



**CITY COUNCIL AGENDA
MONDAY, JULY 16, 2018
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
 - A. MN State Representative Candidate - Anthony Wilder
6. CONSENT AGENDA:
 - A. Approval of Minutes – July 2, 2018
 - B. Disbursements
 1. General Operations Disbursement Claim No. 18-11 \$456,592.27
 - C. Resolution 18-23 Permanently Transferring Monies From The Public Utility Operations To The Storm Sewer Rehab Fund
 - D. Resolution 18-24 Appoint Election Judges for Primary Election
 - E. Approve Public Right of Way Application – 8101 Highway 65 NE – CenterPoint Energy
 - F. Contractor's Licenses
 - G. Sign Permit
 - H. Correspondence
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. NEW BUSINESS
 - A. 2017 Audit Presentation
10. ENGINEER'S REPORT
11. ATTORNEY'S REPORT
12. REPORTS
13. ADMINISTRATOR REPORTS
14. OTHER
 - A. Motion to Close Meeting to Discuss Potential Sale of Property Identified as 8059 Highway 65 NE
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on July 2, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Acting Mayor Nelson called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff and Acting Mayor Nelson

Members Absent: Mayor Hansen

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; City Planner Carlson; Attorney Thames; Parks and Recreation Director Rygwall; and Administrator Buchholtz

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda -- None

5. Discussion From The Floor- None

6. Consent Agenda:

Acting Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Minutes – June 18, 2018
- B. Resolution 18-18, Permanently Transferring Monies from the General Fund to the Storm Sewer Rehab Fund and Revolving Construction Fund
- C. Resolution 18-19, Permanently Transferring Monies from the General Fund to the 2018A GO Equipment Certificate Fund (City of Blaine)
- D. Contractor's Licenses
- E. Correspondence

Councilmember Wendling inquired about the purpose of the Storm Sewer Rehab Fund. Administrator Buchholtz stated that the purpose of the Storm Sewer Rehab Fund is to contribute toward storm water improvements throughout the City. He said the Resolution transfers \$100,000 from the 2017 surplus to the Storm Water Rehab Fund with the purpose of providing the resources necessary for the City to begin implementation of the recommendations of the Storm Water Management Plan, which will be presented to the City Council in September.

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that in the month of May, the Public Works Department continued to collect the garbage and recycling at the parks and weed whip at City facilities.

Mr. Randall reported that the Department installed a new merry-go-round at Able Park, edged all sidewalks at all the parks, along the Osborne Road trail from Old Central to the Anoka/Ramsey County line and along the CSAH 35 trail from Osborne Road to 81st Avenue.

Mr. Randall stated he hired all the part time seasonal Public Works employees. He stated that these employees weed flowerbeds, plant flowers, weed whip and other tasks. He reported that the Department has filled potholes on Sanburnol Drive and repaired streets that have sunk from leaking storm sewer pipes. He stated that the Department has painted crosswalks and stop bars and restriped the parking lot at City Hall.

Mr. Randall reported that he inspected the 2018 sealcoat project, noting that the contractor, ASTECH Corporation, did a nice job. He also noted that the Department has begun cleaning sanitary sewer mains. He noted everything west of Able Street and north of 81st Avenue is 95% complete.

8. Code Enforcement Report

Building Official Brainard stated that in May 2018, 22 building permits, 1 fire, 1 zoning, 14 mechanical, 3 plumbing and 3 sign permits were issued for a total of 44 permits compared to a total of 51 in May 2017. He reported that the Code Enforcement Department conducted 344 inspections in the month of June.

Mr. Brainard reported construction continues rapidly at the Legends of Spring Lake Park. He stated that Section A is completing final interior unit inspections. He stated that final grading is being conducted and the outside gazebo and pergola have been constructed. He said that final landscaping will be complete by August.

Mr. Brainard stated that the City received a building permit application for a 92,465 square foot climate controlled storage facility at the Public Storage site at 7807 Highway 65. He reported that he is still awaiting approval from Rice Creek Watershed District, SAC calculations from the MCES, and the plumbing review from the Minnesota Department of Labor and Industry prior to the issuance of the permit.

Mr. Brainard reported that the May 2018 vacancy listing shows that there are 12 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down three from last month. There are two vacant/foreclosed commercial properties, which remains the same from last month; and four residential properties currently occupied and ready for Sheriff Sale redemption, which is the same as last month. He reported that he posted one abandoned and/or vacant property notice in the month of May. He stated that the department issued 16 administrative offense tickets.

Mr. Brainard reported that he attended the Council meetings on June 4 and June 18 and a Department Head meeting on June 5.

9. Ordinances and ResolutionsA. Resolution 18-20 Approving a Variance to Allow a Driveway Expansion at 733 81st Avenue NE

City Planner Phil Carlson stated that Keith Meyers, 733 81st Avenue NE, made application to the City for a driveway variance to permit the extension of a driveway along the western edge of the property, 1 foot off the property line, within the required five foot side yard setback. He reported that the applicant intends to utilize this driveway expansion to increase parking for cars and recreational vehicles on the site and to improve drainage. He stated that the property is zoned R-1, Single Family Residential and that the proposed driveway extension is an allowed accessory use in the R-1 district and is consistent with the Comprehensive Plan.

Mr. Carlson stated that City's zoning code outlines the purpose and process to approve a variance. He stated that the driveway variance has been analyzed with respect to these requirements and that the Planning Commission, after holding a public hearing on the request at its June 25 meeting, found that the applicant met the practical difficulties test outlined in the zoning code. He stated that both staff and the Planning Commission recommend City Council approval of the variance application to allow a driveway expansion at 733 81st Avenue NE subject to the following conditions: 1) The wooden fence between the applicant's property and the property to the west remain in place, or similar screening, for the new parking area, from neighboring properties; 2) All recreational vehicles will be parked at the rear of the proposed driveway extension; and 3) additional information and proposed drainage improvements be submitted to the Public Works Director for review prior to construction.

Acting Mayor Nelson expressed support for the application, stating that he was impressed with the applicant's diligence to obtain the support of his neighbor. Councilmember Goodboe Bisschoff stated that she attended the Planning Commission meeting, visited the property and spoke with the applicant. She stated that the applicant's application was complete and that she was in favor of the proposed variance. Councilmember Delfs also expressed his support for the application based on his review of the application and hearing the testimony at the Planning Commission meeting.

MOTION MADE BY COUNCILMEMBER GOODBOE-BISSCHOFF TO APPROVE RESOLUTION 18-20, APPROVING A VARIANCE TO ALLOW A DRIVEWAY EXPANSION AT 733 81st AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 18-21, Approving Preliminary and Final Plat for Public Storage SLP First Addition

City Planner Carlson reported that one of the conditions of approval for the Public Storage site plan, located at 7807 Highway 65 NE, earlier this year was submission of a plat for the property. He stated that the applicant has submitted preliminary and final plat for the Public Storage site to be named Public Storage SLP First Addition.

Mr. Carlson reported that the preliminary and final plat creates one platted lot. He stated that the plat simplifies the legal description for the property as well as grants easements for the Trunk Highway 65 Service Drive, water and sanitary sewer mains, storm water ponding and infrastructure, and perimeter easements.

Mr. Carlson reported that the Planning Commission held a public hearing on the application at its June 25, 2018 meeting and recommended approval of the preliminary plat to the City Council with the following conditions: 1) drainage and utility easements 10 feet in width be dedicated around the entire perimeter of the property; 2) easements be dedicated over the stormwater management facilities; 3) easements be dedicated over the water main, ten feet minimum on each side of the pipe; 4) easements be dedicated over the sanitary sewer,

10 feet minimum on each side of the pipe; and 5) public right-of-way be dedicated for the portion of the Service Drive on the west edge of the plat, 30 feet in width, replacing the current 30-foot wide easement. Administrator Buchholtz noted that these conditions are shown on the preliminary and final plat presented to the City Council.

Councilmember Delfs expressed support for the preliminary and final plat for Public Storage SLP First Addition, noting that it was a requirement of the City's site plan approval for the proposed climate controlled storage facility to be constructed on the site.

Engineer Gravel noted that a benefit of the Public Storage project is the enlargement of the private stormwater pond on the site, an improvement that Acting Mayor Nelson noted was overdue and will help the property owners to the south of the site.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE RESOLUTION 18-21, APPROVING PRELIMINARY AND FINAL PLAT FOR PUBLIC STORAGE SLP FIRST ADDITION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 18-22, Authorizing Circulation of the City of Spring Lake Park Draft 2040 Comprehensive Plan Update

City Planner Carlson provided an overview of the proposed 2040 Comprehensive Plan. He reviewed the process in which the City used to update the proposed plan. He provided highlights of each chapter of the Plan, including projected redevelopment areas, a new mixed use category covering properties south of the proposed Hy-Vee site, and plan implementation steps.

Mr. Carlson stated that the Planning Commission, at its June 25, 2018 meeting, held a public hearing on the draft 2040 Comprehensive Plan and recommended approval to the City Council. He stated that the next step is to circulate the draft plan to adjacent cities and affected jurisdictions for comment. He said once comments are received or six months pass, whichever is less, the City Council can submit the draft plan to the Metropolitan Council for approval.

Mr. Carlson commended Administrator Buchholtz, Executive Assistant Gooden and the members of the Planning Commission on their work to update the City's Comprehensive Plan. He said staff's efforts saved the City significant dollars.

MOTION MADE BY ACTING MAYOR NELSON TO APPROVE RESOLUTION 18-22, AUTHORIZING CIRCULATION OF THE CITY OF SPRING LAKE PARK DRAFT 2040 COMPREHENSIVE PLAN UPDATE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Approval of the 2019 North Metro Telecommunications Commission Budget

Administrator Buchholtz provided an overview of the proposed 2019 NMTC budget. He stated that the budget is proposed at \$1,305,578, a \$13,525 increase over the 2018 budget. He stated that franchise fees paid back to the member cities are budgeted at \$400,000, which is the same as in 2018. He said both the North Metro Telecommunications Commission Operating Committee and governing body recommend approval.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE THE 2019 NORTH METRO TELECOMMUNICATIONS COMMISSION BUDGET. ROLL CALL VOTE: ALL AYES. MOTION

CARRIED.

11. Engineer's Report

Engineer Gravel had no new items to report outside of the Engineer's Report that was included in the City Council packet.

12. Attorney's Report

Attorney Thames had no new items to report.

13. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nelson reported that 29 people attended the last pork chop fry on June 25, 2018. He stated that the hamburger and hotdog cookout to benefit the Beyond the Yellow Ribbon will be held on July 9, 2018 from 5-p.m. at Kraus-Hartig VFW.

B. Other Reports – None

14. Administrator Reports

Administrator Buchholtz reported that the Spring Lake Park School District listed three lots it owns on the 8000 block of McKinley Street for \$100,000 per lot.

Mr. Buchholtz provided an update on the 2019 budget process, noting that he will present the proposed 2019 budget to the City Council at a work session in August.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:02 P.M.

Robert Nelson, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2018
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Claim Res.#18-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64462	DVS	TITLE/LICENSE/REGISTRATION	1,617.16
64463	ARCADE HIGHWAY LLC	TOWER DAYS	1,350.00
64464	AT & T MOBILITY	MONTHLY SERVICES	993.76
64465	AUTOMATIC SYSTEMS CO	SERVICES/PARTS	1,426.43
64466	BLAINE HIGH MARCHING BAND	TOWER DAYS	300.00
64467	BRENDEN GEISELHART	RECREATION EMPIRE FEES	136.50
64468	CENTERPOINT ENERGY	MONTHLY UTILITIES	338.05
64469	CENTRAL TURF & IRRIGATION SUPP.	SUPPLIES	313.04
64470	CINTAS	MATS	81.88
64471	COMPUTER INTERGRATION TECHN	MONTHLY BILLING	2,000.00
64472	CRYSTEEL DIST INC	ANTENNA BRACKET, SADDLEBOX	3,022.98
64473	CURTIS CPR INSTRUCTION	RECREATION INSTRUCTOR	294.00
64474	DANIEL BALCK	RECREATION EMPIRE FEES	210.00
64475	DERRICK SMITH	RECREATION EMPIRE FEES	195.00
64476	DIAMOND VOGEL PAINTS	SUPPLIES	933.25
64477	DUNK N JUMP	TOWER DAYS	500.00
64478	ECM PUBLISHERS, INC.	PUBLISHING	267.25
64479	EMMA AUGUSTINE	RECREATION REFUND	100.00
64480	GOLD MINE TOURS, INC	EXTENDED TOUR DEPOSIT	200.00
64481	GREENHAVEN PRINTING	PUBLISHING	1,597.96
64482	HAWKINS WATER TREATMENT	WATER CHEMICALS	4,105.40
64483	INNOVATIVE OFFICE SOLUTIONS	SUPPLIES	528.40
64484	LEE'S HEATING & AIR	SERVICES/PARTS	1,900.00
64485	LIME TREE CIRCUS LLC	TOWER DAYS	200.00
64486	LINO LAKES LIONESS	TOWER DAYS	300.00
64487	LITIN PAPER, PKG & CONVERTING	SUPPLIES	302.00
64488	LUMBERJACK ENTERPRISES	TOWER DAYS	3,900.00
64489	MANSFIELD OIL COMPANY	FUEL	1,325.83
64490	MARCHING CRIMSON	TOWER DAYS	300.00
64491	MINNESOTA MULCH & SOIL	RAISED GARDEN MIX	1,200.00
64493	CITY OF MOUNDSVIEW	LAKESIDE PARK BUDGET	11,500.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64494	MSMA	TOWER DAYS	500.00
64495	O.E.C	TOWER DAYS	250.00
64496	OFFICE DEPOT	OFFICE SUPPLIES	234.29
64497	ON SITE SANITATION INC	RESTROOMS PARKS	264.00
64498	ORGANIX SOLUTIONS	SUPPLIES	418.95
64499	PATRIOTS MARCHING BAND	TOWER DAYS	300.00
64500	PAULA LANGE	RECREATION REFUND	23.00
64502	RES SPECIALTY PYROTECHNICS	TOWER DAYS	4,200.00
64503	LEE SADOWSKI	RECREATION EMPIRE FEES	481.00
64504	SAMMY BRANK	RECREATION EMPIRE FEES	72.00
64505	SHRED-IT USA	SHREDDING SERVICES	89.26
64506	STANTEC	ENGINEERING FEES	36,199.95
64507	SUE JOHNSON	RECREATION REFUND	100.00
64508	THE HOME DEPOT CREDIT SVCS	MONTHLY CREDIT CARD	265.40
64509	THE ROCKIN HOLLYWOODS	TOWER DAYS	1,250.00
64510	THE WOOD SHED	RECREATION EXTENDED TOUR	131.88
64511	TOMMY WOOG	TOWER DAYS	500.00
64512	LISA WOOG	TOWER DAYS	450.00
64513	XCEL ENERGY	MONTHLY SERVICES	50.23
64514	DVS	TITLE/LICENSE/REGISTRATION	1,610.66
64515	AFLAC	PAYROLL	22.17
64516	CENTRAL PENSION FUND	PAYROLL	520.08
64517	DEARBORN NATIONAL	PAYROLL	450.21
64518	DELTA DENTAL	PAYROLL	1,499.36
64519	FIDELITY SECURITY LIFE	PAYROLL	31.35
64520	HEALTH PARTNERS	PAYROLL	11,944.84
64521	L.E.L.S.	PAYROLL	245.00
64522	LOCAL 49	PAYROLL	103.50
64523	NCPERS MINNESOTA-7750811	PAYROLL	72.00
64524	ADVANCED GRAPHIX INC	PUBLIC WORKS DOOR LOGO	1,107.50
64525	ANOKA COUNTY 4-H	WASTE EDUCATOR REIMBURSEMENT	396.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64526	ASPEN MILLS	UNIFORM ALLOWANCE	402.94
64527	AUTOMATIC SYSTEMS CO	SERVICES	624.10
64528	BADEMA PUHALO	OVERPAYMENT FINAL WATER BILL	35.64
64529	BARTON SAND & GRAVEL CO	TANDEM DISPOSAL FEE	90.00
64530	BATTERIES PLUS BULBS	BATTERIES	41.90
64531	CITY OF BLAINE	FIRE BOND	21,585.80
64532	LORI BRAHS	UNIFORM ALLOWANCE	57.74
64533	CAROL WROBLEWSK	RECREATION REFUND	92.00
64534	CARSON, CLELLAND & SCHREDER	LEGAL FEES	14,053.31
64535	CENTERPOINT ENERGY	MONTHLY UTILITIES	272.41
64536	CONNEXUS ENERGY	MONTHLY UTILITIES	9.67
64537	COON RAPIDS CHRYSLER	AUTO SERVICES	55.00
64538	COORDINATED BUSINESS SYSTEMS	MAINT AGREEMENT	743.62
64539	COTTENS INC	PARTS	222.43
64540	EMBEDDED SYSTEMS, INC	SIRE MAINT FEE	553.50
64541	FERGUSON WATERWORKS #2516	PARTS	16.10
64542	GOPHER STATE ONE-CALL INC	LOCATES	133.65
64543	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,483.10
64544	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	264.69
64546	JOANNE YATES	RECREATION REFUND	138.00
64547	KODRU- MOONEY	BORE PRATT DURACYL REPAIR KIT	663.77
64548	LEAGUE OF MN CITIES INS TRUST	DEDUCTABLE	68.23
64549	MICHAEL LONG	REIMBURSEMENT	73.35
64550	MARLYS ZINN	RECREATION REFUND	46.00
64551	McCROMETER	SERVICES	1,880.07
64552	MINNEAPOLIS SAW	OIL MIX	65.00
64553	MINNESOTA DEPT OF HEALTH	WATER SUPPLY SVC CONNECTION FEE	3,487.00
64554	MYRNA MARCUS	RECREATION REFUND	46.00
64555	NORTH VALLEY INC	SERVICES	7,692.30
64556	OFFICE OF MN.IT SERVICES	FIBER CONNECTIONS	46.40
64557	RANGER CHEVROLET	CHEV SILVERADO PUBLIC UTILITIES	79,383.52

CITY OF SPRING LAKE PARK
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64558	SHANK CONSTRUCTORS, INC	SERVICES	4,939.00
64559	SLP FIRE DEPARTMENT	FIRE PROTECTION	36,327.00
64560	SMITH SCHAFFER & ASSOCIATES	INTERIM BILLING AUDIT YEAR 2017	3,675.00
64561	SPRING LAKE PARK LUMBER	PARTS	34.74
64562	TWIN CITIES BMEU WEST	POSTAGE	825.00
64563	U.S.T.I.	UB E-BILLING	7.60
64564	VISU-SEWER INC	SERVICES	1,921.25
64565	WASTE MANAGEMENT OF WI-MN	MONTHLY SERVICES	7,146.74
64566	DVS	TITLES	34.50
64567	AID ELECTRIC SERVICE, INC	RECONNECT SIGN	1,201.13
64568	BLANK CANYON OF THE GUNNISON	RECREATION EXTENDED TOUR	100.00
64569	BOB & MEGAN TEACHMAN	OVERPAYMENT FINAL WATER BILL	246.61
64570	CINTAS	MATS	88.46
64571	COCHRAN RECOVERY SERVICES	DETOX TRANSPORTATION	67.00
64572	COMCAST	MONTHLY SERVICES	105.92
64573	COMM-WORKS, LLC	PARK CAMERAS	125.00
64574	CONNEXUS ENERGY	MONTHLY UTILITIES	294.53
64575	COON RAPIDS CHRYSLER	AUTO SERVICES	55.00
64576	COTTENS INC	PARTS	113.53
	CRIPPLE CREEK & VICTOR NARROW		
64577	GAUGE RAILROAD	RECREATION EXTENDED TOUR	348.00
64578	DIAMOND VOGEL PAINTS	SUPPLIES	843.75
64579	DODGE OF BURNSVILLE	AUTO SERVICES	1,131.13
64581	ECM PUBLISHERS, INC.	PUBLISHING	48.38
64582	EMERGENCY AUTOMOTIVE TECHN	AUTO SERVICES	111.80
64583	EXPRESS IMAGE	TOWER DAYS	112.40
64584	Lisa Gafkjen	RECREATION INSTRUCTOR	55.00
64585	GAMETIME	SUPPLIES	6,889.91
	GARDEN OF THE GODS VISITOR &		
64586	NATURE CENTER	RECREATION EXTENDED TOUR	255.00
64587	GENERATOR POWER SYSTEMS	SERVICES	3,460.00
64588	GIRL SCOUT TROOP 14081	WASTE EDUCATOR REIMBURSEMENT	180.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64589	GIRL SCOUT TROOP 16027	WASTE EDUCATOR REIMBURSEMENT	184.50
64590	GRAY LINE TOURS	RECREATION EXTENDED TOUR	200.00
64591	MANSFIELD OIL COMPANY	FUEL	4,167.54
64592	JILL MASON	RECREATION INSTRUCTOR	66.00
64593	MCFOA	MEMBERSHIP DUES	45.00
64594	MESA VERDE NAT'L PARK	SAC DEFERRAL	200.00
64595	METROPOLITAN COUNCIL	RECREATION EXTENDED TOUR	1,661.57
64596	CITY OF MINNEAPOLIS	APS TRANSACTION FEES	199.80
64597	MOLLIE KATHLEEN GOLD MINE	RECREATION EXTENDED TOUR	438.00
64598	RANGER CHEVROLET	CHEV SILVERADO PUBLIC WORKS	27,501.06
64599	ROYAL GORGE BRIDGE & PARK	RECREATION EXTENDED TOUR	952.00
64600	TAHO SPORTSWEAR	RECREATION SOFTBALL	80.00
64601	TRUST IN US, LLC	DRUG TESTING	125.00
64602	WALTERS RECYCLING REFUSE SERV	MONTHLY SERVICES	769.01
64603	XCEL ENERGY	MONTHLY UTILITIES	14,387.15
64604	ZULEY AWARDS	TOWER DAYS	527.50
64605	AFLAC	PAYROLL	22.17
64606	CENTRAL PENSION FUND	PAYROLL	520.08
64607	DEARBORN NATIONAL	PAYROLL	450.21
64608	DELTA DENTAL	PAYROLL	1,499.36
64609	FIDELITY SECURITY LIFE	PAYROLL	31.35
64610	HEALTH PARTNERS	PAYROLL	11,944.84
64611	L.E.L.S.	PAYROLL	245.00
64612	LOCAL 49	PAYROLL	103.50
64613	NCPERS MINNESOTA-7750811	PAYROLL	72.00
64615	DODGE OF BURNSVILLE	DODGE CHARGER SQUAD	23,612.00
64616	VOIGT'S BUS COMPANIES	RECREATION BUS SERVICES	750.95
64617	ACTIVE NETWORK, LLC	RECREATION SOFTWARE SERVICES	1,525.50
64618	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP RENEWAL/DUES	245.00
64619	ASPEN MILLS	UNIFORM ALLOWANCE	87.66
64620	AUTOMATIC SYSTEMS CO	SERVICES	456.50

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
64621	BRENDEN GEISELHART	RECREATION EMPIRE FEES	117.00
64622	CENTRAL TURF & IRRIGATION SUPP.	TORO 640 DRV	453.28
64623	CHAMPION YOUTH	RECREATION INSTRUCTOR	1,461.60
64624	COORDINATED BUSINESS SYSTEMS	MAINT CONTRACT	2,510.90
64625	CORE & MAIN LP	IPERL 100 G 3-TRM SCRW	4,229.50
64626	COTTENS INC	PARTS	13.98
64627	DANIEL BALCK	RECREATION EMPIRE FEES	273.00
64628	DERRICK SMITH	RECREATION EMPIRE FEES	185.50
64629	ECM PUBLISHERS, INC.	PUBLISHING	193.51
64630	EMERGENCY AUTOMOTIVE TECHN	AUTO SERVICES	12,315.94
64631	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,282.23
64632	INNOVATIVE OFFICE SOLUTIONS	SUPPLIES	87.63
64633	INSTRUMENTAL RESEARCH INC	WATER TESTING	72.00
64634	MANSFIELD OIL COMPANY	FUEL	1,058.53
64635	MINNESOTA SAFETY COUNCIL	RECREATION INSTRUCTOR	938.00
64636	MUNICIPAL PAVING PLANT	ASPHALT MIX	163.74
64637	NORTHLAND TRUST SERVICES	GEN. OBLIG EQUIP CERT OF 2017A	16,350.00
64638	ON SITE SANITATION INC	RESTROOMS PARKS	198.00
64639	LEE SADOWSKI	RECREATION EMPIRE FEES	483.00
64640	SAMMY BRANK	RECREATION EMPIRE FEES	54.00
64641	SHRED-IT USA	SHREDDING SERVICES	143.40
64642	SUMMIT COMPANIES	ANNUAL SPRINKLER INSPECTION FEES	1,230.00
64643	TAHO SPORTSWEAR	RECREATION SOFTBALL	231.28
64644	TASC	ADMIN FEES	30.08
64645	THE GOOD YEAR TIRE & SERVICE	AUTO SERVICES	166.94
64646	KENNETH A. TOLZMANN, SAMA	2ND QTR BILLING	8,604.00
		TOTAL DISBURSEMENTS	456,592.27

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

RESOLUTION NO. 18-23

RESOLUTION PERMANENTLY TRANSFERRING MONIES FROM THE PUBLIC UTILITY OPERATIONS TO THE STORM SEWER REHAB FUND

WHEREAS, the annual audit of the City's 2017 financial records was conducted in 2018; and

WHEREAS, the preliminary audited financial statements for year ended December 31, 2017 indicate that the City experienced a surplus in the public utility operations fund; and

WHEREAS, these funds would typically remain in the public utility operations fund as cash carried forward, increasing the utilities' operating reserves unless otherwise designated by the City Council; and

WHEREAS, funds are presently available to set aside for storm water improvements to be identified in the forthcoming Storm Water Management Plan, which will be presented to the City Council in Fall 2018; and

WHEREAS, the remaining fund balance in the Public Utility Operations Fund will exceed with the City's fund balance policy of maintaining between 35%-50% of the budgeted expenditures in reserves.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the Administrator, Clerk/Treasurer is hereby authorized to make the transfer specified below:

Fund 601 – Public Utility Operations Fund to Fund 425 – Storm Sewer \$150,000
Rehab Fund

BE IT FURTHER RESOLVED that the effective date of the transfer is the date of this Resolution.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:.

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 16th day of July, 2018.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

State of Minnesota)
 Counties of Anoka and Ramsey) ss
 City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 18-23, A Resolution Permanently Transferring Monies From The General Fund To The Storm Sewer Rehab Fund, adopted by the Spring Lake Park City Council at their regular meeting on the 16th day of July, 2018.

(SEAL)

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Dated: _____

RESOLUTION NO. 18-24

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
2018 PRIMARY ELECTION**

WHEREAS, a Minnesota State Primary Election will be held on Tuesday, August 14, 2018.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the following persons are hereby appointed as Election Judges for the 2018 Primary Election and they are authorized and directed to perform all duties of the office of Election Judge as provided by law.

Michael Kiley	Eleanor Puumala	Delores Kothman	Tammi Winters
Kari Lathe	Karen Hokenson	Joann Hydeman	Julie Zeul
Lisa Monson-Hokenson	Ann O'Donnell	Judy Ann Rogge	Shirley Stevermer
Maryann Graba	Herb Hoppenstedt	Joan Hagedorn	Kelly Delfs
Rosemary Esler	Delores Voorhees	Barry Davis	Erna Thomley
Marilyn Troop	Kathy Rootham	Nancy Rose-Balamut	
Marilynn Forsberg	Rosemay Fang-Yen	Leonard Hammerud	
Mary Kay Piltz	Alice Prokott	Dean Waldvogel	
Cheryl Ensenbach	Norm Kelzenberg	Steve Schiefert	

BE IT FURTHER RESOLVED that the Administrator-Clerk/Treasurer is hereby authorized to appoint additional election judges to fill any vacancies that may arise prior to or on Election Day.

The foregoing Resolution was moved for adoption by Councilmember

Upon Vote being taken thereon, the following voted in favor thereof: Councilmembers

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this 16th day of July 2018.

Cindy Hansen, Mayor

ATTEST: _____
Daniel Buchholtz, City Administrator

Please waive permit fees per franchise agreement

SAP# 86885961 MGC# 18-3695



CITY OF SPRING LAKE PARK
1301 Eighty-First Avenue N.E.
Spring Lake Park, MN 55432
Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

NAME/COMPANY: CenterPoint Energy
GOPHER 1-CALL REG. NO.: 0029
ADDRESS: 700 W Linden Ave Minneapolis Mn 55440
PHONE: 612-321-5532 FAX: 612-321-5480
E-MAIL ADDRESS: jodell.cox@centerpointenergy.com
NAME OF REPRESENTATIVE: JODY COX
REPRESENTATIVE PHONE NO'S.: 612-321-5532

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:
Cutoff + discontinue use of gas service
to 8101 Hwy 65 - (SVC comes off Buchanan St NE)

START DATE: 7/16/2018 COMPLETION DATE: 9/1/2018

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

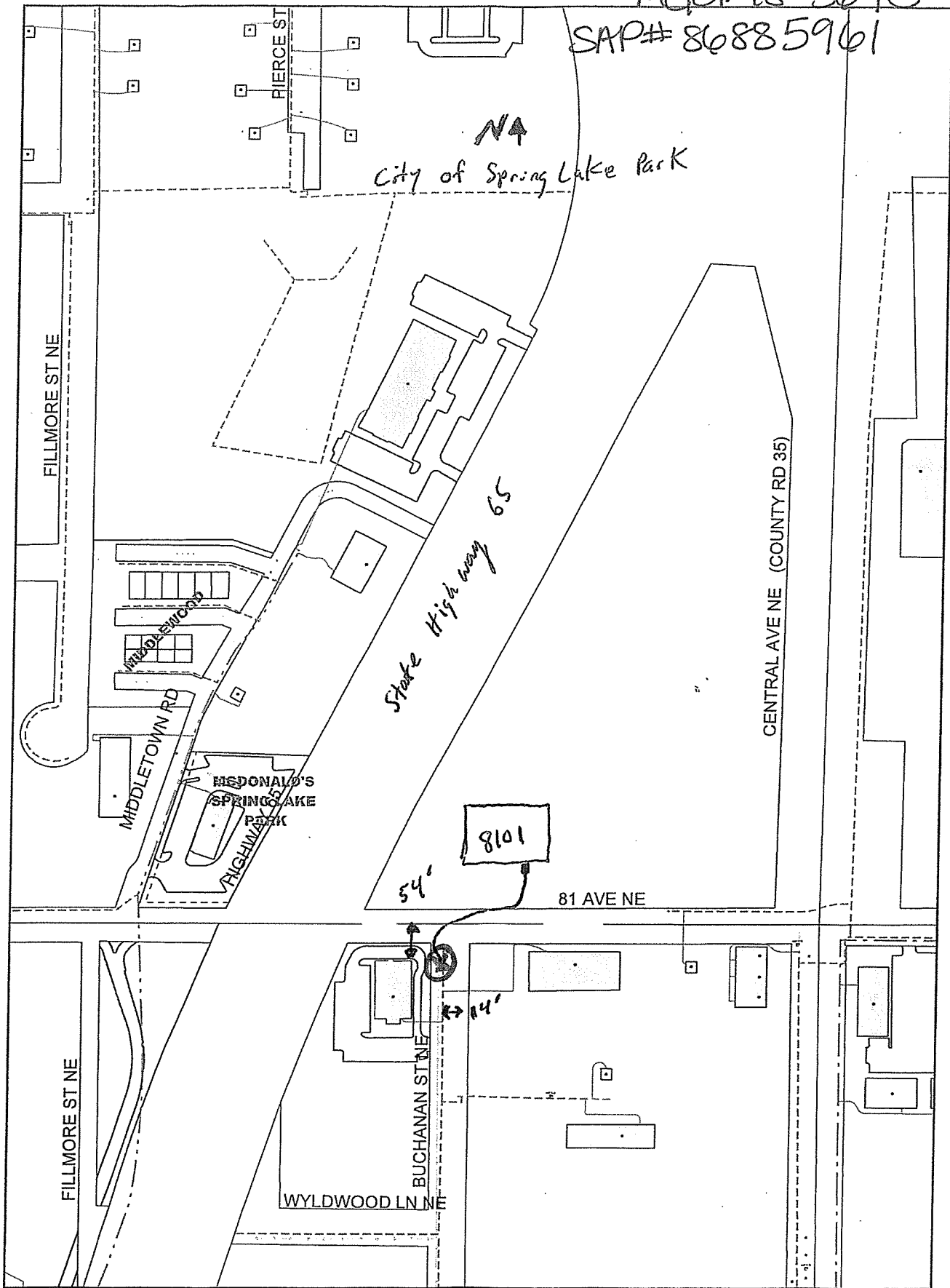
EXPLANATION OF RESTORATION: OK 7/12/18 JK

Jody Cox Authorized Representative Signature 7/10/18 Date

FOR OFFICE USE ONLY	
<input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE	VERIFICATION DATE:
<input type="checkbox"/> SCALED DRAWING SHOWING LOCATION	<input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND
<input type="checkbox"/> COPY OF INSURANCE POLICIES (If Corporation; from Secretary of State)	<input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY (From M.P.U.C., State, or Federal Agency)
PERMIT FEES: <input type="checkbox"/> Excavation Hole - \$150.00	<input type="checkbox"/> Emergency Hole - \$55.00
<input type="checkbox"/> Trench - \$70.00/100'+Hole fee	<input type="checkbox"/> Obstruction Fee - \$50.00+.05/Ft.
Receipt No.:	Date:
	Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK

MGC# 18-3695
SAP# 86885961



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

July 16, 2018

Mechanical Contractor

Affordable Comfort Mechanical

Air Comfort Heating and A/C

Plumbing Contractor

Ike's Plumbing & Drain Cleaning

Liberty Plumbing Company

Roofing Contractor

Berwald Roofing Co.

Sewer & Water Contractor

Meyer Companies, Inc. dba Pete's Water and Sewer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permits

July 16, 2018

Sign Permits

Torg Brewery

8421 University Avenue NE

Signsational Graphics

Legends of Spring Lake Park

1066 Hwy 10 NE

AE Sign Systems



CITY OF SPRING LAKE PARK

1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 6/4/18
NAME OF APPLICANT: Signsational Graphics - Melissa Minehart
ADDRESS OF APPLICANT: 2733 Hamline Ave N #1600, Roseville, MN 55113
TELEPHONE NUMBER OF APPLICANT: (651) 633-2233
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Torg Brewery - 8421 University Ave NE

New Construction: _____ Remodel: Retace Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Signsational Graphics

Address: 2733 Hamline Ave N #1600, Roseville, MN 55113

Is an Electrical Permit required? to be completed by electrical contractor

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY: *****
FEE: \$425.00 ~~\$500~~ \$737.50 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 98' x 23' = 2254

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 0

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 85' x 2 = 170, 10' x 2 = 20, 50' x 2 = 100
10' x 2 = 20 Total 310

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

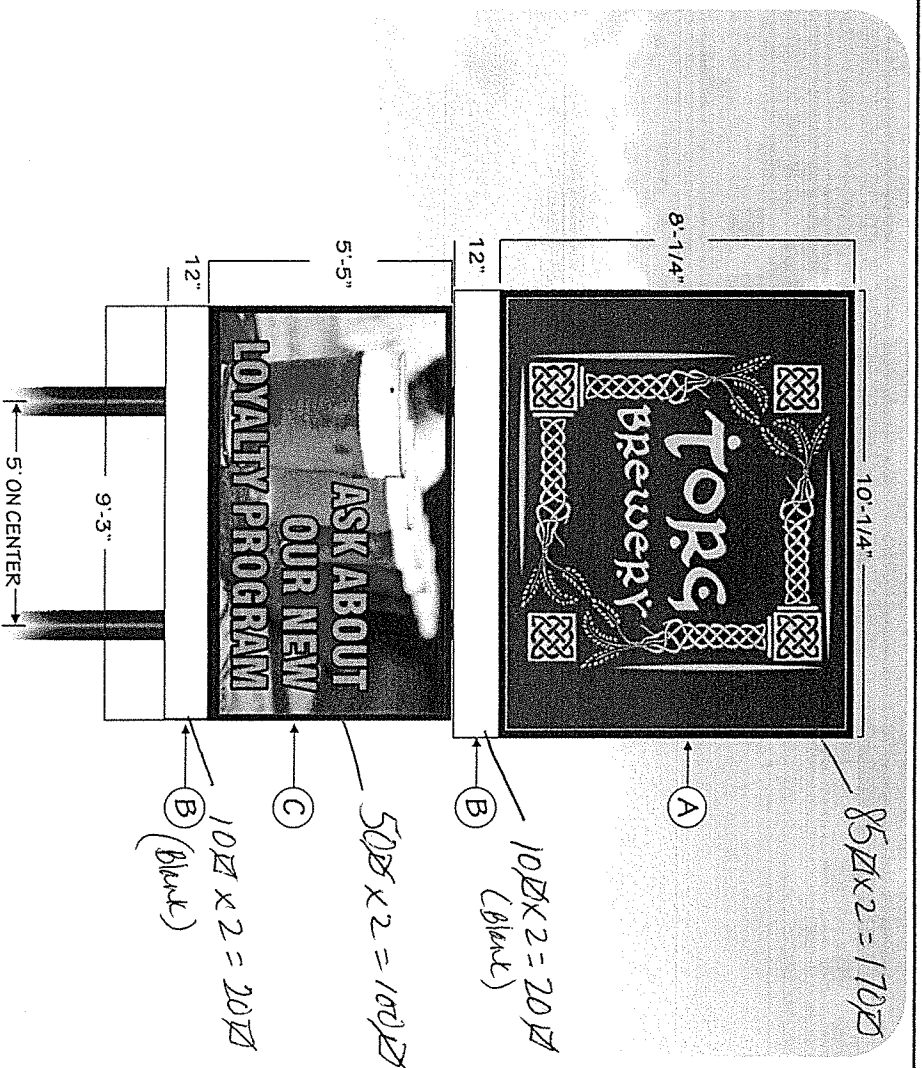
Proposed

$$\begin{array}{rcl} 85' \times \$75 + \$56.25 & = & \$131.25 \times 2 = \$262.50 \\ 50' \times \$75 + \$12.50 & = & 87.50 \times 2 = 175.00 \\ 10' \times \$75 & = & 75 \times 2 = 150 \\ 10' \times \$75 & = & 75 \times 2 = 150 \\ & & \hline & & \$737.50 \end{array}$$

$$\begin{array}{r} 2254 \\ 676 - 30\% \\ 310 - \text{proposed} \\ \hline \end{array}$$

C3

- (A) FACE REPLACEMENT:
3/16" WHITE POLYCARBONATE FACES
W/ TRANSLUCENT DIGITAL PRINTS
- (B) NON-ILLUMINATED PANEL
- (C) FULL COLOR ELECTRONIC MESSAGE CENTER



JOB NAME: TORQ BREWERY

SCALE: 3/8" = 1'

© COPYRIGHT BY SIGNSACTIONAL GRAPHICS.

This proposal contains original design work which is covered by applicable copyright law and is the exclusive property of Signactional Graphics. It is not to be used without the express permission of the owner. Unauthorized use, distribution or exhibition of these plans to anyone other than employees of your company, for the purpose of reviewing this proposal is unauthorized. In the event that such use or copyright infringement occurs, Signactional Graphics shall be reimbursed a minimum of two thousand (\$2000.00) dollars. Any party who violates this copyright will also be responsible for complete reimbursement of all attorney and court costs to Signactional Graphics. In addition to other penalties.

CUSTOMER'S SIGNATURE INDICATES CUSTOMER HAS REVIEWED THIS DESIGN AND APPROVES. COPY, DIMENSION, COLOR AND ALL CONCEPTS CONTAINED HEREIN, ANY AND ALL CHANGES SHOULD BE SIGNED AND DATED WHERE CHANGE IS NOTED. THERE MAY BE VARIATIONS IN CERTAIN COLORS SHOWN IN THIS RENDERING FROM THOSE OF THE SIGN ITSELF. DUE TO THE DIFFERENT METHODS USED TO GENERATE THIS RENDERING AND THE ACTUAL PHYSICAL SIGN IT REPRESENTS.

PLEASE EXAMINE YOUR PROOF CLOSELY!

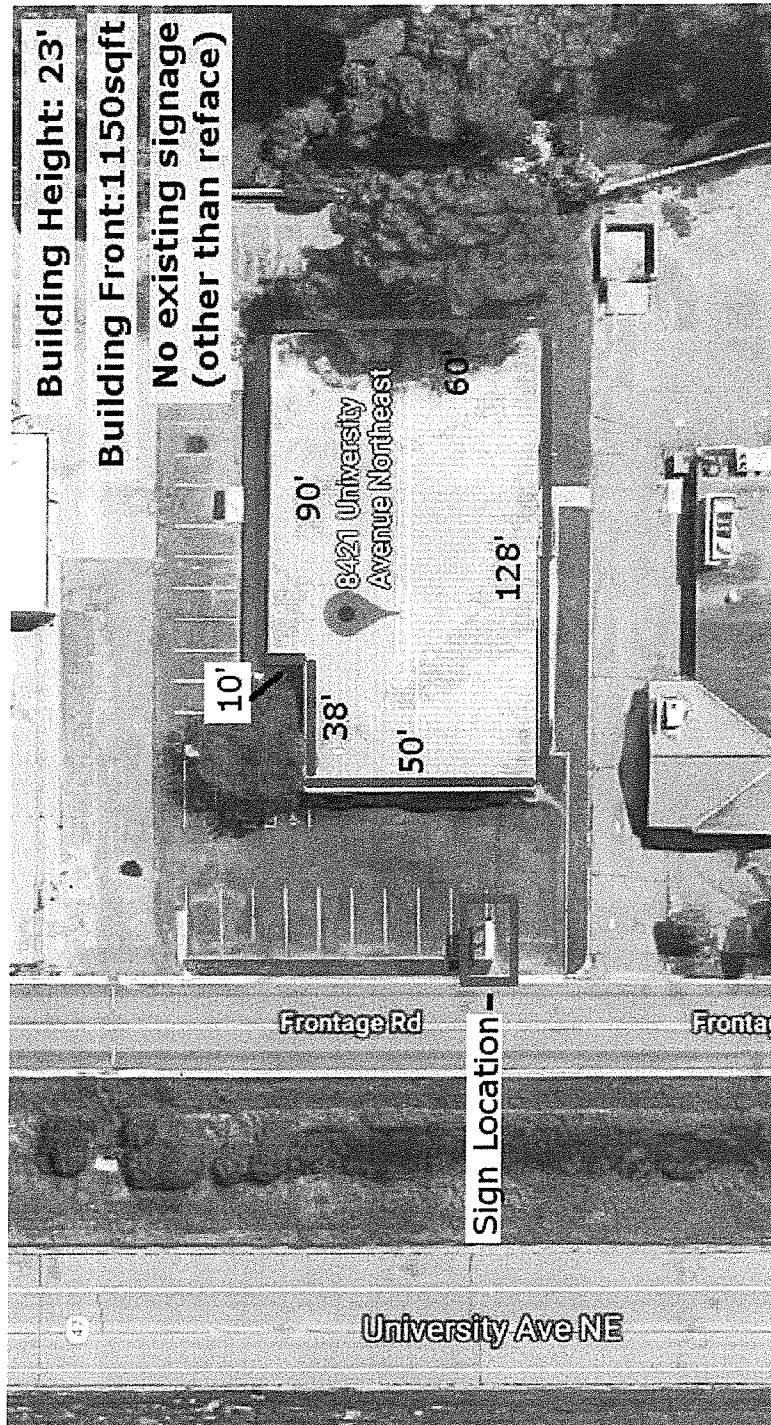
Your project will be produced from the original of the artwork provided. We only work on your approval of the proof as final verification and acceptance of the project. We cannot accept financial responsibility for items approved by you that may be later found to vary.

- ☐ FURTHER REVISIONS ARE REQUIRED.
- ☐ I CERTIFY THAT THIS DESIGN IS EXACTLY HOW I WOULD LIKE IT TO BE PRODUCED.

CUSTOMER SIGNATURE / DATE

Signactional
Graphics

2233 Hamline Avenue
Saint Paul, MN 55113
651 633-2233



$$98' \times 23' = 2254 \text{ sq ft}$$

676 sq ft 30%

310 sq ft ~~100~~ sq ft proposed



Project: Pylon sign reface with digital

Address: 8421 University Ave NE – Torg Brewery

We are requesting approval for the following change to the property's signage:

Existing:



Proposed:



Top Panel: 8' x 10'
Bottom Panel: 5'5" x 9'3"
Total: 130sqft

The new top sign will be 3/16" white polycarbonate faces with translucent digital prints. The bottom panel will feature a full color electronic message center.

Property Owner Signature: *Deborah L. Sorensen*
Contact Number: 763 639 0539



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 7-11-18

NAME OF APPLICANT: Legends AE Sign Systems

ADDRESS OF APPLICANT: 1943 Rice Street, Roseville MN 55113

TELEPHONE NUMBER OF APPLICANT: 651-488-2990

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Legends of Spring Lake Park

1066 County Hwy 10 NE

New Construction: ☒ Remodel: ☐ Word Change Only: ☐

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Eagle Builders

6636 Cedar Ave S, Mpls 55423

Address: _____

Is an Electrical Permit required? NO

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.

Stephen M. Wilson
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$75.00

RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 19,040

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 6

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 192" x 21" = 2859 FT

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

proposed

2859 - \$75.00

5712 sq - 30%

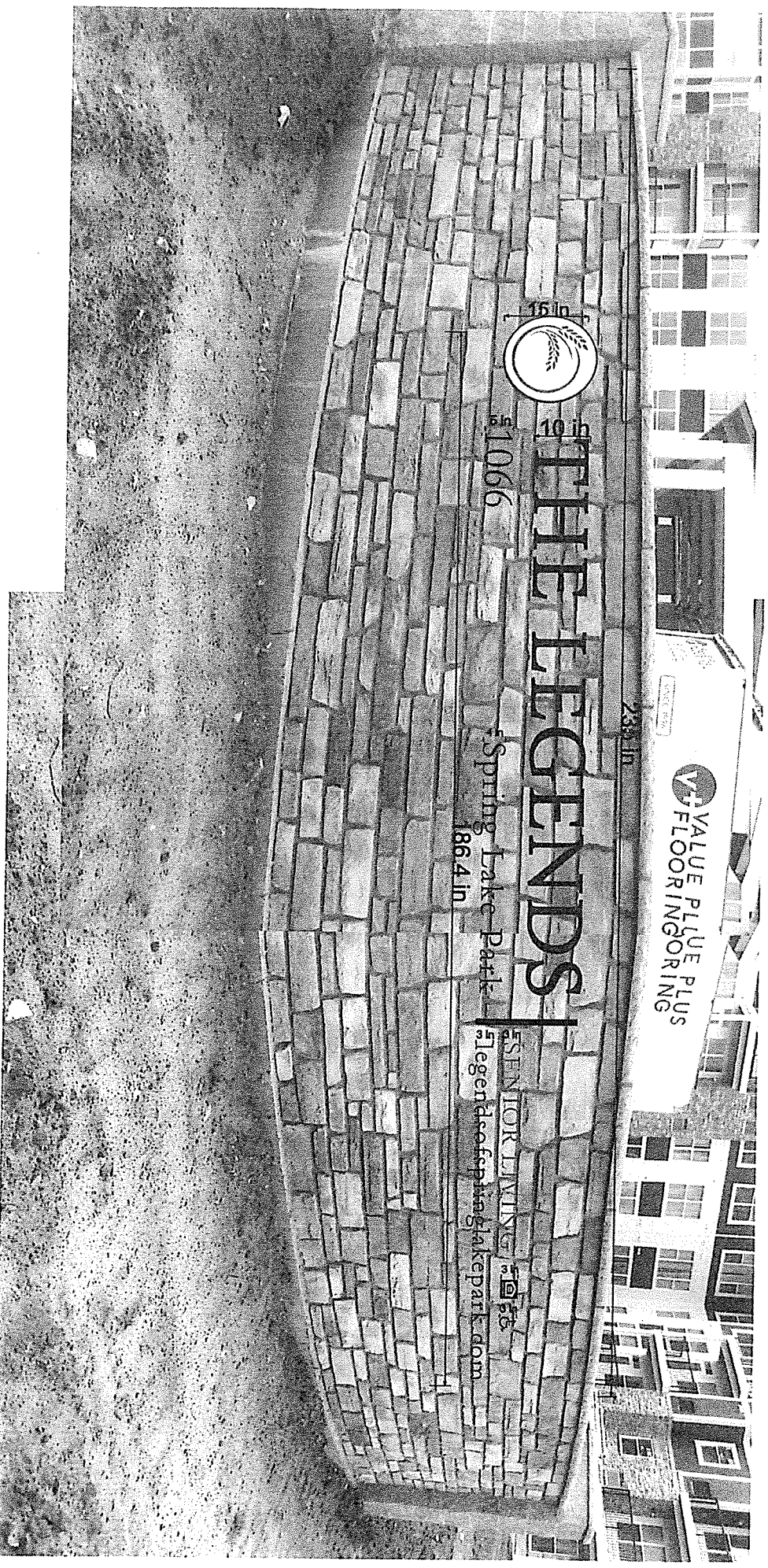
2859 - proposed

5426 5684 sq
Remaining

aluminum dimensional letters, 3/8" THICK, flush stud mounted, painted MATT black text that reads SENIOR LIVING painted blue to match pms 2955 circle is direct printed on a 3/8" aluminum using exterior uv ink and laminated, BY AE Sign all text stud or pin mounted.

SINGLE SIDED

ALL OTHER COPY TO BE MATT BLACK
UNLESS INDICATED BELOW.





Police Report

June 2018

Submitted for Council Meeting July 16, 2018

The Spring Lake Park Police Department responded to six hundred twenty-one calls for service for the month of June 2018. This is compared to responding to six hundred and seventeen calls for service in June of 2017.

Investigator Baker reports handling a case load of forty-nine cases for the month of June 2018. Forty-one of these were felony in nature, two of these cases were gross misdemeanor in nature and six of these cases were misdemeanor in nature. Investigator Baker did note a couple cases of interest for the month of June. Investigator Baker notes that there has been an increase in residential burglaries around our city and the metro area. Burglaries are occurring at night thru open doors, windows and garages. Two separate groups are currently being investigated and tracked by Investigator Baker and several other agencies around the metro area. Residents are encouraged to make sure that their garage doors are shut at night and the residential doors are locked. These cases remain under investigation.

On June 27th at approximately 1:19 am, Spring Lake Park Officers were called to the 300 block of 79th Ave on a road rage incident where one of the drivers fired a weapon at the other driver. Investigator Baker is actively following up leads to identify the other driver and this case remains under investigation.

For further details, see Investigator Bakers attached report.

Officer Chlebeck our School Resource Officer reports handling four calls for service for the month of June 2018. Officer Chlebeck noted school was in session for four days before starting summer recess. Officer Chlebeck did attend the Spring Lake Park High School Graduation and would like to, along with the City of Spring Lake Park and the Police Department wish the graduating senior's good luck in their future endeavors.

Over the course of the 2017-2018 school year, Officer Chlebeck handled ninety-eight calls for service at our local schools, along with conducting two hundred and forty-two student contacts, forty-nine escorts and fifty-four follow up investigations into school related issues.

Officer Chlebeck also indicated that all Alcohol and Tobacco checks were completed, with all business passing these checks. Officer Chlebeck continues to participate as a member of the OEC Advisory Board and concludes the school year without having any graffiti issues at our schools. For further details, see Officer Chlebeck's attached reports.

The Spring Lake Park Police Department Administrative Office Staff continue to remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up- Window", along with other duties that may be assigned on a daily basis. The administrative office staff are also diligently working on projects regarding records retention issues, suspense issues, regarding federal and state mandates bringing them closer to a current status to remain in compliance.

The month of June has been a busy month for myself as well, besides handling the day to day operations of the police department, I continue to attend meetings and trainings on a daily basis representing the City of Spring Lake Park and the Police Department. These meetings and trainings include but not limited to City Council Meetings held here at City Hall, a Department Head meeting, a meeting with Administrator Buchholtz and myself with "CIT" our IT provider regarding services, a budgeting meeting with Sgt's Antoine and Long for succession purpose planning and a meeting with Fire Chief Smith, Fireman Retka, Administrator Buchholtz and myself to address public safety concerns. I also assisted other staff members with the planning and orchestrating of our city celebration "Tower Days Parade" in June and was able to lead this year's parade! All in all, I believe a good time was had by all attending.

This will conclude my report for the month of June 2018.

Are there any questions?



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

June 2018

Total Case Load

Case Load by Level of Offense: 49

Felony	41
Gross Misdemeanor	2
Misdemeanor	6

Case Dispositions:

County Attorney	1
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	42
Unfounded	0
Exceptionally Cleared	1
Closed/Inactive	2
Current active Forfeitures	2

Spring Lake Park Police / School Resource Officer Report

June 2018

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	4	13		
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				1
Miscellaneous Locations				
Totals:	4	13	0	1

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	1
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	3

Spring Lake Park Police / School Resource Officer Report

2017-2018 School Year Summary

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	85	237	42	47
Discovery Days (pre-school)	1			
Lighthouse School	2		1	
Park Terrace Elementary School		2	2	3
District Office		1		
Able and Terrace Parks (School Related)	1			
School Related	4	1	3	1
Miscellaneous Locations	5	1	1	3
Totals:	98	242	49	54

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	14
Students charged with Assault or Disorderly Conduct	17
Students charged with other crimes	8
Non-students Charged	1
Warrant Arrests	
Miscellaneous reports	58

CITY OF SPRING LAKE PARK

FINANCIAL STATEMENTS

DECEMBER 31, 2017



**CITY OF SPRING LAKE PARK
FINANCIAL STATEMENTS
For the Fiscal Year Ended December 31, 2017**

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CITY OF SPRING LAKE PARK

INTRODUCTORY SECTION

DECEMBER 31, 2017

**CITY OF SPRING LAKE PARK
ELECTED AND APPOINTED OFFICIALS
December 31, 2017**

POSITION	NAME	TERM EXPIRES
----------	------	--------------

ELECTED OFFICIALS

City Council:

Mayor	Cindy Hansen	December 31, 2018
Council Member	Robert Nelson	December 31, 2020
Council Member	Ken Wendling	December 31, 2018
Council Member	Brad Delfs	December 31, 2018
Council Member	Barbara Goodboe-Bisschoff	December 31, 2020

APPOINTED OFFICIALS

City Administrator, Clerk-Treasurer	Daniel R. Buchholtz	Continuous
Accountant	Peggy Anderson	Continuous

CITY OF SPRING LAKE PARK

FINANCIAL SECTION

DECEMBER 31, 2017

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of the City Council
City of Spring Lake Park

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Spring Lake Park, Minnesota as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Spring Lake Park, Minnesota as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

CITY OF SPRING LAKE PARK MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Spring Lake Park, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City of Spring Lake Park for the fiscal year ended December 31, 2017, with comparative data for the fiscal year ended December 31, 2016.

FINANCIAL HIGHLIGHTS

- The assets of the City of Spring Lake Park exceeded its liabilities at the close of the most recent fiscal year by \$21,496,564 (*net position*). Of this amount, \$7,148,568 (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors in accordance with the City's fund designations and fiscal policies.
- The City's total net position increased by \$677,095. The increase is attributed equally to governmental and business-type activities.
- As of the close of the current fiscal year, the City of Spring Lake Park's governmental funds reported combined ending fund balances of \$6,428,664, an increase of \$895,926 from the prior year.
- At the end of the current fiscal year, fund balance for the general fund was \$1,847,370, or 50.6% of total general fund expenditures.
- The City's total noncurrent liabilities decreased by \$2,684,697 due primarily to the decrease in the City's share of the net pension liability for PERA.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the City of Spring Lake Park's basic financial statements. The City's basic financial statements are comprised of the following three components: 1) government-wide financial statements, providing information for the City as a whole, 2) fund financial statements, providing detailed information for the City's significant funds, and 3) notes to the financial statements, providing additional information that is essential to understanding the government-wide and fund statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Spring Lake Park's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Spring Lake Park's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Spring Lake Park is improving or deteriorating.

CITY OF SPRING LAKE PARK MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Spring Lake Park adopts an annual budget for its general fund. Budgetary comparison statements have been provided for this fund (pages 23-26) to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 17-22 of this report.

Proprietary funds. The City of Spring Lake Park maintains one type of proprietary fund - enterprise funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Spring Lake Park uses enterprise funds to account for its utility and liquor operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the utility and liquor funds, both of which are considered to be major funds of the City of Spring Lake Park.

The proprietary fund financial statements can be found on pages 27-31 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 32-71 of this report.

Other Information. The combining statements referred to earlier in connection with non-major governmental funds can be found on pages 74-95 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Spring Lake Park, assets exceeded liabilities by \$21,496,564 at the close of the most recent fiscal year.

CITY OF SPRING LAKE PARK MANAGEMENT'S DISCUSSION AND ANALYSIS

Governmental activities. Governmental activities account for 57% of the City of Spring Lake Park's net position as of December 31, 2017. The total increase in net position for governmental activities was \$343,172, accounting for half of the increase in the net position of the City of Spring Lake Park for the year ended December 31, 2017. Key elements of this increase include:

- Charges for services revenues increased by \$718,787 from the prior year due primarily to increased building fees and related park dedication fees.
- Public safety expenses were \$366,039 less than the prior year due primarily to a decrease in the public safety pension liability.

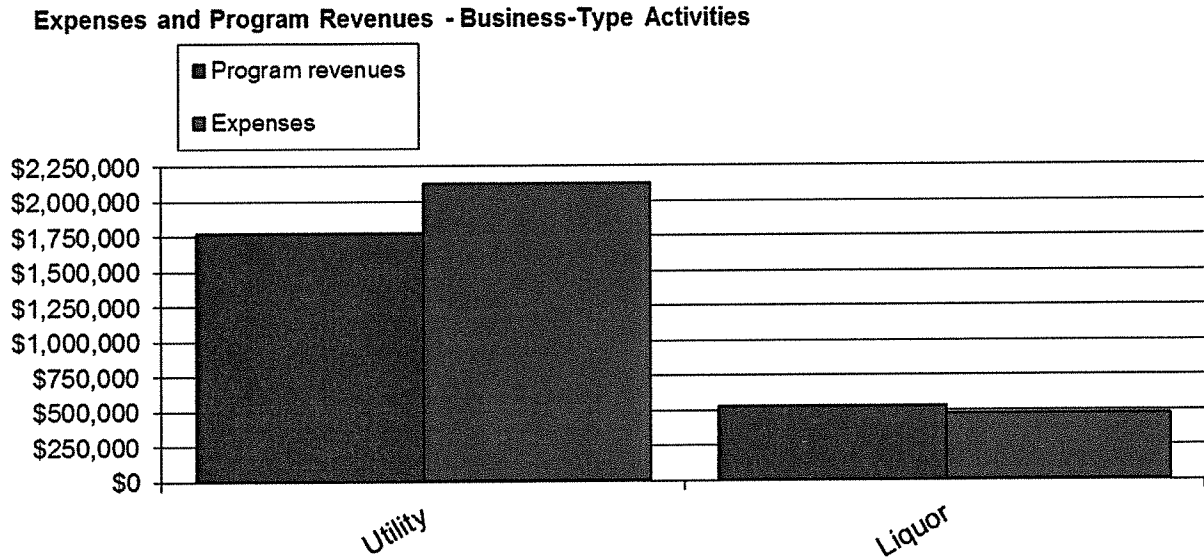
Business-type activities. Business-type activities increased the City of Spring Lake Park's net position by \$333,923.

City of Spring Lake Park's Change in Net Position

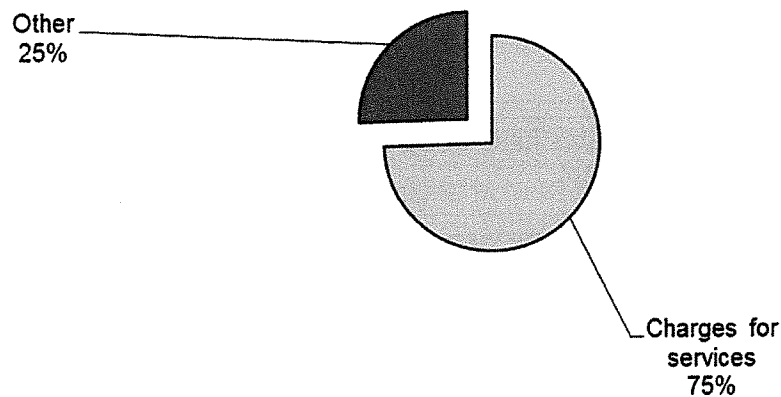
	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Revenues:						
Program revenues:						
Charges for services	\$ 1,774,343	\$ 1,055,556	\$ 2,100,731	\$ 2,045,999	\$ 3,875,074	\$ 3,101,555
Operating grants and contributions	244,366	252,117			244,366	252,117
Capital grants and contributions	165,857	42,564			165,857	42,564
General revenues:						
Property taxes	3,108,755	2,995,002			3,108,755	2,995,002
Other	538,348	784,037	990,671	244,341	1,529,019	1,028,378
Total revenues	<u>5,831,669</u>	<u>5,129,276</u>	<u>3,091,402</u>	<u>2,290,340</u>	<u>8,923,071</u>	<u>7,419,616</u>
Expenses:						
General government	965,290	862,627			965,290	862,627
Public safety	2,154,455	2,520,494			2,154,455	2,520,494
Public works	1,274,897	1,155,806			1,274,897	1,155,806
Recreation and parks	923,186	880,973			923,186	880,973
Development and other	248,341	269,181			248,341	269,181
Interest on long-term debt	79,593	86,964			79,593	86,964
Utility			2,123,799	1,682,420	2,123,799	1,682,420
Liquor			476,415	488,472	476,415	488,472
Total expenses	<u>5,645,762</u>	<u>5,776,045</u>	<u>2,600,214</u>	<u>2,170,892</u>	<u>8,245,976</u>	<u>7,946,937</u>
Change in net position	185,907	(646,769)	491,188	119,448	677,095	(527,321)
Transfers	<u>157,265</u>	<u>157,090</u>	<u>(157,265)</u>	<u>(157,090)</u>		
Change in net position after transfers	343,172	(489,679)	333,923	(37,642)	677,095	(527,321)
NET POSITION - BEGINNING OF YEAR	<u>11,826,288</u>	<u>12,315,967</u>	<u>8,993,181</u>	<u>9,030,823</u>	<u>20,819,469</u>	<u>21,346,790</u>
NET POSITION - END OF YEAR	<u>\$ 12,169,460</u>	<u>\$ 11,826,288</u>	<u>\$ 9,327,104</u>	<u>\$ 8,993,181</u>	<u>\$ 21,496,564</u>	<u>\$ 20,819,469</u>

**CITY OF SPRING LAKE PARK
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The following graphs related the business-type activity's program revenues with its expenditures for the year ended December 31, 2017. Since this activity requires significant physical assets to operate, any excess revenues are held for planned capital expenditures to keep pace with growing demand for services.



Revenues by Source - Business-Type Activities



CITY OF SPRING LAKE PARK MANAGEMENT'S DISCUSSION AND ANALYSIS

The capital projects funds (other than the Able & Terrace improvement fund, revolving fund, and 2017A G.O. equipment certificates fund described as major funds previously) decreased their collective fund balance by \$5,346 due to capital improvements made, including, but not limited to, sealcoating, purchase of 800Mhz radios for the police department, and storm sewer improvements.

Proprietary funds. The City of Spring Lake Park's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position for utility operations and liquor operations at the end of the year amounted to \$3,572,758 and \$923,067, respectively. The utility fund increased its net position by \$331,331 while the liquor fund increased its fund balance by \$2,592 for the year ended December 31, 2017. Other factors concerning the finances of these two funds have already been addressed in the discussion of the City of Spring Lake Park's business-type activities.

General Fund Budgetary Highlights

The City's General Fund budget was amended during the year. The budget (both the original and final budgets) called for no change in General Fund balance. The actual net change to the General Fund balance was an increase of \$158,933. Revenues exceeded budget by \$257,747 for the year ended December 31, 2017 due primarily to increased revenues for permits and charges for services related to increased building activity within the City. Total expenditures were less than budget by \$112,573 for the year. Two departments had expenditures in excess of budget: recreation and parks expenditures exceeded budget by \$517 and expenditures in the other (unclassified) department exceeded budget by \$9,740. These over expenditures were primarily related to other charges and permit surcharges which were not anticipated.

Capital Asset and Debt Administration

Capital assets. The City of Spring Lake Park's investment in capital assets for its governmental and business-type activities as of December 31, 2017, amounted to \$17,803,661 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings and improvements, machinery and equipment and infrastructure. Total capital assets decreased by \$659,784, or less than 4%, for the year ended December 31, 2017, due to depreciation for the year ended December 31, 2017 being higher than current year asset acquisitions.

City of Spring Lake Park's Capital Assets
(net of depreciation)

	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Land	\$ 604,950	\$ 604,950	\$ 127,883	\$ 127,883	\$ 732,833	\$ 732,833
Construction in progress	14,815				14,815	
Buildings and improvements	1,270,341	1,363,872	2,873,063	3,132,833	4,143,404	4,496,705
Machinery and equipment	856,907	768,483	193,107	169,573	1,050,014	938,056
Infrastructure	8,803,198	9,378,229	3,059,397	2,917,622	11,862,595	12,295,851
Total	<u>\$ 11,550,211</u>	<u>\$ 12,115,534</u>	<u>\$ 6,253,450</u>	<u>\$ 6,347,911</u>	<u>\$ 17,803,661</u>	<u>\$ 18,463,445</u>

CITY OF SPRING LAKE PARK MANAGEMENT'S DISCUSSION AND ANALYSIS

Major activities contemplated in 2018 are:

- Slip-lining project for sanitary sewer in an effort to renew the City's sanitary sewer system.
- Seal-coat project in an effort to maintain the City's investment in its street network.
- Acquisition of capital assets with the proceeds from equipment certificates issued in January 2013.
- Rehabilitation of the Osborne Road pedestrian trail east of CSAH 35 to the Anoka/Ramsey county line.
- Complete Comprehensive Plan 2040 update.
- Complete Storm Water Management Plan update.

Requests for Information

This financial report is designed to provide a general overview of the City of Spring Lake Park's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to City of Spring Lake Park, 1301 - 81st Avenue NE, Spring Lake Park, Minnesota 55432.

CITY OF SPRING LAKE PARK
GOVERNMENT-WIDE FINANCIAL STATEMENTS
December 31, 2017

**CITY OF SPRING LAKE PARK
STATEMENT OF NET POSITION**

December 31, 2017

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and investments	\$ 6,600,806	\$ 4,676,906	\$ 11,277,712
Receivables	764,595	404,332	1,168,927
Intergovernmental receivables	995,660		995,660
Internal fund balances	185,040	(185,040)	
Inventory		339,303	339,303
Prepaid items and other	2,859		2,859
Capital assets:			
Nondepreciable	619,765	127,883	747,648
Depreciable, net	10,930,446	6,125,567	17,056,013
Total Assets	<u>20,099,171</u>	<u>11,488,951</u>	<u>31,588,122</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows from pension activity	<u>228,508</u>	<u>64,421</u>	<u>292,929</u>
LIABILITIES			
Accounts payable	265,416	129,549	394,965
Accrued payroll and related taxes	49,873	16,954	66,827
Accrued interest	31,179	13,074	44,253
Unearned revenue	19,472	3,000	22,472
Deposits and other liabilities	195,767	21,017	216,784
Noncurrent liabilities:			
Due within one year	606,919	265,718	872,637
Due in more than one year	4,110,181	1,224,592	5,334,773
Net pension liability	<u>2,231,373</u>	<u>504,575</u>	<u>2,735,948</u>
Total Liabilities	<u>7,510,180</u>	<u>2,178,479</u>	<u>9,688,659</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows from pension activity	<u>648,039</u>	<u>47,789</u>	<u>695,828</u>
NET POSITION			
Net investment in capital assets	7,191,466	4,831,279	12,022,745
Restricted	2,325,251		2,325,251
Unrestricted	<u>2,652,743</u>	<u>4,495,825</u>	<u>7,148,568</u>
Total Net Position	<u>\$ 12,169,460</u>	<u>\$ 9,327,104</u>	<u>\$ 21,496,564</u>

See Notes to Financial Statements

Net (Expense) Revenue
and Changes in Net Position

Governmental Activities	Business-Type Activities	Total
\$ (327,549)		\$ (327,549)
(1,923,423)		(1,923,423)
(919,760)		(919,760)
(151,465)		(151,465)
(59,406)		(59,406)
(79,593)		(79,593)
<u>(3,461,196)</u>		<u>(3,461,196)</u>
	\$ (547,730)	(547,730)
	48,247	48,247
	<u>(499,483)</u>	<u>(499,483)</u>
<u>(3,461,196)</u>	<u>(499,483)</u>	<u>(3,960,679)</u>
3,108,755		3,108,755
345,896		345,896
55,200	149,433	204,633
70,246	45,363	115,609
67,006	795,875	862,881
157,265	(157,265)	
<u>3,804,368</u>	<u>833,406</u>	<u>4,637,774</u>
<u>343,172</u>	<u>333,923</u>	<u>677,095</u>
<u>11,826,288</u>	<u>8,993,181</u>	<u>20,819,469</u>
<u>\$ 12,169,460</u>	<u>\$ 9,327,104</u>	<u>\$ 21,496,564</u>

CITY OF SPRING LAKE PARK
FUND FINANCIAL STATEMENTS
December 31, 2017

Debt Service Fund		
2014A G.O. Improvement Bonds	Other Governmental Funds	Total
\$ 980,573	\$ 2,836,779	\$ 6,600,806
	99,550	115,663
		55,452
446,155		538,656
	2,063	526,470
1,047	570	12,808
		42,016
	825	2,859
<u>\$ 1,427,775</u>	<u>\$ 2,939,787</u>	<u>\$ 7,894,730</u>

\$	\$ 28,525	\$ 265,416
		51,169
	149,795	194,471
	76,802	341,430
	19,472	19,472
	<u>274,594</u>	<u>871,958</u>

		55,452
446,155		538,656
<u>446,155</u>		<u>594,108</u>

	825	2,859
981,620	804,975	1,786,595
	1,897,595	4,677,412
	(38,202)	(38,202)
<u>981,620</u>	<u>2,665,193</u>	<u>6,428,664</u>

<u>\$ 1,427,775</u>	<u>\$ 2,939,787</u>	<u>\$ 7,894,730</u>
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CITY OF SPRING LAKE PARK
RECONCILIATION OF NET POSITION IN THE
GOVERNMENT-WIDE FINANCIAL STATEMENTS AND FUND BALANCES
IN THE FUND BASIS FINANCIAL STATEMENTS
December 31, 2017

Amounts reported for governmental activities in the statement of net position are different because:

Total governmental fund balances (pages 17-18)	\$ 6,428,664
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Governmental funds - capital assets	\$ 26,887,814	
Accumulated depreciation	<u>(15,337,603)</u>	
		11,550,211

Other long-term assets are not available to pay for current-period expenditures and, therefore, are unavailable in the funds:

Delinquent property taxes	\$ 55,452	
Special assessments	<u>538,656</u>	
		594,108

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:

Bonds payable (net of receivable for amounts to be paid by other governmental entities)	\$ (3,337,732)	
Net pension liability, deferred outflows and inflows from pension activity	(2,650,904)	
Compensated absences	(358,355)	
Accrued interest	(31,179)	
Net unamortized bond premiums	<u>(25,353)</u>	
		<u>(6,403,523)</u>

Net position of governmental activities (page 14)	<u><u>\$ 12,169,460</u></u>
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Debt Service Fund		
2014A G.O. Improvement Bonds	Other Governmental Funds	Total
\$ 88,995	\$ 168,388	\$ 3,139,264
107,926	19,461	161,752
		340,214
180,097	116,315	737,475
	1,013,938	1,227,512
	800	46,638
7,438	27,305	70,246
3,613	182,005	297,436
<u>388,069</u>	<u>1,528,212</u>	<u>6,020,537</u>
	78,704	836,817
	4,503	1,950,637
	289,346	510,934
	263,955	879,690
	189,091	247,481
	2,143	2,143
	110,306	1,255,369
	71,905	71,905
	48,139	48,139
260,000	251,002	511,002
56,538	21,204	77,742
		34,340
<u>316,538</u>	<u>1,330,298</u>	<u>6,426,199</u>
<u>71,531</u>	<u>197,914</u>	<u>(405,662)</u>
400,000	422,863	1,102,954
	(490,051)	(945,689)
		1,090,000
		54,323
<u>400,000</u>	<u>(67,188)</u>	<u>1,301,588</u>
471,531	130,726	895,926
510,089	2,534,467	5,532,738
<u>\$ 981,620</u>	<u>\$ 2,665,193</u>	<u>\$ 6,428,664</u>

CITY OF SPRING LAKE PARK
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2017

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds (pages 20-21)	\$	895,926
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Governmental funds report capital outlay as expenditures.

However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay	\$	312,201	
Depreciation expense		(877,524)	(565,323)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:

Unavailable revenue, end of year	\$	594,108	
Unavailable revenue, beginning of year		(800,609)	(206,501)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Compensated absences, end of year	\$	(358,355)	
Compensated absences, beginning of year		348,976	(9,379)

Bond, contract and loan proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position:

Principal retirement on long-term debt	\$	511,002	
City's share of long-term debt issuance		(94,340)	
Change in net pension liability		(166,379)	
Change in accrued interest, bond premiums, bond discounts and deferred charges		(21,834)	228,449

Change in net position of governmental activities (pages 15-16)	\$	343,172
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CITY OF SPRING LAKE PARK
GENERAL FUND
STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (CONTINUED)
For the Year Ended December 31, 2017

	Budgeted Amounts		2017 Actual Amounts	Variance with Final Budget- Positive (Negative)
	Original	Final		
Administration				
Personnel services	\$ 397,235	\$ 397,235	\$ 407,324	\$ (10,089)
Supplies	9,811	9,811	9,421	390
Contracted services	7,010	7,010	6,717	293
Other services and charges	18,597	18,597	17,402	1,195
Total Administration	432,653	432,653	440,864	(8,211)
Election				
Other services and charges			1,503	(1,503)
Assessing				
Contracted services	35,500	35,500	34,896	604
Accounting and Auditing				
Contracted services	9,612	9,612	9,594	18
Information Technology				
Contracted services	26,590	26,590	35,965	(9,375)
Legal				
Contracted services	125,000	125,000	95,435	29,565
Engineering				
Contracted services	9,000	9,000	3,585	5,415
Planning and Zoning				
Supplies and other charges	1,167	1,167	301	866
Government Buildings				
Personnel services	19,728	19,728	20,607	(879)
Supplies	15,950	15,950	17,646	(1,696)
Contracted services	54,200	54,200	44,842	9,358
Other charges	4,480	4,480	3,891	589
Total Government Buildings	94,358	94,358	86,986	7,372
Total General Government	\$ 787,455	\$ 787,455	\$ 758,113	\$ 29,342

See Notes to Financial Statements

CITY OF SPRING LAKE PARK
GENERAL FUND
STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (CONTINUED)
For the Year Ended December 31, 2017

	Budgeted Amounts		2017	Variance with
	Original	Final	Actual	Final Budget-
			Amounts	Positive
				(Negative)
EXPENDITURES				
Recreation and Parks				
Recreation				
Personnel services	\$ 302,875	\$ 302,875	\$ 301,997	\$ 878
Supplies	13,611	13,611	11,206	2,405
Contracted services	13,857	13,857	12,474	1,383
Other charges	1,835	1,835	442	1,393
Total Recreation	332,178	332,178	326,119	6,059
Parks and Forestry				
Personnel services	220,588	220,588	234,127	(13,539)
Supplies	39,032	39,032	33,579	5,453
Contracted services	8,500	8,500	7,926	574
Other charges	14,920	14,920	13,984	936
Total Parks and Forestry	283,040	283,040	289,616	(6,576)
Total Recreation and Parks	615,218	615,218	615,735	(517)
Other				
General insurance	45,050	45,050	41,779	3,271
Other charges	1,000	1,000	9,559	(8,559)
Permit surcharges	2,600	2,600	7,052	(4,452)
Total Other	48,650	48,650	58,390	(9,740)
Total Expenditures	4,184,946	3,766,016	3,653,443	112,573
Excess (deficiency) of revenues over (under) expenditures	21,064	21,064	391,384	370,320
OTHER FINANCING SOURCES (USES)				
Transfers from other funds	185,240	185,240	210,240	25,000
Transfers to other funds	(206,304)	(206,304)	(442,691)	(236,387)
Total Other Financing Sources (Uses)	(21,064)	(21,064)	(232,451)	(211,387)
NET CHANGE IN FUND BALANCE			158,933	158,933
FUND BALANCE, January 1	1,688,437	1,688,437	1,688,437	
FUND BALANCE, December 31	\$ 1,688,437	\$ 1,688,437	\$ 1,847,370	\$ 158,933

See Notes to Financial Statements

CITY OF SPRING LAKE PARK
PROPRIETARY FUNDS
Statement of Net Position (Continued)
December 31, 2017

	<u>Utility Fund</u>	<u>Liquor Fund</u>	<u>Total</u>
LIABILITIES AND NET POSITION			
Current Liabilities			
Accounts payable	\$ 66,168	\$ 63,381	\$ 129,549
Accrued payroll and taxes	11,336	5,618	16,954
Accrued interest	12,883	191	13,074
Unearned revenue	3,000		3,000
Other accrued liabilities	4,968	16,049	21,017
Due to other funds	181,005	7,016	188,021
Current portion of compensated absences	30,891	7,671	38,562
Current portion of note payable and capital lease	213,000	14,156	227,156
	<u>523,251</u>	<u>114,082</u>	<u>637,333</u>
Total Current Liabilities			
Long-term Liabilities			
Compensated absences payable	17,966	11,611	29,577
Net pension liability	234,876	269,699	504,575
Note payable	1,158,000		1,158,000
Capital lease		37,015	37,015
	<u>1,410,842</u>	<u>318,325</u>	<u>1,729,167</u>
Total Long-term Liabilities			
	<u>1,934,093</u>	<u>432,407</u>	<u>2,366,500</u>
Total Liabilities			
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows from pension activity	21,638	26,151	47,789
	<u>21,638</u>	<u>26,151</u>	<u>47,789</u>
Net Position			
Net investment in capital assets	4,505,814	325,465	4,831,279
Unrestricted	3,572,758	923,067	4,495,825
	<u>8,078,572</u>	<u>1,248,532</u>	<u>9,327,104</u>
Total Net Position			

CITY OF SPRING LAKE PARK
PROPRIETARY FUNDS
Statement of Revenues, Expenses
and Changes in Net Position
For the Year Ended December 31, 2017

	Utility Fund	Liquor Fund	Total
Sales and Cost of Goods Sold			
Sales	\$	\$ 2,018,591	\$ 2,018,591
Cost of goods sold		1,493,929	1,493,929
Gross Profit		524,662	524,662
Operating Revenue			
Charges for services	1,576,069		1,576,069
Operating Expenses			
Personnel services	331,568	305,105	636,673
Supplies	145,697	7,702	153,399
Contracted services and other	146,140	55,543	201,683
Treatment charges	1,020,978		1,020,978
Depreciation	403,245	40,972	444,217
Other charges	33,632	65,803	99,435
Total Operating Expenses	2,081,260	475,125	2,556,385
Operating Income (Loss)	(505,191)	49,537	(455,654)
Other Revenue (Expense)			
Lease revenue	149,433		149,433
Commissions and other revenue	777,552	18,323	795,875
Investment income	34,341	11,022	45,363
Interest and other expense	(42,539)	(1,290)	(43,829)
Total Other Revenue (Expense)	918,787	28,055	946,842
Income (Loss) Before Transfers	413,596	77,592	491,188
Transfers to other funds	(82,265)	(75,000)	(157,265)
Change in net position	331,331	2,592	333,923
NET POSITION, BEGINNING OF YEAR	7,747,241	1,245,940	8,993,181
NET POSITION, END OF YEAR	\$ 8,078,572	\$ 1,248,532	\$ 9,327,104

See Notes to Financial Statements

CITY OF SPRING LAKE PARK
PROPRIETARY FUNDS
Statement of Cash Flows (Continued)
For the Year Ended December 31, 2017

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED

BY OPERATING ACTIVITIES

Operating income (loss)	\$ (505,191)	\$ 49,537	\$ (455,654)
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	403,245	40,972	444,217
Change in net pension liability	8,758	8,731	17,489
Lease and other revenues	926,985	18,323	945,308
(Increase) decrease in:			
Accounts receivable	(11,297)		(11,297)
Inventory		7,710	7,710
Due from other funds	2,052		2,052
Increase (decrease) in:			
Accounts payable	28,797	38,683	67,480
Accrued payroll and taxes	4,980	1,320	6,300
Other accrued liabilities		(4,084)	(4,084)
Due to other funds	172,430		172,430
Estimated liability for compensated absences	600	7,298	7,898
Net Cash Provided By Operating Activities	<u>\$ 1,031,359</u>	<u>\$ 168,490</u>	<u>\$ 1,199,849</u>

CITY OF SPRING LAKE PARK
NOTES TO FINANCIAL STATEMENTS
December 31, 2017

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

The financial statements of the City of Spring Lake Park (the City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting principles are described below.

A. Reporting Entity

The City operates according to applicable laws and statutes under the council-administrator plan (Statutory Plan A) as defined by Minnesota statutes. A Council composed of an elected mayor and four other elected members directs the government of the City. The Council exercises legislative authority and determines all matters of policy and is responsible for directing the activities of the City. The Council appoints the City Administrator and other personnel who are responsible for the proper administration of all affairs relating to the City.

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the City of Spring Lake Park (the primary government) and its component unit. A component unit is a legally separate entity for which the primary government is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the potential component unit's board, is able to impose its will on the potential unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit. The component unit described below is included in the City's reporting entity because of the significance of its operational or financial relationship with the City.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

A. Reporting Entity (Continued)

Spring Lake Park - Blaine - Mounds View Fire Department (Continued)

Because the City is not financially accountable for the Fire Department (the Fire Department is able to fund itself independently of the City) it is excluded from the reporting entity of the City.

A related entity, the Spring Lake Park Firemen's Relief Association (the Association), is a nonprofit organization organized to provide pension and other benefits to its members in accordance with Minnesota statutes. Because the City is not financially accountable for the Association (the Association is able to fund itself independently of the City) it is also excluded from the reporting entity of the City.

The Fire Department and the Association issue financial reports which are available at City offices or at the Fire Department, 1710 Highway 10, Spring Lake Park, Minnesota, 55432.

North Metro Telecommunications Commission

In 2016, the City joined with the cities of Blaine, Centerville, Circle Pines, Ham Lake, Lexington and Lino Lakes to cooperatively purchase telecommunications equipment to provide cable communication services to their residents. The City of Spring Lake Park has recorded its share of the debt related to the 2016A G.O. Improvement Note issued by the city of Circle Pines. The 2016A North Metro Telecommunications debt service fund received \$13,124 in franchise fees that were used for debt service payments during the year ended December 31, 2017.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the City. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Property taxes, licenses and permits, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year in which the resources are required to be used or the year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it is recognized.

Unearned revenue is recorded when assets are recognized before revenue recognition criteria have been satisfied. Grants received before eligibility requirements other than time requirements are met are recorded as unearned revenue. Grants received before time requirements are met are recorded as a deferred inflow of resources.

The City reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The *Able and Terrace improvement fund* is an accumulation of resources and costs associated with the Able Street and Terrace Road improvement project.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, Liabilities, Deferred Inflows of Resources and Net Position or Equity

1. Cash and investments (including cash equivalents)

Cash balances from all City funds, except certain designated funds and the liquor fund, are pooled and invested to the extent available in various securities as authorized by Minnesota statutes. Earnings from the pooled investments are allocated to the respective funds on the basis of the average cash balance participation of each fund throughout the year.

Investments are stated at fair value, based upon quoted market prices at the reporting date. Cash and cash equivalents for purposes of the basic financial statements includes amounts in demand deposits as well as all investments held by the City.

2. Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal fund balances."

Advances between funds, if any, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

D. Assets, Liabilities, Deferred Inflows of Resources and Net Position or Equity (Continued)

4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$3,000 and an estimated useful life greater than one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed, net of interest earned on the invested debt proceeds over the same period.

Property, plant and equipment are capitalized when acquired, and depreciation is provided using the straight-line method applied over the following estimated useful lives of the assets.

	Useful Life in Years
Land Improvements	10 - 20
Buildings and Improvements	15 - 40
Infrastructure	25 - 35
Distribution and Collection System	15 - 80
Furniture, Fixtures and Equipment	3 - 10

The City reviews its property, plant and equipment for impairment whenever events indicate the decline in service utility of the capital asset is significant in magnitude and the event of change in circumstances is outside the normal cycle of the capital assets.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

D. Assets, Liabilities, Deferred Inflows of Resources and Net Position or Equity (Continued)

7. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

8. Fund equity

In the government-wide and proprietary financial statements, net position is classified in the following categories:

Net Investment in Capital Assets – This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt attributed to the acquisition, construction, or improvement of the assets.

Restricted Net Position – This amount is restricted by external creditors, grantors, contributors, laws or regulations of other governments.

Unrestricted Net Position – This amount is all net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the City classifies governmental fund balances as follows:

Non-spendable – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual restraints.

Restricted – amounts are restricted by external creditors, grantors, contributors, laws or regulations of other governments.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (Continued)

G. Conduit Debt Obligations

The City issued lease revenue bonds during 2017 to provide funding to a private sector entity for a project deemed to be in the public interest. Although these bonds bear the name of the City, the City has no obligation for such debt. Accordingly, the bonds are not reported as liabilities in the financial statements of the City. As of December 31, 2017, the outstanding principal amount of these bonds was \$33,012,684.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are legally adopted by Council resolution for the General Fund and certain Special Revenue Funds. Formal budgetary integration is employed as a management control device during the year for the General Fund and Special Revenue Funds.

The City follows these legal compliance procedures in establishing the budgetary data reflected in the financial statements.

1. Budget requests are submitted by all department heads to the City Administrator. The Administrator's office compiles the budget requests into an overall preliminary City budget, balancing budget requests with available revenue.
 2. The preliminary budget is submitted to the City Council in August for its review and/or modification.
 3. City administration presents the proposed budget to the City Council which in turn holds a truth-in-taxation public hearing on the proposed budget. The budget resolution adopted by the City Council sets forth the budget at the department level for the General Fund.
 4. All budgeted appropriations lapse at the end of the fiscal year. The legal level of control (the level on which expenditures may not legally exceed appropriations) for each budget is at the department level. Administration cannot legally amend or transfer appropriations between departments without the approval of the City Council once the budget has been approved. Any over expenditures of appropriations or transfers of appropriated amounts must be approved by the City Council.
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CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds

A. Deposits and Investments

In accordance with applicable Minnesota statutes, the City maintains deposits at depository banks authorized by the City Council. All such depositories are members of the Federal Reserve System.

Minnesota statutes require that all deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or surety bonds. Authorized collateral includes certain state or local government obligations and legal investments described in the investment policy section. Minnesota Statutes require that securities pledged as collateral be held in safekeeping by the City Treasurer or in a financial institution other than the institution furnishing the collateral.

The City's deposits were entirely covered by federal depository insurance or collateral at December 31, 2017.

Investment Policy

The City maintains a formal investment policy that limits its investment choices as a means of managing its exposure to credit risk. The City's investment policy does not address, however, limits on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The City is authorized by Minnesota Statutes to invest idle funds as follows:

- (a) Direct obligations or obligations guaranteed by the United States or its agencies.
 - (b) Shares of investment companies registered under the Federal Investment Company Act of 1940 and whose only investments are in securities described in (a) above.
 - (c) General obligations of the State of Minnesota or its municipalities.
 - (d) Bankers acceptances of United States banks eligible for purchase by the Federal Reserve System.
 - (e) Commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality, and maturing in 270 days or less.
 - (f) Repurchase agreements with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a reporting dealer to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.
 - (g) Money market funds with institutions that have portfolios consisting exclusively of United States Treasury obligations and Federal Agency issues.
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CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

A. Deposits and Investments (Continued)

Fair Value Measurements (Continued)

The City's investments within the fair value hierarchy at December 31, 2017 were as follows:

	Assets Measured at Fair Value	Fair Value Hierarchy Level		
		Level 1	Level 2	Level 3
Certificates of Deposit	\$ 7,944,517	\$7,944,517	\$	\$
Municipal Bonds	283,549		283,549	
U.S. Government Securities	1,838,564		1,838,564	
Total	<u>\$ 10,066,630</u>	<u>\$7,944,517</u>	<u>\$ 2,122,113</u>	<u>\$</u>

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needs for operation.

The following is a summary of the City of Spring Lake Park's cash and investment portfolio including the range of maturities and investment ratings by type of investment:

Investment	Range of Maturities	Rating	Value
Cash	N/A	N/A	\$ 1,211,082
Certificates of Deposit	3/25	N/A	7,944,517
Municipal Bonds	2/21	Aa1 - AAA	283,549
U.S. Government Securities	9/26	AAA	1,838,564
Total cash and investments			<u>\$11,277,712</u>

N/A Not applicable or not available

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

C. Capital Assets

Capital asset activity for the City for the year ended December 31, 2017 was as follows:

Governmental Activities	Beginning Balance, as restated	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 604,950	\$	\$	\$ 604,950
Construction in progress		14,815		14,815
Total capital assets, not being depreciated	604,950	14,815		619,765
Capital assets, being depreciated:				
Buildings and improvements	3,249,957			3,249,957
Machinery and equipment	3,166,260	297,386		3,463,646
Infrastructure	19,554,446			19,554,446
Total capital assets, being depreciated	25,970,663	297,386		26,268,049
Less accumulated depreciation for:				
Buildings and improvements	1,886,085	93,531		1,979,616
Machinery and equipment	2,397,777	208,962		2,606,739
Infrastructure	10,176,217	575,031		10,751,248
Total accumulated depreciation	14,460,079	877,524		15,337,603
Total capital assets, being depreciated, net	11,510,584	(580,138)		10,930,446
Governmental activities capital assets, net	\$ 12,115,534	\$ (565,323)	\$	\$ 11,550,211

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

D. Long-Term Debt

The City issues general obligation bonds and equipment certificates to provide funds for economic development and for the acquisition and construction of major capital assets including infrastructure. General obligation bonds have been issued for both general government and proprietary activities. Bonds issued to provide funds for business-type activities are reported in proprietary funds if they are expected to be repaid from proprietary revenues.

General obligation bonds and certificates are direct obligations and pledge the full faith and credit of the City. General obligation improvement and refunding bonds are expected to be repaid, in part, from assessments to the benefited properties.

The City has also entered into a capital lease requiring quarterly payments of \$3,796 at an interest rate of 2.25%, maturing in May 2021. These lease payments are payable from revenues derived from the operation of the City's municipal liquor stores.

A summary of long-term debt outstanding at December 31, 2017 is as follows:

	Issue Date	Range of Interest Rates	Final Maturity	Balance 12/31/17
General obligation bonds:				
2013A Capital Improvement Bonds	5/30/2013	1.00% - 2.00%	2026	\$ 342,813
2013B Capital Improvement Bonds	12/18/2013	1.60% - 3.00%	2023	430,000
2014A Capital Improvement Bonds	6/18/2014	2.00% - 2.75%	2025	2,385,000
General obligation certificates:				
2017A Equipment Certificates	3/21/2017	3.00%	2023	1,090,000
General obligation note payable:				
Note Payable - Public Facilities Authority	7/8/2003	2.819%	2023	1,371,000
2016A Improvement Notes	4/14/2016	2.00%	2026	85,579
Other Liabilities:				
Capital Lease	5/26/2015	2.25%	2021	51,171
Net unamortized premium on bonds				25,353
Compensated Absences				426,494
Total Long-Term Debt				<u>\$ 6,207,410</u>

Liquidation of the compensated absences liability occurs within the department and fund for which the corresponding employees are assigned.

The City is subject to statutory limitation by the State of Minnesota for bonded indebtedness payable principally from property taxes. As of December 31, 2017, the City had not utilized \$13,035,000 of its net legal debt margin.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

D. Long-Term Debt (Continued)

Debt service requirements to maturity for long-term debt, excluding compensated absences, as of December 31, 2017 were as follows:

Year	General Obligation Improvement and Refunding Bonds		General Obligation Equipment and Refunding Certificates	
	Principal	Interest	Principal	Interest
2018	\$ 405,027	\$ 70,017	\$ -	\$ 44,508
2019	410,458	62,349	205,000	29,625
2020	411,318	54,388	210,000	23,400
2021	412,179	45,579	220,000	16,950
2022	418,040	36,753	225,000	10,275
2023-2025	1,100,791	54,961	230,000	3,450
Totals	\$3,157,813	\$ 324,047	\$ 1,090,000	\$ 128,208

Year	General Obligation Notes Payable		Capital Lease Obligation	
	Principal	Interest	Principal	Interest
2018	\$ 224,491	\$ 40,361	\$ 14,156	\$ 1,028
2019	230,794	34,126	14,477	706
2020	237,096	27,716	14,806	378
2021	243,096	21,132	7,732	64
2022	250,398	14,378		
2023-2025	270,704	7,680		
Totals	\$ 1,456,579	\$ 145,392	\$ 51,171	\$ 2,176

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

F. Interfund Transfers

Transfers are used to 1) move revenues from the fund with collection authorization to the debt service fund as debt service principal and interest payments become due; or 2) move unrestricted general fund revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations. The amount transferred from the liquor fund was used to finance general operations in the City's General Fund.

Interfund transfers during the year ended December 31, 2017 were as follows:

	Transfers In	Transfers Out
Major Governmental Funds:		
General Fund	\$ 210,240	\$ 442,691
Able & Terrace Improvement		12,947
Revolving Fund	69,851	
2014A GO Capital Improvement Bonds	400,000	
Subtotal	680,091	455,638
Non-Major Governmental Funds:		
Special Revenue		
Comprehensive Plan Update	5,000	
Emergency Management	3,155	
Police Reserves	2,500	
Forestry	1,600	
Animal Control	1,000	
Recreation Fund		60,000
Recycling Fund		4,000
Debt Service		
2013A GO Capital Improvement Fire Bonds	50,000	
2013B GO Capital Improvement Bonds	76,025	
2011A Fire Equipment		4,147

(Continued)

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

3. Detailed Notes on All Funds (Continued)

G. Fund Equity

In accordance with the requirements of GASB Statement No. 54, below is a schedule of ending fund balances as of December 31, 2017:

	General Fund	Able & Terrace Improvement	Revolving Fund	2017A G.O. Equipment Certificates	2014A G.O. Improvement Bonds	Other Governmental Funds	Total Governmental Funds
Nonspendable							
Prepaid items	\$ 2,034	\$	\$	\$	\$	\$ 825	\$ 2,859
Restricted							
Police activities						2,578	2,578
Debt service					981,620	50,658	1,032,278
Capital acquisitions						33,250	33,250
Park acquisition						642,015	642,015
Community development						76,474	76,474
Total Restricted					981,620	804,975	1,786,595
Assigned							
Working capital reserve	1,422,713						1,422,713
Compensated absences	358,355						358,355
Elections	64,268						64,268
Recreation programs						336,293	336,293
Recycling						81,971	81,971
Street lighting						34,892	34,892
Cable activities						9,467	9,467
Public safety supplies				22,563		17,313	39,876
HRA reserve						240,242	240,242
Street improvement			911,918			74,728	986,646
Street sealcoating						50,592	50,592
Storm water runoff program						281,772	281,772
Capital replacement						513,756	513,756
Building maintenance						123,264	123,264
Park acquisition						40,154	40,154
Other activities						93,151	93,151
Total Assigned	1,845,336		911,918	22,563		1,897,595	4,677,412
Unassigned						(38,202)	(38,202)
Total Fund Balance	\$ 1,847,370	\$	\$ 911,918	\$ 22,563	\$ 981,620	\$ 2,665,193	\$ 6,428,664

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

C. Pension Plans

1. Public Employees Retirement Association (PERA) - Defined Benefit

A. Plan Description

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified under Section 401(a) of the Internal Revenue Code.

1. General Employees Retirement Plan - All full-time and certain part-time employees of the City of Spring Lake Park are covered by the General Employees Plan. General Employees Plan members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. The Basic Plan was closed to new members in 1967. All new members must participate in the Coordinated Plan.
2. Public Employees Police and Fire Plan - The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to a local relief associations that elected to merge with and transfer assets and administration to PERA.

Benefits Provided

PERA provides retirement, disability and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Members in plans that are at least 90 percent funded for two consecutive years are given 2.5 percent increases. Members in plans that have not exceeded 90 percent funded, or have fallen below 80 percent, are given 1 percent increases.

The benefit provisions stated in the following paragraph of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

D. Pension Plans (Continued)

1. Public Employees Retirement Association (PERA) - Defined Benefit (Continued)

B. Contributions (continued)

1. General Employees Fund Contributions

Basic Plan members and Coordinated Plan members were required to contribute 9.1 percent and 6.50 percent, respectively, of their annual covered salary in calendar year 2017. The City was required to contribute 11.78 percent of pay for Basic Plan members and 7.50 percent for Coordinated Plan members in calendar year 2017. The City's contributions to the General Employees Fund for the year ended December 31, 2017 were \$114,728. The City's contributions were equal to the required contributions as set by state statute.

2. Police and Fire Fund Contributions

Plan members were required to contribute 10.8 percent of their annual covered salary in calendar year 2017. The City was required to contribute 16.20 percent of pay for members in calendar year 2017. The City's contributions to the Police and Fire Fund for the year ended December 31, 2017 were \$153,641. The City's contributions were equal to the required contributions as set by state statute.

C. Pension Costs

1. General Employees Fund Pension Costs

At December 31, 2017, the City reported a liability of \$1,493,841 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$6 million to the fund in 2017. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$18,793. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2016 through June 30, 2017 relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2017, the City's proportion share was .0234 which was a decrease of .0005 percent from its proportion measured as of June 30, 2016.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

D. Pension Plans (Continued)

1. Public Employees Retirement Association (PERA) - Defined Benefit (Continued)

C. Pensions Costs (continued)

1. General Employees Fund Pension Costs (continued)

\$57,624 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2018. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ending June 30:</u>	<u>Pension Expense</u>
2018	\$ 16,548
2019	70,943
2020	(36,972)
2021	(63,412)

2. Police and Fire Fund Pension Costs

At December 31, 2017, the City reported a liability of \$1,242,109 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2016 through June 30, 2017 relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2017, the City's proportion was .092 percent which was a decrease of .004 percent from its proportion measured as of June 30, 2016. The City also recognized \$8,280 for the year ended December 31, 2017 as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund. Legislation passed in 2013 required the State of Minnesota to begin contributing \$9 million to the Police and Fire Fund each year, starting in fiscal year 2014.

For the year ended December 31, 2017, the City recognized pension expense of \$132,289 for its proportionate share of the Police and Fire Plan's pension expense.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

D. Pension Plans (Continued)

1. Public Employees Retirement Association (PERA) - Defined Benefit (Continued)

C. Pensions Costs (continued)

The total pension expense for all plans (General Employees Fund and Police and Fire Fund) recognized by the City for the year ended December 31, 2017 was \$192,147.

D. Actuarial Assumptions

The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actual assumptions:

Inflation	2.50% per year
Active Member Payroll Growth	3.25% per year
Investment Rate of Return	7.50%

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors and disabilitants were based on RP-2014 tables for all plans for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases for retirees are assumed to be 1 percent per year for the General Employees Plan through 2044 and Police and Fire Plan through 2064 and then 2.5 percent thereafter for both plans.

Actuarial assumptions used in the June 30, 2017 valuation were based on the results of actuarial experience studies. The most recent four-year experience study in the General Employees Plan was completed in 2015. The most recent five-year experience study for Police and Fire Plan was completed in 2016.

The following changes in actuarial assumptions occurred in 2017:

General Employees Fund

- The Combined Service Annuity (CSA) loads were changed from 0.8 percent for active members and 60 percent for vested and non-vested deferred members. The revised CSA loads are now 0.0 percent for active member liability, 15.0 percent for vested deferred member liability and 3.0 percent for non-vested deferred member liability.
 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year for all years to 1.0 percent per year through 2044 and 2.5 percent per year thereafter.
-

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

D. Pension Plans (Continued)

1. Public Employees Retirement Association (PERA) - Defined Benefit (Continued)

D. Actuarial Assumptions (Continued)

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages.

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	39%	5.10%
International Stocks	19%	5.30%
Bonds	20%	0.75%
Alternative Assets	20%	5.90%
Cash	2%	0.00%
Total	100%	

E. Discount Rate

The discount rate used to measure the total pension liability in 2017 was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the General Employees Fund and the Police and Fire Fund was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CITY OF SPRING LAKE PARK

NOTES TO FINANCIAL STATEMENTS

4. Other Information (Continued)

D. Pension Plans (Continued)

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes five percent of salary which is matched by the elected official's employer. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives two percent of employer contributions and twenty-five hundredths of one percent (.0025) of the assets in each member's account annually.

Total contributions made by the City of Spring Lake Park during fiscal year 2017 were:

Contribution Amount		Percentage of Covered Payroll		Required
Employee	Employer	Employee	Employer	Rate
\$ 1,057	\$ 1,057	5%	5%	5%

E. Other Postemployment Benefits

The City has considered the accounting pronouncement, GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions*. Management determined the OPEB liability at December 31, 2017 is not material and therefore is not recorded in these financial statements.

F. Joint Powers Agreements

As previously noted, the City of Spring Lake Park participates with the cities of Blaine and Mounds View through a joint powers agreement to cooperatively support the Spring Lake Park Fire Department, Inc. (the Department). The Department is independent of the cities and operates as a separate entity. Under terms of the agreement, the equipment, property and other assets of the Department are owned jointly by the three cities. Each city enters into a contract for services with the Department for fire protection services. Cost of services for each City is determined based on a formula prescribed in the agreement. Based on the agreement, in the event the Department sustains operating deficits, the cities will contribute additional funds to the Department in proportion to the formula described above. Operating budgets of the Department are approved annually by the cities.

CITY OF SPRING LAKE PARK
REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2017

CITY OF SPRING LAKE PARK, MINNESOTA
Schedule of City Contributions
PERA General Employees Retirement Fund
December 31, 2017

Year Ended December 31	Contributions in Relation to			Covered Employee Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)		
2014	\$ 106,316	\$ 106,316	\$	\$ 1,468,400	7.2%
2015	109,297	109,297		1,442,177	7.6%
2016	112,202	112,202		1,496,472	7.5%
2017	114,728	114,728		1,529,713	7.5%
2018					
2019					
2020					
2021					
2022					
2023					

Schedule of City Contributions
PERA Public Employees Police and Fire Fund Pension Plan
December 31, 2017

Year Ended December 31	Contributions in Relation to			Covered Employee Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)		
2014	\$ 135,648	\$ 135,648	\$	\$ 886,585	15.3%
2015	147,786	147,786		912,261	16.2%
2016	151,121	151,121		932,841	16.2%
2017	153,641	153,641		948,402	16.2%
2018					
2019					
2020					
2021					
2022					
2023					

CITY OF SPRING LAKE PARK
COMBINING AND INDIVIDUAL NONMAJOR
FUND STATEMENTS AND SCHEDULES

December 31, 2017

**CITY OF SPRING LAKE PARK
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2017**

	Special Revenue	Debt Service	Capital Projects	Total
ASSETS				
Cash and investments	\$ 927,333	\$ 81,409	\$ 1,828,037	\$ 2,836,779
Accounts receivable	80,439		19,111	99,550
Special assessments receivable				
Due from other funds	2,063			2,063
Due from other governmental units		570		570
Prepaid expenses	825			825
TOTAL ASSETS	<u>\$ 1,010,660</u>	<u>\$ 81,979</u>	<u>\$ 1,847,148</u>	<u>\$ 2,939,787</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE				
LIABILITIES				
Accounts payable	\$ 27,345	\$ 665	\$ 515	\$ 28,525
Deposits payable	149,795			149,795
Due to other funds	11,492	59,966	5,344	76,802
Unearned revenue	19,472			19,472
Total liabilities	<u>208,104</u>	<u>60,631</u>	<u>5,859</u>	<u>274,594</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue:				
Special assessments				
FUND BALANCE (DEFICIT)				
Nonspendable	825			825
Restricted	79,052	50,658	675,265	804,975
Assigned	731,571		1,166,024	1,897,595
Unassigned	(8,892)	(29,310)		(38,202)
Total Fund Balance (Deficit)	<u>802,556</u>	<u>21,348</u>	<u>1,841,289</u>	<u>2,665,193</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	<u>\$ 1,010,660</u>	<u>\$ 81,979</u>	<u>\$ 1,847,148</u>	<u>\$ 2,939,787</u>

CITY OF SPRING LAKE PARK
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2017

	Special Revenue	Debt Service	Capital Projects	Total
REVENUES				
Property and franchise taxes	\$ 25,730	\$ 142,658	\$	\$ 168,388
Special assessments			19,461	19,461
Intergovernmental revenues	56,282		60,033	116,315
Charges for services	527,067	13,124	473,747	1,013,938
Fines and forfeitures	800			800
Investment income	8,874	509	17,922	27,305
Other revenues	126,295	24,023	31,687	182,005
TOTAL REVENUES	745,048	180,314	602,850	1,528,212
EXPENDITURES				
Current				
General government	78,704			78,704
Public safety	4,503			4,503
Public works	42,982		246,364	289,346
Recreation and parks	258,751		5,204	263,955
Development and other	188,066	1,025		189,091
Capital Outlay				
General government	2,143			2,143
Public safety	3,447		106,859	110,306
Public works			71,905	71,905
Recreation and parks	8,596		39,543	48,139
Debt Service				
Principal		251,002		251,002
Interest and other		21,204		21,204
TOTAL EXPENDITURES	587,192	273,231	469,875	1,330,298
Excess (deficiency) of revenues over (under) expenditures	157,856	(92,917)	132,975	197,914
OTHER FINANCING SOURCES (USES)				
Transfers from other funds	13,255	126,025	283,583	422,863
Transfers to other funds	(64,000)	(4,147)	(421,904)	(490,051)
Total other financing sources (uses)	(50,745)	121,878	(138,321)	(67,188)
Net change in fund balances	107,111	28,961	(5,346)	130,726
FUND BALANCES (DEFICIT), Beginning	695,445	(7,613)	1,846,635	2,534,467
FUND BALANCES (DEFICIT), Ending	\$ 802,556	\$ 21,348	\$ 1,841,289	\$ 2,665,193

<u>Police Forfeiture</u>	<u>Police Reserves</u>	<u>Developers Escrow</u>	<u>Recreation</u>	<u>HRA Reserve</u>
\$ 17,313	\$ 2,578	\$ 142,055	\$ 361,910 6 825	\$ 243,761
<u>\$ 17,313</u>	<u>\$ 2,578</u>	<u>\$ 142,055</u>	<u>\$ 362,741</u>	<u>\$ 243,761</u>
\$	\$	\$ 1,152 149,795	\$ 6,151	\$ 3,519
		<u>150,947</u>	<u>19,472</u> <u>25,623</u>	<u>3,519</u>
			825	
17,313	2,578		336,293	240,242
<u>17,313</u>	<u>2,578</u>	<u>(8,892)</u> <u>(8,892)</u>	<u>337,118</u>	<u>240,242</u>
<u>\$ 17,313</u>	<u>\$ 2,578</u>	<u>\$ 142,055</u>	<u>\$ 362,741</u>	<u>\$ 243,761</u>

Animal Control	Comprehensive Plan Update	Forestry	Total
\$ 2,034	\$ 3,322	\$ 352	\$ 927,333
			80,439
			825
			2,063
<u>\$ 2,034</u>	<u>\$ 3,322</u>	<u>\$ 352</u>	<u>\$ 1,010,660</u>
\$	\$	\$	\$ 27,345
			149,795
			11,492
			19,472
			208,104
			825
			79,052
2,034	3,322	352	731,571
			(8,892)
<u>2,034</u>	<u>3,322</u>	<u>352</u>	<u>802,556</u>
<u>\$ 2,034</u>	<u>\$ 3,322</u>	<u>\$ 352</u>	<u>\$ 1,010,660</u>

<u>Police Forfeiture</u>	<u>Police Reserves</u>	<u>Developers Escrow</u>	<u>Recreation</u>	<u>HRA Reserve</u>
\$	\$	\$	\$	\$
			361,039	
800				
204	17	1,226	3,756	2,129
		735		106,516
<u>1,004</u>	<u>17</u>	<u>1,961</u>	<u>364,795</u>	<u>108,645</u>
				46,249
3,629	796			
			257,501	
				2,143
3,447				
<u>7,076</u>	<u>796</u>		<u>257,501</u>	<u>48,392</u>
(6,072)	(779)	1,961	107,294	60,253
	2,500			
			(60,000)	
	2,500		(60,000)	
(6,072)	1,721	1,961	47,294	60,253
23,385	857	(10,853)	289,824	179,989
<u>\$ 17,313</u>	<u>\$ 2,578</u>	<u>\$ (8,892)</u>	<u>\$ 337,118</u>	<u>\$ 240,242</u>

Animal Control	Comprehensive Plan Update	Forestry	Total
\$	\$	\$	\$ 25,730
			56,282
			527,067
			800
15	17	2	8,874
8			126,295
23	17	2	745,048
	1,695		78,704
			4,503
			42,982
			188,066
		1,250	258,751
			2,143
			3,447
			8,596
	1,695	1,250	587,192
23	(1,678)	(1,248)	157,856
1,000	5,000	1,600	13,255
			(64,000)
1,000	5,000	1,600	(50,745)
1,023	3,322	352	107,111
1,011			695,445
\$ 2,034	\$ 3,322	\$ 352	\$ 802,556

2011A Fire Equipment	2013B G.O. Capital Improvement Bonds	Tax Increment Financing - Legends of SLP	2017A G.O. Equipment Certificates	2018A G.O. Equipment Certificates	Total
\$	\$	\$	\$ 23,704	\$ 665	\$ 81,409 570
\$	\$	\$	\$ 23,704	\$ 665	\$ 81,979
\$	\$	\$	\$	\$ 665	\$ 665
		1,025			59,966
		1,025		665	60,631
			23,704		50,658
		(1,025)			(29,310)
		(1,025)	23,704		21,348
\$	\$	\$	\$ 23,704	\$ 665	\$ 81,979

2011A Fire Equipment	2013B G.O. Capital Improvement Bonds	Tax Increment Financing - Legends of SLP	2017A G.O. Equipment Certificates	2018A G.O. Equipment Certificates	Total
\$	\$	\$	\$	\$	\$ 142,658
					13,124
					509
			23,704		24,023
			23,704		180,314
		1,025			1,025
	65,000				251,002
	11,025				21,204
	76,025	1,025			273,231
	(76,025)	(1,025)	23,704		(92,917)
(4,147)	76,025				126,025
(4,147)	76,025				(4,147)
(4,147)	76,025				121,878
(4,147)		(1,025)	23,704		28,961
4,147					(7,613)
\$	\$	\$ (1,025)	\$ 23,704	\$	\$ 21,348

Capital Replacement	2013 Equipment Certificates	Right of Way	Building Maintenance	Public Safety Replacement
\$ 389,267	\$ 33,250	\$ 1,885	\$ 123,264	\$ 8,602
<u>\$ 389,267</u>	<u>\$ 33,250</u>	<u>\$ 1,885</u>	<u>\$ 123,264</u>	<u>\$ 8,602</u>
\$	\$	\$	\$	\$
389,267	33,250	1,885	123,264	8,602
<u>389,267</u>	<u>33,250</u>	<u>1,885</u>	<u>123,264</u>	<u>8,602</u>
<u>\$ 389,267</u>	<u>\$ 33,250</u>	<u>\$ 1,885</u>	<u>\$ 123,264</u>	<u>\$ 8,602</u>

Small Equipment	Park Equipment and Improvement	2014-2015 Street Improvement Project	81st Avenue Rehabilitation	2018A G.O. Equipment Certificates	Total
\$ 18,082	\$ 27,416	\$ 74,728	\$	\$ 115,887	\$ 1,828,037 19,111
<u>\$ 18,082</u>	<u>\$ 27,416</u>	<u>\$ 74,728</u>	<u>\$</u>	<u>\$ 115,887</u>	<u>\$ 1,847,148</u>
\$	\$	\$	\$	\$	\$ 515
	5,344				5,344
	<u>5,344</u>				<u>5,859</u>
18,082	22,072	74,728		115,887	675,265 1,166,024
<u>18,082</u>	<u>22,072</u>	<u>74,728</u>		<u>115,887</u>	<u>1,841,289</u>
<u>\$ 18,082</u>	<u>\$ 27,416</u>	<u>\$ 74,728</u>	<u>\$</u>	<u>\$ 115,887</u>	<u>\$ 1,847,148</u>

<u>Capital Replacement</u>	<u>2013 Equipment Certificates</u>	<u>Right of Way</u>	<u>Building Maintenance</u>	<u>Public Safety Replacement</u>
\$	\$	\$	\$	\$
4,007	546	19	1,181	383
<u>8,619</u>	<u>505</u>	<u>13</u>	<u>803</u>	<u>2,981</u>
<u>12,626</u>	<u>1,051</u>	<u>32</u>	<u>1,984</u>	<u>3,364</u>
1,813				
24,371				82,488
<u>13,293</u>	<u>38,980</u>			
<u>39,477</u>	<u>38,980</u>			<u>82,488</u>
<u>(26,851)</u>	<u>(37,929)</u>	<u>32</u>	<u>1,984</u>	<u>(79,124)</u>
4,147			9,436	20,000
<u>4,147</u>			<u>9,436</u>	<u>20,000</u>
(22,704)	(37,929)	32	11,420	(59,124)
<u>411,971</u>	<u>71,179</u>	<u>1,853</u>	<u>111,844</u>	<u>67,726</u>
<u>\$ 389,267</u>	<u>\$ 33,250</u>	<u>\$ 1,885</u>	<u>\$ 123,264</u>	<u>\$ 8,602</u>

Small Equipment	Park Equipment and Improvement	2014-2015 Street Improvement Project	81st Avenue Rehabilitation	2018A G.O. Equipment Certificates	Total
\$	\$	\$	\$ 19,461	\$	\$ 19,461
					60,033
600					473,747
207	246	2,874	516	577	17,922
4,986	5,781	3,499	722		31,687
<u>5,793</u>	<u>6,027</u>	<u>6,373</u>	<u>20,699</u>	<u>577</u>	<u>602,850</u>
				9,690	246,364
972					5,204
		19,632			106,859
9,943					71,905
<u>10,915</u>	<u></u>	<u>19,632</u>	<u></u>	<u>9,690</u>	<u>39,543</u>
					469,875
(5,122)	6,027	(13,259)	20,699	(9,113)	132,975
				125,000	283,583
		(400,000)	(21,904)		(421,904)
		(400,000)	(21,904)	125,000	(138,321)
(5,122)	6,027	(413,259)	(1,205)	115,887	(5,346)
23,204	16,045	487,987	1,205		1,846,635
<u>\$ 18,082</u>	<u>\$ 22,072</u>	<u>\$ 74,728</u>	<u>\$</u>	<u>\$ 115,887</u>	<u>\$ 1,841,289</u>

CITY OF SPRING LAKE PARK

OTHER REPORT SECTION

December 31, 2017

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS**

To the Honorable Mayor and
Members of the City Council
City of Spring Lake Park, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of the City of Spring Lake Park (the City) as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City of Spring Lake Park's basic financial statements and have issued our report thereon dated June 26, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Spring Lake Park's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control described in the accompanying schedule of findings and responses that we consider to be material weaknesses: 2017-01 and 2017-02.



**CITY OF SPRING LAKE PARK
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Audit Finding 2017-01 - Segregation of Duties

Criteria or Specific Requirement: Internal control that supports the City's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements requires adequate controls over the access of such financial data.

Condition: The City does not have adequate segregation of accounting duties.

Context: This finding impacts the internal control for all significant accounting functions.

Effect: The lack of adequate segregation of accounting duties could adversely affect the City's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements.

Recommendation: Continue to review the accounting system, including changes that may occur. Implement segregation whenever practical.

Management's Response: Management agrees with our recommendation and will continue to attempt to segregate duties wherever possible.

Auditing Finding 2017-02 - Material Audit Adjustments

Criteria or Specific Requirement: The City is required to report accurate financial information.

Condition: The City's unaudited trial balance contained material misstatements.

Context: This finding impacts the internal control for all significant accounting functions.

Effect: The material misstatement in the unaudited trial balance resulted in the need to record adjustments during the audit.

Recommendation: We recommend management develop an accounting policy and procedures manual to assist with ensuring that all transactions are recorded consistently and that the information necessary to prepare an accurate unaudited trial balance is gathered in an organized and efficient manner and provided to the accountant.

Management's Response: Management agrees with our recommendation and will continue to work toward minimizing audit adjustments.

MINNESOTA LEGAL COMPLIANCE

Independent Auditor's Report

To the Honorable Mayor and
Members of the City Council
City of Spring Lake Park

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Spring Lake Park, Minnesota, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City of Spring Lake Park's basic financial statements, and have issued our report thereon dated June 26, 2018.

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions and tax increment financing. Our audit considered all of the listed categories, except that we did not test for compliance with the provisions for tax increment financing because the City's lone tax increment financing district was decertified in 2012.

In connection with our audit, nothing came to our attention that caused us to believe that the City of Spring Lake Park failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Cities*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City of Spring Lake Park's noncompliance with the above referenced provisions.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

Smith, Schafer and Associates, Ltd.

Minneapolis, Minnesota
June 26, 2018



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 7.16.18 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Annual Report has been submitted (was due June 30th). The Annual Public Meeting was held on June 18th. Required Annual Training will be completed in the fall.

Local Surface Water Management Plan (LSWMP) (193803949).

The storm water model has been used to evaluate existing and proposed conditions to determine options to reduce flooding in known problem areas. A summary report will be presented this fall with the updated LSWMP.

2017 Sanitary Sewer Lining Project (193803782).

This project included sanitary sewer lining in the neighborhood east of Able Street and north of 81st Avenue. The Contractor was Visu-Sewer. Terry Randall is working on one-year televising and follow-up items.

2018 Sanitary Sewer Lining Project (193804547).

This project includes sewer lining in the northeast area of the city. *A Preconstruction Conference was held on July 9th. Initial sewer cleaning and televising will start in late July.*

2017-2018 Street Seal Coat Project (193803783).

This 2-year project included street maintenance in the neighborhood north of 81st Ave. and west of Monroe St. (2017) and in the neighborhood east of Monroe St., south of 81st St. and west of TH 65 (2018). Terry Randall coordinated the work on this project. *The contractor has completed the seal coat placement and the initial sweeping. Resident information is on the city's website.*

Wells 4 and 5 (193804554): *Plans and specifications are nearly complete. Will present bid information to the city council in August.* The timeline for construction work on the wells will be late summer for Well 4 and autumn for Well 5.

Water Supply Plan: Terry Randall, Nancy Kelm, and Mark Janovec from Stantec worked together to compile additional information requested from the Minnesota Department of Natural Resources (DNR) for the city's Water Supply Plan. DNR and City Council have approved the plan.

Wellhead Protection Plan: Well survey responses have been reviewed and compiled. The results of the survey, along with other wellhead protection activities in the past two years, will be included in a Plan Evaluation Report which will be provided to the Minnesota Department of Health (MDH). *A letter requesting the 10-year extension to the Plan has been sent to MDH along with the additional documentation MDH requested.*

Buchanan Street Parking Lot: Staff is working on the idea of possibly construction a small parking lot on the city owned lot on Buchanan Street south of 81st Avenue. A cost estimate has been prepared. The Administrator will discuss options with the commercial property on Buchanan. Quotes are being obtained.

Bituminous Trail Maintenance: Ongoing bituminous trail maintenance for the trails on Osborne and Central Avenue is being completed. *The public works staff has removed grass along the edges of the trails and swept them. A construction quote for a surface slurry seal was awarded at the council meeting on June 18th. The slurry seal work will start later this summer.*

Anoka County 2018 Paving Project: Anoka County will be completing a mill and overlay of County Road 10 a short distance each side of the Highway 65 bridge this summer. The County does not have a dedicated webpage for the overlay program. However, the following webpage will have weekly updates on the overlay projects:

<http://www.anokacounty.us/1578/Construction-Weekly>

The County's construction and detours map is kept up to date with projects on roads.

<http://gis.anokacountymn.gov/highway/>

Terry Randall attended the Preconstruction Conference for the project on June 4th.

Cellular Antenna Installations on Water Towers:

- **T-Mobile on Able Street tower.** Final construction acceptance letter was sent on May 2, 2018. This project can be closed out once final invoices clear.
- **Verizon on Arthur Street tower.** This is a new installation. Final comments on the Construction Drawings were sent to the applicant on April 24th (CDs are approved). *Lease issues are still being discussed.*
- **AT&T on Arthur Street tower.** This is a replacement/modification project. Initial comments on the Construction Drawings were sent to the applicant on May 22nd. A second comment letter was sent on June 12, 2018. *Revised CDs were received on June 22, 2018 and are presently being reviewed. Lease is being reviewed.*

Other issues/projects.

Dominium Project. A site walkthrough inspection will be completed this month the review remaining site improvement work.

Hy-Vee Project. No news.

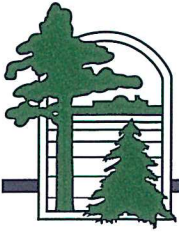
Public Storage Project. *Plat has been approved. Developer is in the process of obtaining site a permit from the Rice Creek Watershed District.*

Interstate Plaza Project (7700 Hwy 65 NE). No news.

...

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE



City of Blaine

10801 Town Square Drive NE
Blaine, MN 55449-8101
www.ci.blaine.mn.us

June 28, 2018

Spring Lake Park Police Department
1301 81st Avenue NE
Spring Lake Park, MN 55432

Dear Chief Doug Ebeltoft:

I just wanted to write and thank you for your assistance last week in covering a portion of our city so my entire police staff could attend the memorial ceremony of one of our officers. As you know the tragic loss of Officer Steve Nanney and his wife, Susie occurred earlier this month. We quickly became immersed in the planning of a memorial service with their families. Your assistance on such a short notice to cover calls for our area was greatly appreciated. Because of that, all Blaine staff were able to attend the memorial ceremony and say good-bye to our friend, our co-worker, our partner.

If we can ever be of assistance to you in the future, please do not hesitate to contact me. It is by extending the hand and helping others that we best honor our fallen officers. Thank you again for your assistance, it was greatly appreciated.

Sincerely,

Chief Brian Podany
Blaine Police Department



JERRY SOMA
County Administrator

Anoka County

COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

June 22, 2018

Dan Buchholtz, City Administrator
City of Spring Lake Park
1301 – 81st Avenue NE
Spring Lake Park, MN 55432

Dear Dan:

In March of this year, the Anoka County Board of Commissioners created a new position within the county with the title of Economic Development Specialist, and the person in this position will be considered a special assistant to the county administrator.

The creation of this position is a result of a collaboration between the cities of Anoka County, Connexus Energy, MetroNorth Chamber of Commerce and the Anoka County Board of Commissioners. The purpose of this collaboration was to study a status of economic development opportunities within Anoka County. The group decided to fund a study completed by an outside agency with expertise in this area.

A study was completed by a private company, Ady Advantage. The results of this study provided a number of recommendations, one of which suggested that the county should dedicate a position to working with the above collaborative in order to best achieve the goal of enhancing an already positive economic climate for businesses to come and grow in Anoka County.

I am pleased to announce that the position has been filled. Jacquell Hajder has accepted the position and will be starting her employment on July 9, 2018.

Jacquell graduated from the University of St. Thomas, specializing in real estate and finance.

Jacquell has had work experience with the cities of Fridley, Elk River, and has recently been employed by the city of White Bear Lake. We are very excited to have Jacquell join this collaborative effort. Jacquell's email is jacquell.hajder@co.anoka.mn.us. Her new phone number will be 763.324.4609.

If you have any questions do not hesitate to call me.

Sincerely,

Jerry Soma
County Administrator
763-324-4715

Jerry.Soma@co.anoka.mn.us

JS:bv



June 27, 2018

Daniel Buchholtz, City Administrator/Clerk/Treasurer
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432-2116

Dear Daniel,

The Metro Cities Board of Directors recently approved the organization's 2019 operating budget that includes a **0% dues increase**. Individual city dues are assessed based on a percentage of LMC dues, adjusted for population changes. This budget will allow Metro Cities to continue to provide the services that our members expect, at a reasonable price.

For your planning purposes, 2019 membership dues for the City of Spring Lake Park will be \$2,814.

Please note this is NOT AN INVOICE. Invoices will be sent in early January.

Your Metro Cities Board of Directors and staff are committed to providing quality service for your dues. We sincerely appreciate your continued membership and look forward to serving you now and in the future.

If you have any questions, please don't hesitate to call me at (651) 215-4002 or email patricia@metrocitiesmn.org.

Sincerely,



Patricia Nauman
Executive Director



Fridley

COMMUNITY CONNECTION

JULY/AUGUST 2018
NO. 213

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

6431 University Avenue NE
Fridley, MN 55432
phone: (763) 571-3450
www.FridleyMN.gov
email: info@FridleyMN.gov

Mayor – Scott J. Lund
Councilmember-at-Large – Robert L. Barnette
Councilmember 1st Ward – James T. Saefke
Councilmember 2nd Ward – Dolores M. Varichak
Councilmember 3rd Ward – Ann R. Bolkcom
City Manager – Wally Wysopal



Building Communities through Neighborhoods

Heart Safe Fridley is this year's theme for Night to Unite! Trained police officers and firefighters will be stopping at registered block parties to teach bystander CPR and explain the importance of immediate action during a sudden cardiac event. Registration is required to request a visit from police, fire or City officials.

Register for your neighborhood block party online: FridleyMN.gov/NightToUnite. All parties must be registered by July 20.

Questions? Call Courtney Miller at 763-572-3626 or email FridleyPolice@FridleyMN.gov.

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Stay Connected!



Like Us on Facebook:
search City of Fridley



Follow Us on Twitter:
@CityofFridley

See you at...



NIGHT to UNITE!
Neighbors Joining Together
Tuesday, August 7, 2018



NRO Meetings

Neighborhood Resource Officers hosted 13 meetings in May and June for Fridley neighborhoods. Staff from Parks, Recreation, Public Works and Community Development were also in attendance. Residents were able to ask questions, learn about crime trends and crime prevention efforts, share concerns and ideas, and simply get to know their police officers and neighbors.

Topics and structure of the meetings were individualized to the needs and requests of the neighborhood residents. Common topics were speeding, business development, code enforcement, and new initiatives. Officers were able

to address the concerns and discuss ideas for short and long-term solutions.

Due to the size of our neighborhoods and various work schedules of staff and residents, it can be difficult to find a meeting time that works well for everyone. If you were not able to make a meeting and would like to provide feedback or plan a meeting, please contact your Neighborhood Resource Officers. You can find your officers' contact information by viewing our neighborhood map at FridleyMN.gov/NROmeetings.

New Signs – New Program. How can you get one in your neighborhood?

It's as easy as 3, 2, 1!

- 3 = Your neighborhood must have three active Block Captains.
- 2 = Those Block Captains must attend at least two trainings per year. (We offer trainings monthly and the annual Block Captain Meeting in April does count as one.)
- 1 = The Block Captains must host at least one neighborhood meeting each year. This can be a Night to Unite block party.

If your neighborhood meets these three requirements, submit a sign request to Courtney Miller, Fridley Crime Prevention Specialist, at Courtney.Miller@FridleyMN.gov. Let's get eyes on the streets, and together we will keep Fridley safe.

See Something, Say Something

No one knows your neighborhood better than you. Does something not feel quite right? Is there someone walking through yards that you do not recognize? A car that seems out of place? An odd interaction?

Do not wait until it is too late. If you see suspicious activity or even something that puts you on alert, call

9-1-1. In Anoka County, 9-1-1 is used for both emergency and non-emergency police dispatch. If you see something that does not seem right, call 9-1-1 and an officer will come check it out. We would rather investigate a hunch that turns out to be nothing than to find out later that we could have prevented a crime or caught a criminal.

See Something, Say Something. Call 9-1-1.



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City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188

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Fridley Community Center – Construction and Changes

You may have noticed a little activity on 61st Avenue as the Fridley School District is using the summer months to complete their construction projects. All construction is expected to be completed before fall classes begin.

Parking Lots at the Fridley High School and Fridley Middle School are being resurfaced. The parking lot at the Fridley Community Center is being restriped.

Fridley High School is undergoing work focused on secure entry upgrades.

Fridley Community Center

Work at the Community Center focuses on safety and security upgrades, deferred maintenance and technology upgrades. Along with the Community Center construction, there will also be a few programming changes.

During the construction at the Fridley Community Center, the **Fridley Senior Program** is being held at the Fridley Area Learning Center (1317 Rice Creek Rd NE). When Connie Thompson, long-time Senior Program Coordinator, retired in March, programming underwent a natural transition to Fridley Community Education, which is already housed at the Community Center. Stephen Keeler took over

that role and is excited to continue popular senior activities this fall when construction is complete. Questions? Give Stephen a call at 763-502-5106.

The Zone is undergoing a bigger transition. The basement of the Community Center, where the Zone was housed prior to construction, will be repurposed. The City has moved out of this space so the school district can use it to meet their needs. This provides us with the opportunity to create new and innovative programs for teens and tweens.

The Zone has always been about the people. Our goal is to meet the needs and trends of today's active youth. One example is the popular Police Activities League which launched in 2017 as a way to combine positive mentorship through sports and other activities. Our popular field trips is another way we meet the needs of active kids by introducing new places and experiences. Both of these programs will continue.

Rec on the Go is a new program going on this summer designed to engage youth and teens. It is free and no registration is required – making it more accessible to kids in our community.

Our Recreation staff are filling up their truck with supplies for games, sports, crafts, art and more! They

are bringing these activities to neighborhood parks and complexes to better reach youth and take advantage of the great summer weather.

This on-the-go programming promotes City parks, engages residents and allows staff to learn about recreation needs in the community, as well as share information about current programming.

Fridley Terrace Park
Playground (North of Park)
7400 Taylor St. NE
Fridays through August 10
12:30 – 1:30 p.m.

Creek View
Park Playground
6801 Anoka Street
Fridays through August 10
1:45– 3:30 p.m.

**No programs will be held on July 6.*

Questions? Contact Cleve McCoy at 763-572-3576 or Cleve.McCoy@FridleyMN.gov.

Building from activities such as youth sports and outings, we are working to make our programs even better. Thank you to all the young adults and kids who continue to offer suggestions and ideas. Our plan is to create programs for kids by kids. Keep an eye out for exciting new events this fall!

For all the latest updates, sign up for Fridley 4U email alerts at FridleyMN.gov/connect.



Construction Updates

The new City Hall and Public Safety building are still on-schedule for a mid-November move-in. The Public Works building is completed and staff moved into the new space in June. The old Public Works office was demolished to prepare for a new residential development.

In August, construction begins on a model home for the patio homes in that development. If you have questions about the new development, contact PJ.Cushing@PulteGroup.com or 952-229-0766.

Replacement park planning continues to move forward. Questions? Contact Scott Hickok at Scott.Hickok@FridleyMN.gov or 763-752-3590.



Moore Lake Named Top Fishing Lakes by Moms

East Moore Lake has been named one of the top 50 "Mom-Approved Places to Fish and Boat" by the Recreational Boating and Fishing Foundation.

Minnesota moms were asked to vote for their favorite accessible fishing and boating locations, and Moore Lake rose to the top of the list. Now, all Minnesotans are asked to help vote to determine the top 10 lakes. You can vote for East Moore Lake at takemefishing.org/momapproved.

East Moore Lake is a great spot with two popular fishing piers, bird watching, excellent wheelchair access, picnic areas and paved walking paths. The lake also offers an open shoreline for those fishing to cast and is known for its northern pike and bluegills. The park is open daily until 10:00 p.m., so come out to the park and see for yourself. The entrance to the park is on Old Central just north of Medtronic Parkway.

Update

While the lake remains a great fishing spot, its swimming beach will be changing as it undergoes construction. Our Parks staff is evaluating all City parks, including Moore Lake, and putting together a



long-term plan for improvements, maintenance and future upgrades.

Due to feedback from residents about the swimming beach and its declining use, the swimming beach will be closed for summer 2018. Residents are encouraged to find other swim areas as the beach undergoes construction and future plans for the park are determined.

We know Moore Lake Park continues to be a popular place for picnics, volleyball, tennis and fishing. All of these amenities, including the parking lot and portable satellite toilets, will continue to be offered, maintained and supported. To reserve a picnic shelter, call 763-572-3588.

2018 City Council Candidates

The City has three councilmember offices on the November 2018 ballot. The filings closed June 5. The following individuals filed for office:

- Office of Councilmember Ward 1: Tom Tillberry
- Office of Councilmember Ward 2: Steve Eggert
Pam Reynolds
- Office of Councilmember Ward 3: Ann Bolkcom



The State Primary Election will be held on August 14. All polling locations will be open:

Ward 1, Precinct 1	Grace Evangelical Church located at 755 73rd Avenue NE
Ward 1, Precinct 2	Hayes Elementary School located at 615 Mississippi Street NE
Ward 1, Precinct 3	Fridley Municipal Center located at 6431 University Avenue NE
Ward 1, Precinct 4	Fridley Community Center located at 6085 7th Street NE
Ward 2, Precinct 1	Woodcrest Elementary School located at 880 Osborne Road
Ward 2, Precinct 2	Michael Servetus Unitarian Church located at 6565 Oakley Drive
Ward 2, Precinct 3	St. Phillips Lutheran church located at 6180 Highway 65 NE
Ward 2, Precinct 4	North Park Elementary School located at 5575 Fillmore Street NE
Ward 3, Precinct 1	Springbrook Nature Center located at 100 85th Avenue NE
Ward 3, Precinct 2	Redeemer Lutheran Church located at 61 Mississippi Way NE
Ward 3, Precinct 3	Stevenson Elementary School located at 6080 East River Road
Ward 3, Precinct 4	Fridley Covenant Church located at 6390 University Ave NE

Absentee Ballot Voting

If you cannot make it to the polls on August 14, you may vote by absentee ballot in person at the Fridley Municipal Center or by mail between June 29 and August 13. Preliminary results of the Primary Election will be posted on our website with the final report posted after the canvass board adopts the canvass report on August 17.

If you have any questions about the process, voter registration or elections in general, please visit our website at FridleyMN.gov/elections, call 763-572-3523 or email Elections@FridleyMN.gov.

Election Judges Needed

Are you interested in becoming an election judge? An election judge:

- Receives four hours of paid training prior to election day
- Works from 6:00 a.m. to 9:00 p.m. on election day
- Helps prepare the voting facility for election
- Greets and directs voters
- Registers voters
- Demonstrates and hands out ballots
- Assists voters and answers questions as needed
- Helps return the facility to its original state

Minnesota state law (M.S. 204B.195) allows individuals time off from work to serve as an election judge without penalty. That time off is similar to that of jury duty. Individuals must provide their employers a written notice 20 days prior to the election. The

employer may reduce the salary or wages of an employee by the amount paid to the election judge during the time the employee was absent from the place of employment. If you are newly retired, it is a great way to give back to your community.

To ensure party balance, you may declare a party affiliation with a major party or you may serve as an unaffiliated judge. Some of the tasks performed do require a party affiliation. There are two major parties in the State—the Republican Party and the Democratic Farmer Labor Party.

For more information on becoming an election judge, contact the City Clerk's office at 763-572-3523, or visit our website at FridleyMN.gov/elections to download an application.

Fridley Community Calendar

July

- 4 City offices closed for Independence Day
- 9 City Council Meeting
- 10 Environmental Quality & Energy Commission
- 11 Wet & Wild at Commons Park
- 14 Recycling Drop-off and Paper Shredding
- 18 Planning Commission
- 22 Historic Home and Garden Tour
- 23 City Council Meeting
- 25 Cops and Cones
- 27 Fridays with Fridley Fire, Station 1
- 28 Saturday in the Park, Springbrook

August

- 1 Nickel Jamboree at Commons Park
- 1 Appeals Commission
- 2 HRA Meeting
- 6 Parks & Recreation Commission
- 7 Night to Unite
- 13 City Council Meeting
- 15 Planning Commission
- 27 City Council Meeting
- 29 Cops and Cones
- 31 Fridays with Fridley Fire, Station 1

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Municipal Center, 6431 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.

Still Time for Summer Fun



3 on 3 Basketball League: Co-Ed!

Commons Park (outdoors)

Tuesdays, 6:00 – 9:00 p.m.

League plays July 10 - August 14.

\$80

Non-officiated. 8 players allowed on roster, all players must be 16+.



Co-Rec Sand Volleyball Returns

Co-Ed: Each team will have 3 males and 3 females on the court.

Commons Park (outdoors)

Wednesdays, 6:00 – 9:00 p.m.

League plays July 11 - August 15.

\$50

Non-officiated. 6-10 players per team, all players must be 16+.

Questions? Email Recreation@FridleyMN.gov.

Springbrook Autumn Sampler



Friday, September 14
5:30 – 8:00 p.m.

Springbrook Nature Center:
100 85th Avenue, Fridley

All proceeds support Springbrook Nature Center's educational activities.

Tickets on sale now:
FridleyLiquor.com/AutumnSampler

Tickets are \$35 in advance or \$40 at the door.



Enjoy Springbrook's beautiful setting and an adult night out.

This 21+ event will be the highlight of your fall. Price of admission includes wine and beer tastings from over a dozen vendors, food from some of Fridley's most popular eateries, entertainment, a live auction and raffle prizes!

Tickets on sale now!





Fridley '49er Days

Fridley celebrated '49er Days with a two-day festival this year. It kicked off on Thursday, June 14 with an evening parade filled with approximately 90 floats from community groups, local businesses, ambassadors, marching bands and various other organizations.

2018 Grand Marshal Dave Kondrick and his wife Mary led the parade route. The Lions Club chose Kondrick for the title because of his long-standing commitment to public service and a recommendation from last year's grand marshal, Sue Johnson. He has been a Fridley Parks and Recreation Commissioner for almost 40 years, 15 of which he served as

chairperson. Kondrick has also held a seat on the City's Planning Commission for the past 25 years, with 10 years as chairperson. Last year, he was inducted into the Fridley Historical Society's Hall of Fame for his dedication and contributions to the City of Fridley. Kondrick continues to remain active in city planning to help better our community. He was a natural fit for the title of this year's grand marshal.

The festival continued on Saturday, June 16 in Commons Park with a day filled with events. Attendees had fun with games, inflatables, laser tag, a petting zoo, live entertainment and the ever-popular police dunk tank. Jonah and the Whales took the

stage in the evening while Fridley High School alumni and other visitors sang along and danced. Fireworks were set off at dusk to wrap up another wonderful celebration of our City.

Thank you to everyone who came out to celebrate '49er Days! We would like to extend our sincerest gratitude to all of our vendors, organizers and volunteers who make the festival come together. This celebration is organized by the '49er Days Committee, a non-profit group of volunteers who need your help in continuing this community tradition. If you are interested in helping with next year's event, in any capacity, please email Recreation@FridleyMN.gov.

Free CPR Training

90 minutes that could save a life

What are the odds?

- 70% of cardiac arrests happen at home or work
- 5% chance of survival without CPR and/or AED intervention
- Chance of survival quadruples if CPR is given within the first 3 minutes
- 80-85% chance of survival if both CPR and AED are administered within the first 3 minutes

Free bystander CPR training for the Fridley community. Learn to recognize the signs of a cardiac arrest and how to take action.

Tuesday, July 17, 6:00 – 7:30 p.m.

Tuesday, August 21, 6:00 – 7:30 p.m.

Both sessions will be held at Fridley City Hall, 6431 University Ave NE, lower level. Enter through the Police entrance.

Fridley is working to become a Heart Safe Community. To learn more about this effort, or to schedule a training for your workplace, community group or neighborhood, contact our Heart Safe team at heartsafe@FridleyMN.gov or 763-502-1982.

Emerald Ash Borer

Emerald Ash Borer continues to be confirmed in areas around the City, most recently in Maple Grove, Eden Prairie, and Burnsville. Learn more about this forest pest that is attacking ash trees at FridleyMN.gov/emeraldash.



Have you seen an ash tree in a park or right-of-way that looks infected with emerald ash borer? Visit FridleyMN.gov/environment to report a concern.

Sister Act Gives Back

Fridley Community Theatre is excited to invite you to their summer production of Sister Act. This classic story follows a sassy, low-rent lounge singer forced to go into hiding at a local convent. Join her journey as she helps her fellow sisters find their voices while discovering her own. This feel-good comedy smash is based on the hit film with catchy songs that will have you tapping your feet, clapping your hands and dancing in the aisles.

The Fridley Community Theatre group is going beyond the stage by giving back to the community. Throughout the summer, the group will be participating in several service events including packaging meals for people around the world at Feed My Starving Children and bagging groceries at Cub Foods.

You can join their give-back efforts by donating to the local non-profit Wishes & More® during the run of Sister Act. Wishes & More® enhances the life of a child fighting a terminal or life-threatening condition by providing extraordinary experiences including wishes, scholarships, memorials and more. Fridley Community Theatre's goal this summer is to help Haley.



Meet Haley

Haley is 3 years old, from New Brighton and diagnosed with Leukemia. Days before Haley's first family vacation was supposed to take place, Haley's mom took her to the doctor for a rash on her arm. They later found out it was called petechiae, a classic symptom of Leukemia. The family trip was cancelled as Haley began treatment.

You can join the Fridley Community Theatre and give Haley that family trip to swim in an outdoor pool and visit the ocean. This getaway would provide them some much needed time to relax and the chance to enjoy uninterrupted family time. Cancer stole Haley's vacation; together we can give it back.

Tickets are available by phone at 763-502-5100, online at FridleyCommunityTheatre.org, or in person the night of the show.

TIME TO SIGN UP FOR FALL SPORTS



League play begins the week of August 14 at Community Park
5 weeks of doubleheaders. \$385 league entry fee including 10 games, umpires and softballs.



Choose Sundays or Mondays: September – November at Community Park
A touch football activity designed to keep the "rough" style play to a minimum. No running plays allowed in this all passing league.
\$80 entry fee
(Games are scheduled around Viking telecasts.)

Find more information and register at FridleyMN.gov/recreation.

Recycle Right, Recycle Often

Fridley residents recycled 2,415.82 tons in 2017—a 10 percent increase from 2016. Recycling is an easy way to help the environment. It is important to clean containers prior to putting them in your curbside bin. If contaminated or unclean items mix in with our recyclables, companies may not be able to recycle any of the items. To find out what items can go in your recycling, visit FridleyMN.gov/recycleguide.

New rules help you recycle correctly and help save the planet!

- **EMPTY** means making sure there is no food or product residue. Make sure all of that goes into the trash or down the drain as part of the EMPTY process.
- **CLEAN** means that empty recyclable containers should be rinsed. So, no mustard in the mustard containers or leftover ketchup in the ketchup bottles. If you cannot get a container completely clean, it is best to put it into the trash so as not to contaminate the rest of your recycling material and the overall process.



- **DRY** means letting containers dry before placing in your recycling container so that the paper and cardboard does not get wet. Wet or soiled paper and cardboard cannot be recycled.

Also remember, plastic bags cannot go in recycling. Items that are placed in a tied plastic bag are a safety risk at recycling centers. Instead, place recyclables loose in the recycling container to speed up the sorting process.

Your Town. Your Voice.

We want your thoughts on Fridley! We plan to have regular online surveys available as an easy way for you to share your opinions on City services, amenities, programs and plans.

It only takes a few minutes to complete. Visit www.Polco.us/Fridley and take a quick survey on Fridley parks and on your home energy use. These surveys will help us as we develop a Parks Master Plan – a roadmap for future park improvements and new features; and an Energy Action Plan.

What is an Energy Action Plan?

In April, a team of community stakeholders began attending a series of workshops to develop an energy action plan for our City. The planning process involves setting goals, prioritizing energy initiatives, and outlining strategies. The process is made possible through Xcel Energy's Partners in Energy, designed to support communities as they address their unique energy needs.

You can help! Your insight is needed so we can learn more about how residents use and think about energy. Learn more about this program and Fridley's energy initiatives at FridleyMN.gov/energy.

Ask Fridley

Question: Summer is here. Pedestrians and bikers are competing with cars on the streets. What are the rules to keep people safe?

Our answer: First, pay attention. This goes for both pedestrians and drivers. If eyes are up, cell phones are put away and everyone is aware of their surroundings, we will all be safer.

Pedestrians have the right-of-way at crosswalks. Watch for pedestrians at intersections, too, especially when turning. Any intersection, whether marked or unmarked, is technically a crosswalk. If there is no traffic signal at an intersection, pedestrians have the right-of-way.

Drivers cannot pass another vehicle that is stopped for a pedestrian crossing. Also, slow down. Do not try to beat the light. Tickets and accidents take longer than waiting through the traffic light cycle.

Failure to obey traffic laws is a misdemeanor, and a second violation within one year is a gross misdemeanor. You can expect an increased police presence of both uniformed and ununiformed officers in key areas of the City, especially during morning and afternoon rush hours.

Have a question? Submit it online at www.FridleyMN.gov/AskUs



Next Recycling & Shredding Event

Saturday, July 14 • 9 a.m. to noon

Green Lights Recycling
1525 99th Lane NE, Blaine

All Fridley residents are welcome to drop off their old electronics, appliances, fluorescent bulbs, mattresses, scrap metal and more. Plus, free paper shredding and cardboard is accepted at this event.

Many items accepted free. Small charge for large items and quantities. See website for list of accepted items and costs. Call 763-572-3594 or visit the website FridleyMN.gov/drop-off

\$15 OFF and two FREE Appliances on July 14 between 9 a.m. to noon

Simply show proof of Fridley residency and you will receive \$15 off your drop-off costs. One discount per household.

You can be a Recycling Champion

- Do any of these describe you...
- Want to reduce the amount you pay for garbage collection?
 - Wonder what happens to your trash and recycling?
 - Wonder what could be done to reuse unwanted furniture or appliances?
 - Want to find ways to get more involved with neighborhood recycling?

Join our Southern Anoka County Recycling Course! The City of Columbia Heights, in partnership with Fridley, Hilltop, and Spring Lake Park, is offering a class to teach you how to reduce, reuse and recycle your trash.

3 evenings = a lifetime of knowledge.
September 6, 13, and 20 from 6:30-8:30 p.m.
Columbia Heights Public Schools Family Center:
1440 49th Ave NE
Cost \$5. Call 763-528-4517 to register.

Did you know...?

You can upgrade your recycling cart for FREE! Upsize your curbside bin from the standard 65-gallon size to a 96-gallon size with one simple call: 763-572-3594.

Fridley Home Loans

Flexible Terms Low Rates Fast & Easy to Apply

No more excuses!

Stop putting off your home improvements and make this the year you love your home - start with a FREE home advisor visit today.

FridleyMN.gov/homeloans

Special Offer!

Finalize a Fridley home improvement loan before 11/1/2018 and get a free travel chair!



5 Fire Pit Reminders

1. Having a backyard fire? Use a fire pit or outdoor fireplace. It must be 25 feet away from your home, garage or any structure.
2. No fires allowed in Fridley after midnight or before 9:00 a.m.
3. Burn only clean, dry wood or charcoal. Do not burn trash, leaves or brush.
4. An adult must be in charge of the fire, and a garden hose or other fire extinguishing equipment must be readily available.
5. No fires on windy days. Please be courteous of your neighbors.



5 Grilling Reminders

1. BBQ grills should only be used outdoors and placed away from siding, railings, canopies or overhanging branches.
2. Clean your grill regularly. Grease is a major source of flare ups.
3. Using a gas grill? Check for leaks at connection points and never turn on the gas when the grill lid is closed.
4. Using charcoal? Let the coals cool completely before disposing in a metal container. Never put coals in a plastic container.
5. Keep a fire extinguisher within a couple steps of your grill and know how to use it.

Visit FridleyMN.gov/firesafety for more life-saving tips and fire safety advice.

MN State Fire Code does not allow apartment buildings, or any multi-family dwellings of three or more units, to use grills on decks or within 15 feet of the building.

Fire Aware: What to Expect

*"9-1-1. What is your emergency?"
"I see flames in my neighbor's home."*

What happens next? How Fridley Firefighters work to keep you safe.

Fires are unpredictable and fast-growing. Fires go from igniting to flashover (floor to ceiling flames) in as little as two minutes. Teamwork is essential for safe and effective fire response.

If an average-sized Fridley home catches fire, here is an example of what you would see:

- Fire apparatus from multiple fire departments will arrive on scene. Depending on the time of day, multiple fire departments are called to ensure that a minimum number of firefighters arrive in a timely manner to execute fire and rescue operations. Without the help of other departments, the Fridley Fire Department would not be able to meet the minimum standards.
- The first arriving engine (pumper) and crew would begin attacking the fire, protecting exposed buildings or other types of property and, if needed, begin rescue operations. In most cases, this would be a team of only two Fridley firefighters that would rely on additional resources arriving.
- The second engine and crew arriving would provide a water supply from a hydrant to the first arriving engine and then assist the first crew.
- Additional arriving fire department vehicles will have varying sizes of crew members. Trucks may be additional engines, ladder trucks (aerial ladder), rescues or even specialized vehicles like an air supply truck. The crews arriving would be assigned to removing toxic gases from the building (ventilation) and searching the building for people who may not have escaped. Arriving ladder trucks would be used in the event firefighters need to reach upper levels of a building or elevated water streams are required to put out the fire. Additional firefighters will also be positioned to protect the firefighters working on the fire. An "On Deck" team will be positioned to assist any firefighting teams that may need assistance.



- A rehab vehicle or crew will be assigned to providing firefighters with water and food after completing their initial assignment and checking to make sure they are healthy and able to return to work on additional assignments.
- All of this is coordinated by an incident commander and division or group supervisors to ensure the operation is effective and efficient.

A minimum of 16 firefighters on the scene is required to carry out the most basic firefighting operation when a building is involved. Additional firefighters may be required if there is a significant amount of overhaul (finding hidden fire) or there are extreme temperatures that may take a toll on the personnel working the fire.

Often police officers are the first to arrive at a fire. These officers provide critical information such as "everyone is out of the home" or "someone is trapped," hydrant locations, and the size and location of the fire. Firefighters en route to the fire may use this information in planning their operation before arriving. An ambulance is sent to every fire. The ambulance crew is available to help citizens who may have been injured or remain on scene to help any firefighters who may get injured in the course of their duties.

This large group of responders ensures that people and property are provided the best possible protection in the event of a fire. Fires are unpredictable and the resources need to be on the scene as quickly as possible. We hope most of this is not needed, but better to be safe than sorry. Seconds save lives.



Fridays with Fridley Fire

Our bays are open! Stop by and explore Fire Station 1. Meet firefighters, check out the trucks, get a station tour, make a fire escape plan and learn what you can do to prevent fires at home.

Friday, July 27 and Friday, August 31
9:00 – 11:00 a.m.

Fire Station 1: 6431 University Avenue





Fridley Police Officers Receive Life-Saving Donation

Fridley Police are honored to receive two new armor protection packages from Shield616 due to the generous fundraising efforts by Woodcrest Baptist Academy students and their families. The two kits were presented to the officers during a special program at the academy on Monday, May 14.

The students raised \$2,800 to donate to Shield616, a non-profit organization who partner with faith communities to provide support to local officers by purchasing advanced active shooter gear. Through Woodcrest's donation, Shield616 was able to purchase and gift two new armor protection kits to Fridley Police.



Each kit contains a carrier vest, two rifle plates, a ballistic helmet, glasses for eye protection and a vest back pocket with a trauma aid kit. They are designed to protect officers from high-powered assault rifles and provide the supplies necessary to treat wounds during such an event. The two kits will be donated to Officer Vatres and Officer Stevens. While we hope they are never in a situation requiring this gear, these donated resources could make the difference between life and death.

The officers addressed the students and faculty at the academy to thank them for their support and fundraising efforts. Officer Stevens said it best, "This equipment will better protect us, so that we can better protect you."

K-9 Jager Receives New Body Armor



K-9 Jager models his new body armor.

K-9 Jager joined Fridley Police last year. Jager and his handler, Officer Kyle Lusignan, completed training on June 30, 2017, and have been fighting crime on Fridley streets ever since. Thanks to a generous donation by Vested Interest in K9s, Inc., Jager will now be better protected with his new bullet and stab protective vest.

Vested Interest in K9s, Inc. is a non-profit charity whose mission is to provide these protective vests and other assistance to law enforcement dogs. The vest is embroidered with the sentiment, "In memory of K-9 Ty, California City Police Department."

The assistance that K-9 Jager and K-9 Finn provide Fridley officers is unmeasurable. Police K-9s are trained in areas such as narcotics detections, tracking, trailing, article search and criminal apprehension.

Crime Prevention Tip: Lock it up!

Vehicles

- First step in preventing vehicle theft is to always lock it.
- Never leave valuables inside unattended. Hiding your purse under the seat is not enough. Take it with you, even if you will only be a minute and lock your car.



License Plates – as gas prices rise, so does license plate theft.

- Park in a locked garage when possible.
- Alternatively, park in a well-lit area.
- Attach your license plate with anti-theft screws. (Available at your local hardware store, these screws require additional effort to remove – a big theft deterrent.)

Home

- Remember to close and lock windows when you leave your home or at night. Unlocked windows and doors are easy entrance points for burglars.

Garage

- Shut your garage door. It only takes seconds for a thief to take advantage of the fact that you are distracted in the backyard or garden.
- Shut and lock access doors and windows. Do not make it easy on the thieves.

Most criminals are looking for the easy grab. Anything that requires extra effort may be enough to persuade the thief to move on to an easier target.

Cops & Cones

Cool down this summer and chat with us! Share your concerns, brainstorm crime prevention ideas, or just get to know us better!

Wednesday, July 25, 7:00 – 8:00 p.m.
Grandpa's Ice Cream: 1258 East Moore Lake Drive

Wednesday, August 29, 7:00 – 8:00 p.m.
Dairy Queen Grill & Chill: 225 Osborne Road NE



Summer concert series at Springbrook

Enjoy evenings filled with music, cultural performances and learning at Springbrook Nature Center's outdoor amphitheater! Our new summer concert series will have musical performances each month that are free and open to the public, although donations are appreciated.

Join us Tuesday evenings. Feel free to bring a blanket, cushion or camp chair to cozy up for the evening! This series was made possible by the generous

sponsorship of the Nee family and Greg Frankenfield, owner of Magenic, in honor of William "Bill" Nee and Kay Bonner Nee. Bill was a long-standing mayor of Fridley and Kay was very active in the local arts community. Thank you to their family and friends for helping bring this awesome series to Springbrook. If you would like to donate to this series, please contact Mary at Mary.Morris@FridleyMN.gov or 763-572-3588.



Former mayor Bill Nee and his wife, Kay.

July
10

Bernie King and the Guilty Pleasures
(Americana - Alternative Country)
7 - 8:30 P.M.

August
14

Tina Schlieske (Rock)
7 - 8:30 P.M.

Saturday in the Park

July 28 • 6:30 - 8:30 p.m.

Springbrook Nature Center

Join us for an evening of music by the Fridley City Band, free ice cream from Grandpa's Ice Cream and family-friendly fun!

The new nature play area will be open for kids. You can also enjoy an evening stroll along the woodland trails.



Saturday in the Park is presented by the Springbrook Nature Center Foundation.

Ramble back in time...

**FRIDLEY HISTORIC
HOME AND GARDEN TOUR**
Sunday, July 22 • 1 - 5 P.M.

\$12 IN ADVANCE \$15 DAY OF TOUR

Step into Fridley's most famous era, the 60s: an age of tornadoes, strength and rebuilding.

Hear the stories and experience a time-capsule look back. Guest speakers and homeowners will be available at several sites during this guided tour.

BUY TICKETS ONLINE AT
AnokaCountyHistory.org

OR AT
Fridley City Hall

A fundraiser for the Fridley Historical Society and the Anoka County Historical Society, in partnership with the city of Fridley.

SUMMER RECREATION PROGRAMS



Wet & Wild Water Party

1:00 - 4:00 P.M.

Wednesday, July 11

Commons Park

6249 7th Street NE

Make a splash!

Grades K - 5

Event only: \$6/person

Or make it a whole day of fun,

7:00 a.m. - 5:30 p.m.: \$25

Pre-registration required.

Call (763) 572-3570 or register online at FridleyMN.gov/recreation

NICKEL JAMBOREE

1:00 - 4:00 P.M.

WEDNESDAY, AUGUST 1

COMMONS PARK, 6249 7TH ST NE

Bring your spare change and try your luck! Carnival games, face painting, hayrides, puppets and more. Kids under 6, bring your parent.

No need to pre-register. We'll see you there!

Extended hours are available - spend the whole day with us for \$25.

Call 763-572-3570 for details or full-day registration.

Feeling Stressed?

Try **Yoga Mindfulness**. Explore an ancient exercise that strengthens the body while calming and focusing the mind. Learn how to incorporate these basic exercises into your daily life.

What can Yoga Mindfulness do for you?

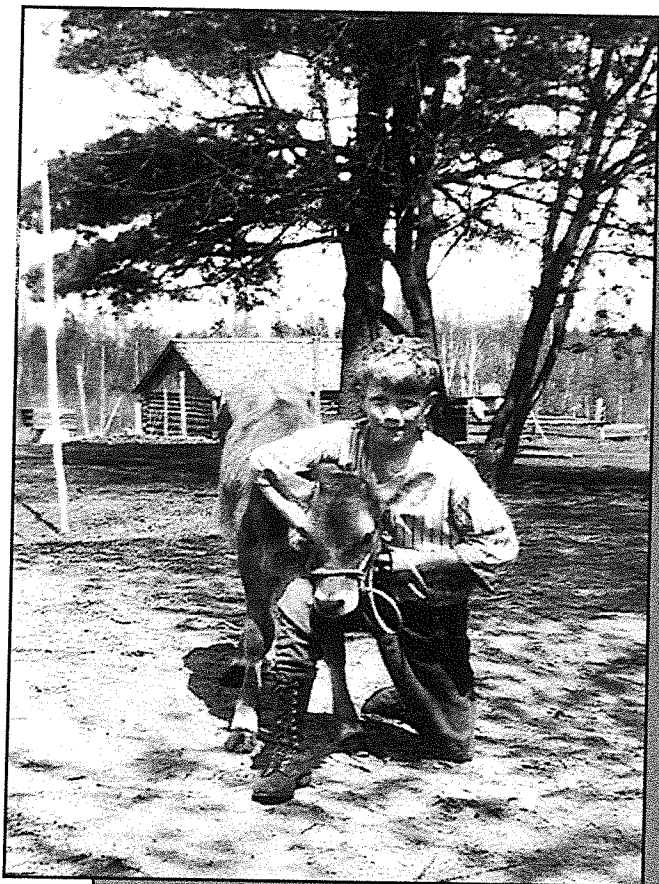
- Strengthen and tone your body
- Improve circulation
- Lower blood pressure
- Relieve stress

All classes include classic Hatha, stretching, breathing practices and guided meditation and relaxation. Classes held at Fridley High School in the media center.

Saturdays: 10:00 - 11:30 a.m.,
July 21 - Aug 25, \$48

Tuesdays: 7:30 - 9:00 p.m.,
July 24 - Aug 28, \$40

Visit us online to see all of our programs: FridleyMN.gov/recreation



HISTORY 21

Volume 48 No.4 July-August 2018

Making alcohol legal since 1933 with the 21st Amendment

AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.

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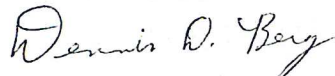
*Front Cover: Extension Service Annual Report, 1930, pg 23.
"Willis Wyatt of the Bethel 4-H Dairy Calf Club with their Jersey Calves."
Object ID#: AG100.1930.10*

From the President

When I left home to serve in Vietnam, the world felt chaotic and abusive toward not only those deployed, but the family left at home. Communication came through letters since phone calls were impossible. Our loved ones truly were left on their own until our return.

Today, we see a level of support for our military not felt since WWII and the innovations in technology provide for almost constant contact during a deployment. That said, the families face the same anxiety and loneliness of separation during a deployment today than they always have. The circumstances may have changed, but the experience remains largely the same.

We are looking for partners to support ACHS in collecting the stories of these families during an upcoming deployment of the 34th Red Bull Infantry Division. Some of these stories will be featured in a half-hour documentary in partnership with Twin Cities Public Television (TPT), providing a state-wide platform to increase awareness of the family experience. We hope you can join us in this project!


Dennis Berg, ACHS President



From the Director

ACHS has committed to taking the Veterans Voice project to an exciting, and highly visible, level by partnering with Twin Cities Public Television (TPT) to produce a half-hour documentary on military families of Anoka County.

This project will move our efforts to preserve military history into the present by focusing on those currently experiencing a deployment in Anoka County. By engaging veteran families and their networks, we can amplify their story and influence with the public. Too often historians wait for memories to grow old and cold before collecting them, thus risking the integrity of the content. This production will allow for the education of Anoka County residents and the preservation of ideas while the content remains relatable.

Stay tuned...literally! The proposed broadcast date is July of 2019. Until then, look for more information and think about how overseas deployments have affected your networks. We would love to hear your story!



Rebecca Ebnet-Mavencamp, Executive Director



4-Hers enjoying the summer, 1941. Object ID: Aces 1941-17

The Terror of the Summer

By John Hilst., ACHS Intern

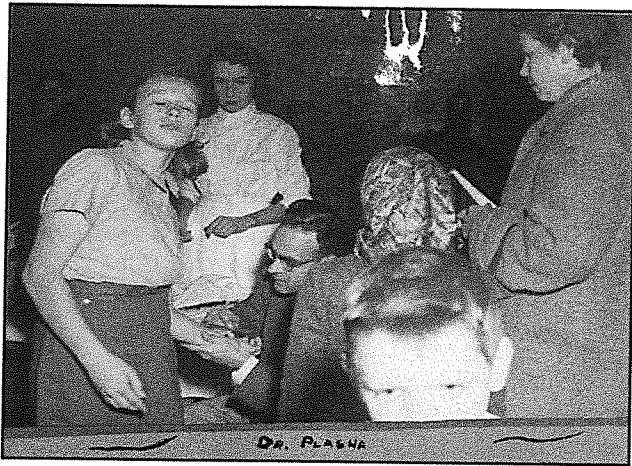
Poliomyelitis, commonly known as polio, has a long history in the United States and Anoka County. Highly contagious and incurable, this disease affects all ages. It can be contracted year round, but is most common between June and September. Polio spreads especially well in contaminated water, causing outbreaks often centered around swimming pools, lakes, and beaches. Minnesota, with its 10,000 lakes and even more lakeside cabins, became a hotbed of polio.

The virus attacks the nerves of the brain and spinal cord. This can lead to muscle weakness, paralysis, and death. Weakness and paralysis of the legs, the most infamous symptoms, especially frightened people. Since it affected all social classes indiscriminately, people felt more threatened by polio than other diseases, comparable to the Spanish flu epidemic of 1918.

The Sister Kenny Institute, now the Courage Kenny Rehabilitation Institute at Allina Health, pioneered organized treatment in Minnesota. Founded in 1942 by Australian Sister Elizabeth Kenny, the Institute treated polio patients with damp, hot towels instead of the more conventional splints. This allowed for relaxation and exercising of the affected muscles and proved more effective and less painful for the patients.

Harriet Olson, an Anoka County native, was admitted to the University of Minnesota Hospital with polio at the age of 8 in 1943.





Dr. Plasha, a physician in Coon Rapids, administering polio vaccinations at Blaine Elementary school, 1955.

"I went through all the hot packs and the exercises," said Olson. "I was there for ten and a half months... [The nurses] did a lot of things. You laid with these hot packs at least two times a day, maybe more, flat with your feet up against a board."

Upon arrival at a care facility, patients would also be subjected to lumbar punctures, a painful extraction of spinal fluid. In 1946, Minnesota suffered a massive outbreak of Polio. That year, the state saw

nearly 3,000 cases of the disease, including 226 fatal cases. These cases were reported in 86 of the state's 87 counties. Minnesota cancelled the State Fair, while Anoka cancelled the County Fair, due to fear of polio spreading. Minnesota youth felt the effects the most, with 71.4 percent of cases and half the deaths being represented by children under 15 years of age. The National Foundation for Infantile Paralysis (NFIP) provided around \$2 million for treatments.

At the time, the root cause of polio remained unknown. In 1946, the Minnesota State Board of Health suggested that poor diet, excessive exercise, flies and road dust were the culprits. Another popular belief connected tonsillectomy procedures to increased polio risk. The Board suggested dampening the streets and increased rest, as well as avoidance of the ill and polluted water sources. The Board further noted that there was no known cure for polio.

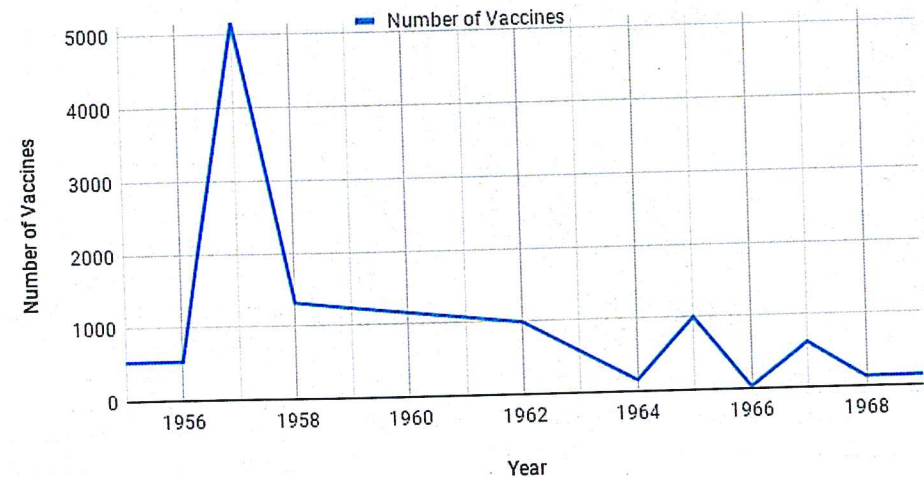
During a nationwide polio epidemic in 1952, Minnesota had the highest polio rates of any state in the nation, seeing nearly 4,000 of about 60,000 cases, and suffering 206 of the 3,145 polio related deaths. That year however, Minnesota began to fight back. NFIP provided 245 nurses from other states to aid with the emergency outbreak. These nurses issued injections of gamma globulin, believed at the time by the American Medical Association to provide short term resistance to polio. Minnesota's quick and effective response earned praise from the NFIP.

"Under the challenge of the worst polio outbreak of all time, Minnesota reacted with calm intelligence," reported the NFIP annual report. "There was little panic and a calm attitude was evident everywhere."

In 1955, Dr. Jonas Salk unveiled his polio vaccine, which could successfully make an individual immune to polio. The Poliomyelitis Assistance Act of 1955 gave

"I was [in hospital] for ten and a half months..."
Harriet Olson

Anoka County Polio Vaccines



Minnesota \$593,448 to use towards vaccinating pregnant women and children up to age 19. In addition, Minnesota received \$86,600 from a General Health Grant for planning and operating a vaccine distribution system, as well as monitoring polio rates. Anoka County first inoculated children between the ages of 5 and 9 on May 26, 1955. By the end of the year, 533 children in the county received the new vaccine.

Statewide, 77 percent of first and second grade children received immunizations, only two of whom would go on to contract Polio. In addition to state-organized efforts, voluntary clinics also opened, in cooperation with local health officials. These clinics charged 50 cents per vaccine, but were noted by the state as administering the vaccines "irrespective of [the patient's] ability or willingness to pay the nominal charge."

Local physician Dr. Matthew Plasha administered the Salk vaccine at one of these voluntary clinics at the Blaine school (pictured previous page). By the following year, available stock of the vaccine had grown, allowing the state to encourage everyone to be vaccinated.

In 1957, Minneapolis played host to a mass Polio vaccine campaign, immunizing between 600 and 3,000 children per day. Locally, this campaign was reflected by Conger Pharmacy, at the time located at 120 East Main Street,

P

Protect
Now against
Polio

According to studies conducted by twenty-two states and New York City, polio vaccine reduced the incidence of the disease from 29.2 cases per 100,000 population among those not immunized to 6.3 cases among those who had been immunized—a reduction of 78 percent. Don't take chances. Provide maximum resistance against polio for yourself and your family. Be immunized. See your physician today.

In the interest of Public Health this advertisement
is sponsored by

Conger Pharmacy

CORNER OF SECOND AND MAIN

Anoka, which ran a series of local advertisements in the *Anoka Herald*, calling for widespread vaccination. Minnesota reported zero cases of polio for the first time in 1967. This occurred as a result of the massive vaccination campaign, both in Anoka County and the greater state of Minnesota. The state has not reported a death from natural, locally contracted polio since 1973, and polio has not been reported en masse in the state since 1981.



This section was written by John Hilst, a summer research intern. John has lived in Coon Rapids his entire life and is currently studying both history and industrial engineering at Iowa State University. John is in the process of researching and creating an exhibit focused on the mid-century medical history of Anoka County, especially in regards to polio and medical facilities.

A black and white photograph of a woman in a light-colored, long-sleeved dress standing next to a large industrial unit, possibly a refrigerator or freezer. She is smiling and holding a small object. The unit has a large vented door. Overlaid on the image is the text "Serving the Anoka Area since 1936" in a stylized blue font. In the bottom left corner, there is a logo for "Pierce" with a large "P" and the word "ierce" below it, with "HEATING, COOLING & COMMERCIAL REFRIGERATION" underneath. In the bottom right corner, the address "1920 2ND AVE. ANOKA" and phone number "763-421-3604" are listed.

**Serving the Anoka Area
since 1936**

Pierce
HEATING, COOLING &
COMMERCIAL REFRIGERATION

1920 2ND AVE. ANOKA
763-421-3604

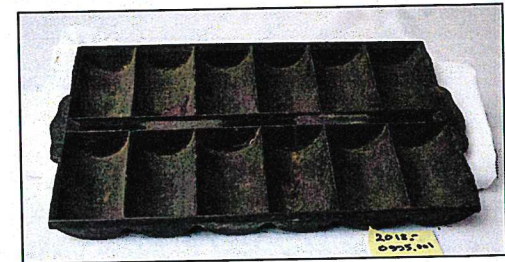
Show your business' support of local history by
sponsoring our next newsletter.



New additions to our collections usually bring us fresh stories about people who made their home in Anoka County over the years. This is certainly true of three recently donated items: a cast iron baking pan and two garden hoes.

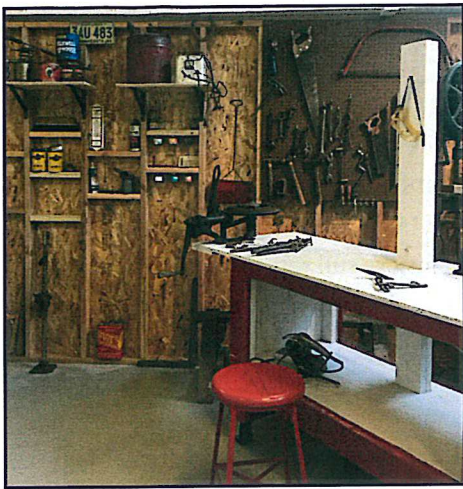
These artifacts belonged to two generations of the Wilkins family of Fridley. The baking pan was that of Margaret (Michener) Wilkins (1866-1953), the wife of Charles Morris Wilkins (1865-1940). Married in Indiana on October 16, 1894, the couple later moved to Fridley. Charles' occupation is given as a tin smith or sheet metal worker, while Margaret kept their home and raised five children: Heber C., Howard G., John R., Charles M. Jr., and Ruth M. Wilkins.

Margaret was a Quaker, and even as technology began to progress into the 20th century, she preferred to do her cooking and baking on a wood-burning stove using cast iron implements. The baking pan (below, Object ID# 2018.0995.001) was one of them. Composed of two rows of six half-cylinder sections, the rows were joined in the middle and with a small handle on each short end; this one has no mark indicating its maker. The word "Patented" is stamped on one handle, and a number given on the other, but the number is no longer legible. Pans like these could be used to bake a variety of things, including muffins, cornbread, or rolls. Other cast iron implements used by Margaret were a griddle, waffle-maker, and a large fork.



When Margaret passed away in 1953, her youngest son, Charles M. Wilkins Jr. (1901-1993), inherited her cooking utensils. Listed as a farmer living with his parents in 1910, he later worked as a salesman, selling coffee and soap. He married Florence M. Petersen (1902-1988) on June 14, 1924 (see above). They continued to live in the Fridley area, and having two daughters, Shirley I. and Marjorie J. The family gardened, and they had two garden hoes. One, with a green metal head, is a regular size, used by Charles and Florence. The second is red and was smaller, sized for a child; this hoe was used by their children and grandchildren throughout the middle of the 20th century.

Thanks to these artifacts, we know more about the Wilkins family across two, and even three, generations, for it was one of Charles and Florence's granddaughters who donated them to ACHS. The hoes are now on display in the Garage exhibit, helping visitors better picture what mid-century life was like in Anoka County. The baking pan is safely in the collections, ready for any who want to explore life in the early 1900s.



THE
Garage
July 14
10 A.M. – 4 P.M.

Heading to Riverfest in Anoka on July 14? Pop over to the History Center for some fun and get an eyeful of those baby-food jars

screwed to a plywood shelf. Yep, we're opening a new exhibit and it resembles that garage you remember in the 60s!

In addition to the new exhibit, join us to play games (hopscotch and hula hoops are a must), enjoy a root beer float, and relax watching dancers from 'nMotion Studio in Fridley.

THE
'nMotion
CENTER
FOR PERFORMING
ARTS

Thank You!!

This spring we held our 2nd Online Auction through the generous help and partnership with AAA Auction and Realty Company. Items on the auction included specially designated items and donations (no worries, no collection pieces!). Through the companies auction network and your support we raised \$1,645 for ACHS and local history. THANK YOU!

We are in the process of gathering items for our next online auction. If you have anything you think would be a great auction donation, contact us at the History Center. Board President Dennis Berg is spearheading this effort.



Home & Garden Tours!

Two cities in Anoka County showcase their history and beauty with
Home & Garden Tours this year!

On July 15, the Anoka HPC and ACHS host their 15th tour. This beautiful summer tradition explores unique homes, and the hidden history still present from the 1939 Anoka Tornado. Special features also include an exclusive look past the gates and inside the Federal Cartridge Clubhouse, and a Pop-Up Marketplace and Tornado exhibit at the Anoka Armory, a building destroyed by that same tornado.

Join a new tradition with the Fridley Historic Home & Garden Tour on July 22! This tour will ramble back in time into Fridley's most famous era, the 60s: an age of tornadoes, strength and rebuilding. Enjoy scenic homes and gardens while learning more about the history of the Fridley area. The tour is a fundraiser for the Anoka County Historical Society and the Fridley Historical Society.

Purchase tickets for either (or both!) tours at AnokaCountyHistory.org

15th ANNUAL ANOKA HERITAGE
Home and Garden Tour
Sunday July 15, 2018
1 p.m.-5 p.m.

Beautiful Gardens
Federal Clubhouse
1939 Tornado Twists
Pop-up Marketplace

Buy tickets at
AnokaCountyHistory.org
ADVANCE TICKETS
\$12

SPECIAL THANK YOU TO OUR TOUR SPONSORS:

MOTEL
PETERSON'S
PLANTS and THINGS USA
TERRY & OVERACKER
LITTLE WHITE HOUSE
CHRISTIAN, HILL, and others

Ramble back in time...

Buy tickets at
AnokaCountyHistory.org
ADVANCE TICKETS
\$12

**Fridley Historic Home
& Garden Tour**
July 22, 2018
1 - 5 p.m.

SPECIAL THANK YOU TO OUR TOUR SPONSORS:

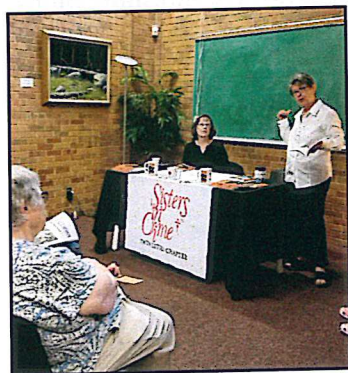
PLANTS and THINGS USA
TWIN CITY STAFFING
BACHMAN'S
Bob's Produce
Mr. Darcy's Cows



LEAGUE OF WOMEN VOTERS TEA

The afternoon of May 5 was a time for fun and successful fundraising at the History Center. League of Women Voters—ABC partnered with ACHS to sponsor a tea to raise funds for an exhibit celebrating the League's 100th anniversary in 2019. A tea has significance for LWV-

ABC because Mary Spurzem held a tea to organize a League of Women Voters in Anoka, which became League of Women Voters—ABC. Our tea was attended by 28 League members, their family, and friends. ACHS staff created a placemat especially for the event showing items of our history from the History Center files. We were delighted that the placemat featured our beloved member, Zilla Way, who attended and signed some of the placemats, which attendees took home as mementoes. Another highlight we enjoyed was a scavenger hunt that introduced everyone to the exhibits. We had a wonderful time, learned about our history, plans for an exhibit featuring the League's 100th birthday, and the great work of the History Center. LWV – ABC thanks ACHS staff for their cooperation and hard work. We had so much fun we may do it again!

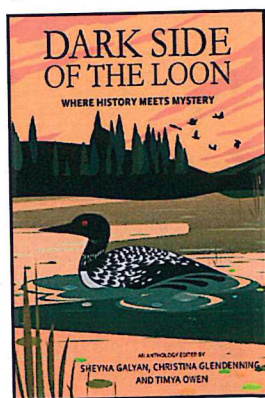


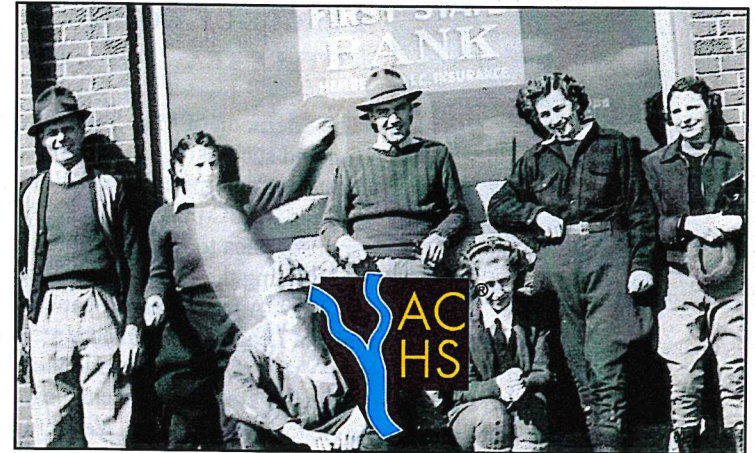
DARK SIDE OF THE LOON BOOK EVENT

On June 9 authors from *Dark Side of the Loon: Where History Meets Mystery* hosted an author showcase at the History Center. It was a day of mystery, adventure, and local history, all wrapped in fiction. Every 45 minutes throughout the day, new authors from the book took center stage in the Philolectian Room to read a portion of their story in the

publication and answer questions. Visitors seemed especially interested in the writing process, research methods, and publication procedure.

Special thank you to the authors who shared their time and talents: Midge Bubany, E. Bakos (Mary Sebesta), Barbara Merritt Deese, W. Powers (Bill Anderson), S. Owen (Timya Owen), Greg Dahlager, Marlene Chabot, James Goodhue, Carol Huss, Cheryl Lewis, Christine Husom, Michael Allan Mallory, Karl Jorgenson, and Sherry Roberts.





When people think of volunteering the History Center, they automatically think of all the old stuff we keep in boxes. While the collection (re: old stuff) is important to who we are, a bigger need is meeting people, having fun with history and letting them know about the History Center.

Don't be shocked, but there are people that say they don't like history *gasp* or haven't heard of ACHS *pout.* ☺ Our summer events, including the Home & Garden Tours, Riverfest, Anoka County Fair and Nowthen Threshing Show are chances to introduce the fun of history and ACHS to new folk.

It can't be done without support. We still need help to cover all shifts at these summer events. Volunteer yourself, and even bring a friend or two to join the fun. Spend 2.5 hours at the County Fair (July 24-29), or 4 hours hanging at a beautiful home on the Fridley Garden Tour (July 22) and show people that history LIVES!



Sara Given
Volunteer Coordinator
Sara@AnokaCountyHistory.org

Keep up with the Fun at ACHS!

Don't wait another two months to discover what the ACHS is up to. Find us on Facebook, Instagram, and Twitter. We share photographs and artifacts from the collections, updates about upcoming programs, and a behind the scenes look at antics around the History Center.



Anoka County
Historical Society



AnokaCoHistory



AnokaCoHistory



INTERNS Ahead



Meet the Oxley Crew!

This summer, ACHS board member Richard Oxley created a new internship at Hennepin Technical College. Students Cameron, Christi, and Chaeli earn school credits while creating video and digital content for the History Center in the form of 2 *Minute History*.

These video shorts, aptly two minutes long as the name implies, showcase the displays available in the exhibit hall. The crew tackles a new video each week, spending a day each on pre-production, shooting, and post-production. Topics include Jon Arfstrom,

Anoka County Schools, and the Kline Sanitarium.

Find 2 *Minute History* episodes on our website, or Facebook page!



Meet Delaney!

Delaney is an archival intern at the History Center. During her time here, she is organizing and cataloging a large collection of items about the history of Nowthen (Burns Township).

What favorite thing you have discovered in your project so far?

My favorite thing I have discovered are

the records relating to Jim Hare, the man credited with naming Nowthen. I also found a republican ticket from President Grant's election within that collection.

What surprised you about interning at ACHS?

I think I was surprised by the extensive amount of history on just one town within the county.

What is your goal beyond this internship?

My goal is to go on to graduate school for Library and Information Sciences to become a future archivist on the East Coast.

General Donations

Johannes Allert
Anoka Women of Today
Kevin and Patti Bellows
Mike and Mary Clark
Eva Mae Cleator
Julie Firkus
Eloise Graham
Melvin Larson
League of Women Voters—ABC
Joyce Manthey
Fern Mattson
Gene Merriam
MidWestOne Bank
John Novack
Gladys Odegaard
Lynne and Terry Rickert
Tom and Linda Sullivan
Charles Thurston
Carol Vevea
Vietnam Veterans of America
Chapter 470
Rita Warpeha

Memorial Donations

Eleanor Lee (Jacob) Swisher

Artifact Donors

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Julie Firkus
Floyd Freeman
Sara Given
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ACHS New Members

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Rebecca Hope
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ACHS Sustaining Members

Northeast Bank
Terry and Gina Overacker
Rita Warpeha

ACHS Business Members

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Coon Rapids Historical Commission
Fifth Avenue Dental
Forest Lake Contracting, Inc.
Hawaii Nail Spa
Nowthen Historical Power
Association
Pierce Refrigeration
Peterson Shoes
Ticknor Hill Bed & Breakfast



To those members, volunteers, friends, and neighbors who are
no longer with us—you will be missed.

Eleanor Lee Swisher
1920-2018

Julian "Steve" Stephen
Schmidt
1946-2018

Donald Vesley
1932-2018

Visit the History Center! Open 5 days a week, FREE:

Tuesday 10 a.m.—8 p.m.

Wednesday-Friday 10 a.m.—5 p.m.

Saturday 10 a.m.—4 p.m.

ACHS Board Meetings

Second Thursday of each month. 6 p.m. at the Anoka History Center

Open to membership and the public.

Anoka RiverFest & Exhibit Opening*July 14, 10a.m.-4 p.m.*

Stop by the History Center for fun, history, community and root beer floats. Also enjoy new exhibits, music, and performances from 'NMotion dance studio of Fridley.

Anoka Heritage Home & Garden Tour*July 15, 1-5 p.m.*

Back for the 15th year, Anoka's Heritage Home & Garden Tour journeys into the history of Anoka's 1939 tornado, through the Federal Cartridge Clubhouse, and into gardens dug with love. Also enjoy a Pop-Up Museum and Marketplace at the Armory. Advance tickets: \$12

Fridley Home & Garden Tour*July 22, 1-5 p.m.*

Ramble back in time and explore the beauty and history of the city of Fridley on its first Home & Garden Tour. The tour will feature the city's most famous era, the 60s: an age of tornadoes, strength and rebuilding. Advance tickets: \$12

Anoka County Fair*July 24-29*

Visit the ACHS at the Old Farmhouse to share stories, play with old games, relax on the porch swing and share the mystery of the kitchen's ice box. Gate Admission: Adults \$10 (ACHS Farmhouse volunteers receive free ticket)

Anoka County Genealogical Society Meeting*August 7, 6:30 p.m.* Topic: Migration - Why did they go that way?*September 4, 6:30 p.m.* Meeting topic to be determined.

Meetings held at the Anoka County History Center.

Email questions or suggestions to acgsmn@yahoo.com**Nowthen Threshing Show***August 17-19*

Visit ACHS in our 1920's era General Store to purchase a delicious pickle or penny candy while bemoaning the effects of Prohibition or women's suffrage. Gate Admission: \$10 Adults (ACHS General Store volunteers receive free ticket)



Anoka County
Historical Society
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AnokaCountyHistory.org

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