

#### CITY COUNCIL AGENDA TUESDAY, FEBRUARY 21, 2017 7:00 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. ADDITIONS OR CORRECTIONS TO AGENDA
- 5. DISCUSSION FROM THE FLOOR
- 6. CONSENT AGENDA:
  - A. Approval of Minutes February 6, 2017
  - B. Approval of Minutes February 13, 2017
  - C. Disbursements
    - 1. General Operations Disbursement Claim No. 17-01 \$386,701.36
    - 2. Liquor Fund Disbursement Claim No. 17-02 \$169,124.05
  - D. Mayor's Proclamation A Day of Action to End Domestic Violence March 7, 2017
  - E. 2017 First Half Suburban Rate Authority Assessments
  - F. Application for Exempt Permit Park Terrace PTA February 23, 2017 at Park Terrace Elementary
  - G. Contractor's License
  - H. Correspondence
- 7. POLICE REPORT
- 8. PARKS AND RECREATION REPORT
- 9. ORDINANCES AND/OR RESOLUTIONS
  - A. Resolution 17-08 Resolution Providing for the Execution of a Third Supplement to Joint Powers Agreement (Fire Protection)
  - B. Resolution 17-09 Awarding 2017A General Equipment Certificates
- 10. NEW BUSINESS
  - A. 2017-2021 Capital Improvement Plan
- 11. ENGINEER'S REPORT
- 12. ATTORNEY'S REPORT
- 13. REPORTS
  - A. Administrator Reports
    - 1. Metro Cities Dues/Information
- 14. OTHER
- 15. ADJOURN

#### SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING AND DISCUSSION FROM THE FLOOR

#### RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

#### **DISCUSSION FROM THE FLOOR**

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor."
   Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

#### **PUBLIC HEARINGS**

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

#### OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on February 6, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

#### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

#### 2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Engineer Gravel; Parks and

Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant

Gooden

Visitors: Olivia Alveshere, ABC Newspaper

Paddy Jones, Ham Lake

Richard Matlon, 1376 78<sup>th</sup> Circle NE Mike Setterlund, Kraus-Hartig VFW

#### 3. Pledge of Allegiance

#### 4. Additions or Corrections to Agenda

Councilmember Nelson asked that Item 6D, Beyond the Yellow Ribbon Donation Acceptance Letter, be removed from the Consent Agenda.

#### 5. Discussion From The Floor

Mike Setterlund from Kraus Hartig VFW presented the City with an American flag and a POW flag to replace the worn out ones at City Hall.

#### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes January 17, 2017
- B. Application of Exempt Permit North Suburban Chapter of Deer Hunters Association March 3, 2017 at Kraus-Hartig VFW
- C. Parks and Recreation Commission Appointment Application Chris Lammers
- D. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### 7. Public Works Report

Public Works Director Randall reported that the Public Works Department has been maintaining the ice rinks and warming houses; collecting the garbage at the parks; installed the aerator in Spring Lake; trimming branches on trees; and washing the equipment to ensure it is all in working order. He reported that the Department plowed four times and salted the streets twice in the month of January.

Mr. Randall reported that there were three water main breaks in the City in January and the City assisted the City of Blaine during their water outage in January. He stated that he met with a safety coordinator and preformed pre-OSHA inspections in all the City buildings. He reported that he attended a meeting with Anoka County regarding the trail and roadwork on Osborne Road.

Administrator Buchholtz reported that the Osborne Road meeting was very informative and the County Engineering staff is in support of the City's application for CDBG funding for the trail.

#### 8. Ordinances and/or Resolutions

#### A. Resolution 17-06 Approving Variance from Rear Yard Setback at 1376 78th Circle NE

Administrator Buchholtz provided an overview of the variance request from Richard and Marianne Matlan to allow a reduced rear yard setback to replace an existing attached deck with a four-season porch with attached deck. He reported that the application is in order and notice of the Public Hearing was mailed to residents within 350 feet of the subject property and notice was published in the Spring Lake Park Life newspaper.

Administrator Buchholtz stated that the property is zoned R-1, Single Family Residential. He noted that the lot is odd-shaped due to being on the end of a cul-de-sac, but is approximately 125.25 feet wide by 105 feet deep. He reported the house and attached garage is set back 32 feet from the curb of the cul-de-sac, at its closest point. He stated that rear side of the house is on the rear setback line and there is an existing 2-tier deck attached to the house that extends 30 feet into the rear yard. He stated the upper deck is 14 feet by 14 feet and the lower deck is 16 feet by 12 feet. He noted that there is no variance on record for this attached deck. He stated that the property owner is seeking to remove the 2-tier deck and replace it with a 16 foot by 12-foot four-season porch with an attached 6 foot by 12-foot deck.

Administrator Buchholtz reported that Section 153.224 of the Spring Lake Park City Code allows the City to grant a variance in instances where the strict enforcement of the zoning ordinance would cause practical difficulties in complying with the ordinance because of circumstances unique to the individual property under consideration and when it is demonstrated that the variance is in harmony with the general purposes and intent of the zoning code and the Comprehensive Plan.

Administrator Buchholtz explained that there are three factors to be considered in the practical difficulties test.

- 1. The property owner proposed to use the property in a reasonable manner not permitted by the zoning ordinance, He noted that staff believed this test is met as a four-season porch and attached deck is a standard accessory use in a residential district.
- 2. The plight of the landowner is due to circumstances unique to the property not created by the landowner. He noted that the depth of the lot is 20 feet less than the current standard set forth in the City's zoning code. He stated that in addition, the additional right-of-way required to accommodate the cul-de-sac pushed back the front setback for the house, reducing the amount

- of rear yard available for a four-season porch.
- 3. The variance, if granted, will not alter the essential character of the locality. He stated that the existing deck is 388 square feet in size and extends 30 feet into the required 40-foot rear yard setback. He stated the new four-season porch and attached deck is 264 square feet in size and extends 22 feet in to the required rear yard setback. He stated the existing deck is currently nonconforming and would remain so if the variance request is denied.

Administrator Buchholtz stated that the Planning Commission and staff recommends the approval of the variance with the following conditions:

- Applicant must comply with all erosion control requirements during construction and reestablish turf on any areas disturbed by construction.
- Drainage must be handled in such a way as to not deposit storm water onto a neighboring property.
- Applicant shall make application to the City for a building permit for construction of the fourseason porch and attached deck.
- Certificate of Occupancy will not be granted unless all conditions of variance are met.

Councilmember Goodboe-Bisschoff stated that she had visited the property and feels that the proposed addition would be an asset to the property and the home.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION 17-06 APPROVING A VARIANCE FROM THE REAR YARD SETBACK TO ALLOW THE CONSTRUCTION OF A FOUR-SEASON PORCH AND ATTACHED DECK AT 1376 78<sup>TH</sup> CIRCLE NE. ROLL CALL VOTE: ALL AYES. MOTION PASSED.

#### B. Resolution 17-07 Approving Conditional Use Permit for Spring Lake Park High School

Administrator Buchholtz reported that the City received a Conditional Use Permit (CUP) application from the Spring Lake School District. He stated that Spring Lake Park High School is proposing an addition to their building. He noted that the school operates under previous CUP from years ago. He reported that the application is in order and notice of the Public Hearing were mailed to residents within 350 feet of the subject property and notice was published in the Spring Lake Park Life newspaper.

Administrator Buchholtz reported that the proposed addition is one story, totaling about 10,000 square feet to be added to the northeast side of the school near the athletic fields. He stated the addition requires the removal of a small parking are. He stated the addition will be substantially screened by the existing building and will blend in with the existing structure. He noted that he did receive some calls from neighbors, who were satisfied that the addition will be minimally visible to the residential neighbors to the north and will not significantly change the overall appearance or massing of the school.

Administrator Buchholtz stated that parking is the only real issue to consider in this request. He reported that the high school has 740 parking spaces now, and a previous review of the school use determined it needed 537 spaces by code, leaving 203 extra parking spaces. He noted that no issues regarding the onstreet parking for the high school has been brought to staff or Council since the completion of the Phase II renovations in 2010.

Administrator Buchholtz stated that the proposed 2017 addition adds an additional 10 classrooms with a projected occupancy of 360 students. He reviewed the required parking space formula and reported that

the addition will produce an additional new 87 parking spaces. He noted that the previous 537 required spaces plus the 87 new spaces needed provides 634 required parking spaces once the new addition completed. He noted that the new addition will remove 39 existing spaces, bring the current parking total to 701 therefore, the site is 77 spaces above the minimum requirement.

Councilmember Nelson inquired if a condition could be added that states that any future developments at the high school must comply with the parking standards that are in place currently. He stated that he is very concerned with school parking once again spilling onto the street and he does not want to have the no parking signs placed back up in the neighborhood.

Attorney Thames recommended including a condition stating that all school parking must take place on school property during school hours.

Councilmember Delfs reported that the fees collected from students for parking are used to fund the salary for the security guard and staff who supervise the parking lot.

Administrator Buchholtz reported that staff recommends approval of the Conditional Use Permit for the Spring Lake Park High School addition as submitted, with the understanding that full engineering review of the building, site, grading and drainage will occur at the time of building permit application.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-07 CONDITIONAL USE PERMIT FOR SPRING LAKE PARK HIGH SCHOOL EXPANSION WITH THE CONDITION SCHOOL PARKING DURING SCHOOL HOURS MUST BE CONTAINED ON SCHOOL PROPERTY. ROLL CALL VOTE: ALL AYES, MOTION CARRIED.

#### 9. New Business

#### A. Schedule Work Session for February 13, 2017

Administrator Buchholtz reported that staff would recommend scheduling a work session on Monday, February 13, 2017 at 6:30 PM. He stated that staff would like to discuss goal setting for 2017 and beyond, 2017-2011 capital improvement plan, and the 2040 Comprehensive Plan update. He noted that Councilmember Goodboe-Bisschoff has also provided a list of items she would like discussed during the work session.

Mayor Hansen inquired to the Council if the meeting time could be changed to 5:30 PM. The consensus of the Council was to change the time of the meeting.

#### 10. Engineer's Report

Engineer Gravel reported that final plans for sewer lining and street construction projects have been reviewed and bids will take place on March 8, 2017. He stated that the bid results will be presented at the March 20, 2017 Council meeting.

#### 11. Attorney's Report

Attorney Thames had no new items to report.

#### 12. Reports

#### A. Beyond the Yellow Ribbon Report

Councilmember Nelson provided a recap of the pork chop dinner on January 23, 2017. He reminded residents that the dinner is offered on the fourth Monday of every month. He reported that the Beyond the Yellow Ribbon group will have a float in the Tower Days parade.

#### B. Councilmember Reports

Councilmember Goodboe-Bisschoff reported that she attended the Fire Protection Council meeting on January 26, 2017. She provided a summary of upcoming events that are taking place throughout the month of February.

Councilmember Goodboe-Bisschoff reported that she and Councilmember Delfs attended the League of Minnesota Newly Elected Officials conference in January.

#### 13. Other

#### A. Administrator Reports

Administrator Buchholtz reported that the City audit will take place in April. He stated that the City will be changing to a new employee drug testing company as the former company no longer will test on site.

Administrator Buchholtz reported that the County has reviewed the block grant application for the proposed project on Osborne Road and he will be attending the hearing on February 14, 2017.

Administrator Buchholtz asked that the Councilmembers be available on April 10, 2017 for a workshop session to receive the final report from Leo A. Daly consulting.

#### 14. Adjourn

MOTION BY COUNCILMEMBER DELFS TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:45 P.M.		
Attest:	Cindy Hansen, Mayor	
Daniel R. Buchholtz, Administrator, Clerk/Treasurer		

#### OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the special meeting of the Spring Lake Park City Council was held on February 13, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 5:00 P.M.

#### 1. Call to Order

Mayor Hansen called the meeting to order at 5:30 P.M.

#### 2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft, Recreation Director Rygwall, Public Works Director Randall,

Building Official Brainard, and Administrator Buchholtz

Visitors: Owen Metz, Dominium Development and Acquisitions

#### 3. New Business

#### A. Ordinance No. 436, An Ordinance Clarifying Permitted Uses in the PUD #2016-1 District

Administrator Buchholtz stated that the City has applied to Minnesota Management and Budget (MMB) for the allocation of private activity tax exempt bonds to finance the affordable housing project at 1066 County Highway 10 NE that would be restricted to households with at least one member 50 years of age or older. He stated that another clarification of Ordinance 430 is being sought in order to address claims by MMB that the ordinance is in violation of federal fair housing laws. He said the clarification as written is consistent with the information provided by Dominium throughout the public process that only one resident of the age-restricted unit needed to be age 50 or older as to not discriminate against families. He noted that this was how staff would have enforced the ordinance.

Councilmember Goodboe-Bisschoff expressed her opposition to the proposed ordinance, stating her opinion that the ordinance intent was different than what was originally presented. Owen Metz, Dominium Development and Acquisition, stated that the PUD application stated that the project would be restricted for residents age 50 or older.

MOTION BY MAYOR HANSEN TO APPROVE ORDINANCE NO. 436, AN ORDINANCE CLARIFYING PERMITTED USES IN THE PUD #2016-1 DISTRICT. ROLL CALL VOTE: AYES: COUNCILMEMBERS NELSON, WENDLING, DELFS AND MAYOR HANSEN. NAYS: COUNCILMEMBER GOODBOE-BISSCHOFF. MOTION CARRIED 4-1.

#### 4. Adjourn

MOTION BY MAYOR HANSEN TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

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February 13, 2017

OFFICIAL PROCEEDINGS

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

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<u>VOUCHER</u>	VENDOR	DESCRIPTION	AMOUNT
62084	AFLAC	PAYROLL	40.70
62085	CENTRAL PENSION FUND	PAYROLL	260.04
62086	DEARBORN NATIONAL	PAYROLL	437.32
62087	DELTA DENTAL	PAYROLL	1,528.15
62088	FIDELITY SECURITY LIFE	PAYROLL	33.63
62089	HEALTH PARTNERS	PAYROLL	10,398.96
62090	L.E.L.S.	PAYROLL	245.00
62091	LOCAL 49	PAYROLL	102.00
62092	NCPERS MINNESOTA-7750811	PAYROLL	56.00
62093	AT & T MOBILITY	DEC SERVICES	980.84
62094	AUTOMATIC SYSTEMS CO	SERVICES	425.25
62095	CITY OF BLAINE	TICKET WRITER PAPER	132.80
62096	CARSON, CLELLAND & SCHREDER	LEGAL FEES	18,436.26
62097	CENTERPOINT ENERGY	DEC UTILITY SERVICES	1,504.63
62098	COMMERS PRINTING INC	ENVELOPES/B.CARDS/LETTERHEAD	1,257.83
62099	COMPUTER INTERGRATION TECHNOLOG	G JAN SERVICES	1,000.00
62100	CONNEXUS ENERGY	DEC UTILITY SERVICES	13.15
62101	COORDINATED BUSINESS SYSTEMS LTD	MAINT COPIER CONTRACT	1,063.56
62102	KAITLYN RYGWALL-DICKEY	INSTRUCTOR	75.00
62103	ECM PUBLISHERS, INC.	PUBLISHING	274.14
62104	GOPHER STATE ONE-CALL INC	DEC LOCATES	39.15
62105	IDC AUTOMATIC	SERVICES	2,907.90
62106	NANCY KELM	MILEAGE	10.80
62107	KOLSTAD COMPANY	STEEL SHEET AND LABOR	185.80
62108	MANSFIELD OIL COMPANY	FUEL	2,277.26
62109	PERFECT 10 CAR WASH	AUTO SERVICES	13.98
62110	RON and MARY SHOLL	REFUND RECREATION	40.00
62111	SAFEASSURE CONSULTANTS INC.	SAFETY TRAINING	6,042.00
62112	SHRED-IT USA	SHREDDING SERVICES	79.69
62113	THE HOME DEPOT CREDIT SERVICES	DEC MONTHLY	118.68
62114	U.S.T.I.	SUPPLIES	270.00
62115	XCEL ENERGY	DEC UTILITY SERVICES	52.17
62116	CENTERPOINT ENERGY	DEC UTILITY SERVICES	1,382.01
62117	CHAMPION YOUTH	INSTRUCTOR	1,752.75
62118	CONNEXUS ENERGY	DEC UTILITY SERVICES	412.02
62119	COTTENS INC	LAMP	8.62
62120	DIGITAL-ALLY INC	PARTS AND SERVICES	463.00
62121	HD SUPPLY WATERWORKS	IPERL/510R SINGLE	10,500.00
62122	HOUSE OF PRINT	2017 WINTER/SPRING CATALOG	4,746.87
62123	LAW ENFORCEMENT TARGETS	RANGE SUPPLIES	416.42
62124	NORTHLAND SECURITIES INC	2015 REPORT	435.00

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VOUCHER	VENDOR	DESCRIPTION	AMOUNT
62125	THE GOOD YEAR TIRE & SERVICE	TIRES	1,200.00
62126	TOLL GAS & WELDING SUPPLY	ARGONE GAS AND T.P CLEAN	64.97
62127	U.S.T.I.	UTILITY E-BILLINGS	33.68
62128	WASTE MANAGEMENT OF WI-MN	DEC UTILITY SERVICES	6,900.02
62129	ALLIED 100 LLC	OPERATING SUPPLIES	867.00
62130	AMERICAN MESSAGING	JAN SERVICES	3.02
62131	ANOKA COUNTY CHIEFS OF POLICE ASSO	DOUG EBELTOFT YEARLY DUES 2017	140.00
62132	BILLY SIMS	TEXAS 2017	195.12
62133	BUREAU OF CRIM APPREHENSION	DATA SERVICES	390.00
62134	BY THE BAY CATERING	LUNCHEON ON LEXINGTON	447.39
62135	COMMERS PRINTING INC	PUBLISHING	1,257.84
62137	CRYSTEEL DIST INC	JOYSTICK CONTROLLER	312.55
62138	DOUG'S POWER EQUIPMENT	BLADE-ROTOR	45.98
62139	EMBEDDED SYSTEMS, INC	6 MONTH SIREN MAINT FEE	527.16
62140	Evident Crime Scene Products	RED EVIDENCE PRO SECURITY TAPE	74.99
62141	HD SUPPLY WATERWORKS	510R MXU WIRED SP W/INTG PAD	3,105.00
62142	KAREN FISKE	REIMBURSEMENT HEALTH CLUB	500.00
62143	LEAGUE OF MN CITIES	2017 LEADERSHIP CONFERENCE	650.00
62144	MCFOA	J. GOODEN MCMC CERTIFICATION	36.00
62145	METROPOLITAN COUNCIL	JAN WASTE WATER SERVICES	41,594.02
62146	MINNESOTA RURAL WATER ASSN.	JAN MEMBERSHIP	250.00
62147	MN CRIME PREVENTION ASSOC	2017 MEMBERSHIPS	45.00
62148	MRPA	2017 DUES	287.00
62149	NASASP	MEMBERSHIP DUES	39.00
62150	NETWORK ACCESS PRODUCTS INC	JAN MONITORING AND MAINT	850.00
62151	NORTH METRO MAYORS ASSOC	2017 MEMBERSHIPS	2,912.00
62152	NORTHERN	SUPPLIES	116.96
62153	OPG-3, INC.	LF BARCODE MAINT. AGREEMENT	340.00
62154	RENE PERKINS	LABOR, LEAD PIPE FITTER W/TRUCK	5,198.00
62155	RILEY BUS SERVICE INC	BUS SERVICES	11,575.00
62156	SLP FIRE DEPARTMENT	1ST HALF CAPITAL/JAN FIRE SERVICE	76,402.00
62157	TASC	FEB COBRA ADMIN FEE	30.08
62158	VISUAL COMPUTER SOLUTIONS	RENEWAL SERV. JAN TO DEC 2017	1,750.00
62159	AFLAC	PAYROLL	40.70
62160	CENTRAL PENSION FUND	PAYROLL	260.04
62161	DEARBORN NATIONAL	PAYROLL	437.32
62162	DELTA DENTAL	PAYROLL	1,528.15
62163	DELTA DENTAL	M. MALONEY DENTAL INS.	118.95
62164	FIDELITY SECURITY LIFE	PAYROLL	33.63
62165	HEALTH PARTNERS	PAYROLL	10,398.96
62166	L.E.L.S.	PAYROLL	245.00

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VOUCHER	VENDOR	DESCRIPTION	AMOUNT
62167	LOCAL 49	PAYROLL	102.00
62168	NCPERS MINNESOTA-7750811	PAYROLL	56.00
62169	ASPEN MILLS	UNIFORM ALLOWANCE	672.81
62170	BRAD BAKER	UNIFORM ALLOWANCE	519.16
62171	LORI BRAHS	UNIFORM ALLOWANCE	101.99
62172	XCEL ENERGY	DEC UTILITY SERVICES	12,893.71
62173	AID ELECTRIC SERVICE, INC	LIGHT POLE REPAIR CITY HALL	283.84
62174	AMERICAN LEGAL	INTERNET RENEWAL TO FEB 2018	495.00
62175	ARTHUR AND JUDY TURNQUIST	REFUND RECREATION	126.00
62176	AUTOMATIC SYSTEMS CO	SERVICE INSTALL INTERNET EXPL. 10	472.75
62177	BATTERIES PLUS BULBS	BATTERIES	39.90
62178	CITY OF BLAINE	4TH QTR WATER USAGE	1,133.89
62179	BLAKE DRILLING CO., INC	SERVICES 8394 WESTWOOD RD	4,113.00
62180	CHARLENE K. GAFKJEN	INSTRUCTOR	36.00
62181	COMCAST	DEC SERVICES	105.92
62182	COON RAPIDS CHRYSLER	SQUAD #215 OIL CHANGES	19.95
62183	COTTENS INC	SUPPLIES AND SERVICES	201.85
62184	CRYSTEEL DIST INC	LED LIGHT BAR	179.06
62185	DAVID BANK STUDIOS	COUNCIL MEMBERSHIP PHOTOS	100.00
62186	DON LUNDHOLM	REFUND RECREATION	20.00
62187	DOUG'S POWER EQUIPMENT	BLADE SCRAPER	17.40
62188	Eckberg Lammers Briggs Wolff & Vierlin	ng PROFESSIONAL SVCS	3,481.25
62189	ECM PUBLISHERS, INC.	PUBLISHING	198.89
62190	G & K SERVICES	MATS	98.34
62191	G & N ENTERPRISES	FEB COBRA ADMIN FEE	227.00
62192	GENO'S SEWER & DRAIN CLEANING	FLUORESCENT TUBE	159.00
62193	GMS INDUSTRIAL SUPPLIES INC	LADDY LAKE P PUB MAIN LINE LOG	46.67
62194	GOPHER STATE ONE-CALL INC	ST. ANTHONY FACILITY	100.00
62195	GREENHAVEN PRINTING	2017 RECYCLING GUID	1,651.98
62196	HD SUPPLY WATERWORKS	510R MXU WIRED SP W/INTG PAD	6,210.00
62197	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPLIES	376.61
62198	J.P. COOKE CO.	NOTARY STAMP J. GOODEN	33.45
62199	JUDY JENSEN	REFUND RECREATION	20.00
62200	KARI LATHE	REFUND RECREATION	46.00
62201	KATIE OTTEN	REFUND RECREATION	280.00
62202	RICHARD KRAMER	REIMBURSEMENT HEALTH CLUB	497.27
62203	LEAGUE OF MN CITIES	2017 LEG. CONF. REGISTRATION	165.00
62204	Lee Ann Landstrom	INSTRUCTOR	65.00
62205	MAHCO	2017 MEMBERSHIPS	30.00
62206	MALYNDA ZULEGER	REFUND RECREATION	46.00
62207	MANSFIELD OIL COMPANY	FUEL	3,604.79

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VOUCHER	VENDOR	DESCRIPTION	AMOUNT
62208	MARCO	CONTRACT JAN 17 TO 18	758.31
62209	JILL MASON	INSTRUCTOR	322.00
62210	METROPOLITAN COUNCIL	FEB WASTE WATER SERVICES	41,594.02
62211	CITY OF MINNEAPOLIS	DEC APS TRANSACTIONS	211.50
62212	MINNESOTA DEPT OF HEALTH	B.TURBITT EXAM WTR SUPPY CLASS D	32.00
62213	MN AWWA	B. TURBITT REGISTRATION	225.00
62214	MN DNR WATERS	2016 WATER PERMIT	2,312.20
62215	NORSAN	VACUUM	233.06
62216	OFFICE OF MN.IT SERVICES	INTERNET FIBER POLICE DEPT.	50.00
62217	OLIVIA ALVESHERE	REFUND RECREATION	30.00
62218	PERMIT WORKS	SOFTWARE SUPPORT PLAN	2,090.00
62219	RAMSEY COUNTY-PRR	TRUTH IN TAXATION NOTICE	17.50
62220	SCHROCK TOUR & CHARTER	DEPOSIT WASHINGTON DC	500.00
62221	SHRED-IT USA	MONTHLY SERVICES	80.07
62222	SPX FLOW TECHNOLOGY	QUAILL DRIVE SHAFT, SEAL BEARING	311.46
62223	STATE OF MN-DEPT OF PUBLIC SAFETY	MN HAZARDOUS	125.00
62224	THE HOME DEPOT CREDIT SERVICES	JAN MONTHLY CHARGES	265.52
62225	TYRONDA RISER	REFUND RECREATION	62.00
62226	U.S. POSTMASTER	1ST CLASS PRESORT STD MAILER	450.00
62227	UNIVERSITY OF MINNESOTA	INSTRUCTOR90 GALLON ORGANIC	400.00
62228	WALTERS RECYCLING REFUSE SERV	90 GALL ORGANICS/ 6 YARD FRONT	272.00
62229	WIPERS AND WIPES INC	BAGS, TOWELS, BATH TISSUE	1,298.76
62230	ZEP SALES AND SERVICE	SUPPLIES	1,208.08
62231	ANOKA COUNTY	DATA SERVICES	450.00
62232	FURNITURE WORX	COUNCIL MEMBER	484.10
62233	CINDY HANSEN	MILEAGE	93.15
62234	LAW ENFORCEMENT TARGETS	RANGE SUPPLIES	11.97
62235	RICHFIELD BUS CO	BUS SERVICES	455.00
62236	STANTEC	ENGINEERINF EE	25,730.23
62237	BARRY BRAINARD	SCHOLARSHIP REIMBURSEMENT	292.04
62238	DODGE OF BURNSVILLE	DODGE CHARGER	25,687.00
			386,701.36

Date: Jan 2017

Page: 5

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and
WHEREAS, the City Council has determined that all disbursements, as listed, with the following exceptions
are proper.
NOW, THEREFORE BE IT RESOLVED: that the City Council directs and approves the payment of the aforementioned disbursements this day of, 20
Signed: Mayor
Councilmembers:
ATTEST:
Daniel Buchholtz, Admin/Clerk-Treasurer

# CITY OF SPRING LAKE PARK CLAIMS APPROVED AND PAID

DATE: JANUARY 2017 PAGE 1 OF 3 CLAIMS REGISTER 17-02

FUND: LIQUOR OPERATIONS

VOUCHER VENDOR	EXPLANATION	AM	OUNT
29549 DEARBORN NATIONAL	PAYROLL 12/25/16-1/7/17	\$	31.25
29550 DELTA DENTAL	PAYROLL 12/25/16-1/7/17	\$	130.86
29551 FIDELITY SECURITY LIFE	PAYROLL 12/25/16-1/7/17	\$	3.45
29552 HEALTH PARTNERS	PAYROLL 12/25/16-1/7/17	\$	545.56
29553 MN TEAMSTER	PAYROLL 12/18/16-12/31/16	\$	60.50
29555 AMERICAN BOTTLING	JUICE/MIX/POP PURCHASE	\$	123.36
29556 BELLBOY CORPORATION	LIQUOR PURCHASE	\$	6,193.36
29557 BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE	\$	4,581.40
29558 CAPITOL BEVERAGE SALES	BEER PURCHASE - JUICE/MIX/POP PURCHASE	\$	1,479.79
29559 CENTER POINT ENERGY	GAS SERVICE	\$	248.02
29560 CITY OF SPRING LAKE PARK	WATER/SEWER SERVICE	\$	107.83
29561 CULLIGAN	BOTTLED WATER	\$	24.60
29562 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	3,174.30
29563 M AMUNDSON LLP	CIGARETTE PURCHASE - JUICE/MIX/POP PURCHASE	\$	2,685.10
29564 SAM'S CLUB	CREDIT CARD PAYMENT	\$	55.55
29565 US BANK	CASH FOR ATM	\$	5,000.00
29566 BERNICK'S WINE	BEER PURCHASE	\$	204.20
29567 BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE - LIQUOR PURCHASE	\$	2,970.47
29568 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$	812.25
29569 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$	69.30
29570 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE - CREDIT	\$	839.50
29571 GREAT LAKES COCA-COLA	JUICE/MIX/POP PURCHASE	\$	275.56
29572 HOHENSTEINS INC	BEER PURCHASE	\$	544.00
29572 HOHENSTEINS INC 29573 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	2,249.65
29574 JOHNSON BROTHERS LIQUOR C O	LIQUOR PURCHASE - WINE PURCHASE - CREDIT		22,586.79
29575 PAUSTIS & SON'S	WINE PURCHASE	\$	292.25
29576 PHILLIPS WINE & SPIRITS CO	LIQUOR PURCHASE - WINE PURCHASE	\$	1,883.35
29577 RED BULL DISTRIBUTION COMPANY	JUICE/MIX/POP PURCHASE	\$	179.50
29578 SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE - WINE PURCHASE	\$	5,509.39
29579 DEARBORN NATIONAL	PAYROLL 1/8/17-1/21/17	\$	31.25
29580 DELTA DENTAL	PAYROLL 1/8/17-1/21/17	\$	130.86
29581 FIDELITY SECURITY LIFE	PAYROLL 1/8/17-1/21/17	\$	3.45
29582 HEALTH PARTNERS	PAYROLL 1/8/17-1/21/17	\$	545.56
29583 MN TEAMSTER	PAYROLL 1/1/17-1/14/17	\$	60.50
29584 BERNICK'S WINE	BEER PURCHASE	\$	130.65
29585 BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE - LIQUOR PURCHASE	\$	3,069.51
27505 BREARTING BEVERRIGE MINNESOTA	WINE PURCHASE - CREDIT	Ψ	5,005.51
29586 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$	4,493.70
29587 CITYWIDE WINDOW SERVICES	WINDOW CLEANING	\$	31.00
29588 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$	2,570.90
29589 G & K SERVICES	RUG SERVICES	\$	72.61
29590 HOHENSTEINS INC	BEER PURCHASE	\$	211.50
29591 INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	\$	33.91
29592 J N JOHNSON FIRE AND SAFETY	ANNUAL MAINTENANCE	\$	206.96
29593 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	3,049.35
29594 JOHNSON BROTHERS LIQUOR C O	LIQUOR PURCHASE - WINE PURCHASE - CREDIT	\$	6,396.01
29595 PHILLIPS WINE & SPIRITS CO	LIQUOR PURCHASE - WINE PURCHASE	\$	3,453.09
29596 POPP.COM	TELEPHONE SERVICE	\$	195.19
29597 SILENT WATCHDOG	MONTHLY DVR RENTAL	\$	60.00
29598 SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE - WINE PURCHASE	\$	1,907.77
STATE OF THE STATE			•

#### CITY OF SPRING LAKE PARK CLAIMS APPROVED AND PAID

DATE: JANUARY 2017 PAGE 2 OF 3

**CLAIMS REGISTER 17-02** 

#### FUND: LIQUOR OPERATIONS

VOUCHER VENDOR	EXPLANATION	<u>AM</u>	OUNT
29599 TAPES PLUS ADVERTISING	ADVERTISING	\$	225.00
29600 TRIO SUPPLY COMPANY	OPERATING SUPPLY	\$	316.92
29601 WINE MERCHANTS	WINE PURCHASE	\$	168.00
29602 XCEL ENERGY	ELECTRICITY SERVICE	\$	1,796.57
29603 AMERICAN BOTTLING COMPANY	JUICE/MIX/POP PURCHASE	\$	173.92
29604 AT & T MOBILITY	CELL PHONE SERVICE	\$	94.93
29605 BELLBOY CORPORATION	LIQUOR PURCHASE	\$	5,477.55
29606 BERNICK'S WINE	BEER PURCHASE	\$	376.82
29607 BREAKTHRU BEVERAGE MINNESOTA	BEER PURCHASE - LIQUO RPURCHASE - CREDIT	\$	3,492.03
29608 CAPITOL BEVERAGE SALES	BEER PURCHASE - JUICE/MIX/POP PURCHASE	\$	8,924.25
29609 DAHLHEIMER BEVERAGE	BEER PURCHASE	\$	1,046.30
29610 ECM PUBLISHERS	ADVERTISING	\$	253.97
29611 GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$	499.79
29612 HOHENSTEINS	BEER PURCHASE	\$	514.50
29613 J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$	682.37
29614 JJ TAYLOR COMPANIES	BEER PURCHASE	\$	2,942.13
29615 JOHNSON BROTHERS LIQUOR CO	LIQUOR PURCHASE - WINE PURCHASE	\$	2,059.04
29616 MARCO V CIGARS & CO	CIGAR PURCHASE	\$	411.00
29617 MN MUNICIPAL BEVERAGE ASSOC.	TRAINING	\$	200.00
29618 PAUSTIS & SON'S	WINE PURCHASE	\$	368.90
29619 PHILLIPS WINE & SPIRITS CO	LIQUO RPURCHASE - WINE PURCHASE - CREDIT	\$	650.50
29620 PLUNKETT'S INC	PEST CONTROL	\$	29.58
29621 RED BULL DISTRIBUTION COMPANY	JUICE/MIX/POP PURCHASE	\$	48.99
29622 SAM'S CLUB	CREDIT CARD PAYMENT	\$	151.29
29623 SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE	\$	444.21
29624 VARNER TRANSPORTATION	FREIGHT CHARGE	\$	702.65
29625 WALTERS RECYCLING & REFUSE	GARBAGE SERVICE	\$	63.25
E-CHECKS		\$	8,020.20
TRANSFER TO PAYROLL	PAYROLL (1/5/17)		9,720.33
TRANSFER TO PAYROLL	PAYROLL (1/20/17)		9,772.15
	SALES TAX (Dec.)		19,982.00
	OTP TAX (Dec.)		-
	TOTAL DISBURSEMENTS	\$	169,124.05

DATE: JANUARY 2017

PAGE 3 OF 3 CLAIM RES: 17-02

whereas, the City Council of the	City of Spring Lake Park has considered the foregoing itemized list of
disbursements; and	
•	termined that all disbursements, as listed, with the following exceptions:
are proper.	
NOW, THEREFORE BE I'that the Council directs day of	and approves the payment of the aforementioned disbursements this
	Signed:
	Mayor
Councilmembers:	
ATTEST:	
Daniel Buchholtz, Adminis	trator/Clerk_Treasurer

#### MAYOR'S PROCLAMATION A DAY OF ACTION TO END DOMESTIC VIOLENCE MARCH 7, 2017

**WHEREAS**, domestic violence, a pattern of behavior used to gain or maintain power and control over an intimate partner, happens here in our community and across our state to one in three women; and

**WHEREAS**, empathy happens here for the family, friends and communities that have experienced the painful death of someone to domestic violence s at least 21 people were murdered due to domestic violence in 2016 alone; and

**WHEREAS**, refuge happens here through over 80 domestic violence programs in Minnesota providing services to over 65,000 victims annually; and

WHEREAS, healing happens here through trauma informed treatment and connection; and

WHEREAS, accountability happens here with over 10,000 orders of protection issued each year; and

**WHEREAS,** honoring the pioneering work of Minnesota advocates who founded one of the nation's first shelters happens here; and

**WHEREAS,** collaboration happens here between domestic violence programs, law enforcement, court advocates, housing agencies and community members to ensure the safety of survivors; and

**WHEREAS,** as domestic violence is the leading cause of homelessness for women and their children, economic empowerment happens here when affordable housing is recognized as a human right; and

**WHEREAS**, the solutions to end domestic violence happen here, with the commitment of our entire community.

**NOW, THEREFORE**, I, Cindy Hansen, Mayor of the City of Spring Lake Park, do hereby proclaim March 7, 2017 as "A Day of Action to End Domestic Violence" in the City of Spring Lake Park.

Cindy Hansen, Mayor	
ATTEST:	
Daniel R. Buchholtz, City C	lerk



Offices in Minneapolis

Saint Paul St. Cloud

470 U.S. Bank Plaza 200 South Sixth Street Minneapolis, MN 55402 (612) 337-9300 telephone (612) 337-9310 fax www.kennedy-graven.com

Affirmative Action, Equal Opportunity Employer

JAMES M. STROMMEN

Attorney at Law Direct Dial: (612) 337-9233 Email: jstrommen@kennedy-graven.com

February 9, 2017

Mr. Daniel Buchholtz City Administrator City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432-2116

Re: 2017 First Half Suburban Rate Authority Assessments

Dear Mr. Buchholtz:

Enclosed is the first half assessment for membership in the SRA for 2017 for the City of Eden Prairie. The SRA appreciates the City's continued membership. The SRA continues to grow; now totaling 32 members.

The SRA's main focus at this time is legislation proposed by AT&T and other wireless interests adding significant limitations on city ROW management authority over new "small cell" facilities, including fees. The SRA is working with the League of Minnesota Cities and has met with legislative authors of the bill in question. This issue will be closely watched by the SRA during this legislative session.

The SRA recently received confirmation that its efforts in settling a dispute with Xcel on small pumping station outage credits yielded nearly \$500,000 for all cities served by Xcel and \$132,000 to SRA cities alone. These cost credits to cities do not include the annual outage credit total to cities for large pumping stations and ongoing small pumping that are made by Xcel under its tariff. These credits as well as outage credits to non-municipal customers are due to the SRA intervention before the Public Utilities Commission on Xcel service quality.

Finally, the SRA awaits approval by the PUC of the SRA's LED street lighting cost settlement reached with Xcel, together with the City of Minneapolis. When approved by the PUC, expected in the spring, street lighting rate increases for the next three years will be much lower than without the settlement.

If you have any questions about the other issues the SRA is addressing and will be challenged with in the near future, please contact me. Thank you again for the City's important contribution to protecting municipal interests and the interests of residents and businesses within SRA cities on utility matters.

Very truly yours,

James M. Strommen Counsel for the SRA

Enclosure

cc:

SRA Delegate

Jimpline

#### SUBURBAN RATE AUTHORITY

470 U.S. Bank Plaza 200 South Sixth Street Minneapolis, MN 55402 (612) 337-9233

## **INVOICE**

TO: DATE: 02/09/2017

Mr. Daniel Buchholtz City Administrator City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432-2116

DESCRIPTION	NUMBER OF VOTES	<u>AMOUNT</u>
2017 Membership Assessment: (\$434.00 per vote)	2	\$868
Assessment Paid:		\$0
First Half Assessment Due and Payable:	A Commence of the Commence of	<u>\$434</u>

#### Please Send Payment To:

Mr. Greg Sticha
Treasurer
Suburban Rate Authority
Chanhassen City Hall
P.O. Box 147
Chanhassen, MN 55317-0147

ORGANIZATION INFORMATION
Organization Par KTerrace PTA  Previous Gambling Permit Number:
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any: Z 3 - 7 114644
Mailing 8301 TerraceRoad NE
city: Spring Lake Park state: MN zip: 55432 county: Anoka
Name of Chief Executive Officer (CEO): Tim Tarnowski
Daytime Phone: 6/25987695 Email: Tim-Kyria Oyahoo-con
NONPROFIT STATUS
Type of Nonprofit Organization (check one):
Fraternal Religious Veterans Other Nonprofit Organization
Attach a copy of at least <u>one</u> of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
Current calendar year Certificate of Good Standing  Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 <u>www.sos.state.mn.us</u> St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.  Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of both of the following:  1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and 2. the charter or letter from your parent organization recognizing your organization as a subordinate.
EXCLUDED BINGO ACTIVITY
Has your organization held a bingo event in the current calendar year? Yes No  If yes, list the dates when bingo was conducted: 02-23-2617-174.
The proposed bingo event will be:
one of four or fewer bingo events held this year. Dates: 07-23-2017
conducted on up to 12 consecutive days in connection with a:
county fair Dates:
civic celebration Dates:
Minnesota State Fair Dates:
Person in charge of bingo event: TIM Tarnowski Daytime Phone: 6/2598 7695
Name of premises where bingo will be conducted: Park Terrace Elementary School
Premises street address: 8301 Terrace Rd WE
City: SPRING LAKE PARKIF township, township name: County: Ancka

#### LG240B Application to Conduct Excluded Bingo

# LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

#### CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Signature of City Personnel:

Title:\_\_\_\_\_\_ Date:\_\_\_\_\_\_

The city or county must sign before submitting application to the Gambling Control Board.

# COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name:	
Signature of County Personnel:	
Title:	Date:
TOWNSHIP (if required by the On behalf of the township, I ackno is applying for excluded bingo active (A township has no statutory author) application, per Minnesota Statute	wledge that the organization vity within the township limits. ority to approve or deny an
Print Township Name:	
Signature of Township Officer:	

#### CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:

Africa famille

(Signature must be CEO's signature; designee may not sign)

Print Name:

Print City Name: \_\_

#### **MAIL OR FAX APPLICATION & ATTACHMENTS**

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

#### Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to **www.mn.gov/gcb** and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

\_\_\_\_ Date: 01-18-2017

### MINNESOTA · REVENUE

#### ST3

## **Certificate of Exemption**

Purchaser: Complete this certificate and give it to the seller.

Seller	If this contistent is	
Schol.	if this certificate is not fully completed, you must also	
	the sales tax	Keen this postitions.
This is	If this certificate is not fully completed, you must charge sales tax	. Records this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser. Check if this certificate is for a single purchase and enter the related invoice/purchase order # \_\_\_\_ If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity, name and specific project: Exempt entity name Project description Name of purchaser Park Terrace PTA Business address City 8301 Terrace Road Zip code Spring Lake Park Purchaser's tax ID number MN 55432 State of issue ES 35541 Country of issue If no tax ID number, FEIN Driver's license number/State issued ID number enter one of the following: state of issue Name of seller from whom you are purchasing, leasing or renting Seller's address Zip code Type of business. Circle the number that describes your business. 01 Accommodation and food services 11 Transportation and warehousing Agricultural, forestry, fishing, hunting Utilities 03 Construction 04 Finance and insurance 13 Wholesale trade 05 Information, publishing and communications 14 **Business** services 06 Manufacturing Professional services Education and health-care services 07 Mining 16 Nonprofit organization 80 Real estate Rental and leasing 18 Government Retail trade Not a business (explain)\_\_\_\_ Other (explain)\_\_\_ Reason for exemption. Circle the letter that identifies the reason for the exemption. Federal government (department)\_ Reason for exemption Industrial production/manufacturing Specific government exemption (from list on back) Direct pay permit #\_\_\_ Multiple points of use (services, digital goods, or С Tribal government (name)\_\_\_\_\_ computer software delivered electronically) Foreign diplomat #\_\_ Direct mail Charitable organization #\_\_\_\_ Other (enter number from back page)\_ Religious or educational organization # ES 35541 Percentage exemption Resale Advertising (enter percentage)\_ Agricultural production Utilities (enter percentage) I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY - If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.) Sign Signature of authorized purchaser Print name here Date

This is a family fun event to promote reading. It is not a fundraising event. It's a fun way to distribute books to Park Terrace students and families in honor of "I Love to Read Month". There is no charge for individuals to play bingo. Winners will select books which have been donated for the event.

We weren't sure if a license was required when there is no charge for the event. If you have any questions, please email or call Tim Tarnowski at <a href="mailto:tim-kyria@yahoo.com">tim-kyria@yahoo.com</a> or 612-598-7695. I can receive texts at that number as well.

Thank You:

Tim Tarnowski

Jones C

## City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

### **Contractor's Licenses**

February 21, 2017

### **General Contractor**

**Lindstrom Restoration** 

### **Mechanical Contractor**

Aairgate Heating & Air Blue Ox Heating & Air

### **Plumbing Contractor**

Matt's Plumbing Solutions, LLC.



#### Police Report

#### January 2017

Submitted for Council Meeting February 21, 2017

The Spring Lake Park Police Department responded to four hundred and sixty-three calls for service for the month of January 2017. This is compared to responding to three hundred and ninety-two calls for service in January 2016.

The police department would like to remind our residents and their guests that as we progress into February and March with the weather hopefully starting to warm up, the city has a "Seasonal/No Parking on City Streets Ordinance – 71.19" that is in effect from November 1<sup>st</sup> through March 31<sup>st</sup> between the hours of 2 am to 8 am.

The police department on an annual basis conducts a yearly review of our Selective Intensified Traffic Enforcement Program more commonly known as our S.I.T.E. Program. This program was designed to focus on traffic violations to include but not limited to: speeding, seatbelt/child restraint violations, DAC/DAR/DAS, wrong address on D/L's, etc. For the year of 2016, our agency worked one hundred and three shifts of S.I.T.E. in our community. A total of eight hundred and seventy vehicles were stopped, and a total of eight hundred and nine citations were issued along with three hundred and twenty-nine warnings being given.

The cost of this program for 2016 was \$29,411.91, the revenue generated from this program was \$58, 293.07. Therefore making this program self-funding, which allows the police department to continue with this program. The net proceeds from this program are \$28,881.16, which are put into the "General Fund' of the city, as funds are received from the courts and State of Minnesota.

Our School Resource Officer, Officer Chlebeck reports handling eleven calls for service at our local schools, along with having twenty-one student contacts, four escorts and three follow up investigations to school related issues. Officer Chlebeck did report that he was able to conduct "Tobacco Compliance Checks" at all of our seven licensed local businesses in the month of January and is happy to report that all businesses passed the compliance check. For further details see Officer Chlebeck's attached report.

Investigator Baker reports handling a case load of fifty-nine cases for the month of January 2017. Forty-eight of these cases were felony in nature, four cases were gross misdemeanor in nature and seven cases were misdemeanor in nature. Investigator Baker also continues to monitor six active forfeiture cases as well. Investigator Baker did note a case of interest for the month January 2017. On January 20<sup>th</sup>, Spring Lake Park Police Department received a call of an armed robbery that occurred in the area of 81<sup>st</sup> Ave and Middletown Road in which a sawed off shotgun was involved. Officers responded and located the victims of the robbery in the area of the 8000 block of Hwy 65. Further investigation into the incident revealed that the armed robbery actually occurred in the 1200 block of 81<sup>st</sup> Ave at an apartment complex. Through the course of the investigation and interviews of the victims with the assistance of Anoka County Criminal Investigative Division, Blaine and Fridley Police. A warrant was obtained and Spring Lake Park Officers with the assistance of the above agencies executed the warrant. Four persons of interest, two males and two females were detained. A sawed off shot gun was recovered along with other items from reported thefts was recovered. The two males were identified and taken into custody regarding the aggravated robbery and booked at the Anoka County Sheriff's Office on the charge of Aggravated Robbery.

The Spring Lake Park Police Department with the assistance of the Anoka County Sheriff's Office, the Blaine Police Department and Fridley Police Department were able to bring this case to a conclusion quickly and eliminate any threat of danger posed to the public and our residents. For further details see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of January was a busy month for myself, besides handling the day to day operations of the police department, I continue to attend meetings on a daily basis to represent the City of Spring Lake Park and the Police Department.

This will end my report for the month.

Are there any questions?



# **Spring Lake Park Police Department Investigations Monthly Report**

## January 2017

## **Total Case Load**

Case Load by Level of Offense: 59

Felony	48
<b>Gross Misdemeanor</b>	4
Misdemeanor	7

## **Case Dispositions:**

<b>County Attorney</b>	2
<b>Juvenile County Attorney</b>	0
<b>City Attorney</b>	0
Forward to Other Agency	0
SLP Liaison	0
Carried Over	54
Unfounded	0
<b>Exceptionally Cleared</b>	2
Closed/Inactive	1

### **Forfeitures:**

<b>Active Forfeitures</b>	6
<b>Forfeitures Closed</b>	0

## Spring Lake Park Police / School Resource Officer Report

## January 2017

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	10	21	3	3
Discovery Days (pre-school)				
Lighthouse School			1	
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	1			
Totals:	11	21	4	3

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc)	2
Students charged with Assault or Disorderly Conduct	1
Students charged with other crimes	2
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	6

#### **RESOLUTION NO. 17-08**

# RESOLUTION PROVIDING FOR THE EXECUTION OF A THIRD SUPPLEMENT TO JOINT POWERS AGREEMENT (FIRE PROTECTION)

WHEREAS, the City of Spring Lake Park, Minnesota ("Spring Lake Park") proposes to issue its General Obligation Equipment Certificates of Indebtedness, Series 2017A (the "Certificates"), pursuant to Minnesota Statutes, Section 412.301; and

WHEREAS, the Cities of Spring Lake Park, Mounds View and Blaine (collectively the "Cities") propose pursuant to that certain Joint Powers Agreement for the Provision of Fire Protection Services, dated December 11, 1990, as previously amended and supplemented (the "Joint Powers Agreement"), and a Supplement to the Joint Powers Agreement to be entered into by the Cities (the "Supplement"), to finance various equipment (including but not limited to a 75-foot ladder truck equipped with an aerial ladder, fire pump, booster tank, hoses, and ground ladders, a "Chief's" passenger vehicle, and a truck for grass fires) for municipal fire protection and firefighting purposes with the proceeds of the Certificates; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, as follows:

The City Council hereby approves the Supplement in substantially the form on file with the City, subject to modifications that do not alter the substance of the transaction and that are approved by the City Attorney and the City Administrator; provided that execution of the Supplement by the Mayor and the City Administrator shall be conclusive evidence of approval. The Mayor and the City Administrator are hereby authorized to execute the Supplement on behalf of Spring Lake Park, and to carry out on behalf of Spring Lake Park, its obligations thereunder.

2017. Ap	Approved by the City Council of the City of Spring Lake Park, Minnesota this 21st day of February,				
ATTEST:	Cindy Hansen, Mayor				
——————————————————————————————————————	hholtz, City Administrator/Clerk				

## THIRD SUPPLEMENT TO JOINT POWERS AGREEMENT

This Third	Supplement to Joint Powers Agreement (the "Supplement") is dated the
day of	, 2017, and is entered into pursuant to Minnesota Statutes, Section
471.59, as amend	ed (the "Minnesota Joint Powers Act"), by and among the CITY OF BLAINI
("Blaine"), the CI	TY OF MOUNDS VIEW ("Mounds View"), and the CITY OF SPRING LAKI
PARK ("Spring L	ake Park"), collectively herein referred to as the "Cities", each such City bein
a municipal corpo	ration and political subdivision of the State of Minnesota.

1. <u>Background</u>. The Cities have heretofore entered into that certain Joint Powers Agreement For the Provision of Fire Protection Services, dated December 11, 1990 (the "Joint Powers Agreement"). The Joint Powers Agreement was entered into by the Cities to cooperate in providing fire protection services to their residents through the acquisition, construction, furnishing, and betterment of land, buildings, and equipment for municipal fire protection, firefighting, and related public safety and welfare purposes; the contracting for and payment of such capital costs, services, and related expenses; and the taking of all other action desirable or necessary in connection therewith.

The Cities have also heretofore entered into a certain Contract to Furnish Fire Protection Service (the "Contract") which each of the Cities executed with Spring Lake Park Fire Department Incorporated, a Minnesota nonprofit corporation (the "Fire Company"), in 1986. Under the Contract, the Fire Company provides fire protection and other public health and safety services, equipment, and personnel; and each of the Cities is responsible from year to year for its respective share of the cost thereof pursuant to the Formula (the "Formula") set out in Exhibit A attached to the Joint Powers Agreement.

Under the Joint Powers Agreement, the Cities anticipated that equipment and other property currently owned by the Fire Company would be acquired by the Cities; that the Cities would acquire additional land, buildings, and other equipment and property for fire protection and related public health and safety purposes; that the Cities would in turn by contract make such property available to appropriate service providers, including the Fire Company; and that the Cities would share the respective costs thereof pursuant to the Formula and as further provided in paragraph III(D) of the Joint Powers Agreement.

- (i) *First Supplement*. The Joint Powers Agreement was supplemented on February 14, 2005 to allow for the acquisition of land and the construction of a new fire station thereon within Blaine. This project was financed through the issuance of \$8,050,000 General Obligation Capital Improvement Bonds, Series 2005A, issued by Blaine.
- (ii) Second Supplement. The Joint Powers Agreement was supplemented again on November 16, 2011 to allow for the acquisition of certain equipment for municipal fire protection and firefighting purposes. These purchases were financed through the issuance of \$1,555,000 General Obligation Equipment Certificates of Indebtedness, Series 2011A, issued by Blaine.
- 2. <u>Purpose of Third Supplement</u>. The Cities believe it to be in their best interests to acquire certain equipment (including but not limited to a 75-foot ladder truck equipped with an aerial ladder, fire pump, booster tank, hoses, and ground ladders, a "Chief's" passenger vehicle,

and a truck for grass fires) for municipal fire protection and firefighting purposes (the "Equipment"). In order to finance the Equipment the Cities believe that it is necessary, desirable and appropriate that approximately \$1,145,000 of General Obligation Equipment Certificates of Indebtedness (the "Certificates") be issued pursuant to Minnesota Statutes, Section 412.301, as amended (the "Act").

- 3. Equipment Certificates. Blaine, Mounds View and Spring Lake Park each represent and warrant to the other that they have each taken all action required by the Act in order to be legally authorized to issue the Certificates. The Certificates will be issued by Spring Lake Park, but Mounds View and Blaine each will be legally obligated to pay a portion of debt service on the Certificates to Spring Lake Park and hereby pledge their full faith and credit and taxing powers to pay such portions of the debt service on the Certificates. Prior to the issuance of the Certificates, in order to evidence Mounds View's and Blaine's obligations to Spring Lake Park to pay a portion of debt service on the Certificates, Mounds View and Blaine will each issue to Spring Lake Park a note, certificate of indebtedness or other debt instrument (collectively, the "Notes") or adopt a resolution pursuant to which they will pledge their full faith and credit and taxing powers to pay the pro rata share of the annual debt service on the Certificates based on the Formula in effect at the time of issuance. In the event any of the Cities withdraw from participation in the Joint Powers Agreement as contemplated by Section III(I) therein, they shall remain obligated to pay their Historical Share (as defined by the Joint Powers Agreement) of debt service on the Certificates as contemplated by Section III(E) of the Joint Powers Agreement, or, if Mounds View or Blaine agree to pay scheduled debt service amounts pursuant to the Notes, they shall remain obligated to pay their scheduled debt service set forth therein, as if they did not act to withdraw from the Joint Powers Agreement.
- Amendments to Joint Powers Agreement. Section III(G) of the Joint Powers Agreement anticipates that Blaine will issue general obligation bonds to defray the costs of acquisition, construction, furnishing and betterment of land, buildings, and equipment for municipal fire protection and firefighting purposes. However, Blaine has indicated to Spring Lake Park and Mounds View that it will issue its own tax-exempt bonds in excess of \$10,000,000 during calendar year 2017, which will make all tax-exempt obligations to be issued by Blaine (including the Certificates) non-"qualified tax-exempt obligations" (otherwise known as non-"bank qualified" obligations) under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The Cities have each been informed by their respective municipal advisors that taxexempt obligations that are non-"bank qualified" obligations are less desirable to investors in the open market, due to the cost savings characteristics of bank-qualified obligations. Therefore, it is necessary and desirable to realize further interest savings for the Cities that Section III(E) of the Joint Powers Agreement be supplemented to allow Spring Lake Park to issue the Certificates. Spring Lake Park has informed Mounds View and Blaine that it does not expect to issue more than \$10,000,000 in tax-exempt obligations during calendar year 2017, so it may issue the Certificates as "qualified tax-exempt obligations" under Section 265(b)(3) of the Code.
- (i) Section III(D) of the Joint Powers Agreement is hereby amended and restated in its entirety as follows:

All costs incurred pursuant to this Agreement, including annual operating costs, capital costs, and annual debt service on any bonds or other obligations hereafter

issued pursuant to this Agreement, shall be borne by the Cities in their respective shares, as determined by the Formula from year to year. Mounds View and Spring Lake Park agree to pay to Blaine, and Mounds View and Blaine agree to pay to Spring Lake Park, as the case may be and as and when requested, annual debt service on bonds or other obligations issued pursuant to this Agreement, as it may be amended or supplemented.

(ii) Section III(G) of the Joint Powers Agreement is hereby amended and supplemented as follows, by adding the following language after the first sentence in said section:

It is anticipated that bonds or other obligations will be issued by Blaine, and will be general obligations of that city. As for any bonds or other obligations issued by Spring Lake Park for the purposes specified in this Agreement, such obligations will be general obligations of that city.

- 5. <u>Ownership of Equipment</u>. Ownership of the Equipment shall, in accordance with the provisions of the Joint Powers Agreement, be nominally in the name of Blaine. The acquisition, maintenance and operation of the Equipment shall be accomplished in accordance with the provisions of the Joint Powers Agreement.
- 6. <u>Effect</u>. Except as herein supplemented all provisions of the Joint Powers Agreement, as amended and supplemented by the First Supplement and the Second Supplement described herein, shall remain in effect.
- 7. <u>Duration of Agreement</u>. This Supplement shall remain in effect until the Certificates are fully paid or otherwise discharged.
- 8. <u>Miscellaneous</u>. This Supplement shall be effective as of the date that all of the Cities shall have approved and executed this Supplement, which shall be governed by law of the State of Minnesota, and may be executed in any number of counterparts, each of which shall constitute an original hereof. In the event that any provision of this Supplement is declared unlawful or unenforceable by a court of competent jurisdiction, the remainder of this Supplement shall remain in full force and effect to the same extent as though said provision did not appear herein.

IN WITNESS WHEREOF, the Cities of Spring Lake Park, Mounds View and Blaine, Minnesota, have duly authorized the execution of and have duly executed this Supplement by their authorized representatives, respectively.

# CITY OF SPRING LAKE PARK

Dated:, 2017	By: Cindy Hansen, Mayor
	By:
	CITY OF MOUNDS VIEW
Dated:, 2017	By:Carol Mueller, Mayor
	By:
	CITY OF BLAINE
Dated:, 2017	By: Tom Ryan, Mayor
	By: Clark Arneson, City Manager

## Extract of Minutes of Meeting of the City Council of the City of Spring Lake Park, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Spring Lake Park, Minnesota, was duly held at City Hall on Tuesday, February 21, 2017, commencing at 7:00 P.M. The following members were present: and the following were absent: The Mayor announced that the next order of business was consideration of the proposals which have

been received for the purchase of the City's \$\_\_\_\_\_ General Obligation Equipment Certificates of Indebtedness, Series 2017A.

The City Administrator presented a tabulation of the proposals which have been received in the manner specified in the Terms of Proposal for the Certificates. The proposals are as shown in Exhibit A.

After due consideration of the proposals, Member \_\_\_\_\_ then introduced the following resolution and moved its adoption:

#### **RESOLUTION NO. 17-09**

# A RESOLUTION AWARDING THE SALE OF \$\_\_\_\_\_\_\_ GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council (the "Council") of the City of Spring Lake Park, Minnesota (the "City") as follows:

#### Section 1. Sale of Certificates.

## 1.01. <u>Background; Recitals</u>.

- (a) The City is authorized by Minnesota Statutes, Section 412.301, as amended (the "Equipment Financing Act") to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance various items of public safety capital equipment, subject to certain limitations contained in the Equipment Financing Act.
- (b) Pursuant to Resolution No. 17-05, adopted by this Council on January 17, 2017, the City intends to purchase the following capital equipment, for use by the Spring Lake Park Fire Department, Inc. (the "Fire Company"), which is a Minnesota nonprofit corporation providing fire protection and other public safety services to the City and the cities of Blaine and Mounds View: a 75-foot ladder truck equipped with an aerial ladder, fire pump, booster tank, hoses, ground ladders, a "Chief's" passenger vehicle, and a truck for grass fires (collectively, the "Equipment").
- (c) The City and the cities of Blaine and Mounds View collectively contract for fire protection and other public safety services pursuant to a Joint Powers Agreement For the Provision of Fire Protection Services, dated December 11, 1990 (the "Joint Powers Agreement"). The Joint Powers Agreement has been used in the past to finance the acquisition of various items of equipment for use by the Fire Company, and will be supplemented for a third time (the "Third Supplement") under a separate resolution before this Council to authorize the City to issue general obligation equipment certificates to finance the Equipment. The governing bodies of the cities of Blaine and Mounds View have previously approved the Third Supplement to the Joint Powers Agreement to allow the City to finance the Equipment.
  - (d) As required by the Equipment Financing Act:
    - (i) the expected useful life of each item of Equipment is or will be at least as long as the term of the Certificates (hereinafter defined); and
    - (ii) the principal amount of the Certificates does not exceed 0.25% of the estimated market value of taxable property in the City for taxes payable in 2016, which is the most current year available.

	1.02.	Award	to th	e Purchaser	and	Interest	Rates.	The	proposa	l of			
(the "	Purchaser	"), to pure	chase t	he Certificate	s as d	escribed i	n the Not	ice of S	ale there	of is fo	ound ar	ıd de	termined
to be	a reason	able offe	er and	is accepted,	the	proposal	being to	purch	ase the	Certif	icates	at a	price of
\$		(par :	amour	nt of \$		, plı	ıs origin	al issu	e premiu	m of S	\$		, less
under	writer's d	liscount o	of \$		), for	· Certifica	tes beari	ng inter	est as fol	lows:			

Year	Interest Rate
2019	
2020	
2021	
2022	
2023	

1.03.	Purchase Contract. The sum of \$	, being the amount proposed by the Purchaser
in excess of \$_	, shall be deposited in the	e Equipment Acquisition Fund created under Section
4.01(b) hereof,	or used to reduce the principal amount	of the Certificates, all in the discretion of the City's
municipal advis	sor. The Mayor and the City Administrat	tor are directed to execute a contract with the Purchaser
on behalf of the	City.	

1.04. <u>Terms and Principal Amounts of the Certificates</u>. The City will forthwith issue and sell the Certificates pursuant to the Equipment Financing Act and Minnesota Statutes, Chapter 475, as amended (the "Municipal Bond Act"), in the total aggregate principal amount of \$\_\_\_\_\_\_\_\_, originally dated March 21, 2017, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

Year	Amount
2019	\$175,000
2020	255,000
2021	255,000
2022	270,000
2023	265,000

1.05. Optional Redemption. The Certificates are not subject to optional redemption or prepayment prior to maturity.

## Section 2. <u>Registration and Payment.</u>

- 2.01. <u>Registered Form.</u> The Certificates will be issued only in fully registered form. The interest thereon and, upon surrender of each Certificate, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.
- 2.02. <u>Dates: Interest Payment Dates</u>. Each Certificate will be dated as of the last interest payment date preceding the date of authentication to which interest on the Certificate has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Certificate will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Certificate will be dated

as of the date of original issue. The interest on the Certificates will be payable on February 1 and August 1 of each year, commencing February 1, 2018, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not that day is a business day.

- 2.03. <u>Registration</u>. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:
  - (a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Certificates and the registration of transfers and exchanges of Certificates entitled to be registered, transferred or exchanged.
  - (b) Transfer of Certificates. Upon surrender for transfer of a Certificate duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Certificates of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.
  - (c) Exchange of Certificates. When Certificates are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Certificates of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.
  - (d) *Cancellation*. Certificates surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.
  - (e) *Improper or Unauthorized Transfer*. When a Certificate is presented to the Registrar for transfer, the Registrar may refuse to transfer the Certificate until the Registrar is satisfied that the endorsement on the Certificate or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.
  - (f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Certificate is registered in the bond register as the absolute owner of the Certificate, whether the Certificate is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Certificate and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Certificate to the extent of the sum or sums so paid.
  - (g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Certificates sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.
  - (h) Mutilated, Lost, Stolen or Destroyed Certificates. If a Certificate becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Certificate of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated

Certificate or in lieu of and in substitution for a Certificate destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Certificate destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Certificate was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Certificates so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Certificate has already matured in accordance with its terms it is not necessary to issue a new Certificate prior to payment.

- 2.04. Appointment of Initial Registrar. The City appoints Northland Trust Services Inc., Minneapolis, Minnesota, as the initial Registrar for the Certificates. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Certificates in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date on the Certificates, without further order of this Council, the City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.
- 2.05. Execution, Authentication and Delivery. The Certificates will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Certificates ceases to be such officer before the delivery of any Certificate, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Certificate will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Certificate has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Certificates need not be signed by the same representative. The executed certificate of authentication on a Certificate is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Certificates have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.
- 2.06. <u>Temporary Certificates</u>. The City may elect to deliver in lieu of printed definitive Certificates one or more typewritten temporary Certificates in substantially the form set forth in Section 3 hereof with such changes as may be necessary to reflect more than one maturity in a single temporary Certificate. Upon the execution and delivery of definitive Certificates the temporary Certificates will be exchanged therefor and cancelled.

## Section 3. Form of Certificates.

3.01. <u>Execution of the Certificates</u>. The Certificates will be printed or typewritten in substantially the form as attached hereto as Exhibit B.

3.02. <u>Approving Legal Opinion</u>. The City Administrator will obtain a copy of the proposed approving legal opinion of Eckberg Lammers, P.C., Stillwater, Minnesota, Bond Counsel to the City, which will be complete except as to dating thereof and will cause the opinion to be printed on or accompany each Certificate.

## Section 4. Payment; Security; Pledges and Covenants.

- 4.01. <u>Funds and Accounts.</u> (a) *Debt Service Fund*. The Certificates are payable from the General Obligation Equipment Certificates of Indebtedness, Series 2017A Debt Service Fund (the "Debt Service Fund") created herein. The Debt Service Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City Administrator will timely deposit in the Debt Service Fund the proceeds of ad valorem taxes (the "Taxes") levied or to be levied to finance the Equipment, which Taxes are pledged to the Debt Service Fund. If any payment of principal or interest on the Certificates will become due when there is not sufficient money in the Debt Service Fund to pay the same, the City Administrator is directed to pay such principal or interest from the general fund of the City, and the general fund will be reimbursed for such advances out of the proceeds of the Taxes, when received.
- (b) Equipment Acquisition Fund. The proceeds of the Certificates, together with any other funds appropriated by the City during the acquisition of the Equipment, will be deposited in an Equipment Acquisition Fund. The Equipment Acquisition Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The proceeds of the Certificates allocated to the Equipment Acquisition Fund are to be used to pay costs of issuance of the Certificates and to defray the acquisition expenses of the Equipment. When the Equipment is acquired and the cost thereof paid, the Equipment Acquisition Fund is to be closed and any balance therein is to be deposited in the Debt Service Fund.
- 4.02. <u>Pledge of Tax Levy</u>. For the purpose of paying the principal of and interest on the Certificates, there is levied a direct annual irrepealable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be in the years and amounts as provided for on Exhibit C hereto.
- 4.03. <u>Debt Service Coverage</u>. It is determined that the estimated collections of Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Certificates. The tax levy herein provided is irrepealable until all of the Certificates are paid, provided that at the time the City makes its annual tax levies the City Administrator may certify to the Anoka County Division of Property Records and Taxation (the "County Auditor") the amounts available in the Debt Service Fund to pay principal and interest due on the Certificates during the ensuing year, and the County Auditor will thereupon reduce the corresponding levy collectible during such year by the amount so certified.
- 4.04. <u>Joint Borrowing</u>. This Council recognizes that the Certificates are a general obligation and a full faith and credit obligation of the City. However, it is intended that the cities of Blaine and Mounds View, as co-members for fire protection and other public safety services under the Joint Powers Agreement, will approve and adopt promissory notes evidencing each city's share of indebtedness under the Certificates, pursuant to the allocation formulas found in the Joint Powers Agreement, as supplemented. Each promissory note will reflect amounts due from Blaine and Mounds View, respectively, to the City, which amounts will be deposited in a timely fashion with the City, in order for the City to meet the debt service requirements of the Certificates.

4.05. <u>Certificate as to Registration</u>. The City Administrator is directed to file a certified copy of this Resolution with the County Auditor and obtain the certificate required by Section 475.63 of the Municipal Bond Act.

## Section 5. <u>Authentication of Transcript</u>.

- 5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Certificates certified copies of proceedings and records of the City relating to the Certificates and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Certificates, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein. The Mayor and the City Administrator are additionally authorized and directed to furnish to the Purchaser at closing on the Certificates such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Certificates or the organization of the City or incumbency of its officers, at the closing on the Certificates the Mayor and the City Administrator shall execute and deliver to the Purchaser a suitable certificate as to the absence of material litigation, and the City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Certificates.
- 5.02. <u>Certification as to Official Statement.</u> The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Certificates and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

## Section 6. Tax Covenants.

- 6.01. <u>Tax-Exempt Certificates</u>. The City covenants and agrees with the holders from time to time of the Certificates that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Certificates to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Certificates. To that end, the City will comply with all requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Certificates under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments and limitations on amounts invested at a yield greater than the yield on the Certificates.
- 6.02. <u>No Rebate Required</u>. For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements with respect to the Certificates, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Certificates are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.
  - 6.03. Not Private Activity Certificates. The City further covenants not to use the proceeds of the

Certificates or to cause or permit them or any of them to be used, in such a manner as to cause the Certificates to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

- 6.04. <u>Qualified Tax-Exempt Obligations</u>. In order to qualify the Certificates as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:
  - (a) the Certificates are not "private activity bonds" as defined in Section 141 of the Code;
- (b) the City designates the Certificates as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during 2017 will not exceed \$10,000,000; and
- (d) not more than \$10,000,000 of obligations issued by the City during 2017 have been designated for purposes of Section 265(b)(3) of the Code.
- 6.05. <u>Procedural Requirements</u>. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this Section.

## Section 7. <u>Book-Entry System; Limited Obligation of City.</u>

- 7.01. <u>DTC</u>. The Certificates will be initially issued in the form of a separate single typewritten or printed fully registered Certificate for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Certificate will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns ("DTC"). Except as provided in this Section, all of the outstanding Certificates will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.
- <u>Participants.</u> With respect to Certificates registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City and the Registrar will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Certificates as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Certificates, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Certificates, (ii) the delivery to any Participant or any other person (other than a registered owner of Certificates, as shown by the registration books kept by the Registrar) of any notice with respect to the Certificates, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Certificates, of any amount with respect to principal of, premium, if any, or interest on the Certificates. The City and the Registrar may treat and consider the person in whose name each Certificate is registered in the registration books kept by the Registrar as the holder and absolute owner of such Certificate for the purpose of payment of principal, premium, if any, and interest with respect to such Certificate, for the purpose of registering transfers with respect to such Certificate, and for all other purposes. The Registrar will pay all principal of, premium, if any, and interest on the Certificates only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment

of principal of, premium, if any, or interest on the Certificates to the extent of the sum or sums so paid. No person other than a registered owner of Certificates, as shown in the registration books kept by the Registrar, will receive a certificated Certificate evidencing the obligation of this Resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co.," will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar.

- 7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Certificates and notices with respect to the Certificates. Any Registrar subsequently appointed by the City with respect to the Certificates will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar to be complied with at all times.
- 7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of this Council, determines that it is in the best interests of the persons having beneficial interests in the Certificates that they be able to obtain bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of bond certificates. In such event the City will issue, transfer and exchange bond certificates as requested by DTC and any other registered owner in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Certificates at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Certificate certificates in accordance with this Resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.
- 7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Certificate is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Certificates and all notices with respect to the Certificates will be made and given, respectively, in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

## Section 8. <u>Continuing Disclosure</u>.

- 8.01. <u>Execution of Continuing Disclosure Certificate</u>. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and the City Administrator and dated the date of issuance and delivery of the Certificates, as originally executed and as it may be amended from time to time in accordance with the terms thereof.
- 8.02. <u>City Compliance with Provisions of Continuing Disclosure Certificate</u>. The City covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate will not be considered an event of default with respect to the Certificates; however, any Certificate holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

Section 9. <u>Defeasance</u>. When all Certificates have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to holders of the Certificates will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Certificates will remain in full force and effect. The City may discharge all Certificates which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Certificate should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank)

The foregoing resolution was p	assed and	adopted by	the City	Council o	f the C	ity of	Spring	Lake
Park, Minnesota, this 21st day of Februa	ary, 2017.							

	CITY OF SPRING LAK MINNESOTA	E PARK
	Cindy Hansen, Mayor	
Attest:		
Daniel Buchholtz, City Administrator		

The motion for the adoption of the foregoing resolution was duly seconded by Member,
and upon vote being taken thereon, the following voted in favor thereof:
and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

COUNTY OF ANOKA	) SS.
CITY OF SPRING LAKE PARK	) )
I, the undersigned, being the duly	qualified and acting Administrator of the City of Spring Lake Park,
Minnesota, do certify that I have carefully	compared the attached and foregoing extract of minutes of a regular
meeting of the City Council of the City hel	d on February 21, 2017 with the original minutes on file in my office
and the extract is a full, true and correct c	opy of the minutes insofar as they relate to the issuance and sale of
\$ General Obligation Equip	oment Certificates of Indebtedness, Series 2017A, of the City.
WITNESS My hand officially as s	such City Administrator and the corporate seal of the City this
day of, 2017.	
	City Administrator
(CEAL)	City of Spring Lake Park, Minnesota
(SEAL)	

STATE OF MINNESOTA

# **EXHIBIT A**

# **PROPOSALS**

[To be inserted by Northland Securities after the Certificates are sold.]

# **EXHIBIT B**

## FORM OF CERTIFICATE

No. R	STATE O	TES OF AMERICA F MINNESOTA Y OF ANOKA	\$		
		RING LAKE PARK			
GENERAL OBLIGA	ATION EQUIPMENT CE	RTIFICATE OF INDEBT	TEDNESS, SERIES 2017A		
Rate	<u>Maturity</u>	Date of Original Issue	CUSIP		
	February 1, 20	March 21, 2017	849798		
Registered Owner: Cede	& Co.				
The City of Spring Lake Park, Minnesota, a duly organized and existing municipal corporation and political subdivision located in Anoka County, Minnesota (the "City"), acknowledges itself to be indebted and for value received promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$ on the Maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable February 1 and August 1 in each year, commencing February 1, 2018, to the person in whose name this Certificate is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Northland Trust Services Inc., Minneapolis, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are irrevocably pledged.					
The Certificates a	re not subject to optional	redemption or prepayment	prior to maturity.		
The City Council of the City has designated the issue of Certificates of which this Certificate forms a part as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.					
This Certificate is one of an issue in the aggregate principal amount of \$, all of like original issue date and tenor, except as to number, maturity date, and interest rate, all issued pursuant to a resolution adopted by the City Council of the City on February 21, 2017 (the "Resolution"), for the purpose of providing money to finance the acquisition of various public safety capital equipment, for use by the Spring Lake Park Fire Department, Inc., a nonprofit entity that provides fire protection and other public safety services to the City and the cities of Blaine and Mounds View, Minnesota, under a Joint Powers Agreement For the					

Provision of Fire Protection Services, dated December 11, 1990, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475 and Section 412.301, as amended. The principal hereof and interest hereon are payable from ad valorem taxes imposed on all taxable property in the City, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City is irrevocably pledged for payment of this Certificate and the City Council of the City has obligated itself to levy additional ad valorem taxes on all taxable property in the City, which taxes may be levied without limitation as to rate or amount. The Certificates of this series are issued only as fully registered Certificates in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Certificate is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Certificates of other authorized denominations. Upon such transfer or exchange the City will cause a new Certificate or Certificates to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Certificate is registered as the absolute owner hereof, whether this Certificate is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Certificate in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Certificate does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Certificate is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Spring Lake Park, Minnesota, by its City Council, has caused this Certificate to be executed on its behalf by the facsimile or manual signatures of the Mayor and the City Administrator and has caused this Certificate to be dated as of the date set forth below.

Dated: March 21, 2017.	
	CITY OF SPRING LAKE PARK, MINNESOTA
(Facsimile)	(Facsimile)
City Administrator	Mayor

## CERTIFICATE OF AUTHENTICATION

TT1 .	•	C .1	C	1 1' 1		. 1	D 1	. 1	
Thie	10	one of the	Certificates	delivered	nurcuant to	the	Recollition	mentioned	within
11113	10	one or the	Cerunicates	uciivcicu	puisuani io	uic	ICSOIUHOH	memonea	willin.

By	
Authorized Representative	

NORTHLAND TRUST SERVICES INC.

# PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Certificate has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration	Registered Owner	Officer of Registrar
March 21, 2017	Cede & Co. Federal ID #13-2555119	

# ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto the within Certificate and all rights thereunder, and does
hereby irrevocably constitute and appoint attorney to transfer the said Certificate on the books kept for registration of the within Certificate, with full power of substitution in the premises.
Dated:
Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Certificate in every particular, without alteration or any change whatever.
Signature Guaranteed:
Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agen Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.  The Registrar will not effect transfer of this Certificate unless the information concerning the assigned requested below is provided.
N 1.4.11
Name and Address:
(Include information for all joint owners if this Certificate is held by joint account.)
Please insert social security or other identifying number of assignee

# **EXHIBIT C**

# TAX LEVY

[To be inserted after the Certificate sale and before closing.]

#### **MEMORANDUM**

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL

FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR

**SUBJECT:** 2017-2021 CAPITAL IMPROVEMENT PLAN

**DATE:** FEBRUARY 8, 2017

Attached is the proposed 2017-2021 Capital Improvement Plan (CIP) for the City of Spring Lake Park. I would like to thank our Department Heads for their assistance in preparing the CIP.

The Capital Improvement Plan is broken down as follows: 1) Capital Projects by Department and 2) Capital Projects by Funding Source. Staff has also included a worksheet to show the impact of the CIP on the various project funds referenced in the plan.

The proposed 2017-2021 CIP identifies \$4,524,875 in capital improvement projects over the next five years. The plan is broken down as follows by Department.

Department	201	7	20	18	20	19	20	20	20	21	To	otal
Administration	\$	0	\$	0	\$	87,000	\$	22,000	\$	0	\$	109,000
City Facilities	\$	5,000	\$	97,000	\$	26,718	\$	0	\$	0	\$	128,718
Police	\$	126,521	\$	124,563	\$	36,521	\$	36,521	\$	36,521	\$	401,647
Fire	\$	118,227	\$	121,040	\$	43,362	\$	40,440	\$	44,141	\$	367,210
Park & Rec	\$	81,600	\$	227,700	\$	603,000	\$	90,000	\$	96,000	\$1	,098,300
Public Works	\$	85,000	\$	510,000	\$	235,000	\$	85,000	\$	85,000	\$1	,000,000,
Code Enforcement	\$	0	\$	0	\$	30,000	\$	0	\$	0	\$	30,000
Public Utilities	\$ 1	185,000	\$	230,000	\$	150,000	\$	250,000	\$	425,000	\$1	,240,000
Storm Water	\$	50,000	\$	0	\$	50,000	\$	0	\$	50,000	\$	150,000
TOTAL	\$ 6	551,348	\$1	,310,303	\$1	,261,601	\$	523,961	\$	777,662	\$4	,524,875

The 2017 project identified for funding in the General Fund have been included in the 2017 General Fund budget.

There are a number of building related projects that are not included in the 2017-2021 Capital Improvement Plan. Those projects, the largest of which is the City Hall renovation/expansion project, will be included in future editions of this plan. However, these future costs must be considered when funding capital improvements in this 5 year period. The City Hall renovation project is expected to cost \$8.2 million. A new City Hall building would cost approximately \$13 million. A presentation on the space needs study completed by Architect Leo A. Daly will be presented to the City Council at a workshop session on April 10, 2017.

This Capital Improvement Plan is setting the stage for the issuance of the 2017 Equipment Certificate, to fund equipment for 2018-2022. Based on the projects identified in the CIP, staff is anticipating the size of the equipment certificate to be \$870,000. This is higher than past certificates, which have been around \$605,000. Part of the reason is that a number of vehicle purchases that

were anticipated to be completed in the 2013-2017 certificate were pushed off into the 2018-2022 certificate. The 2013 certificate was not sized to accommodate the Council Chambers cable equipment upgrade. In addition, the size of the equipment certificate has been the same for 20 years, while the purchasing power of the money raised by the equipment certificate has decreased by 35%.

It is important to note that the 2017-2021 CIP is a financial planning document. Approval of the plan does not represent approval of any project in the plan nor does it finalize the year a particular project will take place. Projects will be brought forward to the City Council prior to purchase/construction.

If you have any questions regarding the CIP, please don't hesitate to contact me at 763-784-6491.

# City of Spring Lake Park, Minnesota Projects by Department

Department	Project	2017	2018	2019	2020	2021	Total
Administrati	on						
	Photocopier				\$22,000		\$22,000
	Computer System Replacement			\$87,000			\$87,000
	Administration Total	\$0	\$0	\$87,000	\$22,000	\$0	\$109,000
City Facilitie	S						
	Replace City Hall Water Heater	\$5,000					\$5,000
	Community Billboard		\$97,000				\$97,000
	Telephone System			\$26,718			\$26,718
	City Facilities Total	\$5,000	\$97,000	\$26,718	\$0	\$0	\$128,718
Code Enforc	ement						
	Code Enforcement Vehicle Replacement			\$30,000			\$30,000
	Code Enforcement Total	\$0	\$0	\$30,000	\$0	\$0	\$30,000
Police Depar	rtment						
	Mobile Squad and Portable Officer Radios	\$80,000					\$80,000
	Chief's Vehicle Replacement		\$36,521				\$36,521
	Inner Evidence Room Expansion	\$10,000					\$10,000
	Investigator's Vehicle Replacement		\$36,521				\$36,521
	In-Car Radar Systems		\$15,000				\$15,000
	Patrol Squad Car Light Bars					\$18,000	\$18,000
	Taser X-2 Replacement					\$23,000	\$23,000
	Squad Car Replacement	\$36,521	\$36,521	\$36,521	\$36,521	\$36,521	\$182,605
	Police Department Total	\$126,521	\$124,563	\$36,521	\$36,521	\$77,521	\$401,647
Fire Departm	nent						
-	Quint Purchase and Apparatus Equipment	\$86,550	\$86,550				\$173,100
	Grass Rig	\$5,193					\$5,193
	Chief Vehicle	\$4,241				\$4,328	\$8,568
	Public Education Vehicle		\$3,462				\$3,462
	Tanker 3 Refurbishment and Apparatus Equipment			\$29,427			\$29,427
	Rescue 2 Replacement				\$31,158		\$31,158
	Rescue 10 Refurbishment					\$10,819	\$10,819
	Utility 14 Replacement					\$8,655	\$8,655
	Security Upgrade	\$1,818	\$1,212				\$3,029
	Station 2 Boiler	\$4,328					\$4,328
	Station Maintenance (General)	\$3,462	\$3,678	\$3,895	\$4,089	\$4,328	\$19,452
	Radios	\$5,193	\$5,193	\$5,193			\$15,579

Department	Project	2017	2018	2019	2020	2021	Total
	RMS/Computer	\$3,981	\$1,731	\$1,731	\$1,731	\$1,731	\$10,905
	Training		\$2,164				\$2,164
	Joint Training	\$866					\$866
	Fitness Equipment		\$2,164			\$2,164	\$4,328
	Personal Protective Equipment	\$2,597	\$2,770	\$3,116	\$3,462	\$2,164	\$14,108
	Station 4 Roof Replacement		\$8,655				\$8,655
	Fire Station LED Upgrade					\$1,298	\$1,298
	Auto Extraction		\$3,462				\$3,462
	SCBA					\$8,655	\$8,655
	Fire Total	\$118,227	\$121,040	\$43,362	\$40,440	\$44,141	\$367,210
Park & Recre	eation						
	Terrace Park - Trees - west fence line	\$3,000					\$3,000
	Hockey Light Fixture Replacement - Able & Terrace	\$29,600					\$29,600
	Terrace Park Sidewalk, Sod, Seating Area, etc.	\$5,000					\$5,000
	Terrace Park Sport Court Resurface		\$6,000				\$6,000
	Terrace Park Picnic Table and Grill		\$1,500				\$1,500
	Terrace Park Playground Equipment - Pre-school		\$50,000				\$50,000
	Terrace Park Fitness Course				\$30,000		\$30,000
	Able Park Basketball Court Resurface			\$3,000			\$3,000
	Able Park Building			\$425,000			\$425,000
	Able Park Hockey Rink Concrete/New Boards		\$60,000				\$60,000
	Sanburnol Park Grills/Picnic Tables	\$3,000	, ,				\$3,000
	Sanburnol Park Sidewalk					\$6,000	\$6,000
	Sanburnol Park Irrigation Expansion					\$30,000	\$30,000
	Sanburnol Park Playground Equipment			\$100,000			\$100,000
	Sanburnol Park Ballfield Lighting					\$60,000	\$60,000
	Triangle Park Sidewalk Extension		\$3,000				\$3,000
	Triangle Park Landscaping (East Side)		\$8,000				\$8,000
	Triangle Park Path Lighting		\$25,000				\$25,000
	Triangle Park Gazebo		\$35,000				\$35,000
	Triangle Park Irrigation		\$30,000				\$30,000
	Triangle Park Grills		\$1,200				\$1,200
	Westwood Park Flower Garden/Rain Garden	\$2,000					\$2,000
	Westwood Park Half-Court Basketball Court	\$10,000					\$10,000
	Westwood Park Irrigation			\$50,000			\$50,000
	Westwood Park Ballfield Upgrade			\$25,000			\$25,000
	Westwood Park Community Garden	\$10,000					\$10,000
	Lakeside Lions Park Irrigation Expansion	\$15,000					\$15,000
	Lakeside Lions Park Flower Garden		\$8,000				\$8,000
	Lakeside Lions Park Rain Garden	\$4,000	•				\$4,000
	Lakeside Lions Park Ballfield Lighting	·			\$60,000		\$60,000
	Parks and Recreation Total	\$81,600	\$227,700	\$603,000	\$90,000	\$96,000	\$1,098,300

Department	Project	2017	2018	2019	2020	2021	Total
Public Works	S						
	Pickup Replacement		\$125,000				\$125,000
	Ballfield Groomer			\$30,000			\$30,000
	Replace Dump Truck/Plow/Sander/Wing		\$210,000				\$210,000
	One-Ton Truck Replacement with Plow & Lift Gate		\$50,000				\$50,000
	M.T. Trackless			\$120,000			\$120,000
	Wood Chipper		\$40,000				\$40,000
	Sealcoating	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
	Public Works Total	\$85,000	\$510,000	\$235,000	\$85,000	\$85,000	\$1,000,000
Public Utilitie	es						
	Well #4 Rehab		\$35,000				\$35,000
	Well #5 Rehab	\$35,000					\$35,000
	SCADA System Upgrade				\$50,000		\$50,000
	Pickup Replacement		\$45,000				\$45,000
	Televising Camera					\$125,000	\$125,000
	Water Plant Filter Media Replacement				\$50,000		\$50,000
	Water Main Lining					\$150,000	\$150,000
	Sewer Lining	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
	Public Utilities Total	\$185,000	\$230,000	\$150,000	\$250,000	\$425,000	\$1,240,000
Storm Water							
	Pond Dredging	\$50,000		\$50,000		\$50,000	\$150,000
	Storm Water Total	\$50,000	\$0	\$50,000	\$0	\$50,000	\$150,000
	GRAND TOTAL	\$651,348	\$1,310,303	\$1,261,601	\$523,961	\$777,662	\$4,524,87

# City of Spring Lake Park, Minnesota Projects by Funding Source

Fund/Dept	Project	2017	2018	2019	2020	2021	Total
101 - General Fu	und						
Police Department	Squad Car Replacement	\$36,521	\$36,521	\$36,521	\$36,521	\$36,521	\$182,605
Fire Department	Quint Purchase and Apparatus Equipment	\$86,550	\$86,550				\$173,100
Fire Department	Grass Rig	\$5,193					\$5,193
Fire Department	Chief Vehicle	\$4,241				\$4,328	\$8,568
Fire Department	Public Education Vehicle		\$3,462				\$3,462
Fire Department	Tanker 3 Refurbishment and Apparatus Equipment			\$29,427			\$29,427
Fire Department	Rescue 2 Replacement				\$31,158		\$31,158
Fire Department	Rescue 10 Refurbishment					\$10,819	\$10,819
Fire Department	Utility 14 Replacement					\$8,655	\$8,655
Fire Department	Security Upgrade	\$1,818	\$1,212				\$3,029
Fire Department	Station 2 Boiler	\$4,328					\$4,328
Fire Department	Station Maintenance (General)	\$3,462	\$3,678	\$3,895	\$4,089	\$4,328	\$19,452
Fire Department	Radios	\$5,193	\$5,193	\$5,193			\$15,579
Fire Department	RMS/Computer	\$3,981	\$1,731	\$1,731	\$1,731	\$1,731	\$10,905
Fire Department	Training		\$2,164				\$2,164
Fire Department	Joint Training	\$866					\$866
Fire Department	Fitness Equipment		\$2,164			\$2,164	\$4,328
Fire Department	Personal Protective Equipment	\$2,597	\$2,770	\$3,116	\$3,462	\$2,164	\$14,108
Fire Department	Station 4 Roof Replacement		\$8,655				\$8,655
Fire Department	Fire Station LED Upgrade					\$1,298	\$1,298
Fire Department	Auto Extraction		\$3,462				\$3,462
Fire Department	SCBA					\$8,655	\$8,655
	General Fund Total	\$154,748	\$157,561	\$79,883	\$76,961	\$80,662	\$549,815
225 - Park Acqu	isition & Improvements						
Park & Rec	Terrace Park - Trees Along West Fence Line	\$3,000					\$3,000
Park & Rec	Light Fixture Replacement - Able & Terrace	\$29,600					\$29,600
Park & Rec	Terrace Park Picnic Table/Grill		\$1,500				\$1,500
Park & Rec	Terrace Park Playground Equipment - Pre-School		\$50,000				\$50,000
Park & Rec	Terrace Park Fitness Course				\$30,000		\$30,000
Park & Rec	Sanburnol Park Grills/Picnic Tables	\$3,000					\$3,000
Park & Rec	Sanburnol Park Sidewalk					\$6,000	\$6,000
Park & Rec	Sanburnol Park Irrigation Expansion					\$30,000	\$30,000
Park & Rec	Sanburnol Park Playground Equipment			\$100,000			\$100,000
Park & Rec	Sanburnol Park Ballfield Lighting					\$60,000	\$60,000
Park & Rec	Triangle Park Path Lighting		\$25,000				\$25,000

Fund/Dept	Project	2017	2018	2019	2020	2021	Total
Park & Rec	Triangle Park Gazebo		\$35,000				\$35,000
Park & Rec	Triangle Park Irrigation		\$30,000				\$30,000
Park & Rec	Triangle Park Grills		\$1,200				\$1,200
Park & Rec	Westwood Park Flower Garden/Rain Garden	\$2,000					\$2,000
Park & Rec	Westwood Park Half-Court Basketball Court	\$10,000					\$10,000
Park & Rec	Westwood Park Irrigation			\$50,000			\$50,000
Park & Rec	Westwood Park Ballfield Upgrade			\$25,000			\$25,000
Park & Rec	Westwood Park Community Garden	\$10,000					\$10,000
Park & Rec	Lakeside Lions Park Irrigation Expansion	\$15,000					\$15,000
Park & Rec	Lakeside Lions Park Flower Garden		\$8,000				\$8,000
Park & Rec	Lakeside Lions Park Rain Garden	\$4,000					\$4,000
Park & Rec	Lakeside Lions Park Ballfield Lighting	-			\$30,000		\$30,000
	Park Acquisition/Improvements Total	\$76,600	\$150,700	\$175,000	\$60,000	\$96,000	\$558,300
243 - Public Saf	ety Radio Replacement						
Police Department	Mobile Squad and Portable Officer Radios	\$80,000					\$80,000
	Public Safety Radio Replacement Total	\$80,000	\$0	\$0	\$0	\$0	\$80,000
100 - Revolving	Construction						
City Facilities	Replace City Hall Water Heater	\$5,000					\$5,000
Police Department	Inner Evidence Room Expansion	\$10,000					\$10,000
once Department	Revolving Construction Fund Total	\$15,000	\$0	\$0	\$0	\$0	\$15,000
	Revolving Construction Fund Total	\$15,000	<b>40</b>	<b>30</b>			\$15,000
103 - Capital Re	placement						
City Facilities	Community Billboard		\$48,500				\$48,500
Park & Rec	Terrace Park Sidewalk, Sod, Seating Area	\$5,000					\$5,000
Park & Rec	Terrace Park Sport Court Resurface		\$6,000				\$6,000
Park & Rec	Able Park Basketball Court Resurface			\$3,000			\$3,000
Park & Rec	Able Park Hockey Rink Concrete/New Boards		\$60,000				\$60,000
	Capital Replacement Total	\$5,000	\$114,500	\$3,000	\$0	\$0	\$122,500
107 - Sealcoatin							
Public Works	Sealcoating	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
	Revolving Construction Fund Total	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
110 - Lakeside/I	Lions Park Improvement						
Park & Rec	Lakeside Lions Park Ball Field Lighting				\$30,000		\$30,000
	Lakeside/Lions Park Improvement Total	\$0	\$0	\$0	\$30,000	\$0	\$30,000

Fund/Dept	Project	2017	2018	2019	2020	2021	Total
425 - Storm Sev	ver Rehab						
Storm Water	Pond Dredging	\$50,000		\$50,000		\$50,000	\$150,000
	Storm Sewer Rehab Total	\$50,000	\$0	\$50,000	\$0	\$50,000	\$150,000
600 - Public Util	lity Renewal and Replacement						
Public Utilities	Well #4 Rehab		\$35,000				\$35,000
Public Utilities	Well #5 Rehab	\$35,000					\$35,000
Public Utilities	SCADA System Upgrade				\$50,000		\$50,000
Public Utilities	Pickup Replacement		\$45,000				\$45,000
Public Utilities	Televising Camera					\$125,000	\$125,000
Public Utilities	Water Plant Filter Media Replacement				\$50,000		\$50,000
Public Utilities	Water Main Lining					\$150,000	\$150,000
Public Utilities	Sewer Lining	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
	Public Utility Renewal/Replacement Total	\$185,000	\$230,000	\$150,000	\$250,000	\$425,000	\$1,240,000
2018 Equipmen	t Certificate						
Administration	Photocopier				\$22,000		\$22,000
Administration	Computer System Replacement			\$87,000			\$87,000
City Facilities	Telephone System			\$26,718			\$26,718
Code Enforcement	Code Enforcement Vehicle Replacement			\$30,000			\$30,000
Police Department	Chief Vehicle Replacement		\$36,521				\$36,521
Police Department	Investigator's Vehicle Replacement		\$36,521				\$36,521
Police Department	In-Car Radar Systems		\$15,000				\$15,000
Police Department	Patrol Squad Car Light Bars					\$18,000	\$18,000
Police Department	Taser X-2 Replacement					\$23,000	\$23,000
Public Works	Pickup Replacement		\$125,000				\$125,000
Public Works	Ballfield Groomer			\$30,000			\$30,000
Public Works	Dump Truck/Plow/Sander/Wing		\$210,000				\$210,000
Public Works	One-Ton Truck with Plow & Lift Gate		\$50,000				\$50,000
Public Works	M.T. Trackless			\$120,000			\$120,000
Public Works	Wood Chipper		\$40,000				\$40,000
	2018 Equipment Certificate Total	\$0	\$513,042	\$293,718	\$22,000	\$41,000	\$869,760
EDA Lease Rev	enue Bond						
Park & Rec	Able Park Building			\$425,000			\$425,000
	EDA Lease Revenue Bond Total	\$0	\$0	\$425,000	\$0	\$0	\$425,000

Fund/Dept	Project	2017	2018	2019	2020	2021	Total
Other Aids/Gr	rants						
City Facilities	Community Billboard		\$48,500				\$48,500
Park & Rec	Triangle Park Sidewalk Extension		\$3,000				\$3,000
Park & Rec	Triangle Park Landscaping (East Side)		\$8,000				\$8,000
	Other Aids/Grants Total	\$0	\$59,500	\$0	\$0	\$0	\$59,500
Unfunded							
	Grand Total	\$651,348	\$1,310,303	\$1,261,601	\$523,961	\$777,662	\$4,524,875

# Fund Balance Capital Improvement Plan 2017-2021

	2017	2018	2019	2020	2021
Park Acquisition & Improvement Fund - 225					
Beginning Balance	228,183	547,103	426,777	256,044	198,605
Investment Income	2,282	5,471	4,268	2,560	1,986
Development Fees	393,238	24,903	-	, -	-
Transfers In	, -	-	_	-	_
Capital Projects	(76,600)	(150,700)	(175,000)	(60,000)	(96,000)
Transfers Out	( -/,	( / /	( -,,	(,,	( / /
Ending Balance	547,103	426,777	256,044	198,605	104,591
Public Safety Radio Replacement - 243					
Beginning Balance	65,000	650	10,657	20,763	30,971
Investment Income	650	7	10,037	20,703	30,371
Transfers In - General Fund	20,000	10,000	10,000	10,000	10,000
Transfers In - Traffic Education	20,000	10,000	10,000	10,000	10,000
Capital Projects	(85,000)	_	_	_	_
Ending Balance	650	10,657	20,763	30,971	41,280
-					
Revolving Construction Fund - 400					
Beginning Balance	673,786	690,524	722,429	754,653	787,200
Investment Income	6,738	6,905	7,224	7,547	7,872
Transfers In	25,000	25,000	25,000	25,000	25,000
Capital Projects	(15,000)	-	-	-	-
Other Expenditures					
Ending Balance	690,524	722,429	754,653	787,200	820,072
Capital Replacement Fund - 403					
Beginning Balance	427,476	451,751	355,269	380,821	409,630
Investment Income	4,275	4,518	3,553	3,808	4,096
Transfers In	25,000	25,000	25,000	25,000	25,000
Capital Projects	(5,000)	(126,000)	(3,000)	-	-
Other Expenditures	-	-	-	-	-
Ending Balance	451,751	355,269	380,821	409,630	438,726
Sealcoating - 407					
Beginning Balance	97,779	98,756	99,744	100,741	101,749
Investment Income	97,779	988	997	1,007	1,017
Franchise Fees	85,000	85,000	85,000	85,000	85,000
Capital Projects	(85,000)	(85,000)	(85,000)	(85,000)	(85,000)
Capital i l'Ojecto	(00,000)	(33,000)	(00,000)	(00,000)	(00,000)
Other Expenditures	_	_	_	_	_

Ending Balance	1,969,104	1,944,795	2,000,243	1,956,245	1,736,808
Capital Projects	(185,000)	(230,000)	(150,000)	(250,000)	(425,000)
Transfers In					
Tower Lease Revenue	186,000	186,000	186,000	186,000	186,000
Investment Income	19,486	19,691	19,448	20,002	19,562
Beginning Balance	1,948,618	1,969,104	1,944,795	2,000,243	1,956,245
Public Utility Renewal and Replacement - 600					
Ending Balance	39,084	61,984	40,084	68,034	51,134
Other Expenditures	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
Capital Projects	(50,000)		(50,000)		(50,000)
Transfers In	25,000	25,000	30,000	30,000	35,000
Investment Income	659	400	600	450	600
Beginning Balance	65,924	39,084	61,984	40,084	68,034
Storm Sewer Rehab - 425					
Ending Balance	21,868	22,086	22,307	22,530	22,756
Other Expenditures	-	-	-	-	-
Capital Projects	-	-	-	(30,000)	-
Other Revenue	-	-	-	30,000	-
Transfers In	-	-	-	-	-
Investment Income	217	219	221	223	225
Beginning Balance	21,651	21,868	22,086	22,307	22,530

-			



### City of Spring Lake Park Engineer's Project Status Report

To: Council Members and Staff Re: Status Report for 2.21.17 Meeting

From: Phil Gravel File No.: R-18GEN

Note: Updated information is shown in italics.

### MS4 Permit (193802936).

Working with the Public Works Director and the Administrator to develop a work plan for 2017 MS4 items and to begin initial discussions on the process for updating the surface water management plan (including stormwater modeling).

### 2017 Sanitary Sewer Lining Project (193803782).

Working with Public Works Director on plans and specs for this project in the neighborhood east of Able Street and north of 81st Avenue. Bids will be received in February. Bids will be received on March 8th.

### 2017-2018 Street Seal Coat Project (193803783).

Working with Public Works Director on plans and specs for this 2-year project. Bids will be received in February. Bids will be received on March 8<sup>th</sup>.

### Other issues/projects.

Attended Coon Creek Watershed District (CCWD) Technical Advisory Committee (TAC) meeting. Discussion items included O&M Agreements, weir structures, and the timeline for preparing updated Surface Water Management Plans.

City's Water Supply Plan (DNR requirement) has been reviewed by the DNR and forwarded to the Met Council for review.

Working with Dan and Terry on options for bituminous trail repairs at various locations, including CDBG grant application for trail on Osborne Rd.

Working with staff on development review for possible Dominium project.

Working with staff on drainage issues. Some field survey information has been obtained. We will discuss next steps including the need to complete some stormwater modeling with the Public Works Director and the Administrator.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.





February 9, 2017

Mr. Dan Buchholtz, Administrator City of Spring Lake Park 1301 81<sup>st</sup> Avenue NE Spring Lake Park, MN 55432

Re: Municipal State Aid Account

Dear Dan:

This letter is to provide you with an update on the city's Municipal State Aid account. Specifically, we'd like to update you on the two items below. Related documents are attached.

**2017 Annual Distribution.** In January the Office of State Aid announced the 2017 Maintenance and Construction Allotments for the MSAS cities as approved by the Commissioner of Transportation. The City of Spring Lake Park received the following allocations:

- Construction allocation of \$180,097 (compared to \$176,127 in 2016, \$168,062 in 2015, and \$149,943 in 2014).
- Maintenance allocation of\$60,033 (compared to \$58,709 in 2016, \$56,021 in 2015, and \$49,981 in 2014).

The total combined construction and maintenance allocation for 2017 is \$240,130. The 2017 total is an increase of \$5,744 from 2016. The 2016 total increased \$10,753 over the 2015 amount. The 2015 total was \$24,159 more than 2014 and the 2014 total was \$6,593 more than 2013. So the allocation has been increasing steadily over the past 4 years.

We have submitted reimbursement requests to State Aid for previous State Aid eligible projects (including the 2014-2015 Street Improvement project). The current total pending reimbursement amount in the State Aid system is about \$973,200. This means that for the next 5 or 6 years the city will receive the construction portion of their State Aid allocation without needing to submit any additional reimbursement requests.

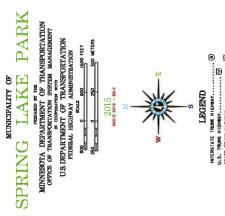
**2016 Annual Certification of Mileage.** We completed the paperwork associated with the annual certification of mileage a few weeks ago and submitted it to the Office of State Aid. There were no mileage changes from the previous year.

Regards, **Stantec** 

Phil Gravel, City Engineer

cc. Terry Randall, Public Works Director

Design with community in mind



## MUNICIPAL STATE AID STREET SYSTEM

NICIPAL	COUNTY	STATE	9	MUNICIPAL COUNTY STATE AID STREET	ļ
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Financial Management, State Aid Finance 395 John Ireland Blvd., Mail Stop 215 St. Paul, MN 55155

January 27, 2017

MUNICIPALITY OF SPRING LAKE PARK Phil Gravel 2335 West TH 36 Suite 703 St Paul, MN 55113

**RE: NOTICE OF ANNUAL DISTRIBUTION** 

Dear Phil Gravel:

The following allotments will be credited to the accounts listed below in compliance with the 2017 Commissioner's Order, and will be released in accordance with the current rules.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ALLOCATION <u>AMOUNT</u>
90	MUNI CONST	\$180,097.00
94	MUNI MAINT	\$60,033.00

If you have any questions please contact Cindy Degener at 651-366-4850 of the State aid Finance Office.

Sincerely,

Charles A. Zelle

Commissioner of Transportation

cc: City Clerk

An equal opportunity employer

2016	Mu	Municipal Mileage as of Dec. 31, 2015	Aileage 1, 2015		Rev	Revisions During rent Year 2016 (+	Revisions During Current Year 2016 (+ or -)	ŗ		Municip as of De	Municipal Mileage as of Dec. 31, 2016	
ANNUAL CERTIFICATION OF MILEAGE SEE INSTRUCTIONS INCLUDED ON WEB SITE RECORD REVISIONS ON BACK OF FORM	Non- Existing	Unimproved	lmproved	letoT	noM- Existing	Unimproved	Improved	lstoT	Non- Existing	Unimproved	lmproved	lstoT
SUBMIT TO YOUR DSAE BY JANUARY 15, 2017	-	=	MILEA	<u> </u>	CONSIDERED IN THE COMPUTATION OF BASIC MILEAGE	VI VI	VII	VIII	IX N OF BASIC	X MILEAGE	0	X
1. Trunk Highways			3.05								3.05	3.05
Trunk Highways Turnbacks     (Designated as MSAS - mileage above 20%)     County State Aid Highways     (Fxclude mileage designated as MSAS)			2.62	2.62							263	63
County State Aid Highway Turnbacks     (Designated as MSAS - mileage above 20%)												
5. Total Mileage of Line 1 Thru 4	Previous		5.67		(+ or -) Adjustment =				Current =		5.67	
		BASIC	IILEAGE	MILEA	SE CONSID	ERED IN	THE CO	MPUTA	ION OF AL	LOWABLE	BASIC MILEAGE: MILEAGE CONSIDERED IN THE COMPUTATION OF ALLOWABLE MILEAGE	
<ol> <li>Municipal State Aid Streets</li> <li>(Exclude Trunk and County Highway Turnbacks and Mileage Partly Outside the City Limits in a non MSAS city)</li> </ol>			5.53	5.53							5.53	5.53
			0.29	0.29							0.29	0.29
			0.32	0.32							0.32	0.32
Other Local Roads And Streets - not designated     (Include T.H. & CSAH frontage roads)			21.73	21.73							21.73	21.73
10. Total Improved Basic Mileage (lines 6 + 7 + 8 + 9)	Previous		27.87		(+ or -) Adjustment =			0	Current =		27.87	
11. Percentage Limitation Allowed by Statute										×	0.20	
12. MAXIMUM MILEAGE ALLOWED FOR M.S.A.S. DESIGNATIONS (Col XI, Line 10 Times Line 11).	ONS (Col XI,	Line 10 T	imes Lin	e 11).						UTC	5.57	
13. Total Municipal State Aid Street Designated (Colum XII, Line	e2+4+6+7).	. <u>(</u>							13.05	5.82		
14. Total Miles of T.H. & County Turnbacks designated as MSAS Above 20% (Col. XII Line 2 + 4 + 7)	S Above 20%	% (Col. XII	Line 2 +	4 + 7).					€	0.29		
15. Mileage designated MSAS - not including T.H. and County Turnback mileage (Line 13 minus Line 14).	Turnback mi	leage (Lin	e 13 min	ıs Line 1	4).					Œ	5.53	
16. MSAS Mileage Partly Outside the City Limits in a non MSAS	Scity									Ð		
17. Municipal State Aid Street Mileage Over/Under Maximum All	llowed. (Line 12 minus line 15 minus Line 16).	e 12 minus	line 15	minus Lir	ne 16).					-	0.04	

I hereby certify that the total Improved Mileage (Col.XI. Line 5 + 10) in the Municipality of Spring Lake Park as of December 31, 2016 is 33.54 Miles.

Signed: Phil Gravel Title: City Engineer Date: 1/15/2017

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### **Daniel Buchholtz**

From: Nauman, Patricia <patricia@metrocitiesmn.org>

Sent: Thursday, January 05, 2017 12:32 PM

**To:** dbuchholtz@slpmn.org

**Subject:** Metro Cities dues/information

### Good afternoon Dan:

I hope this finds you well. I wanted to follow up on our conversation from a few weeks ago, about the potential interest of the city in becoming a member of Metro Cities. We would very much welcome your membership and participation in the work of the organization.

As we discussed, the dues for the first year of membership would be at a one-time 50% discount. This means your dues for 2017 would be \$1,429.00.

I wanted also include some brief background information on the services Metro Cities provides for its members. The organization represents cities in the seven county metropolitan area at the Legislature, Governor's Office, and Metropolitan Council. We are the only local government organization that lobbies the Metropolitan Council. Our staff monitor all activity and policymaking of the Council, and represent the interests of metro cities to ensure that city needs and concerns are accounted for in the Met Council's decisions.

At the Capitol, we lobby on an array of city issues, including transportation, local government aid, fiscal disparities, property taxes/revenues, economic development, housing, maintaining local authority, and a range of other issues. Our 2017 policies can be accessed at <a href="https://www.metrocitiesmn.org">www.metrocitiesmn.org</a>

We provide a regular online newsletter for members, hold forums periodically on issues of interest to metro cities, and have a policy development process during the summer and fall at which member communities participate in developing and recommending legislative policies for the organization's Board and members.

Metro Cities also has statutory appointing authority for the Transportation Advisory Board (TAB), Technical Advisory Committee (TAC), the GEARS board, and regional GIS Committee. The organization also recommends city officials for appointment to various task forces and work groups, as well as the nominating committee that selects Metropolitan Council members.

Let me know if you need any further information, and on whether we should plan to include the city as a member for 2017. (Invoices are sent in January). Thanks, Dan! I look forward to hearing from you.

Best regards,

Patricia Nauman Executive Director Metro Cities

### **Metro Cities Membership List**

Hastings	Osseo
	Plymouth
-	Prior Lake
	Richfield
-	Robbinsdale
	Rogers
Lake Elmo	Rosemount
Lake St. Croix Beach	Roseville
	St. Anthony Village
	St. Francis
	St. Louis Park
Mahtomedi	St. Paul
Maple Grove	St. Paul Park
Maple Plain	St. Paul Port Authority *
Maplewood	Savage
Marine On St. Croix	<u>Shakopee</u>
Medicine Lake	Shoreview
Mendota Heights	Shorewood
<b>Minneapolis</b>	South St. Paul
<b>Minnetonka</b>	Spring Park
Minnetonka Beach	<u>Stillwater</u>
<b>Minnetrista</b>	Sunfish Lake
<b>Mounds View</b>	Vadnais Heights
New Brighton	Victoria
New Hope	Waconia
Newport	Watertown
North St. Paul	Wayzata
Oak Park Heights	West St. Paul
<u>Oakdale</u>	White Bear Lake
<u>Orono</u>	Woodbury
	Lake St. Croix Beach Lauderdale Lilydale Long Lake Mahtomedi Maple Grove Maple Plain Maplewood Marine On St. Croix Medicine Lake Mendota Heights Minneapolis Minnetonka Minnetonka Beach Minnetrista Mounds View New Brighton New Hope Newport North St. Paul Oak Park Heights Oakdale

<sup>\* =</sup> Affiliated Member

### **CORRESPONDENCE**

### To the SLP PD,

I just wanted to take this opportunity to thank you all for your service in the community. Without all of you our community would not be what it is. First I would like to thank Chief Ebeltoft for being willing to give out cub scouts the opportunity to meet with one of your staff member and earn their needed requirements to be able to move up at the end of the year. Without your willingness and support this opportunity would have never happened. Next I would like to thank Investigator Baker for also being willing and supportive with giving out scouts the opportunity to learn. The time that you took with our kids can never be replaced. Not only as a parent but as a Public Safety employee the time and attention you gave our boys that night will forever be a memory they will not forget. You went above and beyond what I could have ever imagined. My sincere gratitude for what you did that night will never be forgotten. I know that not only did my son have a great time that night, but I did as well. Your interaction with the boys was above and beyond, so thank you. Lastly to the officers that came through the garage that night, you will never know what a positive impact you had that night. My son is a child with Asperger's and when you see all of the negativity that our officers get he was giving the opportunity to see what police officers are really like. Every one of you stopped and asked the boys their names and how they were doing. When you are dealing with a child that socially struggles as it is and to see him excited and interacting with you all was something that I will never forget. We left that night and my son thought that maybe there is a chance when he gets older that he would want to be a SLP officer. Those images and opportunities would not have happened if it wasn't for all of you, so thank you again. As a parent of a child that struggles every day at "LIFE" to see the smile on his face and the pep in his step is so heartwarming. And just know that every time an officer drives past Park Terrace Elementary and my son sees the car he comes home and the first thing out of his mouth is Mom I saw that car again. If it happens to be one of the other cars that drives by and it's not the one he toured that night he is always wondering if it one of officers he met that night. The opportunity you gave us that night is worth more than I could ever imagine and so as a small token of my gratitude for what you all have done please enjoy these muffins and danishes along with the knowledge of knowing that you did right that night by one little 8 year old boy.

Thank you,

Nicole Neft



Register online at www.lmc.org/legconf17

### staff in St. Paul for a conference focused solely on This March, join your city colleagues and League city issues at the Capitol!

Start the day off with tips on how you can advocate effectively on behalf 2017 Legislative Session. In the afternoon, use the skills covered earlier in the day when you have the chance to meet with your state legislators. of your city, then hear how city priorities are faring so far during the

## CONFERENCE AGENDA

7 a.m.-1.30 p.m Registration Open

Continental Breakfast

OPTIONAL PRE-CONFERENCE SESSION Advocacy 101: How Things Get Done 7:15 a.m.

Presented by Intergovernmental Relations (IGR) Staff and Policy Committee Members pre-conference session is geared toward newly elected officials, it also serves as a Have you wondered about the finer points of how policy and budget ideas become additional resources that can help you navigate the bonding process. Though this state law? Join the League's IGR team as they take you through this process and explore how the League's policies are decided each year. Plus, find out about refresher on how things work at the Capitol for more experienced officials.

Rhonda Pownell and Executive Director Dave Unmacht Conference Welcome: Remarks from LMC President 8 a.m.

Update on City Legislative Priorities 8:15 a.m.

Presented by IGR Staff

throughout the session so far. Hear about the latest developments and what we IGR staff have been meeting with legislators and advocating for key city issues might see during the rest of the session.

Working Effectively with State Legislators 9:15 a.m.

Panelists: Representative Tim O'Driscoll, House Government Operations & Elections Policy Chair and former Sartell Mayor; Bev Scalze, former State Senator and former Little Canada City Councilmember; Senator Bill Weber, Senate Agriculture, Rural Development, and Housing Policy Chair and former Luverne Mayor

city government to give you their take on how city and state officials work together, influence legislative outcomes. Legislative leaders will draw on their experience in how city issues are perceived at the Capitol, and the best ways to communicate During this panel, you'll get insights and tips on how you can most effectively about city issues with policymakers.

Break 10 a.m.

# 10:15 a.m. Influencing Legislative Outcomes: City Advocacy Toolkit

Presented by IGR Staff

priorities. Then, form small groups with fellow city officials to discuss ways to highlight To start, you'll review key messages, hear tips on how your city stories can create the most impact, and review resources and follow-up actions on this year's legislative city challenges and impacts.

# 11:30 a.m. Luncheon & Remarks on State Capitol Renovations

highlights and what places and spaces you should see while visiting the Capitol complex. Presented by Matt Massman, Minnesota Department of Administration Commissioner After two years of construction, State Capitol renovations are nearly complete! During the luncheon, hear from the Commissioner of Administration about some of the

# 12:15 p.m. Minnesota's Political Landscape

Presented by Don Davis, Forum Communications and Mary Lahammer, Twin Cities Public Television (TPT)

and which key issues are getting attention at the Capitol-especially those important Capitol Bureau Chief Don Davis about their roles in covering Minnesota government Hear from TPT reporter Mary Lahammer and Forum Communications' Minnesota to city officials.

# Meetings with Legislators & Capitol Tours

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Contact Jamie Oxley at (651) 281-1250 or

Questions?

(800) 925-1122, or joxley@lmc.org

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### FROM THE DIVISION MANAGER:

We are now well into a new year, filled with hopes and aspirations for a better world. Our Parks and Community Services Division will be doing its part to improve the quality of lives right here in Anoka County in 2017. As we move ahead, a wide variety of exciting initiatives have been put in place by each of our three departments.

This month, I'll give you a quick overview of a few goals in the Parks and Recreation Department. These are just a sampling from among the 74 goals generated by our staff and reviewed with the Parks and Community Services Committee of the County Board.

### Policy and Planning

- Work with the regional park agencies in support of legislation for regional parks, including: operations funding, park and trail legacy funding, and regional parks bonding.
- Complete a scope of work for updating the County's comprehensive park system plan.
- Implement grant project improvements at Bunker Hills, Mississippi West, Riverfront, and Rice Creek Chain of Lakes Regional Parks; Wargo Nature Center; and Manomin Park.
- Complete the redevelopment of Coon Lake County Park and a new multi-use facility.

### Resource Management

- Manage, lead and train three young adult conservation programs in the park system: AmeriCorps, Conservation Corps Minnesota, and the Green Corps.
- Complete Outdoor Heritage Legacy restoration projects at Rum River Central and Mississippi West Regional Park
- Implement the final large equipment replacement acquisition as part of the department's 10 year operating capital CIP.
- Begin implementing the long-range maintenance facility plan with a new support structure at Rice Creek Chain of Lakes.

### Visitor Services

- Hire a communications specialist to focus on outreach and connecting people to the outdoors.
- Update the Parks and Recreation System Ordinance.
- Implement new technology to enhance the campground check-in procedure.
- Continue development of the interpretive sign program for regional parks.

### **Program Services**

- Begin the process for developing new interior displays and educational kiosks at Wargo Nature Center.
- Complete the final phase of developing the new learning kiosks at the Heritage Lab at Wargo.
- Develop construction documents for the refurbishment of the Twisted Towers slides at Bunker Beach.
- Complete and open up the new #6 and #17 greens at Chomonix Golf Course.

We look forward to working with the County Board, our talented staff, and a wide array of allied organizations and agencies on the goals of the Parks and Recreation Department in 2017. In March, I'll outline the 2017 goals for the License Bureau and the Recycling and Resource Solutions Department.

In the meantime, I'll see you on the trails.

John VonDelinde

### NATURAL RESOURCE STAFF MONITORS O2 LEVELS IN AREA LAKES



Over the course of the winter, lakes experience a decrease in dissolved oxygen (DO) levels which can lead to fish kills. This decline in DO varies each year based on when the lake freezes over and how early the ice is covered by a thick layer of snow, which decreases light availability for aquatic plants to carry out photosynthesis. The operation of aeration systems can keep the DO level above the threshold for fish kills. In an effort to prevent fish kills, while minimizing aeration costs, the Natural Resource crew conducts periodic DO tests on four lakes in Anoka County: Centerville, Coon, Martin, and Peltier Lakes. The crew drills a hole through the ice near the deepest spot of the lake and takes readings for DO and temperature every two feet from the underside of the ice to the bottom of the lake. This data is shared with the local DNR fisheries manager who tracks the decline in DO and instructs when the aeration systems need to be put into operation. Through these and other efforts, a healthy fish population can be maintained for the enjoyment of area anglers.

### RICE CREEK CHAIN OF LAKES PARK RESERVE UPDATE









In 2016, the department hired HCM Architects to conduct a maintenance facility assessment to determine maintenance facility needs throughout the system. The assessment determined that a new maintenance facility is needed at Rice Creek Chain of Lakes Park Reserve. The proposed building would be approximately 4000 square feet, include a drive through bay, vehicle and equipment storage space, a small work bench area, breakroom/office, locker area and restrooms. The estimated cost of construction for full build out of the facility is approximately \$900,000. The County will be phasing the construction of the facility. The first phase will construct a large pole barn type cold storage building, with conduit stubbed out for all the necessary utilities hook-ups in the future. This will allow equipment and vehicles to be stored in a secure facility while the County secures the remaining funding for the building. The first phase of construction is anticipated to start in 2017. The second phase is anticipated to occur in 2019/20.

### SKI TRAIL PROGRAM IMPROVEMENTS AND INNOVATIONS

In 2014, Parks staff applied for a grant through the Federal Recreation Trail Program, with the goal of upgrading our ski trail grooming equipment fleet to be more responsive after a snow event and provide quality trails with a minimum base. At the time, the grooming fleet consisted of a Pisten Bully PB100, which is highly effective when sufficient snows allow for a deep base, and a six-foot wide, light weight Tidd Tech groomer pulled behind a Skidoo Skandic snowmobile. Through the grant we hoped to add a second, wider Tidd Tech with a more aggressive pull unit, along with pull-behind rollers to aid in building base, traction improvements to the Skandic, and replacement tracks for the Pisten Bully. The grant award allowed for the purchase, with a 25% County match, of that "more aggressive pull



unit," which came in the form of a John Deere 825 tracked utility vehicle.

We now had the pull unit, but not the grooming unit to pull behind it. Through 2016 State Lottery funding we were able to purchase that unit, a seven-foot wide Tidd Tech groomer. Now the challenge was to join these pieces of equipment to be effectively trailered to the various trail facilities and perform at a high level in the field. At this point Parks staff joined with Anoka County Fleet Services staff to collaborate on hardware and modifications, starting with networking with other county ski trail operations and viewing their ideas. These efforts resulted in highly creative modifications that aid the operator in ease of operation, enable impressive turning radiuses in the field, and fit within the limitations of the trailering equipment. Additionally, Parks staff continue to employ their skills in fabrication and welding to improve rollers and other important trail grooming pieces.

Kudos to the Parks ski trail groomer operators for their passion, creativity, skill, and hard work: Mark Hanson, Jake Haugen, Josh Detzler, and Edward Evens, and Fleet Services Technicians Dan Alleman and Matt Euteneuer. With their efforts and ingenuity and some snow—we're set for some quality skiing!



In response to requests for winter trail use by fat tire bikers, Anoka County Parks is piloting a new multi-use trail for the 2017 winter season. Fat tire biking has grown in popularity because it allows mountain bikers to get out on a bike all year round. The 4-5 inch wide tires on a fat bike help the rider manipulate snow covered trails. The new multi-use trail takes the place of an existing cross country ski trail in the Rice Creek Chain of Lakes Regional Park. Specifically, the trail begins behind the Lino Lakes YMCA, runs through the woods to the prairie north of Chomonix Golf Course, loops around that prairie and back behind the YMCA. The distance of the trail is 3.2 kilometers, or about 2 miles. The trail will be packed by our groomers and a track will be set for classic skiers. Along with skate and classic skiers still being able to use the trail, fat tire biking and hiking will also be permitted.

### GREENER EVENTS IN ANOKA COUNTY PARKS

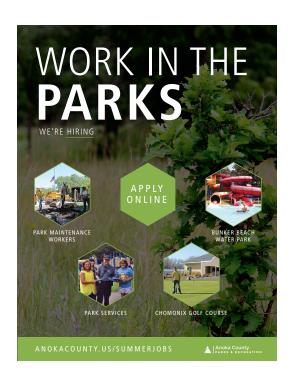


Are you thinking about reserving an Anoka County park pavilion or indoor facility for an upcoming work or community meeting, family reunion or other celebration? Anoka County Recycling & Resource Solutions offers a limited number of portable recycling and organics containers that can be borrowed for recycling and organics (food waste and non-recyclable paper) collection at events. Whether your event is hosted at an Anoka County park or at home, consider making your next event a zero waste event. If zero waste seems daunting, setting a goal of reducing waste can be a great place to start. Here are some tips for success.

- Recycling is available in all Anoka County Parks. If you are interested in doing organics recycling at your event, contact Recycling & Resource Solutions for how to obtain compostable bags and serviceware.
- Make recycling at events easier with signs. Recycling and organics signs, along with trash signs, help guests know your expectations and helps ensure waste ends up where it belongs. You can customize your signs with images of products you will have at the event. To print signs for your next event, visit RethinkRecycling.com/signs.
- Choose decorations and display materials that can be reused or recycled.
- If your event is catered, select food vendors that offer the use of washable plates, silverware and linens.

For more information on hosting zero waste events or borrowing recycling and organics bins, contact Anoka County Recycling & Resource Solutions at 763-323-5730 or email us at recycle@co.anoka.mn.us.

### PARKS RECRUITMENT INITIATIVES



Parks staff are already looking ahead to the upcoming summer season and have begun new recruitment initiatives to attract applicants for positions throughout the parks, including positions in Park Services, Park Maintenance, Bunker Beach Water Park, and Chomonix Golf Course. Recent trends have shown that staff recruitment for seasonal positions have become more competitive and Anoka County Parks remains committed to recruit, hire, and develop the best possible candidates to fill more than 300 seasonal positions. In order to achieve this goal, new marketing pieces have been developed and hiring managers are reaching out to perspective applicants through traditional job postings, leveraging social media, and a wide variety of career fairs and hiring events. All applications are being accepted and can be found online at Anoka County's website.

### CHOMONIX GOLF COURSE "L.E.A.P."S INTO 2017

In January, Chomonix Golf Course joined Centennial High School for their new L.E.A.P. program. L.E.A.P. stands for Lunch, Energize, Achieve, Participate. The program provides kids with opportunities and encourages participation in groups or clubs during their lunch period.

Chomonix started a new club called "Chomonix Golf Club." Kids are able to use one of the chipping stations, putting stations, or hitting stations. The hitting station is the most popular, where kids hit foam golf balls at the basketball hoops and try to make a basket. "Chomonix Golf Club has been a huge success," said Chomonix Volunteer John Riley. "The kids really love being able to come and swing some golf clubs for 20 minutes in the middle of their day."

February brings to Chomonix the annual Grand Opening Weekend. Season Passes, Patron Cards, Punch Cards, League Registration–everything gets rolling on February 18 and 19 at the Chomonix Clubhouse. The clubhouse will be open both days 9am - 5pm.



### BANFILL-LOCKE CENTER FOR THE ARTS UPDATES

Banfill-Locke Center for the Arts will be exhibiting over 650 artworks by area K-12 students. The 2017 Student Art Show will open on February 11 and be on view through March 4. Two receptions will be held to celebrate the exhibit: February 11 and 18 from 10 AM to 2 PM. Admission to the show is free and the public is welcome. The galleries are open 10 am to 4 pm, Tuesday through Saturday.

2017 Reading Series - February 10 at 7:30 PM. The event will feature local authors Bao Phi and Elizabeth Weir. The BLCA Reading Series is curated by Margaret Hasse and Clarence White. The reading series is provided through a partnership with Anoka County Library.

### **EMPLOYEE PROFILES**



Name: Matt Wollmering

Position & Department:
Assistant at Chomonix Golf Course

Length of time in current role:
10 Years

Matt studied Sports Facility Management at Century College with an emphasis on Golf Course Management. His first job in the golf industry was an internship with Ramsey County working to improve their courses. A highlight of Matt's internship was playing golf with Alice Cooper and the Mayor of St. Paul. He applied that spring to Chomonix and the rest is history.

In his spare time, Matt likes to golf (of course), go to movies, hang out with family and friends, and he really likes sports. He mostly watches sports these days, but every now and then he still shoots hoops.

### Fun Fact:

Being a big sports fan over the years, I have collected a wide variety of sports memorabilia. I have signed photos, gloves, pennants, and footballs among other items. My favorite piece is my autographed Peyton Manning football. He's my favorite player!



Name: Jennifer Thul

Position & Department: Ramsey/Ham Lake License Center Specialist

Length of time in current role:
17 Months

Jennifer attended Century College working towards an Associate's Degree majoring in Math and a minor in Photography. Her most recent job was with Old Chicago as a bartender. Prior to that, she had worked as a server as well as other customer service type jobs.

Jennifer enjoys hands-on activities. During the spring/summer, she spends a lot of time outside working on her landscape and vegetable garden. During the colder seasons, she does a lot of interior painting and design. She also enjoys photography and doing "crafty things."

### Fun Fact:

I grew up as a military child and moved around most of my life. When I was in 5th grade, we were stationed in Iceland for 2 years.

### **Capitol Update Report**

To: Minnesota Municipal Beverage Association (MMBA)

From: Joseph Bagnoli

Doug Carnival

Date: February 10, 2017

### <u>Introduced Bills</u> Bills Introduced last week are highlighted

Bill Introductions	House File	House Author	Senate File	Senate Author	Notes
		Sunday	Sales Bills		
Sunday Sales of-sale of					1/19/17 - Passed Hs Commerce – Sent to House floor
Alcohol	<u>30</u>	Loon	None	Miller	Will be taken up on house floor 2/15/17
	<u>31</u>	Loon	None		
	<u>128</u>	Drazkowski	<u>33</u>	Osmek	
	<u>230</u>	Fenton	None		
	<u>129</u>	Drazkowski	<u>41</u>	Osmek	
Sunday Sales of certain recreation vehicles	<u>557</u>	Kresha	None		
		011.0	Data Dilla		
		OII-S	Sale Bills		1/19/17 - Passed Hs Commerce – Sent to House floor.
Changing 3.2% Labeling Requirements	<u>68</u>	Hoppe	<u>444</u>	Dahms	1/31/17 - Heard in Senate Commerce. Laid over.
Allowing internet sale of up to 2 cases of beer	<u>318</u>	S. Anderson	<u>298</u>	Housley	2/15/17 – Will be heard in House Commerce.
Regulating and Providing for direct ship wineries	<u>791</u>	Garofalo	None		
Modifying Regulation of Off-Sale by Micro- Distilleries	None	Nash	<u>912</u>	Housley	

		Local On-S	ale License B	ills	
4:00 a.m. closing for Super Bowl 2018 in Hennepin/Ramsey Cos.	<u>217</u>	Dehn	440	Housley	1/31/17 - Heard in Senat Commerce. Laid over. 2/15/17 – Will be heard in House Commerce.
Allowing on-sale at two restaurants in Mpls.	<u>218</u>	Dehn	<u>188</u>	Champion	
Allowing on-sale at a restaurant in South Mpls	<u>283</u>	Hornstein	<u>267</u>	Dibble	1/31/17 - Heard in Senat Commerce. Laid over. 2/15/17 – Will be heard in House Commerce.
Allowing on-sale license for a municipal golf course in New Hope	<u>826</u>	Freiberg	<u>678</u>	Rest	2/15/17 – Will be heard in House Commerce.
		On-	Sale Bills		
Authorizing holders of an on-sale license to provide catering service	<u>720</u>	Franson	<u>501</u>	Housley	
4:00 am closing time permanently statewide	<u>1008</u>	Howe	<u>891</u>	Osmek	2/15/17 – Will be heard in House Commerce.
Allowing Brew Pubs to Sell to Retail Licensee at the Airport	1050	Норре	None		2/15/17 – Will be heard in House Commerce.
		General F	Business Bills	s	
Requiring a uniform statewide minimum wage	<u>180</u>	Hertaus	None		
Providing Uniformity for Employment Mandates: Wage, Benefits.	<u>600</u>	Garofalo	<u>580</u>	Miller	2/2/17 – Passed out of House Jobs Committee, as amended. 2/18/17 Passed out of House Gov. Ops. Committee. Sent to House Ways & Means Committee 2/7/17 – Passed out of Senate Jobs Committee. Sent to Senate Local Govt. Committee.

Authorizing the MN Joint Underwriting Association – Dram Shop Insurance	1046	Loonan	879	Utke			
Tax Provisions							
Providing a vendor allowance to businesses that collect sales tax	<u>186</u>	Nash	<u>237</u>	Jensen			
Charitable Gambling – Changing Tax Calculation	226	Dettmer	419	Nelson	2/8/17 – Will be heard in House Commerce Committee		
Repeals June Accelerated Tax Payments	138	Knoblach	379	Relph			
North Mankato to impose local food and beverage tax	613	Johnson, C.	521	Frentz			
	<u> </u>	O.	<u></u>	1101112			
Sales Tax Exemption for certain meals and drinks	908	McDonald	<u>789</u>	Jensen			
Providing a Credit for Small Wineries	None		<u>866</u>	Ingebrigtsen			
Other							
Eliminating the Alcohol and other Drug Abuse Advisory Council	<u>592</u>	Drazkowski	None				
Changing Legal Drinking Age to 19	1049	Норре	None				

### **This Past Week**

### **Uniform Labor Standards**

On Monday, the Uniform Labor Standards bill took its first step forward in the Senate where it was heard in the Senate Jobs Committee. The bill passed out of this committee on a straight party line vote of 9-6. <u>Senate Jobs Video</u>

On Wednesday, the House Government Operations Committee heard the bill. Democrats offered a number of amendments, all of which were defeated. The bill passed out of this committee and was sent to the House Ways & Means Committee. Thus, at the end of the week, the bill has moved through virtually all of the necessary committees in the House, and has cleared the first committee in the Senate.

### **Vendor Allowance/June Accelerated Tax**

On Tuesday, the Senate Tax Committee heard SF 237 (Jensen), which provides an allowance for vendors/businesses that remit sales tax. Testifying in favor of the bill included:

- Deborah Everson, owns Everson's Hardware in Waconia, which has existed for 50 years. She testified that this would be a helpful change.
- Hilary Fetter, owns a main street service business in Hopkins. In 1991, sales tax
  was the same throughout the state. Since then, there are a variety of different
  sales taxes depending on where you deliver a service. Ninety percent of
  products we sell are at the point of delivery. We have to be on top of this and
  needs to alter software every time it is changed.
- Lonnie McCourter, on behalf of 36 Lynn Refuel Station, convenience store. Locally sourced items and organics. Every member of staff works hard that we are in line with local ordinances. Vendor allowance would allow us to minimize some of the credit card fees we are charged.
- Jamie Pfuhl, MN Grocers Ass'n.
- Bruce Nustad, MN Retailers Ass'n.

Twenty-eight states have a vendor allowance. This bill has a tiered approach, bigger businesses – over \$600,000 - get a smaller allowance than smaller businesses.

This bill was laid on the table for potential inclusion in the Senate Omnibus Tax Bill.

### June Accelerated

In the same hearing, the committee heard SF 379 (Relph - R-St. Cloud), which repeals the requirement that business that remit over \$250,000 in sales tax payments, pay their June tax payments on June 28. Typically, retailers are required to pay the month after these taxes are collected. Brian Carr, Minnesota Retailers Association testified in support of this bill.

In 2014, small retailers were exempted from the requirement to pay these sales taxes early by increasing the threshold to \$250,000. At that time, the legislature also reduced the amount of sales tax payable from 90% to 81.4% of estimated payments.

Senator Bakk encouraged Chair Chamberlain to make some headway on this issue. He noted that it is probably too expensive to do entirely.

This bill also was laid on the table for potential inclusion in the Senate Omnibus Tax Bill.

### Bills of Significance Introduced this Week

Minnesota Distilleries Bill: SF 912 (Housely) was introduced which does three things:

- 1) allows distilleries to serve alcohol on Sunday, even if they don't serve food.
- 2) Allow distilleries to self-distribute
- 3) Allow distilleries to sell off-sale any size bottle. Currently they can only sell 375 ml. bottles.

**4:00 A.M Closing Times**: Earlier this year, a bill was introduced to allow closing times during the four days of the Superbowl to be at 4:00 a.m. This bill makes changes it for every day, all year.

### **This Coming Week**

On Wednesday, the House Commerce Committee will hear the following bills.

HF283(Hornstein) - Authorizing Minneapolis to issue a liquor license to a restaurant

HF217(Dehn) – Extending closing time to 4:00 a.m. for four days during the Superbowl in Hennepin and Ramsey County

HF1008(Howe) – Extending closing time to 4:00 a.m. permanently, every day.

HF826(Freiberg) - Authorizing New Hope to issue a liquor license for a municipal golf course.

HF1050(Hoppe) – Allowing brewpubs to transport and sell their beer at a bar owned by the Craft Brewers Guild at the Airport.

HF318(S. Anderson) – Allowing up to two cases of beer to be shipped to MN customers directly.

**On Thursday**, the House will take up Sunday Sales on the Floor.

### **General Legislative Update**

Political news at the federal and state level continue at a fast and furious pace. On the National scene, the Ninth Circuit Court of Appeals upheld a lower court ruling enjoining President Trump's order to ban travel from seven countries. Unsurprisingly, President Trump criticized the court and vowed to fight on. This may have been the quickest a President has been in court in our nation's history.

<u>Governor's Health</u>: The Governor announced that he will undergo surgery on March 2 to entirely remove his prostate. He indicated that he will have a reduced work load for a while but expects to be back at his office soon after the surgery. Having known a few people that have had this surgery, I know that the success rate is very high.

<u>Stadium Suites</u>: On Tuesday, the Legislative Auditor released his much anticipated report that looked into the use of suites at the US Bank Stadium by the MSFA. Though Auditor, Jim Nobles, found that no laws had been broken, he did find that core ethical principles had been violated. In a four-hour joint House/Senate hearing, Minnesota Sports Facilities Authority Chair Michelle Kelm-Helgen and CEO Ted Mondale were subjected to what can only be described as a grilling.

### Stadium hearing

### **Auditors Report**

Recreational Marijuana – Legal: A group of legislators introduced a bill on Thursday, February 8, that called for the legislature to place a constitutional amendment on the ballot in 2018 that would allow voters to decide whether the recreational use of marijuana should be legal in Minnesota. The Governor immediately indicated that he opposes the bill and the chair of the House committee with jurisdiction over the bill indicated it would not receive a hearing. Consequently, it is unlikely that this bill will lead to the legalization of recreational marijuana, but it is the start of that conversation. It is, or will be shortly, legal in eight states, including: Alaska, California, Colorado, Maine, Massachusetts, Nevada, Oregon and Washington

Legal Marijuana

### **Daniel Buchholtz**

From: North Metro Mayors Association <info@northmetromayors.org>

Sent: Saturday, February 04, 2017 10:50 AM

**To:** Troy Olsen; jillcbrown@msn.com; Mandy Meisner **Subject:** NMMA Legislative Update - February 4, 2017





### NMMA Legislative Update – February 4, 2017

### **Happenings at the Capitol**

The 2017 legislative session is now one month old. While only two bills have been signed into law, much work has been done at the capitol. Committees continued to hear testimony from Gov. Mark Dayton's administration regarding his budget recommendations, which will likely continue for the next couple weeks. The February budget forecast will be released on Tuesday, February 28, which will provide legislators with the last evaluation of the state's fiscal picture before deciding on a two-year state budget. Once the February forecast is released, committees will receive their budget targets before beginning to compile their major finance (omnibus) bills.

The House and Senate have agreed to committee deadlines, as follows:

- Friday, March 10 committees must act favorably on bills in their body of origin
- Friday, March 17 committees must act favorably on bills, or companion bills, that met the first deadline in the other body
- Friday, March 31 committees must act favorably on major appropriation finance bills

For a bill to be eligible to be passed into law, it must pass through either the House or Senate committee process by March 10. The bill would then have one week to be passed through the other chamber's committee process to be eligible for a floor vote at any time before adjournment on Monday, May 22.

### Water

On Monday, the Metropolitan Council provided a wastewater utility <u>overview</u> for the House Transportation and Regional Governance Policy Committee providing a history of wastewater treatment in the metro area. The Metropolitan Council also outlined their role in water supply planning.

### **Transportation Advisory Board (TAB)**

The Transportation Advisory Board (TAB) has recommended a host of <u>projects</u> to receive \$208 million in federal funds. The federal funds will leverage an additional \$205 million in local matching funds for a total investment of \$413 million. North Metro projects recommended for funding include:

- Brooklyn Center Highway 252/66th Ave. interchange \$7M
- Anoka (city) Fairoak Ave. underpass of Hwy 10 \$7M
- Brooklyn Center Brooklyn Blvd. reconstruction \$6.6M
- Anoka Co Foley Blvd. overpass of the BNSF RR (Coon Rapids) \$7M
- Anoka Co Hanson Blvd. reconstruction (Coon Rapids) \$2.3M
- Dayton Brockton Lane interchange \$7 million

In addition to these projects, TAB approved \$21 million of federal Highway Safety Improvement Program (HSIP) funding for 22 projects throughout the region including:

- MnDOT U.S. Highway 10 freeway lighting (Mounds View) \$1.1M
- MnDOT Highway 65/Klondike Dr. (East Bethel) reduced conflict intersection \$450,000

### **Rail Safety Report**

This week the House Transportation Finance Committee reviewed a Department of Public Safety report titled "Minnesota's Preparedness for Ethanol and Oil Transportation Incidents." The report outlines numerous recommendations including funding for local governments for exercises and drills for rail and pipeline incidents, funding for local planning, learning more about equipment needs, making public how the state spends funds from the Railroad and Pipeline Safety Account and other recommendations. You can read the report <a href="here">here</a> and view the presentation <a href="here">here</a> and view the presentation <a href="here">here</a>.

### **Interim Ordinances**

Legislation requiring a "10-day notice given by publication in a newspaper of general circulation in the municipality" and a two-thirds vote of all members of a governing body intending to adopt an interim ordinance affecting housing activities continues to advance in the House. Though not in the NMMA Legislative Action Plan, <a href="HF330">HF330</a> (Nash, R-Waconia), NMMA member cities should be aware of this legislation and know that LMC and Metro Cities are actively opposing the legislation.

### NMMA Action Plan Bills Introduced Last Week

- Senator Limmer introduced—
  - <u>S.F. No. 446</u>: A bill for an act relating to taxation; tax increment financing; modifying special rules for the Maple Grove tax increment financing district;
- Senators Abeler, Ingebrigtsen, Eaton, Tomassoni, and Ruud introduced—
   S.F. No. 449: A bill for an act relating to capital investment; appropriating money for closed landfill cleanup; authorizing the sale and issuance of state bonds.
- Senators Abeler and Newton introduced—
   S.F. No. 451: A bill for an act relating to capital investment; appropriating money for highway-rail grade separation project in Anoka; authorizing the sale and issuance of state bonds.

- Senator Abeler introduced—
   S.F. No. 452: A bill for an act relating to the city of Anoka; extending the five-year rule for a tax increment financing district.
- Senators Weber, Miller, Senjem, Bakk, and Dziedzic introduced—
   S.F. No. 476: A bill for an act relating to local government aid; increasing the city appropriation;
- Senator Kiffmeyer introduced—
   S.F. No. 514: A bill for an act relating to elections; making changes to provisions related to the administration of elections; making technical changes (New Brighton)
- Anderson, P.; Franke; Hamilton; Johnson, C.; Swedzinski; Poston; Theis; Grossell; Metsa; Rarick; Lien; Urdahl; Marquart; Nelson; Nornes; Backer; Pinto and Davnie introduced:
   H. F. 672, A bill for an act relating to local government aid; increasing the city appropriation
- Petersburg; Johnson, C.; Howe; Sauke; Daniels and Lucero introduced:
   <u>H. F. 677</u>, A bill for an act relating to transportation; financing the trunk highway system; allocating certain general funds for the corridors of commerce program; appropriating money; authorizing sale and issuance of state bonds; amending Minnesota Statutes 2016, sections 16A.152, subdivisions 1b, 2; 161.088, subdivision 2, by adding a subdivision.
- O'Driscoll and Nelson introduced:
   <u>H. F. 729</u>, A bill for an act relating to elections; making changes to provisions related to the administration of elections; making technical changes (New Brighton)
- Smith introduced:
   <u>H. F. 732</u>, A bill for an act relating to taxation; tax increment financing; modifying special rules for the Maple Grove tax increment financing district
- Koegel introduced:
   <u>H. F. 695</u>, A bill for an act relating to capital investment; appropriating money for reconstruction of a street in the city of Blaine; authorizing the sale and issuance of state bonds.
- Metsa, Ecklund and Applebaum introduced:
   H. F. 760, A bill for an act relating to taxation; local government aid; modifying definitions; adjusting city revenue need and certified aid adjustments.
- Senator Senjem introduced—
   S.F. No. 576: A bill for an act relating to local government aid; dedicating a portion of aid to cities for housing
- Senators Tomassoni, Eken, and Bakk introduced—
   S.F. No. 583: A bill for an act relating to taxation; local government aid; modifying definitions; adjusting city revenue need and certified aid adjustments

### Other Bill Introductions of Possible Interest:

- Senator Rest introduced—
   S.F. No. 477: A bill for an act relating to tax increment financing; making various technical and minor policy changes
- McDonald; Poston; Loonan; Lohmer; Daudt; Lucero; Drazkowski; Nash; Dean, M.; Gruenhagen; Hertaus; Anderson, S.; Albright; Gunther; Davids; Pelowski; Carlson, L., and Backer introduced:

<u>H. F. 605</u>, A bill for an act relating to taxation; sales and use; providing an exemption for an annual city celebration; modifying the threshold for duration of premises leases for certain nonprofit fund-raising events

- Drazkowski introduced:
  - <u>H. F. 754</u>, A bill for an act relating to local government aid; adjusting payments to counties, cities, or towns contributing to a world fair; proposing coding for new law in Minnesota Statutes, chapter 477A.
- Senators Fischbach, Westrom, Koran, Utke, and Jensen introduced—
   S.F. No. 611: A bill for an act relating to transportation; governing transportation finance; proposing a constitutional amendment to the Minnesota Constitution, article XIV, to allocate state tax revenue related to motor vehicle repair or maintenance exclusively to fund roads

### **This Week**

Most legislative committee activity will split their focus between reviewing the governor's budget, performing agency overviews and hearing bills, but here are <u>some</u> of the many meetings taking place that may be of interest. Note that schedules can quickly change.

### Monday

- 10:15 House Ways and Means (Watch Live)
  - Governor Dayton's budget (details)
- 11:00 Senate Meets in Session (Watch Live)
- 3:30 House Meets in Session (Watch Live)

### Tuesday

- 8:30 Senate Local Government
  - o S.F. 123 (Latz) Electronic communications retention requirements establishment
- 10:15 House Taxes
  - HF605 (McDonald) Annual city celebration exemption provided, and threshold for duration of premises leases for nonprofit fund-raising events modified
- 1:00 House Transportation Finance
  - Review of 2016 Legislative Auditor <u>Program Evaluation</u> on MNDOT Highway Project Selection Process. David Kirchner, MN Legislative Auditors Office
  - Response by MNDOT of any changes in processes for project selection since this audit
  - Bidding 101 overview on how MNDOT bids projects including
  - Bid process, project selection process, types of contract methods, Criteria used for projects,
     Best value/low bid, etc.
- 3:00 House Capital Investment
  - Overview of the governor's bonding proposal by Myron Frans, Commissioner of Minnesota
     Management and Budget.

### Wednesday

• Many committee agendas have not been set yet

### Thursday

- 1:00 House Transportation Finance
  - o MNDOT will present overviews on:
    - Minnesota GO a 50-year vision of transportation in Minnesota
    - Minnesota State Highway Investment Plan (MNSHIP) overview for the recently released
       20 year plan for years 2018-2037
    - Overview of recently released Minnesota Statewide Multimodal Transportation Plan (SMTP) 20 year plan for 2018-2037
    - MNDOT Also will overview 10 year plan CHIP -Capital Highway Investment Plan and the four year STIP - State Transportation Improvement Plan
  - o Many committee agendas have not been set yet

### **Where to Find Legislative Information**

Both the House and Senate websites contain useful information to help track legislation and stay in touch with your legislators. NMMA encourages its members to visit the <a href="House">House</a> and <a href="Senate">Senate</a> websites and sign up for legislative updates from your legislators.

Troy Olsen troyo@ewald.com 763-381-7894

If you have any questions or comments, please contact us.

Jill Brown, Executive Director <a href="mailto:jillcbrown@msn.com">jillcbrown@msn.com</a>
612-889-2611

Becca Pryse beccap@ewald.com 612-490-2651

Bob Benke bobbenke@comcast.net 612-669-0274

Owen Wirth owenw@ewald.com 651-357-8921



YEAR IN REVIEW

FEBRUARY 2017 NO. 204

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

6431 University Avenue NE Fridley, MN 55432 phone: 763-571-3450 www.FridleyMN.gov e-mail: info@FridleyMN.gov

Mayor – Scott J. Lund
Councilmemberat-Large – Robert L. Barnette
Councilmember 1 st Ward – James T. Saefke
Councilmember 2nd Ward – Dolores M. Varichak
Councilmember 3rd Ward – Ann R. Bolkcom
City Manager – Wally Wysopal



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### **Stay Connected!**



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### Forward Fridley: A Civic Campus Designed for Community Need

For three years, the Fridley City Council dug deep into research, analysis and study regarding the current conditions of city buildings. For almost two years, citizens provided insight for the future of the old Columbia Arena site. Today, a solution for both is on the horizon.

### **Next Steps**

After a well-attended public meeting in November, the City Council approved the adoption of the 2017-2021 Capital Improvement Plan and preliminary approval of the issuance of bonds to fund the project. Final approval was given in early January, and the Civic Campus project begins to move forward. Construction bids will take place in late March through the end of April, and if bids are favorable, construction could begin as early as May 2017.

### Connecting the Pieces

Now that the financing phase is underway, serious talks will begin with private development for the addition of much-needed housing options in the City. Together, the civic presence, the private housing and the re-energized park space will make a remarkable visual impact and provide new opportunities within our community — a fitting tribute to Columbia Arena, a place that once served as a symbol of community pride and gathering.

### **Practical Design**

It is not about bigger government or additional cubes and offices. In fact, most individual work areas are shrinking. The design of the civic campus has very clear goals:

- Attract private development. Due to surrounding industrial and Fridley's Public Works facility as it currently stands, this site is not conducive to most private development. The civic campus will change that.
- Provide customer convenience. The new facility will be handicap accessible, provide convenient access to staff and services, and provide meeting areas separated from the public lobby.

- Increase efficiency. By providing adequate space for operations, particularly in Police and Fire, and by housing all buildings in close proximity, we will improve efficiency in a variety of areas.
- Longevity and environmental protection. Indoor storage will protect \$4 million worth of vehicles and equipment from weather elements and prevent runoff into Rice Creek. The new building is expected to serve our community for 50+ years. Also, a central water feature will double as stormwater treatment.

### Adding It Up

The interest rate for the project came in .2% lower than expected, a taxpayer savings of approximately 1.5 million dollars. The 3.3% average over 25 years is significantly lower than the average mortgage rate on a 20- or 30-year home mortgage.

Another huge savings is through a guaranteed maximum price agreement with the construction management. This means the cost of the project cannot exceed a set amount, so there will be no surprises over unforeseen changes. Both a low interest rate and the guarantee price represent a significant cost savings to taxpayers.

### **Finishing Touches**

There is still work to be done. If spring bids are successful and the project proceeds as expected, construction on the civic campus will begin in May 2017 with completion by fall 2018. That is just an estimate in this early phase. Construction start for private development has not yet been determined, but we will continue to provide updates as those plans fall into place.





### We believe in a SAFE Fridley

### Sign Up for Email Updates from Fridley Police and Fire

Easy as 1, 2, 3

- Click the Fridley 4U News icon on the City homepage at FridleyMN.gov.
- 2. Enter your email, click Subscribe.
- You will receive an email confirmation to receive electronic communications from the City of Fridley. Click the link and you will start receiving periodic updates right to your email.

### You can also follow us on:



facebook.com/CityofFridley



@Cityoffridley



The **Take it to the Box Drop-off** in the Police lobby collects old and unused medications to combat rising issues with prescription drug abuse within our community. You are welcome to dispose of your leftover prescriptions in our secure box during regular business hours.

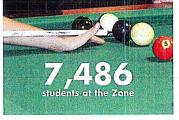
Creating a safe community is our top priority. Fridley Police Officers and Firefighters work around the clock to respond to emergencies, reach out to neighbors, mentor youth, and engage in the day-to-day activities on Fridley streets. Police and Fire operations are essential, but it takes all City departments to create a safe Fridley.



In 2016, Public Works maintained and plowed 107
miles of City roads and 23 miles of sidewalks and
trails to create safe transportation options,
including paving over 4.5 miles of streets and
connecting several dead-end trail segments.
The Sewer Division worked hard to

minimize losses to private property and kept damage to infrastructure remarkably limited throughout a very rainy season including one September night when over 8 inches of rain fell on northern Fridley. The Water Division maintains the operation of 13 wells, 4 reservoirs and 3 filtration plants to provide

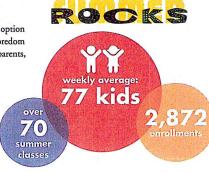
you with safe, quality drinking water. We test water frequently, staying ahead of continuously improving health science and drinking requirements with the use of proven technologies. Look for 2016 updates in the annual water quality report published in June.



Fridley Recreation provides kids with fun, safe environments, especially grade schoolers with working parents. In 2016, the Zone welcomed 7,486 student visits from January-November. The Zone is a place where kids can come after school to have a snack, hang out with friends, get homework help and play games.

The flexible Fridley ROCKS program provides a safe option when school is out – the perfect cure for summer boredom and a great summer care solution for working parents, keeping kids safe and smiling.

Summer ROCKS enrollment begins in early April. The Zone is available after school for grades 5-8, and Friday nights for grades 7-9. Find out more on our website at FridleyMN.gov/zone.





In early 2016, Fridley Police K9s Jax and Nitro received bullet and stab protective vests thanks to a charitable donation from Vested Interest in K9s, Inc, a non-profit organization that raises money to provide protective vests for police dogs across the nation.



## Fridley Police: Duty - Sacrifice - Valor - Honor

Our commitment to safety is an essential part of our day-to-day activities. Here are a few more examples from the past year:

kids attend **Safety Camp** 



participants in Citizens Academy

visits to nearly 100 neighborhood block parties for Night to Unite



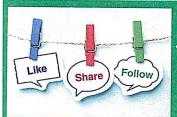


**Arrive Alive 2-day event** 

at Totino-Grace to demonstrate the dangers of impaired and distracted driving.

car seat clinics 1 bike helmet fitting event





Social media campaigns on a variety of topics including distracted gaming, Halloween safety, cooking fire prevention and drunk driving awareness.

The Police Department's Distracted Gaming video public service announcement had a social media reach of 80,920!

**Senior Safety** Workshops

**Numerous crime prevention** seminars, workshops and neighborhood meetings.

21,297 calls for service (through 12/12/16)



Fridley Police made 685 arrests (YTD through 12/12/16)

including 105 DWI arrests

and 258 warrant arrests.

**Fire Open House** brings awareness to the community on fire safety issues, as well as personal and home safety.



Fridley Firefighters respond to a variety of emergencies. In fact, the highest percentage of calls are for medical situations. Through November 2016, Fridley Fire responded to 208 calls related to fires, explosions or hazardous conditions, and 2,195 calls for rescue and emergency medical situations. In addition, firefighters make a commitment to prevention



education through station tours, school visits, business inspections and the annual Fire Open House.



### **Honor Our Vets** Planning for the Future

Thursday, April 20 Public Resource Fair: 1:00 - 3:30 p.m. VA Informational Event (registration required): 4:00 - 7:00 p.m.

This educational event brings together Federal, State and County agencies to help veterans and their families plan for the future. Get detailed information on a variety of VA benefits, including Aid and Attendance, a little known income-based pension benefit for veterans and their spouses.

This event fills to capacity every year. The registration deadline is April 13, but we expect to be full well before that date. There is no charge for veterans and their family members. Register today to ensure you have a spot at this important event. Call (763) 502-5150.

## **Innovative** Leadership and **Partnerships**

- Cops and Clergy: Fridley Police and leaders in Fridley's faith communities join together to provide additional connections and resources to those in need throughout the Fridley community.
- Police Explorers: The Police Explorer program was re-launched in 2016 with 12 young adults exploring future careers in law enforcement and contributing to the Fridley community.
- Fire Explorers: Seven fire explorers, led by Dean Knowles, placed first in the 2016 state
- Junior Leaders: Volunteer teens helped shape a summer of fun with the Fridley ROCKS program and Springbrook Nature Center day camps.

## Let's Play Ball!



Registration begins February 2 for Adult Softball



**Registration begins** March 28 for Adult Co-Rec Kickball

Softball teams play at Community Park. Men's Sunday Leagues: \$710 Men's Weekday Leagues: \$780 Co-Rec Friday League: \$625

Kickball teams play at ommunity Park in Fridley and quatore Park in Blaine. Sunday evenings beginning May 7. \$215/team, 11-20 players, must include 4 men and 4 women.

Excitement built throughout the year as we eagerly awaited the grand opening of Springbrook Nature Center. Over 1,000 guests celebrated Springbrook's ribbon cutting on July 30, and the center has been bustling with activity ever since.

New exhibits, new gathering spaces and new possibilities bring new excitement to this beloved park. Construction will begin this spring on a new amphitheater and nature play area.

Springbrook is just one of many examples of what makes Fridley a vibrant community. From the little things like planting trees to the City's major development, Fridley's future looks bright.

## Major Development in 2016



#### **New Hotel: WoodSpring Suites**

Construction is currently underway on this 124-bed hotel, a welcome addition to the Fridley Market on University Avenue and I-694.

#### **New Retail:**

- The corner of 53rd Avenue and Central Avenue welcomed Starbucks Coffee (with a drive-thru), LeeAnn Chin and AT&T. This new building replaced an old gas station that was demolished in 2015.
- Fridley Market, University Avenue and 57th Avenue, added a new retail building to its complex. Visitors can enjoy Caribou Coffee and Pancheros Mexican Grill, and the convenience of

#### **New Housing:**

The University Avenue strip continues to re-energize the City. The first of three buildings for Cielo Apartments opened and quickly filled to capacity. Now building #2 is underway, offering market rate rental housing with desirable features such as inside parking, fitness facilities, a private theater and convenient access to transportation alternatives.



#### **Innovative Development:**

Northern Stacks continues to progress at lightning speed. The exterior includes a digital camouflage presenting a smart, high-tech appearance to match the work going on inside. Stacks I and II are already completely occupied and there is increasing excitement about what the next phase will bring. Phase III is currently under construction.

## **Building Tomorrow and Improving Today**

2,743 building permits issued

in 2016 adding **\$72M** in new value to the City.

Fridley's neighborhood preservation staff and Rental Inspection Division inspected/re-inspected

> 732 residential properties and 3,536 rental properties to ensure vibrancy and consistency

in Fridley neighborhoods. 7,879 rental and 1,335

residential concerns were resolved.

Fridley's Rental Inspection Division completed a 3-year initiative in 2016 of inspecting every rental unit and garage in the City, resulting in

over 24,000 resolved concerns to safeguard the health, safety and welfare of our residents.

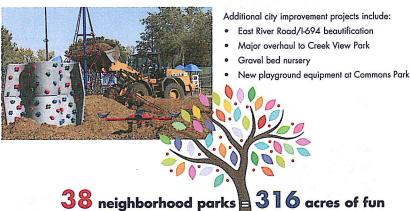
## Active, Innovative and Eco-Friendly

#### Small Things Make a Big Difference

Fridley's Water Division scraped and painted over 850 fire hydrants throughout the City. This project is a visual representation of Fridley pride.







## Recycling

3 large-scale recycling drop-off events were held in 2016

serving 1,652 vehicles and resulting in

**2,300** tons of recycled materials in Fridley!



The Senior Program hosted

2 community green book fairs and over 1,500 books

were recycled to new readers!

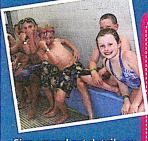




new trees planted in City parks and boulevards, funded through a MN DNR grant and planted by volunteer groups including Medtronic, Cummins, General Mills, the Youth Corps, Fridley's Environmental Quality and Energy Commission, and local schools.

# No Plans for Spring Break? Send the Kids on a Stay-vacation!

All trips are for K-5 grades. Transportation is provided from the Fridley Community Center. Field trip hours are 9:30 a.m. to 4:00 p.m. Extended hours, 7:30 a.m. to 5:30 p.m., are available for an additional \$8 fee.



Sign up and get details on all these trips online at FridleyMN.gov/recreation, or call (763) 572-3570. Monday, April 3:

Tuesday, April 4:

Wednesday, April 5:

Thursday, April 6:

maisday, April 0

Friday, April 7:

Go "Mountain Climbing" at the Big Thrill Factory, \$28
Explore the "Great Barrier Reef" at Fridley Middle School Pool, \$20
Journey to the "Rainforest" at the Minnesota Zoo, \$28
Become a New York Artist at the Crayola Experience, \$28
Escape to the Tropics to Make a Splash at the Maple Grove Community Center, \$28



Free Tax Preparation and Advice for Low to Middle Income Seniors

Wednesdays, February 1 – April 12 9:00 a.m. – Noon and 1:00 – 3:00 p.m.

Fridley Community Center, 6085 7th St NE

First-come, first-served. More complicated tax returns may be referred to paid preparers including farm taxes, business taxes and complicated investment taxes. Bring copies of your 2015 tax forms and your 2016 tax information including W-2s, 1099s, medical expenses, records of contributions, CRP from landlord or Statement of Property Tax. For a real estate retund, also bring in your Property Tax Statement for 2017.

## We believe in a STABLE Fridley



#### **Fridley Market** 264 57th Ave NE (763) 571-1994 Mon - Sat 8 a.m. - 10 p.m. FridleyLiquor.com

**Moore Lake** 6289 Hwy 65 New Hours: Mon - Thur 12 - 10 p.m. Fri - Sat 9 a.m. - 10 p.m.

#### **News at Your Fingertips**



original, local programs available online and on the City's cable channel

430,833 FridleyMN.gov visits in 2016





672 social media posts with a reach of 444,665 impressions

1,095 subscribers to email updates



#### Fridley Community Calendar **February**

- - 2 HRA Meeting 6 Charter Commission
  - 6 Parks & Recreation Commission
  - 13 City Council Meeting
  - Environmental Quality & Energy Commission
  - 15 Planning Commission
  - 20 City offices closed in observance of Presidents' Day
  - 27 City Council Meeting

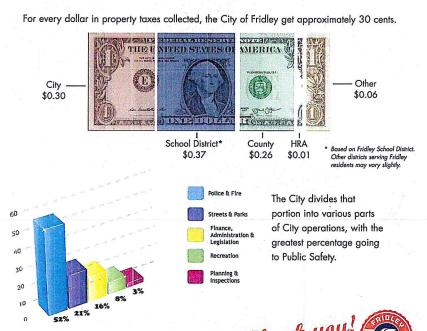
#### March

- 1 Appeals Commission
- 2 HRA Meeting
- 6 Charter Commission
- 6 Parks & Recreation Commission
- Environmental Quality & Energy Commission
- 13 City Council Meeting
- 15 Planning Commission
- 27 City Council Meeting

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Municipal Center, 6431 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at (763) 572-3500 at least one week in

#### Your Tax Dollar at Work



#### **Profits Poured Back**

Additional funding comes from things like license and permit fees, fines, charges for services, cable franchise fees and profits from the two City-owned liquor stores.

\$338,500 in Fridley Liquor profits have been poured back into the community to fund improvements to streets and parks, purchase public safety vehicles, and help keep taxes low.

Fridley Liquor sales hit a record high in 2016!

#### The Value of Fridley Businesses

Fridley is home to many large and small businesses. These businesses provide essential stability and vibrancy to our community. Fridley's Community

Development Department and HRA promotes commercial and industrial development within the City and ensure balance and cohesiveness with our residential neighborhoods.

In 2016, Fridley's Business Retention and Expansion program made over 50 visits to local businesses to foster positive relationships and discuss how the City can help these businesses continue their success in Fridley.



#### **2016 Election Madness**

Changes to this year's absentee voting/early voting took staff by surprise with 45 days of action.

- During the first 30 days, staff processed about 25 absentee ballots per day.
- For the next 14 days, staff processed about 125 ballots per day.
- On the last day of absentee/early voting (the day before the General Election), staff processed 426 ballots!

Ironically, the huge increase in absentee/early voting was not a trend that carried into the precincts on Election Day. The overall result was a slightly lower voter turnout in 2016 than in prior federal elections.

# Thank you! PROFITS POURED BACK

Every purchase at Fridley Liquor helps support Fridley parks, purchase city vehicles, maintal city streets and strengthen public safety.



#### Maintaining a Stable Community

Creating stability is hard to define as it is tied into every aspect of City operations. Maintaining safe roads through paving, creates stability. Mentoring and educating youth ensures a stable tomorrow. Building neighborhood connections and community partnerships gives us a foundation to build upon.

- New firetruck to continue providing essential emergency response
- Operation Inventory and a dedicated Pawn Detective to help residents recover stolen valuables
- 2015 and 2016 included repairs and upgrades to water mains in some of the oldest areas of the community including Summit Manor and Plymouth neighborhoods.
- Major renovation at the Locke Park Filtration
- Continued storm water quality improvements throughout the City.



## We believe in a FRIENDLY Fridley

#### 2016 Shop with a Cop

There was no shortage of holiday cheer at Walmart on December 7 when students and Fridley Police Officers hit the aisles for the 11th annual Shop with a Cop.

This year, 30 kids in kindergarten through 4th grade participated in this special event. Fridley students are selected by school teachers and staff based on a combination of financial need and those who could benefit from a positive police mentorship. This amazing event is possible thanks to Walmart who donated a \$75 gift card to each student, and Subway who donated dinner for the kids.

Every year this is a holiday highlight for kids, officers and civilian volunteers. 15 sworn officers, four staff, five Police Explorers, six Reserve Officers, four volunteers, and two school staff members escorted kids on the shopping spree. Eight "elves" from Hayes and Stevenson Elementary Schools helped wrap presents. This year's event was especially meaningful to one Police Explorer who had participated in Shop with a Cop as a student years ago and now had the chance to pay it forward as a uniformed escort. Also, a special thank you to Mayor Scott Lund for greeting kids with a white beard and familiar "ho ho ho".

#### Fridley Police Connecting with You

Partnerships have always been a top priority for Fridley Police and the City of Fridley, but this year those partnerships held a greater significance than ever before. From the in-depth, behind the scenes experience of Citizens Academy to the informal conversations at a local coffee shop or meeting new people through volunteer activities, Fridley Police made efforts to connect with as many residents as possible.

- 6 Coffee with the Cops events a program started in late July and will continue in the coming year
- 22 Neighborhood Resource Officers a familiar face in the neighborhood and someone to contact directly to help resolve conflicts with neighbors or other issues that arise in your area
- 18 Cops in the Café visits when Fridley Police Officers have school lunch at local elementary schools, sitting with kids, sharing stories and answering questions
- Regular updates and crime alerts posted on NextDoor.com
- Fridley Officers participated in numerous community and charity events throughout the year including packing meals at Feed My Starving Children, jumping into icy waters to support Special Olympics at Polar Plunge, and dishing out hot food at Bridgeview.





#### Fun in Friendly Fridley

Fridley residents know how to have fun in any season!



Winterfest 2016 welcomed over 900 guests!



The '49er Days parade, sponsored by Fridley Lions, kicked off another fun event! Save the date for this year's celebration: June 17, 2017!



Fridley Recreation organized 120 adult sports teams during the winter, spring, summer and fall!



2,920 volunteer hours went into creating a night of spooky fun for nearly 4,200 attendees.

City of Fridley staff provide a balance between experience and fresh, new ideas.

In 2016, Fridley welcomed 28 new regular employees and paid, on-call firefighters.

City Manager Office: Jacob Foster, Intern

#### Community Development:

Anthony DeForge, Chief Building Official

Amy Kempf, Neighborhood Preservation Specialist

#### Finance:

Korrine Johnson, Assistant Finance Director

#### Fire

Mark Seaton, Assistant Fire Chief Alisa Brakic, Firefighter Joseph Pyka, Firefighter Matthew Stallings, Firefighter Ryan Wickstrom, Firefigher

#### Police:

Brian Desjardins, Patrol Officer
David Kostuch, Patrol Officer
Courtney Rolfe, Crime Prevention Specialist
Matthew Schlenker, Patrol Officer
Kelsey Richards Schafer, Community Service
Officer

#### Public Works/Engineering:

Jordan Blommel, Water Division Brandon Brodhag, Civil Engineer Nicholas Schmidt, Civil Engineer Ryan Johnson, Sewer Division Cole Nelson, Water Division

#### Fridley Liquor:

Thad Norlinger, Assistant Operations Managers
Megan Knopik, Liquor Store Sales Associate Lead
Bette Brezny, Gina Carlson, Richard Cram,
Bonnie Goehtz, Roger Seeling, Sarah Stelzer,
Maggie Thompson

#### **Honoring Milestone Years**

35 Years: Nadine Lee (Police)
Michelle Zwicky (Police)

30 years: Karen Fischer (Police)
Sue Johnson (Recreation)
William Zurbey (Public Works)

20 Years: Gary Bulman (Public Works)

Jean Michaels (Finance)

Mark Schulte (Public Works)

15 Years: Cynthia Bobick (Fridley Liquor)
Todd DesJardin (Police)
Mark Genoch (Fridley Liquor)
Gregory Tirevold (Finance)
Jon Williams (Public Works)
Michael Williams (Police)

10 Years: Matthew Allard (Fire)
Jeannie Benson (Engineering)
David Neubarth (Fire)
Michael Spencer (Fire)
Travis Volk (Police)
Benjamin Works (Police)

5 Years: Eric Arvidson (Fire)
Matthew Schroeder (Fire)
Tamira Todd (Fridley Liquor)

In 2016, the City of Fridley lost a few wonderful retired staff members. We honor the memories of:

- James Bates, Street Supervisor and Firefighter (retired 1992)
- Charles Boudreau, Director of Recreation (retired 1987)
- Howard Simonson, Firefighter (retired 1998)
- Jonathan Thompson, Engineering Aide/ Construction (retired 2003)

# The City of Fridley is gearing up for numerous seasonal job openings in Recreation, Public Works, various internships and more!

#### FridleyMN.gov/jobs

Sign up for email alerts and be the first to know when a new job is posted!

- Download a city application,
- · view current openings, and
- · discover why Fridley is a great place to work.

#### Why work here? Just ask us!

- "I recently started working here and already the City of Fridley has shown me what it really takes to have a successful community. Every department pitches in whenever needed."
- "I was lucky to find a place early in my career that felt like home. I have always been supported and encouraged to try new ideas and programs."





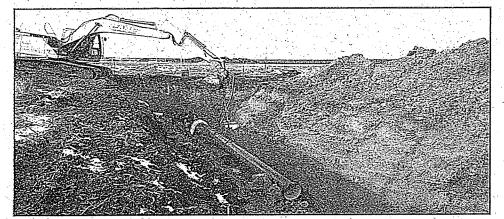




NEWS AND INFORMATION

FOR PUBLIC WATER SUPPLIERS IN MINNESOTA

## Lewis & Clark Moving through Minnesota



Carstensen Contracting inserts a 24-inch carrier pipe into a casing that has been bored under the highway seen in the background. The work took place in mid-December near Adrian, Minnesota.

Carstensen Contracting, Inc. of Pipestone, Minnesota, worked through the end of 2016, extending water pipes eastward through southern Minnesota as part of the Lewis & Clark Regional Water System. Conceived in 1988 as a way of serving water-challenged areas in South Dakota, Iowa, and Minnesota, the Lewis & Clark project takes water from a series of wells that tap into an aquifer adjacent to the Missouri River near Vermillion, South Dakota. The water is delivered to communities as far as 125 miles away. The project will serve approximately 300,000 people when it is completed.

The pipes first crossed into Minnesota in 2015. Recent work between Magnolia and Adrian covered a stretch with many crossings (highway, railroad, streams) that defy open-cut trenching. Instead, the contractor drilled a total of 11 horizontal bores for placement of carrier pipes to extend beneath the crossings. The streams posed a particular challenge because of the Topeka shiner—a nuisance minnow to many but an endangered species. Late-season work causes the least disturbance to the Topeka shiners' sensitive habitat, the reason Carstensen worked into December before taking a break until spring.

The work in 2017 will continue the distribution system that includes a connection to the Lincoln-Pipestone Rural Water System, which serves a wide area that includes 38 cities in 10 counties. In addition, projects scheduled for the year include an above-ground storage reservoir and pump station south of Luverne and a meter building east of Adrian. Substantial completion of these projects in Minnesota is scheduled for next November.

"We will have a busy construction season," said Troy Larson, executive director of the Lewis & Clark Regional Water System.

## Ellingboe Takes over as ASDWA President

Randy Ellingboe, the manager of the Drinking Water Protection Section of the Minnesota Department of Health (MDH), is the president of the



Association of State Drinking Water Administrators (ASDWA) for 2017.

"We face the coming year knowing that the public, the media, and state and federal lawmakers have a high level of interest in state drinking water programs," said Ellingboe. "We will have a new administration that will oversee EPA [Environmental Protection Agency] activities and no doubt set new priorities. We face the ongoing challenges of working with public water supply systems to ensure that the systems meet all Safe Drinking Water Act requirements and that they can address the issues brought by contaminants they may find that are unregulated, like toxins from harmful algal blooms. We continue to work to find strategies to protect our sources of drinking water. We will face problems but also find opportunities."

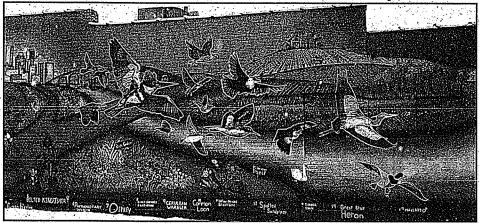
Ellingboe's predecessor, 2016 AS-DWA president June Swallow said, "Randy is up to the challenge. I have gotten to know Randy over this last year and have observed that he brings a calm and thoughtful approach to problems and I am confident that he will serve ASDWA extremely well."

Spring 2017 & Volume Twenty-four/3

Inside: Arizona Turning Effluent into Beer

Smithsonian Exhibit Wrapping Up in Lanesboro and Detroit Lakes Clean Water Mural Graces Side of Building in South Minneapolis Backflow and Cross Connections

## Clean Water Mural Unveiled in Minneapolis



A mural created by local teen artists was unveiled last November to emphasize the importance of clean water for birds and people. The mural can be seen on a building on the southeast corner of 42nd Street South and 28th Avenue East in Minneapolis. It was designed and painted by Audubon Minnesota and the Articulture Youth Arts Collaborative (YAC). Professional teaching artists worked with YAC teens to tell the story of what it means to live in a river city within the Mississippi Flyway, a major aerial highway for birds.

## Design-Build for Water/ Wastewater Conference in Minneapolis March 29-31

American Water Works Association is one of the co-hosts with the Design-Build Institute of America's Design-Build for Water/Wastewater Conference, which will be held at the Minneapolis Convention Center March 29-31, 2017. The conference will define, teach, and promote best practices in design-build project delivery and will focus on water and wastewater projects.

Sessions include The Future of Infrastructure and Design-Build and Utilizing Progressive Design-Build to Promote Collaboration and Innovation.

More information is available at http://www.dbia.org/Conferences/water/Pages/default.aspx.

## Three Minnesotans on Blue Ribbon Commission for On-Site Non-Potable Systems

Brian Davis of the Metropolitan Council, Anita Anderson of the Minnesota Department of Health, and Jon Eaton of the city of Eagan are members of the National Blue Ribbon Commission for Onsite Non-potable Water Systems. The commission—which has 30 representatives from 10 states and the District of Columbia—met in San Francisco in December for its first meeting to serve as a forum for collaboration and knowledge exchange on policies and best management practices, develop state guidance for the management and oversight of onsite non-potable systems, and identify additional research needs in the field.

Onsite water systems collect wastewater, stormwater, rainwater, and more, and treat it so that it can be reused in a building or at the local scale for non-potable needs such as irrigation, toilet flushing, and cooling. The systems are usually integrated into a city's water and/or wastewater systems

to contribute to sustainable water management by using alternate water sources, reducing valuable potable water used for non-potable purposes, and minimizing strain on wastewater systems.

"I am honored to work with such qualified and dedicated professionals on the development of best management practices to support the use of onsite non-potable water systems for individual buildings or at the local scale," said Eaton. "We are committed to protecting public health and the environment, and sustainably managing water."

Anderson said, "This collaboration is coming at an excellent time for Minnesota as we are in the midst of our Clean Water Fund project to advance safe and sustainable water reuse in our state. The commission provides an opportunity to both learn from and share experience with other states as we all set a path forward for reuse."

## **Effluent to Beer**

You may not be able to turn sushi to gold, but a coalition called the Southwest Water Campus in Pima, Arizona, won a water innovative challenge for a statewide education campaign to get buy-in on turning effluent into a potable product.

As with any reuse effort, the challenge isn't technological as much as it is overcoming public perception, particularly when water reuse is so often labeled "toilet to tap."

The coalition decided to overcome the yuck factor in a different way—with beer. In partnership with brewers, the coalition is constructing a mobile potable treatment facility.

that will travel to Arizona cities to produce bottled water and craft beer in a series of high-profile educational events that will lead us to a national reuse conference in Phoenix in September.

Jeff Prevatt of Pima County Regional Wastewater Reclamation Department said, "Let our crisp brews change your attitudes and make Arizona more fluent about effluent."

More information is available at https://watereuse.org/watereuse-members-win-250000-arizona-water-prize-to-create-beer-from-effluent.

## Got a Gimmick? Got a Gadget? Bring It to the Metro School

The Metro District of the Minnesota Section of American Water Works Association (AWWA) will hold its spring school in conjunction with the Minnesota Department of Health from Monday, April 3 to Wednesday, April 5, 2017 in Brooklyn Center (see page 6). This year the school will include Gimmicks and Gadgets, an opportunity for utilities to display and demonstrate innovative devices they have made. The entries will be judged, and the winner will get a registration to the Minnesota AWWA annual conference next September with the chance to have the gimmick/gadget judged there. Questions about Gimmicks and Gadgets may be directed to Brent Massmann, 952-563-4571, bmassmann@bloomingtonmn.gov.

## **Fact Sheet for Permanganate Overfeeds**

#### By Jon Groethe, MDH Engineer

On rare occasions, an overfeed of sodium or potassium permanganate occurs at one of Minnesota's many filtration plants, resulting in a release of pink water in parts of the distribution system. An overfeed of permanganate may be caused by a variety of operational or mechanical problems, and it is certain that customers will quickly begin calling the utility with their questions and concerns. Health risks associated with higher-than-normal levels of permanganate are usually less than with other water treatment chemicals, centering around long-term exposure rather than short-term. However, customers will strongly react to the observed pink discoloration of the water.

A new fact sheet is now available on the Minnesota Department of Health (MDH) website which may significantly help a utility during the initial scramble for information to provide to its customers, Why Is My Water Pink?

## **MDH Drafts Interconnection Policy**

Neighboring community public water systems (CPWSs) often use interconnection as a water-management strategy. While this may improve reliability and security, it is important to consider liability, costs, and unintended consequences. Physical, chemical, or hydraulic compatibilities are often forgotten elements when developing a water-sharing agreement.

In order to assist with regulatory and practical aspects of physical connections, MDH recently drafted an Interconnection Policy as a guidance to CPWSs when initiating or updating connection agreements. A key component of this policy is the definition of interconnections based on active duration: long-term is at least six months; interim is between one and six months; short-term must end within a month. In addition, any interconnecting CPWSs are expected to enter into a water-sharing agreement which addresses some or all of the following issues:

#### **Water Sharing Agreement**

Requirements

Finished water compatibility
Water age issues
Water quality issues
Disinfection issues
Disinfection compatibility
Corrosion-control compatibility
Service area delineation
Hydraulic analysis

Communication

Recommendations

Agreement review process Agreement non-conformance Water pressure

Water flow
Service areas
Production capacity
Wholesale meter ownership

Wholesale meter maintenance Costs, depreciation, and billing Service interruption management

Conservation measures

A blank copy of the Community Public Water System Interconnection Plan form can be found at http://www.health.state.mn.us/divs/eh/water/forms/com

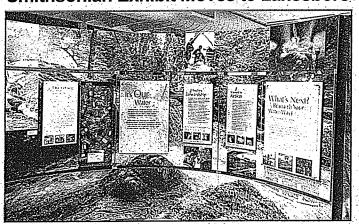
It provides talking points on the benefits and safety of permanganate, as well as information about their water's temporary discoloration. It also provides basic health risk information. Response actions that are typically taken by the utility are listed, and instructions to flush following the event are provided to consumers.

The information can be handed out as a fact-sheet, posted as a link on a city's web page, or blended into a separate public message.

This one-page fact sheet is easily accessed by typing "Why is My Water Pink?" in the MDH search window at http://www.health.state.mn.us.

Finally, don't forget to call the Minnesota State Duty Officer (800-422-0798) at the outset of a pink-water episode, so the MDH Drinking Water Protection Section is informed.

### Smithsonian Exhibit Moves to Lanesboro



The Water/Ways series of exhibits, part of the Smithsonian Institution's Museum on Main Street program, opened in Fillmore County at the Commonweal Theatre in Lanesboro in early January for a six-week stint.

Water/Ways is a traveling exhibit that focuses on the relationships between people and water—how water connects story, history, faith, ethics, the arts, and science, all through community.

Water/Ways reveals the central nature of water in our lives by exploring how Americans use water, how water unites communities, how water affects every element of life, and how Americans care for our water and protect this valuable resource for the future.

Minnesota is one of only five states chosen by the Smithsonian to launch this new traveling exhibit. It has already been in New London/Spicer, St. Peter, Red Wing, and Sandstone.

The Becker County Historical Society in Detroit Lakes will be the last stop for the exhibit on the Minnesota tour. Water/Ways will be there until April 9.

## Words to Live By

You will never repent what you don't misrepresent.

Life is not about how fast you run, or how high you climb, but how well you bounce.

## St. Cloud Recognized for Source Water Protection Projects

St. Cloud received the 2016 Crown Community Award from American City & County magazine for pollution prevention for efforts to protect the city's source water (http://tinyurl.com/htev444).

Through natural means, such as infiltration, and through other source water protection methods, the city of St. Cloud is cleaning up storm water before it reaches the Mississippi River, the city's source for drinking water.

Like other cities, St. Cloud has separated its storm and sanitary sewers, reducing flows to its wastewater treatment plant. But through its Northeast St. Cloud Stormwater & Source Water Protection Program, the city is replicating the primary treatment that would take place in a wastewater plant, according to Lisa Vollbrecht, Assistant Public Utilities Director for St. Cloud. "We are encouraging stormwater infiltration into additional green space and rain gardens rather than directly flowing into the Mississippi River," she explained, "and slowing down the flow so total suspended solids settle out and remove phosphorus with it."

The project has five elements that includes the installation of an underground treatment system and several sump manholes, which have created all the environmental benefits that a traditional regional pond would provide.

St. Cloud, a central-Minnesota city of 70,000, has 6 major sub-watersheds with 27.2 square miles of the Mississippi River sub-watershed. It is the first city on the Mississippi to draw water from the river for drinking water.

St. Cloud, working with Short Elliott Hendrickson Inc., completed a drainage analysis that helped guide the city in the completion of the 2016 project elements in the Northeast sub-watershed. More than two-thirds of the \$1.3 million project cost was funded through the Clean Water Land & Legacy Amendment, passed by Minnesota voters in 2008.

# Fluoridation Equipment Improvement Grants

In early 2017, the MDH Drinking Water Protection Section expects to make available federal grant funds to reimburse eligible public water systems (PWSs) for equipment costs related to water fluoridation optimization. As in past years, the goal of the Fluoridation Equipment Improvement Grant will be to assist PWSs with the purchase, installation, and engineering costs of fluoridation process improvements.

However, unlike previous fluoridation grants, priority will be given to PWSs located in areas designated as dental health professional shortage areas (D-HPSA), which are designated by the U. S. Health Resources & Services Administration as having shortages of dental care, include nearly all rural Minnesota counties as well as some areas of the Twin Cities. An MDH map of the rural D-HPSAs may be found at http://www.health.state.mn.us/divs/orhpc/images/shortage/hpsadtrural.pdf

Visit the MDH Community Public Water Supply Fluoridation Grant Information web page (http://www.health.state.mn.us/divs/eh/water/com/grants) before March 2017 for grant availability, application requirements, and other details.

## **Asset Management Pilot in Minnesota**

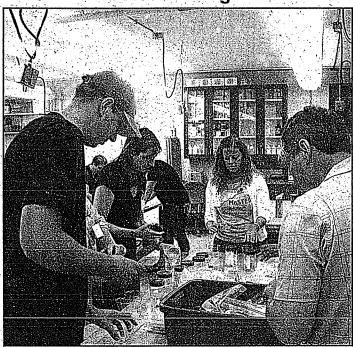
Due to many of the technical, managerial, and financial (TMF) challenges faced by very small municipalities in Minnesota, the Minnesota Department of Health has chosen to use Drinking Water State Revolving Funds for technical assistance to contract with Minnesota Rural Water Association (MRWA) to provide TMF training.

Recently, MRWA was asked to create an asset management spreadsheet tailored to water systems with populations fewer than 1,000. The spreadsheet highlights the five core components of asset management and was completed in July of 2016 after being piloted on three small cities.

By collaborating with another funding source, MRWA was also able to provide a similar wastewater asset management spreadsheet.

The project will continue in state fiscal year 2017. MRWA will continue to pilot the spreadsheets with a new group of small community water systems plus provide technical assistance training on the spreadsheets, which are available at http://www.mrwa.com/assetmgmt.html.

# 2017 Drinking Water Institute Scheduled for August 7-9



The 2017 WaterWorks! Drinking Water Institute for Educators will be held from Monday, August 7 to Wednesday, August 9 in Lakeville.

Each year Minnesota science teachers attend the threeday Institute, learning about drinking water and about ways to develop inquiry-based activities that can be incorporated into their existing science curriculum. The program is free to teachers, who receive college credit for their participation.

WaterWorks! is sponsored by the Minnesota Department of Health and the Minnesota Section of AWWA and is conducted through a partnership with Hamline University's Center for Global Environmental Education.

More information is available at http://www.health.state.mn.us/water/institute/index.htm

## MDH High-Hazard Cross Connections and Significant Deficiencies

In response to the federal Safe Drinking Water Act's Ground Water Rule, Surface Water Treatment Rules, and documented incidents in Minnesota, the Minnesota Department of Health classified high-hazard cross-connections that are not adequately protected as a significant deficiency (SD) for all Community Public Water Systems (CPWSs). When an SD is found during a sanitary survey performed by MDH field staff, the CPWS purveyor must correct it within 120 days.

MDH defines high-hazard cross-connections as those that would require a Reduced Pressure Zone (RPZ) backflow preventer or an air gap. However, CPWSs are strongly encouraged to adopt a more comprehensive approach by addressing all cross-connections through a cross-connection-control

program. An example would be implementing one or more of the five ongoing planned activities listed in the article, *Cross* Connections and Backflow Preventer Tracking.

In addition, the newly adopted Minnesota Plumbing Code now requires all testable backflow devices (RPZs, pressure-type vacuum breakers, spill-proof vacuum breakers, and double-check-valve assemblies) installed on or after January 23, 2016 to be tested and inspected annually. MDH is working to propose a rule revision in the future to more fully define cross-connection-control requirements.

An effective cross-connection-control program is designed to be self-supportive, and the specific details associated with each element would be left to the each CPWS to meet its unique needs.

## **Cross Connections and Backflow Preventer Tracking**

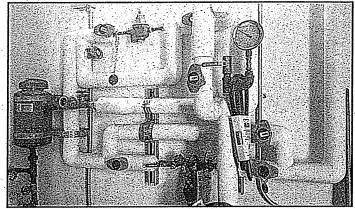
#### By Gary McLaren, HydroCorp

Recent contamination of the public water system in Corpus Christi, Texas, demonstrates the critical need for a city-wide cross-connection-control program. It also raises the question, "Could that happen in our town?" The answer is "Yes."

The Minnesota Administrative and Plumbing Codes specifically address cross connections in potable water systems. These codes and requirements are the foundation for good backflow prevention and cross-connection control. There is, however, additional focus needed on commonly overlooked scenarios that may leave a public water system vulnerable to backflow contamination. To address these concerns, Minnesota public water suppliers should recognize several realities about facilities connected to the public supply:

- Since plumbing codes do not require it, most buildings in Minnesota do not have a backflow preventer at the service connection/water meter.
- Not all buildings have testable backflow preventers, but all buildings do have several forms of non-testable backflow preventers, such as hose connections and air gaps.
- Backflow preventer test forms do not guarantee the building is free of unprotected cross connections.
- A backflow preventer tester typically performs only a test on the assembly and does not perform a thorough crossconnection survey of all other water piping at the facility.

While requirements and guidelines may exist on paper, the true effectiveness of a cross-connection-control program occurs when an established plan is followed on a regular basis. An example of ongoing planned activities are:



This photo has a reduced-pressure-zone backflow preventer, but there also a direct cross connection. Can you spot it?

- Adopting à local ordinance requiring corrective action.
- Training water system staff/technicians in cross-connection control.
- · Maintaining records that detail facility compliance.
- Performing periodic site surveys to identify unknown cross connections.
- Providing resources that enhance public awareness.

Receiving and tracking annual backflow preventer test records is a key element in a program; however, it does not address hidden cross-connection hazards within buildings. The unknown hazards are the real challenge, and with a well-rounded cross-connection-control program that includes the activities listed, safe drinking water can be better protected from backflow.

### The Latest on Corpus Christi

Corpus Christi, Texas, had a water emergency in December 2016 when a chemical from an industrial plant—Ergon Asphalt and Emulsions Inc.—leaked into the city's water supply, causing disruption and a run on bottled water. Although the exact cause has yet to be determined, a cross connection is suspected.

News sources quoted Corpus Christi spokeswoman Kim Womack saying that they did not find a backflow preventer at the site. "They're [Ergon Asphalt] saying there is one and we're telling them, 'Show us,'" Womack said. "In the simplest terms, someone was careless when they were injecting chemicals with a pump and . . . when the injection occurred it crossed over into our water system."

The company issued a statement the day after the problem was reported saying it has been in contact with the Texas Commission on Environmental Quality and is "working cooperatively to provide all information to ensure state officials can remedy the situation as quickly as possible."

The U. S. Environmental Protection Agency has said it will investigate the cause of the chemical leak.

## Southeast School

Here is the agenda for the Southeast Water Operators School at the Kahler Apache Hotel, 1517 16th Street SW, Rochester 55902-1075, 800-552-7224.

Participants in the school will receive 16 credit hours for their attendance.

Registration will begin at 7:00 a.m. on March 15 with the sessions beginning at 7:30 on Wednesday, 7:45 on Thursday, and 8:00 on Friday.

The certification exams will be held at 9:00 a.m. on Friday at the Minnesota Department of Health, 18 Wood Lake Drive SE, Rochester 55904-5306.

## Wednesday, March 15

#### 7:30 to noon

- · Breakfast with guest speaker Brian Crabrtree
- Small System Controls
- Chemical Properties & Safe Handling
- Benefits of Updating Your Meters

#### 1:00 to 3:45

- Product Show with Water Taste Test, TopOps
- Operator Interface following Product Show

## Thursday, March 16

Exam prep will be held in the morning and afternoon.

#### 7:45 to 11:30

- The Back Story of the Flint Water Crisis
- · Lead and Copper Rule/Corrosion-Control Treatment
- Water Conservation and Backflow Prevention
- Operator Interaction

#### 12:30 to 3:00

- Operator Interation—Continued
- Chemical Feed
- Safety Procedures

## Friday, March 17

#### 8:00 to noon

- Southeast District Business Meeting.
- Kellogg Water Tower Project
- Closing the Gap
- Hands-on Sessions at Minnesota Pipe

## **Metro School**

Here is the agenda for the 2017 Metro Waterworks Operators School at the Earle Brown Heritage Center, 6155 Earle Brown Drive, Brooklyn Center 55430, 763-569-6300: Participants in the school will receive 16 credit hours for their attendance. Registration will begin at 6:45 a.m. on April 3 with the sessions beginning at 8:00 on Monday and 7:30 on Tuesday and

Wednesday. Sign-ups will take place during registration on Monday for the off-site tours on Tuesday.

Professional Operator Development Training (exam prep for A & B licenses—limited to 25 people) will be held March 24, at the Bloomington Public Works Training Facility, 1700 W. 98th Street 55431. Also at this location, a Granular Media Filtration Workshop will be held April 6, the day after the Metro School. Registration information is on page 7.

## Monday, April 3

#### 8:00 to 11:30

- Unregulated Contaminant Monitoring Rule
- The Leadership Connection
- New Brighton Water

#### •

#### 12:15 to 3:30

System Business Solutions

- Security Forensics
- SCADA

• Disinfection

or ·

# Tuesday, April 4

#### 7:30

Breakfast with speaker Jamie Verbrugge, voice of the Gophers and Bloomington City Manager

Exam prep for C-D licenses will be held in the morning and afternoon.

#### 8:45 to 11:30

Off-site tours of the Waterous, Minneapolis Water Treatment Plant, St. Paul Tunnels

#### 12:45 to 3:15

#### Distribution

How Watermain Corrosion Occurs

or

#### Succession Planning

## Wednesday, April 5

• Product Exposition with mini-sessions, Hydrant Hysteria, Gimmicks and Gadgets; TopOps Certification exams begin at 12:30.

Also: The Southwest District will hold a one-day school April 19 in Redwood Falls, and the Northeast District will hold its spring school May 10-12 in Two Harbors.

Information on all district schools is at http://health.state.mn.us/divs/eh/water/wateroperator/trng/wat\_op\_sched.html

#### REGISTRATION FORM FOR OPERATOR SCHOOLS

You may combine fees on one check if more than one person is attending a school; however, please make a copy of this form for each person. For questions regarding registration, contact Jeanette Boothe at 651-201-4697. To request an exam application, contact Noel Hansen at 651-201-4690 or Mark Sloan at 651-201-4652. Southeast School, March 15-17, 2017, Kahler Apache Hotel, Rochester. Fee: \$135 (\$145 after February 28). Professional Operator Development Training (Class A & B Exam Prep), March 24, 2017, Bloomington Public Works Training Facility. Fee: \$50 (\$60 after March 20). Attendance is limited to 25 people. Metro School, April 3-5, 2017, Earle Brown Conference Center, Brooklyn Center. Fee: \$225 (\$275 after March 17). Granular Media Filtration Workshop, April 6, 2017, Bloomington Public Works Training Facility. Fee: \$65 (\$75 after March 22). Southwest School, April 19, 2017, Redwood Area Community Center, Redwood Falls. Fee: \$30 (\$35 after April 4). Northeast School, May 10-12, 2017, Superior Shores Resort, Two Harbors. Fee: \$135 (\$145 after April 25). Employer \_\_\_\_ Name Address Day Phone E-mail Address .

Please enclose the appropriate fee. Make check payable to Minnesota AWWA. Mail this form and fee to Drinking Water Protection Section, Minnesota Department of Health, P. O. Box 64494, St. Paul, Minnesota 55164-0494.

## **Reminder to All Water Operators**

When submitting water samples for analyses, remember to do the following:

- Take coliform samples on the distribution system, not at the wells or entry points.
- Write the Date Collected. Time Collected, and Collector's Name on the laboratory request form.
- Write the Sample Point on the laboratory request form.
- Attach the label to each bottle (do not attach labels to the lab form).
- Include laboratory request forms with submitted samples; make sure the information on the bottle label and the lab form is the same.
- Use something other than a rollerball or gel pen; the ink may run.
- Consult your monitoring plan(s) prior to collecting required compliance samples.

Notify your Minnesota Department of Health district engineer of any e-mail changes for contact people.

If you have questions, call the Minnesota Department of Health contact on the back of all sample instruction forms.

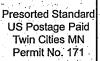
#### Waterline

Published quarterly by the Drinking Water Protection Section
Minnesota Department of Health

Editor:
Stew Thornley

Staff:
Noel Hansen, Jeanette Boothe

Past issues of the Waterline are available at http://www.health.state.mn.us/water/newsletters.htm





MDI Minnesota Department of Health

Environmental Health Division 625 North Robert Street P. O. Box 64975 St. Paul, Minnesota 55164-0975

ADDRESS SERVICE REQUESTED

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SPRING LAKE PARK CITY COUNCIL
C/O MR. DAN BUCHHOLZ, ADMINISTRATOR
SPRING LAKE PARK CITY HALL
1301 81ST AVE NE
SPRING LAKE PARK. MN 55432-2116

## **CALENDAR**

#### Minnesota Section, American Water Works Association

\*March 15-17, Southeast Water Operators School, Kahler Apache Hotel, Rochester, Contact Bob Stark, 651-385-5112.

March 24, Professional Development Operator Training (Class A & B Exam Prep), Bloomington Public Training Facility. Contact Jeanette Boothe, 651-201-4697.

\*April 3-5, Metro Water Operators School, Earle Brown Heritage Center, Brooklyn Center. Contact Jeanette Boothe, 651-201-4697, or Stew Thornley, 651-201-4655.

April 6, Granular Media Filtration Workshop, Bloomington Public Works Training Facility. Contact Jeanette Boothe, 651-201-4697.

\*May 10-12, Northeast Water Operators School, Superior Shores Resort, Two Harbors. Contact Greg Guerrero, 218-730-4058.

Information for all district schools, including agendas: http://www.health.state.mn.us/water/wateroperator/trng/schoolagendas.html

Minnesota Rural Water Association (MRWA)
Contact Kyle Kedrowski, 800-367-6792.

\*March 7-9, Technical Conference, St. Cloud
\*May 3, Spicer

\*June 14, Wahkon

\*Includes a water operator certification exam.

For an up-to-date list of events, see the training calendar on the MDH web site: http://health.state.mn.us/water/wateroperator/trng/wat op sched.html