

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.

AGENDA
May 2, 2016
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – April 18, 2016
 - B. Request for Payment No. 1 – Lift Station No. 1 – Smith – Loveless
 - C. Request for Payment No. 2 – Lift Station No. 1 – Meyer Contracting
 - D. Right of Way Application – Comcast
 - E. Proposal from Kaul Design Group, LLC – Spring Lake Park Logo
 - F. Contractor’s Licenses
 - G. Massage Therapy Technician License
 - H. Lawful Gambling Premise Permit
 - I. Correspondence
7. PRESENTATION
 - A. Mayor’s Proclamation - Chief Nyle Zikmund
 - B. Mayor’s Proclamation – Municipal Clerks Week, May 1 – 7, 2016
 - D. Overview of 2016 Assessment for Taxes Payable 2017 – Ken Tolzmann
8. PUBLIC WORKS REPORT
9. CODE ENFORCEMENT REPORT
10. RESOLUTIONS AND/OR ORDINANCES
 - A. Resolution 16-08 Designating the Entire City be Included as Part of the Anoka County Urban County Entitlement
 - B. Resolution 16-09 Approving a Comprehensive Plan Amendment for Pierce Street Properties
 - C. Ordinance No. 425 Amending the Official Zoning Map of the City of Spring Lake Park
 - D. Resolution 16-10 Approving Pride Rock Subdivision
11. ENGINEER’S REPORT
12. ATTORNEY’S REPORT
13. REPORTS
 - A. Beyond the Yellow Ribbon Report
14. OTHER
 - A. Administrator Reports
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 5 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on April 18, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nelson, Wendling and Mayor Hansen

Members Absent: Councilmember Nash

Staff Present: Police Chief Ebeltoft; Building Official Brainard; Public Works Director Randall; Attorney Thames; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Alveshere, ABC Newspaper
Harley Wells, Spring Lake Park Blaine Mounds View Fire Board Member
Tim Skillings, Spring Lake Park Blaine Mounds View Fire Board Member
Charlie Smith, Spring Lake Park Blaine Mounds View Fire Chief

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Mayor Hansen asked that Item 13, Reports, be added to the agenda. Administrator Buchholtz stated that the Introduction of the New Fire Chief will take place during the Discussion From the Floor.

5. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – April 4, 2016
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 16-05 -- \$298,274.86
 - 2. Liquor Fund Disbursement Claim No. 16-06 -- \$173,478.27
- C. Statement of Fund Balance
- D. Vending Machines Contract at City Hall
- E. Contractor's Licenses
- F. Sign Permit
- G. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Discussion From The Floor

A. Introduction of Fire Chief Charlie Smith

Spring Lake Park Blaine Mounds View Fire Board Members Harley Wells and Tim Skillings provided a summary of the events that led up to the hiring of the new Fire Chief Charlie Smith. Mr. Wells shared the timeline that was used in the hiring process and Mr. Skillings provided background information on the Chief Smith.

Fire Chief Smith introduced himself to the Council and reported that he will office at Fire Station One and is looking forward to contributing to the future of the Spring Lake Park Blaine Mounds View Fire Department.

7. Police Report

Police Chief Ebeltoft reviewed the March 2016 department statistics.

Chief Ebeltoft stated that the Police Department responded to four hundred calls for service for the month of March 2016 compared to four hundred three calls for service in March 2015.

Chief Ebeltoft reported that as spring and summer approach and the weather starting to warm up, the Police Department will be deploying the "Speed Trailer" to remind everyone of their speed while driving in the community. He reported that for the month of March 2016, the trailer was deployed fifteen times. He encouraged residents to make a request to the Police Department if they feel that there is a speeding issue in their neighborhood.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he has completed the annual review and update of all the Spring Lake Park Police Department policies as well as continue to monitor the progress of the newest Police Officer and continued to attend numerous meetings throughout the month.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the March 2016 department statistics. Ms. Rygwall reported the Easter egg hunt sponsored by the Spring Lake Park Lions was a success with two hundred forty one children participating.

Ms. Rygwall stated that staff remains busy processing various applications for Tower Days. She reported that several new food vendors will be present at the celebration. She stated that staff is also busy setting up softball sponsors, distributing uniforms and organizing team photo times.

Ms. Rygwall reported that she met with the Senior Program Director from the City of Coon Rapids to promote working with their seniors on future travel programs and travel shows. She stated that Kay Okay returned from her first trip to Memphis with seniors from Spring Lake Park and reported that it was a great success.

Ms. Rygwall shared with the Council that long time Parks and Recreation Commission member and the first Spring Lake Park Police Chief Wesley Cox had passed away.

9. Ordinances and Resolutions

A. Resolution 16-07 North Metro Telecommunications Commission JPA Amendment

Administrator Buchholtz reported that at the February 15, 2016 meeting, the City Council approved an amendment to the North Metro Telecommunications Commission Joint Powers Agreement. He stated that NMTC has requested that the City revisit that earlier approval to address a concern raised by the Lino Lakes City Council.

Administrator Buchholtz stated that the Lino Lakes City Council objected to the proposed language in Section 13 of the agreement, particularly that the Commission is given authority to issue bonds “for any purpose consistent with the authority granted by the Commission in this Agreement.” He stated that the Lino Lakes City Council has requested that the language be narrowed to read as follows.

Section 13. The Commission is given express authority to issue bonds, obligations and other forms of indebtedness, in a principal amount not to exceed \$2,500,000 (the “Bonds”), for approved facility and equipment upgrades, any purpose consistent with the authority granted to the Commission in this Agreement. ~~, to finance the Commission’s purchase of real property and its construction and acquisition on that property of a public access center and an operations/studio facility, to include the Community Media Center and the offices of the Commission (the “Project”).~~ The term “Bonds” shall also include bonds issued to refund and refinance the Bonds, or any portion thereof. Refunding Bonds shall not count against the \$2,500,000 limit except to the extent that the amount of the refunding Bonds exceeds the amount of the Bonds being refunded thereby, but that limit shall not apply to any issue of refunding Bonds which produces an overall savings in debt service cost. As provided in Minn. Stat. § 471.59, subd. 11, the Bonds shall be obligations of the Commission which are issued on behalf of the Members, and shall be issued subject to the conditions and limitations set forth in Minn. Stat. § 471.59, subd. 11. The Bonds shall be payable solely from the Member’s franchise fees, as hereinafter provided. The Commission may not pledge to the payment of the Bonds the full faith and credit or taxing power of the Members. ~~No Bonds, obligations or other forms of indebtedness other than the Bonds~~ may be issued by the Commission without the prior consent of the Members.

Administrator Buchholtz stated that the Lino Lakes City Council accepted the change regarding the use of franchise fee dollars that was in the version of the JPA approved by the Spring Lake Park City Council on February 15, 2016. He stated that the NMTC Operations Committee reviewed this language change and recommended approval to the NMTC Board. He reported that the NMTC Board approved the language changed and submitted it to the cities for approval.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 16-07 NORTH METRO TELECOMMUNICATIONS COMMISSION JPA AMENDMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Ratification of 2016/2017 Teamsters Union Contract

Administrator Buchholtz reported that on April 8, 2016, the Teamsters Local 320 Union (Liquor Store) employees accepted the following offer negotiated by the Public Works Negotiation Committee:

1. Article XVI – Duration: January 1, 2016 through December 31, 2017
2. Article C – Wages
 - 2016 (effective 1/1/16) – 2.5%
 - 2017 (effective 1/1/17) – 3%

Administrator Buchholtz stated that the Negotiation Committee is recommending that the City Council ratify the 2016/2017 union contract as outlined.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RATIFICATION OF 2016/2017 TEAMSTERS UNION CONTRACT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approve Memorandum of Agreement for Non-Traditional Work Schedule for Public Works Employees

Administrator Buchholtz reported that last year, the City and the IUOE, Local 49 employees (Public Works) established a non-traditional work schedule for the Public Works Department. He stated that after receiving a positive response from both the employees and Public Works Director Randall, staff is seeking authority to enter into a Memorandum of Agreement to repeat the program in 2016.

Administrator Buchholtz stated that the non-traditional work schedule allows the Public Works employees to work a 4 day-10 hours/day workweek this summer. He stated that there will be public works coverage every day of the week. He reported that three employees will be on duty Mondays, all six employees will be on Tuesdays, Wednesdays and Thursdays, and three employees will be on duty on Fridays. He stated that in essence, the City will have 50 hours of Public Works Department coverage each week.

Administrator Buchholtz provided a Memorandum of Agreement that was drafted by the Business Agent for the Local 49ers. He reported that it is the same Memorandum of Agreement that was approved last year by the City Council and will remain in effect until December 31, 2016.

He stated that Public Works Director Randall is proposing the new hours to take effect on May 2, 2016 and continue into the Fall.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE MEMORANDUM OF AGREEMENT FOR NON-TRADITIONAL WORK SCHEDULE FOR PUBLIC WORKS EMPLOYEES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Security Camera System Replacement

Administrator Buchholtz reported the City Hall, Terrace Park, Able Park and Lakeside Park are covered by four separate security camera systems that transmit video to the Spring Lake Park Police Department. He stated that the systems are showing their age. He stated that DVRs have been rebuilt a number of times, power supplies have been replaced, cameras are failing and the system is requiring significant amount of time troubleshooting and maintenance. He reported that there is no video from two of the parks and intermittent video from the third. He stated that the Police Department is unable to obtain parts for the existing system and a major upgrade is necessary.

Administrator Buchholtz stated that Police Chief Ebeltoft has found a vendor, Network Access Products, in Ramsey, which can replace our existing camera with high definition cameras and replace our aging DVRs while using the existing wiring in City Hall. He stated that the company provided the City with a demonstration

last fall and the new cameras provide a wider, clearer picture.

Administrator Buchholtz reported the DVR and cameras for City Hall will be able to be used if and when City Hall is renovated.

Administrator Buchholtz stated that staff is requesting the following investment for the security camera system.

City Hall	\$9,885.09 (12 cameras)
Able Park	\$9,885.09 (12 cameras)
Terrace Park	\$11,757.37 (16 cameras)
Lakeside Park	\$9,417.02 (11 cameras)
Security boxes for Able and Terrace Parks	\$1,000.00 (2 boxes)
TOTAL	\$41,944.77

Administrator Buchholtz reported that funds would come from Fund 403, Capital Replacement Fund. He stated that a portion of Terrace Park would be able to come from the Public Utilities Repair and Replacement Fund as it secures the water plant.

Chief Ebeltoft added that the Police Department was able to recover one park and patch the old system. He stated that the cameras were purchased through a grant and when the grant funds ran out, additional pieces were purchased. He restated that the cameras and equipment are in need of repairs.

Councilmember Nelson inquired if the cameras can be monitored from the Police vehicles. Chief Ebeltoft stated that the cameras will not be able to be monitored from vehicles at this time due to the bandwidth that the cameras transmit through. He stated that eventually the bandwidth will be increased to allow monitoring for the squad cars in the future.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE SECURITY CAMERA SYSTEM PURCHASE IN THE AMOUNT OF \$41,944.77. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. 2016 Street Seal Coat Project Bid Results

Engineer Gravel reported that bids were opened for the 2016 Street Seal Coat Project on April 12, 2016. He reported that there were two bids. He stated that the bid request included an alternate bid to seal coat the liquor store parking lot. He provided the following summary of the bids received.

	<u>Contractor</u>	<u>Total Base Bid</u>	<u>Alternate Bid</u>
Low	Allied Blacktop Company	\$54,670.00	\$4,855.75
#2	Pearson Bros. Inc.	\$65,675.00	\$7,037.50

Mr. Gravel reported that the low bidder on the project Allied Blacktop Company with a Total Base Bid Amount of \$54,670.00. He stated that this compares to the December 2015 Engineer’s Opinion of Probable Costs of \$85,000. He stated that the bids have been reviewed and were found to be in order.

Mr. Gravel stated that if the City Council wishes to award the Project to the low bidder, then Allied Blacktop Company should be awarded the project. He stated to include the streets only, the award would be on the Total Base Bid Amount of \$54,670.00 and to include the streets and the liquor store parking lot, the award would be on the Base Bid plus the Alternate bid for a total Contract amount of \$59,525.75.

Councilmember Mason inquired if it was less expensive to do the work on the liquor store parking lot now rather than in the future. Mr. Gravel stated that the City Hall parking lot was also removed from the bid so the liquor store could be added to the next street project with City Hall and there would not be a big difference in the cost.

Mayor Hansen stated that she would like to see the bid made next year for the liquor store and City Hall until the results are reviewed from the liquor store consultant's study.

MOTION MADE BY MAYOR HANSEN TO AWARD THE 2016 STREET SEAL COAT PROJECT BID TO ALLIED BLACKTOP COMPANY IN THE AMOUNT OF \$54,670.00. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

E. 2016 Sewer Lining Bid Results

Engineer Gravel reported that bids were opened for the 2016 Sanitary Sewer Lining Project on April 12, 2016. He stated that six bids were received. He provided a summary of the bids.

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Hydro-Klean, LLC	\$113,714.40
#2	Lametti & Sons, Inc.	\$128,621.00
#3	Insituform Technologies USA, LLC	\$133,305.25
#4	Visu-Sewer, Inc.	\$140,994.25
#5	Michels Pipe Services	\$154,599.70
#6	Veit & Company, Inc.	\$176,936.75

Mr. Gravel reported that the low bidder on the project as Hydro-Klean, LLC with a Total Base Bid Amount of \$113,714.40. He stated that this compares to the December 2015 Engineer's Estimate of \$160,000. He stated that the bids have been reviewed and were found to be in order.

Mr. Gravel stated that if the City Council wishes to award the project to the low bidder, then Hydro-Klean, LLC should be awarded the project on the Total Base Bid Amount of \$113,714.40.

Councilmember Nelson commented that it is less expensive to line the sewers than to dig up the streets, replace the sewer pipes and assess the residents.

MOTION MADE BY COUNCILMEMBER NELSON TO AWARD THE 2016 SEWER LINING PROJECT BID TO HYDRO-KLEAN, LLC IN THE AMOUNT OF \$113,714.40. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel had no new items to report. Councilmember Wendling inquired as to how the punch list items were coming along on Monroe Street. Mr. Gravel stated that he will be in contact with the contractor soon and work will be begin as soon as the weather permits.

12. Attorney's Report - None

13. Reports

Mayor Hansen reported that she attended the Spring Lake Park Lions 60th Anniversary celebration. She announced that the Lions donated \$15,000 to the City of Spring Lake Park to be distributed to the Parks and Recreation Department. Parks and Recreation Director Rygwall explained that the donation will be put aside for a future splash pad at Lions Park.

Mayor Hansen reminded residents that the Spring Lake Park School District will be holding their special election for the school board referendum on Tuesday, April 26, 2016. She wanted to express her opinion on the subject and wanted residents to be aware that it is the school district holding the election and not the City.

Mayor Hansen explained to the residents the importance of the school referendum and how it will affect the residents of the City should it pass. She stated that if the referendum does pass, residents will see an increase of approximately two hundred dollars on their school portion of their property taxes.

Mayor Hansen stated that she has not been able to find information as to how long the referendum will be and if the building referendum passes, she questions where the funding will come from for the operation of a new building.

14. OtherA. Administrator Report

Administrator Buchholtz reported that the Spring Lake Park Police Department will be hosting a prescription drug take back program on April 30, 2016 from 10:00 AM to 2:00 PM. He stated that residents can bring in expired or unused prescription drugs for disposal. Chief Ebeltoft stated that no questions will be asked of the residents and sees the event as a success so it can be offered on an annual basis.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:55 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

April 14, 2016

Honorable Mayor and City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: Custom Underground Sanitary Pump Lift Station No. 1
Project No. 193802805
Contractor's Request for Payment No. 1

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 1 for the pump station equipment portion of the Lift Station 1 Project. The equipment supplier for the Custom Underground Sanitary Pump Lift Station is Smith & Loveless, Inc.

This request covers delivery of the equipment. A 5-percent retainage has been withheld until the final terms of the contract with the supplier have been met.

We have reviewed the supplier's payment request (invoice 109467) and found it to be in order (less 5% retainage). We recommend approval. **If the City wishes to approve this request, then payment should be made to Smith & Loveless, Inc. in the amount of \$92,244.05.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Smith & Loveless, Inc. (one for them and one for their sales company), and return one copy to me.

Feel free to contact Tim Grinstead or me if you have any questions.

Regards,
STANTEC

A handwritten signature in blue ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Smith & Loveless, Inc.



Owner: City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake, MN 55432	Date: April 14, 2016
For Period: 01/12/2015 to 04/14/2016	Request No: 1
Contractor: Smith & Loveless, Inc., 14040 Santa Fe Trail Drive, Lenexa, KS 66215	

CONTRACTOR'S REQUEST FOR PAYMENT
 CUSTOM UNDERGROUND SANITARY PUMP LIFT STATION NO. 1
 AND EQUIPMENT REPLACEMENT
 STANTEC PROJECT NO. 193802805

SUMMARY

1	Original Contract Amount		\$	<u>97,099.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>97,099.00</u>
5	Value Completed to Date		\$	<u>97,099.00</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>97,099.00</u>
8	Less Retainage 5%		\$	<u>4,854.95</u>
9	Subtotal		\$	<u>92,244.05</u>
10	Less Amount Paid Previously		\$	<u>0.00</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>1</u>	\$	<u><u>92,244.05</u></u>

Recommended for Approval by:

STANTEC



Approved by Contractor:

SMITH & LOVELESS, INC.

Per attached Invoice 109467

Approved by Owner:

CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	CUSTOM UNDERGROUND PUMP STATION	LS	1	\$97,099.00	1	1.00	\$97,099.00
	TOTAL BASE BID						<u>\$97,099.00</u>
BASE BID SUMMARY:							
	TOTAL BASE BID						<u>\$97,099.00</u>
	TOTAL WORK COMPLETED TO DATE						<u>\$97,099.00</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193802805
CONTRACTOR SMITH & LOVELESS, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	01/12/2015	04/14/2016	92,244.05	4,854.95	97,099.00

Material on Hand

Total Payment to Date		\$92,244.05	Original Contract	\$97,099.00
Retainage Pay No 1		4,854.95	Change Orders	
Total Amount Earned		\$97,099.00	Revised Contract	\$97,099.00



Smith & Loveless, Inc.

14040 Santa Fe Trail Drive
Lenexa, KS 66215-1284, USA
Phn: 913.888.5201
Fax: 913.888.5520
www.smithandloveless.com

INVOICE 109467

SALES ORDER NO. 0808541	DATE INVOICED 03/14/16
PACKING SLIP NO. 0808541*1	DATE SHIPPED 03/14/16
CUSTOMER PURCHASE ORDER NO. SA	
SALES REPRESENTATIVE PARSONS ENGINEERED PRODUC	CODE PE
SHIPPED VIA COMMERCIAL CARRIER	PPD <input checked="" type="checkbox"/> COL <input type="checkbox"/>
PAYMENT TERMS NET 30	TAX <input checked="" type="checkbox"/> TAX CODE A2

No material may be returned to Smith & Loveless for credit or replacement without a return goods authorization.
Contact Parts Dept., 913-888-5201 ext 243.

SOLD TO	10*28311 CITY OF SPRING LAKE PARK 1301 81ST AVENUE NE SPRING LAKE PAR MN 55432 USA	SHIP TO	10*28311 CITY SPRING LAKE PARK 1301 81ST AVENUE NE SPRING LAKE PARK, MN 55432 USA
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ITEM	PRODUCT/DESCRIPTION	QTY ORDERED	QTY SHIPPED	QTY B.O.	UNIT PRICE	TOTAL PRICE
001	08 DEFLT 8' DIA CUSTOM PS ** Serial Number(s) ** 0808541	1	1		\$97,099.00	\$97,099.00

REMIT TO:
Smith & Loveless, Inc.
P.O. BOX 2383
Shawnee Mission, Ks 66201

Form No. 04-04-630

ATTN: If we have charged State and local sales taxes, and you are tax exempt, please forward with your remittance a copy of your exemption certificate.

SUBTOTAL	97,099.00
DISCOUNT	0.00
TAX	0.00
Credit	0.00
US Dollars	97,099.00

Customer

Less 5% Retenage (4,854.75)

4.14.16 Net

\$92,244.05



April 14, 2016

City of Spring Lake Park
Attn: Mr. Dan Buchholtz
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: Sanitary Lift Station No. 1 Reconstruction
City of Spring Lake Park
Stantec File No.: 193803115
Request for Payment No. 2

Dear Mr. Buchholtz:

Transmitted herewith are four (4) copies of Request for Payment No. 2 for the above referenced project in the amount of \$267,527.17. This request is for work performed over the last month. Work included in this pay request are for can station installation including wet well, bypass manhole, forcemain and sewer piping and completion of the dewatering and earth retention systems that were removed on Monday.

The work on this project has been satisfactorily completed and we recommend payment at this time. Should you have any questions regarding this request for payment, please feel free to call me at 651-604-4881.

Sincerely,

Stantec

A handwritten signature in black ink, appearing to read "Timothy L. Grinstead".

Timothy L. Grinstead, P.E.

Enclosure: Request for Payment No. 2

Cc: Jerry Monger – Meyer Contracting, Inc.
file



Owner: City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake, MN 55432-2116	Date: April 14, 2016
For Period: 03/14/2016 to 4/14/2016	Request No: 2
Contractor: Meyer Contracting, Inc. 11000 93rd Avenue No, Maple Grove, MN 55369	

CONTRACTOR'S REQUEST FOR PAYMENT
 SANITARY LIFT STATION NO. 1 REPLACEMENT
 STANTEC PROJECT NO. 193803115

SUMMARY

1	Original Contract Amount		\$	650,060.85
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	650,060.85
5	Value Completed to Date		\$	532,487.05
6	Material on Hand		\$	0.00
7	Amount Earned		\$	532,487.05
8	Less Retainage 5%		\$	26,624.35
9	Subtotal		\$	505,862.70
10	Less Amount Paid Previously		\$	238,335.53
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>2</u>	\$	<u>267,527.17</u>

Recommended for Approval by:

STANTEC



Approved by Contractor:
MEYER CONTRACTING, INC.



Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
PART 1 - SITE IMPROVEMENTS:							
1	MOBILIZATION	LS	1	\$32,500.00		0.50	\$16,250.00
2	TRAFFIC CONTROL	LS	1	\$2,400.00		0.50	\$1,200.00
3	ABANDON SANITARY FORCEMAIN SEWER PIPE	LF	70	\$26.00	70	70	\$1,820.00
4	DEMOLITION OF EXISTING LIFT STATION	LS	1	\$12,038.00			\$0.00
5	TEMPORARY CONVEYANCE OF SANITARY SEWAGE	LS	1	\$3,386.00			\$0.00
6	REMOVE BITUMINOUS DRIVEWAY	SY	65	\$8.90		65.0	\$578.50
7	REMOVE CONCRETE CURB AND GUTTER	LF	100	\$4.60		100	\$460.00
8	REMOVE BITUMINOUS PAVEMENT	SY	155	\$8.90		155	\$1,379.50
9	REMOVE SANITARY SEWER SERVICE PIPE	LF	60	\$88.25	60	60	\$5,295.00
10	GRUB TREE TRUNK	EA	2	\$560.00		1	\$560.00
11	SALVAGE AND REINSTALL SIGN	EA	1	\$300.00			\$0.00
12	ADJUST FRAME AND RING CASTING	EA	1	\$502.50			\$0.00
13	SAWING BITUMINOUS PAVEMENT	LF	105	\$2.50	105	105	\$262.50
14	SUBGRADE EXCAVATION (EV)	CY	50	\$30.00			\$0.00
15	PREMIUM TOPSOIL BORROW (LV)	CY	100	\$23.00			\$0.00
16	STREET SWEEPER WITH PICK UP BROOM WITH OPERATOR	HR	10	\$112.00			\$0.00
17	WATER FOR DUST CONTROL	1000 GAL	5	\$15.00			\$0.00
18	AGGREGATE BASE, CLASS 5	TN	150	\$37.25			\$0.00
19	TYPE SP 12.5 WEARING COURSE (2,B)	TN	20	\$150.00			\$0.00
20	TYPE SP 12.5 NON-WEARING COURSE (2,B)	TN	27	\$150.00			\$0.00
21	BITUMINOUS MATERIAL FOR TACK COAT	GAL	10	\$5.00			\$0.00
22	B618 CONCRETE CURB AND GUTTER	LF	76	\$44.00			\$0.00
23	SURMOUNTABLE CURB AND GUTTER	LF	24	\$44.00			\$0.00
24	4" CONCRETE SIDEWALK	SY	50	\$5.00			\$0.00
25	7" COMMERCIAL CONCRETE DRIVEWAY AND APRONS	SY	130	\$91.75			\$0.00
26	SILT FENCE, MACHINE SLICED	LF	300	\$3.00	300	300	\$900.00
27	SODDING, MINERAL TYPE	SY	175	\$15.00			\$0.00
28	SEEDING, INCL SEED, FERTILIZER AND HYDROMULCH	SY	1000	\$2.50			\$0.00
29	HYDRAULIC SOIL STABILIZER (TEMPORARY HYDROMULCH)	LB	1000	\$1.00			\$0.00
							\$0.00
TOTAL PART 1 - SITE IMPROVEMENTS							\$28,705.50
PART 2 - SANITARY SEWER IMPROVEMENTS:							
30	DEWATERING	LS	1	\$111,912.00	0.4	1.0	\$111,912.00
31	TEMPORARY PRE-ENGINEERED EARTH RETENTION SYSTEM	LS	1	\$272,173.85		0.4	\$272,173.85
32	CUSTOM UNDERGROUND PUMP STATION INSTALLATION	LS	1	\$14,096.00		0.8	\$11,276.80
33	8' DIA. WET WELL, BASE SLAB, TOP SLAB, AND HATCH	LS	1	\$37,729.00	1	1	\$37,729.00
34	12' x 23' x 1' CONCRETE SLAB FOR LIFT STATION	LS	1	\$13,125.00	1	1	\$13,125.00
35	PERMANENT ONSITE GENERATOR WITH CONCRETE BASE SLAB INSTALLATION	LS	1	\$5,796.00			\$0.00
36	LIFT STATION ELECTRICAL AND CONTROL PANEL WITH BASE SLAB INSTALLATION	LS	1	\$10,823.00			\$0.00
37	BYPASS PUMPING	LS	1	\$21,588.00			\$0.00
38	6" DIP FORCEMAIN	LF	50	\$125.50	50	50	\$6,275.00
39	6" GATE VALVES	EA	2	\$2,082.00	2	2	\$4,164.00
40	DUCTILE IRON FITTINGS	LB	350	\$7.50	350	350	\$2,625.00
41	4' DIAMETER SANITARY MANHOLE, INCLUDING R-1642-B CASTING AND ADJ. RINGS	EA	1	\$10,712.00		1	\$10,712.00
42	6" PVC, SDR 35 SANITARY SEWER SERVICE	LF	27	\$60.00	27	27	\$1,620.00
43	10" DIP SANITARY SEWER PIPE, CL. 53, RESTRICTED TRENCH	LF	58	\$120.00		58	\$6,960.00
44	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	\$5,840.00	1	1	\$5,840.00
45	CONNECT TO EXISTING CIP FORCEMAIN	EA	1	\$3,808.00	1	1	\$3,808.00
46	CONNECT TO EXISTING 6" SANITARY SEWER SERVICE	EA	1	\$1,709.00	1	1	\$1,709.00
47	4' DIAMETER BY-PASS MANHOLE WITH VALVES	EA	1	\$15,391.00	0.9	0.9	\$13,851.90
48	IMPROVED PIPE FOUNDATION, PER 6" INCREMENT	LF	90	\$4.30			\$0.00

No.	Item	Contract Unit	Unit Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
	TOTAL PART 2 - SANITARY SEWER IMPROVEMENTS						<u>\$503,781.55</u>
	BASE BID SUMMARY:						
	TOTAL PART 1 - SITE IMPROVEMENTS						\$28,705.50
	TOTAL PART 2 - SANITARY SEWER IMPROVEMENTS						<u>\$503,781.55</u>
	TOTAL WORK COMPLETED TO DATE						<u>\$532,487.05</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
 STANTEC PROJECT NO. 193803115
 CONTRACTOR MEYER CONTRACTING, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	10/26/2015	03/14/2016	238,335.53	12,543.98	250,879.51
2	03/14/2016	04/14/2016	267,527.17	26,624.35	532,487.05

Material on Hand

Total Payment to Date		\$505,862.70	Original Contract	\$650,060.85
Retainage Pay No. 2		26,624.35	Change Orders	
Total Amount Earned		\$532,487.05	Revised Contract	\$650,060.85



CITY OF SPRING LAKE PARK
 1301 Eighty-First Avenue N.E.
 Spring Lake Park, MN 55432
 Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

COMCAST CABLE CORPORATION

NAME/COMPANY: _____

GOPHER 1-CALL REG. NO.: _____

ADDRESS: _____
 2611 FAIRVIEW AVE N
 ROSEVILLE, MN 55113

PHONE: 612/369-1284 **FAX:** 651/493-5116

E-MAIL ADDRESS: richard_miske@cable.comcast.com

NAME OF REPRESENTATIVE: RICHARD MISKE

REPRESENTATIVE PHONE NO'S.: OFFICE = 651/493-5414
 CELL = 612/369-1284
 (JT#17879)

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:
 McDONALDS @ 8124 HWY#65 NE, SPRING LAKE PARK

From existing ped on S. side of 81st Ave NE, drill under 81ST
 heading N. for approx. 70FT, set new pedestal, then drill approx.
 113FT E., then drill NE on Middletown RD for approx. 258FT, set
 new pedestal, thne drill drop to 8124 building

START DATE: 5/2/16 **COMPLETION DATE:** 6/30/16

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit.
 Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: _____

RESTORE ALL DISTURBERED AREAS WITH (TAMP / SEED / RAKE)

441 Trench ~ 428.70
 4 holes ~ 600.00
 1028.70

O.K. TR.
 4/28/16

Richard Miske _____ Date: 4/26/16
 Authorized Representative Signature
 Richard Miske

FOR OFFICE USE ONLY

PROOF OF CERTIFICATE OF INSURANCE: VERIFICATION DATE: _____

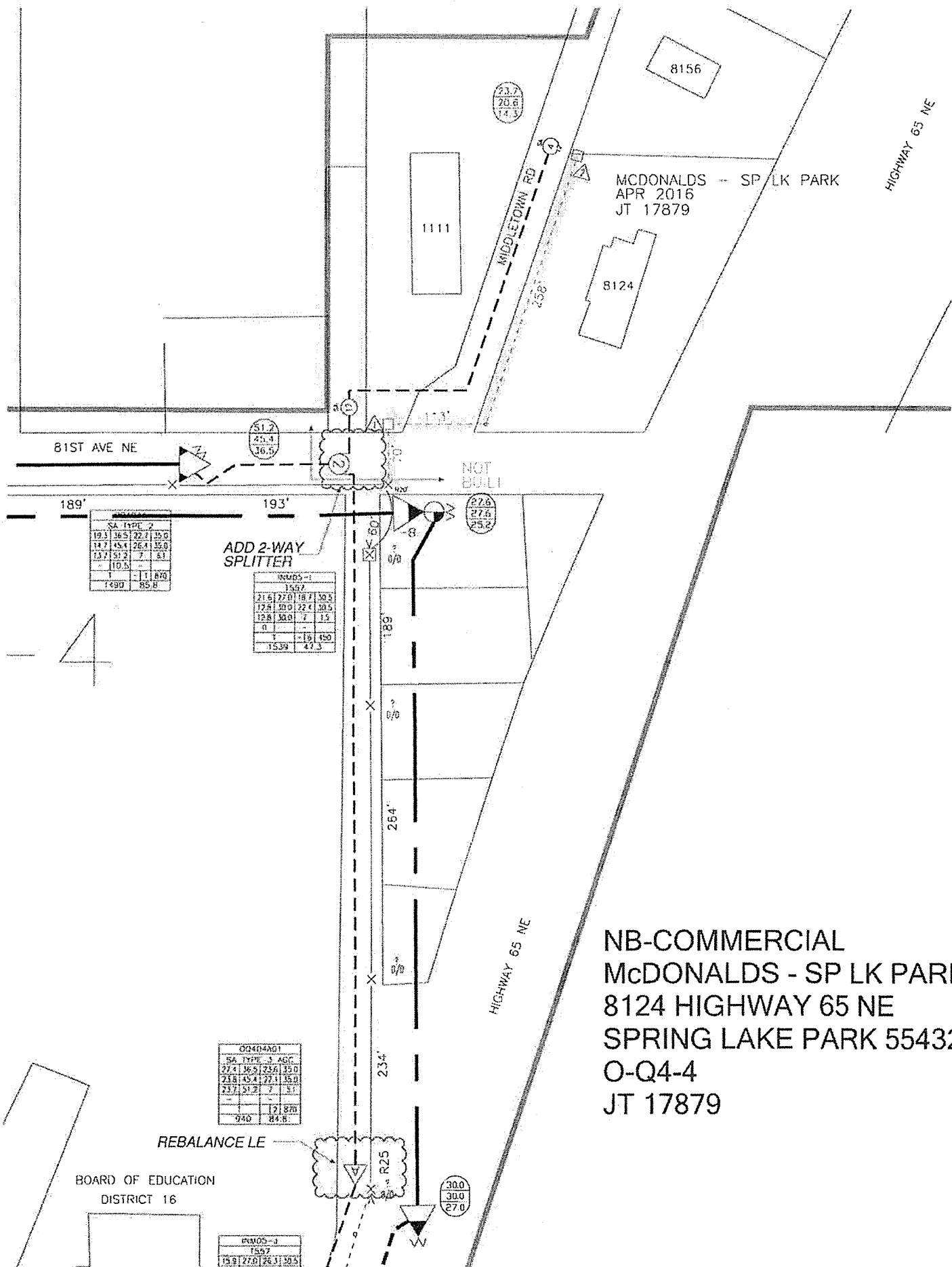
SCALED DRAWING SHOWING LOCATION LETTER OF CREDIT OR CONST. BOND

COPY OF INSURANCE POLICIES COPY OF CERTIFICATE OF AUTHORITY
(If Corporation; from Secretary of State) (From M.P.U.C., State, or Federal Agency)

PERMIT FEES: Excavation Hole - \$150.00 Emergency Hole - \$55.00
 Trench - \$70.00/100'+Hole fee Obstruction Fee - \$50.00+.05/Ft.

Receipt No.: _____ Date: _____ Initials: _____

**APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
 48 HOURS PRIOR TO COMMENCING WORK**



81ST AVE NE

23.7
20.8
74.5

8156

MCDONALDS - SP LK PARK
APR 2016
JT 17879

1111

8124

HIGHWAY 65 NE

NOT BUILT

189'

SA TYPE 2			
19.3	36.5	22.7	35.0
14.7	45.4	26.3	35.0
13.7	51.2	7	6.1
-	10.5	-	-
T	-	1	85.8
7.690	85.8	-	-

ADD 2-WAY SPLITTER

MUMS-1			
165Z			
21.5	27.0	18.7	30.5
17.8	30.0	22.4	30.5
12.8	30.0	7	1.5
0	-	-	-
T	-	18	150
15.39	47.5	-	-

22.8
27.5
25.2

4

189'

5/8"

254'

5/8"

234'

HIGHWAY 65 NE

NB-COMMERCIAL
McDONALDS - SP LK PARK
8124 HIGHWAY 65 NE
SPRING LAKE PARK 55432
O-Q4-4
JT 17879

O940401			
SA TYPE 3 AGC			
27.4	36.5	25.4	35.0
23.8	45.4	27.1	35.0
23.7	51.2	7	3.7
-	-	-	-
T	-	12	87.6
9.40	84.8	-	-

REBALANCE LE

BOARD OF EDUCATION
DISTRICT 16

MUMS-3			
1557			
15.9	27.0	26.3	30.5

30.0
30.0
27.0



Kaul Design Group, LLC

701 Central Ave. East - Suite 103 | St. Michael, MN 55376

763.477.6440 | www.kauldesigngroup.com

Proposal to develop an updated logo for the City of Spring Lake Park

Prepared for Daniel Buchholtz, City Administrator, Spring Lake Park

Prepared by Kaul Design Group

4/27/16

Purpose:

This quote is for the design and development of an updated logo mark for the City of Spring Lake Park. The proposed scope of work and cost estimate are specific to the details contained within this document. This document may be modified or amended prior to commencement of the development process.

Objectives:

Through our initial conversation, we have identified the following objectives for the redevelopment of your graphical identity (logo mark):

- Develop an updated/modern appearance to the logo
- Develop a logo mark that graphically reflects the demographic of the city (i.e., small town, mostly residential)
- Provide a logo with use guide and specified colors to encourage standardization across all uses
- Provide logo in numerous file types, including native format to allow for highest print quality

Assumptions:

This proposal assumes that upon completion of the project, the final logo files will be the property of the City of Spring Lake Park.

Expenses:

We do not anticipate incurring any expenses for this project. Requests that incur expenses will be billed separately from the flat bid amount.

Total Project Cost Proposal - \$2,800.00

- This scope of work and cost proposal is prepared as a flat bid amount, with any scope changes agreed to in writing and negotiated and charged separately from this proposal.
- Any changes can be negotiated either as a project bid, or by the hour.
- Our billing rates for by-the-hour work are \$90/hour.

Development Process:

The following process identifies the proposed development process for this project.

STEP #1 – Discovery/Research

We consider this step to be already (mostly) completed due to the information gathered during our introductory meeting held on April 18, 2016. Kaul Design Group will submit additional questions as needed throughout the process.

STEP #2 – Conceptualizing and Initial Concept Development

This step comprises the initial design phase of the project. From this step, five initial design concepts will be created. Some of the designs may have similar elements or be presented in different colorways. Various taglines may be included with the designs, as optional elements.

STEP #3 – Client Review (5 designs)

In this step, the City will have the opportunity to review the initial five designs. The City will be asked to review the designs and provide feedback in a timely manner, for the purposes of narrowing down the selection to 3 designs.

STEP #4 – Revision

The revision process will involve incorporating client feedback/comments on the initial designs. The goal of this step is compile three revised designs that can be presented to the City Council.

STEP #5 – Presentation and Review (3 designs)

In this step, the three revised designs will be presented to the City Council. If the City thinks it would be helpful to the process, Karen Kaul of Kaul Design Group will present the designs to the City Council. City Staff and City Council are asked to provide feedback on these three designs for the purpose of creating a final logo design.

STEP #6 – Revision

In this step, the feedback provided by the client on the three designs will be incorporated into one final concept.

STEP #7 – Presentation and Review (1 design)

In this step, the final concept will be presented to the City for review and comment. Any final changes to the logo design will be determined in this step.

STEP #8 – Final Revisions and Approval

Final revisions will be incorporated into the final chosen logo design and provided to the client for final approval.

STEP #9 – Preparation of Deliverables

The final logo will be finalized as described below under Deliverables and provided electronically to the client.

Deliverables:

Upon completion of this project, Kaul Design Group will provide the City of Spring Lake Park with the following:

- Electronic copies of the final logo will be delivered in these formats: (editable, vector) EPS, high-quality JPG, and transparent-background PNG (for web/email use), in both RGB and CMYK colors.
- The final logo will be provided in full-color and Black/White/Grayscale versions.
- A simple one- or two-page Use Guide will be delivered that identifies RGB, CMYK, and HEX (web) colors for the logo, as well as guidelines for standardized use of the logo.

Payment Schedule:

- A deposit amount equal to 25% of the project cost will be due upon acceptance of this bid.
- Payment of an additional 25% of the project cost will be due after delivery of the initial design concepts. (Step #3)
- A third payment of 25% of the project cost will be due upon delivery/presentation of the 3 concepts. (Step #6)
- A final payment of the remaining 25% of the balance will be due upon delivery of the final logo files and use guide.

In Conclusion:

We appreciate your consideration of Kaul Design Group for this project. We are excited about working with the City of Spring Lake Park on the redevelopment of your logo. Please contact us with any questions at 763-477-6440, or by e-mail at karen@kauldesigngroup.com or joe@kauldesigngroup.com.

Sincerely,

A handwritten signature in cursive script that reads "Karen Kaul".

Karen Kaul, Creative Director
Kaul Design Group, LLC

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's License

May 2, 2016

General Contractor

Classic Construction of Cedar MN, Inc.

Mechanical Contractor

Affordable Comfort Mechanical

Plumbing Contractor

Sowada & Barna Plumbing

Terry Overacker Plumbing, Inc.

Tree Contractor

Metro Tree & Stump

Western Tree Service

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Massage Therapy License

May 2, 2016

Yuan Yuan Liu

Dynasty Massage

7777 Hwy 65 NE

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

May 2, 2016

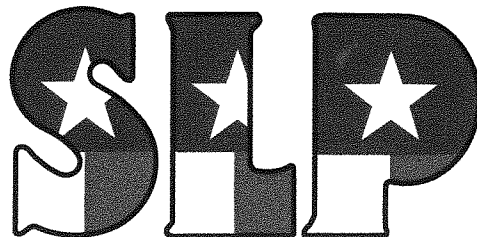
Lawful Gambling Premise Permit

Spring Lake Park Lions – Pestello's Tavern and Grill

8355 University Avenue NE

City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7257
www.slpmn.org



**CITY OF SPRING LAKE PARK
PROCLAMATION
CHIEF NYLE ZIKMUND**

WHEREAS, the Spring Lake Park-Blaine-Mounds View Fire Department is the largest volunteer fire department in Anoka and Ramsey Counties and second largest in the State of Minnesota; and

WHEREAS, it is the privilege of Spring Lake Park citizens to recognize the public service of Nyle Zikmund who joined the Spring Lake Park-Blaine-Mounds View Fire Department in 1981 as a volunteer fire fighter and became Chief in 1995 for a total of 35 years of service to the citizens of the city, and

WHEREAS, Chief Zikmund held positions as fire fighter, fire motor operator, captain, senior captain, training chief, deputy chief, and fire chief, as well as holding national certification as fire officer and executive fire officer. Chief Zikmund held leadership positions with the Minnesota State Fire Chiefs Association and the Great Lake Division, and

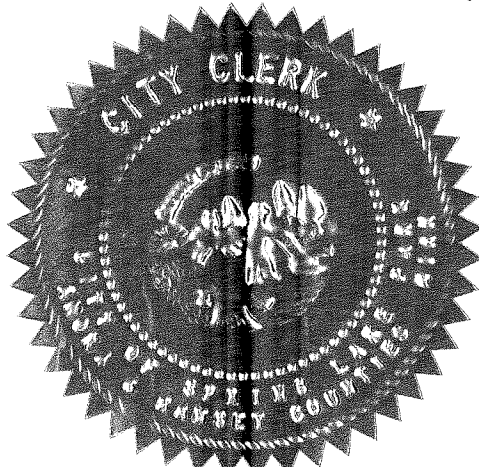
WHEREAS, Chief Nyle Zikmund was instrumental in changing the philosophy of the department to focus on prevention and training, as well as emergency response, as evident in the numerous prevention programs recognized both regionally and nationally and state of the art training facility built during his tenure, and

WHEREAS, Chief Zikmund was able to secure 5 fire engines, 3 boats, a command vehicle used by both the fire and police departments of the three cities, and 3 utility vehicles. He envisioned and saw Station 3 and 5 built, all during his time as Fire Chief, and

WHEREAS, Chief Nyle Zikmund was instrumental in landmark legislation to create the fire safety account and statewide volunteer fire fighter pension and worked diligently for other legislative issues that affect fire fighter and citizen safety during his leadership as the Minnesota State Fire Chiefs Association Legislative Chair.

NOW, THEREFORE, BE IT RESOLVED that the City of Spring Lake Park acknowledges, with sincere appreciation, the dedicated and loyal service of Chief Zikmund who is retired on May 1, 2016 after 35 years of service to the citizens of our City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Spring Lake Park to be affixed on this 2nd day of May 2016.



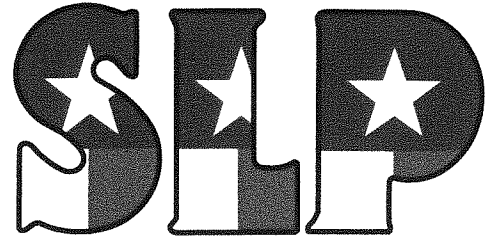
Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

City of Spring Lake Park
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432

Phone 763-784-6491 Fax 763-792-7257
www.slpmn.org



MAYOR'S PROCLAMATION
MUNICIPAL CLERKS WEEK
MAY 1 - 7, 2016

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and,

WHEREAS, the Office of the Municipal Clerk provides the professional link between residents, the City Council, and other local, state and federal units of government; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in educational programs, seminars, workshops and professional association meetings; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Cindy Hansen, Mayor of the City of Spring Lake Park, do hereby proclaim the week of May 1 through May 6, 2016 as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Daniel Buchholtz, MMC, Spring Lake Park Administrative staff, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this second day of May, two thousand sixteen.



Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: Code Enforcement Monthly Report for April 2016
DATE: April 27, 2016

The Spring Lake Park Code Enforcement department is delegate the duties of enforcement for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In April 2016, a total of 23 building, 1 fire, 0 sign, 3 zoning, 4 mechanical, and 1 plumbing permits were issued compared to a total of 26 in 2015. I conducted 54 inspections in the month of April including 28 building, 2 mechanical, 4 plumbing, 8 nuisance, 3 c.o., 5 rental, 2 fire, and 2 zoning inspections.

The month of April was busy for the Code Enforcement Department with sending notice letters to remind property owners of required rental, fire, and open building permits. More than 200+ notice letters were mailed and emailed to Spring Lake Park property owners, which will make the month of May a very busy month for closing out rental, fire, and building permits from 2015.

Also attached with this report, please find the April 2016 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. April 2016 vacancy listing summarizes the following:

- 18 vacant/foreclosed residential properties currently posted by the Code enforcement department and/or soon to be posted. Down one from last month.
- 1 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted. Down one from last month.
- 22 residential properties currently occupied and ready for Sheriff Sale's redemption. Up five from last month.

In April of 2016, I posted three abandoned property, as well as conducted three certificate of occupancy inspection. Also in the month of April, three administrative offense tickets and four violation notices were issued by the Code Enforcement Department.

My time allotted for Code Enforcement in April is as follows:

Building/Mechanical/Plumbing/Zoning Inspections:	59%
Vacant and Foreclosed Inspections:	3%
Rental and Certificate of Occupancy Inspections:	15%
Fire Inspections:	8%
Nuisance Inspections:	15%

In April of 2016, I also attended the following appointments:

- City Council meetings on April 4th and 18th.
- Department Head meeting on April 5th.
- Department Inventory Needs meeting with Leo Daily on April 11th.
- Administrative Staff meeting for data practices on April 19th.
- Planning Commission meeting on April 25th.
- Department Inventory Needs meeting with Leo Daily on April 26th.

The handout information included with this month report is one I created for installing a fence in Spring Lake Park. While all fences under eight feet in height are exempt from requiring a building permit, they still need to obtain a zoning permit to meet all Spring Lake Park zoning rules and regulations. This month handout help explain those rules.

This concludes the Code Enforcement Department monthly report for April 2016. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

City of Spring Lake Park
Permits Issued & Fees Report - Detail by Permit#

Issued Date From: 4/1/2016 To: 4/30/2016
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: COMMERCIAL ALTERATION												
2016-00060	04/14/2016	8338 HIGHWAY 65 NE STE	0		63,450.00	850.15	552.60	31.73				1,434.48
2016-00068	04/01/2016	8188 HIGHWAY 65 NE	0		20,000.00	373.54	242.80	10.00				626.34
Permit Kind: COMMERCIAL FUEL TANK												
2016-00074	04/11/2016	7895 HIGHWAY 65 NE	0		10,000.00	210.14		5.00				215.14
Permit Kind: COMMERCIAL SIGN PERMANENT												
2016-00073	04/13/2016	8188 HIGHWAY 65 NE	0		5,000.00	128.44		2.50				130.94
Permit Kind: MULTI-FAMILY ROOFING												
2016-00084	04/18/2016	1330 CHAMBER OAKS DR NE	0		36,735.00	588.30		18.37				606.67
Permit Kind: SINGLE FAMILY ADDITION												
Permit Kind: SINGLE FAMILY ALTERATION												
2016-00080	04/12/2016	7755 LAKEVIEW LN NE	0		3,800.00	113.84	75.75	1.90				186.49
Permit Kind: SINGLE FAMILY DEMOLITION												
2016-00076	04/27/2016	1663 BALLANTYNE LN NE	0			100.00						100.00
Permit Kind: SINGLE FAMILY EGRESS WINDOW												
2016-00088	04/22/2016	8352 LAKEWOOD DR NE	0		400.00	31.00	20.15	0.20				51.35
Permit Kind: SINGLE FAMILY GARAGE												
Permit Kind: SINGLE FAMILY POOL												
2016-00075	04/08/2016	482 SANBURNOL DR NE	0		5,000.00	128.44	83.49	2.50				214.43
Permit Kind: SINGLE FAMILY REMODEL												
Permit Kind: SINGLE FAMILY ROOFING												
2016-00070	04/06/2016	672 ROSEDALE RD NE	0		9,860.00	207.86		4.93				212.79
2016-00071	04/07/2016	748 82ND AVENUE	0		8,400.00	184.00		4.20				188.20
2016-00072	04/25/2016	8015 WASHINGTON ST NE	0		5,095.00	130.00		2.55				132.55
2016-00077	04/11/2016	1000 82ND AVE NE	0		10,500.00	218.31		5.25				223.56
2016-00079	04/12/2016	8330 WESTWOOD RD NE	0		7,000.00	166.12	5.00	3.50				169.62

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: SINGLE FAMILY ROOFING												
2016-00085	04/20/2016	416 83RD AVE NE	0	0	18,000.00	340.86		9.00				349.86
2016-00086	04/21/2016	658 BALLANTYNE LN NE	0	0	12,400.00	249.36		6.20				255.56
Permit Kind: SINGLE FAMILY SIDING												
2016-00090	04/26/2016	541 84TH AVE NE	0	0	5,600.00	138.25		2.80				141.05
2016-00093	04/26/2016	8330 WESTWOOD RD NE	0	0	7,500.00	169.29		3.75				173.04
Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT												
Permit Type: BUILDING - Totals												
			Period	18	0	228,740.00	979.79	114.38				5,412.07
			YTD	43	0	517,657.32	2,587.32	258.85				12,705.82
Permit Type: FIRE SUPPRESSION												
Permit Kind: COMMERCIAL FIRE SUPPRESSION												
Permit Type: FIRE SUPPRESSION - Totals												
			Period	0								
			YTD	2	0	182.38	96.56	4.23				283.17
Permit Type: MECHANICAL												
Permit Kind: COMMERCIAL HEATING, VENT & AC												
2016-00069	04/04/2016	1639 COUNTY ROAD 10 NE #100	0	0		140.00		1.00				141.00
Permit Kind: COMMERCIAL HVAC - COMMERCIAL MINIMUM												
Permit Kind: MOBILE HOME HVAC - RESIDENTIAL SINGLE												
Permit Kind: MULTI-FAMILY HEATING, VENT & AC												
2016-00078	04/11/2016	7913 5TH ST NE	0	0		50.00		1.00				51.00
Permit Kind: SINGLE FAMILY HEATING, VENT & AC												
2016-00081	04/15/2016	616 84TH AVE NE	0	0		40.00		1.00				41.00
Permit Kind: SINGLE FAMILY HVAC - RESIDENTIAL SINGLE												

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
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Permit Type: MECHANICAL

Permit Kind: SINGLE FAMILY HVAC - RESIDENTIAL SINGLE
 2016-00092 04/25/2016 8001 WASHINGTON ST NE 0 40.00 1.00 41.00

Permit Type: MECHANICAL - Totals

Period	Count	Dwell Units	Revenue	Plan Check	State Surcharge	Total Fees
YTD	22	0	1,287.75		23.99	1,311.74

Permit Type: PLUMBING

Permit Kind: COMMERCIAL PLUMBING
 2016-00091 04/26/2016 8338 HIGHWAY 65 NE STE 0 85.00 1.00 86.00

Permit Kind: COMMERCIAL SEWER

Permit Kind: INDUSTRIAL PLUMBING

Permit Kind: MULTI-FAMILY PLUMBING

Permit Kind: SINGLE FAMILY PLUMBING

Permit Type: PLUMBING - Totals

Period	Count	Dwell Units	Revenue	Plan Check	State Surcharge	Total Fees
YTD	15	0	911.00		14.00	925.00

Permit Type: SIGN

Permit Kind: COMMERCIAL SIGN PERMANENT

Permit Kind: INDUSTRIAL SIGN PERMANENT

Permit Type: SIGN - Totals

Period	Count	Dwell Units	Revenue	Plan Check	State Surcharge	Total Fees
YTD	5	0	1,043.00			1,043.00

Permit Type: ZONING

Permit Kind: SINGLE FAMILY DRIVEWAY

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	Total Fees
Permit Type: ZONING												
Permit Kind: SINGLE FAMILY DRIVEWAY												
2016-00087	04/26/2016	8301 PIERCE ST NE	0	0		45.00						45.00
Permit Kind: SINGLE FAMILY FENCE												
2016-00082	04/15/2016	7880 MADISON ST NE	0	0		45.00						45.00
Permit Kind: SINGLE FAMILY SHED												
Permit Type: ZONING - Totals												
			2	0		90.00						90.00
			8	0		365.00	5.00					365.00
Report Total												
			25	0	\$228,740.00	4,772.90	979.79	119.38				5,862.07
			95	0	\$517,657.32	13,663.78	2,688.88	301.07				16,633.73

VACANTS/FORECLOSURES/SHERIFF SALES APRIL 2016

I checked public records on 4-22/ last publication date 4-22, & 1) post-ponement. Nancy Kelm

Green background - fee(s) due, "blue" 3rd party handles, "Purple, sale pending, "Brown" Owner deceased

Red-See me. (ntk)

RESIDENTIAL SRVC ADDRS	NAME	Posted Vacant Date	Vacant expiration Date	120 day vac. fee paid	Per ordinance, \$200. vac. fee due 1 yr. anniv. date (A/D) of orig. posting	Add'l vac. anniv (A/D) date(s) add'l	Posted Abandoned \$150. fee App. insp Due	Status of Water
615 NE 79th (All mail returned)	ZEHRA SULTANA	7/22/15	08/19/14	\$ due	A/D 4/21/15	A/D 4/21/16	\$150.00 Res. CO Paid 7-29-14	ON
629 79TH (Remodelling)	ANTHONY MENDOLA	4/4/16	11/19/15	\$ due	A/D 7/22/16		\$ due	ON
603 NE 81ST	CHASE (JULIE/Ffloy Schwab)	3/23/16	08/02/16				4/4/16	OFF
1580 81st AVE UNIT 7	LARRY & KATHY THAO	06/06/12	12/01/14	Paid 4-12-16				ON
8054 NE GARFIELD ST	PETER BOROWITZ	06/26/15	10/04/12	\$ due	A/D 6/6/13	A/D 6-2014-2015	6/6/12 \$ due	ON
1880 NE HWY 10	ARNOLD JOHNSON JR (Arnold Sr.dec'd)	03/19/15	10/24/15	\$ due	A/D 6/26/16		6/26/15 \$ due	ON
600 NE IONE AVE	A.Stanley/Dawn Brannan both dec'd	11/9/15	07/17/15	\$ due	A/D 3/19/16		3/19/15 \$ due	ON
7778 JACKSON ST	US Bank (Hoppe/Pignatelo)	10/01/14	03/08/16	Paid 12-29-15	A/D 11/9/16			OFF
8060 NE JEFFERSON ST	Jonathan Crane	05/23/12	09/20/12	\$ due	A/D 10/1/15	A/D 10/1/16	10/1/14 \$ due	ON
7762 LAKEVIEW LN	HUD/Cityside Poss clng, no date	3/4/16	07/02/16		A/D 5/23/13	A/D 5/23/14	10/4/13 \$ due	ON
812 NE LUND AVE	Rita Herr (lvs w/dtr, Stanley Dec'd)	2/26/15	06/26/15	Paid 10-5-15	A/D 2/26/16		2/26/15 \$ due	OFF
375 NE MANOR DR	BLM COMPANIES LLC (Francis)	05/07/14	09/04/14	Paid 12-15-14	Paid 4-6-16	A/D 5/7/16	5/7/14 \$ due	OFF
703 NE MANOR DR	US Bank (Zelanak)	5/29/13	09/26/13	Paid 12-6-13	AD 5/29/14	AD 5-29-15	5/29/13 12/20/13	ON
770 NE MANOR	Counselor, Clng pushed back to 5-9 now	4/21/16	08/19/16				4/21/16 \$ due	OFF
8345 NE PIERCE ST	JOHN VYLASEK, see notes	2/26/14	06/26/14	Paid 3-7-16	Paid 4-11-16		5/7/14 \$ due	OFF
501 NE ROSEDALE RD	CARRINGTON MTG. SRVC (Zruckly)	4/18/16	08/16/16				4/18/16 \$ due	ON
828 NE SANBURNOL DR	BLM COMPANIES LLC (HUD) Hazelwood							
8449 NE TERRACE RD	R. SCHONHARDT, M. HUEBSAHER							
8360 NE Pierce House Demo'd	AZEEM BEGUM							OFF
COMMERCIAL ADDRESSES								
933 NE Manor	MN Catholic Credit Union, vacant per BB 4-2015	Date of SS					Comm.CO	ON
SHERIFF SALES								
7919 NE 5TH ST	ALISHA PEREZ	05/16/16					11/16/16	ON
8000 NE 6TH ST	JAY KRUGER, CHRISTINA S WAHL	04/22/16					4/24/17	ON
534 NE 78th Ave	TONI YURICH	05/24/16					11/25/2016	ON
538 NE 80TH AVE	JAMES & JENNIFER WALKER	7/18/14					1/18/15	ON
701 NE 81ST	ROBERT HOWARD/ROSA HOWARD-DIAZ	PP 5/26/16					11/26/16	ON
551 NE 82ND	ELLEN RICE	2/12/16					8/12/16	ON
602 NE 82ND AVE	CHAD R SAUTER	2/25/16					8/25/16	ON
616 NE 84TH AVE	DENNIS/MICHELLE MOEN	6/15/16					12/15/16	ON
580 NE Ballantyne Ln	PATRICK AND JO FAHEY	5/6/16					11/7/16	ON
8435 NE LADDIE RD	RAYMOND & ROSE STRAMER	8/3/15					2/3/16	ON
7868 MADISON ST	LAURIE WEILEP	7/17/15					1/19/16	ON
351 NE MAPLE ST	KERTIS J TRUE	1/30/15					7/30/15	ON
615 NE MAPLE ST	ELIZABETH TROTTER	7/20/15					1/20/16	ON
8194 NE Middletown (HOA gets b	Citimortgage/Brandon O'Donnell	8/21/13					2/21/14	ON
8285 NE POLK ST \$ Certified	COLLEEN THOMPSON	12/5/14					6/5/15	ON
7763 NE QUINCY ST	MATTHEW AND MARY MEYERS	4/20/15					10/20/15	ON
8022 NE QUINCY ST	SCOTT/LAURIE BRAHS Vacating in May	11/20/15					5/20/16	ON

308 NE SANBURNO	DARLA NORGARD	2/26/16						2/27/17				ON
786 NE SANBURNO	JANICE & DENNIS GREAVES	3/21/16						9/21/16				ON
7718 NE TAYLOR ST (HOA gets bill	PAUL & DOLORES CRAWFORD	4/13/15						10/13/15				ON
7880 NE TYLER ST	ANDREW AND LANA JOHNSON	8/24/15						2/24/16				ON
331 NE WYLDWOOD LN	EDWARD OROKI, WINNIFRED MARUNGA	PP 7/7/15						1/7/16				ON
10809 NE ABLE ST., BLAINE	GUSTAVO & ADAUILLIAM FIGUEROA	4/29/16						10/26/16				
See notes under misc. info												
APRIL CLOSINGS												
700 NE LUND AVE	Prop clsd 4-8, buyer Peter (Junior) Salas II	10/30/15	02/27/16	Paid 3-21-16	A/D 10/30/16			10/30/15		Paid 2/19/16		ON
8100 NE TERRACE	Clsd 4-14, buyers Dan/ Amber Wendt	8/20/15	12/18/15	Paid 4-21-16	A/D 8/20/16			8/20/15		Paid 3-28-16		ON
8330 NE WESTWOOD RD	Prop clsd 4-7, buyer Velocette Enterprise I	1/29/14	05/29/14	Paid 6-30-14	Paid 5-13-15			1/29/14		Paid 4-2-15		ON
JANUARY CLOSINGS												
931 NE RALEIGH	Buyers Nathan & Jennifer Martin	10/1/14	01/29/15	Paid 1-26-15	Paid 2-16-16			A/D 10/1/16		Paid 2-1-16		ON
DECEMBER CLOSINGS												
576 NE 78TH AVE	Prop closed 12-23-15, Buyer Prad Das	8/5/13	12/03/13	Paid 1-21-14	Paid 1-26-15			8/5/13		Paid 9-30-15		ON
7839 JACKSON Mowing paid	Prop closed 12-30, Wrig to hear from buyer	09/12/11	01/10/12	Paid \$200 9-4-15	Paid 9-17-15 for 2012,13,14 & 201			9/12/11		Paid 10-21-15		ON
7907 NE MCKINLEY	Buyer Jessica Ripka. Prop closed 12-18-15	5/15/15	09/12/15	Paid 7-21-15	A/D 5/15/16			5/15/15		Paid 12-18-15		ON
8355 NE UNIVERSITY AVE	Buyer Curtis Pestello Closed 12-10-2015	05/20/15						5/20/15		\$200. DUE		ON
8443-8445 NE University Ave	SOLD - Closing 12-23 Buyer Rafik Moore	05/29/15	9/26/2015							5/29/15		ON
Co name RTO Investments LLC												



City of Spring Lake Park, Minnesota

1301 81st Avenue N.E, Spring Lake Park, MN 55432-2188
(763) 784-6491 * Fax: (763) 792-7257

Fence Information

The purpose of regulating fences is to promote a pleasant physical environment and to protect the public and private property within the City by regulating the location, height, type of construction, and maintenance of all fences. **YOU MUST HAVE YOUR PROPERTY STAKES LOCATED AND EXPOSED BEFORE A PERMIT WILL BE ISSUED.**

The owner/contractor is responsible for locating the property corner markers prior to applying for a fence permit. If the iron lot corner pins cannot be found, the applicant is to contact a Land Surveyor to re-establish the lot corners before commencing with the fence building. A metal detector can be useful to find the iron corner marker pins. Refer to your property survey for lot dimensions. When a building inspector comes out to inspect your fence, they will need to see your exposed property stakes.

Please review the SLP handout: "*Property Line Locations*" and "*Certificate of Survey/Site Plan*" for more information regarding your property line locations and requirements.

DEFINITIONS

Fence: A fence is defined as any partition, structure, wall, or gate erected as a divider marker, barrier or enclosure and located along the boundary, or within the required yard. For the purpose of this Section, a fence shall not include naturally growing shrubs, trees or other foliage.

PERMIT REQUIRED

No fence shall be erected or substantially altered without obtaining a zoning permit from the Building Inspections Department. The fee for a fence permit is \$45.00.

LOCATIONS OF FENCES

Fences, when constructed to enclose any lot or tract of land, shall be located in such away that the entire fence shall be on the property of the owner. Posts and framework shall be placed within the property lines of the owner and the actual finished fencing material, such as wire, lumber, pickets, etc., shall be placed on outside of the fence which faces the street or adjacent property.

No fences shall be allowed or constructed on street right-of-ways. Fences may, by permit, be placed on public utility easements so long as the structures do not interfere in any way with existing underground or over ground utilities. Further, the City of any utility company having authority to use such easements shall not be liable for repair or replacement of such fences in the event they are moved, damaged or destroyed by virtue of the lawful use of said easement.

CONSTRUCTION AND MAINTENANCE

Every fence shall be constructed in a workmanlike manner and of substantial material reasonably suited to the purpose for which the fence is to be used. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition, which would constitute a public nuisance, or a dangerous condition. If such a fence is allowed to become and remain in such condition, a Building Inspector is authorized to notify the owner or owners of such fences of the condition and allow owner or owners ten (10) days in which to repair or demolish the fence.

Link fences, where permitted, shall be constructed in such a manner that the barbed end is at the bottom of the fence.

No barbed wire or barbed wire fences shall be allowed on private property in residential zones. No barbed wire or barbed wire fences shall be allowed on private property in business or industrial zones where the property lines of such property abut lots or parcels adjacent to residential districts.

All fences shall be constructed in conformity with the wind, stress, foundation, structural and other requirements of the Minnesota State Building Code.

RESIDENTIAL FENCES

In all residential districts, fences shall have the following setbacks and heights limitations:

Front Yard -Maximum height of four (4) feet above ground level in front of the front face of the residential structure.

Side Yard - Maximum height of six (6) feet above ground level.

Rear Yard - Maximum height of six (6) feet above ground level.

The required front yard of a corner lot shall not contain any fence that may cause danger to traffic on a street or public road, by obscuring the view. On corner lots, no fence higher than 36 inches shall be permitted within the 50-foot intersection sight distance triangle.

COMMERCIAL AND INDUSTRIAL FENCES

In business and industrial zones, fences may not exceed seven (7) feet in height above the ground level, and the use of barbed wire is prohibited, except that the top one (1) foot of any fence along side or rear lot lines in these zones may be constructed or barbed wire. Barbed wire is also permitted for the top one (1) foot of fences in industrial zones when fronting a public street and placed no closer than the parking setback. Barbed wire shall not be permitted adjacent to any residential district.

FENCING BETWEEN COMMERCIAL/INDUSTRIAL AND RESIDENTIAL ZONES

Whenever a Residential zone is adjacent to or across the street from a Commercial/Industrial zone, the commercial or industrial land owner/developer must provide a minimum six (6) foot high fence for screening. The fence shall not have less than ninety (90) percent opacity for screening purposes.

SPECIAL PURPOSE FENCES

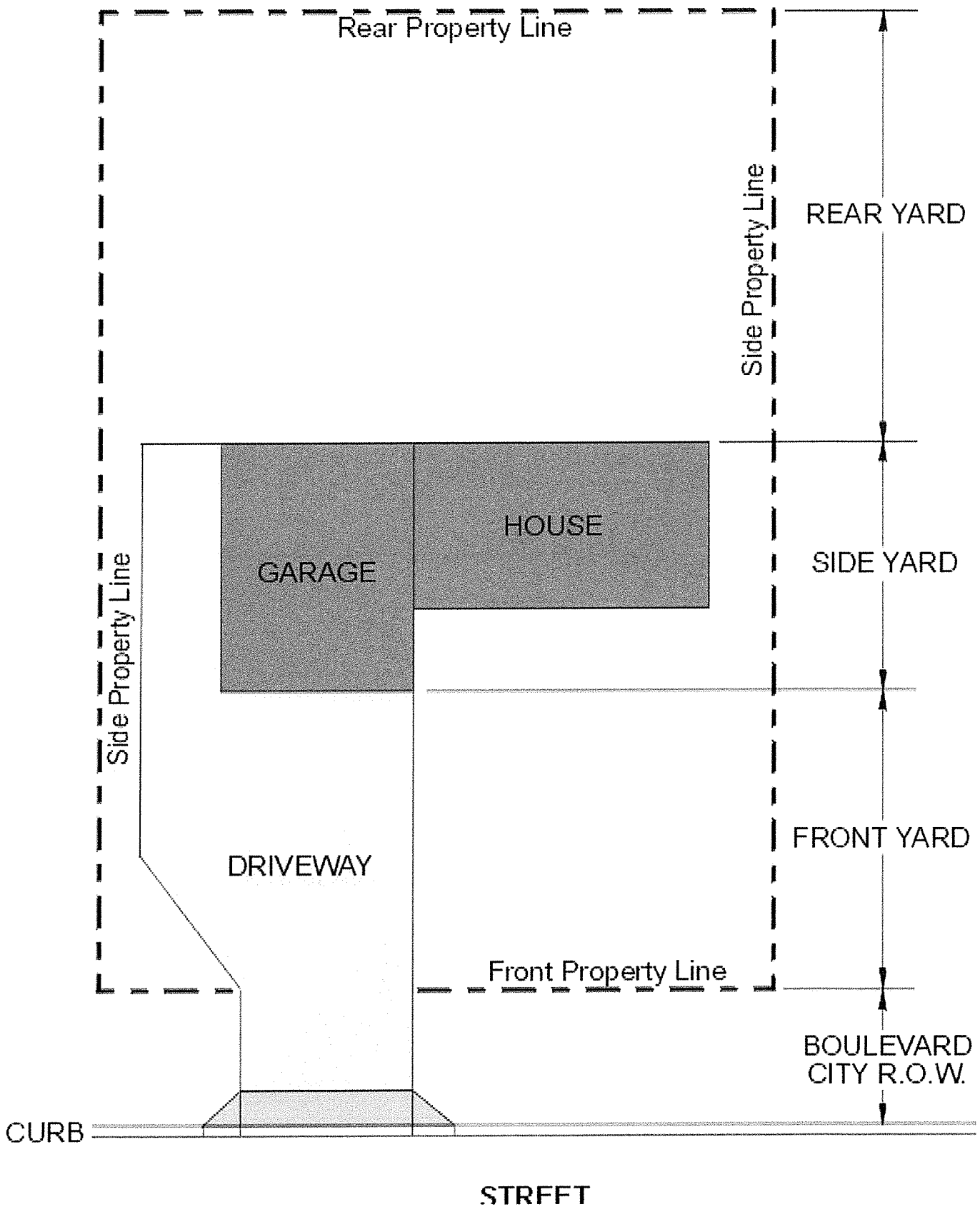
Fences for special purpose and fences differing in construction, heights, or location, may be permitted in any commercial or industrial district in the city, only by issuance of a conditional use permit approved by the City Council after a recommendation by the Planning Commission, and upon evidence that such special purpose fence is necessary to protect, buffer, or improve the premises for which such fence is intended. The approval of such buffer fences may include stipulations as to the material, heights, or location of such special purpose fences.

NON-CONFORMING FENCES

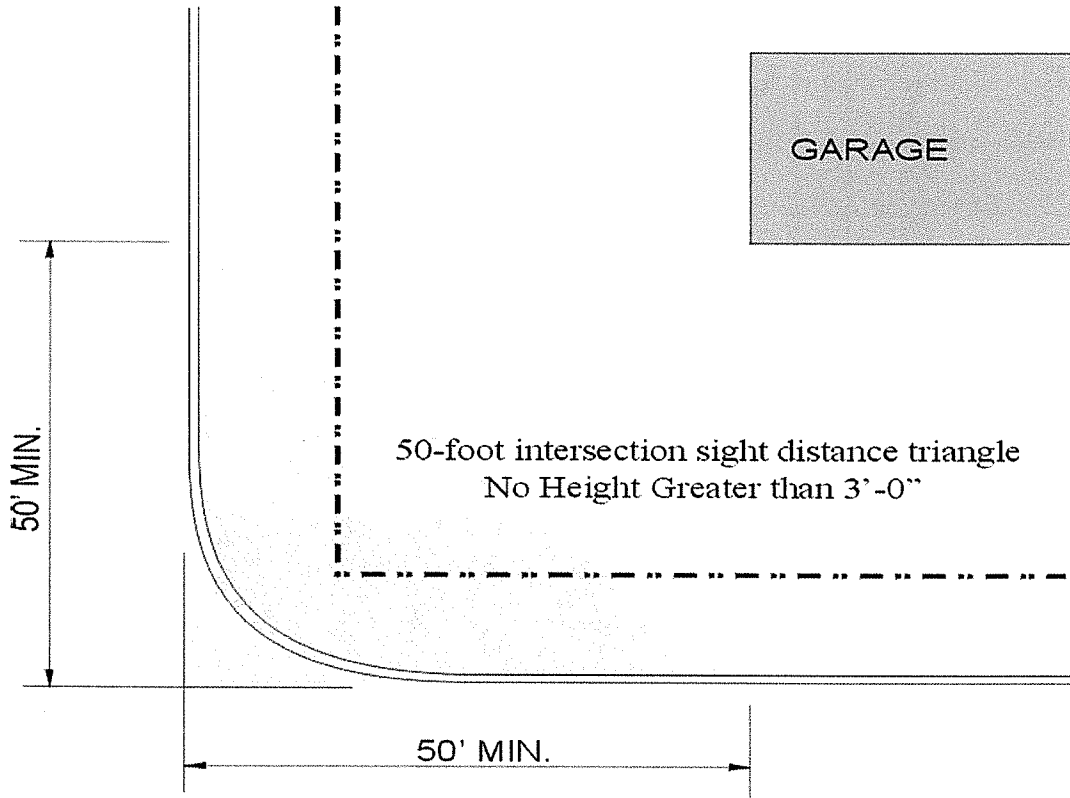
All existing fences, at the time of the adoption of this Section, which are not in violation of this Section and are not located within a public right-of-way or easement, but which violate other Sections of this Code, may be continued to be maintained and to exist but may not be replaced, if destroyed or removed, to the extent that the violations be continued.

QUESTIONS?

If you have questions about the information in this handout, please contact the Building Official at (763) 792-7212, or e-mail your questions to bbrainard@slpmn.org



CORNER LOT CLEARANCE REQUIREMENT



CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-08

A RESOLUTION DESIGNATING THE ENTIRE CITY BE INCLUDED AS PART OF THE ANOKA COUNTY URBAN COUNTY ENTITLEMENT

WHEREAS, the City of Spring Lake Park is located in more than one urban county; and

WHEREAS, as part of the 2017-2019 Urban County Requalification for Anoka County, the City must chose whether it wants to designate the entire City to be included as part of only one urban county (Anoka or Ramsey) entitlement; participate as part of of more than one urban county; or opt out from inclusion in either urban county; and

WHEREAS, the City is currently a part of the Anoka County urban county entitlement; and

WHEREAS, to continue the City's eligibility to receive HUD funds for the CDBG and HOME programs, the City must make an affirmative choice; and

WHEREAS, with the City's participation in the Anoka County Housing and Redevelopment Authority, there are synergies associated with continuing to opt-in to the Anoka urban county entitlement; and

WHEREAS, the selection of Anoka County as the urban county entitlement is a three year commitment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby opt-in and remain a participating community with Anoka urban county entitlement.

Passed and adopted this 2nd day of May, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator



Anoka County
COUNTY ADMINISTRATION
Community & Governmental Relations

Renee Sande
Community Development Manager
Phone: 763.323.5714
E-mail: renee.sande@co.anoka.mn.us

April 11, 2016

City of Spring Lake Park
ATTN: Dan Buchholtz, City Administrator
1301 81st Avenue NE
Spring Lake Park, MN 55432

RE: 2017-2019 Urban County Requalification for participation in the following HUD Programs:
-CDBG (Community Development Block Grant Program); and
-HOME (HOME Investment Partnerships Program)

Dear Mr. Buchholtz:

Every three years Anoka County must complete an Urban Requalification process in order to continue receiving and administering HUD funds for the CDBG and HOME programs. We are currently preparing our requalification for federal fiscal years 2017 through 2019. As part this requalification process, the county is required to notify participating communities of their option to be excluded from the Anoka County "Urban County" qualification for these funding years. ***Action is required from your City as part of this process.***

In situations where a community, such as Spring Lake Park, spans two or more urban county entitlements (in your case, Anoka County and Ramsey County); the city needs to choose one of the following options:

1. Designate that the entire city be included as part of only one urban county entitlement (either Anoka or Ramsey) and excluded from the other; if this choice is made, the city must remain with whichever county it designated the entire 3-year period; or
2. Designate that the city will participate as part of more than one "urban county" in which the city is located, provided that a single portion of the split place cannot be included in more than one entitled urban county at a time; or
3. Opt out from inclusion in either "urban county" (Anoka or Ramsey) program thereby becoming eligible to apply for grants through HUD's small cities program or the State of Minnesota program.

IF YOU CHOOSE TO REMAIN A PARTICIPATING COMMUNITY (OPT-IN): The following will continue to apply:

- The grant process for your city will remain the same as it is now for CDBG and HOME programs;
- Your city will continue to be ineligible to apply for individual grants through the HUD Small Cities or State CDBG and HOME programs;
- The Cooperation Agreement will automatically renew for another three year period of time.

Respectful, Innovative, Fiscally Responsible

West Courthouse ▲ 325 East Main Street, Suite W-250 ▲ Anoka, MN 55303 ▲ www.anokacounty.us/cd
Office: 763-323-5837 ▲ Fax: 763-422-7437 ▲ TDD/TTY: 763-323-5289



Affirmative Action / Equal Opportunity Employer

Dan Buchholtz
April 11, 2016
Page Two

IF YOU CHOOSE NOT TO REMAIN A PARTICIPATING COMMUNITY (OPT-OUT):

- Your city will be able to apply for grants individually through the HUD Small Cities or State CDBG and HOME programs, but;
- You will not be eligible to receive funds through Anoka County for federal fiscal years 2017-through 2019.
- You are required to notify the Department of Housing and Urban Development by **May 11, 2016** if you intend to be excluded from the Anoka County “Urban County” program.

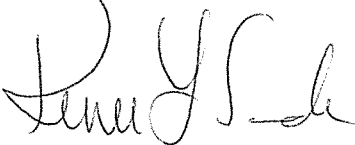
EITHER WAY, HUD requires the city to indicate its participation intent by completing the following steps:

Notify Anoka County, in writing, of your “Urban County” entitlement selection. The notification of intent should be mailed to: Anoka County Community and Government Relations
ATTN: Renee Sande
West Courthouse
325 East Main Street, Suite W-250
Anoka, MN 55303

THESE ACTIONS MUST BE COMPLETED NO LATER THAN May 11 2016.

Thank you for your prompt attention to this matter. If you have any questions, or need additional information, please feel free to contact me at 763-323-5714 or renee.sande@co.anoka.mn.us

Sincerely,



Renee Sande
Community Development Manager

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: COMPREHENSIVE PLAN AND ZONING MAP AMENDMENT
DATE: APRIL 27, 2016

The City received an application from Jameel Ahmed, 786 Investments, for the subdivision of 8360 Pierce Street into two single family residential lots and a 30 foot wide outlot to be preserved for future development. During its review of the application, staff determined that there is a conflict between the City's Comprehensive Plan future land use map, which guides this property (and the other properties on Pierce Street) for commercial development, and the City's official zoning map, which zones the property (and the other properties on Pierce Street) R-1, Single Family Residential. Under this conflict, the subdivision can proceed under the standards set forth in the City's zoning ordinance and subdivision code, but residential development of the parcels cannot take place until

The Planning Commission held a public hearing on the subdivision request at its March 28 meeting. A number of residents along Pierce Street were surprised by the conflict between the Comprehensive Plan and the Zoning Map, stating their preference to preserve their residential neighborhood. They were generally supportive of the subdivision request but had questions regarding the long-term use of the property to the north of the property being subdivided – 8370 Pierce Street (Collision Doctor). Unfortunately, the applicant was not at the public hearing, so the subdivision request was tabled until the April 25 meeting. However, in a pre-application meeting, the applicant expressed his hope to have the Comprehensive Plan future land use map and official zoning map amended to accommodate the redevelopment of the Collision Doctor property, which he also owns, into two single-family residential lots.

The Planning Commission asked staff to draft two items for consideration at the April 25 meeting – a Comprehensive Plan future land use amendment for the residential properties on Pierce Street (as shown on the map below) and a zoning map amendment for 8370 Pierce Street from C-2, Neighborhood & Service Center Commercial, to R-1, Single Family Residential.



The Planning Commission held public hearings on the Comprehensive Plan future land use map amendment and the zoning map amendment at its April 25 meeting. The Commission, hearing no objections from the residents in attendance, unanimously approved the future land use map amendment, reguiding the properties from Commercial to Low-Density Residential. The Commission made the following findings of fact in its recommendation:

- Pierce Street is a dead-end street, making it less desirable for commercial or office uses which typically require full through-access.
- Pierce Street’s lack of connection to a significant transportation corridor also makes it less desirable for commercial or office uses.
- The homes along Pierce Street are viable single family homes, making it less likely that redevelopment of these parcels for commercial uses would be feasible

On the zoning map amendment, Mr. Ahmed confirmed his intention to clean up and redevelop the Collision Doctor property into two single-family lots. The Commission, finding that the zoning map amendment would align with the intent of the Comprehensive Plan amendment and finding that the redevelopment would improve the character of the Pierce Street neighborhood by cleaning up a blighted property, unanimously approved recommending rezoning 8370 Pierce Street from C-2, Neighborhood and Service Center Commercial, to R-1, Single Family Residential. Mr. Ahmed expressed his desire to begin the redevelopment of 8370 Pierce Street in 2017.

Staff recommends approval of Resolution 16-09, A Resolution Approving a Comprehensive Plan Amendment to Amend the Future Land Use Map for 8300, 8301, 8320, 8321, 8333, 8339, 8340, 8345, 8360 and 8370 Pierce Street. Staff also recommends approval of Ordinance 2016-___, an Ordinance Amending the Official Zoning Map for the City of Spring Lake Park.

The Comprehensive Plan amendment will take effect upon approval by the Metropolitan Council. As this is a minor change, staff anticipates that such approval will be granted. The Official Zoning Map amendment will take effect upon passage and publication of the ordinance.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

DRAFT PROCEEDINGS

Minutes of the Spring Lake Park Planning Commission meeting held on April 25, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Chairperson Smith called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Commissioners Bernhagen, Dircks, Eischens, Hansen, Strawn and Smith

Members Absent: Commissioners Raymond

Staff Present: Building Official Brainard; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Donna and Gene Eiler, 8301 Pierce Street NE

3. Pledge of Allegiance

4. Approval of Minutes – March 28, 2016

MOTION BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER BERNHAGEN, APPROVING THE MINUTES OF MARCH 28, 2016 AS SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

5. Public Hearing – Comprehensive Plan Amendment for Pierce Street Properties (8370, 8360, 8340, 8339, 8333, 8321, 8320, 8301 and 8300 Pierce Street NE)

Chairperson Smith opened the public hearing at 7:04 PM to consider a Comprehensive Plan Amendment for Pierce Street Properties 8370, 8360, 8340, 8339, 8333, 8321, 8320, 8301 and 8300 Pierce Street NE.

Administrator Buchholtz reported that at the March 28, 2016 Planning Commission meeting, the Planning Commission held a public hearing on and considered a proposed subdivision of 8360 Pierce Street NE. He stated that during the staff's review of the application, it was discovered that land use designation in the City's comprehensive plan and the City's official zoning map are not consistent. He stated that while the lot split can proceed, in order for the 8360 Pierce Street to be developed as residential, the future land use map in the Comprehensive Plan must be amended.

Administrator Buchholtz stated that the conflict not only affects 8360 Pierce Street, but all of the residential properties along Pierce Street. He stated that upon learning of this conflict, the Planning Commission has initiated a comprehensive plan amendment to bring the future land use map and official zoning map into harmony with each other.

Administrator Buchholtz explained that the proposed action would re-guide the following properties from Commercial to Low Density Residential. He stated the properties included in the proposed action are 8370, 8360, 8340, 8339, 8333, 8321, 8320, 8301 and 8300 Pierce Street NE.

Administrator Buchholtz stated that staff believes that it is reasonable to approve this request for the following reasons:

1. Highway access is not great for commercial uses on the frontage road that Pierce Street connects to. He stated that while there are some commercial and office uses there, it does not have prime access.
2. Pierce Street dead-ends into a senior townhome project and therefore is unlikely to be attractive or viable for commercial or office use which typically require full through access.
3. There are viable single-family homes along Pierce Street; making it less likely that redevelopment for commercial uses would be feasible.

Administrator Buchholtz explained that the proposed amendment also addresses 8370 Pierce Street – the Collision Doctor property. He stated that the owner of the property has expressed interest in having this property re-guided and rezoned to allow it to be redeveloped from a body shop to two single-family lots. He stated that there appeared to be neighborhood support for this change. He stated that if the Commission agrees, the Commission can recommend reguiding this property from Commercial to Low Density Residential and can recommend rezoning the property from C-2, Neighborhood and Service Center Commercial, to R-1, Single Family Residential. He stated that if the Commission finds that a continued commercial use is appropriate for this parcel, the Commission can remove this parcel from the Comprehensive Plan and Zoning Map requests.

Administrator Buchholtz stated that the Auto Glass Professionals property located at 1152 County Highway 10 would remain guided commercial. He reported that staff will study the appropriate guidance for 8375 Pierce Street (Maranatha Free Lutheran Church) during the 2040 Comprehensive Plan update to occur in mid-2017.

Administrator Buchholtz explained that a comprehensive plan amendment process consists of the following steps:

1. Planning Commission approval
2. City Council approval (but not final adoption)
3. Metropolitan Council approval
4. Final adoption by the City Council

He stated that since this would be considered a minor plan amendment, it likely will not require adjacent jurisdiction review.

Chairperson Smith inquired if in any way these changes to the Comprehensive Plan and zoning guide will negatively affect the residents. Administrator Buchholtz stated that he only sees these changes as a positive for these residents. He stated that if the existing conflict with the Comprehensive Plan continues, the properties will continue as non-conforming uses and thus would not be allowed to expand in any way.

Commissioner Hansen inquired as to how residents did not know that their properties were not zoned residential when they purchased. Administrator Buchholtz explained that the Comprehensive Plan classified the homes as Commercial. He explained the Comprehensive Plan controls the classification of the land if there is a conflict. He stated that the current conflict is an oversight on the City at the time.

Chairperson Smith agreed that it was human error that was not caught in the last Comprehensive Plan review. Administrator Buchholtz stated that he feels the parcels at one time were fully intended for commercial use. He stated that had Pierce Street been designed to connect with Middletown Road NE it would have made commercial development more desirable.

Donna Eiler, 8301 Pierce Street NE, stated that she is in favor of the Comprehensive Plan amendment.

Chairperson Smith asked for additional public feedback. Hearing none, Chairperson Smith closed the public hearing at 7:15 PM.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER HANSEN TO CLOSE THE PUBLIC HEARING. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS TO APPROVE COMPREHENSIVE PLAN AMENDMENT FOR PIERCE STREET NE PROPERTIES – 8370, 8360, 8345, 8340, 8339, 8333, 8321, 8320, 8301, AND 8300. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Public Hearing – Zoning Map Amendment for 8370 Pierce Street NE

Chairperson Smith opened the public hearing at 7:16 PM to consider a Zoning Map Amendment for 8370 Pierce Street NE.

Administrator Buchholtz reported that the owner of property at 8370 Pierce Street NE, Collision Doctor Auto Body Shop, has expressed an interest in having this property re-guided and rezoned to allow it to be redeveloped from a body shop to two single-family lots.

Administrator Buchholtz stated that there is a 30 foot outlot that would be added to the 8370 property to establish two buildable residential lots.

Jameel Ahmed, 8360 Pierce Street NE, addressed the Commission. He stated that he is the owner of the property at 8360 and 8370 Pierce Street NE. He reported that he has demolished the home that previously was at 8360 Pierce Street NE and would like to split the lot into two lots for development of two new homes. He stated that he will be demolishing the Collision Doctor property next spring and would like to build two new residential homes on the that site. He stated that business has slowed down at the Collision Doctor site by almost ninety percent and they have been working on cleaning up the site.

Chairperson Smith inquired on who would be responsible on the maintenance of the thirty foot outlot while the redevelopment and clean up takes place of the lots. Mr. Ahmed stated that he will be responsible on the outlot maintenance and will work very hard to keep the lot looking nice.

Building Official Brainard stated that if the 8370 Pierce Street property rezoned to R-1, existing commercial use will be non-conforming and would not be allowed to expand in the future.

Commissioner Hansen inquired if the lots would be sold or if building of new homes would take place. Mr. Ahmed stated that he will be hiring Vick Builders to construct the new homes on the lot. He stated the plans call for a split entry home with attached garage layout.

Donna Eiler, 8301 Pierce Street NE, inquired as to when the Collision Doctor would be demolished. Mr. Ahmed stated that he plans on early spring 2017 for demolition. He stated that he is working on the cleanup of the property and realizes that it has been eyesore for the neighborhood.

Chairperson Smith asked for additional public feedback. Hearing none, Chairperson Smith closed the public hearing at 7:30 PM.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER STRAWN TO CLOSE THE PUBLIC HEARING. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS TO APPROVE ZONING MAP AMENDMENT FROM C-2, NEIGHBORHOOD AND SERVICE CENTER COMMERCIAL, TO R-1, SINGLE FAMILY RESIDENTIAL, AT 8370 PIERCE STREET NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Unfinished Business – Preliminary Plat Application for Pride Rock Addition (8360 Pierce Street NE)

Administrator Buchholtz reported that the applicant, Mr. Jameel Ahmed, owns a single family home on a wide residential parcel at 8360 Pierce Street NE which he wants to divide into three new lots-two single family residential lots and an outlot for future development. He stated the existing house and garage would be removed to make way for the building of two new houses. He stated that surrounding uses are residential on three sides, and commercial to the north and semi-public (church) northeast. He stated that the new plat would be named Pride Rock.

Administrator Buchholtz stated that the property is guided Commercial in the City's 2009 Land Use Plan and is zoned R-1 Single Family Residential. He stated that with the Comprehensive Plan amendment, the property would now match the zoning classification.

Administrator Buchholtz reported that the existing parcel is approximately 180' x 180', to the centerline of Pierce Street. He stated that the proposed plat consists of three parcels: a) Two single family home lots, Lot 1 and Lot 2 each approximately 75' wide by 150' deep (30' of public right-of-way for Pierce Street and b) Outlot A, approximately 30' wide by 120' deep on the north side of the plat, abutting the existing commercial parcel.

Administrator Buchholtz explained that the minimum lot size in the R-1 district is 75' wide and 120' deep and the two proposed home lots meet the zoning code minimums. He reported that the intent is that two new single-family homes will be built on the two lots and that the outlot will be combined with the commercial parcel to the north to increase the size of the commercial property.

Administrator Buchholtz stated that details on site drainage will be reviewed as part of the building permit approval process for each lot. He stated that in general, the grading for each building should be completed so that no additional runoff is diverted to any adjacent property.

Administrator Buchholtz reported that details on the driveway, sewer and water service connections, and street patching will be reviewed as part of the building permit approval process for each lot.

Administrator Buchholtz stated that staff recommends approval of the preliminary plat for Pride Rock as submitted by the applicant and depicted on the plat drawings from Acre Land Surveying dated March 2, 2016, with the following conditions:

1. Final Plat needs to include standard easements on the west, south, and east sides of Outlot A.
2. Before building permits area approved for any of the lots in this plat:
 - a. Details on drainage needs to reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.

Building Official Brainard asked that an additional condition be added that required lowest floor elevations be to code and submitted for review.

Chairperson Smith asked that a condition stating that the current owner of the property maintains the thirty foot outlot during the time of redevelopment.

MOTION BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS TO APPROVE PRELIMINARY PLAT APPLICATION FOR PRIDE ROCK ADDITION AT 8360 PIERCE STREET NE WITH THE FOLLOWING CONDITIONS AND FRIENDLY AMENDMENTS TO INCLUDE: 1.) FINAL PLAT NEEDS TO INCLUDE STANDARD EASEMENTS ON THE WEST, SOUTH, AND EAST SIDES OF OUTLOT A. 2.) BEFORE BUILDING PERMITS AREA APPROVED FOR ANY OF THE LOTS IN THIS PLAT: A.) DETAILS ON DRAINAGE NEEDS TO REVIEWED. THE GRADING FOR EACH BUILDING SHALL BE COMPLETED SO THAT NO ADDITIONAL RUNOFF IS DIVERTED TO ANY ADJACENT PROPERTY. B.) DETAILS ON THE DRIVEWAY, SEWER AND WATER SERVICE CONNECTIONS, AND STREET PATCHING NEED TO BE REVIEWED FOR EACH LOT. 3.) REQUIRED LOWEST FLOOR ELEVATIONS BE TO CODE AND SUBMITTED TO BUILDING OFFICIAL FOR REVIEW. 4.) CURRENT OWNER OF PROPERTY IS RESPONSIBLE FOR THE MAINTENANCE OF THIRTY FOOT OUTLOT DURING REDEVELOPMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Other

a. Administrator Reports - None

9. Adjourn

MOTION BY COMMISSIONER DIRCKS, SECONDED BY COMMISSIONER STRAWN TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting adjourned at 7:40 P.M.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-09

**A RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT TO
AMEND THE FUTURE LAND USE MAP FOR 8300, 8301, 8320, 8321, 8333, 8339, 8340,
8345, 8360 AND 8370 PIERCE STREET**

WHEREAS, the City received a request for a subdivision from 786 Investments to subdivide the property at 8360 into two single family residential lots and an outlot for future development; and

WHEREAS, in the review of this request, the City found a conflict between the Comprehensive Plan Future Land Use Map, which guides this property and surrounding Pierce Street properties for commercial development, and the Official Zoning Map, which zones this property and the surrounding properties as R-1, Single Family Residential; and

WHEREAS, in light of this conflict, the City is proposing to amend the Future Land Use Map within the Comprehensive Plan to guide 8300, 8301, 8320, 8321, 8333, 8339, 8340, 8345, 8360 and 8370 Pierce Street from commercial to low-density residential; and

WHEREAS, the Planning Commission held a public hearing on April 25, 2016 to consider the amendment of the Future Land Use Map for the above stated properties; and

WHEREAS, the Planning Commission unanimously recommended approval of the proposed amendment, making the following findings:

- Pierce Street is a dead-end street, making it less desirable for commercial or office uses which typically require full through-access.
- Pierce Street's lack of connection to a significant transportation corridor also makes it less desirable for commercial or office uses.
- The homes along Pierce Street are viable single family homes, making it less likely that redevelopment of these parcels for commercial uses would be feasible; and

WHEREAS, the City Council is the official governing body of the City of Spring Lake Park; and

WHEREAS, the City Council accepts the findings of the Planning Commission and finds the amendment to be in the best interests of the City; and

WHEREAS, the Comprehensive Plan amendment is subject to review and approval of the Metropolitan Council, as set in Minnesota Statutes, Section 473.864.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby approve the amendment to the Spring Lake Park 2030 Comprehensive Plan for the above stated properties, subject to the approval of the Metropolitan Council.

Passed and adopted this 2nd day of May, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator

ORDINANCE NO. 425

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF
SPRING LAKE PARK**

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

Section 1. Zoning Map Amendment. The following property is hereby rezoned from C-2, Neighborhood and Service Center Commercial, to R-1, Single Family Residential.

That part of Lot Six (6), Auditor's Subdivision No. 152, described as follows, to wit: The North One Hundred Thirty (130) feet, front and rear, of the South Six Hundred Ninety (690) feet, front and rear of the East One Hundred Eighty (180) feet of the West Four Hundred One and Five Tenths (401.5) feet of Government Lot Two (2), Section One (1), Township Thirty (30), Range Twenty-four (24), excluding road subject to easement or record, Anoka County, Minnesota.

Section 2. The Administrator, Clerk/Treasurer shall make the applicable changes to the official zoning map.

Section 3. Effective Date. The ordinance shall become effective immediately upon adoption and publication.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this 2nd day of May 2016.

Cindy Hansen, Mayor

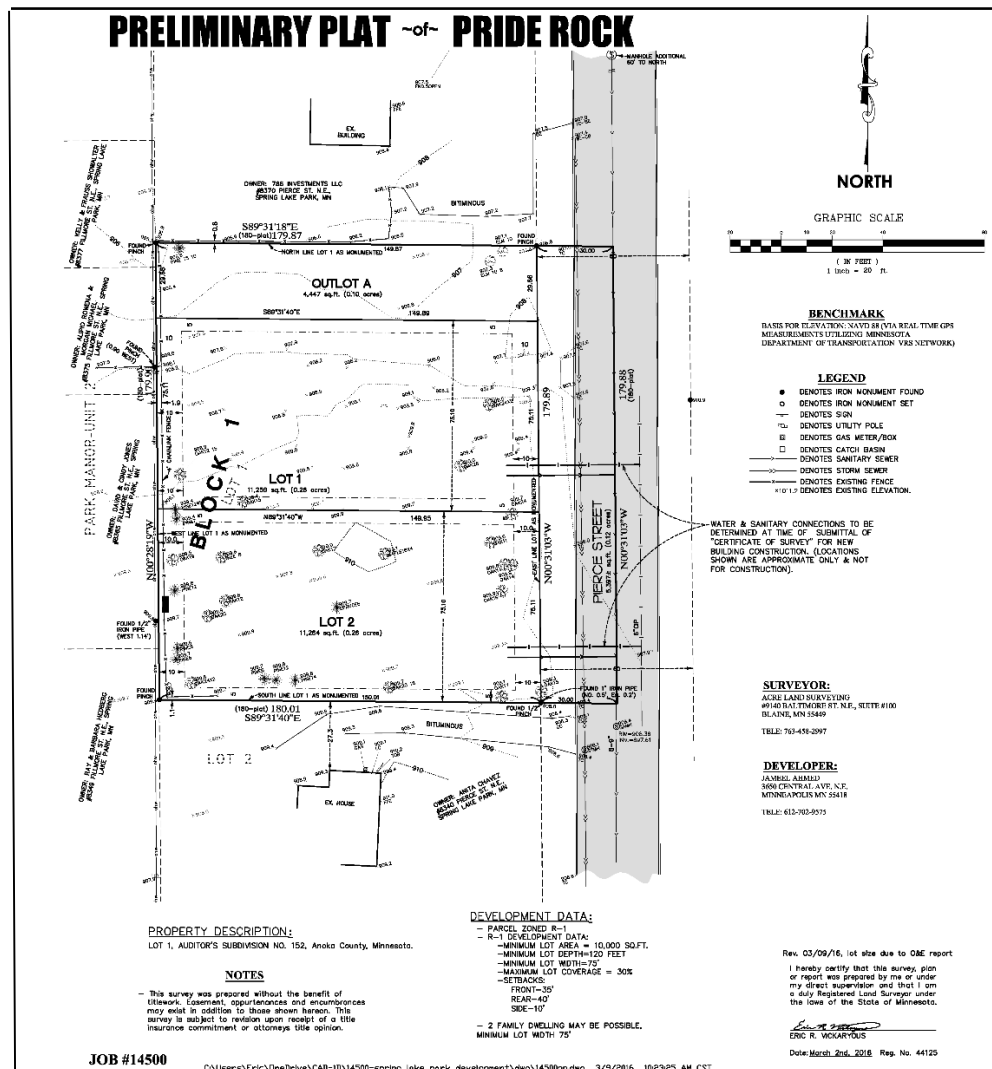
ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PRIDE ROCK ADDITION
DATE: APRIL 28, 2016

The City received an application from Jameel Ahmed, 786 Investments, for the subdivision of 8360 Pierce Street into two single family residential lots and a 30 foot wide outlet to be preserved for future development. The proposed subdivision is shown below:



The Planning Commission held a public hearing on the subdivision request at its March 28 meeting. A copy of City Planner Carlson's staff report is included in the packet. Residents who spoke during the public hearing had no objections to the subdivision of this property. The Planning Commission unanimously recommended approval of the Pride Rock Addition plat subject to conditions.

With the conflict between the Comprehensive Plan future land use map and the City's official zoning map resolved with the approval of Resolution 2016-09, staff concurs with the Commission's recommendation and recommends approval of the preliminary plat with the following conditions:

1. Final plat need to include standard easements on the west, south and east sides of Outlot A.
2. Before building permits are approved for any of the lots in this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. Metropolitan Council approval of the amendment to the City's Comprehensive Plan Future Land Use map must be approved.
 - d. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
3. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
4. A final plat consistent with the conditions of preliminary plat approval shall be submitted for review and approval within 12 months of preliminary plat approval.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-10

**A RESOLUTION APPROVING A PRELIMINARY PLAT FOR PRIDE ROCK
ADDITION, LOCATED AT 8360 PIERCE STREET**

WHEREAS, Jameel Ahmed, 786 Investments, (“Applicant”) has submitted an application for a preliminary plat to subdivide land located at 8360 Pierce Street in the City of Spring Lake Park; and

WHEREAS, the proposed subdivision is located on a parcel approximately 0.62 acres in size, legally described as Lot 1, Auditors Subdivision Number 152, subject to easement of record; and

WHEREAS, the proposed subdivision will divide the property into two (2) single family residential lots and one (1) outlot; and

WHEREAS, the Planning Commission has considered the applicant’s request at a duly noticed public hearing which took place on March 28, 2016 and recommended approval subject to conditions; and

WHEREAS, the City Council finds that the proposed subdivision 1) conforms with the City of Spring Lake Park Comprehensive Plan, as amended under Resolution 2016-09; 2) is located within the R-1, Single Family Residential, zoning district and the lots created in the Pride Rock Addition meet the City’s standards as described within Chapter 153 of the Zoning Code; and 3) will not be detrimental to or endanger the public health, safety or general welfare of the city, its residents or the existing neighborhood provided the conditions of the preliminary plat approval are met.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby approve the preliminary plat for Pride Rock Addition, as submitted by the applicant and depicted on the plat drawings from Acre Land Surveying dated March 2, 2016, subject to the following conditions:

1. Final plat need to include standard easements on the west, south and east sides of Outlot A.
2. Before building permits are approved for any of the lots in this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. Metropolitan Council approval of the amendment to the City’s Comprehensive Plan Future Land Use map must be approved.

- d. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
3. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
4. A final plat consistent with the conditions of preliminary plat approval shall be submitted for review and approval within 12 months of preliminary plat approval.

Passed and adopted this 2nd day of May, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator

PLANNING REPORT

Date: March 28, 2016

To: Spring Lake Park Planning Commission

From: Phil Carlson, AICP, Consulting Planner

Project: 8360 Pierce Street – Preliminary Plat

BACKGROUND & REQUEST

Mr. Jameel Ahmed owns a single family home on a wide residential parcel at 8360 Pierce Street which he wants to divide into three new lots – two new single family residential lots and an outlot for future development. The existing house and garage would be removed to make way to building two new houses. Surrounding uses are residential on three sides, and commercial to the north and semi-public (church) northeast. The new plat would be called Pride Rock.

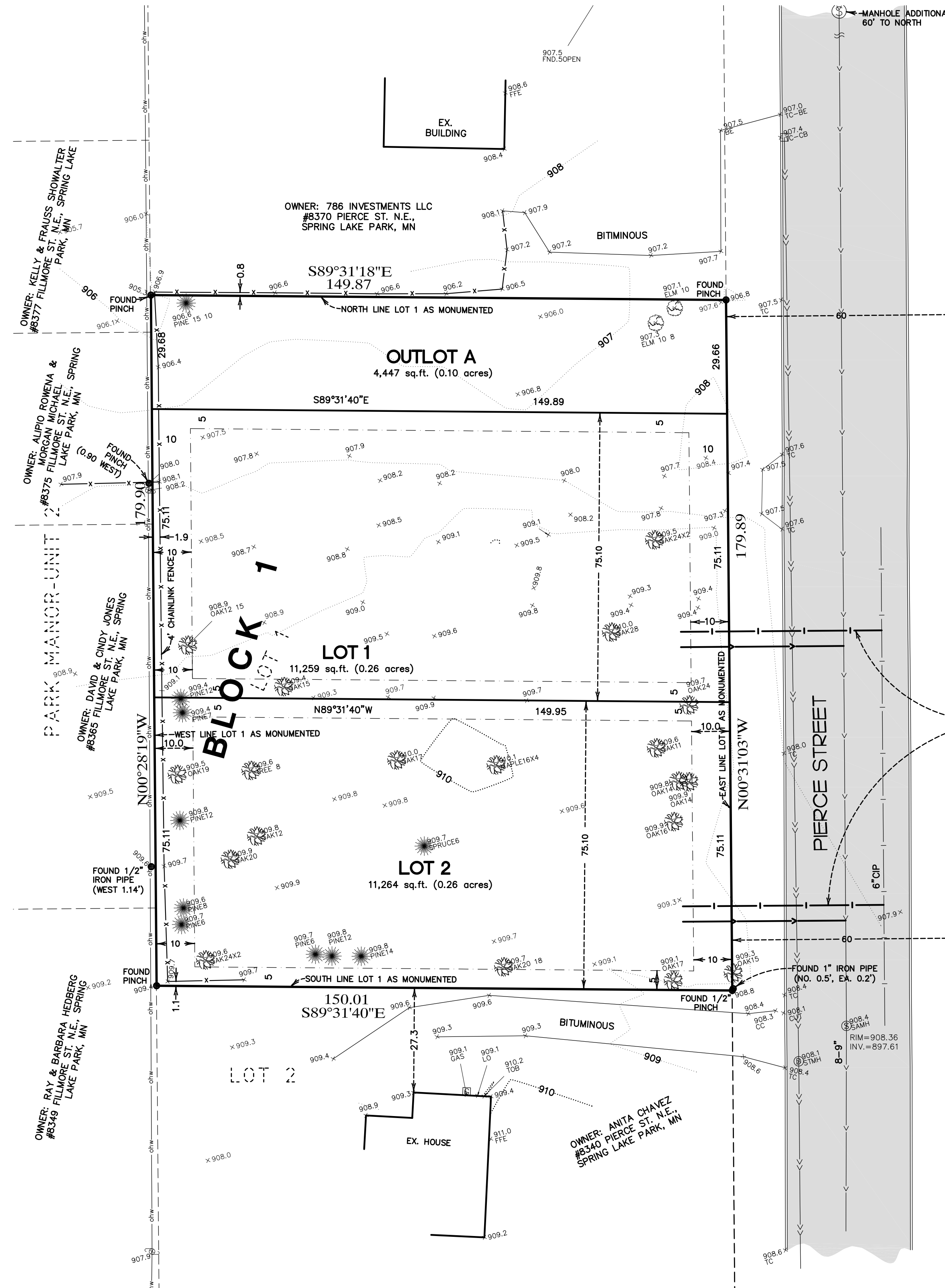
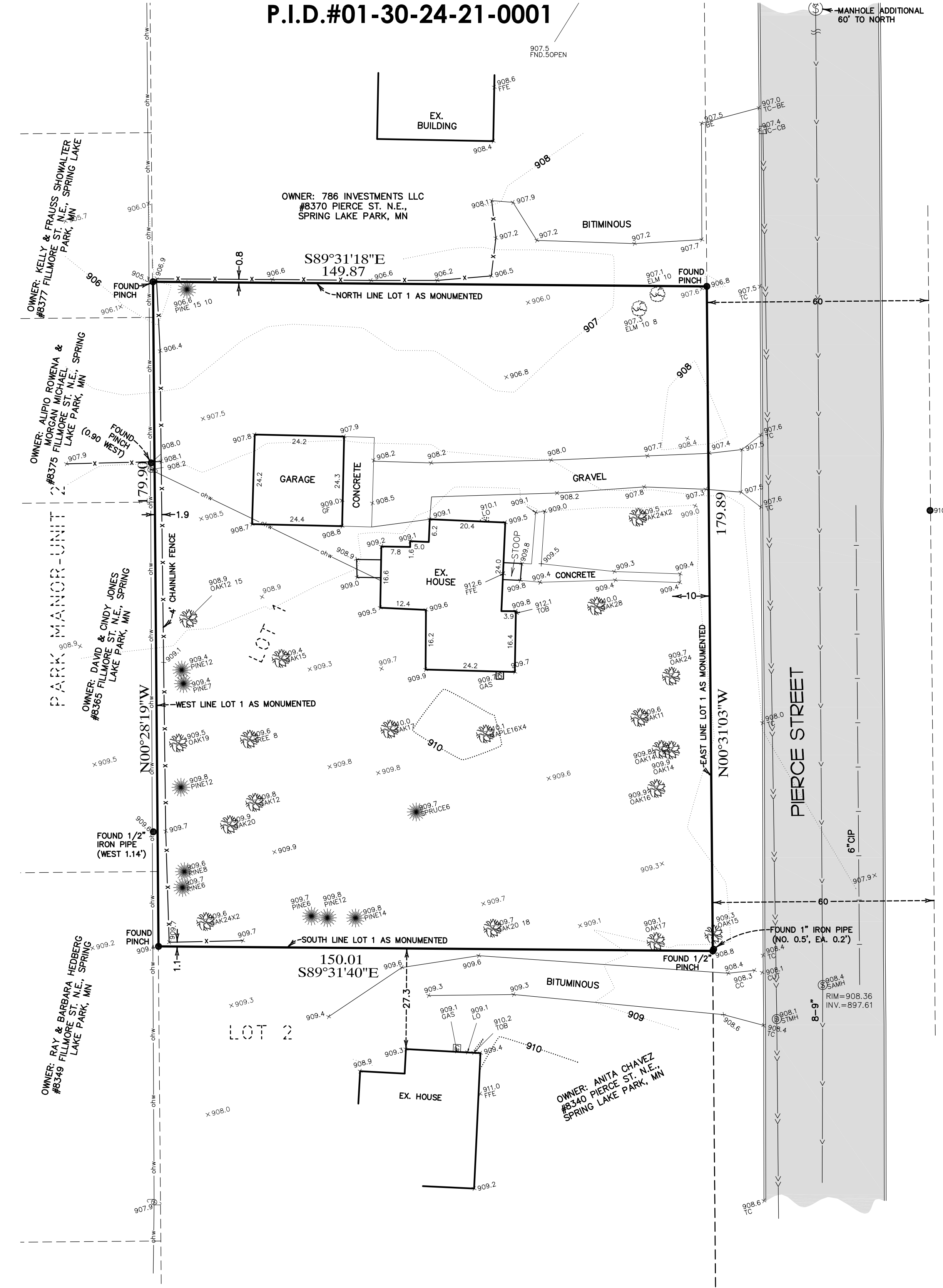


EXISTING CONDITIONS SURVEY ~for~ AUTO GIANTS

PROPERTY ADDRESS: #8360 PIERCE ST. N.E., SPRING LAKE PARK, MN

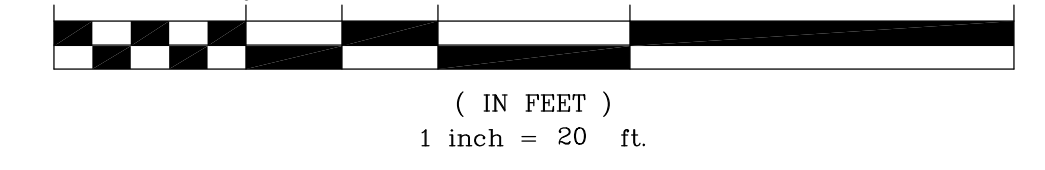
P.I.D.#01-30-24-21-0001

PRELIMINARY PLAT ~of~ PRIDE ROCK



NORTH

GRAPHIC SCALE



BENCHMARK

BASIS FOR ELEVATION: NAVD 88 (VIA REAL TIME GPS MEASUREMENTS UTILIZING MINNESOTA DEPARTMENT OF TRANSPORTATION VRS NETWORK)

LEGEND

- DENOTES IRON MONUMENT FOUND
- DENOTES IRON MONUMENT SET
- DENOTES SIGN
- DENOTES UTILITY POLE
- DENOTES GAS METER/BOX
- DENOTES CATCH BASIN
- DENOTES SANITARY SEWER
- DENOTES STORM SEWER
- DENOTES EXISTING FENCE
- x DENOTES EXISTING ELEVATION.

WATER & SANITARY CONNECTIONS TO BE DETERMINED AT TIME OF SUBMITTAL OF "CERTIFICATE OF SURVEY" FOR NEW BUILDING CONSTRUCTION. (LOCATIONS SHOWN ARE APPROXIMATE ONLY & NOT FOR CONSTRUCTION).

SURVEYOR:

ACRE LAND SURVEYING
#9140 BALTIMORE ST. N.E., SUITE #100
BLAINE, MN 55449
TELE: 763-458-2997

DEVELOPER:

JAMEEL AHMED
3650 CENTRAL AVE. N.E.
MINNEAPOLIS MN 55418
TELE: 612-702-9575

PROPERTY DESCRIPTION:

LOT 1, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota.

NOTES

- This survey was prepared without the benefit of titlework. Easement, appurtenances and encumbrances may exist in addition to those shown hereon. This survey is subject to revision upon receipt of a title insurance commitment or attorneys title opinion.

DEVELOPMENT DATA:

- PARCEL ZONED R-1
- R-1 DEVELOPMENT DATA:
 - MINIMUM LOT AREA = 10,000 SQ.FT.
 - MINIMUM LOT DEPTH=120 FEET
 - MINIMUM LOT WIDTH=75'
 - MAXIMUM LOT COVERAGE = 30%
 - SETBACKS:
 - FRONT-35'
 - REAR-40'
 - SIDE-10'
- 2 FAMILY DWELLING MAY BE POSSIBLE, MINIMUM LOT WIDTH 75'

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

Eric R. Wickaryous
ERIC R. WICKARYOUS

Date: March 2nd, 2016 Reg. No. 44125

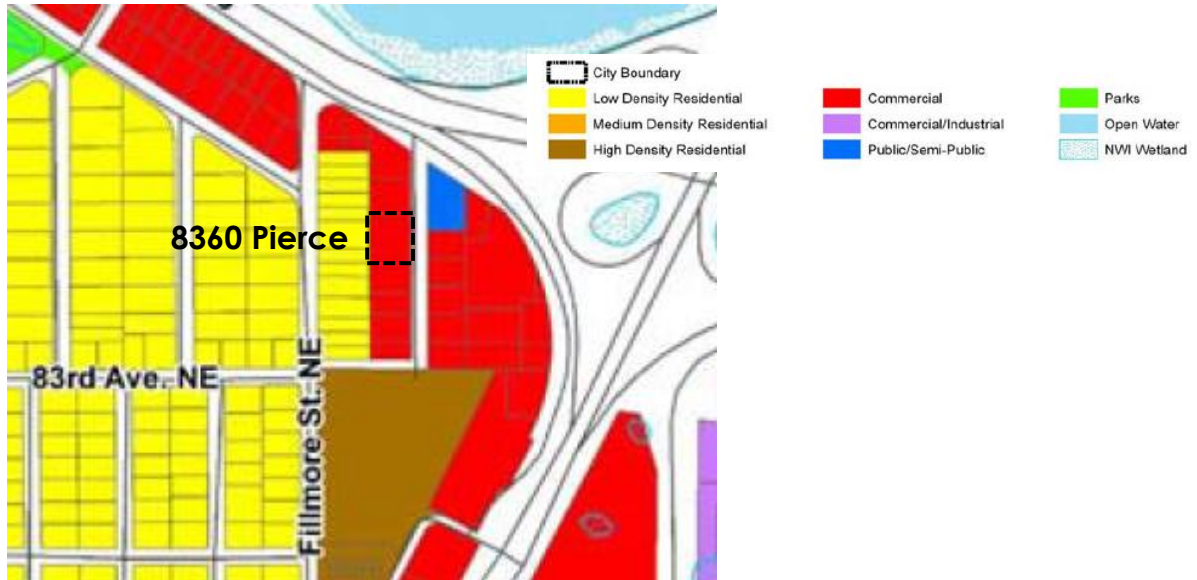
ACRE LAND SURVEYING
Serving Twin Cities Metro area and beyond
763-458-2997 acrelandsurvey@gmail.com

DRAWN BY: ERV	JOB NO: 14500	DATE: 03/02/16	
CHECK BY: XXX	SCANNED <input type="checkbox"/>		
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NO.	DATE	DESCRIPTION	BY

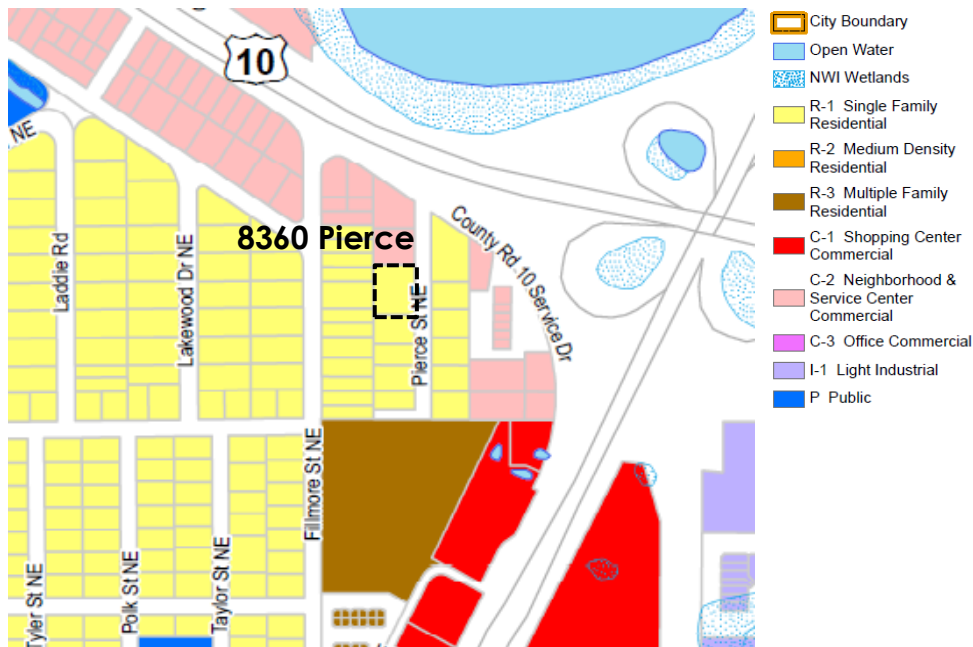
JOB #14500

PLANNING ISSUES & ANALYSIS

1) The property is guided Commercial in the City's 2009 Land Use Plan.



2) The property is zoned R-1 Single Family Residential.



- 3) The existing parcel is approximately 180' x 180', to the centerline of Pierce Street.
- 4) The proposed plat consists of three parcels:
 - a. Two single family home lots, Lot 1 and Lot 2 each approximately 75' wide by 150' deep (30' of public right-of-way for Pierce Street is shown)
 - b. Outlot A, approximately 30' wide by 120' deep on the north side of the plat, abutting the existing commercial parcel.
- 5) Minimum lot size in the R-1 district is 75' wide and 120' deep. The two proposed home lots meet the zoning code minimums.
- 6) The intent is that two new single family homes will be built on the two lots and that the outlot will be combined with the commercial parcel to the north to increase the size of the commercial property.
- 7) The land use designation for this property in the Land Use Plan and the zoning are not consistent with one another. The proposed use of the two lots is consistent with the R-1 zoning, but not the Commercial guiding of the property. The proposed use of the outlot is consistent with the Land Use Plan but not the R-1 zoning. The Land Use Plan takes precedence and the City is obliged to rezone in accordance with its Land Use Plan.
- 8) Therefore, to accomplish the applicant's wishes, two actions would be needed in the future:
 - a. Reguide the two lots on the Land Use Plan from Commercial to Low Density Residential. The zoning would stay R-1. Reguiding this property to Residential begs the question of the Land Use Plan designation of the properties south of this parcel on Pierce Street, which are also guided Commercial but zoned R-1. The intent in the Comp Plan was that this portion of Pierce Street would eventually be redeveloped for commercial uses, but the zoning has stayed R-1.
 - b. Rezone Outlot A from R-1 to C-2 Neighborhood & Service Center Commercial. The Land Use Plan would remain Commercial for this parcel.
- 9) Neither action is required at this time to process the plat, but would be needed if a construction project and building permits were applied for.
- 10) Final plat needs to include standard easements on the west, south, and east sides of Outlot A (as are shown on Lots 1 and 2 on the preliminary plat).
- 11) Details on site drainage will be reviewed as part of the building permit approval process for each lot. In general, the grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.

- 12) Details on the driveway, sewer and water service connections, and street patching will be reviewed as part of the building permit approval process for each lot.

Recommendation

We recommend approval of the preliminary plat for Pride Rock as submitted by the applicant and depicted on the plat drawings from Acre Land Surveying dated March 2, 2016, with the following conditions:

- 1) Final plat needs to include standard easements on the west, south, and east sides of Outlot A.
- 2) Before building permits are approved for any of the lots in this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. If single family homes are to be built on Lot 1 and Lot 2, a Land Use Plan amendment must be applied for and approved to reguide the lots from Commercial to Low Density Residential.
 - d. If Outlot A is to be used for commercial purposes, a rezoning must be applied for and approved, rezoning Outlot A from R-1 to C-2 Neighborhood & Service Center Commercial.



City of Spring Lake Park

Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 5.2.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2015 Sanitary Sewer Lining Project (193803135).

The Contractor, Visu-Sewer, has completed the required work. Final inspection and final payment will occur this spring/summer. *The Public Works Director will coordinate warranty televising.*

2014-2015 Street Improvement Project (193801577).

The contractor, Valley Paving Inc., has punch-list work including seeding items and structure adjustments remaining. Final work will be completed in 2016.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Construction is substantially complete. Punch-list inspection will be completed in the spring.

MS4 Permit (193802936).

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance.

Lift Station No. 1 Equipment (pumps, generator, and control panel) (193802805).

Equipment suppliers have essentially completed work on their items. Generator has been delivered. Lift station pumps have been installed (*need to process payment. Control panel is ready for delivery.*)

Lift Station No. 1 Reconstruction (193803115).

The Contractor, Meyer Contracting, is making steady progress. *Concrete work has started. Construction appears to be on schedule. Initial start-up will occur in May.*

2016 Sanitary Sewer Lining Project (193803421).

This project includes lining and wye grouting on Old Central south of 81st. *Construction Contracts have been sent to Hydro-Klean for processing.*

2016 Street Seal Coat Project (193803424).

Construction Contracts have been sent to Allied Blacktop for processing.

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Working with Leo Daly staff on city hall site issues.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.



CORRESPONDENCE

Comcast Cares Day

On April 30th, Comcast NBCUniversal will celebrate our 15th annual Comcast Cares Day, marking 15 years of giving back to the communities in which our employees live and work.

Comcast Cares Day began in 2001 with 6,100 volunteers helping to improve about 100 community sites. Last year, a record-breaking 100,000-plus volunteers – including employees, along with their families and friends and our nonprofit partners – turned out to beautify neighborhoods, spruce up schools, plant trees, stock food banks, and much more, throughout 39 states and the District of Columbia, and in 21 other countries. Comcast Cares Day, which is the nation’s largest single-day corporate volunteer event, is one of our proudest company traditions.

In the Twin Cities, projects include 500 Comcast Cares Day volunteers sorting clothes and merchandise for Arc’s Value Village Thrift Stores and Donation Centers at the Minnesota State Fairgrounds. Another 100-plus workers will help beautify the grounds at the American Cancer Society’s Hope Lodge at the University of Minnesota. Other metro area project sites include Bridging, Inc., where volunteers will build furniture and household items for in-need families, and on-going restoration of the Woodland Outdoor Classroom at Como Regional Park in St. Paul, to name a few.

In addition, Comcast employees will participate in a variety of workplace activities during the week leading up to Comcast Cares Day, such as blood drives and packing ‘health essentials kits’ for area low-income individuals and families. ■



Comcast Cares
NBCUniversal Volunteers

Twin Cities Comcast Cares Day 2016 volunteers will be improving our community by working on projects at the following sites:

- American Cancer Society Hope Lodge, Minneapolis
- The ARC Greater Twin Cities, Minnesota State Fairgrounds, Falcon Heights
- Boys & Girls Clubs of the Twin Cities, St. Paul
- Bridging, Inc., Oakdale
- Como Regional Park, St. Paul
- Lebanon Hills Regional Park, Eagan
- Loaves & Fishes, Peace Lutheran Church, Coon Rapids
- Perspectives, Inc., St. Louis Park
- Pillsbury United Communities – Brian Coyle Center, Minneapolis
- The Salvation Army – West 7th Street, St. Paul
- Solid Ground, White Bear Lake
- St. David’s Center for Child & Family Development, Minnetonka

Comcast Partners with Hunt.Fish.Feed at Catholic Charities Dorothy Day Center

On Monday, April 19, Comcast and Hunt.Fish.Feed partnered to prepare and serve lunch to over 250 people. Hunt.Fish.Feed. is a unique outreach program that taps underutilized food sources – game meat and fish – donated by sportsmen. We are proud to partner with Hunt.Fish.Feed to make the program a success. Comcast would like to thank all of the elected officials that helped serve lunch: **Rep. Dan Schoen, Rep. David Bly, Rep. Barb Yarusso, Mayor Chris Coleman, and Rep. Erik Hansen.** ■



In this April Issue...

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Comcast Sponsors Table at The Stir event for Women's Foundation of Minnesota

Comcast was proud to sponsor a table at The Stir event for Women's Foundation of Minnesota. The Stir, an annual fundraising event of the Women's Foundation of Minnesota, is the Twin Cities' premier corporate women's networking and leadership event of the year.

Comcast was happy to host Wenda Weekes Moore, a 2015 recipient of the Women's Foundation of Minnesota's Mary Lee Dayton Catalyst for Change award. The Women's Foundation established the Wenda Weekes Moore internship to honor and elevate her leadership. The internship provides intense, focused training and professional development as part of the Foundation's longstanding commitment to creating pathways to leadership in the philanthropic and nonprofit sectors for women of color. Ruby Oluoch is the inaugural recipient of the Wenda Weekes Moore internship and also joined the Comcast team for the inspiring evening. Comcast also hosted Laverne McCartney Knighton, Program Manager for the BrandLab, a Minnesota nonprofit exposing diverse young people to opportunities in marketing and communications through professional development and internships. ■



Bottom left: Laverne McCartney Knighton, BrandLab; Ruby Oluoch, Wenda Weekes Moore. **Top left:** Sarah Dezell, Director Fulfillment; Sherri Kronforst, Sr. Director Employee Engagement; Jamie Yanisch, Sr. Specialist External Affairs; Kate Hensing, Manager External Affairs; Meredith Crosby-Moore, Director External Affairs; Sarah Mitchell, Manager Marketing

NBC Sports Group Delivers Every Moment of Stanley Cup Playoffs

For the fifth consecutive year, every NHL Stanley Cup Playoff game will be presented nationally across the platforms of NBC Sports Group and select NBCUniversal networks. This year is the 11th consecutive season that NBC and NBCSN will combine to cover the Stanley Cup Playoffs, and NBC is scheduled to present up to nine primetime games, tied for the most since acquiring NHL television rights in 2005.

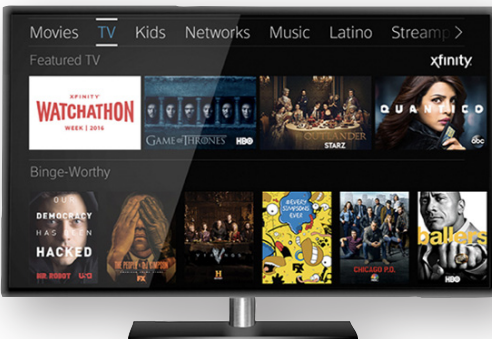
Coverage will be presented on NBC, NBCSN and NHL Network, as well as NBCUniversal's USA Network, the No. 1 cable entertainment network, and CNBC, NBCUniversal's widely-distributed business channel. USA Network will present NHL Stanley Cup Playoff coverage for the second consecutive season on Tuesday and Wednesday nights, after its return to Stanley Cup Playoff coverage last year for the first time since 1985. CNBC has provided Stanley Cup Playoff coverage since 2012, and will televise games Thursday through Monday nights, when necessary. USA and CNBC will be utilized during first- and second-round coverage only.

NBC Sports Live Extra – NBC Sports Group's live streaming product for desktops, mobile devices, tablets, and connected TVs – will provide complete streaming coverage of every game of the 2016 Stanley Cup Playoffs that is televised by NBC, NBCSN, USA Network, and CNBC. ■



TV's Biggest Binge Week is Back with More Complete Series

Good news TV fans! Watchathon Week is returning for its fourth year, offering Xfinity TV customers a free all-access pass to some of the hottest and most talked-about shows from premium, cable and broadcast networks available on demand. Xfinity On Demand has become the go-to destination for catching up and staying current on all of the great programming available today, and Watchathon Week takes that to the next level by unlocking the biggest and best TV content for the ultimate TV binge week.



Kicking off on April 18, this year's Watchathon Week will give Xfinity TV customers access to more than 250 shows from 50+ networks, across multiple platforms – at home on the TV, or on the go via the Xfinity TV mobile app and website.

Last year, Xfinity TV customers broke every prior viewing record across platforms, catching up on more than 56 million hours of the year's most buzzed about shows. Mobile viewing during the binge-watching event grew 64%, and for the first time ever, Xfinity On Demand exceeded one million consecutive Xfinity On Demand streams on both Friday and Saturday of Watchathon 2015, highlighting our customers' evolving viewing habits and growing preference for watching their favorite content. ■

Contact Us...

To stay up to date on Comcast in the Twin Cities Region, please follow us on Twitter @ComcastMSP

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From: owenw@ewald.com
Sent: Friday, April 22, 2016 12:35 PM
To: dbuchholtz@slpmn.org
Subject: Ewald at the Capitol/April 22



April 22, 2016

[View Ewald at the Capitol as a PDF](#)

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30 Days Until Adjournment

The legislative session is only 44 days old, and yet there are only 30 days left until the constitutional deadline for adjournment. Legislators have Friday off in observance of Passover, and will come back to the capitol on Monday, April 25 to continue their work. The third committee deadline passed on Thursday, which means that all major finance bills have been passed through committee. Both the House and the Senate are scheduled to be in session most of next week, and most committees will stop meeting at their regularly scheduled times. The major grunt work of the committee process is now finished and next steps include passing each chamber's respective omnibus bills off the floor and establishing conference committees to negotiate differences between the two bills. All of this has to be finished by Monday, May 23 — and with elections next fall, legislators have extra incentive to finish their work by deadline.

Budget Update

Back in November it was projected that the state budget would have a surplus of around \$1.2 billion. A few months later, the February forecast projected a surplus of around \$900 million, which caused a number of legislators to express caution when considering how to spend state funds in a supplemental budget. The Senate has proposed using the surplus on one-time funding initiatives, including \$300 million on tax relief. The House has proposed spending the surplus funds on tax relief and transportation projects. Last year both the House and the Senate passed Tax and Transportation omnibus bills and sent them both into a conference committee. Those bills still remain in their respective conference committees, and progress on those negotiations may take place in the next few weeks.

Meanwhile, this being a bonding year, the House is working to pass a major bonding bill to the Senate. At the beginning of session, Gov. Mark Dayton proposed a bonding bill that invested \$1.4 billion while Senate leaders have said their bill will likely be in the area of \$1 billion. House leaders have stated that their bill may fall somewhere near \$600 million, but will certainly be well under \$1 billion. Constitutionally, a bonding bill has to originate in the House, so the Senate will have to wait until that happens to make any progress on its bill. Until then, both House and Senate Capital Investment committees have been meeting to hear requests for funding projects from across the state. All totaled, these committees have received

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requests for projects that would cost \$4 billion, so there is still much work to be done in the next 30 days.

Senate HHS Omnibus Bill

The Senate Health and Human Services (HHS) Budget Division released its article to the Supplemental Finance bill this past week. With total spending of \$43.3 million, the article focuses on a number of proposals including:

- A 7% rate increase for child care providers.
- \$5.7 million for the IMD rate for chemical dependency providers.
- \$1.5 million for school-linked mental health grants.
- \$19.8 million for inpatient psychiatric beds within direct care and treatment.

The provision was passed out of the HHS Budget Division on Monday and heard in the full Finance Committee on Thursday. With the House HHS bill at net zero in spending, the two bodies will work out their priorities in conference committee once their respective bills are passed off the floor.

REAL ID Brings Real Costs

Last month Gov. Dayton signed a bill into law that directed the Department of Public Safety (DPS) to evaluate the costs of complying with the REAL ID standards passed by the federal government a few years ago. DPS recently completed its analysis, and found the cost of compliance to be over \$5 million. Even with the price tag, legislators have quickly stated their confidence that a measure will be passed allowing DPS to take the steps toward REAL ID compliance. If these steps are not taken it could result in Minnesotans not being able to board airplanes for domestic travel unless they have a valid passport. Rep. Dennis Smith (R-Maple Grove), chief author of the bill in the House, has stated he still expects that full implementation will occur later this fall.


Road to the 2016 Elections

This past weekend Sen. Terri Bonoff (DFL-Minnetonka) announced that she will run for the United States House of Representatives seat in the Third Congressional District against incumbent Erik Paulsen. The current chair of the Senate Higher Education committee, Sen. Bonoff is a former business executive and has been serving in the Senate since 2005.

They Said it

"Prince, and his music, defined an era. His tremendous talent was matched only by his generosity and commitment to improving his community. Minnesotans and our nation mourn the loss of a great artist today; one who has left an unforgettable mark on music history, and whose contributions to the betterment of our state will be remembered for years to come."

- Gov. Mark Dayton, on the passing of music icon Prince (the I-35W bridge near downtown Minneapolis will be illuminated in purple throughout the weekend)



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CAPITOL UPDATE REPORT

From: Sarah Psick and Joe Bagnoli

Date: April 15, 2016

Re: Capitol Update Report

Liquor Issues Update

It was a quiet week on liquor-related issues at the Capitol. The local liquor license bill continues to sit on the House Floor, while the Senate does not have a similar bill at this time. To date, no other liquor bills were heard in the House and Senate this session, but amendments to other bills could be offered at a later point.

General Legislative Update

By the end of the day, there are only five-weeks left of the 2016 legislative session. Policy committees in the House and Senate have wrapped up their work and the finance divisions now focus on assembling supplemental budget bills. Governor Dayton has entertained Republican and DFL leaders at separate breakfast meetings this past week in hopes of finding common ground in these final weeks.

Pieces of the Budget Puzzle: The Senate DFL majority released their budget targets this week which follows Governor Dayton's March budget recommendations and the House Republic budget target release last week. The Senate recommends spending approximately \$800 million of the estimated \$900 million budget surplus, leaving about \$100 million on the bottom line. The Senate DFL recommendations include the following: \$300 million for tax relief, \$85 million for broadband development grants, \$91 million for programs addressing equity issues, \$100 million for E-12 and higher education, and other funding programs across budget areas. The Senate did not announce a bonding bill budget target or what the size of the bonding bill will be. The Senate budget targets line-up closely with Governor Dayton's proposed budget (with some differences), but are vastly different from the House budget targets which include splitting the \$900 million budget surplus between taxes and transportation, and funding new spending initiatives through cuts to the budget enacted in 2015. Finding common

April 15, 2016

Page 2

ground between the Governor, Senate DFL and House Republicans by May 23rd will be no small task.

Revenue Update: The department of Minnesota Management and Budget released a revenue and expenditure update for February and March this week. The update showed an \$11 million decrease in funds from the February 2016 budget forecast. Net corporate tax payments (up 15%) and other revenues exceeded the forecast, which partially offset lower-than-expected net individual income tax payments which were \$69 million (6.5%) below the forecast. While this is not an official update to the February budget forecast, the update will play a role in the upcoming budget negotiations.

Fireworks & Fantasy Sports: The House passed a bill to authorize some forms of fireworks including bottle rockets, Roman candles, and firecrackers. Currently, Minnesota law only allows sparklers, poppers, smoking snakes and other non aerial fireworks. Supporters of the bill claim Minnesota loses approximately \$5 million to Wisconsin every year from residents who purchase fireworks across the border. However, the bill is strongly opposed by fire officials and Governor Dayton vetoed a similar bill in 2012. The bill has moved to the Senate where it has not received a committee hearing. You will likely still need to drive to Wisconsin this 4th of July to purchase fireworks. The House also passed a bill providing clarity to more than 1 million Minnesotans who play fantasy football and other fantasy sports games. Players of fantasy sports won't notice a difference, but operators of the games will face stricter regulations. The bill clarifies that the games are legal and not forms of gambling. The Senate is expected to take up the bill before the end of the session.

Capitol Grand Re-opening: Even though we are in the middle of the current legislative session, plans are being made for a grand re-opening celebration of the Capitol in 2017. Currently, the Capitol is a construction zone and completely closed to the public. Only the House Chamber is open this session and that is without any running water or working bathrooms! When the building re-opens in January 2017, it will be 90% completed. In the fall of 2017, a grand public re-opening will be held. As construction workers toil to meet the deadline for completion of the renovation, the House and Senate have passed a bill authorizing the State Capitol Preservation Commission to plan for the re-opening of the Capitol and to allow fundraising as from individuals and corporations to pay for the celebration. It is anticipated that approximately \$400,000 will be raised privately for the re-opening celebration.

Transgender Debate: The controversial debate over transgender rights hit the Minnesota Capitol this week. The House Civil Law committee heard the so-called "Individual Right to Privacy and Safety in Public Accommodations Act". The bill would require public spaces such as businesses, hotels, restaurants, public schools and universities to prohibit admittance to restrooms, locker rooms, dressing rooms and other similar facilities based on self-identification criteria. People would be required to those these facilities that match their "biological sex." Opponents of the bill argued the bill would promote sexual discrimination and could lead to harassment and violence. Governor Dayton decried the legislation and said he would veto it if it reached his desk. No vote was taken on the bill and it has not been heard in the Senate.

April 15, 2016

Page 3

Next Week: Thursday, April 21st is the third committee deadline which means all budget and finance bills must have been acted upon by the House Ways and Means and Senate Finance committees. The omnibus tax bill and omnibus bonding bill are not subject to this deadline. On Friday, April 22nd, the Legislature will be on break in recognition of the Passover holiday.

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Family Leave Act: SF 2558 creates a Family Care Benefits program which will be administered by the Department of Employment and Economic Development (DEED). Individuals who are eligible for family leave, bonding leave, or pregnancy leave may apply to receive payments similar to unemployment benefits. The Family Care Benefit program includes a state-level wage tax levied against employers and employees. The tax is imposed at a rate of 0.27% of wages for employees and various rates for employers. Wages subject to federal FICA Old-Age, Survivors, and Disability Insurance tax are subject to this tax. Tax revenues are deposited into a dedicated fund. The bill is scheduled for a hearing in the Senate Tax committee on Tuesday. The bill is not moving in the House.

Lawful (Charitable) Gambling Provisions: The House passed a bill this week which makes various changes to the lawful gambling laws. HF 3102 authorizes and regulates the use of electronic raffle selection systems; reduces the length of time a gambling manager needs to be with an organization to serve as a gambling manager from six months to 90 days; creates a new definition for "share the pot raffle"; increases bingo prize requirements; and requires cities and counties to acknowledge the source of certain charitable funds received from gambling organizations. The bill is awaiting action on the Senate Floor.

General Legislative Update

Thursday evening marked the third and final committee deadline of the 2016 legislative session. At the end of the day, all budget bills were required to have been passed through the House Ways and Means or Senate Finance committees and referred to the House or Senate Floor. This deadline does not apply to the tax or bonding bills which are still moving through the committee process. The Legislature is on recess today in honor of Passover.

Supplemental Budget Bills: The House and Senate spent much of the week in budget committees and have passed all supplemental budget bills through the House Ways and Means and Senate Finance committees this week. They can best be described as one “mega bus” and three “mini-buses”. The Senate has assembled one supplemental budget bill with articles addressing transportation, broadband, state government, environment and energy, higher education, economic development, natural resources and agriculture, judiciary and public safety, health and human services, and equity. The House had separated the budget into three supplemental budget bills: (1) E-12 education and higher education; (2) jobs, agriculture and environment; and (3) health and human services, state government and public safety. It is not yet clear if the bills will be reconciled in one conference committee or with three conference committees.

Buffer Law: Last session, the legislature passed a bill requiring permanent vegetative buffers to be installed along certain water sources and drainage ditches. The final negotiations on the bill happened at the very end of the 2015 legislative session and resulted in many questions and confusion following the bill’s enactment. This session, the Senate and House have passed a bill to create more certainty about what last year’s buffer legislation does and how it works. The bill gives local units of government the opportunity to oversee buffer requirements in their jurisdiction. Counties would be able to administer the buffer law using ordinances, or watershed districts could administer the law using rules. If control and enforcement is not taken at the local level, the Board of Water and Soil Resources would assume jurisdiction. The bill clarifies that the term “public water” when used in the 2015 buffer law applies to waters that are on the public waters inventory. The public waters inventory was conducted in the early 1980's to determine the waters of the state where the Department of Natural Resources (DNR) has regulatory authority. Overall, the bill gives greater certainty to landowners and gives local officials better tools for enforcement. Governor Dayton has indicated he will sign the bill into law.

REAL ID: Earlier this session, the legislature passed a bill repealing the prohibition on the Department of Public Safety from preparing or planning for the implementation of the federal REAL ID act. The repeal also included a requirement that the Department prepare a report to the legislature by April 14, 2016 on how to meet the tougher federal standards for Minnesota issued driver’s licenses. This week, the House and Senate held informational hearings to receive the report from the Department of Public Safety and learn about the planning options and decision points. The Department reported the cost to implement REAL ID requirements are between \$4.1 million to \$5.1 million in order to begin issuing the compliant licenses by this October. Much of the cost is related

to technology upgrades. The report laid out a series of decision points for the legislature to address: (1) Passage of a law authorizing implementation; (2) implementation date; (3) whether to issue non-compliant cards; (4) statutory changes for REAL ID implementation; (5) expedited rulemaking authority for the department to implement REAL ID; and (6) funding. Bills addressing these issues are expected to be heard in the next week.

Next Week: The supplemental budget bills will be debated and acted upon in the House and Senate next week. The Senate Tax committee is scheduled to meet and hear several bills, while the House Tax committee announced at the end of this week that they were done meeting. Implying there will not be a new omnibus tax bill coming out of the House. Also, a bill laying out guidelines for the implementation of REAL ID will be heard in the House.

Finally . . . All Minnesotans were shocked by the news on Thursday of the death of music legend Prince. Sitting in the Senate Finance committee when the news broke on Twitter, you could hear a buzz start to grow across the room. Senator Dibble interrupted the committee hearing and asked for a pause in the debate for a moment of silence; the Governor and President issued statements honoring his contributions to music; and, the Minnesota Historical Society will be placing his Purple Rain suit on display with the public invited to view the suit at no charge. Tributes have been honoring Prince as a legend across the world, but he was always a kid from Minneapolis, who put First Avenue on the map, and never left Minnesota.

Daniel Buchholtz

From: Marian Rygwall <mrygwall@slpmn.org>
Sent: Monday, April 25, 2016 8:20 AM
To: 'Daniel Buchholtz'
Subject: FW: Thanks!

From: Kay Okey [mailto:kokey@slpmn.org]
Sent: Monday, April 25, 2016 7:56 AM
To: mrygwall@slpmn.org
Subject: FW: Thanks!

From: Ginger
Sent: Saturday, April 23, 2016 1:56 PM
To: Kay Okey <kokey@slpmn.org>
Subject: Thanks!

Hi Kay -

Wanted to thank you for the very enjoyable trip to Graceland and all. I didn't think it would be much, but it turned out to be a real gem! St. Jude's, and Eureka Springs were especially interesting, and of course, I could have spent a much longer time in the art museum. And I would like to visit the church in the woods again. So I have added much to my bucket list.

Thanks for organizing such a pleasant trip!

Ginger

NATIONAL LEAGUE of CITIES

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April 18, 2016

Mr. Daniel Buchholtz
City Administrator/Clerk/Treasurer
City of Spring Lake Park
1301 81st Avenue N.E.
Spring Lake Park, MN 55432

Dear Mr. Buchholtz:

On behalf of the National League of Cities (NLC) Board of Directors, its member cities, and staff, it is my pleasure to invite the City of Spring Lake Park to join NLC! NLC is the only organization that connects city teams with the practical information and solutions they need to solve their critical challenges and a unified national voice to ensure their continued vitality.

NLC offers you unique learning opportunities...

NLC conferences are unforgettable experiences—sessions on a wide range of issues, nationally recognized expert speakers, a chance to experience a new city, mobile workshops where you can see firsthand how another city is solving its problem, and city officials from around the world. I come back from the conferences recharged.

--Janice M. Winfrey, City Clerk, Detroit, Michigan

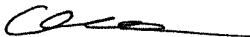
Like the International Institute of Municipal Clerks, NLC offers training and resources. When your city is a member, you and your elected and appointed officials and staff are members too. Benefits include

- An **extensive selection of leadership training** courses on an annual basis covering a wide range of topics using nationally acclaimed instructors; and recognizing leadership achievement.
- **Creative ideas** on addressing city challenges and best practices in implementing city solutions.
- Identifying private sector **funding sources** and partnerships for your city's initiatives.
- **Access** to solutions and tools to address your city's challenges through our City Solutions and Applied Research, Institute for Youth, Education and Families and, Savings and Solutions resources like **GrantFinder** and so much more.
- Supporting networking groups and events including annual conferences where you can meet with city officials, leaders, and staff who are grappling with the same issues communities face.

This is a good time to get involved with NLC to see how we can help you, your elected and appointed leaders from your community improve skills, tackle the big issues, and make your community stronger.

If you have any questions about membership, please do not hesitate to come by and talk to Mae Davis at the National League of Cities booth at the International Institute of Municipal Clerks 70th Annual Conference in May in Omaha, NE, or contact Mae at (202) 626-3150 or mdavis@nlc.org anytime.

Sincerely,

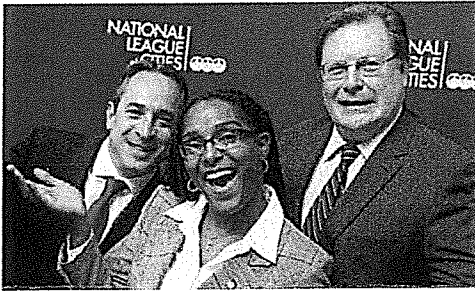


Clarence Anthony
Executive Director, CEO



NATIONAL LEAGUE of CITIES

The NATIONAL LEAGUE of CITIES is the voice for cities in Washington and a partner to cities and towns across the U.S.

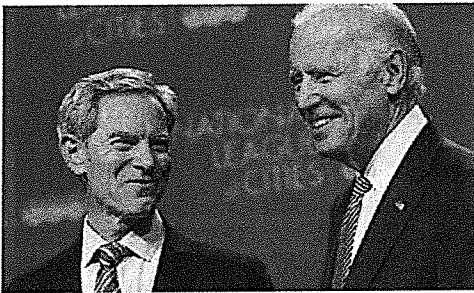


We Are Our Members

Cities and towns of all sizes are members of the National League of Cities (NLC). Led by a member-selected Board of Directors, NLC is at its heart an organization by members, for members.

We Give Cities a Voice in Washington

NLC members work together to develop the National Municipal Policy, our position on issues in front of Congress and the Administration. NLC members and staff work diligently to develop relationships in Washington and advocate for the interests of our nation's cities and towns.



We Help Cities Innovate

Through research, technical assistance, partnerships, and convenings, NLC helps city leaders and staff step up their game. Whether identifying best practices, researching trends, or helping implement tried and true solutions,

NLC is passionate about helping cities become more efficient and effective for their residents.



We Help Leaders Continuously Improve

NLC's two annual conferences and the professional development programs of the NLC University offer city leaders and staff a wide range of learning opportunities to keep their technical knowledge current and leadership skills sharp.

We are the leaders and staff of cities and towns who work every day to make our communities great places to live.



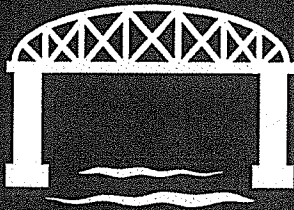
We Are the Nation's Cities

NATIONAL
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We believe in...

- Representing local government.
- The value of **public service**.
- The value of **diversity** throughout our organization and our communities.
- **Municipal authority** over municipal issues.
- **Local government** as the cornerstone of government in the United States.
- A commitment to the **highest ethical standards** among all public officials.
- Civility and mutual **respect**.
- **Anticipating the needs of communities** and developing strategies to meet those needs and improve the quality of life.
- **Partnerships**, coalitions, and collaborations to strengthen cities and our advocacy efforts.

2016 NLC ADVOCACY PRIORITIES



Investment in Infrastructure



Public Safety



Growing Local Economies

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Deputy Executive Director

Antoinette A. Samuel

Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Sunday, April 17, 2016 7:37 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
Cc: Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com
Subject: NMMA Legislative Update - April 15, 2016



Happenings at the Capitol

Senate DFL Releases Budget Targets

Last week House Republicans released their budget priorities for this year's session, and on Wednesday Senate Democrats released their committee budget targets. These targets indicate how much money each committee has to spend on their omnibus bill packages.

The Senate budget targets (with a House comparison) are as follows:

Committee	Senate Budget Targets	House Target Comparison
Broadband	\$85 million	\$35 million
E-12 Education	\$48.2 million (<i>assumes E-12 spending of \$100.5 million, which includes \$50 million of additional K-12 spending offset by allowing school districts the option of early state loan repayments</i>)	0 change (<i>Approximately \$50 million of additional K-12 spending offset by allowing school districts the option of early state loan repayment, \$7 million of savings will fund expanding broadband access</i>)
Environment and Energy	\$7.5 million	\$3.9 million (<i>Funding for MnDNR to uphold decisions regarding copper and nickel mining by Polymet in Northeastern Minnesota</i>)
Equity	\$91 million	No funding
Health & Human Services	\$43.3 million	0 change (<i>Committee will repurpose federal grants for different priorities</i>)
Higher Education	\$47.7 million	0 change

Judiciary and Public Safety	\$45 million	\$1 million (<i>recouping extra funds from MINNCOR enterprise fund</i>)
Natural Resources, Economic Development, and Agriculture	\$60 million	\$11.7 million (<i>Including \$13 million in 2017 and \$15 million in 2018 toward Minnesota's Border-to-Border Broadband Development Program offset by savings to be determined by committee</i>)
State Departments and Veterans	\$30 million	\$9.5 million (<i>efficiencies to be determined by committee</i>)
Taxes	\$300 million	TBD
Transportation and Public Safety	\$31.5 million	TBD

The deadline for the major budget bills is Thursday, April 21. The legislature will then have Friday, April 22 to Monday, April 25 off for Passover break. When they return it is expected that committee meetings will give way to longer floor sessions to pass bills off the House and Senate floor. The legislature then has until Monday, May 23 to come to an agreement over the supplemental budget bill, as well as Transportation and Tax packages.

Elections Omnibus Bills

With just five weeks remaining in the 2016 Legislative Session, both the Senate and House Omnibus Elections bills are awaiting action to be taken by each chamber on the floor. Typically a major elections bill is dealt with in the first year of the biennium which was the case last session and not going into an election year like this coming fall. However, a number of issues were still remaining from last session and a few new ones which were introduced this session. The Senate Omnibus Elections bill, [SF 2381](#) (Sieben) was passed out of committee two weeks ago includes a number of provisions heard by the committee the past two years. Through the process of passing through other committees that have jurisdiction over the bill, two sections that were seen by members to be controversial were stripped from the bill. Amendments removed the June Primary language ([SF 1394](#)) and the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) ballot email and fax return language ([SF 2571](#)).

The omnibus bill SF 2381 now includes the following measures:

- Pre-registration of 17-year-olds
- Voter assistance cap removal
- Election administration bill
- School board member vacancy election modifications
- Elections Emergency Task Force Recommendations
- In-person absentee ballot reforms
- ES&S assistive voting technology bill
- Minor party petition reforms

In the House, the Omnibus bill [HF 2688](#) (Sanders) was passed and sent to the floor by the Government Operations and Elections Committee. HF 2688 does not go as far as the senate companion as only a small handful of bill are included in the House language as of now. Here is what currently sits in the House Omnibus Bill (HF 2688):

- Election administration bill
- School board member vacancy election modifications
- Appointment of county officers

With the two bills having a number of differences, the conference committee will have considerable work to do as members try to find common ground between the House and Senate.

Tax Omnibus Bill Update

The 2015 legislative session adjourned without passing an omnibus tax bill, and the Senate and the House could not have been much further apart on their approaches to tax policy. That distance may have grown after the House and Senate announced their spending priorities for the projected \$900 million surplus.

Though the details have yet to be released, House Republicans have announced that they plan to use the projected surplus entirely on tax cuts and transportation. Senate Democrats released their supplemental budget targets which includes approximately \$300 million in targeted tax cuts.

Details on how both the Senate Democrat and House Republican majorities plan to structure tax cuts will become more evident in the next two weeks, but likely both will resemble what they each passed last year.

Transportation Omnibus Bill Update

With failure to agree on a substantial transportation funding package during the 2015 legislative session, there continues to be trepidation at the legislature as to whether the House and Senate will be able to agree on a funding and policy package by the conclusion of this year's session. The Senate's long-term plan passed last year uses an increase to the gas tax to provide comprehensive funding for the next 10 years, while House Republicans look to redistribute existing revenue sources to fund transportation projects around the state.

House Republicans have announced they plan to utilize Minnesota's projected \$900 million budget surplus for transportation funding and tax cuts, while Senate Democrats have proposed supplementing transportation spending by \$31.5 million. Earlier this week the Senate Transportation and Public Safety Committee outlined their supplemental spending priorities which include increases for state airports, establishing an interagency rail director at the Department of Transportation, rail planning, rail safety, state road program planning and delivery, and funding to the State Patrol to recruit, hire, train and equip a State Patrol Academy.

State Revenue Falls Short of Projections

The office of Minnesota Management and Budget (MMB) recently released their quarterly review which provides an update on how actual state revenue compares to projections made earlier in the year. Following the trend that was announced in February (the projected state surplus fell by \$200 million), MMB is reporting that state revenue has fallen \$11 million short of projections made under two months ago. MMB cited lower-than-expected revenue from individual income tax as the main culprit for the shortfall. The overall revenue loss was bolstered by corporate tax payments exceeding expectations, but the state budget continues to experience a shortfall from projections made earlier in the year. This economic news has already served to make legislators cautious with spending, and this news will surely further that narrative throughout the rest of the legislative session.

Road to the 2016 Elections

Rep. Yvonne Selcer (DFL-Minnetonka) has added her name to the list of legislators not running for reelection to the Minnesota legislature, becoming the 25th member of the House or Senate to make such an announcement.

NMMA Board to Meet at New Minnesota Senate Building

The NMMA Board will be meeting on Wednesday, April 20 at the new [Minnesota Senate Building](#) (MSB). The meeting packet and parking information were emailed earlier this week. Be sure to RSVP to owenw@ewald.com if you are planning to attend.

NMMA staff has invited our legislative delegation to join us for the meeting and if you have not done so already, ask members to personally invite their legislators as well.

NMMA Board Meeting

Wednesday, April 20

5:30 – 7:30 p.m.

[Minnesota Senate Building](#), Room 2412 ([Map](#))

Sewer Availability Charges (SAC)

Language originally contained in [HF3644](#) (Wagenius) was amended to [HF2104](#) (Albright) in the House State Government Finance, approved by the committee and re-referred to the House Rules Committee. The new language prohibits the Metropolitan Council from charging cities and townships a sewer availability charge (SAC) to existing restaurants, cafes, eating establishments or bars that expand their demand capacity by adding outdoor seating unless actual fixtures are added or the service volume is increased.

The main proponents of this legislation are the Minnesota Restaurant Association and Minneapolis City Council Member Andrew Johnson. A Senate bill with similar language, [SF3520](#) (Torres Ray) has not received a hearing in the Senate.

While SAC is not on the NMMA 2016 Legislative Action Plan, this legislation would likely affect cities, businesses and other sewer system users if enacted and NMMA government relations will continue to monitor the bill.

Metropolitan Council Governance Reform

Legislation reforming Metropolitan Council governance structure awaits possible action on the Senate floor. [SF2385](#) (Dibble) would provide for staggered terms for Council members, does not include requiring local officials to be on the Council, maintains the governor's appointing authority and expands the nominating committee to include representatives from the Association of Minnesota Counties and Metro Cities.

The House companion, HF2467 (Albright), differs significantly in that while it too requires staggered terms for members, it requires all members to be elected officials appointed by the governor. The bill also expands the nominating committee but requires that the committee be made up entirely of local elected officials appointed by the Association of Minnesota Counties and Metro Cities. HF2467 also includes establishing a Blue Ribbon Commission to study the Metropolitan Council and report its findings and recommendations to the legislature. [HF2467](#) has received approval by the House Governmental Operations and Election Policy Committee and has been re-referred to the House State Government Finance Committee.

Local Governments Can Donate Surplus Equipment

Legislation allowing local governments to donate surplus equipment to nonprofit organizations passed the House by a vote of 129-1. Authored by Rep. Carolyn Laine in the House and Sen. Barb Goodwin in the Senate, [HF1003](#) would allow police and fire departments to donate equipment that while still serviceable, have reached their expiration dates to nonprofits or public safety groups that operate in other parts of the world.

Twin Cities North Chamber of Commerce Export Roundtable Seminar and Networking Opportunity

The NMMA is a sponsor of the Twin Cities North Chamber of Commerce [2nd Annual Export Roundtable Seminar](#) with the Minnesota Trade Office, April 27, 11:30 a.m., at Crooners Lounge in Fridley. Now in their second year of collaboration with the Minnesota Trade Office, the chamber invites the business community and local officials to attend this educational seminar and networking opportunity.

This event sold out last year so don't wait too long to [register](#) if you are considering attending.

Temporary Family Health Care Dwelling

[HF2497](#) (Peterson) requires local governments to permit certain types of recreational vehicles as temporary family dwellings. Intended to provide temporary transitional housing for seniors, this legislation would allow a temporary family health care dwelling to occupy a driveway or homeowner's yard to make it easier to provide care to the occupant.

Though several changes have been made due to the objections of city officials, this legislation continues to raise concerns for local government such as control over local zoning ordinances, occupant safety, what types of "houses" could be included, etc. HF2497 has received committee action and is currently waiting for possible debate and a vote on the House floor.

The bill's Senate companion, [SF2555](#) (Hoffman) has passed two Senate committees and has been re-referred to the Senate Finance Committee.

Transportation Funding Conference Committee

The House/Senate Omnibus Transportation Funding Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Omnibus Tax Bill Conference Committee

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Citizens League Metropolitan Council Task Force Releases Report

The [Citizens League Metropolitan Council Task Force](#) released its [full report](#) this week. The [Executive Summary](#) includes the League's key findings, conclusions, recommendations to the governor and legislature, recommendations to the Metropolitan Council and recommendations for further study to be done by the League.

Looking Ahead to Next Week

Monday: The [House Transportation Finance and Policy Committee](#) will hear NMMA supported legislation funding an interchange at trunk highway 169 and 101st Avenue in Brooklyn Park. [HF3596](#) is authored by Reps. Uglen, Hortman and Smith.

Monday: The House Transportation Finance and Policy Committee will also hear NMMA supported legislation ([HF3896](#) - Smith) funding Highway 610 connections to I-94 and extensions to CSAH 30.

Monday: The Senate [Transportation and Public Safety Committee](#) will hear a [report](#) from the Department of Public Safety on the implementation of Real ID in Minnesota.

Wednesday: The House [Property Tax and Local Government Finance Division](#) will hear NMMA supported legislation ([HF2630](#) – Smith) modifying a TIF district project area in Maple Grove as well as NMMA supported legislation ([HF3525](#) – Whelan) extending a TIF district in Anoka.

Typically, House and Senate committee schedules add and delete bills from their agendas throughout the week, so this is by no means a comprehensive list of legislative activity for next week. Additional hearings are likely to be announced over the weekend and early next week.

If you have any questions or comments, please contact us.

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Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Friday, April 22, 2016 7:39 PM
To: 'Bill Petracek'; 'Bret Heitkamp'; 'Clark Arneson'; 'Curt Boganey'; 'Dan Ruiz'; 'Daniel Buchholtz'; 'Dean Lotter'; 'Greg Lee'; 'Heidi Nelson'; 'James Keinath'; 'Jay Stroebel'; 'Jim Dickinson'; 'Jim Ericson'; 'Joan Lenzmeier'; 'Kirk McDonald'; 'Kurt Ulrich'; 'Kurt Ulrich'; 'Matt Stemwedel@coonrapidsmn.gov'; 'Riley Grams'; jeffrey.lunde@brooklynpark.org; 'Mayor ArMand Nelson'; 'Mayor Cindy Hansen'; 'Mayor David Bartholomay'; 'Mayor Duane Poppe'; 'Mayor Jerry Koch@coonrapidsmn.gov'; 'Mayor Joe Flaherty'; 'Mayor Julie Trude'; 'Mayor Kathi Hemken'; 'Mayor Kurth'; 'Mayor Mike Steffenson'; 'Mayor Phil Rice'; 'Mayor Ryan'; 'Mayor Sarah Strommen'; 'Mayor Sarah Strommen'; 'Mayor Tim Willson'; 'Val Johnson'
Cc: Becca Pryse; bobbenke@comcast.net; jillcbrown@msn.com; Joe Flannigan; mandymeisner00@gmail.com; 'Owen Wirth'; troyo@ewald.com; wbarnha@gmail.com
Subject: North Metro Mayors Legislative Update - April 22, 2016



North Metro Mayors Legislative Update – April 22, 2016

Happenings at the Capitol

There are only 30 days left until the constitutional deadline for adjournment. Legislators had today off in observance of Passover, and will come back to the capitol on Monday, April 25 to continue their work. The third committee deadline passed on Thursday, which means that all major finance bills have been passed through committee. Both the House and the Senate are scheduled to be in session most of next week, and most standing committees will stop meeting at their regularly scheduled times. The major work of the committee process is now finished and next steps include passing each chamber's respective omnibus bills off the floor and establishing conference committees to negotiate differences between the two bills. All of this has to be finished by Monday, May 23. With elections next fall, legislators have extra incentive to finish work on time.

Budget Update

Last November it was projected that the state budget would have a surplus of approximately \$1.2 billion. The projection was updated in February to project a surplus of around \$900 million, which caused a number of legislators from both parties to express caution when considering how to spend state funds in a supplemental budget. The Senate has proposed using the surplus on one-time funding initiatives, including \$300 million on tax relief. The House has proposed spending the surplus funds on tax relief and transportation projects. Last year both the House and the Senate passed tax and transportation omnibus bills and sent them both into a conference committee. Those bills still remain in their respective conference committees, and progress on those negotiations may take place in the next few weeks.

At the beginning of session Gov. Mark Dayton proposed a bonding bill that invested \$1.4 billion while the Senate has said they will likely approve \$1 billion in bonding. The House has stated that their bill may approve somewhere near \$600 million, but will certainly be well under \$1 billion. Both the House and Senate Capital Investment committees have been meeting to hear requests for funding projects from across the state. All totaled, these committees have received requests for projects that would cost \$4 billion, so there is still much work to be done in the next 30 days.

Clarifying TIF Pooling

The House Property Taxes and Local Government Finance Division also took testimony this week on legislation [HF3758](#) (Drazkowski). Reacting to a State Auditor report, this legislation is intended to clarify the use of increments for decertification of a TIF district after the five-year rule and stipulating increments and financing must be for the same year.

Testifiers, including the League of Minnesota Cities, feel the legislation provides more than clarifying language and that the bill will negatively impact TIF districts relying on the practice and benefits of “pooling.”

The Senate companion, [SF3433](#) (Rest), received a hearing in the Senate Tax Reform Division and has been laid over by the committee without a vote. However, this legislation could potentially advance this legislative session.

NMMA encourages member cities to analyze how HF3758/SF3433 will affect their cities and contact their legislators and Government Relations team with their results as soon as possible. The NMMA Government Relations team can help you set up and coordinate meetings with legislators.

Maple Grove - Highway 610 Connections

Maple Grove Mayor Mark Steffenson, City Administrator Heidi Nelson, City Engineer Ken Ashfeld and Rep. Dennis Smith presented [HF3896](#) (Smith) and the importance of funding Highway 610 connections to I-94 and extensions to CSAH 30 to the House Transportation Finance and Policy Committee on Monday. A vital east-west link for the northern suburbs, the Highway 610 extension to County Road 30 will improve regional connections and facilitate more efficient travel through the entire north metro.

The connection project will help promote jobs and economic development in the region by improving connections between areas west of I-94 to other job centers in the region, including major employers and development along Highway 610.

The bill was presented to the committee for informational purposes and no action was taken on the bill by the committee. NMMA supports HF3896 and its positive impact on the north metro region.

Brooklyn Park - Highway 169/101st Avenue Interchange

On Monday, Brooklyn Park City Manager Jay Stroebel, Dir. of Operations and Maintenance Dan Ruiz, Dir. of Community Development Kimberly Berggren and Rep. Mark Uglem presented [HF3596](#) (Uglem) at a House Transportation Finance and Policy Committee.

HF3596 appropriates funds to build an interchange at the intersection of Highway 169 and 101st Avenue in Brooklyn Park to accommodate expected future economic development in the area. At the corner of the city boundaries of Osseo, Champlin, Maple Grove and Brooklyn Park, this proposed interchange is supported by NMMA for its beneficial impact to the north metro region.

Anoka TIF Extension

On Thursday, Rep. Abigail Whelan, Anoka’s Finance Director Lori Yager and Senior Accountant Brenda Smith testified on behalf of [HF3525](#) (Whelan) in the House Property Taxes and Local Government Finance Division. Anoka is seeking a three-year extension of the five-year rule for the city of Anoka’s Greens of Anoka redevelopment TIF district. The project benefits to Anoka, Highway 10 and completion important frontage road. The committee heard the testimony and laid over the bill for future consideration.

The Senate companion, [SF3100](#) (Abeler) received a hearing in the Senate Tax Reform Division and has been laid over for possible inclusion in an omnibus tax bill.

NMMA supports the efforts of member cities to utilize TIF as an economic development tool.

Maple Grove TIF Extension

On Thursday, the House Property Taxes and Local Government Finance Division took testimony on [HF2630](#) (Smith) which would modify the definition of a previously-established TIF project in the gravel mining area of Maple Grove. Rep. Smith, Maple Grove Mayor Mark Steffenson and City Administrator Heidi Nelson provided testimony on behalf of the bill which was laid over for future consideration.

The Senate Tax Reform Division heard the Senate companion bill, [SF2280](#) (Limmer) earlier this session and laid it over for possible inclusion in an omnibus tax bill.

NMMA supports the efforts of member cities to utilize TIF as an economic development tool.

Legislative Water Commission

An amendment was added to the House State Government Omnibus Finance bill [HF3168](#) (Anderson) in the House Ways and Means Committee to eliminate the Legislative Water Commission (LWC). Established to review water policy reports and recommendations of the Environmental Quality Board, the Board of Water and Soil Resources, Metropolitan Council and other water-related reports required by law or the Minnesota Legislature, the Commission has potential to be an excellent venue for local government voices to be heard on the complex and costly subject of water regulation and management.

During a meeting of the NMMA Water Working Group in February, LWC Director Barb Huberty presented some of the Commission's work and invited NMMA members to engage in the LWC process and provide input on important water matters.

NMMA Board Meeting at the New Minnesota Senate Building

The NMMA Board met on Wednesday, April 20 at the new [Minnesota Senate Building](#) (MSB). Senate Majority Leader Tom Bakk (DFL-Cook), House Capital Investment Committee Chair Rep. Paul Torkelson (R-Hanska), Sen. Chris Eaton (DFL-Brooklyn Center), Sen. Jim Abeler (R-Anoka), Sen. Anne Rest (DFL-New Hope), Sen. John Hoffman (DFL-Champlin), Rep. Mark Uglem (R-Champlin), Rep. Mike Freiberg (DFL-Golden Valley) and Rep. Dan Fabian (R-Roseau) attended the meeting, shared their insights on the happenings at the Capitol and fielded questions from meeting attendees.

Local Governments Can Donate Surplus Equipment

Legislation allowing local governments to donate surplus equipment to nonprofit organizations passed the Senate by a vote of 58-0 and is headed to the Gov. Mark Dayton for his signature. Authored by Rep. Carolyn Laine (DFL-Columbia Heights) in the House and Sen. Barb Goodwin (DFL-Columbia Heights) in the Senate, [HF1003](#) would allow police and fire departments to donate equipment that, while still serviceable, have reached their expiration dates to nonprofits or public safety groups that operate in other parts of the world.

REAL ID

Last month Gov. Dayton signed a bill into law that directed the Department of Public Safety (DPS) to evaluate the costs of complying with the REAL ID standards passed by the federal government a few years ago. DPS recently completed its analysis, and found the cost of compliance to be over \$5 million. Even with the price tag, legislators have quickly stated their confidence that a measure will be passed allowing DPS to take the steps towards REAL ID compliance. If these steps are not taken it could result in Minnesotans not being able to board airplanes for domestic travel. Rep. Dennis Smith (R-Maple Grove), chief author of the bill in the House, has stated he still expects that full implementation will occur later this fall.

2016 Election

This past weekend Sen. Terri Bonoff (DFL-Minnetonka) made the announcement that she is running for the United States House of Representatives seat in the Third Congressional District against incumbent Erik Paulsen. The current chair of the Senate Higher Education committee, Sen. Bonoff is a former business executive and has been serving in the Senate since 2005.

Twin Cities North Chamber of Commerce Export Roundtable Seminar and Networking Opportunity

The NMMA is a sponsor of the Twin Cities North Chamber of Commerce [2nd Annual Export Roundtable Seminar](#) with the Minnesota Trade Office, April 27, 11:30 a.m., at Crooners Lounge in Fridley. Now in their second year of collaboration with the Minnesota Trade Office, the chamber invites the business community and local officials to attend this educational seminar and networking opportunity.

This event sold out last year so don't wait too long to [register](#) if you are considering attending.

Transportation Funding Conference Committee

The House/Senate Omnibus Transportation Funding Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Omnibus Tax Bill Conference Committee

The House/Senate Omnibus Tax Bill Conference Committee did not meet this week. You can view a side-by-side review of the bills [here](#).

Looking Ahead to Next Week:

Monday:

- The House [Civil Law and Data Practices Committee](#) will hear [HF3959](#) (Smith) which proposes to implement REAL ID in Minnesota.
- The Office of the Legislative Auditor will discuss their [evaluation](#) of Clean Water Legacy Outcomes.

Tuesday:

- The Senate [Capital Investment Committee](#) will meet to discuss "Transportation" (They have not released a more detailed agenda).
- The [Legislative Water Commission](#) will meet at 5:00 pm to discuss a variety of issues including buffer mapping.

Wednesday:

- The House [Property Tax & Local Government Division](#) will hear [HF2427](#) (Atkins) - Fiscal disparities contribution percentage for cities in the metropolitan area reduced, and money appropriated.

The Senate is scheduled to meet in session on Monday, Tuesday and Wednesday while the House is scheduled to meet in session on Monday. Expect that both the House and Senate will add session days to their calendars as the week progresses.

Typically, House and Senate committee schedules add and delete bills from their agendas throughout the week, so this is by no means a comprehensive list of legislative activity for next week. Additional hearings are likely to be announced over the weekend and early next week. With the passing of the third committee deadline, few House and Senate standing committees will meet during their regularly scheduled times.

If you have any questions or comments, please contact us.

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Daniel Buchholtz

From: Criger, Sara J <Sara.Criger@allina.com>
Sent: Tuesday, April 26, 2016 8:48 AM
Subject: Mercy and Unity Hospitals-Single Hospital Name

Dear Community Leader,

For over 50 years, Mercy and Unity hospitals, parts of Allina Health, have provided exceptional care to our North Metro communities. In order to continue to improve care, patient experience and value, Mercy and Unity hospitals will begin operating as a single system of hospital care on two campuses in Coon Rapids and Fridley. This “One Hospital, Two Campuses” plan makes a significant investment to strengthen the services Mercy and Unity provide to patients in the North Metro. It also lays the foundation to support improved health of our communities for the next 20 years and beyond.

The “One Hospital Two Campuses” strategy will integrate services across two campuses over several years. In order to streamline patient care and become more efficient, we are also pursuing a single hospital license for our two campuses. We have been in the process of determining a single name for Mercy and Unity hospitals. As part of this process, we held discussions with leaders and physicians on both campuses, received feedback from employees and community leaders. Those interviewed perceive that the vision for one hospital with two campuses will have a positive impact for the North Metro communities.

Based on the feedback, as of Jan. 1, 2017, we will change the names of Mercy and Unity hospitals to share the single name: Mercy Hospital. The Unity Hospital location will be known as Mercy Hospital - Unity Campus. This is in keeping with our “One Hospital, Two Campuses” strategy and allows for the history and legacy to be maintained for both campuses.

One of the first changes made was to consolidate obstetric services at The Mother Baby Center at Mercy with Children’s Minnesota last summer. This allowed for expanded services and higher quality of care for patients at one location. A similar opportunity exists by consolidating Mental Health and Addiction Medicine services on the Unity Hospital campus. We are beginning renovation on the Unity Hospital campus. This will allow the move of mental health inpatient services from the Mercy campus to the Unity campus by early 2017 and be co-located with addiction medicine services. We believe this will allow us to serve these patients more effectively in one location, on the Unity campus. In addition to mental health services, emergency services, medical and surgical care will continue to be available at the Unity Hospital campus in Fridley.

The single hospital and campus name changes will be effective on Jan. 1, 2017. A key priority of our communication during this transition is to reduce confusion and assist with way finding for our patients and the communities we serve.

Thank you for your feedback and support of Mercy and Unity hospitals. We will continue to communicate our vision and plans for our “One Hospital, Two Campuses” as they evolve.

Sincerely,

Sara Criger, senior vice president, north region and president, Mercy Hospital, and
Helen Strike, president, Unity Hospital

