



**CITY COUNCIL AGENDA
MONDAY, MARCH 6, 2017
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. **CONSENT AGENDA:**
 - A. Approval of Minutes – February 21, 2017
 - B. Statement of Fund Balance / Budget to Date - January 2017
 - C. First Quarter Billing for 2018 Payable 2019 Property Tax Assessment – Ken Tolzmann
 - D. Contractor's Licenses
 - E. Correspondence
7. CODE ENFORCEMENT REPORT
8. NEW BUSINESS
 - A. City Council Travel Reimbursement Policy
 - B. Metro Cities Membership
 - C. Reduction of Substance Church Financial Surety
9. ENGINEER'S REPORT
10. ATTORNEY'S REPORT
11. REPORTS
 - A. Beyond the Yellow Ribbon Report
 - B. Volunteer Picnic
12. OTHER
 - A. Administrator Reports
13. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

DISCUSSION FROM THE FLOOR

**Limited to 3 minutes per person to state their concern.

**Action: Council direction to staff for resolution or take this matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

Advise audience that the purpose of the public hearing is to receive citizen input on the proposal to (name of project). (This is not a time to debate the issue.)

The following format will be used to conduct the hearing:

** The presenter will have a maximum of 10 minutes to explain the project as proposed.

** Councilmembers will have an opportunity to ask questions or comment on the proposal.

** Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes, except in cases where there is a spokesperson representing a group wishing to have their collective opinions voiced. The spokesperson should identify the audience group her/she is representing and may have a maximum of 10 minutes to express the views of the group.

**People wishing to comment are asked to state any new facts they may have within the 3 minutes allotted. Please be specific and to the point.

** Everyone will be given the opportunity to express their agreement or disagreement even if they have no new points to make. (This is not a time to debate the issue.)

** People wishing to speak twice will be given 2 minutes to comment on any new facts brought forward since the last time they spoke.

Following public input, the Council will have a second opportunity to ask questions of the presenter and/or citizens.

The public hearing will then be adjourned with the Council taking the matter under advisement until the next regularly scheduled Council meeting. At the next regular meeting, the Council will debate the issue, if necessary, state their positions and make a decision. NO further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on February 21, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Public Works Director Randall; Parks and Recreation Director Rygwall; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
George Eilertson, Northland Securities, Inc.
Patricia Nauman, Metro Cities
Olivia Alveshere, ABC Newspapers

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that Item 6.1. 2 AM liquor license for Monte's Sports Bar be added to the agenda.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 6, 2017
- B. Approval of Minutes – February 13, 2017
- C. Disbursements
 - 1. General Fund Disbursement Claim No. 17-01 -- \$386,701.36
 - 2. Liquor Fund Disbursement Claim No. 17-02 -- \$169,124.05
- D. Mayor's Proclamation – A Day of Action to End Domestic Violence – March 7, 2017
- E. 2017 First Half Suburban Rate Authority Assessment
- F. Application for Exempt Permit – Park Terrace PTA- February 23, 2017 at Park Terrace Elementary
- G. Contractor's License
- H. Correspondence
- I. 2 AM Liquor License – Monte's Sports Bar, 8299 University Avenue NE

Mayor Hansen requested that corrections be made to the February 6, 2017 minutes. The changes were noted.

Councilmember Wendling asked that Item 6.E., 2017 First Half Suburban Rate Authority Assessment, be explained. Administrator Buchholtz explained that the Suburban Rate Authority represents cities on utility issues before the Public Utilities Commission. He stated that dues are paid twice a year and the current invoice is for the first half of the year.

Councilmember Delfs inquired if there were other establishments in the City that have a 2 AM liquor license. Administrator Buchholtz confirmed that there are other establishments.

MOTION BY COUNCILMEMBER NELSON APPROVING THE CONSENT AGENDA WITH CORRECTIONS TO THE FEBRUARY 6, 2017 MINUTES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the January 2017 department statistics.

Chief Ebeltoft reported that the Police Department responded to four hundred sixty three calls for service for the month of January 2017 compared to three hundred ninety two calls for service in January 2016.

Chief Ebeltoft reported that the Spring Lake Park Police on annual basis conducts a yearly review of the Selective Intensified Traffic Enforcement Program (S.I.T.E). He stated that this program was designed to focus on traffic violations to include but not limited to speeding, seatbelt/child restraint violations, DAC/DAR/DAS and wrong addresses on drivers licenses. He reported that for the year 2016, Spring Lake Park Police Department worked one hundred three shifts of S.I.T.E. in the community. He noted that eight hundred seventy vehicles were stopped, and eight hundred nine citations were issued along with three hundred twenty nine warnings.

Chief Ebeltoft explained that the cost of this program for 2016 was \$29,411.91 and the revenue generated from the program was \$58,293.07. He stated that the program is self-funding, which allows the Police Department to continue with this program. He stated that the net proceeds from this program are \$28,881.16, which are placed into the General Fund of the City, as funds are received from the courts and State of Minnesota.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed their involvement in Tower Days and decided they will participate in the parade and run carnival games. She reported that the election of officers for 2017 took place, with Dan Lambert being elected chair.

Ms. Rygwall reviewed the department statistics and reported that staff prepared for the Senior Valentine Luncheon. She reported that Tower Days applications are coming into the office and the finalizing of contracts with pre-determined vendors has started.

Ms. Rygwall reported that staff has started working on softball preparations. She stated that the office staff has been working on team sponsor letters, bids for t-shirts and scheduling team photo sessions.

9. Ordinances and/or ResolutionA. Resolution 17-08 Resolution Providing for the Execution of a Third Supplement to Joint Powers Agreement (Fire Protection)

Administrator Buchholtz presented the Joint Powers Agreement to Council for their approval for the financing of the various equipment for municipal fire protection and firefighting purposes. He noted that the amended supplement would allow Spring Lake Park to issue the bonds necessary for the purchase of the new fire equipment for the Spring Lake Park Blaine Mounds View Fire Department. He noted that the City of Blaine and Mounds View would be responsible for their portion of the share to the City in case of default.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-08 PROVIDING FOR THE EXECUTION OF A THIRD SUPPLEMENT TO JOINT POWERS AGREEMENT (FIRE PROTECTION). ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 17-09 Awarding 2017A General Equipment Certificates

George Eilertson from Northland Securities reported that the bond rating for the City of Spring Lake Park has been assigned by Standard and Poor's Rating Services for the purchase of the fire equipment for the Spring Lake Park Blaine Mound View Fire Department. He reported that the City was assigned a rating of "AA". He noted that this is higher rating compared to the past rating of AA3 assigned by Moody's Bond Rating.

Mr. Eilertson reported that some of the highlights of the assigned bond rating included: strong management, with good financial policies and practices, very strong budgetary flexibility, with a high available fund balance of 42% operating expenditures and strong debt and contingent liability position, with all debt scheduled to be retired within 10 years.

Councilmember Wendling inquired what the top bond rating is a city can attain. Mr. Eilertson reported that large municipalities can receive a AAA rating however; he noted that many cities in the metro area have a similar rating as Spring Lake Park.

Administrator Buchholtz stated that the bond rating upgrade resulted in lower interest rate, thereby providing interest savings to the three municipalities.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-09 AWARDING THE SALE OF \$1,090,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2017A; FIXING THEIR FORM AND SPECIFICATIONS, DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New BusinessA. 2017-2021 Capital Improvement Plan

Administrator Buchholtz presented the proposed 2017-2021 Capital Improvement Plan. He thanked the Department Heads for their assistance in preparing the Capital Improvement Plan.

Administrator Buchholtz explained the Capital Improvement Plan is broken down as: 1) Capital Projects by Department and 2) Capital Projects by Funding Source. He stated that the 2017-2021 Capital Improvement

Plan identifies \$4,524,875 in capital improvement projects over the next five years.

Administrator Buchholtz stated the 2017 projects identified for funding in the General Fund have been included in the 2017 General Fund Budget. He reported that there a number of building related projects that are not included in the 2017-2021 Capital Improvement Plan. He stated those projects, the largest of which is the City Hall renovations/expansion project, will be included in future editions of this plan. He noted however, the future costs must be considered when funding capital improvements in this five-year period. He stated that a presentation on the space needs study will be presented to the City Council at a workshop session in April.

Administrator Buchholtz reported that the Capital Improvement Plan is setting the stage for the issuance of the 2017 Equipment Certificate, to fund equipment for 2018-2022. He stated that based on projects identified in the CIP, staff is anticipating the size of the equipment certificate to be \$870,000. He stated that this is higher than past certificates, which have been around \$640,000. He explained that part of the reason is that a number of vehicle purchases that were anticipated to be completed in the 2013-2017 certificate were pushed off into the 2018-2022 certificate. He added the 2013 certificate was not sized to accommodate the Council Chambers cable equipment upgrade. He noted that the size of the equipment certificate has been the same for 20 years, while the purchasing power of the money raised by the equipment certificate has decreased by 35%.

Administrator Buchholtz stated that it is important to note that the 2017-2021 Capital Improvement Plan is a financial planning document and approval of the plan does not represent approval of any project in the plan.

Mayor Hansen reported that the items in the CIP were discussed at a workshop and the Council discussed them. She stated that the Department Head staff worked very hard on the items.

Councilmember Nelson stated that although the figures look like large amounts, in the long term it is a useful tool and planning to help level future tax levies. Mayor Hansen agreed.

**MOTION MADE BY MAYOR HANSEN TO APPROVE 2017-2021 CAPITAL IMPROVEMENT PLAN.
ROLL CALL VOTE: ALL AYES. MOTION CARRIED.**

11. Engineer's Report

Engineer Gravel reported that bids will be received on March 8, 2017 for the 2017 Sanitary Lining Project and the 2017-2018 Street Seal Coat Project. He stated that he is continuing to work with staff on drainage issues and some field survey information has been obtained.

Mr. Gravel reported that in January, the Office of State Aid announced the 2017 Maintenance and Construction Allotments for the MSAS cities as approved by the Commissioner of Transportation. He stated that the City of Spring Lake Park received the following allocations: Construction allocation of \$180,097 and Maintenance allocation of \$60,033. He stated the total combined construction and maintenance allocation for 2017 is \$240,130. He stated the 2017 total is an increase of \$5,744 from 2016. He noted that the allocation has been increasing steadily over the past four years.

Mr. Gravel stated that reimbursement requests to State Aid for previous State Aid eligible projects including the 2014-2015 Street Improvement Project. He stated that the current total pending reimbursement amount in the State Aid system is about \$973,200, which means that for the next five, or six years the City will received the construction portion of their State Aid allocation without needing to submit any additional reimbursement requests.

Mr. Gravel reported that he has completed the paperwork associated with the annual certification of mileage and submitted it to the Office of State Aid. He stated that there were no mileage changes from the previous year.

12. Attorney's Report - None

13. Reports

A. Administrator Reports

1. Metro Cities Dues/Information

Patricia Nauman, Executive Director for Metro Cities, provided information to the Council on the services that Metro Cities provides for member cities. She stated that the Metro Cities organization represents cities in the seven county metropolitan area at the Legislature, Governor's Office, and the Metropolitan Council. She reported that they are the only local government agency that lobbies the Metropolitan Council. She stated that their staff monitors all activity and policymaking of the Council, and represents the interests of metro cities to ensure that city needs and concerns are accounted for in the Met Council's decisions.

Ms. Nauman reported that at the Capitol, Metro Cities lobbies on an array of city issues, including transportation, government aid, fiscal disparities, property taxes/revenues, economic development, housing, maintaining local authority, and a range of other issues.

Ms. Nauman stated that dues for the first year of membership would be at a one-time 50% discount for a total of \$1,429.00 for 2017. Administrator Buchholtz explained that since that fee was not budgeted for in 2017, he stated that there is rebate money from city credit card purchases in a discretionary fund that would cover the cost.

Councilmember Nelson stated that he likes the concept of the organization and the work they do with the Met Council. He wishes that the Met Council would provide cities, like Spring Lake Park, more funding to address the mandates they impose.

Councilmember Goodboe-Bisschoff inquired if a discount could be given since the year has already started and the city would not be paying for a full year. Ms. Nauman stated that she will look into a prorated amount and would be willing to work with the City on the fee.

Councilmember Nelson inquired as to how successful Metro Cities has been lobbying for cities on issues. Ms. Nauman stated that Metro Cities has been successful on many issues and has helped many cities with LGA and direct funding. She stated that she would provide the Council with a brochure with their accomplishments.

Mayor Hansen asked for more information be sent to the Councilmembers to review and tabled a decision until the March 6, 2017 Council meeting.

Administrator Buchholtz reported that he attended the HRA meeting for the Osborne Road Trail Project. He reported that the presentation went well and that a public hearing on the grant funds will be held on March 6, 2017.

Administrator Buchholtz reported that the Council does not have a written mileage reimbursement policy in place. He stated that he is looking for direction on how to proceed with mileage reimbursement requests for events within the City that Councilmembers attend.

Mayor Hansen stated that she has not seen a policy but it was her understanding that only events outside of the city such as League of Minnesota conferences are reimbursed. She stated that mileage to and from meetings within the city are not reimbursed.

Councilmember Nelson stated that he is in favor of reimbursement for out of town meetings and conferences.

Councilmember Wendling stated that he sees the mileage to and from meetings as part of the duties of being a Councilmember.

The consensus of the Council was to create a policy stating that mileage would be reimbursed for out of town trainings and no reimbursement will be provided for meetings within the city.

15. Other

Councilmember Nelson reminded residents of the Beyond the Yellow Ribbon pork chop dinner on February 27, 2017.

16. Adjourn

MOTION BY COUNCILMEMBER HANSEN TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:03 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
JANUARY 2017

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 1,192,296.40
102	ELECTIONS	\$ 55,175.12
103	POLICE RESERVES	\$ 863.30
104	NORTH CENTRAL SUBURBAN CABLE	\$ (1,189.52)
108	POLICE FORFEITURES	\$ 23,061.72
112	ESCROW TRUST	\$ 59,080.41
 <u>SPECIAL REVENUE FUNDS</u>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 23,368.63
225	PARK ACQUISITION & IMPROVEMENTS	\$ 232,360.28
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 8,549.54
227	HRA EXCESS	\$ 196,905.40
229	SANBURNOL PARK IMPROVEMENTS	\$ 12,994.69
230	RECYCLING	\$ 74,317.13
234	STREET LIGHTING	\$ 37,269.19
235	RIGHT-OF-WAY MAINTENANCE	\$ 1,866.22
237	PARK & RECREATION SPECIAL PROJECTS	\$ 19,782.70
238	GRANTS & SPECIAL PROJECTS	\$ 1,733.13
240	TOWER DAYS	\$ 13,334.90
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 88,206.56
244	RECREATION PROGRAMS	\$ 346,128.38
248	TRAFFIC EDUCATION	\$ 67,684.61
249	EMERGENCY MANAGEMENT	\$ 5,740.40
250	ANIMAL CONTROL	\$ 2,018.31
251	FORESTRY	\$ 1,600.00
 <u>DEBT SERVICE FUNDS</u>		
304	2016A NORTH METRO CABLE BOND-DEBT SERVICE	\$ -
313	2011A FIRE EQUIPMENT BOND-DEBT SERVICE	\$ 4,176.08
328	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$ -
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 18,111.74
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	\$ 513,703.10
384	2005A FIRE DEPARTMENT-DEBT SERVICE	\$ 54,583.80
 <u>CAPITAL PROJECTS FUNDS</u>		
400	REVOLVING CONSTRUCTION	\$ 789,312.16
402	MSA MAINTENANCE	\$ 63,187.09
403	CAPITAL REPLACEMENT	\$ 416,248.52
407	SEALCOATING	\$ 132,930.82
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 22,047.68
416	BUILDING MAINTENANCE & RENEWAL	\$ 112,646.84
421	81ST AVE REHAB-MSA	\$ 104,036.87
425	STORM SEWER REHAB	\$ 86,331.23
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$ 127,362.02
429	2013 EQUIPMENT CERTIFICATE	\$ 46,489.20
430	2014-2015 ST IMPRV PRJ	\$ 494,554.95
 <u>ENTERPRISE FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 2,060,552.85
601	PUBLIC UTILITY OPERATIONS	\$ 1,192,613.50
602	WATER TREATMENT PLANT	\$ 228,331.47
609	MUNICIPAL LIQUOR	\$ 143,912.25
610	ON-SALE NOTE PROCEEDS	\$ 519,105.67
 <u>INTERNAL SERVICE FUNDS</u>		
700	SEVERANCE	\$ 15,274.62
 GRAND TOTAL		 <u><u>\$ 9,608,659.96</u></u>

MEMORANDUM

DATE: March 2, 2017

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant

RE: Budget to Date

(as of January 31, 2017)

Attached is the January, 2017 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **91.67% remaining**. The overall General Fund ratio is **91.09%**.

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2017-1 Ending January 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
101.00000.31010 CURRENT TAXES	\$ 2,902,082.00	\$ 0.00	\$ 2,902,082.00	0.00	100.00%
101.00000.32110 LIQUOR LICENSES	29,800.00	0.00	29,800.00	0.00	100.00%
101.00000.32178 PAWN INVESTIGATION FEE	100.00	0.00	100.00	0.00	100.00%
101.00000.32179 PAWN SHOP LICENSES	6,252.00	0.00	6,252.00	0.00	100.00%
101.00000.32180 CIGARETTE,DANCE,BINGO,MISC	5,200.00	0.00	5,200.00	0.00	100.00%
101.00000.32181 SIGN PERMITS	5,500.00	4,000.00	5,500.00	4,000.00	27.27%
101.00000.32208 CONTRACTORS LICENSES	7,000.00	605.00	7,000.00	605.00	91.36%
101.00000.32210 BUILDING PERMIT	60,000.00	3,139.47	60,000.00	3,139.47	94.77%
101.00000.32211 BUILDING PERMIT SURCHARGES	3,000.00	89.88	3,000.00	89.88	97.00%
101.00000.32230 PLUMBING PERMIT	4,000.00	364.00	4,000.00	364.00	90.90%
101.00000.32231 PLUMBING PERMIT SURCHARGES	300.00	8.00	300.00	8.00	97.33%
101.00000.32232 HEATING & A/C PERMITS	8,000.00	476.10	8,000.00	476.10	94.05%
101.00000.32233 HTG & A/C SURCHARGES	400.00	8.00	400.00	8.00	98.00%
101.00000.32240 PET LICENSE	500.00	0.00	500.00	0.00	100.00%
101.00000.32260 CERTIFICATE OF OCCUPANCY	2,500.00	0.00	2,500.00	0.00	100.00%
101.00000.32261 VACANT PROPERTY REGISTRATIO	4,000.00	0.00	4,000.00	0.00	100.00%
101.00000.33401 LOCAL GOVERNMENT AID	340,132.00	0.00	340,132.00	0.00	100.00%
101.00000.33404 PERA INCREASE AID	5,775.00	0.00	5,775.00	0.00	100.00%
101.00000.33416 POLICE TRAINING REIMB	3,600.00	0.00	3,600.00	0.00	100.00%
101.00000.33421 INSURANCE PREMIUM-POLICE	80,000.00	0.00	80,000.00	0.00	100.00%
101.00000.34103 SPEC USE,ZONING,SUB-DIV	3,200.00	0.00	3,200.00	0.00	100.00%
101.00000.34104 PLAN CHECKING FEES	12,000.00	1,006.69	12,000.00	1,006.69	91.61%
101.00000.34105 SALE OF MAPS,COPIES ETC	300.00	0.00	300.00	0.00	100.00%
101.00000.34107 ASSESSMENT SEARCHES	100.00	0.00	100.00	0.00	100.00%
101.00000.34108 ADMINISTRATION SAC CHARGES	70.00	0.00	70.00	0.00	100.00%
101.00000.34111 ADM. GAMBLING EXPENSES	33,042.00	0.00	33,042.00	0.00	100.00%
101.00000.34115 GUN RANGE FACILITY USE	375.00	0.00	375.00	0.00	100.00%
101.00000.34201 POLICE & FIRE ALARM PERMIT	1,250.00	225.00	1,250.00	225.00	82.00%
101.00000.34204 RENTAL HOUSING REGISTRATION	55,000.00	4,175.00	55,000.00	4,175.00	92.41%
101.00000.34205 RIGHT OF WAY APPLICATIONS	2,250.00	0.00	2,250.00	0.00	100.00%
101.00000.34801 INSURANCE DIVIDENDS	10,000.00	0.00	10,000.00	0.00	100.00%
101.00000.34950 REFUNDS & REIMB	4,000.00	0.00	4,000.00	0.00	100.00%
101.00000.35101 COURT FINES	70,000.00	0.00	70,000.00	0.00	100.00%
101.00000.35102 ADM OFFENSE FINES	3,500.00	0.00	3,500.00	0.00	100.00%
101.00000.35347 TEP-GENERAL FUND PORTION 25	20,000.00	0.00	20,000.00	0.00	100.00%
101.00000.35349 MN DRIVING DIVERSION PROGRA	500.00	300.00	500.00	300.00	40.00%
101.00000.35350 DETOX TRANSPORTATION	200.00	0.00	200.00	0.00	100.00%
101.00000.36210 INTEREST EARNINGS	20,000.00	14.93	20,000.00	14.93	99.93%
101.00000.36901 LIAISON OFFICER	75,152.00	0.00	75,152.00	0.00	100.00%
101.00000.39100 CPWL REIM FOR SERVICES	4,000.00	0.00	4,000.00	0.00	100.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILITY	47,740.00	0.00	47,740.00	0.00	100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	75,000.00	0.00	75,000.00	0.00	100.00%
101.00000.39206 TRANSFER FROM RECYCLING FU	2,500.00	0.00	2,500.00	0.00	100.00%
101.00000.39207 TRANSFER FROM RECREATION	60,000.00	0.00	60,000.00	0.00	100.00%
Total Revenues	3,968,320.00	14,412.07	3,968,320.00	14,412.07	99.64%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2017-1 Ending January 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total GENERAL FUND Revenues	\$ 3,968,320.00	\$ 14,412.07	\$ 3,968,320.00	\$ 14,412.07	99.64%
Expenditures					
MAYOR AND COUNCIL Expenditures					
101.41110.01030 PART TIME EMPLOYEES	\$ 31,296.00	\$ 2,607.88	\$ 31,296.00	2,607.88	91.67%
101.41110.01211 DEFINED CONTR PLAN/PERA	1,685.00	130.41	1,685.00	130.41	92.26%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	2,395.00	199.50	2,395.00	199.50	91.67%
101.41110.01510 WORKERS COMPENSATION	80.00	0.00	80.00	0.00	100.00%
101.41110.02100 OPERATING SUPPLIES	511.00	100.00	511.00	100.00	80.43%
101.41110.03310 TRAVEL EXPENSE	260.00	0.00	260.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	1,800.00	0.00	1,800.00	0.00	100.00%
101.41110.04300 CONFERENCE & SCHOOLS	2,310.00	775.00	2,310.00	775.00	66.45%
101.41110.04330 DUES & SUBSCRIPTIONS	9,438.00	2,912.00	9,438.00	2,912.00	69.15%
101.41110.04955 DISCRETIONARY	3,800.00	0.00	3,800.00	0.00	100.00%
Total MAYOR AND COUNCIL Expenditures	53,575.00	6,724.79	53,575.00	6,724.79	87.45%
ADMINISTRATION Expenditures					
101.41400.01010 FULL TIME EMPLOYEES	298,395.00	24,341.64	298,395.00	24,341.64	91.84%
101.41400.01050 VACATION BUY BACK	1,000.00	0.00	1,000.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYE	22,380.00	1,818.68	22,380.00	1,818.68	91.87%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	22,904.00	1,829.37	22,904.00	1,829.37	92.01%
101.41400.01300 HEALTH INSURANCE	48,520.00	4,645.06	48,520.00	4,645.06	90.43%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	230.00	21.16	230.00	21.16	90.80%
101.41400.01510 WORKERS COMPENSATION	2,500.00	0.00	2,500.00	0.00	100.00%
101.41400.02000 OFFICE SUPPLIES	3,848.00	410.06	3,848.00	410.06	89.34%
101.41400.02030 PRINTED FORMS	1,644.00	490.50	1,644.00	490.50	70.16%
101.41400.02100 OPERATING SUPPLIES	625.00	0.00	625.00	0.00	100.00%
101.41400.02220 POSTAGE	3,695.00	180.62	3,695.00	180.62	95.11%
101.41400.03210 TELEPHONE	750.00	0.00	750.00	0.00	100.00%
101.41400.03310 TRAVEL EXPENSE	3,300.00	230.76	3,300.00	230.76	93.01%
101.41400.03500 PRINTING & PUBLISHING	460.00	0.00	460.00	0.00	100.00%
101.41400.03550 COUNTY FEES FOR SERVICE	2,500.00	17.50	2,500.00	17.50	99.30%
101.41400.04050 MAINTENANCE AGREEMENTS	7,192.00	0.00	7,192.00	0.00	100.00%
101.41400.04300 CONFERENCE & SCHOOLS	6,425.00	20.00	6,425.00	20.00	99.69%
101.41400.04330 DUES & SUBSCRIPTIONS	735.00	36.00	735.00	36.00	95.10%
101.41400.04500 CONTRACTUAL SERVICES	4,245.00	535.03	4,245.00	535.03	87.40%
Total ADMINISTRATION Expenditures	431,348.00	34,576.38	431,348.00	34,576.38	91.98%
ASSESSOR Expenditures					
101.41500.04000 CONTRACTUAL SERVICE	35,500.00	0.00	35,500.00	0.00	100.00%
Total ASSESSOR Expenditures	35,500.00	0.00	35,500.00	0.00	100.00%
AUDIT & ACCTG SERVICES Expenditures					
101.41540.03010 AUDIT & ACCTG SERVICES	9,612.00	0.00	9,612.00	0.00	100.00%
Total AUDIT & ACCTG SERVICES Expenditures	9,612.00	0.00	9,612.00	0.00	100.00%
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	26,590.00	50.00	26,590.00	50.00	99.81%

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Total I.T. SERVICES Expenditures	26,590.00	50.00	26,590.00	50.00	99.81%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	125,000.00	0.00	125,000.00	0.00	100.00%
Total LEGAL FEES Expenditures	125,000.00	0.00	125,000.00	0.00	100.00%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	9,000.00	0.00	9,000.00	0.00	100.00%
Total ENGINEERING FEES Expenditures	9,000.00	0.00	9,000.00	0.00	100.00%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	116.00	0.00	116.00	0.00	100.00%
101.41720.02220 POSTAGE	150.00	83.19	150.00	83.19	44.54%
101.41720.03500 PRINTING & PUBLISHING	400.00	48.38	400.00	48.38	87.91%
101.41720.04000 PLANNER FEES	500.00	0.00	500.00	0.00	100.00%
Total PLANNING & ZONING Expenditures	1,166.00	131.57	1,166.00	131.57	88.72%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	14,462.00	1,063.80	14,462.00	1,063.80	92.64%
101.41940.01013 OVERTIME	0.00	20.22	0.00	20.22	0.00%
101.41940.01050 VACATION BUY BACK	350.00	0.00	350.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	1,085.00	81.29	1,085.00	81.29	92.51%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	1,133.00	90.09	1,133.00	90.09	92.05%
101.41940.01300 HEALTH INSURANCE	2,185.00	183.28	2,185.00	183.28	91.61%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	13.00	1.04	13.00	1.04	92.00%
101.41940.01510 WORKERS COMPENSATION	500.00	0.00	500.00	0.00	100.00%
101.41940.02100 OPERATING SUPPLIES	8,000.00	2,832.18	8,000.00	2,832.18	64.60%
101.41940.02200 REPAIR & MAINTENANCE	7,200.00	619.28	7,200.00	619.28	91.40%
101.41940.02280 UNIFORMS,SAFETY SHOES	750.00	118.74	750.00	118.74	84.17%
101.41940.03210 TELEPHONE	9,000.00	0.00	9,000.00	0.00	100.00%
101.41940.03810 ELECTRIC UTILITIES	22,000.00	0.00	22,000.00	0.00	100.00%
101.41940.03830 GAS UTILITIES	19,000.00	0.00	19,000.00	0.00	100.00%
101.41940.03841 RUBBISH REMOVAL	4,200.00	222.00	4,200.00	222.00	94.71%
101.41940.04000 CONTRACTUAL SERVICE	4,480.00	0.00	4,480.00	0.00	100.00%
101.41940.07000 PERMANENT TRANSFERS OUT	9,436.00	0.00	9,436.00	0.00	100.00%
Total GOVERNMENT BUILDING Expenditures	103,794.00	5,231.92	103,794.00	5,231.92	94.96%
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	1,018,601.00	76,064.17	1,018,601.00	76,064.17	92.53%
101.42100.01013 OVERTIME	97,000.00	1,533.22	97,000.00	1,533.22	98.42%
101.42100.01050 VACATION BUY BACK	6,300.00	0.00	6,300.00	0.00	100.00%
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	158,869.00	11,616.20	158,869.00	11,616.20	92.69%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	26,052.00	1,769.61	26,052.00	1,769.61	93.21%
101.42100.01300 HEALTH INSURANCE	142,500.00	11,736.68	142,500.00	11,736.68	91.76%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	675.00	56.80	675.00	56.80	91.59%
101.42100.01510 WORKERS COMPENSATION	25,000.00	0.00	25,000.00	0.00	100.00%
101.42100.02000 OFFICE SUPPLIES	3,600.00	39.90	3,600.00	39.90	98.89%
101.42100.02030 PRINTED FORMS	1,000.00	499.34	1,000.00	499.34	50.07%
101.42100.02040 RANGE EQUIP & SUPPLIES	7,550.00	0.00	7,550.00	0.00	100.00%

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101.42100.02100 OPERATING SUPPLIES	3,500.00	867.00	3,500.00	867.00	75.23%
101.42100.02120 MOTOR FUELS & LUBRICANTS	21,700.00	1,377.42	21,700.00	1,377.42	93.65%
101.42100.02220 POSTAGE	1,900.00	27.68	1,900.00	27.68	98.54%
101.42100.03050 MEDICAL EXPENSE	2,000.00	0.00	2,000.00	0.00	100.00%
101.42100.03210 TELEPHONE	3,400.00	0.00	3,400.00	0.00	100.00%
101.42100.03211 DATA SERVICES	17,022.00	390.00	17,022.00	390.00	97.71%
101.42100.03300 CLOTHING & PERSONAL EQUIP	9,860.00	497.27	9,860.00	497.27	94.96%
101.42100.03310 TRAVEL EXPENSE	500.00	130.00	500.00	130.00	74.00%
101.42100.03421 800 MHZ RADIO	2,006.00	0.00	2,006.00	0.00	100.00%
101.42100.04000 CONTRACTUAL SERVICE	17,035.00	1,790.04	17,035.00	1,790.04	89.49%
101.42100.04050 MAINTENANCE AGREEMENTS	4,000.00	1,156.48	4,000.00	1,156.48	71.09%
101.42100.04060 AUTO EQUIPMENT REPAIR	20,000.00	19.95	20,000.00	19.95	99.90%
101.42100.04070 OTHER EQUIPMENT REPAIR	2,500.00	74.99	2,500.00	74.99	97.00%
101.42100.04300 CONFERENCE & SCHOOLS	13,000.00	500.00	13,000.00	500.00	96.15%
101.42100.04330 DUES & SUBSCRIPTIONS	1,125.00	55.00	1,125.00	55.00	95.11%
101.42100.05000 CAPITAL OUTLAY	36,521.00	25,687.00	36,521.00	25,687.00	29.67%
101.42100.07000 PERMANENT TRANSFERS OUT	25,268.00	9,682.16	25,268.00	9,682.16	61.68%
Total POLICE PROTECTION Expenditures	1,668,484.00	145,570.91	1,668,484.00	145,570.91	91.28%
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	218,356.00	17,288.00	218,356.00	17,288.00	92.08%
101.42200.05000 CAPITAL OUTLAY	50,012.00	59,114.00	50,012.00	59,114.00	(18.20%)
Total FIRE PROTECTION Expenditures	268,368.00	76,402.00	268,368.00	76,402.00	71.53%
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	102,665.00	6,127.27	102,665.00	6,127.27	94.03%
101.42300.01030 PART TIME EMPLOYEES	14,560.00	0.00	14,560.00	0.00	100.00%
101.42300.01050 VACATION BUY BACK	2,500.00	0.00	2,500.00	0.00	100.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	7,700.00	459.54	7,700.00	459.54	94.03%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	9,159.00	462.62	9,159.00	462.62	94.95%
101.42300.01300 HEALTH INSURANCE	16,220.00	820.64	16,220.00	820.64	94.94%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	78.00	4.28	78.00	4.28	94.51%
101.42300.01510 WORKERS COMPENSATION	1,450.00	0.00	1,450.00	0.00	100.00%
101.42300.02000 OFFICE SUPPLIES	500.00	0.00	500.00	0.00	100.00%
101.42300.02100 OPERATING SUPPLIES	1,348.00	36.00	1,348.00	36.00	97.33%
101.42300.02120 MOTOR FUELS & LUBRICANTS	1,600.00	91.82	1,600.00	91.82	94.26%
101.42300.02200 REPAIR & MAINTENANCE	1,000.00	0.00	1,000.00	0.00	100.00%
101.42300.03210 TELEPHONE	1,000.00	0.00	1,000.00	0.00	100.00%
101.42300.03310 TRAVEL EXPENSE	200.00	0.00	200.00	0.00	100.00%
101.42300.04300 CONFERENCE & SCHOOLS	1,200.00	0.00	1,200.00	0.00	100.00%
101.42300.04330 DUES & SUBSCRIPTIONS	3,755.00	2,120.00	3,755.00	2,120.00	43.54%
Total CODE ENFORCEMENT Expenditures	164,935.00	10,122.17	164,935.00	10,122.17	93.86%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	132,640.00	10,036.15	132,640.00	10,036.15	92.43%
101.43000.01013 OVERTIME	7,459.00	452.57	7,459.00	452.57	93.93%
101.43000.01020 ON CALL SALARIES	2,131.00	103.41	2,131.00	103.41	95.15%
101.43000.01050 VACATION BUY BACK	1,900.00	0.00	1,900.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	10,667.00	794.38	10,667.00	794.38	92.55%

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101.43000.01220	FICA/MC CONTRIBUTIONS-EMPLO	11,026.00	853.42	11,026.00	853.42	92.26%
101.43000.01300	HEALTH INSURANCE	18,700.00	1,566.10	18,700.00	1,566.10	91.63%
101.43000.01313	PRUDENTIAL LIFE INSURANCE	107.00	8.86	107.00	8.86	91.72%
101.43000.01510	WORKERS COMPENSATION	9,000.00	0.00	9,000.00	0.00	100.00%
101.43000.02120	MOTOR FUELS & LUBRICANTS	15,000.00	914.71	15,000.00	914.71	93.90%
101.43000.02150	SHOP MATERIALS	2,500.00	26.22	2,500.00	26.22	98.95%
101.43000.02200	REPAIR & MAINTENANCE	7,500.00	0.00	7,500.00	0.00	100.00%
101.43000.02210	EQUIPMENT PARTS	6,000.00	573.09	6,000.00	573.09	90.45%
101.43000.02221	TIRES	800.00	0.00	800.00	0.00	100.00%
101.43000.02224	STREET MAINT SUPPLIES	1,300.00	0.00	1,300.00	0.00	100.00%
101.43000.02226	SIGNS & STRIPING	6,000.00	0.00	6,000.00	0.00	100.00%
101.43000.02280	UNIFORMS, SAFETY SHOES	1,040.00	831.25	1,040.00	831.25	20.07%
101.43000.03210	TELEPHONE	370.00	0.00	370.00	0.00	100.00%
101.43000.04000	CONTRACTUAL SERVICE	840.00	0.00	840.00	0.00	100.00%
101.43000.04300	CONFERENCE & SCHOOLS	400.00	657.00	400.00	657.00	(64.25%)
101.43000.04330	DUES & SUBSCRIPTIONS	100.00	0.00	100.00	0.00	100.00%
101.43000.07000	PERMANENT TRANSFERS OUT-FO	1,600.00	1,600.00	1,600.00	1,600.00	0.00%
Total STREET DEPARTMENT Expenditures		237,080.00	18,417.16	237,080.00	18,417.16	92.23%
RECREATION DEPARTMENT Expenditures						
101.45100.01010	FULL TIME EMPLOYEES	216,702.00	16,367.74	216,702.00	16,367.74	92.45%
101.45100.01040	TEMPORARY EMPLOYEES	15,090.00	1,675.50	15,090.00	1,675.50	88.90%
101.45100.01050	VACATION BUY BACK	1,600.00	0.00	1,600.00	0.00	100.00%
101.45100.01210	PERA CONTRIBUTIONS-EMPLOYE	16,253.00	1,227.58	16,253.00	1,227.58	92.45%
101.45100.01220	FICA/MC CONTRIBUTIONS-EMPLO	17,854.00	1,359.01	17,854.00	1,359.01	92.39%
101.45100.01300	HEALTH INSURANCE	33,500.00	2,797.34	33,500.00	2,797.34	91.65%
101.45100.01313	PRUDENTIAL LIFE INSURANCE	176.00	14.54	176.00	14.54	91.74%
101.45100.01510	WORKERS COMPENSATION	1,700.00	0.00	1,700.00	0.00	100.00%
101.45100.02000	OFFICE SUPPLIES	2,161.00	0.00	2,161.00	0.00	100.00%
101.45100.02220	POSTAGE	8,950.00	418.51	8,950.00	418.51	95.32%
101.45100.02290	RECREATION EQUIP SUPPLIES	2,500.00	0.00	2,500.00	0.00	100.00%
101.45100.03310	TRAVEL EXPENSE	1,000.00	0.00	1,000.00	0.00	100.00%
101.45100.03500	PRINTING & PUBLISHING	12,857.00	178.00	12,857.00	178.00	98.62%
101.45100.04300	CONFERENCE & SCHOOLS	1,400.00	307.00	1,400.00	307.00	78.07%
101.45100.04330	DUES & SUBSCRIPTIONS	435.00	0.00	435.00	0.00	100.00%
Total RECREATION DEPARTMENT Expenditures		332,178.00	24,345.22	332,178.00	24,345.22	92.67%
PARKS DEPARTMENT Expenditures						
101.45200.01010	FULL TIME EMPLOYEES	139,055.00	10,523.39	139,055.00	10,523.39	92.43%
101.45200.01013	OVERTIME	7,459.00	634.59	7,459.00	634.59	91.49%
101.45200.01020	ON CALL SALARIES	2,131.00	103.43	2,131.00	103.43	95.15%
101.45200.01040	TEMPORARY EMPLOYEES	15,840.00	0.00	15,840.00	0.00	100.00%
101.45200.01050	VACATION BUY BACK	1,900.00	0.00	1,900.00	0.00	100.00%
101.45200.01210	PERA CONTRIBUTIONS-EMPLOYE	11,148.00	844.61	11,148.00	844.61	92.42%
101.45200.01220	FICA/MC CONTRIBUTIONS-EMPLO	12,728.00	909.71	12,728.00	909.71	92.85%
101.45200.01300	HEALTH INSURANCE	19,720.00	1,889.68	19,720.00	1,889.68	90.42%
101.45200.01313	PRUDENTIAL LIFE INSURANCE	107.00	8.92	107.00	8.92	91.66%
101.45200.01510	WORKERS COMPENSATION	10,500.00	0.00	10,500.00	0.00	100.00%
101.45200.02100	OPERATING SUPPLIES	1,000.00	46.67	1,000.00	46.67	95.33%

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101.45200.02120 MOTOR FUELS & LUBRICANTS	13,000.00	853.51	13,000.00	853.51	93.43%
101.45200.02200 REPAIR & MAINTENANCE	7,000.00	92.92	7,000.00	92.92	98.67%
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	53.75	0.00	53.75	0.00%
101.45200.02210 EQUIPMENT PARTS	5,500.00	218.52	5,500.00	218.52	96.03%
101.45200.02221 TIRES	600.00	0.00	600.00	0.00	100.00%
101.45200.02225 LANDSCAPING MATERIALS	8,932.00	0.00	8,932.00	0.00	100.00%
101.45200.02280 UNIFORMS,SAFETY SHOES	1,000.00	831.25	1,000.00	831.25	16.88%
101.45200.02290 RECREATION EQUIP SUPPLIES	2,000.00	0.00	2,000.00	0.00	100.00%
101.45200.03210 TELEPHONE	300.00	0.00	300.00	0.00	100.00%
101.45200.03810 ELECTRIC UTILITIES	3,800.00	0.00	3,800.00	0.00	100.00%
101.45200.03830 GAS UTILITIES	4,000.00	0.00	4,000.00	0.00	100.00%
101.45200.03841 RUBBISH REMOVAL	400.00	0.00	400.00	0.00	100.00%
101.45200.04190 SATELLITE RENTAL	1,360.00	0.00	1,360.00	0.00	100.00%
101.45200.04300 CONFERENCE & SCHOOLS	1,300.00	0.00	1,300.00	0.00	100.00%
101.45200.04500 CONTRACTUAL SERVICES	760.00	0.00	760.00	0.00	100.00%
101.45200.04901 LAKESIDE PARK EXPENSE	11,500.00	0.00	11,500.00	0.00	100.00%
Total PARKS DEPARTMENT Expenditures	283,040.00	17,010.95	283,040.00	17,010.95	93.99%
MISCELLANEOUS Expenditures					
101.49000.01300 HEALTH INSURANCE	0.00	30.08	0.00	30.08	0.00%
101.49000.01313 RETIREES LIFE INSURANCE	50.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	45,000.00	0.00	45,000.00	0.00	100.00%
101.49000.04390 MISCELLANEOUS	1,000.00	0.00	1,000.00	0.00	100.00%
101.49000.04420 SURCHARGES-PLMG	200.00	0.00	200.00	0.00	100.00%
101.49000.04430 SURCHARGES-HTG	400.00	0.00	400.00	0.00	100.00%
101.49000.04440 SURCHARGES-BLDG	2,000.00	0.00	2,000.00	0.00	100.00%
101.49000.07000 PERMANENT TRANSFERS OUT	170,000.00	15,000.00	170,000.00	15,000.00	91.18%
Total MISCELLANEOUS Expenditures	218,650.00	15,030.08	218,650.00	15,030.08	93.13%
Total GENERAL FUND Expenditures	\$ 3,968,320.00	\$ 353,613.15	\$ 3,968,320.00	\$ 353,613.15	91.09%
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ (339,201.08)	\$ 0.00	\$ (339,201.08)	0.00%

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Account Number		Current Budget		Current Actual		Annual Budget		YTD Actual		Remaining Budget %
Total Revenues	\$	3,968,320.00	\$	14,412.07	\$	3,968,320.00	\$	14,412.07		99.64%
Total Expenditures	\$	3,968,320.00	\$	353,613.15	\$	3,968,320.00	\$	353,613.15		91.09%
Total Excess of Revenues Over Expenditures	\$	0.00	\$	(339,201.08)	\$	0.00	\$	(339,201.08)		0.00%

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For PUBLIC UTILITIES OPERATIONS (601)
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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues						
Revenues						
601.00000.34207	CERTIFICATION ADMIN FEE	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00%
601.00000.34950	MISC REVENUE-NSF CHRGS	0.00	105.00	0.00	105.00	0.00%
601.00000.36101	ASSESSMENTS FROM COUNTY	0.00	0.00	0.00	0.00	0.00%
601.00000.36210	INTEREST EARNINGS	50,000.00	0.00	50,000.00	0.00	100.00%
601.00000.37101	WATER COLLECTIONS	448,405.00	86,956.87	448,405.00	86,956.87	80.61%
601.00000.37103	SALES TAX COLLECTED	5,000.00	1,268.28	5,000.00	1,268.28	74.63%
601.00000.37104	PENALTIES/WATER	6,000.00	(1.54)	6,000.00	(1.54)	100.03%
601.00000.37109	SAFE DRINKING WATER FEE	13,928.00	3,461.34	13,928.00	3,461.34	75.15%
601.00000.37111	ADMINISTRATIVE CHARGE	70,000.00	19,840.69	70,000.00	19,840.69	71.66%
601.00000.37115	ESTIMATE READING CHRG	50.00	0.00	50.00	0.00	100.00%
601.00000.37151	WATER RECONNECT-CALL OUT F	1,000.00	275.00	1,000.00	275.00	72.50%
601.00000.37170	WATER PERMITS	100.00	0.00	100.00	0.00	100.00%
601.00000.37171	WATER PERMIT SURCHARGES	10.00	0.00	10.00	0.00	100.00%
601.00000.37172	WATER METER SALES & INSTALLA	1,500.00	178.64	1,500.00	178.64	88.09%
601.00000.37174	INSTALL CHGS-NEW PERMITS	0.00	0.00	0.00	0.00	0.00%
601.00000.37201	SEWER COLLECTIONS	777,600.00	196,674.67	777,600.00	196,674.67	74.71%
601.00000.37204	PENALTIES-SEWER	12,500.00	(6.23)	12,500.00	(6.23)	100.05%
601.00000.37250	SEWER CONNECTION CHARGES	2,700.00	0.00	2,700.00	0.00	100.00%
601.00000.37270	SEWER PERMITS	100.00	0.00	100.00	0.00	100.00%
601.00000.37271	SEWER PERMIT SURCHARGES	10.00	0.00	10.00	0.00	100.00%
601.00000.37272	METRO WASTE CONTROL	0.00	0.00	0.00	0.00	0.00%
601.00000.37273	SEWER HOOK-UP CHARGES	150.00	0.00	150.00	0.00	100.00%
601.00000.37602	RECYCLING	0.00	0.00	0.00	0.00	0.00%
601.00000.39206	TRANSFER FROM RECYCLING FU	1,500.00	0.00	1,500.00	0.00	100.00%
Total Revenues		1,390,553.00	308,752.72	1,390,553.00	308,752.72	77.80%
Total PUBLIC UTILITIES OPERATIONS Revenues		\$ 1,390,553.00	\$ 308,752.72	\$ 1,390,553.00	\$ 308,752.72	77.80%

Expenditures**WATER DEPARTMENT Expenditures**

601.49400.01010	FULL TIME EMPLOYEES	\$ 106,500.00	\$ 8,057.41	\$ 106,500.00	8,057.41	92.43%
601.49400.01013	OVERTIME	7,500.00	916.23	7,500.00	916.23	87.78%
601.49400.01020	ON CALL SALARIES	2,950.00	103.43	2,950.00	103.43	96.49%
601.49400.01040	TEMPORARY EMPLOYEES	0.00	616.00	0.00	616.00	0.00%
601.49400.01050	VACATION BUY BACK	1,650.00	0.00	1,650.00	0.00	100.00%
601.49400.01210	PERA CONTRIBUTIONS-EMPLOYE	8,479.00	680.77	8,479.00	680.77	91.97%
601.49400.01220	FICA/MC CONTRIBUTIONS-EMPLO	9,073.00	767.37	9,073.00	767.37	91.54%
601.49400.01300	HEALTH & DENTAL INSURANCE	16,600.00	1,386.72	16,600.00	1,386.72	91.65%
601.49400.01313	LIFE INSURANCE	95.00	7.68	95.00	7.68	91.92%
601.49400.01510	WORKERS COMPENSATION	6,700.00	0.00	6,700.00	0.00	100.00%
601.49400.02000	OFFICE SUPPLIES	800.00	27.00	800.00	27.00	96.63%
601.49400.02030	PRINTED FORMS	2,000.00	0.00	2,000.00	0.00	100.00%
601.49400.02100	OPERATING SUPPLIES	800.00	0.00	800.00	0.00	100.00%
601.49400.02120	MOTOR FUELS & LUBRICANTS	2,500.00	183.66	2,500.00	183.66	92.65%
601.49400.02200	REPAIR & MAINTENANCE	55,000.00	9,375.90	55,000.00	9,375.90	82.95%
601.49400.02210	EQUIPMENT PARTS	1,000.00	(16.67)	1,000.00	(16.67)	101.67%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2017-1 Ending January 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02220 POSTAGE	2,500.00	246.22	2,500.00	246.22	90.15%
601.49400.02221 TIRES	1,000.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	1,200.00	0.00	1,200.00	0.00	100.00%
601.49400.02261 WATER TESTING	800.00	0.00	800.00	0.00	100.00%
601.49400.02262 WATER METER & SUPPLIES	5,500.00	0.00	5,500.00	0.00	100.00%
601.49400.02264 SAFE DRINKING WATER FEE	13,844.00	0.00	13,844.00	0.00	100.00%
601.49400.02280 UNIFORM ALLOWANCE	950.00	534.38	950.00	534.38	43.75%
601.49400.03010 AUDIT & ACCTG SERVICES	2,565.00	0.00	2,565.00	0.00	100.00%
601.49400.03030 ENGINEERING FEES	1,000.00	0.00	1,000.00	0.00	100.00%
601.49400.03040 LEGAL FEES	300.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	900.00	1.51	900.00	1.51	99.83%
601.49400.03310 TRAVEL EXPENSE	1,200.00	0.00	1,200.00	0.00	100.00%
601.49400.03500 PRINTING & PUBLISHING	7,000.00	0.00	7,000.00	0.00	100.00%
601.49400.03600 INSURANCE	8,900.00	0.00	8,900.00	0.00	100.00%
601.49400.03870 WATER USAGE-CITY OF BLAINE	4,000.00	1,133.89	4,000.00	1,133.89	71.65%
601.49400.04000 CONTRACTUAL SERVICE	6,711.00	0.00	6,711.00	0.00	100.00%
601.49400.04050 MAINTENANCE AGREEMENTS	13,775.00	522.75	13,775.00	522.75	96.21%
601.49400.04200 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
601.49400.04300 CONFERENCE & SCHOOLS	2,000.00	0.00	2,000.00	0.00	100.00%
601.49400.04330 DUES & SUBSCRIPTIONS	525.00	0.00	525.00	0.00	100.00%
601.49400.04370 PERMITS AND TAXES	7,200.00	3,813.20	7,200.00	3,813.20	47.04%
601.49400.04470 SURCHARGES-WATER	10.00	0.00	10.00	0.00	100.00%
601.49400.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
601.49400.07000 PERMANENT TRANSFERS OUT	94,227.00	0.00	94,227.00	0.00	100.00%
Total WATER DEPARTMENT Expenditures	397,754.00	28,357.45	397,754.00	28,357.45	92.87%
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	100.00	0.00	100.00	0.00	100.00%
601.49402.02120 MOTOR FUELS & LUBRICANTS	2,000.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PROD	21,000.00	0.00	21,000.00	0.00	100.00%
601.49402.02200 REPAIR & MAINTENANCE	10,000.00	116.96	10,000.00	116.96	98.83%
601.49402.02210 EQUIPMENT PARTS	5,000.00	311.46	5,000.00	311.46	93.77%
601.49402.03030 ENGINEERING FEES	1,000.00	0.00	1,000.00	0.00	100.00%
601.49402.03040 LEGAL FEES	0.00	0.00	0.00	0.00	0.00%
601.49402.03500 PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00%
601.49402.03600 INSURANCE	11,000.00	0.00	11,000.00	0.00	100.00%
601.49402.03810 ELECTRIC UTILITIES	80,000.00	0.00	80,000.00	0.00	100.00%
601.49402.03830 GAS UTILITIES	2,500.00	0.00	2,500.00	0.00	100.00%
601.49402.04000 CONTRACTUAL SERVICE	3,500.00	0.00	3,500.00	0.00	100.00%
601.49402.04200 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
601.49402.04300 CONFERENCE & SCHOOLS	0.00	0.00	0.00	0.00	0.00%
601.49402.04330 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIONS	2,850.00	125.00	2,850.00	125.00	95.61%
601.49402.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
601.49402.06010 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00%
601.49402.06110 BOND INTEREST	0.00	0.00	0.00	0.00	0.00%
601.49402.07000 PERMANENT TRANSFERS OUT	43,635.00	0.00	43,635.00	0.00	100.00%
Total WATER TREATMENT PLANT Expenditures	182,585.00	553.42	182,585.00	553.42	99.70%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2017-1 Ending January 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	106,500.00	8,057.44	106,500.00	8,057.44	92.43%
601.49450.01013 OVERTIME	7,500.00	916.23	7,500.00	916.23	87.78%
601.49450.01020 ON CALL SALARIES	2,950.00	103.43	2,950.00	103.43	96.49%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	616.00	0.00	616.00	0.00%
601.49450.01050 VACATION BUY BACK	1,650.00	0.00	1,650.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLOYE	8,479.00	680.81	8,479.00	680.81	91.97%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMPLO	9,073.00	767.46	9,073.00	767.46	91.54%
601.49450.01300 HEALTH & DENTAL INSURANCE	16,600.00	1,386.80	16,600.00	1,386.80	91.65%
601.49450.01313 LIFE INSURANCE	95.00	7.70	95.00	7.70	91.89%
601.49450.01510 WORKERS COMPENSATION	6,700.00	0.00	6,700.00	0.00	100.00%
601.49450.02000 OFFICE SUPPLIES	800.00	27.00	800.00	27.00	96.63%
601.49450.02030 PRINTED FORMS	1,500.00	0.00	1,500.00	0.00	100.00%
601.49450.02100 OPERATING SUPPLIES	500.00	0.00	500.00	0.00	100.00%
601.49450.02120 MOTOR FUELS & LUBRICANTS	2,500.00	183.67	2,500.00	183.67	92.65%
601.49450.02200 REPAIR & MAINTENANCE	8,000.00	159.00	8,000.00	159.00	98.01%
601.49450.02210 EQUIPMENT PARTS	2,000.00	0.00	2,000.00	0.00	100.00%
601.49450.02220 POSTAGE	2,500.00	21.22	2,500.00	21.22	99.15%
601.49450.02221 TIRES	1,000.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	1,000.00	0.00	1,000.00	0.00	100.00%
601.49450.02262 WATER METER & SUPPLIES	6,000.00	0.00	6,000.00	0.00	100.00%
601.49450.02280 UNIFORM ALLOWANCE	950.00	534.38	950.00	534.38	43.75%
601.49450.03010 AUDIT & ACCTG SERVICES	2,565.00	0.00	2,565.00	0.00	100.00%
601.49450.03030 ENGINEERING FEES	1,000.00	0.00	1,000.00	0.00	100.00%
601.49450.03040 LEGAL FEES	300.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	700.00	1.51	700.00	1.51	99.78%
601.49450.03310 TRAVEL EXPENSE	1,000.00	0.00	1,000.00	0.00	100.00%
601.49450.03500 PRINTING & PUBLISHING	300.00	0.00	300.00	0.00	100.00%
601.49450.03600 INSURANCE	8,700.00	0.00	8,700.00	0.00	100.00%
601.49450.03810 ELECTRIC UTILITIES	3,200.00	0.00	3,200.00	0.00	100.00%
601.49450.03840 METRO WASTE CONTROL	499,129.00	83,188.04	499,129.00	83,188.04	83.33%
601.49450.04000 CONTRACTUAL SERVICE	12,711.00	0.00	12,711.00	0.00	100.00%
601.49450.04050 MAINTENANCE AGREEMENTS	11,460.00	50.00	11,460.00	50.00	99.56%
601.49450.04200 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
601.49450.04300 CONFERENCE & SCHOOLS	2,450.00	0.00	2,450.00	0.00	100.00%
601.49450.04330 DUES & SUBSCRIPTIONS	150.00	0.00	150.00	0.00	100.00%
601.49450.04390 MISCELLANEOUS	100.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGES	2,700.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	10.00	0.00	10.00	0.00	100.00%
601.49450.05000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
601.49450.07000 PERMANENT TRANSFERS OUT	77,442.00	0.00	77,442.00	0.00	100.00%
Total SEWER DEPARTMENT Expenditures	810,214.00	96,700.69	810,214.00	96,700.69	88.06%
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 1,390,553.00	\$ 125,611.56	\$ 1,390,553.00	\$ 125,611.56	90.97%
PUBLIC UTILITIES OPERATIONS Excess of Revenues Over \$	0.00	\$ 183,141.16	0.00	\$ 183,141.16	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2017-1 Ending January 31, 2017

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 1,390,553.00	\$ 308,752.72	\$ 1,390,553.00	\$ 308,752.72	77.80%
Total Expenditures	\$ 1,390,553.00	\$ 125,611.56	\$ 1,390,553.00	\$ 125,611.56	90.97%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 183,141.16	\$ 0.00	\$ 183,141.16	0.00%

Kenneth A. Tolzmann, SAMA
Spring Lake Park City Assessor

March 1, 2017

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, Mn 55432
Attn: Mr. Daniel Bucholtz, Admin.

Re: First Quarter Billing for 2018 Payable 2019 Property Tax Assessment.

Dear Mr. Bucholtz,

The annual cost for assessment services in accordance with our contract is as follows:

1971 Residential improved parcels @ \$9.00 per parcel -----	\$17,739.00
310 Commercial/Industrial parcels @ \$55.00 per parcel -----	17,050.00
43 Unimproved land parcels @ \$ 2.50 per parcel -----	<u>107.00</u>

Total Cost for year 2018 assessment payable in 2019: \$34,896.00

First Quarter Amt. Due: \$ 8,724.00

The above figures are in accordance with our contract for services dated November 3, 2015.

If you have any questions, please give me a call at 464-4862.

Sincerely,



Kenneth A. Tolzmann, SAMA#1939
Spring Lake Park City Assessor
24738 Hamlet Ave. N.
Forest Lake, Mn 55025

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 6, 2017

General Contractor

Biorn Construction

Ultimate Industries

Mechanical Contractor

7 Metro Heating & Air Conditioning

MN Plumbing and Appliance, Inc.

Perfection Heating & Air Conditioning

Plumbing Contractor

J. Nordstrom Plumbing, LLC

Priority Plumbing, Inc.

Z's Plumbing



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Barry L. Brainard, Code Enforcement Director
RE: Code Enforcement Monthly Report for February 2017
DATE: March 1, 2017

The Spring Lake Park Code Enforcement department is delegate the duties of enforcement for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In February 2017, a total of 12 building permits were issued compared to 5 in 2016. 10 mechanical permits were issued in February 2017, compared to 7 in 2016. 4 Plumbing permit issued in February 2017, in comparison to 5 in 2016. 2 Fire permits issued in February 2017, compared to 0 in 2016.

Also attached with this report, please find the February 2017 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. February 2017 vacancy listing summarizes the following:

- 15 vacant/foreclosed residential properties currently posted by the Code enforcement department and/or soon to be posted. Remains the same from last month.
- 2 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted. Remains the same from last month.
- 11 residential properties currently occupied and ready for Sheriff Sale's redemption. Up one from last month.

I did post one abandoned and/or vacant property notices in the month of February. In addition, I issued one Administrative Offense (A.O.) Tickets and six violation notices were issued by the Code Enforcement Department.

My time allotted for Code Enforcement in February is as follows:

Building Inspections:	34%
Mechanical Inspections:	16%
Plumbing Inspections:	3%
Rental Inspections:	39%
Fire Inspections:	5%
C.O./Nuisance Inspections:	2%
Zoning Inspections:	1%

In February of 2017, I also attended the following appointments:

- ICC Region III Educational Institute in Chaska February 2nd – 10th..
- Special Council meeting on February 13th.
- Employee Safety Training February 15th.
- City Council meeting February 21st.
- SBM Fire Policy Review February 23rd.
- Minnesota Building Permit Technician meeting February 28th.
- North Suburban Building Officials meeting February 28th.

This month I am attaching the “Property Line Information” handout for your information. This handout is provided for any Spring Lake Park property owner that is looking to locate their property lines when applying for a building or zoning permit.

This concludes the Code Enforcement Department monthly report for February 2017. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

City of Spring Lake Park
Permits Issued & Fees Report - Detail by Address

Issued Date From: 2/1/2017 To: 2/28/2017
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surchage	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING													
Permit Kind: COMMERCIAL ALTERATION													
Permit Kind: COMMERCIAL REPAIR													
2017-00026	02/08/2017	7703 CENTRAL AVE NE		0	39,658.75	623.91	405.54	19.83					1,049.28
Permit Kind: COMMERCIAL ROOFING													
Permit Kind: SINGLE FAMILY ADDITION													
2017-00037	02/28/2017	1376 78TH CIR NE		0	45,000.00	688.97	447.83	22.50					1,159.30
Permit Kind: SINGLE FAMILY ALTERATION													
Permit Kind: SINGLE FAMILY BASEMENT FINISH													
2017-00039	02/17/2017	738 84TH AVE NE		0	2,500.00	87.59		1.25					88.84
2017-00042	02/24/2017	7711 QUINCY ST NE		0	12,000.00	247.82	5.00	6.00					253.82
Permit Kind: SINGLE FAMILY DECK													
2017-00051	02/28/2017	7973 MCKINLEY ST NE		0	5,196.96	131.66	85.58	2.60					219.84
Permit Kind: SINGLE FAMILY DOOR REPLACEMENT													
2017-00053	02/24/2017	857 LUND AVE NE		0	5,300.00	133.35		2.65					136.00
Permit Kind: SINGLE FAMILY DRAIN TILE & SUMP													
2017-00038	02/15/2017	8143 TAYLOR ST NE		0	2,000.00	90.96		1.00					91.96
2017-00034	02/06/2017	8405 WESTWOOD RD NE		0	6,000.00	144.78		3.00					147.78
Permit Kind: SINGLE FAMILY INSULATION													
2017-00033	02/06/2017	546 BALLANTYNE LN NE		0	2,592.00	89.10		1.30					90.40
Permit Kind: SINGLE FAMILY REMODEL													
Permit Kind: SINGLE FAMILY ROOFING													
2017-00043	02/16/2017	601 79TH AVE NE		0	8,243.00	181.43		4.12					185.55
Permit Kind: SINGLE FAMILY SIDING													
Permit Kind: SINGLE FAMILY STRUCTUAL													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING													
Permit Kind: SINGLE FAMILY WINDOW REPLACEMENT													
017-00035	02/06/2017	8125 ABLE ST NE	0	0	29,996.00	506.22		15.00					521.22
017-00052	02/27/2017	8350 FILLMORE ST NE	0	0	2,172.00	82.23		1.09					83.32
Permit Type: BUILDING - Totals													
			Period	12	0	3,008.02	943.95	80.34					4,027.31
			YTD	24	0	6,152.49	1,950.64	170.22					8,263.35
Permit Type: FIRE ALARM													
Permit Kind: COMMERCIAL FIRE ALARM													
017-00041	02/22/2017	8406 SUNSET RD NE	0	0		65.00							65.00
Permit Type: FIRE ALARM - Totals													
			Period	1	0	65.00							65.00
			YTD	1	0	65.00							65.00
Permit Type: FIRE SUPPRESSION													
Permit Kind: COMMERCIAL FIRE SUPPRESSION													
017-00040	02/14/2017	7777 HIGHWAY 65 NE	0	0		45.33							45.33
Permit Type: FIRE SUPPRESSION - Totals													
			Period	1	0	45.33							45.33
			YTD	1	0	45.33							45.33
Permit Type: MECHANICAL													
Permit Kind: COMMERCIAL COMMERCIAL MECHANICAL													
017-00032	02/03/2017	7700 MONROE ST NE	0	0		236.00		5.90					241.90
Permit Kind: SINGLE FAMILY HEATING, VENT & AC													
017-00049	02/23/2017	8160 6TH ST NE	0	0		50.00		1.00					51.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: MECHANICAL													
Permit Kind: SINGLE FAMILY HEATING, VENT & AC													
2017-00054	02/28/2017	7775 QUINCY ST NE		0		80.00		1.00					81.00
2017-00055	02/28/2017	7720 VAN BUREN ST NE		0		50.00		1.00					51.00
Permit Kind: SINGLE FAMILY HVAC - RESIDENTIAL SINGLE													
2017-00044	02/16/2017	342 81ST AVE NE		0		40.00		1.00					41.00
2017-00047	02/23/2017	589 81ST AVE NE		0		40.00		1.00					41.00
2017-00030	02/02/2017	8020 ABLE ST NE		0		40.00		1.00					41.00
2017-00048	02/23/2017	1838 HWY 10 NE		0		40.00		1.00					41.00
2017-00046	02/23/2017	841 LUND AVE NE		0		40.00		1.00					41.00
2017-00031	02/02/2017	1140 WYLDWOOD LN NE		0		40.00		1.00					41.00
Permit Type: MECHANICAL - Totals													
			Period	10	0	656.00		14.90					670.90
			YTD	18	0	1,132.10		22.90					1,155.00
Permit Type: PLUMBING													
Permit Kind: COMMERCIAL PLUMBING													
2017-00036	02/10/2017	8100 PLEASANT VIEW DR NE		0		85.00		1.00					86.00
Permit Kind: SINGLE FAMILY PLUMBING													
2017-00029	02/01/2017	342 81ST AVE NE		0		99.00		1.00					100.00
2017-00045	02/23/2017	841 LUND AVE NE		0		45.00		1.00					46.00
2017-00050	02/24/2017	7775 QUINCY ST NE		0		45.00		1.00					46.00
Permit Type: PLUMBING - Totals													
			Period	4	0	274.00		4.00					278.00
			YTD	12	0	638.00		12.00					650.00
Report Total													
			Period	28	0	\$160,658.71	4,048.35	943.95	99.24				5,086.54
			YTD	56	0	\$340,402.35	8,032.92	1,950.64	205.12				10,178.68

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[illegible]



CITY OF SPRING LAKE PARK
CODE ENFORCEMENT
1301 81st Avenue NE
Spring Lake Park, MN 55432
Business Phone 763-784-6491
Fax 763-792-7257



PROPERTY LINE LOCATIONS

Information that may assist you in locating your property lines

Why is it important to locate property lines?

Before performing any construction on your property, including building a fence, driveway, deck, gazebo, shed, garage, or an addition to your home, it is necessary to establish where your property lines are located. This provides evidence the building inspector need to verify that a project is within the setbacks required by both zoning laws and building codes. Buildings outside of required setbacks or over wrongly assumed property lines may result in moving or dismantling your building in which can be costly and time consuming. If you don't know the location of the property line, you can investigate by using one or more of the methods described below. The City of Spring Lake Park does not provide the service to locate or issue a copy of your survey for your property.

Property lines often are casually delineated by where you and your neighbor mow lawns, plant flower beds, or maintain fences. These delineated borders may not be the actual property lines, even though you and your neighbor may believe this to be the case. Problems may arise when either property is sold and/or property lines are found not to be where they had been assumed to be located.

Do not assume that utility poles, boxes, or sidewalk edge indicate property line locations. In front and corner lots, street curbs are rarely located on the actual property line. These property lines are generally somewhere between 12-16 feet behind the back curbing edge on roads in Spring Lake Park.

How to locate property lines.

The first step in finding your property lines is to determine the dimensions of your property lot. You can get this information from your deed or from a plat map obtainable from the Spring Lake Park Administration Offices. If you have a certificate of survey with the as-built location of your home, you can measure from your home exterior wall to locate your property line. Use caution when using a certificate of survey, as some show a proposed location of the home before it was built rather than the actual location.

Another possible way of locating your property line is by locating your property pins. Often these are located at the corners of your lot and/or at the beginning of a curve if your property curves such as with a cul-de-sac lot. Ask your adjoining neighbors if they have recently located their pins for properties. This could save you trouble of having to find them yourself. If no one knows where they are, you may wish to use a shovel to probe the area of the ground where they are assumed to be located. Using a metal or magnetic locator can greatly assist in your search for your property pins as they sometimes can be as much as a foot or more in the ground. Always contact Gopher State One Call at 1-800-252-1166 or 651-454-0002 before you dig and search for your property pins.

Many properties in Spring Lake Park were originally surveyed many years ago and since that time may have been removed. If this is the case, your property corner pins may be located by measuring from the opposite pins of your neighbor's property with their permission, or other pins on the block where the locations are known.

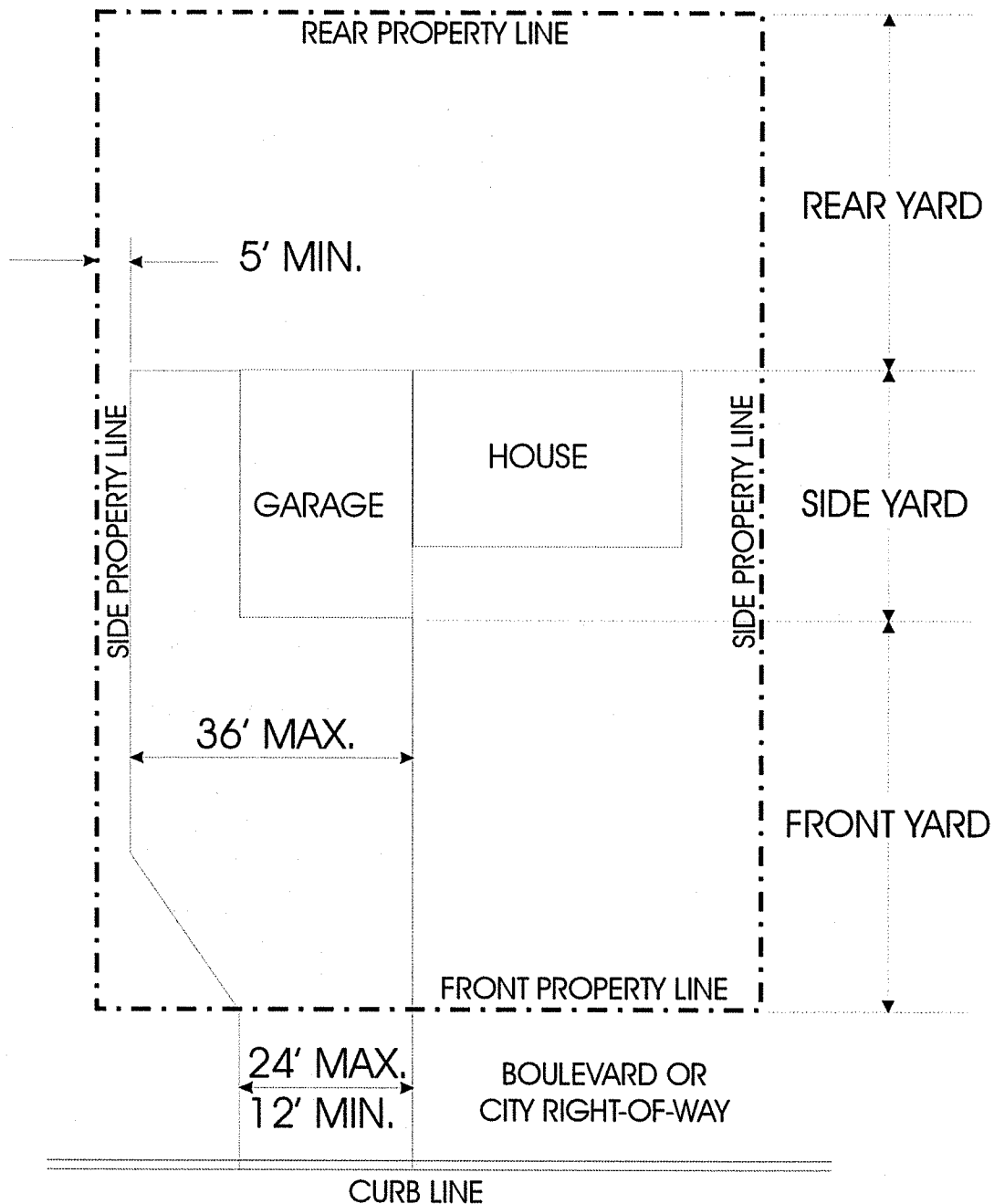
When Professional surveys are necessary.

If your property lines cannot be determined by using the above methods, you may have to hire a professional to survey your lot and put new pins in the ground. You will be responsible for the cost of a new survey.

Listed below for your information are registered surveyors available in the area.

- Acre Land Surveying 763-238-6278
- EG Rud & Sons, Inc. 651-361-8200
- Hoium & Associates 763-421-7822
- Hult & Associates 651-464-3130
- Kemper & Associates 651-631-0351
- Midwest Land Surveyors 763-712-9099
- Plowe Consulting Engineers 651-361-8210
- Swenson Land Surveying 763-427-1020

Please consult your local business yellow pages for additional and updated business information.



TYPICAL SLP PROPERTY DETAILS

No to Scale



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 24, 2017

Subject: Council Travel Reimbursement Policy

Attached is a draft of the "City Council Travel Reimbursement Policy." Staff wanted to draft one policy that would include not only mileage reimbursement for attending committee meetings, but also travel expenses that incur when attending a conference (e.g. the Minnesota Mayors Conference or LMC Annual Conference).

Please review and provide feedback on the proposed policy.

If you have any questions on the proposed policy, please don't hesitate to contact me at 763-784-6491.

CITY COUNCIL TRAVEL REIMBURSEMENT POLICY 2017

Elected officials may incur expenses while conducting City business or attending approved conferences or trainings that are paid by the City. This policy governs the reimbursement of these expenses.

When an elected official uses his or her own personal vehicle for travel, he/she will be reimbursed at the IRS business mileage rate, as established from time to time by the IRS.

Mileage will be reimbursed as follows:

- Mileage to meetings/events located within the city limits of the city of Spring Lake Park are not reimbursable.
- Mileage to meetings outside the city limits will only be reimbursed to the appointed liaison or alternate.

The City will reimburse elected officials for reasonable business travel expenses incurred while attending conferences and training outside the city limits. All in-state conference attendance must be approved in advance by the City Council. The City will pay actual costs for meals (only those not included the conference/training fee), lodging (if conference/training is outside the 7-county metro area), and parking. Mileage will be reimbursed at the IRS business mileage rate, as established from time to time by the IRS.

Elected officials must complete an expense statement form and attach receipts for any allowable meals, lodging, transportation and/or parking expenses incurred. Expense statements must be submitted to the Administrator, Clerk/Treasurer for approval. All expenses must be supported by receipts.



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 24, 2017

Subject: Metro Cities Membership

Attached is a letter from Patricia Nauman, Executive Director of Metro Cities, with the additional information the City Council requested.

As I mentioned at our meeting on February 21, the City receives approximately \$3,000 in rebates each year through staff's use of the US Bank "One Card" purchasing card. These rebates are not budgeted as revenue in the General Fund budget as they can fluctuate based on usage. Staff recommends using a portion of the 2017 rebate to pay the dues for our 2017 Metro Cities membership. Membership for 2018 and beyond would be added to the General Fund budget.

At a pro-rated amount, the membership for Metro Cities would be \$1,191.00 for March through December.

If you have any additional questions about Metro Cities, please don't hesitate to contact me at 763-784-6491. I can reach out to Patty to have your questions answered.



February 23, 2017

Mayor Cindy Hansen and Members of the City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Dear Mayor Hansen and Council Members:

Thank you for the opportunity to discuss Metro Cities services at your meeting this week. This letter is a follow up to a request for additional information on services provided by Metro Cities, and some of its legislative work and accomplishments.

The organization's goal is to be a strong and trusted voice in advancing the joint interests of metro communities. Below are several issues the organization has worked on and outcomes of this work:

Local Government Aid: In 2013 the Legislature undertook reforms to the LGA program. The role of Metro Cities was to ensure that the needs of metropolitan communities, particularly older, fully developed suburbs, were accounted for in a new formula, and we were one of three organizations asked to work with legislators to provide input and vet reform proposals. The reforms that passed included changes to better serve metro city needs, with the result that Spring Lake Park went from receiving no aid to receiving over \$340,000 in 2017. Metro Cities continues to advocate for increasing LGA.

Fiscal Disparities Metro Cities' policies support the fiscal disparities program, and the organization monitors legislation in this area. (The League does not take positions on this issue as it is a metro-specific program). Metro Cities is anticipating bills that would modify the program, and is working with stakeholders to ensure the program is protected and maintained.

Sewer Availability Charge (SAC). Metro Cities has participated, with city officials in several task forces on SAC to review SAC policy and improve the program, i.e. making the credits more flexible for cities. Metro Cities was also successful in ensuring the Vikings Stadium did not receive a legislative exemption they sought from SAC (which would have resulted in a shift of hundreds of thousands of dollars) and has successfully supported keeping the SAC rate flat over the last couple years.

Legislative municipal advisory committee for water supply: The Met Council is statutorily charged with coordinating water supply planning for the region, with city,

county and other officials. Metro Cities successfully advocated for the statutory creation of a municipal committee to advise the Council on these issues, for the specific purpose of ensuring city officials have input into the technical aspects of this work. This bill passed into law.

Funding Assistance—Sewer Infrastructure Metro Cities has been successful in securing \$14 million since 2010, for assistance to local governments identified as contributing excess levels clean water (inflow and infiltration) into the regional wastewater system, and continues to advocate for additional funding.

Housing: Metro Cities has successfully advocated for state bonding appropriations to help communities with affordable housing needs. The organization had a forum on this topic last year, to help inform cities on available programs, and to help cities learn from each other in meeting housing needs for the community.

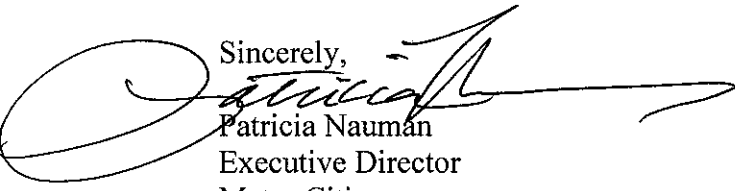
Sales Tax Exemption: Metro Cities helped to successfully advocate for a reinstatement of the sales tax exemption for local governments, which is now law. The organization continues to advocate for streamlining the construction sales tax exemption for local governments, and is supporting specific proposals this year.

Metropolitan Council Requirements: Metro Cities has participated in numerous task forces on a variety of issues – SAC, Livable Communities, density, et al – to help inform Council policymaking on issues of importance to metro cities. This work allows the organization and city officials to provide important input and to influence policy outcomes. Metro Cities closely monitors all of the work of the Council and responds in accordance with our legislative policies. This work often results in improved Council policy.

Thank you again for your time this week. Metro Cities would welcome the city's membership and participation in the organization's work. Legislators pay attention to whether their communities are participants in our work and your membership helps to increase our effectiveness as we work on the city's behalf. Membership also provides the city with the opportunity to influence Metro Cities' policies, which serve as the foundation of the organization's work at the Capitol and Metropolitan Council.

Please let me know if you need additional information.

Sincerely,



Patricia Nauman
Executive Director
Metro Cities

Cc: Dan Buchholtz, City Administrator
Jenny Gooden, Executive Assistant



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 24, 2017

Subject: Substance Church Escrow for CSAH 35 Sidewalk Project

The CSAH 35 sidewalk project, construction of which was a condition of the conditional use permit for Substance Church, is complete. The Substance Church escrow with the city is current and all outstanding invoices for the project have been paid.

Based on the recommendation of City Engineer Gravel, staff recommends reducing the financial surety from \$53,500 to \$5,000. The remaining \$5,000 will be held until Rice Creek Watershed District closes the permit this spring. RCWD wants to ensure that the seeding done last fall is adequate for their standards.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 3.6.17 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Working with the Public Works Director and the Administrator to develop a work plan for 2017 MS4 items and to begin initial discussions on the process for updating the surface water management plan. *Will discuss possible stormwater modeling options in April.*

2017 Sanitary Sewer Lining Project (193803782).

Working with Public Works Director on plans and specs for this project in the neighborhood east of Able Street and north of 81st Avenue. *Bids will be received on March 8th and presented to Council on March 21st.*

2017-2018 Street Seal Coat Project (193803783).

Working with Public Works Director on plans and specs for this 2-year project. *Bids will be received on March 8th and presented to Council on March 21st.*

Other issues/projects.

Attended Coon Creek Watershed District (CCWD) Technical Advisory Committee (TAC) meeting. Discussion items included O&M Agreements, weir structures, and the timeline for preparing updated Surface Water Management Plans.

City's Water Supply Plan (DNR requirement) has been reviewed by the DNR and forwarded to the Met Council for review.

Working with Dan and Terry on possible Obrorne Rd. bituminous trail repairs, including CDBG grant application.

Working with staff on development review for possible Dominion project.

Working with staff on drainage issues. Some field survey information has been obtained. *We will discuss next steps including the need to complete some stormwater modeling with the Public Works Director and the Administrator in April.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL

FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR

SUBJECT: VOLUNTEER APPRECIATION PICNIC

DATE: FEBRUARY 22, 2017

Volunteer Appreciation week is April 23-29, 2017. City staff would like to host a picnic/potluck in the evening of April 27, 2017 at Lakeside Park to recognize our volunteers and members of the various City Commissions.

Since there are no funds for such event, staff is inquiring if the Council members would be interested in contributing to the event. Staff would like to provide hot dogs/brats, lemonade, coffee and cake to the volunteers. Volunteers would bring a dish to share.

Staff feels an event, such as this, would be a great way for members of the various committees to meet one another and it would provide an opportunity for the Council to recognize the volunteers their time and talents they provide to the City.

Thank you for your consideration in hosting the event.

CORRESPONDENCE



February 17, 2017

House Republicans' Majority Grows to 77

Residents of [House District 32B](#) have been without representation in the House of Representatives since former-Rep. Bob Barrett was declared by the State Supreme Court that he did not fulfill the residency requirements for public office. This week Republican candidate Anne Neu defeated Democratic-Farmer-Labor candidate Laurie Warner by a margin of 53 percent to 47 percent. Just over 7,000 people turned out for the special election, which means 25 percent of eligible voters cast their ballots. With the Republican victory, their majority in the House grows to 20 members, with a margin of 77 Republicans and 57 Democrats.

Representative-elect Anne Neu's swearing in has yet to be scheduled, and it is not known what her committee assignments will be at this point. Neu is a homemaker, homeschool mother and served on the North Branch Planning Commission.

Super Bowl Legislation

Tax Breaks

As many people know, Super Bowl 52 will be held in Minneapolis at U.S. Bank Stadium on February 4, 2018, and there have been a number of legislative proposals offered in advance of the major sporting event coming to Minnesota. Senate Minority Leader Tom Bakk (DFL-Cook) has proposed [SF 900](#), which would offer a number of tax breaks for the National Football League front office that were outlined as a bid requirement when Minnesota originally secured the Super Bowl in May of 2014, including breaks on tickets and parking. The bill includes provisions that were in the 2016 tax bill that was ultimately vetoed by Gov. Mark Dayton for unrelated issues, and would need to be passed this legislative session in order to take effect by next February.

With Senate Majority Leader Paul Gazelka (R-Nisswa) as a co-author on the proposal, it is highly likely this bill will pass the Senate sometime this year. The bill does not have a companion in the House.

They said it:

"I'm eager to roll up my sleeves and get to work with my House colleagues working to make health care more affordable, cut taxes for families, and build a budget that respects Minnesota taxpayers."

– Representative-elect Anne Neu (R-North Branch), on winning the February special election

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Twin Cities Bars Open until 4 A.M.

A proposal from Rep. Raymond Dehn (DFL-Minneapolis) would allow bars in the Twin Cities area to be open until 4 a.m. from Friday, February 2 through Monday, February 5, 2018. [HF 217](#) would require that the extension of business hours would be subject to approval from local municipalities. Similar measures were passed by the legislature when the Major League Baseball All-Star game was at Target Field in 2014, and when St. Paul hosted the Republican National Convention in 2008.

Ice Fishing Without a License

Rep. Tony Jurgens (R-Cottage Grove) has offered [HF 974](#), which would allow for ice fishing without a license from Sunday, January 28 through Sunday, February 4, 2018. Rep. Jurgens stated he would like people travelling to Minnesota to be able to enjoy a winter pastime while here for the Super Bowl, and that this will likely be limited to a select few lakes as it makes its way through the committee process.

Joint Convention to Elect the Board of Regents

The House and Senate have agreed to hold a joint convention on Wednesday, February 22 at 7:00 p.m. for the purpose of electing four people to the University of Minnesota's Board of Regents, the governing body for the university. The four nominees for the four available positions are:

- Steve Sviggum for the second congressional district
- Darrin Rosha for the third congressional district
- David McMillan for the eighth congressional district
- Tom Devine for the at-large seat

Legacy Committee

In 2008 voters in Minnesota decided to amend the State Constitution to include the Clean Water, Land and Legacy Amendment. The amendment increased the sales tax by three-eighths of one percent in order to have dedicated funds for protecting drinking water; enhancing and restoring wetlands, prairies, forests, and fish, game, and wildlife habitat; preserving arts and cultural heritage; and to support parks and trails.

The House and Senate Legacy committee members have been meeting weekly discussing individual proposals that are aimed at the objective of the Legacy Amendment.

A Beginner's Guide to Social Media

Twitter has become a mainstay of communication at the capitol complex, and is used by legislators, capitol press, staff members, and even agencies and institutions. There are a number of great people and hashtags to follow in order to stay up to date on the latest news in the legislature. If you are new to Twitter, Ewald Consulting has a [beginner's guide](#) for whom to follow on Twitter.

Mark Your Calendar!

Here is the basic schedule for the legislative session, as it currently stands:

- Wednesday, February 22: Joint Convention to elect the Board of Regents
- Tuesday, February 28: February budget forecast will be released
- Friday, March 10: First committee deadline
- Friday, March 17: Second committee deadline
- Friday, March 31: Third committee deadline
- Monday, April 10-Monday, April 17: Legislative spring break
- Monday, May 22: Session adjourns



February 24, 2017

Legislative Salary Council

In the 2016 election, Minnesotans voted to remove lawmakers' abilities to set their own salaries. Minnesotans opted for the creation of a citizen-only council that would decide what lawmakers would get paid. The council consists of 16 members that were appointed by Gov. Mark Dayton and Supreme Court Chief Justice Lorie Skjerven Gildea. Legislator base salary has not changed since 1999 due to legislators' fear of repercussions from their constituents if they re-ran for office. Salary is currently set at \$31,140 a year. On top of the base salary, legislators also receive reimbursements (called "per diem") for lodging expenses and traveling long distance to serve at the capitol, even when the legislature is not in session.

The new council is currently faced with the complex issue of maintaining the base salary or raising it, as former legislators have testified about their struggles with the current rate of pay. The council has been meeting since January and must reach a decision on legislator salaries for the next two years by Friday, March 31.

Election of the Board of Regents

Every odd-numbered year, the legislature is required to elect new members to the Board of Regents, the University of Minnesota's governing body. The unpaid positions are held for six-year terms, and are based on congressional districts, with a number of at-large seats. On Wednesday, February 22, a joint convention between the House and Senate was held to elect the next members of the Board of Regents:

- Steve Sviggum, former Speaker of the House (1999-2006), will represent the second congressional district
- Darrin Rosha (re-elected) will represent the third congressional district
- David McMillan (re-elected) will represent the eighth congressional district
- Ken Powell, CEO of General Mills, was selected for the at-large seat

The election was effective immediately, so the members began their terms this week.

Real ID Compliance

Over the past few years, legislators have been grappling with the issue of addressing Real ID standards set by the federal government in the early 2000s. The goal is to increase

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They said it:

"I do think that the consumers of Minnesota have spoken, have spoken loudly and spoken over a long period of time."

– Rep. Jenifer Loon (R-Eden Prairie), on Sunday Liquor Sales

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security standards for federal buildings and airports following the terrorist attacks on Sept. 11, 2001. In 2009 Minnesota passed a law that forbade the government from taking steps to become Real ID compliant, citing privacy issues as the reason for refusal. The deadline for Real ID compliance is 2018, so with just one year remaining, legislators have been making efforts to comply with the regulations or else Minnesota residents may have difficulty boarding airplanes.

This week the House passed [HF 3](#), chief authored by Rep. Dennis Smith (R-Maple Grove), which would make Minnesota licenses fully compliant with the Real ID standards. The Senate bill, [SF 166](#), chief authored by Sen. Eric Pratt (R-Prior Lake) was passed out of the Senate State Government committee this week, and awaits action by the Senate Finance committee before heading to the Senate floor for a vote by the full body.

Sunday Liquor Sales Passes the House

On Monday, February 20, the House passed [HF 30](#), chief authored by Jenifer Loon (R-Eden Prairie), which would allow the purchase of off-sale liquor on Sundays, 10 a.m.-6 p.m. A perennial issue at the capitol, Sunday liquor sales bills have been heard on the floor of either the House or Senate for years but never gained substantial support. Last year, the measure was voted down by 75 members of the House, while this year 85 members voted to allow Sunday liquor sales. The Senate version, [SF 1086](#), chief authored by Sen. Jeremy Miller (R-Winona), still has committee stops to make, but will likely be heard on the Senate floor sometime this session.

Rep. Neu Sworn in

The newest member of the House of Representatives was officially sworn in, as [Rep. Anne Neu \(R-North Branch\)](#) has become the 134th member of the chamber. There have only been 133 members since session convened in January due to former Rep. Bob Barrett being declared ineligible to run for the seat because he didn't meet the residency requirements for running in House District 32B.

Rep. Neu will serve on the Job Growth and Energy Affordability Policy and Finance, Property Tax and Local Government Finance Division, and the Transportation and Regional Governance Policy committees.

Legislative Tracker

To date, four bills have been passed by both chambers and signed into law. Gov. Dayton has a [legislative tracker](#) that shows all bills signed into law. So far, there has been a bill creating a Rural Finance Authority, health insurance premium relief, a property tax provision change and a federal tax conformity measure.

Mark Your Calendar!

The next important step in the legislative session is the announcement of the February budget forecast, on Tuesday, February 28 (Ewald Consulting will provide a brief summary of the February forecast on Tuesday shortly after its announcement).

Here is the basic schedule for the legislative session, as it currently stands:

- Tuesday, February 28: February budget forecast will be released
- Friday, March 10: First committee deadline
- Friday, March 17: Second committee deadline
- Friday, March 31: Third committee deadline
- Monday, April 10-Monday, April 17: Legislative spring break
- Monday, May 22: Session adjourns

Capitol Update Report

To: Minnesota Municipal Beverage Association (MMBA)

From: Joseph Bagnoli
Doug Carnival

Date: February 17, 2017

Introduced Bills

Bills Introduced last week are highlighted

<i>Bill Introductions</i>	<i>House File</i>	<i>House Author</i>	<i>Senate File</i>	<i>Senate Author</i>	<i>Notes</i>
Sunday Sales Bills					
<i>Sunday Sales of-sale of Alcohol</i>	<u>30</u>	Loon	<u>1086</u>	Miller	1/19/17 - Passed Hs Commerce – Sent to House floor HF 30 - Will be taken up on house floor 2/20/17 SF 1086 – Will be heard in Senate Commerce 2/23
	<u>31</u>	Loon	None		
	<u>128</u>	Drazkowski	<u>33</u>	Osmek	
	<u>230</u>	Fenton	None		
	<u>129</u>	Drazkowski	<u>41</u>	Osmek	
<i>Sunday Sales of certain recreation vehicles</i>	<u>557</u>	Kresha	None		
<i>Dedicating the proceeds from taxes on Sunday Liquor Sales</i>	<u>1091</u>	Hansen	<u>976</u>	Klein	
<i>Authorizing Municipalities to allow Off-Sales on Sundays</i>	None		<u>1085</u>	Miller	
Off-Sale Bills					
<i>Changing 3.2% Labeling Requirements</i>	<u>68</u>	Hoppe	<u>444</u>	Dahms	1/19/17 - Passed Hs Commerce – Sent to House floor. 1/31/17 - Heard in Senate Commerce. Laid over.

<i>Allowing internet sale of up to 2 cases of beer</i>	<u>318</u>	S. Anderson	<u>298</u>	Housley	2/15/17 Heard in Hs. Commerce – Laid over.
<i>Regulating and Providing for direct ship wineries</i>	<u>791</u>	Garofalo	None		
<i>Modifying Regulation of Off-Sale by Micro-Distilleries</i>	<u>1127</u>	Nash	<u>912</u>	Housley	2/21 – HF 1127 Will be heard in Hs. Commerce
<i>Off-Sale for Brew Pubs and Small Brewers</i>	<u>1078</u>	Christensen	None		2/21 – HF 1127 Will be heard in Hs. Commerce
Local On-Sale License Bills					
<i>4:00 a.m. closing for Super Bowl 2018 in Hennepin/Ramsey Cos.</i>	<u>217</u>	Dehn	<u>440</u>	Housley	1/31/17 - Heard in Senate Commerce. Laid over. 2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing on-sale at two restaurants in Mpls.</i>	<u>218</u>	Dehn	<u>188</u>	Champion	
<i>Allowing on-sale at a restaurant in South Mpls</i>	<u>283</u>	Hornstein	<u>267</u>	Dibble	1/31/17 - Heard in Senate Commerce. Laid over. 2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing on-sale license for a municipal golf course in New Hope</i>	<u>826</u>	Freiberg	<u>678</u>	Rest	2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing a Special Liquor License for the City of Sartell</i>	None		<u>1156</u>	Fischbach	
On- Sale Bills					
<i>Authorizing holders of an on-sale license to provide catering service</i>	<u>720</u>	Franson	<u>501</u>	Housley	
<i>4:00 am closing time permanently statewide</i>	<u>1008</u>	Howe	<u>891</u>	Osmek	2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing Brew Pubs to Sell to Retail Licensee at the Airport</i>	<u>1050</u>	Hoppe	None		2/15/17 – Heard in Hs. Commerce. Laid over.

General Business Bills					
<i>Requiring a uniform statewide minimum wage</i>	<u>180</u>	Hertaus	None		
<i>Providing Uniformity for Employment Mandates: Wage, Benefits.</i>	<u>600</u>	Garofalo	<u>580</u>	Miller	<p>2/2/17 – Passed out of House Jobs Committee, as amended.</p> <p>2/18/17 Passed out of House Gov. Ops. Committee. Sent to House Ways & Means Committee.</p> <p>2/7/17 – Passed out of Senate Jobs Committee.</p> <p>2/14/17 Passed out of Senate Local Govt. Sent to Senate Finance Committee</p>
<i>Authorizing the MN Joint Underwriting Association – Dram Shop Insurance</i>	<u>1046</u>	Loonan	<u>879</u>	Utke	2/21 – Will be heard in Senate Commerce
Tax Provisions					
<i>Providing a vendor allowance to businesses that collect sales tax</i>	<u>186</u>	Nash	<u>237</u>	Jensen	2/7/17 Heard in Senate Tax. Laid over for possible inclusion in Tax bill.
<i>Charitable Gambling – Changing Tax Calculation</i>	<u>226</u>	Dettmer	<u>419</u>	Nelson	<p>2/8/17 – Passed House Commerce Committee.</p> <p>2/15/17 Heard in House Tax. Laid over for possible inclusion in Tax bill</p>
<i>Repeals June Accelerated Tax Payments</i>	<u>138</u>	Knoblach	<u>379</u>	Relph	2/7/17 Heard in Senate Tax. Laid over for possible inclusion in Tax bill
<i>North Mankato to impose local food and beverage tax</i>	<u>613</u>	Johnson, C.	<u>521</u>	Frentz	
<i>Sales Tax Exemption for certain meals and drinks and capital equipment</i>	<u>908</u>	McDonald	<u>789</u>	Jensen	2/15 Heard in House Tax. Laid over for possible inclusion in Tax bill.
<i>Providing a Credit for Small Wineries</i>	<u>1124</u>	Franson	<u>866</u>	Ingebrigtsen	

<i>Tax Delinquency – Providing guidelines for payment plans</i>	<u>1253</u>	West	None		
<i>Lawful Gambling Taxes – Modifying the Calculation</i>	None		<u>1069</u>	Pratt	
Other					
<i>Eliminating the Alcohol and other Drug Abuse Advisory Council</i>	<u>592</u>	Drazkowski	None		
<i>Changing Legal Drinking Age to 19</i>	<u>1049</u>	Hoppe	None		
<i>Authorizing persons under 21 Serving in the Armed Forces to consume, purchase or possess alcohol</i>	<u>1213</u>	McDonald	None		

This Past Week

Uniform Labor Standards

On Tuesday, the Uniform Labor Standards bill took another step forward in the Senate where it was heard in the Senate Local Government Committee. The bill passed out of this committee on a straight party line vote of 9-6, and was sent to the Senate Finance Committee.

The week ended with the bill in the Senate Finance committee and the House Ways & Means committee. Each of these committees is the last stop before the Floor in their respective bodies.

No Sales Tax on Meals of Employees / Charitable Gambling

On Wednesday, the House Tax Committee heard HF 908 (McDonald) which exempts meals given to employees or customers from sales tax. It also exempts from sales tax the purchase of capital equipment. The bill was heard and laid over for possible inclusion in the House omnibus tax bill.

In the same hearing, HF 226 (Dettmer) was heard. This bill makes donation from charities tax exempt to the charity. Under current law, Minnesota Charitable Gambling locations have to pay sales tax for donation made to charities. This bill also was laid over for possible inclusion in the House omnibus tax bill.

Liquor Bills

This past week the House Commerce Committee heard the following bills:

HF283(Hornstein) - Authorizes Minneapolis to issue a liquor license to a restaurant

HF217(Dehn) – Extending closing time to 4:00 a.m. for four days during the Superbowl in Hennepin and Ramsey County

HF1008(Howe) – Extending closing time to 4:00 a.m. permanently, every day.

HF826(Freiberg) - Authorizing New Hope to issue a municipal liquor license for a municipal golf course.

The MMBA did not testify on the first four bills, but is very supportive of HF826.. However, the MMBA testified in opposition to the next two bills:

The first, HF 1050(Hoppe) would allow a brewpub to transport and sell their beer at a bar in the Airport. Under current law, brewpubs are considered a retailer and are not allowed to sell their product to another retailer.

The second bill, HF 318(S. Anderson) would allow for the importation of up to two cases of beer to be shipped to customers directly. The MMBA, MLBA and the Beer Wholesalers, and the Wine and Spirits Wholesalers testified against this bill.

This Coming Week

Sunday Sales: This coming week will be the week that Sunday Sales receives a vote on the House floor. It is likely to pass. On Wednesday, February 2, a Sunday Sales bill will be heard in the Senate Commerce Committee where it is likely to pass as well.

On Tuesday, the House Commerce Committee is going to hear two bills that the MMBA will oppose.

Minnesota Distiller's Guild bill – This bill does three things

- Allows distilleries to serve alcohol on Sunday, even if they don't serve food.
- Allows distilleries to self-distribute
- Allows distilleries to sell off-sale any size bottle. Currently, they can only sell 375 ml.

Testimony will center on the third item – the bottle size. The MMBA fought to have the bottle size a little different than the usual size of 750 ml. Distillers had argued that they needed to be able sell off-sale to promote their product and to leave customers who had

made the trip to see the distillery happy. The MMBA suggested that a 375 ml bottle would do just that. It was not the smallest size and would serve as a promotional size. Panther distillery had proposed it.

Now the MN Distillers Guild seeks a larger size. We will resist this. The Wine & Spirits Wholesalers and the Teamsters also will resist this bill.

Minnesota Craft Brewers Bill: The bill does three things:

- Changes the size of allowable “vessels” that a brewery may sell to anything between 500 ml – 2 liters, or 16.9 oz. – 67.6 oz. --- Under current law a brewery or brewpub may only sell a growler – 64 ounces or a 750 ml.
- Removes the cap on the amount of growlers that a brewery may sell at off-sale. Currently, a brewery that produces under 20,000 barrels may sell up to 500 barrels in growlers at off-sale. This is solely designed for “Dangerous Man Brewery.”
- Currently, a brewery may only sell growlers if they are under 20,000 barrels. The bill would raise the amount of barrels to 250,000. Four years ago, we agreed to move the amount from 3,500 barrels to 20,000 so that Fulton could expand. Last summer, Fulton announced that it was crossing the 20,000 barrel threshold and could not sell growlers. They now seek to change the law again.

The MMBA, MLBA, Beer Wholesalers and the Teamsters will resist this bill. In particular, the MMBA will make the following points:

1. Though the sale of growlers clearly cuts into liquor stores profits, because they product is in an odd shaped bottle that is perishable, it is tolerated. The closer the bottle size is to a can or bottle of beer the less we like it.
2. The increase in size from 20,000 to 250,000 is excessive. A brewery that has made it to 20,000 barrels is no longer a small entity and no longer needs special treatment.
3. Removing the cap on growlers for sale turns breweries into full time liquor stores --- Dangerous Man is a clear example of that.

General Legislative Update

Stadium / Suites

The biggest news this past week was the resignations of Minnesota Sports Facilities Authority Chair Michele Kelm-Helgen and CEO Ted Mondale. These resignations came on the heels of a tough Legislative Auditor's report that absolved them of breaking the law, but nevertheless concluded that ethical standards had not been met. After a 17-1 committee vote in favor of legislation that dismantled the current board and removed Chair Helgen, the writing was on the wall and the resignations came.

The People's Stadium is in a funny place right now just under a year away from the Superbowl.

[Resignations](#)

[Auditors Report](#)

And then there were 134

Although it has not made much difference, until this past Tuesday, the House had only had 133 sitting Representatives. Last summer, the court ruled that GOP Rep. Bob Barret did not reside in his district and thus was ineligible to run for office. The court determined that a special election was needed, with eligible candidates. The special election was held on February 14th and the GOP held on to the seat and extended their majority with a win by Anne Neu in district 32B – Chisago County. Thus, the House make is currently 77 Republicans to 57 Democrats. One of the largest majorities that Republicans have had since party designation was adopted.

[32B Special Election](#)

Capitol Update Report

To: Minnesota Municipal Beverage Association (MMBA)

From: Joseph Bagnoli
Doug Carnival

Date: February 24, 2017

Introduced Bills

Bills Introduced last week are highlighted

<i>Bill Introductions</i>	<i>House File</i>	<i>House Author</i>	<i>Senate File</i>	<i>Senate Author</i>	<i>Notes</i>
Sunday Sales Bills					
<i>Sunday Sales off-sale of Alcohol</i>	<u>30</u>	Loon	<u>1086</u>	Miller	1/19/17 - Passed Hs Commerce – Sent to House floor HF 30 - Will be taken up on house floor 2/20/17 SF 1086 – Passed Senate Commerce – 2/23. Will be heard on Senate Floor 2/27.
<i>Municipalities Authorized to allow off-sale on Sundays</i>	<u>31</u>	Loon	None		
<i>Municipalities Authorized to allow off-sale on Sundays</i>	<u>128</u>	Drazkowski	<u>33</u>	Osmek	
<i>Allowing Sunday Sales</i>	<u>230</u>	Fenton	None		
<i>Allowing Sunday Sales</i>	<u>129</u>	Drazkowski	<u>41</u>	Osmek	
<i>Sunday Sales of certain recreation vehicles</i>	<u>557</u>	Kresha	None		
<i>Dedicating the proceeds from taxes on Sunday Liquor Sales</i>	<u>1091</u>	Hansen	<u>976</u>	Klein	
<i>Municipalities Authorized to allow off-sale on Sundays</i>	None		<u>1085</u>	Miller	

Off-Sale Bills					
<i>Changing 3.2% Labeling Requirements</i>	<u>68</u>	Hoppe	<u>444</u>	Dahms	1/19/17 - Passed Hs Commerce – Sent to House floor. 1/31/17 - Heard in Senate Commerce. Laid over.
<i>Allowing internet sale of up to 2 cases of beer</i>	<u>318</u>	S. Anderson	<u>298</u>	Housley	2/15/17 Heard in Hs. Commerce – Laid over.
<i>Regulating and Providing for direct ship wineries</i>	<u>791</u>	Garofalo	<u>1418</u>	P. Anderson	
<i>MN Craft Distillers Bill</i>	<u>1127</u>	Nash	<u>912</u>	Housley	2/21 – HF 1127 Heard in Hs. Commerce – Laid over
<i>MN Brewers Guild Bill</i>	<u>1078</u>	Christensen	<u>1279</u>	Housley	2/21 – HF 1127 Heard in Hs. Commerce – Laid over
<i>Repealing Prohibition on Municipality Issuing multiple off-sale licenses</i>	<u>1439</u>	S. Anderson	None		
<i>AGED - Off-Sale License for micro-distilleries</i>	<u>1691</u>	Hoppe	None		
Local On-Sale License Bills					
<i>4:00 a.m. closing for Super Bowl 2018 in Hennepin/Ramsey Cos.</i>	<u>217</u>	Dehn	<u>440</u>	Housley	1/31/17 - Heard in Senate Commerce. Laid over. 2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing on-sale at two restaurants in Mpls.</i>	<u>218</u>	Dehn	<u>188</u>	Champion	
<i>Allowing on-sale at a restaurant in South Mpls</i>	<u>283</u>	Hornstein	<u>267</u>	Dibble	1/31/17 - Heard in Senate Commerce. Laid over. 2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing on-sale license for a municipal golf course in New Hope</i>	<u>826</u>	Freiberg	<u>678</u>	Rest	2/15/17 – Heard in Hs. Commerce. Laid over.
<i>Allowing a Special Liquor License for the City of</i>	<u>1436</u>	O'Driscoll	<u>1156</u>	Fischbach	

Sartell					
On-Sale License to NFL training site	1409	Klein	None		
General On-Sale Bills					
Authorizing holders of an on-sale license to provide catering service	720	Franson	501	Housley	
4:00 am closing time permanently statewide	1008	Howe	891	Osmek	2/15/17 – Heard in Hs. Commerce. Laid over.
Allowing Brew Pubs to Sell to Retail Licensee at the Airport	1050	Hoppe	None		2/15/17 – Heard in Hs. Commerce. Laid over.
Tip Credit/Inflation Adjustment Eliminated	1313	Gruenhagen	None		
General Business Bills					
Requiring a uniform statewide minimum wage	180	Hertaus	None		
Providing Uniformity for Employment Mandates: Wage, Benefits.	600	Garofalo	580	Miller	2/2/17 – Passed out of House Jobs Committee, as amended. 2/18/17 Passed out of House Gov. Ops. Committee. Sent to House Ways & Means Committee. 2/7/17 – Passed out of Senate Jobs Committee. 2/14/17 Passed out of Senate Local Govt. Sent to Senate Finance Committee
Authorizing the MN Joint Underwriting Association – Dram Shop Insurance	1046	Loonan	879	Utke	2/28 – Bill be heard in Senate Commerce.
Eliminating Municipal Liquor Stores Exclusivity	1482	Lucero	None		
Amending Notice Provisions – Architectural Barriers	1542	Smith	1407	Relph	

Tax Provisions					
<i>Providing a vendor allowance to businesses that collect sales tax</i>	186	Nash	237	Jensen	2/7/17 Heard in Senate Tax. Laid over for possible inclusion in Tax bill.
<i>Charitable Gambling – Changing Tax Calculation</i>	226	Dettmer	419	Nelson	2/8/17 – Passed House Commerce Committee. 2/15/17 Heard in House Tax. Laid over for possible inclusion in Tax bill
<i>Repeals June Accelerated Tax Payments</i>	138	Knoblach	379	Relph	2/7/17 Heard in Senate Tax. Laid over for possible inclusion in Tax bill
<i>North Mankato to impose local food and beverage tax</i>	613	Johnson, C.	521	Frentz	
<i>Sales Tax Exemption for certain meals and drinks and capital equipment</i>	908	McDonald	789	Jensen	2/15 Heard in House Tax. Laid over for possible inclusion in Tax bill.
<i>Providing a Credit for Small Wineries</i>	1124	Franson	866	Ingebrigtsen	
<i>Tax Delinquency – Providing guidelines for payment plans</i>	1253	West	None		
<i>Lawful Gambling Taxes – Modifying the Calculation</i>	None		1069	Pratt	
<i>Sale Tax Collection – Marketplace providers and certain Retailers</i>	1480	Chamberlain	None		
Other					
<i>Eliminating the Alcohol and other Drug Abuse Advisory Council</i>	592	Drazkowski	None		
<i>Changing Legal Drinking Age to 19</i>	1049	Hoppe	None		
<i>Authorizing persons under 21 Serving in the Armed Forces to consume, purchase or</i>	1213	McDonald	None		

<i>possess alcohol</i>					
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This Past Week

Sunday Sales: The House passed a bill that allows liquor stores to be open on Sunday from 10:00-6:00. The bill has an effective date of July 1.

In the Senate, the Senate Commerce committee heard the companion bill. Testifying against the bill were:

- Tony Chesak – outlining the reasons that this was bad for stores broadly.
- Mark Gettinger – owner of MD Liquors in Crystal. He described the impact to a store.
- Peter Trocke – owner of Riverfront Liquors in Mankato – He describe the impact to his store.

The bill passed out of committee 7-4, and was sent to the Senate floor. It will be brought up on the floor on Monday, February 27.

Minnesota Craft Brewers Bill:

On Wednesday, the House Commerce committee heard the Minnesota Craft Brewers bill. The bill does three things:

- Changes the size of allowable “vessels” that a brewery may sell to anything between 500 ml – 2 liters, or 16.9 oz. – 67.6 oz. --- Under current law a brewery or brewpub may only sell a growler – 64 ounces or a 750 ml.
- Removes the cap on the amount of growlers that a brewery may sell at off-sale. Currently, a brewery that produces under 20,000 barrels may sell up to 500 barrels in growlers at off-sale. This is solely designed for “Dangerous Man Brewery.”
- Currently, a brewery may only sell growlers if they are under 20,000 barrels. The bill would raise the amount of barrels to 250,000. Four years ago, we agreed to move the amount from 3,500 barrels to 20,000 so that Fulton could expand. Last summer, Fulton announced that it was crossing the 20,000-barrel threshold and could not sell growlers. They now seek to change the law again.

Testifying in favor of the bill included:

- Indeed Brewery and Fair State Brewery discussed the need to sell different sizes of growlers. They said there were people that brought in very large containers and that the cost of the smaller containers was a factor.

- Dangerous Man, who discussed the fact that Dangerous Man currently is about to go over the limit of 500 barrels that they may sell in growlers off-sale and that they would like to remove this limit.
- Ryan Petz – Fulton Brewery – described how Fulton went over the 20,000-gallon total limit and thus could not sell growlers anymore and how he would like the limit to go up to breweries of 250,000 gallons.

On behalf of the MLBA, Jennifer Schoenzeit, the President of the MLBA, and the owner of Zipps Liquor Store testified. Despite being a little nervous, Jennifer did a great job. She made the following points:

1. Though the sale of growlers clearly cuts into liquor stores profits, because they product is in an odd shaped bottle that is perishable, it is tolerated. The closer the bottle size is to a can or bottle of beer the less we like it.
2. The increase in size from 20,000 to 250,000 is excessive. A brewery that has made it to 20,000 barrels is no longer a small entity and no longer needs special treatment. This essentially turns five of the biggest breweries into liquor stores. The five are Schells, Summit, Surly, Fifth Street/Glueks, and Fulton.
3. Removing the cap on growlers for sale turns breweries into full time liquor stores --- Dangerous Man is a clear example of that.

Minnesota Distiller's Guild bill

On Wednesday, the House Commerce committee also heard the Minnesota Distillers Guild Bill. The bill does three things

- Allows distilleries to serve alcohol on Sunday, even if they don't serve food.
- Allows distilleries to self-distribute.
- Allows distilleries to sell off-sale any size bottle. Currently, they can only sell 375 ml.

MLBA Executive Director, Tony Chesak offered testimony that centered on the bottle size. The MLBA fought to have the bottle size a little different than the usual size of 750 ml. Distillers had argued that they needed to be able sell off-sale to promote their product and to leave customers that had made the trip to see the distillery happy. The MLBA suggested that a 375 ml bottle would do just that. It was not the smallest size and would serve as a promotional size. Panther distillery had proposed it.

On behalf of the Wine & Spirits Wholesalers, Sam Kaplan testified in relation to the wholesaler issues. Finally, the Teamsters resisted the bill.

This Coming Week

Sunday Sales: This coming week will be the week that Sunday Sales receives a vote on the Senate floor. It is likely to pass.

At that point the House can accept the Senate version, or the House can reject it and go to conference committee. There are slight differences between the House and Senate version. The House version sets the hours at 10:00-6:00; the Senate version sets them at 11:00-6:00. The Senate version also prohibits wholesalers from delivering or merchandising on Sunday. The House only prohibits delivery.

There will be a lot of pressure for the House to accept the Senate bill, just to get the issue behind them.

Uniform Labor Standards

On Monday, February 27, the House Uniform Labor bill will be heard in the House Ways & Means Committee. This is the last stop before the House floor. It is very likely to pass.

On Sunday the Editorial board published the attached editorial supporting pre-emption, and suggesting a compromise. The story is attached here: [Star Tribune Editorial](#)

General Legislative Update

Stadium / Suites

The Governor appointed former Republican house member and former Chief Justice of the Minnesota Supreme Court, Kathleen Blatz to head the Minnesota Sports Facilities Authority.

Protests Bills

Legislation that seeks to curtail protests on highways received very raucous hearings this past week in the House and Senate. Proponents sought to increase the penalty from a misdemeanor to a gross misdemeanor or jail time for these types of protests. Opponents, argued that this was an attempt to chill the great American tradition of protest.

This legislation has had a number of hotly debated hearings so far this session and

there will be more to come.

[Protest Bills](#)

Fireworks - Legal

Another piece of legislation that has surfaced many times in recent history may have new life this year. A bill has been introduced, that would legalize the sale of certain fireworks in Minnesota. This bill would allow for year-round sales and would also allow some non-profits to get a 60-day permit that would allow them to sell products from a tent, while year-round businesses would need to operate from a building that meets fire code. The State Fire Marshall remains opposed to this bill which could, in the end, make it tough to pass.

[Bang Boom Ahhhh](#)

February Forecast

This Tuesday, the Office of Management & Budget will release the forecast that will guide the final resolution of the state budget. Typically, the Governor will submit changes to the budget that he submitted within the next ten days in response to the new budget forecast. Then the hard work for the legislature begins on how to reconcile all of the competing demands on what promises to be a substantial on-going surplus. Expect the debate to be between tax relief, road funding, health and education funding. These are the three large drivers.



Minnesota Municipal Beverage Association

INCORPORATED

An organization composed of the municipally-operated dispensaries of Minnesota

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Date: February 27, 2017

To: MMBA Members, SMART Coalition Partners, Industry Participants and
Legislative Supporters

From: Paul Kaspszak, Executive Director

The Minnesota Senate has passed Sunday Sales legislation.

The bill must be procedurally reconciled with the House version to determine the
hours of operation – either 10 AM start (House) or 11 AM start (Senate).

The bill will then be sent to the Governor, who has indicated he will sign it.

I am confident we will be as gracious in defeat as we were in victory, and hope
the proponents conduct themselves accordingly.

This is not a time to focus on the loss, but to look back and celebrate our
accomplishments.

Over ten years ago, I heard a presentation from the Distilled Spirits Council of
the United States, the national trade association representing alcohol beverage
manufacturers, proclaiming their plans to intervene in state legislatures,
advocate against their retail customers and work to pass Sunday Sales
legislation in all 50 states.

When I returned home, I wrote a memo predicting Sunday Sales would become
legal in Minnesota within five years.

Here we are years later, and the legislation has just now passed.

The fact we were able to overcome this effort was significant, and we should all
be proud of our efforts.

We were effective communicators, our positions were well stated and overall, I
think we were treated fairly by the media.

Consequently, I'm confident most legislators in favor of the proposal knew they were negatively impacting small business and helping large big-box stores in order to appease constituents only concerned about their convenience, regardless of the consequences to others.

The decision making dynamics of this issue will be a great topic for a future academic case-study.

But now is the time to move forward, as there are continuing threats against the three-tier system of alcohol regulation.

These efforts would impact both on and off sale facilities and public health initiatives.

Alcohol continues to be a "controlled substance" and not a commodity – a fact often forgotten in these policy discussions.

It is a substance that can cause problems if used improperly.

Minnesota has a smart and balanced alcohol regulatory system that allows consumers great product variety, competitive pricing, and convenient access.

New businesses can enter the industry and thrive.

All of this while recognizing public health responsibilities.

Policy change based on short-term, self-serving arguments is not only irresponsible, but increasingly harmful.

We all must continue efforts to educate and influence policy makers on both the tangible positive aspects of our industry and the negative impact of certain changes.

In conclusion...

- ❖ Be proud of what you do!
- ❖ Be proud of what you have done!
- ❖ Be vigilant and participate – the world is run by those who show up!
- ❖ Be confident, because our cause is just!

Success is not final, failure is not fatal: it is the courage to continue that counts.

~ Winston Churchill

North Metro Telecommunications Commission Meeting Talking Points

February 15, 2017

- ▶ The North Metro TV HD upgrade is done. The two studios, master control, and the production truck are all fully operational. The truck was just completed at the end of January. With all of the equipment paid for, a little over \$18,000 remains of the \$2,000,000 bond. The Commission and City Managers approved spending \$5,119.00 of that money on the graphics wrap for the production truck. A request has been sent to the Circle Pines City Council for their approval. The remaining funds will be applied to the final bond payment.
- ▶ North Metro TV is in the process of filling two open positions. The first has been re-designated from an Outreach Coordinator to a Municipal Producer. This person will be responsible for producing content for the city channels. He or she will work closely with the News Team and the Special Projects Coordinator to make sure all of the programming needs of our Cities are being met. The second open position is for a Video Engineer. The job description is being retooled to include HD technology and maintenance, system planning, and software and programming skills. Both positions should be filled by the end of March.
- ▶ NMTV staff have been scheduling and attending HD upgrade meetings with several Cities, including Blaine, Lino Lakes, Ham Lake and Circle Pines. Work is being done with Spring Lake Park's HD signal to find a solution for HD transport from City Halls to the North Metro TV head-end. Staff continues with video projects for the Cities as well, including the snow plowing PSA for Circle Pines, a history project and the Mayor Wilharbor video for Centerville, a series of recruitment videos for the Lino Lakes Public Safety Fire Division, the Ham Lake Snowbowl preview, and a video for Blaine called Economic Growth and the Blaine Job Market.
- ▶ The Commission and City Managers approved upgrading the sets for the new HD studios. Reserve funds originally intended for the truck replacement were approved to be spent on the sets. The truck replacement was paid for with the HD upgrade bond.
- ▶ Franchise Fees earned in 2016 were reviewed. Franchise fees returned to Cities will be delivered on February 16th.
- ▶ The Commission and City Managers approved purchasing Carousel graphics generators for each city channel. The units will generate graphics and play videos and audio on the city channels in HD. They will be located in the North Metro TV head-end making staff updates to the data more timely and efficient. This will also relieve City staff from the responsibility of creating content for the City channels. Cities will still retain control over all content on their channels. Franchise fees collected in 2016 were higher than estimated. Some of those funds will be used to pay for the devices.
- ▶ The 2017 Executive Committee was elected. Matt Percy of Circle Pines will serve as Chair. Dick Swanson of Blaine will serve as Vice Chair. Cindy Hansen of Spring Lake Park will serve as Treasurer. Mike Murphy of Lexington will serve as Secretary.

PLEASE encourage your council members to call me if they have any questions you can't answer. I would be happy to answer any questions they may have. Heidi Arnson at NMTV. Direct line is 763-231-2801. Email is harnson@northmetrotv.com.



Market Trends and Indicators

Economic Indicator

	2009	2010	2011	2012	2013	2014	2015	NOV 2016
New Housing Starts—Midwest Yearly Totals	97,100	97,900	100,900	127,900	149,600	165,200	152,600	165,500

P/E Ratios in Select Industries

Industry (by year)	2010	2011	2012	2013	2014	2015	2016**
Basic Materials	15.0	16.0	10.7	10.4	11.8	*	*
Construction	5.3	5.8	6.5	7.1	6.0	5.2	3.7
Manufacturing	8.5	10.4	10.2	9.4	9.8	16.4	7.1
Wholesale Trade	6.6	8.3	7.4	9.6	8.5	7.1	6.1
Retail Trade	5.1	4.9	5.1	6.2	6.3	5.0	4.0
Transportation & Warehousing	6.7	5.9	5.6	5.6	5.8	5.2	3.4
Information	10.2	11.5	11.3	6.8	15.2	6.1	7.1
Finance & Insurance	9.3	7.2	6.4	7.1	8.1	5.2	16.5
Professional Services	7.8	10.2	7.3	7.9	9.9	5.9	5.2
Healthcare	5.8	9.3	5.2	6.9	6.6	7.1	6.9

*Insufficient data **As of December 2016

Economic Indicators

Indicator	2005	2010	2011	2012	2013	2014	2015	2016
Inflation	3.4%	1.6%	3.1%	2.1%	1.5%	1.6%	1.4%	1.7% ⁺
Productivity	1.8%	1.5%	0.8%	0.9%	0.0%	0.7%	2.1%	3.1 ⁺⁺
GDP	3.1%	3.0%	1.7%	2.2%	1.9%	2.4%	2.4%	3.2 ⁺⁺
Consumer Confidence	107.2	62.0	70.8	72.2	78.1	92.6	115.3	107.1 ⁺⁺⁺

*YTD Nov 2016 **YoY 3Q 2016 ***Nov 2016

Unemployment

	2000	2005	2010	2011	2012	2013	2014	2015	NOV 2016
US	4.0%	5.3%	9.4%	8.5%	7.8%	6.7%	5.6%	5.0%	4.6%
Northeast	4.0%	4.9%	8.4%	8.0%	8.1%	7.3%	5.6%	4.9%	4.2%
Midwest	3.5%	5.7%	8.7%	7.9%	7.2%	6.9%	5.6%	4.7%	4.1%
South	4.0%	5.2%	9.3%	8.4%	7.3%	6.7%	5.2%	5.2%	4.6%
West	4.6%	5.5%	11.0%	8.5%	8.6%	7.6%	6.3%	5.4%	4.7%
Minnesota	2.9%	4.5%	7.0%	5.7%	5.4%	4.6%	3.6%	3.5%	3.2%

Rates of Return and Risk Hierarchy

Investment

30 Year Treasury	3.10%
Aaa Bond	3.77%
Bbb Bond	3.94%
Commercial Mortgage	3.75–5.0%
Institutional Real Estate	5.75–7.0%
Non-Institutional Real Estate	8.0–10.0%

Investment

S & P Equity (Duff & Phelps)	9.91%
Equipment Finance Rates	10.0–12.0%
Speculative Real Estate	11.0–16.0%
NYSE/OTC Equity (Duff & Phelps)	13.49%
Land Development	12.0–25.0%
NYSE Sm Cap. Equity (Duff & Phelps)	21.58%

Sources: Appraisal Institute, Business Week, Value Line, U.S. Chamber of Commerce, Standard & Poors, Investment Dealers Digest, U.S. Government Census, Bureau of Labor Statistics, Duff & Phelps, PwC Real Estate Investor Survey, The Conference Board, Pratt's Stats®. Shenehon Company makes every effort to ensure the accuracy of the information published in *Valuation Viewpoint*. Shenehon Company uses only those sources it determines are accurate and reliable, but makes no guarantee with regard to the information presented.



Frequently Asked Questions on Tax Increment Financing (TIF)

By Heather M. Burns

Shenehon Company often works with clients in the early stages of real estate development projects to navigate the options available and determine the best way to set the groundwork for a successful project. One financing tool that can be utilized, but is not always fully understood, is tax increment financing (TIF). Based on our experience, we put together a list of frequently asked TIF questions to shed some light on many of the components considered in the TIF process.

Why use TIF?

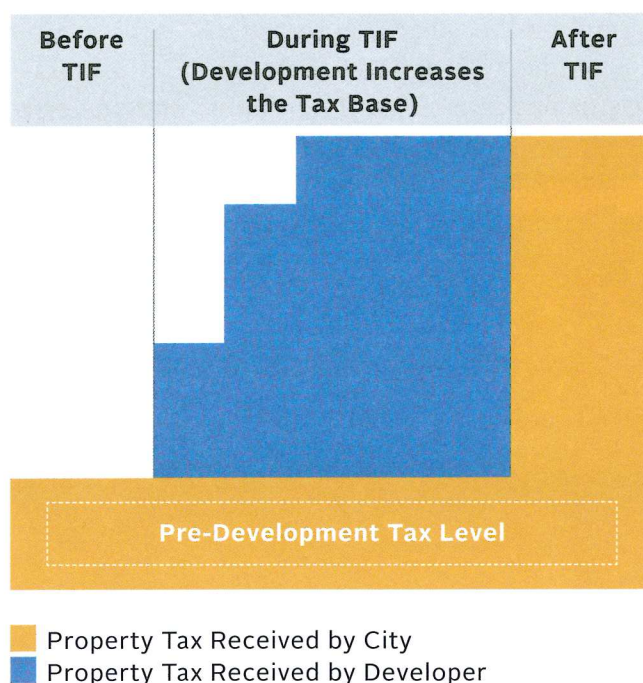
TIF can be used in real estate development projects when extraordinary costs result in project expenses that are higher than project financing sources plus equity, which produces a return that is either negative or so low that a market-driven project would not occur. Extraordinary costs may include anything from challenging soil conditions to excessive blight. TIF can provide an additional financing source in these cases to cover the gap, which enables a market-driven project to go forward.

How does TIF work?

In order to enable the development of a blighted area, or incentivize affordable housing or economic development, a city or authority is sometimes willing to negotiate tax increment financing with the developer. Essentially, the city or authority promises their share of future property taxes (over and above the current pre-development tax level) back to the developer for a period of time (up to 26 years depending on the type of district) as a form of project financing. Through proper use of TIF, the developer gains additional financing needed to complete the project, the city or authority keeps the current level of pre-development taxes and receives a portion of the tax increment (or tax increase) for administrative costs throughout the TIF period, and the city or authority receives the full higher tax level once the TIF ends.

The TIF ends either when district term expires or is decertified early due to repayment of all TIF-eligible costs.

TIF Property Tax Split Explained



What is the But-For Test?

In order to establish a TIF district, the local government must determine that the development wouldn't occur without TIF in the reasonably foreseeable future, and that the subject development produces a market value (after subtracting TIF assistance) that will be higher than what would occur on the property without TIF. This process is called the "But-For Test."

What is the difference between the Project Area and the TIF District?

The Project Area is the larger footprint where TIF money can be spent, whereas the same or smaller

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Tax Increment Financing (TIF) *continued from page 3*

footprint (of Property IDs) delineates the TIF District or properties that will generate the property taxes and TIF increment.

What are the standard types of TIF districts and the lengths of each?

Redevelopment District	<ul style="list-style-type: none">• Maximum term of 26 years• The focus is redeveloping blighted areas
Renewal and Renovation District	<ul style="list-style-type: none">• Maximum term of 16 years• Similar to a redevelopment district, with a stronger focus on obsolete land uses and a lesser blight test
Housing District	<ul style="list-style-type: none">• Maximum term of 26 years• The purpose is providing low-to-moderate income housing (rental or owner-occupied)
Economic Development District	<ul style="list-style-type: none">• Maximum term of 9 years• The focus is creating jobs in the manufacturing, distribution, warehousing and R&D industries
Soils Condition District	<ul style="list-style-type: none">• Maximum term of 21 years• The purpose is remediating polluted sites

Note: the maximum term includes the year that increment is first received.

What is the difference between Pay-Go TIF and Bonds?

In **Pay-As-You-Go TIF (or Pay-Go TIF)**, the developer pays for upfront development cost and is reimbursed for TIF-eligible costs twice annually as the increment becomes available (when the tax base increases). In Pay-Go TIF, the developer gets paid back more slowly over time and carries the risk that the increment generated over the course of the TIF district term may not be enough to cover the total eligible costs. When **general obligation tax increment bonds** are issued to finance eligible development costs, the developer receives the money upfront, and the bonds are secured by both pledged tax increment (tax increase) and by issuing the municipality's full faith and credit. There is limited availability for bonds as municipalities are frequently unwilling to secure development activities in case they have to come up with any shortfall.

How can TIF increment be used?

TIF increment can be used to reimburse the developer for TIF-eligible costs such as land/building acquisition, demolition and relocation, environmental/geo-technical studies and correction, site improvements (clearance, earthwork, etc.), public improvements (sidewalks, streets, utilities), parking ramps and lots, TIF administrative costs/professional fees, and paying debt (principal and interest) for the previously listed items. TIF-eligible costs vary for each project depending on the type of district and statutory limitations, terms negotiated between the developer and the municipality, and sometimes include items like buildings (in the case of housing districts) and building rehabilitation/historic preservation.

When is tax increment generated and received?

When tax increment financing is negotiated and put into place, the original net tax capacity of the property is established (based on the city/municipality's share of the property taxes on the original assessed value of the property). The developer begins constructing the development project and submits the TIF-eligible costs for Year One to the city/municipality. In January of Year Two, the assessor calculates the market value of the property for taxes payable in Year Three. In Year Three, the full property taxes are paid by the developer and the difference between the original net tax capacity (pre-development) and the net tax capacity paid for Year Three is the tax increment paid to the developer (in Pay-Go TIF). These tax increment payments occur twice each year following receipt of property taxes and continue until either all the TIF-eligible costs are repaid or the term of the district expires, whichever comes first. We also note that during the original TIF negotiation, the developer can elect when to receive the first year of increment (which can be up to four years after the district is certified to account for the lag project timing).

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2016 Q4 Economic and Real Estate Wrapup and a Look Ahead

The U.S. economy continued to expand through the first 11 months of 2016. According to the latest Beige Book, most districts indicated a modest to moderate pace of growth, and the overall economic outlook for the U.S. economy remains positive. Tightening labor markets were reported in seven districts, retail sales and real estate markets are healthy, and the oil and gas markets have expanded, all indications that the market stands on solid economic footing.

Although stabilizing between \$40 and \$50 per barrel, spot oil prices remain significantly lower compared to the close of 2013, putting significant pressure on energy-related firms. Uncertainty in the energy sector, combined with the strength of the dollar, continues to hold back growth and a more encouraging outlook for the manufacturing sector.

Projecting forward, stability, if not growth, is anticipated in the Twin Cities area. Employment is expected to continue to rise, buoyed by the region's strong corporate presence. With the regional labor market already tight, wage growth is expected as employers look to attract new workers and keep existing talent. In the commercial real estate market, continued expansion of the e-commerce retail market should continue to drive demand for warehouse and distribution space, while the office market should

continue to benefit from local companies looking to move their offices downtown. The reconstruction of the Nicollet Mall and the continuing redevelopment of the historic North Loop neighborhood should further facilitate that trend.

Expansion of the e-commerce retail market should continue to drive demand for warehouse and distribution space.

Anticipated revenue from retail sales tax for 2017 has been reduced when compared to previous estimates, according to a recent press release from the Minnesota office and Budget, indicating ebbing confidence in the retail sector.

Projecting the national economy in 2017 is difficult as it is not known what impact the incoming presidential administration will have on economic policy. However, the Federal Reserve recently voted unanimously to raise its interest rate for just the second time since the financial crisis of 2008 (from 0.5% to 0.75%), acknowledging recent economic growth and signaling confidence that growth trends will continue, albeit at a slower rate than was anticipated in December 2015.

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Tax Increment Financing (TIF) *continued from page 6*

What is the five-year rule?

TIF-eligible costs to be submitted by the developer for reimbursement with tax increment must occur within the first five years after the district is certified (per Minnesota Statutes).

The items discussed above summarize many of the important issues our clients encounter when con-

templating and negotiating tax increment financing. Please feel free to contact Robert Strachota (612.333-6533 or value@shenehon.com) or Heather Burns (612.767.9448 or hburns@shenehon.com) at Shenehon Company if you are interested in having us consult with you on a particular project and would like to discuss the subjects above in greater detail. **vv**