CITY OF SPRING LAKE PARK 1301 81ST AVENUE N.E. AGENDA MONDAY, AUGUST 15, 2016 7:00 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. ADDITIONS OR CORRECTIONS TO AGENDA
- 5. DISCUSSION FROM THE FLOOR
- 6. CONSENT AGENDA:
 - A. Approval of Minutes August 1, 2016
 - B. Disbursements
 - 1. General Operations Disbursement Claim No. 16-13 \$209,916.39
 - 2. Liquor Fund Disbursement Claim No. 16-14 \$193,653.73
 - C. Budget to Date / Statement of Fund Balance
 - D. Contractor's Request for Payment No. 2/Final Allied Blacktop
 - E. Contractor's Request for Payment No. 1 Hydro-Klean, LLC
 - F. 2016 Second Half Suburban Rate Authority Assessments
 - G. Accept Planning Commission Member Resignation from Larry Raymond
 - H. Approve Resolution 16-16 Resolution of Appreciation Brom and Nancy Nikard
 - I. Contractor's License
 - J. Sign Permit
 - K. Correspondence
- 7. POLICE REPORT
- 8. PARKS AND RECREATION REPORT
- 9. NEW BUSINESS
 - A. Camera Surveillance System for Pump House at Arthur Street NE
- ORDINANCES AND/OR RESOLUTIONS

 A. Resolution 16-19 Approving Final Plat for Pride Rock Addition, Located at 8360 Pierce Street NE
- 11. ENGINEER'S REPORT
- 12. ATTORNEY'S REPORT
- 13. **REPORTS**
 - A. Response to Bickford Inquiries
- 14. OTHER
 - A. Administrator Reports
- 15. ADJOURN

<u>SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING</u> <u>AND DISCUSSION FROM THE FLOOR</u>

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to five minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on August 1, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call Members Present: Councilmembers Nelson, Wendling and Mason Councilmember Nash Members Absent: Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Thames; Planner Carlson; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden Visitors: Terry Sween, 2905 Northwest Boulevard, Suite 150, Plymouth Suzanne Bickford, 1095 Manor Drive NE Patricia Hovanetz, 2635 160th Lane NE, Ham Lake Michael Harasyn, 566 78th Avenue NE Barbara Bischoff, 8309 Monroe Street NE Bryan and Melody Buch, 8350 Fillmore Street NE John Harris, 200 2nd Avenue North, Minneapolis Megan Hout, 1105 83rd Avenue NE Tim Little, 8364 Laddie Lake Road NE Bob Metzger, 8414 Fillmore Street NE Suzanne Cellette, 8384 Fillmore Street NE James Misuraca, 1075 Manor Drive NE Daniel Kojawa, 1111 Manor Drive NE Jay Petersen, 8363 Laddie Lake Road NE Dale Griffin, 8286 Taylor Street NE Tim Kelly, Coon Creek Watershed District Byron Westwood, Coon Creek Watershed District Anthony Wilder, Coon Creek Watershed District Olivia Alveshere, ABC Newspaper

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor

Suzanne Bickford, 1095 Manor Drive NE, stated that she has many concerns with the proposed development on 1066 Manor Drive. She stated that she was surprised her home was zoned for commercial use and she inquired if any of the property owners along Manor Drive have been contacted regarding the purchasing of their homes and property for the future development. Ms. Bickford stated that she feels the traffic for the proposed development will create more traffic than what is currently exists.

Ms. Bickford voiced many concerns with her property and has many questions for the developer. She delivered a handful of letters to the Councilmembers regarding the concerns of the proposed development and the future development of the neighborhood.

Daniel Kojawa, 1111 Manor Drive NE, stated that he has many concerns with the proposed development and has concerns over the future of the neighborhood. He cautioned the Councilmembers to proceed cautiously with development of the property, as there are many concerned neighbors.

Bruce Buch, 8350 Fillmore Street NE, voiced his concern over the increased traffic that could occur with the proposed development. He stated that he is concerned with the building of a multifamily development would take away the peacefulness of the neighborhood and traffic in the nearby park.

Mayor Hansen thanked the public for their concerns and stated that the City Council does not want to see Goony Golf go away but it is the decision of the owner to move on. She stated that there would be several planning meetings regarding future development on the site.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes July 18, 2016
- B. Approval of Option Liquor License for Little Biffy's LLC d/b/a Biff's Billards Sports Bar
- C. Business License
- D. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Presentation

A. Coon Creek Watershed- Tim Kelly

Bryon Westwood, Chairman for Coon Creek Watershed, introduced Tim Kelly, Administrator for Coon Creek Watershed District and provided the Council an update on the projects and changes that have taken place over the past two years with the Coon Creek Watershed.

Mr. Kelly reviewed the mission, roles and statistics of the Coon Creek Watershed District. He reported that Spring Lake Park has two creeks that occupy the Coon Creek District. He stated that the Springbrook Creek and Stonybrook Creek occupy approximately 63% of the Coon Creek District.

Mr. Kelly reported that the Coon Creek Watershed District monitors Laddie Lake and will be monitoring the water quality of the lake in the near future. He stated that the District will be monitoring the Springbrook Creek for E.coli, other water bacteria, and the Stonybrook Creek for possible flooding concerns.

Mr. Kelly stated that although there are no big projects planned for this year, he reported that there might be a need to contribute to other cities' projects within the watershed district since Spring Lake Park is located in the middle of the watershed district.

8. Public Works Report

Public Works Director Randall reported that the Public Works Department continues to mow, weed whip and perform general clean up at the parks, as well as maintain the ballfields based on the game schedule from Parks and Recreation. He reported that the Public Works Department assisted with setting up and tearing down tables, equipment and trash collection for the softball tournaments. He stated that the Department has been busy painting crosswalks and stop bars, installing new woodchips at the playgrounds and cleaning up tree damage in Conde Park from the recent storm damage.

Mr. Randall reported that all the streets in the seal coating project area have been swept twice and Hydro-Clean has been working on the sewer-lining project and is near completion. He stated that the City crews continue to to work on sewer clean out.

9. Code Enforcement Report

Building Official Brainard reported that attended the Council workshop session on July 5th and July 18th; a department head meeting on July 6th; a conference for IBC Special Inspections Chapter 17 on July 13th through the 15th; a Budget meeting on July 20th and the Planning Commission meeting on July 25th.

Mr. Brainard stated that in July 2016, 33 permits were issued consisting of 21 building permits. He reported that he conducted 160 inspections, including 38 building, 12 mechanical, 7 plumbing, 7 nuisance, 3 certificate of occupancy, 89 rental housing, 3 fire and 1 zoning inspection.

Mr. Brainard reported that the July 2016 vacancy listing shows that there are 15 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down three from last month. There are no vacant/foreclosed commercial properties, which remains the same from last month; and 16 residential properties currently occupied and ready for Sheriff Sale's redemption, which is down four from last month. He reported that he did not post any abandoned and/or vacant property notices in month of July, in addition, two Administrative Offense Tickets (A.O.) and twelve violation notices were issued by the Code Enforcement Department.

Mr. Brainard reported that on July 22, 2016, the Minnesota Department of Labor and Industry restored and transferred the building permit inspection and plan review all public buildings and State licensed facilities, to him, the City Building Official. He reported that the transfer also includes all fire sprinkler and alarm reviews and inspections.

Mr. Brainard reported that the City received plans and specifications for interior remodeling at the Emmanuel Christian Center. He stated that the renovation is valued at \$4,555,000 and is very complicated for plan review purposes.

Mr. Brainard provided a handout on the continuation of garage sales and personal item sales conducted by the residents of Spring Lake Park.

10. Resolutions and/or Ordinances

A. Resolution 16-17 Approving Comprehensive Plan Amendment to Amend the Future Land Use Map for 1066 Manor Drive NE

Planner Carlson reported that Dominium, an established Twin Cities apartment developer, has an option to purchase the Goony Golf Mini Golf Site at 1066 County Highway 10 NE, at Laddie Road and Manor Drive.

Planner Carlson stated that Dominium's intent is to develop a 50+ senior apartment project. He stated that they are requesting a comprehensive plan amendment from Commercial to High Density Residential and rezoning from C-2, Neighborhood and Service Center Commercial, to R-3, Multiple Family Residential, for the project. He stated that if granted, they would apply later for a Planned Unit Development (PUD) to build the project.

Planner Carlson provided an overview of the request as it pertains to current land use guidance in the Comprehensive Plan and the official zoning map, transportation access to the site, economic implications to the community, housing needs, and land use compatibility.

Planner Carlson stated that he recommended approval of the Comprehensive Plan amendment from Commercial to High Density Residential for the property at 1066 County Highway 10 NE for the following reasons:

- 1. The commercial potential of the subject property is limited due to the change in access and traffic conditions surrounding the property [the realignment of the frontage road, elimination of access to Highway 10 from Laddie Road, and the demotion of Highway 10 to a county road]. Therefore, a change in the land use is reasonable.
- 2. A high-density residential use can provide significant economic benefits to the City compared to a marginal commercial use.
- 3. A high-density residential project targeted to seniors will meet housing needs in the community and in the region. In addition, as seniors move into such a project, single-family homes will free up for younger couples and families to move in to.
- 4. A high-density residential use will meet certain goals of the City's comprehensive plan related to housing choice and serving diverse populations.
- 5. An apartment building may be more compatible in the long term with the adjacent existing singlefamily neighborhood and will provide a reasonable transition in land uses in this area.

Planner Carlson stated that he also recommended approval of the rezoning from C-2 to R-3 for this property, if the basic land use change to High Density Residential is also approved.

Planner Carlson provided the Council with a comparison of traffic generation statistics for the project area. He reported that the amount of traffic generated by a specific use could vary greatly depending on the time of day, the season and other factors. He stated that individual uses within a general category, such as office buildings, can also vary greatly depending on the type of business, clientele, and location. He reported that based on the assumptions and analysis, the proposed comprehensive plan amendment from Commercial to High Density Residential and rezoning from C-3 to R-3 would likely result in similar and likely lower traffic than other uses, if the site were to remain guided and zoned for commercial uses. He stated that the applicant has proposed a senior housing project very similar to the use that generates the lower traffic number in the range discussed.

Councilmember Nelson commented that the property is going to redevelop and will have an impact on residents but noted that there are limited options as to what can develop on the property. He stated that what is currently proposed to develop on the property is a good fit for property and the residents could be faced with something much worse.

Councilmember Wendling inquired if a special meeting would need to be called for the property owner at 1095 Manor Drive NE to have her property rezoned. Mayor Hansen stated that the rezoning of that specific property would have to take place a later meeting.

Mayor Hansen reminded the Council and the residents that this amendment is only to amend the Comprehensive Plan and it is no approval of any site plans for the future development. She stated that there will be many discussions on the plans and specification of the future development.

Administrator Buchholtz reminded the Council that rezoning of the property includes Block 1, Lots 2-9; the Goony Golf site.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 16-17 APPROVING A COMPREHENSIVE PLAN AMENDMENT TO AMEND THE FUTURE LAND USE MAP FOR 1066 MANOR DRIVE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Ordinance No. 427 An Ordinance Amending the Official Zoning Map of the City of Spring Lake Park

Administrator Buchholtz reported that an ordinance is necessary to to the City Zoning Map to address the amendment that is being made the City's Comprehensive Plan for the future land use for the property at 1066 Manor Drive NE.

MOTION MADE BY MAYOR HANSEN TO APPROVE ORDINANCE 427 AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 16-18 Approving a Variance to Allow a Driveway Within the Required Five-Foot Setback at 8316 Westwood Road NE

Administrator Buchholtz reported that the City received a variance request from Prestige Custom Homes, 8316 Westwood Road NE, to allow a reduced setback for a driveway to serve an existing garage.

Administrator Buchholtz stated that the property is zoned R-1, Single Family Residential with a lot size of 70 feet by 199 feet. He stated that there is an existing house with a detached garage. He reported that the driveway currently serving the detached garage on located on the south lot line. He stated the current asphalt driveway, which is currently three feet from the property line at its closest point, would be replaced with a driveway of the same size. He stated that there is no variance on record for the existing driveway, which is the request was presented to the Planning Commission.

Administrator Buchholtz reported that Section 153.152 of the Zoning Code states that driveways in residential districts not be located less than five feet from the property line, except by variance obtained in the manner provided in the Zoning Code. The Zoning Code states that variances in the case of driveways may be allowed down to a zero foot setback from the property line.

Administrator Buchholtz stated that there are a number of residential homes with driveways that have a setback from the property line less than five feet. He stated that granting the variance would not change the character of the neighborhood.

Administrator Buchholtz reported that the State Legislature amended the zoning law to create practical difficulties test. He stated that there are three factors:

1. *The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.* Staff believes this test is met as a number of other properties, including this property, have a driveway that has a setback less than five feet.

2. The plight of the landowner is due to circumstances unique to the property not created by the *landowner*. The location of the current house/attached garage has been previously set. The previous driveway will fall within the footprint of the existing driveway and will continue to service the existing garage.

3. *The variance, if granted, will not alter the essential character of the locality.* The neighborhood consists of a number of properties with driveway setbacks less that five feet in width.

Administrator Buchholtz reported that pursuant to the Spring Lake Park Zoning Code, a public hearing has been duly called and noticed by publication in the Blaine/Spring Lake Park Life and mailing of public hearing notices to property owners within 350 feet of the subject property.

Administrator Buchholtz reported that staff recommends the variance be granted with the following conditions:

- Applicant must reestablish turf on any areas disturbed by the widening of the driveway.
- Any modifications to the driveway must be constructed pursuant to the standards set forth by the City of Spring Lake Park. Applicant must secure a zoning permit from the Code Enforcement Director for the new driveway.
- Drainage must be handled in such a way as to not deposit storm water onto a neighboring property.
- Certificate of occupancy will not be granted unless all conditions of a variance are met.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION 16-18 A VARIANCE TO ALLOW A DRIVEWAY WITHIN THE REQUIRED FIVE FOOT SETBACK AT 8316 WESTWOOD ROAD NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. New Business

A. Accept Smith Schafer Proposal for Auditing Services

Administrator Buchholtz reported that the City Council appointed Smith Schafer and Associates as its audit firm for fiscal years 2013, 2014, and 2015 after a Request for Proposal (RFP) process. He reported that staff has been extremely pleased with the level of service provided by Jason Miller and his staff at Smith Schafer and invited them to provide a quote for future fiscal years. He stated that Mr. Miller provided two quotes, a three year and a five year, for the City's consideration.

Administrator Buchholtz stated that each quote provides the City with audit services, including financial statement preparation and submission of the Minnesota State Auditor's Annual Financial Reporting Form. Administrator Buchholtz provided the three-year proposal costs as:

OFFICIAL PROCEEDINGS PAGE 7 2016 \$20,850 (5%) 2017 \$21,475 (3.0%) 2018 \$22,150 (3.1%)

2016\$20,450(3%)2017\$20,950(2.4%)2018\$21,475(2.5%)2019\$22,025(2.6%)2020\$22,575(2.5%)

Administrator Buchholtz stated that the fee proposed for 2020 is still over \$6,000 less than what the City paid its previous auditor in 2012 and is less than the fee proposed for 2013 by the six other bidders for the City's audit services. He stated that based on that information, staff sees no need to issue another RFP for auditor services.

August 1, 2016

MOTION MADE BY MAYOR HANSEN TO APPROVE FIVE-YEAR AUDIT PROPOSAL FROM SMITH SCHAFER AND ASSOCIATES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel had no new items to report.

Councilmember Wendling inquired if the work is completed on Monroe Street and 81st Avenue. Mr. Gravel stated that he will be contacting the contractor and if the work is not completed soon, the City will complete the work and deduct the cost from the funds being withheld.

13. Attorney's Report - None

14. Reports - None

A. Beyond the Yellow Ribbon Report - None

16. Other

A. Administrator Reports

Administrator Buchholtz reported that the Budget books are complete and have been distributed to the Councilmembers. He stated that a Budget workshop will be scheduled soon in the near future.

Administrator Buchholtz thanked the Parks and Recreation staff and the Public Works staff for their hard work and dedication on holding a successful softball tournament event. He reminded residents that the National Night to Unite is August 2, 2016 and he encouraged residents to speak to the representatives from the City who stop by the neighborhood gatherings and voice any concerns they may have.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

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The meeting was adjourned at 8:15 P.M.

Attest:

Cindy Hansen, Mayor

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK CLAIMS LIST APPROVED AND PAID GENERAL OPERATIONS

Date: July 2016 Page: 1 Claim Res.#16-13

VOUCHER VENDOR

DESCRIPTION

AMOUNT

61137	APPLIED CONCEPTS INC	CABLE FOR SQUAD	104.50
61138	AT & T MOBILITY	CELL PHONES	918.90
61139	CENTERPOINT ENERGY	MONTHLY UTILITIES	210.64
61140	CENTRAL WOOD PRODUCTS	PLAYGROUND-REC STEP CERT	1,665.00
61141	CONNEXUS ENERGY	MONTHLY UTILITIES	12.29
61142	COON RAPIDS CHRYSLER		19.95
61143	COTTENS INC	AUTO REPAIR	85.80
61144	DAVID SHALLMAN	REFUND OUTING	24.00
61145	ECM PUBLISHERS, INC.	PUBLISHING	134.39
61146	EMERGENCY AUTOMOTIVE TECHNOLO		117.34
61147	EMILY LONG	REIMBURSEMENT WASTE EDUCATOR	60.00
61148	ENVIRONMENTAL SERVICES	PERTMITS: SOFTBALL TOURNAMENT	60.00
61149	FASTENAL COMPANY	SUPPLIES	81.10
61150	G & K SERVICES	MATS	83.27
61151	GIRL SCOUT TROOP 10779	REIMBURSEMENT WASTE EDUCATOR	408.00
61152	GOPHER STATE ONE-CALL INC	LOCATES	124.20
61153	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT & LAMPS	2,434.03
61154	HOTSY EQUIPMENT OF MN		763.93
61155	JOLENE RICE	REFUND OUTING	48.00
61156	MICHAEL LEDMAN	INSTRUCTOR: YOGA	672.00
61157	LEE'S HEATING & AIR	REPAIRS	370.00
61158	MANSFIELD OIL COMPANY	FUEL	2,169.01
61159	CITY OF MINNEAPOLIS	APS TRANSACTIONS	271.80
61160	MTI DISTRIBUTING INC	TIRE	90.98
61161	ON SITE SANITATION INC	RESTROOMS	252.00
61162	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	73.11
61163	SMITH SCHAFER & ASSOCIATES	INTERIM BILLING AUDIT 2015	2,800.00
61164	TAHO SPORTSWEAR	ABLE PANTHERS T-SHIRTS	267.75
61165	TASC	ADMIN FEE	30.08
61166	THE HOME DEPOT CREDIT SERVICES	MONTHLY BILL	455.35
61167	THREE RIVERS PARK DISTRICT	SUPPLIES	260.00
61168	KENNETH A. TOLZMANN, SAMA	2ND QTR ASSESSMENT SERVICES	8,739.50
61169	TWIN CITIES E MEDIA	NEW WEBSITE	175.00
61170	WASTE MANAGEMENT OF WI-MN	MONTHLY BILL	6,900.02
61171	WIPERS AND WIPES INC	SUPPLIES	1,357.76
61172	XCEL ENERGY	MONTHLY UTILITIES	110.84
61173	AFLAC	PAYROLL	17.10
61174	CENTRAL PENSION FUND	PAYROLL	260.04
61175	DEARBORN NATIONAL	PAYROLL	378.36
61176	DELTA DENTAL	PAYROLL	1,371.38
61177	FIDELITY SECURITY LIFE	PAYROLL	45.37

CITY OF SPRING LAKE PARK CLAIMS LIST APPROVED AND PAID **GENERAL OPERATIONS**

DESCRIPTION

VOUCHER VENDOR

61217

61218

61219

61220

TAHO SPORTSWEAR

URBAN RESTORATION GROUP US INC

U.S.T.I.

JIM WAJDA

Date: July 2016 Page: 2 Claim Res.#16-13

56.00

19.95

11.64

83.27

84.00

20.00

19.95

16.79

42.93

28.99

303.00

32.64

440.00

172.00

1.60

AMOUNT

61178 **HEALTH PARTNERS** 9,404.23 PAYROLL 61179 L.E.L.S. PAYROLL 245.00 61180 LOCAL 49 PAYROLL 102.00 61181 NCPERS MINNESOTA-7750811 PAYROLL 61183 **BATTERIES PLUS BULBS SUPPLIES** 61184 TIM BERRY 126.00 UMPIRE 61185 **CITY OF BLAINE** 2ND WATER CONSUMPTION 2016 717.59 61186 BUREAU OF CRIM APPREHENSION SJDN DATA SERVICES QTR BILL 390.00 61187 **CENTERPOINT ENERGY** MONTHLY UTILITIES 174.33 61188 **CENTRAL TURF & IRRIGATION SUPPLY** PARTS 241.50 61189 CHAMPION YOUTH INSTRUCTOR: KARATE 1,941.75 61190 **CONNEXUS ENERGY** MONTHLY UTILITIES 319.09 61191 DANIEL BALK UMPIRE 144.00 TRAFFIC AND ELASTIC TOP STRAINER 61192 DIAMOND VOGEL PAINTS 1.098.00 PUBLISHING 61193 ECM PUBLISHERS, INC. 391.76 61194 FASTENAL COMPANY PARTS 61195 **G & K SERVICES** MATS 61196 **GRAINGER INC** ADHESIVE CONSTRUCTION 61197 HD SUPPLY WATERWORKS SINGLE AND DUAL PORT WIRED 3,632.60 61198 **HEATHER BERRY** UMPIRE 61199 HOLIDAY INN EXPRESS DEPOSIT EXTENDED TOUR 300.00 PATRICK HUTH 61200 UMPIRF 218.00 61201 LAKE VIEW HOTEL DEPOSIT EXTENDED TOUR 500.00 61202 M.L. JOHNSON CO LABOR AND PARTS 4,675.00 61203 MANSFIELD OIL COMPANY FUFL 1,311.82 61204 MATTHEW KELLER **REFUND FUN DAY** 61205 METROPOLITAN COUNCIL WASTE WATER SERVICES 40,896.76 61206 MEYER CONTRACTING, INC LIFT STATION NO.1 PAYMENT #4 81.921.59 61208 **MN DEP'T OF LABOR & INDUSTRY** 2ND QTR SURCHARGE REPORT 753.64 AUTO MAINTAINCE AND PARTS 61209 MTI DISTRIBUTING INC 1.030.61 61210 NORTH COUNTRY FORD AUTO SERVICE SUPPLIES 61211 NORTHERN 61212 NYSTROM PUBLISHING CO SLP NEWS IN THE PARK SUMMER 16' 2,121.22 61213 PERFECT 10 CAR WASH SQUAD/CODE CAR WASHES 61214 LEE SADOWSKI UMPIRE 218.00 61215 SHERWIN WILLIAMS **GRAFFITTI REMOVAL** 61216 **SLP FIRE DEPARTMENT FIRE PROTECTION JULY 2016** 16,588.00

T-SHIRTS SOFTBALL

MONTHLY UTILITIES

PRO STARTER PACK

UMPIRE

		NG LAKE PARK ROVED AND PAID	Date: July 2016 Page: 3
	GENERAL C	DPERATIONS	Claim Res.#16-13
<u>VOUCHER</u>	VENDOR	DESCRIPTION	AMOUNT
61221	XCEL ENERGY	MONTHLY UTILITIES	13,805.75
61222	JERRY GOLUSKY	REFUND YOUTH OUTING	15.00
61223	AFLAC	PAYROLL	17.10
61224	CENTRAL PENSION FUND	PAYROLL	260.04
61225	DEARBORN NATIONAL	PAYROLL	378.36
61226	DELTA DENTAL	PAYROLL	1,371.38
61227	FIDELITY SECURITY LIFE	PAYROLL	45.37
61228	HEALTH PARTNERS	PAYROLL	9,404.23
61229	L.E.L.S.	PAYROLL	245.00
61230	LOCAL 49	PAYROLL	102.00
61231	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61232	ANN ISKIERKA	OVERPAYMENT FINAL WTR BILL	117.90
61233	ANOKA COUNTY	800 MHz RADIO/ACCESS FEES	580.61
61234	TIM BERRY	UMPIRE	126.00
61235	BLUE TOW SERVICE	AUTO REPAIR	36.00
61236	CARSON, CLELLAND & SCHREDER	LEGAL SERVICES	9,659.79
61237	CENTRAL TURF & IRRIGATION SUPPLY	PARTS	162.60
61238	COON RAPIDS CHRYSLER	AUTO MAINTANCE	19.99
61239	COTTENS INC	AUTO PARTS	19.98
61240	DANIEL BALK	UMPIRE	180.00
61241	DELTA DENTAL	M. MALONEY DELTA DENTAL	118.95
61242	DIAMOND VOGEL PAINTS	WHITE TRAFFICE L/F FILTER	372.40
61243	HARLAN ISOM	UMPIRE	328.00
61244	HEATHER BERRY	UMPIRE	84.00
61245	PATRICK HUTH	UMPIRE	44.00
61246	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
61247	LUANN LARSON	REIMBURSEMENT AFLAC/EXPENSES	90.99
61248	MANSFIELD OIL COMPANY	FUEL	1,113.67
61249	MENARDS-CAPITAL ONE COMMERICAL		289.88
61250	CITY OF MINNEAPOLIS	APS TRANSACTIONS	235.80
61250	KAY OKEY	MILEAGE	30.24
61252	RICHFIELD BUS CO	BUS SERVICES	355.00
61252	STANTEC	ENGINEERING FEES	35,742.69
61255	STREICHER'S	SUPPLIES	21.99
61255	TAHO SPORTSWEAR	TROPHIES SOFTBALL	21.99
61256 61257	TWIN CITIES E MEDIA	WEBSITE & ANTIVIRUS SOFTWARE	1,242.00
61257 61258			110.00
61258		FINAL 2015 SWER LINING PROJECT	7,487.37
61259	WALTERS RECYCLING REFUSE SERV		209.43
61260	WELLS FARGO CREDIT CARD		615.31
61261	XCEL ENERGY		329.53
		TOTAL DISBURSEMENTS	290,916.39

Date: JULY 2016 Page: 4 Claim Res.#16-13

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this ______ day of ______, 20_____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK CLAIMS APPROVED AND PAID

DATE: JULY 2016 PAGE 1 OF 3 CLAIMS RES: 16-14

VOUCHER VENDOR	EXPLANATION	AM	OUNT
29098 AT & T MOBILITY	CELLPHONE SERVICE	\$	105.26
29099 BERNICK'S WINE	BEER PURCHASE	\$	248.00
29100 BREAKTHRU BEVERAGE MINNESOTA	BEER - LIQUOR PURCHASE	\$	9,435.43
29101 CENTER POINT ENERGY	GAS SERVICE	\$	22.16
29102 CITY OF SPRING LAKE PARK	WATER UTILITY	\$	102.99
29103 ECM PUBLISHERS INC	ADVERTISING	\$	1,340.00
29104 G & K SERVICES	RUG SERVICE	\$	104.54
29105 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	7,104.95
29106 JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$	7,199.25
29107 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$	637.20
29108 SAASTAMOINEN, LAURA	MILEAGE REIMBURSEMENT	\$	89.10
29109 SILENT WATCHDOG	SECURITY MONITORING	\$	60.00
29110 SOUTHERN WINE & SPIRITS OF MINNESOTA	LIQUOR - WINE PURCHASE	\$	6,423.25
29111 TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$	170.03
29112 VARNER TRANSPORTATION	FREIGHT CHARGES	\$	844.10
29113 VINOCOPIA INC	LIQUOR PURCHASE	\$	230.50
29114 WINE MERCHANTS	WINE PURCHASE	\$	82.00
29115 Z WINES USA LLC	WINE PURCHASE	\$	492.00
29116 DEARBORN NATIONAL	PAYROLL 6/26/16-7/9/16	\$	29.13
29117 DELTA DENTAL	PAYROLL 6/26/16-7/9/16	\$	59.48
29118 FIDELITY SECURITY LIFE	PAYROLL 6/26/16-7/9/16	\$	3.13
29119 HEALTH PARTNERS	PAYROLL 6/26/16-7/9/16	\$	553.19
29120 MINNESOTA TEAMSTER	PAYROLL 6/19/16-7/2/16		60.50
29121 BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE	\$	3,131.20
29122 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$	6,291.07
29123 CARTRIDGE WORLD	CARTRIDGES	\$	51.10
29124 CLOCKNINE	ADVERTISING	\$	1,450.00
29125 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$	100.74
29126 CULLIGAN	BOTTLED WATER	\$	71.60
29127 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$	1,220.40
29128 G & K SERVICES	RUG SERVICE	\$	104.54
29129 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	2,386.45
29130 JOHNSON BROTHERS LIQUOR CO	LIQUOR PURCHASE	\$	2,450.00
29131 POPP.COM	TELEPHONE SERVICE	\$	273.25
29132 RED BULL DISTRIBUTION COMPANY	JUICE/MIX/POP PURCHASE	\$	505.50
29133 SAM'S CLUB	CREDIT CARD PAYMENT	\$	112.91
29134 US BANK	CASH FOR ATM REFILL	\$	5,000.00
29135 WELLS FARGO CREDIT CARD	CREDIT CARD PAYMENT	\$	75.18
29136 XCEL ENERGY	ELECTRICITY	\$	2,424.63
29137 DEARBORN NATIONAL	PAYROLL 7/10/16-7/23/16	\$	29.13
29138 DELTA DENTAL	PAYROLL 7/10/16-7/23/16	\$	59.48
29139 FIDELITY SECURITY LIFE	PAYROLL 7/10/16-7/23/16	\$	3.13
29140 HEALTH PARTNERS	PAYROLL 7/10/16-7/23/16	\$	553.19
29141 MINNESOTA TEAMSTER	PAYROLL 7/3/16-7/16/16	\$	55.00
29142 AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$	112.56
29143 BELLBOY CORPORATION	LIQUOR - JUICE/MIX/POP PURCHASE	\$	819.41

CITY OF SPRING LAKE PARK CLAIMS APPROVED AND PAID

DATE: JULY 2016 PAGE 2 OF 3 CLAIMS RES: 16-14

FUND: LIQUOR OPERATIONS

VOUCHER VENDOR	EXPLANATION	<u>AM</u>	<u>IOUNT</u>
29144 BERNICK'S WINE	BEER - JUICE/MIX/POP PURCHASE	\$	341.95
	CREDIT - LIQUOR - WINE PURCHASE	\$	15,804.72
29146 CAPITOL BEVERAGE SALES	BEER - JUICE/MIX/POP PURCHASE	\$	24,745.37
29147 CITY OF SPRING LAKE PARK	CREDIT CARD REIMBURSEMENT	\$	1,150.17
29148 CITYWIDE WINDOW SERVICES INC	CONTRACTUAL SERVICES	\$	31.00
29149 CLEAR RIVER BEVERAGES COMPANY	BEER PURCHASE	\$	273.00
29150 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$	510.16
29151 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$	1,236.90
29152 ECM PUBLISHERS	ADVERTISING	\$	1,013.25
29153 HOHENSTEINS INC	BEER PURCHASE	\$	1,517.50
29154 JJ TAYLOR SOMPANIES	BEER PURCHASE	\$	19,602.76
29155 JOHNSON BROTHERS	CREDIT - BEER - LIQUOR - WINE PURCHAS	\$	11,485.66
29156 M AMUNDSON LLP	CIGARETTE - JUICE/MIX/POP PURCHASE	\$	3,909.18
29157 MN MUNICIPAL BEVERAGE ASSOC.	2016-2017 DUES	\$	1,700.00
29158 MY ALARM CENTER	SECURITY MONITORING - TRIP CHARGE	\$	204.24
29159 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$	4,699.46
29160 PLAYNETWORK	SUBSCRIPTION SERVICES	\$	32.01
29161 QUALITY REFRIGERATION	MAINETNANCE AGREEMENT	\$	321.38
29162 SOUTHERN GLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$	7,931.58
29163 TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$	328.78
29164 TWIN CITIES E MEDIA	ADVERTISING	\$	157.50
29165 VINOCOPIA INC	WINE PURCHASE	\$	608.75
29166 WALTERS RECYCLING REFUSE SERVICE	GARBAGE SERVICE	\$	59.67
29166 WHISKY ADVOCATE	SUBSCRIPTION SERVICES	\$	18.00
29168 WINE COMPANY	WINE PURCHASE	\$	746.85
29169 WINEMERCHANTS	WINE PURCHASE	\$	120.00
29170 WINE SPECTATOR	SUBSCRIPTION SERVICES	\$	39.95

TRANSFER TO PAYROLL	PAYROLL (7/8/16)	8,029.75
TRANSFER TO PAYROLL	PAYROLL (7/22/16)	7,766.41
TRANOLER TO TATROED	PAYROLL (7/26/16)	169.12
	SALES TAX (JUNE)	16,422.00
	OTP TAX	-

TOTAL DISBURSEMENTS

\$ 193,653.73

DATE: JULY 2016 PAGE 3 OF 3 CLAIM RES: 16-14

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this _____ day of ______, 20_____.

Signed: ______ Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Administrator/Clerk-Treasurer

MEMORANDUM

DATE: August 9, 2016

TO:	Mayor,	City	Council	and	Dept.	Heads
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Peggy K. Anderson, Accountant FROM:

RE: Budget to Date

(as of July 31, 2016)

Attached is the July, 2016 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **41.69% remaining**. The overall General Fund ratio is **52.23%**.

Statement of Revenue and Expenditures

Revised Budget For GENERAL FUND (101) For the Fiscal Period 2016-7 Ending July 31, 2016

		Current	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
ount Number		Budget	Actual	Buuger	Actual	Duuger
venues						
Revenues						
101.00000.31010	CURRENT TAXES	\$ 0.00 \$	1,420,941.49 \$	2,771,985.00 \$	1,442,941.49	47.95%
101.00000.31020	DELINQ TAXES	0.00	11,690.04	0.00	12,226.19	0.00%
101.00000.31910	PENALTIES & INTEREST	0.00	5,973.62	0.00	5,973.62	0.00%
101.00000.32110	LIQUOR LICENSES	0.00	0.00	32,800.00	6,100.00	81.40%
101.00000.32179	PAWN SHOP LICENSES	0.00	521.00	6,252.00	3,647.00	41.67%
101.00000.32180	CIGARETTE, DANCE, BINGO, MISC	0.00	325.00	5,200.00	1,025.00	80.29%
101.00000.32181	SIGN PERMITS	0.00	60.00	5,500.00	2,303.00	58.13%
101.00000.32208	CONTRACTORS LICENSES	0.00	260.00	6,500.00	5,645.00	13.15%
101.00000.32210	BUILDING PERMIT	0.00	3,501.37	55,000.00	33,282.47	39.49%
101.00000.32211	BUILDING PERMIT SURCHARGES	0.00	67.04	3,000.00	785.49	73.82%
101.00000.32230	PLUMBING PERMIT	0.00	45.00	4,000.00	1,645.00	58.88%
101.00000.32231		0.00	1.00	300.00	30.00	90.00%
	HEATING & A/C PERMITS	0.00	350.00	8,000.00	3,585.38	55.18%
	HTG & A/C SURCHARGES	0.00	8.00	400.00	78.18	80.46%
101.00000.32240		0.00	26.00	500.00	354.00	29.20
	CERTIFICATE OF OCCUPANCY	0.00	200.00	2,000.00	2,150.00	(7.50%
	VACANT PROPERTY REGISTRATIO	0.00	1,000.00	4,000.00	3,800.00	5.00
	LOCAL GOVERNMENT AID	0.00	167,609.00	335,218.00	167,609.00	50.00
	PERA INCREASE AID	0.00	2,887.50	5,775.00	2,887.50	50.00
	STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00
	POLICE TRAINING REIMB	0.00	0.00	3,600.00	0.00	100.00
101.00000.33421		0.00	0.00	75,000.00	0.00	100.00
	SPEC USE,ZONING,SUB-DIV	0.00	180.00	1,800.00	3,335.00	(85.28
	PLAN CHECKING FEES	0.00	239.16	12,000.00	5,820.84	51.49
	SALE OF MAPS, COPIES ETC	0.00	110.00	300.00	239.35	20.22
	ASSESSMENT SEARCHES	0.00	25.00	100.00	250.00	(150.00
	ADMINISTRATION SAC CHARGES	0.00	0.00	70.00	0.00	100.00
		0.00	0.00	60.00	0.00	100.00
101.00000.34109		0.00	0.00	32,554.00	0.00	100.00
101.00000.34111	ADM. GAMBLING EXPENSES	0.00	0.00	0.00	510.00	0.00
101.00000.34115		0.00	0.00	0.00	50.00	0.00
		0.00	0.00	1,500.00	0.00	100.00
101.00000.34201		0.00	500.00	55,000.00	8,700.00	84.18
101.00000.34204			0.00	3,500.00	1,028.70	70.61
	RIGHT OF WAY APPLICATIONS	0.00	0.00	8,000.00	0.00	100.00
101.00000.34801		0.00	0.00	0.00	0.96	0.00
101.00000.34949		0.00		4,000.00	4,541.47	(13.54
101.00000.34950	REFUNDS & REIMB	0.00	50.00	90,000.00	31,116.45	65.43
101.00000.35101		0.00	4,383.03		1,870.00	53.25
101.00000.35102	ADM OFFENSE FINES	0.00	110.00	4,000.00	10,625.62	0.00
101.00000.35347		0.00	1,862.25	0.00	500.00	0.00
101.00000.35349		0.00	100.00	500.00	0.00	100.00
101.00000.35350	DETOX TRANSPORTATION	0.00	0.00	200.00		100.00
101.00000.36210	INTEREST EARNINGS	0.00	15.01	20,000.00	(960.11)	
101.00000.36901	LIAISON OFFICER	0.00	18,241.00	72,964.00	36,533.00	49.93
101.00000.39100	CPWL REIM FOR SERVICES	0.00	0.00	4,500.00	0.00	100.00
101.00000.39101		0.00	0.00	0.00	792.50	0.00

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Statement of Revenue and Expenditures

Revised Budget For GENERAL FUND (101) For the Fiscal Period 2016-7 Ending July 31, 2016

ccount Number 101.00000.39202 TRANSFER FROM PUBLIC UTILITY 101.00000.39203 CONTRIBUTION FROM LIQUOR 101.00000.39206 TRANSFER FROM RECYCLING FU 101.00000.39207 TRANSFER FROM RECREATION Total Revenues otal GENERAL FUND Revenues xpenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ Budget 0.00 0.00 0.00 0.00 0.00	Actual 0.00 0.00 0.00 0.00	Budget 46,350.00 75,000.00 2,500.00	Actual 0.00 0.00	Budget % 100.00% 100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR 101.00000.39206 TRANSFER FROM RECYCLING FU 101.00000.39207 TRANSFER FROM RECREATION Total Revenues otal GENERAL FUND Revenues xpenditures MAYOR AND COUNCIL Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 0.00 0.00 0.00 0.00	0.00 0.00 0.00	75,000.00 2,500.00	0.00	
101.00000.39206 TRANSFER FROM RECYCLING FU 101.00000.39207 TRANSFER FROM RECREATION Total Revenues otal GENERAL FUND Revenues xpenditures MAYOR AND COUNCIL Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 0.00 0.00 0.00	0.00 0.00	2,500.00		100.00 %
101.00000.39207 TRANSFER FROM RECREATION Total Revenues otal GENERAL FUND Revenues mayor and council Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 0.00 0.00	0.00	•		100.00%
Total Revenues otal GENERAL FUND Revenues xpenditures MAYOR AND COUNCIL Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.0120 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 0.00			0.00 0.00	100.00%
otal GENERAL FUND Revenues xpenditures MAYOR AND COUNCIL Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 		60,000.00		57.55%
xpenditures MAYOR AND COUNCIL Expenditures 101.41110.01030 PART TIME EMPLOYEES 101.41110.01211 DEFINED CONTR PLAN/PERA 101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ <u> </u>	1,641,281.51	4,242,858.00	1,801,022.10	
MAYOR AND COUNCIL Expenditures101.41110.01030PART TIME EMPLOYEES101.41110.01211DEFINED CONTR PLAN/PERA101.41110.01220FICA/MC CONTRIBUTIONS-EMPLO101.41110.01510WORKERS COMPENSATION101.41110.02100OPERATING SUPPLIES	0.00 \$	1,641,281.51 \$	4,242,858.00 \$	1,801,022.10	57.55%
101.41110.01030PART TIME EMPLOYEES101.41110.01211DEFINED CONTR PLAN/PERA101.41110.01220FICA/MC CONTRIBUTIONS-EMPLO101.41110.01510WORKERS COMPENSATION101.41110.02100OPERATING SUPPLIES					
101.41110.01211DEFINED CONTR PLAN/PERA101.41110.01220FICA/MC CONTRIBUTIONS-EMPLO101.41110.01510WORKERS COMPENSATION101.41110.02100OPERATING SUPPLIES			04 000 00 *	10.055.16	41.67%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO 101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	\$ 0.00 \$	2,607.88 \$	31,296.00 \$	18,255.16	41.07%
101.41110.01510 WORKERS COMPENSATION 101.41110.02100 OPERATING SUPPLIES	0.00	130.41	1,685.00	912.86	
101.41110.02100 OPERATING SUPPLIES	0.00	199.50	2,395.00	1,396.50	41.69% 38.75%
	0.00	0.00	80.00	49.00	36.75% 76.91%
	0.00	0.00	511.00	118.00	
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	250.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	0.00	1,550.00	0.00	100.00%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,010.00	27.00	98.66%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	8,774.00	2,500.00	71.51%
101.41110.04955 DISCRETIONARY	0.00	0.00	5,150.00	825.61	83.97%
Total MAYOR AND COUNCIL Expenditures	0.00	2,937.79	53,701.00	24,084.13	55.15%
ADMINISTRATION Expenditures		00 005 73	299,235.00	174,744.23	41.60%
101.41400.01010 FULL TIME EMPLOYEES	0.00	23,325.73	2,450.00	0.00	100.00%
101.41400.01050 VACATION BUY BACK	0.00	0.00	2,380.00	13,071.09	41.59%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,742.54	23,005.00	13,121.14	42.96%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,748.82	54,181.00	31,284.01	42.26%
101.41400.01300 HEALTH INSURANCE	0.00	4,451.22	247.00	148.12	40.03%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	21.16	2,500.00	1,530.16	38.79%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	3,715.00	786.58	78.83%
101.41400.02000 OFFICE SUPPLIES	0.00	222.24	1,377.00	975.07	29.19%
101.41400.02030 PRINTED FORMS	0.00	0.00	625.00	123.75	80.20%
101.41400.02100 OPERATING SUPPLIES	0.00	0.00	3,445.00	1,849.48	46.31%
101.41400.02220 POSTAGE	0.00	133.44	800.00	315.87	60.52%
101.41400.03210 TELEPHONE	0.00	52.63		1,883.15	42.93%
101.41400.03310 TRAVEL EXPENSE	0.00	230.76	3,300.00	64.50	82.08%
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	360.00	17.77	99.29%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	6,700.91	(2.79%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	6,519.00	2,983.33	49.73%
101.41400.04300 CONFERENCE & SCHOOLS	0.00	0.00	5,935.00		29.26%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	570.00	403.20 (760.11)	29.20%
101.41400.04390 US BANK CC REBATE-MISCELLAN	0.00	(468.90)	0.00	· · ·	
101.41400.04500 CONTRACTUAL SERVICES	 0.00	76.41	5,345.00	5,610.64	(4.97% 41.88%
Total ADMINISTRATION Expenditures	0.00	31,536.05	438,489.00	254,852.89	41.88%
ASSESSOR Expenditures	0.00	9 720 50	35,500.00	17,479.00	50.76%
101.41500.04000 CONTRACTUAL SERVICE Total ASSESSOR Expenditures	 0.00	8,739.50	35,500.00	17,479.00	50.76%

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Statement of Revenue and Expenditures

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Revised Budget For GENERAL FUND (101) For the Fiscal Period 2016-7 Ending July 31, 2016

esount Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
ccount Number	Duugoi				
AUDIT & ACCTG SERVICES Expenditures					0.000/
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	0.00	9,415.00	9,415.00	0.00%
Total AUDIT & ACCTG SERVICES Expenditures	0.00	0.00	9,415.00	9,415.00	0.00%
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	1,032.00	23,490.00	2,300.28	90.21%
Total I.T. SERVICES Expenditures	0.00	1,032.00	23,490.00	2,300.28	90.21%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	9,659.79	125,000.00	54,775.54	56.18%
Total LEGAL FEES Expenditures	0.00	9,659.79	125,000.00	54,775.54	56.18%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	1,718.00	9,000.00	2,533.50	71.85%
Total ENGINEERING FEES Expenditures	0.00	1,718.00	9,000.00	2,533.50	71.85%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	117.00	0.00	100.009
101.41720.02220 POSTAGE	0.00	39.48	150.00	129.85	13.439
101.41720.03500 PRINTING & PUBLISHING	0.00	231.15	400.00	526.80	(31.70
101.41720.04000 PLANNER FEES	0.00	0.00	1,000.00	0.00	100.00
Total PLANNING & ZONING Expenditures	0.00	270.63	1,667.00	656.65	60.61%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,048.38	13,522.00	7,559.17	44.10
101.41940.01013 OVERTIME	0.00	(354.73)	0.00	0.00	0.00
101.41940.01020 ON CALL SALARIES	0.00	(99.10)	0.00	0.00	0.00
101.41940.01050 VACATION BUY BACK	0.00	0.00	269.00	0.00	100.00
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	44.56	1,026.00	566.84	44.75
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	43.56	1,027.00	574.37	44.07
101.41940.01300 HEALTH INSURANCE	0.00	172.92	3,300.00	1,219.47	63.05
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	7.28	44.00
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	0.00	100.00
101.41940.02100 OPERATING SUPPLIES	0.00	771.77	7,500.00	7,503.80	(0.05
101.41940.02200 REPAIR & MAINTENANCE	0.00	418.34	7,200.00	3,184.10	55.78
101.41940.02280 UNIFORMS, SAFETY SHOES	0.00	0.00	750.00	124.20	83.44
101.41940.03210 TELEPHONE	0.00	0.00	9,000.00	4,434.06	50.73
101.41940.03810 ELECTRIC UTILITIES	0.00	2,295.22	22,000.00	11,170.37	49.23
101.41940.03830 GAS UTILITIES	0.00	164.62	20,000.00	8,353.14	58.23
101.41940.03841 RUBBISH REMOVAL	0.00	209.43	4,150.00	1,645.71	60.34
101.41940.04000 CONTRACTUAL SERVICE	0.00	0.00	940.00	160.00	82.98
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,014.00	0.00	100.00
Total GOVERNMENT BUILDING Expenditures	0.00	4,716.01	100,211.00	46,502.51	53.60
POLICE PROTECTION Expenditures				F00 040 4 1	10.14
101.42100.01010 FULL TIME EMPLOYEES	0.00	76,672.76	983,188.00	566,212.11	42.41
101.42100.01013 OVERTIME	0.00	2,321.03	99,500.00	32,193.98	67.64
101.42100.01050 VACATION BUY BACK	0.00	0.00	5,000.00	0.00	100.00%

Statement of Revenue and Expenditures

Revised Budget For GENERAL FUND (101) For the Fiscal Period 2016-7 Ending July 31, 2016

		Current	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Account Number		Budget				41.42%
	PERA CONTRIBUTIONS-EMPLOYE	0.00	11,926.31	153,825.00 25,144.00	90,106.10 13,418.82	41.42 <i>%</i> 46.63%
	FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,730.04	148,000.00	79,490.72	46.29%
	HEALTH INSURANCE	0.00	11,418.92	665.00	389.62	41.41%
	PRUDENTIAL LIFE INSURANCE	0.00	56.28	25,000.00	27,909.14	(11.64%)
	WORKERS COMPENSATION	0.00	0.00	3,600.00	787.87	78.11%
	OFFICE SUPPLIES	0.00	19.95	1,000.00	115.00	88.50%
	PRINTED FORMS	0.00	0.00	7,550.00	2,319.64	69.28%
	RANGE EQUIP & SUPPLIES	0.00	(1,842.91)		159.36	95.45%
	OPERATING SUPPLIES	0.00	63.86	3,500.00	7,568.10	68.07%
	MOTOR FUELS & LUBRICANTS	0.00	1,330.28	23,700.00	352.07	81.47%
101.42100.02220		0.00	33.70	1,900.00	273.00	86.35%
101.42100.03050		0.00	0.00	2,000.00		45.82%
101.42100.03210		0.00	262.78	3,400.00	1,842.22	45.82% 54.18%
101.42100.03211		0.00	1,084.93	16,992.00	7,785.74	54.16% 61.75%
101.42100.03300	CLOTHING & PERSONAL EQUIP	0.00	21.99	9,970.00	3,813.05	
101.42100.03310	TRAVEL EXPENSE	0.00	33.39	500.00	233.61	53.28%
101.42100.03421	800 MHZ RADIO	0.00	0.00	2,006.00	1,299.12	35.24%
101.42100.04000	CONTRACTUAL SERVICE	0.00	76.39	16,860.00	10,115.86	40.00%
101.42100.04050		0.00	0.00	4,000.00	2,449.46	38.76%
	AUTO EQUIPMENT REPAIR	0.00	266.21	20,000.00	10,008.25	49.96%
101.42100.04070	OTHER EQUIPMENT REPAIR	0.00	104.50	3,500.00	1,427.59	59.21%
101.42100.04300	CONFERENCE & SCHOOLS	0.00	0.00	12,050.00	5,174.40	57.06%
101.42100.04330	DUES & SUBSCRIPTIONS	0.00	0.00	1,485.00	1,290.00	13.13%
101.42100.05000	CAPITAL OUTLAY	0.00	0.00	35,472.00	30,009.40	15.40%
101.42100.07000	PERMANENT TRANSFERS OUT-800	0.00	75.03	25,355.00	701.27	97.23%
Total POLICE PRO	TECTION Expenditures	0.00	105,655.44	1,635,162.00	897,445.50	45.12%
FIRE PROTECTION	l Expenditures					
	CONTRACTUAL SERVICE	0.00	16,588.00	199,057.00	116,116.00	41.67%
	STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
	CAPITAL OUTLAY	0.00	0.00	29,439.00	29,440.00	0.00%
	CTION Expenditures	0.00	16,588.00	651,426.00	145,556.00	77.66%
CODE ENFORCEM	ENT Expenditures					
	FULL TIME EMPLOYEES	0.00	5,992.58	78,600.00	44,915.11	42.86%
	PART TIME EMPLOYEES	0.00	0.00	10,080.00	0.00	100.00%
	VACATION BUY BACK	0.00	0.00	1,462.00	0.00	100.00%
	PERA CONTRIBUTIONS-EMPLOYE	0.00	449.44	5,858.00	3,368.61	42.50%
	FICA/MC CONTRIBUTIONS-EMPLO	0.00	452.32	6,855.00	3,390.16	50.54%
	HEALTH INSURANCE	0.00	771.28	9,850.00	5,434.59	44.83%
	PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	29.96	41.25%
	WORKERS COMPENSATION	0.00	0.00	1,450.00	276.30	80.94%
	OFFICE SUPPLIES	0.00	0.00	500.00	25.98	94.80%
		0.00	0.00	1,300.00	320.99	75.31%
	OPERATING SUPPLIES	0.00	88.68	1,600.00	511.99	68.00%
	MOTOR FUELS & LUBRICANTS	0.00	9.93	1,000.00	47.43	95.26%
	REPAIR & MAINTENANCE	0.00	52.63	1,000.00	315.90	68.41%
101.42300.03210		0.00	0.00	150.00	3.00	98.00%
		0.00	0.00	1,000.00	499.00	50.10%
101.42300.04300	CONFERENCE & SCHOOLS	0.00	0.00	1,000.00		

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Statement of Revenue and Expenditures

Revised Budget For GENERAL FUND (101) For the Fiscal Period 2016-7 Ending July 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	0.00	2,000.00	2,211.55	(10.58%)
Total CODE ENFORCEMENT Expenditures	0.00	7,821.14	122,756.00	61,350.57	50.02%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	9,872.81	127,722.00	73,486.71	42.46%
101.43000.01013 OVERTIME	0.00	103.41	7,361.00	2,177.79	70.41%
101.43000.01020 ON CALL SALARIES	0.00	234.47	2,518.00	663.02	73.67%
101.43000.01050 VACATION BUY BACK	0.00	0.00	1,310.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	765.72	10,557.00	5,724.00	45.78%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	760.62	10,821.00	5,763.46	46.74%
101.43000.01300 HEALTH INSURANCE	0.00	1,476.16	23,105.00	10,407.31	54.96%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	62.05	42.01%
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	9,000.00	8,326.61	7.48%
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	794.64	18,000.00	4,786.54	73.41%
101.43000.02150 SHOP MATERIALS	0.00	0.00	2,000.00	2,075.70	(3.79%)
101.43000.02200 REPAIR & MAINTENANCE	0.00	190.98	7,500.00	4,282.26	42.90%
101,43000.02210 EQUIPMENT PARTS	0.00	85.80	6,000.00	3,514.16	41.43%
101.43000.02221 TIRES	0.00	0.00	760.00	0.00	100.00%
101.43000.02221 STREET MAINT SUPPLIES	0.00	0.00	1,393.00	0.00	100.00%
101.43000.02224 STREET MARTING	0.00	1,547.86	6,000.00	2,264.52	62.26%
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,690.00	849.44	49.74%
	0.00	17.54	370.00	105.27	71.55%
	0.00	0.00	840.00	253.10	69.87%
	0.00	0.00	400.00	302.50	24.38%
101.43000.04300 CONFERENCE & SCHOOLS 101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00	100.00%
Total STREET DEPARTMENT Expenditures	0.00	15,858.87	237,554.00	125,044.44	47.36%
RECREATION DEPARTMENT Expenditures	0.00	15,958.01	207,245.00	119,216.20	42.48%
101.45100.01010 FULL TIME EMPLOYEES	0.00	3,975.00	13,700.00	6,504.38	52.52%
101.45100.01040 TEMPORARY EMPLOYEES	0.00	0.00	2,600.00	0.00	100.00%
101.45100.01050 VACATION BUY BACK	0.00	1,196.84	15,669.00	8,941.19	42.94%
101.45100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,503.58	17,165.00	9,458.14	44.90%
101.45100.01220 FICA/MC CONTRIBUTIONS-EMPLO		2,656.94	33,231.00	18,711.79	43.69%
101.45100.01300 HEALTH INSURANCE	0.00	14.54	176.00	101.78	42.17%
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	0.00	1,700.00	567.72	66.60%
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	1,625.00	1,589.47	2.19%
101.45100.02000 OFFICE SUPPLIES	0.00		6,800.00	1,929.12	71.63%
101.45100.02220 POSTAGE	0.00	37.89		1,409.87	35.92%
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	5.98	2,200.00	609.67	39.03%
101.45100.03310 TRAVEL EXPENSE	0.00	30.24	1,000.00	2,454.58	75.10%
101.45100.03500 PRINTING & PUBLISHING	0.00	385.00	9,857.00	2,454.58	98.57%
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	421.29	3.15%
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	435.00		45.38%
Total RECREATION DEPARTMENT Expenditures	0.00	25,764.02	314,803.00	171,935.20	45.58 /6
PARKS DEPARTMENT Expenditures				77 004 00	40 400/
101.45200.01010 FULL TIME EMPLOYEES	0.00	10,352.80	133,160.00	77,061.28	42.13%
101.45200.01013 OVERTIME	0.00	20.69	7,211.00	2,702.83	62.52%
101.45200.01020 ON CALL SALARIES	0.00	437.76	2,518.00	782.86	68.91%

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Statement of Revenue and Expenditures

Revised Budget For GENERAL FUND (101)

For the Fiscal Period 2016-7 Ending July 31, 2016

		Current	1		YTD	Remaining
Account Number		Budget	Actual	Budget	Actual	Budget %
101.45200.01050	VACATION BUY BACK	0.00	0.00	2,474.00	0.00	100.00%
101.45200.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	810.89	10,943.00	6,041.36	44.79%
101.45200.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	811.68	11,305.00	6,120.11	45.86%
101.45200.01300	HEALTH INSURANCE	0.00	1,555.64	23,103.00	10,963.64	52.54%
101.45200.01313	PRUDENTIAL LIFE INSURANCE	0.00	8.92	107.00	62.43	41.65%
101.45200.01510	WORKERS COMPENSATION	0.00	0.00	10,500.00	8,861.63	15.60%
101.45200.02100	OPERATING SUPPLIES	0.00	529.24	1,000.00	529.24	47.08%
101.45200.02120	MOTOR FUELS & LUBRICANTS	0.00	735.51	17,000.00	4,450.48	73.82%
101.45200.02200	REPAIR & MAINTENANCE	0.00	1,713.54	7,000.00	4,089.04	41.59%
101.45200.02205	LAKESIDE PK EXP TO BE REIM	0.00	555.00	0.00	5,740.75	0.00%
101.45200.02210	EQUIPMENT PARTS	0.00	1,030.61	3,000.00	3,562.06	(18.74%
101.45200.02221	TIRES	0.00	90.98	600.00	90.98	84.84%
101.45200.02225	LANDSCAPING MATERIALS	0.00	1,110.00	8,600.00	6,248.30	27.35%
101.45200.02280	UNIFORMS, SAFETY SHOES	0.00	0.00	1,700.00	849.44	50.03%
101.45200.02290	RECREATION EQUIP SUPPLIES	0.00	0.00	1,530.00	2,499.15	(63.34%
101.45200.03210		0.00	52.63	232.00	315.87	(36.15%
	ELECTRIC UTILITIES	0.00	386.04	3,800.00	2,379.27	37.39%
101.45200.03830		0.00	86.52	4,000.00	1,934.74	51.63%
101.45200.03841		0.00	0.00	300.00	63.87	78.71%
101.45200.04190	SATELLITE RENTAL	0.00	252.00	1,300.00	688.50	47.04%
	CONFERENCE & SCHOOLS	0.00	0.00	800.00	72.50	90.94%
	CONTRACTUAL SERVICES	0.00	0.00	760.00	253.10	66.70%
	LAKESIDE PARK EXPENSE	0.00	0.00	11,500.00	11,500.00	0.00%
	ARTMENT Expenditures	0.00	20,540.45	264,443.00	157,863.43	40.30%
FORESTRY Expend	ditures					
	OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
	CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
	CONFERENCE & SCHOOLS	0.00	0.00	545.00	390.00	28.44%
Total FORESTRY E		0.00	0.00	1,591.00	390.00	75.49%
MISCELLANEOUS	Expenditures					
	RETIREES LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600		0.00	30.08	45,000.00	42,013.44	6.64%
101.49000.04390		0.00	0.00	1,000.00	1,550.40	(55.04%
	SURCHARGES-PLMG	0.00	16.00	200.00	29.00	85.50%
	SURCHARGES-HTG	0.00	50.19	400.00	70.18	82.46%
	SURCHARGES-BLDG	0.00	687.45	2,000.00	810.06	59.50%
	PERMANENT TRANSFERS OUT	0.00	0.00	170,000.00	10,000.00	94.12%
	EOUS Expenditures	0.00	783.72	218,650.00	54,473.08	75.09%
Total GENERAL FUND		\$ 0.00	\$ 253,621.41	\$ 4,242,858.00	\$ 2,026,657.72	52.23%
	ss of Revenues Over Expenditures	\$ 0.00	\$ 1,387,660.10	\$ 0.00	\$ (225,635.62)	0.00%

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Statement of Revenue and Expenditures

Revised Budget

For the Fiscal Period 2016-7 Ending July 31, 2016

Account Number	Currer				Remaining Budget %
Total Revenues Total Expenditures Total Excess of Revenues Over Expenditures	\$ 0.00 \$ 0.00 \$ 0.00	\$ 253,621.41	\$ 4,242,858.00	\$ 2,026,657.72	57.55% 52.23% 0.00%

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Statement of Revenue and Expenditures

Revised Budget For PUBLIC UTILITIES OPERATIONS (601) For the Fiscal Period 2016-7 Ending July 31, 2016

	Current	Current		YTD	Remaining
Account Number	Budget	t Actual	Budget	Actual	Budget %
Revenues					
Revenues					
601.00000.34950 MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 95.21	\$ 0.00 \$	\$ 326.59	0.00%
601.00000.36210 INTEREST EARNINGS	0.00	0.00	50,000.00	0.00	100.00%
601.00000.37101 WATER COLLECTIONS	0.00	100,806.72	460,950.00	261,980.54	43.17%
601.00000.37103 SALES TAX COLLECTED	0.00	1,237.90	5,000.00	3,545.51	29.09%
601.00000.37104 PENALTIES/WATER	0.00	0.00	6,000.00	3,064.21	48.93%
601.00000.37109 SAFE DRINKING WATER FEE	0.00	3,449.40	13,928.00	10,420.18	25.19%
601.00000.37111 ADMINISTRATIVE CHARGE	0.00	17,545.49	68,000.00	53,035.51	22.01%
601.00000.37115 ESTIMATE READING CHRG	0.00	15.00	50.00	35.00	30.00%
601.00000.37151 WATER RECONNECT-CALL OUT F	0.00	200.00	1,200.00	1,013.50	15.54%
601.00000.37170 WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171 WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172 WATER METER SALES & INSTALLA	0.00	514.00	1,000.00	1,407.20	(40.72%)
601.00000.37201 SEWER COLLECTIONS	0.00	187,965.63	790,100.00	546,862.59	30.79%
601.00000.37204 PENALTIES-SEWER	0.00	0.00	15,000.00	6,264.00	58.24%
601.00000.37250 SEWER CONNECTION CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.00000.37270 SEWER PERMITS	0.00	0.00	100.00	75.00	25.00%
601.00000.37271 SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273 SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	1,000.00	0.00	100.00%
Total Revenues	0.00	311,829.35	1,415,298.00	888,029.83	37.25%
Total PUBLIC UTILITIES OPERATIONS Revenues	\$ 0.00	\$ 311,829.35	\$ 1,415,298.00	\$ 888,029.83	37.25%
Expenditures					
WATER DEPARTMENT Expenditures					
601.49400.01010 FULL TIME EMPLOYEES	\$ 0.00	\$ 7,930.71	\$ 100,916.00	\$ 59,139.33	41.40%
601.49400.01013 OVERTIME	0.00	87.91	7,061.00	2,709.81	61.62%
601.49400.01010 ON CALL SALARIES	0.00	420.03	2,421.00	805.63	66.72%
601.49400.01020 TEMPORARY EMPLOYEES	0.00	3,562.44	19,100.00	6,640.50	65.23%
601.49400.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	632.92	8,280.00	4,699.11	43.25%
601.49400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	925.07	9,979.00	5,258.59	47.30%
601.49400.01300 HEALTH & DENTAL INSURANCE	0.00	1,306.06	18,606.00	9,206.16	50.52%
601.49400.01313 LIFE INSURANCE	0.00	7.68	95.00	53.75	43.42%
601.49400.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49400.02000 OFFICE SUPPLIES	0.00	0.00	800.00	171.30	78.59%
601.49400.02030 PRINTED FORMS	0.00	0.00	2,000.00	571.15	71.44%
601.49400.02100 OPERATING SUPPLIES	0.00	0.00	800.00	389.20	51.35%
601.49400.02120 MOTOR FUELS & LUBRICANTS	0.00	177.37	4,000.00	1,016.01	74.60%
601.49400.02200 REPAIR & MAINTENANCE	0.00	272.08	48,500.00	27,336.23	43.64%
601.49400.02210 EQUIPMENT PARTS	0.00	0.00	1,000.00	397.54	60.25%
601.49400.02220 POSTAGE	0.00	0.70	2,500.00	1,333.55	46.66%
601.49400.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
601.49400.02261 WATER TESTING	0.00	64.00	800.00	392.00	51.00%
601.49400.02262 WATER METER & SUPPLIES	0.00	0.00	5,500.00	6,541.76	(18.94%)

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Statement of Revenue and Expenditures

Revised Budget For PUBLIC UTILITIES OPERATIONS (601) For the Fiscal Period 2016-7 Ending July 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264	SAFE DRINKING WATER FEE	0.00	0.00	13,844.00	6,956.04	49.75%
	UNIFORM ALLOWANCE	0.00	0.00	950.00	558.94	41.16%
	AUDIT & ACCTG SERVICES	0.00	1,789.50	2,502.00	2,502.00	0.00%
601.49400.03030		0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49400.03040		0.00	0.00	300.00	0.00	100.00%
601.49400.03210		0.00	43.86	900.00	282.47	68.61%
601.49400.03310		0.00	0.00	1,200.00	5.37	99.55%
601.49400.03500		0.00	2,121.22	7,000.00	6,885.79	1.63%
601.49400.03600		0.00	0.00	8,900.00	8,244.20	7.37%
601.49400.03870		0.00	717.59	4,000.00	1,235.41	69.11%
601.49400.04000		0.00	0.00	5,850.00	8,064.40	(37.85%)
601.49400.04050		0.00	78.42	13,775.00	2,557.16	81.44%
601.49400.04300		0.00	0.00	2,000.00	1,602.18	19.89%
601.49400.04330		0.00	0.00	525.00	441.00	16.00%
601.49400.04370		0.00	1,238.00	7,800.00	5,895.52	24.42%
601.49400.04470		0.00	0.00	10.00	0.00	100.00%
	PERMANENT TRANSFERS OUT	0.00	0.00	99,801.00	0.00	100.00%
	ARTMENT Expenditures	0.00	21,375.56	412,165.00	180,555.82	56.19%
	NT PLANT Expenditures				0.00	400.00%
601.49402.02100	OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120		0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160	CHEMICALS & CHEMICAL PROD	0.00	0.00	23,000.00	6,697.14	70.88%
601.49402.02200	REPAIR & MAINTENANCE	0.00	0.00	10,000.00	4,862.18	51.38%
601.49402.02210	EQUIPMENT PARTS	0.00	0.00	5,000.00	278.17	94.44%
601.49402.03030	ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03500	PRINTING & PUBLISHING	0.00	0.00	0.00	548.25	0.00%
601.49402.03600	INSURANCE	0.00	0.00	11,300.00	10,409.40	7.88%
601.49402.03810	ELECTRIC UTILITIES	0.00	8,354.05	80,000.00	38,819.32	51.48%
601.49402.03830	GAS UTILITIES	0.00	133.83	3,000.00	1,365.96	54.47%
601.49402.04000	CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370	PERMITS, DUES, SUBSCRIPTIONS	0.00	0.00	2,850.00	975.00	65.79%
601.49402.07000	PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
Total WATER TREA	ATMENT PLANT Expenditures	0.00	8,487.88	182,885.00	63,955.42	65.03%
SEWER DEPARTM	FULL TIME EMPLOYEES	0.00	7,930.74	100,916.00	59,139.44	41.40%
		0.00	87.92	7,061.00	2,709.90	61.62%
601.49450.01013		0.00	420.02	2,421.00	805.63	66.72%
	ON CALL SALARIES	0.00	3,562.45	19,100.00	6,640.52	65.23%
601.49450.01040		0.00	0.00	950.00	0.00	100.00%
		0.00	632.96	8,280.00	4,699.44	43.24%
	PERA CONTRIBUTIONS-EMPLOYE	0.00	880.39	9,979.00	5,214.31	47.75%
	FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,306.06	18,606.00	9,206.34	50.52%
	HEALTH & DENTAL INSURANCE	0.00	7,70	95.00	53.89	43.27%
		0.00	0.00	6,500.00	6,413.47	1.33%
	WORKERS COMPENSATION	0.00	0.00	800.00	38.31	95.21%
601.49450.02000		0.00	0.00	1,500.00	571.16	61.92%
601.49450.02030			0.00	500.00	710.99	(42.20%)
601.49450.02100	OPERATING SUPPLIES	0.00	0.00	000.00	,	(

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Statement of Revenue and Expenditures

Revised Budget For PUBLIC UTILITIES OPERATIONS (601) For the Fiscal Period 2016-7 Ending July 31, 2016

		Current	Current	Annual	YTD	Remaining
Account Number		Budget	Actual	Budget	Actual	Budget %
601.49450.02120	MOTOR FUELS & LUBRICANTS	0.00	177.37	4,000.00	1,015.98	74.60%
601.49450.02200	REPAIR & MAINTENANCE	0.00	190.98	10,000.00	2,280.42	77.20%
601.49450.02210	EQUIPMENT PARTS	0.00	0.00	2,000.00	298.50	85.08%
601.49450.02220	POSTAGE	0.00	0.71	2,500.00	1,108.53	55.66%
601.49450.02221	TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222	STREET REPAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
601.49450.02262	WATER METER & SUPPLIES	0.00	0.00	5,000.00	6,541.74	(30.83%)
601.49450.02280	UNIFORM ALLOWANCE	0.00	0.00	950.00	558.95	41.16%
601.49450.03010	AUDIT & ACCTG SERVICES	0.00	1,010.50	2,502.00	1,723.00	31.14%
601.49450.03030	ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601,49450.03040	LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601,49450,03210	TELEPHONE	0.00	43.86	700.00	282.50	59.64%
601.49450.03310	TRAVEL EXPENSE	0.00	0.00	1,000.00	5.38	99.46%
601,49450,03500	PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	100.00%
601.49450.03600	INSURANCE	0.00	0.00	8,700.00	7,791.02	10.45%
601.49450.03810	ELECTRIC UTILITIES	0.00	578.12	3,200.00	1,920.30	39.99%
601,49450,03840	METRO WASTE CONTROL	0.00	40,896.76	490,716.00	327,174.08	33.33%
601.49450.04000	CONTRACTUAL SERVICE	0.00	0.00	11,850.00	3,253.10	72.55%
601.49450.04050	MAINTENANCE AGREEMENTS	0.00	78.42	11,460.00	334.65	97.08%
601.49450.04300	CONFERENCE & SCHOOLS	0.00	. 0.00	2,450.00	1,355.45	44.68%
601.49450.04330	DUES & SUBSCRIPTIONS	0.00	0.00	150.00	0.00	100.00%
601.49450.04390	MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450	RESERVE CAPACITY CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460	SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
	PERMANENT TRANSFERS OUT	0.00	0.00	79,952.00	0.00	100.00%
	ARTMENT Expenditures	0.00	 57,804.96	 820,248.00	454,097.25	44.64%
Total PUBLIC UTILITIE	S OPERATIONS Expenditures	\$ 0.00	\$ 87,668.40	\$ 1,415,298.00	\$ 698,608.49	50.64%
PUBLIC UTILITIES OPE	ERATIONS Excess of Revenues Over	\$ 0.00	\$ 224,160.95	\$ 0.00	\$ 189,421.34	0.00%

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8/9/2016 12:55pm

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget

For the Fiscal Period 2016-7 Ending July 31, 2016

		Current	Current	Annual	YTD	Remaining
Account Number	-	Budget	Actual	Budget	Actual	Budget %
Total Revenues Total Expenditures Total Excess of Revenues Over Expenditures	\$ \$ \$	0.00 \$ 0.00 \$ 0.00 \$	311,829.35 \$ 87,668.40 \$ 224,160.95 \$	1,415,298.00 \$ 1,415,298.00 \$ 0.00 \$	698,608.49	37.25% 50.64% 0.00%

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CITY OF SPRING LAKE PARK STATEMENT OF FUND BALANCE JULY, 2016

<u>FUND</u>	DESCRIPTION	BA	LANCE
101	GENERAL	\$	1,137,360.21
102	ELECTIONS	\$	56,523.09
103	POLICE RESERVES	\$	923.20
104	NORTH CENTRAL SUBURBAN CABLE	\$	8,424.19
108	POLICE FORFEITURES	\$	22,647.10
112	ESCROW TRUST	\$	106,944.39
112		Ŷ	100,544.55
SPECIAL REV	/ENUE FUNDS		
224	SMALL EQUIPMENT REPLACEMENT	\$	21,605.79
225	PARK ACQUISITION & IMPROVEMENTS	\$	228,182.77
226	PARK EQUIPMENT & IMPROVEMENTS	\$	7,042.51
227	HRA EXCESS	\$	162,423.54
229	SANBURNOL PARK IMPROVEMENTS	\$	12,711.12
230	RECYCLING	\$	43,495.41
234	STREET LIGHTING	\$	34,600.40
234	RIGHT-OF-WAY MAINTENANCE	\$	16,315.75
235	PARK & RECREATION SPECIAL PROJECTS		17,998.40
237	GRANTS & SPECIAL PROJECTS	ې د	1,701.97
		\$ \$ \$ \$	
240	TOWER DAYS	Ş	8,719.49
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ ¢	50,113.80
244			420,828.55
248	TRAFFIC EDUCATION	\$	62,406.62
DEBT SERVI 304	2016A NORTH METRO CABLE BOND-DEBT SERVICE	\$	14,987.28
313	2010A NORTH METRO CABLE BOND-DEBT SERVICE 2011A FIRE EQUIPMENT BOND-DEBT SERVICE	\$	4,101.00
313	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$	(5,870.00)
		ې د	
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ \$	86,356.53
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	ې \$	656,847.61
384	2005A FIRE DEPARTMENT-DEBT SERVICE	Ş	29,079.48
CAPITAL PR	OJECTS FUNDS		
400	REVOLVING CONSTRUCTION	\$	773,330.37
402	MSA MAINTENANCE	\$	77,225.50
403	CAPITAL REPLACEMENT	\$	453,160.62
407	SEALCOATING	\$	130,563.84
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$	21,651.29
416	BUILDING MAINTENANCE & RENEWAL	\$	102,746.75
421	81ST AVE REHAB-MSA	\$	80,971.52
425	STORM SEWER REHAB	\$	66,054.27
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$	109,579.13
429	2013 EQUIPMENT CERTIFICATE	\$	102,249.40
430	2014-2015 ST IMPRV PRJ	\$	534,312.82
430	2014-2013 31 11011 110 110	Ļ	554,512.02
<u>ENTERPRISE</u>	<u>FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$	1,942,950.71
601	PUBLIC UTILITY OPERATIONS	\$	1,172,637.94
602	WATER TREATMENT PLANT	\$	327,277.27
609	MUNICIPAL LIQUOR	\$	99,863.86
610	ON-SALE NOTE PROCEEDS	\$	519,105.67
	ERVICE FUNDS	÷	
700	SEVERANCE	\$	-
	GRAND TOTAL	\$	9,720,151.16



Stantec Consulting Services Inc. 2335 Highway 36 West St. Paul MN 55113 Tel: (651) 636-4600 Fax: (651) 636-1311

August 3, 2016

Honorable Mayor and City Council City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Re: 2016 Street Seal Coat Project Project No. 193803424 Contractor's Request for Payment No. 2/FINAL

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 2/FINAL for the 2016 Street Seal Coat Project. The prime Contractor on this project is Allied Blacktop Co.

This request covers seal coat and sweeping work completed this summer as noted in Allied Blacktop Invoice Number 22402. Harlan Olson and Terry Randall have overseen the construction.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. If the City wishes to approve this request, then payment should be made to Allied Blacktop Co. in the amount of \$50,354.10.

With the final contractor's payment, the total construction cost is \$59,664.10. The final construction cost is \$4,994.10 higher than the original bid amount due to additional crack seal work that was completed. Please execute the payment request documents. Keep one copy for your records, forward two copies to Allied Blacktop (one for them and one for their bond company), and return one copy to me.

Attached to the final payment request is a copy of Minnesota Department of Revenue form IC-134 documenting proof of tax withholding. Feel free to contact Harlan Olson or me if you have any questions.

Regards, STANTEC

Phil Gravel

Enclosures Design with community in mind



	Owner: City	of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date:	August 3, 2016
c	For Period:	5/13/2016 to 8/3/2016	Request No:	2/FINAL
	Contractor:	Allied Blacktop Co., 10503 89th Ave. N., Maple Grove, MN 55369		

CONTRACTOR'S REQUEST FOR PAYMENT

2016 STREET SEAL COAT PROJECT STANTEC PROJECT NO. 193803424

SUMMARY 1 Original Contract Amount \$ 54,670.00 2 Change Order - Addition \$ 0.00 0.00 Change Order - Deduction Ś 3 **Revised Contract Amount** \$ 54,670.00 4 Value Completed to Date 5 \$ 59,664.10 \$ 6 Material on Hand 0.00 7 Amount Earned Ś 59,664.10 \$ 0.00 8 Less Retainage 0% Ŝ 59,664.10 9 Subtotal Less Amount Paid Previously 9,310.00 10 \$ Liquidated damages -\$ 0.00 11 AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 50,354.10 12 2/FINAL Ś

Recommended for Approval by: **STANTEC**

8/3/16

Approved by Contractor: ALLIED BLACKTOP CO.

Per Invoice 22402.

Approved by Owner: CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

			Contract	Unit	Current	Quantity	Amount
No.	Item	Unit	Quantity	Price	Quantity	to Date	to Date
	BASE QUOTE:						
1	MOBILIZATION AND TRAFFIC CONTROL	LS	1	5000.00	0.9	٦	\$5,000.00
2	Route and seal	LBS	1100	3.10		3000	\$9,300.00
3	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	480	43.00	464	464	\$19,952.00
4	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2 TOTAL BASE QUOTE:	GAL	12200	2.10	12101	12101	\$25,412.10 \$59,664,10
							QC7,004,10

TOTAL BASE QUOTE: TOTAL WORK COMPLETED TO DATE \$59,664.10 **\$59,664.10**

PROJECT PAYMENT STATUS

OWNERCITY OF SPRING LAKE PARKSTANTEC PROJECT NO. 193803424CONTRACTORALLIED BLACKTOP CO.

CHANGE ORDERS

No.	Date	Description	Amount

PAYMENT SUMMARY

No.	From	То	Payment	Retainage	Completed
1	05/01/2016	05/12/2016	9,310.00	490.00	9,800.00
2/FINAL	05/13/2016	08/03/2016	50,354.10		59,664.10

Material on Hand

Total Payment to Date		\$59,664.10 Original Contract		\$54,670.00
Retainage Pay No.	2/FINAL		Change Orders	
Total Amount Earned		\$59,664.10	Revised Contract	\$54,670.00

ALLIED BLACKTOP COMPANY 10503 89TH AVENUE NORTH MAPLE GROVE, MN 55369 Phone (763) 425-0575

Invoice No.	22402
Page	1

B I L T	CITY OF SPRING LAKE PARK 1301 81ST AVENUE NE SPRING LAKE PARK MN 55432	J O B N O	1612 CITY OF SPRING LAKE PARK
0		10	

Invoice Date	Invoice No.	Customer No.	Payment Terms	Contrac	t No.
07/20/16	22402	874SPR	NET 30		
Quantity	Ι	Descriptio	Unit Price	Extended Price	
1.00	2016 STR	EET SEAL COA	T PROJECT	50354.1000	50,354.10
	BASE BID	- STREETS:			
		IZATION AND LS 1 = \$5,0			
		& SEAL: 3,00 9,300.00 (PR			
		COAT AGG FA- @ 43.00 = \$1			
		INOUS MATERI AL @ 2.10 =			
	TOTAL =	\$59,664.10			
	PAID = \$	9,31000			
	BALANCE	DUE = \$50,35	4.10		
		Gross 50,354.1	Retainage 0 .00	Tax .00	Net Amount 50,354.10

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MINNESOTA · REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-675-751-488
Submitted Date and Time:	23-Jul-2016 9:46:58 AM
Legal Name:	ALLIED BLACKTOP COMPANY
Federal Employer ID:	41-0827871
User Who Submitted:	N10503
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1187987456
Minnesota ID:	8606387
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	193803424
Project Begin Date:	09-May-2016
Project End Date:	15-Jul-2016
Project Location:	VARIOUS ROADS AND STREETS
Project Amount:	\$59,664.10
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.



Stantec Consulting Services Inc. 2335 Highway 36 West St. Paul MN 55113 Tel: (651) 636-4600 Fax: (651) 636-1311

August 3, 2016

Honorable Mayor and City Council City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Re: 2016 Sanitary Sewer Lining Project Project No. 193803421 Contractor's Request for Payment No. 1

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 1 for the 2016 Sanitary Sewer Lining Project. The prime Contractor on this project is Hydro-Klean, LLC.

This request covers sewer lining work completed this summer as noted in Hydro-Klean, LLC Application for Payment No. 1 dated 7/25/16. Terry Randall has been overseeing the construction.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. If the City wishes to approve this request, then payment should be made to Hydro-Klean, LLC in the amount of \$96,717.55.

Please execute the payment request documents. Keep one copy for your records, forward two copies to Allied Blacktop (one for them and one for their bond company), and return one copy to me.

Feel free to contact Harlan Olson or me if you have any questions.

Regards, **STANTEC**

Phil Gravel City Engineer

Enclosures

	Owner: Cit	y of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date:	August 3, 2016
🕥 Stantec	For Period:	7/1/2016 to 8/3/2016	Request No:	1
	Contractor:	Hydro-Klean, LLC, 333 NW 49th Pl., Des Moines, IA 50313		

CONTRACTOR'S REQUEST FOR PAYMENT

2016 SANITARY SEWER LINING PROJECT

STANTEC PROJECT NO. 193803421

SUMM	ARY				
1	Original Contract Amount				\$ 113,714.40
2	Change Order - Addition		\$	0.00	
3	Change Order - Deduction		\$	0.00	
4	Revised Contract Amount				\$ 113,714.40
5	Value Completed to Date				\$ 101,807.95
6	Material on Hand				\$ 0.00
7	Amount Earned				\$ 101,807.95
8	Less Retainage 5%				\$ 5,090.40
9	Subtotal				\$ 96,717.55
10	Less Amount Paid Previously				\$ 0.00
11	Liquidated damages -				\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	1	_		\$ 96,717.55

Recommended for Approval by: **STANTEC**

8/3/16

Approved by Contractor: HYDRO-KLEAN, LLC

see attached

Approved by Owner: CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

			Contract	Unit	Current	Quantity	Amount
No.	Item	Unit	Quantity	Price	Quantity	to Date	to Date
	BASE QUOTE:						
1	MOBILIZATION	LS	1	3193.00	0.75	0.75	\$2,394.75
2	TRAFFIC CONTROL	LS	1	850.00	0.5	0.5	\$425.00
3	SEWER REHABILITATION, 9-INCH CIPP	LF	4877	20.20	4861	4861	\$98,192.20
4	TRIM PROTRUDING TAB	EA	1	500.00	1	1	\$500.00
5	GROUT SERVICE LATERAL CONNECTION	EA	36	296.00	1	Ţ	\$296.00
6	HYDROPHILIC END SEAL	EA	34	150.00			\$0.00
	TOTAL BASE QUOTE:						\$101,807.95

TOTAL BASE QUOTE: TOTAL WORK COMPLETED TO DATE \$101,807.95 **\$101,807.95**

PROJECT PAYMENT STATUS

OWNERCITY OF SPRING LAKE PARKSTANTEC PROJECT NO. 193803421CONTRACTORHYDRO-KLEAN, LLC

CHANGE ORDERS

No.	Date	Description	Amount

PAYMENT SUMMARY

No.	From	То	Payment	Retainage	Completed
]	07/01/2016	08/03/2016	96,717.55	5,090.40	101,807.95

Material on Hand

Total Payment to Date		\$96,717.55	Original Contract	\$113,714.40
Retainage Pay No.	1	5,090.40	Change Orders	
Total Amount Earned		\$101,807.95	Revised Contract	\$113,714.40

To (Owner): City of Spring Lal Via (Engineer): Stantec Engineer Approved Change Order Summary: No. Date Approved Additio	2016 Sanitary Sewer Lining Project	From (Contractor):		Hydro-Klean, LLC	Application Date:	7/25/2016
oved 0	City of Spring Lake Park	Owner's Project No.:		193803421	Period From:	7/13/2016
pproved Change Order Si Vo. Date Approved	Stantec Engineering	Engineer's Proj. No.:	j. No.:		Period To:	7/25/2016
	iummary:		1. ORIGINAL (ORIGINAL CONTRACT PRICE	\$	113,714.40
_	Additions	Deductions	2. Net change	Net change by Change Orders	••	8
			3. Current Cor	Current Contract Price (Line 1 + 2)	\$	113,714.40
		-	4. TOTAL COM	TOTAL COMPLETED AND STORED TO DATE		
			(Column F ((Column F on Progress Estimate)	\$	101,807.95
			5. RETAINAGE:			
			a. 5%	X \$101,807.95	Work Completed \$	5,090.40
			ف	×	Stored Material \$	
			c. Le	c. Less Total Retainage Released Early	\$	
			d. To	d. Total Retainage (Line 5a + Line 5b - Line 5c)	Line 5c) \$	5,090.40
			6. AMOUNT EI	AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	*	96,717.55
			7. LESS PREVI	LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	Application) \$	
			8. AMOUNT DI	AMOUNT DUE THIS APPLICATION	\$	96,717.55
TOTALS			9. BALANCE TO	9. BALANCE TO FINISH, PLUS RETAINAGE		
NET CHANGE	NET CHANGE BY CHANGE ORDERS		(Column G ((Column G on Progress Estimate + Line 5 above)Golumn G on Progress Estimate + Line 5 above)	/e)\$	16,996.85
Contractor's Certification						
The undersigned Contractor	The undersigned Contractor certifies that to the best of its knowledge:	knowledge: (1)	Payment o	\$		
all previous progress paym. done under the Contract ha	all previous progress payments received from Owner on account of Wor done under the Contract have been applied on account to discharge Contractor's lanitimate obligations incurred in connection with Work	count of work lischarge ith work		(Line 8 or ather - a	(Line 8 or other - attach explanation of the other amount)	r amount)
covered by prior Application and equipment incorporated	covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered	Vork, materials d in or covered	is recommended by:	ted by:		
by this Application for Payn and clear of all Liens, secur are covered by a Bond acce	by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner analist	of payment free (except such as wher against		(Engineer)	eer)	(Date)
are covered by a point accepted any such Liens, security interest covered by this Application for P Documents and is not defective.	any such tiens, security interest or encumbrances); and (3) all work covered by this Application for Payment is in accordance with the Contract Documents and is not deferive.	3) all Work th the Contract	Payment o	\$	atha at the action of the atha	r amount)
By:					(בותפ 8 טר סנחפר - מנומכת באףומהמוטויו טו נחפ טנחפו מוויטטויג)	
	7//92/20	6/16	is approved by:	·\r.		

EJCDC C-620 Contractor's Application for Payment © 2007 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate

Contractor's Application

<u> </u>	T						-		-	~	
-	7/25/2016	U	Balance to	Flnish	(B - F)	\$798.25	\$425.00	\$323.20		\$10,360.00	513 906.45 21
Application Number: 1	Application Date: 7/25/2016			8	(F/B)						8 5 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
Applic	Api	Ľ	Total Completed	and Stored to	Date (C +D + E)	\$2,394.75	\$425.00	\$98,192.20	\$500.00	\$296.00	\$101.802.95
		ш	Prior Requests		Amount						
			Prior F		Quantity						
		Q	Materials	Presently	Stored (not in C)						
		υ	Current Request		Amount	\$2,394.75	\$425.00	\$98,192.20	\$500.00	\$296.00	26,708,1018 26,708,1018
193803421			Сиптел		Quantity	0.75	0.5	4861	T	۲	
Owner's Proj. No.: 193803421	Engineer's Proj. No.:				Bid Value	\$3,193.00	\$850.00	\$98,515.40	\$500.00	\$10,656.00	\$113.714.40
0	Eng	æ			Unit Price	\$3,193.00	\$850.00	\$20,20	\$500.00	\$296.00	
				pig	Quantity	10	10	4,877 D	1.D	360	
For (contract): 2016 Sanitary Sewer Lining Project	Hydro-Klean, LLC	۷	Item		Description	Mobilization	Traffic Control	Sewer Rehabilitation, 9 inch CIPP	Trim Protruding Tap	Grout Service Lateral Connection	Totals
For (contract):	Contractor:				Bid Item No.	-	2	е	ষ	ŝ	



Offices in Minneapolis Saint Paul St. Cloud

470 U.S. Bank Plaza 200 South Sixth Street 5 Minneapolis, MN 55402 (612) 337-9300 telephone (612) 337-9310 fax www.kennedy-graven.com Affirmative Action, Equal Opportunity Employer

> JAMES M. STROMMEN Attorney at Law Direct Dial: (612) 337-9233 Email: jstrommen@kennedy-graven.com

August 5, 2016

Mr. Daniel Buchholtz City Administrator City of Spring Lake Park 1301 81st Avevue NE Spring Lake Park, MN 55432-2116

Re: 2016 Second Half Suburban Rate Authority Assessments

Dear Mr

Enclosed is the second half assessment for membership in the SRA for 2016 for the City of Spring Lake Park. The SRA appreciates the City's continued membership.

The SRA's main focus in the past few months has been the Xcel rate case, particularly street lighting as the LED lighting changeover will affect rates. The SRA and the City of Minneapolis have worked with a jointly retained expert witness and have now entered into a favorable settlement effecting street lighting rates for the next four years, subject to Public Utilities Commission approval. The SRA has been involved in the review of new LED lighting options, which we know is very important to all SRA cities.

The SRA is also very pleased to announce that the City of Victoria recently adopted a resolution to join the SRA, becoming its 31st member. The SRA now represents cities totaling a population of over one million residents.

If you have any questions about the other issues the SRA is addressing and will be challenged with in the near future, please contact me. Thank you again for the City's important contribution to protecting municipal interests and the interests of residents and businesses within SRA cities on utility matters.

Very truly yours,

DY & GRAVEN, CHARTERED KEN

James M. Strommen Counsel for the SRA

JMS:lml Enclosure cc: SRA Delegate

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SUBURBAN RATE AUTHORITY

470 U.S. Bank Plaza 200 South Sixth Street Minneapolis, MN 55402 (612) 337-9233

INVOICE

\$425.00

\$ 425.00

TO: Mr. Daniel Buchholtz City Administrator City of Spring Lake Park 1301 81st Avevue NE Spring Lake Park, MN 55432-2116		DATE: 08/05/2016
DESCRIPTION	NUMBER OF VOTES	AMOUNT
2016 Membership Assessment: (\$425.00 per vote)	2	\$ 850.00

Assessment Paid:

Second Half Assessment Due and Payable:

Please Send Payment To:

Ms. Terry Berg Treasurer Suburban Rate Authority Lauderdale City Hall 1891 Walnut Street Lauderdale, MN 55113-5137

August 2, 2016

City of Spring lake park Mayor Hanson, City Council Members, City Administrator and Staff

RE: Planning and Zoning Committee Membership

Due to Circumstances beyond my control I Larry Raymond will be withdrawing immediately as a member of the Planning and Zoning committee.

My Service to this city has been very rewarding to me and I would like to thank my committee peers along with all involved who made this a very enjoyable experience.

Thank you all once again.

Sincerely,

FROM: Larry Raymond

RESOLUTION NO. 16-16 RESOLUTION OF APPRECIATION – Brom and Amy Nikard

WHEREAS, Brom and Amy Nikard, are residents of City of Spring Lake Park and;

WHEREAS, they graciously made a monetary donation to the Spring Lake Park Police Department and

WHEREAS, the donation will placed in the Spring Lake Park Police Department Reserve Account; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of Spring Lake Park expresses the gratitude of the members of the Police Department and citizens of Spring Lake Park to Brom and Amy Nikard for their generous donation.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:.

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this the fifteenth day of August 2016.

Cindy Hansen, Mayor

ATTEST:

Daniel Buchholtz, Administrator

City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Contractor's Licenses

August 15, 2016

Mechanical Contractor

Air Comfort Heating and AC

St. Marie Sheet Metal, Inc.

Plumbing Contractor

Bob Kissner Plumbing and Heating

Ecowater

Hometown Plumbing, Inc.

Carlson Plumbing, Inc.

City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Sign Permit

August 15, 2016

Sign Permit

Eagle Brook Church

8498 Sunset Road NE

CITY OF SPRING LAKE PARK 1301 81ST AVENUE N E SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: <u>8/3/16</u> NAME OF APPLICANT: <u>Statisfies</u> Scrigraphicssign Systems with Vaske ADDRESS OF APPLICANT: <u>2401 Nevada</u> <u>Ave N minneapolis</u> <u>M</u> 55427 TELEPHONE NUMBER OF APPLICANT: <u>763-270-3313</u> <u>NAME OF BUSINESS AND LOCATION</u> of building structure, or lot to which or upon which the sign is to be attached or erected <u>Capte Brock Church</u> <u>8498 Sunset RD NE Spring Lake Park MN 55432</u> New Construction: <u>Remodel: X</u> Word Change Only: <u>X</u> <u>New Face</u> Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, <u>Name</u> public streets, right-of-way and property lines. Said drawing to be prepared to scale. Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or <u>Sama</u>

attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, <u>if requested by the Building</u> Inspection Department.

Name of pe	erson, firm or corporation erecting the structure: <u>Serigraphics Sign System</u>	5 Inik
Address:_2	2401 Neveda ave N Minneapolis Ma 55427	mik Va
Is an Electr	rical Permit required? <u>NO</u>	
I, the under	signed applicant, do further make the following agreement with the City of Spring Lake Park	
Mn: 1)		
2)	To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where main- tenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.	
3)	To provide any other additional information which may be required by the Building Inspection Department.	
FOR OFFIC	E USE ONLY:************************************	
FEE:	\$ 120.00 RECEIPT NUMBER:	
DATE OF A	PPROVAL: DATE OF ISSUE:	
REASON FO	OR DENIAL .	

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT: SQUARE FOOTAGE OF FRONT OF BUILDING:_ 103 4 G Kepleze SQUARE FOOTAGE OF ALL EXISTING SIGNS: SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 37.50 37.50X2 = 752

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

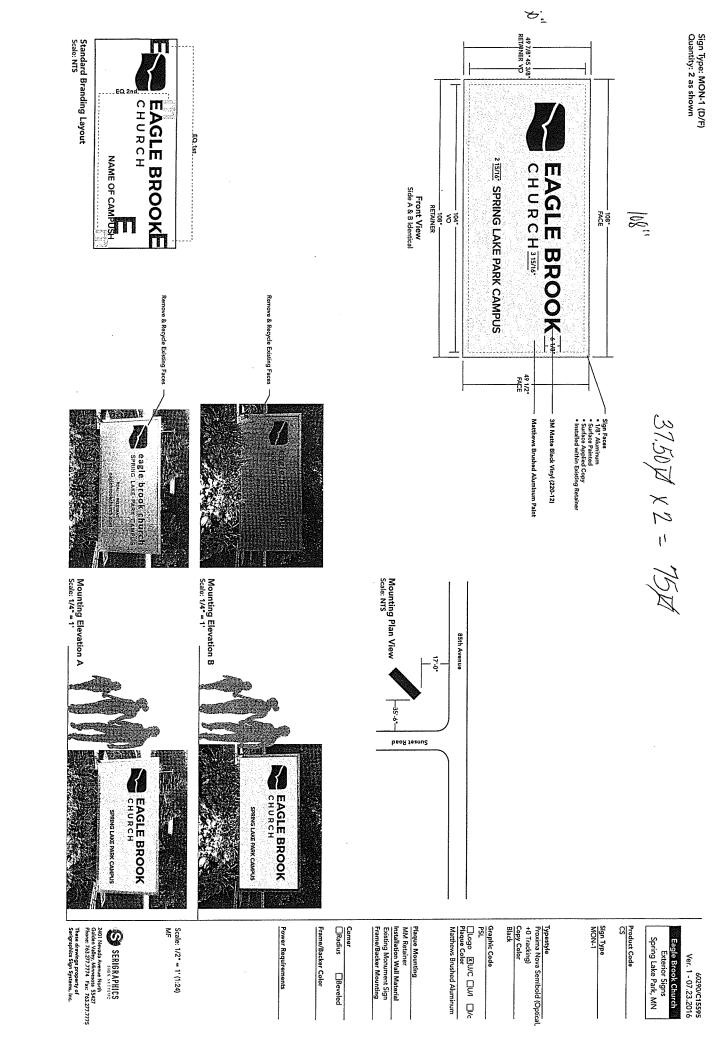
IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE THURSDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

504 × 30°7, 75 × proposed 429 ×

37.5 - \$60.0 37.5 - \$60.0 \$121.5





Police Report

July 2016

Submitted for Council Meeting – August 15, 2016

The Spring Lake Park Police Department responded to four hundred and ninety-four calls for service for the month of July 2016. This is compared to responding to five hundred and forty-nine calls for service in July of 2015.

The Spring Lake Park Police Department deployed our "Speed Trailer" at eleven different locations for the month of July 2016. Unfortunately, we did experience some technical difficulties with our speed trailer and were not able to deploy it more than we did, the good news is that the technical difficulties were corrected and we are continuing to deploy the trailer in our community.

Investigator Baker reports handling a case load of fifty-one cases for the month of July 2016. Forty of these cases were felony in nature, three of these cases were gross misdemeanor in nature and eight of these cases were misdemeanor in nature. Investigator Baker continues to work on these cases in a diligent manner to bring them to a conclusion as soon as possible. Investigator Baker further noted that he is also monitoring ten active forfeiture cases as well. For further details, see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of July was a busy month for myself as well, besides handling the day to day operations of the police department. I attended numerous meetings to include but not limited to:

- Meetings with Network Access, regarding implementation of our camera systems for City Hall and our Parks and orchestrating training for the use of the camera system for police department staff and other department heads.
- A Governance Committee Meeting regarding the Public Safety Data System.

- A meeting with the League of Minnesota Cities Loss Prevention Specialist and Wanda Brown to review policies and procedures of the police department and city.
- Meeting with Blaine Police Chief Olson, Mounds View Police Representative and myself to discuss reestablishing a police Champlain program with the attending agencies and the Blaine/Spring Lake Park/ Mounds View Fire Department.
- I attended a budget meeting with City Administrator Buchholtz and Peggy Anderson here at City Hall, preparing the police department budget for 2017.
- I held a meeting with Sgt. Long and Tip 411 representatives to explore further options for communicating with our public.
- I attended a meeting of the Joint Law Enforcement Council in Columbia Heights.

I concluded my month with doing research into solar powered signs through a local business "Tapco", for potential use with in our city.

This will conclude my report for the month of July 2016

Are there any questions.



Brad Baker

Spring Lake Park Police Department Investigations Monthly Report

July 2016

Total Case Load

Case Load by Level of Offense: 51

Felony	40
Gross Misdemeanor	3
Misdemeanor	8

Case Dispositions:

County Attorney	3
Juvenile County Attorney	1
City Attorney	1
Forward to Other Agency	0
SLP Liaison	0
Carried Over	46
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	10
Forfeitures Closed	0

Notes:

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL

FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR

SUBJECT: NEW CAMERA SURVEILLANCE SYSTEM FOR PUMP HOUSE ON ARTHUR STREET NE

DATE: AUGUST 11, 2016

Public Works Director Randall reports that the camera surveillance system at the pump house on Arthur Street is failing and needs to be replaced. He would like to purchase a new camera surveillance system like the systems recently installed at City Hall, Terrace Park, Lakeside Park and Able Park. The new camera system has the ability be accessed remotely and accessed by both the Police Department and the Public Works Department.

The cost for the replacement cameras is \$9,066.67. The funds would be used from the Public Utilities Renewal and Replacement Fund. I have provided the quote for the camera system and Director Randall will be present at the meeting to answer any questions.



6230 McKinley St NW Ramsey, MN 55303

sales@napinc.com

QUOTE

DATE OF QUOTE: 07/14/2016 QUOTE #SLP201674

EXPIRATION DATE:08/14/2016

TO: City of Spring Lake Park-Pump House

Phone 763-323-3041 Fax 763-323-3047

Terms:

Kevin Juntunen	New Camera Surveillance System for Pump House	TBD	
SALES PERSON	JOB/SCOPE	INSTALLATION DATE	

QTY	ITEM #	DESCRIPTION	EACH	LINE TOTAL
1	JSB-16HD1080P	16CH HIGH DEFINITION (1080P) HD-SDI DVR 4 TB HARD DRIVE, 30FPS PER CHANNEL/ VGA & HDMI	\$2,250.00	\$2,250.00
6	JSB-HDDOMIP68	HD-SDI HD DOME CAMERA - 1080P, 2.8-12MM LENS, 36 IR LEDS,INDOOR/OUTDOOR RATED IP68, DUAL VOLTAGE	\$323.07	\$1,938.42
1	MONITOR	24 INCH LCD MONITOR	\$212.00	\$212.00
1	POWER SUPPLY	18 PORT CAMERA POWER SUPPLY BOX	\$143.75	\$143.75
1	BATTERY BACKUP	BATTERY BACKUP	\$237.50	\$237.50
1	INSTALLATION	PROGRAM DVR, ROUTER, AND PROVIDE TRAINING	\$1,425.00	\$1,425.00
1	INSTALLATION	RE-CABLE AND INSTALL CAMERAS	\$2,190.00	\$2,190.00
1	INSTALLTION	MISC. CONDUIT/BOXES ETC	\$300.00	\$300.00
1	NP-15U	DVR LOCK BOX WITH COOLING FAN	\$370.00	\$370.00
			SUB TOTAL	\$9,066.67
QUOTE DOES NOT INCLUDE SALES TAX SALES TAX				
			TOTAL	\$9,066.67

This quote includes all hardware and labor needed to install the equipment listed above. Any changes in the scope of work or additional equipment will incur additional charges.

To accept this quotation sign, date and return: _

THANK YOU FOR YOUR BUSINESS!

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: PRIDE ROCK ADDITION – FINAL PLAT
DATE: AUGUST 11, 2016

The City received an application from Jameel Ahmed, 786 Investments, for final plat approval of Pride Rock Addition. The final plat is shown below and is included with this memorandum.

PRIDE ROCK			RING LAKE PARK		
PRIDE KUGR			OF ANDKA		
NAME ALL DESIGNS BY DESC DESIGN TO THE 246 August	ments, LLC, a Winnessta limited liability company, owner of the following described property	SEC. 01, TW	P. 30, RNG. 24		
Lot 1, ALDITOR'S SUBDIVISION 90, 152, Anako County,					
the second second second second	RIT-S200				
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ecomenia as created by this plat		CIT COURCH, CITY OF A MANG, ANY INVEX, MARK-SOLA. This pet of MRCE ROOK was approved and accepted by the City Cource of the City of Soning Loke Park. Mineracks of a regular meeting Derved held Dis			
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ray of	. 29 .	day of 20 20 20 and add plot is in compleme with the provisions of Minasolo Scholas, Section ACLUA Salat, 2.			
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	Jamei Ahmet, Diet Vanger	Bjs Nilyss Bjs "Owk			
ETATE OF NINNESOTA		COLUMIN MULTING			
This instrument was extravialized before my trip	tos of	hereby certify that in accordance with Wavepolo Statutes. Section 500.621, Subd. 11, We plat has been reviewed and approved			
Facility company.		Here years was a substantial for memory structure statute obtain, such in one part was statute reference of appoint Bits in dynamic 2.7.			
	Notary Fublic	bhr Lanny D. Heisers Works County S. Heiser			
	Noticity Public, Caulity, Ministelle Ny Carmination Explana	Anako Sounily Surveyor			
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Dated this day of, 28,	Efs. 8. Volument Lineard Land Generation				
SIST DE MINISTRIA	Efe R. Velaryous, Licensed Lond Surveyer Microsofe License Number 44125				
COUNTY OF		See TUTIN'S MARK DOT NOT SEE SEE SEE SEE SEE SEE SEE SEE SEE SE			
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The City Council approved preliminary plat for Pride Rock addition in May 2, 2016, subject to the following conditions:

- 1. Final plat needs to include standard easements on the west, south and east sides of Outlot A.
- 2. Before building permits are approved for any of the lots on this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. Metropolitan Council approval of the amendment to the City's Comprehensive Plan Future Land Use Map must be approved.

- d. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
- 3. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
- 4. A final plat consistent with the conditions of preliminary plat approval shall be submitted for review and approval within 12 months of preliminary plat approval.
- 5. 786 Investments must be registered with the Office of the Secretary of State.

City Engineer Gravel has reviewed the final plat and is comfortable with the plat as presented. I looked up the current status of 786 Investments on the Secretary of State's website and found it to be in active status. The remaining conditions will be addressed at the time of building permit issuance.

Staff recommends approval of final plat for Pride Rock addition with the following conditions:

- 1. Before building permits are approved for any of the lots on this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
- 2. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
- 3. Prior to release of the final plat, the Applicant shall pay to the City a park dedication fee in the amount of \$1,897.00 (1 unit times \$1,897.00).
- 4. Final plat must be recorded with the Anoka County Recorder within 90 days after the date of approval unless application for an extension of time is made, in writing, during said 90 day period, to the City Council and fore good cause granted by the Council. If the Final Plat is not timely filed or recorded, this Resolution and all approvals herein shall be void with no further action required by the Council.

If you have any questions regarding the proposed final plat, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-19

A RESOLUTION APPROVING FINAL PLAT FOR PRIDE ROCK ADDITION, LOCATED AT 8360 PIERCE STREET

WHEREAS, Jameel Ahmed, 786 Investments, ("Applicant") has submitted an application for final plat to subdivide land located at 8360 Pierce Street in the City of Spring Lake Park; and

WHEREAS, the proposed subdivision is located on a parcel approximately 0.62 acres in size, legally described as Lot 1, Auditors Subdivision Number 152, subject to easement of record; and

WHEREAS, the final plat will divide the property into two (2) single family residential lots and one (1) outlot; and

WHEREAS, the property is guided as residential in the City's Comprehensive Plan and is zoned R-1, Single Family Residential; and

WHEREAS, preliminary plat was approved by the City Council at its May 2, 2016 meeting, subject to conditions; and

WHEREAS, the proposed final plat generally conforms to the conditions outlined in Resolution 16-10, which granted preliminary plat approval, subject to conditions, for Pride Rock Addition.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby approve the final plat for Pride Rock Addition, as submitted by the applicant and depicted on the plat drawings from Acre Land Surveying dated July 19, 2016, subject to the following conditions:

- 1. Before building permits are approved for any of the lots on this plat:
 - a. Details on site drainage need to be reviewed. The grading for each building shall be completed so that no additional runoff is diverted to any adjacent property.
 - b. Details on the driveway, sewer and water service connections, and street patching need to be reviewed for each lot.
 - c. Details on the lowest floor elevations need to be reviewed and approved by the Building Official.
- 2. Outlot A must be maintained in a manner that prevents the property from becoming a nuisance in accordance with Chapter 94 of the Spring Lake Park Code of Ordinance.
- 3. Prior to release of the final plat, the Applicant shall pay to the City a park dedication fee in the amount of \$1,897.00 (1 unit times \$1,897.00).

4. Final plat must be recorded with the Anoka County Recorder within 90 days after the date of approval unless application for an extension of time is made, in writing, during said 90 day period, to the City Council and fore good cause granted by the Council. If the Final Plat is not timely filed or recorded, this Resolution and all approvals herein shall be void with no further action required by the Council.

The foregoing Resolution was moved for adoption by Councilmember

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 15th day of August, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator



City of Spring Lake Funk 1301 81st Avenue NE Spring Lake Park, MN 55432 763-784-6491 (p) 763-792-7257 (f) <u>info@slpmn.org</u>

For Office Use	Only
Case Number:	
Fee Paid:	
Received by:	
Date Filed:	
Date Complete:	
Base Fee:	Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All Appeal Comprehensive Plan Amendment Ordinance Amendment (Text) Rezoning Planned Unit Development	Conceptual Plan Review	Vinor Subdivision Lot Combination Preliminary Plat Final Plat Other
PROPERTY INFORMATION		
Street Address: 8360 Pierce St NE, Spr Property Identification Number (PIN#):		ent Zoning: R-1
Legal Description (Attach if necessary): Lo	t 1, Auditor Subdivision No. 152	
APPLICANT INFORMATION	Business Name: 786	Investments
Name: Jameel Ahmed		Zip Code: 55418
Address: 3650 Central Avenue	State: MN	E-mail:
City Minneapolis Telephone: 612-702-9575	Fax: 612-788-6437	Title: Manager
Contact:	A REAL PROPERTY AND ADDRESS OF THE REAL PROPERTY AND ADDRESS OF THE REAL PROPERTY AND ADDRESS OF THE REAL PROPERTY ADDRESS OF THE RE	1.
OWNER INFORMATION (if different f	rom applicant)	
Name:	Business Name:	
Address:	Choto:	Zip Code:
City	State:	E-mail:
Telephone:	Fax:	Title:
	Linformation if needed)	
DESCRIPTION OF REQUEST (atta	ach additional information in needed)	Martin and Andrewson and Andrews
Existing Use of Property: Residental		
	Approval for Pride Rock Addition	
Reason(s) to Approve Request: Prel	Pl : A morel granted by Cit	v Council on May 2, 2016
Reason(s) to Approve Request: Prel	iminary Plat Approval granted by Cit	1 Counter on the first
	THE THE CUP LECT C	ITE
REVIOUS APPLICATIONS PER	TAINING TO THE SUBJECT S	e of Application: March/
roject Name: Pride Rock Addition	Dat	ing Man Amondment
oject Name: Pride Rock Addition ature of Request: Comprehensive Pl	an Future Land Use Amendment; 2	oning Map Amendment
Preliminary Plat R	Pequest	

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. All fees and expenses are due whether the application is approved or denied.

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. I agree to pay to the City all costs incurred during the review process as set forth in this Agreement. This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

I USPS - Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application. Applicant: JAMEEL AHMER Owner: WAHEED HUSSAEN

Date: 8 - 9 - 1

Date:

NOTE: Applications only accepted with ALL required support documents. See City Code

(NOW ALL PERSONS BY THESE PRESENTS: That 786 Investr Lot 1, AUDITOR'S SUBDIVISION NO. 152, Anoka County, I	ments, LLC, a Minnesota limited liability company, owner of the following described property: Minnesota.
	ROCK and does hereby dedicate to the public for public use the public way and the drainage and utility
easements as created by this plat.	limited liability company, has caused these presents to be signed by its proper officer this
day of	
	786 INVESTMENTS, LLC
STATE OF MINNESOTA COUNTY OF	Jameel Ahmed, Chief Manager
	ay of, 20 by Jameel Ahmed, Chief Manager of 786 Investments, LLC, a Minnesota li
State of Minnesota; that this plat is a correct representation this plat; that all monuments depicted on this plat have be in Minnesota Statutes, Section 505.01, Subd. 3, as of the d	epared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the on of the boundary survey; that all mathematical data and labels are correctly designated on een, or will be correctly set within one year; that all water boundaries and wet lands, as defined date of this certificate are shown and labeled on this plat; and all public ways are shown and
abeled on this plat. Dated this day of, 20	
STATE OF MINNESOTA	Eric R. Vickaryous, Licensed Land Surveyor Minnesota License Number 44125
COUNTY OF	
This instrument was acknowledged before me this do	ay of, 20 by Eric R. Vickaryous.
Notary Public,, County, Minnesota My Commission Expires	
My Commission Expires	NORTH
My Commission Expires DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:	NORTH
My Commission Expires	O SCALE 20
My Commission Expires	
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My Commission Expires DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS: Image: transmission Expires Image: transmissio	O SCALE 20 (SCALE IN FEET)
My Commission Expires	O SCALE 20 (SCALE IN FEET)

ollowing described property:

e public way and the drainage and utility CITY COUNCIL, CITY OF SPRING LAKE PARK, MINNESOTA d by its proper officer this

This plat of PRIDE ROCK was approved and accepted by the City Council of the City of Spring Lake Park, Minnesota at a regular meeting thereof held this _____ day of _____, 20___, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03 Subd. 2.

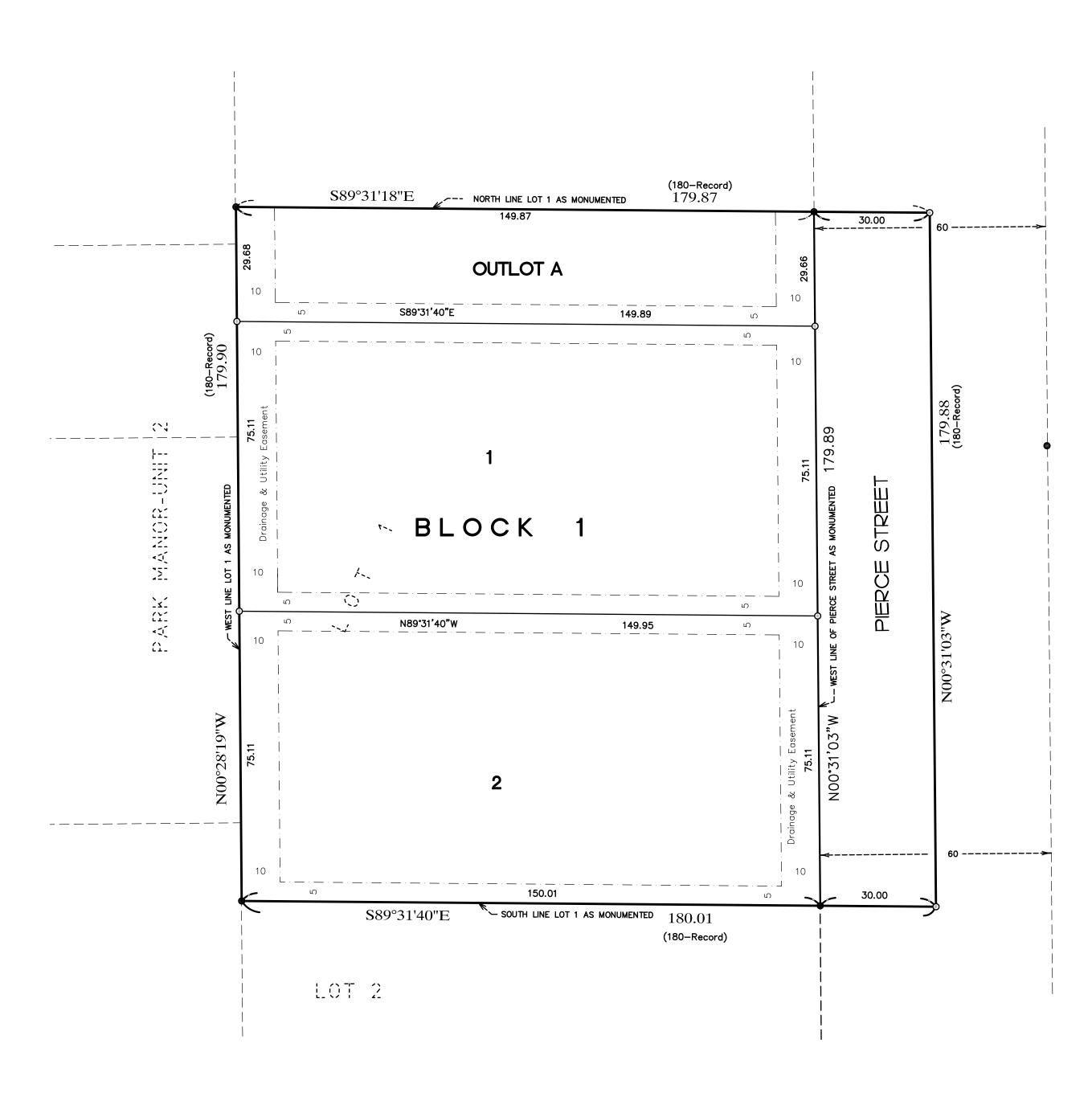
By:_

CITY COUNCIL, CITY OF SPRING LAKE PARK, MINNESOTA

Ву:__ Mayor

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20___.







CITY OF SPRING LAKE PARK COUNTY OF ANOKA SEC. 01, TWP. 30, RNG. 24

Ву:_____ __, Clerk

Larry D. Hoium Anoka County Surveyor

Business Record Details »

Minnesota Business Name 786 INVESTMENTS LLC

Business Type Limited Liability Company (Domestic)

File Number 1322106-2

Filing Date 04/18/2005

Renewal Due Date 12/31/2017

Registered Agent(s) (Optional) None provided

Manager

Waheed Hussain 3650 CENTRAL AVE NE MINNEAPOLIS, MN 55418-5541 USA

Filing History

Filing History

Select t	he item(s) you woul	d like to order: Order Selected Copies	
	Filing Date	Filing	Effective Date
	04/18/2005	Original Filing - Limited Liability Company (Domest	tic)
	04/40/2005		

MN Statute 322B

Home Jurisdiction Minnesota

Status Active / In Good Standing

Registered Office Address

3650 Central Ave NE Mpls, MN 55418 USA

Principal Executive Office Address

3650 Central Ave NE Mpls, MN 55418 USA

04/18/2005	Limited Liability Company (Domestic) Business Name
01/11/2007	Administrative Termination - Limited Liability Company (Domestic)
09/25/2007	Annual Reinstatement - Limited Liability Company (Domestic)
01/05/2009	Administrative Termination - Limited Liability Company (Domestic)
04/28/2009	Annual Reinstatement - Limited Liability Company (Domestic)
2/26/2013	Administrative Termination - Limited Liability Company (Domestic)
5/16/2013	Annual Reinstatement - Limited Liability Company (Domestic)
5/16/2013	Amendment - Limited Liability Company (Domestic)
6/10/2015	Administrative Termination - Limited Liability Company (Domestic)
8/9/2016	Annual Reinstatement - Limited Liability Company (Domestic)

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Engineer's Project Status Report

To:	Council Members and Staff	Re: Status Report for 8.15.16 Meeting
From:	Phil Gravel	File No.: R-18GEN

Note: Updated information is shown in *italics*.

2014-2015 Street Improvement Project (193801577).

The contractor, Valley Paving Inc., has completed all punch-list items except for restoration of the raingardens on Arthur Street. Final contractor payment will be processed this summer.

CSAH 35 Turn Lanes and Sidewalk (193802914).

Punch-list items are being completed. Field survey has been completed to document post-construction wetland edge. Some touch-up grading will need to occur.

MS4 Permit (193802936).

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance. Need to prepare annual report. The annual public meeting is tentatively scheduled for October 3rd.

Lift Station No. 1 Reconstruction (193803115).

The Contractor is Meyer Contracting. Final project close-out process has started.

2016 Sanitary Sewer Lining Project (193803421).

This project includes lining and wye grouting on Old Central south of 81st. Contractor is Hydro-Klean. Lining work has been completed. Grout work remains.

2016 Street Seal Coat Project (193803424).

Contractor is Allied Blacktop. Crack repair work has been completed. Seal Coat has been completed. *Final project payment can be processed*.

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Working with Terry on a GIS mapping.

Working with staff on development reviews.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.



MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: RESPONSE TO BICKFORD INQUIRIES
DATE: AUGUST 11, 2016

At the August 1, 2016 City Council meeting, Suzanne Bickford made several requests regarding 1066 Manor Drive and her property at 1095 Manor Drive. This memorandum is meant to provide a response to those requests.

Ms. Bickford requested information as to any purchase agreements/offers made by Dominium to any property owners on Manor Drive. The City of Spring Lake Park does not have any data regarding any offers of purchase made by Dominium to property owners on Manor Drive except for a purchase agreement with JPH Enterprises, Inc, owner of 1066 Manor Drive (Goony Golf).

Ms. Bickford inquired about an application for a Comprehensive Plan amendment and an amendment to the Official Zoning Map for her property. She also inquired about a waiver of fees for those applications. Ms. Bickford is able to make application to the City for both the comprehensive plan amendment and Official Zoning map amendment. The City's current policy has been to have each applicant pay required application fees, whether it is a private party, a non-profit or a governmental entity. Changing that policy will create a precedent that will impact the City's future ability to collect these fees. In addition, there are costs associated with each application (staff time, publication costs, mailing costs, etc.) that the application fees are meant to recoup. Staff believes it is not fair to all taxpayers of the City to cover the costs of activities that benefit one private property owner.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CORRESPONDENCE

From: Quast, Mike Sent: Thursday, August 11, 2016 9:16 AM To: <u>debeltoft@slpmn.org</u> Subject: A thank you to Officer Karen Fiske

Police Chief Doug Ebeltoft,

Would you please thank Officer Fiske for helping me to find my son Derek on Monday, she was very professional, respectful and kind.

Thanks you all you do for the community, Mike Quast

DAVID & CONSTANCE RIVARD

8447 Monroe Street NE Spring Lake Park, MN. 55432 42williams@comcast.net

August 10, 2016

City of Spring Lake Park 1301 81 Spring Lake Park, MN. 55432

Attention: Mayor Cindy Hansen Spring Lake Park City Council

Dear Mayor Hansen and members of the Spring Lake Park City Council:

On April 7, 2014 a construction contract was awarded to Valley Paving for the Monroe Street Improvement Project.

To date over 2 years later this project has yet to be completed. The boulevard sod has not been done. However, I have been paying my total assessment since it appeared on my property tax.

I have written to the City officials several times during this interval and am continually told the last piece of this project is on a "punch list" and will be done shortly. Sorry, I don't believe it anymore.

As fall approaches, I'm worried that this boulevard work will again be put off for another season.

It is the responsibility of the Mayor and City Council and City staffers to represent the interests of the taxpayers of Spring Lake Park and not allow the contractor to delay the completion of this project.

My solution is to refund part of the contract monies to the homeowners affected so they can complete their own sod and boulevard repair OR contact the contractor and demand a current date certain for the work.

Sincerely,

David and Constance Rivard 8447 Monroe Street Spring Lake Park, MN. 55432

Cc: Phil Gravel Dan Buchholtz



Phone: 763-780-2332 24-Hour Crisis Line/TTY: 763-780-2330 Fax: 763-780-9696 www.AlexandraHouse.org

> P.O. Box 490039 Blaine, MN 55449-0039

August 1, 2016

Mayor Cindy Hansen City of Spring Lake Park 1301 81st Ave NE Spring Lake Park, MN 55432

Dear Mayor Cindy Hansen:

On Saturday, September 24, 2016, the 12th Annual *Walk for Hope* will be held at Bunker Hills Regional Park to raise awareness about domestic and sexual violence. Every community struggles with domestic and sexual violence. No demographic, no social class, no tree-lined street is immune. One in three women will experience domestic violence in her lifetime; one in four will experience sexual violence. Last year, at least 34 Minnesotans lost their lives as a result of domestic violence. This year, we have already lost 9—including one in our own Anoka County community.

We are asking you, as a community leader, to join Alexandra House and more than 500 community members in raising awareness of domestic and sexual violence. Your visible show of support helps ensure survivors of domestic and sexual violence have an opportunity to live safer, happier lives. The event includes registration at 8:00 am, a brief program, a run and walk, as well as a community resource fair and children's area.

This event raises awareness and understanding, ensuring families who need it can access the help Alexandra House provides. In 2015, we provided services to over 22,000 individuals through our 24-hour emergency shelter and help line, hospital and legal advocacy, in-home case management, and youth intervention and prevention services. Alexandra House is the only such service provider in Anoka County and we offer these programs free of charge. Funds raised at the Walk for Hope allow us to serve families in crisis by delivering life-saving support and protection.

Your participation and support demonstrates to our community that domestic and sexual violence is not acceptable. Please join us to help make a difference in the lives of women, men, children, and youth who are experiencing domestic and sexual violence. Please share this letter with all of your city council members and anyone else you think would be interested in supporting our mission.

So that we can acknowledge community leaders at this event, please register in advance. I've included a registration form for your convenience or, you can use this registration link: <u>http://www.alexandrahouse.org/event/walk-for-hope/</u>

Sincerely yours,

mil man

Connie Moore Executive Director

SATURDAY 9.24.16 8-11AM WALK FOR HOPE ALEXANDRA HOUSE 2016 SK Fan Rax • 2-Mile Walk Banker Hills Regional Park • Pionic Pavilion #3 MUSIC • HEARTH SCREENINGS • KIUS ACTIVITIES • RESOURCE FAIR

CC: Daniel Buchholtz



the connection august • 2016 VOLUME 23 ISSUE 8



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FROM THE DIVISION MANAGER:

During the past few weeks I've been able to make two visits to the "Heritage Lab" site at the Wargo Nature Center to see the progress of our new "learning kiosks" construction. Professor John Comazzi and eight University of Minnesota graduate students from the School of Architecture have been fabricating and assembling the one-of-a-kind learning kiosks since May 23rd. It amazes me the high level of detail, planning, and coordination that has been generated into this unique project.

This relationship started about two years ago when I met Professor John Comazzi at my son's graduation ceremony at the University of Minnesota. By happenstance we started to talk and quickly realized that we shared a vision of a partnership that would benefit Anoka County and the U of M College of Design. After a few short meetings, we knew that a successful and innovative project would work at the Heritage Lab/YMCA Camp Heritage site on Peltier Lake, located in the Rice Creek Chain of Lakes Park Reserve.

One year later, with the support of the U of M faculty and Anoka County staff, Professor Comazzi was ready to instruct the ARCH 5250: Design-Build Workshop – Learning Through Making graduate course. The course sequence involved three stages, which included the research design phase, materials and fabrication phase, and the final summer hands-on building phase.

During the winter and spring school sessions, Anoka County staff solicited generous donations and support from Connexus Energy and the YMCA of the Greater Twin Cities to leverage funding and to create a promising budget that also included a Regional Park Legacy Grant. Through a combination of "pro bono" design service from the U of M, contributions from industry partners and alumni, and the use of repurposed materials, sufficient funding was generated to build five learning kiosks this summer.

This is truly an example of an award-winning collaboration and I very much appreciate everyone's contribution and dedication in making this partnership a success. This investment will have a positive impact on the many day campers, Heritage Lab participants, and staff for years to come.

Enjoy the rest of the summer. I'll see you on the trail.



John VonDeLinde



YOUR CABIN UP NORTH – IN BUNKER HILLS

Every summer weekend in Minnesota, there's a mass exodus phenomenon occurring on our highways, all heading in one direction – north. Families endure the jam-packed drive to gather around the campfire up at their cabins and unwind. After a busy work week, the lure of the outdoors, and temporary simplicity their lives, has a way of untangling the complicated knots that are tied to city life.

But not everyone owns a cabin.

If you've ever wondered what's so marvelous about spending the weekend in the woods but don't want to commit to buying real estate or driving for several hours to find out, Bunker Hills Regional Park or Rice Creek Chain of Lakes Regional Park has a perfect solution. Tucked away among the tall oak trees of the spacious campgrounds sits two cozy cabins, family friendly and ready to rent.

Each cabin rests on a generous plot of land, large enough to play yard games or allow children to run off some youthful energy. The accommodations are furnished with authentic log bunkbeds (sleeps 5), chairs and tables. A ceiling fan and baseboard heat regulate the climate to heat up the night or cool down the days. Amenities also include electrical outlets, lighted wall sconces, and an (accessible) charming front porch. The modern restrooms and showers are just a few footsteps away. Outside the cabins, a picnic table, drinking water pump, and fire pit offer families and friends the perfect backdrop for an old-fashioned cookout. Strike a match and strike up a conversation around the crackling campfire for a memorable getaway without all the fuss of a road trip.

So next time you're caught up in traffic and the everyday grind of life, come stay in our camper cabins and explore our parks. Your home away from home is closer than you think.

SUMMER STORMS



In the night of July 20th high winds moved across Anoka County, taking down trees and limbs in parks from Martin-Island-Linwood Regional Park down through Rice Creek Chain of Lakes and the Rice Creek Regional Trail corridor. Of course events like this cannot be anticipated far in advance, and when they do happen all best laid plans go awry, but the Parks Maintenance and Natural Resources Units are trained and equipped to respond.

In this event, Maintenance staff joined forces with staff from Natural Resources and the Conservation Corp Minnesota (CCM) to assess and remove damaged trees, starting with those posing the greatest hazard. Equipped with a variety of chain saws, power pole pruners, skid-steer loaders with clam buckets, and an aerial lift bucket truck, one by one these concerns were cleared away.

Before any Anoka County Parks staff members engage in tree removal operations, they are trained in the federally mandated LogSafe program, first aid and CPR, as well as regular classroom and field logging technique courses. Each individual is outfitted with a helmet with face shield and ear muffs, reflective vest, chainsaw chaps, and Logsafe rated boots. There are many potential hazards with storm clean-up work but our talented men and women are well equipped and trained to meet these challenges.

AQUATIC INVASIVE SPECIES BOAT INSPECTIONS UP

The number of boats inspected by the County's Aquatic Invasive Species (AIS) staff show a significant increase over last year. In 2015, a total of 7,370 boat inspections were conducted from May-October. This year so far (May- July 18th) 8,193 boat inspections have been conducted. (These numbers do not include inspections undertaken by MN-DNR staff in Anoka County) The 13 AIS staff conduct inspections at 24 public boat accesses around the county. These inspections are a critical component of the state's effort to slow the spread of AIS. Other components of the program the AIS staff is involved with include education and citizen monitoring programs. Together they represent a multi-pronged approach to protect our valuable waters for generations to come.





COON LAKE COUNTY PARK IMPROVEMENTS

The County will soon be making improvements to Coon Lake County Park. These improvements include expanding one of the parking lots for the beach and constructing a new restroom building. Once the parking lot expansion is complete, there will be a total of 110 stalls at Coon Lake Beach. The restroom building will be located across the plaza area from the existing comfort station. The restroom will have three universal (family) style restrooms and a mechanical room. The existing comfort station, which previously housed portable toilets, will be converted to include one universal portable toilet, two changing rooms, and a small storage area for supplies. The parking lot expansion is expected to be completed this summer while the restroom building is anticipated to be complete by July 2017.

OSPREY BANDING AT WARGO



Who would have guessed one nest could hold so many osprey? Thanks to Steven Hogg of Three Rivers Park District and the Anoka County Natural Resources staff, three baby osprey were banded at the osprey nest located at Wargo Nature Center. Birds from this nest have been banded for 9 years; it is a great way to give summer day campers an up close look at ospreys in their natural world.

RENOVATIONS BEGIN AT CHOMONIX



Renovation of the #6 and #17 greens has begun at Chomonix Golf Course. Both greens were removed on July 18 and construction on the new greens began shortly thereafter. "It was crazy to see the greens completely gone but then again, it was exciting too because you know they are going to be so much better when the construction is done," said Assistant Professional Nick Huffman. The new greens will open in 2017, but in the meantime, patrons are playing on two temporary greens. "The rest of the course is in great condition right now and it's exciting to know that those greens are going to be really nice when they're complete," said Women's Club President Judie Pfarr.

BUSY JULY AT BUNKER BEACH

Bunker Beach is having one of the busiest Julys to date due to the exciting promotional calendar. Hot temperatures have also played a part in the high attendance numbers. The busiest day so far was July 21st with groups coming from the USA Cup, which included teams from around the world. Bunker Beach is not only a great place to cool down on a hot summer day, it also features some incredible deals and promotions for the rest of the summer. One of the hottest promotions going on at the moment is the half price season pass sale.



ART OF DARKNESS: AT BANFILL-LOCKE



After 3.5 years, Executive Director Bethany Whitehead is leaving Banfill-Locke Center for the Arts. The search for her replacement is underway. The executive committee of the board will be interviewing candidates in August and hopefully will have a new leader selected by the end of the month. A farewell party for Bethany will be held at some point in early fall.

Art of Darkness: Inspired by the Paranormal will open in the Banfill galleries July 30 and run through August. This is a huge exhibition that will feature a variety of

art from all across North America, with 67 artists in 15 states plus Canada participating. A large sculpture was installed on the walkway into Banfill-Locke as part of this show and is already garnering interest and enjoyment. We hope for good attendance and excitement around this exhibition.

The Art at Rice Creek festival will not happen in 2016, but will be back in September 2017.

EMPLOYEE PROFILES



Name: Amy Manning

Position & Department: Interpretive Naturalist, Parks and Recreation Department

Length of time in current role: 1 year

Amy went to Rutgers University obtaining a degree in Ecology. She has worked at various nature centers teaching wilderness skills. Amy has also spent 5 years teaching homeschool programs in Central Park in New York.

In Amy's free time she enjoys tracking, birding, being outside a lot, knitting, and other crafts.

Fun Fact:

Amy got her start as a naturalist at a young age. When she was a toddler, she wanted to put everything in her mouth so her mom taught her about wild edibles.



Name: Malory Gray

Position & Department: Receptionist at Wargo, Parks and Recreation Department

Length of time in current role: 1 year, 3 months

Malory graduated from Blaine high school and attended Anoka Ramsey Community College. She has worked for many kennels and vet clinics throughout the community. Malory was a stay-at-home mom for one year before working at the Wargo Nature Center.

In her spare time, Malory enjoys camping, fishing, yoga, knitting, and being a mom to a very active toddler. She also like to spend time with her two dogs, two cats, and chinchilla.

Fun Fact:

Malory has spent a month in France exploring most of the country. She would like to go back someday and take her family along.



August 8, 2016

Daniel Buchholtz, Admin-Clk-Treas City of Spring Lake Park 1301 81st Ave NE Spring Lake Park, MN 55432-2116

Dear Daniel:

Comcast and the U.S. Department of Housing and Urban Development's (HUD) *ConnectHome* initiative took an historic step to close the digital divide in America. Now, public housing and HUD-assisted residents living in Comcast's service area are eligible to apply for Internet Essentials, the company's acclaimed, high-speed Internet adoption program for low-income families. Including homes covered by Comcast's pilot public housing expansion announced in March, an estimated total of 2 million HUD-assisted homes, including Public Housing, Housing Choice Voucher, and Multifamily programs, will now have expedited access to low-cost Internet service.

Internet Essentials includes high-speed Internet service with download speeds up to 10 Mbps, a free Wi-Fi router, access to free digital literacy training, and the option to purchase a computer for less than \$150. Public housing residents are eligible to apply, regardless of whether they have a child in the National School Lunch Program or not. To apply, visit www.InternetEssentials.com or call 1-855-847-3356.

Comcast is proud to announce its latest Internet Essentials milestones. In less than five years, the program has now connected more than 600,000 low-income families, benefiting more than 2.4 million Americans, to the Internet at home.

As always, should you have any questions, please do not hesitate to contact me at 651-493-5778.

Sincerely,

Kata Hensey

Kate Hensing Manager, Comcast External Affairs

156 FERC¶ 61,044 UNITED STATES OF AMERICA FEDERAL ENERGY REGULATORY COMMISSION

Before Commissioners: Norman C. Bay, Chairman; Cheryl A. LaFleur, Tony Clark,

and Colette D. Honorable.

BOST1 Hydroelectric LLC

Project No. 13458-003

ORDER DENYING REHEARING

(Issued July 21, 2016)

1. BOST1 Hydroelectric LLC (BOST1) has filed a request for rehearing of a January 20, 2016 Commission staff order denying BOST1's application for a successive preliminary permit to study the proposed Coon Rapids Dam Hydroelectric Project No. 13458 (Coon Rapids Project),¹ to be located at the Three Rivers Park District's (Park District) Coon Rapids Dam on the Mississippi River in Hennepin and Anoka Counties, Minnesota. This order denies the request for rehearing.

Background

2. On October 7, 2010, Commission staff issued a 3-year preliminary permit to BOST1 for the proposed Coon Rapids Project.² The proposed project would include construction of a new powerhouse at the dam with 16 turbine generating units having a total installed capacity of 9.45 megawatts. The Park District owns the Coon Rapids Dam and reservoir and all the land that the Coon Rapids Project would occupy. The lands are part of the Coon Rapids Dam Regional Park, which was established in 1978.³ The permit was set to expire September 30, 2013.

¹ BOST1 Hydroelectric LLC, 154 FERC ¶ 62,034 (2016) (January 20 Order).

² BOST1 Hydroelectric LLC, 133 FERC ¶ 62,027 (2010).

³ The project also would use the Park District's flowage rights in lands adjacent to the reservoir.

⁹ A license application's Exhibit F must include a supporting design report to demonstrate the safety and adequacy of the project's existing and proposed structures. 18 C.F.R. § $4.41(g)(3)$ (2015).	Decause the Coon Kapids Dam is within a public park created before 1992 and owned by a political subdivision of the State of Minnesota, section 21 of the FPA, 16 U.S.C. § 814 (2012), precludes BOST1 from using eminent domain to acquire the rights necessary to develop a hydropower project at the site. <i>See BOST1 Hydroelectric</i> <i>LLC</i> , 133 FERC ¶ 62,027 at P 8.	⁶ BOSTI Hydroelectric LLC, 144 FERC ¶ 62,215 (2013) (finding that BOST1 had pursued development of the project with due diligence during its permit term). ⁷ BOST1's October 1, 2015 application for successive permit at 20.	⁴ The Commission's regulations for hydropower development applications establish three license application processes: the integrated licensing process, the alternative licensing process, and the traditional licensing process. <i>See generally</i> , 18 C.F.R. Part 4, Subpart D (traditional process), 18 C.F.R. § 4.34(i) (alternative process), and 18 C.F.R. Part 5 (integrated process) (2015). ⁵ 18 C.F.R. § 4.82(c) (2015).		4. On October 1, 2015, BOST1 filed an application for a successive preliminary permit. The application stated ⁷ that BOST1 would be able to file a final license application after it secured a financial partner for the project, negotiated an agreement with the Park District to allow development of the project, ⁸ performed hydraulic modeling of flow patterns downstream of the proposed powerhouse, and prepared a Supporting Design Report. ⁹	3. On March 21, 2012, BOST1 filed a Pre-Application Document and a Notice of Intent to file a license application using the Commission's traditional licensing process. ⁴ On August 30, 2013, the company filed a timely request for a 2-year extension of its preliminary permit. ⁵ On September 6, 2013, Commission staff granted the request, thereby extending the permit term until September 30, 2015. ⁶ On September 28, 2015, BOST1 filed a Draft License Application.	Project No. 13458-003 - 2 -
⁵⁷ The Hydropower Regulatory Efficiency Act of 2013, Pub. L. No. 113-23, § 5, 127 Stat. 493, 495 (2013) (to be codified at 16 U.S.C. § 798(b)). ¹³ See, e.g., Kenai Hydro, LLC, 151 FERC ¶ 61,243, at P 11 (2015); Pine Creek Mine, LLC, 149 FEED Carl, 1997	¹⁰ 154 FERC ¶ 62,034 at PP 6-7. ¹¹ 16 U.S.C. § 797(f) (2012).	9. On rehearing, BOST1 argues that the January 20 Order failed to recognize that there have been a number of delays in the development process over the course of its preliminary permit, and that these delays constitute extraordinary circumstances. BOST1 contends that it was unable to pursue certain development activities, such as determining	8. After the Commission has extended the term of an initial permit or issued a second permit (in other words, after a permittee has obtained an initial preliminary permit and an extension of that permit, or has obtained an initial permit and a second, successive permit), it will grant a request for an additional permit (or an extension of the term of a successive permit) only when the permittee has demonstrated that extraordinary application. ¹³	7. Section 4(f) of the Federal Power Act (FPA) authorizes the Commission to issue preliminary permits to potential license applicants. ¹¹ Section 5(b) of the FPA, as amended by the Hydropower Regulatory Efficiency Act of 2013, gives the Commission the option to extend a preliminary permit term once, for not more than two additional years, if the Commission finds that the permittee has carried out activities under the permit in good faith and with reasonable diligence. ¹²	Order, asserting that it should be granted a successive permit because extraordinary 20 circumstances existed had prevented it from performing the hydraulic modeling and from develop the project. II. <u>Discussion</u>	 On January 20, 2016, Commission staff denied the application, explaining that the Commission only grants such an application when the permittee demonstrates that extraordinary circumstances or factors outside of its control prevented it from filing a license application, and that BOST1 had not made the requisite showing.¹⁰ On February 19, 2016, ROST1 Field a control for the showing.¹⁰ 	Project No. 13458-003 - 3 -

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ame, LLC, 148 FERC ¶ 61,027, at P 14 (2014). (2015); Pine Creek

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¹⁷ See note 11, supra. ¹⁸ BOSTI Hydroelectric LLC, 133 FERC ¶ 62,027 at n.7.	extraorourinary circumstance the changing price of electricity required the permittee to adjust its proposal).	 ¹⁵ Twin Lakes Canal Co., 141 FERC ¶ 62,224 (2012) (Twin Lakes). ¹⁶ See, e.g., Sutton Hydroelectric Co., 147 FERC ¶ 61,039 (2014) (rejecting as an 	¹⁴ See Rehearing Request at 5.	to acquire the necessary rights to develop the project. ¹⁷ In issuing the permit to BOST1, Commission staff warned the company that it bore the risk of losing its investment of effort and capital if it was ultimately unable to acquire through negotiation the rights to the park land needed to develop the project. ¹⁸ The Park District notified BOST1 in	 studies, including hydraulic modeling. BOSTI also states that it experienced additional delays when, in 2013, the Park District required reimbursement for any costs it will incur relating to BOSTI's license application and a bond to ensure BOSTI would have adequate funds, before it would grant BOSTI the right to develop its project within its park. BOSTI states it needs more time to negotiate with the Park District for these rights. 10. The delays to which BOSTI cites do not constitute extraordinary circumstances. To the contrary, the purpose of a preliminary permit is to maintain priority of a license application while the permittee investigates the feasibility of a proposed project. Difficulties of the veloping a permit term, and not all difficulties rise to the level of an extraordinary circumstance. It is normal for permittees to adjust plans to account for the realities of developing a project at a specific location.¹⁶ 11. BOSTI has held a preliminary permit for this proposed project for more than 5 years and was well aware of, and should have been able to adequately prepare for, issues associated with rehabilitation of the Coon Rapids Dam and the need to negotiate with the Park District to obtain the property rights necessary to develop its project. Before BOSTI was issued its preliminary permit, the Park District, which at the time was competing with BOSTI for a preliminary permit at the project site, challenged BOSTI's permit application and reminded BOSTI that it would not be able to use emisor domain 	the powerhouse location, during the first 2 years of its permit term because the State of Minnesota had not released its final plan to rehabilitate the Coon Rapids Dam, which was released to the public in December 2012. ¹⁴ Next, BOSTI states that it sent its preliminary project design to the Minnesota Department of Natural Resources (Minnesota DNR) in August 2013 for that agency's review and approval, and the agency took 5 months (until January 2014) to respond with comments and requests for additional	- 4 -
3	<u>د</u> ۴					در ` <u>←</u> ۲	
²⁴ E.g., BOSTI's September 21, 2015 Progress Report at 8; BOSTI's March 18, 2015 Progress Report at 5; BOSTI's September 25, 2014 Progress Report at 5; BOSTI's March 18, 2014 Progress Report at 5.	²³ See BOST1 Filing of Jan. 16, 2014.	²² Park District's February 9, 2015 Comment on the draft license application at 3. The Park District also disputes BOST1's representation that it has regularly consulted with the Park District. <i>Id.</i> at 4.	²¹ See id., Appendix AC-14 at 3-4 and AC-15 at 1.	 ¹⁹ See September 28, 2015 Draft License Application, Appendix AC-14 at 1. ²⁰ See id., Appendix AC-15 at 1-2. 	12. BOST1's reliance on <i>Twin Lakes</i> is unavailing. In that case, Commission staff instructed the permittee to revise a water quality model developed in its Water Quality Study Plan a year before its permit expired, and the permittee worked diligently to complete the necessary revisions, working with Commission staff and resource agencies on a weekly basis. The permittee filed its revised model 4 days before the permit expired, but Commission staff found that the model needed further revisions, so Commission staff gave Twin Lakes a 1-year permit to allow it to finish the model and file its license application. In contrast, Minnesota DNR requested hydraulic modeling in December 2013, 22 months before BOST1's permit was to expire, but BOST1 made no attempt to gather the requested information. ²³ Further, BOST1's recuent progress reports contradict its claim. In these reports, BOST1 stated that Minnesota DNR's request would not "represent a barrier to the development of the project. ²⁴ The first mention of a potential delay was in BOST1's application for a successive preliminary permit on October 1, 2015.	June 2013 that it required a bond or surety fund, and it reiterated the surety requirement in a September 5, 2013 letter ¹⁹ and a March 25, 2014 email ²⁰ to BOST1. The Park District states that BOST1 did not acknowledge the surety requirement in its responses to the letter and email. ²¹ The record appears to substantiate the Park District's claim that "BOST1 made no meaningful effort to consult or work closely with the [Park] District to develop a proposal." ²²	Project No. 13458-003 - 5 -

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for another permit for the project. On May 4, 2016, the application was denied due to a lack of extraordinary circumstances that would justify an additional permit. BOST1 did not seek rehearing of that denial. Its request for clarification is therefore moot. demonstration of extraordinary circumstances if BOST1 were to apply for another permit for the Coon Rapids Project in the future. On March 7, 2016, BOST1 did in fact apply

²⁵ Additionally, BOST1 asked for clarification as to whether we would require a

Project No. 13458-003

13. None of the circumstances cited by BOST1 constitute extraordinary circumstances that would justify authorizing the company to hold a preferential right to develop the project for eight years, as would be the case were we to issue the requested permit. Accordingly, we deny rehearing and affirm Commission staff's denial of BOST1's application for a successive preliminary permit.²⁵

The Commission orders:

BOST1's request for rehearing, filed on February 19, 2016, is denied.

By the Commission.

(SEAL)

Kimberly D. Bose, Secretary.

-6-



Anoka County COUNTY ADMINISTRATION

Community & Governmental Relations

KAREN SKEPPER Director of Community and Government Relations Phone: 763.323.5709 E-mail: <u>Karen.Skepper@co.anoka.mn.us</u>

July 25, 2016

The Honorable Cindy Hansen Mayor, City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Dear Mayor Hansen:

In December of 2015, FEMA released new floodplain maps for Anoka County. For the many parts of the county, the new digital maps were created using outdated and inaccurate floodplain boundaries. You may be hearing from homeowners that received notification from their mortgage companies of the need to purchase flood insurance. Preliminary indications are that more than 12,000 homeowners are impacted by the incorrect maps.

It is likely that your planning staff is spending time assisting homeowners prepare Letters of Map Amendment (LOMA) in order to be exempted from purchasing flood insurance if the structures on their properties are completely out of the floodplain. Anoka County recognizes that this may be placing a burden on city staff and your budgets.

At a recent board meeting, the Anoka County Housing and Redevelopment Authority made a decision to allow for reimbursement of some costs associated with city and township staff assisting homeowners with LOMA requests. Funding will be made available to the Anoka County HRA communities that participate in the HRA program from the levy collected in your community. If you would like to access these funds the ACHRA will need:

- City Council/Town Board must pass a resolution requesting ACHRA funds be used to reimburse certain costs associated with preparing LOMA's
- Description of the assistance provided to homeowners
- Documentation to support staff time and costs being reimbursed
- Homeowner identification information will be required



Respectful, Innovative, Fiscally Responsible

Government Center ▲ 325 East Main Street, Suite W-250 ▲ Anoka, MN 55303 ▲ www anokacounty us Office: 763-323-5837 ▲ Fax: 763-422-7437 ▲ TDD/TTY: 763-323-5289 Page Two

If you are interested in accessing the ACHRA funding, please contact me and I will assist you with preparing a resolution that meets the criteria of the ACHRA and MN Statute. I can be reached at <u>karen.skepper@co.anoka.mn.us</u> or 763-323-5709.

Sincerely,

Karenburn

Karen Skepper, Director Community and Government Relations

KS:tp

vec:

Administrator Buchholtz



Anoka County

Respectful, Innovative, Fiscally Responsible

July 22, 2016

Dear Anoka County Property Owner of PIN # 01-30-24-12-0001

RE: Flood Insurance

In December of 2015, FEMA released new floodplain maps for Anoka County. For the majority of the county, the new digital maps were created using outdated and inaccurate floodplain boundaries. The publishing of these new maps initiated a review by mortgage lenders to determine which of their customers' properties are in the floodplain. If a structure is identified as being in the floodplain, mortgage lenders must require property owners to carry flood insurance. Many lenders are sending letters to all customers with property in the mapped floodplain, even if their structures are completely out of the floodplain. Property owners are usually given 45 days to add flood insurance, which is normally purchased through the National Flood Insurance Program. (Go to <u>www.floodsmart.gov</u> for more information.) If they do not, the mortgage lender will add it, often at a much higher price.

Those with property in the mapped floodplain typically fit into one of three scenarios:

- 1. All structures are completely out of the floodplain. This is referred to as "Out as Shown" and can typically be resolved without a property survey.
- 2. One or more structures are in the floodplain, but are mapped incorrectly due to FEMA floodplain mapping inaccuracies.
- 3. One or more structures are correctly mapped as in the floodplain.

This letter is to notify you that your property falls into scenario #1 above and that you likely <u>are not required</u> to purchase flood insurance. If you have received a letter from your lender requiring you to add flood insurance, we suggest you follow these steps:

- Contact your mortgage lender to see if they will further research your property to determine the proximity of structures to the floodplain. They may be willing to drop the flood insurance requirement based on their findings. You could also submit a map to the lender showing your structure is out of the floodplain. These maps can be created at http://gis.anokacountymn.gov/flood.
- If not, you can file a request to FEMA to have your property exempted from the floodplain. This process is called a Letter of Map Amendment or LOMA. If your LOMA application is approved, you will get a letter from FEMA that can be sent to your mortgage company. We suggest working with your city/town's planning and zoning department. The county has made maps and

Government Center
2100 3rd Avenue, Suite 700 Anoka, MN 55304-5025 Www.anokacounty.us
Office: 763-323-5700 Fax: 763-323-5682 TDD/TTY: 763-323-5289

Affirmative Action / Equal Opportunity Employer

- documents available to them to help in this process. A list of city/town floodplain contacts and additional floodplain related information can be found at <u>www.anokacounty.us/floodplain</u>. If you want to fill out the LOMA on your own, get step-by-step directions and access to the necessary documents at http://www.anokacounty.us/LOMA-OAS-Instructions.
- If you have already added flood insurance to your policy, you can still take action. With an approved LOMA, you can request a refund of your paid flood insurance premium for up to one year from the policy effective date. Contact your insurance agent to assist with the refund process.

Note: Not all property owners who may be affected by this issue have been contacted by their mortgage company. You may be notified at some point in the future, or your mortgage company may have taken steps to resolve the issue independent of your involvement.

Also, if you do not have a mortgage on the property, you will not be required to get flood insurance. However, it could be an issue when you sell the property and the buyer gets a mortgage on the property.

The county board does not want citizens obtaining costly flood insurance when it is not needed. It is our hope that these steps might be of assistance to you if you are caught in this dilemma.

Sincerely,

Jerry Sóma County Administrator



PROTECTING, MAINTAINING AND IMPROVING THE HEALTH OF ALL MINNESOTANS

August 5, 2016

City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

City of Spring Lake Park:

The Minnesota Department of Health in consultation with the League of Minnesota Cities and the Minnesota Association of Townships, has agreed to notify local government officials when a Housing with Services Establishment subject to Minnesota Statutes 144D has been registered by the Minnesota Department of Health. This notice is to inform you that the establishment listed below has been registered at an address located in your community.

Good Faith Inc 7931 6th Street Spring Lake Park, MN 55432 763-208-9272

This notice does not require any action by your local unit of government, nor does it create a right of the local unit to intervene in the registration process of the establishment. It is being provided as a courtesy only. Because the above named establishment may provide services to residents who would need special assistance in the event of an emergency, you may wish to notify the emergency service providers for your city or town that this establishment is now located in your community.

A list of currently registered Housing with Services Establishments may be accessed on the Minnesota Department of Health website, through the following link: http://www.health.state.mn.us/divs/fpc/directory/providerselect.cfm

Additional information about Housing with Services registration may be accessed through the following link: <u>http://www.health.state.mn.us/divs/fpc/profinfo/lic/lichws.htm</u>

If you have any questions about this notice, please contact (651)201-4101. Other questions should be directed to your local government association or legal advisor. Thank you for your attention to this matter.

Sincerely,

Many Henderson

Mary Henderson Supervisor, Program Assurance Unit

MDH Minnesota Department of Health

(http://www.health.state.mn.us/index.html)

| <u>Health Regulation Home (http://www.health.state.mn.us/divs/fpc/fpc.html) | Re-select Providers</u> (<u>http://www.health.state.mn.usproviderselect.cfm)</u>

Your selection of All Provider Types found 4 providers with cities containing the phrase "Spring Lake Park".

ID	Provider Information				
32512	 Name: GOOD FAITH INC Address: 7931 6TH STREET SPRING LAKE PARK, MN 55432 Phone: 763-208-9272 Fax: 763-503-9451 Administrator: MR. MINIRU ALAWIYE <u>Minnesota Classifications (http://www.health.state.mn.usshowlicdates.cfm?l=32512)</u>: (Housing With Services) (Assisted Living Services) (*See Note Below) 				
31788	 Name: MAYA'S HOUSE Address: 924 VICEROY DRIVE NE SPRING LAKE PARK, MN 55432 Phone: 763-432-0410 Fax: None Administrator: MR. ROGER BONNY <u>Minnesota Classifications (http://www.health.state.mn.usshowlicdates.cfm?l=31788)</u>: (Housing With Services) (Assisted Living Services) (*See Note Below) 				
27156	 Name: OAK CREST SENIOR LIVING Address: 1639 COUNTY HIGHWAY 10 SPRING LAKE PARK, MN 55432 Phone: 763-783-0150 Fax: 763-783-0154 Administrator: MS. ELIZABETH DIETSCHE <u>Minnesota Classifications</u> (http://www.health.state.mn.usshowlicdates.cfm?l=27156): (Housing With Services) (Assisted Living Services) (*See Note Below) 				
32345	Name: OROMIA HEALTH CARE Address: 1620 81ST AVE NE UNIT 3 SPRING LAKE PARK, MN 55432 Phone: 612-345-2101 Fax: None Administrator: MS AISHA ALI <u>Minnesota Classifications (http://www.health.state.mn.usshowlicdates.cfm?l=32345)</u> : (Temporary Comprehensive Home Care)				
care pr	*Note : Registered housing with services providers not licensed by the Department of Health as home care providers may still offer home care services through contracts or agreements with licensed home care providers.				

The information on this page is classified public and can be freely printed and distributed.

651-201-5000 Phone 888-345-0823 Toll-free

Information on this website is available in alternative formats to individuals with disabilities upon request.

MINNESOTA STATUTES 2015

144D.01 DEFINITIONS.

Subdivision 1. Scope. As used in sections 144D.01 to 144D.06, the following terms have the meanings given them.

Subd. 2. Adult. "Adult" means a natural person who has attained the age of 18 years.

Subd. 2a. Arranged home care provider. "Arranged home care provider" means a home care provider licensed under Minnesota Rules, chapter 4668, that provides services to some or all of the residents of a housing with services establishment and that is either the establishment itself or another entity with which the establishment has an arrangement.

Subd. 3. Commissioner. "Commissioner" means the commissioner of health or the commissioner's designee.

Subd. 3a. Direct-care staff. "Direct-care staff" means staff and employees who provide home care services listed in section 144A.471, subdivisions 6 and 7.

Subd. 4. Housing with services establishment or establishment. (a) "Housing with services establishment" or "establishment" means:

(1) an establishment providing sleeping accommodations to one or more adult residents, at least 80 percent of which are 55 years of age or older, and offering or providing, for a fee, one or more regularly scheduled health-related services or two or more regularly scheduled supportive services, whether offered or provided directly by the establishment or by another entity arranged for by the establishment; or

(2) an establishment that registers under section 144D.025.

(b) Housing with services establishment does not include:

(1) a nursing home licensed under chapter 144A;

(2) a hospital, certified boarding care home, or supervised living facility licensed under sections 144.50 to 144.56;

(3) a board and lodging establishment licensed under chapter 157 and Minnesota Rules, parts 9520.0500 to 9520.0670, 9525.0215 to 9525.0355, 9525.0500 to 9525.0660, or 9530.4100 to 9530.4450, or under chapter 245D;

(4) a board and lodging establishment which serves as a shelter for battered women or other similar purpose;

(5) a family adult foster care home licensed by the Department of Human Services;

(6) private homes in which the residents are related by kinship, law, or affinity with the providers of services;

(7) residential settings for persons with developmental disabilities in which the services are licensed under Minnesota Rules, parts 9525.2100 to 9525.2140, or applicable successor rules or laws;

(8) a home-sharing arrangement such as when an elderly or disabled person or single-parent family makes lodging in a private residence available to another person in exchange for services or rent, or both;

MINNESOTA STATUTES 2015

(9) a duly organized condominium, cooperative, common interest community, or owners' association of the foregoing where at least 80 percent of the units that comprise the condominium, cooperative, or common interest community are occupied by individuals who are the owners, members, or shareholders of the units; or

(10) services for persons with developmental disabilities that are provided under a license according to Minnesota Rules, parts 9525.2000 to 9525.2140 in effect until January 1, 1998, or under chapter 245D.

Subd. 5. **Supportive services.** "Supportive services" means help with personal laundry, handling or assisting with personal funds of residents, or arranging for medical services, health-related services, social services, or transportation to medical or social services appointments. Arranging for services does not include making referrals, assisting a resident in contacting a service provider of the resident's choice, or contacting a service provider in an emergency.

Subd. 6. **Health-related services.** "Health-related services" include professional nursing services, home health aide tasks, and home care aide tasks identified in Minnesota Rules, parts 4668.0100, subparts 1 and 2; and 4668.0110, subpart 1; or the central storage of medication for residents.

Subd. 7. Family adult foster care home. "Family adult foster care home" means an adult foster care home that is licensed by the Department of Human Services, that is the primary residence of the license holder, and in which the license holder is the primary caregiver.

History: 1995 c 207 art 9 s 29; 1997 c 107 s 1; 1997 c 113 s 7-10; 3Sp1997 c 3 s 6; 1999 c 245 art 3 s 8; 2002 c 375 art 2 s 3; 2005 c 56 s 1; 2006 c 282 art 19 s 4; 2013 c 108 art 9 s 3; 2015 c 71 art 8 s 41

North Metro TV

July 2016 Update

Program Production

In July, a total of **97 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **79:30:00 hours of new programming**.

- 45 programs were produced by the public
- 33 programs were produced by NMTV staff
- 19 programs were produced by City staff



Van Shoots

The van was used for **62:15:00 hours of production**. The following events were videotaped:

- USA Cup Weekend: 7/15: 3 Games
- USA Cup Weekend: 7/16: 3 Games
- USA Cup Weekend: 7/17: 3 Games
- USA Cup Opening Ceremonies
- USA Cup: 7/20: 3 Games
- USA Cup: 7/21: 4 Games
- USA Cup: 7/22: 3 Games
- USA Cup: 7/23: 1 Game



Workshops

Workshop	Instructor	Organization	Students
Intro to NMTV	Eric Houston	General Public	1
Game Show Night	Eric Houston	Video Club	9
Basic Camera	Eric Houston	General Public	4
Garage Deals Taping	Eric Houston	Video Club	11
Intermediate Camera	Eric Houston	Video Club	4
Editing	Eric Houston	General Public	4
Classic TV Class	Eric Houston	Video Club	14
7 Workshops			47 Students

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film	DVDs	Fees Paid
January	262.25	137	54	0	\$950
February	124.0	37	43	6	\$110
March	288.5	129	21	3	\$225
April	243.0	106	23	69	\$525
May	183.25	94	10	59	\$190
June	137.75	91	46	60	\$166
July	156.00	97	30	0	\$220

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25
May	166	955.50
June	78	511.75
July	80	601.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of the our Member Cities. Some July highlights include a new bee colony behind Blaine City Hall, Centerville's Fetes des Lacs plans, rules for political campaign signs, the Wounded Warriors high 5 tour, and the annual Patriot Motorcycle ride. In addition to daily playbacks of North Metro TV News on the cable system, there are over 305 local stories archived for viewers on the NMTV YouTube



page. The page can be accessed through the northmetrotv.com website.

Flight School Update

T.J. Tronson is very close to having his pilot's license. He has been participating in night flights and has taken and passed (with flying colors) the written examination. He is now wrapping up his solo flights and preparing for the oral exam and practical test with an FAA flight examiner. The Commission is having T.J. trained as a private pilot in order to comply with FAA commercial

drone rules. NMTV has a drone for internal, Member City, and occasional commercial use. The organization is interested in expanding commercial drone services.

Local Decision 2016 Primaries

The news team is already deeply ensconsed in election season. All candidates involved in a primary contest were invited into the studio to tape a candidate spotlight interview with Ben. All 15 primary candidates scheduled an interview, with 14 completing the process. That is a 93% participation rate, which is our highest to date. Those interviews were edited into five programs that will be cablecast between July 29 and August 8. Races covered include Blaine Mayor, Blaine City Council Ward 1, Blaine City Council Ward 3, Anoka



County Commissioner Distric 3, and the MN House 31B Republican primary. All candidates were also invited to submit their bios for display on the northmetroty.com election pages. General election coverage will ramp up toward the end of August.

USA Cup Soccer

As always, July is a busy soccer month for North Metro TV. Staff, interns, and volunteers rallied their forces to cover the Opening Ceremonies and 20 USA Cup games, including the pre-USA Cup weekend games and one of the championship matches on the following Saturday. (Unfortunately weather prevented us from covering all of the championship matches on that Saturday.) It was a very well coordinated and time intensive production schedule but everyone worked together to make the week very successful. During the matches, our marketing team worked the crowd to direct folks to



northmetrotv.com to purchase DVD copies of their games. This is the first year we required purchases be made via credit card through our website. It was a much more streamlined and manageable process. The individual games sold for \$15. Orders of 10 or more DVDs were sold for \$10 each.

PR bits and pieces

- · Secured sponsorship with DIxie Blue and Umbria Pizzeria for USA Cup.
- Create new USA Cup flyer to provide info on games covered and generate on-line sales of DVDs. Distributed at all games. Worked the tend and posted pictures during games to our Facebook page which generated a lot of response and activity on our page.
- · Edited Make.
- Shot and edited last tow artist spots for Make.
- · Continued scouting and networking in Centerville. Captured some excellent footage.

Production equipment consulting for cities and schools

No production equipment consulting was requested.

Computer/Networking consulting for cities and schools

- Blaine
- Trouble shoot SCALA problems. Start system rebuild.
 Ham Lake
- Trouble shoot SCALA problems. Disconnected cable reconnected.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	109	179:53:07
Centerville	11	10:26:46
Circle Pines	129	117:24:02
Ham Lake	40	19:32:05
Lexington	71	44:17:35
Lino Lakes	27	40:55:43
Spring Lake Park	101	111:16:57
Totals:	488 Program Playbacks	523:46:15 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
Imprisoned Show	Brandt Schubbe	00:51:11
Chit Chat	Sharon Carlson	00:19:00
Jefferson Street Promo	Brice Kahle	00:03:11
A Fresh New Day (8 episodes)	Anita Wardlaw	02:31:10
His Legacy TV (14 episodes)	Nonie Tanner	03:59:47
Giving In Grace Christian Center	Stevie Lindsey	00:36:39
Grace to Overcome (6 episodes)	Doug Martin	02:46:32
Cornerstone Church (2 episodes)	Rick Bostrom	00:57:22
Lovepower (4 episodes)	Ann Sandell	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:10:40
Hope Church	Cindy Hardy	00:51:11
45 New Programs		24:28:13 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (7/12/16)	T.J. Tronson	00:28:39
Anoka County Board Meeting (7/28/16)	T.J. Tronson	00:26:57
Blaine Safety Camp	T.J. Tronson	00:17:50
NMTV News (3 episodes)	Danika Peterson/Ben Hayle	01:03:40
On Tap	Danika Peterson/Ben Hayle	00:27:09
Local Decision 2016: Blaine Mayor Primary Candidates	Danika Peterson/Ben Hayle	00:31:37
Local Decision 2016: Blaine Council Ward 1 Primary Candidates	Danika Peterson/Ben Hayle	00:30:23
Local Decision 2016: Blaine Council Ward 3 Primary Candidates	Danika Peterson/Ben Hayle	00:30:03
Local Decision 2016: Anoka County Commissioner District 3 Primary Candidates	Danika Peterson/Ben Hayle	00:30:45
Local Decision 2016: MN House 31B Republican Primary Candidates	Danika Peterson/Ben Hayle	00:10:07
USA Cup Weekend: Rev Sc/Milwaukee	Kenton Kipp/Matt Waldron	01:12:33
USA Cup Weekend: Fusion/RYSA	Kenton Kipp/Matt Waldron	01:14:04
USA Cup Weekend: Rio/Elite IL	Kenton Kipp/Matt Waldron	01:14:48
USA Cup Weekend: Manitoba/SD	Kenton Kipp/Matt Waldron	01:02:37
USA Cup Weekend: WI/IL	Kenton Kipp/Matt Waldron	01:13:38
USA Cup Weekend: Fusion/Valley United	Kenton Kipp/Matt Waldron	01:03:35
USA Cup Weekend: St. Croix/Thunder B	Kenton Kipp/Matt Waldron	01:15:54

Title cont.	Producer cont.	Runtime cont.
USA Cup Weekend: MN/Thunder Bay	Kenton Kipp/Matt Waldron	01:14:53
USA Cup Weekend: Elite IL/San Jose IL	Kenton Kipp/Matt Waldron	01:43:19
USA Cup Opening Ceremonies	Kenton Kipp/Matt Waldron	01:13:04
USA Cup: CC United MN/NAVA TX	Kenton Kipp/Matt Waldron	01:37:47
USA Cup: Intra MN/Gremio IL	Kenton Kipp/Matt Waldron	01:45:11
USA Cup: Euro FC MN/Alaska	Kenton Kipp/Matt Waldron	01:35:42
USA Cup: Eagan MN/Botafogo MN	Kenton Kipp/Matt Waldron	01:19:45
USA Cup: Mexico/Neena WI	Kenton Kipp/Matt Waldron	01:18:11
USA Cup: Iceland/Euro FC MN	Kenton Kipp/Matt Waldron	01:13:51
USA Cup: LUFC MN/Chicago	Kenton Kipp/Matt Waldron	01:00:28
USA Cup: NSSA MN/ Cloquet	Kenton Kipp/Matt Waldron	01:49:00
USA Cup: North Metro MN/Rio	Kenton Kipp/Matt Waldron	01:37:48
USA Cup: Alaska/Blaine	Kenton Kipp/Matt Waldron	01:59:09
USA Cup: Blaine/Canada	Kenton Kipp/Matt Waldron	02:02:41
33 New Programs		34:45:08 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine Planning Commission Meeting (7/12/16)	Blaine Staff	00:47:33
Blaine City Council Meeting (7/14/16)	Blaine Staff	01:57:52
Centerville City Council Meeting (7/13/16)	Centerville Staff	00:16:22
Centerville City Council Meeting (7/27/16)	Centerville Staff	02:08:03
Circle Pines City Council Meeting (7/12/16)	Circle Pines Staff	00:56:42
Circle Pines Utility Commission Meeting (7/20/16)	Circle Pines Staff	00:40:08
Circle Pines City Council Meeting (7/26/16)	Circle Pines Staff	01:28:23
Ham Lake City Council Meeting (7/5/16)	Ham Lake Staff	00:41:16
Ham Lake Planning Commission Meeting (7/11/16)	Ham Lake Staff	00:14:25
Ham Lake City Council Meeting (7/18/16)	Ham Lake Staff	00:32:11
Ham Lake Park & Trees Meeting (7/20/16)	Ham Lake Staff	00:33:12
Lexington City Council Meeting (7/7/16)	Lexington Staff	00:48:25
Lexington City Council Meeting (7/21/16)	Lexington Staff	00:22:25
Lino Lakes Park Board Meeting (6/6/16)	Lino Lakes Staff	00:39:49
Lino Lakes Planning & Zoning Meeting (7/9/16)	Lino Lakes Staff	02:09:02
Lino Lakes City Council Meeting (7/11/16)	Lino Lakes Staff	01:02:05
Lino Lakes City Council Meeting (7/25/16)	Lino Lakes Staff	01:56:55
Spring Lake Park City Council Meeting (7/5/16)	Spring Lake Park Staff	00:37:29
Spring Lake Park City Council Meeting (7/18/16)	Spring Lake Park Staff	01:31:45
Spring Lake Park Planning Commission Meeting (7/25/16)	Spring Lake Park Staff	01:26:01
19 New Programs		20:10:14 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.