



**CITY COUNCIL AGENDA
MONDAY, OCTOBER 17, 2016
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – October 3, 2016
 - B. Disbursements
 1. General Operations Disbursement Claim No. 16-17 \$310,314.14
 2. Liquor Fund Disbursement Claim No. 16-18 \$175,997.38
 - C. Budget to Date / Statement of Fund Balance
 - D. Application for Exempt Permit – North Suburban Chapter of MN Deer Hunters Association –December 5, 2016 at Kraus Hartig VFW
 - E. Resolution 16-27 Appointing Election Judges for the 2016 General Election
 - F. Call for Special Meeting to Canvass City Election Results – November 14, 2016
 - G. Motion to Not Waive Monetary Limits on Municipal Tort Liability
 - H. Contractor’s Request for Payment No. 2 – Hydro-Klean, LLC
 - I. Contractor’s License
 - J. Business License - Massage Therapy - Individual License
 - K. Business License – Wine and 3.2% Beer
 - L. Correspondence
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. ORDINANCES AND/OR RESOLUTIONS
 - A. Resolution 16-28 Declaring a Vacancy on the City Council
 - B. Request for Comprehensive Plan Amendment for Vacant Parcel North of 81st Avenue between Highway 65 and Old Central Avenue
 - C. Request for Official Zoning Map Amendment for Vacant Parcel North of 81st Avenue between Highway 65 and Old Central Avenue
10. NEW BUSINESS
 - A. Parking Lot Lease Agreement
 - B. 8322 Laddie Road Request for Permit Extension
11. ENGINEER’S REPORT
12. ATTORNEY’S REPORT
13. REPORTS
14. OTHER
 - A. Barbara Goodboe-Bisschoff Correspondence
 - B. Administrator’s Reports
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to five minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on October 3, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Nash, and Mayor Hansen

Members Absent: Councilmember Mason

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Barbara Bisschoff, 8309 Monroe Street NE
Paddy Jones, Ham Lake, MN
Sue Davis, AFS Representative
Heniiina Aaltonen (Finland) and Luisa Friedrich (Germany), AFS Students
Michael and Tesa Kunkel, AFS
Peter Allen, Stantec
Bill Peterson, 8300 Monroe Street NE
Olivia Alveshire, ABC Newspaper

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – September 19, 2016
- B. Mayor's Proclamation – Domestic Violence Awareness Month – October 2016
- C. Resolution of Commendation – Planning Commission Student Gabe Strawn
- D. Call Public Hearing on TIF District 6-1 – November 21, 2016 at 7:00 PM
- E. Administrator's Performance Evaluation Public Statement
- F. Contractor's Licenses
- G. Correspondence

Mayor Hansen asked that Item 6E, Administrator's Performance Evaluation Public Statement, be pulled for discussion from the Agenda. She asked that the statement exchange the word "generally" to "greatly". The consensus of the Council was to make the correction to the statement.

MOTION BY COUNCILMEMBER NASH TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Presentation

A. Mayor's Proclamation – Foreign Exchange Student Week – Honorary Citizens Heniina (Henny) Aaltonen and Luisa Friedrich

Mayor Hansen presented a proclamation proclaiming the week of October 3, 2016 as American Field Service Week and proclaiming that Heniina Aaltonen and Luisa Friedrich be named honorary citizens for the City of Spring Lake Park for the duration of their stay.

8. Public Hearing

A. 2016 MS4 Permit Annual Public Meeting

Mayor Hansen opened the public hearing at 7:10 PM.

Peter Allen from Stantec presented the 2016 MS4 Annual review. He addressed the Council and provided a slide presentation that showed what an MS4 Permit consists of, as well as who is involved with the Storm Water Management Regulation in Spring Lake Park. He stated that three groups regulate it: the State of Minnesota, Federal Programs and local watershed management organizations.

Mr. Allen explained the Storm Water Regulatory Documents that impact municipal operations, which include: the NPDES MS4 Permit, Local Surface Water Management Plans and Watershed Management Plans and Rules.

Mr. Allen reviewed the basic components of the MS4 Permit, known as “Best Management Practices”, or BMP’s. He stated that each BMP addresses one or more of the six main elements of the permit referred to as “Minimum Control Measures” which include public education and outreach; public participation and involvement; illicit discharge detection and elimination; construction site storm water runoff control; post construction storm water management and pollution prevention and good housekeeping for municipal operations.

Mr. Allen reported on how Spring Lake Park is currently in compliance with the MS4 Permit. He stated that the City has formed partnerships with the Watershed Districts and other MS4’s, created City Ordinances and LWMP requirements, created Storm Sewer System Maps along with related brochures and articles, performed inspections on illicit discharge, construction and MS4 system, performed street sweeping, staff training and completed the MS4 Annual reports to submit to the Minnesota Pollution Control Agency.

Mayor Hansen inquired as to why the storm water drains into the Mississippi River instead of storm water holding areas or drain into Spring Lake. Mr. Gravel stated that gravity has a lot to do with the flow of the water and the City naturally flows towards the river. He stated that it would be huge expense to construct new piping in the City.

Bill Peterson, 8300 Monroe Street NE, expressed his concerns with the excessive flooding he experiences on his property after heavy rain. He inquired as to what could be done so that the water does not accumulate on his property and cause flooding to his garage.

Mr. Gravel stated that the majority of the water flow is from Springbrook and without replacing all the major piping throughout the City, there is not an economical way to control the flow of the water.

Councilmember Wendling inquired if raingardens or holding ponds on properties would help alleviate the water problems. Mr. Gravel stated that raingardens are a possible solution and there are possibly funds available through the watershed districts to help with the construction of these gardens.

Barbara Bisschoff, 8309 Monroe Street NE, inquired as to why raingardens have not been explored or built in the past since the accumulation of the water on properties along Monroe Street has been a problem for many years. Councilmember Nelson stated that holding ponds and raingardens have not been constructed because they would be placed on private property and residents have not expressed an interest to have them constructed on their property.

Ms. Bisschoff stated that there are residents who would be willing to look into the options of a holding pond or rain garden on their property. She inquired as to whom she would contact to get more information on funding and the requirements. Councilmember Nelson stated that Mr. Gravel or Public Works Director Randall would be good sources to contact.

Ms. Bisschoff inquired if the raingardens or holding ponds would need to be placed on a private lot. Councilmember Nelson stated that there is not enough right of way to accommodate the rain gardens. He stated that to enlarge the existing piping throughout the City would be very costly and a complex problem involving other cities.

Administrator Buchholtz stated that creating swales or raingardens would be more cost effective for the City and would provide a place for storm water a place to go. He stated that adding new pipes would be a tremendous cost to the residents and the City.

Councilmember Nelson inquired as to what new mandated modifications will need to be completed by the City with the MS4 permit. Mr. Allen stated that he has not learned of the updates at this time and suggested working with the local watershed districts to see what information and assistance they could possibly provide.

Hearing no further public comments, Mayor Hansen closed the public hearing at 7:30 PM.

9. Public Works Report

Public Works Director Randall reported that the Public Works Department continues to mow, weed whip and perform general clean up at the parks. He reported that the Department assisted with the set up and cleanup of the 5K Walk/Run recently held at the high school. He stated that the Department has been busy painting crosswalks and stop bars; pressure washing the Public Works building and resurfaced the basketball court at Able Park.

Mr. Randall stated that all the water meters have been read with the exception of approximately 50 homes. He stated that those meters will need to be replaced or repaired. He reported that the Department continues to clean the sewers and the remainder of the City should be completed in a few weeks.

Mr. Randall thanked the Department for their hard work of blocking off the streets and helping with the water accumulation on the streets during the recent rainfall.

10. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on September 6 and September 19; an Open House with Dominion Development Group on September 14; the MN Energy Code Development Committee Review on September 16; a MN Building Permit Technician Association meeting on September 20; and Department of Human Services Fire Inspection Training on September 27.

Mr. Brainard stated that in September 2016, 38 permits were issued consisting of 20 building permits. He reported that he conducted 104 inspections, including 53 building, 15 mechanical, 8 plumbing, 8 nuisance, zero certificate of occupancy, 12 rental housing, 4 fire and 4 zoning inspections.

Mr. Brainard reported that the September 2016 vacancy listing shows that there are 15 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up two from last month. There are two vacant/foreclosed commercial property, which is up one from last month; and 16 residential properties currently occupied and ready for Sheriff Sale's redemption, which remains the same from last month. He reported that he did post two abandoned and/or vacant property notices in month of September; in addition, two Administrative Offense Tickets and four violation notices were issued by the Code Enforcement Department.

Mr. Brainard provided a handout on the basic requirements when conducting a recreational fire on private property. He also reminded residents that October 9 – 15, 2016 is Fire Prevention Week and to encouraged residents to check their smoke detectors in their homes.

Mr. Brainard reported that the second floor addition at the property at 8001 5th Street NE is completed and progress on the garage addition located at 8322 Laddie Lake Road will have a completion date in the spring of 2017.

11. Resolutions and/or OrdinancesA. Special Event Ordinance No. 428

Administrator Buchholtz reported that the City of Spring Lake Park has been issuing special events permits in the past to provide staff input for outdoor events. He stated that recently, there was a question regarding whether a specific event fell under the special event permit definition. He stated that in researching this question, staff discovered that there was no specific event ordinance to provide that guidance. He stated that staff believes that if the City Council wished to continue to issue special event permits, then a special event ordinance should be adopted.

Administrator Buchholtz provided the following highlights of the Ordinance:

- A definition was created for special events, which includes “any concert, fair, show, festival, carnival, rally, party, tournament, street dance, art show, car show, grand openings, block parties or other attended outdoor attended outdoor entertainment or celebration that is to be held on public or private property.
- A permit for special events are required with the following three exceptions – events sponsored by the City of Spring Lake Park (Tower Days, Night to Unite, etc.), private events where the general public is not invited or admitted and family gatherings held on private property.
- Defines the requirements for a special event permit application.

- Establishes a special event permit review process that allows the City Council to condition the issuance of a special use permit or to deny a special event permit application.
- Requires applicants to pay for special services (police protection, public works, etc.) in advance of the event.
- Requires applicants to indemnify, defend and hold the City harmless for any claim arising from a special event held on public property.
- Requires liability insurance for applicants/sponsors of special events.
- Allows the City to require a clean-up deposit for any special event involving the sale of food or beverages for immediate consumption, the erection of structures, horses or other animals, or any other activity likely to require substantial cleanup.
- Provides a process to revoke a special event permit.
- Defines violations of the ordinance and penalties for those violations.

Councilmember Nelson inquired if the Special Event Permit would cover an event such as the 5K run at that the School District sponsors. Administrator Buchholtz stated that a permit would be required covered under the Ordinance.

MOTION MADE COUNCILMEMBER NELSON TO APPROVE ORDINANCE NO. 428 ESTABLISHING REGULATIONS RELATING TO SPECIAL EVENTS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 16-24 Authorizing Summary Publication of Ordinance 428 – Special Events Ordinance

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 16-24 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 428-SPECIAL EVENTS ORDINANCE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. New Business

A. AWAIR Policy Update

Administrator Buchholz reported that the City of Spring Lake Park, under the Minnesota Occupational Safety and Health Act, is required to develop written, comprehensive safety and health programs based on the North American Industry Classification System (NAICS). He stated that these programs are called AWAIR (A Workplace Accident and Injury Reduction) program.

Administrator Buchholtz reported that the City's current AWAIR policy is over 10 years old and is in need of an update. He stated that in consultation with the City's safety consultant and the League of Minnesota Cities Insurance Trust, staff developed a policy to bring the current policy up to current standards. He stated that other required policies are in the process of being updated to ensure that the City complies with MNOSHA standards.

MOTION MADE BY COUNCILMEMBER NASH TO APPROVE THE CITY OF SPRING LAKE PARK AWAIR POLICY. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

13. Engineer's Report

Engineer Gravel had no new items to report.

Councilmember Wendling inquired if there was any new developments on the Osborne Trail. Mr. Gravel reported that a funding discussion will be taking place in January and staff will attend the meeting. He stated that approval would happen in June 2017.

14. Attorney's Report

Attorney Thames had no new items to report.

15. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nash stated that there was nothing new to report.

16. Other

A. Administrator Reports

Administrator Buchholtz reported that the Planning Commission met on September 26, 2016, and recommended approval of a Comprehensive Plan and Zoning Code amendments to change the zoning from Commercial to High Density Residential for the future development of a proposed apartment complex. He stated that the amendments will be presented to the Council at the October 17, 2016 Council meeting.

Administrator Buchholtz reported that the Dominion project is moving forward and a Planned Unit Development application meeting with staff will take place soon with the application presented to the Planning Commission at the next meeting on October 24, 2016.

Administrator Buchholtz commented on his performance evaluation and thanked the Council and City staff for their support and assistance this past year.

17. Adjourn

MOTION BY COUNCILMEMBER NASH TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:58 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Sept 2016
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Claim Res.#16-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61433	AFLAC	PAYROLL	17.10
61434	CENTRAL PENSION FUND	PAYROLL	260.04
61435	DEARBORN NATIONAL	PAYROLL	393.62
61436	DELTA DENTAL	PAYROLL	1,508.45
61437	FIDELITY SECURITY LIFE	PAYROLL	37.39
61438	HEALTH PARTNERS	PAYROLL	9,803.48
61439	L.E.L.S.	PAYROLL	245.00
61440	LOCAL 49	PAYROLL	102.00
61441	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61442	215 WABASHA PROPERTIES	DAYTRIP	75.00
61443	BARB PASS	REFUND	200.00
61444	CHRIS POLZIN	REFUND	4.00
61445	DAKOTA COUNTY HISTORICAL SOCIETY	DAYTRIP	162.00
61446	DERMCO-LAVINE CONSTRUCTION CO	ASPHALT RESURFACER	968.00
61447	DOUG'S POWER EQUIPMENT	WEED WHIPLINE	65.98
61448	EDNA KNUDSEN	REFUND	56.00
61449	GONYEA DEVELOPMENT	ESCROW REFUND	36,017.74
61450	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,980.52
61451	HAYGOOD FAMILY ENTERPRISES INC.	DEPOSIT BRANSON TRIP	100.00
61452	INSTRUMENTAL RESEARCH INC	COLIFORM BACTERIA	64.00
61453	LAKE GENEVA CRUISE LINE	GIRLFRIENDS EXTENDED TRIP	1,580.21
61454	MCFOA	REGISTRATION BUCHHOLTZ	65.00
61455	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSEL	70.00
61456	MTI DISTRIBUTING INC	TIRE FOR ZERO TURN LAWNMOWER	222.34
61457	PIERCE ARROW THEATER	DEPOSIT BRANSON TRIP	100.00
61458	PLYMOUTH PLAYHOUSE	DAYTRIP	100.00
61459	RILEY BUS SERVICE INC	GIRLFRIENDS EXTENDED TRIP	3,050.00
61460	SHIRLEY STEVERMER	ELECTION JUDGE	174.25
61461	SHORTY SMALL'S	BRANSON EXTENDED TRIP	100.00
61462	SUBURBAN RATE AUTHORITY	MEMBERSHIP ASSESSMENT	425.00
61463	TASC	ADMIN FEE	30.08
61464	THE BRETT'S SHOW	BRANSON EXTENDED TRIP	100.00
61465	TWIN CITIES E MEDIA	WEBSITE DESIGN	1,837.50
61466	WARGO NATURE CENTER	PROGRAM PARTNERSHIP	300.00
61467	WELK RESORT THEATRE	BRANSON EXTENDED TRIP	100.00
61468	ALEX AND ANGELA HUGHES	REFUND OVERPAYMENT UTILITIES	82.81
61469	ANOKA COUNTY ELECTIONS AND VOTER	DELIVERY CHARGES	24.00
61470	AT & T MOBILITY	AUG SERVICES	878.10
61471	BARTON SAND & GRAVEL CO	TANDEM DISPOSAL FEE	150.00
61472	BATTERIES PLUS BULBS	BATTERIES	133.90
61473	CARSON, CLELLAND & SCHREDER	LEGAL FEES	8,338.68

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Sept 2016
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Claim Res.#16-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61474	CENTERPOINT ENERGY	UTILITIES	441.10
61475	COMPUTER INTERGRATION TECHNOLOG	SERVICE RETAINER	10,000.00
61476	CONTINENTAL RESEARCH CORP	WASP AWAYT	189.00
61477	COON RAPIDS CHRYSLER	AUTO SERVICES	19.95
61478	COTTENS INC	PARTS	32.47
61479	DANIEL COTLOW	REFUND OVERPAYMENT UTILITIES	24.36
61480	DAVE CHLEBECK	UNIFORM ALLOWANCE/MEAL REIM	166.97
61481	DIAMOND VOGEL PAINTS	SUPPLIES	631.88
61482	FASTENAL COMPANY	SUPPLIES	112.77
61483	FERGUSON WATERWORKS #2516	SUPPLIES	9.99
61484	G & K SERVICES	MATS	174.87
61485	GAMETIME	SUU	144.50
61486	GOPHER STATE ONE-CALL INC	AUG LOCATES	108.00
61487	HOTSY EQUIPMENT OF MN	SUPPLIES	17.15
61488	HOUSE OF PRINT	FALL CATALOG	3,665.91
61489	KARLA KEYS	UNIFORM ALLOWANCE	34.98
61490	KATH FUEL OIL SERVICE	OIL	546.70
61491	MICHAEL LEDMAN	INSTRUCTOR: YOGA	672.00
61492	MANSFIELD OIL COMPANY	FUEL	2,576.96
61493	MEL'S HARD LUCK DINER	BRANSON EXTENDED TRIP	100.00
61494	MINNESOTA DEPT OF HEALTH	WATER SUPPLY SVC CONNECTION	3,478.00
61495	MINNESOTA GFOA	CONFERENCE P. ANDERSON	225.00
61496	MTI DISTRIBUTING INC	TIRE, BLADE, CLUTCH, SWITCH	734.73
61497	NORTH COUNTRY FORD	AUTO REPAIRS	924.24
61498	PARK SUPPLY OF AMERICA INC	RH VALVES	33.72
61499	RENE PERKINS	REPLACE HYD 585 78TH AVE	9,890.00
61504	STREICHER'S	BATTERY	4.99
61505	TAPCO	SIGNS, SOFTWARE AND HARDWARE	5,329.66
61506	THE HOME DEPOT CREDIT SERVICES	MONTHLY CREDIT CARD	541.74
61507	KENNETH A. TOLZMANN, SAMA	ASSESSING SERVICES	8,739.50
61508	TWIN CITIES BMEU WEST	UB POSTAGE	800.00
61509	VALLEY PAVING INC	ENGINEERING FEES	39,144.38
61510	WASTE MANAGEMENT OF WI-MN	AUG SERVICES	6,900.02
61511	RICHFIELD BUS CO	DAYTRIP TRANSPORTATION	355.00
61512	RUTH JENKINS	REFUND	138.00
61513	SET PROCESSING SOLUTIONS	SUPPLIES	420.00
61514	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	79.69
61516	AFLAC	PAYROLL	58.02
61517	CENTRAL PENSION FUND	PAYROLL	260.04
61518	DEARBORN NATIONAL	PAYROLL	393.62
61519	DELTA DENTAL	PAYROLL	1,508.45

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Sept 2016
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Claim Res.#16-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61520	DELTA DENTAL	MARK MALONEY DENTAL INS.	118.95
61521	FIDELITY SECURITY LIFE	PAYROLL	33.63
61522	HEALTH PARTNERS	PAYROLL	9,803.48
61523	L.E.L.S.	PAYROLL	245.00
61524	LOCAL 49	PAYROLL	102.00
61525	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61526	JOSH ANTOINE	REIMBURSE UNIFORM ALLOWANCE	94.98
61527	CONNEXUS ENERGY	MONTHLY UTILITIES	363.16
61528	COTTENS INC	PARTS	28.69
61529	FASTENAL COMPANY	BATTERIES AND PARTS	99.32
61530	JENNY GOODEN	MILEAGE REIMBURSEMENT	112.48
61531	INSTRUMENTAL RESEARCH INC	TOTAL COLIFORM BACTERIA	64.00
61532	MANSFIELD OIL COMPANY	FUEL	2,096.69
61533	MENARDS-CAPITAL ONE	MONTHLY CREDIT CARD	338.28
61534	METROPOLITAN COUNCIL	WASTE WATER SERVICES	40,896.76
61536	MUNICI-PALS	REGISTRATION DENA/PEGGY	78.00
61537	NETWORK ACCESS PRODUCTS INC	PARKS CAMERA MONITORING	100.00
61538	OFFICE DEPOT	SUPPLIES	139.12
61539	ON SITE SANITATION INC	RESTROOM TERRACE PARK	126.00
61540	PERFECT 10 CAR WASH	AUTO SERVICES	55.42
61541	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES	16,588.00
61542	TAPCO	SPEED SIGN PURCHASE	7,078.00
61543	TRI-COUNTY LAW ENFORCEMENT ASSOC	ANNUAL DUES/SUBSCRIPTIONS	75.00
61544	U.S.T.I.	UTILITY E-BILLINGS	17.36
61545	WALTERS RECYCLING REFUSE SERV	WEST WOOD PARK 20 YARDS HAUL	902.88
61546	WELLS FARGO CREDIT CARD	MONTHLY CREDIT CARD	287.07
61547	WINFIELD SOLUTIONS LLC	FERTILIZER	931.00
61548	XCEL ENERGY	MONTHLY UTILITIES	13,600.93
61549	ZEP SALES AND SERVICE	SUPPLIES	315.92
61550	Minneapolis Police Department Bike Pat	TRAINING	400.00
61551	BRAUN INTERTEC	PROFESSIONAL SERVICES	2,342.00
61552	COMPUTER INTERGRATION TECHNOLOG	APC SMART/NETWORK MGMT CARD	1,325.00
61553	COTTENS INC	PARTS	109.25
61554	DAVID AND RONDA HILBRANDS	REFUND	100.00
61555	G & K SERVICES	MATS	86.89
61556	MINNESOTA GFOA	REGISTRATION DENA/PEGGY	90.00
61557	MN HISTORICAL SOCIETY	DAYTRIP	270.00
61558	PUBLIC WORKS SALES HOLDING	WORK/TEST FOR PORTABLE WATER	850.00
61559	TERRY RANDALL	REIM. UNIFORM ALLOW/MILEAGE	287.64
61560	RICHFIELD BUS CO	DAYTRIP TRANSPORTATION	455.00
61561	STACY STUSYNSKI	REFUND	50.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Sept 2016
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Claim Res.#16-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61562	STANTEC	ENGINEERING FEES	8,827.24
61563	TAHO SPORTSWEAR	SHIRTS	430.00
61564	TWIN CITIES E MEDIA	WEBSITE DESIGN	1,732.50
61565	US BANK STADIUM	DAYTRIP	728.00
61566	VISU-SEWER INC	SEWER INSPECTION WESTWOOD RD	281.25
61567	WALTERS RECYCLING REFUSE SERV	6YD FRONT LOAD/90 GAL ORGANICS	259.43
61568	ASPEN MILLS	REIMBURSE UNIFORM ALLOWANCE	256.90
61569	AT & T MOBILITY	MONTHLY SERVICES	879.35
61570	BARTON SAND & GRAVEL CO	TANDEM DISPOSAL FEE	180.00
61571	BATTERIES PLUS BULBS	BATTERY	12.95
61572	CENTERPOINT ENERGY	MONTHLY UTILITIES	59.61
61573	COORDINATED BUSINESS SYSTEMS LTD	MAINT CONTRACT	566.28
61574	COTTENS INC	AUTO SERVICES	60.04
61575	DODGE OF BURNSVILLE	AUTO SERVICES	1,206.20
61576	ECM PUBLISHERS, INC.	PUBLISHING	166.64
61577	KAREN FISKE	REIMBURSE UNIFORM ALLOWANCE	274.55
61578	GALL'S INC	UNIFORM ALLOWANCE	69.20
61579	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	3,034.01
61580	HOTSY EQUIPMENT OF MN	PARTS	163.88
61581	JOYCE BICEK	GIRLFRIENDS EXTENDED TRIP	2,306.80
61582	KARLA KEYS	REIMBURSE UNIFORM ALLOWANCE	34.99
61583	LAKE VIEW HOTEL	MICHIGAN EXTENDED TRIP	12,159.92
61584	LAW ENFORCEMENT TARGETS	COMBINATION B-27E/FBI Q TARG	59.40
61585	MBPTA	REGISTRATION K. PEARSON	80.00
61586	CITY OF MINNEAPOLIS	APS TRANSACTIONS	245.70
61587	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	79.32
61588	STANTEC	ENGINEERING FEES	3,882.62
61589	STREICHER'S	UNIFORM ALLOWANCE	25.99
61590	THE HOME DEPOT CREDIT SERVICES	MONTHLY CREDIT CARD	405.92
61591	TWIN CITIES E MEDIA	SERVICES	125.00
		TOTAL DISBURSEMENTS	310,314.14

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: SEPTEMBER 2016
PAGE 1 OF 3
CLAIMS RES: 16-18

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29253	DEARBORN NATIONAL	PAYROLL 8/21/16-9/3/16	\$ 35.49
29254	DELTA DENTAL	PAYROLL 8/21/16-9/3/16	\$ 261.72
29255	FIDELITY SECURITY LIFE	PAYROLL 8/21/16-9/3/16	\$ 3.77
29256	HEALTH PARTNERS	PAYROLL 8/21/16-9/3/16	\$ 558.00
29257	MN TEAMSTER	PAYROLL 8/14/16-8/27/16	\$ 66.00
29271	DEARBORN NATIONAL	PAYROLL 9/4/16-9/17/16	\$ 31.25
29272	DELTA DENTAL	PAYROLL 9/4/16-9/17/16	\$ 130.86
29273	FIDELITY SECURITY LIFE	PAYROLL 9/4/16-9/17/16	\$ 3.45
29274	HEALTH PARTNERS	PAYROLL 9/4/16-9/17/16	\$ 558.00
29275	MN TEAMSTER	PAYROLL 8/28/16-9/10/16	\$ 55.00
29276	AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$ 205.70
29277	AT & T MOBILITY	CELL PHONE SERVICE	\$ 95.05
29278	BERNICK'S WINE	BEER PURCHASE - CREDIT	\$ 136.40
29279	BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE - LIQUOR PURCHASE	\$ 509.57
29280	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 4,099.30
29281	CENTER POINT ENERGY	GAS SERVICE	\$ 22.77
29282	CITY OF SPRING LAKE PARK	CREDIT CARD REIMBURSEMENT	\$ 418.59
29283	CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 138.00
29284	CRYSTAL SPRINGS ICE	CHECK RE-ISSUANCE	\$ 202.28
29285	ECM PUBLISHERS, INC	ADVERTISING	\$ 488.25
29286	HOHENSTEINS INC	BEER PURCHASE	\$ 459.00
29287	JOHNSON BROTHERS LIQUOR CO	LIQUOR PURCHASE - WINE PURCHASE	\$ 2,688.56
29288	PHILLIPS WINE & SPIRITS CO	LIQUOR PURCHASE	\$ 164.00
29289	POPP.COM	TELEPHONE SERVICE	\$ 275.35
29290	SILENT WATCHDOG	DVR RENTAL FEE	\$ 60.00
29291	SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE - WINE PURCHASE	\$ 3,302.36
29292	US BANK	CASH FOR ATM REFILL	\$ 5,000.00
29293	Z WINES USA LLC	WINE PURCHASE	\$ 368.00
29294	BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE - WINE PURCHASE	\$ 3,506.17
		JUICE/MIX/POP PURCHASE	
29295	CAPITOL BEVERAGE SALES	BEER PURCHASE - CREDIT	\$ 2,544.79
29296	CITYWIDE WINDOW SERVICES INC	CONTRACTUAL SERVICES	\$ 31.00
29297	CLEAR RIVER BEVERAGE COMPANY	BEER PURCHASE	\$ 284.00
29298	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 66.48
29299	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 1,307.25
29300	FUENTE & NEWMAN	CIGAR PURCHASE	\$ 298.72
29301	GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 334.10
29302	HOHENSTEINS INC	BEER PURCHASE - CREDIT	\$ 647.00
29303	J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 976.55
29304	JJ TAYLOR COMPANIES	BEER PURCHASE - CREDIT	\$ 7,518.66
29305	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE - CREDIT	\$ 2,963.14
29306	M AMUNDSON LLP	JUICE/MIX/POP - CIGARETTE PURCHASE	\$ 5,379.76
29307	METRO V CIGARS CO	CIGAR PURCHASE	\$ 529.00
29308	NATIONAL CHILD SAFETY COUNCIL	ADVERTISING	\$ 120.00
29309	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE - CREDIT	\$ 652.25
29310	PLAYNETWORK	SATELLITE SERVICE	\$ 32.01
29311	RITE	MAINTENANCE AGREEMENT - OPERATING SUPPLIES	\$ 956.22

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: SEPTEMBER 2016
PAGE 2 OF 3
CLAIMS RES: 16-18

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29312	SAM'S CLUB	OFFICE SUPPLIES - JUICE/MIX/POP	\$ 306.35
29313	SOUTHERN GLAZER'S OF MN	WINE PURCHASE - LIQUOR PURCHASE	\$ 870.31
29314	TWIN CITIES E MEDIA	ADVERTISING	\$ 87.50
29315	XCEL ENERGY	ELECTRICITY	\$ 2,444.61
29316	BERNICK'S WINE	BEER PURCHASE - CREDIT	\$ 40.08
29317	WALTERS RECYCLING REFUSE SERVICE	GARBAGE SERVICE	\$ 59.67
29318	AT & T MOBILITY	CELL PHONE SERVICE	\$ 95.05
29319	BELLBOY CORPORATION	LIQUOR PURCHASE	\$ 4,195.11
29230	BERNICK'S WINE	BEER PURCHASE	\$ 444.67
29321	BREAKTHRU BEVERAGE MINNESOTA	BEER - LIQUOR - WINE PURCHASE	\$ 27,675.64
29322	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 2,439.62
29323	CITY OF SPRING LAKE PARK	CREDIT CARD REIMBURSEMENT	\$ 122.69
29324	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 150.80
29325	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 496.60
29326	G & K SERVICES	RUG SERVICE	\$ 63.93
29327	GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 165.00
29328	HOHENSTEINS	BEER PURCHASE	\$ 142.00
29329	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 5,303.24
29330	JOHNSON BROTHERS LIQUOR	LIQUOR - WINE PURCHASE	\$ 25,579.59
29331	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 2,179.03
29332	PLUNKETT'S	PEST CONTROL	\$ 29.58
29333	SOUTHERN GLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$ 4,767.71
29334	TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 465.97
29335	VARNER TRANSPORTATION	FREIGHT	\$ 884.35
29336	VINOCOPIA	LIQUOR PURCHASE	\$ 200.50
29337	WINE COMPANY	WINE PURCHASE	\$ 196.20
29338	WINE MERCHANTS	WINE PURCHASE	\$ 840.00
29339	Z WINES USA LLC	WINE PURCHASE	\$ 718.00

TRANSFER TO PAYROLL	PAYROLL (9/2/16)	9,922.59
TRANSFER TO PAYROLL	PAYROLL (9/16/16)	10,051.40
TRANSFER TO PAYROLL	PAYROLL (9/30/16)	10,185.78
	SALES TAX(AUG.)	16,390.00
	OTP TAX (AUG.)	

TOTAL DISBURSEMENTS \$ 175,997.39

DATE: SEPTEMBER 2016
PAGE 3 OF 3
CLAIM RES: 16-18

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

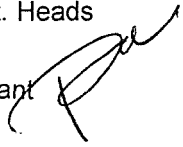
Daniel Buchholtz, Administrator/Clerk-Treasurer

MEMORANDUM

DATE: October 13, 2016

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant



RE: Budget to Date

(as of September 30, 2016)

Attached is the September, 2016 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **25.03% remaining**. The overall General Fund ratio is **37.74%**.

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
101.00000.31010	CURRENT TAXES	\$ 0.00	\$ 0.00	\$ 2,771,985.00	\$ 1,442,941.49	47.95%
101.00000.31020	DELINQ TAXES	0.00	0.00	0.00	12,226.19	0.00%
101.00000.31910	PENALTIES & INTEREST	0.00	0.00	0.00	5,973.62	0.00%
101.00000.32110	LIQUOR LICENSES	0.00	175.00	32,800.00	6,541.64	80.06%
101.00000.32179	PAWN SHOP LICENSES	0.00	0.00	6,252.00	3,647.00	41.67%
101.00000.32180	CIGARETTE,DANCE,BINGO,MISC	0.00	50.00	5,200.00	1,075.00	79.33%
101.00000.32181	SIGN PERMITS	0.00	338.00	5,500.00	2,796.00	49.16%
101.00000.32208	CONTRACTORS LICENSES	0.00	390.00	6,500.00	6,560.00	(0.92%)
101.00000.32210	BUILDING PERMIT	0.00	6,006.45	55,000.00	68,581.90	(24.69%)
101.00000.32211	BUILDING PERMIT SURCHARGES	0.00	200.63	3,000.00	2,540.25	15.33%
101.00000.32230	PLUMBING PERMIT	0.00	404.00	4,000.00	2,938.00	26.55%
101.00000.32231	PLUMBING PERMIT SURCHARGES	0.00	8.00	300.00	54.00	82.00%
101.00000.32232	HEATING & A/C PERMITS	0.00	270.00	8,000.00	4,315.38	46.06%
101.00000.32233	HTG & A/C SURCHARGES	0.00	6.50	400.00	94.68	76.33%
101.00000.32240	PET LICENSE	0.00	9.00	500.00	390.00	22.00%
101.00000.32260	CERTIFICATE OF OCCUPANCY	0.00	350.00	2,000.00	2,800.00	(40.00%)
101.00000.32261	VACANT PROPERTY REGISTRATIO	0.00	600.00	4,000.00	4,600.00	(15.00%)
101.00000.33401	LOCAL GOVERNMENT AID	0.00	0.00	335,218.00	167,609.00	50.00%
101.00000.33404	PERA INCREASE AID	0.00	0.00	5,775.00	2,887.50	50.00%
101.00000.33407	STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.00000.33416	POLICE TRAINING REIMB	0.00	0.00	3,600.00	3,121.61	13.29%
101.00000.33421	INSURANCE PREMIUM-POLICE	0.00	88,889.67	75,000.00	88,889.67	(18.52%)
101.00000.34102	ZONING LETTERS	0.00	0.00	0.00	50.00	0.00%
101.00000.34103	SPEC USE,ZONING,SUB-DIV	0.00	3,280.00	1,800.00	7,550.00	(319.44%)
101.00000.34104	PLAN CHECKING FEES	0.00	1,931.05	12,000.00	24,340.00	(102.83%)
101.00000.34105	SALE OF MAPS,COPIES ETC	0.00	76.00	300.00	315.35	(5.12%)
101.00000.34107	ASSESSMENT SEARCHES	0.00	0.00	100.00	250.00	(150.00%)
101.00000.34108	ADMINISTRATION SAC CHARGES	0.00	0.00	70.00	0.00	100.00%
101.00000.34109	FILING FEES	0.00	0.00	60.00	135.00	(125.00%)
101.00000.34111	ADM. GAMBLING EXPENSES	0.00	0.00	32,554.00	0.00	100.00%
101.00000.34115	GUN RANGE FACILITY USE	0.00	0.00	0.00	510.00	0.00%
101.00000.34117	ROOM-FACILITY RENTAL	0.00	0.00	0.00	50.00	0.00%
101.00000.34201	POLICE & FIRE ALARM PERMIT	0.00	0.00	1,500.00	0.00	100.00%
101.00000.34204	RENTAL HOUSING REGISTRATION	0.00	2,620.00	55,000.00	11,820.00	78.51%
101.00000.34205	RIGHT OF WAY APPLICATIONS	0.00	0.00	3,500.00	1,028.70	70.61%
101.00000.34801	INSURANCE DIVIDENDS	0.00	0.00	8,000.00	0.00	100.00%
101.00000.34949	RESTITUTION	0.00	0.00	0.00	0.96	0.00%
101.00000.34950	REFUNDS & REIMB	0.00	0.00	4,000.00	4,541.47	(13.54%)
101.00000.35101	COURT FINES	0.00	4,356.66	90,000.00	40,083.23	55.46%
101.00000.35102	ADM OFFENSE FINES	0.00	50.00	4,000.00	2,160.00	46.00%
101.00000.35347	TEP-GENERAL FUND PORTION 25	0.00	1,580.08	0.00	14,136.57	0.00%
101.00000.35349	MN DRIVING DIVERSION PROGRA	0.00	100.00	500.00	700.00	(40.00%)
101.00000.35350	DETOX TRANSPORTATION	0.00	0.00	200.00	30.00	85.00%
101.00000.36210	INTEREST EARNINGS	0.00	(115.69)	20,000.00	(1,261.77)	106.31%
101.00000.36901	LIAISON OFFICER	0.00	0.00	72,964.00	36,533.00	49.93%
101.00000.39100	CPWL REIM FOR SERVICES	0.00	0.00	4,500.00	0.00	100.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.00000.39101 RECYCLE PARK PRGM-REIM FOR	0.00	0.00	0.00	792.50	0.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILITY	0.00	0.00	46,350.00	0.00	100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	100.00%
101.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	2,500.00	0.00	100.00%
101.00000.39207 TRANSFER FROM RECREATION	0.00	0.00	60,000.00	0.00	100.00%
Total Revenues	0.00	111,575.35	4,242,858.00	1,974,347.94	53.47%
Total GENERAL FUND Revenues	\$ 0.00	\$ 111,575.35	\$ 4,242,858.00	\$ 1,974,347.94	53.47%

Expenditures**MAYOR AND COUNCIL Expenditures**

101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 31,296.00	\$ 23,470.92	25.00%
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	130.41	1,685.00	1,173.68	30.35%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	199.50	2,395.00	1,795.50	25.03%
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	80.00	49.00	38.75%
101.41110.02100 OPERATING SUPPLIES	0.00	0.00	511.00	292.12	42.83%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	250.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	0.00	1,550.00	0.00	100.00%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,010.00	27.00	98.66%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	8,774.00	2,500.00	71.51%
101.41110.04955 DISCRETIONARY	0.00	0.00	5,150.00	892.74	82.67%
Total MAYOR AND COUNCIL Expenditures	0.00	2,937.79	53,701.00	30,200.96	43.76%

ADMINISTRATION Expenditures

101.41400.01010 FULL TIME EMPLOYEES	0.00	35,154.18	299,235.00	233,224.13	22.06%
101.41400.01050 VACATION BUY BACK	0.00	0.00	2,450.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	2,626.22	22,380.00	17,439.85	22.07%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,641.37	23,005.00	17,511.33	23.88%
101.41400.01300 HEALTH INSURANCE	0.00	4,577.92	54,181.00	40,439.81	25.36%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	21.16	247.00	190.44	22.90%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,500.00	1,530.16	38.79%
101.41400.02000 OFFICE SUPPLIES	0.00	63.00	3,715.00	974.48	73.77%
101.41400.02030 PRINTED FORMS	0.00	27.73	1,377.00	1,143.80	16.94%
101.41400.02100 OPERATING SUPPLIES	0.00	0.00	625.00	39.32	93.71%
101.41400.02220 POSTAGE	0.00	135.56	3,445.00	2,614.18	24.12%
101.41400.03210 TELEPHONE	0.00	105.28	800.00	473.81	40.77%
101.41400.03310 TRAVEL EXPENSE	0.00	458.62	3,300.00	2,572.53	22.04%
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	360.00	129.00	64.17%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	17.77	99.29%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	6,519.00	6,700.91	(2.79%)
101.41400.04300 CONFERENCE & SCHOOLS	0.00	458.00	5,935.00	3,486.33	41.26%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	570.00	403.20	29.26%
101.41400.04390 US BANK CC REBATE-MISCELLAN	0.00	(660.22)	0.00	(1,420.33)	0.00%
101.41400.04500 CONTRACTUAL SERVICES	0.00	79.51	5,345.00	5,690.15	(6.46%)
Total ADMINISTRATION Expenditures	0.00	45,688.33	438,489.00	333,160.87	24.02%

ASSESSOR Expenditures

101.41500.04000 CONTRACTUAL SERVICE	0.00	8,739.50	35,500.00	26,218.50	26.15%
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CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total ASSESSOR Expenditures	0.00	8,739.50	35,500.00	26,218.50	26.15%
AUDIT & ACCTG SERVICES Expenditures					
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	0.00	9,415.00	9,446.00	(0.33%)
Total AUDIT & ACCTG SERVICES Expenditures	0.00	0.00	9,415.00	9,446.00	(0.33%)
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	10,129.97	23,490.00	12,480.22	46.87%
Total I.T. SERVICES Expenditures	0.00	10,129.97	23,490.00	12,480.22	46.87%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	7,929.30	125,000.00	72,849.69	41.72%
Total LEGAL FEES Expenditures	0.00	7,929.30	125,000.00	72,849.69	41.72%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	150.00	9,000.00	2,683.50	70.18%
Total ENGINEERING FEES Expenditures	0.00	150.00	9,000.00	2,683.50	70.18%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	117.00	0.00	100.00%
101.41720.02220 POSTAGE	0.00	20.68	150.00	150.53	(0.35%)
101.41720.03500 PRINTING & PUBLISHING	0.00	0.00	400.00	731.05	(82.76%)
101.41720.04000 PLANNER FEES	0.00	0.00	1,000.00	0.00	100.00%
Total PLANNING & ZONING Expenditures	0.00	20.68	1,667.00	881.58	47.12%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,572.59	13,522.00	10,180.16	24.71%
101.41940.01013 OVERTIME	0.00	82.72	0.00	252.26	0.00%
101.41940.01020 ON CALL SALARIES	0.00	147.41	0.00	147.41	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	269.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	135.18	1,026.00	793.33	22.68%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	135.03	1,027.00	800.64	22.04%
101.41940.01300 HEALTH INSURANCE	0.00	181.98	3,300.00	1,583.45	52.02%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	9.36	28.00%
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	0.00	100.00%
101.41940.02100 OPERATING SUPPLIES	0.00	813.85	7,500.00	8,484.19	(13.12%)
101.41940.02200 REPAIR & MAINTENANCE	0.00	530.87	7,200.00	3,942.29	45.25%
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	750.00	124.20	83.44%
101.41940.03210 TELEPHONE	0.00	554.13	9,000.00	5,541.99	38.42%
101.41940.03810 ELECTRIC UTILITIES	0.00	2,359.94	22,000.00	15,685.13	28.70%
101.41940.03830 GAS UTILITIES	0.00	245.93	20,000.00	8,760.07	56.20%
101.41940.03841 RUBBISH REMOVAL	0.00	209.43	4,150.00	2,064.57	50.25%
101.41940.04000 CONTRACTUAL SERVICE	0.00	0.00	940.00	212.87	77.35%
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,014.00	0.00	100.00%
Total GOVERNMENT BUILDING Expenditures	0.00	6,970.10	100,211.00	58,581.92	41.54%
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	0.00	115,834.02	983,188.00	758,850.59	22.82%
101.42100.01013 OVERTIME	0.00	4,021.45	99,500.00	38,321.80	61.49%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42100.01050 VACATION BUY BACK	0.00	0.00	5,000.00	0.00	100.00%
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	18,018.90	153,825.00	120,034.29	21.97%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	2,680.53	25,144.00	17,864.34	28.95%
101.42100.01300 HEALTH INSURANCE	0.00	11,775.62	148,000.00	103,041.90	30.38%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	56.80	665.00	507.16	23.74%
101.42100.01510 WORKERS COMPENSATION	0.00	0.00	25,000.00	27,909.14	(11.64%)
101.42100.02000 OFFICE SUPPLIES	0.00	405.26	3,600.00	1,235.07	65.69%
101.42100.02030 PRINTED FORMS	0.00	66.48	1,000.00	181.48	81.85%
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	3,192.60	7,550.00	5,512.24	26.99%
101.42100.02100 OPERATING SUPPLIES	0.00	0.00	3,500.00	203.36	94.19%
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	2,225.57	23,700.00	10,995.17	53.61%
101.42100.02220 POSTAGE	0.00	16.98	1,900.00	405.55	78.66%
101.42100.03050 MEDICAL EXPENSE	0.00	0.00	2,000.00	273.00	86.35%
101.42100.03210 TELEPHONE	0.00	570.30	3,400.00	2,728.48	19.75%
101.42100.03211 DATA SERVICES	0.00	489.87	16,992.00	8,520.54	49.86%
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	916.57	9,970.00	4,921.22	50.64%
101.42100.03310 TRAVEL EXPENSE	0.00	46.98	500.00	306.01	38.80%
101.42100.03421 800 MHZ RADIO	0.00	0.00	2,006.00	1,299.12	35.24%
101.42100.04000 CONTRACTUAL SERVICE	0.00	79.50	16,860.00	10,195.36	39.53%
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	566.28	4,000.00	3,015.74	24.61%
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	2,386.80	20,000.00	15,099.92	24.50%
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	12.95	3,500.00	1,943.20	44.48%
101.42100.04300 CONFERENCE & SCHOOLS	0.00	400.00	12,050.00	7,222.80	40.06%
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	75.00	1,485.00	1,365.00	8.08%
101.42100.05000 CAPITAL OUTLAY	0.00	0.00	35,472.00	30,009.40	15.40%
101.42100.07000 PERMANENT TRANSFERS OUT-800	0.00	15.97	25,355.00	725.13	97.14%
Total POLICE PROTECTION Expenditures	0.00	163,854.43	1,635,162.00	1,172,687.01	28.28%
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	0.00	16,588.00	199,057.00	149,292.00	25.00%
101.42200.04935 STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	29,439.00	29,440.00	0.00%
Total FIRE PROTECTION Expenditures	0.00	16,588.00	651,426.00	178,732.00	72.56%
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	0.00	8,988.87	78,600.00	59,896.56	23.80%
101.42300.01030 PART TIME EMPLOYEES	0.00	0.00	10,080.00	0.00	100.00%
101.42300.01050 VACATION BUY BACK	0.00	0.00	1,462.00	0.00	100.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	674.16	5,858.00	4,492.21	23.31%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	678.48	6,855.00	4,520.96	34.05%
101.42300.01300 HEALTH INSURANCE	0.00	815.54	9,850.00	7,065.67	28.27%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	38.52	24.47%
101.42300.01510 WORKERS COMPENSATION	0.00	0.00	1,450.00	276.30	80.94%
101.42300.02000 OFFICE SUPPLIES	0.00	0.00	500.00	25.98	94.80%
101.42300.02100 OPERATING SUPPLIES	0.00	70.66	1,300.00	563.40	56.66%
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	148.37	1,600.00	740.46	53.72%
101.42300.02200 REPAIR & MAINTENANCE	0.00	0.00	1,000.00	47.43	95.26%
101.42300.03210 TELEPHONE	0.00	106.34	1,000.00	474.90	52.51%
101.42300.03310 TRAVEL EXPENSE	0.00	261.38	150.00	340.38	(126.92%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42300.04300 CONFERENCE & SCHOOLS	0.00	80.00	1,000.00	579.00	42.10%
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	249.00	2,000.00	2,460.55	(23.03%)
Total CODE ENFORCEMENT Expenditures	0.00	12,077.08	122,756.00	81,522.32	33.59%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	14,809.22	127,722.00	98,168.75	23.14%
101.43000.01013 OVERTIME	0.00	381.79	7,361.00	2,964.39	59.73%
101.43000.01020 ON CALL SALARIES	0.00	230.18	2,518.00	979.38	61.10%
101.43000.01050 VACATION BUY BACK	0.00	0.00	1,310.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,156.45	10,557.00	7,657.69	27.46%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,149.55	10,821.00	7,685.37	28.98%
101.43000.01300 HEALTH INSURANCE	0.00	1,555.40	23,105.00	13,518.12	41.49%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	79.77	25.45%
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	9,000.00	8,326.61	7.48%
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	1,497.39	18,000.00	7,070.22	60.72%
101.43000.02150 SHOP MATERIALS	0.00	0.00	2,000.00	2,075.70	(3.79%)
101.43000.02200 REPAIR & MAINTENANCE	0.00	0.00	7,500.00	4,319.68	42.40%
101.43000.02210 EQUIPMENT PARTS	0.00	368.62	6,000.00	4,463.83	25.60%
101.43000.02221 TIRES	0.00	222.34	760.00	222.34	70.74%
101.43000.02224 STREET MAINT SUPPLIES	0.00	0.00	1,393.00	0.00	100.00%
101.43000.02226 SIGNS & STRIPING	0.00	656.33	6,000.00	3,418.35	43.03%
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,690.00	849.44	49.74%
101.43000.03210 TELEPHONE	0.00	35.08	370.00	157.90	57.32%
101.43000.04000 CONTRACTUAL SERVICE	0.00	0.00	840.00	253.10	69.87%
101.43000.04300 CONFERENCE & SCHOOLS	0.00	0.00	400.00	477.50	(19.38%)
101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00	100.00%
Total STREET DEPARTMENT Expenditures	0.00	22,071.21	237,554.00	162,688.14	31.52%
RECREATION DEPARTMENT Expenditures					
101.45100.01010 FULL TIME EMPLOYEES	0.00	23,937.02	207,245.00	159,111.23	23.23%
101.45100.01040 TEMPORARY EMPLOYEES	0.00	0.00	13,700.00	10,118.76	26.14%
101.45100.01050 VACATION BUY BACK	0.00	0.00	2,600.00	0.00	100.00%
101.45100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,795.26	15,669.00	11,933.29	23.84%
101.45100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,799.47	17,165.00	12,733.61	25.82%
101.45100.01300 HEALTH INSURANCE	0.00	2,787.00	33,231.00	24,285.79	26.92%
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	14.54	176.00	130.86	25.65%
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	1,700.00	567.72	66.60%
101.45100.02000 OFFICE SUPPLIES	0.00	135.62	1,625.00	2,399.26	(47.65%)
101.45100.02220 POSTAGE	0.00	152.12	6,800.00	4,588.36	32.52%
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	37.79	2,200.00	1,841.66	16.29%
101.45100.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	659.13	34.09%
101.45100.03500 PRINTING & PUBLISHING	0.00	5,671.29	9,857.00	8,125.87	17.56%
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	20.00	98.57%
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	435.00	421.29	3.15%
Total RECREATION DEPARTMENT Expenditures	0.00	36,330.11	314,803.00	236,936.83	24.73%
PARKS DEPARTMENT Expenditures					
101.45200.01010 FULL TIME EMPLOYEES	0.00	15,529.20	133,160.00	102,943.28	22.69%
101.45200.01013 OVERTIME	0.00	317.95	7,211.00	4,197.11	41.80%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.45200.01020 ON CALL SALARIES	0.00	147.44	2,518.00	1,276.42	49.31%
101.45200.01050 VACATION BUY BACK	0.00	0.00	2,474.00	0.00	100.00%
101.45200.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,199.66	10,943.00	8,131.69	25.69%
101.45200.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,200.54	11,305.00	8,213.72	27.34%
101.45200.01300 HEALTH INSURANCE	0.00	1,642.82	23,103.00	14,249.27	38.32%
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.92	107.00	80.27	24.98%
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	10,500.00	8,861.63	15.60%
101.45200.02100 OPERATING SUPPLIES	0.00	65.98	1,000.00	643.93	35.61%
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	1,398.45	17,000.00	6,581.82	61.28%
101.45200.02200 REPAIR & MAINTENANCE	0.00	2,955.07	7,000.00	8,035.01	(14.79%)
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	673.66	0.00	6,608.41	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	25.70	3,000.00	3,782.31	(26.08%)
101.45200.02221 TIRES	0.00	223.06	600.00	998.64	(66.44%)
101.45200.02225 LANDSCAPING MATERIALS	0.00	1,203.88	8,600.00	7,452.18	13.35%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,700.00	849.44	50.03%
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	1,530.00	2,499.15	(63.34%)
101.45200.03210 TELEPHONE	0.00	84.82	232.00	453.35	(95.41%)
101.45200.03810 ELECTRIC UTILITIES	0.00	429.33	3,800.00	3,260.06	14.21%
101.45200.03830 GAS UTILITIES	0.00	106.73	4,000.00	2,122.43	46.94%
101.45200.03841 RUBBISH REMOVAL	0.00	0.00	300.00	63.87	78.71%
101.45200.04190 SATELLITE RENTAL	0.00	126.00	1,300.00	1,242.00	4.46%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	800.00	72.50	90.94%
101.45200.04500 CONTRACTUAL SERVICES	0.00	0.00	760.00	253.10	66.70%
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	0.00	11,500.00	11,508.44	(0.07%)
Total PARKS DEPARTMENT Expenditures	0.00	27,339.21	264,443.00	204,380.03	22.71%
FORESTRY Expenditures					
101.45300.02100 OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
101.45300.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
101.45300.04300 CONFERENCE & SCHOOLS	0.00	0.00	545.00	390.00	28.44%
Total FORESTRY Expenditures	0.00	0.00	1,591.00	390.00	75.49%
MISCELLANEOUS Expenditures					
101.49000.01300 HEALTH INSURANCE	0.00	30.08	0.00	30.08	0.00%
101.49000.01313 RETIREES LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	0.00	45,000.00	42,013.44	6.64%
101.49000.04390 MISCELLANEOUS	0.00	1,857.50	1,000.00	4,755.98	(375.60%)
101.49000.04420 SURCHARGES-PLMG	0.00	0.00	200.00	29.00	85.50%
101.49000.04430 SURCHARGES-HTG	0.00	0.00	400.00	70.18	82.46%
101.49000.04440 SURCHARGES-BLDG	0.00	0.00	2,000.00	810.06	59.50%
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	170,000.00	10,000.00	94.12%
Total MISCELLANEOUS Expenditures	0.00	1,887.58	218,650.00	57,708.74	73.61%
Total GENERAL FUND Expenditures	\$ 0.00	\$ 362,713.29	\$ 4,242,858.00	\$ 2,641,548.31	37.74%
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ (251,137.94)	\$ 0.00	\$ (667,200.37)	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$	111,575.35	\$	4,242,858.00	\$	1,974,347.94	53.47%
Total Expenditures	\$	0.00	\$	362,713.29	\$	4,242,858.00	\$	2,641,548.31	37.74%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(251,137.94)	\$	0.00	\$	(667,200.37)	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
601.00000.34950	MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 333.97	0.00%
601.00000.36210	INTEREST EARNINGS	0.00	0.00	50,000.00	0.00	100.00%
601.00000.37101	WATER COLLECTIONS	0.00	308.84	460,950.00	262,650.20	43.02%
601.00000.37103	SALES TAX COLLECTED	0.00	0.00	5,000.00	3,545.51	29.09%
601.00000.37104	PENALTIES/WATER	0.00	0.00	6,000.00	4,521.03	24.65%
601.00000.37109	SAFE DRINKING WATER FEE	0.00	13.40	13,928.00	10,450.44	24.97%
601.00000.37111	ADMINISTRATIVE CHARGE	0.00	66.26	68,000.00	53,535.36	21.27%
601.00000.37115	ESTIMATE READING CHRG	0.00	0.00	50.00	35.00	30.00%
601.00000.37151	WATER RECONNECT-CALL OUT F	0.00	0.00	1,200.00	1,031.75	14.02%
601.00000.37170	WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171	WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172	WATER METER SALES & INSTALLA	0.00	410.89	1,000.00	1,818.09	(81.81%)
601.00000.37201	SEWER COLLECTIONS	0.00	524.53	790,100.00	548,046.57	30.64%
601.00000.37204	PENALTIES-SEWER	0.00	0.00	15,000.00	9,338.46	37.74%
601.00000.37250	SEWER CONNECTION CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.00000.37270	SEWER PERMITS	0.00	0.00	100.00	75.00	25.00%
601.00000.37271	SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206	TRANSFER FROM RECYCLING FU	0.00	0.00	1,000.00	0.00	100.00%
Total Revenues		0.00	1,323.92	1,415,298.00	895,381.38	36.74%
Total PUBLIC UTILITIES OPERATIONS Revenues		\$ 0.00	\$ 1,323.92	\$ 1,415,298.00	\$ 895,381.38	36.74%

Expenditures**WATER DEPARTMENT Expenditures**

601.49400.01010	FULL TIME EMPLOYEES	\$ 0.00	\$ 11,896.07	\$ 100,916.00	\$ 78,966.12	21.75%
601.49400.01013	OVERTIME	0.00	433.52	7,061.00	3,477.19	50.75%
601.49400.01020	ON CALL SALARIES	0.00	190.93	2,421.00	1,082.75	55.28%
601.49400.01040	TEMPORARY EMPLOYEES	0.00	1,884.50	19,100.00	11,931.24	37.53%
601.49400.01050	VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49400.01210	PERA CONTRIBUTIONS-EMPLOYE	0.00	939.06	8,280.00	6,264.49	24.34%
601.49400.01220	FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,079.47	9,979.00	7,222.04	27.63%
601.49400.01300	HEALTH & DENTAL INSURANCE	0.00	1,377.62	18,606.00	11,961.41	35.71%
601.49400.01313	LIFE INSURANCE	0.00	7.68	95.00	69.11	27.25%
601.49400.01510	WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49400.02000	OFFICE SUPPLIES	0.00	0.00	800.00	171.30	78.59%
601.49400.02030	PRINTED FORMS	0.00	0.00	2,000.00	571.15	71.44%
601.49400.02100	OPERATING SUPPLIES	0.00	0.00	800.00	389.20	51.35%
601.49400.02120	MOTOR FUELS & LUBRICANTS	0.00	296.75	4,000.00	1,472.96	63.18%
601.49400.02200	REPAIR & MAINTENANCE	0.00	9,999.31	48,500.00	55,735.68	(14.92%)
601.49400.02210	EQUIPMENT PARTS	0.00	163.88	1,000.00	561.42	43.86%
601.49400.02220	POSTAGE	0.00	404.00	2,500.00	1,805.05	27.80%
601.49400.02221	TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222	STREET REPAIRS	0.00	180.00	1,000.00	1,180.00	(18.00%)
601.49400.02261	WATER TESTING	0.00	128.00	800.00	520.00	35.00%
601.49400.02262	WATER METER & SUPPLIES	0.00	0.00	5,500.00	6,541.76	(18.94%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264 SAFE DRINKING WATER FEE	0.00	3,478.00	13,844.00	10,434.04	24.63%
601.49400.02280 UNIFORM ALLOWANCE	0.00	64.98	950.00	623.92	34.32%
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	0.00	2,502.00	2,502.00	0.00%
601.49400.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	0.00	87.73	900.00	414.08	53.99%
601.49400.03310 TRAVEL EXPENSE	0.00	78.84	1,200.00	84.21	92.98%
601.49400.03500 PRINTING & PUBLISHING	0.00	0.00	7,000.00	6,885.79	1.63%
601.49400.03600 INSURANCE	0.00	0.00	8,900.00	8,244.20	7.37%
601.49400.03870 WATER USAGE-CITY OF BLAINE	0.00	0.00	4,000.00	1,235.41	69.11%
601.49400.04000 CONTRACTUAL SERVICE	0.00	0.00	5,850.00	8,064.40	(37.85%)
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	62.68	13,775.00	3,505.12	74.55%
601.49400.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,000.00	2,092.18	(4.61%)
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	525.00	441.00	16.00%
601.49400.04370 PERMITS AND TAXES	0.00	0.00	7,800.00	5,895.52	24.42%
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	99,801.00	0.00	100.00%
Total WATER DEPARTMENT Expenditures	0.00	32,753.02	412,165.00	248,008.46	39.83%
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PROD	0.00	0.00	23,000.00	9,851.86	57.17%
601.49402.02200 REPAIR & MAINTENANCE	0.00	890.00	10,000.00	5,752.18	42.48%
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	5,000.00	278.17	94.44%
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03500 PRINTING & PUBLISHING	0.00	0.00	0.00	548.25	0.00%
601.49402.03600 INSURANCE	0.00	0.00	11,300.00	10,409.40	7.88%
601.49402.03810 ELECTRIC UTILITIES	0.00	7,814.87	80,000.00	54,732.20	31.58%
601.49402.03830 GAS UTILITIES	0.00	148.05	3,000.00	1,581.42	47.29%
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIONS	0.00	0.00	2,850.00	975.00	65.79%
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
Total WATER TREATMENT PLANT Expenditures	0.00	8,852.92	182,885.00	84,128.48	54.00%
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	0.00	11,896.11	100,916.00	78,966.27	21.75%
601.49450.01013 OVERTIME	0.00	433.53	7,061.00	3,477.30	50.75%
601.49450.01020 ON CALL SALARIES	0.00	190.94	2,421.00	1,082.76	55.28%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	1,884.50	19,100.00	11,931.29	37.53%
601.49450.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	939.12	8,280.00	6,264.90	24.34%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,079.57	9,979.00	7,177.98	28.07%
601.49450.01300 HEALTH & DENTAL INSURANCE	0.00	1,377.66	18,606.00	11,961.63	35.71%
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	69.29	27.06%
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49450.02000 OFFICE SUPPLIES	0.00	0.00	800.00	38.31	95.21%
601.49450.02030 PRINTED FORMS	0.00	0.00	1,500.00	571.16	61.92%
601.49450.02100 OPERATING SUPPLIES	0.00	0.00	500.00	710.99	(42.20%)

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	296.74	4,000.00	1,472.93	63.18%
601.49450.02200 REPAIR & MAINTENANCE	0.00	281.25	10,000.00	4,702.17	52.98%
601.49450.02210 EQUIPMENT PARTS	0.00	0.00	2,000.00	298.50	85.08%
601.49450.02220 POSTAGE	0.00	403.99	2,500.00	1,580.02	36.80%
601.49450.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
601.49450.02262 WATER METER & SUPPLIES	0.00	0.00	5,000.00	6,541.74	(30.83%)
601.49450.02280 UNIFORM ALLOWANCE	0.00	64.98	950.00	623.93	34.32%
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	0.00	2,502.00	2,502.00	0.00%
601.49450.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	0.00	87.74	700.00	414.13	40.84%
601.49450.03310 TRAVEL EXPENSE	0.00	78.84	1,000.00	84.22	91.58%
601.49450.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	100.00%
601.49450.03600 INSURANCE	0.00	0.00	8,700.00	7,791.02	10.45%
601.49450.03810 ELECTRIC UTILITIES	0.00	384.50	3,200.00	2,646.58	17.29%
601.49450.03840 METRO WASTE CONTROL	0.00	40,896.76	490,716.00	408,967.60	16.66%
601.49450.04000 CONTRACTUAL SERVICE	0.00	0.00	11,850.00	3,253.10	72.55%
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	62.68	11,460.00	1,282.61	88.81%
601.49450.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,450.00	1,355.45	44.68%
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	150.00	0.00	100.00%
601.49450.04390 MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	79,952.00	0.00	100.00%
Total SEWER DEPARTMENT Expenditures	0.00	60,366.61	820,248.00	574,431.60	29.97%
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 101,972.55	\$ 1,415,298.00	\$ 906,568.54	35.95%
PUBLIC UTILITIES OPERATIONS Excess of Revenues Over \$	0.00	\$ (100,648.63)	\$ 0.00	\$ (11,187.16)	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2016-9 Ending September 30, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 1,323.92	\$ 1,415,298.00	\$ 895,381.38	36.74%
Total Expenditures	\$	0.00	\$ 101,972.55	\$ 1,415,298.00	\$ 906,568.54	35.95%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ (100,648.63)	\$ 0.00	\$ (11,187.16)	0.00%

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
SEPTEMBER 2016

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 706,280.44
102	ELECTIONS	\$ 50,312.51
103	POLICE RESERVES	\$ 847.78
104	NORTH CENTRAL SUBURBAN CABLE	\$ 4,943.12
108	POLICE FORFEITURES	\$ 22,647.10
112	ESCROW TRUST	\$ 73,773.37
 <u>SPECIAL REVENUE FUNDS</u>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 21,605.79
225	PARK ACQUISITION & IMPROVEMENTS	\$ 228,182.77
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 7,842.51
227	HRA EXCESS	\$ 172,823.54
229	SANBURNOL PARK IMPROVEMENTS	\$ 12,711.12
230	RECYCLING	\$ 53,461.14
234	STREET LIGHTING	\$ 31,627.86
235	RIGHT-OF-WAY MAINTENANCE	\$ 16,315.75
237	PARK & RECREATION SPECIAL PROJECTS	\$ 19,427.03
238	GRANTS & SPECIAL PROJECTS	\$ 1,701.97
240	TOWER DAYS	\$ 13,184.81
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 50,113.80
244	RECREATION PROGRAMS	\$ 433,507.55
248	TRAFFIC EDUCATION	\$ 60,716.32
 <u>DEBT SERVICE FUNDS</u>		
304	2016A NORTH METRO CABLE BOND-DEBT SERVICE	\$ 14,987.28
313	2011A FIRE EQUIPMENT BOND-DEBT SERVICE	\$ 4,101.00
328	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$ (5,870.00)
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 86,356.53
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	\$ 656,847.61
384	2005A FIRE DEPARTMENT-DEBT SERVICE	\$ 29,079.48
 <u>CAPITAL PROJECTS FUNDS</u>		
400	REVOLVING CONSTRUCTION	\$ 773,330.37
402	MSA MAINTENANCE	\$ 77,103.25
403	CAPITAL REPLACEMENT	\$ 407,546.53
407	SEALCOATING	\$ 78,288.02
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 21,651.29
416	BUILDING MAINTENANCE & RENEWAL	\$ 102,746.75
421	81ST AVE REHAB-MSA	\$ 80,971.52
425	STORM SEWER REHAB	\$ 65,924.39
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$ 111,075.58
429	2013 EQUIPMENT CERTIFICATE	\$ 100,504.44
430	2014-2015 ST IMPRV PRJ	\$ 493,251.06
 <u>ENTERPRISE FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 1,949,160.50
601	PUBLIC UTILITY OPERATIONS	\$ 1,079,756.39
602	WATER TREATMENT PLANT	\$ 118,284.75
609	MUNICIPAL LIQUOR	\$ 158,287.92
610	ON-SALE NOTE PROCEEDS	\$ 519,105.67
 <u>INTERNAL SERVICE FUNDS</u>		
700	SEVERANCE	\$ -
 GRAND TOTAL		 <u><u>\$ 8,904,516.61</u></u>

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: North Suburban Chapter of the MN. Deer Hunters Assoc. Previous Gambling Permit Number: X-03304

Minnesota Tax ID

Number, if any:

Federal Employer ID

Number (FEIN), if any:

Mailing

Address: 6684 Fridley Street NE

City: Fridley State: MN. Zip: 55432 County: Anoka

Name of Chief Executive Officer (CEO): Stephen Ranallo

Daytime Phone: 763-574-0195

Email: steve.ranallo@mndeerhunters.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐

A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒

IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Kraus-Hartig VFW

Address (do not use P.O. box): 8100 Pleasant View Ave.

City or

Township: Spring Lake Park Zip: 55432 County: Anoka

Date(s) of activity (for raffles,
indicate the date of the drawing): December 5, 2016

Check each type of gambling activity that your organization will conduct:

☐

Bingo*

☐

Paddlewheels*

☐

Pull-Tabs*

☐

Tipboards*

☒

Raffle (total value of raffle prizes awarded for the calendar year: \$)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>_____ The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p>	<p>_____ The application is acknowledged with no waiting period.</p> <p>_____ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>_____ The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p>
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	
<p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Stephen Ranallo Date: 10-4-2016
(Signature must be CEO's signature; designee may not sign)

Print Name: Stephen Ranallo

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days, or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status, and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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RESOLUTION NO. 16-27

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2016 GENERAL ELECTION

WHEREAS, a Minnesota State General Election will be held on Tuesday, November 8, 2016.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the following persons are hereby appointed as Election Judges for the 2016 General Election and they are authorized and directed to perform all duties of the office of Election Judge as provided by law.

Michael Kiley	Delores Kothman	Lisa Monson-Hokenson	Eleanor Puumala
Aloha Engholm	Kay Hansen	Karen Hokenson	Joann Hydeman
Ann O'Donnell	Judy Ann Rogge	Shirley Stevermer	Kathy Rootham
Nancy Rose-Balamut	Roberta Butler	Lynda Hammer	Leonard Hammerud
May Kay Piltz	Alice Prokott	Dean Waldvogel	David Wallentiny
Kenneth Wendling	Maryann Graba	Herb Hoppenstedt	Cathy Wetmore
Sandra Connor	Cheryl Ensenbach	Susan Means	Michael Morehouse
Lorraine Ryan	Erna Thomley	Marilyn Troop	Julie Ann Zeuli

BE IT FURTHER RESOLVED that the Administrator-Clerk/Treasurer is hereby authorized to appoint additional election judges to fill any vacancies that may arise prior to or on Election Day.

The foregoing Resolution was moved for adoption by Councilmember

Upon Vote being taken thereon, the following voted in favor thereof: Councilmembers

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this 17th day of October, 2016.

Cindy Hansen, Mayor

ATTEST:

Daniel Buchholtz, City Administrator

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: CANVASS MEETING
DATE: OCTOBER 4, 2016

Staff requests that the City Council calls a special meeting for Monday, November 14 to canvass the City election results for the 2016 general election. The City Council is mandated to hold this meeting between 3rd and 10th day following the general election.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: STATUTORY MUNICIPAL TORT LIMITS
DATE: OCTOBER 4, 2016

Each year, the City must decide whether or not to waive the statutory tort limits in order to comply with LMCIT requirements.

The City typically chooses to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Staff recommends continuing with that decision. This selection reduces the cost of the City's liability insurance as it limits claims to \$500,000 per individual claimant per occurrence or \$1,500,000 for all claimants per occurrence.

Council Action Requested:

Motion to authorize the City Administrator to sign the attached waiver form with the selection that "The member **Does Not Waive** monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name _____

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting _____

Signature _____ Position _____



Stantec Consulting Services Inc.
2335 Highway 36 West
St. Paul MN 55113
Tel: (651) 636-4600
Fax: (651) 636-1311

September 29, 2016

Honorable Mayor and City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2016 Sanitary Sewer Lining Project
Project No. 193803421
Contractor's Request for Payment No. 2

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment No. 2 for the 2016 Sanitary Sewer Lining Project. The prime Contractor on this project is Hydro-Klean, LLC.

This request covers sewer service latera grout work as noted in Hydro-Klean, LLC Application for Payment No. 2 dated 9/26/16. Terry Randall has overseen the construction.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Hydro-Klean, LLC in the amount of \$9,135.20.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Allied Blacktop (one for them and one for their bond company), and return one copy to me.

Feel free to contact Harlan Olson or me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink, appearing to read "Phil Gravel", written over the printed name.

Phil Gravel
City Engineer

Enclosures



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: September 29, 2016
For Period: 8/4/2016 to 9/29/2016	Request No: 2
Contractor: Hydro-Klean, LLC, 333 NW 49th Pl., Des Moines, IA 50313	

CONTRACTOR'S REQUEST FOR PAYMENT
2016 SANITARY SEWER LINING PROJECT
STANTEC PROJECT NO. 193803421

SUMMARY

1	Original Contract Amount		\$ 113,714.40
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 113,714.40
5	Value Completed to Date		\$ 111,423.95
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 111,423.95
8	Less Retainage 5%		\$ 5,571.20
9	Subtotal		\$ 105,852.75
10	Less Amount Paid Previously		\$ 96,717.55
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 2		\$ 9,135.20

Recommended for Approval by:
STANTEC

Phil Howell 9/29/16

Approved by Contractor:
HYDRO-KLEAN, LLC

see attached dated 9/26/16

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE QUOTE:							
1	MOBILIZATION	LS	1	3193.00		0.75	\$2,394.75
2	TRAFFIC CONTROL	LS	1	850.00		0.5	\$425.00
3	SEWER REHABILITATION, 9-INCH CIPP	LF	4877	20.20		4861	\$98,192.20
4	TRIM PROTRUDING TAB	EA	1	500.00		1	\$500.00
5	GROUT SERVICE LATERAL CONNECTION	EA	36	296.00	21	22	\$6,512.00
6	HYDROPHILIC END SEAL	EA	34	100.00	34	34	\$3,400.00
	TOTAL BASE QUOTE:						<u>\$111,423.95</u>
TOTAL BASE QUOTE:							\$111,423.95
TOTAL WORK COMPLETED TO DATE							<u>\$111,423.95</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193803421
CONTRACTOR HYDRO-KLEAN, LLC

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	07/01/2016	08/03/2016	96,717.55	5,090.40	101,807.95
2	08/04/2016	09/29/2016	9,135.20	5,571.20	111,423.95

Material on Hand

Total Payment to Date		\$105,852.75	Original Contract	\$113,714.40
Retainage Pay No. 2		5,571.20	Change Orders	
Total Amount Earned		\$111,423.95	Revised Contract	\$113,714.40

Progress Estimate

Contractor's Application

For (contract): 2016 Sanitary Sewer Lining Project					Owner's Proj. No.: 193803421					Application Number: 2		
Contractor: Hydro-Klean, LLC					Engineer's Proj. No.:					Application Date: 9/26/2016		
A		B			C		D	E		F		G
Item		Bid Quantity	Unit Price	Bid Value	Current Request		Materials Presently Stored (not in C)	Prior Requests		Total Completed and Stored to Date (C + D + E)	%	Balance to Finish (B - F)
Bid Item No.	Description				Quantity	Amount		Quantity	Amount			
1	Mobilization	1.0	\$3,193.00	\$3,193.00				0.75	\$2,394.75	\$2,394.75		\$798.25
2	Traffic Control	1.0	\$850.00	\$850.00				0.5	\$425.00	\$425.00		\$425.00
3	Sewer Rehabilitation, 9 inch CIPP	4,877.0	\$20.20	\$98,515.40				4861	\$98,192.20	\$98,192.20		\$323.20
4	Trim Protruding Tap	1.0	\$500.00	\$500.00				1	\$500.00	\$500.00		
5	Grout Service Lateral Connection	36.0	\$296.00	\$10,656.00	21	\$6,216.00		1.00	\$296.00	\$6,512.00		\$4,144.00
	9" Hydrophilic End Seal	34.0	\$100.00	\$3,400.00	34	\$3,400.00				\$3,400.00		
Totals				\$117,114.40		\$9,616.00			\$101,807.95	\$111,423.95	95.1%	\$5,690.45

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

October 17, 2016

Mechanical Contractor

Heating & Cooling Two	Royal Mechanical
Wenzel Heating and Air Conditioning	

Plumbing Contractor

Appliance Connections, Inc.	Metro Testing/Plumbing, LLC.
US Patio Systems	

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License-Massage Therapy

October 17, 2016

Massage Therapy- Individual License

Hongxia Yin

7777 Hwy 65 NE

Dynasty Massage

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License-Wine and 3.2% Beer

October 17, 2016

Wine and 3.2% Beer

Maharaja Indian Cuisine

8492 Central Avenue



Police Report

September 2016

Submitted for Council Meeting – October 17, 2016

The Spring Lake Park Police Department responded to five hundred and forty calls for service for the month of September 2016. This is compared to responding to four hundred and ninety-eight calls for service in September 2015.

The Spring Lake Park Police Department deployed our (their) "Speed Trailer" at thirteen different locations though out the month of September. The police department would like to encourage the residents to continue to contacts the police department with areas in the city that are felt to be problematic for speed, so then can be addressed as quickly as possible.

With school now back in session, the police department is happy to include the School Resource Officers Monthly Report. As everyone may remember Officer Fiske has returned to patrol duties for the City of Spring Lake Park and is no longer the School Resource Officer for the schools. Officer Fiske has been replaced by Officer Chlebeck, as the new School Resource Officer. Officer Chlebeck has held the position of School Resource Officer previously but is very excited to be back in the schools again.

Officer Chlebeck reports handling thirteen calls for service for the month of September 2016 at our local schools, along with having nine student contacts, four student escorts and seven follow up investigations into school related issues. Officer Chlebeck indicates that thefts are a continuing problem at the school from last year and wishes to remind everyone to only bring the items necessary for school. Officer Chlebeck indicated that "Home Coming Week" was September 26-30th and went off without any issues, which included a win for the SLP Panthers Football team. Currently, the football team is undefeated with a record of 5-0. For further details, see Officer Chlebeck's attached report.

Investigator Baker reports handling a case load of sixty-six cases for the month of September 2016. Fifty-three of these cases were felony in nature, three of these cases were gross misdemeanor in nature and ten of these cases were misdemeanor in nature. Investigator Baker also continues to monitor eleven active forfeiture cases.

Investigator Baker did want to advise that on July 6, 2016, the Spring Lake Park Police Department received a "Missing Persons" report of an adult female. After conducting an exhausting investigation with the assistance of the Anoka County Sheriff's Office, the Bureau of Criminal Apprehension and the Hennepin County Sheriff's Office, Investigator Baker is happy to report that the individual was located on September 29, 2016 living in Minneapolis and was fine. The case is considered exceptionally cleared at this point.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of September has been a busy month for (myself) Chief Ebeltoft as well. Besides handling the day to day operations of the police department, (I) he continues to attend meetings on a daily basis to include but not limited to:

- A meeting with Administrator Buchholtz for a potentially interested purchaser(s) of a local vacant business. (Povlitzki's)
- A meeting with Public Works Director Randall and SLP Panthers representative Collen Pedersen regarding the SLP Panther 5k Run/Walk Event.
- A meeting with Computer Integration Technologies Representatives for the implementation of the new IT services at the Police Department.
- A quarterly meeting with (my) his administrative staff, to address issues and concerns for the police department
- A quarterly department meeting of the entire police department staff to address police department issues and concerns
- A meeting regarding the Public Safety Data System
- A meeting of the Anoka County Chiefs of Police

Although (I) he did attend more meetings for the month (I) he wished to conclude my (his) report, at this time.



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

September 2016

Total Case Load

Case Load by Level of Offense: 66

Felony	53
Gross Misdemeanor	3
Misdemeanor	10

Case Dispositions:

County Attorney	1
Juvenile County Attorney	0
City Attorney	1
Forward to Other Agency	0
SLP Liaison	0
Carried Over	51
Unfounded	0
Exceptionally Cleared	2
Closed/Inactive	11

Forfeitures:

Active Forfeitures	11
Forfeitures Closed	0

Notes:

Spring Lake Park Police / School Resource Officer Report

September 2016

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	12	9	4	7
Discovery Days (pre-school)				
Lighthouse School	1			
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	13	9	4	7

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	5
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	8

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: DECLARE CITY COUNCIL VACANCY
DATE: OCTOBER 11, 2016

Due to the death of Councilmember Jeanne Mason, a vacancy exists on the City Council. The attached resolution officially declares that a vacancy exists.

Staff recommends that the City Council discuss the appointment process at a future City Council workshop. Our next workshop is scheduled for November 14, 2016, at the conclusion of the special City Council meeting to canvass the 2016 general election results. The City Council will need to determine what process it wishes to use – either the process the City Council undertook in 2013 or a different process yet to be identified.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 16-28

RESOLUTION DECLARING A VACANCY ON THE CITY COUNCIL

WHEREAS, the Spring Lake Park City Council has learned that longtime Councilmember Jeanne Mason succumbed to cancer on October 9, 2016; and

WHEREAS, pursuant to M.S. 351.02, an office becomes vacant as of the date of death of the office holder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, with great sadness, does hereby declare a vacancy on the City Council to exist.

BE IT FURTHER RESOLVED that the City Council does hereby express its sincerest condolences to the family of Jeanne Mason in this time of great loss.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye: Councilmembers

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 17th day of October, 2016.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: RUBICON DEVELOPMENT COMPREHENSIVE PLAN & ZONING MAP
AMENDMENT REQUESTS
DATE: OCTOBER 13, 2016

Rubicon Development, an apartment developer, has purchased the vacant property north of 81st Avenue NE between Old Central Avenue and State Highway 65. Rubicon Development has proposed a comprehensive plan amendment for this parcel from Commercial to High Density Residential and an official zoning map amendment from C-1, Shopping Center Commercial, to R-3, Multiple Family Housing, for approximately 8 acres of the parcel. The remaining 1.5 acres immediately north of the liquor store would remain commercial. The proposed zoning changes would accommodate a 150 units of multi-family housing in two buildings.

City Planner Phil Carlson drafted the staff memorandum evaluating the application. A copy of which is included with the packet.

The Planning Commission, after receiving the staff report and hearing testimony presented by the developer, residents and business owners during the public hearing, recommended approval of the land use changes on a 3-2 vote. A copy of the *draft* minutes of the Planning Commission meeting is included with this memorandum.

The City has received some correspondence relating to these applications. Those letters are included with this memorandum.

if the City Council wishes to follow the Planning Commission's recommendation and grant approval to the comprehensive plan and official zoning map amendment requests, the Council would take the following actions:

- Resolution 16-25 -- A Resolution Approving a Comprehensive Plan Amendment to Amend the Future Land Use Map for a 9.5 Acre Portion of Property Located North of 81st Avenue NE between State Highway 65 and County State Aid Highway 35
- Ordinance 429 – Amending the Official Zoning Map of the City of Spring Lake Park

Pursuant to M.S. 462.355, subd. 3, an amendment to the Comprehensive Plan generally requires a two-thirds affirmative vote of all the members of the City Council. The only exception to this requirement is if the amendment would permit affordable housing. In that situation, only a simple majority vote is required. The zoning ordinance map amendment would take a simple majority vote.

Alternatively, if the Council disagrees with the Planning Commission's recommendation, the City Council would take the following actions:

- Resolution 16-25(A) – A Resolution Denying a Comprehensive Plan Amendment to Amend the Future Land Use Map for a 9.5 Acre Portion of Property Located North of 81st Avenue NE between State Highway 65 and County State Aid Highway 35 (would be numbered 16-25)
- Resolution 16-29 – A Resolution Denying an Amendment to the Official Zoning Map for a 9.5 Acre Portion of Property Located North of 81st Avenue NE between State Highway 65 and County State Aid Highway 35

Each of these actions would require a simple majority vote of the City Council.

The Comprehensive Plan is an expression of the community's vision for the future and a strategic map to reach that vision. The City Council has broad discretion to establish this community vision.

If you have any questions, please feel free to contact me at 763-784-6491.

Actions to Take to Approve the Comprehensive Plan Future Land Use Map Amendment Request

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-25

**A RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT TO
AMEND THE FUTURE LAND USE MAP FOR A 9.5 ACRE PORTION OF PROPERTY
LOCATED NORTH OF 81ST AVENUE NE BETWEEN STATE HIGHWAY 65 AND
COUNTY STATE AID HIGHWAY 35**

WHEREAS, the City received a request from Rubicon Development Group to amend the Comprehensive Plan Future Land Use Map to reguide a 9.5 acre property located north of 81st Avenue NE between State Highway 65 and Anoka County State Aid Highway 35 (fully described in Exhibit A) from Commercial to High Density Residential; and

WHEREAS, Rubicon Development Group is proposing a to construct market rate multifamily apartment development on the property described in Exhibit A with the remaining land on the site being utilized for commercial development; and

WHEREAS, the Planning Commission held a public hearing on September 26, 2016 to consider the amendment of the Future Land Use Map for the above stated property; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment, making the following findings:

- There is a need for multi-family housing in the community and the City's Comprehensive Plan has goals supporting these different types of housing;
- The site is conveniently located for multi-family housing, with good access to the regional roadway network and to shopping, entertainment and other services;
- The site would be compatible with surrounding uses if redeveloped for multi-family housing; and
- The parcel has sat vacant with commercial zoning for many years. Commercial uses are not viable for the property given its physical limitations, including wetlands, access problems, size of parcel and the older liquor store use on the prime corner of the property;
- The proposed use would provide an economic benefit to the community with the additional property tax revenue it would generate;
- There are numerous retail uses in the immediate area and therefore little need or market for a significant amount of commercial development at this location; and

WHEREAS, the City Council is the official governing body of the City of Spring Lake Park; and

WHEREAS, the City Council accepts the findings of the Planning Commission and finds the amendment to be in the best interests of the City; and

WHEREAS, the Comprehensive Plan amendment is subject to review and approval of the Metropolitan Council, as set in Minnesota Statutes, Section 473.864.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby approve the amendment to the Spring Lake Park 2030 Comprehensive Plan for the property described in Exhibit A, subject to the approval of the Metropolitan Council.

Passed and adopted this ____ day of October, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator

EXHIBIT A

LEGAL DESCRIPTION FOR PROPERTY REGUIDED FROM COMMERCIAL TO HIGH DENSITY RESIDENTIAL

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota, lying Easterly of State Highway No. 65, EXCEPT that part described as follows:

Beginning at a point on the South line of said Lot 7, distant 570.35 feet Westerly of the Southeast corner of the Northwest Quarter of Section 1, Township 30, Range 24; thence Northerly, perpendicular to said South line, 119.00 feet; thence on a tangential curve to the left 74.96 feet, radius on said curve is 180.23 feet; thence Westerly, parallel with said South line 68.22 feet to the Easterly right of way line of said Highway 65; thence Southwesterly, along said right of way line, to said South line; thence Easterly along said South line to the point of beginning.

EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

Beginning at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet; thence East parallel with said South line 133.86 feet; thence South perpendicular to said South line a distance of 243.00 feet to said South line of the Northwest Quarter; thence Westerly to the point of beginning, according to the recorded plat thereof, Anoka County, Minnesota.

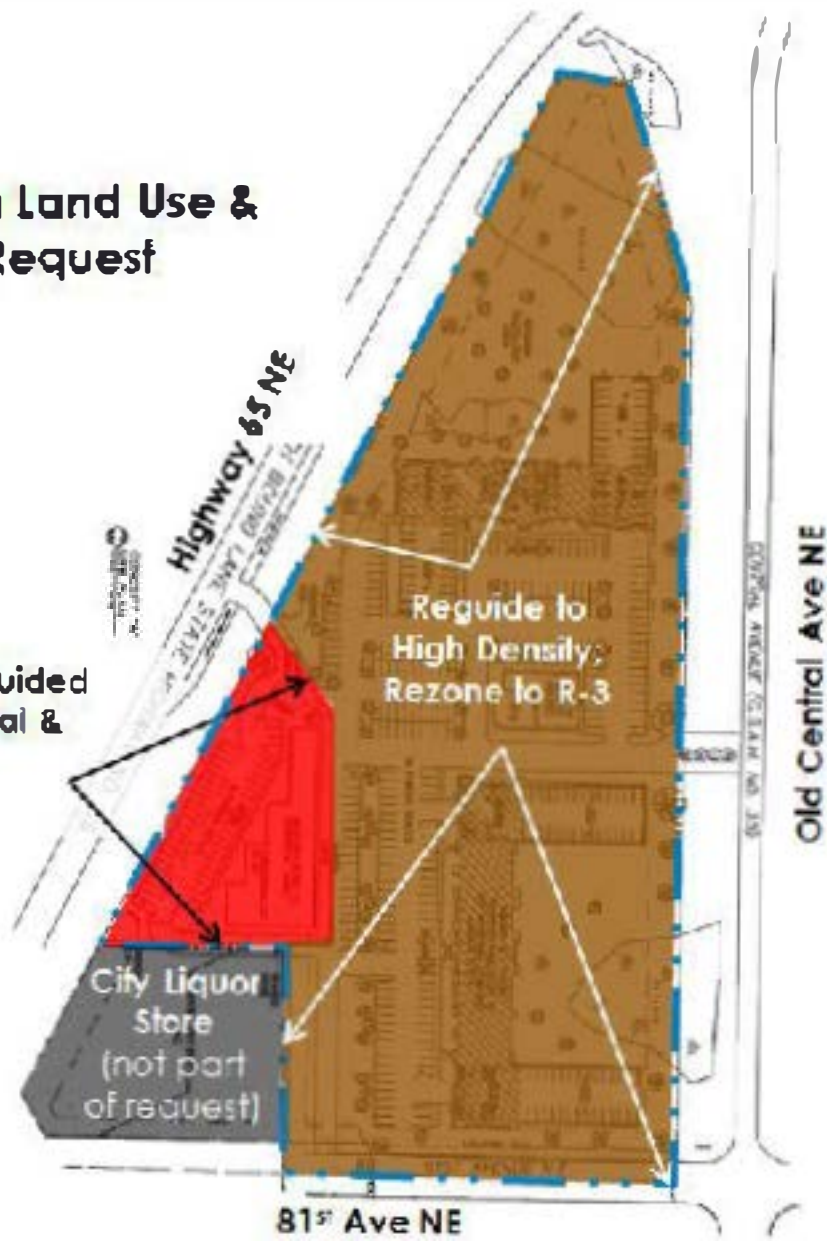
AND EXCEPT THE FOLLOWING:

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Rubicon Land Use & Zoning Request

Remains guided
Commercial &
Zoned C-1



Action to Take to Deny the Comprehensive Plan Future Land
Use Map Amendment Request

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-25(A)

**A RESOLUTION DENYING A COMPREHENSIVE PLAN AMENDMENT TO
AMEND THE FUTURE LAND USE MAP FOR A 9.5 ACRE PORTION OF PROPERTY
LOCATED NORTH OF 81ST AVENUE NE BETWEEN STATE HIGHWAY 65 AND
COUNTY STATE AID HIGHWAY 35**

WHEREAS, the City received a request from Rubicon Development Group to amend the Comprehensive Plan Future Land Use Map to reguide a 9.5 acre property located north of 81st Avenue NE between State Highway 65 and Anoka County State Aid Highway 35 (fully described in Exhibit A) from Commercial to High Density Residential; and

WHEREAS, Rubicon Development Group is proposing a to construct market rate multifamily apartment development on the property described in Exhibit A with the remaining land on the site being utilized for commercial development; and

WHEREAS, the Planning Commission held a public hearing on September 26, 2016 to consider the amendment of the Future Land Use Map for the above stated property; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment on a vote of 3 members in favor and 2 members in opposition; and

WHEREAS, the City Council is the official governing body of the City of Spring Lake Park; and

WHEREAS, the City Council disagrees with the recommendation of the Planning Commission and makes the following findings of fact to support its position:

- The site is not ideal for residential development, fronting on a busy, noisy highway.
- The City has limited undeveloped land and intends to hold onto the possibility of commercial development and its tax base and job creation for this parcel, which is one of few remaining vacant commercial parcels in the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby deny Rubicon Development Group's request to amend the Spring Lake Park 2030 Comprehensive Plan for the property described in Exhibit A.

Passed and adopted this ____ day of October, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator

EXHIBIT A

LEGAL DESCRIPTION FOR PROPERTY REGUIDED FROM COMMERCIAL TO HIGH DENSITY RESIDENTIAL

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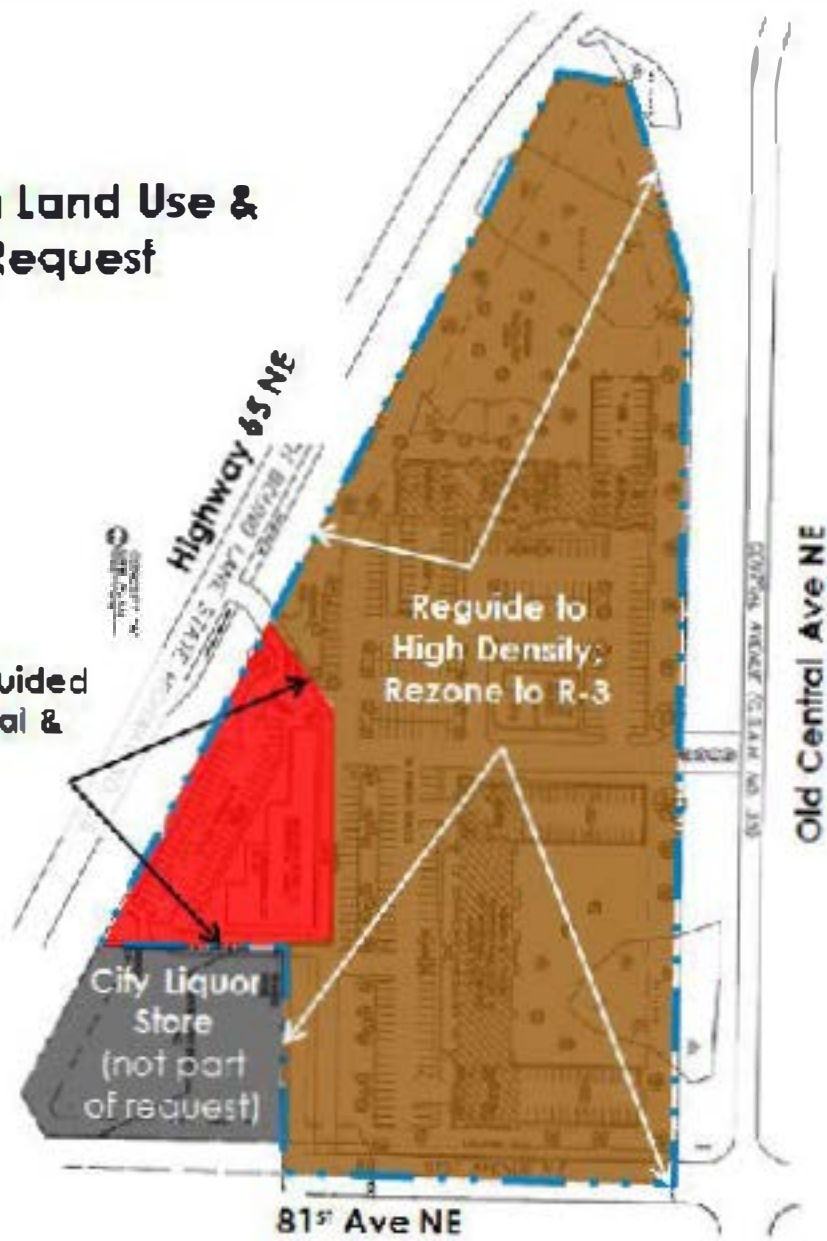
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Rubicon Land Use & Zoning Request

Remains guided
Commercial &
Zoned C-1



MEMORANDUM

Date: September 26, 2016

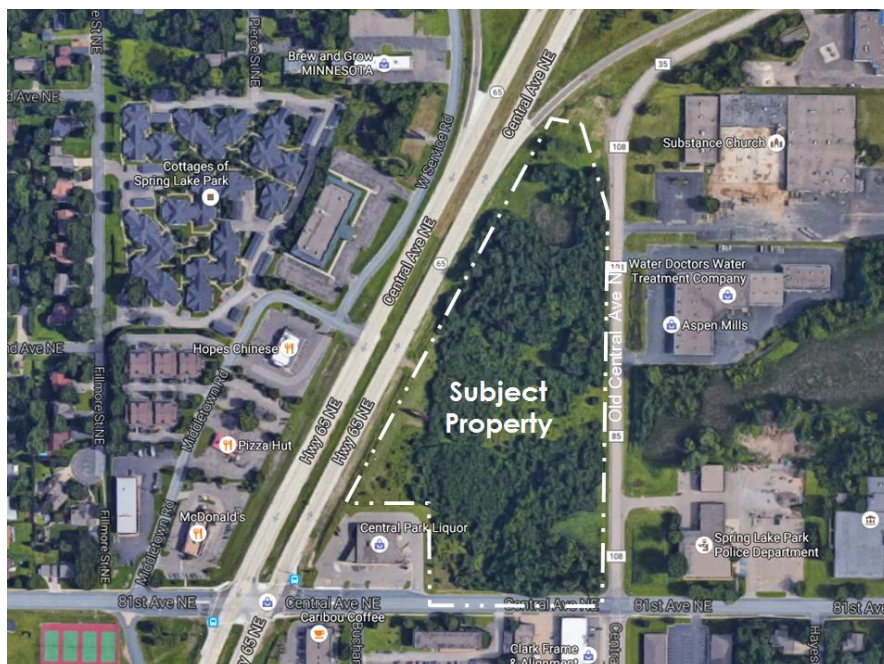
To: Spring Lake Park Planning Commission

From: Phil Carlson, AICP, Planner

RE: Rubicon Development Group/Comprehensive Plan Amendment & Rezoning
81st Avenue NE & Old Central Avenue NE

BACKGROUND

Rubicon, an apartment developer based in North Dakota, has purchased the 9.5 acres of vacant property north of 81st Avenue NE between Old Central Avenue NE and Highway 65 (see aerial photo below). The City liquor store occupies the corner parcel at 81st and Highway 65, which is not part of this application. Rubicon's intent is to develop a market rate apartment project of approximately 150 units in two buildings. They are requesting a comprehensive plan amendment from Commercial to High Density Residential and a rezoning from C-1 to R-3 for most of property. About 1.5 acres would remain Commercial and zoned C-1, which would be developed with a small retail building. If granted, they would apply later for a Planned Unit Development (PUD) to build the project. All details of site planning and building design would be dealt with in the PUD and site plan approval, not with these current requests. The comprehensive plan amendment and rezoning are policy decisions and do not deal with physical site details.





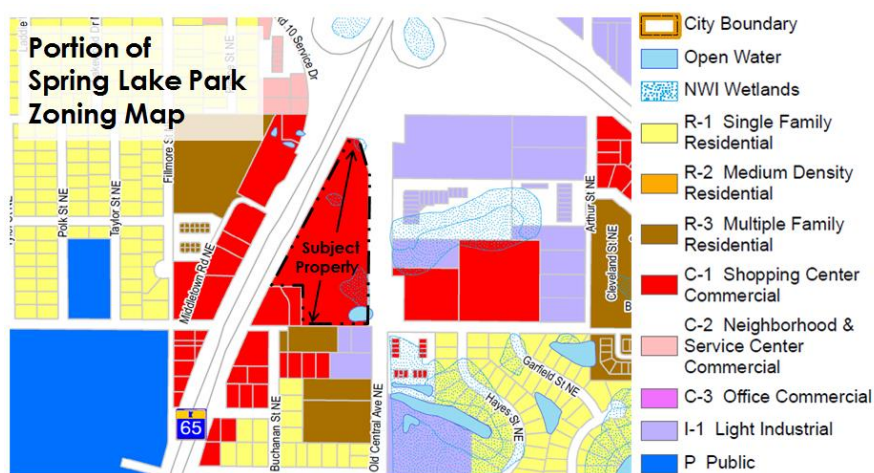
Reference: Rubicon – Comprehensive Plan Amendment & Rezoning

ISSUES DISCUSSION

- 1) Current Land Use Plan. The property is currently guided Commercial in the City's 2030 Comprehensive Plan. In order to be redeveloped as apartments the property would need to be re-guided to a High Density Residential use, which is the request for 8.0 acres; the remaining 1.5 acres would remain Commercial.



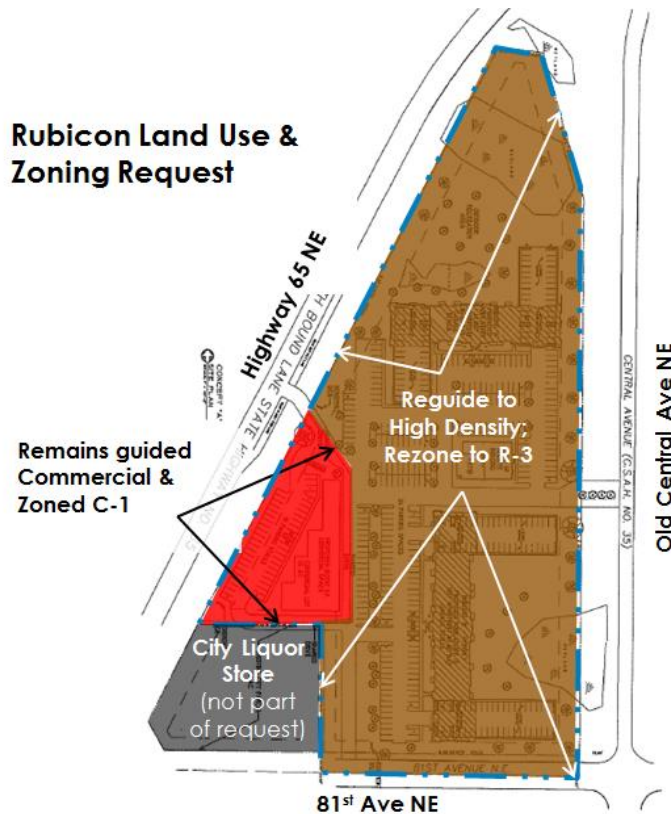
- 2) Current Zoning. The property is currently zoned C-1 Shopping Center Commercial. The request is to rezone most of it to R-3 Multiple Family Residential.





Reference: Rubicon – Comprehensive Plan Amendment & Rezoning

- 3) Proposed Land Use and Zoning. As noted above, the property involved in Rubicon's project is 9.5 acres, but only 8.0 acres are requested to be reguiled to Commercial and rezoned to R-3 in this application. The remaining 1.5 acres would not change from the current Commercial land use guide and C-1 zoning.



- 4) Access. The property has frontage on 81st Avenue NE and on Old Central Ave NE, and would take access from both roads. It also has frontage on Highway 65 and there is an existing curb cut (seen on the aerial on the previous page) allowing direct access for a right-in/right-out access that is proposed on Rubicon's preliminary site plan. MnDOT has control over the access to Highway 65 and that access would need to be approved by them as a condition of the City's PUD and site plan approval. The preliminary site plan shows an access drive from 81st north into the commercial parcel, near and parallel to the access into the Liquor Store. The 1.5-acre commercially zoned parcel that Rubicon proposes would almost certainly need the Highway 65 access – not relying solely on access next to the Liquor Store to 81st Avenue NE or through the apartment project to Old Central.
- 5) Traffic. Traffic would increase significantly with the proposed development compared to vacant land, but this has been anticipated, given the commercial zoning on this parcel for



Reference: Rubicon – Comprehensive Plan Amendment & Rezoning

many years. The surrounding roadways are major streets serving commercial, industrial and institutional uses. Traffic will need to be studied as part of the PUD approval, but the land use and rezoning requests do not in themselves raise significant traffic concerns.

- 6) Economic implications. As Rubicon notes in their application, this land has been vacant for many years and new residential development would bring additional property taxes, but also the potential for additional city services such as police, fire and emergency services. This would be the case no matter what kind of zoning and development were to take place on the property. Rubicon also includes a site analysis and market opinion letter from Colliers International noting that there have been no commercial offers on the property due to its access and to limitations in the retail market in Spring Lake Park.
- 7) Housing Needs. Rubicon's application notes a need for additional apartments in the area, which we believe to be generally the case. There are goals in the Spring Lake Park Comprehensive Plan that are appropriate to consider in a land use change – goals that deal with providing a mix of housing choices that serve a mix of ages and incomes. There are changing housing needs in Spring Lake Park and the region as a whole.
- 8) Land Use Compatibility. The surrounding land uses to the subject property are commercial to the southwest (Liquor Store), institutional (City Hall and police station) and industrial to the east across Old Central, and industrial and multi-family residential to the south across 81st Avenue NE. The proposed land use would be generally compatible with surrounding land uses.

FINDINGS OF FACTS

The two requests should be handled one by one, in order – the comprehensive plan amendment first, then the rezoning if the plan amendment is recommended for approval.

FINDINGS FOR APPROVAL

If the Planning Commission recommends approval of the requests, findings of fact supporting that decision might include:

- 1) There is a need for multi-family housing in the community and the City's comprehensive Plan has goals supporting these different types of housing.
- 2) The site is conveniently located for multi-family housing, with good access to the regional roadway network and to shopping, entertainment and other services.
- 3) The site would be compatible with surrounding uses if redeveloped for multi-family housing.
- 4) The parcel has sat vacant with commercial zoning for many years. The applicant's realtor has provided some history and an opinion that commercial uses are not viable use for the property, given its physical limitations, including wetlands, access problems, size of the parcel, and the older liquor store on the corner.



Reference: Rubicon – Comprehensive Plan Amendment & Rezoning

- 5) The proposed use would provide an economic benefit to the community with the additional property tax revenue it would generate.
- 6) The applicant's realtor notes that there are numerous retail uses in the immediate area and therefore little need or market for a significant amount of commercial development at this location.

FINDINGS FOR DENIAL

If the Planning Commission recommends denial of the requests, findings of fact supporting that decision might include:

- 1) The site is not ideal for residential development, fronting on a busy, noisy highway.
- 2) The City has limited land and intends to hold onto the possibility of commercial development and its tax base for this parcel, one of few remaining vacant commercial parcels in the City.
- 3) A portion of the subject property might be appropriate for multi-family development, but not the entire 8 acres requested.

DRAFT PROCEEDINGS

Minutes of the Spring Lake Park Planning Commission meeting held on September 26, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Chairperson Smith called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Commissioners Bernhagen, Eischens, Dircks, Hansen and Smith

Members Absent: None

Staff Present: Building Official Brainard, City Planner Carlson; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Ken Wendling, 547 81st Avenue NE
James Dallman, 374 83rd Avenue NE
Jim Lund and Denell Deten, 8030/8050/8070 Central Avenue NE and 1200 81st Avenue NE
Barbara Goodboe-Bisschoff, 8309 Monroe Street NE
Paddy Jones, Ham Lake
Tom Wentz, Rubicon Development Group LLC
Nathan Buss, Substance Church, 8299 Central Avenue NE
Josh Lampi, 7322 81st Avenue NE

3. Pledge of Allegiance

4. Approval of Minutes – July 25, 2016

MOTION BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS, APPROVING THE MINUTES OF JULY 25, 2016 AS SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

5. Public Hearings – Comprehensive Plan Amendment and Zoning Map Amendment for Vacant Property Located North of 81st Avenue between State Highway 65 and Old Central Avenue

Chairperson Smith opened the public hearings at 7:04 PM to consider a Comprehensive Plan amendment and zoning map amendment for vacant property located north of 81st Avenue between State Highway 65 and Old Central Avenue.

Planner Carlson provided an overview of the request as it pertains to current land use guidance in the Comprehensive Plan and the official zoning map, transportation access to the site, economic implications to the community, housing needs, and land use compatibility.

Planner Carlson reported that the two requests should be handled one by one, in order – the comprehensive plan amendment first, then the rezoning if the plan amendment is recommended for approval. He provided the following findings of fact supporting the decision to make the Comprehensive Plan and zoning map amendments:

1. There is a need for multi-family housing in the community and the City's Comprehensive Plan has goals supporting these different types of housing.
2. The site is conveniently located for multi-family housing, with good access to the regional roadway network and to shopping, entertainment and other services.
3. The site would be compatible with surrounding uses if redeveloped for multi-family housing.
4. The parcel has sat vacant with commercial zoning for many years. The applicant's realtor has provided some history and an option that commercial uses are not viable use for the property, given its physical limitations, including wetlands, access problems, size of the parcel, and the older liquor store on the corner.
5. The proposed use would provide an economic benefit to the community with the additional property tax revenue it would generate.
6. The applicant's realtor notes that there are numerous retail uses in the immediate area and therefore little need or market for a significant amount of commercial development at this location.

Planner Carlson provided the following finding of facts if the Commission recommends denial of the requests:

1. The site is not ideal for residential development, fronting on a busy, noisy highway.
2. The City has limited land and intends to hold onto the possibility of commercial development and its tax base for this parcel, one of few remaining vacant commercial parcel in the City.
3. A portion of the subject property might be appropriate for multi-family development, but no the entire 8 acres requested.

Chairperson Smith inquired on the billboard on the site and if it would be removed should the site were be redeveloped. Administrator Buchholtz stated that the billboard would be discussed during a Planned Unit Development (PUD) application process. He stated that is City policy to require removal of billboards when properties are redeveloped.

Commissioner Hansen inquired as to why the parcel is zoned Commercial when it has not been developed with a retail area. Chairperson Smith stated that applications for commercial development on this parcel have been reviewed several times in the past.

Tom Wentz, Rubicon Development Group LLC, stated that Rubicon is an experienced development company that is seeking to develop a high quality, market rate apartment project on the subject site. He stated that this project will allow existing residents additional options for housing and will bring in hundreds of new residents to the community.

Mr. Wentz explained that the wetlands on the parcel will stay in place and the complex would be designed around them. He stated that the site is a prime location with the retail that is in the surrounding area and the easy access to Highway 65. He reported that the 1.5 acres along the highway would remain commercial for a small retail or office/medical building allowing for the potential of additional commercial services to locate in the area.

Chairperson Smith inquired if the residential apartments would be developed first and then the commercial area later. Mr. Wentz stated that the apartments would be built first and commercial site would be a typical retail pad site.

Commissioner Eischens inquired if approval from the Minnesota Department of Transportation (MnDOT) for the right in / right out turn lane has been received. Mr. Wentz stated that the decision has not been

received; but, in his experience, MnDOT will require construction of an acceleration lane. He stated that the developer would assume the costs for that and it would not be charged back to the residents of Spring Lake Park.

Chairperson Smith inquired on how many access points there would be onto the site. Mr. Wentz stated there would be three. He stated that a traffic study has not been completed and the report will determine the location of the access points.

Chairperson Smith inquired as to which way the front of the buildings would face and if traffic noise would be a problem. Mr. Wentz stated that there would be two buildings: one would face north/south and the second would face east/west. He stated that there would be a clubhouse offering amenities to the residents. He said the buildings would be developed to accommodate the wetlands. He stated that the materials that are used to build the buildings are very noise resistant and there would be landscaping and trees to help block traffic noise.

Chairperson Smith inquired if the parking would be underground. Mr. Wentz stated that the parking would not be underground, but would be common garages attached to the buildings.

Administrator Buchholtz asked if the garages would be heated. Mr. Wentz stated that the garages would be with residual heat. He stated that it is not common to heat shared garages on their own.

Chairperson Smith inquired if the lighting would be subdued and how garbage removal will take place. Mr. Wentz stated that the developers work with lighting contractors to develop a plan and to work within the requirements of the PUD. He stated that garbage containers are kept inside or in enclosures.

Building Official Brainard inquired if the commercial property would be replotted through the PUD or a subdivision. Mr. Wentz stated that it would be up to the civil engineer and the property line more than likely be redrawn to show the separation.

Mr. Brainard inquired if the percentage of impervious surface was available. Mr. Wentz stated that is unknown at this time. Administrator Buchholtz added that the percentage would be part of the PUD application.

Chairperson Smith inquired on the monthly cost of the apartments and the demographics. Mr. Wentz stated that the typical resident would be younger workers, single parents, retired or newly married couples. He estimated the monthly rent to be \$900 – \$1600 a month.

Commissioner Bernhagen inquired as to how snow removal would take place and where the snow would be placed. Mr. Wentz stated that the green space would be utilized in the winter months to store the snow, or, if needed, it would be hauled out.

Commissioner Bernhagen expressed his concern with the extra traffic that would be created on 81st Avenue and the access point on Highway 65. Mr. Wentz stated that although the traffic study has not been completed, the plans may change to add or subtract access points.

Chairperson Smith asked for comments from the public.

Administrator Buchholtz reported that the City had received a letter from Steve Soderquist, President of the Spring Lake Park #2 Condo Association, representing the owners of 17 industrial condominiums in the building at 8201 Central Ave NE. Administrator Buchholtz reported that the letter states that the

Association strongly opposes the Comprehensive Plan and zoning map amendments. He stated that the Association feels that there is not adequate storm sewer drainage; the road access to this parcel is not adequate to handle traffic for high-density housing and the amount of added services will burden the current city services.

Barbara Goodboe-Bisschoff, 8309 Monroe Street NE, inquired as to the number of floors and apartments will be in each building. Mr. Wentz stated that the apartment buildings will be three floors with approximately 120 -150 apartments in each building. He explained that the number of individual units could go down if MnDOT would decide that there would be no access from Highway 65 or 81st Avenue.

Ms. Bischoff inquired as to what would happen if the developer decides to not incorporate the wetlands and remove them from the site. Mr. Wentz explained that the wetlands would not disappear due to the cost, time and patience it would take to remove them. He stated that it is very costly to remove wetlands and removal is not typically done when development is taking place.

James Lund, 8030/8050/8070 Central Avenue NE, addressed the Commission stating that he is opposed to the development. He stated that he felt by adding another high-density apartment building to the City, crime will increase, the demographics of the area will change and traffic will increase. He noted that apartment exteriors tend to deteriorate over time, resulting in a negative aesthetic for the City.

James Dallman, 374 83rd Avenue NE, stated that he does not feel that the proposed development will change the demographics drastically and he expressed that the Commission should not be concerned with the possible new demographics of persons who could come into the City.

Ms. Bisschoff commented that Spring Lake Park is racially isolated when it comes to children and by offering a high-density apartment complex, a more diverse demographic could increase the percentage for the funding for schools. She feels that a commercial development is better.

Mr. Wentz explained that all the concerns of the residents and Commission members are valid points and there is certain criteria that is used when renting applications are made. He reminded the Commission that the design process and specific code requirements will be discussed during the PUD process.

Planner Carlson reminded the Commission that the decisions that need to be made at this time is that of only on the request submitted which is the amendment to the Comprehensive Plan and the Zoning Map changing the classification from Commercial to High Density Residential.

Administrator Buchholtz advised the Commission that they should consider, in their decision, what they see as the future vision for this site.

Chairperson Smith commented that the property has been the way it currently is for over 40 years with no change. He expressed his opinion that it was time to try something new.

Chairperson Smith asked for any further comments from the public.

Paddy Jones, Ham Lake, stated that he travels on Highway 65 daily and is concerned that if an access point were added on Highway 65, there would not be enough room for the possible congestion it would cause with the intersection of 81st Avenue and the entrances to Highway 10 being so close.

Planner Carlson stated that the access points and possible traffic congestion will be addressed when the traffic study is completed.

Ms. Bisschoff inquired as to why the traffic study has not been completed before the rezoning process, as she thought with a previous project in the City the traffic study was completed first. Commissioner Dircks stated that the minutes from the July 25, 2016 Planning Commission meeting state that the traffic count was in the process for the other project.

No further comments were received.

MOTION MADE BY COMMISSIONER DIRCKS, SECONDED BY COMMISSIONER HANSEN TO CLOSE THE PUBLIC HEARING. VOICE VOTE: ALL AYES. MOTION CARRIED.

The public hearing was closed at 8:25 PM.

MOTION MADE BY COMMISSIONER DIRCKS, SECONDED BY COMMISSIONER HANSEN TO RECOMMEND APPROVAL A COMPREHENSIVE PLAN LAND USE MAP AMENDMENT FROM COMMERCIAL TO HIGH DENSITY RESIDENTIAL FOR VACANT PROPERTY LOCATED NORTH OF 81ST AVENUE BETWEEN STATE HIGHWAY 65 AND OLD CENTRAL AVENUE NE. ROLL CALL VOTE: COMMISSIONER EISCHENS– NAY; BERNHAGEN-NAY; DIRCKS- AYE, HANSEN-AYE AND CHAIR SMITH-AYE. MOTION CARRIED.

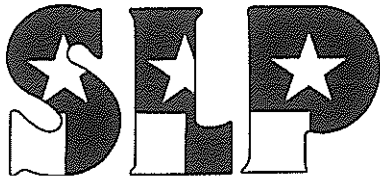
MOTION MADE BY COMMISSIONER HANSEN, SECONDED BY COMMISSIONER DIRCKS, TO RECOMMEND APPROVAL OF AN AMENDMENT TO THE OFFICIAL LAND USE MAP FROM C-1, NEIGHBORHOOD AND SERVICE CENTER COMMERCIAL, TO R-3, MULTIPLE FAMILY RESIDENTIAL, FOR VACANT PROPERTY LOCATED NORTH OF 81ST AVENUE BETWEEN STATE HIGHWAY 65 AND OLD CENTRAL AVENUE NE. ROLL CALL VOTE: COMMISSIONER EISCHENS – NAY; BERNHAGEN –NAY, DIRCKS-AYE, HANSEN-AYE AND CHAIR SMITH AYE. MOTION CARRIED.

8. Other - None

9. Adjourn

MOTION BY COMMISSIONER HANSEN, SECONDED BY COMMISSIONER EISCHENS TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting adjourned at 8:35 P.M.



City of Spring Lake Park

1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only

Case Number:

Fee Paid:

Received by:

Date Filed:

Date Complete:

Base Fee:

Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)

Appeal

Comprehensive Plan Amendment

Ordinance Amendment (Text)

Rezoning

Planned Unit Development

Site Plan/Building Plan Review

Conceptual Plan Review

Conditional Use Permit

Variance

Street or Easement Vacation

Minor Subdivision

Lot Combination

Preliminary Plat

Final Plat

Other _____

PROPERTY INFORMATION

Street Address:

Property Identification Number (PIN#): 01-30-24-24-0038

Current Zoning: Commercial

Legal Description (Attach if necessary):

APPLICANT INFORMATION

Name: Thomas Wentz

Business Name: Rubicon Development Group

Address: 1334 Hiawatha Street

City: Minot

State: ND

Zip Code: 58701

Telephone: 701-340-5294

Fax:

E-mail:

Contact: Thomas Wentz

tom.wentz@rubiconnd.com

Title: Managing Director

OWNER INFORMATION (if different from applicant)

Name: Same as applicant

Business Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

Contact:

Title:

DESCRIPTION OF REQUEST (attach additional information if needed)

Existing Use of Property: vacant

Nature of Proposed Use: Remains Commercial along highway and multifamily on approximately 9.5

Remaining acres with an R-3 zoning change. See attached proposed site plan

Reason(s) to Approve Request: See attached.

PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE

Project Name:

Date of Application:

Nature of Request:

NOTE: Applications only accepted with ALL required support documents.
See City Code

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.


I wish to be notified of additional costs in the following manner (select one):

X E-mail tom.wentz@rubiconnd.com ☐ Fax _____ ☐ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant:  Tom Wentz Date: 8/31/16

Owner: _____ Date: _____

NOTE: Applications only accepted with ALL required support documents.
See City Code

Land description for R-3 zone (2)

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota, lying Easterly of State Highway No. 65, EXCEPT that part described as follows:

Beginning at a point on the South line of said Lot 7, distant 570.35 feet Westerly of the Southeast corner of the Northwest Quarter of Section 1, Township 30, Range 24; thence Northerly, perpendicular to said South line, 119.00 feet; thence on a tangential curve to the left 74.96 feet, radius on said curve is 180.23 feet; thence Westerly, parallel with said South line 68.22 feet to the Easterly right of way line of said Highway 65; thence Southwesterly, along said right of way line, to said South line; thence Easterly along said South line to the point of beginning.

EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

Beginning at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet; thence East parallel with said South line 133.86 feet; thence South perpendicular to said South line a distance of 243.00 feet to said South line of the Northwest Quarter; thence Westerly to the point of beginning, according to the recorded plat thereof, Anoka County, Minnesota.

AND EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

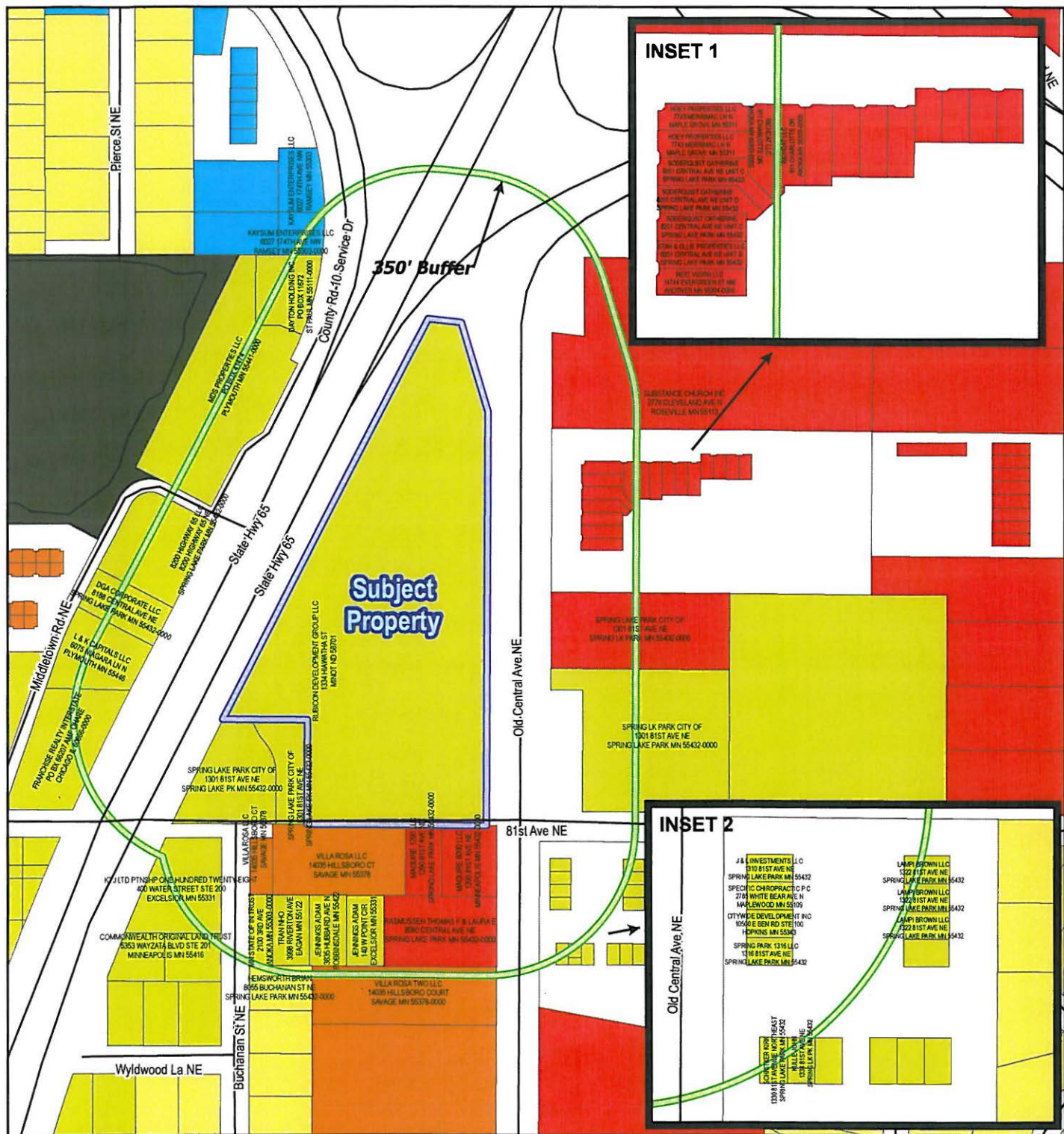
Commencing at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet to the point of beginning; thence East parallel with said South line 133.86 feet; thence South 00 degrees 26 minutes 30 seconds West, a distance of 243.00 feet; thence South 89 degrees 33 minutes 30 seconds East, a distance of 62.53 feet; thence North 00 degrees 05 minutes 21 seconds East, a distance of 460.00 feet; thence North 35 degrees 40 minutes 04 seconds West, a distance of 150.32 feet to the Easterly right of way line of State Highway No. 65; thence South 27 degrees 35 minutes 25 seconds West a distance of 380.35 feet; thence South 89 degrees 33 minutes 30 seconds East a distance of 202.45 feet to the point of beginning.

Legal Description of entire property

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota, lying Easterly of State Highway No. 65, EXCEPT that part described as follows:
Beginning at a point on the South line of said Lot 7, distant 570.35 feet Westerly of the Southeast corner of the Northwest Quarter of Section 1, Township 30, Range 24; thence Northerly, perpendicular to said South line, 119.00 feet; thence on a tangential curve to the left 74.96 feet, radius on said curve is 180.23 feet; thence Westerly, parallel with said South line 68.22 feet to the Easterly right of way line of said Highway 65; thence Southwesterly, along said right of way line, to said South line; thence Easterly along said South line to the point of beginning.

EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:
Beginning at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet; thence East parallel with said South line 133.86 feet; thence South perpendicular to said South line a distance of 243.00 feet to said South line of the Northwest Quarter; thence Westerly to the point of beginning, according to the recorded plat thereof, Anoka County, Minnesota.



— Roads

350' Buffer of Subject Property

Subject Property

Street Names Labels

Zoning

C-1 Shopping Center Commercial

C-2 Neighborhood & Service Center Comm.

C-3 Office Comm.

I-1 Industrial/Comm.

P Public

R-1 Single Family Residential

R-3 Medium Density Residential

R-4 Multiple Dwelling

R-5 Multiple Dwelling

R-6 Elderly and Handicap Housing



2335 Highway 36 West
St. Paul, MN 55113

City of Spring Lake Park

Zoning Change



Date
07/2016

Scale
0 137.5 275 550 Feet

Rubicon Development Group LLC

Comprehensive Plan Amendment and Partial Rezoning Request

Rubicon Development Group LLC is an experienced development company based in Minot, ND that in partnership with Northridge Construction, Inc. of Grand Forks, ND is seeking to develop a high quality market rate apartment project on the subject site commencing spring of 2017. The current zoning on the site does not allow for apartment development with a change to the Comprehensive Plan and a change in the zoning to R-3.

Rubicon recommends the request be approved subject to any commercially reasonable conditions that are required by the City of Spring Lake Park. The basis for this request to approve is as follows:

- 1) The property is underutilized and has been vacant since originally platted. The property is not appropriate for any other real estate use of appropriate quality due to a number of factors:
 - a. The property current has wetlands that would commercial development extremely difficult without the wetlands being removed. Our apartment project keeps the small wetlands and would incorporate them into an attractive part of the landscaping. Wetlands report attached.
 - b. All retailers that have in interest in serving the residents of Spring Lake Park and surrounding communities are already present in the market with stores and operations close to this site. Colliers has performed and assessment – see attached. Colliers has extensive experience in retail development and as the listing broker for the prior owners presented this site to every possible retail user with no interest. As a result, this property will almost for sure remain vacant into the future. The prior owner who lost the property in foreclosure in 2010 tried for five years to develop a commercial project on the site. This attempt at development occurred during one of the most prolific and extensive commercial real development booms in the Minneapolis/St Paul area. They could not get anything done even in the best of times.
 - c. The prime corner location is owned by the City and operated as the City Liquor Store. This inability to control the prime corner would discourage other retails as reduces visibility and also creates risk the City may someday sell and existing retails would have no control over future use. Additionally, many retailers and office users will not locate next to a liquor store. Finally, certain other retails such as a grocery store, etc. would want their own liquor operations so with the City having a municipal operation that also eliminates certain retailers.

- 2) Approximately 1.5 acres along the highway would remain commercial for a small retail or office/medical building allowing for the potential of additional commercial services to locate in the area. Attached is an example of a commercial building the applicant could develop.
- 3) A market study has been completed showing a need for market rate apartments in the Spring Lake area. New high quality apartments would offer existing residents additional options for housing and also bring in 100s of new residents who in turn would support area businesses, increase enrollments in the school system and support an expanded property tax base. The market study is attached.
- 4) The property is underutilized and remaining vacant is inefficient when the applicant knows a new apartment project could be developed and successfully operated on this site for decades. This would generate significant additional tax revenue for the City and schools thereby potentially reducing property taxes for all other residents and business by expanding the tax base. The property is currently assessed at approximately \$800,000 with annual taxes of approximately \$32,000. At full value assuming the City ultimately approves two 4 story buildings with a clubhouse with a total of 150 units using existing tax rates of the property would pay over \$300,000 in taxes or 10 times the current amount currently being received by the City.
- 5) If rezoned to R3 the applicant will propose to build a 4 story apartment complex consisting of 2 buildings with approximately 75 units each for a total of 150 units. There would be a separate clubhouse building with a party/game room and fitness center for use by the residents and their guests. The property will be extremely high quality with a full package of amenities including a clubhouse, elevators, climate controlled indoor surface parking, fully landscaped grounds, secure/card key entries with cameras, central heating and cooling so no air conditions through the walls, pet friendly and professionally managed with onsite personal to maintain a quality property. Additionally, the existing wetlands will remain preserved. An exterior elevation example is attached along with sample unit layouts.
- 6) Rubicon Development Group has extensive experience working with Cities to develop high quality properties meeting all City requirements and without requesting any incentives from the City. The President of Rubicon is Tom Wentz Jr. Tom has spent over 25 years in the real estate business and has extensive experience in doing projects right so they become a long term asset for the City and not a burden.

Minnesota Wetland Conservation Act

Notice of Decision

Local Government Unit (LGU) Rice Creek Watershed District	Address 4325 Pheasant Ridge Dr. NE #611 Blaine, MN 55449
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1. PROJECT INFORMATION

Applicant Name Tom Wentz Jr. Rubicon Capital LLC 1334 Hiawatha St. Minot, ND 58701 tom.wentz@rubiconND.com	Project Name Rubicon Capital Delineation	Date of Application 11/16/2015	Application Number 15-176R
--	--	--	--------------------------------------

☒ Attach site locator map.

Type of Decision:

<input checked="" type="checkbox"/> Wetland Boundary or Type	<input type="checkbox"/> No-Loss	<input type="checkbox"/> Exemption	<input type="checkbox"/> Sequencing
<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

Technical Evaluation Panel Findings and Recommendation (if any):

<input type="checkbox"/> Approve	<input checked="" type="checkbox"/> Approve with conditions	<input type="checkbox"/> Deny
Summary (or attach): A site visit was attended on 10/21/15 by ACD and RCWD. It was recommended that the central, non-wetland area be re-evaluated for the three wetland criteria. The consultant provided a final revised delineation report on 11/16/15.		

2. LOCAL GOVERNMENT UNIT DECISION

Date of Decision: 12/18/2015		
<input type="checkbox"/> Approved	<input checked="" type="checkbox"/> Approved with conditions (include below)	<input type="checkbox"/> Denied

LGU Findings and Conclusions (attach additional sheets as necessary):

<p>The LGU finds the wetland boundaries illustrated in the attached figure titled: Figure 5: Field Collected Data by Stantec, dated 10/29/15 (RCWD received 11/16/15) accurate and supported by the submitted wetland delineation for the LGU administration of the WCA.</p> <p>The local government unit decision is valid for five years. However, the decision will cease to be valid before then, if the Technical Evaluation Panel determines that the wetland boundary or type has changed due to natural or artificial changes to the hydrology, vegetation, or soils of the area. The LGU finds that the wetland typing may need to be reviewed in conjunction with any future project. The applicant needs to submit a survey of the wetland boundary as well as gps points of the wetland delineation in a form acceptable to the RCWD.</p>

For Replacement Plans using credits from the State Wetland Bank:

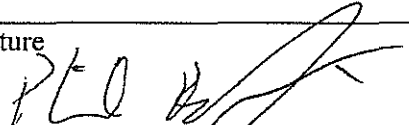
Bank Account #	Bank Service Area	County	Credits Approved for Withdrawal (sq. ft. or nearest .01 acre)

Replacement Plan Approval Conditions. In addition to any conditions specified by the LGU, the approval of a Wetland Replacement Plan is conditional upon the following:

- ☐ **Financial Assurance:** For project-specific replacement that is not in-advance, a financial assurance specified by the LGU must be submitted to the LGU in accordance with MN Rule 8420.0522, Subp. 9 (List amount and type in LGU Findings).
- ☐ **Deed Recording:** For project-specific replacement, evidence must be provided to the LGU that the BWSR "Declaration of Restrictions and Covenants" and "Consent to Replacement Wetland" forms have been filed with the county recorder's office in which the replacement wetland is located.
- ☐ **Credit Withdrawal:** For replacement consisting of wetland bank credits, confirmation that BWSR has withdrawn the credits from the state wetland bank as specified in the approved replacement plan.

Wetlands may not be impacted until all applicable conditions have been met!

LGU Authorized Signature:

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 5 provides notice that a decision was made by the LGU under the Wetland Conservation Act as specified above. If additional details on the decision exist, they have been provided to the landowner and are available from the LGU upon request.		
Name Phil Belfiori	Title Administrator	
Signature 	Date 12/18/2015	Phone Number and E-mail 763-398-3071 pbelfiori@ricecreek.org

THIS DECISION ONLY APPLIES TO THE MINNESOTA WETLAND CONSERVATION ACT. Additional approvals or permits from local, state, and federal agencies may be required. Check with all appropriate authorities before commencing work in or near wetlands.

Applicants proceed at their own risk if work authorized by this decision is started before the time period for appeal (30 days) has expired. If this decision is reversed or revised under appeal, the applicant may be responsible for restoring or replacing all wetland impacts.

3. APPEAL OF THIS DECISION

Pursuant to MN Rule 8420.0905, any appeal of this decision can only be commenced by mailing a petition for appeal, including applicable fee, within thirty (30) calendar days of the date of the mailing of this Notice to the following as indicated:

Check one:

<input checked="" type="checkbox"/> Appeal of an LGU staff decision. Send petition and \$0 fee (if applicable) to: Nick Tomczik 4325 Pheasant Ridge Dr. NE #611 Blaine, MN 55449	<input type="checkbox"/> Appeal of LGU governing body decision. Send petition and \$500 filing fee to: Executive Director Minnesota Board of Water and Soil Resources 520 Lafayette Road North St. Paul, MN 55155
---	---

4. LIST OF ADDRESSEES

<input checked="" type="checkbox"/> SWCD TEP member: Becky Wozney Anoka Conservation District 1318 McKay Drive NE Suite 300 Ham Lake, MN 55304 becky.wozney@anokaswcd.org	<input checked="" type="checkbox"/> BWSR TEP member: Dennis Rodacker MN BWSR 520 Lafayette Rd. N. St. Paul, MN 55155 dennis.rodacker@state.mn.us
<input type="checkbox"/> DNR TEP member: Kate Drewry MN DNR Ecological & Water Resources 1200 Warner Rd. St. Paul, MN 55106 kate.drewry@state.mn.us	<input checked="" type="checkbox"/> DNR Regional Office (if different): Leslie Parris MN DNR Ecological & Water Resources 1200 Warner Rd. St. Paul, MN 55106 leslie.parris@state.mn.us
<input checked="" type="checkbox"/> Applicant (notice only) and Landowner/Consultant (if different): Tom Wentz Jr. Rubicon Capital LLC 1334 Hiawatha St. Minot, ND 58701 tom.wentz@rubiconND.com	<input checked="" type="checkbox"/> Applicant (notice only) and Landowner/Consultant (if different): Derek Huebsch Stantec 2335 Highway 36 West St. Paul, MN 55113 derek.huebsch@stantec.com
<input checked="" type="checkbox"/> Members of the public who requested notice (notice only): City of Spring Lake Park	<input type="checkbox"/> BWSR Wetland Bank Coordinator (wetland bank plan applications only) Ken Powell MN BWSR 520 Lafayette Rd. N. St. Paul, MN 55155 ken.powell@state.mn.us
<input checked="" type="checkbox"/> Corps of Engineers Project Manager (notice only): Andrew Beaudet U.S. Army Corps of Engineers 80 East Fifth Street, Suite 700 St. Paul, MN 55101 Andrew.D.Beaudet@usace.army.mil	<input type="checkbox"/> Applicant (notice only) and Landowner/Consultant (if different):
<input type="checkbox"/> Applicant (notice only) and Landowner/Consultant (if different):	

5. ATTACHMENTS

In addition to the site locator map, list any other attachments:	
<input checked="" type="checkbox"/> Figure 5: Field Collected Data by Stantec, dated 10/29/15 (RCWD received 11/16/15) <input type="checkbox"/> <input type="checkbox"/>	

 Approximate Project Boundary

Notes

1. Coordinate System: NAD 1983 StatePlane Minnesota North FIPS 2201 Foot
2. Data Sources include: Stantec and Esri.
3. Base Data: World Street Map

Disclaimer: Stanton assumes no responsibility for data supplied in electronic format. The recipient accepts full responsibility for verifying the accuracy and completeness of the data. The recipient releases Stanton, its officers, employees, consultants and agents, from any and all claims arising in any way from the content or provision of the data.

Figure No.

i

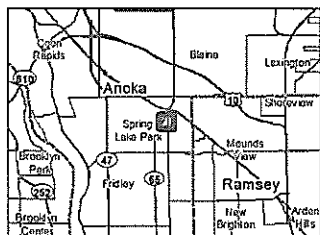
Title
Project Location

Client/Project
Rubicon Capital LLC
Spring Lake Park Survey

Project Location 193803216
T30N, R24W, S01 Prepared by SF on 2015-05-19
City of Spring Lake Park Technical Review by MP on 2015-05-20
Anoka Co., MN Independent Review by DH on 2015-06-04

0 1,000 2,000 Feet
1:24,000 (at original document size of 8.5x11)





Legend

- Approximate Project Boundary
- Sample Points
- Field Delineated Wetland Area
- National Hydrography Data
- Perennial Stream
- Intermittent Stream
- Waterbody

Notes
 1. Coordinate System: NAD 1983 StatePlane Minnesota South FIPS 2203 Feet
 2. Data Sources include: Stantec, USGS, and Esri.
 3. Orthophotography: 2013 NAP

Disclaimer: Stantec assumes no responsibility for data supplied in electronic format. The recipient accepts full responsibility for verifying the accuracy and completeness of the data. The recipient releases Stantec, its officers, employees, consultants and agents from any and all claims arising in any way from the content or provision of the data.

Figure No.
 5

Title
 Field Collected Data

Client/Project
 Rubicon Capital LLC
 Spring Lake Park Survey

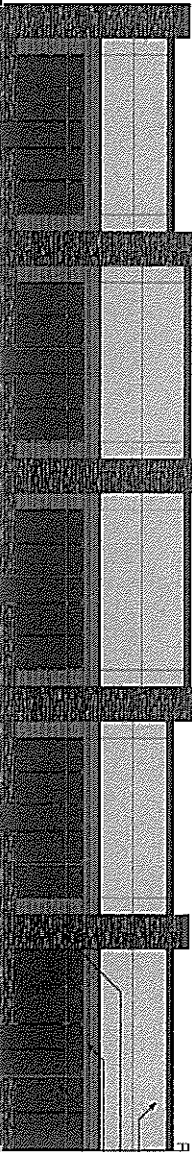
Project Location
 1504, 224W, 501
 City of Spring Lake Park
 Anoka Co., MN

Prepared by SF on 10/21/2015
 Technical Review by MP on 2015-05-20
 Independent Review by DH on 2015-10-27

0 100 200 Feet
 1:2,400 (at original document size of 8.5x11)



PROPOSED 18,000 SF RETAIL BUILDING A
SCALE 1/8" = 1'-0"



E.L.F.S.
CULTURED STONE
HORIZONTAL STONE
STORE FRONT
CLAZING SYSTEM

PROPOSED 18,000 SF RETAIL BUILDING A
SCALE 1/8" = 1'-0"

PROPOSED 18,000 SF RETAIL BUILDING A
SCALE 1/8" = 1'-0"

PROPOSED 18,000 SF RETAIL BUILDING A
SCALE 1/8" = 1'-0"



July 7, 2016

Mayor of Spring Lake Park
Council of Spring Lake Park
Planning Commission of Spring Lake Park
Dan Buchholtz, City Administrator

RE: Land Parcel of 10.34 Acres at Hwy 65 & 81st Ave

I have attached maps of where all the retail stores are at this market area. As you can see, there really is no missing retail box retail or small box retailers in the area by this parcel of land that we want to develop into an apartment complex and a retail area of about two acres along Highway 65. I have been the listing broker for the past owners of which is a bank in Georgia since 2011. Prior to that a developer had it for sale for five years and gave the land back to the bank because it was unsuccessful in developing.

In discussions with the retail companies, I asked them why they declined the site and they stated that there was not good access, the wetlands, the dated liquor store in front of the development and no need for any of the retail companies wanting to be there. They want to be in the middle of the major retail areas not at that land parcel. They also said any building on the 81st Street NW would be failure all wanted visibility on Highway 65. We just couldn't see a big or small box retailers able to build on this site. The common quote was to get rid of the liquor store and redevelop the area. All of the retail companies want the apartment complex to be built which will help their business and create increase traffic flow.

The market for this property was soft even before the down turn in the economy. I have presented the property to all retail developers such as Opus, Ryan, HJ Development and other developers and they have all turned it down for a number of reasons. The major reason was no retailers want to be at that location to drive the development to be built. We also contacted a lot of retailers directly. They considered the parcel a B or C+ even though it's on Highway 65. It was either too big or too small. Hy-Vee needs at least 15-20 acres to fit their parking and gas station needs. Colliers is one of the major



retail brokers in the Twin Cities and this parcel for sale went out to every broker a long with all the listings for sale sites.

The main groups that were making offers to buy the land were churches and worship areas that need huge parking lots. After discussing with the Bank we decided to look at other market opportunities since we were not getting any retail users wanting the site.

I went to Rubicon Capital and presented that this would make a great apparent building site since there are no new housing developments being built in Spring Lake Park. We also had senior housing looking at the site but the market at this time doesn't justify the numbers to build it. The bank finally discounted the land because they were tired of no real offers and they had it on their books to long. The bank examiners are pressuring them to sell it.

We feel this apartment and retail area will bring the City of Spring Lake Park new energy and set it up as a destination area and bring new retail and with addition of the apartment building being approved it will bring new people into the city to rent apartments and create action for people to stop at the new retail area..

Regards,

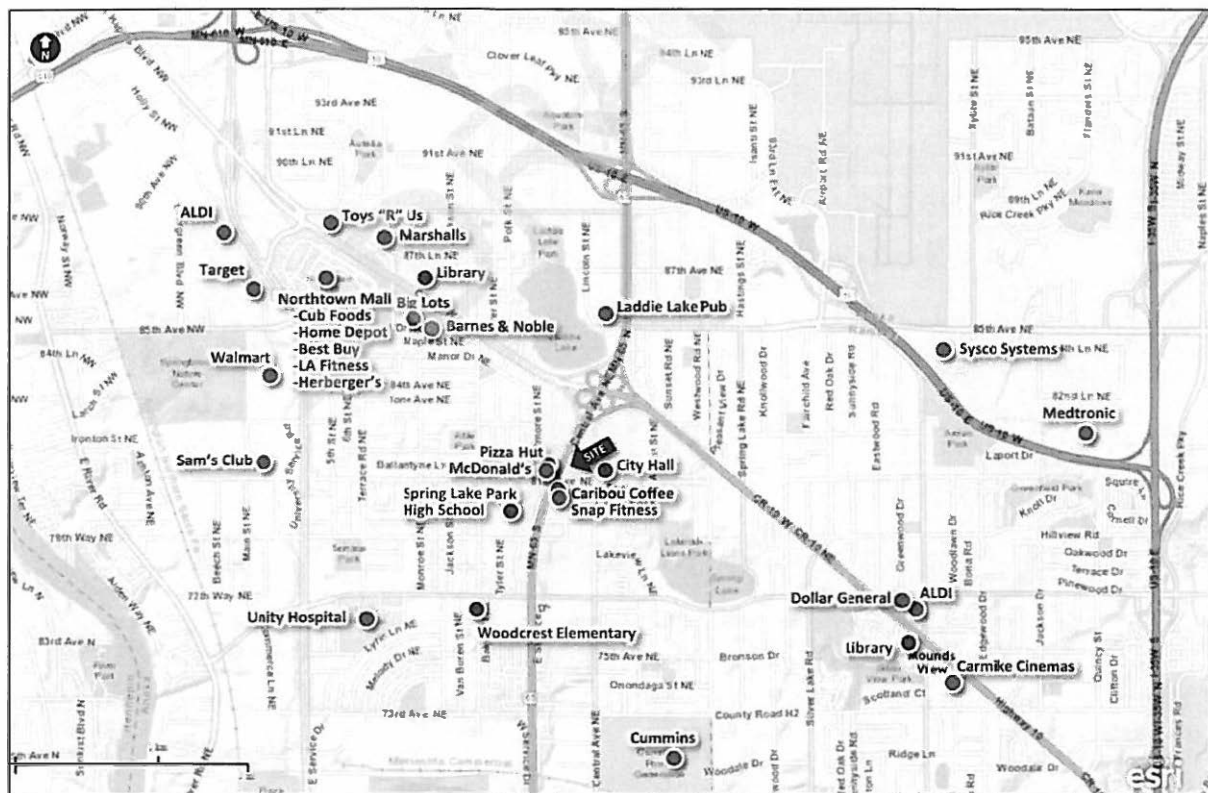
A handwritten signature in black ink, appearing to read "Gary Germond". The signature is fluid and cursive, with the first name "Gary" and last name "Germond" clearly distinguishable.

Proximity to Retail, Services, and Major Employers

Future residents of an apartment development on the subject property will have convenient access to retail goods and services from the Site. The subject property is located roughly two miles from Northtown Mall, an 800,000-square foot regional shopping center. Major tenants at Northtown Mall include Cub Foods, Home Depot, Best Buy, Burlington Coat Factory, Herberger's, and LA Fitness. Additionally, Unity Hospital is less than two miles southwest of the Site. There are also many recreational and entertainment amenities in the immediate area, notably; Springbrook Nature Center, Carmike Cinemas, Coon Rapids Dam Regional Park, Spring Lake Park Amusement, numerous restaurants, and several parks. There is an existing municipal bike trail along Central Avenue, connecting to the Mississippi River Regional Trail as well as the Rice Creek West Regional Trail.

While not fully inclusive, the following map highlights the location of neighborhood features and amenities including shopping, health care, recreation, schools, and larger employers. Several major employers are located in close proximity to the Site, including; Medtronic, Cummins Power, Sysco Systems, and Unity Hospital.

Site Location and Selected Neighborhood Amenities



Appropriateness of Site for Rental Housing

Based on our visual analysis of the community orientation and layout of the Site, we identified key characteristics and classified them as strengths and weaknesses for rental housing:

Rental Housing – Strengths

- Close proximity to entertainment, shopping, and dining concentrations, particularly in and around Northtown Mall;
- Convenient access to the Metro highway network via Highway 65, Highway 10/610, and I-35W;
- Located near many major employers, most notably Medtronic, Cummins Power, Sysco Systems, and Unity Hospital;
- Direct access to municipal and regional bike trail system; and,
- Location in an established multifamily residential neighborhood.

Rental Housing – Weaknesses

- Some of the adjacent land uses (Highway 65 on the west and industrial uses on the east) do not create an attractive residential setting.

CENTRAL AVENUE (C.S.A.H. NO. 35)

81ST AVENUE N.E.

139 TOTAL UNITS
144 TOTAL COVERED GARAGE STALLS
216 TOTAL SURFACE STALLS

PARKING REQUIREMENTS:
(2.5 SPACES PER UNIT, 1 COVERED PER UNIT)

BLDG "A": 44 X 2.5 = 160 STALLS REQ'D
44 BAY GARAGE
96 SURFACE
160 STALLS PROVIDED

BLDG "B": 15 X 2.5 = 188 STALLS REQ'D
80 BAY GARAGE
108 SURFACE
188 STALLS PROVIDED

AMENITY BUILDING = 12 STALLS
1 STALL PER 300 SF

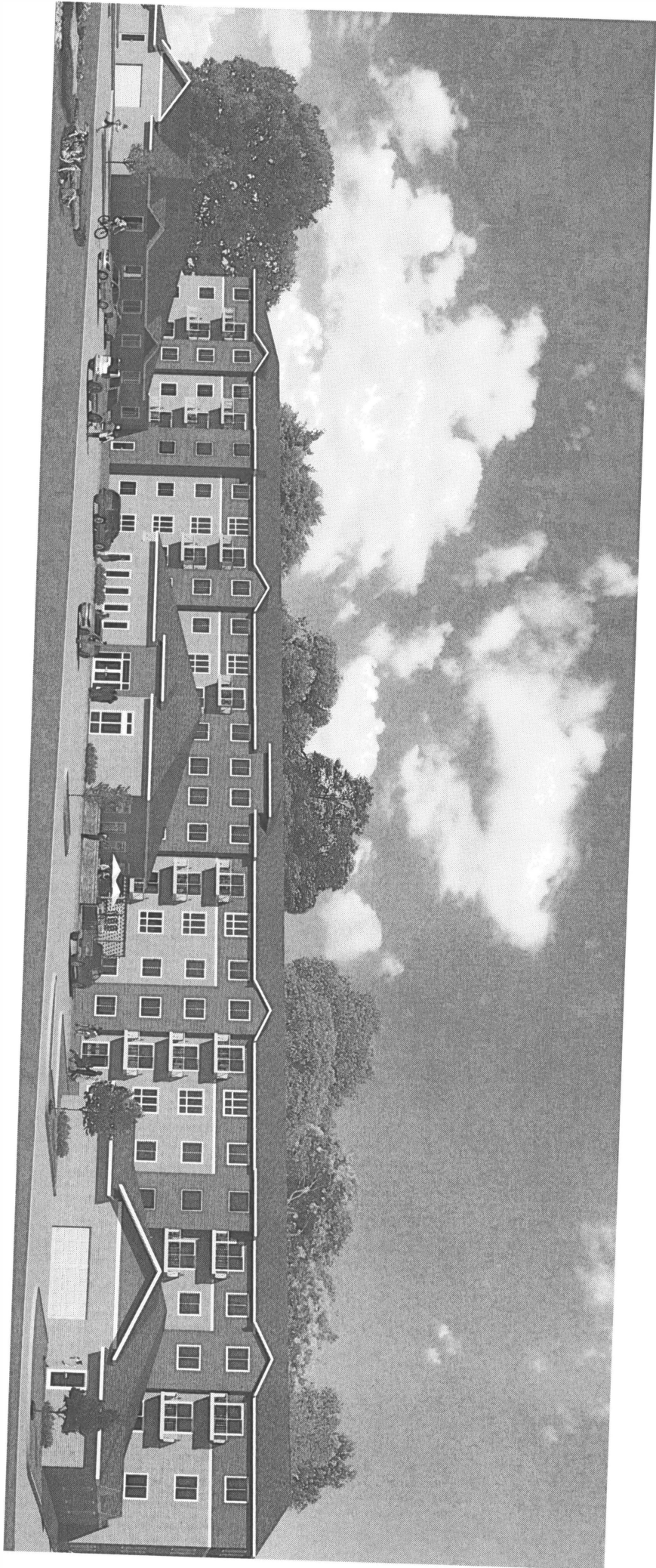
CONCEPT "A"
SITE PLAN
SCALE: 1" = 40'-0"

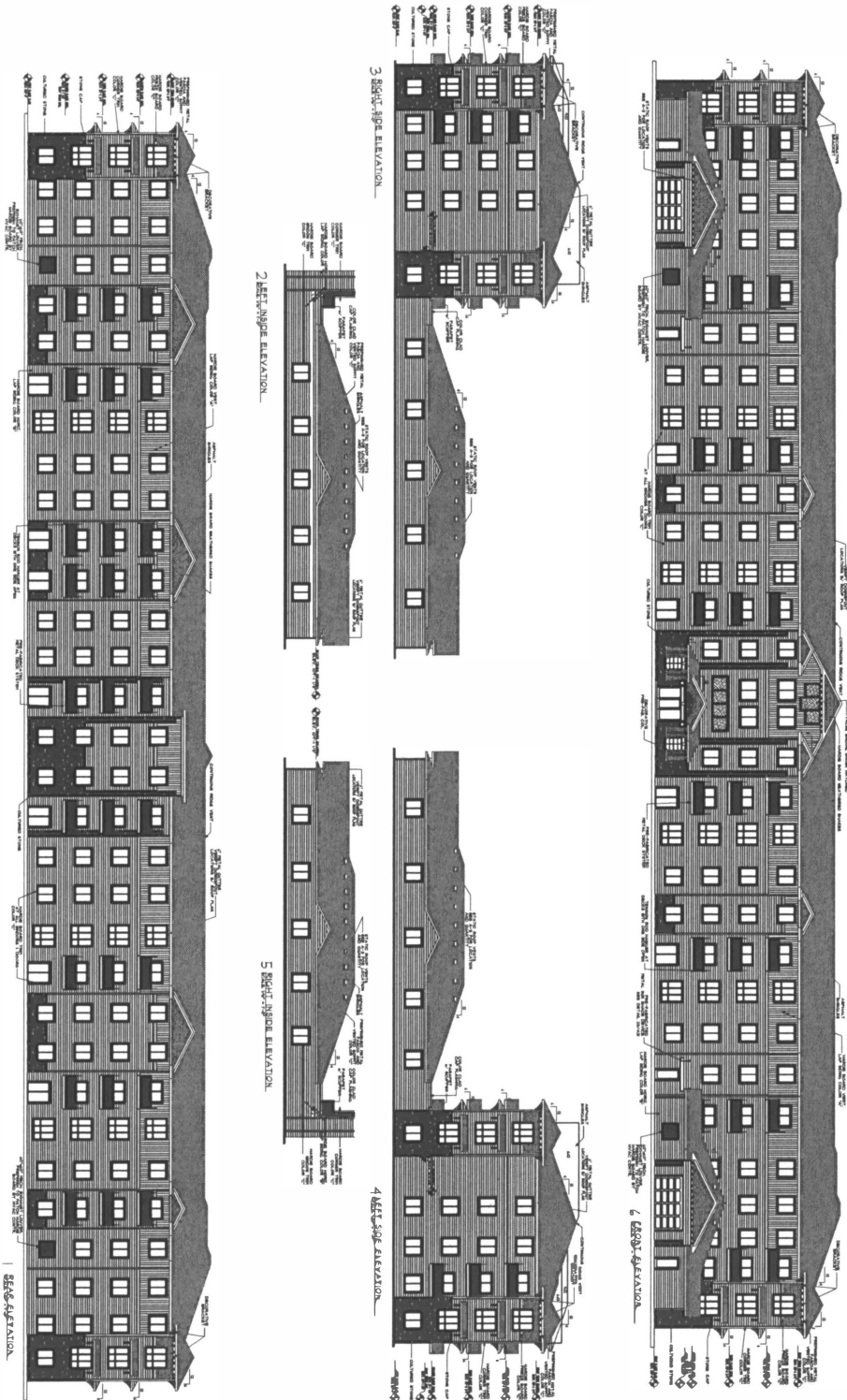
COLE GROUP
ARCHITECTS, LLC
10000 Central Avenue, Suite 200
Eden Prairie, MN 55324
Phone: 952.261.1234
Fax: 952.261.1235
www.colegroup.com

PROPOSED APARTMENT COMPLEX FOR
SPRING LAKE
PARK APARTMENTS
SPRING LAKE, PARK, MN

Project No. 10000
Date: 10/20/16
Revision: 1

AI





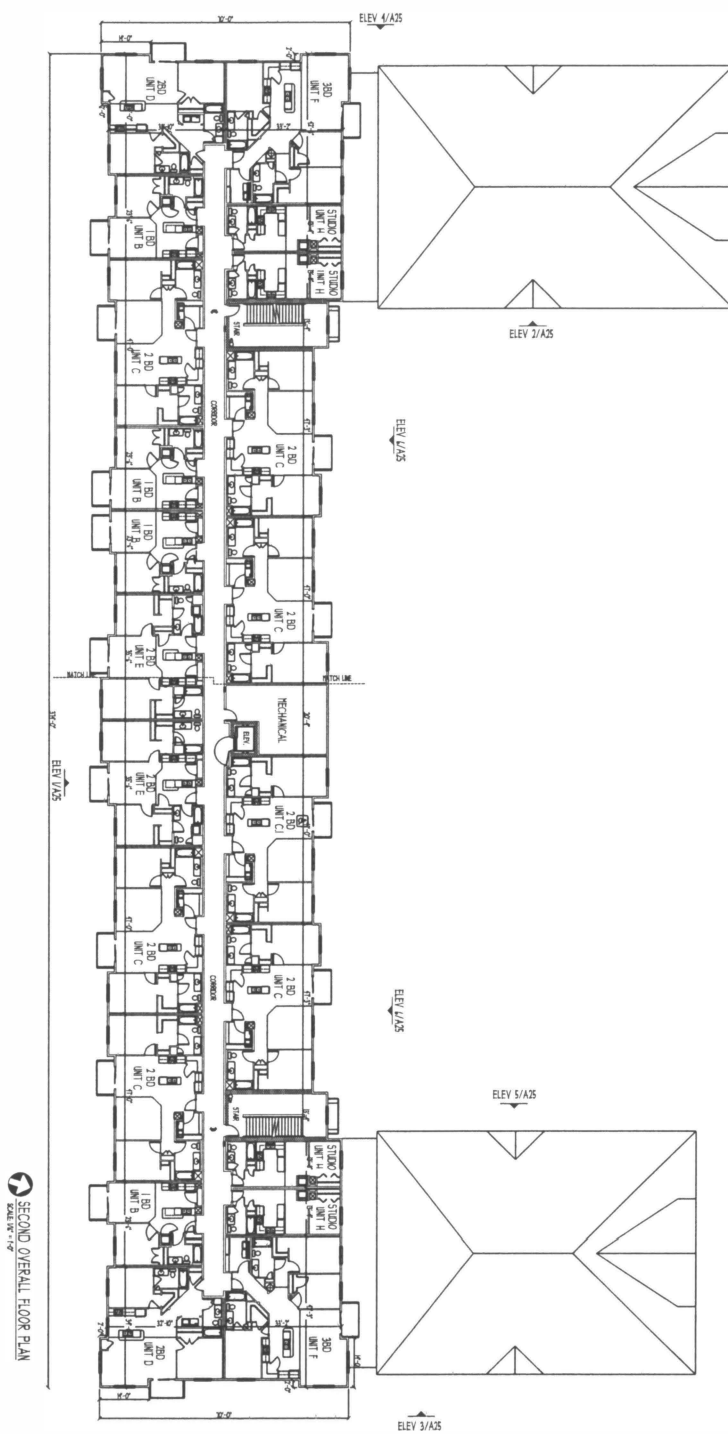
PLOTTED: 5-29-15 FILE: 14110K CORR: 1

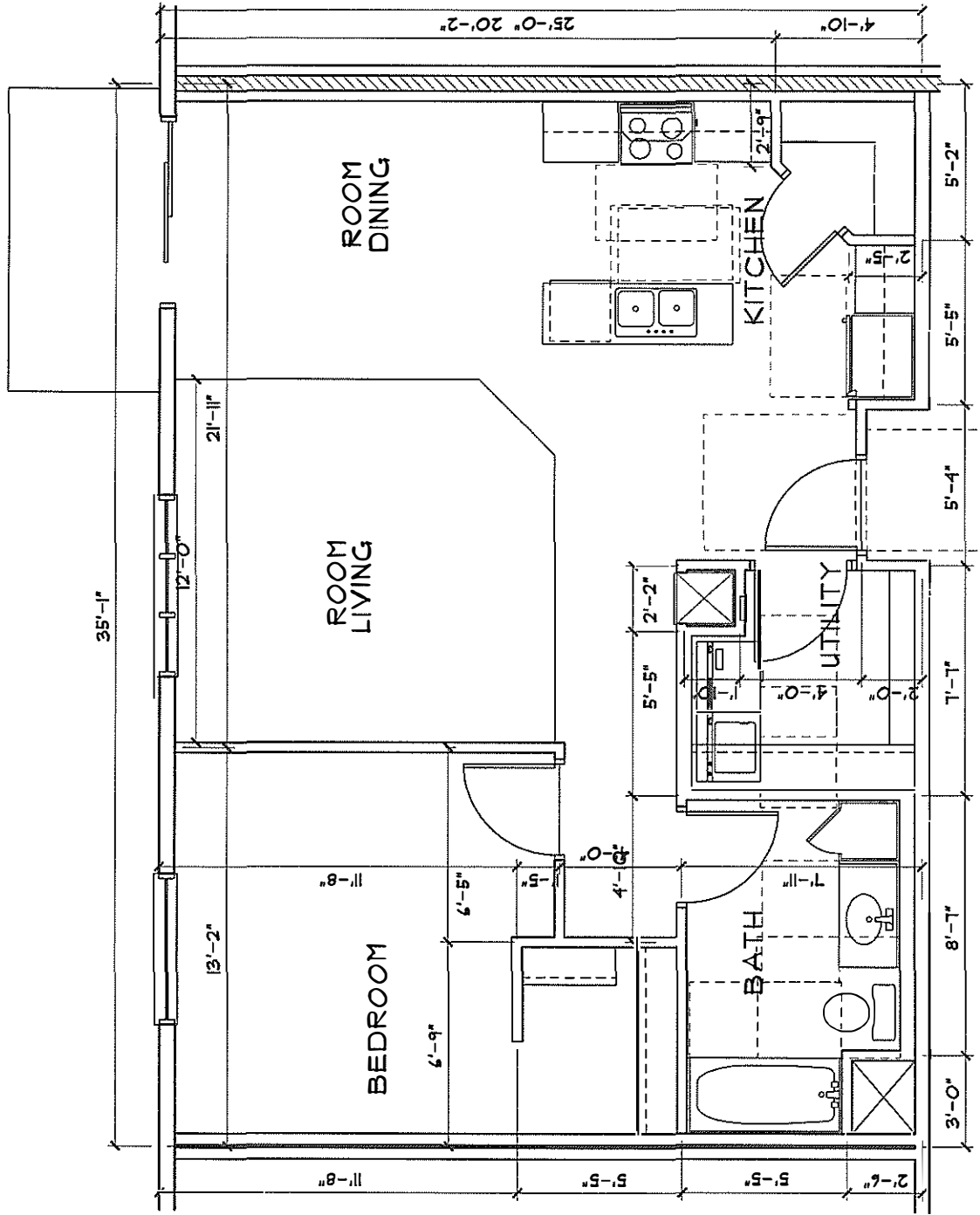
PROPOSED APARTMENT COMPLEX FOR
SOUTH POINT II
APARTMENTS
GRAND FORKS, ND

NOBLE BRIDGE
CONSTRUCTION, INC.
4010 GRANDVIEW DRIVE
SUITE 102
GRAND FORKS, ND 58203
701-775-1402

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COLE GROUP
ARCHITECTS LLC
2110 1ST AVENUE SOUTH
SUITE 100
GRAND FORKS, ND 58203
701-775-1402





UNIT "A" FLOOR PLAN

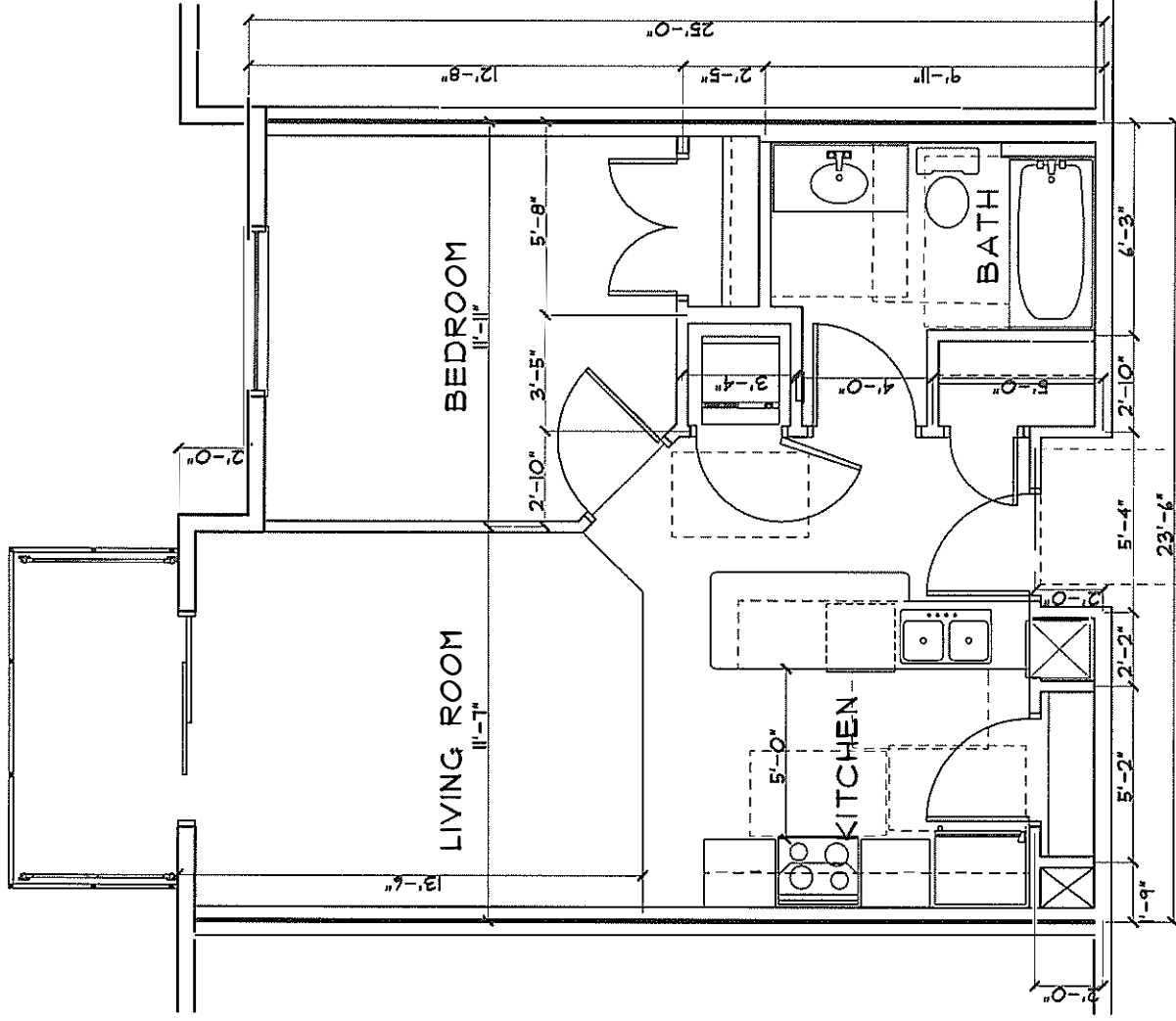
SCALE: 1/4" = 1'-0" TYPE "B" 869 S.F.
1 BED (1 TOTAL)

This floor plan shows a 1000 sq. ft. house with the following rooms and dimensions:

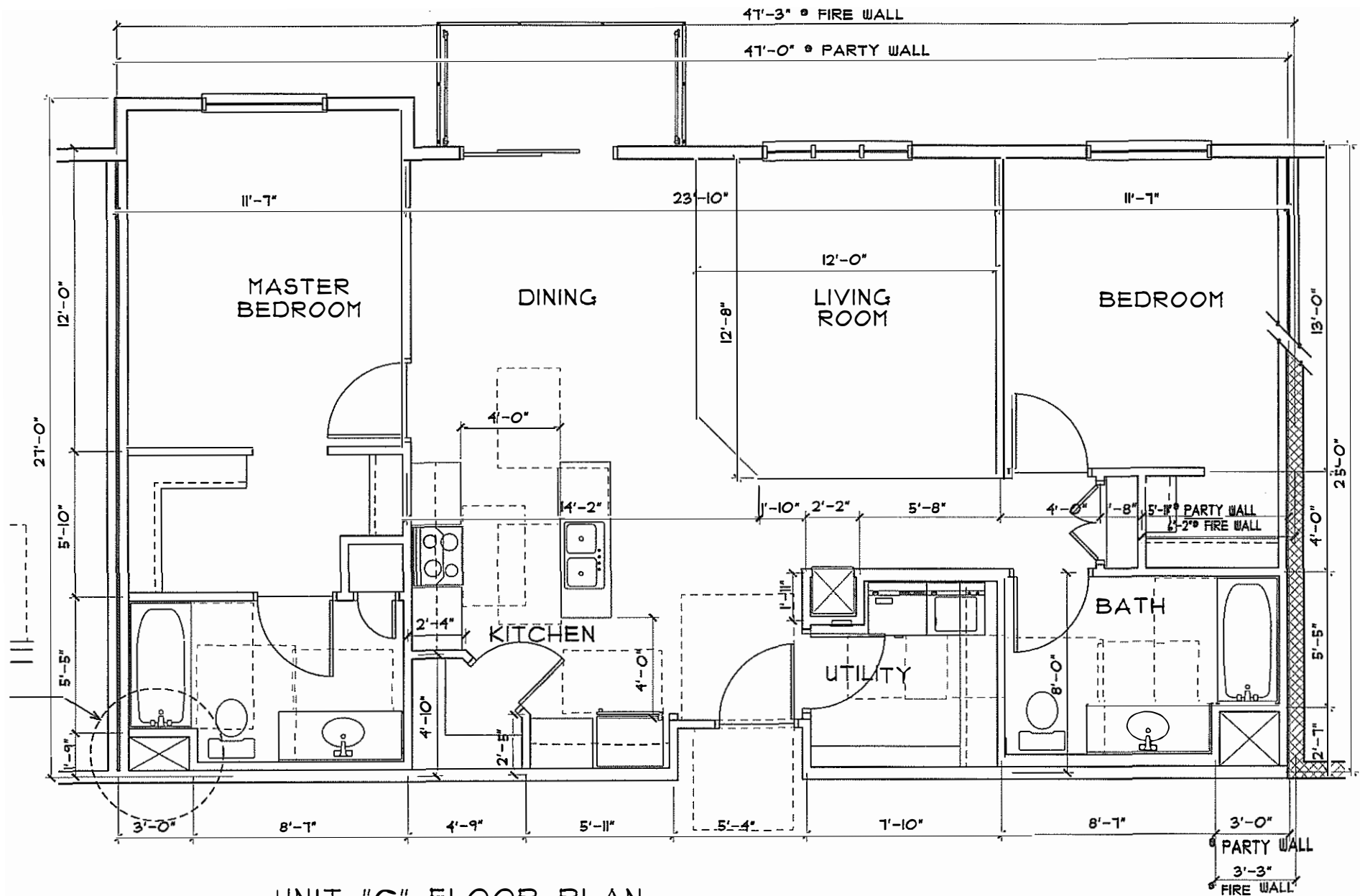
- Overall Dimensions:** 35'-2" wide by 25'-0" deep.
- Room Dimensions:**
 - Dining Room:** 22'-0" x 12'-8"
 - Living Room:** 13'-2" x 12'-8"
 - Bedroom:** 11'-6" x 5'-6"
 - Kitchen:** 5'-2" x 4'-0"
 - Utility:** 7'-11" x 4'-0"
 - Bath:** 8'-7" x 5'-5"
- Other Features:**
 - Hallway:** 2'-10" wide
 - Entry:** 4'-10" wide
 - Staircase:** 5'-2" x 5'-2"
 - Doorways:** 2'-9", 2'-5", 2'-0", 2'-2", 2'-0", 2'-11", 3'-1", 3'-4", 3'-7", 4'-8", 6'-3", 1'-9", 3'-9", 1'-11", 4'-11", 8'-0", 3'-0"
 - Windows:** 12'-0", 11'-6", 5'-6", 5'-5", 2'-11", 3'-0", 5'-4", 5'-2", 5'-2", 2'-9", 2'-5", 2'-0", 2'-0", 2'-11", 4'-11", 8'-0", 3'-0"
 - Fixtures:** Kitchen (stove, sink, counter), Utility (washer/dryer), Bath (toilet, sink, bathtub), Bedroom (bed), Living Room (sofa), Dining Room (table/chairs).



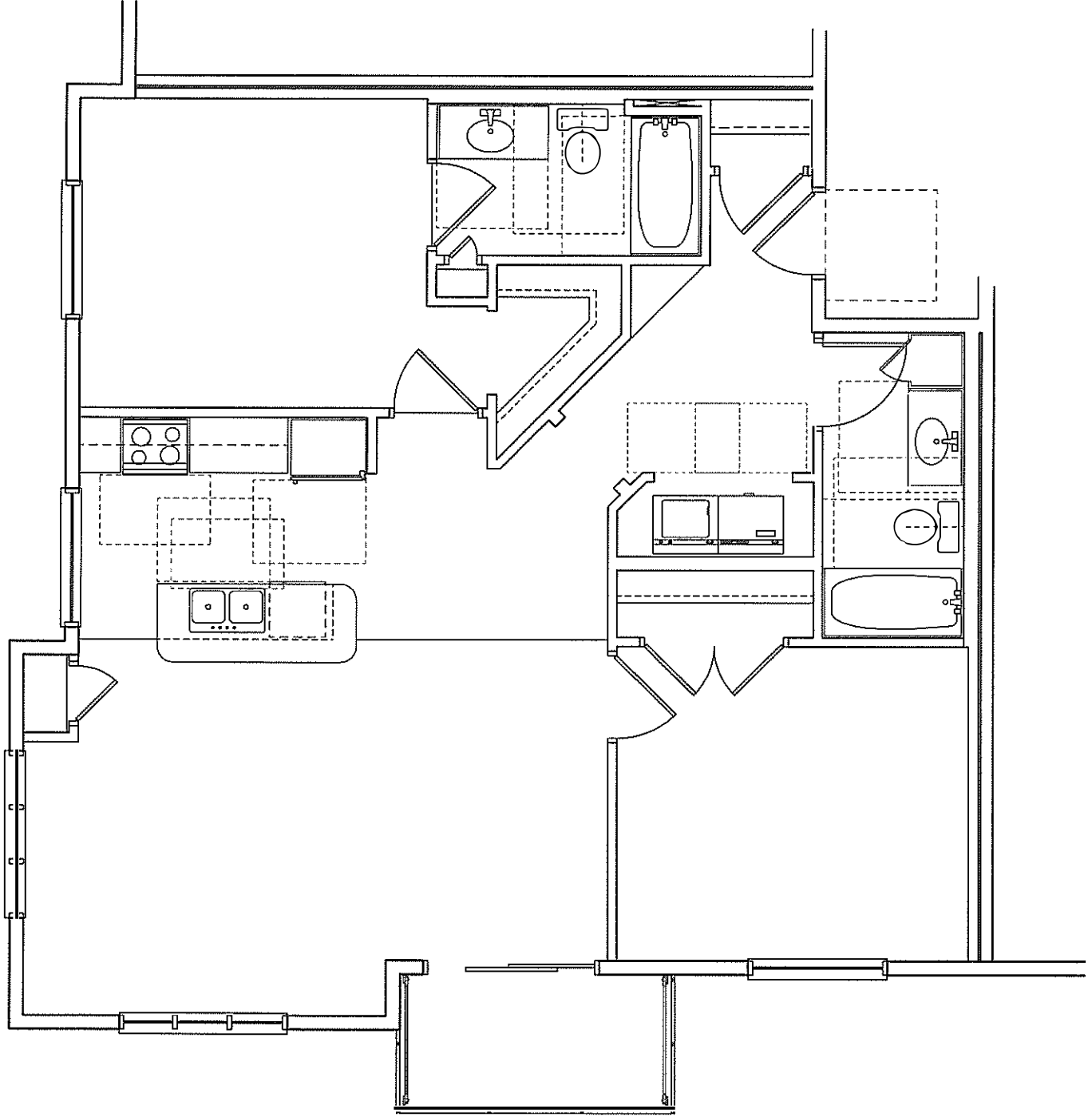
SCALE: 1/4" = 1'-0" TYPE "A" 869 S.F.
1 BED (1 TOTAL)



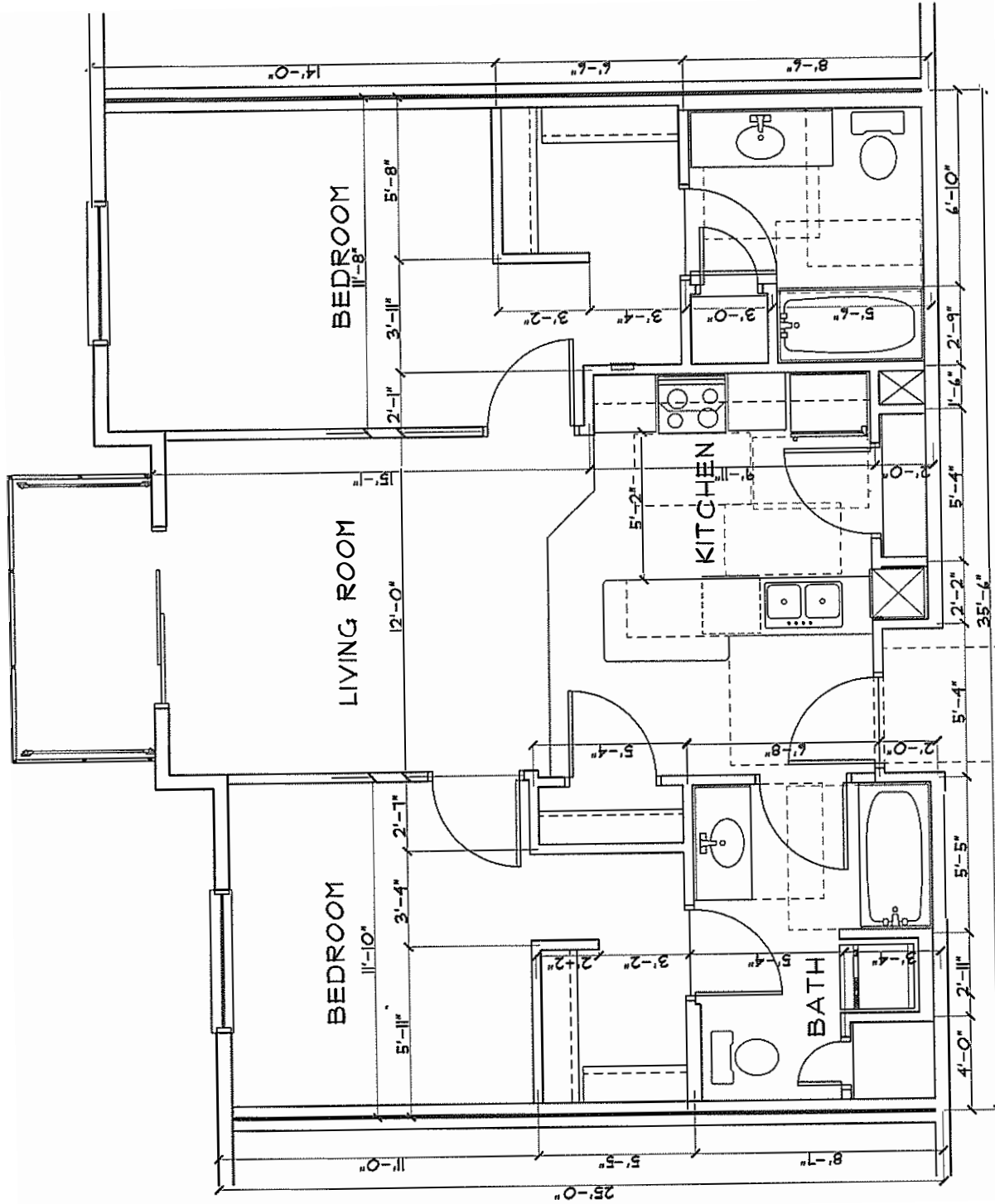
UNIT "B" FLOOR PLAN
 SCALE: 1/4" = 1'-0" TYPE "B" 581 S.F.
 1 BD (8 TOTAL)



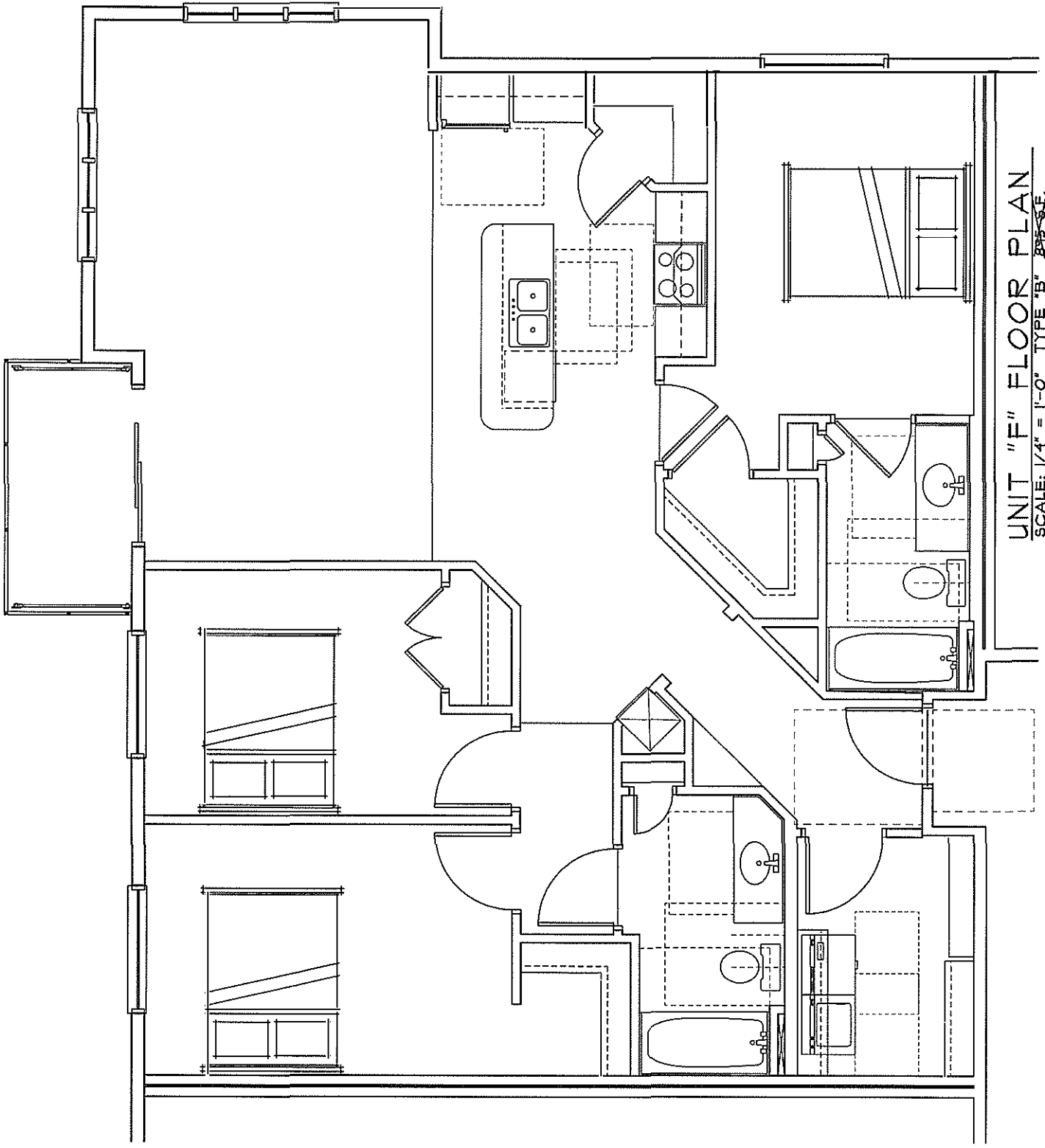
UNIT "C" FLOOR PLAN
 SCALE: 1/4" = 1'-0" TYPE "B" 1,189 S.F.
 2 BED (20 TOTAL)



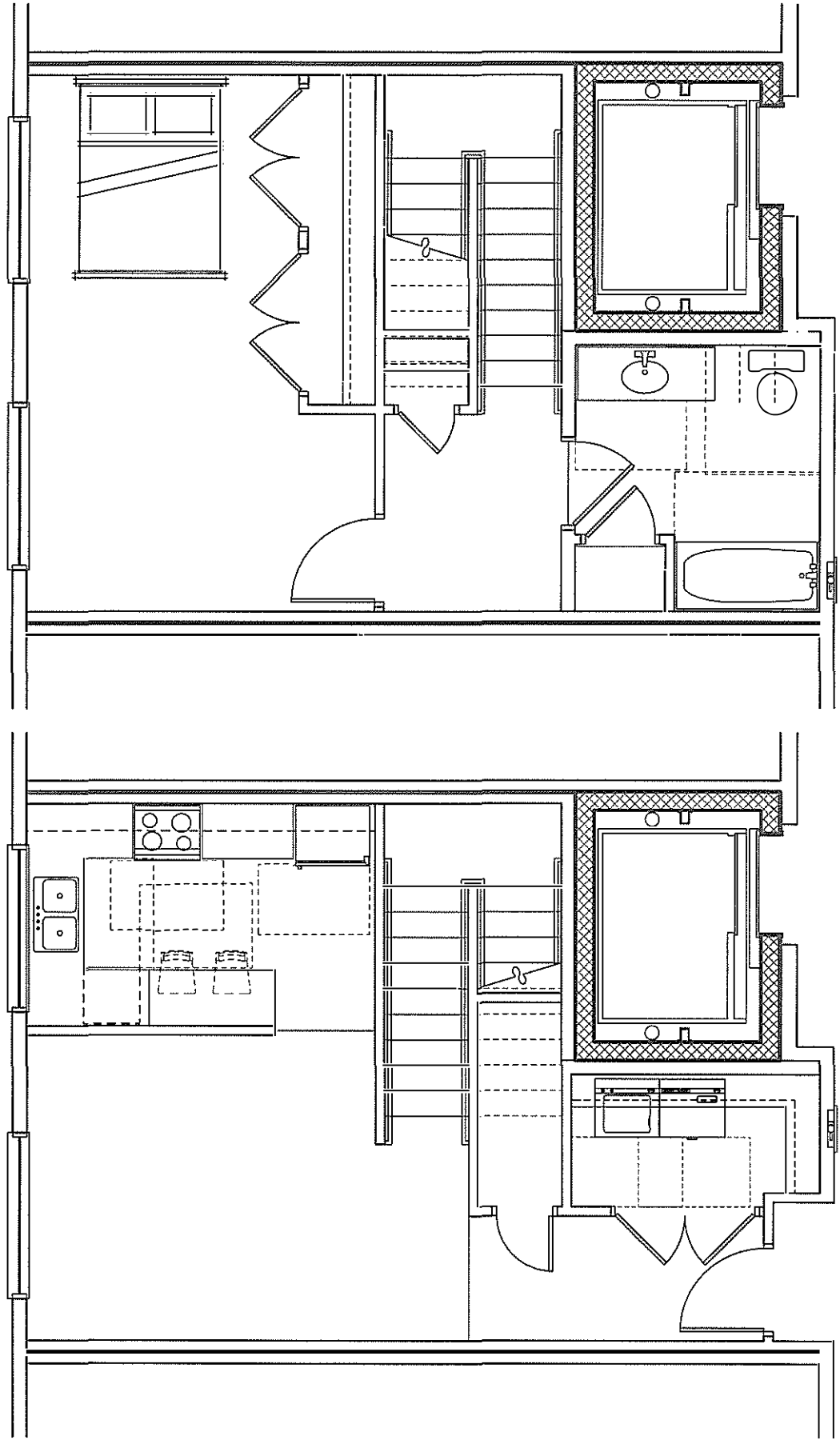
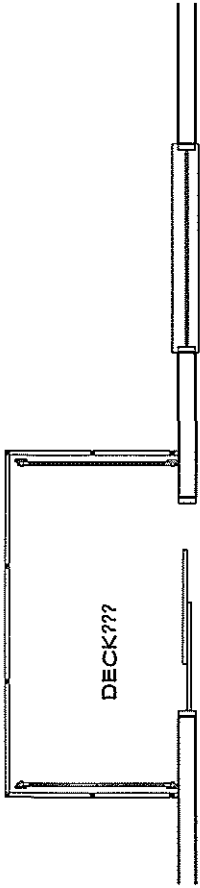
UNIT "D" FLOOR PLAN
SCALE: 1/4" = 1'-0" TYPE "B" 1,189 S.F.
OVER 100 TOTAL



UNIT "E" FLOOR PLAN
 SCALE: 1/4" = 1'-0" TYPE "B" 875-64"
 1 BD (8 TOTAL)



UNIT "F" FLOOR PLAN
SCALE: 1/4" = 1'-0" TYPE "B" BRSS-SE
1 BD (8 TOTAL)



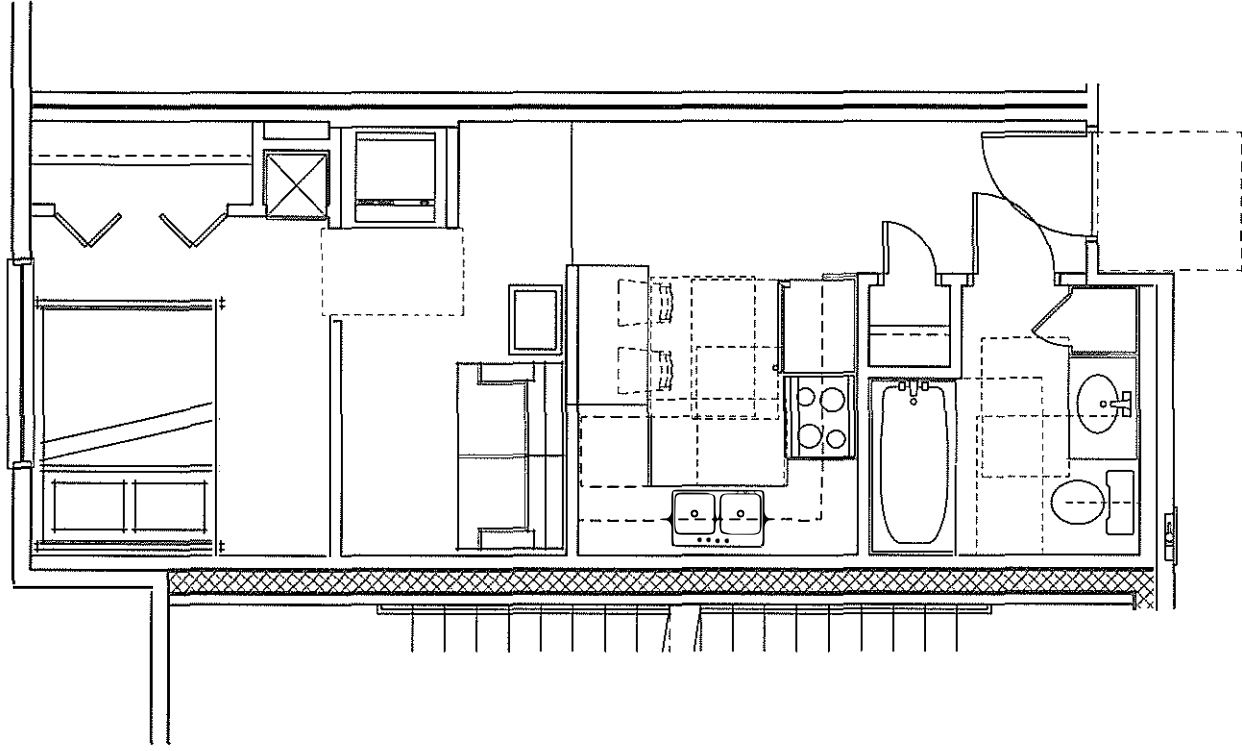
UPPER LEVEL

UNIT "G" FLOOR PLAN

SCALE: 1/4" = 1'-0" TYPE 'B' 42x66

STUDIO (3 TOTAL)

LOWER LEVEL



UNIT "H" FLOOR PLAN
SCALE: 1/4" = 1'-0" TYPE "B" 42PSE
STUDIO (3 TOTAL)

Public Comments

Aspen Mills

8201-C CENTRAL AVE. NE
SPRING LAKE PARK, MN 55432

(763) 785-1055
FAX (763) 785-1395
email: ems@aspenmills.com

September 21, 2016

City of Spring Lake Park Planning Commission
Spring Lake Park City Hall
1301 81st Ave NE
Spring Lake Park, MN 55432

RE: zoning and comprehensive land use changes to PID # 01-30-24-24-0038

Members of the Planning Commission:

I am writing as the President of the Spring Lake Park 2 Condo Association, representing the owners of 17 industrial condos in the building at 8201 Central Ave NE. Our building is directly east of the property requesting the zoning change. We are strongly opposed to both the comprehensive land use change and the zoning change. Listed below are some of our primary concerns:

- Central Avenue, the road access to this property, does not have adequate storm sewer drainage. We have valid concerns about potential flooding on our property
- Currently the road access to this property is not adequate to handle traffic for High Density Residential housing. The traffic has already increased due to the re-zoning of the old Medtronic building to the new Substance Church. Our owners are already burdened with a drastic increase in property taxes from a recent assessment by Anoka County of 35%-60%. Since we currently pay more than \$87,000, we estimate our 2017 property taxes could exceed \$130,000.00. We cannot afford more assessments for road improvements.
- Rubicon Development has stated in the local paper that Spring Lake Park does not need any more commercial or industrial buildings. Contrary to this opinion, these are the properties that generate the most income for the city via property taxes. Move over, they require the least amount of services from the city such as schools, police and social services. Adding population density to this property will put a burden on the current city services that will be greater than its tax base will offset.
- The developer states that he wants to build luxury apartments on this site. We don't believe that anyone would pay for a luxury apartment that sits directly on Highway 65 and the exit ramp to Highway 10. But, even if this is the case, high end apartment attributes can, and usually do, change over time. We disagree that this site is suitable for residential housing and/or play areas for children.

We do not feel that this complex would elevate the property values of our building or any other property in the city. One more apartment building in this city is not the best use of the last strip of high visibility commercial property on Highway 65.

In closing we would like to state that all of us would be thrilled to see this section of commercial land developed but developed with commercial and/or industrial properties that blend with the surrounding properties. We believe the city was correct in the original zoning for this property and should not deviate because of one developer.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Soderquist". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Steve Soderquist
President of Spring Lake Park #2 Condo Association
8201 Central Ave NE
Spring Lake Park, MN 55432
763.785.1055

**JAMES LUND
14035 HILLSBORO COURT
SAVAGE, MN 55378
(952) 200-7313**

September 28, 2016

Daniel Buchholtz
City of Spring Lake Park
1301 – 81st Avenue N.E.
Spring Lake Park, MN 55432

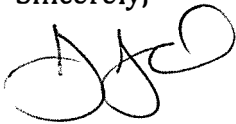
RE: October 3rd, 2016 City Council Meeting

Dear Daniel:

Enclosed, please find copies of a letter I would like presented to the Spring Lake Park Mayor and Council for the upcoming meeting regarding the proposed rezoning by Rubicon Development.

If you could please distribute these letters to the Mayor and Council members, it would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to be 'JL', with a large, stylized loop at the end.

James Lund

JL/dl

Cc: file

**JAMES LUND
14035 HILLSBORO COURT
SAVAGE, MN 55378
(952) 200-7313**

September 28, 2016

Mayor Cindy Hansen and
Members of the Spring Lake Park City Council
City of Spring Lake Park
1301 – 81st Avenue N.E.
Spring Lake Park, MN 55432

RE: Proposed amendment request by Rubicon Development to the City of Spring Lake Park 2030 Comprehensive Plan

Dear Mayor Smith and Members of the City Council,

I am the owner of the following properties in Spring Lake Park:

Villa Rosa, LLC.	1200 – 81 st Avenue N.E.
Villa Rosa Two, LLC.	8070 Central Avenue N.E.
Fireside Apts, LLC.	8030/8050 Central Avenue N.E.

Over the last 55 years, I have built many single-family homes, subdivided numerous parcels of land for single-family homes and owned/operated many apartment complexes in the metro area.

I have some concerns regarding the proposed rezoning of the area within the Highway 65/Central Avenue N.E./81st Avenue N.E. triangle.

Traffic is a great concern. The intersection at Highway 65 and 81st Avenue N.E. already creates traffic issues. Many times you can wait at this light 5-10 minutes. When the light does turn green for the east-west traffic, there is time for only 3-4 cars to go through at one time. I do understand there will be a “traffic study” completed; however, this is already a problem.

I receive many compliments from our tenants that they appreciate the wonderful job the City of Spring Lake Park has done in the community maintaining a family

based, faith based, educated, low crime environment. Adding a substantial development as proposed to this area would change this peaceful community as evidenced in other communities nearby.

A substantial development of this nature would have a significant impact on the Spring Lake Park school system; creating over-crowding; which is detrimental to the learning environment of the students.

This property is currently zoned commercial and I believe this would be the best use. Many of our tenants and neighborhood residents have informed me they would like to see a grocery store or drugstore within walking distance. This would be a much better land use. I understand this would also create traffic; however the traffic is spread out throughout the day and night and using the right in/right out approach on Highway 65 as the main approach, this would be north of the Highway 65/81st Avenue N.E. intersection.

I have nine years of first hand experience operating apartments in the City of Spring Lake Park. I am a firm believer of the "hands on" approach in apartment rentals. I personally manage my buildings and am physically on the property 5 to 7 days per week; and personally on call 24 hours per day. I know each of my tenants and interact with them on a one on one basis. It is my experience that apartments operated by managers without a direct vested interest have a higher crime rate and increased police activity.

In summary, I am confident that rezoning this parcel from commercial to High Density Residential would be detrimental to the City of Spring Lake Park and the surrounding communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Lund', with a stylized, cursive script.

James Lund

JL/dl

Cc: file



September 27, 2016

City of Spring Lake Park
1301 – 81st Ave NE
Spring Lake Park, MN

Notice of Public Hearing
Property Owner, Applicant: Thomas Wentz, Rubicon Development
Property Location: approximately 9.5 acres
Legal Description: PID #01-30-24-24-0038

Danie R. Buchholtz, MMC
Admin/ Clerk

Dear Mr. Buchholtz,

Please know that as property owners of:

1290-81st Ave NE
Spring Lake Park, MN

And

8090 Central Ave
Spring Lake Park, MN

That we oppose the request to amend the 9.5 acres from Commercial to High Density Residential.

Thus, keep the zoning as is, Commercial.

Yours truly,

A handwritten signature in black ink, appearing to read 'John Maguire', written over a horizontal line.

John Maguire

A handwritten signature in black ink, appearing to read 'Phillip Maguire', written over a horizontal line.

Phillip Maguire

Rubicon Development

Action to take to Approve the Official Zoning Map
Amendment Request

ORDINANCE NO. 429

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF
SPRING LAKE PARK**

The City Council of the City of Spring Lake Park, Minnesota, ordains as follows:

Section 1. Zoning Map Amendment. The following property is hereby rezoned from C-1, Shopping Center Commercial, to R-3, Multiple Family Residential:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota, lying Easterly of State Highway No. 65, EXCEPT that part described as follows:

Beginning at a point on the South line of said Lot 7, distant 570.35 feet Westerly of the Southeast corner of the Northwest Quarter of Section 1, Township 30, Range 24; thence Northerly, perpendicular to said South line, 119.00 feet; thence on a tangential curve to the left 74.96 feet, radius on said curve is 180.23 feet; thence Westerly, parallel with said South line 68.22 feet to the Easterly right of way line of said Highway 65; thence Southwesterly, along said right of way line, to said South line; thence Easterly along said South line to the point of beginning.

EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

Beginning at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet; thence East parallel with said South line 133.86 feet; thence South perpendicular to said South line a distance of 243.00 feet to said South line of the Northwest Quarter; thence Westerly to the point of beginning, according to the recorded plat thereof, Anoka County, Minnesota.

AND EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

Commencing at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet to the point of beginning; thence East parallel with said South line 133.86 feet; thence South 00 degrees 26 minutes 30 seconds West, a distance of 243.00 feet; thence South 89 degrees 33 minutes 30 seconds East, a distance of 62.53 feet; thence North 00 degrees 05 minutes 21 seconds East, a distance of 460.00 feet; thence North 35 degrees 40 minutes 04 seconds West, a distance of 150.32 feet to the Easterly right of way line of State Highway No. 65; thence South 27 degrees 35 minutes 25 seconds West a distance of 380.35 feet; thence South 89 degrees 33 minutes 30 seconds East a distance of 202.45 feet to the point of beginning.

Section 2. The Administrator, Clerk/Treasurer shall make the applicable changes to the official zoning map.

Section 3. Effective Date. The ordinance shall become effective upon adoption and publication; and upon the review and approval by the Metropolitan Council of the Comprehensive Plan Future Land Use Map amendment request for the above stated property.

Passed by the City Council of the City of Spring Lake Park, Minnesota, this ____ day of October 2016.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Action to Take to Deny the Official Zoning Map
Amendment Request

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 16-29

**A RESOLUTION DENYING AN AMENDMENT TO THE OFFICIAL ZONING MAP
FOR A 9.5 ACRE PORTION OF PROPERTY LOCATED NORTH OF 81ST AVENUE NE
BETWEEN STATE HIGHWAY 65 AND COUNTY STATE AID HIGHWAY 35**

WHEREAS, the City received a request from Rubicon Development Group to amend the Official Zoning Map to rezone a 9.5 acre property located north of 81st Avenue NE between State Highway 65 and Anoka County State Aid Highway 35 (fully described in Exhibit A) from C-1, Shopping Center Commercial to R-3, Multiple Family Residential; and

WHEREAS, Rubicon Development Group is proposing a to construct market rate multifamily apartment development on the property described in Exhibit A with the remaining land on the site being utilized for commercial development; and

WHEREAS, the Planning Commission held a public hearing on September 26, 2016 to consider the amendment of the Official Zoning Map for the above stated property; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment on a vote of 3 members in favor and 2 members in opposition; and

WHEREAS, the City Council is the official governing body of the City of Spring Lake Park; and

WHEREAS, the City Council disagrees with the recommendation of the Planning Commission and makes the following findings of fact to support its position:

- The request to amend the Official Zoning Map is in conflict with the City's 2030 Comprehensive Plan as the Comprehensive Plan guides this property for commercial development.
- The site is not ideal for residential development, fronting on a busy, noisy highway.
- The City has limited undeveloped land and intends to hold onto the possibility of commercial development and its tax base and job creation for this parcel, which is one of few remaining vacant commercial parcels in the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council does hereby deny Rubicon Development Group's request to amend the Spring Lake Park Official Zoning Map for the property described in Exhibit A.

Passed and adopted this ____ day of October, 2016.

CITY OF SPRING LAKE PARK, MINNESOTA

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator

EXHIBIT A

LEGAL DESCRIPTION FOR PROPERTY REGUIDED FROM COMMERCIAL TO HIGH DENSITY RESIDENTIAL

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, Anoka County, Minnesota, lying Easterly of State Highway No. 65, EXCEPT that part described as follows:

Beginning at a point on the South line of said Lot 7, distant 570.35 feet Westerly of the Southeast corner of the Northwest Quarter of Section 1, Township 30, Range 24; thence Northerly, perpendicular to said South line, 119.00 feet; thence on a tangential curve to the left 74.96 feet, radius on said curve is 180.23 feet; thence Westerly, parallel with said South line 68.22 feet to the Easterly right of way line of said Highway 65; thence Southwesterly, along said right of way line, to said South line; thence Easterly along said South line to the point of beginning.

EXCEPT THE FOLLOWING:

That part of Lot 7, AUDITOR'S SUBDIVISION NO. 152, described as follows:

Beginning at a point on the South line of the Northwest Quarter of Section 1, Township 30, Range 24, Anoka County, Minnesota, distant 570.35 feet West of the Southeast corner of said Northwest Quarter; thence North perpendicular to said South line a distance of 119.00 feet; thence Northwesterly on a tangential curve to the left having a radius of 107.37 feet (delta angle of 40 degrees 00 minutes) a distance of 74.96 feet; thence Northwesterly tangent to said curve a distance of 6.07 feet; thence Northerly on a tangential curve to the right having a radius of 180.23 feet (delta angle of 18 degrees 40 minutes 58 seconds) a distance of 58.77 feet; thence East parallel with said South line 133.86 feet; thence South perpendicular to said South line a distance of 243.00 feet to said South line of the Northwest Quarter; thence Westerly to the point of beginning, according to the recorded plat thereof, Anoka County, Minnesota.

AND EXCEPT THE FOLLOWING:

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Rubicon Land Use & Zoning Request

Remains guided
Commercial &
Zoned C-1

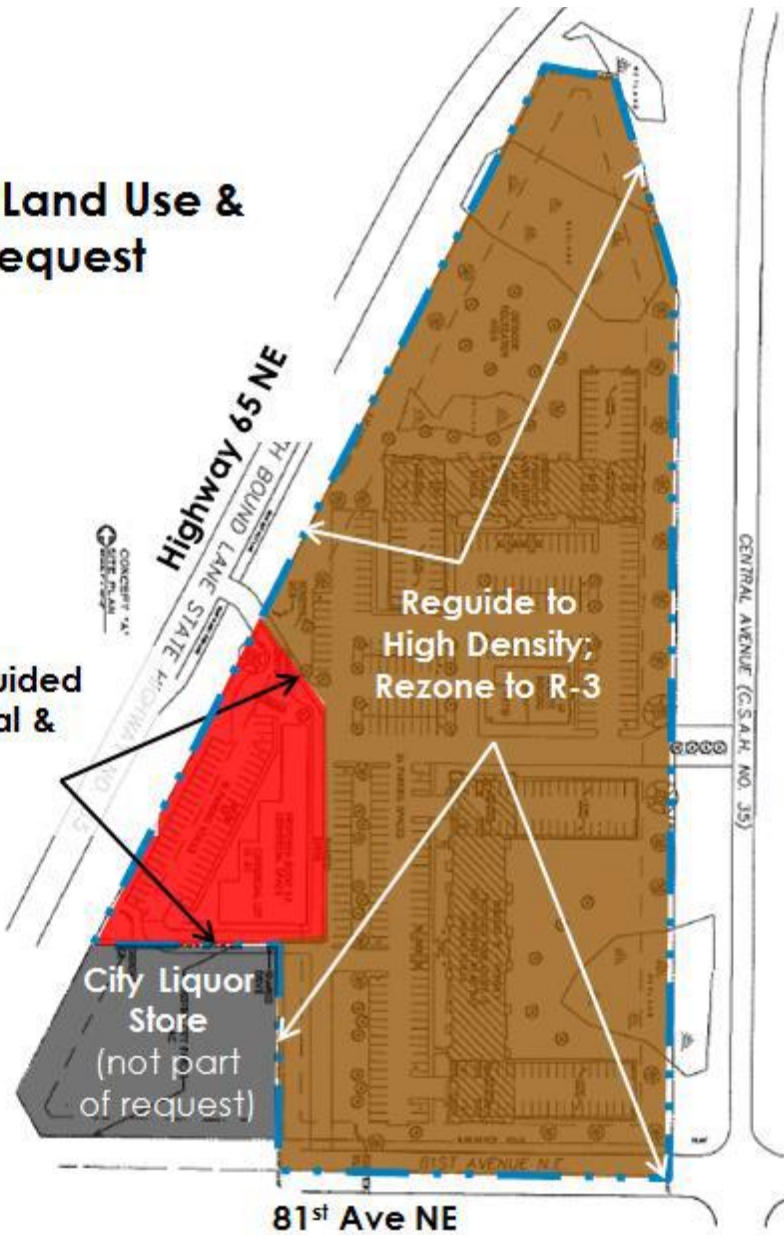
City Liquor
Store
(not part
of request)

Highway 65 NE
74 BOUND LANE STATE HIGHWAY

Reguide to
High Density;
Rezone to R-3

81st Ave NE

Old Central Ave NE
CENTRAL AVENUE (G.S.A.H. NO. 35)



Central Park LIQUOR



Central Park Liquor

To: Dan Buchholtz

From: Brian Hachey

CC:

Date: 10-10-16

Re: Parking Agreement

I am pleased to inform you that we have reached a tentative agreement with Oppidan Incorporated for the use of the parking spaces on the southeast corner of our property. Oppidan is the management company of Spring Lake Park Marketplace, the retail center directly south of the store. The agreement will deliver \$500 in additional income to the liquor operation while solving a continuing parking need at the retail center. Use of the parking will be Monday-Friday from 6am-6pm. This will not affect our customers or employees as these hours are outside of our peak retail times.

The City Attorney has reviewed the agreement and has found it in order. I recommend that the City Council approve the parking agreement.

PARKING LOT LEASE

This Parking Lot Lease is made as of October ____, 2016 (the “**Effective Date**”), by and between the City of Spring Lake Park, Minnesota (“**Landlord**”) and KTJ Limited Partnership One Hundred Twenty-Eight (“**Tenant**”).

Landlord and Tenant, intending to be legally bound, hereby covenant and agree as follows:

- 1.) **PREMISES.** Landlord does hereby lease to Tenant, on a month-to-month basis, commencing on the Effective Date (the “Term”), and Tenant does hereby lease from Landlord, upon the terms and conditions set forth herein, those certain parking stalls depicted in **EXHIBIT A** attached hereto (the “**Premises**”).
- 2.) **TERM.** This Lease shall commence on the date of execution listed above. Rent for the initial month shall be pro-rated based on the date of execution. Upon commencement of the Term, this Lease shall continue on a month-to-month basis until cancelled by either party by written notice at least ten (10) days prior to the end of a given month. Upon notice of cancellation by either party, this Lease shall terminate at the end of the month in which timely notice is given. If notice of cancellation is given with less than ten (10) days remaining in a given month, this Lease shall terminate at the end of the month immediately following the month in which the notice was provided. Tenant shall be responsible for payment of rent for all monthly periods, including those occurring after notice of cancellation, until the Lease is terminated.
- 3.) **RENT.** During the Term, Tenant shall pay monthly rent to Landlord of Five Hundred and 00/100 Dollars (\$500.00) per month (“**Rent**”), which shall be payable in advance on the first day of each month during the Term. Tenant shall pay a late fee of twenty-five dollars and 00/100 (\$25.00) if the Rent is not paid within the first ten days of each month of the Term.
- 4.) **INSURANCE.** Tenant will keep in force at its own expense so long as this Lease remains in effect, public liability insurance with respect to the Premises with companies and in form acceptable to Landlord with minimum limits of One Million and 00/100 Dollars (\$1,000,000.00) on account of bodily injuries or death of one person, and Two Million and 00/100 Dollars (\$2,000,000.00) on account of bodily injuries to or death of more than one person as the result of any one accident or disaster, and property damage insurance with minimum limits of Five Hundred Thousand and 00/100 Dollars (\$500,000.00). Tenant will maintain, in addition to the above policy, an umbrella policy with limits of not less than Two Million and 00/100 Dollars (\$2,000,000.00) during the Term of this Lease. All such insurance shall name the Landlord, its agents, contractors, servants, employees, or licensees as additional insured. Tenant further agrees to promptly furnish to Landlord duplicates of policies or certificates evidencing the required liability and other insurance coverage. The insurance provided for herein shall: (i) not be cancelable except upon ten (10) days prior written notice to Landlord and any mortgagee of the Premises; and (ii) be written by a good and solvent insurance company or companies acceptable to Landlord, and authorized to do business in the state in which the Premises are situated.

5.) **CONDITION OF PREMISES.** Tenant shall accept delivery of the Premises from Landlord in its "As-Is" condition, with no representations or warranties by Landlord.

6.) **USE OF PREMISES.** Tenant shall use the Premises for the purpose of parking for the employees of the Spring Lake Park Marketplace from the hours of 6:00 a.m. through 6:00 p.m., Monday through Friday, and for no other purpose. Tenant shall not use or occupy the Premises overnight or on weekends.

7.) **INDEMNITY.** Tenant shall indemnify, defend and hold harmless Landlord, its agents, contractors, servants, employees, or licensees from and against any and all claims by or on behalf of any person or persons, firm or firms, corporation or corporations, arising from the conduct or management of or from any work or thing whatsoever done in, on, or about the Premises, and will further indemnify, defend and hold Landlord its agents, contractors, servants, employees, or licensees harmless against and from any and all claims and liabilities arising during the Term from any condition of the Premises, or arising from any breach or default on the part of Tenant in the performance of any covenant or agreement on the part of Tenant to be performed, pursuant to the terms of this Lease, or arising from any act of negligence of Tenant, or any of its agents, contractors, servants, employees, or licensees, or arising from any accident, injury, or damage whatsoever caused to any person, firm, or corporation during the Term, in or about the Premises, and from and against all costs, reasonable attorneys' fees, expenses, and liabilities incurred in or about any such claim or action or proceeding brought thereon; and in case any action or proceeding is brought against Landlord by reason of any such claim, Tenant, upon notice from Landlord, shall resist or defend such action or proceeding at Tenant's sole expense, by counsel reasonably satisfactory to Landlord. This indemnification is the personal obligation of Tenant and will survive termination of this Lease.

8.) **NOTICES.** Any notice, election, request, or other communication herein required or permitted to be given or served shall be delivered to the other party hereto (with receipt obtained therefore), or mailed by United States certified mail, return receipt requested, postage prepaid, properly addressed to such other party at the following address:

If to Landlord:
The City of Spring Lake Park
Attn: City Administrator
1301 81st Ave. NE
Spring Lake Park, MN 55432

If to Tenant:

KTJ Limited Partnership One Hundred Twenty-Eight
400 Water Street, Suite 200
Excelsior, MN 55331

Unless and until changed by notice as herein provided, notices and communications shall be addressed to the above-listed addresses. Each such mailed notice or communication shall be deemed to have been given to, or served upon the party to which addressed, (i) on the date the same is personally delivered or (ii) on the date set forth on the certified receipt. All payments required to be paid to Landlord by this Lease shall be made to Landlord at the address designated above, or as may be hereafter designated.

9.) **MISCELLANEOUS.**

(a) **Applicable Law.** The parties acknowledge that this Lease is subject to the provisions of applicable federal, state and local laws and regulations. Any obligation, duty or provision under this Lease that conflicts with any provision of applicable federal, state or local laws or

regulations, is to that extent void. This Lease has been made, and its validity, performance and effect shall be determined, in accordance with the internal laws of the State of Minnesota. Any action to enforce any obligation under this Lease shall be brought in Anoka County, Minnesota.

(b) Entire Agreement and Modification; Rules and Regulations. This writing contains the entire agreement between the parties, and there are no other terms, obligations, covenants, representations, statements, or conditions, oral or otherwise, of any kind whatsoever. Any agreement hereafter made shall be ineffective to change, modify, discharge, or effect an abandonment of this Lease in whole or in part unless such agreement is in writing and signed by the party against whom enforcement of the change, modification, discharge, or abandonment is sought.

(c) Waiver. The waiver of either party of a breach or violation of, or failure of either party to enforce any provision of this Lease shall not operate or be construed as a waiver of any subsequent breach or violation or relinquishment of any rights hereunder, and no waiver by Landlord of any provision of this Lease shall be deemed to have been made unless expressed in writing and signed by Landlord.

(d) Severability. If any part of this Lease or the application thereof to any person or circumstance is, to any extent, invalid or unenforceable under applicable law, the remainder thereof and the application of such terms, provisions, and conditions to persons or circumstances other than those as to whom it is invalid or unenforceable shall not be affected thereby, and this Lease and all the terms, provisions, and conditions hereof shall, in all other respects, continue to be effective and to be complied with to the full extent permitted by law.

(e) Headings; Exhibits. The headings of sections in this Lease are for convenience only; they form no part of this Lease and shall not affect its interpretation. All schedules, exhibits, addenda, and attachments referred to herein are hereby incorporated in and constitute a part of this Lease.

(f) Binding Effect. All of the covenants, conditions, and agreements herein contained shall extend to, be binding upon, and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.

(g) Relationship. This Lease does not create the relationship of principal and agent or of partnership or joint venture or of any association between Landlord and Tenant, the sole relationship between Landlord and Tenant being that of landlord and tenant.

(h) Counterparts. This Lease may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

(i) Attorneys' Fees. In the event that either party seeks enforcement of any obligation under this Lease, the prevailing party in such an action shall be entitled to recover its reasonable attorneys' fees and costs in pursuing or defending against such action.

IN WITNESS WHEREOF, the parties have executed this Lease the day and year first above written.

LANDLORD:

THE CITY OF SPRING LAKE PARK

By: _____

(Print Name)

Its: _____

TENANT:

KTJ LIMITED PARTNERSHIP ONE HUNDRED
TWENTY-EIGHT

By: Oppidan, Incorporated

Its: General Partner

By: David Scott

Its: Vice President

**EXHIBIT A
TO LEASE**

Diagram of the Premises:





City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

MEMORANDUM

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: 8322 Laddie Road Request for Permit Extension
DATE: October 12, 2016

8322 Laddie Road has a long standing history of nuisance violations including abatements with the City of Spring Lake Park. To prevent future nuisance issues, I persuaded the homeowner to construct a garage in which they can store all outside material and debris. On December 12, 2014, an application for home and garage addition was made by the homeowner which stated completion of the project on the application by April of 2016. Permit number BP14232, was issued December 15, 2014.

On March 4, 2016, a nuisance violation notice letter was sent to the homeowners requiring front and side yard clean-up, which was corrected and completed. The letter also noted building permit number BP14232, and the requirement to complete the project by the end of April 2016. I did grant the homeowner an extension of the building permit as permitted by code, in which I stated that the homeowner must make all efforts to make continuing progress on the house and garage addition so that it is fully completed and occupied by December 31, 2016.

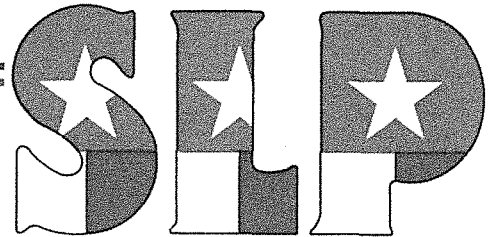
On September 13, 2016, an on-site inspection found that only the foundation wall and floor covering for the house addition had been completed. On September 13, 2016, another letter was sent to the homeowners reminding them of their obligation to complete the house and garage addition so that it is fully occupied by December 31, 2016. I mentioned they may request an additional extension, however, since this is the second extension, I would forward their request to the City Council for review and action. On October 3, 2016, I received a written request from the homeowner stating that inclement weather has delayed progress and completion of the project and that they hope to have the project fully completed by spring of 2017.

I am asking the City Council to consider this request for extension and to list any possible conditions they may wish to include should they grant such extension.

I can be reached at bbrainard@slpmn.org if you have any additional questions regarding this issue.

City of Spring Lake Park

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
763-784-6491



March 4, 2016

Mayor
Cindy Hansen

Councilmembers
Jeanne Mason
Robert Nelson
Bill Nash
Ken Wendling

*Administrator,
Clerk-Treasurer*
Daniel Buchholtz

Chief of Police
Douglas Ebeltoft

*Code Enforcement
Director*
Barry Brainard

*Parks & Recreation
Director*
Marian Rygwall

*Public Works
Director*
Terry Randall

Mr. Mark Peterson
8322 Laddie Road
Spring Lake Park, MN 55432

Mr. Peterson,

Please be advised that it has once again been brought to the attention of the City of Spring Lake Park regarding the accumulation of debris, equipment, and vehicles at the property of 8322 Laddie Road.

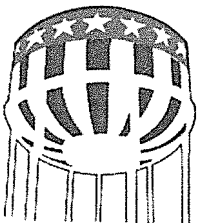
The City of Spring Lake Park has on record several issues of violations for the accumulation of debris, equipment, unlicensed vehicles, and junk vehicles at 8322 Laddie Road, since 1998. The City has worked extensively with you in the past regarding your continuing violations including a written agreement by you to construct a detached garage by August 31, 2007, to store your equipment and vehicles to help alleviate the violations.

You are hereby ordered to correct the following nuisances within 30 days of receipt of this order. Each violation listed below also states the section(s) under the Spring Lake Park Code of Ordinances in which each violation is found:

1. Fence in disrepair at front and side. Section 156.034 (E)(1).
2. Parking of motorized vehicle (Lic No. 312 NKD) upon an unimproved driveway. Section 156.027 (C).
3. Three trailers are parked on the residential property. One trailer is allowed per residential unit and must be parked upon an improved driveway. Section 156.027 (2)(b)(2).
4. License tab for commercial truck (YA N6507) has expired in February 2016. Section 156.027 (C).
5. Leaf bags and brush are stored on property and are deemed rubbish and therefore are a public nuisance. Section 94.16 (I).
6. Number of motorized vehicles on a residential property exceeds the maximum allowable. Eight currently on site. Section 90.01.
7. Six foot high dirt pile in rear yard interferes with rear yard and side yard natural watercourse. Section 56.02 (B).
8. Snowmobile parking must be upon an improved driveway. 156.027 (C).

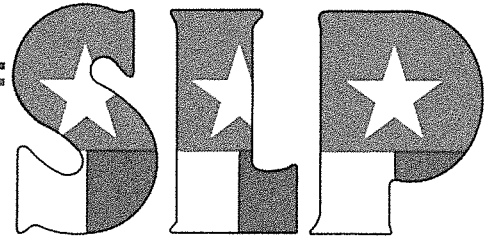
Chapter 151 of the Spring Lake Park Code of Ordinances states that an improved surface is defined as "*any exterior area constructed of asphalt, concrete, brick, or similar dust-free surface as approved by the Building Official.*"

Chapter 151 also states that a driveway is defined as "*a fully improved or unimproved surface that runs from a private garage to the curb line.*" Since the improved surface to the south from your previous garage no longer connects to the curb line or a private garage, it cannot be permitted as an improved driveway to park motorized vehicles.



City of Spring Lake Park

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
763-784-6491



September 13, 2016

Mayor
Cindy Hansen

Councilmembers
Jeanne Mason
Robert Nelson
Bill Nash
Ken Wendling

*Administrator,
Clerk-Treasurer*
Daniel Buchholtz

Chief of Police
Douglas Ebeltoft

*Code Enforcement
Director*
Barry Brainard

*Parks & Recreation
Director*
Marian Rygwall

*Public Works
Director*
Terry Randall

Mr. Mark Peterson
8322 Laddie Road
Spring Lake Park, MN 55432

Re: Building Permit Number 14323

Mr. Peterson,

Please be advised that on December 12, 2014, an application for home and garage addition was made by you stating completion on the application for April of 2016.

Permit number BP14232, was issued December 15, 2014. Recent on-site inspection show only the footings, foundation wall, and floor covering for the house addition has been completed as of September 13, 2016. Per my letter dated March 3, 2016, you were given until December 31, 2016, to complete your addition as sign and agreed upon on your building permit application that stands as a legal and binding agreement. All efforts must be made to make continuing progress on the house and garage addition so that it is fully complete and occupied by December 31, 2016. Failure to complete permit number BP14232 by December 31, 2016, will result in additional action by the City of Spring Lake Park.

If you feel you are unable to meet the completion deadline of December 31, 2016, you may appeal to the Spring Lake Park City Council to seek an extension date for completion. You must notify me in writing requesting extension addressing the letter to the Spring Lake Park City Council. If I do not hear from you within 14 days requesting a completion extension, it will be assumed that the December 31, 2016 deadline will be met.

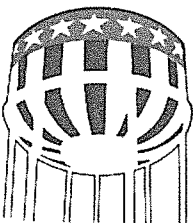
Your immediate and undivided attention is required and necessary for compliance of this order and notice. If you have any questions or concerns regarding this notice, please contact me at your convenience.

Respectfully,

A handwritten signature in black ink, appearing to read 'Barry L. Brainard', is written over a horizontal line.

Barry L. Brainard
Code Enforcement Director

Cc: Address file
Daniel Buchholtz, City Administrator
John Thames, City Attorney



October 3, 2016

To: City of Spring Lake Park
Barry Brainard, Code Enforcement

From: Mark Peterson
8322 Laddie Rd. NE, Spring Lake Park, MN 55432

Re: Permit Extension

To Whom It May Concern,

I am writing to request an extension of the permit for our home addition. There have been delays due to inclement weather. I am still hoping to have the shell of the addition up by the end of this year, including the roofing, but possibly not the siding. Weather permitting, I am hoping to have the addition complete by spring. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark G. Peterson". The signature is fluid and cursive, with the first name "Mark" being the most prominent.

Mark G. Peterson

612-919-1930



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 10.17.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2014-2015 Street Improvement Project (193801577).

Final contractor payment and project acceptance occurred at the September 6th Council meeting. *Remaining project close-out process has started.*

CSAH 35 Turn Lanes and Sidewalk (193802914).

Punch-list items are being completed. *Field survey has been completed to document post-construction wetland edge. Some touch-up grading still needs to be completed.*

MS4 Permit (193802936).

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance. *Need to prepare annual report. The annual public meeting was held on October 3rd.*

Lift Station No. 1 Reconstruction (193803115).

The Contractor is Meyer Contracting. *Final project close-out process continues.*

2016 Sanitary Sewer Lining Project (193803421).

This project includes lining and wye grouting on Old Central south of 81st. Contractor is Hydro-Klean. *Grout work on sewer service laterals has been completed. Final project close-out process has started.*

2017 Street Seal Coat Project and 2017 Sanitary Sewer Lining Project (19380....).

Working with Public Works Director on determining areas for 2017 projects. Terry is coordinating sewer televising of the sewer in the area of a possible lining project for next year.

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Working with staff on development review for possible Dominion and Rubicon projects.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

October 4, 2016

Daniel Buchholtz
City Administrator
Spring Lake Park

Dear Mr. Buchholtz:

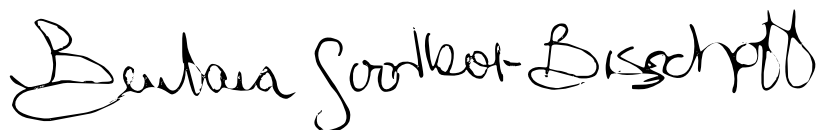
In the manner pertaining to the purposed re-zoning and new construction of a rental village on hi-way 65 just north of our municipal liquor store, I feel justified in stating that city hall did not inform enough of the residents of Spring Lake Park. I realize it is city policy to notify residents and businesses within 350 feet from the proposed change, but from the poor showing at the zoning meeting, I believe few residents knew. This is a huge decision because you are changing the tax base from commercial which is 3 to 3 ½ times that of residential. I feel a 4 inch public hearing announcement on a back page of the Blaine-Spring Lake Park Life newspaper just in not enough considering the huge impact this will make on so many tax paying residents.

Bringing in high-rise rental apartments with 150 new units (when we already have over 1000 rental units both houses and apartments) does not seem to be the best use of this over 9 acres. The developer declared that most of these units will be taken up with single parent families meaning that our school system which just had a special bond referendum accepted on April 26th to the tune of 49.9 million dollars will again be affected by the huge probable amount of children from these high rises. With our assessed tax base being 20% – 22% already, is it fair to ask out hard-working residents, 28% of them being senior citizens, to be taxed higher because of a decision from city hall that they do not know about? After all, you might say the new renters will be spending money in Spring Lake Park, but what will they be spending it on? The real money will be spent in our neighboring suburbs where there are Walmart, Target, and Cub stores, and a large shopping center called Northtown.

I wish to read this letter at the October 17 city hall council meeting in the discussion from the floor slot.

Thank you very much for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Barbara Goodboe-Bisschoff". The signature is written in a cursive, flowing style with a large initial 'B'.

Barbara Goodboe-Bisschoff

October 5, 2016

Daniel Buchholtz
City Administrator
Spring Lake Park

Dear Dan:

Paddy Jones and myself attended the parks and recreation meeting on October 4th. We enjoyed it very much especially the discussion on the renaming of parks. I agree with Marian on keeping the location name for the parks. I did like the idea of naming within the parks different structures. As I listened, a light bulb went off in my head. As you know, I am running for city council, and one of my issues is the 1965 tornado that ripped Spring Lake Park and its high school apart. I feel it has never been addressed properly. Last year was the 50th anniversary, and while other cities memorialized that event, Spring Lake Park did nothing. I talked to the gentleman who was in charge of the Fridley memorial and found out from him that he had approached our city hall and met with no interest in participating. Our sister city of Mounds View of course was there.

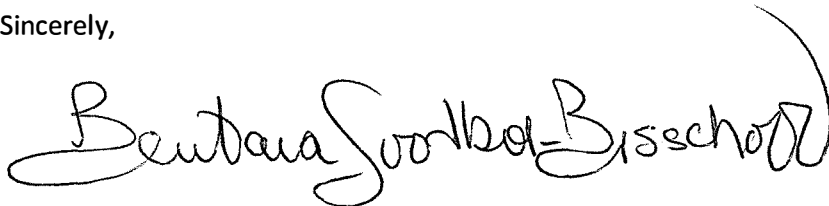
The proposed band shell in Conde Park, I feel would make an excellent beginning to memorialize this tragic event that hit the village and cost so many lives. The location next to the proposed senior apartments would seem to be an ideal location since so many of these people were around in 1965 and lived through the storm either in Spring Lake Park or elsewhere in Minnesota.

Our new city logo has "history, community, home" under the water tower, and the memorial would take in all of those ideals. I further think that something this major should be relayed to the citizens of the village, so they can have their views known.

I do not know the proper protocol on this. Do I address Parks & Recreation first, or city council? I hope this meets with your approval. I also sent a letter to Marian. I would like to see this on an agenda after the November 8th election.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Barbara Goodboe-Bisschoff". The signature is written in a cursive, flowing style with a large loop at the end.

Barbara Goodboe-Bisschoff

CORRESPONDENCE

October 5, 2016

Daniel Buchholz, City Administrator
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

RE: City of Spring Lake Park Manor Drive Comprehensive Plan Amendment –Post Council Action
Metropolitan Council Review File No. 20623-3
Metropolitan Council District 2

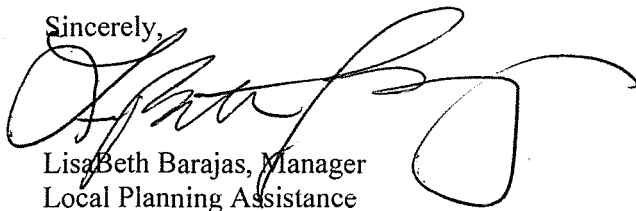
Dear Mr. Buchholz:

At its meeting on September 28, 2016, the Metropolitan Council reviewed the City's Comprehensive Plan Amendment, based on the staff report. The proposal includes a household and population forecast adjustment. The purpose of the amendment is to re-guide approximately 3.3 acres of land from Commercial to High Density Residential (6+ units per acre). The site is bordered by County Highway 10 to the north, Laddie Road to the west, and Manor Drive to the south. Trunk Highway 65 is located to the east of the site. The land use is being amended in support of a 160-170 unit affordable senior apartment development.

The Council found that the amendment conforms to the regional system plans for transportation, wastewater, and parks; is consistent with the *Thrive MSP 2040* and Council policies; and is compatible with the plans of adjacent jurisdictions. Therefore, the City may place the amendment into effect. Please refer to the advisory comments regarding forecasts, and land use, and water resources that are contained in the Review Record (attached).

A copy of the staff report to the Council is attached for your records. The Council will append the amendment, submission form and supplemental information to the City's plan in the Council's files. If you have any questions, please contact Eric Wojchik, Principal Reviewer at 651-602-1330.

Sincerely,



Lisa Beth Barajas, Manager
Local Planning Assistance

Attachment

CC: Steve O'Brien, Minnesota Housing
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Lona Schreiber, Metropolitan Council District 2
Eric Wojchik, Principal Reviewer
Raya Esmaeili, Reviews Coordinator

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Committee Report

Business Item No. 2016-186

Community Development Committee

For the Metropolitan Council meeting of September 28, 2016

Subject: City of Spring Lake Park Manor Drive Comprehensive Plan Amendment, Review File No. 20623-3 (Eric Wojchik, 651-602-1330)

Proposed Action

That the Metropolitan Council:

1. Adopt the attached Review Record and allow the City of Spring Lake Park to place Manor Drive Comprehensive Plan Amendment into effect.
2. Revise the City's forecasts for population and households for 2020 and the population forecast for 2040, as shown in Table 1 of the Review Record.
3. Revise the City's share of the region's need for affordable housing for the 2021-2030 decade to 29 units, as shown in Table 2 of the Review Record.
4. Advise the City to implement the advisory comments in the Review Record for Forecasts, Land Use, and Water Resources.

Summary of Committee Discussion/Questions

The Community Development Committee recommended approval of the proposed action(s) as part of its consent agenda on September 19, 2016.

Community Development Committee

Meeting date: September 19, 2016

For the Metropolitan Council meeting of September 28, 2016

Subject: City of Spring Lake Park Manor Drive Comprehensive Plan Amendment, Review File No. 20623-3

District(s), Member(s): District 2, Lona Schreiber

Policy/Legal Reference: Metropolitan Land Planning Act (Minn. Stat. § 473.175)

Staff Prepared/Presented: Eric Wojchik, Senior Planner, Local Planning Assistance (651-602-1330)

Division/Department: Community Development / Regional Planning

Proposed Action

That the Metropolitan Council:

1. Adopt the attached Review Record and allow the City of Spring Lake Park to place Manor Drive Comprehensive Plan Amendment into effect.
2. Revise the City's forecasts for population and households for 2020 and the population forecast for 2040, as shown in Table 1 of the Review Record.
3. Revise the City's share of the region's need for affordable housing for the 2021-2030 decade to 29 units, as shown in Table 2 of the Review Record.
4. Advise the City to implement the advisory comments in the Review Record for Forecasts, Land Use, and Water Resources.

Background

The Council reviewed the City's Comprehensive Plan Update (Business Item No. 2010-130, Review File No. 20623-1) on April 28, 2010. The current amendment is the second amendment since the Update was reviewed. The previous amendment was administratively reviewed by Council staff prior to the submission of this amendment.

The purpose of this amendment is to re-guide approximately 3.3 acres from Commercial to High Density Residential, in support of the development of a 160-170 unit affordable senior apartment building. The site is bordered by County Hwy 10 to the north, Laddie Road to the west, and Manor Drive to the south.

Rationale

The proposed amendment conforms to regional system plans, is consistent with Council policies, and is compatible with the plans of other local communities and school districts.

Funding

None.

Known Support / Opposition

There is no known local resident opposition to this proposal. Neighborhood responses regarding this project were generally receptive of the project, though some residents raised concerns regarding the potential for an increase in traffic, parking, and the scale/density of the project.

Review Record
City of Spring Lake Park
The Manor Drive Comprehensive Plan Amendment

Review File No. 20623-3, Council Business Item 2016-186

BACKGROUND

The City of Spring Lake Park is a community of approximately 2.1 square miles and located in Anoka and Ramsey Counties. Spring Lake Park is bordered by the City of Fridley to the west and south, the City of Blaine to the north, the City of Mounds View to the east, and the City of Coon Rapids to the northwest (see Figure 1).

Consistent with the policies adopted by the Council in June 2014 (*Business Item 2014-143*) regarding review of local comprehensive plans, this amendment is being reviewed under *Thrive MSP 2040* and its policy plans. The amendment was found complete for review on August 19, 2016.

Thrive MSP 2040 identifies the City as a Suburban community. Figure 2 shows the regional systems in proximity to the proposed amendment site. The Metropolitan Council (Council) forecasts that the City will grow between 2020 and 2040 from 6,500 to 7,500 people; from 2,780 to 3,200 households; and that employment will grow from 3,280 to 3,600 jobs.

The Council reviewed the City's Comprehensive Plan Update (Business Item No. 2010-130, Review File No. 20623-1) on April 28, 2010. This amendment is the second amendment since the Update was reviewed. The previous amendment was administratively reviewed by Council staff prior to the submission of this amendment.

REQUEST SUMMARY

The purpose of the amendment is to re-guide approximately 3.3 acres from Commercial to High Density Residential (6+ units per acre). The amendment supports the development of a 160-170 unit affordable senior apartment development. The site is bordered by County Hwy 10 to the north, Laddie Road to the west, and Manor Drive to the south.

OVERVIEW

Conformance with Regional Systems	The amendment conforms to the Regional System Plans for Parks, Transportation (including Aviation), and Wastewater, with no substantial impact on, or departure from, these plans.
Consistency with Council Policies	The amendment is consistent with <i>Thrive MSP 2040</i> , with water resources management, Council housing policy (<i>Housing Policy Plan</i>), and is consistent with Council forecasts.
Compatibility with Plans of Adjacent Jurisdictions	The amendment will not have an impact on adjacent communities, school districts, or watershed districts, and is compatible with the plans of those districts.

PREVIOUS COUNCIL ACTIONS

- On April 28, 2010, the Council acted on the City's Update (Business Item No. 2010-130, Review File No. 20623-1).
- On May 31, 2016, the Pierce Street amendment was administratively approved (Review File No. 20623-2).

ISSUES

- I. Does the amendment conform to the regional system plans?
- II. Is the amendment consistent with *Thrive MSP 2040* and other Council policies?
- III. Does the amendment change the City's forecasts?
- IV. Is the amendment compatible with the plans of adjacent local governmental units and affected jurisdictions?

ISSUES ANALYSIS AND FINDINGS

Conformance with Regional Systems

The amendment conforms to the regional system plans for Regional Parks, Transportation, and Wastewater, with no substantial impact on, or departure from, these system plans. The following are additional review comments regarding regional parks, wastewater and transportation.

Regional Parks

Reviewer: Michael Peterka (651-602-1361)

The amendment is complete for the regional parks review and conforms to the *2040 Regional Parks Policy Plan*. There are no existing or planned Regional Parks or Trails in the vicinity of the amendment.

Wastewater

Reviewer: Roger Janzig (651-602-1119)

The amendment conforms to the Council's plans for regional wastewater services. The Metropolitan Disposal System has adequate capacity for this project location.

Transportation

Reviewer: Russ Owen (651-602-1724, Kyle Burrows (612-349-7749)

The proposed amendment conforms to the *2030 Transportation Policy Plan (TPP)*. The amendment has minimal impact on the transportation or aviation systems.

Consistency with Council Policy

The amendment is consistent with Council policies for forecasts, land use, housing, sub-surface sewage treatment systems, and water supply. Additional review comments regarding forecasts, land use, and water resources, and housing are detailed below.

Forecasts

Reviewer: Todd Graham (651-602-1322)

Council staff have reviewed the forecast-related content of the City of Spring Lake Park Manor Drive Comprehensive Plan Amendment, including supplemental information received August 10, 2016. Forecast-related content appears complete and consistent with Council policy.

In supplemental information, the City offers that the plan amendment will increase the community-wide forecast for year 2020, and the 2040 population forecast is adjusted to account for a reduction in average household size (see underlined forecasts in Table 1 below). Forecasts for 2030 are unaffected. Council staff find that the proposed development will add 160 senior apartments at the subject site. This previously unplanned development will advance the number of households in Spring Lake Park beyond

previous expectations. Council staff support revising the Council's 2020 forecast upward to 2,880 households and 6,700 population and revising the 2040 forecast downward to 7,400.

Metropolitan Council's forecast will be revised as follows, effective upon action on the plan amendment.

Table 1. Metropolitan Council Forecasts for the City of Spring Lake Park

	Census	Previous Council Forecasts			Revised Council Forecasts		
	2010	2020	2030	2040	2020	2030	2040
Population	6,412	<u>6,500</u>	7,000	7,500	<u>6,700</u>	7,000	<u>7,400</u>
Households	2,672	<u>2,780</u>	3,000	3,200	<u>2,880</u>	3,000	3,200
Employment	3,000	3,280	3,450	3,600	3,280	3,450	3,600

(Note: All of the households and population in Spring Lake Park are sewer-serviced.)

With this adjustment of future growth staging, more growth in Spring Lake Park occurs by 2020; and less growth occurs between 2020 and 2030. Therefore, the 2021-2030 Affordable Housing Need for Spring Lake Park will be revised accordingly (see underlined changes in Table 2 below):

Table 2. Affordable Housing Need Allocation for the City of Spring Lake Park

	Previous Allocation	Revised Allocation
At or below 30% AMI	<u>26</u>	<u>14</u>
31% to 50% AMI	<u>11</u>	<u>6</u>
51% to 80% AMI	<u>16</u>	<u>9</u>
Total Units	<u>53</u>	<u>29</u>
AMI=Area Median Income		

Advisory Comments

If there are additional, substantial plan amendments in the City of Spring Lake Park, with bearing on housing in the near-term, then forecasts could be revised upward.

Land Use

Reviewer: Eric Wojchik (651-602-1330)

The amendment is consistent with policies for Suburban communities in *Thrive MSP 2040*, which directs communities to accommodate forecasted growth at a minimum residential density of five units per acre and to target higher densities in locations with convenient access to transportation corridors and with adequate sewer capacity.

The purpose of the amendment is to re-guide approximately 3.3 acres from Commercial to High Density Residential (6+ units per acre). The proposed development will redevelop the existing Goony Golf property, a 54-hole miniature golf course located at 1066 Manor Drive NE, into a 160-170 unit age-restricted (55+) affordable housing apartment building. The proposed affordable senior apartment complex on the 3.3 acre site yields minimum density of 48.5 units per acre, which is consistent with the Council's density policies for Suburban communities.

The amendment brings the overall planned residential density for the City of Spring Lake Park to approximately 4.53 residential units per acre.

Advisory Comments

As part of the 2040 Comprehensive Plan Update, the City should identify which parcels within the community remain available for high density development and also identify a new guided land use category for those High Density Residential parcels that have been developed at densities exceeding the current minimum of 6 residential units per acre. The City is advised to enact both a minimum and maximum unit/acre threshold for its High Density Residential land use category. The City is also advised to create commensurate land use categories to better reflect functional land uses and new land uses planned for the City.

The amendment brings the overall planned residential density for the City of Spring Lake Park to approximately 4.53 residential units per acre, which is below the minimum residential density of five units per acre for Suburban communities. The City should identify new redevelopment opportunities and consider re-guiding properties to Medium or High Density Residential land use categories in order to increase the overall residential density of the community to a minimum of five units per acre to ensure compliance with Council policy. As with the comment above, as part of the 2040 Comprehensive Plan Update, the City should determine future land use categories which provide a more accurate measure of overall community density.

Water Resources

Reviewer: Jim Larsen (651-602-1159)

The proposed development conforms to the *2040 Water Resources Policy Plan* for local surface water management. The City has indicated that stormwater is proposed to be managed by a detention/infiltration system to be constructed under the parking area for the building. Additionally, the City indicates that the wooded portion on the north end of the site is apparently planned to be clear cut to accommodate the redevelopment of the site.

Advisory Comments

The Council encourages the City to site proposed development structures where possible to retain as many of the existing mature trees on the site as possible to enhance site aesthetics and maintain a visual and noise buffer to neighbors.

Housing

Reviewer: Tara Beard (651-602-1021)

The amendment is consistent with Council housing policy. The proposed amendment increases opportunities to support the City's share of the region's affordable housing need for the 2011-2020 decade, which is 19 units. The amendment both reguides land to higher densities and facilitates the development of a substantial number of affordable housing units that exceeds the City's share.

Compatibility with Plans of Adjacent Governmental Units and Plans of Affected Special Districts and School Districts

The proposed amendment is compatible with the plans of adjacent jurisdictions. No compatibility issues with plans of adjacent governmental units and plans of affected special districts and school districts were identified.

ATTACHMENTS

Figure 1: Location Map Showing Regional Planning Areas

Figure 2: Location Map Showing Regional Systems

Figure 3: Current and Proposed Land Use Guiding

Figure 1: Location Map Showing Community Designations

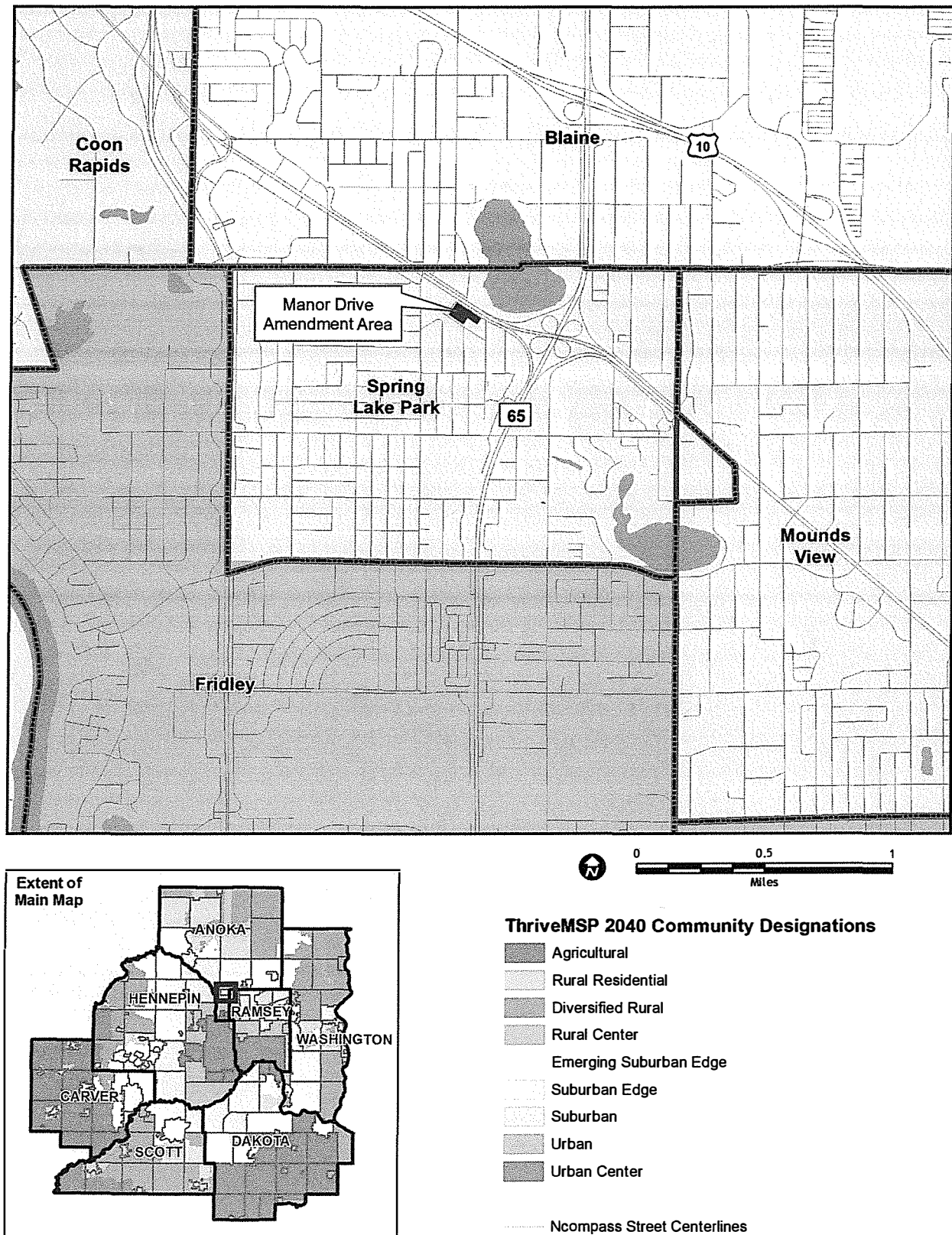
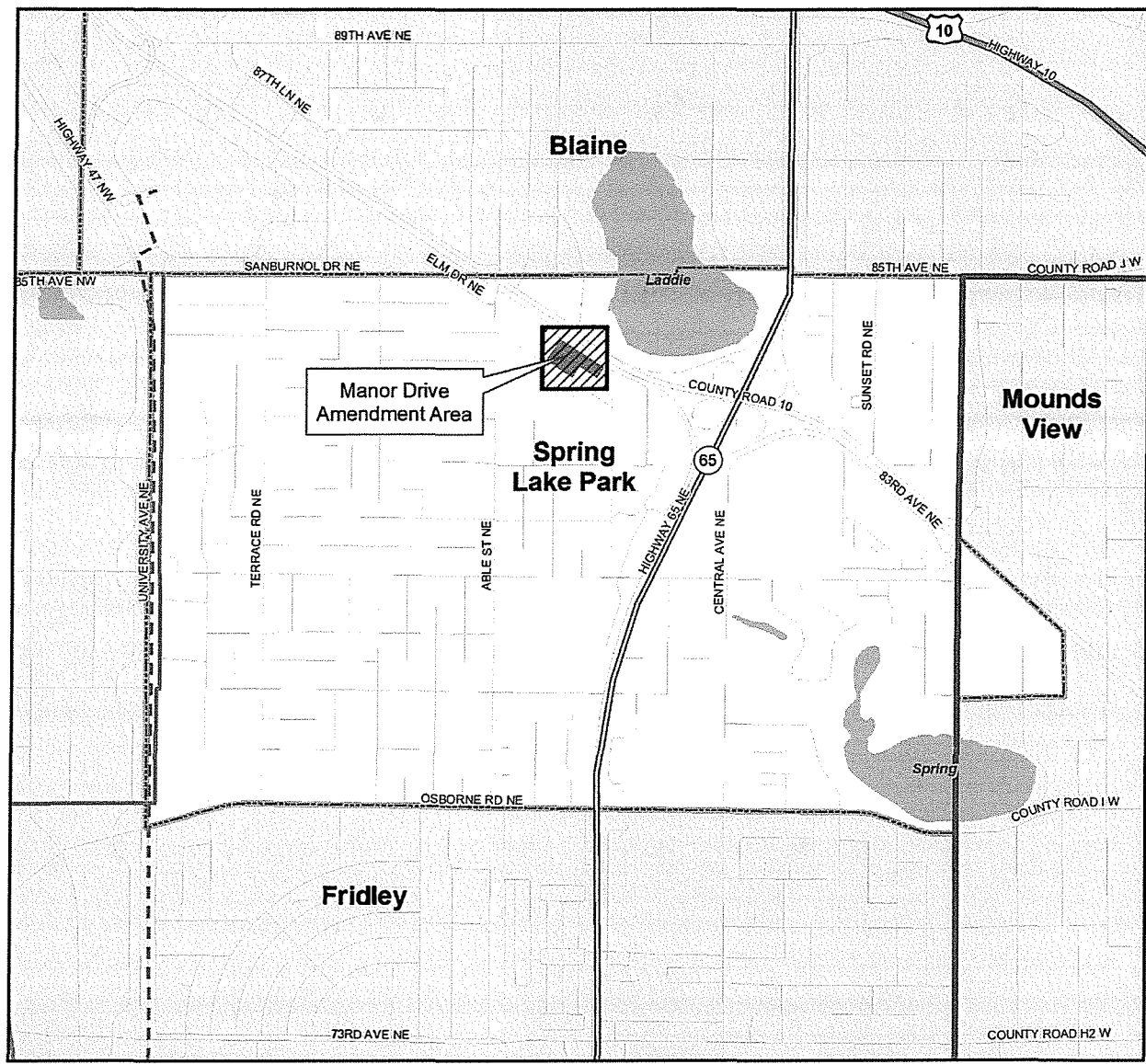


Figure 2: Location Map Showing Regional Systems



Regional Systems

Regional Highway System

- Interstates
- US Highways
- State Highways
- County Roads

Regional Transitways

- Existing, Fixed Guideway
- Proposed, Fixed Guideway
- Existing, Bus Rapid Transit
- Proposed, Bus Rapid Transit
- Existing Fixed Guideway Stations
- Planned Fixed Guideway Stations

Recreation Open Space

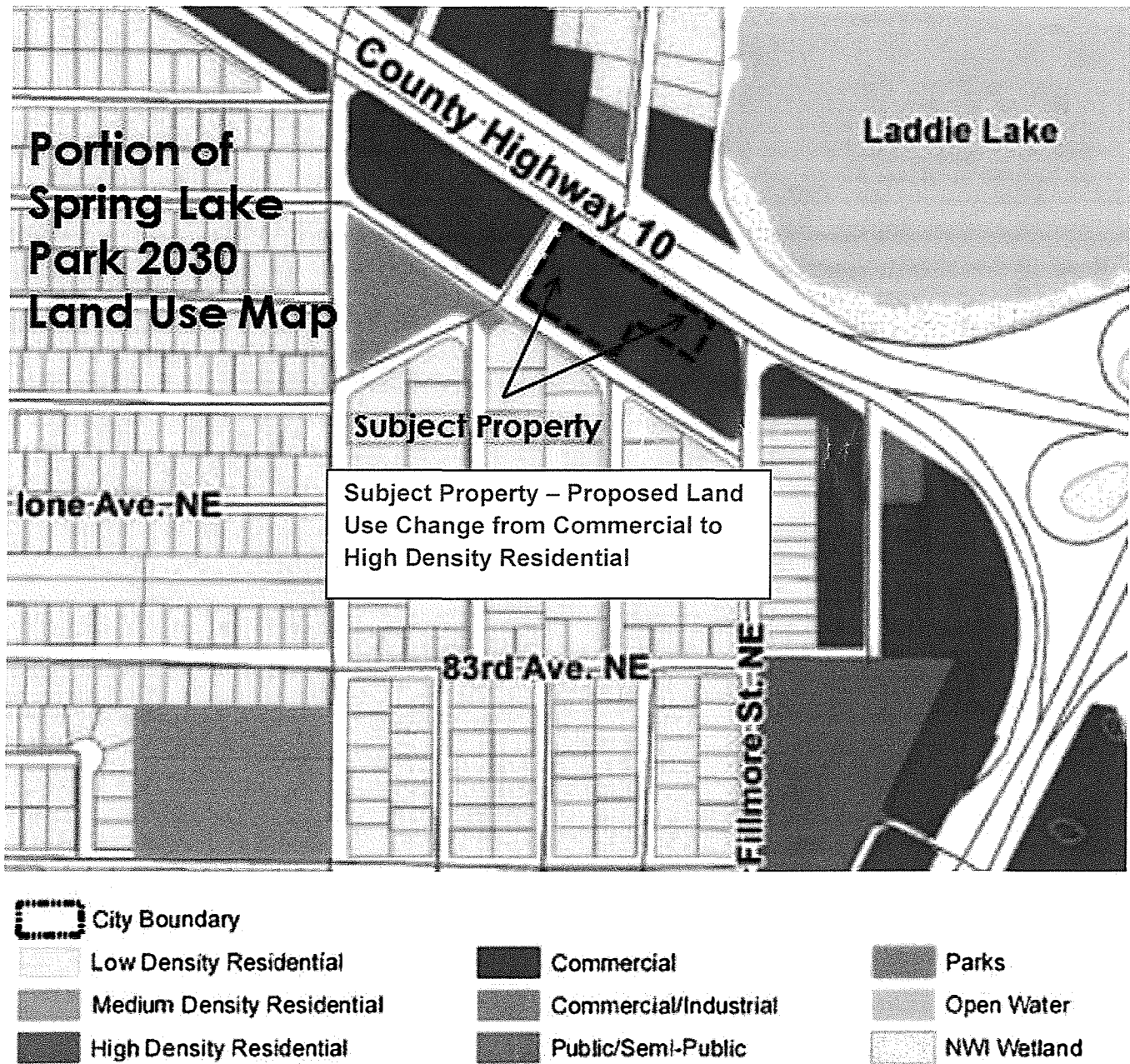
- Park Reserves
- Regional Parks
- Special Recreation Features
- Existing Regional Trails
- Planned Regional Trails

Wastewater Treatment

- Meters
- Lift Stations
- MCES Interceptors
- MCES Treatment Plants

Ncompass Street Centerlines

Figure 3: Current and Proposed Land Use Guiding





Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300

800-657-3864 | Use your preferred relay service | info.pca@state.mn.us | Equal Opportunity Employer

September 28, 2016

Mr. Charles Degross
8316 Westwood Rd NE
Spring Lake Park, MN 55432

RE: Petroleum Storage Tank Release

Site: Degross Residence, 8316 Westwood Rd NE, Spring Lake Park, Anoka County 55432

MPCA Site ID: LS0020224

Incident Number: 102412

Dear Mr. Degross:

The Minnesota Pollution Control Agency (MPCA) has learned there was a petroleum tank release at the Site referenced above. As the owner/operator of the tank(s), you are responsible for the contamination caused by the release. According to state law, you must investigate, and if necessary clean up the contamination.

Due to the circumstances of the release, it was necessary for the MPCA's Emergency Management Unit (EMU) to provide initial response oversight in order to reduce the immediate impact to human health and the environment. Once the emergency conditions related to the release are stabilized, MPCA oversight will be transferred from the EMU to the Petroleum Remediation Program. Contact information for each is listed below.

Your first step

Complete and submit the enclosed *Leak Site Ownership Form* **within 30 days**. If you believe that you are not legally responsible for the tank release, please contact me immediately.

Definition of legally responsible:

You are considered legally responsible for a petroleum tank release if you owned or operated the tank either *during or after* the release, unless specifically exempted under the law.

See Minn. Stat. §115C.021.

Next steps

Hire a qualified environmental consulting firm to help you investigate and address the contamination. A site investigation must fully define the extent and magnitude of the soil and/or groundwater contamination caused by the release. Investigation and cleanup guidance documents, standardized report forms, and related information are located at the following website:

<https://www.pca.state.mn.us/waste/petroleum-remediation-program>. Once the investigation is complete, your consultant should summarize the results in an MPCA report form, including a recommendation for additional investigation or monitoring, corrective action, or site closure.

Because your site is considered high priority, you must submit the report to the MPCA **within 90 days** of the date of this letter, unless otherwise instructed by MPCA staff. Your site is considered to be high priority because it has one or more of the following conditions:

- Existing or high risk of drinking water contamination
- Existing or high risk of vapor intrusion into occupied buildings or risk of explosive vapor build-up
- Surface water impacts
- Recent or ongoing releases

Mr. Charles Degross

Page 2

September 28, 2016

- Petroleum free product

Paying for the work

The Minnesota Petrofund helps tank owners, operators, and volunteer property owners pay for the cost of investigating and cleaning up contamination from petroleum tank releases. You will receive a separate mailing from the Minnesota Department of Commerce, which administers the Petrofund, explaining eligibility criteria and how to apply for reimbursement. Please note that applicants are required to use an environmental consulting firm registered with the Petrofund and obtain written competitive bids. Read the Petrofund mailing thoroughly so you know how to be eligible for the maximum reimbursement.

Please respond

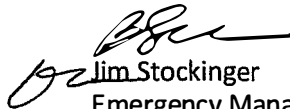
Your timely response is important. If you do not submit the completed *Leak Site Ownership Form* within 30 days, the MPCA will assume that you do not intend to comply and will begin enforcement actions. Also, please be aware that failure to cooperate in a timely manner will reduce your reimbursement from the Petrofund. Finally, should you fail to take necessary corrective actions, the MPCA may take them on your behalf and request the Petrofund to recover the costs from you.

If you have questions about this letter or the MPCA's requirements, please contact Andy Eddy at 651-757-2331 or andrew.eddy@state.mn.us. If you have questions about the emergency response activities, please contact Jim Stockinger at 651-757-2164 or jim.stockinger@state.mn.us. Additional contact information is listed below.

Sincerely,



Andy Eddy
Project Manager
Petroleum Remediation and Redevelopment Section
Remediation Division



Jim Stockinger
Emergency Management Unit
Closed Landfill and Emergency Management Section
Remediation Division

AJE/JS:kg

Enclosures

Cc: Daniel Buchholtz, Administrator-Clerk-Treasurer, City of Spring Lake Park
Nyle Zikmund, Fire Chief, City of Spring Lake Park
Brad Fields, Director, Integrated Waste Management, Anoka County
Ginger Commodore, Department of Commerce (ec)

Contacts and more information:

Please have your MPCA Site ID# available when calling about your site

MPCA Project Manager for this site: 651-757-2331 or andrew.eddy@state.mn.us

Petrofund: Reimbursement questions? 651-539-1515 or 800-638-0418,
or go to <http://mn.gov/commerce/industries/fuel/petrofund/index.jsp>

MPCA Petroleum Remediation Program guidance documents:

<http://www.pca.state.mn.us/index.php/waste/waste-and-cleanup/cleanup/cleanup-guidance.html>

MPCA Brownfields Program: Selling or redeveloping contaminated property?

Go to <http://www.pca.state.mn.us/lupg7f9>

North Metro TV

September 2016 Update

Program Production

In September, a total of **93 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **55:45:00 hours of new programming**.

- 37 programs were produced by the public
- 35 programs were produced by NMTV staff
- 21 programs were produced by City staff



Van Shoots

The van was used for **42:00:00 hours of production**. The following events were videotaped:

- Football: Park Center vs. Spring Lake Park
- Girls and Boys Soccer: Centennial vs. Spring Lake Park
- Volleyball: Centennial vs. Blaine
- Football: Blaine vs. Centennial
- Girls and Boys Soccer: Centennial vs. Blaine
- Football: Totino Grace vs. Blaine



Workshops

Workshop	Instructor	Organization	Students
Camera	Eric Houston	Stepping Stone Emergency Housing	1
Live Internet Streaming	Eric Houston	Video Club	2
Garage Deals Shoot	Eric Houston	Video Club	10
Editing	Eric Houston	US Army Reserves/Blaine	1
Camera	Eric Houston	Coon Creek Watershed District	1
Video 101, Session 1	Eric Houston	DaVinci Academy	10
Video 101, Session 2	Eric Houston	DaVinci Academy	11
Video 101, Session 3	Eric Houston	DaVinci Academy	12
James Bond Lecture	Eric Houston	Video Club	8
Video 101, Session 4	Eric Houston	DaVinci Academy	10
Video 101, Session 5	Eric Houston	DaVinci Academy	9
11 Workshops			75 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Slides	Fees Paid
January	262.25	137	54	0	NA	\$950
February	124.0	37	43	6	NA	\$110
March	288.5	129	21	3	NA	\$225
April	243.0	106	23	69	NA	\$525
May	183.25	94	10	59	NA	\$190
June	137.75	91	46	60	NA	\$166
July	156.00	97	30	0	NA	\$220
August	120.75	34	36	54	6	\$505
September	82.0	36	5	93	0	\$165

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25
May	166	955.50
June	78	511.75
July	80	601.25
August	61	466.50
September	54	309.25

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some September highlights include a "Back to School" story with the Centennial and Spring Lake Park school districts, a story about the Blaine Community Center referendum, a story introducing new Circle Pines City Administrator Patrick Antonen, and a story on Anoka Ramsey Community College's being named one of the top 10 community colleges in the country. In addition to daily playbacks of North Metro TV News on the cable system, there are over 320 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.





Debates!

Things really got going with election programming in September. Ben and Danika set up the schedules and started taping their Local Decision 2016 candidate debates and T.J. covered the League of Women Voters Candidate Debates for the Anoka County Board seats. Additional debates will be taped in October. In all, 17 debates were taped and 4 candidate spotlights. Candidates who are running unopposed, or whose opponent did not want to participate in a debate, were given the opportunity to tape a one-on-one spotlight with host Ben Hayle. Once again, NMTV will be going live with election night results. Yard signs will be placed at most of the voting sites encouraging people to vote, and then to tune in to NMTV for full coverage of local races. We ask for permission from all of the polling places, place the signs the night before the election, and then collect the signs the morning after the election. Our live program on election night will include election related packages, phone interviews with candidates, host analysis of the numbers, and, live interviews with winning candidates.

The HD Upgrade

The HD upgrade is officially underway! Master Control started on September 13th. A temporary server system was set-up so that programming would continue on the channels during the tear-out and install of the new equipment. This took two days longer than anticipated, but all channels are up and running. The racks were then gutted, and new equipment installed. Below, you can see the original equipment in the racks, and the racks after the equipment was removed. Two weeks into the Master Control work, the Studio A upgrade got underway. The new equipment was received and stored in the studio while the old was torn out. The new studio equipment is being installed. The goal is to have both Master Control and Studio A upgraded and functioning by the last week of October. Staff will then be trained on several pieces of new equipment and software, with an eye to our big live election night program. The production truck is on schedule, and we anticipate the equipment install for that to take place in November. The Studio B upgrade is complete.



PR bits and pieces

- Nominated for an Upper Midwest Emmy Award for mini-doc on artist Jason Kittel.
- T.J. shot drone footage for the Centerville PSA project. The footage was screened for City staff and other involved parties.
- Continued discussions on additional ideas for Circle Pines PSA.

Production equipment consulting for cities and schools

Centerville (4 hrs)

- Met with Theresa Bender and Mike Ericson to begin the HD upgrade discussion. Working to coordinate a meeting with a vendor.

Lino Lakes (4 hrs)

- Met with City staff Jeff Karlson and Katie Larson, and Mike Pough and Fred Street of Alpha Video to begin the HD upgrade discussion. Discussed at length the changes and additions that will be needed to upgrade to HD in both the control room and chamber, and also the work session area.

Computer/Networking consulting for cities and schools

No computer consulting was requested.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	143	155:57:09
Centerville	12	16:12:08
Circle Pines	149	82:33:58
Ham Lake	37	19:36:24
Lexington	79	34:50:39
Lino Lakes	23	21:51:08
Spring Lake Park	94	88:16:17
Totals:	537 Program Playbacks	539:17:43 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food With Chef John Politte (4 episodes)	John Politte	00:51:04
G20 Shorts (3 episodes)	Doug Martin	00:06:00
Hodge Podge: Godzilla Stop Action	Laurie Sigler	00:16:16
NMTV Tricks & Tips (7 episodes)	NMTV Video Club	00:12:52
60 Second Movie Reviews (9 episodes)	DaVinci Students	00:19:04
Garage Deals (2 episodes)	NMTV Video Club	00:26:32
Grace to Overcome (2 episodes)	Doug Martin	00:59:00
Cornerstone Church (2 episodes)	Rick Bostrom	00:55:53
Lovepower (2 episodes)	Ann Sandell	02:00:00
The Power of Love (2 episodes)	Rick Larson	01:00:00
Rice Creek Watershed District Meeting	Theresa Stasica	00:58:15
Oak Park Moments ((7 episodes)	David Turnidge	04:17:16
Hope Church (2 episodes)	Cindy Hardy	01:32:35
37 New Programs		08:37:31 New Hours

Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (9/13/16)	T.J. Tronson	00:53:23
Anoka County Board Meeting (9/27/16)	T.J. Tronson	01:21:53
North Metro Cable Commission Meeting	T.J. Tronson	00:11:29
LWV: Anoka County Commission Forum: District 1	T.J. Tronson	00:28:42
LWV: Anoka County Commission Forum: District 2	T.J. Tronson	00:27:56
LWV: Anoka County Commission Forum: District 3	T.J. Tronson	00:15:51
LWV: Anoka County Commission Forum: District 6	T.J. Tronson	00:12:13

Title cont.	Producer cont.	Runtime cont.
Sculptor Rachel Girard	Damian Kussian	00:04:36
NMTV News (3 episodes)	Danika Peterson/Ben Hayle	01:06:03
Local Decision 2016: MN Senate 37	Danika Peterson/Ben Hayle	00:39:1
Local Decision 2016: Centerville Mayor	Danika Peterson/Ben Hayle	00:18:10
Local Decision 2016: MN Senate 41	Danika Peterson/Ben Hayle	00:38:25
Local Decision 2016: MN House 37A	Danika Peterson/Ben Hayle	00:42:40
Local Decision 2016: MN House 37B	Danika Peterson/Ben Hayle	00:39:34
Local Decision 2016: Lexington Mayor	Danika Peterson/Ben Hayle	00:14:44
Local Decision 2016: Anoka County District 6	Danika Peterson/Ben Hayle	00:15:05
Local Decision 2016: MN House 31B	Danika Peterson/Ben Hayle	00:32:40
Local Decision 2016: MN Senate 31	Danika Peterson/Ben Hayle	00:41:12
Local Decision 2016: MN Senate 41A	Danika Peterson/Ben Hayle	00:40:10
Local Decision 2016: MN Senate 38A	Danika Peterson/Ben Hayle	00:34:26
Football: Park Center/Spring Lake Park	Kenton Kipp/Matt Waldron	02:21:19
Girls Soccer: Centennial/Spring Lake Park	Kenton Kipp/Matt Waldron	01:44:38
Boys Soccer: Centennial/Spring Lake Park	Kenton Kipp/Matt Waldron	01:37:10
Volleyball: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:30:51
Football: Blaine/Centennial	Kenton Kipp/Matt Waldron	02:55:55
Girls Soccer: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:54:44
Boys Soccer: Centennial/Blaine	Kenton Kipp/Matt Waldron	01:51:02
Football: Totiino Grace/Blaine	Kenton Kipp/Matt Waldron	02:31:24
Swimming & Diving: Centennial/Spring Lake Park	Kenton Kipp	01:12:29
Sports Den (4 episodes)	Kenton Kipp/Matt Waldron	01:53:55
35 New Programs		30:31:52 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (9/1/16)	Blaine Staff	01:52:57
Blaine Planning Commission Meeting (9/13/16)	Blaine Staff	00:21:02
Blaine City Council Meeting (9/15/16)	Blaine Staff	01:05:51
Blaine Park Board Meeting(9/27/16)	Blaine Staff	01:03:19
Centerville City Council Meeting (9/14/16)	Centerville Staff	01:18:39
Centerville City Council Meeting (9/28/16)	Centerville Staff	01:24:19
Circle Pines Park Board Meeting (9/6/16)	Circle Pines Staff	00:47:23
Circle Pines City Council Meeting (9/13/16)	Circle Pines Staff	00:25:36
Circle Pines Utility Commission Meeting (9/21/16)	Circle Pines Staff	00:07:14
Circle Pines City Council Meeting (9/27/16)	Circle Pines Staff	00:29:11
Ham Lake Planning Commission Meeting (9/12/16)	Ham Lake Staff	00:04:56
Ham Lake City Council Meeting (9/19/16)	Ham Lake Staff	01:01:11
Ham Lake Planning Commission Meeting (9/26/16)	Ham Lake Staff	00:14:25
Lexington City Council Meeting (9/1/16)	Lexington Staff	00:19:56
Lexington City Council Meeting (9/15/16)	Lexington Staff	00:32:31
Lino Lakes City Council Meeting (9/12/16)	Lino Lakes Staff	00:55:04
Lino Lakes Planning & Zoning Meeting (9/14/16)	Lino Lakes Staff	00:21:08
Lino Lakes City Council Meeting (9/26/16)	Lino Lakes Staff	01:13:06
Spring Lake Park City Council Meeting (9/6/16)	Spring Lake Park Staff	01:02:52

Title cont.	Producer cont.	Runtime cont.
Spring Lake Park City Council Meeting (9/19/16)	Spring Lake Park Staff	00:31:24
Spring Lake Park Planning Commission Meeting (9/26/16)	Spring Lake Park Staff	01:35:11
21 New Programs		16:47:15 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



Fridley

COMMUNITY CONNECTION

OCTOBER 2016
NO. 202

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

6431 University Avenue NE
Fridley, MN 55432
phone: 763-571-3450
www.FridleyMN.gov
e-mail: info@FridleyMN.gov

Mayor – Scott J. Lund
Councilmember-at-Large – Robert L. Barnette
Councilmember 1st Ward – James T. Saefke
Councilmember 2nd Ward – Dolores M. Vorichak
Councilmember 3rd Ward – Ann R. Bolkcom
City Manager – Wally Wysopal

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Night to Unite 2016: Focused and Forward

As residents, police officers, firefighters, City staff and City leaders came out for this year's Night to Unite the evening carried significant meaning. Beyond the celebrations, which were certainly in abundance, there was a focus on listening and connecting.

Officers asked what can we do to help you feel safe in your neighborhood.

City staff asked what can we do to improve services for you.

Residents asked what can we do to show our support.

This year, the term "unite" took on new meaning. Plus, we all proved that Friendly Fridley really knows how to have fun!



The Riverview Heights neighborhood and several surrounding areas combined for one big party at Springbrook Park.



Captain Mike Monsrud helps teams warm up during a break in the annual Night to Unite wiffle ball tournament, a 12+ hour event.

Along with all the laughter and games, there were also some important questions asked to officers and City leaders as they talked to community members throughout the night. In this newsletter, we would like to address as many of those as we can. Look inside for more from Fridley Police, a closer look at your utility dollars, and tips for handling difficult neighborhood situations.



Springbrook Apartments celebrates in a big way with a dunk tank, cotton candy, face painting and more.



The red carpet is rolled out for Officer Erik Johnson and Lieutenant Ryan George as they take pictures with residents at Park Plaza Cooperative.

FAQs: What's Next for the Columbia Arena Area

A number of topics surfaced during this year's Night to Unite visits including a big one: *What is happening with the Columbia Arena site?*

Thank you to those who attended our July Open House or have been following this project since the beginning, you are helping shape the future of this significant area. For those who could not attend the open house, we want to answer any questions you may have. Here is a list of some of the most commonly asked questions. If you have any other questions, feel free to contact us. We are always happy to answer any additional questions.

What is happening at the Columbia Arena site?

We are preparing the land for future development consistent with the citizens' group recommendations. This includes removing the unsafe building, prepping the soil to release any trapped Freon, planting grass, hosting a series of citizen workshops to determine the best use for the area, and extensive research by the Fridley City Council.

Is anything specific proposed for this area?

Right now, it is in the planning stage. During the citizen workshops last spring, residents asked for housing, park space and a city or public presence. The current site plan proposal incorporates all those elements with a balance of public and private development. The target date for a formal bond proposal is November 14, 2016, when a public hearing will be held during the City Council meeting.

Why not make the entire site open to private developers?

Fridley Public Works is currently housed behind the Columbia Arena land and is a detriment to attracting private development. Currently, the Public Works Garage includes significant outdoor storage, blighted buildings and there are noise factors. City leaders agree that this is a highly visual area of the city and future development should be both attractive and practical. By putting City buildings on the site, City leaders will have more options and more control over the types of private development in that area. It also allows Fridley the opportunity to restructure the Public Works Garage so that it can blend with housing developments and expand in size so large vehicles and equipment can be stored inside.

What will city buildings consist of?

Under the current proposal-in-progress, Police, Fire, City Hall and the Public Works Garage would all be housed together, along with a public park, pond and trail. There would be community meeting rooms available, as well as other public spaces and features.

Does Fridley really need new buildings?

According to an independent engineering study, there is an urgent need. Prior to Columbia Arena being acquired by the Fridley HRA, the City Council was already evaluating options for city buildings as the cost of excessive repairs became a factor. The City Hall and

Columbia Arena, continued on page 6



Neighborhood Disputes: What Can You Do?

Living close to others can sometimes present challenges. Maybe your neighbor likes to play music louder than you appreciate, or their dog believes your yard is an acceptable place to defecate. It could be frequent backyard fires affect your asthma, or overflowing garbage is ending up on your lawn.

When the problem is serious, such as a threat to your safety or against City Code, the police or City can sometimes intervene on your behalf. Other times, someone or something may affect quality of life but may not be against the law. Before a situation escalates, there are steps you can take towards a peaceful resolution. Here are some suggestions:

Reach Out to Your Neighbor

Mediation Services of Anoka County offers a 4-step approach to resolving conflict. *(see step diagram)*

Ask Your Neighborhood Resource Officer

Each Fridley neighborhood has two police officers assigned specifically to cultivate relationships and address quality of life issues between neighbors. They

are excellent resources in helping prevent conflicts from getting out of control. Reach out to them and ask for help or advice. Depending on the situation, they may be able to help you talk to your neighbor, or approach them informally. They might also be able to refer you to free outside help, such as Mediation Services of Anoka County. We want you to feel safe in your home and in your neighborhood, and these officers can help with that. They also have school resources if the situation involves a juvenile, training for various groups through Restorative Justice Circles, and other community resources.

To connect with the neighborhood resource officer in your area, call Fridley Police at 763-572-3629, or find a map of neighborhoods and officer contact information online at FridleyMN.gov/508.

Code Enforcement Reporting

If you feel uncomfortable approaching your neighbor and the issue is a violation of Fridley's City Code, you can make an anonymous complaint either by phone at 763-572-3592, or online at

FridleyMN.gov and click the "Report a Concern" icon.

A list of City Codes is available on our website. Examples of issues that fall under the City Code include inoperable vehicles, outdoor storage, housing maintenance and uncut lawns. Grass/weeds must exceed 10" on average across the property in order to be a violation.

Call 9-1-1

If a situation is due to excessive noise, something that is affecting your health like smoke inhalation, or you feel unsafe, dial 9-1-1 while the incident is happening. An officer will come out, investigate and approach the neighbor if necessary. Fridley has officers on duty 24 hours a day, but they cannot respond if you do not call. Waiting until the next morning or posting a complaint to social media doesn't do much good. Instead, call 9-1-1 while it is happening. We prefer to stop by and find nothing wrong than to have something escalate because a call was never made.



Get the Buckthorn Out!

Buckthorn is an invasive species of tree that has become widespread throughout Innsbruck Park, a 24-acre wooded park with trails, marsh and wildlife areas in Fridley. If left alone, the buckthorn will continue to spread and kill native plants and trees.

You Can Help!

Volunteers are needed to help remove seedlings and small trees. Training will be provided on site by Fridley Park staff. Calling all adult volunteers, and those ages 12-17 with adult supervision — make a difference, meet new friends and have some fun!

Saturday, October 29
from 9:00 a.m. to 12:30 p.m.
and
Saturday, November 5
from 9:00 a.m. to 12:30 p.m.
(Bad weather make-up date:
Saturday, November 12, same time.)

Innsbruck Park: 5815 Arthur St NE, Fridley
Sign up today (we need a count so we can plan accordingly) ~ Call Fridley Recreation at 763-572-3570.

STEP #1: PREPARE	
WHAT TO DO	WHAT NOT TO DO
<ul style="list-style-type: none">• Have your emotions under control. Calm yourself and be prepared – or consider waiting until you can get to that place.• Prepare your description of the conflict in as small and specific way as possible.• Be prepared to respect the other person's response and openness to discussion.	<ul style="list-style-type: none">• Don't assume you know how the other person feels or why they did what they did.• Don't create a long list of problems – focus on one or two that are most important to you.• Be prepared to hear that you are also contributing to the conflict in some way.
STEP #2: ACTION	
WHAT TO DO	WHAT NOT TO DO
<ul style="list-style-type: none">• Pick a time when you and the other person are likely to have a few minutes and the problem is not "hot".• Ask – "May I talk with you about something?"• Describe your plan "I would like to tell you about a problem I am having and then I would like to hear how you see it."• Describe the conflict/problem as you experience it and why it is important to you.• Invite the other person to explain how they see the situation and listen closely to their response.• Check your understanding of the other person by summarizing what you heard.	<ul style="list-style-type: none">• Don't discuss the reason you believe they do it or their intentions ("You did that because...").• Describe your feelings when the conflict occurs, but don't act them out.• Don't communicate those feelings as judgments or "you" statements ("You make me angry"), but instead as "I" statements ("I feel angry when this happens").• Don't jump to conclusions and solutions. This is a time for understanding both sides of the conflict.

STEP #3: SOLUTION	
WHAT TO DO	WHAT NOT TO DO
<ul style="list-style-type: none">• Identify any areas where you both agree. ("Sounds like 'x' is important to both of us.")• Exchange ideas on actions that might help the situation. ("How about if we tried 'x'?")• Look for actions that will work for both of you ("Would 'x' work for you?")• Keep the conversation focused on today and the future, not the past. ("That's what I have done in the past, what would be helpful going forward?")• Propose solution(s) that meet your interests and theirs.	<ul style="list-style-type: none">• Don't give in or come to an agreement too quickly without careful thinking• Don't rehash the conflict without moving to solutions• Don't blame one another• Don't be disappointed if the discussion does not lead to an agreement. Don't make the problem worse by overreacting in frustration.
STEP #4: AGREEMENT	
WHAT TO DO	
<ul style="list-style-type: none">• Check to be sure you are in agreement about who will do what and by when.• Thank the other person for their willingness to listen to you and work with you.• Remember to hold up your end of the agreement.• Watch for opportunities to recognize when the other person follows up as agreed.	

Courtesy of Anoka County Mediation Services

Your Questions

Night to Unite offered Public Safety Officials a great opportunity to visit with the community. As they spread out to visit almost 100 parties that evening, a number of questions were asked that you might be wondering about, too. Here is a look at a few of the hot topics.

Police Body Cameras: Police are currently researching body cameras and considering them for the future. Although the process has started, it will not happen soon. Body cameras would require a substantial financial commitment from our City.

Vehicle Break-ins: The crime of concern for 2015 was auto theft. Last year, out of the 57 stolen vehicles, keys were left in 22 of those (38%). Many crimes are a crime of convenience. You are more likely to be victimized if you leave your doors unlocked, keys in the car or valuables in sight.

Related Vehicle Crime Concern: Another growing crime trend is using a garage door opener left in a car to break into the home. If you have a vehicle that is parked outside, especially overnight, do not leave a garage opener in the car. Criminals have been known to use the opener to enter a garage and proceed into a home through an unlocked door. It is also a good idea to deadbolt the door that leads to your garage.

Police Training: Our Night to Unite 2016 theme was Focused and Forward. The Fridley Police are striving to continue their community partnerships and work with you to keep neighborhoods safe. Their training and equipment continues to be the best, and they are continually striving for accountability and excellence.

In December 2014, President Obama created the 21st Century Policing Task Force to strengthen community policing and trust among law enforcement officers and the communities they serve. That task force consisted of a wide range of community & faith leaders, law enforcement leaders, and academics. This team developed six main topics areas (or pillars) to implement.

1. Building Trust: Police are guardians, not warriors, and pillars of building community partnerships. This is already a top priority for Fridley Police. This year, they are improving current programs

and implementing new ones to further this effort including Coffee with Cops, Cops in the Café (a program with area schools), crime prevention seminars, a cops and clergy group, senior safety seminars, and more.

- 2. Policy & Oversight:** The Police Department is planning to assemble a citizens' group to better collaborate with community members to assist in developing policy and strategies for deploying resources and continue to create a transparency for our community and the Police Department.
- 3. Technology & Social Media:** They are continually striving for new and creative ways to get safety messages to you. Social media is one of the most instant forms of communication and they are using Facebook, Twitter, NextDoor and email alerts from the City's website to get important information out as quickly as possible. They will stay current and advance with technology trends and equipment.
- 4. Community Policing & Crime Reduction:** Crime prevention and your safety is always their top priority. A new focus has been put on positive youth interaction. Currently there are three School Resource Officers who work in area schools, make guest visits to elementary school lunches, have renewed the youth Police Explorer program and are looking to start a police athletic league.
- 5. Training & Education:** In 2016, their training emphasized civil unrest equipment and training. Next year, the focus will be on mental health and de-escalation skills.
- 6. Officer Wellness & Safety:** Some of the tools police utilize in officer safety include tactical first aid kits, mandatory ballistic vests, wearing seat belts and continuous training on awareness and use of these items.

Each year, Fridley Police offer a Citizens' Academy for a hands-on, in-depth look into the Police department. This no-cost, 8-week course is offered every fall. The 2016 Citizens' Academy is currently underway. If you are interested in joining us next year, send an email to FridleyPolice@FridleyMN.gov or sign up for Police News email alerts at FridleyMN.gov.



The Ups and Downs of Fridley Utilities

As a Fridley resident, you receive a utility bill from the City every quarter. That bill combines 3 essential services: water, sewer and storm water.

The fluctuations and increases can be difficult to understand. Some are due to your consumption which varies significantly by season, while others are due to annual rate changes. In 2016, Fridley residents did see an increase in their water and sewer rates. Why is that?

On average, Fridley residents use less water today than in recent years. In fact, water volume sales have decreased almost 15% since 2013. That is great news for the environment. It does, however, present a challenge to the city.

All three city services (water, sewer and storm water) have substantial fixed costs in just providing the service for residents and businesses. Fridley has an aging infrastructure and it is imperative that we are able to pay for the repairs, safety measures, staff and other necessities required to continue providing safe, high-quality drinking water and sewer services to our residents.

The City has no control over consumption, so it is difficult to predict years in advance what money will be coming in to cover those costs. With Fridley residents using less water today than in past years, the City did not meet projections for water and sewer revenue.

In addition, other factors come into play. For example, water production expenses increased about 10% when the City stopped the flow of water from New Brighton due to water quality concerns. In Sewer Operations, the Metropolitan Council Environmental Services recently increased their sewer disposal charges, with further increases expected. The MCES disposal charges account for nearly 80% of the entire Sewer Operations budget.

All these factors add up to a rate increase in the water and sewer services provided to you. The total impact for 2016 was approximately \$15.63/quarter for the average household.

Nobody likes rate increases, but they are sometimes a necessity. The City believes in a Fridley that is a safe, friendly, vibrant and stable home for families and businesses. It will continue to provide residents with the best quality services at the best value and ensure the future of these community assets. If you have any questions on your Fridley utility bill, you can reach us at 763-572-3529.

Explore your DARK side with
Haunting Hops at
Fridley Liquor!



2 convenient locations!

Fridley Market
248 57th Ave NE
Mon - Sat 8 a.m. - 10 p.m.

Fridley Annex
6289 Hwy 65
New Hours:
Mon - Thur 12 - 10 p.m.
Fri - Sat 9 a.m. - 10 p.m.



Get rewarded!
Stop in today and ask about Fridley Liquor Rewards.
FridleyLiquor.com

Don't Let Winter Do a Sneak Attack

Fridley is partnering with the Home Energy Squad to help you prepare your home for colder weather at half cost! Residents can receive the Home Energy Squad Enhanced visit for only \$50 (normally \$100). During the visit, experts will:

- Install energy saving materials (door weather stripping, high-efficiency lightbulbs, showerheads, faucet aerators, and a programmable thermostat).
- Perform a blower door test to measure your home for air leaks.
- Complete an insulation inspection.
- Safety check your home's heating system and water heater.

Participants also receive a customized Energy Fitness Plan that includes a prioritized list of energy

improvements as well as information on City financing.

Resident Kate recently had a visit and here's what she says: "We came to find out our house was barely insulated. No wonder we were so hot in the summer! We completed the recommended work and couldn't be happier. There's a sense of security in knowing that your home has been insulated and air sealed — I'm not worried about losing heat in the winter, or cool air in the summer. I know our house is functioning at its best."

Schedule your Home Energy Squad Enhanced visit today! Call Beth at 612-335-5874 or visit mncee.org/hes-fridley.



The City of Fridley is supporting Home Energy Squad Enhanced by buying down the cost to \$50. Home Energy Squad is provided by CenterPoint Energy and Xcel Energy and delivered by the Center for Energy and Environment (CEE), a local nonprofit.

Did you know...

Heating accounts for half of your annual energy bills. A new heating system can save you \$120 to \$200 a year!

Reducing your utility bill is just one of the many reasons why it is important to replace your old (20+ years) heating system with a new energy efficient model. Most heating systems have a life span of 16-20 years. Do not wake up with to an unheated home in the middle of winter! The City of Fridley's Home Improvement Loan Program, administered by the nonprofit CEE Lending Center, can make having a new heating system a reality with a low-interest home improvement loan. They can also connect you with any utility rebates available.

Contact CEE's Lending Center today at mnlendingcenter.org or 612-335-5884.



Fridley Community Calendar

October

- 3 Parks & Recreation Commission
- 3 Charter Commission
- 6 HRA Meeting
- 10 City Council Meeting
- 11 Environmental Quality & Energy Commission
- 17 City Council Conference Meeting
- 19 Planning Commission
- 24 City Council Meeting
- 25 Council Information Meeting on the Columbia Arena Site (6:30 p.m.)

November

- 1 Charter Commission
- 2 Appeals Commission
- 3 HRA Meeting
- 7 Parks & Recreation Commission
- 11 City offices closed in observance of Veterans Day
- 14 City Council Meeting
- 15 Environmental Quality & Energy Commission
- 16 Planning Commission
- 24-25 City offices closed in observance of Thanksgiving
- 28 City Council Meeting

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Municipal Center, 6431 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.



Join Us for Coffee with Cops

Let's keep the conversation going!

Join us on the last Wednesday of each month from 4-5 p.m. Share your concerns, brainstorm crime prevention ideas, ask questions, or just get to know us better!

Bring your neighbors and let's partner for a safe and vibrant community.

Next Coffee Chats:

October 26 from 4-5 p.m. at Caribou Coffee (272 57th Avenue NE, Fridley Market)

November 30 from 4-5 p.m. at Starbucks Coffee (5300 Central Avenue NE)

The Fridley Historical Society presents...

Hall of Fame 2016

This year's inductees include:

Our very own mayor, Scott Lund • Oliver Erickson • Mel Manley • Carole Miller

Don't miss your chance to be part of the excitement and recognize these individuals for the impact they have made on our community.

Saturday, November 5 at 1:00 p.m.

Fridley Community Center, Fireside Room

Tickets for the buffet luncheon and ceremony are \$25.

Available at the Fridley History Center, 611 Mississippi Street or by calling 763-571-0120.



Fall Lawn & Yard Tips

Leaves = Valuable Resource

Use a mulching mower to finely chop leaves so that dry leaves nestle back into the lawn as natural fertilizer. If you cannot do that or have too many, you can compost the leaves in a proper compost heap (the University of MN offers guidelines on their website).

Reminder: The City Does Not Pick Up Leaves

Make arrangements with your garbage hauler for yard waste removal or take it to Bunker Hills Nature Center (13285 Hanson Blvd), charges apply. City Code does not permit garbage bags of leaves to sit out in plain view in the yard over the winter.

Leaves left unattended in yards and streets clog stormdrains and cause pollution. When these leaves wash into nearby lakes and streams, they can cause algae blooms leading to fish die-offs and other issues.

Skip Winter Fertilizer

You save money and keep excess fertilizer from washing into the nearest waterway by skipping the Winterizer fertilizer. Fertilize in late summer instead. Interested in learning more? Find out how much fertilizer your yard needs and when to apply it by having your soil tested at the University of Minnesota's Soil Testing Lab.

Don't Over Mow

Let your grass grow at least 3-inches tall this fall! The extra length will allow it to absorb more sunshine, making for a healthier and more weed resistant lawn. These slightly taller lawns will spend less time in that brown dormant state next summer if you mow more frequently but trim only 1/3 off the top at any one time. Lawns at 1½" tall (which we see often), go brown sooner and need more water (not water-wise), to stave off summer heat. When is it too tall? Lawns

at 10" in height usually get a letter from the City saying time to mow.

Scoop the Poop

Always be sure to pick up after your pet. Animal waste left on the ground is not only smelly and unsightly, it poses risks to human health and negatively impacts water quality when it washes away. Bag it and put it in the trash, not the compost heap and not in with leaves!

Tune Up the Irrigation System

Remember those sprinkler heads that spray the sidewalk or didn't work? Fix them when you schedule that irrigation system water blowout in fall. It is also recommended that you install a smart sensor for irrigation, which senses rain and helps you be a water conserving hero in Fridley.



Paddle the Mississippi

Mississippi River Paddle Share introduces a first of it's kind in a national park, and right across the river on the south end of Fridley!

Rent a kayak and paddle 3.9 miles from North Mississippi Regional Park to Boom Island Park. Available Friday through Sunday through October, weather permitting. All kayak stations are aligned with Nice Ride bike share stations, so you can paddle one way and bike back.

You must be 18 years or older and an experienced kayaker. This self-serve equipment is available to rent online at www.paddleshare.org. Details and costs, as well as resources for beginners, are available on the website.



October/November School's Out Field Trips

October 19:	Nickelodeon Universe and MN Sea Life Aquarium
October 20:	Harvest Festival and Pumpkin Patch
October 21:	AirMaxx Trampoline Park
November 11:	Robotics & Bowling
November 18:	Minecraft Game Design & Zero Gravity

Details, fees, times and registration available online at FridleyMN.gov/recreation or call 763-572-3570

Grades K-5
Extended hours available.

Fridley Rec Sports & Fitness for adults!

Basketball Leagues

Registration begins October 3

Boot Hockey & Broomball Leagues

Registration begins November 1

Plus Zumba returns, along with Yoga classes, Kettlebell, Martial Arts and something new called T'ai Chi Chih.

Check them out online at FridleyMN.gov/recreation.

Primary Election Results

The two candidates receiving the most votes at the Primary Election move forward to the November General Election. The results of the August 9 Primary Election for Councilmember at Large:

Bob Barnette	442 Votes
David Ostwald	313 Votes
Shanna Larson	181 Votes
John Anderson	141 Votes

General Election Information

The November 8 Election will feature the following municipal offices on the backside of the ballot:

Mayor	Councilmember-at-Large
Scott Lund	Bob Barnette
Drew Schuette	David Ostwald

All polling locations will be open on November 8 for the General Election. You can find your polling location online at FridleyMN.gov/elections. Preliminary results of the General Election will be posted on our website as soon as we have them. The final report will be posted after the canvass board adopts the canvass report on November 14.

Remember, Minnesota does not have early voting, we have absentee voting. If you are unable to make it to the polling place on Election Day, you can vote by absentee ballot. You may do this in person at Fridley

City Hall, through the mail from Anoka County at 763-323-5275 or online at www.mnvotes.org.

Absentee voting at Fridley City Hall is available:

- September 23 through November 4 – Monday through Friday from 8 a.m. to 4:30 p.m.
- November 5 – Saturday from 10 a.m. to 3 p.m.
- November 7 – Monday from 8 a.m. to 5 p.m.

If you have any questions about elections, please call the City Clerk at 763-572-3523, visit our website at FridleyMN.gov/Elections, or email your question to elections@FridleyMN.gov.

Columbia Arena, continued

Public Works buildings are over 60 years old and have not been renovated in the last 30 years. Similar to how your home ages over time, there is now a need to address major maintenance, safety, accessibility, environmental and other changing conditions. A complete look at the issues and research, as well as a short overview video, is available on the City website at FridleyMN.gov/city-hall-update.

How is something like this typically paid for? How do other cities do it?

Just like purchasing a home, there are really only two ways to fund this project: save up and buy it outright or borrow and pay as you use it. In the past, we have done the most with what we have, avoiding the need to borrow whenever possible, and addressing only immediate fixes. Today those Band-Aid fixes have caught up to us and the issues are so extensive it will require more funds than currently available. For that reason, it is imperative that the City Council takes the time to research and evaluate the best value and financial impact for our community.

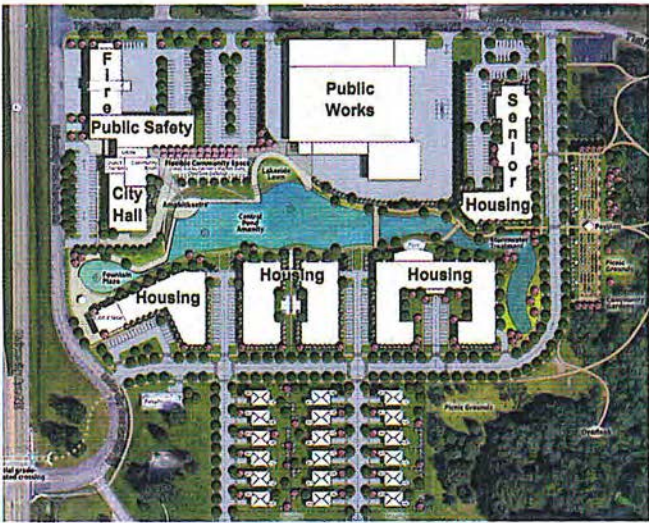
Will this impact property taxes?

Yes, no matter what direction Fridley takes to address the major building concerns, they are excessive enough to require borrowing funds (similar to a home mortgage). Borrowing will mean an increase in property taxes. The City Council is currently evaluating the most practical use of taxpayer dollars. Remodeling the current building locations does not address all issues that need to be addressed and would add a lifespan of only 10-20 years. By building new, longevity would increase to 50+ years. Other factors such as space needs, accessibility and possible disruption of services are also being evaluated.

What's next?

Right now, City Council and staff are working with an architect to find out what the options are and what the costs would be. Once they have preliminary costs, they will send every Fridley residence details on what they learned and what the potential tax impact could be.

Fridley City Council and staff invite you to an Council Information Meeting on the Columbia Arena Site on Tuesday, October 25, 2016, at 6:30 p.m. You are invited to come take a closer look at the needs, findings, options and costs involved with the current site plan proposal. The meeting on the Columbia Arena Site will be held in the lower level of Fridley City Hall (Police entrance), 6431 University Avenue NE.



LEARN MORE

Council Information Meeting on the Columbia Arena Site: Tuesday, October 25 at 6:30 p.m.

Public Hearing on City's Capital Improvement Plan: Monday, November 14 at 7:00 p.m.

Project website:
FridleyMN.gov/city-hall-update



Annual Veteran's Day Celebration | November 11 at Fridley Community Center

Program begins at 10:50 a.m. so that we may observe a moment of silence at 11:00 a.m.

Special Guest Speaker: Marcus Kuboy

Sergeant Marcus Kuboy, an Army medic, will speak about his experience while deployed in Iraq and being hit by a road side bomb. He spent 14 months hospitalized and was presented with the choice to get "bitter" or "better." Marcus's personality and positive attitude shines though as he touches on the topic of choice during tough times.

Speaker event will be followed by a luncheon put on by the Fridley American Legion Auxiliary.

Registration required. \$2 fee, free for veterans. Call 763-502-5150



REPLACE SMOKE ALARMS EVERY 10 YEARS

FIRE PREVENTION WEEK OCTOBER 9-15, 2016

firepreventionweek.org

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Every Smoke Alarm has an Expiration Date: What's Yours?

Fridley Fire urges all residents to know how old their smoke alarms are, and to replace them every 10 years.

Smoke alarms do not last forever. They have an expiration date—one you should take just as seriously as the expired by date on your gallon of milk.

“Time and again, I’ve seen the life-saving impact smoke alarms can have in a home fire, but I’ve also seen the tragedy that can result when smoke alarms aren’t working properly,” says John Berg, Fridley Fire Chief. “That’s why we’re making a strong effort to educate residents about the overall importance of smoke alarms, and that they do have a life limit.”

Many people are not even aware that smoke alarms have an expiration date much less where to find it. Next time you do your monthly battery check, take an extra moment to flip the alarm over. On back of your smoke alarm is a date. Now this is where it gets tricky. If turn over your smoke alarm and there is not an

obvious expiration date, that does not mean it does not have one. All smoke alarms are required to have a manufacturer date (see image sample). No matter what type of smoke alarm you have or what brand it is, you should throw it away 10 years after this manufacturer date (not the date of purchase or installation).



Manufacturer Date + 10 years = Expiration Date

If your smoke alarm is past its expiration date, you and your family are at risk.

Fire Prevention Week is October 9 – 15, 2016.

This year’s theme is “Don’t Wait – Check the Date!” Track your smoke alarm expiration dates today. That one extra step could be the difference between life and death. Learn more online at www.firepreventionweek.org

In addition to replacing fire alarms before that 10-year mark, always remember to test them monthly and replace batteries every year or when they begin to chirp, signaling that they’re running low.

Experience Fire Safety at Fridley’s 2016 Fire Open House: Saturday, October 8

11:00 a.m. – 3:00 p.m.
Fire Station 1: 6431 University Ave NE

PUMPKIN NIGHT IN THE PARK

Saturday, October 22 • 6:00 – 10:00 p.m.
Springbrook Nature Center, 100 85th Avenue NW, Fridley

- Enchanted Trail
- Campfires
- Stage Entertainment
- And Much More!
- Pumpkin Patch Dance
- Yummy Concessions
- Spooky BINGO

Parking, directions and shuttle information is available at SpringbrookNatureCenter.org

Tickets are \$8/person, cash only at the gate or save in advance with of 4-pack pre-sale for only \$28 before October 20. Pre-sale ticket packs can be purchased at Springbrook or Fridley City Hall, Recreation office.

Carve out a memory at Springbrook!

We are looking for volunteers, individuals, families and groups, to help us decorate our trails with 1,000 carved pumpkins!

We provide everything you need: pumpkins, carving tools and patterns. Now we need your energy and creativity.

Carved pumpkins will be left at Springbrook and lit for Pumpkin Night 2016!

Carving begins Sunday, October 16 and runs through Thursday, October 20. Join us for this free and fun community activity. Give us a call today to reserve your time for creative fun: (763) 572-3588.





Nature Center Building Now Open

Over a thousand people turned out on July 30 to celebrate Springbrook's Grand Opening with treats from Grandpa's Ice Cream, entertainment by the Fridley City Band, a ribbon-cutting ceremony and tours of the new building.

Check out what's new!

Tornado Exhibit

This new touchscreen kiosk takes a look back at the devastating tornado of 1986. See how those few minutes drastically changed the Springbrook landscape and hear first-hand accounts from those who were there.

Soil Cube

Crawl in the dirt! This exhibit allows you to explore from an insect's point of view. Get up close and personal with oversized bugs as you make your way through the new prairie soil exhibit.

Interactive Elements

Be sure to check out the new puppet theater, explore the tree exhibits and visit with our live animals. Kids of all ages will enjoy the nature play tables. For all the bird lovers, there is also a fascinating Bird Banding kiosk.

Larger, Upgraded Classrooms and Banquet Hall

Four individual classrooms are separated with flexible dividers that allow for various group sizes. Plus, new smartboards and audio-visual equipment help facilitate learning in each area. It is also perfect for business retreats, trainings and special events.

Environmental Design

About half of the original building is underground, and about half of the new addition has a green roof (sedum in wood planters). The green roof provides additional insulation in the winter and evaporative cooling in the summer. In addition, geo-thermal wells are used to heat and cool the Nature Center building. These wells are located under the parking lot. LED lights are used throughout the building, and etched, bird-safe glass helps protect our curious friends.

Reflection: Inside and Out

Inside the new interpretive center where the front desk used to be, a reflection area now welcomes you to relax and enjoy some quiet time. Inviting seating, views of nature and a cozy fireplace guarantee this will be a favorite corner, especially as the weather turns chilly.

Springbrook offers peaceful coves outdoors as well. Take a moment to rest on a bench along the 3 miles of trails, and stop at the Lawraine K. Beery Meditation Garden near the west end of the parking lot. This beautiful clearing houses a small fountain and pillars that show the location of the sun at the equinox, and summer and winter solstice.

Another outdoor favorite is the 900-foot floating boardwalk which takes you to incredible views over the water.

Butterfly Gardens – Blooming Next Spring

Not only do butterflies add beauty, but the two butterfly gardens near the building entrance also collect rainwater and minimize run off.



Banquet room windows provide fantastic views through bird-safe glass, and doors lead to new outdoor patio and trails.

You Can Be Part of Springbrook

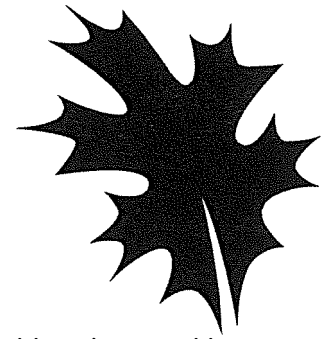
Stop by Springbrook and see our new dedication path. There is still time for you to be part of Springbrook! Engraved pavers are available for you to honor a loved one, advertise your business or share your love of nature. The Springbrook Foundation is also offering donation levels for tree and bench dedications.

Find out more at SpringbrookFoundation.org



Mediation Services
for Anoka County

Creating Peaceful Solutions



October 1, 2016

Dear Friend,

As a supporter of stronger and healthier families, schools and communities, I am writing to ask for your support of our 501(c) 3 nonprofit organization!

Each year Mediation Services has two fundraising events to raise necessary funds – a Spring breakfast at St. Stephen's Church in downtown Anoka and a Fall dinner event. This year **the Fall event will be held on Friday, November 4th** in the beautiful Clubhouse at the Tournament Players Club Golf Course (11444 Tournament Players Parkway in Blaine (6 pm Silent Auction & Cash Bar, 7 pm Dinner & Program) – and I'm hoping you can be part of making our Fall fundraiser a success.

I am very excited about the future of our nonprofit as we continue to expand our services to help people in need. In addition to the important mediations our talented volunteers are well known for, we are also developing and providing **additional services for youth** in our communities. These efforts are aimed directly at those most in need of repairing the harm they have caused and in rebuilding important relationships. My colleagues Kelli and Lauren have valuable restorative practices and training skills and bring tremendous experience and energy to serving young people who have let conflict and poor decision-making get in their way. We need to help these young people better understand the consequences of their actions and, more importantly, identify new ways to better deal with conflict so they can become successful. ***Our nonprofit is now positioned to make a real difference for youth in our communities, but we need additional resources to make this happen!***

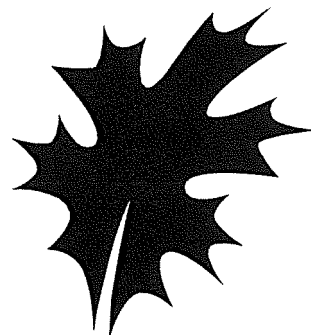
I invite you to join us on November 4th for a dinner and celebration! As we grow into the future I hope you will continue to support our nonprofit's efforts to resolve conflicts and improve lives! *And if you can't make it on November 4th, please support our nonprofit with a check in the enclosed envelope or online with a credit card at www.mediationservice.org. **Thanks!***

Sincerely and with gratitude,

Dave

Dave Bartholomay
Executive Director

Enclosed: RSVP form and a return envelope





Anoka County

COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

JERRY SOMA
County Administrator

October 10, 2016

This letter was sent to all
elected officials and city
administrators/managers of
the cities in the RCWD.

The Honorable Cindy Hansen
Mayor, City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

RE: Rice Creek Watershed District Appointment

Dear Mayor Hansen:

In accordance with the provisions of Minn. Stat. § 103B.227, Anoka County in October 2016 published a notice that a term will expire for a manager on the Rice Creek Watershed District Board of Managers. The notice publication requirement applies because Rice Creek Watershed District is considered a watershed management organization. The published notice states that persons interested in being appointed may submit their names to the appointing authority, which is the county board for a watershed district appointment. For your information, a copy of the notice is enclosed.

In appointing a manager to the Rice Creek Watershed District, Minn. Stat. § 103D.311 is also applicable. This statute requires a county board, upon the expiration of a term, to appoint managers for a watershed district from a list of persons nominated jointly or severally by the cities and municipalities within the district if a list(s) is submitted 60 days before the manager's term of office expires or to appoint a manager who resides in a city that fails to submit a list. The vacancy expires on January 17, 2016.

In order for the county to accept nominations, they must be received by Friday, November 18, 2016. If there is a desire to jointly submit a list for the manager appointment, you may wish to confer with affected cities and jointly submit the list. The cities with territory located in the Rice Creek Watershed District are Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Fridley, Lexington, Lino Lakes, and Spring Lake Park.

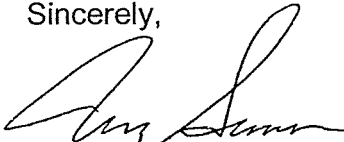
In order for names submitted to the county to be considered a list under the statutory definition, the list must contain the names of at least three nominees eligible to be appointed. To be eligible for an appointment, a nominee must reside within the watershed district boundaries, be eligible to vote in the district, and not be a public officer of the county, state, or federal government (except that a soil and water conservation supervisor can be appointed).

Minn. Stat. § 103D.311 requires the county board to appoint watershed district managers that fairly represent the various hydrologic areas within the watershed district. Rice Creek Watershed District is divided into five separate planning zones. The appointee whose term expires on January 17, 2016, is Patricia L. Preiner. Ms. Preiner's residence is located in planning zone 3 while the remaining managers each live in planning zones 1, 2, 4, and 5 of the Rice Creek Watershed District. A map with the location of current board members highlighted is being forwarded to the Spring Lake Park city manager/administrator. Although Rice Creek Watershed District has divided itself into five planning areas, the county board may appoint any eligible individual who resides within the watershed district as long as that appointee can fairly represent the various hydrologic areas within the district.

All applicants must submit a completed application form to the appointing authority. Find the application at anokacounty.us/2227/Advisory-Boards-and-Commissions.

If you have any questions regarding this appointment process, you may contact Bryan D. Frantz, Assistant County Attorney at 763-323-5751.

Sincerely,



Jerry Soma
County Administrator
763-323-5693
Jerry.Soma@co.anoka.mn.us

JS:de

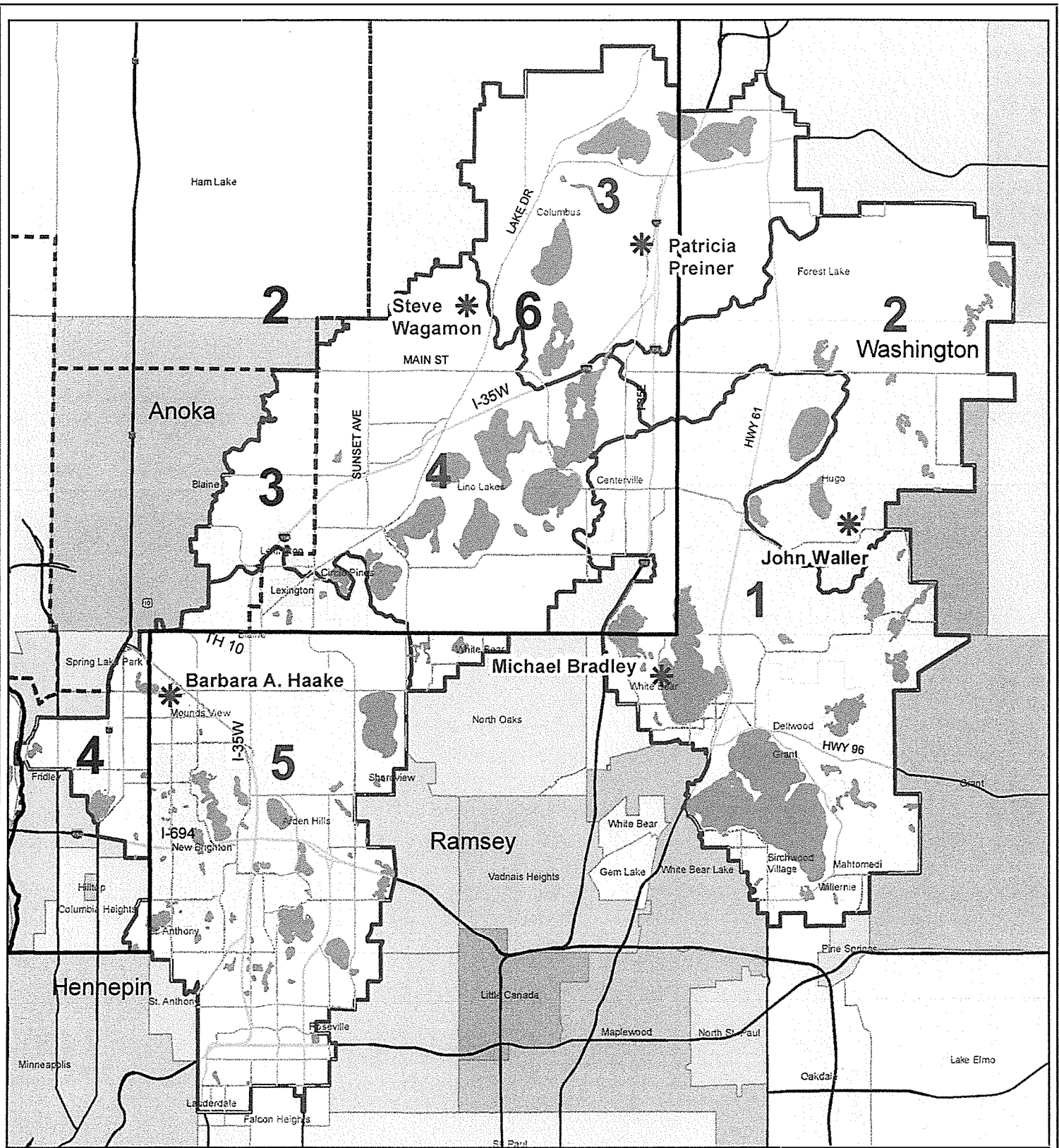
Enclosure

c: Spring Lake Park City Manager/Administrator
Bryan D. Frantz, Assistant County Attorney
Diane Eichinger, Principal Administrative Assistant





NOTICE IS HEREBY GIVEN pursuant to Minn. Stat. § 103B.227 and § 103D.311 that a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration on January 17, 2017, of the term of Patricia L. Preiner, city of Columbus. Term of the appointment is for three years. Managers are eligible to be reappointed. Persons interested in being appointed to serve on the Rice Creek Watershed District Board of Managers may submit their names for consideration to the Anoka County Board of Commissioners, the appointing authority. Minn. Stat. § 103D.311 permits the cities in the district to submit a list(s) of nominations to the county board. If a valid list(s) containing at least three eligible nominees for a manager's position is submitted at least 60 days prior to the expiration of the term or by November 18, 2016, the Anoka County Board of Commissioners is required to make an appointment either from the list(s) or to appoint a manager who resides in a city that fails to submit a list. Since a list may be submitted, persons interested in being considered for appointment may wish to contact their city to request to be included on a list of nominations. In the absence of a valid list, the Anoka County Board of Commissioners may appoint any voting resident of the Rice Creek Watershed District who is not a public officer of the county, state, or federal government.

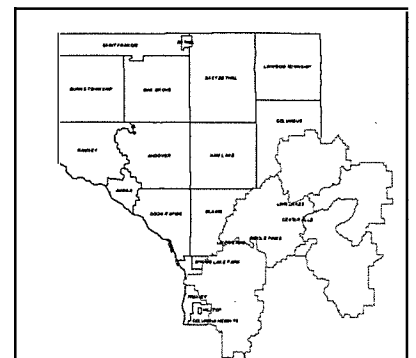
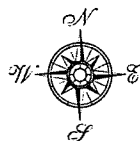
Jerry Soma
County Administrator

PUBLISH IN: Anoka County Record, October 4, 2016
Forest Lake Times, October 6, 2016
Quad Community Press, October 11, 2016



Rice Creek Watershed District

-  County Boundary
-  Commissioner Districts
-  Lakes
-  RCWD Boundary/Hydrologic Areas



Join us for our Fall Fundraiser!

Friday, November 4, 2016

*Held at the beautiful Clubhouse at the
Tournament Players Club Golf Course*

*11444 Tournament Players Parkway
Blaine, Minnesota 55449*

6:00 - Silent Auction and Cash Bar

7:00 - Dinner and Program

Please reserve _____ dinners

Names _____

Tickets - \$50 per person

To ensure your ticket(s), please RSVP by October 28, 2016

Please mark selection(s)

☐ *Chicken Saltimbocca*

☐ *Smoked Pork Loin*

☐ *Vegetarian Risotta*

(please call us for any special dietary needs)

Please consider sponsoring our event.

\$750+ Gold \$500 Silver \$250 Bronze

(Gold sponsorship includes 4 tickets, Silver and Bronze sponsorships include 2 tickets)

To register and pay by credit card or donate online, please visit mediationservice.org

I can't attend but I want to help! Enclosed is my contribution of \$ _____

*Mediation Services for Anoka County is a 501(c)(3) nonprofit organization.
Contributions are tax deductible to the fullest extent allowed by the law.*