceed with repairing the faulty camera or replacing it given that he is working on an HD upgrade.

All Cities

- Took photos and measured dimensions of control rooms and chamber halls for archives and in preparation for HD conversion discussions and development.

Computer/Networking consulting for cities and schools

No assistance was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	171	189:20:05
Centerville	16	26:10:23
Circle Pines	154	106:36:32
Ham Lake	36	28:48:24
Lexington	90	29:27:24
Lino Lakes	16	18:44:06
Spring Lake Park	67	84:00:05
Totals:	550 Program Playbacks	483:06:59 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food: Bacon Wrapped Peaches	John Politte	00:09:18
It's Only Food: Potato Cakes	John Politte	00:05:57
Off Constantly (2 episodes)	Mac Dolphy	00:55:03
Chit Chat With Raj Vinjamuri	Sharon Carlson	00:25:00
Bad Movie Bros: Roller Blaine	Video Club	00:47:55
NMTV At The Movies (4 episodes)	Video Club	07:52:59
A Fresh New Day (4 episodes)	Anita Wardlaw	00:44:10
A Fresh New Day Shorts (4 episodes)	Anita Wardlaw	00:07:33
NMTV Video Tricks & Tips (7 episodes)	Video Club	00:13:44
Cornerstone Church (3 episodes)	Rick Bostrom	01:29:42
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (5 episodes)	Rick Larson	02:30:00
Rice Creek Watershed District Meeting (1 episode)	Theresa Stasica	00:44:30
Peace Lutheran Church (4 episodes)	Walter Voss	03:19:39
Hope Church (3 episode)	Cindy Hardy	02:17:17
Sunday Senior Moments (5 episodes)	David Turnidge	02:48:40
39 New Programs		23:53:21 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (12/4/15)	T.J. Tronson	00:36:59
Anoka County Board Meeting (12/15/15)	T.J. Tronson	00:40:17
North Metro Cable Commission Meeting	T.J. Tronson	00:09:44
Blaine High School Band Concert	T.J. Tronson	02:30:00
Once On This Island	T.J. Tronson	01:50:00
Twelfth Night	T.J. Tronson	02:15:00
North Metro TV News (3 episodes)	Danika Peterson/Ben Hayle	01:14:57
Boys Basketball: Blaine/Spring Lake Park	Kenton Kipp/Matt Waldron	01:45:17
Girls Hockey: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:48:58
Boys Hockey: Blaine/Centennial	Kenton Kipp/Matt Waldron	02:30:17
Wrestling: Blaine/Centennial	Kenton Kipp/Matt Waldron	01:13:06
Sports Den (3 episodes)	Kenton Kipp/Matt Waldron	01:27:57
16 New Programs		18:00:32 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (12/3/15)	Blaine Staff	02:05:50
Blaine Planning Commission Meeting (12/8/15)	Blaine Staff	00:29:14
Blaine City Council Truth in Taxation Meeting (12/10/15)	Blaine Staff	01:29:31
Blaine City Council Meeting (11/17/15)	Blaine Staff	01:13:32
Centerville City Council Meeting (12/9/15)	Centerville Staff	02:25:41
Centerville City Council Meeting (12/16/15)	Centerville Staff	01:11:10
Circle Pines City Council Meeting (12/8/15)	Circle Pines Staff	00:36:45
Circle Pines Planning Commission Meeting (12/14/15)	Circle Pines Staff	00:13:17
Circle Pines Utility Commission Meeting (12/16/15)	Circle Pines Staff	00:25:17
Circle Pines City Council Meeting (12/22/15)	Circle Pines Staff	01:01:29
Ham Lake City Council Meeting (12/7/15)	Ham Lake Staff	00:52:43
Ham Lake Planning Commission Meeting (12/14/15)	Ham Lake Staff	00:45:10
Ham Lake City Council Meeting (12/21/15)	Ham Lake Staff	00:46:09
Lexington City Council Meeting (12/3/15)	Lexington Staff	00:17:27
Lexington City Council Meeting (12/17/15)	Lexington Staff	00:21:49
Lino Lakes City Council Meeting (12/14/15)	Lino Lakes Staff	01:22:30
Lino Lakes City Council Meeting (12/28/15)	Lino Lakes Staff	00:49:51
Spring Lake Park City Council Meeting (12/7/15)	Spring Lake Park Staff	01:46:27
Spring Lake Park City Council Meeting (12/21/15)	Spring Lake Park Staff	00:31:44
19 New Programs		18:45:28 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

**Notice to Counties and Municipalities
Under Minn. Stat. § 216B.16, subd. 1**

STATE OF MINNESOTA
BEFORE THE
MINNESOTA PUBLIC UTILITIES COMMISSION

Beverly Jones Heydinger
Nancy Lange
Dan Lipschultz
John Tuma
Betsy Wergin

Chair
Commissioner
Commissioner
Commissioner
Commissioner

IN THE MATTER OF THE APPLICATION
OF NORTHERN STATES POWER
COMPANY FOR AUTHORITY TO
INCREASE RATES FOR ELECTRIC
SERVICE IN THE STATE OF MINNESOTA

DOCKET NO. E002/ GR-15-826

On November 2, 2015, Northern States Power Company, doing business as Xcel Energy, filed with the Minnesota Public Utilities Commission an application to increase retail electric rates, through a three-year multi-year rate plan, in the State of Minnesota (the Application) by \$194.6 million, or about 6.4 percent effective January 1, 2016 (60 days after filing, without suspension; an incremental \$52.1 million, or about 1.7 percent effective January 1, 2017, without suspension, and an incremental \$50.4 million, or about 1.7 percent effective January 1, 2018, without suspension based on 2016 present revenues. The total increase for the three year proposal is \$297.1 million, or about 9.8 percent. The Company requests a three year multi-year rate plan (MYRP), and offers an option for a five year MYRP, implemented pursuant to Minn. Stat. §216B.16, subds. 1 and 19. In addition, we are proposing some changes to the terms and conditions of our Electric Rate Book, Volume 2F, under which we provide service to our customers.

If the Commission elects to suspend the proposed rate increase under Minn. Stat. §216B.16, subd. 2, the Company requests, pursuant to Minn. Stat. § 216B.16, subds. 3 and 19, that an interim rate increase of \$ 163.7 million, or an approximate 5.5 percent overall bill increase, be effective on January 1, 2016. The Company also requests a 2017 interim rate equal to \$ 208.6 million, or 7.0 percent, based on present revenues. The interim revenue request for 2016 will be uniformly billed as a 7.75 percent increase on the base rate portion of customers' bills (exclusive of fuel and purchased energy costs and certain rate riders) and for 2017 will be uniformly billed as a 9.88 percent increase on the base rate portion of customers' bills (exclusive of fuel and purchased energy costs

and certain rate riders). The difference in the percentage increase results primarily from the unbundling of fuel and purchased energy costs approved by the Commission in our 2005 electric rate case.

The Company requests a three year multi-year rate plan (MYRP), implemented pursuant to Minn. Stat. §216B.16, subds. 1 and 19. Our three year plan is built upon a 2016 test year and then offers stable, predictable, and affordable rates for our customers while enabling the Company to continue making investments in our system and affording all stakeholders a period of rate stability.

The Company has also brought forward a separate five year MYRP option, again implemented pursuant to Minn. Stat. § 216B.16, subds. 1 and 19. We believe this option provides a simple, straightforward path for our customers and other stakeholders. The Company's revenue deficiency in 2016 reflects the costs of investments in our system, both in 2015 and over the next several years, as we continue to invest in carbon free energy sources and replace infrastructure. In addition, we are proposing some changes, including a new low-income bill payment assistance program, to the terms and conditions of our Electric Rate Book.

Typically final rates become effective within 10 months of the date of the Application, unless the review period is extended by the Commission. Since certain extensions under Minnesota law are implicated, the review period will take longer than 10 months and the Commission will likely make a final decision regarding our request sometime in 2017. Any over-collection under interim rates will be refunded with interest to customers in a manner determined by the Commission.

Xcel Energy is requesting this rate increase to meet its current cost of providing electric service, including a reasonable return on common equity. The following table contains the average monthly impact of the approved interim and proposed rate increases on customer classes:

Average Monthly Bills

Customer type	Average monthly kWh usage	Current monthly cost	2016 Interim monthly increase	Proposed 2017 final monthly increase	Proposed 2018 final monthly increase
Residential - Overhead line service	544	\$71.11	\$4.20	\$7.92	\$9.24
Residential - Underground line service	800	\$102.82	\$6.04	\$10.71	\$12.59
Energy-Controlled (Dual Fuel)	1,050	\$82.58	\$3.87	\$3.70	\$4.90
Small General Service	923	\$112.24	\$6.41	\$6.04	\$7.95
Small General Time-of-Day Service	1,417	\$147.06	\$7.89	\$11.45	\$13.91
General Service	17,014	\$1,677.48	\$89.86	\$103.54	\$130.74
General Time-of-Day Service	168,653	\$13,535.11	\$667.95	\$879.51	\$1,081.99
Peak-Controlled Service	66,550	\$8,200.22	\$467.83	\$524.81	\$670.09
Peak-Controlled Time-of-Day Service	582,250	\$56,211.88	\$2,961.60	\$3,768.58	\$4,681.73
Small Municipal Pumping	658	\$82.89	\$4.80	\$4.88	\$6.31
Municipal Pumping	4,826	\$557.31	\$31.53	\$32.88	\$42.40

Note: Proposed lighting rate changes vary according to the type of lighting. The proposed final increase is 15.9 percent for full service street lighting, 8.6 percent for energy-only street lighting service, and 11.2 percent for residential and commercial protective lighting.

Monthly Customer Charges

Customer type	Current	Proposed 2017	Proposed 2018
Residential			
Overhead line	\$8.00	\$10.00	\$10.20
Overhead line - electric heating	\$10.00	\$12.00	\$12.24
Underground line	\$10.00	\$12.00	\$12.24
Underground line - electric heating	\$12.00	\$14.00	\$14.28
Small Commercial			
Small General	\$10.00	\$12.00	\$12.24
Small General Time-of-Day	\$12.00	\$14.00	\$14.28
Commercial and Industrial			
General	\$25.75	\$25.78	\$26.30
General Time-of-Day	\$29.75	\$29.78	\$30.38
Peak-Controlled	\$55.00	\$55.00	\$56.11
Peak-Controlled Time-of-Day	\$55.00	\$55.00	\$56.11

Energy (per kWh) and Demand (per kW) Rates

Customer type	Current	Proposed 2017	Proposed 2018
Residential			
Energy: Summer (June- Sept)	9.395 ¢	10.865 ¢	11.085 ¢
Energy: Winter (Other months)	8.040 ¢	9.285 ¢	9.473 ¢
Energy: Winter - electric heating	5.819 ¢	6.394 ¢	6.524 ¢
Small General			
Energy: Summer	8.787 ¢	9.655 ¢	9.851 ¢
Energy: Winter	7.432 ¢	8.076 ¢	8.240 ¢
Small General Time-of-Day			
Energy: On-Peak Summer	15.123 ¢	15.443 ¢	15.756 ¢
Energy: On-Peak Winter	12.280 ¢	12.118 ¢	12.364 ¢
Energy: Off-Peak Summer	3.015 ¢	4.420 ¢	4.510 ¢
Energy: Off-Peak Winter	3.015 ¢	4.420 ¢	4.510 ¢
General			
Energy	3.201 ¢	3.619 ¢	3.692 ¢
Demand: Summer	\$14.07	\$15.79	\$16.11
Demand: Winter	\$9.96	\$11.09	\$11.31
General Time-of-Day			
Energy: On-Peak	4.482 ¢	5.158 ¢	5.263 ¢
Energy: Off-Peak	2.233 ¢	2.487 ¢	2.537 ¢
Demand: Summer	\$14.07	\$15.79	\$16.11
Demand: Winter	\$9.96	\$11.09	\$11.31

Note: For 2018 rates, Xcel proposed a 2.026% General Rate Surcharge instead of an increase to the per kWh energy rates and the per kW demand rates. If approved, this will be applied to rate components specified in the “General Rate Adjustment Surcharge Rider” to service provided beginning January 1, 2018.

Public hearings will be held at various locations in Xcel Energy’s electric service area. Counties, municipalities and customers will be notified once the hearings are scheduled.

The proposed rate schedules and a comparison of present and proposed rates are available at xcelenergy.com/rates (make sure “Minnesota” is selected in top right-hand corner), select **“Rates”** then select **“2016 Minnesota Electric Rate Case”** and can also be examined during normal business hours at either our General Offices located at 414 Nicollet Mall in downtown Minneapolis or at the Minnesota Department of Commerce, Division of Energy Resources, 85 7th Place East, Suite 500, St. Paul, Minnesota 55101.

Those who wish to intervene or testify in this case should contact the Minnesota Office of Administrative Hearings, P.O. Box 64620, St. Paul, Minnesota 55164-0620, Telephone: 651-361-7900, TTY: 651-361-7878. Public notice of hearings dates and locations will be published in local newspapers in Xcel Energy’s Minnesota service area.

Questions on the rate increase may be directed to Gail A. Baranko at (612) 330-6935. Comments may also be mailed to Gail A. Baranko at 414 Nicollet Mall, 7th Floor, Minneapolis, MN 55401.

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

Beverly Jones Heydinger
Nancy Lange
Dan Lipschultz
John A. Tuma
Betsy Wergin

Chair
Commissioner
Commissioner
Commissioner
Commissioner

In the Matter of the Application of
Northern States Power Company for
Authority to Increase Rates for Electric
Service in the State of Minnesota

ISSUE DATE: December 22, 2015

DOCKET NO. E-002/GR-15-826

NOTICE OF AND ORDER FOR
HEARING

PROCEDURAL HISTORY

On November 2, 2015, Northern States Power Company d/b/a Xcel Energy (Xcel or the Company) filed a general rate case seeking three consecutive annual rate increases under the Multiyear Rate Plan statute.¹ The proposed rate increases would total \$297,100,000, or 9.8% over current rates, and would be phased in as follows:

- a) a 2016 increase of \$194,600,000, or 6.4% over current rates;
- b) a 2017 increase of \$52,100,000, an additional 1.7% over current rates; and
- c) a 2018 increase of \$50,400,000, an additional 1.7% over current rates.

The filing included an interim-rates proposal under Minn. Stat. § 216B.16, subd. 3 and was accompanied by a separate filing to establish a new base cost of energy, to be implemented at the same time as the new interim-rate schedule.²

The filing also proposed an alternative rate plan: a five-year, stand-alone rate plan under which the Commission would determine the cost of service based on the 2016 test year, set rates for 2016 based on that cost of service, and authorize annual rate increases of 1.8% for each of the succeeding four years. The filing asked the Commission to encourage the parties to engage in good-faith negotiations on the alternative rate plan while litigating the rate case.

On November 4, 2015, the Commission issued a notice to potentially interested persons requesting comments on whether the Commission should accept the filing as substantially complete and whether it should refer the case to the Office of Administrative Hearings for contested case proceedings.

¹ Minn. Stat. § 216B.16, subd. 19.

² *In the Matter of the Application of Northern States Power Company for Approval of a New Base Cost of Energy*, Docket No. E-002/MR-15-827.

Two entities filed comments in response to the notice: the Minnesota Department of Commerce (the Department) and the Residential Utilities and Antitrust Division of the Office of the Minnesota Attorney General (the OAG). The OAG's comments related exclusively to the Company's proposed interim-rates schedule, which is addressed by separate order.³

The Department stated that the initial filing had failed to provide the unadjusted financial data required under Minn. R. 7825.3900–7825.4100, but that the Company had made a revised filing including that data on November 10. The Department recommended the following actions:

- a) accepting the filing as substantially complete as of November 10, the date the Company filed the unadjusted financial data;
- b) extending the timeline for deciding the case by 180 days, as permitted under Minn. Stat. § 216B.16, subds. 2(f) and 19(f); and
- c) referring the case to the Office of Administrative Hearings for contested case proceedings.

On December 10, 2015, the filing came before the Commission. At that time the Department stated that it had no objection to accepting the filing as of the initial filing date, given the filing's overall quality and the Company's prompt provision of the missing information.

By separate orders the Commission has found the filing complete as of November 2, extended the timeline for deciding the case, suspended the proposed rate change, and set an interim rate schedule for use during the suspension period.⁴ In this order, the Commission refers the case to the Office of Administrative Hearings for contested case proceedings.

FINDINGS AND CONCLUSIONS

I. Jurisdiction and Referral for Contested Case Proceedings

The Commission has jurisdiction over proposed rate changes under Minn. Stat. § 216B.16. If the Commission is unable to resolve all significant issues regarding the reasonableness of the proposed rates on the basis of the filing itself, the Commission is to refer the matter to the Office of Administrative Hearings for contested case proceedings. Minn. Stat. § 216B.16, subd. 2.

The Commission finds that it cannot satisfactorily resolve all questions regarding the reasonableness of the proposed rates on the basis of the Company's filing. The Commission will therefore refer the matter to the Office of Administrative Hearings for contested case proceedings.

³ Order Setting Interim Rates, issued today in this docket.

⁴ See *Order Accepting Filing, Extending Timelines, and Suspending Rates* and *Order Setting Interim Rates*, both issued today in this case.

II. Issues to be Addressed

In the course of this case, the Commission expects review of the following issues:

- 1) The reasonableness of the test-year revenue increase sought by the Company.
- 2) The reasonableness of the rate design proposed by the Company.
- 3) The reasonableness of the Company's proposed capital structure, cost of capital, and return on equity.
- 4) Whether any of the issues identified in past Commission orders, listed in the Filing Requirement Compliance Table in the Company's November 2 filing, require further review or development.
- 5) What action, if any, the Commission should take on the Company's alternative, five-year, stand-alone rate plan, under which the Commission would set rates at the test-year cost of service for 2016 and authorize 1.8% rate increases for each of the four succeeding years.
- 6) Whether all customer classes, including those previously exempted, should be included in the Company's pilot revenue-decoupling program.
- 7) The appropriate rate-recovery treatment of other states' investment tax credits for facilities constructed outside Minnesota.
- 8) Whether, in light of the following factors, the amounts authorized for cost recovery in the 2016 test year and the 2017 and 2018 plan years should be considered provisional or placeholder amounts until the Commission makes a determination on the prudence of the Life Cycle Management costs at the Prairie Island plant:
 - a) Xcel's pending submission of a Nuclear Scope Study in its January 29, 2016 supplemental comments in its resource plan, docket E-002/RP-15-21; and
 - b) the possibility that there will not be adequate time to fully investigate and determine the prudence of these costs in this rate case.
- 9) Performance-based metrics and incentives to be implemented throughout the multiyear plan that begin shifting away from a regulatory system that rewards the sale of electricity and building large, capital-intensive power plants toward one that rewards Xcel for achieving a set of clearly defined performance outcomes, such as energy efficiency, reliability, community- owned distributed generation, affordability, emissions reductions, predictable rates, etc. Consideration should be made for such a new performance system to be either complementary to decoupling or a replacement.

The parties may also raise and address other issues relevant to the Company's proposed rate increase.

III. Supplementary Filings Required

To expedite record development on the prudence of Company expenditures on the Life Cycle Management program at its Prairie Island nuclear plant, the Company will be required to file, no later than January 29, 2016, supplemental schedules and testimony that:

- 1) Describe and compare projected and actual Life Cycle Management costs (and, to the extent relevant, Extended Power Uprate costs) from 2008 through 2020 by generating unit and year, including the proposed 2016 test year in this rate case, and the 2017 and 2018 plan years. The descriptions and comparisons should include all changes and updates to projected costs from 2008 on and should include all cites to relevant certificate of need, resource plan, and general rate case dockets.
- 2) Compare the relevant parts of the proposed 2016 test year, the 2017 plan year, and the 2018 plan year to the proposed five-year capital budget in the Company's pending resource plan, docket E-002/RP-15-21.

IV. Specialized Technical Professional Investigative Services Required

At the December 10 hearing, the Department asked the Commission to authorize and direct it to seek funding from the audit investigation account created under Minn. Stat. § 216B.62, subd. 8, to retain an outside consultant to analyze and prepare testimony on the cost-of-capital issues in this case. Subdivision 8 permits the Commission to ask the Commissioner of Commerce to seek authority from the Commissioner of Management and Budget to incur costs for specialized technical professional investigative services, when those services are necessary for the Commission to carry out its statutory duties.

The Department explained that heavy workloads from an unusually high number of pending rate cases,⁵ coupled with staffing constraints, jeopardized its ability to adequately develop cost-of-capital issues. The cost of capital, of course, is a critical component of the cost of service, which is the central issue in this and every general rate case.

The Company, which will be billed for the consultant's services, stated it did not object to the Department's request for funding from the audit investigation account. The Commission concurs that thorough analysis and testimony on cost-of-capital issues are critical to a fair and reasonable outcome in this case and will ask the Department to seek authority from the Commissioner of Management and Budget to incur the costs necessary to secure this analysis and testimony.

⁵ There are three other rate cases currently in evidentiary hearings: *In the Matter of the Application of CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Minnesota Gas for Authority to Increase Natural Gas Rates in Minnesota*, Docket No. G-008/GR-15-424; *In the Matter of the Application of Great Plains Natural Gas Company for Authority to Increase Natural Gas Rates in Minnesota*, Docket No. G-004/GR-15-879; and *In the Matter of the Application of Minnesota Energy Resources Corporation for Authority to Increase Rates for Natural Gas Service in Minnesota*, Docket No. G-011/GR-15-736.

V. Procedural Outline

A. Administrative Law Judge

The administrative law judge assigned to this case is Jeffery Oxley. His address and telephone number are as follows: Office of Administrative Hearing, 600 North Robert Street, St. Paul, Minnesota 55101 and (651) 361-7875. His mailing address is P.O. Box 64620, St. Paul, Minnesota 55164-0620.

B. Hearing Procedure

- *Controlling Statutes and Rules*

Hearings in this matter will be conducted in accordance with the Administrative Procedure Act, Minn. Stat. §§ 14.57 – 14.62; the rules of the Office of Administrative Hearings, Minn. R. 1400.5100 to 1400.8400; and, to the extent that they are not superseded by those rules, the Commission's Rules of Practice and Procedure, Minn. R. 7829.0100 to 7829.3200.

Copies of these rules and statutes may be purchased from the Print Communications Division of the Department of Administration, 660 Olive Street, St. Paul, Minnesota 55155; (651) 297-3000. These rules and statutes also appear on the State of Minnesota's website at www.revisor.mn.gov/pubs.

The Office of Administrative Hearings conducts contested case proceedings in accordance with the Minnesota Rules of Professional Conduct and the Professionalism Aspirations adopted by the Minnesota State Bar Association.

- *Right to Counsel and to Present Evidence*

In these proceedings, parties may be represented by counsel, may appear on their own behalf, or may be represented by another person of their choice, unless otherwise prohibited as the unauthorized practice of law. They have the right to present evidence, conduct cross-examination, and make written and oral argument. Under Minn. R. 1400.7000, they may obtain subpoenas to compel the attendance of witnesses and the production of documents.

Parties should bring to the hearing all documents, records, and witnesses necessary to support their positions.

- *Discovery and Informal Disposition*

Any questions regarding discovery under Minn. R. 1400.6700 to 1400.6800 or informal disposition under Minn. R. 1400.5900 should be directed to Robert Harding, Financial Analysis Supervisor, Minnesota Public Utilities Commission, 121 Seventh Place East, Suite 350, St. Paul, Minnesota 55101-2147, (651) 201-2237.

- *Protecting Not-Public Data*

State agencies are required by law to keep some data not public. Parties must advise the administrative law judge if not-public data is offered into the record. They should take note that any not-public data admitted into evidence may become public unless a party objects and requests relief under Minn. Stat. § 14.60, subd. 2.

- *Accommodations for Disabilities; Interpreter Services*

At the request of any individual, this agency will make accommodations to ensure that the hearing in this case is accessible. The agency will appoint a qualified interpreter if necessary. Persons must promptly notify the administrative law judge if an interpreter is needed.

- *Scheduling Issues*

The times, dates, and places of public and evidentiary hearings in this matter will be set by order of the administrative law judge after consultation with the Commission and intervening parties.

- *Notice of Appearance*

Any party intending to appear at the hearing must file a notice of appearance (Attachment A) with the administrative law judge within 20 days of the date of this Notice of and Order for Hearing.

- *Sanctions for Non-compliance*

Failure to appear at a prehearing conference, a settlement conference, or the hearing, or failure to comply with any order of the administrative law judge, may result in facts or issues being resolved against the party who fails to appear or comply.

C. Parties and Intervention

The current parties to this case are the Company, the Department, and the Office of the Attorney General. Other persons wishing to become formal parties shall promptly file petitions to intervene with the administrative law judge. They shall serve copies of such petitions on all current parties and on the Commission. Minn. R. 1400.6200.

D. Prehearing Conference

A prehearing conference will be held on Monday, January 4, 2016, at 1:30 p.m. in the Large Hearing Room at the offices of the Public Utilities Commission, 121 Seventh Place East, Suite 350, St. Paul, Minnesota 55101-2147.

Persons participating in the prehearing conference should be prepared to discuss time frames, scheduling, discovery procedures, and similar issues. Potential parties are invited to attend the pre-hearing conference and to file their petitions to intervene as soon as possible.

E. Time Constraints

Minn. Stat. § 216B.16, subd. 2(a) authorizes the Commission to suspend proposed rates for ten months to permit adequate examination of their reasonableness. In addition, subdivision 2(f) grants up to 90 more days if the Commission finds that it has insufficient time to make a final determination due to the need to make determinations in other pending rate cases. And subdivision 19 (f) provides an additional 90 days if a utility proposes a multiyear rate plan, to address the added complexity these plans entail.

In its *Order Accepting Filing, Extending Timelines, and Suspending Rates*, issued today in this docket, the Commission extended the suspension period in this case until March 1, 2017.

The Commission asks the Office of Administrative Hearings to conduct contested case proceedings in light of these time constraints and requests that the administrative law judge submit his final report on or before November 15, 2016. If the statutory due date for the final determination is extended beyond March 1, 2017, the Commission requests that the administrative law judge submit his report at least three and a half months before the extended due date.

VI. Application of Ethics in Government Act

The lobbying provisions of the Ethics in Government Act, Minn. Stat. § 10A.01 et seq., apply to general rate cases. Persons appearing in this proceeding may be subject to registration, reporting, and other requirements set forth in that Act. All persons appearing in this case are urged to refer to the Act and to contact the Campaign Finance and Public Disclosure Board, telephone number (651) 296-1190, with any questions.

VII. Ex Parte Communications

Restrictions on ex parte communications with Commissioners and reporting requirements regarding such communications with Commission staff apply to this proceeding from the date of this Order. Those restrictions and reporting requirements are set forth at Minn. R. 7845.7300–7845.7400, which all parties are urged to consult.

VIII. Notices Required; Delegation of Authority

Finally, the rate case statute and the Commission's rules require comprehensive notice of proposed general rate increases. Those notices are required in the ordering paragraphs below, and to promote administrative efficiency, the Commission will delegate to the Executive Secretary the authority to approve customer notices, bill inserts, and bill formats for the duration of this proceeding.

ORDER

1. The Commission hereby refers this case to the Office of Administrative Hearings for contested case proceedings, as set forth above.

2. The Commission asks the Commissioner of Commerce to seek authority from the Commissioner of Management and Budget to incur costs for specialized technical professional investigative services under Minn. Stat. § 216B.62, subd. 8, to examine and develop testimony on the cost of capital in this rate case.
3. On or before January 29, 2016, the Company shall file supplemental schedules and testimony that:
 - a. Describe and compare projected and actual Life Cycle Management costs (and, to the extent relevant, Extended Power Uprate costs) from 2008 through 2020 by generating unit and year, including the proposed 2016 test year in this rate case, and the 2017 and 2018 plan years. The descriptions and comparisons should include all changes and updates to projected costs from 2008 on and should include all cites to relevant certificate of need, resource plan, and general rate case dockets.
 - b. Compare the relevant parts of the proposed 2016 test year, the 2017 plan year, and the 2018 plan year to the proposed five-year capital budget in the Company's pending resource plan, docket E-002/RP-15-21.
4. The Company shall promptly mail copies of this order to all municipalities, counties, and local governing authorities within its Minnesota service area.
5. Public hearings shall be held in this case at locations within the service area of the Company.
6. The Company shall give the following notices of the evidentiary and public hearings:
 - a. Individual written notice to each customer, which may be in the form of a bill insert, and shall be served at least ten days before the first day of hearings.
 - b. Written notice to the governing bodies of all municipalities, counties, and local governing bodies in the area affected and to all parties in the Company's last two rate cases. These notices shall be mailed at least ten days before the first day of hearings.
 - c. Display advertisements in legal newspapers of affected counties and other newspapers of general circulation within the Company's Minnesota service area. These advertisements shall appear at least ten days before the first day of hearings. They shall include the heading **RATE INCREASE NOTICE**, which heading shall appear in bold face type no smaller than 30 points.
7. The Company shall submit proposed notices for Commission approval prior to publication or service.

8. The Commission delegates to the Executive Secretary the authority to approve notices, bill inserts, and bill formats for the duration of this proceeding.
9. This Order shall become effective immediately.

BY ORDER OF THE COMMISSION

Daniel P. Wolf
Executive Secretary



This document can be made available in alternative formats (e.g., large print or audio) by calling 651.296.0406 (voice). Persons with hearing loss or speech disabilities may call us through their preferred Telecommunications Relay Service.

BEFORE THE MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street St. Paul, Minnesota 55101

FOR THE MINNESOTA PUBLIC UTILITIES COMMISSION

121 Seventh Place East Suite 350 St. Paul, Minnesota 5101-2147

In the Matter of the Application of
Northern States Power Company for
Authority to Increase Rates for Electric
Service in the State of Minnesota

OAH DOCKET NO. 19-2500-33074

MPUC DOCKET NO. E-002/GR-15-826

NOTICE OF APPEARANCE

Name, Address, and Telephone Number of Administrative Law Judge: Jeffery Oxley,
Office of Administrative Hearings, 600 North Robert Street, St. Paul, Minnesota 55101 and
(651) 361-7875. His mailing address is P.O. Box 64620, St. Paul, Minnesota 55164-0620.

TO THE ADMINISTRATIVE LAW JUDGE:

You are advised that the party named below will appear at the above hearing.

NAME OF PARTY:

ADDRESS:

TELEPHONE NUMBER AND E-MAIL ADDRESS:

PARTY'S ATTORNEY OR OTHER REPRESENTATIVE:

OFFICE ADDRESS:

TELEPHONE NUMBER:

SIGNATURE OF PARTY OR ATTORNEY: _____

DATE: _____

CERTIFICATE OF SERVICE

I, Margie DeLaHunt, hereby certify that I have this day, served a true and correct copy of the following document to all persons at the addresses indicated below or on the attached list by electronic filing, electronic mail, courier, interoffice mail or by depositing the same enveloped with postage paid in the United States mail at St. Paul, Minnesota.

Minnesota Public Utilities Commission NOTICE OF AND ORDER FOR HEARING

Docket Number E-002/GR-15-826
Dated this 22nd day of December, 2015

/s/ Margie DeLaHunt

