



**CITY COUNCIL AGENDA
MONDAY, FEBRUARY 6, 2017
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – January 17, 2017
 - B. Application for Exempt Permit – North Suburban Chapter of Deer Hunters Association – March 3, 2017 at Kraus Hartig VFW
 - C. Parks and Recreation Commission Appointment Application – Chris Lammers
 - D. Beyond the Yellow Ribbon Donation Acceptance Letter
 - E. Contractor’s Licenses
 - F. Correspondence
7. PUBLIC WORKS REPORT
8. ORDINANCES AND/OR RESOLUTIONS
 - A. Resolution 17-06 Approving Variance from Rear Yard Setback at 1376 78th Circle NE
 - B. Resolution 17-07 Approving Conditional Use Permit for Spring Lake Park High School Expansion
9. NEW BUSINESS
 - A. Schedule Work Session for February 13, 2017
10. ENGINEER’S REPORT
11. ATTORNEY’S REPORT
12. REPORTS
 - A. Beyond the Yellow Ribbon Report
 - B. Councilmember Reports
13. OTHER
 - A. Administrator Reports
14. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 17, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Parks and Recreation Director Rygwall; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Suzanne Bickford, 1095 Manor Drive NE
Andrew Pratt, Bond Attorney – Ekberg Lammers Law Office
George Eilertson, Northland Securities, Inc.
Terry Sween, Dominion Development

3. Pledge of Allegiance

4. Additions or Corrections to Agenda- None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 3, 2017
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 16-23 -- \$287,529.16
 - 2. Liquor Fund Disbursement Claim No. 16-24 -- \$229,482.55
- C. Contractor's License
- D. Sign Permit
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the December 2016 department statistics.

Chief Ebeltoft reported that the Police Department responded to four hundred sixty seven calls for service for the month of December 2016 compared to four hundred sixteen calls for service in December 2015.

Chief Ebeltoft reported that the Spring Lake Park Police Department for the year of 2016 responded to five thousand six hundred fifty one calls for service, this compared to five thousand three hundred and fifty three calls for services in 2015. He stated that with the current climate in the society in general, the Department expects the calls for service to continue to increase into the future.

Chief Ebeltoft reported that the Spring Lake Park Police Reserve Unit currently consists of seven members and these seven members have contributed seven hundred seventy nine hours of voluntary service to our community and the surrounding communities. He stated that per the 2015 "Volunteer Value per hour for States", Minnesota values volunteer hours at \$25.20 per hour. He stated that this equates to a savings for the City and its residents of \$19,630.80 for our Reserve Units volunteer services and allows our Police Officers to be utilized more efficiently for providing service to our community and residents.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park. He noted that he concluded the month by attending the annual Anoka County Chiefs of Police Staff Appreciation Luncheon with the Police Department's Administrative Staff to recognize them for their continued support and dedication to the City and residents.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed the skills clinic that will be offered in February and the changes to the Tukey Shoot event.

Ms. Rygwall reviewed the department statistics and reported the aerator will be started in Spring Lake during the week of January 23, 2017. She reported that the first Tower Days planning meeting would be held on January 31. She stated that parade and vendor applications have already been received.

Mayor Hansen commented on how well she liked the the new layout of the Parks and Recreation brochure and easy it is to read.

9. Public Hearing

Mayor Hansen opened the public hearing at 7:13 PM.

Bond Attorney Pratt reported that the City received a proposal from Spring Lake Park Leased Housing Associates I, LLLP (a Dominion company) to issue up to \$45,000,000 in private activity bonds to support the acquisition, construction and equipping of a 194 unit affordable housing development to be located at 1066 County Highway 10.

Mr. Pratt stated that the City issues the bonds and loans the proceeds to Spring Lake Park Leased Housing Associates I, LLLP. He explained that SLP Leased Housing Associates I, LLLP will repay the loan in an amount sufficient to pay principal and interest on the bonds. He stated that the loan is handled entirely by a

separate bond trustee and after the bonds are issued, the City has almost no role in payment or administration of the bonds.

Councilmember Goodboe-Bisschoff inquired if the development is senior apartments and if the age restriction is 50 and older. Mr. Sween confirmed that the development is affordable housing for residents age 50 and older, with the restriction applying to one member of the household.

Councilmember Goodboe-Bisschoff inquired as to why the age restriction was changed from the age requirement of 55 to age 50. Administrator Buchholtz stated that the minimum age of 55 was listed mistakenly in the original ordinance that was approved by the Council. He explained that the paperwork from the applicant and a staff memo from the City Planner listed the age restriction as 50 years old. He noted that a correction to the ordinance was made and approved in late December.

Administrator Buchholtz noted that the Planned Unit Development ordinance was approved as well as the zoning on the property and the purpose of this public hearing is approve the sale of the bonds.

Suzanne Bickford, 1095 Manor Drive NE, stated that she is concerned with the proposed development allowing residents 50 years and older. She stated that she was told numerous times that the age restriction would be 55. She stated that she does not want to see this development turn into a multi-use apartment building. She voiced her concern that the neighboring residents should have been made aware of the change to the age requirement.

Councilmember Nelson stated that he does not feel an age difference is five years will cause a lot of concern and the corrections have been made to the ordinance to allow the project to continue. He stated that it is time to move ahead with the issuance of the bonds.

Mayor Hansen asked for any additional public comments. Hearing none, Mayor Hansen closed the public hearing at 7:35 PM.

10. Ordinances and or/Resolutions

A. Ordinance 435 Amending Building Code Section 150.005 Relating to Building Code Optional Chapters

Building Official Brainard reported while reviewing the Minnesota Department of Labor and Industry (DOLI) website recently to look up the City of Spring Lake Park building code reference and verify that it listed Barry Brainard as the Building Official and authority delegated for State projects, it was noted that Spring Lake Park was not listed as adopting Chapter 1306, special fire protection systems.

Mr. Brainard stated that in reviewing the Spring Lake Park Code of Ordinances Section 150.005, it clearly states that Spring Lake Park has indeed adopted Chapter 1306 in 2011. He reported that he sent a copy of the section to DOLI and was informed of some changes that are necessary in order for them to correct the information on their website. He stated that DOLI recommended that the City identify one of the two subparts under Chapter 1306 that the City wishes to select and that the City remove Chapter 1335, flood-proofing regulations, as it no longer applies.

Mr. Brainard stated that while reviewing the City of Blaine and Mounds View, he found that both cities have adopted subpart 2 under Chapter 1306. He stated that due to the fact that Spring Lake Park is under the SBM Fire Department, which includes Blaine and Mounds View, the City of Spring Lake Park should also adopt subpart 2 for enforcement consistency throughout the SBM Fire District.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE ORDINANCE 435 AMENDING SECTION 150.005 OF THE CITY CODE RELATING TO BUILDING CODE OPTION CHAPTERS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 17-03 Approving Joint Powers Agreement with Houston Galveston Area Council Purchasing Cooperative

Administrator Buchholtz reported the the SBM Fire personnel have researched a number of sources for the purchase of fire vehicles and have found the prices negotiated by the Houston Galveston Area Council (HGAC) Purchasing Cooperative to be the most favorable. He stated that many cities across Minnesota have approved a Joint Powers Agreement (JPA) with HGAC and have made purchases under the cooperative.

Administrator Buchholtz stated that Minnesota statutes 471.345 and 471.59 provide cities the authority to engage in joint purchasing for contracts for the purchase of supplies, materials or equipment if the purchase is made through a national municipal association's purchasing alliance or cooperative. He stated that HGAC meets this requirement. He noted that per statutes, the alliance or cooperative must be created by a JPA.

Administrator Buchholtz reported that it is recommended that, since the equipment used by SBM is in fact owned by the member cities; the City of Spring Lake Park should approve the JPA and purchase the equipment. He stated that Resolution 17-03 authorizes the Mayor and the City Administrator, Clerk/Treasurer to enter into an agreement with HGAC for the purchase of the equipment.

Councilmember Delfs asked for clarification that Spring Lake Park is joining the co-op that the City of Blaine is already a participant. Administrator Buchholtz stated that was correct and the City must join in order to purchase the Quint fire vehicle that is being requested by SBM Fire Department.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-03 APPROVING JOINT POWERS AGREEMENT WITH HOUSTON GALVESTON AREA COUNCIL (HGAC) PURCHASING COOPERATIVE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 17-04 Authorizing Issuance, Sale and Delivery of Multifamily Housing Revenue Bonds

Administrator Buchholtz reported that the bonds are revenue bonds. He stated that the City does not pay debt service or any other cost related to the transaction. He stated that the bonds have no effect on the City's credit rating and are not counted against any statutory debt limit. He reported that the bonds are not general obligation to the City and has no legal authority to pay any debt service on the bonds. He stated that investors look only to the credit of the private borrower when deciding to invest.

Administrator Buchholtz stated that as of the date of the meeting, the City has not received its bond allocation from Minnesota Management and Budget (MMB). He noted that as such, the resolution calls for the issuance of up to \$45,000,000 in private activity bonds. He stated that the bond issuance cannot be any higher than the allocation provided by MMB.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-04 AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF MULTIFAMILY HOUSING REVENUE BONDS, SERIES 2017, UNDER MINNESOTA STATUTES, CHAPTER 462C; AUTHORIZING THE LOAN OF THE PROCEEDS OF THE BONDS TO SPRING LAKE PARK LEASED HOUSING ASSOCIATES I; AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE

BONDS AND RELATED DOCUMENTS. ROLL CALL VOTE: COUNCILMEMBERS NELSON – AYE, WENDLING-AYE, DELFS-AYE, MAYOR HANSEN-AYE AND COUNCILMEMBER GOODBOE-BISSCHOFF-NAY. MOTION CARRIED.

D. Resolution 17-05 Providing for the Issuance and Sale of Fire Department Equipment Certificates

Administrator Buchholtz reported the the SBM Fire Department 2017 capital budget has identified the following capital improvements:

A quint (ladder truck)	\$915,000
Apparatus equipment for quint	\$ 85,000
Chief's vehicle	\$ 45,000
Grass rig	\$ 60,000

Administrator Buchholtz reported that because these capital purchases will have a significant impact to the City of Blaine's budget, Blaine has requested that the three cities issue an equipment certificate to allow for the costs to be spread out over five years, to which there was agreement.

Administrator Buchholtz stated that the City of Blaine normally issues debt on behalf of Blaine, Spring Lake Park and Mounds View for capital purchases. He stated that this year, however, Blaine plans to use its \$10 million allotment of bank-qualified debt for other purposes. He reported that issuing non-bank qualified debt increases the interest rate as there as less potential buyers. He stated that since the City of Spring Lake Park only plans to issue one equipment certificate this year, staff volunteered to issue the bond on behalf of the three cities.

Administrator Buchholtz stated the the City of Blaine will be responsible for 74.526% of the principal and interest of the certificate, Mounds View 15.819% and Spring Lake Park 8.655%. He stated that these percentages and fluctuate somewhat year to year based on the fire cost allocation formula outlined in the Joint Powers Agreement. He noted that due to Blaine's growth, the City's share of the Fire Department's expenses have been steadily decreasing over the past decade.

George Eilertson, Northland Securities, reported that the approval of the resolution will begin the process of soliciting bids for the sale of the certificates. He stated that proposals will be opened at 10:30 AM on February 21, 2017 with proposals presented to the City Council at its meeting that evening.

Councilmember Goodboe-Bisschoff inquired if the City of Mounds View was asked to issue the certificate. Administrator Buchholtz stated that they were asked. He reported that the three Operations Committee decided that Spring Lake Park could issue the certificate. He said the City's share does not change based upon who issues the certificate.

Administrator Buchholtz noted that each of the participating cities will be issuing resolutions to the City of Spring Lake Park pledging issuance and and their percentage that their city will be responsible for.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION 17-05 PROVIDING FOR THE ISSUANCE AND SALE OF APPROXIMATELY \$1,145,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A. ROLL CALL VOTE: ALL AYES, MOTION CARRIED.

10. New BusinessA. Able and Terrace Park Hockey Lighting Improvement

Parks and Recreation Director Rygwall reported that recently it was discovered that a hockey light had fallen at Sanburnol Park. She stated that had someone been hit by this falling fixture, they could have been seriously injured. She reported that because of this incident, all the fixtures at Sanburnol Park will be removed since the hockey rink is no longer used. She explained that since the entire hockey lights in the parks are approximately the same age, the City had Aid Electric inspect the remaining hockey lights at Able and Terrace Parks. She reported that upon the inspection, it was found that numerous wood cross pieces are rotting.

Ms. Rygwall reported that upgrading the hockey lights to LED has been on the capital improvement plan and was scheduled for the next equipment bond. She stated that since there is a potential safety hazard, the lights need to be addressed now. She reported that Public Works Director Randall received a quote from Aid Electric to upgrade the wood crosspieces to metal bars and upgrade all the fixtures to energy efficient LED lighting at the hockey rinks at Able and Terrace Parks. She stated that quoted amount is \$29,600 however; staff estimates receiving rebates from Xcel Energy for approximately \$6,800 with a net expense of approximately \$22,800. She noted that since the City is upgrading the lighting, the funds would be used from the Park Acquisition and Improvement Fund #225. She stated that any rebates that the City would receive from the changing out of the lights would be credited back to this fund.

Ms. Rygwall stated that staff is requesting the have Aid Electric upgrade the hockey lighting at Able and Terrace Parks with LED fixtures and install metal cross bars on each pole.

Mayor Hansen inquired if Aid Electric has done work for the City in the past. Ms. Rygwall stated that this company is local and has been utilized in the past.

Councilmember Wendling inquired as to when this project will take place. Ms. Rygwall stated that will happen immediately and all the fixtures will be taken down at Sanburnol.

Councilmember Nelson inquired if there have been any advancements in replacing the streetlights with LED lighting. Mayor Hansen noted that in some areas it already is taking place. Administrator Buchholtz noted that the Suburban Rate Authority is working with Xcel Energy to upgrade the streetlights to LED throughout the City. He noted that the City does own a few streetlights and they will be changed over to save money and staff time.

MOTION MADE COUNCILMEMBER WENDLING TO APPROVE AID ELECTRIC TO UPGRADE THE HOCKEY LIGHTING AT ABLE AND TERRACE PARKS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report - None13. Attorney's Report – None14. Reports

A. Administrator Reports1. Osborne Road Draft Letter to County

Administrator Buchholtz presented a draft letter to the Council for their approval regarding the City Council's concern with the proposed changes to Osborne Road.

Councilmembers Nelson and Delfs would have liked to have stronger language in the letter expressing their views but understands the need to be soft in communication with the County this early in the project.

Councilmember Goodboe-Bisschoff inquired as to when the work is proposed to begin. Administrator Buchholtz stated that the County has submitted the grant and the Metropolitan Council allocates the funding. He stated that the project could begin in late 2020 or 2021.

Councilmember Delfs inquired if there are roundabout are being proposed as part of the redesign. Administrator Buchholtz stated that there are no roundabout but single lane with turn lanes are proposed. He stated that the plans have changed several times and new changes allow for safe stop areas for police enforcement.

The consensus of the Council was to approve the draft letter as submitted.

15. Other

Councilmember Goodboe-Bisschoff reported that she attended the School Board meeting. She reported that the Pre-K architectural design was discussed and a video was shown regarding the Young Scholars Program. She asked that the video be presented at a future Council meeting. Administrator Buchholtz noted that he would follow up to schedule it at a future meeting and on cable access.

Councilmember Goodboe-Bisschoff reported that she also attended the Coon Creek Watershed meeting and provided a recap of the Coon Creek Watershed organization and the flooding concerns within Spring Lake Park.

Councilmember Nelson reminded residents of the Beyond the Yellow Ribbon pork chop dinner on January 23, 2017.

16. Adjourn

MOTION BY COUNCILMEMBER NELSON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:15 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

Major March 31/17

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: North Suburban Chapter of MN Deer Hunters Association Previous Gambling Permit Number: X-03304

Minnesota Tax ID Number, if any: 4326991 Federal Employer ID Number (FEIN), if any: 41-1390958

Mailing Address: 6684 FRIDLEY STREET NE

City: FRIDLEY State: MN Zip: 55432 County: ANOKA

Name of Chief Executive Officer (CEO): STEPHEN RANALLO

Daytime Phone: 763-574-0195 Email: steve.ranallo@mndeerhunters.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): KRAUS-HARTIG VFW

Address (do not use P.O. box): 8100 PLEASANT VIEW AVE

City or Township: SPRING LAKE PARK Zip: 55432 County: ANOKA

Date(s) of activity (for raffles, indicate the date of the drawing): MARCH 3, 2017

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards

Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on *Distributors* under *List of Licensees*, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Stephen Ranallo Date: 1-25-17
(Signature must be CEO's signature; designee may not sign)

Print Name: Stephen Ranallo

REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.
- Financial report to be completed within 30 days after the gambling activity is done:**
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.
- Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

- Mail application with:**
- _____ a copy of your proof of nonprofit status, and
 - _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.
- To:** Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
- Questions?**
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



**APPLICATION
BOARD/COMMISSION MEMBER**

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Chris Lammers Adult (18+)
 Student (under 18)
Address: 8285 Tyler St NE **Zip:** 55432
Home #: _____ **Cell #:** _____
Email: _____ **Work #:** _____

Length of residence in Spring Lake Park (in years) _____ May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

Planning and Zoning Commission

Parks and Recreation Commission

Community, Civic or Volunteer Experience: Baseball, Basketball coach

Interests and Hobbies: Sports, mountain biking, Legos, Art, anything outdoors

Occupation and Work Experience (you may attach a resume if desired):
I currently work for ISD 16 Community Education with the Learning Ventures
program. I have been working in the recreation/community education field for
approximately 10 years

Please complete other side of application

Educational Background/Training: B.S. University of MN - Twin Cities - Recreation, Park, and Leisure Studies

What skills or personal qualities do you possess that would make you valuable as a board or commission member? I have always has a passion for recreation and working with youth. I am very creative and I have a lot of ideas. I work well in groups because I tend to listen first then share my ideas.

Why are you interested in volunteering? I take pride in my community and want to help out.

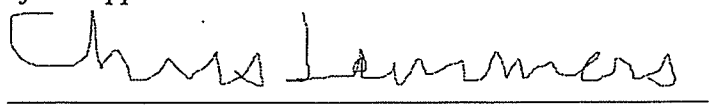
Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.



Applicant signature (electronic)

1/8/17
Date



February 1, 2017

Cub Foods
585 Northtown Drive NE
Blaine, MN 55434

To Whom It May Concern:

It has been brought to the attention of the City of Spring Lake Park City Council that Cub Foods (Northtown) would like to donate desserts for the Beyond the Yellow Ribbon dinner held on the 4th Monday of the month at the Kraus Hartig VFW.

The City graciously accepts this donation on behalf of the Beyond the Yellow Ribbon and thanks Cub Foods for their support of the Beyond Yellow Ribbon program and the military families it supports.

Sincerely,

Councilmember Bob Nelson
Chair – Beyond the Yellow Ribbon

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

February 6, 2017

General Contractor

Terra Firma Estates

Mechanical Contractor

DHC, Inc.

North Country Aire

Plumbing Contractor

Bartylla Plumbing and Heating, Inc.

MN Plumbing and Appliance, Inc.

2017-2018 Rubbish Haulers

Ace Solid Waste, Inc.

Curbside Waste

RESOLUTION NO. 17-06

A RESOLUTION APPROVING A VARIANCE FROM THE REAR YARD SETBACK TO ALLOW THE CONSTRUCTION OF A FOUR-SEASON PORCH AND ATTACHED DECK AT 1376 78TH CIRCLE NE

WHEREAS, Richard and Marianne Matlon have made application to replace an existing non-conforming deck with a new four-season porch and attached deck; and

WHEREAS, the property, 1376 78th Circle NE, is legally described as follows:

Lot 5, Block 1, Ramsen Addition, excluding road, subject to easement of record;
and

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held on January 23, 2017; and

WHEREAS, the request was made to replace an existing two tier attached deck extending 30 feet into the required 40 foot rear yard setback, for which a variance had not been obtained, with a four season porch and attached deck that would extend 22 feet into the required setback; and

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 153.224 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval subject to reasonable conditions; and

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendation of the Spring Lake Park Planning and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Richard and Marianne Matlon for a twenty two (22) foot variance to the rear yard setback to accommodate construction of a 16 foot by 12 foot four season porch and a 6 foot by 12 foot attached deck, subject to the following conditions:

1. Applicant must comply with all erosion control requirements during construction and reestablish turf on any areas disturbed by construction.
2. Drainage must be handled in such a way as to not deposit storm water onto a neighboring property.

3. Applicant shall make application to the City for a building permit for construction of the four season porch and attached deck.
4. Certificate of occupancy will not be granted unless all conditions of the variance are met.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof: .

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of February, 2017.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

MEMORANDUM

TO: CHAIRMAN SMITH AND MEMBERS OF THE PLANNING COMMISSION
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: VARIANCE REQUEST FOR 1376 78TH CIRCLE NE
DATE: JANUARY 18, 2017

The City received a variance request from Richard and Marianne Matlon, 1376 78th Circle NE, to allow a reduced rear yard setback to replace an existing attached deck with a four-season porch and attached deck.

The property is zoned R-1, Single Family Residential District. The lot is odd-shaped due to being on the end of a cul-de-sac, but is approximately 125.25 feet wide by 105 feet deep. The house and attached garage is set back 32 feet from the curb of the cul-de-sac, at its closest point. The rear side of the house is on the rear setback line. There is an existing 2-tier deck attached to the house that extends 30 feet into the rear yard. The upper deck is 14 feet by 14 feet and the lower deck is 16 feet by 12 feet. There is no variance on record for this attached deck. The property owner is seeking to remove the 2-tier deck and replace it with a 16 foot by 12 foot four-season porch with an attached 6 foot by 12 foot deck.

Section 153.224 of the Spring Lake Park City Code allows the City to grant a variance from the strict application of the zoning ordinance in instances where the strict enforcement of the zoning ordinance would cause practical difficulties in complying with the ordinance because of circumstances unique to the individual property under consideration and when it is demonstrated that the variance is in harmony with the general purposes and intent of the zoning code and the Comprehensive Plan.

There are three factors to be considered in the practical difficulties test.

1. *The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.* Staff believes this test is met as a four-season porch and attached deck is a standard accessory use in a residential district.
2. *The plight of the landowner is due to circumstances unique to the property not created by the landowner.* The depth of the lot is 20 feet less than the current standard set forth in the City's zoning code. In addition, the additional right-of-way required to accommodate the cul-de-sac pushed back the front setback for the house, reducing the amount of rear yard available for a four-season porch.
3. *The variance, if granted, will not alter the essential character of the locality.* The existing deck is 388 square feet in size and extends 30 feet into the required 40 foot rear yard setback. The new four-season porch and attached deck is 264 square feet in size and extends 22 feet into the required rear yard setback. The existing deck is currently nonconforming and would remain so if the variance request is denied.

Pursuant to the Spring Lake Park Zoning Code, a public hearing has been duly called and noticed by publication in the Blaine/SLP Life. Public hearing notices have been mailed to property owners within 350 feet of the subject property.

Based on the findings for the practical difficulties test, staff recommends the variance be granted with the following conditions:

- Applicant must comply with all erosion control requirements during construction and reestablish turf on any areas disturbed by construction.
- Drainage must be handled in such a way as to not deposit storm water onto a neighboring property.
- Applicant shall make application to the City for a building permit for construction of the four season porch and attached deck.
- Certificate of occupancy will not be granted unless all conditions of variance are met.

If you have any questions regarding the proposed variance, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	\$300
Received by:	JG 12-27-16
Date Filed:	
Date Complete:	
Base Fee:	\$150
Escrow:	\$150

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal <input type="checkbox"/> Comprehensive Plan Amendment <input type="checkbox"/> Ordinance Amendment (Text) <input type="checkbox"/> Rezoning <input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Site Plan/Building Plan Review <input type="checkbox"/> Conceptual Plan Review <input type="checkbox"/> Conditional Use Permit <input checked="" type="checkbox"/> Variance <input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Combination <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Final Plat <input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 1376 78 th Circle NE, Spring Lake Park, MN 55432		
Property Identification Number (PIN#):		Current Zoning:
Legal Description (Attach if necessary):		
APPLICANT INFORMATION		
Name: Richard and Marianne Matton		Business Name:
Address: 1376 78 th Circle NE		
City: Spring Lake Park	State: MN	Zip Code: 55432
Telephone: H: 763-785-2423 C: 229-2485	Fax: -	E-mail: rmmatton@yahoo
Contact:		Title:
OWNER INFORMATION (if different from applicant)		
Name:		Business Name:
Address:		
City:	State:	Zip Code:
Telephone:	Fax:	E-mail:
Contact:		Title:
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: Family Home		
Nature of Proposed Use: See attached		
Reason(s) to Approve Request:		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name:		Date of Application:
Nature of Request:		
NOTE: Applications only accepted with ALL required support documents. See City Code		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

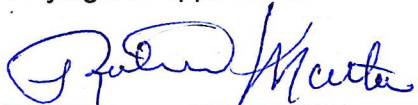
I wish to be notified of additional costs in the following manner (select one):

- E-mail rmmatton@yahoo.com Fax _____ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant:  Date: 12/27/16

Owner: _____ Date: _____

**NOTE: Applications only accepted with ALL required support documents.
See City Code**

Nature of proposed use:

Variance request is to replace the current deck with a 4-season porch with an attached deck.

Current deck configuration;

- Detached deck
- Deck measurement is 14' X 14' with a 2 step down to a 16' X 12' deck
- There are steps to the existing patio

Replacement request

- 4-Season porch; 16' X 12'
- Attached deck; 6' by 12'
- With steps to the existing patio
- Porch would be of custom design

Reason to Approve Request:

The lot at 1376 78th Circle is at the end of cul-de-sac and has a unique shape which makes it difficult to make any structural improvements or additions. Desired change has a smaller lot foot-print than the existing deck, from a 30' structure to a 22'.

**City of Spring Lake Park
Variance Application**

A variance cannot be approved unless the Planning Commission and City Council find that the "practical difficulties" standard has been met. Please provide a response as to how/why your project will meet the following criteria. Use additional sheets if necessary and consult with the Zoning Administrator if you need clarification on the intent of any of the standards set below.

1. Applicant Information:

Name: Richard and Marianne Matton

Telephone: 763-785-2423

Address: 1376 78th Circle

Cell Phone: 763-229-2485

City/State/Zip: Spring Lake Park, MN 55432

E-mail: rmmatton@yahoo.com

2. Property Owner Information (if different from above):

Name: _____

Telephone: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

E-mail: _____

3. Project Location (Address and Legal Description): 1376 78th Circle

4. Present Use of Property: Family Home

5. Description of Project: Replace current deck with a four season porch and deck.

6. Specify Section of the Ordinance from which variance is sought: Setback, rear yard set-back 40'

7. Explain how you wish to vary from the applicable provisions of this Ordinance: _____

The current home on the lot is at the 40' setback on the rear yard. we would like to add a 4-season porch/deck to the back of our home.

8. Please attach a site plan or accurate survey as may be required by Ordinance.

9. **Practical Difficulties Test:** Please answer the following questions as they relate to your specific variance request.

a. In your opinion, is the variance in harmony with the purposes and intent of the Ordinance?

Yes No Why or why not?

See attached

b. In your opinion, is the variance consistent with the Comprehensive Plan?

Yes No Why or why not?

c. In your opinion, does the proposal put property to use in a reasonable manner?

Yes No Why or why not?.

d. In your opinion, are there circumstances unique to the property? (physical characteristics of the property – i.e. sloping topography or other natural features like wetlands or trees)?

Yes No Why or why not?

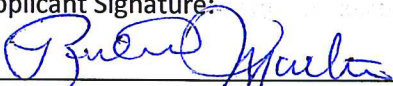
e. In your opinion, will the variance maintain the essential character of the locality?

Yes No Why or why not?

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant Signature:



Date:

12/27/2016

Fee Owner's (Property Owner) Signature:

Date:

9. Practical Difficulties Test:

- a. In your opinion, is the variance in harmony with the purposes and intent of the Ordinance?
 - a. Yes. In planning our project, we are limiting the size of the addition/deck we ideally would like in order to minimize the impact on the ordinance.
- b. In your opinion, is the variance consistent with the Comprehensive Plan?
 - a. Yes. We feel that the proposed 4-season porch/deck will facilitate the maintenance and rehabilitation of our existing house, so as to prevent deterioration and preserve the value of our home. We have enjoyed living in Spring Lake Park and take pride in our neighborhood and community. We see this project as falling in line with the objectives of the City's Comprehensive Plan.
- c. In your opinion, does the proposal put property to use in a reasonable manner?
 - a. Yes. The 4-season porch and deck will allow us to use the space and enjoy the views all year round. It will also increase the square-footage of the house, thus increasing the value.
- d. In your opinion, are there circumstances unique to the property?
 - a. Yes. 1376 78th Circle is at the end of the cul-de-sac. The home already has a set-back due to the cul-de-sac rules. The narrow, pie-shaped lot means that any addition of a deck or porch would require a variance.
- e. In your opinion, will the variance maintain the essential characteristic of the locality
 - a. Yes. There are already 3 homes on the south side of 78th Circle which have a 4-season porch. The 4-season porch we plan to build, will keep with the current structure of the existing home on the lot. The windows, siding and roofing will match what is already installed in the home. No trees will be removed to build the structure.

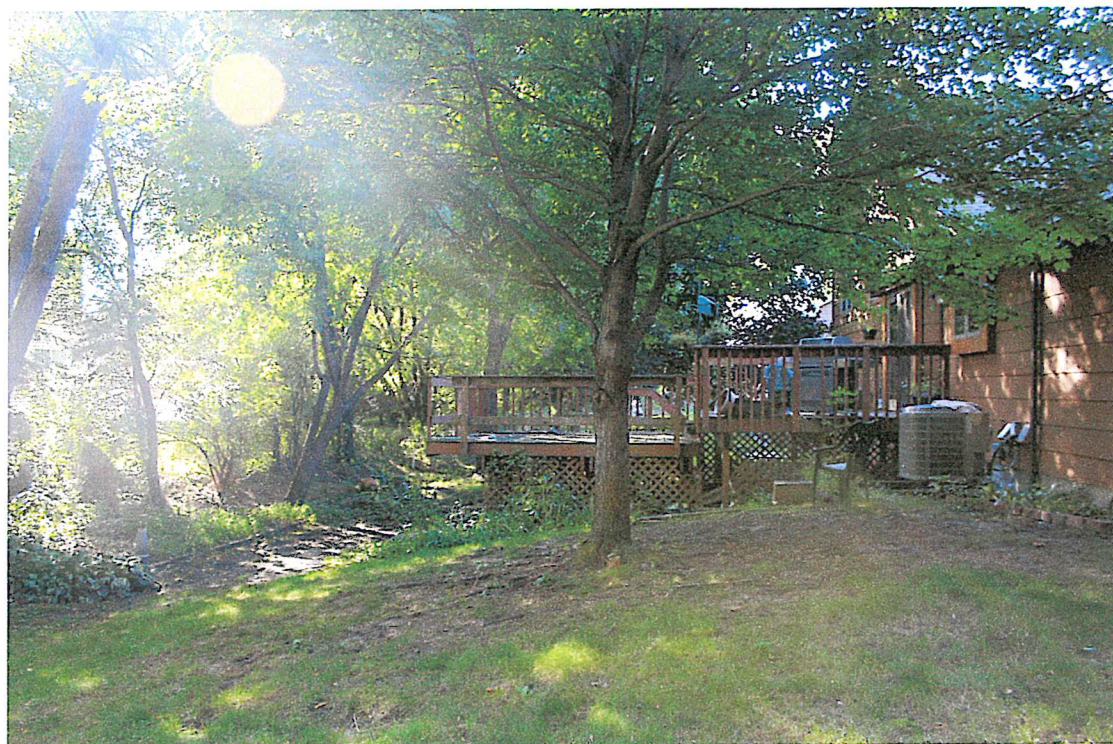
Matlon - northeast view of prior deck



Northwest view of deck



West view of deck.



CERTIFICATE OF SURVEY

FOR VINEWOOD BUILDERS

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

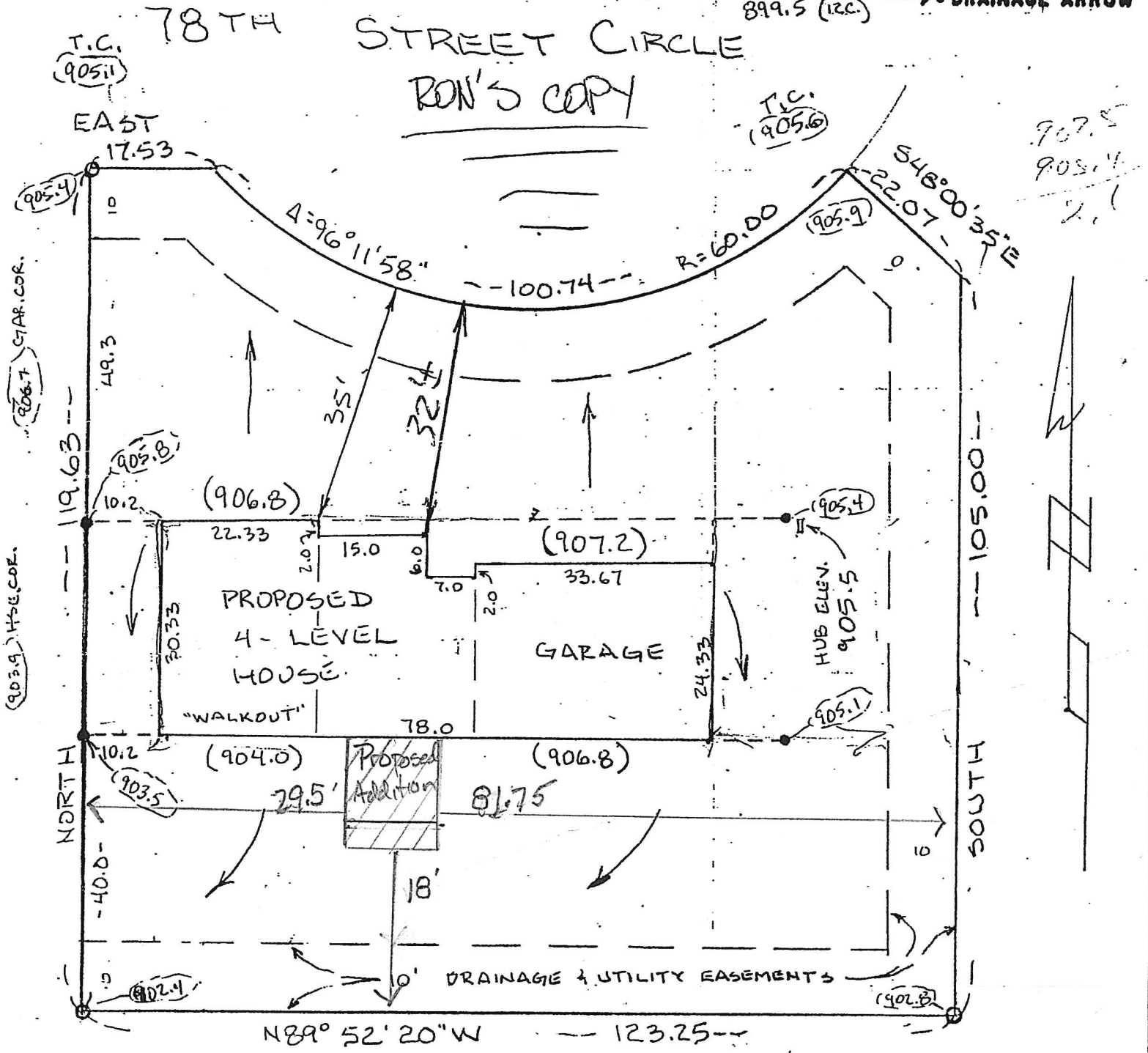
KURTH SURVEYING INC.
4002 JEFFERSON STREET N.E.
COLUMBIA HEIGHTS MINNESOTA 55421
612-788-9769

DATE 9-10-91
SCALE 1" = 20'
O = IRON MONUMENT
● = 60 D SPIKE SET
□ = SPOT ELEVATION
() = PROPOSED ELEV.
→ = DRAINAGE ARROW

MINNESOTA REGISTRATION NO. 20270

PROPOSED GRADES

GARAGE SLAB = 907.2
TOP OF BLOCK = 907.5
BASEMENT FLOOR = 904.0 (sc.)
899.5 (icc.)



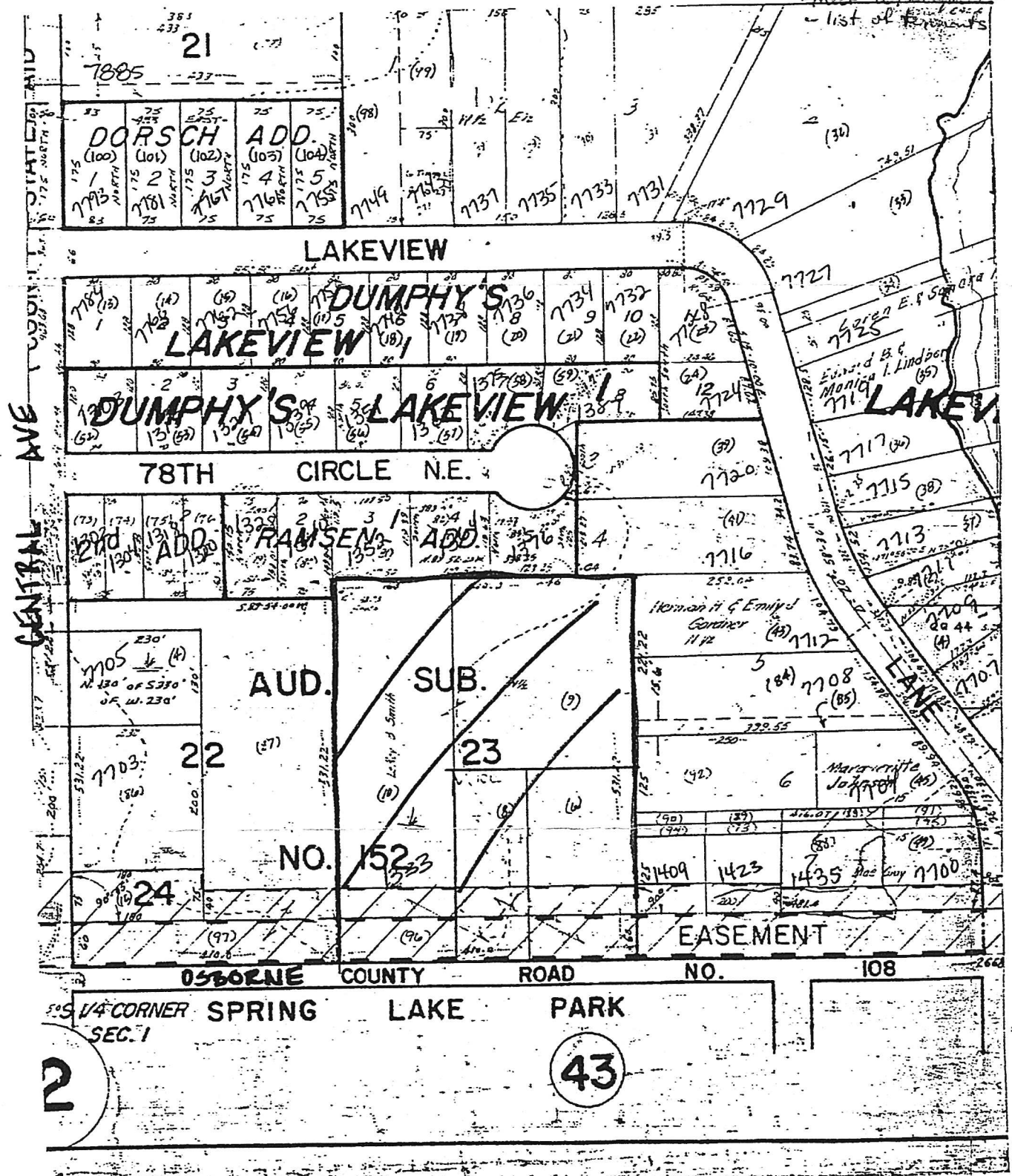
LOT 5, BLOCK 1, RAMSEN ADDITION, ANOKA COUNTY, MINNESOTA

withdrawn application

01-30-24-43-

S 6-9 m-507
W 7-8 m-507
Tabled till 90/96

- Fencing
- chup/gone - bus/gone
- list of tenants - Fencing



2

43

RESOLUTION NO. 17-07

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE EXPANSION OF SPRING LAKE PARK HIGH SCHOOL AT 1100 81ST AVENUE NE

WHEREAS, Spring Lake Park Schools has made application for a conditional use permit to allow for the expansion of Spring Laek Park High School at 1100 81st Avenue NE; and

WHEREAS, the property is legally described as follows:

Lots 11, Auditor Subdivision No. 152, excluding road, subject to easement of record; and

WHEREAS, said property is zoned P, Public, with an underlying zoning of R-1, Single Family Residential; and

WHEREAS, a Conditional Use Permit (CUP) is required for “public or private schools” in the R-1 district; and

WHEREAS, the Spring Lake Park Planning Commission considered the applicant’s request at a duly notice public hearing which took place on January 23, 2017; and

WHEREAS, upon Planning Commission review of the application, the staff report dated January 23, 2017 and public testimony, the Planning Commission recommended approval of the CUP application; and

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendation of the Spring Lake Park Planning as outlined in the Commission’s official minutes from its January 23, 2017 meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Spring Lake Park Schools for a conditional use permit for an addition to Spring Lake Park High School at 1100 81st Avenue NE.

The foregoing Resolution was moved for adoption by.

Upon Vote being taken thereon, the following voted in favor thereof: .

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of February, 2017.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

MEMORANDUM

Date: January 23, 2017

To: Spring Lake Park Planning Commission

From: Phil Carlson, AICP, Planner

RE: Spring Lake Park High School – Conditional Use Permit for Addition

BACKGROUND

Spring Lake Park Senior High School is proposing an addition to their building and has applied for a Conditional Use Permit (CUP) for the addition. The school operates under a previous CUP from years ago. The vicinity of the school and the proposed addition on the northeast side of the school are shown on the aerial photo below.





Re: Spring Lake Park High school Addition - CUP

DISCUSSION AND PLANNING ISSUES

The proposed addition is one story, totaling about 20,000 square feet to be added to the northeast side of the school near the athletic fields. The addition requires the removal of a small parking area. The addition will be substantially screen by the existing building and will blend in with the existing structure. It is not near any neighbors and will be minimally visible to the residential neighbors to the north. It will not significantly change the overall appearance or massing of the school.

Parking is the only real issue to be considered in this request. The high school has a total of 740 parking spaces now, and a previous review of the school use determined it needed 537 spaces by code, leaving 203 extra parking spaces. No issues regarding on-street parking for the high school has been brought to the SLP Administrative staff and/or City Council since the completion of Phase II in 2010.

The proposed 2017 addition adds an additional 10 classrooms with a projected occupancy of 360 students. Parking requirements are 1.5/classroom plus 1 per 5 students, so the required parking for the addition is $10 \times 1.5 = 15$, plus $360/5 = 72$, or $15+72 = 87$ parking spaces.

The previous 537 required spaces plus the 87 new spaces needed gives us 624 required parking spaces once the new addition is built. The new addition will remove 39 existing parking spaces, bringing the current parking total to 701. The site is therefore 77 spaces above the minimum requirement.

RECOMMENDATION

We recommend approval of the Conditional Use Permit for the Spring Lake Park High School addition as submitted, with the understanding that full engineering review of the building, site, grading and drainage will occur at the time of building permit application.



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	
Received by:	
Date Filed:	
Date Complete:	
Base Fee:	Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal <input type="checkbox"/> Comprehensive Plan Amendment <input type="checkbox"/> Ordinance Amendment (Text) <input type="checkbox"/> Rezoning <input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Site Plan/Building Plan Review <input type="checkbox"/> Conceptual Plan Review <input type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Variance <input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Combination <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Final Plat <input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 1100 81st Ave. NE, Spring Lake Park, MN 55432		
Property Identification Number (PIN#): 01-30-24-32-001		Current Zoning: Public
Legal Description (Attach if necessary): See attached.		
APPLICANT INFORMATION		
Name: Ben Beery		Business Name: Wold Architects and Engineers
Address: 332 Minnesota St. Suite W2000		
City: St. Paul	State: MN	Zip Code: 55101
Telephone: 651-227-7773	Fax:	E-mail: bbeery@wolda.com
Contact: Ben Beery		Title: Project Manager
OWNER INFORMATION (if different from applicant)		
Name: Amy Schultz		Business Name: Spring Lake Park Schools
Address: 1415 81st Ave. NE		
City: Spring Lake Park	State: MN	Zip Code: 55432
Telephone: 763-600-5000	Fax:	E-mail: aschul@district16.org
Contact: Amy Schultz		Title: Director of Business Services
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: High School		
Nature of Proposed Use: High School		
Reason(s) to Approve Request: See attached.		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name: Unknown		Date of Application:
Nature of Request:		
NOTE: Applications only accepted with ALL required support documents. See City Code		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park required all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

E-mail bberry@waidae.com Fax _____ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: [Signature] Date: 1/5/17

Owner: [Signature] Date: 1/5/17

NOTE: Applications only accepted with ALL required support documents.
See City Code

**City of Spring Lake Park
Conditional Use Permit Worksheet**

A conditional use permit cannot be approved unless the Planning and Zoning Commission and the City Council make certain findings and recommendations. Please provide a response on how/why your project meets the below stated criteria. Use additional sheets if necessary. If some items are not applicable for your project, write N/A. Contact the Zoning Administrator with any questions.

1. That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community. _____

The proposed project is an addition to Spring Lake Park High School and is essential for added capacity to the building to serve the citizens of Spring Lake Park.

2. That the use will not be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity of the use or injurious to property values/improvements within the vicinity of the use. _____

No proposed change to use.

3. That the proposed use will comply with the regulations specified in Chapter 153 of the Zoning Code. _____

We believe this project will meet all regulations of chapter 153.

4. That the proposed use shall not have a detrimental effect on the use and enjoyment of other property in the immediate vicinity. _____

No proposed change to use.

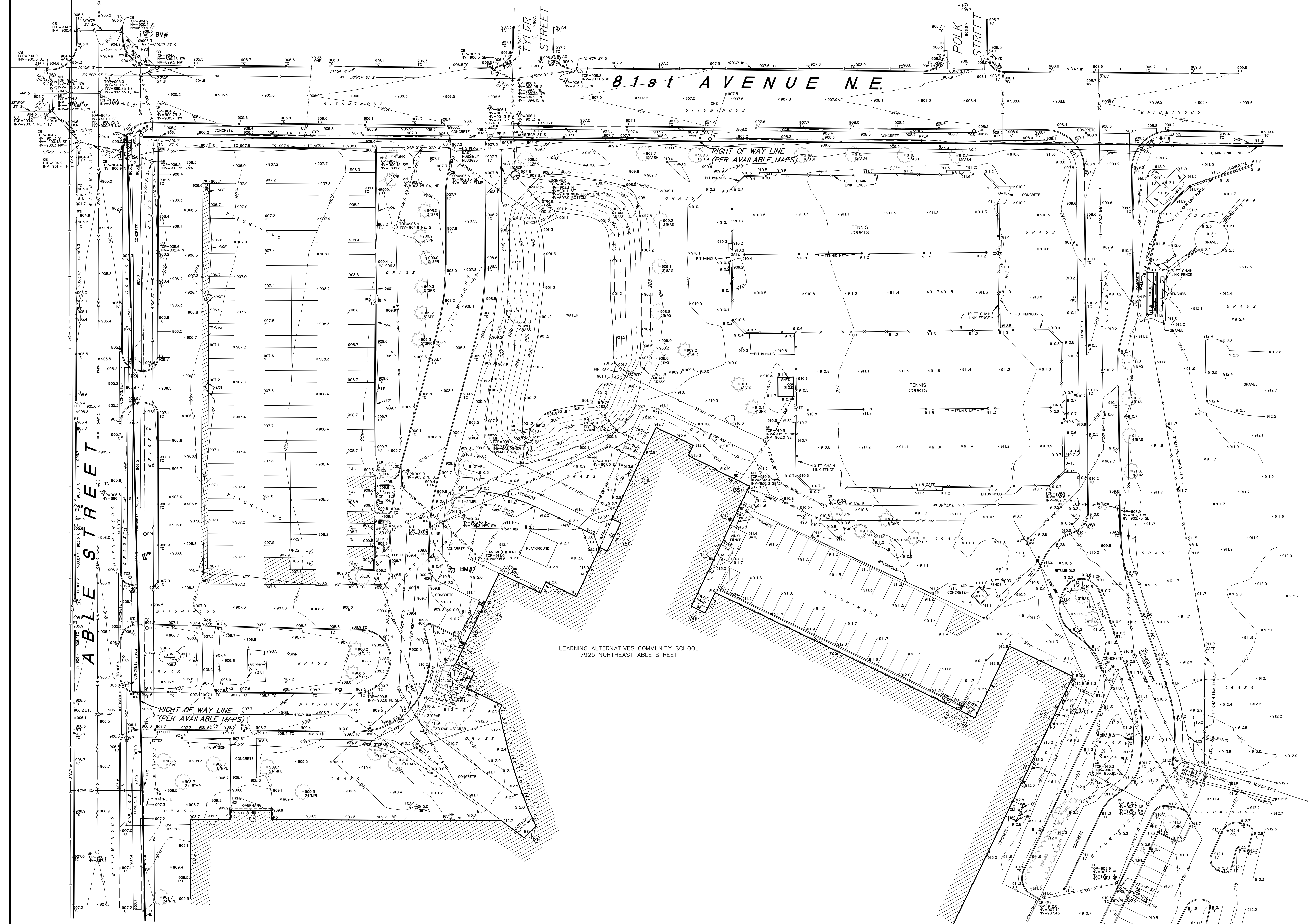
5. That the use will not lower property values or impact scenic views in the surrounding area. _____
No scenic views shall be impacted as the proposed addition fills a notch in the
existing building.

6. That existing utilities, streets, highways and proposed access roads will be adequate to
accommodate anticipated traffic. _____
We believe existing utilities and streets will be adequate for the proposed use.
No access roads are proposed and highways should not be impacted.

7. That the use includes adequate protection for the natural drainage system and natural
topography. _____
This project will comply with all protection requirements for the natural drainage
system and natural topography.

8. That the proposed use includes adequate measures to prevent or control offensive odor, fumes,
dust, noise or vibration so that none of these will constitute a nuisance. _____
N/A

9. That the proposed use will not stimulate growth incompatible with prevailing density standards.
N/A



LEGEND

BE	Denotes building entrance
BT	Denotes basement curb
CB	Denotes catch basin
CIP	Denotes cast iron pipe
DIP	Denotes ductile iron pipe
ED	Denotes electric box
EM	Denotes electric meter
FCAP	Denotes filter cap
FP	Denotes flag pole
GAS V	Denotes gas valve
GM	Denotes gas meter
GP	Denotes guard post
GW	Denotes guy wire
GYP	Denotes guy pole
HCPB	Denotes handicap door push button
HCR	Denotes disabled ramp
HCS	Denotes disabled sign
HOPE	Denotes high density polyethylene pipe
HH	Denotes hand hole
HHF	Denotes fiber optic hand hole
HYD	Denotes fire hydrant
INV	Denotes structure invert
LA	Denotes landscaping
LP	Denotes light pole
MC	Denotes metal cover
MH	Denotes manhole
OD	Denotes overhead door
OHE	Denotes overhead electric line
O.P.C.	Denotes outdoor power center
PORC	Denotes portable curb
PIV	Denotes post indicator valve
PKS	Denotes parking sign
PP	Denotes power pole
PPLP	Denotes power pole and light pole
PPU	Denotes power pole with underground utility
PVC	Denotes polyvinyl chloride pipe
RCP	Denotes reinforced concrete pipe
RD	Denotes roof drain
SAN	Denotes sanitary manhole
SAN S	Denotes sanitary sewer
SMH	Denotes storm manhole
ST S	Denotes storm sewer
TC	Denotes top of curb
TCS	Denotes traffic control sign
TRANS	Denotes transformer box
UCC	Denotes underground communication line
UCF	Denotes underground electric line
VP	Denotes vent pipe
W	Denotes water line
WV	Denotes water valve
BAS	Denotes Basswood tree
CRAB	Denotes Crabapple tree
LOC	Denotes Locust tree
MPL	Denotes Maple tree
SPR	Denotes Spruce tree

GENERAL NOTES

1.) Survey coordinate basis: ANOKA COUNTY COORDINATE SYSTEM

UTILITY NOTES

- Utility information from plans and markings was combined with observed evidence of utilities to develop a view of the underground utilities shown hereon. However, lacking excavation, the exact location of underground features cannot be accurately, completely and reliably depicted. In addition, Gopher State One Call locate requests from surveyors may be ignored or result in an incomplete response. Where additional or more detailed information is required, excavation and/or a private utility locate request may be necessary.
- Other underground utilities of which we are unaware may exist. Verify all utilities critical to construction or design.
- Some underground utility locations are shown as marked onsite by those utility companies whose locators responded to our Gopher State One Call, ticket number 162510677.
- Contact GOPHER STATE ONE CALL at 651-454-0002 (800-252-1166) for precise onsite location of utilities prior to any excavation.
- Private utilities are shown as marked by Hance Locating Services, Inc. on September 21, 2016. Private utilities are those utilities installed for the use of their owner, typically by someone other than a Gopher State One Call registered utility operator.

DESCRIPTION OF PROPERTY SURVEYED

Part of Lot 11, Auditor's Subdivision, according to the recorded plat thereof, Anoka County, Minnesota.

PLAT RECORDING INFORMATION

The plat of Auditor's Subdivision No. 152 was filed of record on March 9, 1953.

TITLE COMMITMENT

This survey was prepared without the benefit of current title work. Easements, appurtenances, and encumbrances may exist in addition to those shown hereon. This survey is subject to revision upon receipt of a current title insurance commitment or attorney's title opinion.

FLOOR ELEVATIONS

- Denotes door number
- Finished Floor Elevations
 Door 28 = 910.46 feet - Inside door
 Door 29 = 913.11 feet - Top of carpet inside door
 Door 37 = 913.13 feet - Top of tile inside door
 Door 38 = 913.13 feet - Top of tile inside door
- Building Elevations
 Door 30 = 913.09 feet - Top of concrete outside door
 Door 32 = 913.08 feet - Top of concrete outside door
 Door 33 = 913.17 feet - Top of concrete outside door
 Door 34 = 913.11 feet - Top of concrete outside door
 Door 35 = 913.09 feet - Top of concrete outside door
 Door 36 = 913.12 feet - Top of concrete outside door
 Door 39 = 913.14 feet - Top of concrete outside door
 Door 42 = 913.02 feet - Top of concrete outside door

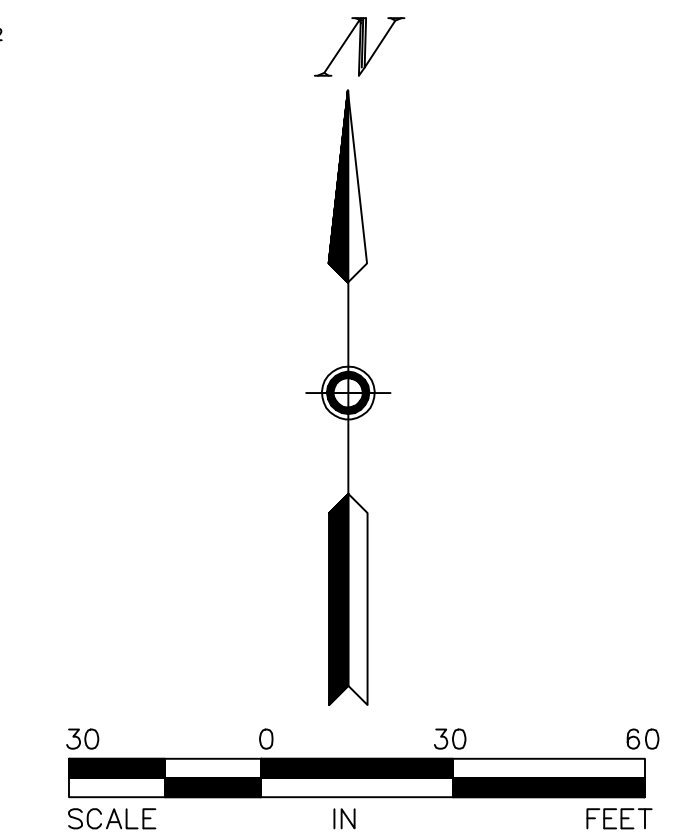
BENCH MARKS (BM)

- NGVD 29 DATUM
- Top of top nut of fire hydrant
 Northeast corner of 81st Avenue NE and Able Street
 Elevation = 909.69 feet
 - Top of top nut of fire hydrant
 40+/- feet northwest of door 32, east of exit road from northwest parking lot
 Elevation = 913.67 feet
 - Top of top nut of fire hydrant
 West side entrance to school parking lot from 81st Ave.
 60+/- feet west of door 42
 Elevation = 915.52 feet

I hereby certify that this sketch, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 23rd day of September, 2016
 SUNDE LAND SURVEYING, LLC.
 By: *Arlie J. Carlson*
 Arlie J. Carlson, P.L.S. Minn. Lic. No. 44900

Revision 9/23/2016	By B.K.	Date
Drawing Title PARTIAL BOUNDARY, LOCATION, TOPOGRAPHIC and UTILITY SURVEY FOR: INDEPENDENT SCHOOL DISTRICT #16 SPRING LAKE PARK SR. HIGH		
Main Office: 9001 East Bloomington Freeway (55M) • Suite 118 Bloomington, Minnesota 55420-3430 952-881-2455 (Fax: 952-888-9026) Branch Office: Cloquet, Minnesota 55613-4999-8287 www.sunde.com		
Project: 2005-196-B Township: 30 Range: 24 Section: 1 File: 2005196B001	Blk/Pg: 677/74 Date: 9/23/2016	Sheet: 1 of 1

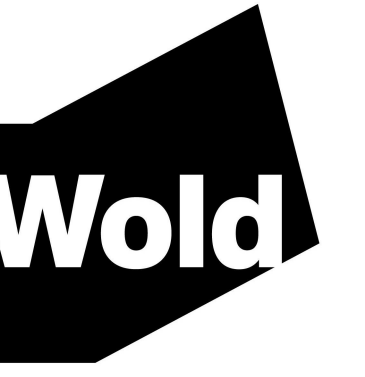


Spring Lake Park High School Classroom Addition and Renovations

1100 81st Ave NE,
Spring Lake Park, MN 55432

162125

Independent School District #16
1415 81st Ave NE,
Spring Lake Park, MN 55432



WOLD ARCHITECTS AND ENGINEERS
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101

woldac.com | 651 227 7773



8625 Rendova St. NE
PO Box 138
Circle Pines, MN 55014

tel 612-332-7281
fax 763-786-2650

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed ARCHITECT under the laws of the State of MN

PAUL APLIKOWSKI
License Number: 42737 Date: 1/3/17

Description	Revisions	Date	Num

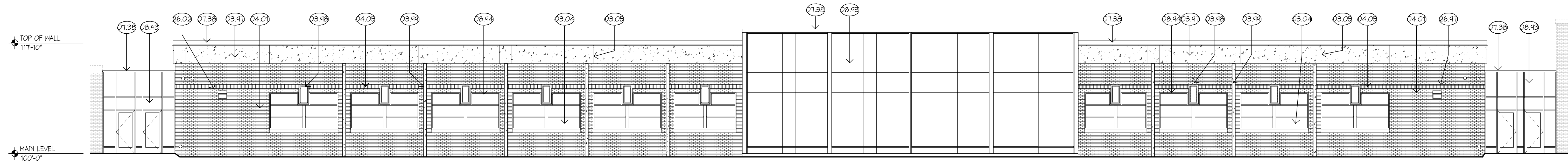
Comm: 162125
Date: 1/3/2017
Drawn: BDB
Check: ALJ

FLOOR PLAN AND EXTERIOR ELEVATIONS

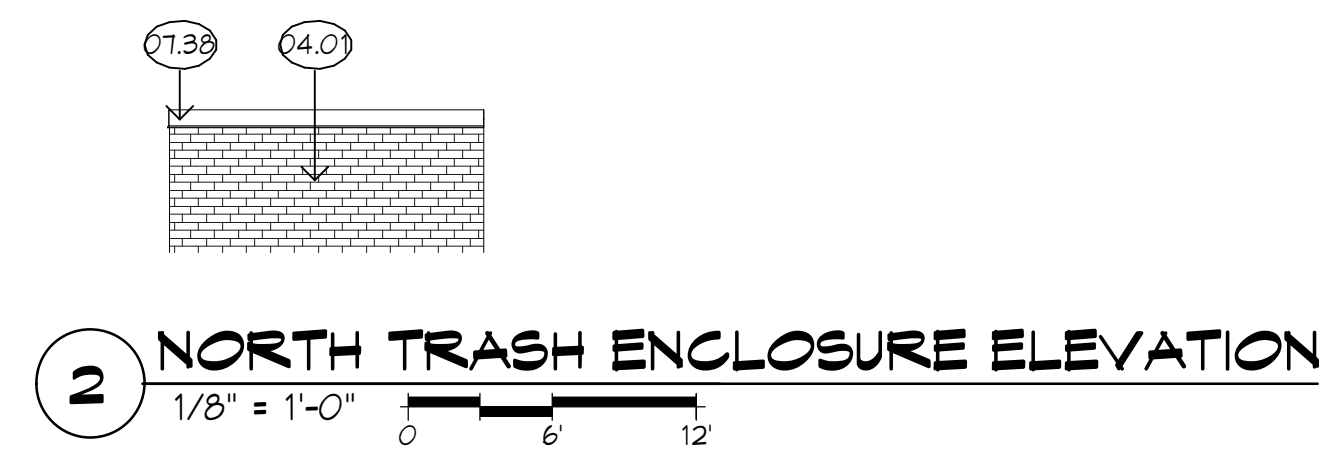
Scale: 1/8" = 1'-0"

A1.00

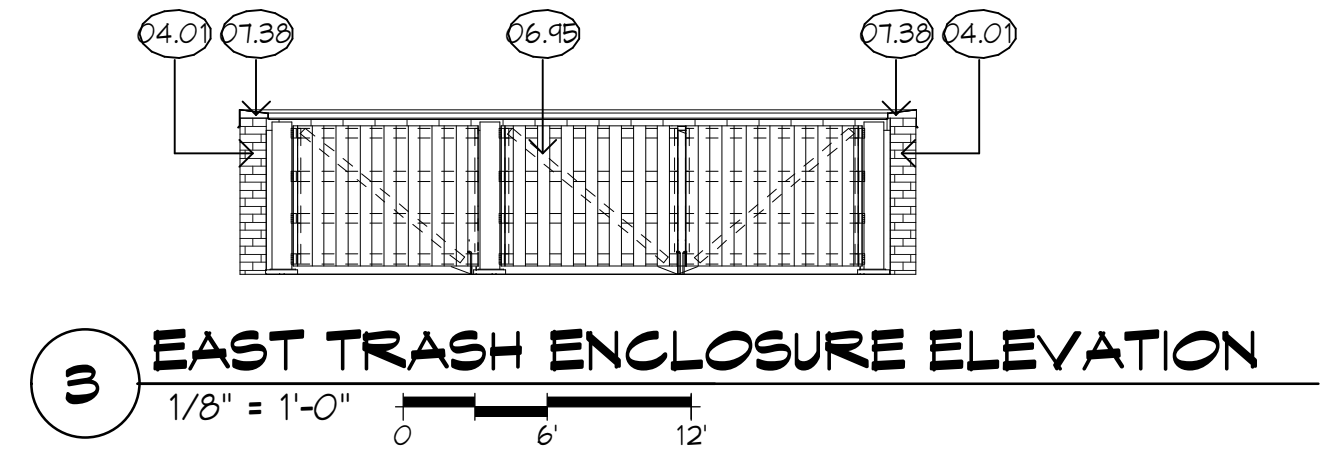
MN



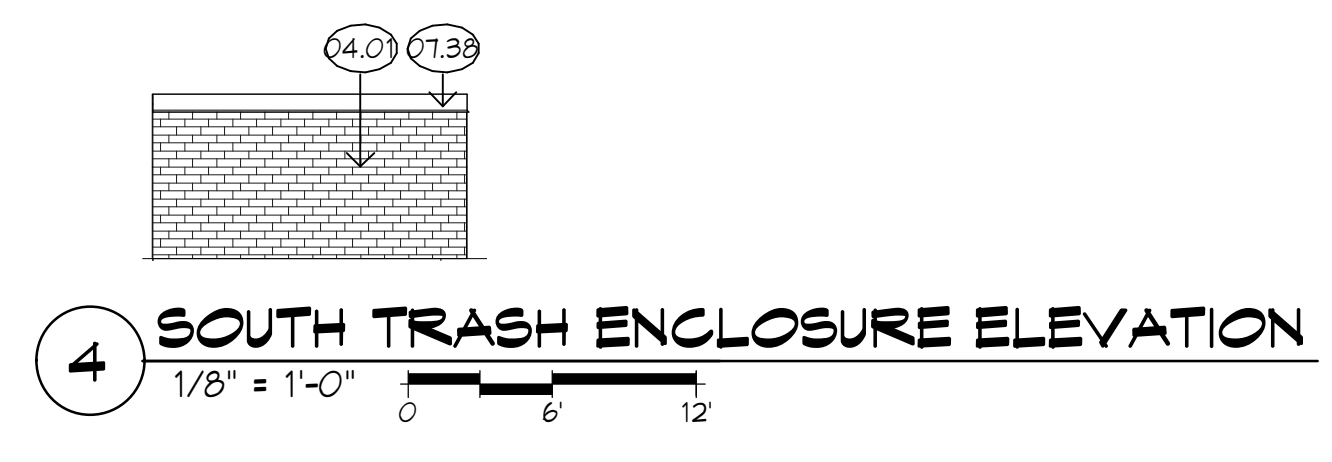
1 SOUTH ELEVATION
1/8" = 1'-0"



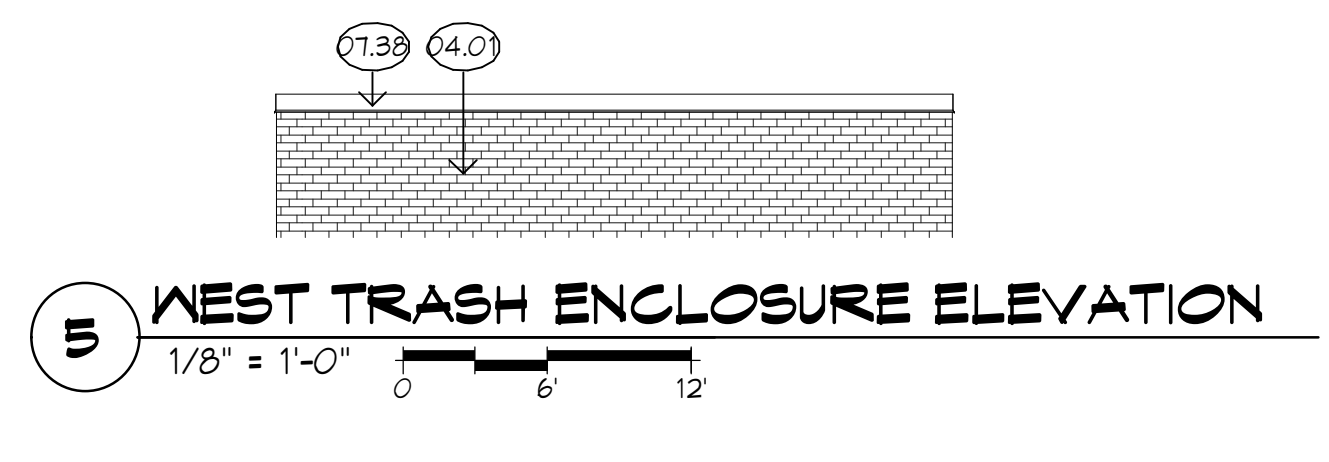
2 NORTH TRASH ENCLOSURE ELEVATION
1/8" = 1'-0"



3 EAST TRASH ENCLOSURE ELEVATION
1/8" = 1'-0"

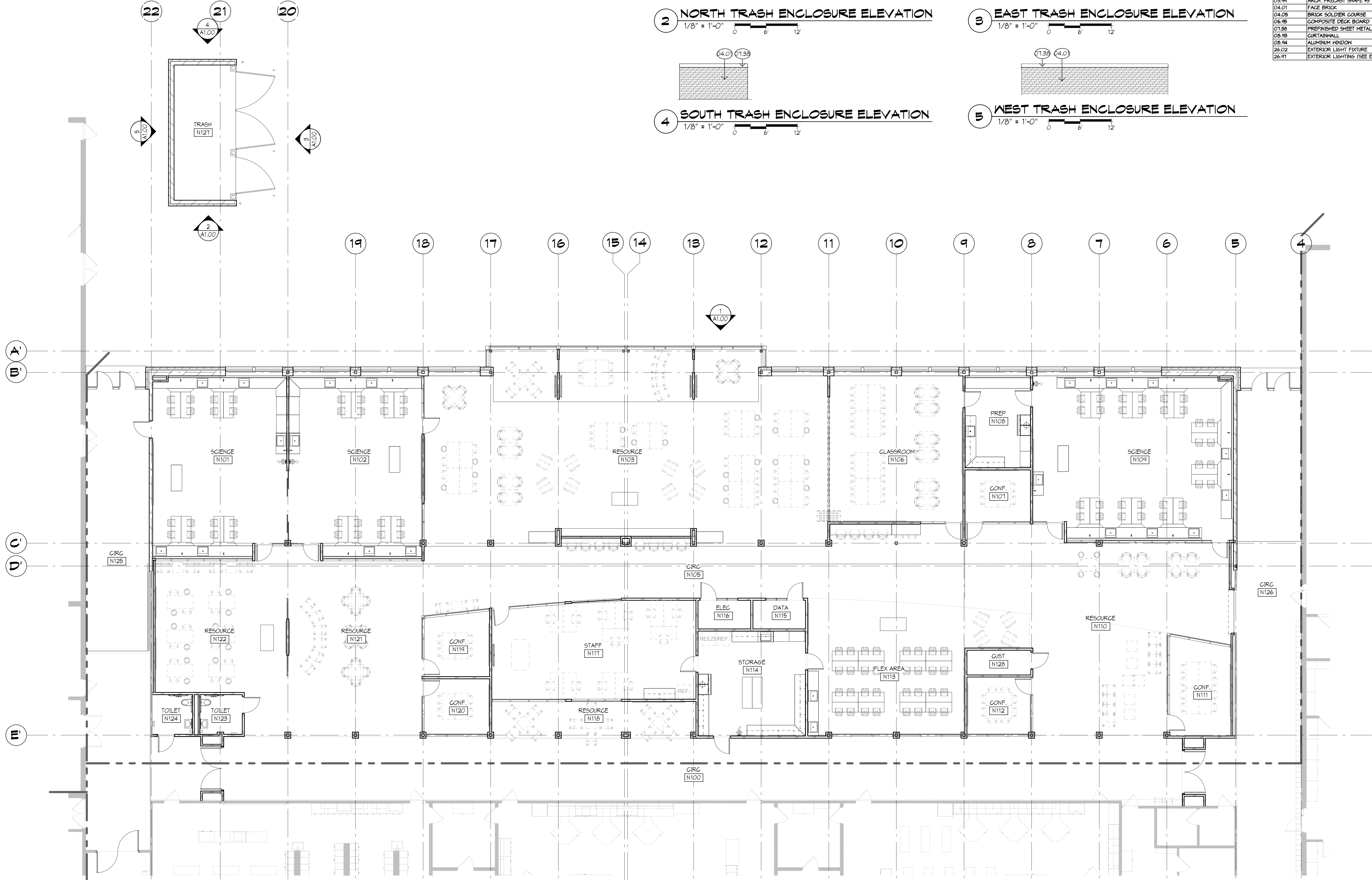


4 SOUTH TRASH ENCLOSURE ELEVATION
1/8" = 1'-0"



5 WEST TRASH ENCLOSURE ELEVATION
1/8" = 1'-0"

MATERIALS KEY	
KEY	MATERIAL
03.04	ARCH. PRECAST SHAPE #4
03.05	ARCH. PRECAST JOINT, ALIGN TYP.
03.07	ARCH. PRECAST SHAPE #1
03.08	ARCH. PRECAST SHAPE #2
03.09	ARCH. PRECAST SHAPE #3
04.01	FACE BRICK
04.02	BRICK SOLDIER COURSE
06.95	COMPOSITE DECK BOARD
07.39	PREFINISHED SHEET METAL COPING
08.93	CURTAINWALL
08.94	ALUMINUM FINISH
26.02	EXTERIOR LIGHT FIXTURE
26.91	EXTERIOR LIGHTING (SEE ELEC.)



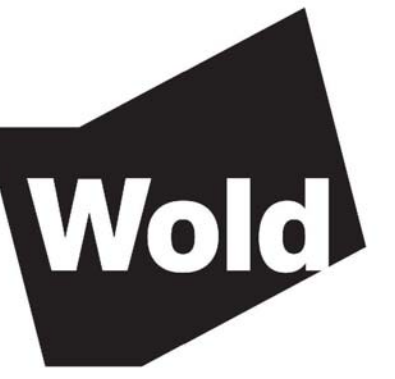
E1 MAIN LEVEL FLOOR PLAN AREA 'N'
1/8" = 1'-0"

Spring Lake Park High School Classroom Addition and Renovations Phase I

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700 COLLEGE WALKWAY • SUITE 300 • MINNEAPOLIS, MN 55417
TEL: 612.344.8111

NOTES:

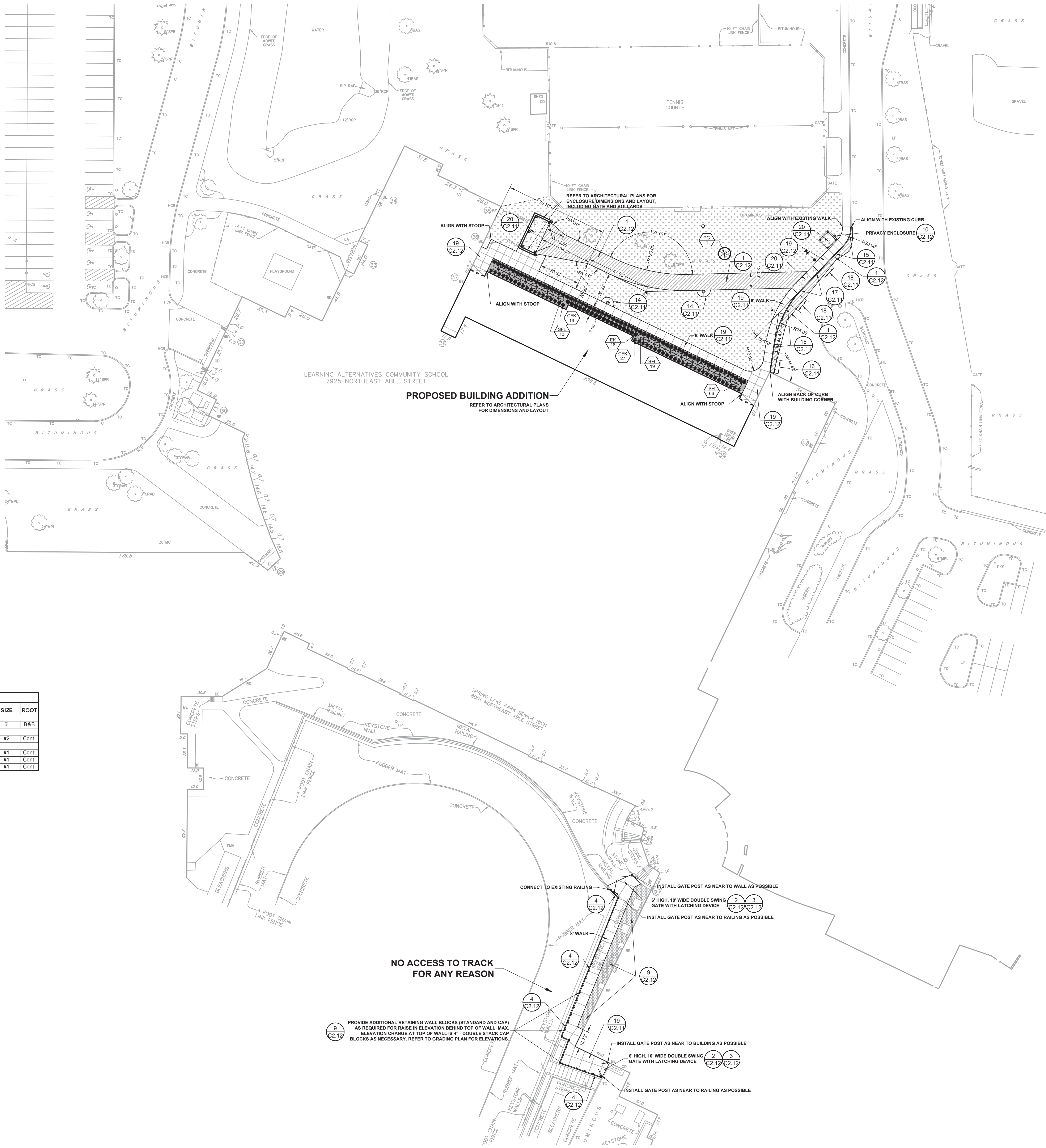
- REFER TO SHEET C1.31, GRADING AND DRAINAGE PLAN, FOR GENERAL NOTES.
- ALL APPLICABLE DIMENSIONS ARE TO FACE OF CURB, EDGE OF PAVEMENT, CENTERLINE OF FENCE, OR PROPERTY LINE UNLESS OTHERWISE NOTED.
- CHECK ALL PLAN AND DETAIL DIMENSIONS AND VERIFY SAME BEFORE FIELD LAYOUT.
- ALL DISTURBED AREAS OUTSIDE THE BUILDING PAD WHICH ARE NOT DESIGNATED TO BE PAVED SHALL RECEIVE AT LEAST 6" OF TOPSOIL AND SHALL BE SODDED.
- WHERE NEW SOD MEETS EXISTING TURF, EXISTING TURF EDGE SHALL BE CUT TO ALLOW FOR A CONSISTENT, UNIFORM STRAIGHT EDGE. JAGGED OR UNEVEN EDGES WILL NOT BE ACCEPTABLE. REMOVE TOPSOIL AT JOINT BETWEEN EXISTING AND NEW AS REQUIRED TO ALLOW NEW SOD SURFACE TO BE FLUSH WITH EXISTING.
- FAILURE OF TURF DEVELOPMENT: IN THE EVENT THE CONTRACTOR FAILS TO PROVIDE AN ACCEPTABLE TURF, THE CONTRACTOR SHALL RE-SOD ALL APPLICABLE AREAS, AT NO ADDITIONAL COST TO THE OWNER, TO THE SATISFACTION OF THE ENGINEER.
- BEGIN TURF ESTABLISHMENT IMMEDIATELY AFTER SODDING, REFER TO SPECIFICATION FOR PROCEDURE.
- ALL TREES TO BE BALLED AND BURLAPPED.
- ALL TREES AND SHRUBS SHALL RECEIVE 4" DEPTH OF CLEAN SHREDDED HARDWOOD MULCH, UNLESS OTHERWISE SPECIFIED.
- ALL PLANT MATERIALS SHALL BE NO. 1 QUALITY, NURSERY GROWN AND SPECIMENS MUST BE MATCHED. ALL OVERSTORY TREES ADJACENT TO DRIVE AND IN PARKING LOT SHALL BEGIN BRANCHING NO LOWER THAN 6'.

LEGEND

- REFERENCE KEY TO SITE DETAILS
DETAIL I.D NUMBER (TOP)
DETAIL SHEET NUMBER (BOTTOM)
- PROPOSED CONCRETE WALK (19, 20)
 - PROPOSED CONCRETE SLAB (19, 20)
 - PROPOSED BITUMINOUS PAVEMENT (19, 20)
 - APPROXIMATE SOD LIMITS
 - PROPOSED SHRUB/ MULCH BED (9)
 - PROPOSED LANDSCAPE ROCK BED (9)
 - PROPOSED CHAIN LINK FENCING / RAILING (4)
 - PROPOSED MANHOLE (6)
 - PROPOSED CATCH BASIN (7)
 - PROPOSED HYDRANT (HYD) (11)
 - PROPOSED GATE VALVE (GV) (12)
 - PROPOSED BUILDING STOOP - REFER TO ARCHITECTURAL PLANS
 - PROPOSED CONIFEROUS TREE (5)
 - PROPOSED SHRUBS (13)
 - PROPOSED HERBACEOUS PLANTS (8)

PLANT SCHEDULE

SYMBOL	COMMON NAME	SCIENTIFIC NAME	QTY.	SIZE	ROOT
CONIFEROUS TREES					
PG	BLACK HILLS SPRUCE	Picea glauca 'Densata'	1	6'	B&B
DECIDUOUS SHRUBS					
SFL	FIRE LIGHT SPIREA	Spiraea x 'Fire Light'	32	#2	Cont.
PERENNIALS/ORNAMENTAL GRASSES/VINES					
CKF	KARL FOERSTER FEATHER REED GRASS	Calamagrostis 'Karl Foerster'	46	#1	Cont.
EK	KIM'S KNEE HIGH CONEFLOWER	Echinacea 'Kim's Knee High'	18	#1	Cont.
SH	PRAIRIE DROP-SEED GRASS	Strobulus heterotetaps	66	#1	Cont.



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

PROFESSIONAL ENGINEER
MINNESOTA
David A. Rey
DAVID A. REY
Registration Number 40180 Date 12/23/2016

Description	Revisions	
	Date	Num

Comm: 162125
Date: 12/23/2016
Drawn: MET
Check: DAR
North

SITE PLAN

Scale: 1" = 30'

C1.21

GENERAL NOTES

1. ALL CONSTRUCTION MUST COMPLY WITH APPLICABLE STATE AND LOCAL ORDINANCES.
2. THE CONTRACTOR WILL BE RESPONSIBLE FOR AND SHALL PAY FOR ALL CONSTRUCTION STAKING / LAYOUT.
3. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL RELATED CONSTRUCTION PERMITS. SUBMIT A COPY OF ALL PERMITS TO THE CITY.
4. INSTALL CONTROL FENCING AND BARRICADING AS NECESSARY TO PROTECT THE PUBLIC.
5. INSPECT SITE AND REVIEW SOIL BORINGS TO DETERMINE EXTENT OF WORK AND NATURE OF MATERIALS TO BE HANDLED.
6. REFER TO SPECIFICATIONS FOR DEWATERING REQUIREMENTS.
7. CHECK ALL PLAN AND DETAIL DIMENSIONS AND VERIFY SAME BEFORE FIELD LAYOUT.
8. REFER TO ARCHITECTURAL PLANS FOR BUILDING AND STOOP DIMENSIONS AND LAYOUT.
9. MAINTAIN ADJACENT PROPERTY AND PUBLIC STREETS CLEAN FROM CONSTRUCTION CAUSED DIRT AND DEBRIS ON A DAILY BASIS. PROTECT DRAINAGE SYSTEMS FROM SEDIMENTATION AS A RESULT OF CONSTRUCTION RELATED DIRT AND DEBRIS.
10. MAINTAIN DUST CONTROL DURING GRADING OPERATIONS.
11. ALL EROSION CONTROL METHODS SHALL COMPLY WITH MPCA AND LOCAL REGULATIONS.
12. CONTRACTOR SHALL MINIMIZE DISTURBANCE TO SITE AND PROTECT EXISTING SITE FEATURES (INCLUDING TURF AND VEGETATION) WHICH ARE TO REMAIN.
13. PROPOSED CONTOURS AND SPOT ELEVATIONS ARE SHOWN TO FINISH GRADE UNLESS OTHERWISE NOTED.
14. PROPOSED ELEVATIONS SHOWN TYPICALLY AS 10.1 OR 10 SHALL BE UNDERSTOOD TO MEAN 910.1 OR 910.
15. SPOT ELEVATIONS SHOWN IN PARKING LOTS, DRIVES AND ROADS INDICATE GUTTER GRADES, UNLESS NOTED OTHERWISE. SPOT ELEVATIONS WITH LABELS OUTSIDE THE BUILDING PERIMETER INDICATE PROPOSED GRADES OUTSIDE THE BUILDING. SPOT ELEVATIONS WITH LABELS INSIDE THE BUILDING PERIMETER INDICATE PROPOSED FINISH FLOOR ELEVATIONS.
16. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR DETERMINING QUANTITIES OF CUT, FILL AND WASTE MATERIALS TO BE HANDLED, AND FOR AMOUNT OF GRADING TO BE DONE IN ORDER TO COMPLETELY PERFORM ALL WORK INDICATED ON THE DRAWINGS. IMPORT SUITABLE MATERIAL AND EXPORT UNSUITABLE / EXCESS / WASTE MATERIALS AS REQUIRED. ALL COSTS ASSOCIATED WITH IMPORTING AND EXPORTING MATERIALS SHALL BE INCIDENTAL TO THE CONTRACT.
17. NO FINISHED SLOPES SHALL EXCEED 4' HORIZONTAL TO 1' VERTICAL (4:1), UNLESS OTHERWISE NOTED.
18. ALL DISTURBED AREAS OUTSIDE THE BUILDING PAD WHICH ARE NOT DESIGNATED TO BE PAVED SHALL RECEIVE AT LEAST 6" OF TOPSOIL AND SHALL BE SODDED.
19. WHERE NEW SOD MEETS EXISTING SOD, EXISTING SOD EDGE SHALL BE CUT TO ALLOW FOR A CONSISTENT, UNIFORM STRAIGHT EDGE. JAGGED OR UNEVEN EDGES WILL NOT BE ACCEPTABLE. REMOVE TOPSOIL AT JOINT BETWEEN EXISTING AND NEW AS REQUIRED TO ALLOW NEW SOD SURFACE TO BE FLUSH WITH EXISTING.
20. FAILURE OF TURF DEVELOPMENT: IN THE EVENT THE CONTRACTOR FAILS TO PROVIDE AN ACCEPTABLE TURF, THE CONTRACTOR SHALL RE-SOD ALL APPLICABLE AREAS, AT NO ADDITIONAL COST TO THE OWNER, TO THE SATISFACTION OF THE ENGINEER.
21. ALL WATERMAIN PIPE SHALL BE DIP, CLASS 52. ALL WATERMAIN SHALL HAVE MINIMUM 8'-0" BURY (TOP OF PIPE TO FINISH GRADE). DIP SHALL BE ENCASED WITH POLYETHYLENE FILM CONFORMING TO ASTM D 1248-889.
22. ALL STORM SEWER PIPE SHALL BE PVC PIPE (ASTM D3034, SDR 35) INSTALLED IN ACCORDANCE WITH ASTM D2321, UNLESS OTHERWISE NOTED.
23. FLEXIBLE JOINTS AT STORM SEWER PIPE CONNECTIONS TO STRUCTURES:
 - a. IN ACCORDANCE WITH MINNESOTA PLUMBING CODE, PROVIDE FLEXIBLE JOINTS AT ALL PIPE CONNECTIONS TO ALL STORM SEWER STRUCTURES.
 - b. ACCEPTABLE MANUFACTURERS / PRODUCTS:
 - i. FERNCO, "CONCRETE MANHOLE ADAPTORS" OR "LARGE-DIAMETER WATERSTOPS"
 - ii. PRESS-SEAL, WATERSTOP GROUTING RINGS"
 - iii. OR APPROVED EQUAL.
24. WATERMAIN SHALL BE INSTALLED AT LEAST 10 FEET HORIZONTALLY FROM ANY MANHOLE, CATCH BASIN, STORM SEWER, SANITARY SEWER, DRAINTILE OR OTHER POTENTIAL SOURCE FOR CONTAMINATION PER MINNESOTA PLUMBING CODE. THIS ISOLATION DISTANCE SHALL BE MEASURED FROM THE OUTER EDGE OF THE PIPE TO THE OUTER EDGE OF THE CONTAMINATION SOURCE (OUTER EDGE OF STRUCTURES OR PIPING OR SIMILAR).
25. ANY MANHOLE, CATCH BASIN, STORM SEWER, SANITARY SEWER, DRAINTILE OR OTHER POTENTIAL SOURCE FOR CONTAMINATION SHALL BE INSTALLED AT LEAST 10 FEET HORIZONTALLY FROM ANY WATERMAIN PER MINNESOTA PLUMBING CODE. THIS ISOLATION DISTANCE SHALL BE MEASURED FROM THE OUTER EDGE OF THE PIPE TO THE OUTER EDGE OF THE CONTAMINATION SOURCE (OUTER EDGE OF STRUCTURES OR PIPING OR SIMILAR).
26. LOCATE ALL EXISTING UTILITIES, VERIFY LOCATION, SIZE AND INVERT ELEVATION OF ALL EXISTING UTILITIES. VERIFY LOCATIONS, SIZES AND ELEVATIONS OF SAME BEFORE BEGINNING CONSTRUCTION.
27. CONTRACTOR SHALL MAINTAIN DRAINAGE FROM EXISTING BUILDING AT ALL TIMES. PROVIDE TEMPORARY STORM SEWER (INCLUDING, BUT NOT LIMITED TO, CATCH BASINS, MANHOLES, PIPING, ETC.) AS REQUIRED. EXISTING STORM SEWER SHALL NOT BE REMOVED UNTIL TEMPORARY OR PERMANENT STORM SEWER IS INSTALLED AND FUNCTIONAL. COORDINATE ALL REMOVALS WITH APPROPRIATE TRADES (SITE UTILITY CONTRACTOR, MECHANICAL CONTRACTOR, ETC.) AS REQUIRED.
28. CONTRACTOR SHALL STAKE LIMITS OF WALKS AND CURBING PRIOR TO INSTALLATION OF GATE VALVES, CATCH BASINS AND MANHOLES. GATE VALVE AND MANHOLE LOCATIONS SHALL BE ADJUSTED TO AVOID PLACEMENT OF THESE STRUCTURES IN WALKS AND CURB AND GUTTER. CURB AND GUTTER SHALL BE STAKED TO ALLOW CURB INLET TYPE CATCH BASINS TO BE PROPERLY LOCATED IN LINE WITH CURBING.

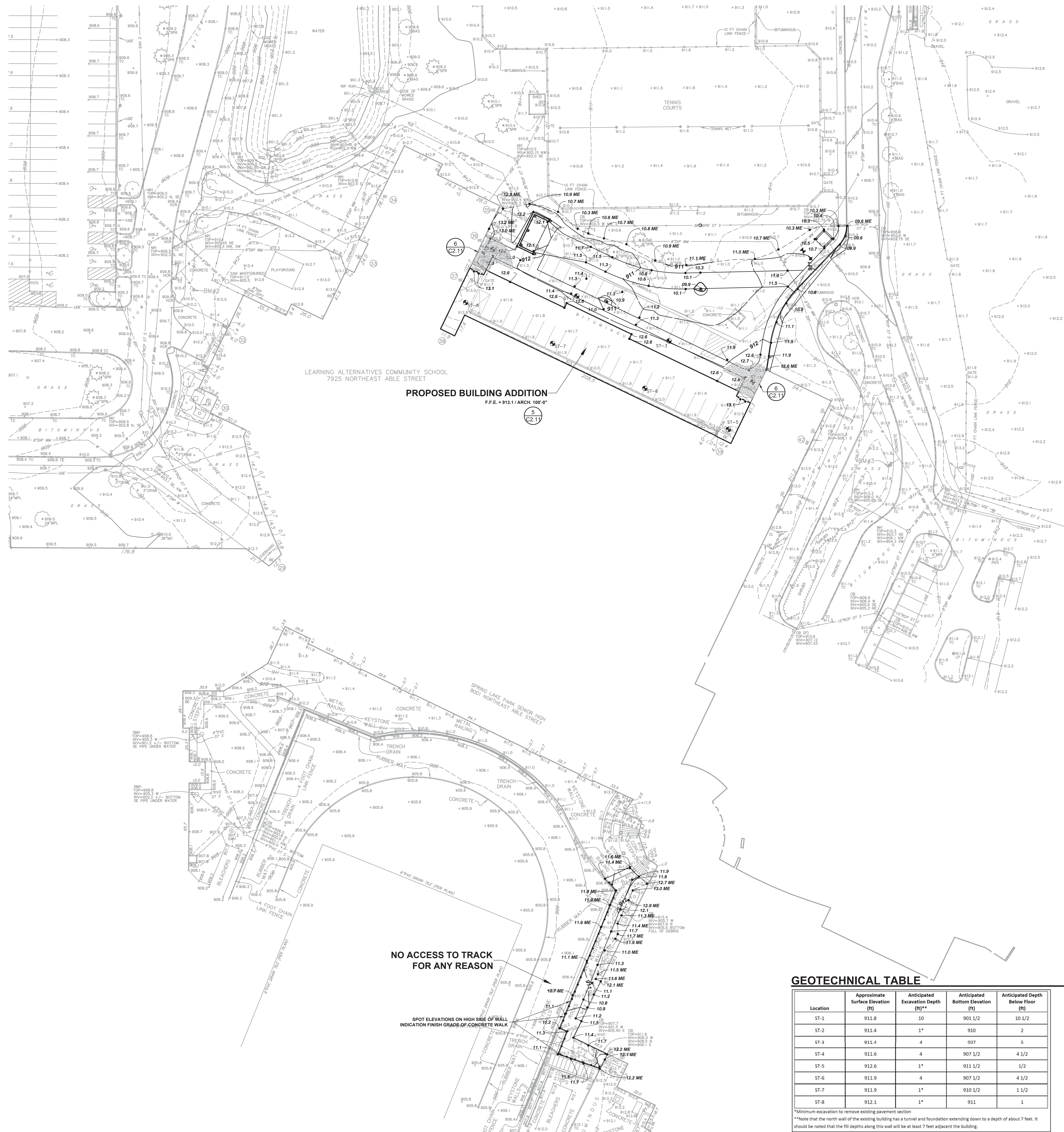
LEGEND

- 1. REFERENCE KEY TO SITE DETAILS
DETAIL ID NUMBER (TOP)
DETAIL SHEET NUMBER (BOTTOM)
- 910 EXISTING CONTOUR
- 910.2 EXISTING SPOT ELEVATION
- 910 PROPOSED CONTOUR
- 10.6 PROPOSED SPOT ELEVATION
ME = MATCH EXISTING
- PROPOSED GRADING LIMITS
- PROPOSED SAND SUBBASE AT FROST FOOTED STOOPS
- APPROXIMATE SOIL BORING LOCATION
- PROPOSED MANHOLE (MH)
- PROPOSED CATCH BASIN (CB)
- PROPOSED HYDRANT (HYD)
- PROPOSED GATE VALVE (GV)
- PROPOSED BUILDING STOOP - REFER TO ARCHITECTURAL PLANS

BENCHMARKS (FIELD VERIFY BEFORE USING)

NGVD 29 DATUM

- 1.) Top of top nut of fire hydrant Northeast corner of 81st Avenue NE and Able Street
Elevation = 909.69 feet
- 2.) Top of top nut of fire hydrant 40'-feet northwest of door 32, east of exit road from northwest parking lot
Elevation = 913.67 feet
- 3.) Top of top nut of fire hydrant West side entrance to school parking lot from 81st Ave, 60'-feet west of door 42
Elevation = 915.52 feet



LEARNING ALTERNATIVES COMMUNITY SCHOOL
7925 NORTHEAST ABLE STREET

PROPOSED BUILDING ADDITION
F.F.E. = 913.1 / ARCH. 100'-0"

NO ACCESS TO TRACK FOR ANY REASON

SPOT ELEVATIONS ON HIGH SIDE OF WALL
INDICATION FINISH GRADE OF CONCRETE WALK

GEOTECHNICAL TABLE

Location	Approximate Surface Elevation (ft)	Anticipated Excavation Depth (ft)**	Anticipated Bottom Elevation (ft)	Anticipated Depth Below Floor (ft)
ST-1	911.8	10	901 1/2	10 1/2
ST-2	911.4	1*	910	2
ST-3	911.4	4	907	5
ST-4	911.6	4	907 1/2	4 1/2
ST-5	912.6	1*	911 1/2	1/2
ST-6	911.9	4	907 1/2	4 1/2
ST-7	911.9	1*	910 1/2	1 1/2
ST-8	912.1	1*	911	1

*Minimum excavation to remove existing pavement section
**Note that the north wall of the existing building has a tunnel and foundation extending down to a depth of about 7 feet. It should be noted that the fill depths along this wall will be at least 7 feet adjacent the building.

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LANDSCAPE ARCHITECTURE • SITE PLANNING • CIVIL ENGINEERING
10000 Hennepin Avenue, Suite 300, Minneapolis, MN 55424
Phone: 612.338.1111

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
DAVID A. REY
Registration Number: 40180 Date: 12/23/2016

Revisions	Date	Num

Comm: 162125
Date: 12/23/2016
Drawn: JET
Check: DAR
North

GRADING AND DRAINAGE PLAN

Scale: 1" = 30'

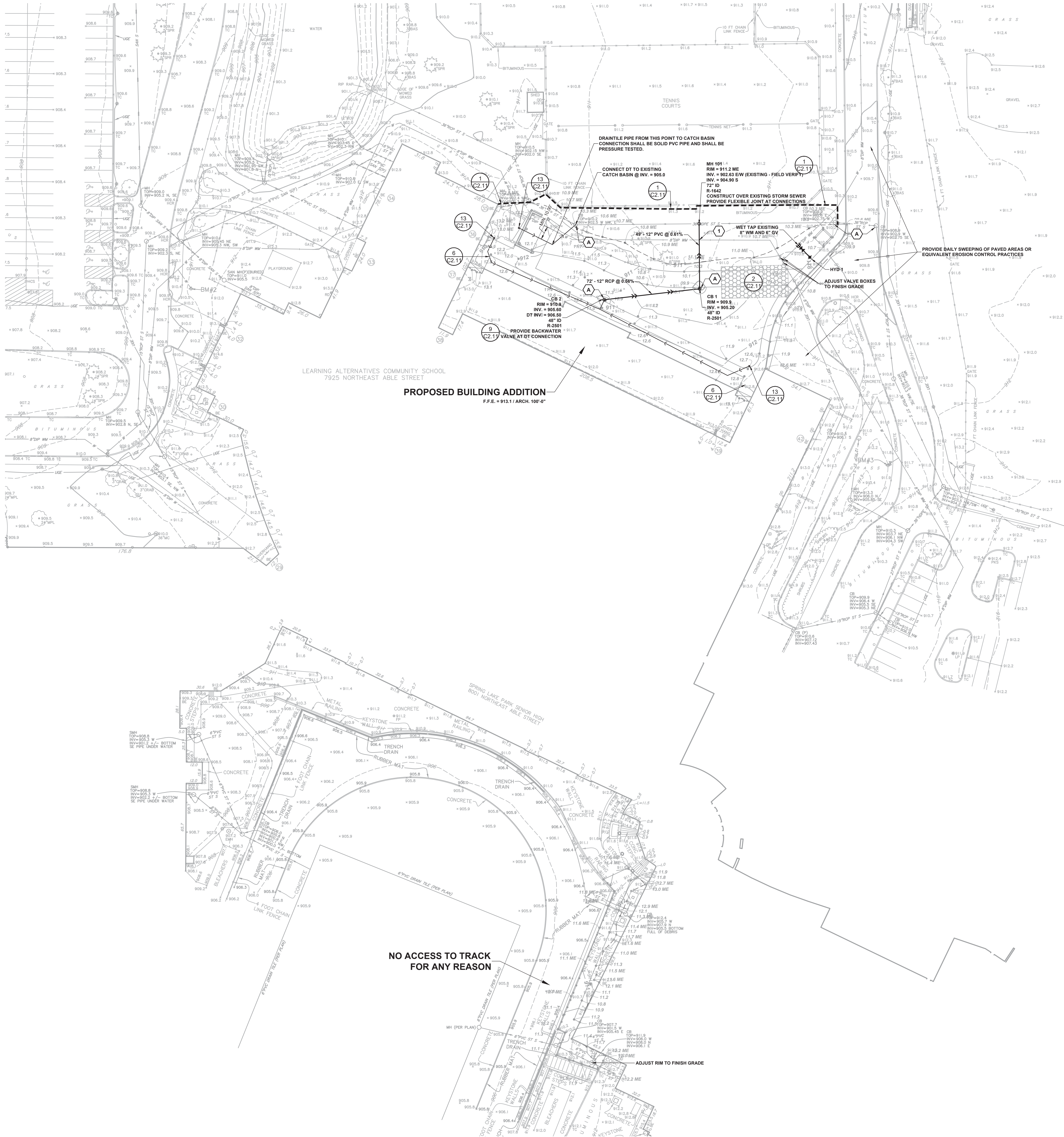
CI.31

NOTES

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- ALL STORM SEWER PIPE SHALL BE PVC PIPE (ASTM D3034, SDR 35) INSTALLED IN ACCORDANCE WITH ASTM D2321, UNLESS OTHERWISE NOTED.
- FLEXIBLE JOINTS AT STORM SEWER PIPE CONNECTIONS TO STRUCTURES:
 - IN ACCORDANCE WITH MINNESOTA PLUMBING CODE, PROVIDE FLEXIBLE JOINTS AT ALL PIPE CONNECTIONS TO ALL STORM SEWER STRUCTURES.
 - ACCEPTABLE MANUFACTURERS / PRODUCTS:
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- MAINTAIN DUST CONTROL DURING GRADING OPERATIONS.
- ALL EROSION CONTROL METHODS SHALL COMPLY WITH MPCA AND OTHER LOCAL REGULATIONS.
- IF EROSION AND SEDIMENT CONTROL MEASURES TAKEN ARE NOT ADEQUATE AND RESULT IN DOWNSTREAM SEDIMENT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR CLEANING OUT DOWNSTREAM STORM SEWERS AS NECESSARY, INCLUDING ASSOCIATED RESTORATION.
- SEDIMENT CONTROL DEVICE AT STORM SEWER INLETS. AT THE INLETS TO ALL STORM SEWER STRUCTURES, PROVIDE A PRODUCT FROM THE FOLLOWING LIST. ACCEPTABLE PRODUCTS:
 - WIMCO TOP SLAB™ MODEL RD 27.
 - INFRASAFE® SEDIMENT CONTROL BARRIER, DISTRIBUTED BY ROYAL ENVIRONMENTAL SYSTEMS, INC. SCB'S SHALL BE SIZED SPECIFICALLY FOR THE STRUCTURE AND CASTING SPECIFIED. SCB'S SHALL BE EQUIPPED WITH FRAME AND PERFORATED SHROUD AND SHALL BE WRAPPED ON THE OUTSIDE, COVERING THE PERFORATED WALL ONLY, WITH A GEOTEXTILE SOCK.
 - DANDY BAG® OR DANDY BAG 8® DISTRIBUTED BY BROCK WHITE COMPANY, ST. PAUL, MN (615) 647-0950. DANDY BAG SHALL BE USED ONLY FOR CURB INLETS AFTER PAVEMENT (BINDER COURSE OR WEAR COURSE) IS INSTALLED OR AT EXISTING PAVED AREAS.
 - INFRASAFE® DEBRIS COLLECTION DEVICE BY ROYAL ENVIRONMENTAL SYSTEMS, INC., DISTRIBUTED BY ESS BROTHERS, 8350 COUNTY ROAD 19, CORCORAN, MN 55357 DCD'S SHALL BE SIZED SPECIFICALLY FOR THE STRUCTURE AND CASTING SPECIFIED. PROVIDE FILTER BAGS AND TIES FOR COMPLETE INSTALLATION.
 - OR APPROVED EQUAL.

LEGEND

- REFERENCE KEY TO SITE DETAILS
DETAIL ID NUMBER (TOP)
DETAIL SHEET NUMBER (BOTTOM)
- EXISTING CONTOUR
- EXISTING SPOT ELEVATION
- PROPOSED CONTOUR
- PROPOSED SPOT ELEVATION
ME = MATCH EXISTING
- PROPOSED GRADING LIMITS
- PROPOSED STORM SEWER
- PROPOSED WATERMAIN
- PROPOSED DRAIN TILE
- PROPOSED MANHOLE (MH)
- PROPOSED CATCH BASIN (CB)
- PROPOSED HYDRANT (HYD)
- PROPOSED GATE VALVE (GV)
- PROVIDE MINIMUM 18" VERTICAL SEPARATION AT CROSSING - PROVIDE VERTICAL BENDS IN WATERMAIN AS REQUIRED TO ACCOMPLISH
- SEDIMENT CONTROL DEVICE AT STORM SEWER INLET
- PROPOSED SILT FENCE
- PROPOSED ROCK CONSTRUCTION ENTRANCE
- PROPOSED BUILDING STOOP - REFER TO ARCHITECTURAL PLANS



LEGEND

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- EXISTING CONTOUR
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Spring Lake Park High School Classroom Addition and Renovations Phase I
1100 81st Ave NE
Spring Lake Park, MN 55432

Independent School District #16
1415 81st Ave NE
Spring Lake Park, MN 55432



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I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed and qualified Professional Engineer under the laws of the State of Minnesota.
PROFESSIONAL ENGINEER MINNESOTA
David A. Rey
DAVID A. REY
Registration Number 40180 Date 12/23/2016

Revisions	Date	Num

Comm: 162125
Date: 12/23/2016
Drawn: MET
Check: DAR
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UTILITY, SEDIMENT, AND EROSION CONTROL PLAN

Scale: 1" = 30'

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DRAFT PROCEEDINGS

Minutes of the Spring Lake Park Planning Commission special meeting held on January 23, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Chairperson Smith called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Commissioners Bernhagen, Eischens, Dircks, Hansen and Smith

Members Absent: None

Staff Present: Building Official Brainard; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Barbara Goodboe-Bisschoff, 8309 Monroe Street NE
Paddy Jones, Ham Lake
Richard Matlon, 1376 78th Circle NE
Ben Beery, Wold Architects and Engineers
Brad Delfs, 8172 Polk Street NE

3. Pledge of Allegiance

4. Elect Officers

A. Elect Chairperson

Chairperson Smith opened nomination for Chairperson.

Commissioner Eischens nominated Lisa Dircks as Chairperson for the year 2017.

Chairperson Smith called three times for further nominations and hearing none, declared the nominations closed.

MOTION BY COMMISSIONER EISCHENS TO SUSPEND THE RULES AND CAST AN UNANIMOUS BALLOT TO ELECT LISA DIRCKS CHAIRPERSON OF THE PLANNING COMMISSION FOR THE YEAR 2017. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Elect Vice Chairperson

Chairperson Smith opened nomination for Vice Chairperson.

Commissioner Eischens nominated Vince Smith as Vice Chairperson for the year 2017.

Commissioner Smith withdrew from nomination and did not accept nomination.

Chairperson Smith asked for other nominations for Vice Chairperson. Commissioner Eischens nominated Hans Hansen for Vice Chairperson.

Chairperson Smith called three times for further nominations and hearing none, declared the nominations closed.

MOTION MADE BY COMMISSIONER EISCHENS TO SUSPEND THE RULES AND CAST AN UNANIMOUS BALLOT TO ELECT HANS HANSEN VICE CHAIRPERSON OF THE PLANNING COMMISSION FOR THE YEAR 2017. ROLL CALL VOTE: ALL AYES. COMMISSIONER HANSEN ABSTAINED. MOTION CARRIED.

5. Approval of Minutes – December 12, 2016

MOTION BY COMMISSIONER BERNHAGEN, SECONDED BY COMMISSIONER DIRCKS, APPROVING THE MINUTES OF DECEMBER 12, 2016 AS SUBMITTED. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Public Hearing – Variance Request for Reduced Rear Yard Setback – 1376 78th Circle NE – Richard and Marianne Matlon

Chairperson Smith opened the public hearing at 7:05 PM to consider a variance request for a reduced rear yard setback at 1376 78th Circle NE.

Administrator Buchholtz provided an overview of the variance request from Richard and Marianne Matlon to allow a reduced rear yard setback to replace an existing attached deck with a four-season porch with attached deck. He reported that the application is in order and notice of the Public Hearing was mailed to residents within 350 feet of the subject property and notice was published in the Spring Lake Park Life newspaper.

Administrator Buchholtz stated that the property is zoned R-1, Single Family Residential. He noted that the lot is odd-shaped due to being on the end of a cul-de-sac, but is approximately 125.25 feet wide by 105 feet deep. He reported the house and attached garage is set back 32 feet from the curb of the cul-de-sac, at its closest point. He stated that rear side of the house is on the rear setback line and there is an existing 2-tier deck attached to the house that extends 30 feet into the rear yard. He stated the upper deck is 14 feet by 14 feet and the lower deck is 16 feet by 12 feet. He noted that there is no variance on record for this attached deck. He stated that the property owner is seeking to remove the 2-tier deck and replace it with a 16 foot by 12-foot four-season porch with an attached 6 foot by 12-foot deck.

Administrator Buchholtz reported that Section 153.224 of the Spring Lake Park City Code allows the City to grant a variance in instances where the strict enforcement of the zoning ordinance would cause practical difficulties in complying with the ordinance because of circumstances unique to the individual property under consideration and when it is demonstrated that the variance is in harmony with the general purposes and intent of the zoning code and the Comprehensive Plan.

Administrator Buchholtz explained that there are three factors to be considered in the practical difficulties test.

1. The property owner proposed to use the property in a reasonable manner not permitted by the zoning ordinance, He noted that staff believed this test is met as a four-season porch and attached deck is a standard accessory use in a residential district.
2. The plight of the landowner is due to circumstances unique to the property not created by the landowner. He noted that the depth of the lot is 20 feet less than the current standard set forth in the City's zoning code. He stated that in addition, the additional right-of-way required to

accommodate the cul-de-sac pushed back the front setback for the house, reducing the amount of rear yard available for a four-season porch.

3. The variance, if granted, will not alter the essential character of the locality. He stated that the existing deck is 388 square feet in size and extends 30 feet into the required 40-foot rear yard setback. He stated the new four-season porch and attached deck is 264 square feet in size and extends 22 feet in to the required rear yard setback. He stated the existing deck is currently nonconforming and would remain so if the variance request is denied.

Chairperson Smith inquired if the homeowner is the original owner and if there was a reason a variance was not issued for the existing deck. Mr. Matlan stated he is the original owner and he thought that the contractor who installed the existing deck had applied for the necessary paperwork. He stated that the wants to makes things right with the City.

Administrator Buchholtz stated approval of the variance does not set a precedence for other properties in similar situations. He stated that the existing deck is nonconforming. He noted that if any repair work was done to the existing deck, the property would be still be considered nonconforming.

Building Official Brainard stated that the homeowner had met with him and reviewed plans for repairing the existing deck and it was suggested that corrections be made to bring the deck into compliance rather than replace the existing. Mr. Brainard stated that the lot is odd shaped and feels that this is an acceptable hardship.

Commissioner Eischens inquired if there have been any calls or complaints regarding the deck. Mr. Brainard stated that there have been none and there have only been conversations with the homeowner on the improvements.

Commissioner Dircks inquired if plans have been included with the variance application for the four-season porch. Mr. Matlan stated that plans have not been finalized but he did share with the Commission a preliminary plan of what the porch will look like.

Commissioner Eischens inquired as to when the construction could begin. Mr. Matlan stated as soon as possible as the contractor is starting to fill up on projects.

Chairperson Smith inquired as to how many letters were sent for the public hearing and if there were any comments received. Administrator Buchholtz stated that over 60 letters were mailed and there were no comments or calls received.

Chairperson Smith asked for any further comments from the public. No further comments were received.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER BERNHAGEN TO CLOSE THE PUBLIC HEARING. VOICE VOTE: ALL AYES. MOTION CARRIED.

The public hearing was closed at 7:25 PM.

MOTION MADE BY COMMISSION EISCHENS, SECONDED BY COMMISSIONER BERNHAGEN TO RECOMMEND APPROVAL OF VARIANCE REQUEST FOR REDUCED REAR YARD SETBACK AT 1376 78TH CIRCLE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Hearing – Conditional Use Permit for High School Expansion – 1100 81st Avenue Ne – Spring Lake Park Schools

Chairperson Smith opened the public hearing at 7:28 PM.

Administrator Buchholtz reported that the City received a Conditional Use Permit (CUP) application from the Spring Lake School District. He stated that Spring Lake Park High School is proposing an addition to their building. He noted that the school operates under previous CUPS from years ago. He reported that the application is in order and notice of the Public Hearing were mailed to residents within 350 feet of the subject property and notice was published in the Spring Lake Park Life newspaper.

Administrator Buchholtz reported that the proposed addition is one story, totaling about 10,000 square feet to be added to the northeast side of the school near the athletic fields. He stated the addition requires the removal of a small parking area. He stated the addition will be substantially screened by the existing building and will blend in with the existing structure. He noted that he did hear from neighbors and the addition will be minimally visible to the residential neighbors to the north and will not significantly change the overall appearance or massing of the school.

Administrator Buchholtz stated that parking is the only real issue to consider in this request. He reported that the high school has 740 parking spaces now, and a previous review of the school use determined it needed 537 spaces by code, leaving 203 extra parking spaces. He noted that no issues regarding the on-street parking for the high school has been brought to staff or Council since the completion of the Phase II renovations in 2010.

Administrator Buchholtz stated that the proposed 2017 addition adds an additional 10 classrooms with a projected occupancy of 360 students. He reviewed the required parking space formula and reported that the addition will produce an additional new 87 parking spaces. He noted that the previous 537 required spaces plus the 87 new spaces needed provides 634 required parking spaces once the new addition completed. He noted that the new addition will remove 39 existing spaces, bring the current parking total to 701 therefore, the site is 77 spaces above the minimum requirement.

Administrator Buchholtz reported that staff recommends approval of the Conditional Use Permit for the Spring Lake Park High School addition as submitted, with the understanding that full engineering review of the building, site, grading and drainage will occur at the time of building permit application.

Mr. Beery, Project Manager for Wold Architects, explained that the proposed project will be completed in two phases. He stated that the addition is one portion of the project and an interior remodeling is also being completed.

Chairperson Smith inquired as to what type of classrooms will be utilizing the new space. Mr. Beery explained that the new addition will house the STEM curriculum program providing space for science labs and STEM technology.

Chairperson Smith inquired as to who is currently parking in the lots and how the parking will be shifted. Mr. Beery provided a brief overview of which students and staff utilize the current parking lots and stated that there will be plenty of room for all students and staff to park in the lots once the addition is completed.

Commissioner Hansen inquired if the school district is anticipating an increase in STEM students or if there is a current need for the curriculum. Mr. Beery stated that it is a combination of both factors. Administrator Buchholtz added that a new trend in education is to create flexible learning spaces outside of the classroom.

He noted that the referendum that passed in November funds to renovate existing buildings to facilitate this type of learning.

Chairperson Smith inquired if the tennis courts will be staying in the same place. Mr. Beery informed the Commission the tennis courts will remain in the same place and noted that trash enclosure will be modernized and enclosed.

Administrator Buchholtz reported that 100 notices were mailed for the public hearing and the City received only a few calls regarding the addition. He noted that residents were satisfied to learn that the scale of the project is small and will not be creating parking issues like there were in 2010 when the larger addition was completed.

Building Official Brainard noted that there is no additional ponding required based on the Engineers report.

Chairperson Smith asked for any further comments from the public. No further comments were received.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS TO CLOSE THE PUBLIC HEARING. VOICE VOTE: ALL AYES. MOTION CARRIED.

The public hearing was closed at 7:40 PM.

MOTION MADE BY COMMISSIONER EISCHENS, SECONDED BY COMMISSIONER DIRCKS TO APPROVE CONDITIONAL USE PERMIT FOR SPRING LAKE PARK HIGH SCHOOL EXPANSION AT 1100 81ST AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Other – None

9. Adjourn

MOTION BY COMMISSIONER BERNHAGEN, SECONDED BY COMMISSIONER HANSEN TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting adjourned at 7:44 P.M.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: FEBRUARY WORK SESSION
DATE: FEBRUARY 2, 2017

Staff would recommend scheduling a work session for Monday, February 13, 2017 at 6:30pm at Spring Lake Park City Hall.

Staff would like to discuss goal setting for 2017 and beyond, 2017-2021 capital improvement plan, and the 2040 Comprehensive Plan update. Councilmember Goodboe-Bisschoff has also provided a list of items she would like discussed during the work session.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 2.6.17 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Working with the Public Works Director and the Administrator to develop a work plan for 2017 MS4 items and to begin initial discussions on the process for updating the surface water management plan (including stormwater modeling).

2017 Sanitary Sewer Lining Project (193803782).

Working with Public Works Director on plans and specs for this project in the neighborhood east of Able Street and north of 81st Avenue. Bids will be received in February. *Bids will be received on March 8th.*

2017-2018 Street Seal Coat Project (193803783).

Working with Public Works Director on plans and specs for this 2-year project. Bids will be received in February. *Bids will be received on March 8th.*

Other issues/projects.

Attended Coon Creek Watershed District (CCWD) Technical Advisory Committee (TAC) meeting. Discussion items included O&M Agreements, weir structures, and the timeline for preparing updated Surface Water Management Plans.

City's Water Supply Plan (DNR requirement) has been reviewed by the DNR and forwarded to the Met Council for review.

Working with school district engineer on planning and site plan issues for school expansion project.

Working with Dan and Terry on options for bituminous trail repairs at various locations, including CDBG grant application for trail on Osborne Rd.

Working with staff on development review for possible Dominion project.

Working with staff on drainage issues. Some field survey information has been obtained. We will discuss next steps including the need to complete some stormwater modeling with the Public Works Director and the Administrator.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE



Anoka County
Historical Society
2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600

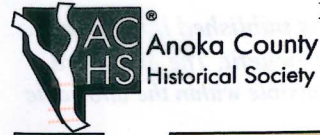
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HISTORY 21

Volume 47 No.1 January-February 2017

Indivisible . . . except by 1, 3, 7 and itself

AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.

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Jim Kordiak

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- Rebecca Ebnet-Mavencamp
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- Sara Given (Volunteer Coordinator)
- Audra Hilse (Archivist & Administrator)
- Gail Dahl (Office Staff)
- Carol Dordan (Office Staff)
- Don Johnson (Office Staff)

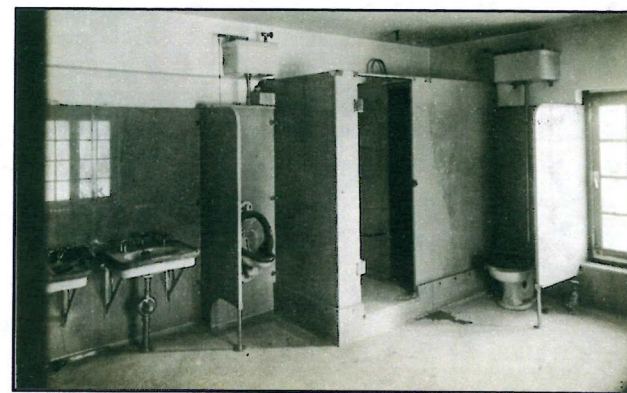
*Front Cover:
Object ID#: 2016.1726.062 & 2016.1726.063 Different views of Mary Weber from Centerville. We received these photographs as part of a collection of papers from her son, Donald Weber, after he passed away. The collection contains photographs of the Centerville farm, and tracks the farm's ownership through three generations.*

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- 12 - Mary Woodbury returns to the Mad Hatter!
- 13 - The Philolectian Room's Brand New Look
- 14 - Thank You to our Supporters
- 15 - Upcoming Events



From the President



This month 100 years ago on January 11, 1917 the photographer documenting the new Post Office in Anoka captured this image of the Carriers Toilet. In the building blueprints there is a designated Women's restroom and Carrier restroom, assuming all Carriers would be male. This view shows a room we rarely think to preserve or remember for history. In this new year, what stories or memories are so normal you haven't thought to pass them on? It may be unremarkable now, but 100 years from now it is unexpected history.

Orville Lindquist
Orville Lindquist, ACHS President



From the Director

New Year, new us, new roles, new...sigh. With Vickie now retired from her position as Program Manager, ACHS staff has begun to assimilate her duties into the remaining staff time budget. You can imagine how difficult of a task this is proving! Our theory is as follows: Sara, in her role of Volunteer Coordinator, will train some great people to help give programs, conduct some herself, and use exhibit research to create booklets and PowerPoint presentations - all while helping library patrons and doing her usual job. Audra, our Archivist and Admin guru, can use her knowledge of the collections and time spent with Vickie in the past year to maintain the exhibit hall and look under all those unturned stones of research for us - all while responding to research requests and making sure the memberships and bank accounts look tidy. As for me? Vickie built relationships with an enormous number of community groups and individuals that need maintenance and care. That role fits well with what I see my job as regardless - getting to know you as members and county residents so we can best tell your story. That is, after all, the mission of ACHS!

Rebecca Ebnet-Mavencamp
Rebecca Ebnet-Mavencamp, Executive Director



A MESSAGE FROM VICKIE WENDEL

The first time I heard about the Anoka County Historical Society was about 1986. I was teaching a Community Education class and the instructor in the next room was leading a talk about Anoka County history. She was a volunteer from ACHS and she invited me to visit the museum in Anoka.

There's a museum in Anoka??

I went on a tour of Colonial Hall, the home of ACHS soon after, and then began researching in their library. At that time, there were four part-time (roughly 20 hours per week or less) staff and a dozen or so really active volunteers. Since I loved history, they soon invited me to volunteer.

I led tours and helped with events until late summer of 1989 when one of the staff members decided to retire -- and asked me if I could to work at Colonial Hall.

YES!

By that time, I already knew the standing mantra around the organization: we have no room for anything and cannot properly keep history unless we get more room. Resolving that took extensive work on the part of many people and fund raising for a solution began in earnest during the spring 1995. By the fall of 2001, we enlisted an army of volunteers and moving vans (quite literally - we included the Anoka National Guard) to take our precious artifacts from Colonial Hall to our new home at the current Anoka County History Center. The remodeling of the building was not complete, but we opened our research library in January of 2002 and held a grand opening in July. More than 1,000 people came through our doors opening day and the best thing was that they were from **ALL OVER THE COUNTY!** People knew about ACHS!! Not only had people become aware a museum existed in the county, but that it was a COUNTY organization—we had reached out to every community to share and preserve THEIR history!



A special highlight for me came a week or so later when a gentleman in a wheelchair came in. He browsed through the library for a bit, then toured the galleries. When he came out, he stopped at the desk to say, "I've always loved local history, but I could never get my chair into the old house. Thank you."

There are so many other memories that stand out about my time at ACHS. One was at the closing ceremony for the Korean War exhibit, when we had more than 100 people here on a very cold January night. Many were Korean War vets and we had included them in the closing program. The president of the Korean War Veterans Chapter of the Twin Cities opened his part with the words, "Korea may be called the Forgotten War, but not here in Anoka County. You remember us. Thank you."

There are a multitude of farmers and past farmers around the county who all know me from the agriculture exhibit series and they are dear to my heart. Having farm roots myself, I relate to them and even met the challenge when one dared me to drive his tractor! He thought I was a city girl...

Then there are the fire fighters and law officers whom I got to know from working on an exhibit and a series of oral history interviews about those who provide public safety in the county. Shortly after, I was "conscripted" to write the history of the Anoka County Sheriff's Office—I make it a policy to never argue with heavily armed people, but the experience of getting to know the Sheriff and the people in his office was amazing.

Twice, projects I was a part of won national recognition and awards. The first was the historic interpretation of a trail along the bank of the Rum River with markers and kiosks. I love the idea that it is enjoyed by hundreds of people each week yet today and continues to be a source of great pride for the city of Anoka.



before. I had two wives come to me privately and say their husbands were no longer



The second project is what I consider the highest achievement of my entire career and that was the exhibit on Vietnam. I first had to earn the trust of those very skeptical veterans (NOT easy), then somehow take their stories—sometimes very painful stories—and turn them into an exhibit that would reach the public in a deeper way than just "a bunch of military stuff." All I could do was use the words of the vets and let them tell the story.

What happened next was unexpected and amazing. By letting these veterans tell their stories in their way, they healed some old wounds. The community saw them for who they were and rallied behind them. The vets brought their families and shared stories with them they had never spoken of

having nightmares--they believed it was because of the chance the vets had to tell their stories.

THAT is what museum work and history is all about. THAT is what I have been working so hard for—to preserve someone's story in a way that will make a difference.

There are so many stories I could tell about my time at ACHS; how it has grown and matured, become one of the most respected county organizations in the state, how we earned state and national awards--but that would only be the first chapter. There are many more ways I can see this organization growing and reaching out. I feel so good about the staff we have and what I know they are capable of doing with the support of a strong board and vibrant membership.

And I *AM* going to be a part of that future! My "retirement" plans include a lot of family time, maybe some travel, but certainly volunteering at ACHS. My heart will always be here.



CELEBRATING VICKIE WENDEL

After 27 years as an employee with the Anoka County Historical Society and several before that as a volunteer, Vickie Wendel developed a knack for knowing everybody. This was evidenced on December 20, when over 80 people dropped by the History Center to help celebrate her career impact on local history. Rather than calling her transition away from ACHS an "official retirement," staff have preferred to think of it as the beginning of her volunteer career.

With many local media and photographers in the room, friends and family had ample time to reflect on their experiences with Vickie, her contribution to county history, and her lasting impact on ACHS as an organization.

Anoka County Sheriff James Stuart presented Vickie with a Sheriffs coin in recognition for outstanding service.

"In my six years as sheriff of the county, this is the 21st coin that I've issued and only the second one outside of the law enforcement family or arena," said Stewart. "Because she is family, though I'd say we're crossing the line a little bit."

Members of the Vietnam Veterans of America post #470 spoke about how much Vickie and her work on telling their stories in the Vietnam exhibit meant to them. In her name they donated \$500 to ACHS—which Vickie asked be added to our Education Fund to bring more local history to students and youth in the County.

To try and combat many sets of teary eyes, staff members lightened the mood and presented



Vickie's barbs about now being a volunteer and perhaps a bit unruly, Sara Given made sure Vickie had a volunteer application and manual detailing expectations in hand before she left the building.

Not everyone could attend our celebration so we thank those who sent cards, notes and remembrances. A Vickie Wendel display showcases the various period pieces she wore for programs over the years, a maternity outfit donated to the collection, and surprises that mysteriously accumulated in her office cube throughout the years.

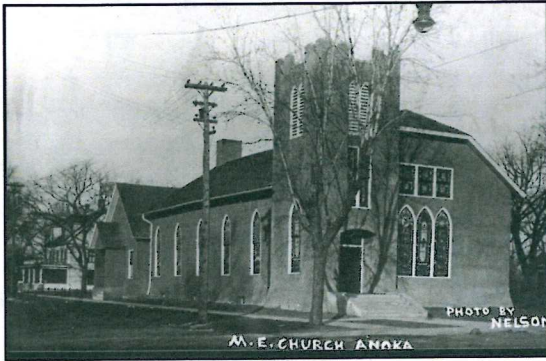


While we are sad to see Vickie leave as an employee and will certainly miss her infinite mind and laughter, we wish her the best and eagerly await the future!



Vickie with an "Emergency Kit" for when she missed ACHS, which included a stuffed Kraken (a replica of a staff mascot), and ACHS paraphernalia. Staff also formally dedicated the "Vickie Wendel Break Room" in her honor and as "A space dedicated to volunteers & staff as a reminder to always take a granola bar moment." In response to





Sometimes, objects in our care need more expertise than we have here at the historical society. In this particular case, the objects in question are two large, stained glass windows that used to be part of the Anoka Methodist Church building from the 1870s up through the 1950s. That building, located on the north east corner of Third Avenue and Jackson Street in Anoka, was eventually

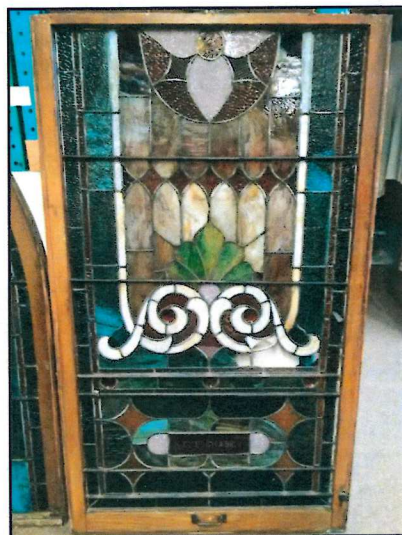
demolished, and the land where it stood is part of the Anoka County Government Center today. While the original church site and building are gone, the congregation continued at a new location on South Street in Anoka.

Three windows, two large and one small, were saved from the demolition, and followed the congregation to the new United Methodist Church building for many years. The church donated them to ACHS in 2014. All three windows have been properly cleaned, as part of a volunteer project. The volunteer, Aly, meticulously swabbed each glass piece before traveling to Rome to further her education in preserving pieces like these. The small stained glass window is in good condition and has been protected appropriately and stored in our collections area.

The two larger windows, unfortunately, have at some point sustained damage. The wooden frame of the peaked window is separating from the glass at the top, and the rectangular window is missing glass pieces in the middle. Unfortunately, stained glass is difficult to stabilize and preserve in a partially damaged condition. Due to the nature of the glass and the lead holding it in place, unless it is fully repaired, a damaged stained glass piece will slowly continue to deteriorate over time.

As one might imagine, though, repairing stained glass is an expensive process. Matching glass must be found to fill in all possible gaps, the seams holding them together must be redone, and they must be set snugly back in their frames. It was not feasible in our budget for either 2014 or 2015. We were looking at ways to raise the needed funds during 2016, when the generosity of a long-time member intervened.

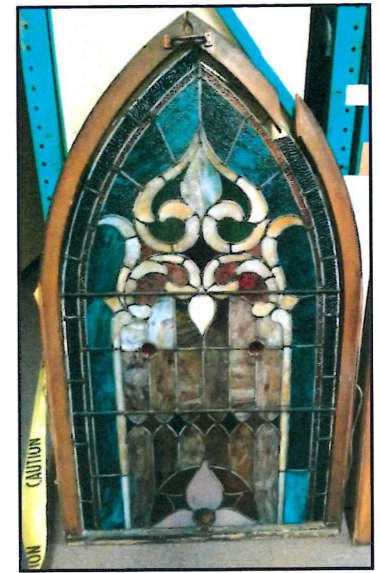
LeOra Kroger was an Anoka resident as well as a member and supporter of ACHS for many years. Sadly, she passed away in late 2015. It was not until early 2016 that ACHS received a notice that she had left the Society a very generous bequest - \$50,000. LeOra left behind no known relatives and only a small circle of friends. The ACHS Staff and Board had lengthy



discussions about what projects we could support which would best honor LeOra's memory.

By a happy coincidence, LeOra had been a member of the United Methodist Church. Once we learned that, it was an easy decision to set aside part of the bequest to cover the full repair of the stained glass windows. Once that repair is complete, the windows will hang in the ACHS lobby where they can not only be seen and enjoyed by everyone coming to the museum, but also provide a very visible celebration of LeOra's legacy of generosity and support to ACHS.

Down Home Stained Glass of Anoka will be doing the repairs on these two lovely windows. Due to a busy schedule, they are picking the windows up during the first week of January, 2017. Expect to see the repaired windows hanging up at ACHS sometime in the early part of this year!



Donating Artifacts to ACHS:

In this new year as you make your way through family photographs, papers or collected items, you may be wondering, what types of artifacts does the Anoka County Historical Society accept? The simple answer is: many different kinds! However, we have some definite criteria that an artifact must meet before we can accept it. The biggest one is that the item must be **RELATED TO ANOKA COUNTY** in some way. If it doesn't have that Anoka County connection, then we are not able to accept it here – no matter how interesting an artifact it is! The second important criterion is the **STORY OF THE ARTIFACT**. Who did it belong to? How old is it? What was it used for? An old quilt might be a very beautiful item...but if we don't know who made it, when it was made, or what family used it, then it does not tell us much about the story of Anoka County.

When thinking about a new item for the collection, we also keep in mind the condition of the artifact(s), how large or voluminous they are, and whether or not we have anything like them in the collection already. Our resources (of space, money, and time) are unfortunately limited, and therefore we must choose wisely when we accept donations.

So, if you are interested in donating an artifact to us, we urge you to keep these things in mind, and contact us first! We are always happy to talk about a potential donation, answer any questions that you as an artifact donor might have or schedule a time to view the potential donation at ACHS.

Quick tips:

- Donating an item takes time (there's paperwork!) so plan to sit and fully fill out the history of your item.
- Collection Cap (we have enough of these!): old newspapers, sewing machines, pump organs, WWI & WWII military uniforms.
- Remember the story! A great story transforms an item into a gem of County history.

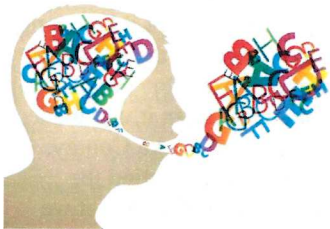
With the new year here, I've started to look forward to all the amazing history opportunities in 2017. Vickie's retirement means the remaining staff at ACHS won't have time to make it to all the events we want to visit, or the projects we want to tackle. We like to fancy ourselves Wonder Women, but even she only has two hands and 24 hours in a day! Trust me, I'm working on changing that last one.

Because of this, I want to mobilize our amazing volunteer force to help reach places that we can't, and scratch those itches we can't quite reach on our own. Take a look at the following new volunteer opportunities at ACHS. Each has the description, availability needs and training dates detailed. If you are interested in any of these, give me a call or drop me a note and RSVP to the trainings.

Thanks for your help in helping ACHS do all we do!

Sara Given, Volunteer Coordinator
Sara@aAnokaCountyHistory.org

ORAL HISTORY INTERVIEWER



Help preserve history first hand by interviewing those who lived it. Oral histories are a key way to keep our local stories and memories alive for future generations and researchers. We need interviewers to lead and record interviews with Anoka County residents.

Requirements: Be comfortable with people, skilled at listening to others' stories, and comfortable with recording technology.

Availability: Schedule a minimum of one oral history recording session per month.

Training: Thursday, February 2, 6 p.m. at the Anoka History Center.

Guest trainer Ryan Barland from MNHS. Receive the MNHS standards for conducting oral interviews, as well as some information on the goals we have about gathering veteran stories.



ACHS FRONT DESK



See and help with the day to day workings of the History Center at the Front Desk. Your help here allows Sara or Audra to finish programs, process collections or research new exhibits uninterrupted.

Tasks: Answer phones, greet patrons, field questions, check out books, manage the public computer wait list, and help with administrative duties.

Availability: Minimum two shifts per month to gain experience. Shifts are 3 hours each.

Training: Saturday, February 4 at 10:15 a.m. **OR** Tuesday February 21 at 7 p.m. at the History Center. We will cover phone use, the library check out system, and the odd questions and stories that patrons ask front desk staff.

FAIRS & FESTIVALS HOST

Represent ACHS and have fun at the local town festivals around Anoka County. We want to talk and learn about local history in all corners of the county. One way to do this is to set up a table at each town's festival throughout the summer and fall.

Requirements: Be comfortable talking with people, able to pick up the supply box, set up table at festival location, and share basic information about ACHS and our mission.

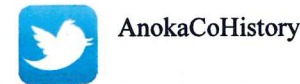
Availability: Festival dates vary. Sign up for at least one festival throughout season.

Training: Thursday April 20, 6:30 p.m. at the Anoka History Center. We will cover festival opportunities, ACHS trivia, and provide an introduction to the fun, hands-on artifacts in our festival traveling box.



Keep up with the Fun at ACHS!

Don't wait another two months to discover what the ACHS is up to. Find us on Facebook, Instagram and Twitter. We share photographs and artifacts from the collections, updates about upcoming programs, and a behind the scenes look at antics around the History Center.

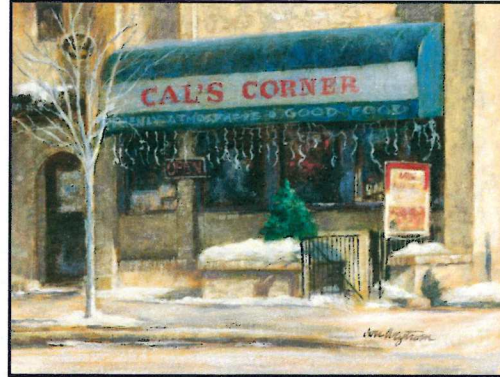


ANNUAL APPEAL

Like all the non-profits in the county and state, ACHS relies on the generosity of donors, grantors, and organizations to make ends meet each year. We would like to thank those of you who responded to our annual fall appeal!

While we didn't meet our goal, those who gave increased their giving by 25 percent on average and also included several first time donors who found a project to love. We're extremely grateful to those who stretched and supported the legacy project of Jon Arfstrom's art.

If the annual appeal letter didn't survive the holiday rush at your home, getting lost in a pile or tossed out with the wrapping paper, fear not! You can still send a donation to ACHS by mail or online payment with a memo for staff to designate it to the Jon Arfstrom preservation fund.



AN EVENING WITH MARY WOODBURY

Join the longest reigning resident of the Woodbury house, Mary Woodbury, at the Mad Hatter for High Tea and journey through history. Mary moved into this house in 1861 when she was just a toddler and lived there with her family, then her husband, until 1936. Who knows the home better than her?

You'll enjoy a specially prepared High Tea created by the

acclaimed Mad Hatter Restaurant and visit with Mary as she talks about her home.

Share in local 19th century Anoka gossip, hear about her shenanigans as a child, and even receive a keepsake gift booklet about the Woodbury House from Mary.

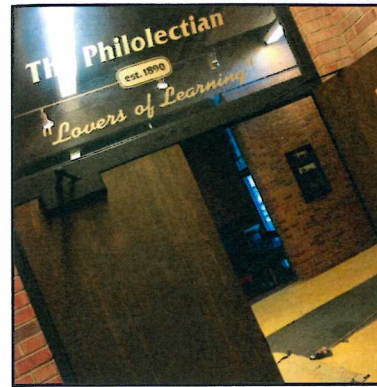
Where: Mad Hatter Restaurant—1632 S. Ferry Street, Anoka

When: March 1 at 6 p.m.

Tickets: \$45 + tax and gratuity. Reservations made through the Mad Hatter. Limited seating. www.madhatteranoka.com



A BRAND NEW LOOK



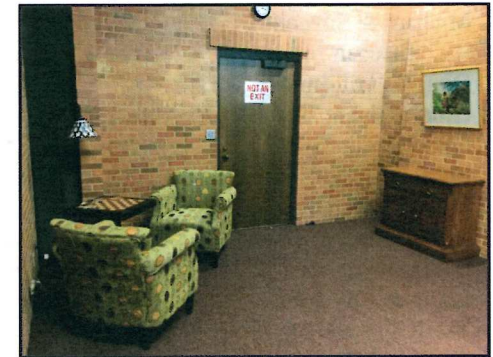
The Philolectian [FY-lo-LEK-tian] Room is part of the history of education in Anoka County. Named after a philanthropic women's group in the city of Anoka, the Philolectians organized in 1890 and proclaimed themselves "Lovers of Learning." These influential members of the Anoka community saw the need for public library spaces in town, and helped bring the Carnegie Library to Anoka in 1904.

This meeting room at the Anoka County History Center is used for a variety of different activities during the day-day to workings of the historical society: quiet study, board meetings on every second Thursday, hosted programs, over 100

wiggly kids for the Young Historians Club, community meetings, tax preparation, and now the Rum River Writers Group. We also use the room for larger collections projects to lay out quilts or maps for rehousing.

Thanks to an anonymous donation early in 2016 earmarked for this project, we undertook to remake this room which suffered from the amount of use it received. First, new carpet transformed the space, and soon we added new furniture to create a cozy seating area, a beverage buffet for meetings, and bookshelf complete with old tomes. We installed a gallery hanging system, so we can easily feature art by Jon Arfstrom or other pieces from the ACHS collection and a new projection screen.

While the room is not yet complete--we still wish to add a new conference table and electric fireplace insert--it is certainly brighter and ready to continue as a friendly space for learning.



ACHS Remembers

To those members, volunteers, friends and neighbors who are no longer with us—you will be missed.

Evertt Levens

Albert Loehlein

**General & Annual
Appeal Donations**

LaVerne Anderson
Rose Anderson
Betty Bearl
Dennix & Darlene Berg
Shannon Boie
Daniel & Mary Capra
Dorothy Carlson
Jeannine Chamberlain
Shirley Christenson
Mike & Mary Clark
Sandra Connor
Jerry & Elizabeth
Dhennin
Carol & Bob Dordan
Pat Dowdell
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Michael & Suzanne
Ericson
Douglas Gillespie
Gloria Given
Lora Hamilton
Mary Ann Hoffman
Lotus & Richard
Hubbard
Barbara Hughes
Louie & Kay Job
The K Foundation
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Arlene Mootz
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Harold Netkow
Beverly Olson
Roger & Avis Oppegard
Al & Betty Pearson
Charles Porter
Lynne & Terry Rickert
Michael Ritchie
Robert Rither
Leslie Ross
Rum River Writers
Group
William & Lona

Schreiber
Michael Scott
Jean Seaborg
Debra Setterberg
Jill & Steve Smith
Gary & Ann Steen
Thomas & Kristi Sullivan
Eugene & Monica
Swieringa
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Barb Thurston & Joey
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Darrel Untereker
Vietnam Veterans of
America #470
Wesley & Cheryl
Volkenant
Zilla Way
Sharon Welsh
Vickie Wendel
Ernie & Sharon
Woizeschke

Donations Made in

Memory of:
Marlys Chutich
Dick Swanson
Buster Talbot
Jill Weaver

Artifact Donors

James & Barbara Abeler
Anoka County Farm
Bureau
Betty Bearl
Dorothy Carlson
City of Columbus
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Frank Flaherty
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Michelle Harrison
Itasca County Historical
Society
Samantha Jenson
Kathy Johnson

Dennis Koste
Martina Lietzau
Kathe Lundberg
Robert Olson
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Gail Schrooten
Debra Setterberg
Ray Steinke
Brian Wesp

New Members
James & Jacqueline
Neilson

**ACHS Business
Members**
The BIG White House
Coon Rapids Historical
Commission
Dan Gould Jewelers
Forest Lake Contracting
The Mad Hatter
Northeast Bank
Nowthen Historical
Power Association
Peterson Shoes Store
Pierce Refrigeration
Rescuing Pets & Saving
Vets
Terry Overacker
Plumbing



**M
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Rum River Writers Group

Every Thursday, 1:15 p.m. at the Anoka County History Center
Open to interested and aspiring writers

ACHS Board Meetings

Second Thursday of each month. 6 p.m. at the Anoka History Center
Open to membership and the public

History of Education in Anoka County—Library Program

January 14 at 2 p.m. at the Rum River Library

Learn about the history of learning from country schools, to the rapid growth of schools with the Baby Boomers.

Oral History Interview Training

February 2, 6 p.m. at the Anoka County History Center

See page 10 for more details. Please RSVP by February 1.

Front Desk Training

February 4 at 10:15 a.m. *OR* February 21 at 7 p.m. at the Anoka History Center

See page 11 for more details. Please RSVP prior to day of training.

Arfstrom Exhibit Rotation

February 7 from 6 to 8 p.m.

Come enjoy more of Jon Arfstrom's art as we switch our collection items out to showcase new treasures. And food. We'll have food for you to enjoy.

Weddings and Marriage in Anoka County—Library Program

February 11 at 2 p.m. at the Northtown Library

Family Recipes: Memories that Stick to Your Ribs. A Thrivent and ACHS Workshop

February 16 at 6 p.m. at the Anoka History Center

Learn how to take time out from their sandwich generation lives to preserve their family story, especially through food traditions. Please RSVP to Rebecca at ACHS.

An Evening with Mary Woodbury

March 1 at 6 p.m. at the Mad Hatter Restaurant

Cost: \$50, tickets available through Mad Hatter. See page 12 for more detail.

History of the East Bethel Booster Club—Library Program

March 11 at 2 p.m. at the North Central Library

ACHS Annual Meeting

March 26, Location TBD

Digest the status of ACHS in 2016 with friends and fun.

A N O K A
C O U N T Y
P A R K S A N D
C O M M U N I T Y
S E R V I C E S

the connection
january • 2017

VOLUME 24 ISSUE 1





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FROM THE DIVISION MANAGER:

Today it is below zero. By Saturday it will be -25. Not a great time to be talking about outdoor recreation, but I'm still seeing hardy souls out my window who are walking and jogging in the park.

Regarding these park lovers, the Metro Council recently released a very interesting study about visitor uses and experiences in the metropolitan regional park system. The study was intended to learn more about activity participation, reasons for visiting parks, how people travel to parks, how long they stay, and the public's measure of facility and service quality.

In-park surveys of park users occurred between May 30 and September 5, 2016. A total of 65 parks and 52 trails were included in the sample, metro-wide. Nearly 5,500 face-to-face surveys were conducted. Some of the key findings on metro park visitors are:

- Hiking, walking, and biking are the most popular activities. They are also the most commonly mentioned primary reason for visiting a regional park or trail.
- Visitors are very loyal to their park or trail. Most respondents (89%) had visited the park or trail where they were surveyed before and visit it fairly regularly.
- Few visitors gathered outside information about their park or trail prior to visiting. More than four-fifths (86%) did not obtain any outside information prior to visiting.
- Overall, visitors are satisfied with facilities and feel safe. Nearly all (95%) gave the regional park or trail a rating of good or very good in terms of facility quality, services, and recreation opportunities.

The study also looked carefully at the demographics of park visitors. Key distinctions outlined in the study include these findings:

- Age, ethnicity, and income have the most impact on usage and experiences. Those under age 35 are significantly more likely to contact family and friends, Google Maps, or Facebook for information prior to visiting. They are also more likely to use the park or trail for commuting purposes.
- Respondents age 35-54 are significantly more likely to use park websites. Visitors over age 55 visit significantly more often than other ages and are more likely to rate facilities and services as good to very good.
- Caucasians visit significantly more often than non-Caucasians (60 vs. 36 times per year) and are significantly more likely to walk, run, or use inline skates to get to parks or trails.
- Non-Caucasians are more likely to rely on family and friends for information and are more likely to participate in fishing, special events and picnicking activities.
- Those with household incomes exceeding \$100,000 visit parks and trails significantly more frequently than lower income populations and they have fewer safety concerns. Those earning less than \$60,000 are significantly more likely to arrive using public transportation.
- Very few visitors are limited by a physical or mental condition. Just 3% said that a member of their group had a physical or mental condition that could impact their participation in activities. Of those impacted, 97% cited a mobility issue.

So, these are a few of the broader system-wide findings from the metro parks study. Next month, I'll discuss some of the findings related to the Anoka County Park System.

See you on the trail – ski or otherwise.

John VonDeLinde

COUNTY FUNDING PROGRAM HELPS MUNICIPALITIES ENHANCE RECYCLING

The Anoka County Board recently approved the 2017 municipal funding allocations for residential recycling programs. The County provides Select Committee on Recycling and Environment (SCORE), Local Recycling Development Grant (LRDG) funds received from the State and County solid waste management charge to the 21 municipalities within Anoka County.

Each municipality receives \$10,000 in base funding plus \$5 per household. They can request additional money for enhancements in specific categories such as drop-off events, recycling center improvements, park and event recycling, organics collection, multi-family recycling, and promotion. These categories were added in 2013 to increase flexibility in the funding system and incentivize efforts which go above and beyond basic program requirements.

The County sets recycling tonnage goals for each municipality to help meet objectives and goals established in the state Policy Plan, Anoka County Solid Waste Master Plan, and state law. These documents call for a 75% recycling rate by 2030. The Recycling & Resource Solutions Department staff meet monthly with local recycling coordinators to strategize on ways to work together to improve municipal recycling programs.



Andover Recycling Center which received LRDG funding for improvements to the facility. This facility is used by many area residents.

BENTO BOXES FOR WARGO DAY CAMPERS



Thanks to a \$4499.25 grant from the Recycling and Resource Solutions Department, Wargo Nature Center was able to provide bento lunch boxes to all school aged children who participated in the nature summer day camp program. Bento lunch boxes have several smaller plastic boxes inside which are suitable for different lunch components. A big part of programming at Wargo includes respectful and wise use of our resources. As part of a Waste Free Lunch initiative, the day campers were sent information prior to each camp session which would outline positive lunch options that promoted reduced waste. During each lunch session, camp staff would discuss the program to the campers and distribute the Bento lunch boxes. If waste was reduced during the camp

week, ice cream or another waste free treat would be given to the campers to celebrate their success. Hopefully the information they learned and practiced will carry on to their everyday lives!



The County is receiving more than \$560,000 in federal Transportation Alternatives Program funds and \$350,000 in Metro Parks and Trail Legacy funding to construct over one mile of the Mississippi River Trail (MRT) within Mississippi West Regional Park. This is an important link for the trail and an important connection to the river. The trail will connect an isolated residential area to the park and businesses south of the park. Once complete, users will be able to travel from Mississippi West Regional Park all the way to Minneapolis via the MRT. The County is currently working with Hakanson Anderson on the design, engineering, and project management of the project. Construction is expected to be complete in 2017.



THINKING ABOUT CAMPING SEASON



While falling snow and dropping temperatures are upon us, staff is already looking forward to the upcoming camping season. Anoka County campgrounds will begin taking reservations for 2017 on January 3. The peak times of the season and holiday weekends have always booked quickly and that trend is expected to continue. The best way to make a reservation is by visiting the website at anokacountyparks.com. Approximately 10% of the annual visitors will reserve their dates online when reservations open on the third. Staff will also be available to assist over the phone as well for those who have questions or need additional assistance. Many park users are beginning to make summer plans and are excited to make their reservations for a busy summer season.

MAINTENANCE UNIT INTERN WASTING NO TIME

Behind the visible spaces in the many Anoka County Parks facilities there are systems at work to make them useable, safe, and comfortable. There are systems for heating and cooling, plumbing, electrical, communications, and more. The least glamorous—but very necessary—system is on the waste side of plumbing. Many of our facilities are served by municipal sewer systems, but many others are managed with independent septic systems. When these systems are working well they go unnoticed, but when there is a problem—well, it becomes pretty obvious.

With various control, tank, pump, and drain field components, each septic system is unique and requires an understanding for troubleshooting. Parks Maintenance Intern Megan Schlotfeldt has been working diligently in the field and behind computers to capture and organize all of this information into a concise and comprehensive electronic document to aid in maintaining and troubleshooting these systems, and to ensure timely repair.

Megan lives in Lino Lakes and earned her Recreation, Parks, and Leisure Services degree at Minnesota State Mankato. She has had parks experiences working for the City of Maple Grove and the City of Mankato. Her interests lie in all things outdoors, and she aspires to attain a Parkkeeper position someday, and perhaps eventually parks management. Her time with Anoka County Parks has been very productive and the septic system manual she is creating will be a valuable document for years to come—thanks Megan!



GREEN CORPS TREE INVENTORY



Anoka County was awarded a Green Corps Member, part of the AmeriCorps Program, through the MPCA, to conduct a tree survey, assessment, and to develop an Emerald Ash Borer (EAB) response plan. Tanya Feldkamp has been surveying the trees at Lake George Regional Park. She has also had to learn tree identification based primarily on twig, bark, and bud characteristics. Tanya has proved to be a quick learner and can readily put a name on every tree. The turf areas of each park, along with several sections of Regional Trails with a large component of ash trees, will be surveyed for tree species, size, condition, and hazard potential. The data gathered will be used by the Planning, Maintenance, and Natural Resources Departments to guide future development and maintenance objectives in the park system. The hazard rating a tree receives will be a useful tool for prioritizing removal efforts and to track trees that may have changing hazard ratings due to age. The EAB plan will not only focus on ash tree management, but will also include a suggested replacement list of trees to maximize diversity and provide stability to our urban forest.

BUNKER BEACH ANNUAL SEASON PASS SALE



Bunker Beach finished the year with several positive additions, including a new walk-in freezer at the Tidal Wave Café, new floors and paint in the bathrooms, and an updated surveillance system. Bunker Beach is always looking for ways to improve and values feedback from guests. Bigger waterslides, zip line into the pool, wave rider and a splash pad are ideas for attractions that have been received from guest feedback cards this year.

The Season Pass sale at Bunker Beach runs from January 3rd through February 10th. Historically, more than 8,500 passes have been sold during this time of year.

UPDATES AT BANFILL-LOCKE

Banfill-Locke Center for the Arts - Artist in Residence exhibition - January 7 to February 4

Reaching Backward, Reaching Forward: Tracing Histories. New works by Kit Leffler and Monica Sheets.

Opening Celebration January 8 from 1 to 4 PM

Artist Talk January 22 beginning at 2 PM with special guest Andy Sturdevant, an artist and writer based in Minneapolis and local urban geographer and writer Bill Lindeke, Ph. D.

Reaching Backward, Reaching Forward: Tracing Histories uses images to document current and historical figures of the road stories in Kit Leffler's exploration of the Red River Ox Cart Trail of the past and her own retracing of the trail. Monica Sheets presents local interviews with Fridley community members using architectural models of rambler style homes as a vehicle for telling current stories of the hopes and fears of citizens as they relate to Fridley and American suburban life.

2017 BLCA Reading Series

Friday January 13 beginning at 7:30 PM

Features authors Chris Santiago and Faith Sullivan. The 2017 series was curated by Margaret Hasse and Clarence White.

EMPLOYEE PROFILES



Name:
Chris Bettinger

Position & Department:
Golf Operations Supervisor,
Chomonix Golf Course

Length of time in current role:
11 years

Chris graduated from Braham Area High School in 1995 with an A.A. Degree from Anoka Ramsey Community College. He went on to study business at St. Cloud State University and Golf Facilities Management at Anoka Technical College. Chris has worked 25 years in the golf business including 3 years as manager of Grandy Nine Golf Course, 8 years as golf facilities manager at Gross National Golf Course, and the past 11 years as golf operations supervisor of Chomonix Golf Course.

Chris has been married to his wife Jennifer for 17 years and they have 2 kids. They have lived in Centerville for 9 years and absolutely love it.

Chris loves to golf, fish, and travel. However, now that he has a 9th grader and a 7th grader, his hobby is watching and volunteering for their interests/sports. Currently it is wrestling season for both boys and Jennifer and Chris love to spend their "extra" time hanging out in the bleachers.

Fun Fact:

I had never played golf until my friend and I decided to join the golf team in 9th grade instead of baseball. I was addicted from day 1, "why won't this little white ball go where I want it to?" I got a job at the local golf course that summer picking cans out of the garbages and weed whipping and have been at the golf course ever since.



Name:
Joe Baker

Position & Department:
Parks Supervisor,
Parks and Recreation Department

Length of time in current role:
16+ years

Joe obtained a Turf Management Degree from Anoka ATVI in 1984. Before becoming a parks supervisor, Joe was a Parkkeeper in Anoka County for over 2 years. Previous employment includes: Midland Hills golf course management, a foreman for Birnamwood golf course, a manager-superintendent for Superior National at Lutsen golf course, an assistant supervisor Parks Maintenance for the City of Burnsville, trail maintenance on the Cannon Valley Trail, lead technician and the owner of a golf course and irrigation consulting, design, and construction firm Master Greenspaces.

Joe lives in Oak Grove with his wife Joni. He has three sons (Cory, Chase, and Jordan) and three grandchildren. Joe enjoys spending time on any trail. He has run several triathlons and a marathon. Joe hiked most of the Superior and Border Route Hiking Trails, as well as various lengths on the Appalachian, Ozark, Ice Age, North Country, and Pacific Crest Trails. He is passionate about good literature, has published short pieces in both fiction and non-fiction, and is working on a collection of short stories for eventual publishing. Joe has many experiences in disaster response volunteer work and loves traveling and exploring.

Fun Fact:

I am a professional radio personality, if you consider being paid \$5 for reading an excerpt from a piece of fiction I wrote that was broadcasted on some obscure stations as "professional".

January 20, 2017



ewald at the capitol

Health Insurance Relief Bill Goes to Conference

Last week the Senate passed a bill aimed at providing relief to Minnesotans who purchase their health insurance from the individual market and don't qualify for subsidies. On Thursday, the House passed its own package off the floor. The bill would provide people with a 25 percent rebate on health insurance premiums, but only for those individuals who make between \$35,000 and \$95,000 and for families that make between \$72,000 and \$194,400. Gov. Mark Dayton expressed concern about the proposal, saying that the income verification would take time to set up and would delay the relief to those who need it. The Senate and House bills have a number of differences, namely the Senate version has a \$150 million reinsurance program that is not included in the House bill. A conference committee will meet next week, where the House and Senate will work out the differences between the two bills. After the conference committee meets, the final bill will be sent to both House and Senate floors for a vote before being sent to Gov. Dayton for signature. Speaker of the House Kurt Daudt (R-Crown) stated he would like to have

the bill passed to the governor by Thursday of next week.

Next Week: Gov. Dayton's Penultimate State of the State Address

On Monday, January 23 at 7 p.m., Gov. Dayton will deliver the State of the State address to a joint session of the Senate and House of Representatives. The speech will take place in the House chamber at the capitol building, after being held on the University of Minnesota campus last year due to the capitol renovation project. Gov. Dayton is expected to preview his budget proposal, which is expected to be out early next week, and discuss his legislative priorities for the 2017 session.

Gov. Dayton has previously stated that he will not seek a third term as governor, meaning this will be his last biennium as governor and his second-to-last State of the State address.

Committee Update

The committee process has several stages throughout session. In the beginning of session, there are informational hearings pro-

They said it:

"I think the challenge here is not just to do what we can get to people some relief here in 2017, but to make sure we're not making the problem worse."

– Rep. Joe Hoppe (R-Chaska), chief author of the health insurance relief bill in the House

Ewald Government Relations Team

David Ewald
651-290-6276
davide@ewald.com

Nick de Julio
651-290-6286
nickd@ewald.com

Valerie Dosland
651-265-7857
valeried@ewald.com

Patrick Lobejko
651-290-7473
patrickl@ewald.com

Jess Myers
651-290-7465
jessm@ewald.com

Troy Olsen
651-288-3424
troyo@ewald.com

Becca Pryse
651-265-7858
beccap@ewald.com

Owen Wirth
651-288-3438
owenw@ewald.com

Ewald  Consulting

1000 Westgate Drive, Ste. 252 • St. Paul, MN 55114 • 651-290-6260 • Fax: 651-290-2266 • ewald@ewald.com • www.ewald.com

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viding legislators with background information and setting the scope of the jurisdiction of each committee. Once the February budget forecast is released by the office of Minnesota Management and Budget, the majority parties in each chamber assign budget targets to each finance committee, which then begin sculpting their budget bills. Most of the bills passed into law are approved later in session, but committees have been hard at work getting several bills ready to be passed by their respective chambers. Here are a few highlights of committee work done this week.

Sunday Liquor Sales

Allowing liquor stores to open on Sundays is a perennial issue at the legislature, but has never gained much momentum. Last year, no committee heard a bill related to legalizing Sunday liquor sales — but this week in the House Commerce Committee, the bill was heard and passed on a vote of 15-4. HF 30, chief authored by Rep. Jenifer Loon (R-Eden Prairie), would allow liquor stores to be open from 10 a.m. to 6 p.m. on Sundays. Speaker Daudt has said he favors the bill's passage, while Senate Majority Leader Paul Gazelka (R-Nisswa) has said he isn't in favor, but would hear the bill on the floor if it had support within the Senate Republican caucus. Gov. Dayton has not supported Sunday liquor sales in the past, but also has indicated that if a bill was sent to him for signature he would not veto it, allowing the bill to become law without his signature.

REAL ID

Over the past two years, the issue of REAL ID compliance has become a priority for some legislators. If the state doesn't comply with REAL ID standards set by the US Department of Homeland Security by 2018, Minnesotans will be unable to board domestic airplanes. There has been bipartisan agreement to address the issue and bring Minnesota into compliance, but controversy has stemmed from a section of the proposals that would not allow undocumented immigrants

to be eligible for a state issued driver's license. Rep. Dennis Smith (R-Maple Grove) has introduced a bill to bring Minnesota into compliance; the bill was heard in the House Transportation Policy committee, where it narrowly passed by a vote of 12-11. Speaker Daudt has indicated he plans to pass the bill off the House floor later this month. Minnesota has until 2018 to comply, so Minnesotans will still be able to board domestic flights with their current ID until that time.

Counties Transit Improvement Board

This week there was a joint House and Senate Transportation committee meeting to discuss a proposal that would dissolve the Counties Transportation Improvement Board (CTIB) and allow the member counties (Anoka, Dakota, Hennepin, Ramsey, and Washington counties) to double the sales tax collected to fund transit projects throughout the region. Currently CTIB provides one-third of the funding for regional transit projects by collecting a quarter-cent sales tax in the member counties. The meeting to discuss the dissolution of CTIB stems from the lack of state funding for transportation projects in the region, so dissolving CTIB and returning control over transit projects to an individual county level is one way being discussed to allow for more consistent funding. All five member counties would have to approve the change before dissolution can occur.

A Guide to Fiscal Notes

When a committee hears a bill that would have a cost to taxpayers, it usually requires a fiscal note to be completed. A fiscal note is a financial impact statement that is prepared by the office of Minnesota Management and Budget by working with the affected state agencies to estimate the cost of a proposal. When the cost is determined, they send that information to the finance committee hearing the proposal in the form of a fiscal note. This being a budget year, there will be plenty of bills heard in committee that require a fiscal note.

From: Ewald at the Capitol <owenw@ewald.com>
Sent: Friday, January 27, 2017 11:49 AM
To: dbuchholtz@slpmn.org
Subject: Ewald at the Capitol/Jan. 27

[View in a browser.](#)

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January 27, 2017

Gov. Dayton Releases 2018-2019 Budget Recommendations

[Download PDF Version](#)

On Tuesday, January 24, Gov. Mark Dayton released his recommendation for the 2018-2019 state budget. Over the next month, legislators in both the House and Senate will introduce bills containing the language of Gov. Dayton's budget recommendations, where they will be heard in the relevant finance committees. The February budget forecast will be released sometime next month and will provide legislators with one last look at the state's revenue projections. After the budget forecast is released, the House and Senate leadership will designate budget targets to each of their finance committees, providing a look into where the priority issue areas are for both chambers.

Budget Proposal Specifics

Education

Gov. Dayton's education budget recommendations total a \$609 million increase over current level spending. His proposal includes increasing the per-pupil formula (the main way schools are funded) by 2 percent per year for a total of \$370 million. Gov. Dayton also invests heavily to expand voluntary pre-Kindergarten — a \$74 million investment. He would invest additional funding to cover unfunded special education costs, increasing special education aid by \$40 million as well as \$68 million to cover employer contribution increases as part of a proposal to

sustain the state teachers' pension. In addition, Gov. Dayton recommends providing \$20 million in property tax relief through the tax bill. Other, smaller funding provisions include \$4 million in grants to schools to hire more student support services personnel and \$3 million to help upgrade technology used at the Minnesota Department of Education to calculate and distribute state and federal aid to school districts.

[View more details about the governor's proposals in the area of education.](#)

Health and Human Services

Gov. Dayton is looking to increase human services spending by 11 percent over the next two years — from \$16.2 billion in fiscal year 2017 to \$18.2 billion in 2018. Gov. Dayton made access to health care one of his priorities in his budget recommendations for the next biennium. The highlight of his Health and Human Services recommendations is to allow individuals to access MinnesotaCare. This would be for people who are not eligible for insurance under their employer or other state programs.

A key area the governor highlighted is in the area of chemical dependency services. Some provisions include direct care access, two new levels of withdrawal management services, adding peer recovery support services to the Substance Use Disorder benefit set, direct reimbursement and Institutions for Mental Disease rate reform.

In the area of child care assistance, the governor is looking to increase dollars to the child care assistance program by \$73.5 million over the next two years. This increase will also allow Minnesota to be in compliance with the federal Child Care and Development Block Grant (which the state has been delayed in implementing).

The governor has included increased dollars to mental health issues as well. This includes continued funding for children's residential mental health treatment programs as well as a 5 percent Medical Assistance increase for service rate increase for outpatient mental health.

View more details about the governor's proposals for the [Department of Health](#) and [the Department of Human Services](#).

Job Creation and Business Expansion

Included in Gov. Dayton's budget proposal is a plan to strengthen both the Minnesota Investment Fund (MIF) and the Job Creation Fund (JCF). Both programs have had a strong history of leveraging state funds to generate private investment. Each program serves as just one tool that economic developers use across the state to attract new business as well as to keep business within our

borders. Gov. Dayton is asking the legislature to invest \$20 million in FY 18-19 to help restore cuts that were made to those programs last session.

Another job creation/development area that Gov. Dayton wants to bolster under his proposal is the Minnesota Angel Tax Credit. This tax credit provides a 25 percent credit to investors or investment funds that put money into new technology start-up companies. Gov. Dayton is looking to add \$10 million to this program for 2019.

Along with strengthening these programs, Gov. Dayton's recommendations also call for a \$60 million investment to further expand broadband access for Greater Minnesota households and businesses under the Border-to-Border Broadband Grant Program.

[View more details about the governor's proposals in the area of economic development.](#)

Taxes

Gov. Dayton's budget focuses \$300 million over the biennium in targeted tax cuts. The proposal includes an expansion of the existing child care tax credit to allow more families to access the credit by raising the income cap. The budget would also expand the working family tax credit to allow for roughly 107,000 additional families to be eligible to access these dollars. Gov. Dayton also proposes to provide property tax relief on agricultural property via a credit for 40 percent of the amount the property tax is attributed to the local school debt levy, and provides some relief from school bond debt for other property tax payers. Another credit proposes to provide tax relief for converting tillable land to buffer zones around water.

For local governments, the budget would provide an increase in local government aid and county program aid by \$30 million over the biennium as well as \$10 million to counties and watershed districts to implement water protection practices. For local projects, the proposal includes a property tax exemption for the Major League Soccer stadium in St. Paul, and local aid to the city of Madelia and Watonwan County for relief from a fire disaster.

Gov. Dayton's budget also includes language to require reassessment of railroad properties, a boost to the Angel Investor Tax Credit, a repeal of the sunset of the health provider tax (which funds MinnesotaCare), and changing the net proceeds tax on non-ferrous mining to a gross proceeds tax. To help offset costs associated with tax cuts, Dayton is proposing to close some corporate loopholes and increase tax collections on tobacco products.

[View more details about the governor's tax proposals.](#)

Transportation

In his State of the State Address, Gov. Dayton expressed his support for additional funding to improve Minnesota's state highways, roads, bridges, and public transit system. Gov. Dayton stated that Minnesota's current investments in transportation are inadequate to maintain current conditions and do not provide for the needs of Minnesota's growing population and economy. Dayton's transportation budget recommendations include additional funding with increased revenues such as: \$600 million in gas tax increases, \$125 million in higher vehicle registration fees and approximately \$400 million to fund mass transit by increasing the metro-area sales taxes. The governor has held firm on these recommendations since 2015 and called on legislators to pass a comprehensive transportation funding bill that would provide reliable funding over a 10-year span.

[View more details about the governor's transportation proposals.](#)

Capitol Investment

In early January, Gov. Dayton unveiled his 2017 capital investment initiatives, proposing to borrow \$1.5 billion to fund the largest public construction package in state history. The proposal contains dozens of projects — including funding for water treatment systems, clean water improvements throughout Greater Minnesota, funding for improvements to Como Zoo's seal and lion exhibits, a new state emergency operations center in Arden Hills, needed water leakage repairs for the Science Museum of Minnesota, funds for maintaining Minnesota's public buildings including state colleges and universities as well as rail safety projects.

Commenting that this proposal is a "composite" of his 2016 requests and projects that legislators included in the House and Senate bills that did not receive final legislative approval in 2016, Gov. Dayton stated in January that he is asking the legislature to pass his recommendations early in session to provide as much time as possible for projects to prepare for the spring and summer construction season.

[View a complete spreadsheet of the governor's capital investment proposal.](#)

They Said It

"The state of our state is strong, and getting stronger. But we still face serious challenges. From education achievement gaps, to aging transportation infrastructure, excessive health care costs, polluted waters, and inequities within and between communities. Despite their enormity, we can solve these problems –

and Minnesotans have the right to expect that we will.”

- *Governor Mark Dayton*

“As we move forward we will focus on our differences and some of the things we are the same on. The governor wants to focus on education and transportation. We both want to fix roads and bridges, and find solutions to issues with our education system.”

- *Senate Majority Leader Paul Gazelka (R-Nisswa)*

“There are some common themes we will agree upon this session, though we may not always agree on how to solve those problems. If we keep Minnesotans at the center of that focus we should have a successful session.”

- *Speaker of the House Kurt Daudt (R-Crown)*

Ewald Government Relations Team

David Ewald
651-290-6276
davide@ewald.com

Jess Myers
651-290-7465
jessm@ewald.com

Nick de Julio
651-290-6286
nickd@ewald.com

Troy Olsen
651-288-3425
troyo@ewald.com

Valerie Dosland
651-265-7857
valeried@ewald.com

Becca Pryse
651-265-7858
beccap@ewald.com

Patrick Lobejko
651-290-7473
patrickl@ewald.com

Owen Wirth
651-288-3438
owenw@ewald.com

Ewald Consulting Group
1000 Westgate Drive, Suite 252
St. Paul, MN 55114

[Email us](#) | (651) 290-6260 | [Visit our website](#)
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Capitol Update Report

To: Minnesota Municipal Beverage Association (MMBA)

From: Joseph Bagnoli
Doug Carnival

Date: January 27, 2017

Introduced Bills

Bills Introduced last week are highlighted

<i>Bill Introductions</i>	<i>House File</i>	<i>House Author</i>	<i>Senate File</i>	<i>Senate Author</i>	<i>Notes</i>
Sunday Sales Bills					
	30	Loon	None		Passed Hs Commerce – Sent to House floor
	31	Loon	None		
	128	Drazkowski	33	Osmeck	
	230	Fenton	None		
	129	Drazkowski	41	Osmeck	
<i>Sunday Sales of certain recreation vehicles</i>	557	Kresha	None		
Off-Sale Related Bills					
<i>Changing 3.2% Labeling Requirements</i>	68	Hoppe	444	Dahms	Passed Hs Commerce – Sent to House floor. Will be heard in Senate Commerce 1/31/17
<i>Allowing internet sale of up to 2 cases of beer</i>	318	S. Anderson	298	Housley	
Local On-Sale License Bills					
<i>4:00 a.m. closing for Super Bowl 2018</i>	217	Dehn	440	Housley	Will be heard in Senate Commerce 1/31/17
<i>Allowing on-sale at two restaurants in Mpls.</i>	218	Dehn	188	Champion	Will be heard in Senate Commerce 1/31/17
<i>Allowing on-sale at a restaurant in Mpls</i>	283	Hornstein	267	Dibble	Will be heard in Senate Commerce 1/31/17
General Business Bills					
<i>Requiring a uniform statewide minimum wage</i>	180	Hertaus	None		

<i>Providing an allowance to businesses that collect sales tax</i>	186	Nash	237	Jensen	
<i>Charitable Gambling – Changing Tax Calculation</i>	226	Dettmer	419	Nelson	
<i>Repeals June Accelerated Payments</i>	138	Knoblach	379	Relph	
<i>Eliminating the Alcohol and other Drug Abuse Advisory Council</i>	592	Drazkowski	None		

Liquor Issues Update

This past week no hearings occurred involving issues of importance to MMBA members.

On Wednesday, the MMBA had its “Day on the Hill.” This was well attended and a number of meetings with legislators occurred. At the evening reception, approximately 28 legislators, including the Speaker of the House, Kurt Daudt, attended.

This coming week at present the following will occur:

Monday – Business Coalition meeting to discuss ADA lawsuit legislation.

Tuesday – Senate Commerce Hearing on four non-controversial bills, including the bill to allow for 4:00 a.m. closing for Superbowl 2018. This likely will garner press coverage.

Throughout the week continuing meetings with legislators.

General Legislative Update

Legislative Deadlines Announced

The House and Senate released their joint deadlines for bills to move through the legislative process. These deadlines are earlier than previous budget years by approximately one month.

1st Deadline: March 10, bills must pass through all policy committees in at least one body

2nd Deadline: March 17, bills must pass through all policy committees that met first deadline in the other body

3rd Deadline: March 31, major appropriation and finance bills must be passed out of committees

The legislature will also take their traditional “spring break” around Easter & Passover, but those dates have not been made official at this time.

The constitutionally required adjournment is Monday, May 22nd.

Governor Dayton Budget

On Wednesday, Governor Dayton released his proposed budget. State spending would increase by \$1.2 billion under his proposal. His top priorities include:

- a 2% increase in the K-12 education formula in each of the next two years
- broadening MinnesotaCare to offer a “public option” for health insurance, and
- a 6.5% gross receipts tax on gasoline to fund transportation projects

The size of the budget overall and many of the individual priorities are guaranteed to run into opposition in the Republican-controlled legislature. Republicans are concerned both with the size of government and with raising taxes and fees when the state has a budget surplus, while Dayton is trying to cement his progressive legacy in the final budget of his administration. Over the next few weeks House and Senate committees will dig into the details of the Governor’s budget proposal as they work to put together their own plans.

Detailed agency-by-agency recommendations can be found [here](#)

Health Insurance Premium Assistance Bill Signed Into Law

After numerous attempts to deal with the issue during special sessions and nearly a month of debate in the 2017 session, the GOP-led legislature and Governor Dayton finally agreed to a plan to deliver health insurance premium relief to struggling Minnesotans. The bill passed on Thursday with broad support and was immediately signed by the Governor. It will distribute \$325 million in aid to roughly 125,000 Minnesotans facing massive increases in their health insurance costs with the desire to reduce the increase in their insurance by approximately 25%.

Both parties were long in agreement on the need for assistance but found difficulty agreeing on the mechanism to deliver it. Republicans also wanted to couple the relief plan with general health insurance reform provisions. In the end, all sides agreed to the Governor’s proposal on the delivery of the premium relief and some of the GOP reforms. Many believe that the most significant of those reforms is allowing for-profit health insurance companies to operate in Minnesota - currently insurers are required to operate as non-profits.

The debate over further reforms to health insurance, and the MNsure system, is likely to continue throughout the 2017 session.

It was noteworthy, however, that this bi-partisan agreement was reached. Hopefully, this bodes well for the legislature/Governor’s ability to reach agreement at the end of session on the overall budget.

Governor Dayton's Health

On Tuesday, the Governor fainted while giving the State of the State. After initial concern that it was something more serious, it became clear that he had actually only fainted. The next day, however, at the press conference to release his budget, the Governor announced that he had recently been diagnosed with prostate cancer. Dayton's doctor didn't believe the fainting episode was connected to the cancer, but more likely caused by dehydration and back pain. The Governor will visit the Mayo clinic to undergo further tests and set up a treatment plan, but said he intends to finish out the last two years of his term despite the diagnosis. Still, we are likely to see even more of Lt. Governor Tina Smith over the next few months.

Bonding Bill – Senate

The Senate Capital Investment committee passed out a bonding bill this week that is virtually identical to the bill that was passed off the Senate floor, but was not acted on by the House. It is unclear if the Senate plans to take a floor vote on this anytime soon but the House does not appear to be in the same "rush" to get something done. House bonding chair Rep. Urdahl said he was not sure what their plans are at this time, but constitutionally a bonding bill MUST be presented as a House file so regardless of what the Senate does, nothing will proceed until the House takes action first.

Senate Bonding Spreadsheet

Mary Tyler Moore Passing

A Minnesota icon, Mary Tyler Moore, died at 80 this week. At core, the character she created, Mary Richards, seemed to exemplify Minnesota Nice an optimistic outlook for the future that resonated with many of us.

My memories of this show are all rooted in watching the show with my family and the particular meaning that Mary Tyler Moore had for my mom. Something I understand better now. Attached is a snippet from an episode that I remember my Mom loving involving "Chuckles the Clown"

<http://blogs.mprnews.org/newscut/2017/01/a-chuckle-for-mary/>

Have a great week.

Capitol Update Report

To: Minnesota Municipal Beverage Association (MMBA)

From: Joseph Bagnoli
Doug Carnival

Date: January 24, 2017

Introduced Bills

<i>Bill Introductions</i>	<i>House File</i>	<i>House Author</i>	<i>Senate File</i>	<i>Senate Author</i>
Sunday Sales Bills				
	<u>30</u>	Loon	None	
	<u>31</u>	Loon	None	
	<u>128</u>	Drazkowski	<u>33</u>	Osmek
	<u>230</u>	Fenton	None	
	<u>129</u>	Drazkowski	<u>41</u>	Osmek
Off-Sale Related Bills				
<i>Changing 3.2% Labeling Requirements</i>	<u>68</u>	Hoppe	None	
<i>Allowing internet sale of up to 2 cases of beer</i>	<u>318</u>	S. Anderson	<u>298</u>	Housley
Local On-Sale License Bills				
<i>4:00 a.m. closing for Super Bowl 2018</i>	<u>217</u>	Dehn	None	
<i>Allowing on-sale at two restaurants in Mpls.</i>	<u>218</u>	Dehn	<u>188</u>	Champion
<i>Allowing on-sale at a restaurant in Mpls</i>	<u>283</u>	Hornstein	<u>267</u>	Dibble
General Business Bills				
<i>Requiring a uniform statewide minimum wage</i>	<u>180</u>	Hertaus	None	
<i>Providing an allowance to businesses that collect sales tax</i>	<u>186</u>	Nash	<u>237</u>	Jensen

Liquor Issues Update

House Commerce – Sunday Sales Hearing. On Tuesday, the House Commerce committee took up a Sunday Sales bill. Testifying in favor of the bill was a liquor store located in the Mall of America, and the head of the MN Beer Activists web site, Andrew Schmitt. Testifying against the bill was Tony Chesak, a pastor, and Ken Rockler. Attached below is Tony's testimony as well as several press articles that covered the event.

Going into the hearing, it was clear that the votes existed to pass it out of the committee. Consequently, the intent of the testimony was not to strenuously argue against the merits of the bill, since we knew that whatever we said it would pass anyway, but rather to talk about our concerns going forward. Specifically, our concerns that the big box stores would ramp up their desire to change off-sale licensing laws to allow strong beer to be sold outside of a liquor store and to allow multiple licenses.

The next step for this bill is the House floor. In the Senate, the companion bills have not been introduced. The Senate is taking a much slower approach, which is consistent with how the Senate behaves as an institution and also reflects how current Senate leadership views this legislation.



Chesak Testimony -
Sunday Sales (86788)

[Star Tribune](#) : Tony Chesak, executive director of the Minnesota Licensed Beverage Association, was resigned to the legislation passing its first hurdle but not willing to give up. "Our organization will continue to fight for the little guy, for the small family-owned business that owns and operates bars and liquor stores throughout Minnesota,"

[Pioneer Press](#): "Our system is smart and balanced. It works well. We would urge you to continue to recognize the benefits that exist, and resist disruptive changes that might upset the current balance that exists," Tony Chesak, executive director of the Minnesota Licensed Beverage Association, told lawmakers.

[MPR](#): Tony Chesak, executive director of the Minnesota Licensed Beverage Association, said his members don't want the state changing a good system of liquor regulation. "In Minnesota we have unparalleled product availability and consumer choice," he said. "We have lower than average alcohol prices. We have lower rates of social problems related to alcohol abuse. Finally, we have a nationally recognized, thriving craft local beer, wine and spirits industry. Our system is smart and balanced. It works well."

[Fox 9](#) Tony Chesak of the Minnesota Licensed Beverage Association told lawmakers there's no need to disrupt what already works. "It is important for you to know that the current system of regulation of alcohol works well in the State of Minnesota," Chesak said.

Senate Commerce Committee – Liquor Regulation Overview. Alcohol Gambling Enforcement Director Carla Cincotta, and her assistant, Mike McManus led the committee through a half hour power point that outlined the current laws and regulations that govern alcohol in Minnesota. They did not provide any background on why the laws were the way they are, or what benefit to the system, or to Minnesota the laws provide. It was just the facts.

The questions that arose from the hearing were what was interesting. Two questions arose regarding why there is a prohibition on multiple licenses. Additionally, there was a questions regarding why a store could not share product with another commonly owned store. Finally, questions arose regarding the distinction in licensing between a “club” and a bar. In every case, the AGED representatives had no real ability to enlighten the legislators on why these laws existed.

We will follow up on each of these.

House Tax Committee – Vendor Allowance. On Thursday, the House Tax Committee heard HF [186](#) which provide a vendor allowance to help retailers recoup costs associated with collecting and paying the state sales tax. Attached is a story on the hearing. The bill was laid over for potential inclusion in a larger tax bill. [Vendor Allowance Story](#)

General Legislative Update

The most significant legislative news this past week occurred in Washington, D.C.. Donald J. Trump was sworn in as the 45th President of the United States. Regardless of your political persuasion, the peaceful transfer of power is a point of pride for all Americans. The Friday inauguration, was followed by the Saturday “Women’s March.” The Star Tribune estimated the crowds were 90,000. I forgot that it was occurring and managed to lose an hour of my life in the related traffic jam. It is not clear what political impact the Minnesota March or the other marches around the country will have, but it seems they were larger than expected.

These national events seemed to diminish the few notable actions that occurred at the state capitol.

House Passes Insurance Premium Relief

The House passed their version of an insurance premium relief plan on Thursday night. The Senate passed their bill the previous week. The bills are not the same, and neither bill is close to what the Governor proposed. Though there is an urgency to get this done by January 31. This will be the first significant test to see if the Governor and the two Republican controlled legislative bodies can reach common ground.

[Health Plan Passes House](#)

Clean Water

Governor Dayton signed an agreement this past week with the federal government aimed at improving our waterways. The new program would utilize \$350 million federal dollars to be matched by \$150 million state dollars to set aside nearly 60,000 acres of farmland. The program is a voluntary program that will allow farmers to set aside land that is adjacent to streams/rivers and be paid for it.

[Water Conservation Program](#)

This Coming Week

- Governor Dayton will give his annual State of the State address on Monday. On Tuesday, he will outline his budget goals for the upcoming session.
- Negotiations on the Insurance Relief bill will begin in earnest.
- MMBA / MLBA Day at the Capitol is Wednesday, January 25.

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Monday, January 23, 2017 1:10 AM
To: Troy Olsen
Subject: NMMA Legislative Update - January 23, 2017
Attachments: image001.png



NMMA Legislative Update – January 23, 2017

Happenings at the Capitol

Most legislative committees last week again focused on state agency overviews. However, legislation providing health insurance premium relief, Sunday liquor sales and making Minnesota REAL ID compliant advanced during the week.

Counties Transit Improvement Board

Hennepin County Commissioner Peter McLaughlin discussed a plan at a joint House/Senate Transportation Committee hearing that would dissolve the regional transit funding board and remove the role of the Legislature in funding construction of new rail and bus rapid transit lines in the Twin Cities. The plan would eliminate the board and allow member counties to double the sales tax collected to fund transit projects like the Green Line light rail route between the downtowns of Minneapolis and St. Paul. [Read more.](#)

Senate to Review 2016 Bonding Bill

The Senate Capital Investment Committee introduced a bonding bill last week that closely resembles the 2016 Bonding Bill that died in the final moments of the 2016 Legislative Session. The committee will likely take action on the bill this week even though bonding bills must originate in the House. Read the [bill](#) and [spreadsheet](#).

Gov. Mark Dayton to Deliver State of the State Address

On Monday, January 23 at 7 p.m., Gov. Dayton will deliver the State of the State address to a joint session of the Senate and House of Representatives. The speech will take place in the House chamber at the capitol building, after being held on the University of Minnesota campus last year due to the capitol renovation project. Gov. Dayton is expected to preview his budget proposal, which is expected to be out early next week, and discuss his legislative priorities for the 2017 session. [Watch on-line.](#)

NMMA Action Plan Bills Introduced Last Week

Senators Hoffman, Newton, and Abeler introduced--

[S.F. No. 137](#): A bill for an act relating to capital investment; appropriating money for an interchange project at marked Trunk Highway 169 and 101st Avenue; authorizing the sale and issuance of trunk highway bonds.

Senators Newton and Hoffman introduced--

[S.F. No. 162](#): A bill for an act relating to transportation; appropriating money for highway-rail grade crossing separation in Coon Rapids; authorizing the sale and issuance of state bonds.

Senators Hoffman and Newton introduced--

[S.F. No. 167](#): A bill for an act relating to transportation; appropriating money for highway-rail grade crossing separation in Coon Rapids.

Senator Newton introduced--

[S.F. No. 172](#): A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine; authorizing the sale and issuance of state bonds.

Senator Newton introduced--

[S.F. No. 173](#): A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine.

Senator Newton introduced--

[S.F. No. 172](#): A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine; authorizing the sale and issuance of state bonds.

Senator Newton introduced--

[S.F. No. 173](#): A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine.

Scott, Torkelson, Jessup and Dean, M. introduced:

[H. F. 269](#), A bill for an act relating to capital investment; appropriating money for closed landfill cleanup; authorizing the sale and issuance of state bonds.

West and Runbeck introduced:

[H. F. 297](#), A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine.

Miscellaneous Bills of Possible Interest Introduced Last Week

Senators Senjem, Pappas, Ingebrigtsen, Dahms, and Eken introduced--

[S.F. No. 210](#): A bill for an act relating to capital investment

Senator Latz introduced--

[S.F. No. 123](#): A bill for an act relating to local government; providing retention requirements for electronic communications; amending Minnesota Statutes 2016, section 138.17, subdivisions 1, 7.

Senators Newton and Senjem introduced--

[S.F. No. 170](#): A bill for an act relating to capital investment; appropriating money to the Amateur Sports Commission for field expansion and other improvements at the National Sports Center; authorizing the sale and issuance of state bonds.

Senators Newton and Senjem introduced--

[S.F. No. 171](#): A bill for an act relating to capital investment; appropriating money for asset preservation for the Minnesota Amateur Sports Commission; authorizing the sale and issuance of state bonds.

Senators Hall; Anderson, B. ; Jensen; Osmek; and Little introduced--

[S.F. No. 201](#): A bill for an act relating to local government; requiring a two-thirds vote to impose an interim ordinance; requiring a public hearing after ten-day notice before imposing an interim ordinance relating to housing; amending Minnesota Statutes 2016, section 462.355, subdivision 4.

Lucero, Drazkowski, Newberger, McDonald and Bahr, C. introduced:

[H. F. 317](#), A bill for an act relating to record retention; providing retention requirements for electronic communications; amending Minnesota Statutes 2016, section 138.17, subdivisions 1, 7.

Nash, Nelson, Lesch and Quam introduced:

[H. F. 330](#), A bill for an act relating to local government; requiring a two-thirds vote to impose an interim ordinance; requiring a public hearing after ten-day notice before imposing an interim ordinance relating to housing; amending Minnesota Statutes 2016, section 462.355, subdivision 4.

This Week

Most legislative committee activity will again focus on state agency budgets and program overviews, but here are some meetings that may be of interest. Note that schedules can quickly change.

Monday

- 11:00 – The Senate will meet in session
- 1:00 – House Transportation and Regional Governance Policy
 - Metropolitan Airports Commission Overview - Executive Director/CEO Brian Ryks
 - MnDOT Agency Overview with Commissioner Zelle
- 3:30 – The House will meet in session
- 7:00 – The House and Senate will meet in a joint session to hear Gov. Mark Dayton deliver his State of the State Address

Tuesday

- 8:15 - House Civil Law and Data Practices Policy
 - [HF322](#) - (Zerwas): Governmental units allowed to sue to recover costs related to unlawful assemblies and public nuisances.
- 10:30 – Senate Environment and Natural Resources Committee
 - Metropolitan Council – Regional Parks Overview
- 4:45 – Senate Capital Investment Committee
 - [S.F. 210](#) (Senjem): Miscellaneous capital investment bonding provisions.

Wednesday

- 1:00 – House Transportation and Regional Governance Policy
 - Agenda: Metropolitan Council
 - Transportation Planning Informational Overview
 - Transit Planning Informational Overview

Where to Find Legislative Information

Both the House and Senate websites contain useful information to help track legislation and stay in touch with your legislators. NMMA encourages its members to visit the [House](#) and [Senate](#) websites and sign up for legislative updates from your legislators.

Troy Olsen
troyo@ewald.com
763-381-7894

If you have any questions or comments, please contact us.

Jill Brown, Executive Director
jillcbrown@msn.com
612-889-2611

Becca Pryse
beccap@ewald.com
612-490-2651

Bob Benke
bobbenke@comcast.net
612-669-0274

Owen Wirth
owenw@ewald.com
651-357-8921

Daniel Buchholtz

From: North Metro Mayors Association <info@northmetromayors.org>
Sent: Monday, January 30, 2017 7:12 AM
To: Troy Olsen
Subject: NMMA Legislative Update - January 30, 2017
Attachments: image001.png



NMMA Legislative Update – January 30, 2017

Happenings at the Capitol

Last week, Gov. Mark Dayton released his recommendation for the 2018-2019 state budget. Over the next couple of weeks, House and Senate committees will review Gov. Dayton's budget recommendations in their relevant finance committees. The February budget forecast will be released sometime next month and will provide legislators with one last look at the state's revenue projections. After the budget forecast is released, the House and Senate leadership will designate budget targets to each of their finance committees, providing a look into where the priority issue areas are for both chambers.

Committee Deadlines

House and Senate leadership on Thursday announced committee deadlines for the 2017 session. According to a memo from House Speaker Kurt Daudt (R-Crown) and Senate Majority Leader Paul Gazelka (R-Nisswa), the committee deadlines are:

- March 10 — committees must act favorably on bills in the house of origin;
- March 17 — committees must act favorably on bills, or companion bills, that met the first deadline in the other house; and,
- March 31 — committees must act favorably on major appropriation and finance bills.

Following committee deadlines, a majority of the Legislature's work will shift to the floors of the House and Senate. Legislators are constitutionally required to adjourn the 2017 session by May 22.

Capital Investment Bill

Last week the Senate Capital Investment Committee heard and approved [SF210](#) (Senjem, R-Rochester) which contains nearly all of the provisions from the 2016 Omnibus Bonding bill that failed to pass in the final moments of the 2016 legislative session due to an amendment regarding the Southwest Light Rail project. The bill was re-referred to the Senate Finance Committee.

Numerous items of interest to NMMA are contained in the bill including:

- \$3.3 Million – Champlin Mill Pond Restoration
- \$650,000 – Closed landfill clean up in Anoka County
- \$90 Million – Local Bridge Replacement and Rehabilitation
- \$141 Million – Local Road Improvement Fund Grants
- \$9 Million – I-35W and Lake Drive Interchange
- \$3.2 Million – Blaine 105th Avenue reconstruction
- \$11.9 Million – Anoka County/Coon Rapids rail grade crossing separation at Hanson Blvd
- \$199.5 Million – Corridors of Commerce
 - U.S. Highway 10 lane expansion in Coon Rapids, Hanson Blvd to Round Lake Blvd
 - U.S. Highway 10 interchange planning in Anoka County (Fairoak and Thurston)
 - I-94 Brockton Lane interchange
- \$2.5 Million - Inflow/Infiltration Grant Program

Click here for the [bill](#) and [spreadsheet](#).

While this legislation advanced in the Senate, its fate is unclear since Capital Investment bills must originate in the House.

NMMA Action Plan Bills Introduced Last Week

Senator Newton introduced--

[S.F. No. 307](#): A bill for an act relating to taxation; tax increment financing; modifying provisions for the city of Coon Rapids.

Uglem, Scott and Hortman introduced:

[H. F. 391](#), A bill for an act relating to taxation; tax increment financing; modifying provisions for the city of Coon Rapids.

Fenton, Lillie, O'Driscoll, Nelson and Peterson introduced:

[H. F. 463](#), A bill for an act relating to elections; modifying alternative procedure for absentee voting; amending Minnesota Statutes 2016, section 203B.081, subdivision 3.

Misc Bills of Possible Interest Introduced Last Week

Dettmer and Uglem introduced:

[H. F. 462](#), A bill for an act relating to capital investment; appropriating money for Interstate Highway 35W and Lake Drive interchange improvements and realignment of West Freeway Drive and Hornsby Street; authorizing the sale and issuance of state bonds.

Senator Newton introduced--

[S.F. No. 390](#): A bill for an act relating to capital investment; appropriating money for an underpass on marked Trunk Highway 65; authorizing the sale and issuance of trunk highway bonds.

Dauids introduced:

[H. F. 556](#), A bill for an act relating to tax increment financing; making various technical and minor policy changes; amending Minnesota Statutes 2016, sections 469.1763, subdivisions 1, 2, 3; 469.178, subdivision 7.

This Week

Most legislative committee activity will again focus on state agency budgets and program overviews, but here are some meetings that may be of interest. Note that schedules can quickly change.

Monday

- 10:15 – House Ways and Means ([Live Stream](#))
 - Presentation of Governor Dayton's FY2018-19 biennial budget
- 11:00 – The Senate will meet in session
- 1:00 – House Transportation and Regional Governance Policy
 - Met Council Environmental Services (MCES) Wastewater Treatment Overview
 - Water Supply Overview
 - Metropolitan Sewer Availability Charge (SAC) Overview
- 3:30 – The House will meet in session ([Live Stream](#))

Tuesday

- 8:30 - Senate Finance Committee
 - Presentation from MMB Commissioner Myron Frans on Governor Dayton's budget proposal.
- 8:30 - Senate Local Government Committee
 - Overview of Metropolitan Council
- 10:15 – House Government Operations and Elections Policy Committee
 - [HF330](#) - (Nash): Interim ordinance imposition two-thirds vote required, and public hearing after ten-day notice before imposing an interim ordinance related to housing required.
Amendment [H0330A1.pdf](#)

Wednesday

- 8:30 – Senate Taxes Committee
 - S.F. XXXX - Providing an exemption for an annual city celebration.
- 10:30 – Senate Transportation Finance and Policy Committee
 - Metropolitan Council Budget Overview
- 1:00 – House Transportation and Regional Governance Policy Committee
 - Met Council Thrive MSP 2040 Overview
 - Met Council Metro Mobility Overview

Where to Find Legislative Information

Both the House and Senate websites contain useful information to help track legislation and stay in touch with your legislators. NMMA encourages its members to visit the [House](#) and [Senate](#) websites and sign up for legislative updates from your legislators.

Troy Olsen

troyo@ewald.com

763-381-7894

If you have any questions or comments, please contact us.

Jill Brown, Executive Director

jillcbrown@msn.com

612-889-2611

Becca Pryse

beccap@ewald.com

612-490-2651

Bob Benke

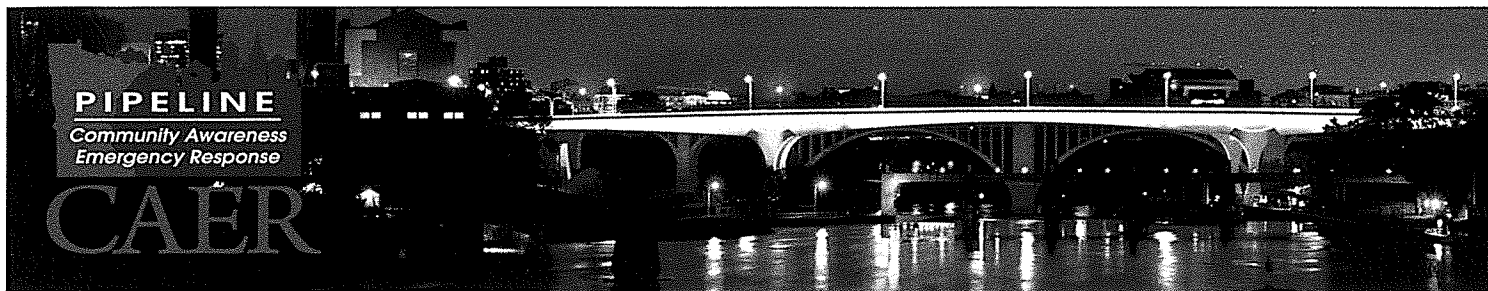
bobbenke@comcast.net

612-669-0274

Owen Wirth

owenw@ewald.com

651-357-8921



Safety and Efficiency of Pipeline Systems in Minnesota

Pipelines are the safest and most efficient means of transporting natural gas and petroleum products, according to National Transportation Safety Board

statistics. In the United States alone, there are over 200,000 miles of petroleum pipelines and 300,000 miles of natural gas transmission pipelines in use every

day. These pipelines transport the natural gas, which provides about 24 percent of all the energy used in the United States, and over 700 million gallons of petroleum products per day, to American consumers and businesses.



Local distribution companies (LDCs) deliver natural gas to most homes and businesses through underground main and natural gas service pipelines. These lines cover over 800,000 miles of underground pipeline in the United States.

When you learn and follow the guidelines contained here, not only do you help ensure that energy and natural resources continue to flow smoothly and safely to your town and other towns like it, but you also become a steward of the environment.

IN THIS ISSUE:

Safety and Efficiency of Pipeline Systems in Minnesota

What do pipelines transport and what are the potential hazards?

Call 811 before you dig

Planning, Zoning & Property Development

What do the pipeline companies do in the event a leak was to occur?

What can you do to help?

Call before you clear

How do pipeline companies facilitate safety, integrity & reliability of their systems

How would you know where a pipeline is?

How would you recognize a pipeline leak?

Transmission Pipeline Mapping

Minnesota Pipeline CAER Members & Emergency Contact Numbers

Helpful Web sites

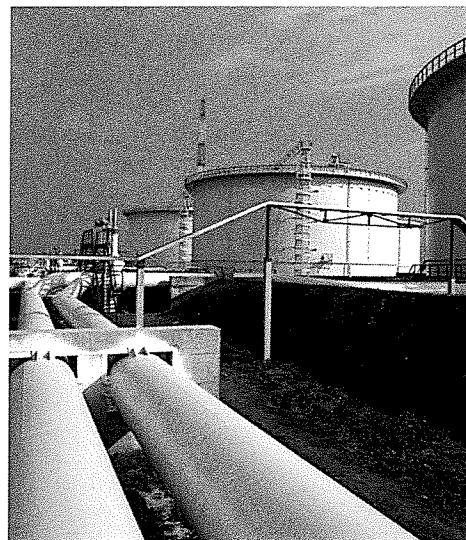
What do pipelines transport and what are the potential hazards?

Many pipelines transport petroleum products and natural gas. Some pipelines transport other hazardous products such as chemicals, highly volatile liquids, anhydrous ammonia, or carbon dioxide. Exposure to these products can be harmful if inhaled, and can cause eye and skin irritation, and difficulty in breathing.

Fortunately, pipeline accidents are extremely rare, but they can occur. Natural gas and petroleum products are flammable and potentially hazardous and explosive under certain conditions. Pipeline companies undertake many prevention and safety measures to ensure the integrity of their pipeline systems.

You can obtain more specific information regarding pipelines and the products

they carry by contacting the pipeline company directly.



Call 811 before you dig, IT'S FREE, AND IT'S THE LAW!

811 is a federally-mandated number designated by the FCC to consolidate all local "Call Before You Dig" numbers and help save lives by minimizing damages to underground utilities. One easy phone call to 811 starts the process to get all utility and pipeline company-owned lines marked for FREE. When you call 811 from anywhere in the state, your call will be routed to the Gopher State One-Call Center. The law requires that you call 48 hours (excluding weekends & holidays) before you begin your project. Once your underground lines have been marked for your project, you will know the approximate location of your pipelines and utility lines, and can continue your project by digging with care and respecting the marks. More information regarding 811 can be found at www.call811.com.

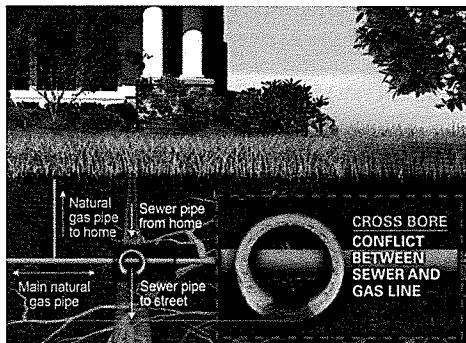
Excavators must notify the pipeline company directly or through the One-Call Center immediately but not later than two hours following a damage incident.



Call before you clear

Cross bores can be dangerous because the mechanical equipment used to unclog sewer pipes can easily penetrate a natural gas pipe and lead to the dangerous release of natural gas.

If you are having trouble with your sewer, or think you have a blockage, make sure the natural gas utility serving the area is contacted first (either by you or your sewer cleaner). More information can be found at www.callbeforeyouclear.com



Planning, Zoning and Property Development

It is crucial to coordinate with pipeline operators to take the location of pipelines into consideration in land use plans, zoning, and property development activities. Developments can make use of pipeline easements as open spaces and greenway connectors. Pipeline depth is a crucial consideration during development planning. Changes to the topography on either side of the pipeline may impose unacceptable stresses on the pipeline. Public officials can enhance

public safety by working with pipeline operators to coordinate development of site plans where large numbers of people congregate, including schools, churches, etc. or other high consequence areas. The Pipelines and Informed Planning Alliance (PIPA) encourages the adoption and implementation of PIPA-developed recommended practices related to risk-informed land use planning near transmission pipelines. Go to www.Pipa-info.com for additional information.

What do the pipeline companies do in the event a leak was to occur?

Top priorities in any pipeline emergency response is public safety and environmental protection. In order to prepare for the event of a leak, pipeline companies regularly communicate, plan and train with local emergency personnel such as fire and police departments. Upon the notification of an incident or leak, either by the pipeline company's internal control center or by phone, the pipeline operator will immediately dispatch trained personnel to assist public safety officials in their response to the emergency. Pipeline operators will also take steps to minimize the amount of product that leaks out and to isolate the pipeline.



The pipeline company's control center may:

- Stop or reduce the flow of product

- Dispatch pipeline emergency response personnel and equipment to the emergency site
- Inform you of any special precautionary recommendations
- Act as a liaison between emergency response agencies and pipeline company personnel
- Help bring the emergency to conclusion as quickly and safely as possible

What can you do to help?

While leaks with pipelines and pipeline facilities are very rare, damages to pipelines are more likely to occur. Awareness of the location of the pipeline, the potential hazards, and what to do if a leak does occur can help minimize the number of accidents that do occur.

A leading cause of transmission & local distribution pipeline leaks occur because of unsafe digging by third parties. Pipeline companies are responsible for the safety and security of their respective pipelines. To help maintain the integrity of pipelines and their rights-of-way, it is essential that pipeline and facility neighbors protect against unauthorized excavations or other destructive activities. Here's what you can do to help:

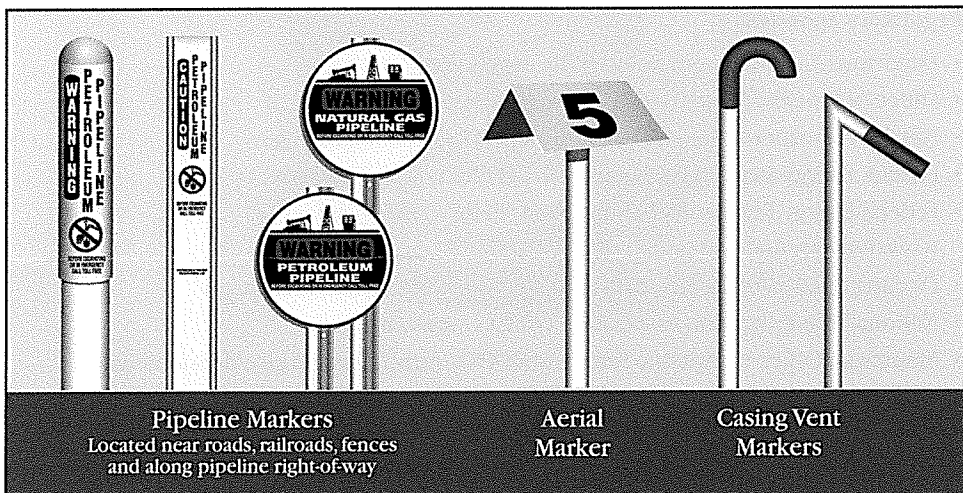
- Become familiar with the pipelines and pipeline facilities in the area (marker signs, fence signs at gated entrances, National Pipeline Mapping System, etc).
- Record the company name, 24-hour emergency contact information and any pipeline information and keep in a permanent location near the telephone.
- Be aware of any unusual or suspicious activities or unauthorized excavations taking place within or near the pipeline right-of-way or pipeline facility; report any such activities to the pipeline operator and local law enforcement.
- Contact your pipeline operators to verify their Emergency Preparedness Response plans contain current contact information for your community/county.

How do pipeline companies facilitate safety, integrity and reliability of their systems?

Even though most transmission pipelines are made of steel, covered with protective coatings and buried underground, pipeline companies invest significant time and capital maintaining the quality and integrity of their pipeline systems. Most active pipelines are monitored 24 hours a day via manned control centers. In addition, pipeline companies utilize aerial surveillance and/or on-ground observers to identify potential dangers to their pipelines, such as construction or excavation activities or possible leaks. Control center personnel continually monitor the pipeline system and assess changes in pressure and flow along the pipeline. They notify field response personnel if there is a possibility of a leak or release of product. Automatic

shut-off valves are sometimes utilized to isolate a leak.

Pipeline operators have developed supplemental hazard and assessment programs known as Integrity Management Programs. Integrity Management Programs have been implemented for areas designated as “high consequence areas” in accordance with federal regulations. Specific information about an operator’s program may be found on their company website, or by contacting them directly. State and federally regulated pipeline operators maintain Damage Prevention Programs. The purpose of these programs is to prevent damage to pipelines and facilities from excavation activities.



How would you know where a pipeline is?

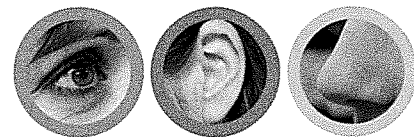
Pipeline markers are important for the safety of the general public and provide emergency responders with critical information. Most pipelines are underground, where they are more protected from the elements and minimize interference with surface uses. Even so, pipeline rights-of-way are identified by pipeline markers along pipeline routes that identify the approximate—NOT EXACT—location of the pipeline. Every pipeline marker contains information identifying the company that operates the pipeline, the product transported, and a phone number that should be called in the event of an emergency. Markers do not indicate pipeline burial depth, which will vary. Markers are typically seen where a pipeline intersects a public road, highway, waterway or railway. For any person

to willfully deface, damage, remove, or destroy any pipeline marker is a federal crime. Local distribution pipelines are not typically identified with pipeline markers. A call to 811 will help identify the location of these pipelines.

Pipeline Marker — This marker is the most commonly seen. It contains operator information, type of product, and an emergency contact number.

Aerial Marker — These skyward facing markers are used by patrol planes that monitor pipeline ROW.

Casing Vent Marker — This marker indicates that a pipeline (protected by a steel outer casing) passes beneath a nearby roadway, rail line or other crossing. Sometimes overflow of product may be seen.



How would you recognize a pipeline leak?

Although pipeline leaks are rare, knowing how to recognize and respond to a possible leak is a key component in pipeline safety. Trust your senses. You may recognize a pipeline leak by:

- **Sight:** Liquid pools, discolored or abnormally dry soil/vegetation, continuous bubbling in wet or flooded areas, an oily sheen on water surfaces, and vaporous fogs or blowing dirt around a pipeline area can all be indicative of a pipeline leak. Dead or discolored plants in an otherwise healthy area of vegetation or frozen ground in warm weather are other possible signs.
- **Sound:** Volume can range from a quiet hissing to a loud roar depending on the size of the leak.
- **Smell:** An unusual smell, petroleum odor, or gaseous odor will sometimes accompany pipeline leaks.
 - Gas transmission/gas gathering pipelines are odorless, but may contain a hydrocarbon smell.
 - Highly Volatile Liquids (HVL's) can be odorless and colorless in their natural state and most are considered irritants to eyes and nose. Commercial odorants are added to many HVL's to assist in detection of a leak.
 - Gas distribution systems are odorized with the chemical Mercaptan or other similar chemicals.
 - Mercaptan is a harmless non-toxic chemical that is added to make it easier to detect a gas leak due to its “rotten egg” odor.
 - Landfill gas, which is becoming a popular source of natural gas, has a more pungent and unpleasant odor similar to the smell of rotting garbage.

Transmission Pipeline Mapping

The National Pipeline Mapping System (NPMS) is a geographic information system (GIS) created by the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA), Office of Pipeline Safety (OPS) in cooperation with other federal and state governmental agencies and the pipeline industry to provide information about pipeline operators and their pipelines. The NPMS Web site is searchable by ZIP code or by county and state, and can display a county map that is printable.

Within the NPMS, PHMSA has developed the Pipeline Integrity Management Mapping Application (PIMMA) for use by **pipeline operators and Federal, state, and local government officials only**. The application contains sensitive pipeline infrastructure information that can be viewed via internet browser. Access to PIMMA is limited to Federal, State, and Local Government officials as well as pipeline operators. PIMMA access cannot be given to any person who is not a direct employee of a government agency.

For a list of pipeline operators with pipelines in your area and their contact information or to apply for PIMMA access, go to www.npms.phmsa.dot.gov/. Operators of production facilities, gas/liquid gathering piping and distribution piping, are not represented by NPMS nor are they required to be.

For more information regarding pipeline safety and an overview of the pipeline industry please visit the following Web sites:

Pipeline Resources and Information

- Call Before You Clear - www.callbeforeyouclear.com
- Pipeline 101 - www.pipeline101.com
- Pipelines and Informed Planning Alliance- www.pipa-info.com
- Association of Oil Pipe Lines (AOPL) - www.aopl.org
- American Petroleum Institute (API) - www.api.org
- Interstate Natural Gas Association of America (INGAA) - www.ingaa.org
- American Gas Association (AGA) - www.aga.org
- Common Ground Alliance (CGA) - www.commongroundalliance.com
- 811 - www.call811.com
- Gopher State One Call - www.gopherstateonecall.org
- Minnesota Regional CGA: www.mncga.com/

Regulatory Agencies

- Department of Transportation (DOT) - www.dot.gov
- Office of Pipeline Safety (OPS) - www.phmsa.dot.gov
- National Transportation and Safety Board (NTSB) - www.nts.gov
- Federal Energy Regulatory Commission (FERC) - www.ferc.gov
- Federal Energy Regulatory Commission (FERC - Oil Pipelines) - www.ferc.gov/industries/oil.asp
- Occupational Safety & Health Administration (OSHA) - www.osha.gov
- National Fire Protection Association (NFPA) - www.nfpa.org
- Minnesota Office of Pipeline Safety (MNOPS) - <http://dps.mn.gov/divisions/ops>
- National Pipeline Mapping System - <https://dps.mn.gov/divisions/ops>

Minnesota Pipeline CAER Members

Alliance Pipeline LP
Austin Utilities
BP Pipelines (North America), Inc.
Centennial Utilities
CenterPoint Energy Gas Distribution and Transmission
City of Brownton
City of Duluth Public Works and Utilities Dept.
Fairfax-Gibbon (Cities of)
City of Hallock
City of Stephen
City of Tyler
Community Co-op
Dooley's Natural Gas/Dooley's Natural Gas II
Enbridge Pipelines (North Dakota) LLC

Enbridge Energy Company, Inc.
Enterprise Products Operating LP
Great Plains Natural Gas Company
Greater Minnesota Gas
Hibbing Public Utilities
Hutchinson Utilities Commission
Kinder Morgan Cochin LLC
Koch Pipeline Company, L.P.- Northern Operations Group
Magellan Midstream Partners, L.P.
Montana-Dakota Utilities Co.
New Ulm Public Utilities Commission
Northern Border Pipeline Company
Northern Natural Gas
Northwest Gas
NuStar Pipeline Operating Partnership L.P.

Owatonna Public Utilities
Sheehan's Gas Company
Suburban Propane
TransCanada/Great Lakes Gas Transmission Company
Viking Gas Transmission Company
Virginia Department of Public Utilities
Western Refining
Xcel Energy

For additional information regarding a specific pipeline operator or underground utility, please contact company directly. Contact information for each member company can be found on our website at www.mncaer.com

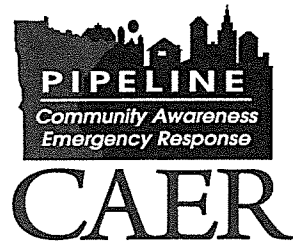


You are invited to a Coordinated Response Exercise

Work through a simulated product release with pipeline and gas distribution companies from your community

*****MIXED AADC 640
Spring Lake Park (City Of)
Current City Manager
Or Daniel Buchholtz
1301 81st Ave NE
Minneapolis, MN 55432-2116

VTAC-C9XM



Join us to see the **NEW CoRE program!** Meet with your local operators, enjoy a complimentary meal and participate in a discussion based Coordinated Response Exercise.

It is **very important that you RSVP** so we have an accurate attendance count for meals and seating.
Please RSVP online with your WebCode at: www.mncaer.com.

PROGRAM & VENUE INFORMATION (Run Time: Meal 30 min. Program 90 min.)

February 27, 2017 / 6:00 PM
American Legion
304 Elm St.
Monticello, MN 55362

Have a Meeting Invite?

WebCode: **VTAC-C9XM**

Get Started

CoRE OBJECTIVES

Pipeline Operator

- **Learn** the responsibility and resources of government organizations that may respond to a pipeline emergency
- **Acquaint** the officials with the operator's ability in responding to a pipeline emergency
- **Identify** the types of pipeline emergencies of which the operator notifies the officials
- **Plan** how the operator and officials can engage in mutual assistance to minimize hazards to life or property

First Responder and Public Official

- Do we have a pipeline emergency?
- Where is the leak or response?
- Whom do we notify?
- Is there an immediate threat to life or property?
- Should emergency responders shut down the pipeline?
- Do we need to start an evacuation or other public protective action?
- Will other resources (local, state, federal, private industry) be required?



CEU's Available

You will receive a **Certificate of Completion** following the meeting. This certificate may qualify for Continuing Education Units.

To learn more about your local pipeline meeting sponsors, please visit www.mncaer.com.



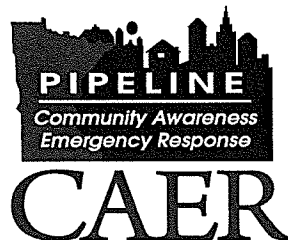
2017 Meeting Schedule

City	Date	Time	Day	Venue	Address
Winona	01/30/17	6:00 PM	Monday	Riverport Inn	900 Bruski Dr.
Lanesboro	01/31/17	6:00 PM	Tuesday	Lanesboro Community Center	202 Parkway Ave. S.
Albert Lea	02/01/17	6:00 PM	Wednesday	Americas Best Value Inn Land Between The Lakes Event Center	2306 E. Main St.
Blue Earth	02/02/17	6:00 PM	Thursday	Hamilton Hall	202 S. Moore St.
Windom	02/06/17	6:00 PM	Monday	Windom Community Center	1750 Cottonwood Lake Dr.
Pipestone	02/07/17	6:00 PM	Tuesday	Pipestone Country Club	1103 8th Ave. S.E.
Marshall	02/08/17	6:00 PM	Wednesday	Ramada Marshall	1500 E. College Dr.
Madison	02/09/17	6:00 PM	Thursday	Happy Hour Sports Bar Banquet Hall	218 5th Ave.
Ortonville	02/13/17	6:00 PM	Monday	Sioux Historic Pavilion	1079 Lakeshore Dr.
Glenwood	02/15/17	6:00 PM	Wednesday	Lakeside Ballroom	180 S. Lake Shore Dr.
Litchfield	02/16/17	6:00 PM	Thursday	4 B'z Event Center	905 W. 5th St.
Gaylord	02/21/17	6:00 PM	Tuesday	American Legion	329 Main Ave. E.
Chaska	02/22/17	6:00 PM	Wednesday	Oak Ridge Hotel & Conference Center	One Oak Ridge Dr.
Woodbury	02/23/17	6:00 PM	Thursday	Prestwick Golf Club	9555 Wedgewood Dr.
Monticello	02/27/17	6:00 PM	Monday	American Legion	304 Elm St.
Cambridge	02/28/17	6:00 PM	Tuesday	Armed Forces Reserve Community Center	505 Spirit River Dr. S.
Mora	03/01/17	6:00 PM	Wednesday	Freddie's Family Restaurant	810 Hwy. 65 S.
Little Falls	03/02/17	6:00 PM	Thursday	The Falls Ballroom	15870 Hwy. 27
Duluth	03/06/17	6:00 PM	Monday	Holiday Inn Downtown	200 W. 1st St.
Grand Rapids	03/07/17	6:00 PM	Tuesday	Sawmill Inn of Grand Rapids	2301 S. Hwy. 169
Bemidji	03/08/17	6:00 PM	Wednesday	Hampton Inn & Suites	1019 Paul Bunyan Dr.
Wadena	03/09/17	6:00 PM	Thursday	Wadena VFW	213 1st St. S.E.
Hallock	03/13/17	6:00 PM	Monday	Hallock City Hall	163 3rd St. S.E.
Thief River Falls	03/14/17	6:00 PM	Tuesday	The Eagles Club	305 Red Lake Blvd.
Red Lake Falls	03/15/17	6:00 PM	Tuesday	American Legion	121 Main Ave. S.
Detroit Lakes	03/16/17	6:00 PM	Thursday	Minnesota State Community & Technical College - Auditorium #C101	900 Hwy. 34 E.

PROGRAM SPONSORS:

Alliance Pipeline LP
 Austin Utilities
 BP Pipelines (North America), Inc.
 Centennial Utilities
 CenterPoint Energy Gas Distribution and Transmission
 City of Brownton
 City of Duluth Public Works and Utilities Dept.
 Fairfax-Gibbon (Cities of)
 City of Hallock
 City of Stephen
 City of Tyler
 Community Co-op
 Dooley's Natural Gas/Dooley's Natural Gas II
 Enbridge Pipelines (North Dakota) LLC
 Enbridge Energy Company, Inc.
 Enterprise Products Operating LP
 Great Plains Natural Gas Company
 Greater Minnesota Gas
 Hibbing Public Utilities

Hutchinson Utilities Commission
 Kinder Morgan Cochin LLC
 Koch Pipeline Company, L.P. - Northern Operations Group
 Magellan Midstream Partners, L.P.
 Montana-Dakota Utilities Co.
 New Ulm Public Utilities Commission
 Northern Border Pipeline Company
 Northern Natural Gas
 Northwest Gas
 NuStar Pipeline Operating Partnership L.P.
 Owatonna Public Utilities
 Sheehan's Gas Company
 Suburban Propane
 TransCanada/Great Lakes Gas Transmission Company
 Viking Gas Transmission Company
 Virginia Department of Public Utilities
 Western Refining
 Xcel Energy



CALL BEFORE YOU DIG. IT'S THE LAW!

State and federally regulated pipeline companies maintain Damage Prevention Programs. The purpose of this program is to prevent damage to our pipelines and facilities from excavation activities, such as digging, trenching, blasting, boring, tunneling, backfilling, or by any other digging activity.

Because even relatively minor excavation activities like landscaping or fencing can cause damage to a pipeline, its protective casing and/or buried utility lines, always contact your state One-Call Center before engaging in any excavation, construction, farming or digging. Most states require 2 working days notice to the One-Call Center, (excluding weekends & holidays) to allow the utility operators to mark their pipelines and utilities at your proposed digging site. In fact, most serious damage done to pipelines is done when a third party inadvertently excavates, blasts or drills within a pipeline right-of-way. By contacting the One-Call Center first, this type of damage can be prevented. Sometimes pipeline companies will require a representative present to monitor the site excavation.

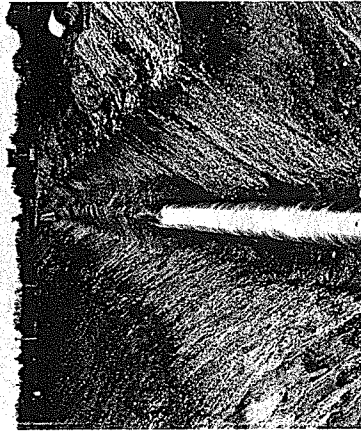
One easy **FREE** phone call to 811 starts the process to get your underground pipelines and utility lines marked. When you call 811 from anywhere in the country, your call will be routed to your state One-Call Center. Once your underground lines have been marked for your project, you will know the approximate location of your pipelines and utility lines, and can dig safely. More information regarding 811 can be found at www.call811.com.



Know what's below.
Call before you dig.

American Public Works Association (APWA) Uniform Color Codes	
	WHITE - Proposed Excavation
	ORANGE - Communication, Alarm or Signal Lines, Cables or Conduit
	PINK - Temporary Survey Markings
	BLUE - Potable Water
	RED - Electric Power Lines, Cables, Conduit and Lighting
	PURPLE - Reclaimed Water, Irrigation and Slurry Lines
	YELLOW - Gas, Oil, Steam, Petroleum or Gaseous Materials
	GREEN - Sewers and Drain Lines

The Uniform Color Code shown has been gathered with the most up to date information available and provided for informational purposes only. Please visit <http://www.apwa.org> for changes to the information provided.



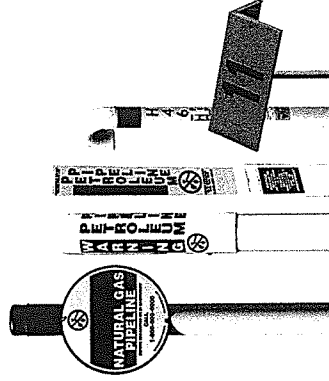
HOW WOULD YOU KNOW WHERE A PIPELINE IS?

Most pipelines are underground, where they are more protected from the elements and minimize interference with surface uses. Even so, pipeline rights-of-way are clearly identified by pipeline markers along pipeline routes that identify the approximate—NOT EXACT—location of the pipeline. Every pipeline marker contains information identifying the company that operates the pipeline, the product transported, and a phone number that should be called in the event of an emergency. **Markers do not indicate pipeline burial depth, which will vary.** Markers are typically seen where a pipeline intersects a street, highway or railway. For any person to willfully deface, damage, remove, or destroy any pipeline marker is a federal crime.

Pipeline Marker — This marker is the most common, it contains operator information, type of product, and an emergency contact number. Size, shape and color may vary.

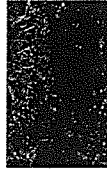
Aerial Marker — These skyward facing markers are used by patrol planes that monitor pipeline routes.

Casing Vent Marker — This marker indicates that a pipeline (protected by a steel outer casing) passes beneath a nearby roadway, rail line or other crossing.



RECOGNIZING A PIPELINE LEAK

- Sight:** Liquid pools, continuous bubbling in wet or flooded areas, an oily sheen on water surfaces, and vaporous fogs or blowing dirt around a pipeline area, dead or discolored plants in an otherwise healthy area of vegetation or frozen ground in warm weather are all signs of a pipeline leak. Natural gas is colorless, but vapor and "ground frosting" may be visible at high pressures. A natural gas leak may also be indicated by dust blowing from a hole in the ground or flames if the leak is ignited.
- Sound:** Volume can range from a quiet hissing to a loud roar depending on the size of the leak and pipeline system.
- Smell:** An unusual smell, petroleum or gaseous odor will sometimes accompany pipeline leaks. Natural gas and Highly Volatile Liquids (HVL) are colorless, tasteless and odorless unless odorants, such as Mercaptan, is added. Most HVLs contain a slight hydro-carbon or pungent odor. Most are non-toxic; however, products such as ammonia are considered a toxic chemical and can burn the senses when it seeks out moisture (eyes, nose or lungs). If inhaled HVLs may cause dizziness or asphyxiation without warning.



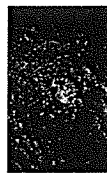
Liquid on the ground



Mud or water bubbling up



Rainbow sheen on water



Fire or explosion



White vapor cloud



Dead vegetation in a green area

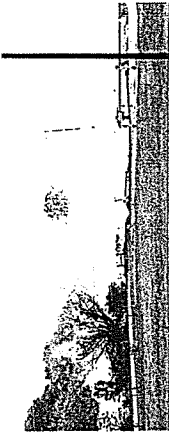
PIPELINE PURPOSE AND RELIABILITY

Pipelines are the safest and most efficient means of transporting natural gas and petroleum products, according to National Transportation Safety Board statistics. These pipelines transport the natural gas, which provides about 24 percent of all the energy used in the United States, and over 700 million gallons of petroleum products per day.

In the United States alone, there are over 200,000 miles of petroleum pipelines and 300,000 miles of natural gas transmission pipelines in use every day. Transmission pipelines are typically larger than gathering and distribution lines. They transport energy products across the country and to storage facilities. Compressor stations and pumping stations are located along transmission and gathering pipeline routes and help push energy products through the line.

Local Distribution Companies deliver natural gas to most homes and businesses through underground main and utility service lines. These lines cover over 800,000 miles of underground pipeline in the United States.

Onshore gathering lines are pipelines that transport gas from a current production operation facility to a transmission line or main. Production operations are piping and equipment used in production and preparation for transportation or delivery of hydrocarbon gas and/or liquids.



WHAT TO DO IN THE EVENT A LEAK WERE TO OCCUR:

- Turn off any equipment and eliminate any ignition sources without risking injury.
- Leave the area by foot immediately. Try to direct any other bystanders to leave the area. Attempt to stay upwind.
- If known, from a safe location, notify the pipeline operator immediately and call 911 or your local emergency response number. The operator will need your name, your phone number, a brief description of the incident, and the location so the proper response can be initiated.

WHAT NOT TO DO IN THE EVENT A LEAK WERE TO OCCUR:

- Do Not cause any open flame or other potential source of ignition such as an electrical switch, vehicle ignition, light a match, etc. Do not start motor vehicles or electrical equipment. Do not ring doorbells to notify others of the leak. Knock with your hand to avoid potential sparks from knockers.
- Do Not come into direct contact with any escaping liquids or gas.
- Do Not drive into a leak or vapor cloud while leaving the area.
- Do Not attempt to operate any pipeline valves yourself. You may inadvertently route more product to the leak or cause a secondary incident.
- Do Not attempt to extinguish a petroleum product or natural gas fire. Wait for local firemen and other professionals trained to deal with such emergencies.

HOW CAN YOU HELP?

- Become familiar with the pipelines and pipeline facilities in the area.
- Record the operator name, contact information and any pipeline information from nearby marker/facility signs and keep in a permanent location near the telephone.
- Be aware of unusual or suspicious activities or unauthorized excavations taking place within or near the pipeline right-of-way or pipeline facility; report such activities to the pipeline operator and local law enforcement.

HIGH CONSEQUENCE AREA IDENTIFICATION*

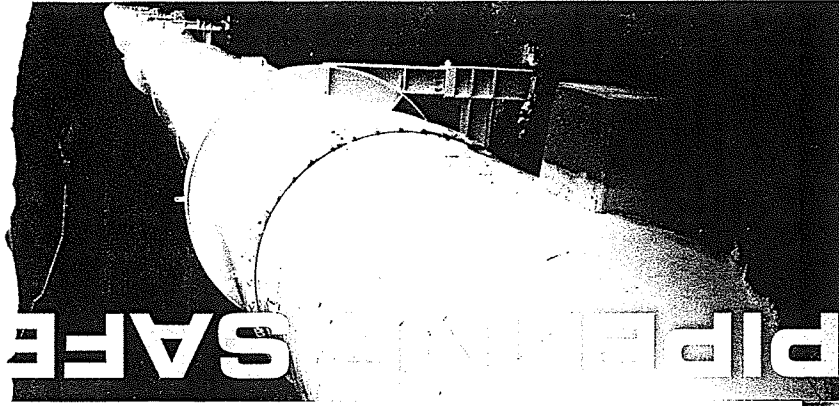
Pipeline safety regulations use the concept of "High Consequence Areas" (HCAs), to identify specific locales and areas where a release could have the most significant adverse consequences. Once identified, operators are required to devote additional focus, efforts, and analysis in HCAs to ensure the integrity of pipelines. Releases from pipelines can adversely affect human health and safety, cause environmental degradation, and damage personal or commercial property. Consequences of inadvertent releases from pipelines can vary greatly, depending on where the release occurs, and the commodity involved in the release.

MAINTAINING SAFETY AND INTEGRITY OF PIPELINES

Pipeline companies invest significant time and capital maintaining the quality and integrity of their pipeline systems. Most active pipelines are monitored 24 hours a day via manned control centers.

Gas transmission and hazardous liquid pipeline companies have developed supplemental hazard and assessment programs known as Integrity Management Programs (IMPs). IMPs have been implemented for areas designated as "high consequence areas" (HCAs) in accordance with federal regulations. Specific information about companies' programs may be found on their company web sites or by contacting them directly.

* <https://primis.phmsa.dot.gov/comm/FacSheets/FSICA.htm>



FOR MORE INFORMATION REGARDING PIPELINE SAFETY AND AN OVERVIEW OF THE PIPELINE INDUSTRY PLEASE VISIT THE FOLLOWING WEB SITES:

Pipeline Resources and Information

- 811 - www.call811.com
- Pipeline 101 - www.pipeline101.com
- Association of Oil Pipe Lines (AOPL) - www.aopl.org
- American Petroleum Institute (API) - www.api.org
- Interstate Natural Gas Association of America (INGAA) - www.ingaa.org
- American Gas Association (AGA) - www.aga.org
- Common Ground Alliance (CGA) - www.commongroundalliance.com
- Infrastructure Protection - NIPC - www.infragard.net
- Paradigm Liaison Services, LLC - www.pdigm.com/liaison.html
- FOR MORE INFORMATION ON THE NAFSA PIPELINE EMERGENCIES PROGRAM - www.pipelineemergencies.com
- **Government/Regulatory Agencies**
 - Association of Public-Safety Communications Officials International (APCO) - www.apcointl.org
 - Pipeline Hazardous Materials Safety Administration (PHMSA) - phmsa.dot.gov
 - Department of Transportation (DOT) - www.dot.gov
 - National Transportation and Safety Board (NTSB) - www.ntsb.gov
 - Federal Energy Regulatory Commission (FERC) - www.ferc.gov
 - Federal Energy Regulatory Commission (FERC) - Oil Pipelines - www.ferc.gov/industries/oil.asp
 - Federal Emergency Management Agency - www.fema.gov
 - Government Emergency Telecommunications - <http://www.dhs.gov/government-emergency-telecommunications-service-gets>
 - Occupational Safety & Health Administration (OSHA) - www.osha.gov
 - National Fire Protection Association (NFPA) - www.nfpa.org
 - National Emergency Number Association - <http://www.nena.org/?page=PipelineEmergSnd>
 - National Pipeline Mapping System (NPMIS) - www.npmis.phmsa.dot.gov
 - National Response Center - www.nrc.uscg.mil or 800-424-8802
- FOR EMERGENCY RESPONSE INFORMATION, REFER TO DOT GUIDEBOOK FOR COPIES: (202) 366-4300
- <http://www.phmsa.dot.gov/hazmat/library/erg>

PIPELINE SAFETY