

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
MONDAY, MARCH 21, 2016 – 7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – March 7, 2016
 - B. Disbursements:
 1. General Operations Disbursement Claim No. 16-03 \$435,433.75
 2. Liquor Fund Disbursement Claim No. 16-04 \$185,699.78
 - C. Right of Way Application – CenturyLink
 - D. Request for Payment No. 1 – Meyer Contracting –Sanitary Lift Station No. 1
 - E. Request for Payment No. 3 – Visu-Sewer Inc.
 - F. Contractor’s License
 - G. Correspondence
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. NEW BUSINESS
 - A. Approval of 2016-2020 Capital Improvement Plan
10. ENGINEER’S REPORT
11. ATTORNEY’S REPORT
12. OTHER
 - A. Administrator Reports
 1. Inquiry on McKinley Street Lot Availability
13. ADJOURN

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

****Limited to 5 minutes per person to state their concern.**

****Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.**

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

**** The presenter will have a maximum of 10 minutes to explain the project as proposed.**

**** Councilmembers will have an opportunity to ask questions or comment on the proposal.**

**** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.**

****People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.**

**** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)**

**** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.**

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on March 7, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nash, Wendling and Mayor Hansen

Members Absent: Councilmember Mason and Nelson

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Park and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Alveshere, ABC Newspaper
Hal Hinchliffe, 7414 Oakley Street NE, Fridley

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz asked that Item 11A, Approving Conditional Use Permit and Site Plan for Emmanuel Christian Center, be tabled as staff requires additional time to answer recently submitted questions from Emmanuel Christian Center.

MOTION BY COUNCILMEMBER NASH TO TABLE ITEM 11A APPROVING CONDITIONAL USE PERMIT AND SITE PLAN FOR EMMANUEL CHRISTIAN CENTER. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 16, 2016
- B. 2016 First Half Suburban Rate Authority Assessments
- C. 1st Quarter Billing for 2017 Property Tax Assessment – Ken Tolzmann
- D. Sign Permits
- E. Contractor's Licenses
- F. Business License- One Day Liquor License for Tower Days
- G. Correspondence

Councilmember Wendling inquired on Item 6B, 2016 First Half Suburban Rate Authority Assessments, he inquired as to what the Suburban Rate Authority is. Administrator Buchholtz stated that the Suburban Rate Authority is an organization represented by the suburban cities that provides information to the Public Utilities

Commission on the effect utility rate charges will have on cites.

MOTION BY COUNCILMEMBER NASH TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that the Public Works Department plowed two times; salted three times in the month of February and continued to maintain and flood ice skating rinks until February 23rd. He stated that the department continues to trim trees and perform maintenance on the equipment. He reported that free wood chips are available at City Hall.

Mr. Randall reported that the contractor has pulled the pump out of Well No. 1 and discovered the pump and other associated equipment are worn out. He stated that new parts are on order and will be installed soon. He reported that spring load limits are now in effect and streets have been posted.

8. Code Enforcement Report

Building Official Brainard reported that attended the Council meetings on February 1st and February 16th; a Department Head meeting on February 2nd; a meeting on February 3rd with Emmanuel Christian Center Architects to review proposed addition/remodeling; a meeting at Regions III Institute on February 10th-12th; a Department Inventory needs meeting with Leo Daly on February 16th and a Community Risk Reduction meeting at Fire Station One on February 18th.

Mr. Brainard stated that in February 2016, five building permits were issued compared to seven in 2015. He reported that seven mechanical permits were issued in February 2016 compared to one in 2015. He reported that five plumbing permits were issued in February 2016 compared to four in 2015 and one zoning permit was issued compared to one in the month of February 2015.

Mr. Brainard reported that the February 2016 vacancy listing shows that there are 18 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which remains the same from last month. There are two vacant/foreclosed commercial property, which is up one from last month; and 21 residential properties currently occupied and ready for Sheriff Sale's redemption, which is up two from last month. He reported that he did not post any abandoned and/or vacant property notices in month of February, in addition, zero Administrative Offense Tickets, and zero violation notices were issued by the Code Enforcement Department.

Mr. Brainard provided a handout on Property Line Information. He stated that the handout is provided for any Spring Lake Park property owner that is looking to locate their property lines when applying for a building or zoning permit.

9. Resolutions and/or Ordinances

A. Ordinance No. 424 Amending Chapter 31 of the Spring Lake Park Code or Ordinance Related to the Size of the Parks and Recreation Commission

Administrator Buchholtz reported at the February 16, 2016 meeting, the City Council directed staff to draft an ordinance amending Chapter 31 of the City Code relating to the size of the Park and Recreation Commission.

Administrator Buchholtz reported that Ordinance Number 424 amends the Code to allow for a Commission that is not less than seven members and not more than nine members. He reported that staff is recommending removing the requirement that members must be residents of the City and must consist of at least two men and two women. He stated that this will grant the City Council more discretion in appointing future members of the Commission as the City Council can look at not only residents, but also individuals who work in the City and active volunteers with Recreation programs. He stated that staff also recommends adding language stating that members of the Commission serve at the pleasure of the Council. He stated that this language change is consistent with the language for the Planning Commission.

Administrator Buchholtz stated the newly created positions will create new terms in 2016 and 2018. He stated that staff would recommend the newly appointed individuals serve in the 2017 and 2018 open positions.

Councilmember Wendling expressed his concern with the removal of the requirements that candidates are not residents of Spring Lake Park. He stated that he feels that candidates should be residents of the community in order to serve on the Commission. Administrator Buchholtz stated that the Parks and Recreation Department programs serve more than just the City of Spring Lake Park but also includes the Spring Lake Park School District, other communities. He noted that many of the volunteers for the recreation programs are people from outside the community.

Parks and Recreation Director Rygwall stated that many of the long-term coaches would like to serve on the commission but are not residents of Spring Lake Park. She stated that many of the business owners in the community want to interact with the Commission to accommodate those that have interest in the programs.

Councilmember Nash suggested that the Commission give priority to applications from residents of Spring Lake Park and, if there are no other residents who apply, the position can be offered to a non-resident. He also suggested that the residency requirement be tabled for further discussion when the other Councilmembers are present.

MOTION MADE BY MAYOR HANSEN TO APPROVE ORDINANCE NO. 424 AMENDING CHAPTER 31 OF THE SPRING LAKE PARK CODE OR ORDINANCE RELATED TO THE SIZE OF THE PARKS AND RECREATION COMMISSION WITH THE RESTORATION OF THE LANGUAGE TO INCREASE THE NUMBER OF COMMISSIONERS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Unfinished Business

A. Parks and Recreation Commission Appointments

Administrator Buchholtz stated that with the passage and publication of Ordinance 424, there are up to three openings on the Parks and Recreation Commission. He stated that the City Council received applications from two individuals for the openings.

Administrator Buchholtz stated that staff recommends the following appointments:

Parks and Recreation Commission (unexpired portion of three year term; term expired 12/31/17)

- Anna Apitz

Parks and Recreation Commission (term expires 12/31/18)

- Maryann Graba

Administrator Buchholtz states that one opening remains on the Commission, with the term expiring on 12/31/16. He stated that if an application for the position is received; the name will be brought forward for Council consideration.

MOTION MADE BY MAYOR HANSEN TO APPROVE PARKS AND RECREATION COMMISSION APPOINTMENT RECOMMENDATIONS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. News Business

A. Approving Conditional Use Permit and Site Plan for Emmanuel Christian Center

A motion was made earlier to table this item.

12. Engineer's Report

Administrator Buchholtz reported that the contractor has started reconstruction on Lift Station No. 1. He stated that the Arthur Street road closure is due to the work on the Lift Station.

13. Attorney's Report - None

14. Reports - None

15. Other

A. Administrator Reports

Administrator Buchholtz commented that the new local soda shop, Blue Sun Soda Shop, was featured in the Star Tribune newspaper on March 5, 2015. He stated that the article highlights the business and its success with the variety of soda pop that the store offers.

15. Adjourn

MOTION BY COUNCILMEMBER NASH TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:25 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: FEB 2016
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Claim Res.#16-03

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60391	CARSON, CLELLAND & SCHREDER	LEGAL FEES	10,793.16
60392	CATHY PRIMEAU	REFUND OUTING	100.00
60393	CENTERPOINT ENERGY	MONTHLY BILL	1,966.04
60394	CHAMPION YOUTH	INSTRUCTOR	1,359.00
60395	COMMERS PRINTING INC	BUSINESS CARDS	90.00
60396	CONNEXUS ENERGY	MONTHLY BILL	13.09
60397	COON RAPIDS CHRYSLER	AUTO SERVICE	150.00
60398	COTTENS INC	PARTS	10.06
60399	ECM PUBLISHERS, INC.	PUBLISHING	37.63
60400	EMERGENCY AUTOMOTIVE TECHN	AUTO SERVICE	37.12
60401	CITY OF FRIDLEY	MEA TRIPS	1,745.06
60402	G & K SERVICES	MATS	83.27
60403	GREENHAVEN PRINTING	RECYCLING MAILER	1,463.38
60404	BARBARA HARLAN	MN GREEN PROGRAM RENEWEL	55.00
60405	HOUSE OF PRINT	MAIL ADDRESS LABELS	275.00
60406	JAN BENNETT	REFUND OUTING	100.00
60407	JIFFY-JR PRODUCTS	SUPPLIES	91.83
60408	KIDCREATE STUDIO	INSTRUCTOR	162.00
60409	LEAGUE MN CITIES INS TRUST	INSURANCE	73,259.98
60410	MANNY CORTEZ	PERFORMANCE VALENTINE LUNCH	100.00
60411	MANSFIELD OIL COMPANY	FUEL	861.99
60412	JILL MASON	INSTRUCTOR	50.00
60413	METROPOLITAN COUNCIL	WASTE WATER SERVICE	40,896.76
60414	MINNESOTA RURAL WATER ASSN.	CITY ASSOCIATE MEMBERSHIP	250.00
60415	NORTH COUNTRY FORD	AUTO SERVICE	330.43
60416	OFFICE DEPOT	SUPPLIES	57.32
60417	SCHLEN-GRAY AUTO ELECTRIC	REBUILT PLOW MOTOR	122.00
60418	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	73.45
60419	SLP FIRE DEPARTMENT	FIRE PROTECTION	16,588.00
60420	SUSAN SMITH	OVERPAYMENT UTILITY BILL	121.33
60421	TAHO SPORTSWEAR	SUPPLIES	290.25
60422	TASC	ADMIN FEE	30.08
60423	TASER INTERNATIONAL	DATA SERVICES	3,420.00
60424	THE HOME DEPOT	MONTHLY BILL	292.88
60425	VISU-SEWER INC	PAYMENT SEWER LINING PROJECT	89,871.14
60426	WASTE MANAGEMENT OF WI-MN	MONTHLY BILL	6,900.02
60427	WIPERS AND WIPES INC	SUPPLIES	57.88
60428	AFLAC	PAYROLL	17.10
60429	DEARBORN NATIONAL	PAYROLL	397.54
60430	DELTA DENTAL	PAYROLL	1,351.60
60431	FIDELITY SECURITY LIFE	PAYROLL	29.91

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: FEB 2016
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<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60432	HEALTH PARTNERS	PAYROLL	9,281.82
60433	L.E.L.S.	PAYROLL	220.50
60434	LOCAL 49	PAYROLL	100.50
60435	NCPERS MINNESOTA-7750811	PAYROLL	56.00
60436	P.E.R.A.	PAYROLL	15,040.41
60437	PEGGY ANDERSON	REIMBURSE AIRFARE TX	215.20
60438	JOHN ANGELL	MILEAGE	122.36
60439	CENTERPOINT ENERGY	MONTHLY BILL	1,809.99
60440	DAN GOOD CATERING	SENIOR VALENTINE LUNCHEON	2,250.00
60441	DEAN-O-MITE ENTERTAINMENT	SWEETHEART DANCE	300.00
60442	NANCY KELM	REIMBURSE AIRFARE TX	255.20
60443	KONDUAR CAPITAL CORP	OVERPAYMENT UTILITY BILL	13.44
60444	LEAGUE MN CITIES INS TRUST	WORKERS COMP INSURANCE	59,571.00
60445	MODERN HEATING	PARTS	765.00
60446	NORTHWESTERN POWER EQUIPMENT CO	HYTROL REPAIR KIT	2,039.13
60447	U.S.T.I.	E-BILLS AND YEARLY SUPPORT	2,986.41
60448	WELLS FARGO CREDIT CARD	MONTHLY BILL	516.93
60449	AID ELECTRIC SERVICE, INC	REPLACE TIMECLOCK EXT. LIGHTING	323.67
60450	ASPEN MILLS	UNIFORM ALLOWANCE	44.00
60451	BEVERLY KRONSTEDT	REFUND OUTING	59.00
60452	BLAINE LOCK & SAFE INC	PADLOCK #1 KEY	120.00
60453	BLUE TOW SERVICE	AUTO SERVICE	67.50
60454	CITY OF ROSEVILLE	IT SERVICES	608.08
60455	CONNEXUS ENERGY	MONTHLY BILL	383.14
60456	COON RAPIDS CHRYSLER	AUTO SERVICE	563.84
60457	COTTENS INC	PARTS	107.74
60458	DELTA DENTAL	DENTAL INSURANCE	118.95
60459	G & K SERVICES	MATS	83.27
60460	GOPHER STATE ONE-CALL INC	LOCATES	18.85
60461	HARVEY AND DARLENE KOENING	DEPOSIT EXTENDED TRIP	200.00
60462	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
60463	INTEGRA TELECOM	DIRECTORY BACK UP DATABASE	75.00
60464	LAW ENFORCEMENT TARGETS	RANGE EQUIPMENT	29.70
60465	LEAGUE MN CITIES INS TRUST	WORKERS COMP INSURANCE	28.00
60466	MAELYN SENTIERI	REFUND CLASS	14.00
60467	MANSFIELD OIL COMPANY	FUEL	376.59
60468	MEDICS TRAINING, INC	AED/BLOOD BORNE PAHOGENS	725.00
60469	MULTICARE ASSOCIATES	IMIG NEW HIRE SCREENINGS	273.00
60470	NORTH COUNTRY FORD	AUTO SERVICE	19.95
60471	KAY OKEY	MILEAGE	52.53
60472	KRISTINE PEARSON	REIMBURSE THANK YOU CARDS	2.14

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: FEB 2016
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Claim Res.#16-03

<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60473	PERFECT 10 CAR WASH	SQUAD CAR WASHES	55.00
60474	RICOH USA INC	REPAIR	1,213.15
60475	ROLAINE WRIGHT	REFUND EXTENDED TRIP	100.00
60476	SIWEK LUMBER & MILLWORK INC	WHITE OAK TRAILOR FLOORING	675.00
60477	STATE OF MN-DEPT OF PUBLIC SAFETY	HAZARDOUS CHEMICAL FEE	125.00
60478	US BANK	MONTHLY BILL	8,055.02
60479	VALLEY-RICH CO., INC.	BUCHANAN WATER MAIN BREAK	3,691.28
60480	AFLAC	PAYROLL	17.10
60481	DEARBORN NATIONAL	PAYROLL	401.88
60482	DELTA DENTAL	PAYROLL	1,391.16
60483	FIDELITY SECURITY LIFE	PAYROLL	48.50
60484	HEALTH PARTNERS	PAYROLL	8,967.30
60485	L.E.L.S.	PAYROLL	269.50
60486	LOCAL 49	PAYROLL	100.50
60487	NCPERS MINNESOTA-7750811	PAYROLL	56.00
60488	P.E.R.A.	PAYROLL	16,552.94
60489	ANOKA COUNTY PROPERTY RECORDS	TNT AND SPECIAL ASSESSMENT	1,879.01
60490	MOBOTREX INC.	LED 12' BALLS AND ARROWS	240.00
60491	BARB PASS	REFUND OUTING	91.00
60492	RANDY BROWN	UNIFORM ALLOWANCE	65.00
60493	CAROL.W.WILKEN	RETAINER WASHINGTON DC TOUR	100.00
60494	CMI, INC.	OPERATING SUPPLIES	115.00
60495	CONNIE SCHMIDT	REFUND EXTENDED TRIP	200.00
60496	COTTENS INC	PARTS FOR CHIPPER	6.98
60497	DARRIL AND JEAN FISH	REFUND OUTING	182.00
60498	KAREN FISKE	UNIFORM ALLOWANCE	49.61
60499	FLEETPRIDE	PARTS	50.59
60500	Lisa Gafkjen	INSTRUCTOR	225.00
60501	JANE OKSNEVAD	REFUND CLASS	25.00
60502	GARY KING	INSTRUCTOR	350.00
60503	RICHARD KRAMER	UNIFORM ALLOWANCE	136.50
60504	LORNA HILLSHEIMER	REFUND EXTENDED TRIP	100.00
60505	MARY ANN POHL	REFUND EXTENDED TRIP	100.00
60506	JILL MASON	INSTRUCTOR	25.00
60507	MINNESOTA SAFETY COUNCIL	INSTRUCTOR	374.00
60508	MN CHIEFS OF POLICE ASSN	ETI TRAINING	165.00
60509	OFFICE DEPOT	SUPPLIES	122.41
60510	PANTHER BASKETBALL PROGRAM	INSTRUCTOR	317.37
60511	PAULA BRAMANTE	INSTRUCTOR	50.00
60512	PHILIP AND JUDY CHAMBERS	REFUND EXTENDED TRIP	200.00
60513	RICOH USA INC	INK	137.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: FEB 2016
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<u>VOUCHEI</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
60514	SANDY GORE	REFUND OUTING	91.00
60515	STANTEC	ENGINEERING FEES	5,166.08
60516	ABLE HOSE & RUBBER INC.	HOSE AND FITTINGS	181.10
60517	COTTENS INC	SEALER AND UNDERCOAT	28.91
60518	ECM PUBLISHERS, INC.	PUBLISHING	112.88
60519	HAMPTON INN-LIBERTY	LODGING EXTENDED TOUR	500.00
60520	RICHFIELD BUS CO	TRANSPORTATION	467.50
60521	RILEY BUS SERVICE INC	TRANSPORTATION	7,625.00
60522	SWEET MAGNOLIA TOURS	STEP ON GUIDE EXTENDED TRIP	175.00
60523	TASC	ADMIN FEE	30.08
60524	VALLEY-RICH CO., INC.	WATER CONSERVATION SERVICE	324.16
60525	WALTERS RECYCLING REFUSE SERV	FRONT LOAT TRASH	47.41
60526	XCEL ENERGY	MONTHLY BILL	11,767.01
60527	KRAUS HARTIG VFW #6587	GAMBLING TAX REFUND	313.96
60528	MINNESOTA YOUTH ATHLETIC SERVICES	GAMBLING TAX REFUND	1,072.21
60529	SPRING LAKE PARK LIONS	GAMBLING TAX REFUND	5,695.75
60530	AT & T MOBILITY	MONTHLY BILL	907.92
60531	P.E.R.A.	ADD'L PERA CONTRIBUTION	98.84
TOTAL DISBURSEMENTS			435,433.75

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: FEBRUARY 2016
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CLAIMS RES: 16-04

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
28713	DEARBORN NATIONAL	PAYROLL 1/24/16-2/6/16	\$ 74.75
28714	DELTA DENTAL	PAYROLL 1/24/16-2/6/16	\$ 101.06
28715	FIDELITY SECURITY LIFE	PAYROLL 1/24/16-2/6/16	\$ 3.13
28716	HEALTH PARTNERS	PAYROLL 1/24/16-2/6/16	\$ 758.10
28717	MN TEAMSTER	PAYROLL 1/17/16-1/30/16	\$ 58.50
28718	PERA	PAYROLL 1/24/16-2/6/16	\$ 648.43
	PERA	PAYROLL 1/17/16-1/30/16	\$ 528.35
28736	CENTER POINT ENERGY	GAS UTILITIES	\$ 124.51
28737	CULLIGAN	OPERATING SUPPLIES	\$ 42.90
28738	LEAGUE MN CITIES INS TRUST	LIABILITY INSURANCE	\$ 14,437.02
28739	LEAGUE MN CITIES INS TRUST	WORKERS' COMPENSATION	\$ 66.12
28740	RITE	OPERATING SUPPLIES	\$ 40.51
28741	SILENT WATCHDOG	MONTHLY DVR SERVICE	\$ 60.00
28742	US BANK	CONTRACT PAYMENT FOR SIGN	\$ 3,566.94
28743	AMARA WINES	LIQUOR - WINE PURCHASE	\$ 333.00
28744	BELLBOY SORPORATION	LIQUOR PURCHASE	\$ 1,389.90
28745	BERNICK'S WINE	BEER PURCHASE	\$ 570.37
28746	BREAKTHRU BEVERAGE MINNESOTA	LIQUOR - BEER PURCHASE	\$ 24,278.81
		JUICE/MIX/POP PURCHASE - CREDIT	
28747	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 13,316.98
28748	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 81.32
28749	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 1,051.55
28750	HOHENSTEINS INC	BEER PURCHASE	\$ 972.50
28751	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 7,318.35
28752	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 10,775.85
28753	LEAGUE MN CITIES INSURANCE TRUST	WORKER'S COMPENSATION	\$ 6,545.88
28754	MIDWEST COCA-COLA BOTTLING	JUICE/MIX/POP PURCHASE - CREDIT	\$ 543.52
28755	PAUSTIS & SON'S	WINE PURCHASE	\$ 286.97
28756	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 2,421.24
28757	POPP.COM	TELEPHONE SERVICE	\$ 274.85
28758	SOUTHERN WINE & SPIRITS OF MN	LIQUOR PURCHASE	\$ 7,934.77
28759	TRIO SUPPLY COMPANY	CLEANING - OPERAATING SUPPLIES	\$ 390.39
		JUICE/MIX POP PURCHASE - CREDIT	
28760	U.S.T.I.	SOFTWARE SUPPORT	\$ 623.75
28761	VARNER TRANSPORTATION	LIQUOR - WINE PURCHASE	\$ 865.95
		JUICE/MIX/POP PURCHASE	
28762	WINE COMPANY	WINE PURCHASE	\$ 338.50
28763	WINE MERCHANT	WINE PURCHASE	\$ 140.00
28764	DEARBORN NAITONAL	PAYROLL 2/7/16-2/20/16	\$ 74.75
28765	DELTA DENTAL	PAYROLL 2/7/16-2/20/16	\$ 101.06
28766	FIDELITY SECURITY LIFE	PAYROLL 2/7/16-2/20/16	\$ 3.13
28767	HEALTH PARTNERS	PAYROLL 2/7/16-2/20/16	\$ 758.10
28768	MN TEAMSTER	PAYROLL 1/31/16-2/13/16	\$ 49.50
28769	PERA	PAYROLL 2/7/16-2/20/16	\$ 648.43
		PAYROLL 1/31/16-2/13/16	\$ 528.92

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: FEBRUARY 2016
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CLAIMS RES: 16-04

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	
28770	SOUTHERN WINE & SPIRITS OF MN	CREDIT - LIQUOR PURCHASE	\$ 2,636.40
28771	US BANK	CREDIT CARD PAYMENT	\$ 106.71
28772	AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 162.86
28773	BREAKTHRU BEVERAGE MINNESOTA	LIQUOR - WINE PURCHASE	\$ 2,360.91
		JUICE/MIX/POP PURCHASE	
28774	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 5,334.70
28775	CARTRIDGE WORLD	OFFICE SUPPLIES	\$ 153.30
28776	CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 248.30
28777	DAHLHEIMER BEVERAGE	BEER PURCHASE	\$ 241.00
28778	G & K SERVICES	RUG SERVICE	\$ 91.60
28779	HOHENSTEINS INC	BEER PURCHASE	\$ 248.45
28780	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 3,016.27
28781	JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 9,949.98
28782	PAUSTIS & SON'S	WINE PURCHASE	\$ 652.99
28783	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 2,476.75
28784	PLAYNETWORK	SUBSCRIPTION	\$ 32.01
28785	REPUBLIC SERVICES	GARBAGE SERVICE	\$ 309.49
28786	SAM'S CLUB	CREDIT CARD PAYMENT	\$ 118.48
28787	SOUTHERN WINE & SPIRITS OF MN	LIQUOR - WINE PURCHASE	\$ 11,656.49
		JUICE/MIX/POP PURCHASE	
28788	TRADITION WINE & SPIRITS	WINE PURCHASE	\$ 178.00
28789	TWIN CITIES E MEDIA	ADVERTISING	\$ 455.00
28790	WALTERS RECYCLING & REFUSE SERVICE	GARBAGE SERVICE	\$ 59.67
28791	WINE MERCHANTS	WINE PURCHASE	\$ 211.00
28798	WIRTZ BEVERAGE MINNESOTA	BEER PURCHASE	\$ 4,916.50
28799	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 3,179.60
28800	DAHLHEIMER	BEER PURCHASE	\$ 668.30
28801	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 1,542.30
28802	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 574.75
28803	VINOCOPIA	WINE PURCHASE	\$ 431.00
TRANSFER TO PAYROLL		PAYROLL (2/5/16)	8,401.77
TRANSFER TO PAYROLL		PAYROLL (2/19/16)	8,415.16
		SALES TAX (Jan.)	12,806.00
		OTP TAXX (Jan.)	935.38
TOTAL DISBURSEMENTS			\$ 185,699.78

DATE: FEBRUARY 2016
PAGE 3 OF 3
CLAIM RES: 16-04

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Administrator/Clerk-Treasurer



CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

NAME/COMPANY: CenturyLink Inc.

N. 052783

GOPHER 1-CALL REG. NO.:

ADDRESS: 425 Monroe St

Anoka MN 55303

PHONE: 763-712-5006

FAX: 763-712-5006

E-MAIL ADDRESS: Thomas.Durney@centurylink.com

NAME OF REPRESENTATIVE: Tom Durney

REPRESENTATIVE PHONE NO'S.: 763-712-5006

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

This job places a 2nd closure in front of the existing closure at 8016 Able St.
Have Dig 8" conduit from AC power pole to new closure. Have Dig
4-100 pair copper cables from new closure to existing SPI closure.

START DATE: Mar 3/11/2016

COMPLETION DATE: 11/1/2016

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION:

All disturbed surfaces will be restored
to as good as or better than existing conditions. 24" man cover will be
maintained. Any conflicting utilities will be protected.

Authorized Representative Signature

Date

FOR OFFICE USE ONLY

- ☐ PROOF OF CERTIFICATE OF INSURANCE:
☐ SCALED DRAWING SHOWING LOCATION
☐ COPY OF INSURANCE POLICIES
(If Corporation; from Secretary of State)

VERIFICATION DATE:

- ☐ LETTER OF CREDIT OR CONST. BOND
☐ COPY OF CERTIFICATE OF AUTHORITY
(From M.P.U.C., State, or Federal Agency)

PERMIT FEES: ☐ Excavation Hole - \$150.00
☐ Trench - \$70.00/100'+Hole fee

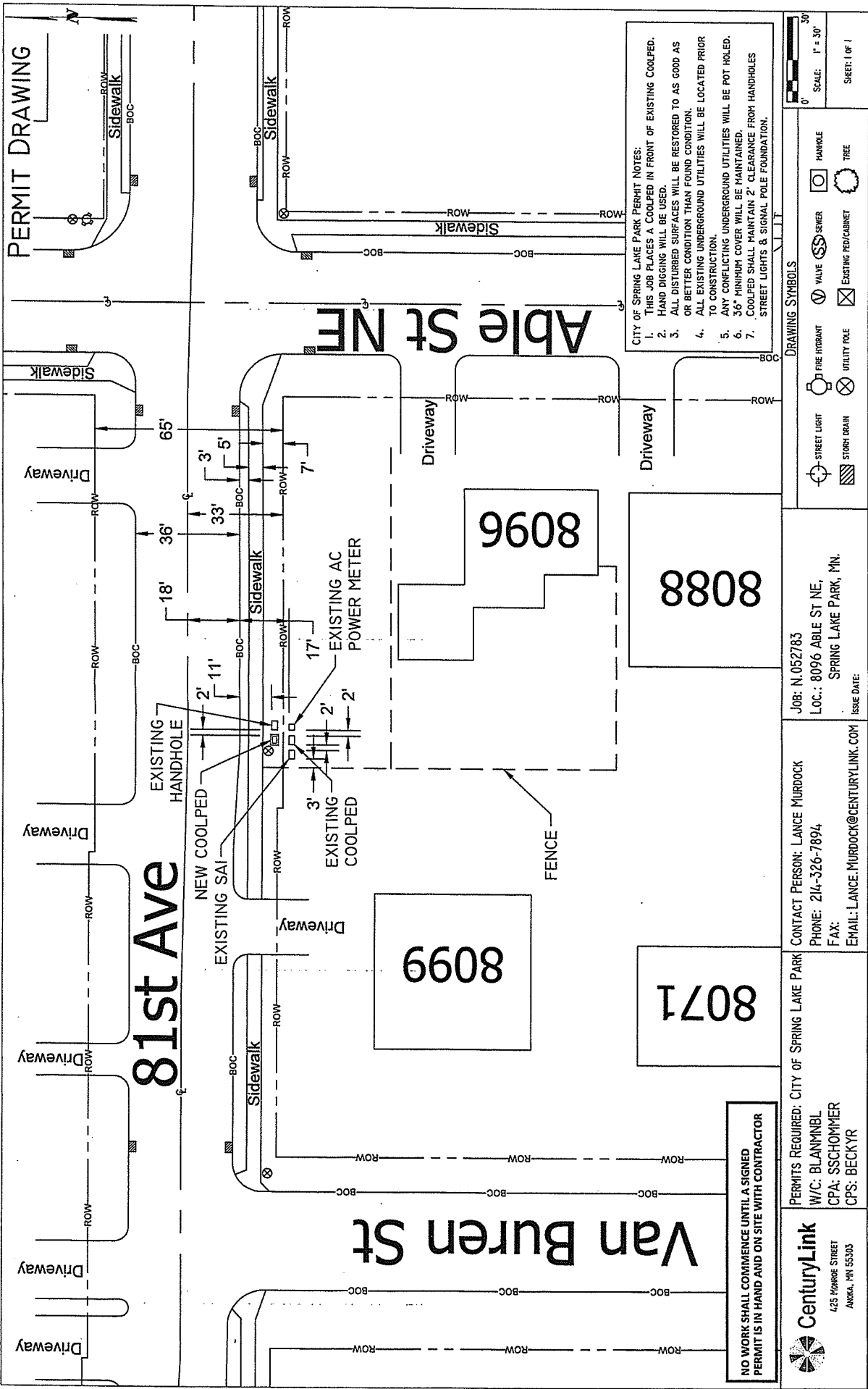
☐ Emergency Hole - \$55.00
☐ Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
48 HOURS PRIOR TO COMMENCING WORK



PERMIT DRAWING

- CITY OF SPRING LAKE PARK PERMIT NOTES:
1. THIS JOB PLACES A COOLED IN FRONT OF EXISTING COOLED.
 2. HAND DIGGING WILL BE USED.
 3. ALL DISTURBED SURFACES WILL BE RESTORED TO AS GOOD AS OR BETTER CONDITION THAN FOUND CONDITION.
 4. ALL EXISTING UNDERGROUND UTILITIES WILL BE LOCATED PRIOR TO CONSTRUCTION.
 5. ANY CONFLICTING UNDERGROUND UTILITIES WILL BE NOT HOLED.
 6. 36" MINIMUM COVER WILL BE MAINTAINED.
 7. COOLED SHALL MAINTAIN 2' CLEARANCE FROM HANDHOLES STREET LIGHTS & SIGNAL POLE FOUNDATION.

 CenturyLink 425 MORRIS STREET ANOKA, MN 55303	PERMITS REQUIRED: CITY OF SPRING LAKE PARK W/C: BLANNINBL CPA: SSCHOMMER CPS: BECKYR	CONTACT PERSON: LANCE MURDOCK PHONE: 214-326-7894 FAX: EMAIL: LANCE.MURDOCK@CENTURYLINK.COM	JOB: N.052783 LOC.: 8096 ABLE ST NE, SPRING LAKE PARK, MN. ISSUE DATE:	<p>DRAWING SYMBOLS</p> <table border="0"><tr><td></td><td>STREET LIGHT</td><td></td><td>FIRE HYDRANT</td><td></td><td>VALVE</td><td></td><td>SEWER</td><td></td><td>MANHOLE</td></tr><tr><td></td><td>STORM DRAIN</td><td></td><td>UTILITY POLE</td><td></td><td>EXISTING RED/CABINET</td><td></td><td>TREE</td><td></td><td></td></tr></table>		STREET LIGHT		FIRE HYDRANT		VALVE		SEWER		MANHOLE		STORM DRAIN		UTILITY POLE		EXISTING RED/CABINET		TREE		
		STREET LIGHT			FIRE HYDRANT		VALVE		SEWER		MANHOLE													
	STORM DRAIN		UTILITY POLE		EXISTING RED/CABINET		TREE																	
JOB: N.052783 LOC.: 8096 ABLE ST NE, SPRING LAKE PARK, MN. ISSUE DATE:																								



March 14, 2016

City of Spring Lake Park
Attn: Mr. Dan Buchholtz
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: Sanitary Lift Station No. 1 Reconstruction
City of Spring Lake Park
Stantec File No.: 193803115
Request for Payment No. 1

Dear Mr. Buchholtz:

Transmitted herewith are four (4) copies of Request for Payment No. 1 for the above referenced project in the amount of \$238,335.53. This request is for work performed through March 15th. Work included in this pay request are for site removal items, site dewatering, traffic control and the earth retention system.

The work on this project has been satisfactorily completed and we recommend payment at this time. Should you have any questions regarding this request for payment, please feel free to call me at 651-604-4881.

Sincerely,

Stantec

A handwritten signature in black ink, appearing to read "Timothy L. Grinstead".

Timothy L. Grinstead, P.E.

Enclosure: Request for Payment No. 1

Cc: Jerry Monger – Meyer Contracting, Inc.
file



Owner:	City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake, MN 55432-2116	Date:	March 14, 2016
For Period:	10/26/2015 to 03/14/2016	Request No:	1
Contractor:	Meyer Contracting, Inc. 11000 93rd Avenue No, Maple Grove, MN 55369		

CONTRACTOR'S REQUEST FOR PAYMENT
SANITARY LIFT STATION NO. 1 REPLACEMENT
STANTEC PROJECT NO. 193803115


SUMMARY

1	Original Contract Amount		\$	650,060.85
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	650,060.85
5	Value Completed to Date		\$	250,879.51
6	Material on Hand		\$	0.00
7	Amount Earned		\$	250,879.51
8	Less Retainage 5%		\$	12,543.98
9	Subtotal		\$	238,335.53
10	Less Amount Paid Previously		\$	0.00
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	1	\$	238,335.53

Recommended for Approval by:
STANTEC



Approved by Contractor:
MEYER CONTRACTING, INC.



Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
PART 1 - SITE IMPROVEMENTS:							
1	MOBILIZATION	LS	1	\$32,500.00	0.5	0.50	\$16,250.00
2	TRAFFIC CONTROL	LS	1	\$2,400.00	0.5	0.50	\$1,200.00
3	ABANDON SANITARY FORCEMAIN SEWER PIPE	LF	70	\$26.00			\$0.00
4	DEMOLITION OF EXISTING LIFT STATION	LS	1	\$12,038.00			\$0.00
5	TEMPORARY CONVEYANCE OF SANITARY SEWAGE	LS	1	\$3,386.00			\$0.00
6	REMOVE BITUMINOUS DRIVEWAY	SY	65	\$8.90	65	65.0	\$578.50
7	REMOVE CONCRETE CURB AND GUTTER	LF	100	\$4.60	100	100	\$460.00
8	REMOVE BITUMINOUS PAVEMENT	SY	155	\$8.90	155	155	\$1,379.50
9	REMOVE SANITARY SEWER SERVICE PIPE	LF	60	\$88.25			\$0.00
10	GRUB TREE TRUNK	EA	2	\$560.00	1	1	\$560.00
11	SALVAGE AND REINSTALL SIGN	EA	1	\$300.00			\$0.00
12	ADJUST FRAME AND RING CASTING	EA	1	\$502.50			\$0.00
13	SAWING BITUMINOUS PAVEMENT	LF	105	\$2.50			\$0.00
14	SUBGRADE EXCAVATION (EV)	CY	50	\$30.00			\$0.00
15	PREMIUM TOPSOIL BORROW (LV)	CY	100	\$23.00			\$0.00
16	STREET SWEEPER WITH PICK UP BROOM WITH OPERATOR	HR	10	\$112.00			\$0.00
17	WATER FOR DUST CONTROL	100 G/A	5	\$15.00			\$0.00
18	AGGREGATE BASE, CLASS 5	TN	150	\$37.25			\$0.00
19	TYPE SP 12.5 WEARING COURSE (2,B)	TN	20	\$150.00			\$0.00
20	TYPE SP 12.5 NON-WEARING COURSE (2,B)	TN	27	\$150.00			\$0.00
21	BITUMINOUS MATERIAL FOR TACK COAT	GAL	10	\$5.00			\$0.00
22	B618 CONCRETE CURB AND GUTTER	LF	76	\$44.00			\$0.00
23	SURMOUNTABLE CURB AND GUTTER	LF	24	\$44.00			\$0.00
24	4" CONCRETE SIDEWALK	SY	50	\$5.00			\$0.00
25	7" COMMERCIAL CONCRETE DRIVEWAY AND APRONS	SY	130	\$91.75			\$0.00
26	SILT FENCE, MACHINE SLICED	LF	300	\$3.00			\$0.00
27	SODDING, MINERAL TYPE	SY	175	\$15.00			\$0.00
28	SEEDING, INCL SEED, FERTILIZER AND HYDROMULCH	SY	1000	\$2.50			\$0.00
29	HYDRAULIC SOIL STABILIZER (TEMPORARY HYDROMULCH)	LB	1000	\$1.00			\$0.00
TOTAL PART 1 - SITE IMPROVEMENTS							\$20,428.00
PART 2 - SANITARY SEWER IMPROVEMENTS:							
30	DEWATERING	LS	1	\$111,912.00	0.6	0.6	\$67,147.20
31	TEMPORARY PRE-ENGINEERED EARTH RETENTION SYSTEM	LS	1	\$272,173.85	0.6	0.6	\$163,304.31
32	CUSTOM UNDERGROUND PUMP STATION INSTALLATION	LS	1	\$14,096.00			\$0.00
33	8' DIA. WET WELL, BASE SLAB, TOP SLAB, AND HATCH	LS	1	\$37,729.00			\$0.00
34	12' x 23' x 1' CONCRETE SLAB FOR LIFT STATION	LS	1	\$13,125.00			\$0.00
35	PERMANENT ONSITE GENERATOR WITH CONCRETE BASE SLAB INSTALLATION	LS	1	\$5,796.00			\$0.00
36	LIFT STATION ELECTRICAL AND CONTROL PANEL WITH BASE SLAB INSTALLATION	LS	1	\$10,823.00			\$0.00
37	BYPASS PUMPING	LS	1	\$21,588.00			\$0.00
38	6" DIP FORCEMAIN	LF	50	\$125.50			\$0.00
39	6" GATE VALVES	EA	2	\$2,082.00			\$0.00
40	DUCTILE IRON FITTINGS	LB	350	\$7.50			\$0.00
41	4' DIAMETER SANITARY MANHOLE, INCLUDING R-1642-B CASTING AND ADJ. RINGS	EA	1	\$10,712.00			\$0.00
42	6" PVC, SDR 35 SANITARY SEWER SERVICE	LF	27	\$60.00			\$0.00
43	10" DIP SANITARY SEWER PIPE, CL. 53, RESTRICTED TRENCH	LF	58	\$120.00			\$0.00
44	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	\$5,840.00			\$0.00
45	CONNECT TO EXISTING CIP FORCEMAIN	EA	1	\$3,808.00			\$0.00
46	CONNECT TO EXISTING 6" SANITARY SEWER SERVICE	EA	1	\$1,709.00			\$0.00
47	4' DIAMETER BY-PASS MANHOLE WITH VALVES	EA	1	\$15,391.00			\$0.00
48	IMPROVED PIPE FOUNDATION, PER 6" INCREMENT	LF	90	\$4.30			\$0.00

No.	Item	Contract Unit	Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
	TOTAL PART 2 - SANITARY SEWER IMPROVEMENTS						\$230,451.51
	BASE BID SUMMARY:						
	TOTAL PART 1 - SITE IMPROVEMENTS						\$20,428.00
	TOTAL PART 2 - SANITARY SEWER IMPROVEMENTS						\$230,451.51
	TOTAL WORK COMPLETED TO DATE						\$250,879.51

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193803115
CONTRACTOR MEYER CONTRACTING, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	10/26/2015	03/14/2016	238,335.53	12,543.98	250,879.51

Material on Hand

Total Payment to Date	\$238,335.53	Original Contract	\$650,060.85
Retainage Pay No. 1	12,543.98	Change Orders	
Total Amount Earned	\$250,879.51	Revised Contract	\$650,060.85



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

March 16, 2016

Honorable Mayor and City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2015 Sanitary Sewer Lining Project
Project No. 193803135
Contractor's Request for Payment No. 3

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 3 for the 2015 Sanitary Sewer Lining Project. The prime Contractor on this project is Visu-Sewer Inc.

This request covers service later grouting work. This request includes Visu-Sewer Invoice 27426. Terry Randall has been overseeing the construction.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Visu-Sewer, Inc. in the amount of \$8,550.00.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Visu-Sewer Inc. (one for them and one for their bond company), and return one copy to me.

Feel free to contact Harlan Olson or me if you have any questions.

Regards,
STANTEC

A handwritten signature in blue ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures



Owner:	City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, Mn 55432	Date:	March 16, 2016
For Period:	1/27/2016 to 3/16/2016	Request No:	3
Contractor:	Visu-Sewer, Inc., W230 N4855 Betker Dr., Pewaukee, WI 53072		

CONTRACTOR'S REQUEST FOR PAYMENT

2105 SANITARY SEWER LINING
STANTEC PROJECT NO. 193803135

SUMMARY

1	Original Contract Amount		\$	152,976.60
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	152,976.60
5	Value Completed to Date		\$	149,747.40
6	Material on Hand		\$	0.00
7	Amount Earned		\$	149,747.40
8	Less Retainage 5%		\$	7,487.37
9	Subtotal		\$	142,260.03
10	Less Amount Paid Previously		\$	133,710.03
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	3	\$	8,550.00

Recommended for Approval by:

STANTEC

Phil Hanel 3/16/16

Approved by Contractor:

VISU-SEWER INC.

Per Visu-Sewer Invoice 27426

Approved by Owner:

CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	MOBILIZATION	LS	1	4350.00		1	\$4,350.00
2	TRAFFIC CONTROL	LS	1	1500.00		1	\$1,500.00
3	SEWER REHABILITATION, 8-INCH OR 9-INCH CIPP	LF	5165	24.20		5139	\$124,363.80
4	SEWER REHABILITATION, 10-INCH CIPP	LS	198	53.20		198	\$10,533.60
5	GROUT SERVICE LATERAL CONNECTION	EA	58	200.00	45	45	\$9,000.00
	TOTAL BASE QUOTE:						\$149,747.40
TOTAL BASE BID:							\$149,747.40
TOTAL WORK COMPLETED TO DATE							\$149,747.40

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193803135
CONTRACTOR VISU-SEWER INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	11/01/2015	11/10/2015	43,838.89	2,307.31	46,146.20
2	11/11/2015	01/26/2016	89,871.14	7,037.37	140,747.40
3	01/27/2016	03/16/2016	8,550.00	7,487.37	149,747.40

Material on Hand

Total Payment to Date		\$142,260.03	Original Contract	\$152,976.60
Retainage Pay No. 3		7,487.37	Change Orders	
Total Amount Earned		\$149,747.40	Revised Contract	\$152,976.60



www.visu-sewer.com

SPRING LAKE PARK
C/O PHIL GRAVEL/STANTEC
2335 W. HWY 36
ST PAUL, MN 55113

INVOICE NUMBER: 27426
INVOICE DATE: 2/29/2016

ATTN: ACCOUNTS PAYABLE
RE: 2015 SEWER LINING PROJECT/
STANTEK PROJ# 193803135
PAY ESTIMATE # 4 / FINAL

CUSTOMER NO. 1207
JOB NO. 15177M

ITEM	DESCRIPTION	EST. QTY	U/M	PRICE	COMPLETED THIS PERIOD	TO DATE	AMOUNT
1	MOB	1	LS	4,350.00		1.00	4,350.00
2	TRAFFIC CONTROL	1	LS	1,500.00		1.00	1,500.00
3	CIPP 8"-9"	5,165	LF	24.20		5,139.00	124,363.80
4	CIPP 10"	198	LF	53.00 53.20		198.00	10,494.00 533.60
5	GROUT LATERAL	58	EA	200.00	45.00	45.00	9,000.00

TOTAL WORK COMPLETED 149,707.80 ^{747.40}
LESS 5% RETAINAGE 7,485.39 ^{7.37}
LESS PREVIOUS PAYMENTS 133,710.03
TOTAL AMOUNT DUE 8,512.38 ^{50.00}

PLEASE REMIT TO:

VISU-SEWER, INC.
P.O. BOX 804
PEWAUKEE, WI 53072-0804

DUE UPON RECEIPT OF INVOICE.
A SERVICE CHARGE OF 1 1/2 % PER MONTH MAY
BE CHARGED ON ALL PAST DUE ACCOUNTS.

Visu-Sewer, Inc.

W230 N4855 Betker Dr, Pewaukee, WI 53072 (P) 800-876-8478 / 262-695-2340 (F) 262-695-2359

Equal Employment Opportunity/Affirmative Action Employer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 21, 2016

.

Mechanical Contractor

Sabre Plumbing & Heating

Plumbing Contractor

Mike's Custom Mechanical, Inc.



Police Report

February 2016

Submitted for Council Meeting –March 21, 2016

The Spring Lake Park Police Department responded to three hundred and fifty-nine calls for service for the month of February 2016. This is compared to responding to four hundred and three calls for service in February 2015.

The Spring Lake Park Police Department conducted its annual internal audit of the “Selective Intensified Traffic Enforcement Program” more commonly known as the “S.I.T.E.” Program. This program was designed to address the public’s actual or perceived traffic safety issues within our community.

In 2015, Spring Lake Park Officers worked sixty-eight “S.I.T.E.” shifts. A total of five hundred and ninety-six vehicles were stopped. Five hundred and twenty-six tickets were issued along with two hundred and forty-seven “Warnings” that were given.

Officer Mark Bonesteel orchestrates the operation and statistical tracking of this project. On behalf of myself and the Spring Lake Park Police Department, I would like to thank Officer Mark Bonesteel for all his hard work, time and effort that he puts into this program and for conducting the annual internal audit to help ensure the integrity and transparency of this program.

Officer Fiske our School Resource Officer reports handling eight calls for service at our local schools, along with conducting nine student contacts, four escorts and three follow up investigations to school related issues. Officer Fiske did note that school was out of session for February 11th, 12th and 15th for conferences and “President’s Day”. Officer Fiske continues to notice an uptick in student’s behaviors of “Disorderly Conducts and Assaults”, Officer Fiske and the School Staff continue to address these issues quickly to maintain a positive/safe atmosphere to promote learning. For further details see Officer Fiske’s attached report.

Investigator Baker reports handling a case load of forty-six cases for the month of February 2016. Thirty-four of these cases were felony in nature, four of these cases were gross misdemeanor in nature and eight of these cases were misdemeanor in nature.

Investigator Baker did note a case of interest for the month of February 2016. On February 8, 2016, Spring Lake Park Officers were called to the area of 8200 block of University Ave regarding an armed robbery. Upon arrival officers were advised that a lone male entered the business wearing a mask, went to the pull tab booth, brandished a handgun and demanded the money bags. The lone male then left the business. The case is currently under investigation by the Spring Lake Park Police Department and the Anoka County Criminal Investigative Division. For further details see Investigator Bakers attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at the "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of February has been a busy month for myself as well, besides handling the day to day operations of the police department. I continue to attend numerous meetings though out the month including the City Council meetings held here at city hall.

This will conclude my report for the month of February 2016.

Are there any questions?



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

February 2016

Total Case Load

Case Load by Level of Offense: 46

Felony	34
Gross Misdemeanor	4
Misdemeanor	8

Case Dispositions:

County Attorney	2
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	0
SLP Liaison	0
Carried Over	25
Unfounded	2
Exceptionally Cleared	4
Closed/Inactive	11

Notes:

Spring Lake Park Police / School Resource Officer Report

February 1, 2016

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	6	9	4	3
Discovery Days (pre-school)				
Lighthouse School	1			
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	1			
Totals:	8	9	4	3

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	5
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	3

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: CAPITAL IMPROVEMENT PLAN – 2016-2020
DATE: MARCH 14, 2016

Attached is the proposed 2016-2020 Capital Improvement Plan for the City of Spring Lake Park. I would like to thank our Department Heads for their assistance in preparing the Capital Improvement Plan.

The Capital Improvement Plan is broken down as follows: 1) Capital Projects by Department and 2) Capital Projects by Funding Source. Staff has also included a worksheet to show the impact of the Capital Improvement Plan on the various project funds referenced in the plan.

The proposed 2016-2020 Capital Improvement Plan identifies \$4,479,998 in capital improvement projects over the next five years. The plan is broken down as follows by Department.

Department	2016	2017	2018	2019	2020	Total
Administration	\$ 0	\$ 0	\$ 5,000	\$ 109,000	\$ 25,000	\$ 139,000
City Facilities	\$ 5,000	\$ 15,000	\$ 80,000	\$ 26,718	\$ 0	\$ 126,718
Police	\$ 33,075	\$ 145,075	\$ 114,225	\$ 33,075	\$ 33,075	\$ 358,525
Fire	\$ 29,456	\$ 29,026	\$ 25,150	\$ 25,494	\$ 29,629	\$ 138,755
Park & Rec	\$ 3,000	\$ 165,000	\$ 129,000	\$ 425,000	\$ 85,000	\$ 807,000
Public Works	\$ 85,000	\$ 85,000	\$ 540,000	\$ 85,000	\$ 85,000	\$ 880,000
Code Enf.	\$ 0	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 30,000
Public Utilities	\$1,085,000	\$ 220,000	\$ 195,000	\$ 150,000	\$ 200,000	\$1,850,000
Storm Water	\$ 50,000	\$ 0	\$ 50,000	\$ 0	\$ 50,000	\$ 150,000
TOTAL	\$1,290,531	\$ 659,101	\$1,168,375	\$ 854,287	\$ 507,704	\$4,479,998

The 2016 projects identified for funding in the General Fund have been included in the 2016 General Fund budget.

There are a number of building related projects that are not included in the 2016-2020 Capital Improvement Plan. Those projects (City Hall renovation, Gun Range renovation/filtration system update) will be included in the 2017-2021 version of the plan, once the City receives the Facility Analysis/Space Needs Study report this summer.

It is important to note that the 2016-2020 Capital Improvement Plan is a financial planning document. Approval of the plan does not represent approval of any project in the plan.

Staff recommends approval of the 2016-2020 Capital Improvement Plan. If you have any questions, please don't hesitate to contact me at 763-784-6491.

City of Spring Lake Park, Minnesota
Projects by Department

Department	Project	2016	2017	2018	2019	2020	Total
Administration							
	ID Badge Printer			\$5,000			\$5,000
	Photocopier				\$22,000		\$22,000
	Fund Accounting Software Upgrade					\$25,000	\$25,000
	Computer System Replacement				\$87,000		\$87,000
	Administration Total	\$0	\$0	\$5,000	\$109,000	\$25,000	\$139,000
City Facilities							
	Replace City Hall Water Heater	\$5,000					\$5,000
	Community Billboard			\$80,000			\$80,000
	City Hall Painting		\$15,000				\$15,000
	Telephone System				\$26,718		\$26,718
	City Facilities Total	\$5,000	\$15,000	\$80,000	\$26,718	\$0	\$126,718
Police Department							
	Chief's Vehicle Replacement			\$33,075			\$33,075
	Defibrillator/AED Replacement		\$22,000				\$22,000
	Inner Evidence Room Expansion		\$10,000				\$10,000
	Mobile Squad and Portable Officer Radios		\$80,000				\$80,000
	Investigator's Vehicle Replacement			\$33,075			\$33,075
	In-Car Radar Systems			\$15,000			\$15,000
	Squad Car Replacement	\$33,075	\$33,075	\$33,075	\$33,075	\$33,075	\$165,375
	Police Department Total	\$33,075	\$145,075	\$114,225	\$33,075	\$33,075	\$358,525

Department	Project	2016	2017	2018	2019	2020	Total
Fire Department							
	Ladder 12 Refurbishment				\$15,073	\$15,073	\$30,146
	Chief's Vehicle Replacement	\$3,704				\$3,359	\$7,063
	Station 4 Façade/Exhaust/Floor	\$10,766					\$10,766
	Station 1 Geothermal & Station 2 Boiler		\$861	\$13,781			\$14,642
	Station 1 & 2 Parking Lots		\$7,752				\$7,752
	Station 1 & 2 Floors		\$5,512				\$5,512
	Fitness Equipment		\$2,153				\$2,153
	Joint Training	\$861	\$861	\$861	\$861	\$861	\$4,307
	Station Maintenance (General)	\$3,015	\$3,445	\$3,876	\$4,307	\$4,737	\$19,379
	RMS/Computer	\$3,876	\$2,584	\$2,153	\$2,153	\$2,153	\$12,920
	Bunker Gear	\$2,067	\$2,412	\$2,756	\$3,101	\$3,445	\$13,781
	Washers/Dryers	\$5,168	\$3,445	\$1,723			\$10,336
	Fire Total	\$29,456	\$29,026	\$25,150	\$25,494	\$29,629	\$138,755
Park & Rec							
	Able Park Hockey Rink Hard Surface		\$55,000				\$55,000
	Terrace Park Improvement - Phase 3		\$5,000				\$5,000
	Able Park Basketball Court Resurfacing	\$3,000					\$3,000
	Able Park Light Fixture Replacement		\$25,000				\$25,000
	Triangle Park Gazebo			\$35,000			\$35,000
	Terrace Park Hockey Light Fixture Replacement					\$25,000	\$25,000
	Westwood Park Improvement		\$20,000				\$20,000
	Triangle Park Walking Path Lighting		\$25,000				\$25,000
	Triangle Park Irrigation			\$30,000			\$30,000
	Triangle Park Landscaping			\$8,000			\$8,000
	Terrace Park Ball Field Lighting		\$25,000				\$25,000
	Able Park Park Building				\$425,000		\$425,000
	Lakeside Lions Park Ball Field Lighting					\$60,000	\$60,000
	Lakeside Lions Park Irrigation		\$10,000				\$10,000
	Terrace Park Sport Court Resurfacing			\$6,000			\$6,000
	Terrace Park Pre-school Equipment			\$50,000			\$50,000
	Parks and Recreation Total	\$3,000	\$165,000	\$129,000	\$425,000	\$85,000	\$807,000

Department	Project	2016	2017	2018	2019	2020	Total
Public Works							
	Pickup Replacement			\$125,000			\$125,000
	Ball Field Groomer Replacement			\$30,000			\$30,000
	Replace Dumpt Truck/Plow/Sander/Wing			\$210,000			\$210,000
	One-Ton Truck Replacement			\$50,000			\$50,000
	Wood Chipper			\$40,000			\$40,000
	Sealcoating	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
	Public Works Total	\$85,000	\$85,000	\$540,000	\$85,000	\$85,000	\$880,000
Code Enforcement							
	Code Enforcement Vehicle Replacement			\$30,000			\$30,000
	Code Enforcement Total	\$0	\$0	\$30,000	\$0	\$0	\$30,000
Public Utilities							
	Lift Station 2	\$900,000					\$900,000
	Well #4 Rehab	\$35,000					\$35,000
	Well #5 Rehab		\$35,000				\$35,000
	Well #1 Rehab		\$35,000				\$35,000
	Pickup Replacement			\$45,000			\$45,000
	Water Plant Filter Media Replacement					\$50,000	\$50,000
	Sewer Lining	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
	Public Utilities Total	\$1,085,000	\$220,000	\$195,000	\$150,000	\$200,000	\$1,850,000
Storm Water							
	Pond Dredging	\$50,000		\$50,000		\$50,000	\$150,000
	Storm Water Total	\$50,000	\$0	\$50,000	\$0	\$50,000	\$150,000
	GRAND TOTAL	\$1,290,531	\$659,101	\$1,168,375	\$854,287	\$507,704	\$4,479,998

City of Spring Lake Park, Minnesota
Projects by Funding Source

Fund/Dept	Project	2016	2017	2018	2019	2020	Total
101 - General Fund							
City Facilities	City Hall Painting		\$15,000				\$15,000
Police Department	Squad Car Replacement	\$33,075	\$33,075	\$33,075	\$33,075	\$33,075	\$165,375
Fire Department	Ladder 12 Refurbishment				\$15,073	\$15,073	\$30,146
Fire Department	Chief's Vehicle Replacement	\$3,704				\$3,359	\$7,063
Fire Department	Station 4 Façade/Exhaust/Floor	\$10,766					\$10,766
Fire Department	Station 1 Geothermal & Station 2 Boiler		\$861	\$13,781			\$14,642
Fire Department	Station 1 & 2 Parking Lots		\$7,752				\$7,752
Fire Department	Station 1 & 2 Floors		\$5,512				\$5,512
Fire Department	Fitness Equipment		\$2,153				\$2,153
Fire Department	Joint Training	\$861	\$861	\$861	\$861	\$861	\$4,307
Fire Department	Station Maintenance (General)	\$3,015	\$3,445	\$3,876	\$4,307	\$4,737	\$19,379
Fire Department	RMS/Computer	\$3,876	\$2,584	\$2,153	\$2,153	\$2,153	\$12,920
Fire Department	Bunker Gear	\$2,067	\$2,412	\$2,756	\$3,101	\$3,445	\$13,781
Fire Department	Washers/Dryers	\$5,168	\$3,445	\$1,723			\$10,336
	General Fund Total	\$62,531	\$77,101	\$58,225	\$58,569	\$62,704	\$319,130
225 - Park Acquisition & Improvements							
Park & Rec	Able Park Hockey Rink Hard Surface		\$55,000				\$55,000
Park & Rec	Terrace Park Improvement - Phase 3		\$5,000				\$5,000
Park & Rec	Able Park Basketball Court Resurfacing	\$3,000					\$3,000
Park & Rec	Triangle Park Gazebo			\$35,000			\$35,000
Park & Rec	Westwood Park Improvement		\$20,000				\$20,000
Park & Rec	Terrace Park Sport Court Resurfacing			\$6,000			\$6,000
Park & Rec	Triangle Park Walking Path Lighting		\$25,000				\$25,000
	Park Acquisition/Improvements Total	\$3,000	\$105,000	\$41,000	\$0	\$0	\$149,000
243 - Public Safety Radio Replacement							
Police Department	Mobile Squad and Portable Officer Radios		\$80,000				\$80,000
	Public Safety Radio Replacement Total	\$0	\$80,000	\$0	\$0	\$0	\$80,000
400 - Revolving Construction							
City Facilities	Replace City Hall Water Heater	\$5,000					\$5,000
Police Department	Inner Evidence Room Expansion		\$10,000				\$10,000
	Revolving Construction Fund Total	\$5,000	\$10,000	\$0	\$0	\$0	\$15,000

Fund/Dept	Project	2016	2017	2018	2019	2020	Total
403 - Capital Replacement							
Park & Rec	Able Park Light Fixture Replacement		\$25,000				<i>\$25,000</i>
Park & Rec	Terrace Park Ball Field Lighting		\$25,000				<i>\$25,000</i>
Park & Rec	Terrace Park Hockey Light Fixture Replacement					\$25,000	<i>\$25,000</i>
Police Department	Defibrillator/AED Replacement		\$22,000				<i>\$22,000</i>
	Capital Replacement Total	\$0	\$72,000	\$0	\$0	\$25,000	\$97,000
407 - Sealcoating							
Public Works	Sealcoating	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	<i>\$425,000</i>
	Revolving Construction Fund Total	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
410 - Lakeside/Lions Park Improvement							
Park & Rec	Lakeside Lions Park Irrigation		\$5,000				<i>\$5,000</i>
Park & Rec	Lakeside Lions Park Ball Field Lighting					\$30,000	<i>\$30,000</i>
	Lakeside/Lions Park Improvement Total	\$0	\$5,000	\$0	\$0	\$30,000	\$35,000
425 - Storm Sewer Rehab							
Storm Water	Pond Dredging	\$50,000		\$50,000		\$50,000	<i>\$150,000</i>
	Storm Sewer Rehab Total	\$50,000	\$0	\$50,000	\$0	\$50,000	\$150,000
600 - Public Utility Renewal and Replacement							
Public Utilities	Lift Station 2	\$900,000					<i>\$900,000</i>
Public Utilities	Well #4 Rehab	\$35,000					<i>\$35,000</i>
Public Utilities	Well #5 Rehab		\$35,000				<i>\$35,000</i>
Public Utilities	Well #1 Rehab		\$35,000				<i>\$35,000</i>
Public Utilities	Water Plant Filter Media Replacement					\$50,000	<i>\$50,000</i>
Public Utilities	Pickup Replacement			\$45,000			<i>\$45,000</i>
Public Utilities	Sewer Lining	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	<i>\$750,000</i>
	Public Utility Renewal/Replacement Total	\$1,085,000	\$220,000	\$195,000	\$150,000	\$200,000	\$1,850,000

Fund/Dept	Project	2016	2017	2018	2019	2020	Total
2018 Equipment Certificate							
Administration	ID Badge Printer			\$5,000			\$5,000
Administration	Photocopier				\$22,000		\$22,000
Administration	Fund Accounting Software					\$25,000	\$25,000
Administration	Computer System Replacement				\$87,000		\$87,000
City Facilities	Telephone System				\$26,718		\$26,718
City Facilities	Community Billboard			\$40,000			\$40,000
Police Department	Chief's Vehicle Replacement			\$33,075			\$33,075
Police Department	Investigator's Vehicle Replacement			\$33,075			\$33,075
Police Department	In-Car Radar Systems			\$15,000			\$15,000
Public Works	Pickup Replacement			\$125,000			\$125,000
Public Works	Ball Field Groomer Replacement			\$30,000			\$30,000
Public Works	Replace Dump Truck/Plow/Sander/Wing			\$210,000			\$210,000
Public Works	One-Ton Truck Replacement			\$50,000			\$50,000
Public Works	Wood Chipper			\$40,000			\$40,000
Park & Rec	Terrace Park Pre-school Equipment			\$50,000			\$50,000
Code Enforcement	Code Enforcement Vehicle Replacement			\$30,000			\$30,000
	2018 Equipment Certificate Total	\$0	\$0	\$661,150	\$135,718	\$25,000	\$821,868
EDA Lease Revenue Bond							
Park & Rec	Able Park Park Building				\$425,000		\$425,000
	EDA Lease Revenue Bond Total	\$0	\$0	\$0	\$425,000	\$0	\$425,000
Other Aids/Grants							
City Facilities	Community Billboard			\$40,000			\$40,000
Park & Rec	Lakeside Lions Park Irrigation		\$5,000				\$5,000
Park & Rec	Lakeside Lions Park Ball Field Lighting					\$30,000	\$30,000
	Other Aids/Grants Total	\$0	\$5,000	\$40,000	\$0	\$30,000	\$75,000
Unfunded							
Parks & Rec	Triangle Park Irrigation			\$30,000			\$30,000
Parks & Rec	Triangle Park Landscaping			\$8,000			\$8,000
	Unfunded Total	\$0	\$0	\$38,000	\$0	\$0	\$38,000
	Grand Total	\$1,290,531	\$659,101	\$1,168,375	\$854,287	\$507,704	\$4,479,998

**Fund Balance
Capital Improvement Plan
2016-2020**

	2016	2017	2018	2019	2020
<u>Park Acquisition & Improvement Fund - 225</u>					
Beginning Balance	228,183	227,183	124,183	85,383	87,583
Investment Income	2,000	2,000	2,200	2,200	2,200
Transfers In	-	-	-	-	-
Capital Projects	(3,000)	(105,000)	(41,000)	-	-
Transfers Out					(15,000)
Ending Balance	227,183	124,183	85,383	87,583	74,783
<u>Public Safety Radio Replacement - 243</u>					
Beginning Balance	35,113	42,793	(9,822)	(2,690)	376
Investment Income	300	300	350	350	350
Transfers In - General Fund	7,380	7,085	6,782	2,716	2,225
Transfers In - Traffic Education		20,000			
Capital Projects	-	(80,000)			
Ending Balance	42,793	(9,822)	(2,690)	376	2,950
<u>Revolving Construction Fund - 400</u>					
Beginning Balance	673,786	699,786	720,786	752,286	783,786
Investment Income	6,000	6,000	6,500	6,500	6,500
Transfers In	25,000	25,000	25,000	25,000	25,000
Capital Projects	(5,000)	(10,000)	-	-	-
Other Expenditures					
Ending Balance	699,786	720,786	752,286	783,786	815,286
<u>Capital Replacement Fund - 403</u>					
Beginning Balance	443,737	467,737	419,737	443,987	468,237
Investment Income	4,000	4,000	4,250	4,250	4,250
Transfers In	20,000	20,000	20,000	20,000	20,000
Capital Projects	-	(72,000)	-	-	(25,000)
Other Expenditures	-	-	-	-	-
Ending Balance	467,737	419,737	443,987	468,237	467,487
<u>Sealcoating - 407</u>					
Beginning Balance	106,699	107,699	108,699	109,899	111,099
Investment Income	1,000	1,000	1,200	1,200	1,200
Franchise Fees	85,000	85,000	85,000	85,000	85,000
Capital Projects	(85,000)	(85,000)	(85,000)	(85,000)	(85,000)
Other Expenditures	-	-	-	-	-
Ending Balance	107,699	108,699	109,899	111,099	112,299

Lakeside/Lions Park Improvement - 410

Beginning Balance	6,651	7,251	2,451	2,651	2,876
Investment Income	600	200	200	225	225
Transfers In					15,000
Other Revenue					15,000
Capital Projects	-	(5,000)	-	-	(30,000)
Other Expenditures	-	-	-	-	-
Ending Balance	7,251	2,451	2,651	2,876	3,101

Storm Sewer Rehab - 425

Beginning Balance	68,496	41,596	64,496	47,596	80,546
Investment Income	600	400	600	450	600
Transfers In	25,000	25,000	35,000	35,000	35,000
Capital Projects	(50,000)		(50,000)		(50,000)
Other Expenditures	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
Ending Balance	41,596	64,496	47,596	80,546	63,646

Public Utility Renewal and Replacement - 600

Beginning Balance	2,843,203	2,139,203	2,303,603	2,496,471	2,737,876
Investment Income	25,000	25,000	25,000	25,000	25,000
Tower Lease Revenue	186,000	186,000	186,000	186,000	186,000
Transfers In	170,000	173,400	176,868	180,405	184,013
Capital Projects	(1,085,000)	(220,000)	(195,000)	(150,000)	(200,000)
Ending Balance	2,139,203	2,303,603	2,496,471	2,737,876	2,932,889



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 3.21.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

This project includes lining and wye grouting in the northeast corner of the city. The Contractor, Visu-Sewer, has completed most of the grout work on the service wyes.

2014-2015 Street Improvement Project (193801577).

The contractor, Valley Paving Inc., has punch-list work including seeding items and structure adjustments remaining. Final work will be completed in 2016.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Construction is substantially complete. Punch-list inspection will be completed in the spring.

MS4 Permit (193802936).

Ongoing implementation items. *Will work on closing out existing site permits and identifying private stormwater ponds that need maintenance.*

Lift Station No. 1 Equipment (pumps, generator, and control panel) (193802805).

Equipment suppliers continue work on their items. Generator has been delivered. *Lift station pumps were delivered last week.*

Lift Station No. 1 Reconstruction (193803115).

The Contractor, Meyer Contracting, continues with dewatering and excavation work. The lift station equipment has been delivered. Installation of the base structure will begin the week of March 21st. Construction appears to be on schedule.

2016 Sanitary Sewer Lining Project (193803421).

Bids will be received at 1:15 PM on April 12th. Council will consider contract award at council meeting on April 18th.

2016 Street Seal Coat Project (193803424).

Bids will be received at 1:00 PM on April 12th. An alternate bid to treat the liquor store parking lot is being obtained. Council will consider contract award at council meeting on April 18th.

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: MCKINLEY STREET LOTS
DATE: FEBRUARY 11, 2016

The City has received the enclosed letter from an individual interested in purchasing one of the McKinley Street lots. This individual was forwarded to me by Councilmember Wendling.

Staff is seeking direction from the City Council on how to proceed. The previous consensus was to take the lots off the market until such time as the City was prepared to move forward on the construction of a community center.

The City has received an application for a lot split on 8360 Pierce Street. If the City Council would like to continue to hold onto the lots, we can put this individual in touch with that developer. It is anticipated that the lot split will come before the City Council for approval in April.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

March 7, 2016

Dear City of Spring Lake Park,

I am interested in purchasing one of the 3 lots that the City of Spring Lake Park owns on McKinley Street north of Lakeside Park. In particular, I would like to purchase lot 01-30-24-41-0145 so that I can build a home there.

I have been looking for a house for a year and a half, and I have decided that I would very much like to live in Spring Lake Park. I believe that Spring Lake Park offers both a wonderful convenience of location, as well as a smaller town appeal. I am an employee of both Spring Lake Park school district and Calvin Christian Schools and I would greatly like to live in the area that I have chosen to invest my career in.

Please let me know if there is anything that I can do to assist in this process. I greatly appreciate your consideration of my request.

Sincerely,



Steven Veenstra

Phone: 616-405-4397

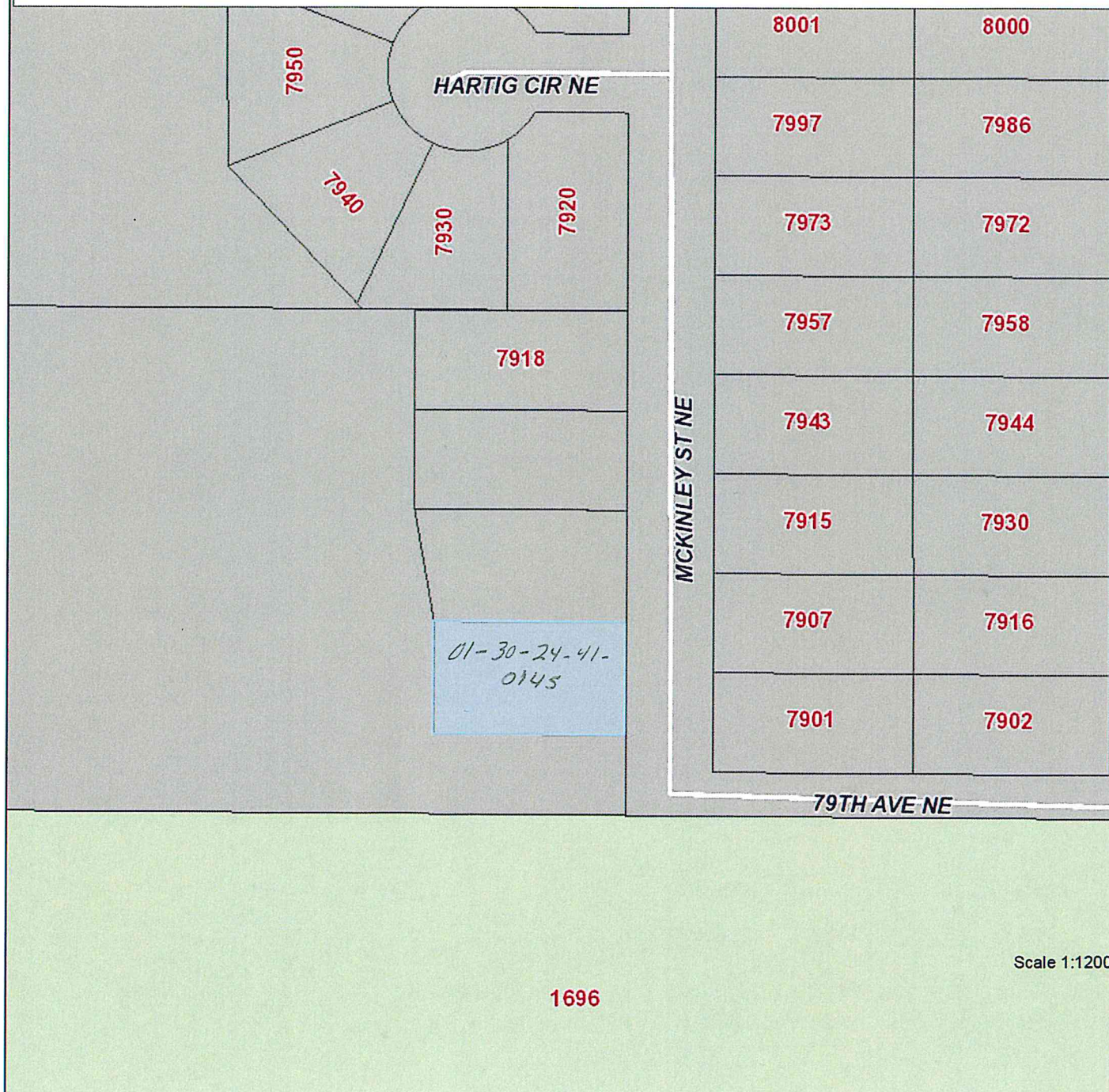
Email: steve.veenstra@gmail.com

Address: 2118 E. 35th Street, Minneapolis, MN, 55407

cc: mayor & council members



PID# 01-30-24-41-0145



Scale 1:1200



Aerial Photo: Flown Spring of 2014



CORRESPONDENCE

(CORRESPONDENCE CHIEF EBELTOFT RECEIVED)

From: Doug Ebeltoft [<mailto:debeltoft@slpmn.org>]
Sent: Monday, March 14, 2016 9:45 AM
To: Michelle
Subject: RE: Hi

Michelle,

Thank you so much for the kind words, it is much appreciated to hear positive comments from our community!

Sincerely,
Chief Douglas M. Ebeltoft
Spring Lake Park PD

From: Michelle
Sent: Thursday, March 10, 2016 9:37 PM
To: debeltoft@slpmn.org
Subject: Hi

Hi Doug,

I just wanted to say again how much I appreciate everything you and the entire SLPD does to keep us safe. I follow Police Clips on Facebook every day and it's just plain crazy and scary out there with the crime. It also has to be difficult with the horrific things you guys see. There was a fatal motorcycle accident just within the last week or two on University. Being on the front lines is such a brave and heroic thing to do. I just wanted to point that out.

Michelle

Sector: Law Enforcement

Analyst Comments: *A draft of the Minneapolis Police Body Worn Camera Policy, dated 01 March 2016, is available [HERE](#).*

Minneapolis Moves Ahead with Police Body Cameras

A Minneapolis City Council committee has unanimously approved a five-year, \$4 million contract with Taser International for police body cameras and other equipment.

However, police officials say delivery of the gear will be delayed by about two months. Deputy Chief Travis Glampe said the delay was caused by a bottleneck of orders from other departments that, along with Minneapolis, received federal grants to buy the cameras.

“We’re getting in line with places like Los Angeles, New York, Chicago,” Glampe said. “We understand the 60-day delay is going to be an industry standard right now. And we kind of knew that going into it.”

Glampe said the gradual roll-out should start in May, and all patrol officers should be wearing body cameras by this fall. The contract must still go through another committee and then the full council.

He said the department will equip officers with cameras one precinct at a time, starting with officers working downtown in the 1st Precinct. The next area to get cameras will be the 4th Precinct in north Minneapolis, where officers make more arrests than in any other part of the city.

The contract includes not only 587 cameras, but also the accessories for the cameras, including docking stations, clips to attach them and storage for the video. Minneapolis will also get 300 Tasers, also known as “conducted electrical weapons”, to replace the old ones.

Deputy Chief Glampe told council members that after the six-month pilot project last year, most of the three dozen officers who wore the cameras didn’t want to give them up when the pilot was over because they liked wearing them.

He said a draft policy on the cameras, including when the cameras will be turned on and off, is still being reviewed, and should be made public in the next few weeks. Committee members approved a directive that requires the police department to come back to the committee in a few weeks with an update on how the department will get public input on the policy.

Source: MPR News - 3/9/2016 - **Author:** Brandt Williams

2016
Topical award category:
CREATIVE PROGRAMS IN
PUBLIC SAFETY SERVICES

LEAGUE OF MINNESOTA CITIES

2016 City of Excellence Awards

Each and every day, city officials throughout the state of Minnesota do outstanding work that promotes quality of life in our communities. Through both individual and team efforts, they make Minnesota cities excellent places to live.

Showcase your city's excellent work—submit your entry today for the 2016 City of Excellence Awards!

Deadline: May 2, 2016



Entry Rules

EVALUATION

Entries will be evaluated by a panel of judges that will consist of past LMC presidents. Evaluation of the award entries will include analysis of:

- Structure—
how the project or program is planned, organized, administered, and evaluated.
- Goals and results—
demonstration of how goals were achieved.
- Strengths and weaknesses—
what worked, and what could be improved.
- Applicability to other cities as a best practice.

Excellence in local government can be defined in many ways. If your city has done one or more of the following, we encourage you to send in an entry:

- Improved the quality of a city service.
- Developed an effective or innovative way to solve an old or common problem.
- Modified a program from another community or organization to fit your needs.
- Found a way to save your city money and achieve the same or better results.
- Involved citizens or other city staff in making a decision.

This is your chance for statewide recognition—from peers, colleagues, city residents, and the media—for a job well done.

ELIGIBILITY FOR AWARDS

- **General Entry Awards** are divided into three population categories. Cities may submit an entry in their population category, regardless of topic or service area.

4,999 and under

5,000 to 19,999

20,000 or more

- A single award will also be presented in this year's **Topical Award** category, "**Creative Programs in Public Safety Services.**" Cities of all sizes will compete against each other in this category.
- To be eligible, the subject of each entry must be a city-funded and/or city-administered project or program. The project or program must have been initiated and/or implemented between December 2013 and December 2015. Cities may not enter the same project in both the population category and the topical category.

ENTRY PROCESS

Submit an entry packet via email or mail that includes a completed entry form, needed information described on the entry form, and any relevant supporting materials. Please note that entry materials cannot be returned if submitted by mail.

WINNING ENTRIES

- A First Place Award, to include a cash prize of \$1,000, will be awarded to the winner in each General Entry Award category.
- A single award of \$1,000 will also be presented in this year's Topical Award category. Cities of all sizes will compete against each other in this category.
- If no entries in a given category meet judging standards, or if a category has few competitive entries, judges reserve the right to withhold an award in that category.
- Winning cities will be notified in advance of the LMC Annual Conference, which is happening June 14-17, 2016, in St. Paul, and will receive special recognition at the conference.

ENTRY DEADLINE

All entries must be submitted or postmarked by **May 2, 2016.**

Electronic submissions are encouraged.

Send via email to: Don Reeder at dreeder@lmc.org

Send via mail to: City of Excellence Awards
Attn: Don Reeder—Assistant Director of Communications
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Questions? Contact Don Reeder at dreeder@lmc.org or (651) 215-4031.

Entry Form

CITY OF EXCELLENCE AWARDS

Please submit the following information for each entry.

Name of city: _____

Name of your nominated project or program: _____

Contact person: _____

Title: _____

Phone number: _____ Email address: _____

In which category are you submitting your entry?

☒ **General Entry Award**

(check one population category):

- ☐ 4,999 and under
☐ 5,000 to 19,999
☐ 20,000 or more

OR

☒ **Topical Award**

☐ Creative Programs in Public Safety Services

- 1) On a separate page, in 250 words or less, please provide a brief program/project description (to include budget, time frame, goals, collaborations, etc.).
- 2) Entries in both the General Entry Award and Topical Award categories will be evaluated in terms of project/program structure, project/program goals and results, project/program strengths and weaknesses, and applicability to other cities as a best practice.

☒ **For General Award Entries**

On a separate page, in 600 words or less, please describe how your city's project/program has accomplished one or more of the following:

- a. Improved the quality of a city service.
- b. Developed an effective or innovative way to solve an old or common problem.
- c. Modified a program from another community or organization to fit your needs.
- d. Found a way to save your city money and achieve the same or better results.
- e. Creatively involved citizens or other city staff in making a decision.

☒ **For Topical Award Entries**

Has your city recently engaged in a creative collaboration, or devised an innovative way for residents to receive public safety services? Or, has your police, fire, or emergency medical services department developed any kind of new program that benefits your residents through enhanced safety, cost savings, or more efficient service delivery? On a separate page, in 600 words or less, describe that program, project, or initiative and what role it plays in improving quality of life in your community. Please highlight any unique features and include any applicable evaluative data (see "Evaluation" section of the Entry Rules page).

- 3) Entries may include supporting documents (e.g., reports, proposals, photos, brochures, maps, newsletters, newspaper clippings, charts or graphs, printed website pages, advertisements, or marketing pieces). Submitting entries on no more than 20 sheets of single-sided paper is helpful to our judging panel. If you choose to submit your packet in a binder, please use binders that are no more than one inch thick.

Please note that, by submitting your entry, you are granting the League approval to use your entry for promotional purposes. Completed entries must be submitted or postmarked by **May 2, 2016**.

Electronic submissions are encouraged.

Send via email to: Don Reeder at dreeder@lmc.org

Send via mail to: City of Excellence Awards
Attn: Don Reeder—Assistant Director of Communications
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Honoring Excellence

2015 City of Excellence Award Winners

- POPULATION UNDER 5,000
City of Paynesville Lake Koronis Recreational Trail
- POPULATION 5,000 TO 19,999
City of Alexandria Broadway Reconstruction Project
- POPULATION 20,000+
City of Eden Prairie Snow and Ice Control Program
- TOPICAL CATEGORY—
PARKS & RECREATION PROGRAMS AND PROJECTS
City of Belle Plaine Archery Park



**Showcase your city's good work,
receive statewide recognition,
and win \$1,000 for your city!**

**Please submit your entry
by May 2, 2016.**

2016

***C.C. Ludwig Award
& James F. Miller
Leadership Award***

The C.C. Ludwig Award for elected city officials and James F. Miller Leadership Award for appointed city officials are presented annually to honor outstanding service to the community of Minnesota cities.

These awards are LMC's highest individual honors.

Nominate someone from your city today!

Deadline: May 2, 2016



ELIGIBILITY & RULES

About the Awards

These awards are the League's highest individual honors and are presented annually to honor outstanding service.

The C.C. Ludwig Award is considered to be the League's highest honor for elected city officials. Recipients are chosen for their vision, statesmanship, and unwavering commitment to the public good. The award was established in 1962 and is named for Clarence C. Ludwig, who served as the League's executive director from 1935-1959.

The James F. Miller Leadership Award is considered to be the League's highest honor for appointed city officials, and is presented in recognition of outstanding leadership in public service and dedication to the community. Formerly known as the LMC Leadership Award, the name of the award was recently changed to honor former executive director James F. Miller, who retired in 2015 after 22 years of service to the League.

These awards will be presented at the LMC Annual Conference in St. Paul, June 14-17.

Eligibility for awards

To be eligible, officials must have served a Minnesota city during the year preceding the award nomination deadline date of **May 2, 2016**.

Evaluation

Entries will be evaluated by a panel of judges consisting of past LMC presidents. No award shall be made if, in the judges' opinion, there is no qualified nominee.

In making their determination, the judges will consider the following factors:

- Service above and beyond what is required by the nominee's position. Contributions to improved municipal government throughout the state of Minnesota through involvement in national, state, county, municipal, professional, or other public organizations or agencies.
- Significant improvements in Minnesota cities throughout the state, attributable to the nominee's service.
- Admiration and respect of the general public for the nominee, and the nominee's success in raising the prestige of city government service.
- Selfless conduct focused on the greater good of all Minnesota cities, not only the nominee's own city.

Qualified nominees who are nominated this year will be kept on file and considered for the award for three years (2016-2018).

Nomination process

Nominations may be submitted by the city council of an LMC member city, or by a civic organization (for example: Chamber of Commerce, Rotary Club, etc.) concerned with local government, as long as that organization has the endorsement of the nominee's city council. Please read the attached nomination form for more information.

Nomination deadline

All entries must be submitted or postmarked by **May 2, 2016**.

Electronic submissions are encouraged.

Send via email to:

Don Reeder at dreeder@lmc.org

Send via mail to:

C.C. Ludwig Award/James F. Miller Leadership Award
Attn: Don Reeder
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Questions? Contact Don Reeder at dreeder@lmc.org or (651) 215-4031.

N O M I N A T I O N F O R M

C.C. Ludwig Award for elected city officials/James F. Miller Leadership Award for appointed city officials

Name of nominee: _____

Title: _____

City: _____ Number of years in current position: _____

Nomination submitted by: _____

Name: _____

Title: _____

City (or civic organization): _____

Address: _____

Phone: _____ Email: _____

Please submit the following information along with this form (limit your nomination materials to no more than 20 pages):

- 1) A list of any other positions or public offices—with the dates served—that the nominee has held.
- 2) A list of any positions/offices held—with the dates served—in any city, county, regional, state, or national municipal organization.
- 3) A list of public service activities, such as: a member of a citizen's committee; involvement with committees or task forces involving state, county, or municipal government; involvement with the League of Minnesota Cities, the National League of Cities, etc.
- 4) A statement or letter from the nominee's city council verifying its support for the nomination. (This does not need to be an official vote at a council meeting.)
- 5) A statement highlighting factors that qualify the nominee to receive this honor. The nomination materials must demonstrate the nominee's consistent contributions to help the community of cities throughout Minnesota, not only the nominee's city. Please consider the evaluation factors mentioned on the "Eligibility & Rules" page of this brochure.
- 6) Any additional supporting documents such as articles about the nominee, letters of support, etc. (Optional)

Qualified nominees who are nominated this year will be kept on file and considered for the award for three years (2016-2018).

Submit this information by **May 2, 2016**.

Electronic submissions are encouraged.

Send via email to:

Don Reeder at dreeder@lmc.org

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Attn: Don Reeder
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

These awards will be presented at the LMC Annual Conference in St. Paul, June 14-17.

PREVIOUS AWARD WINNERS

Comments from previous award winners:



Ed Belland, Medina public safety director

—Leadership Award winner

"It was a great honor to receive the Leadership Award from the League of Minnesota Cities. Leadership is not about one person; it is about the total team working for the greater good. I have been blessed with great staff and city leaders who support and strive to do the best for all people in Medina. Thank you again for the award."



Tom Harmening, St. Louis Park city manager

—Leadership Award winner

"Receiving the Leadership Award was both humbling and gratifying to me, in part, because of the past recipients of the award and, in part, because my nomination involved the support of the St. Louis Park City Council, city staff, and members of the St. Louis Park community. The accolades included in the nomination are not because of me but because of the incredible support of the City Council, city staff, and the community. I am extremely privileged to work for St. Louis Park, and am honored to have been recognized for the role I have been allowed to play to make our community strong."



Judy Johnson, Plymouth city councilmember

—C.C. Ludwig Award winner

"I am so humbled to have received the C.C. Ludwig award. It is such an honor to be recognized by my peers, all of whom are fearless leaders who work tirelessly on behalf of cities across our great state. I am so proud of my Council colleagues and staff at the City of Plymouth for their passion for public service. City government is where everyone can make a difference in the lives of others. Thank you again for this top honor. I am very blessed."



Dave Kleis, St. Cloud mayor

—C.C. Ludwig Award winner

"As an elected official, it's truly a humbling experience to be selected as the recipient of the influential C.C. Ludwig Award. Having my peers nominate me for this honor is extremely special to me because of the deep respect I have for them and their leadership in this community. I feel privileged to be among those who have received this respected award."

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THE Connection



MINNESOTA SHOPPING
CENTER ASSOCIATION

MARCH 2016

FEATURE
ARTICLE

Trends in Retail Liquor



by Richard Jahnke, SUNBELT BUSINESS BROKERS

The U.S. beverage alcohol market has grown over the last decade to \$200 billion, (about \$3 billion in MN) according to the Beverage Information Group of the U.S. All categories are growing but super-premium brands of vodka, tequila and whiskey are especially hot. There are now over 70 licensed malt breweries in Minnesota and the part of the beer market that is booming is the micro-breweries. Just as the food craze of the late 1990s focused on fresher, quality ingredients, people are looking for stronger, richer flavors in their beverages too, said Jeff Rogers, a mixologist with Southern Wine & Spirits distributing in Minneapolis. "People don't want something bland, and they want to try a wide variety of flavors," he said.

Target Corp. began for the first time, selling wine and spirits in its MN stores located in Osgo, St. Louis Park, Midway and soon in Chaska. This is 18 years after the Minneapolis-based retailer began alcohol sales in other states. The move comes as the retailer faces increasing competition from other big-box stores, grocers such as Cub, Trader Joe's, Kowalski's and discounters, many of which already sell wine, beer and alcohol. That could prove a

worrisome development for many of Minnesota's small businesses that sell liquor, which could face a powerful new competitor located close by their own stores, per an article in the Star Tribune.

Minnesota is one of the last states where Target doesn't sell alcohol, mainly because of stringent restrictions that require separate entrances for alcohol sales, no transactions after 2 a.m., and no sales on Sundays. Analysts say there's a good chance that Target will expand to its other 70-plus stores throughout the state. "Society is begging for the convenience," said Frank Ball, executive director of the Minnesota Licensed Beverage Association.

In the 18 months since Total Wine arrived in the Twin Cities, consumers have flocked to its stores and unleashed competitive forces that the state's chummy industry of liquor dealers had long ago locked up.

Prices for beer, wine and spirits have plunged around the metro area, and product selection has grown at a number of stores. A few sellers have closed, including, craft beer specialist the Four Firkins. Others have fiercely fought back, taking

advantage of Minnesota's quirky liquor laws.

Total Wine and More is a big box, category killer, liquor store based in Bethesda MD with 130 stores located in 18 states. The chain has been leasing 20,000 to 30,000 square foot boxes vacated by the likes of Circuit City and Borders books during the Great Recession. The fast-growing retailer expects to top \$2 billion in sales this year, up from \$553 million just seven years ago. The chain believes that MN is an underserved market because it is one state where customers can't buy liquor in, grocery stores and drug stores. Total Wine has opened

Minnesota is one of the last states where Target doesn't sell alcohol, mainly because of stringent restrictions that require separate entrances for alcohol sales, no transactions after 2 a.m., and no sales on Sundays.

- continued on page 2



FEATURE ARTICLE CONTINUED: Trends in Retail Liquor

five superstores in the Twin Cities. Competition is heating up in the twin cities with Haskell's opening a large format store, 20,000 sf store in Maple Grove.

John Wolf owns Liquor Boy, a 10,000 sf store in St. Louis Park that has instituted an everyday-low-price structure. Wolf said, "People can't tell what a shirt should cost, but people know the price on wine and liquor." Wolf noted his 10,000-square-foot store, between Office Max and PetSmart, is unique in the Twin Cities, except for "no sale" pricing at Chicago Lake Liquors in south Minneapolis, which he also owns. Wolf comes from a retailing family. Sid Applebaum, founder of Rainbow Foods, is his great-uncle. The Applebaum family also owns Big Top Liquor stores in the Twin Cities.

Most local liquor store owners are not drinking the everyday-low-price brew yet. But Mitch Spencer, wine

director at Haskell's in Minnetonka, said liquor stores now have to hold many more sales than they ever used to. Haskell's, which has 13 locations, decided six years ago to make an aggressive attempt to lower its pricing. Its Nickel sale, held in the spring, is the largest-volume sale in the country, Spencer said, but at any given time about 3,000 of the stores' 10,000 wines are on sale.

Other liquor retailers such as Merwin Liquors, Morelli's and Hennepin Lake Liquors believe in holding few if any sales, but keep their prices lower than average. Hennepin Lake has everyday low prices on wine, said owner Phil Colich, although his beer prices fluctuate. Louis Dachis, who has owned Merwin's since 2004, instituted everyday low prices in his three stores in Minneapolis, Falcon Heights and Maplewood.

Among Minnesota cities with municipal liquor stores, Edina is

No. 2 for sales and No. 1 for net profit. Edina was expecting to hit \$14 million in sales in 2016, according to city budget. The opening of Total Wine last year has caused a decrease for Edina sales, which were down almost 9% from sales in 2015. City Manager Scott Neal wrote in his Report to the city council, "Edina does appear to be weathering the entry of Total Wine better than other municipal liquor stores, most of whom are reporting double-digit sales decreases." ■

Haskell's, which has 13 locations, decided six years ago to make an aggressive attempt to lower its pricing.


SNAPSHOT: SILVERSTONE REALTY & DEVELOPMENT, LLC — EAGLE CREEK COMMERCIAL


LOCATION: Prior Lake: Eagle Creek Rd & Fish Point Rd
OPENED: 2014

OWNER: KRB DDevelopment, LLC

REPRESENTATIVE: Jonathan Adam, Silverstone Realty
 952-856-6231

ARCHITECT: Kathy Anderson

LOTS: SEVEN 6-ACRE PARCELS FOR SALE | BUILD TO SUIT | LEASE OPTIONS

CURRENT OCCUPANCY: Kwik Trip (opened Feb. 2016)

MARKET AREA SERVED: Prior Lake | Lakeville | New Prague

CONSTRUCTION STYLE: Land

COMPANY WEBSITE: www.silverstonemn.com

ADDITIONAL FACTS: New commercial development located in a surrounding community of 120+ new homes. Perfect for medical, retail and food uses.

Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Thursday, March 03, 2016 8:26 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
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Subject: NMMA Legislative Update - March 4, 2016



NMMA Legislative Update – March 4, 2016

Happenings at the Capitol

Though the 2016 legislative session officially begins on Tuesday, March 8, legislative committees have already been meeting. While committees cannot take official action on bills, they do hear testimony and presentations on issues important to their jurisdictions.

The legislative session will only be 10 weeks due to the capitol renovation project, which required the closure of the entire building except for a very limited space in front of the House Chamber and the House Chamber itself during

House floor sessions. Lawmakers will have to work quickly on issues they were unable to finish last year, such as a tax and transportation bills. In addition, the legislature and Gov. Dayton are also expected to come to an agreement on a bonding bill that will likely range anywhere from \$800 million - \$1.4 billion.

Minnesota's constitution requires the legislature to adjourn by midnight of May 23, 2016.

February Budget Forecast

The February budget forecast was announced this last week, and the projected surplus is markedly less than it was as recently as November. According to the Minnesota Management and Budget office (MMB), the state will experience a budget surplus of \$900 million for fiscal year 2016-17. This is a reduction of more than \$300 million when compared to the November budget forecast that projected a surplus of nearly \$1.2 billion.

According to the MMB, the state's spending was reduced by an estimated \$129 million over the next two years; however, the agency stated that the lower-than-expected surplus is due to a \$427 million decrease in projected revenue. This has resulted in the projected \$900 million surplus Minnesota has today, which is \$306 million less than what MMB projected less than four months ago.

Capitol Bonding

The House Capitol Investment Committee met this week to learn more about bonding proposals from state agencies. In an all-day hearing, the committee listened to agencies ranging from MnSCU and the University of Minnesota to the Minnesota Pollution Control Agency and Department of Human Services.

In January, Gov. Dayton released a \$1.4 billion bonding proposal that includes more than 100 public projects around the state. Some of the highlights include:

- \$343 million for construction at public college campuses
- \$32 million to renovate the 10th Avenue Bridge in Minneapolis
- \$42 million to replace the Kellogg Boulevard Bridge over I-94 in St. Paul
- \$70 million to renovate and add on to the Minnesota Security Hospital in St. Peter
- \$26 million to improve housing and treatment facilities in the state's legally imperiled sex offender treatment program
- \$34 million for a new visitor center at Fort Snelling
- \$220 million to improve water quality in the state, with \$167 million to help cities update water treatment systems and \$53 million for water protection measures.

Gov. Dayton's proposal also includes key projects for NMMA member cities which will all be debated during the legislative session when both the House and Senate unveil their bonding proposals.

Franchise Fees

This week the House Property Tax and Local Government Finance Division held a hearing in which city franchise fees were discussed. After an overview of the history of franchise fees, the committee reviewed legislation that is expected to be introduced next week which proposes to require a municipality to provide public notice if it intends to charge a utility a fee to raise revenue. The legislation also proposes to allow a referendum on the fee if a petition is filed containing signatures of 5% of the city's eligible voters. The committee did not take action on the bill which can be found by clicking [here](#).

Water Working Group

The NMMA Water Working Group will meet at 9:30 a.m. on Friday, March 4 at Blaine's City Hall (10801 Town Square Drive NE, Blaine MN 55449). All NMMA member cities are invited to attend and/or invite their expert staff to attend.

Water has received a lot of attention in recent weeks and this will be a great opportunity for the working group to come together to continue to build consensus and discuss the common interests of the north metro region. There will also be an opportunity to provide direct input to legislators and/or staff of the Minnesota Legislative Water Commission who will be formulating state policy in the near future. RSVP to troyo@ewald.com if you plan to attend.

Olympic Celebration Tour at Four Seasons Curling Club!

The Four Seasons Curling Club, an NMMA Community Partner, is excited for the Olympic Celebration Tour on Friday, March 4th at 8:00 pm for their special Learn To Curl event for area businesses and partners.

Olympic Silver Medalists David Murdoch and Michael Goodfellow will spend Thursday and Friday of this week visiting local schools to introduce kids to the sport of curling. Saturday will be spent at FSCC with members participating in skills clinics and some fun contests with the Olympians and Sunday morning our Wednesday School program kids will have a private clinic with these gentlemen!

If you are interested in attending this exciting event, you can [RSVP here](#). There is a \$25 registration.

If you have any questions or comments, please contact us.

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Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Sunday, March 13, 2016 12:09 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
Cc: Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com
Subject: NMMA Legislative Update - March 11, 2016



Happenings at the Capitol

The Minnesota Legislature officially began its second year of the biennium on Tuesday, March 8, as both the House of Representatives and the Senate convened at Noon. Committees began meeting at their [regularly scheduled times](#) and have begun taking action on bills. Legislators have just 10 weeks to work on their issues before the required adjournment date of Monday, May 23.

Because the legislature didn't convene until March 8, this legislative session will only be 76 days in total. If the House and Senate can agree to transportation and tax omnibus bills before the May 23 deadline, this could be one of the shortest sessions in state history.

The House and Senate have deadlines for passing bills out of their respective committees. If the bills do not meet their deadline they can no longer move forward. The deadlines work in three stages:

- First deadline: **April 1**; committees must act favorably on bills in the house of origin.
- Second deadline: **April 8**; committees must act favorably on bills that met the first deadline in the other house.
- Third deadline: **April 21**; major appropriation (omnibus) bills must be passed by both chambers.

The legislature will also have March 25-28 off for Easter break, and April 22-25 off for Passover. This leaves a very narrow timeframe for all the work to be accomplished — and with Gov. Dayton and legislative leaders expressing caution in spending state funds, it is anticipated that all sides will have to leave top priorities for another year.

State of the State Address

Governor Mark Dayton delivered his annual State of the State address this week to highlight his priorities for the year. Due to the capitol renovation project, Gov. Dayton held his speech at the University of Minnesota's McNamara Alumni Center this week. The governor first expressed the importance of proceeding with caution when spending state money.

The February budget forecast showed that Minnesota's expected budget surplus dropped 25 percent to \$900 million, and this been a cause for caution among many legislators and the governor's administration.

While he did express caution, he stated he plans to release a proposal next week that will seek to alleviate economic disparities for Minnesotans of color, which has been a prominent issue the past few years. He noted that he is still pursuing a comprehensive transportation funding plan that will provide a long-term solution to funding Minnesota's roads and bridges. He also renewed his effort to provide universal pre-Kindergarten to 4-year-olds in the state, which was Gov. Dayton's most notable priority last session. A new issue for this year is that he would like to invest \$220 million into improving small municipalities to help maintain clean water and sewer systems.

The [2016 State of the State video](#) can be viewed online.

Omnibus Tax Bill Conference Committee

Both the House and the Senate appointed conferees to continue work on an agreement on an [omnibus tax bill](#) which was passed by both the House and the Senate last session. The Senate conferees continue to be Senators Skoe, Rest, Koenen, Dziedzic, and Gazelka. The House conferees will be Representatives Davids, Drazkowski, Barrett, Swedzinski, and Pelowski. Rep. Pelowski replaces Rep. Lenczewski who resigned after the 2015 Legislative Session.

The tax conference committee has not yet scheduled a meeting.

Omnibus Transportation Funding Conference Committee

The House and Senate also appointed conferees to continue to work toward an agreement on an [omnibus transportation funding bill](#). Like the omnibus tax bill, the House, Senate and Governor were not able to come to an agreement on a final bill last year and will pick up this session where they left off last session

The House appointed the same conferees as in 2015, Representatives Kelly, Petersburg, Sanders, Howe, and Erhardt. The Senate appointed Dibble, Kent, Jensen, Franzen (replaces Sen. Hawj), and Schmit as conferees.

The transportation funding conference committee has not yet scheduled a meeting.

Joint Powers/Special District Sales Tax Exemption

In the waning hours of the 2015 legislative session, legislation passed and was eventually signed into law a provision to delay until January 1, 2017 an exemption from the state sales tax for purchases by joint powers entities, housing and redevelopment authorities and port authorities. The original effective date of the sales tax exemption was Jan. 1, 2016.

The Senate Tax Reform Division chaired by Senator Ann Rest will hold a hearing on hearing on [SF2249](#) which proposes to remove the delay and set the enactment date retroactively for sales and purchases made after December 31, 2015.

Bonding Proposals

Champlin's Mill Pond restoration bonding request received a hearing in the House Environment and Natural Resources Policy and Finance Committee. Rep. Uglem presented the bill to the committee which was laid over for possible action at a later date. Committees typically hear bonding proposals within their jurisdiction and lay them over without action. Later in session, the committee may make a final recommendation to the House Capitol Investment Committee.

Looking Ahead to Next Week

On [Monday](#) at 12:45 p.m., a joint House and Senate Transportation Committee will meet to hear Minnesota Legislative Auditor James Nobles and his staff will present the findings in a newly released [legislative program evaluation](#) on the Minnesota Department of Transportation (MNDOT) project selection process. You can view the meeting live [here](#).

The [House Property Tax and Local Government Finance Division](#) will hear [HF2488](#) which proposes to repeal State and local property taxes on Wednesday.

The [Senate Capitol Investment Committee](#) lists “Clean water and water infrastructure” on its agenda for its meeting on Thursday, March 17th meeting.

On Friday, the [House Subcommittee on Metropolitan Council Accountability and Transparency](#) will take up two Met Council related bills:

- [HF2104](#) Albright Blue Ribbon Commission established to study and make recommendations on metropolitan governance, and money appropriated.
- [HF2467](#) Albright Metropolitan Council membership and terms modified.

NMMA Operating Committee Meeting

The NMMA Operating Committee will be meeting on Wednesday, March 16 at 11:30 a.m. – 1:00 p.m. at Alexander Ramsey Room, Ramsey City Hall, 7550 Sunwood Dr. NW, Ramsey, MN 55303. Please RSVP to Owen Wirth at owenw@ewald.com if you plan to attend so we are sure to order enough lunches.

If you have any questions or comments, please contact us.

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