



**CITY COUNCIL AGENDA
MONDAY, MARCH 18, 2019
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. CONSENT AGENDA:
 - A. Approval of Minutes – March 4, 2019
 - B. Disbursements
 1. General Operations Disbursement Claim No. 19-03 \$401,174.68
 - C. Approval of Public Right of Way Permit – Telecom Construction
 - D. Approval of 2 AM Liquor License Renewal – Monte's Sports Bar
 - E. Approval of Exempt Gambling Permit – MN Darkhouse & Angling – March 30, 2019 - Kraus Hartig VFW
 - F. Approval of Off Sale Liquor License – Hy-Vee
 - G. Request for Contractor's Payment No. 2 and 3 – Keys Well Drilling
 - H. Contractor's Licenses
 - I. Sign Permit
6. POLICE REPORT
7. PARKS AND RECREATION REPORT
8. NEW BUSINESS
 - A. Approval of Building Inspection Services Contract with MNSPECT
 - B. Approval of Cost Share Agreement with Rice Creek Watershed District
 - C. Approval of 2019 Street Seal Coat Project Bid Results
9. ENGINEER'S REPORT
10. ATTORNEY'S REPORT
11. REPORTS
 - A. Administrator Reports
12. OTHER
 - A. City of Mounds View Beach Recommendation
 - B. Building Official Brainard Retirement Celebration
13. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on March 4, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Carson; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Paige Kiefer, ABC Newspaper

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that Item 9A., Building Inspector Services, be added to the agenda.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 19, 2019
- B. Budget to Date – January 2019
- C. Approval of Suburban Rate Authority First Half Assessment
- D. First Quarter Billing for 2020 Payable 2021 Property Tax Assessment – Ken Tolzmann
- E. Application for Temporary Intoxicating Liquor License – Spring Lake Park Lions; Tower Days June 19, 2019 – Lakeside Park
- F. Exempt Gambling Permit – Ducks Unlimited; May 4, 2019 – Torg Brewery
- G. Public Works Salary Adjustment
- H. Accept Letters of Resignation of Employment – Building Official Brainard and Code Enforcement Caldwell

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Code Enforcement Report

Building Official Brainard reported that he attended the ICC Region III Educational Institute on February 4 – 8; Employee Safety Training on February 13 and the Planning Commission meeting on February 25. He reported that in February 2019, four building permits were issued compared to eight in 2018. He stated that six mechanical permits were issued in February, compared to seven in 2018. He reported that six plumbing permits were issued in February, compared to six in 2018. He reported that one Fire permit was issued in February.

Mr. Brainard reported that construction Hy-Vee once again commenced in February after a noted delay due to revisions. He stated that the structural insulated panels (SIP's), are being erected for the main store giving definition its true size from all adjoining streets. He stated that bar joists for the roof have also been delivered on site, which will be installed shortly after completion of the SIP'S

Mr. Brainard reported that on February 5, 2019, he was voted to the Board of Directors with Association of Minnesota Building Officials. He reported that he has submitted a formal letter for his intent to retire from public service and the City of Spring Lake Park on April 1, 2019.

Mr. Brainard reported that the part-time Code Enforcement Inspector John Caldwell has submitted his letter of resignation effective on March 8, 2019.

Mr. Brainard provided a vacancy listing for February 2019. He reported that the Code Enforcement Department did not post any abandoned/vacant properties in the month of February. He reported that 11 Administrative Tickets were issued for failing to register rental property for 2019.

Mr. Brainard provided a "Property Line Information" handout for information to residents. He reported that the handout is provided for any Spring Lake Park property owner that is looking to locate their property lines when applying for a building or zoning permit.

Councilmember Nelson stated that he was approached by several townhome owners and inquired as to who is responsible for clearing the fire hydrants of snow.

Mr. Brainard stated that on private property, it is the responsibility of the private owner. He stated in a situation like this it would be between the association and the plowing contractor.

8. Ordinances And Resolutions

A. Resolution 19-02 Permanently Transferring Monies From Public Utility Operations To Public Utility Renewal and Replacement

Administrator Buchholtz reported that City staff is seeking City Council approval for transfers to address a long-standing issue within the Public Utilities Fund.

Administrator Buchholtz explained that Capital Improvements are paid for with cash balance in Fund 660, Public Utilities Renewal and Replacement Fund. He stated that in the past, during the preparation of the annual financial statements (the audit), the assets purchased with cash from Fund 600 were capitalized in Fund 601, Public Utilities Operations. He stated that over the years, this has had a negative impact on the cash balance of Fund 600, while adding cash to Fund 601.

Administrator Buchholtz reported that proper accounting would have had the assets capitalized in the same fund from which cash used to pay for them. He stated that the City auditor, Smith Schafer, and City staff concur and recommend transfers to place an operating reserve in Fund 601 and place the remaining cash and assets into Fund 600.

Administrator Buchholtz stated that from an audited financial statement standpoint, these changes will mean nothing. He stated that the auditor currently combines Fund 600 and Fund 601 in preparing the Utility Fund (Proprietary Fund) financial statements. He stated that these changes are for the City's internal accounting of the utility fund. He stated that staff recommends approval of Resolution 19-02.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 19-02 PERMANENTLY TRANSFERRING MONIES FROM PUBLIC UTILITY OPERATIONS TO PUBLIC UTILITY RENEWAL AND REPLACEMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 19-03 Approving A Conditional Use Permit For 8232 Highway 65 NE, To Permit Assembly Uses And Offices With Merchandising Services

Administrator Buchholtz reported that the City received a Conditional Use Permit application from the Minnesota Conference of Seventh-Day Adventists to utilize the Middletown Professional Building located at 8232 Highway 65 NE. He stated that the Minnesota Conference of Seventh-Day Adventists have entered a purchase agreement for the building. He reported that the property is guided commercial and zoned C-1, Shopping Center Commercial.

Administrator Buchholtz reported that the Minnesota Conference of Seventh-Day Adventists plan to utilize the building for their administrative headquarters, for large trainings and for a small bookstore. He stated that offices with merchandising services are considered a Conditional Use in the C-1 zoning district. He explained that large group trainings would be classified as an assembly use, which is considered a Conditional Use in the C-1 zoning district. He reported that one existing tenant (physical therapy) will remain in the building until the remainder of their two-year lease expires.

Administrator Buchholtz reported that the site is located on the west side of Highway 65 NE, just south of the CSAH 10 Highway 65 interchange. He stated that a conditional use permit was obtained from the City in 2004 to construct a 19,000 sf building adjacent to a residential district. He stated the conditions associated with the 2004 approval would continue to be in force for this change of use.

Administrator Buchholtz reported that Section §153.202 of the City of Spring Lake Park zoning code outlines the requirements to approve a conditional use permit. He stated that the City Council may then authorize the conditional use permit, provided the applicant has provided evidence establishing the following:

- a. **The proposed use at the particular location requested is necessary or desirable to provide a service or facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community** – The applicant stated that the building will service as the administrative headquarters for the Minnesota Conference of Seventh-Day Adventists. He stated that the applicant also states that a portion of the building will be used as a bookstore for their membership and for training of employees and church members.

- b. **The use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity** - The applicant will be utilizing this building primary for their administrative offices. Office uses, with merchandising services, as well as training facilities consistent with similar uses along the State Highway 65 corridor.
- c. **The proposed use will comply with the regulations specified in this chapter for the district in which the proposed use is to be located.** – The applicant plans to make any necessary modifications to the building to endure the property meets building and fire code regulations.
- d. **The use is one of the conditional uses specifically listed for the district in which is to be located** – Assembly uses and offices with merchandising services are permitted as a conditional use within the C-1 shopping Center Commercial district (See Appendix D of the Zoning Code).
- e. **The proposed use shall have a detrimental effect on the use and enjoyment of other property in the immediate vicinity** - The current use of the building is medical office. The transition from medical office to office, with merchandising services, will have a minimal impact on the surrounding property owners.
- f. **The use will not lower property values or impact scenic views in the surrounding area** – The building is very attractive. The applicant has no plans to modify the exterior of the current facility or use it in any way that would be detrimental to the community.
- g. **Existing streets and highways and proposed access roads will be adequate to accommodate anticipated traffic** – The building is serviced by both Middletown Road and the County Road 10 service drive, both streets have adequate capacity to service this use.
- h. **Sufficient off-street parking and loading space will be provided to serve the proposed use**
There are currently 103 parking spaces servicing this building. The proposed uses are as follows:
- | | |
|------------------------------------|---------------------------|
| Assembly use (1 space/100 sf) | 45 parking spaces |
| Office (4 spaces/1,000 sf) | 32 parking spaces |
| Current Tenant (6 spaces/1,000 sf) | 14 parking spaces |
| Bookstore (10 spaces/1,000 sf) | 12 parking spaces |
| Total Parking Requirement | 103 parking spaces |
- The parking lot appears to have sufficient parking for the proposed uses. Staff will want to verify the square footages to ensure proper parking calculations.
- i. **The use includes adequate protection for the natural drainage system and natural topography** – The site has adequate drainage and has not caused any drainage issues for neighboring properties. It is important to note that the applicant, should they proceed with the purchase of the building, will be responsible for maintenance on the storm water pond located to the north of the building.
- j. **The proposed use includes adequate measures to prevent or control offensive odor, fumes, dust, noise or vibration so that none of these will constitute a nuisance** – The applicant stated that they have no equipment that would create these nuisances.

- k. **The proposed use will not stimulate growth incompatible with prevailing density standards-** The applicant stated that the administrative office use is compatible with the overall density of the surrounding neighborhood.

Administrator Buchholtz reported Planning Commission held a public hearing on the conditional use permit recommends to the City Council approval of the conditional use permit with the following conditions:

1. Applicant shall verify square footages to the zoning administrator to verify parking requirements.
2. Applicant shall ensure occupancy off assembly room shall not exceed capacity as set forth in the State Building and Fire Codes and available parking.
3. Applicant will ensure that the bookstore will not ship not receive large amounts of books/material that require frequent truck deliveries.
4. Applicant shall comply with all conditions of the 2004 special use permit.

Administrator Buchholtz reported that there is a storm water pond on the site for runoff. He stated that the applicant is aware that the maintenance and upkeep of the pond is that of the property owner.

Councilmember Wendling asked if the item up for discussion could be tabled and discussed at a future workshop. He expressed his concern with property becoming nontaxable in the City and he feels there are quite a few properties that are tax exempt.

Administrator Buchholtz stated that there is time under the 60-day rule to table the item. He stated that he was not aware of the details of the purchase agreement and the timeline that the applicant needed to follow.

Councilmember Wendling stated that the reason for tabling the item is ask questions of the applicant and research the amount in taxes that could be lost by allowing the property to become tax exempt. Councilmember Goodboe-Bisschoff agreed with Councilmember Wendling.

Mayor Hansen reminded the City Council that they are to review and approve the application and use as it was applied for.

Attorney Carson stated that he had reviewed the application and stated that the use is an allowed use in the area requested and it would be difficult to provide reasons for denial.

Councilmember Goodboe-Bisschoff inquired if the ordinance regarding a buffer being required within 500 feet of a church or school when alcohol is being served applies to this situation.

Administrator Buchholtz stated that the building will not be holding any church services and will only be used as administrative offices.

Councilmember Goodboe-Bisschoff inquired if the building could be partially tax exempt, as part of the building will be used as a bookstore. Attorney Carson stated that he was unsure but an application for tax-exempt status would be made the County Assessor and they would review the property.

Engineer Gravel reminded the Council that the 2004 conditions of the Conditional Use Permit will apply to the the new Conditional Use Permit. He stated that part of the Storm Water Improvement Plan is maintenance of ponds back to the original design of 2004. The Council and applicants agreed and agreed that the condition did not need to be added to the resolution.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 19-03 APPROVING A CONDITIONAL USE PERMIT FOR 8232 HIGHWAY 65 NE, TO PERMIT ASSEMBLY USES AND OFFICES WITH MERCHANDISING SERVICES. ROLL CALL VOTE: COUNCILMEMBERS NELSON – NAY; WENDLING –AYE; DELFS – AYE; GOODBOE-BISSCHOFF- AYE- AND MAYOR HANSEN – AYE. MOTION CARRIED.

9. New Business

A. Building Inspection Services

Administrator Buchholtz reported that the City of Spring Lake Park has been following a two-track approach in finding the best alternative to providing residents with building inspection services following the retirement of Building Official Brainard on April 1, 2019. He stated that the City issued a request for proposal (RFP) for building inspection firms in December and interviewed interested firms on January 28, 2019. He reported that in addition, the City Council authorized staff to conduct a hiring process for a candidate to fill the soon to be vacated Building/Code Enforcement Official position. He reported that interviews for that position concluded February 28, 2019.

Administrator Buchholtz reported that the City received only six applicants for the building official position, including only one qualified candidate. He reported that an interview panel consisting of Chief Ebelt, Recreation Director Rygwall and Administrator Buchholtz met with the candidate. He stated that unfortunately, the candidate decided to accept a Building Inspector position with another city. He reported that Recreation Director Rygwall and he met with a second candidate who did not have the required license but could obtain it within six months, but the candidate was not the right fit for the position.

Administrator Buchholtz reported that each of the two inspection firms that submitted proposals, MNSPECT and INSPECTRON, were highly qualified. MNSPECT was the lowest cost proposal. He stated that staff recommends the City Council authorize the Administrator, Clerk/Treasurer to begin negotiations with MNSPECT to provide building inspection services to the City of Spring Lake Park. He stated that the contract would be a period of one year, at which time the City Council could decide to renew the contract or attempt to find an individual to fill the Building/Code Enforcement Official position.

Administrator Buchholtz stated that staff believes that a contract with MNSPECT is the best option to ensure that the City has a Building Official on April 1, 2019.

Councilmember Delfs inquired if the the contract is approved with MNSPECT, would the posting for the Building Official remain open or reposted at the end of the contract with MNSPECT.

Administrator Buchholtz stated that there is not a large pool of qualified candidates at this time and he feels that MNSPECT is the best option at this time. He suggested that the Council re-evaluate the before the end of the contract term.

Mayor Hansen inquired if all the items in the contract were necessary and if we had to use MNSPECT for all the items. Administrator Buchholtz explained that he would like to work with SMB Fire Department for possible assistance on rental inspections.

Councilmember Goodboe-Bisschoff inquired if the contract includes a clause for an early cancellation of the services. Administrator Buchholtz stated that there is not a draft contract at this time. He stated that there will be costs for the startup and for current inspections. He explained that there will be a learning curve with staff

however; he stressed the importance that the City needs an inspector on staff by April 1, 2019 and he feels the best option is to contract the service out at least for a year.

MOTION MADE BY COUNCILMEMBER NELSON TO AUTHORIZE NEGOTIATION OF A ONE YEAR SERVICES CONTACT WITH MNSPECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Engineer's Report

Engineer Gravel reported the Arthur Street Well 5 project is moving forward. He reported that recent water sample results are better but not the desired levels. He stated that filter media has been cleared and a quote has been received to total replacement of the filter media.

Mr. Gravel reported that the bituminous trail on Osborne Road from TH 65 to Central Avenue might be reconstructed in the summer of 2019. He stated that plans and specifications have been sent to St. Paul Regional Water Services and Anoka County for review. He stated that a tentative bid opening date has been set for April 30, 2019.

Mr. Gravel reported that the Garfield Pond Improvements Project, located along 81st Avenue on the south side of the intersection of 81st and Arthur Street, is a project that was identified through the LSWMP preparation process because of flooding and water quality issues. He stated that a grant application for partial project funding has been submitted to the Rice Creek Watershed District.

A. Municipal State Aid

Mr. Gravel reported that in January, the Office of State Aid announced the 2019 Maintenance and Construction Allotments for the MSA cities as approved by the Commissioner of Transportation. He stated that the City of Spring Lake Park received the following allocations: Construction allocation of \$212,486 and Maintenance allocation of \$70,829. He stated the total combined construction and maintenance allocation for 2019 is \$283,315. He stated the 2019 total is an increase of \$10,754 from 2018. He noted that the allocation has been increasing steadily over the past five years.

Mr. Gravel stated that reimbursement requests to State Aid for previous State Aid eligible projects. He stated that the City still has a large pending reimbursement amount in the State Aid system because of the 2014-2015 Street Improvement project. He stated that the next three or four years the City will receive the construction portion of their State Aid Allocation without needing to submit any additional reimbursement requests.

11. Attorney's Report

Attorney Carson had no new items to report.

12. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nelson reported 44 pork chop dinners were served in the month of February. He reported that the committee is moving forward with upcoming activities including the Hotrods for Hero's and having food available for purchase at the music in the parks events this summer. He reported that the Fridley VFW will be closing soon however, their groups will be combining with Kraus Hartig VFW for meetings and events.

Councilmember Nelson stated that the Committee is welcoming new volunteers and encouraged residents to volunteer.

13. Other

A. Administrator Reports

Administrator Buchholtz thanked Building Official Brainard for his years of service with the City and wished the best in his future endeavors.

14. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:56 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Feb 2019
Page: 1
Claim Res.#19-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
65758	AFLAC	PAYROLL	22.17
65759	AMERITAS	PAYROLL	37.26
65760	CENTRAL PENSION FUND	PAYROLL	780.00
65761	DEARBORN NATIONAL	PAYROLL	475.51
65762	DELTA DENTAL	PAYROLL	1,599.77
65763	HEALTH PARTNERS	PAYROLL	13,933.36
65764	L.E.L.S.	PAYROLL	255.00
65765	LOCAL 49	PAYROLL	105.00
65766	NCPERS GROUP LIFE INS	PAYROLL	72.00
65767	AMERICAN ENVIRONMENTAL LLC	SERVICES	9,509.50
65768	PEGGY ANDERSON	REIMBURSEMENT USTI CONFERENCE	1,040.60
65769	ANOKA COUNTY TREASURY	ECONOMIC DEV COST SHARE	357.00
65770	AT & T MOBILITY	MONTHLY SERVICES	919.05
65771	BERKLEY ADMINISTRATORS	CLAIM	206.18
65772	CARGILL, INC	SUPPLIES	26,305.83
65773	COON RAPIDS CHRYSLER	AUTO SERVICES/REPAIR	28.00
65774	COTTENS INC	PARTS/SUPPLIES	208.72
65775	DAVID & SHEILA AUGUSTINE	OVERPAYMENT FINAL WTR BILL	67.36
65776	FERGUSON WATERWORKS #2516	PARTS/SUPPLIES	171.10
65777	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	105.64
65778	JAYHAWK MECHANICAL	SERVICES: SEWER MAIN	355.00
65780	LEE'S HEATING & AIR	REPAIRS	479.00
65781	LITIN PAPER, PKG & CONVERTING	SUPPLIES	240.10
65782	MANSFIELD OIL COMPANY	FUEL	624.65
65783	MCCLELLAN SALES INC	OPERATING SUPPLIES	1,081.07
65784	MIKE JACOBS	REFUND RECREATION	2.00
65785	CITY OF MINNEAPOLIS	APS TRANS	179.10
65787	PLAISTED COMPANIES, INC	ASPHALT	2,081.40
65788	RICHFIELD BUS CO	BUS SERVICES RECREATION	1,213.49
65789	SPRING LAKE PARK SCHOOL DISTRICT	INSTRUCTOR RECREATION	180.00
65790	TASC	ADMIN FEES	30.08
65791	U.S.T.I.	MONTHLY FEES E-BILLING	29.68
65792	LEAGUE OF MN CITIES INSURANCE TRUS'	LIABILITY INSURANCE	87,622.00
65793	LEAGUE OF MN CITIES INSURANCE TRUS'	WORKMAN'S COMP PREMIUM	78,895.00
65794	ANOKA COUNTY	CJDN QUATERLY	450.00
65795	AFLAC	PAYROLL	22.17
65796	AMERITAS	PAYROLL	37.26
65797	CENTRAL PENSION FUND	PAYROLL	780.00
65798	DEARBORN NATIONAL	PAYROLL	475.51
65799	DELTA DENTAL	PAYROLL	1,599.77
65800	HEALTH PARTNERS	PAYROLL	13,933.36

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Feb 2019
Page: 2
Claim Res.#19-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
65801	L.E.L.S.	PAYROLL	255.00
65802	LOCAL 49	PAYROLL	105.00
65803	NCPERS GROUP LIFE INS	PAYROLL	72.00
65804	ANOKA COUNTY PROPERTY RECORDS	TRUTH IN TAXATION/SPEC. ASSESS	1,840.71
65805	ANOKA COUNTY TREASURY	MAINT SIGNAL/ADMIN CHARGE	523.46
65806	RAMSEY COUNTY-PRR	TRUTH IN TAXATION REIMB	17.11
65807	ABDOOL KALEEL	OVERPAYMENT FINAL WTR BILL	64.71
65808	AID ELECTRIC SERVICE, INC	SERVICES: 81ST & CENTRAL	132.00
65809	AMBER JACOBSON	OVERPAYMENT FINAL WTR BILL	129.83
65810	ANOKA COUNTY TREASURY	CREDIT REPORTS	61.27
65811	ASPEN MILLS	UNIFORM ALLOWANCE	213.92
65812	AUTOMATIC SYSTEMS CO	REPAIRS ARTHUR LIFT STATION	604.75
65813	BOYER TRUCKS PARTS DISTRIBUTION CEI	PARTS/SUPPLIES	151.03
65814	CADY BUSINESS TECHNOLOGIES	SUPPORT PLAN	1,162.44
65815	CARSON, CLELLAND & SCHREDER	LEGAL FEES	8,665.45
65816	CENTERPOINT ENERGY	MONTHLY UTILITIES	4,193.44
65817	CHAMPION YOUTH	INSTRUCTOR RECREATION	1,516.20
65818	CINTAS	MATS	176.92
65819	CLEANRIVER RECYCLING SOLUTIONS	OPERATING SUPPLIES	1,214.00
65820	COMCAST	MONTHLY SERVICES	105.92
65821	COMMERS PRINTING INC	BUSINESS CARDS	137.70
65822	COMM-WORKS, LLC	PARK CAMERAS	125.00
65823	COMPUTER INTERGRATION TECHNOLOG	SOFTWARE	2,765.00
65824	CONNEXUS ENERGY	MONTHLY UTILITIES	406.35
65825	COON RAPIDS CHRYSLER	AUTO SERVICES/REPAIR	121.12
65826	CORE & MAIN LP	PARTS/SUPPLIES	6,043.59
65827	COTTENS INC	PARTS/SUPPLIES	199.66
65828	DAN GOOD CATERING	CATERING RECREATION SENIORS	2,340.00
65829	ECM PUBLISHERS, INC.	PUBLISHING	581.13
65830	EMERGENCY AUTOMOTIVE TECHNOLOG	AUTO SERVICES/REPAIR	45.00
65831	FASTENAL COMPANY	PARTS/SUPPLIES	22.63
65832	CITY OF FRIDLEY	GUN SAFE POLICE	500.00
65833	GMS INDUSTRIAL SUPPLIES INC	PARTS/SUPPLIES	26.55
65834	GOPHER STATE ONE-CALL INC	LOCATES	59.40
65835	GREEN LIGHTS RECYCLING INC	RECYCLING EVENT	2,178.29
65836	GUNTIS DOMBROVSKIS	INSTRUCTOR RECREATION	90.00
65837	HYDRAULIC SPECIALTY INC	PARTS/SUPPLIES	73.00
65838	INSTRUMENTAL RESEARCH INC	WATER TESTING	72.00
65839	LEAGUE OF MN CITIES INS TRUST	CLAIM	1,000.00
65840	LEE'S HEATING & AIR	REPAIR	325.00
65841	MANSFIELD OIL COMPANY	FUEL TAX ASSESSMENT	3,105.65

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Feb 2019
Page: 3
Claim Res.#19-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
65842	JILL MASON	INSTRUCTOR RECREATION	348.00
65843	MINNEAPOLIS SAW	OPERATING SUPPLIES	45.49
65844	MINNESOTA COACHES, INC.	BUS SERVICES RECREATION	625.00
65845	MINNESOTA GFOA	MEMBERSHIP RENEWAL	50.00
65846	NEALE SMITH	OVERPAYMENT FINAL WTR BILL	125.43
65847	OFFICE DEPOT	OFFICE SUPPLIES	192.94
65848	OFFICE OF MN.IT SERVICES	MONTHLY PD FIBER OPTICS	46.40
65849	PERFECT 10 CAR WASH	AUTO SERVICES	39.95
65850	RICHFIELD BUS CO	BUS SERVICES RECREATION	1,479.24
65851	JEFF SANDINO	INSTRUCTOR RECREATION	190.00
65852	SLP FIRE DEPARTMENT	FIRE PROTECTION	18,364.00
65853	STEVEN PETRY	OVERPAYMENT FINAL WTR BILL	86.95
65854	TASC	ADMIN FEES	30.08
65855	TOLL GAS & WELDING SUPPLY	OPERATING SUPPLIES	58.39
65856	TOWMASTER	OPERATING SUPPLIES	338.20
65857	U.S.T.I.	SOFTWARE/MAINT RENEWAL	4,076.65
65858	WALTERS RECYCLING REFUSE SERV	MONTHLY SERVICES	320.55
65859	WASTE MANAGEMENT OF WI-MN	MONTHLY SERVICES	7,292.15
65860	WATER CONSERVATION SERVICE INC	LEAK LOCATE SERVICES	1,298.33
65861	XCEL ENERGY	MONTHLY UTILITIES	10,874.99
65862	XCEL ENERGY	OPERATING SUPPLIES	5.00
65863	BOBBIE JOHNSON	REFUND RECREATION	57.00
65864	CAROL JANSEN	REFUND RECREATION	114.00
65865	DARY MASON	REFUND RECREATION	114.00
65866	DEBRA MATTHEES	REFUND RECREATION	114.00
65867	DELORESANN OLSON	REFUND RECREATION	57.00
65868	DORIS HERZOG	REFUND RECREATION	100.00
65869	EILEEN BERGREN	REFUND RECREATION	57.00
65870	ELISE BINSFELD	REFUND RECREATION	56.00
65871	ELLIANN WEGWERTH	REFUND RECREATION	36.00
65872	GARY BOYER	REFUND RECREATION	114.00
65873	GINGER POGAINIS	REFUND RECREATION	114.00
65874	JEANNE RAFFESBERGER	REFUND RECREATION	36.00
65875	JOSEPH NAYDUCIAK	REFUND RECREATION	57.00
65876	JUDITH FINN	REFUND RECREATION	114.00
65877	KAREN MODROW	REFUND RECREATION	100.00
65878	KATHLEEN HOLM-PARTROW	REFUND RECREATION	8.00
65879	KATHY PEACOCK	REFUND RECREATION	57.00
65880	MANSFIELD OIL COMPANY	FUEL	3,722.74
65881	MARIAN WILLIAMS	REFUND RECREATION	57.00
65882	MARLENE NICKEL	REFUND RECREATION	57.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Feb 2019
Page: 4
Claim Res.#19-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
65883	METROPOLITAN COUNCIL	WASTE WTR SERVICES	49,464.84
65884	M-R SIGN CO INC	SIGN	94.15
65885	SHIRLEE VAN HORN	REFUND RECREATION	57.00
65886	SHRED-IT USA	SHREDDING SERVICES	97.22
65887	STEVEN LANGSTON	REFUND RECREATION	114.00
65888	SUE MURZYN	REFUND RECREATION	114.00
65889	VINCE SMITH	REFUND RECREATION	57.00
65890	AFLAC	PAYROLL	22.17
65891	AMERITAS	PAYROLL	37.26
65892	CENTRAL PENSION FUND	PAYROLL	715.00
65893	DEARBORN NATIONAL	PAYROLL	475.51
65894	DELTA DENTAL	PAYROLL	1,599.77
65895	HEALTH PARTNERS	PAYROLL	13,933.36
65896	L.E.L.S.	PAYROLL	255.00
65897	LOCAL 49	PAYROLL	105.00
65898	NCPERS GROUP LIFE INS	PAYROLL	72.00
		TOTAL DISBURSEMENTS	406,174.68

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer



CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

NAME/COMPANY: Telcom ConstructionGOPHER 1-CALL REG. NO.: 98564ADDRESS: PO Box 189, Clearwater, MN 55320PHONE: 320-286-8369

FAX: _____

E-MAIL ADDRESS: cindy.albright@telcomconstruction.comNAME OF REPRESENTATIVE: Cindy AlbrightREPRESENTATIVE PHONE NO'S.: 320-286-8369

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

Start job a existing MH 5739, push new fiber through existing duct 400' to 8375 Sunset. Set new 30" x 48" hand hole and bore 65' across Sunset and continue onto customer property.

START DATE: 3-12-19COMPLETION DATE: 9-12-19

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: _____

Replace turf with seed and dirt in the spring

Cindy Albright

Authorized Representative Signature

3-5-19

Date

FOR OFFICE USE ONLY☐ PROOF OF CERTIFICATE OF INSURANCE:

VERIFICATION DATE: _____

☐ SCALED DRAWING SHOWING LOCATION☐ LETTER OF CREDIT OR CONST. BOND☐ COPY OF INSURANCE POLICIES☐ COPY OF CERTIFICATE OF AUTHORITY

(If Corporation; from Secretary of State)

(From M.P.U.C., State, or Federal Agency)

PERMIT FEES:

☐ Excavation Hole - \$150.00☐ Emergency Hole - \$55.00☐ Trench - \$70.00/100'+Hole fee☐ Obstruction Fee - \$50.00+.05/Ft.

Receipt No.: _____

Date: _____

Initials: _____

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
48 HOURS PRIOR TO COMMENCING WORK

DRAFTING SYMBOLS

- PROPOSED HANDHOLE
- EXISTING MANHOLE
- EXISTING ADDRESS



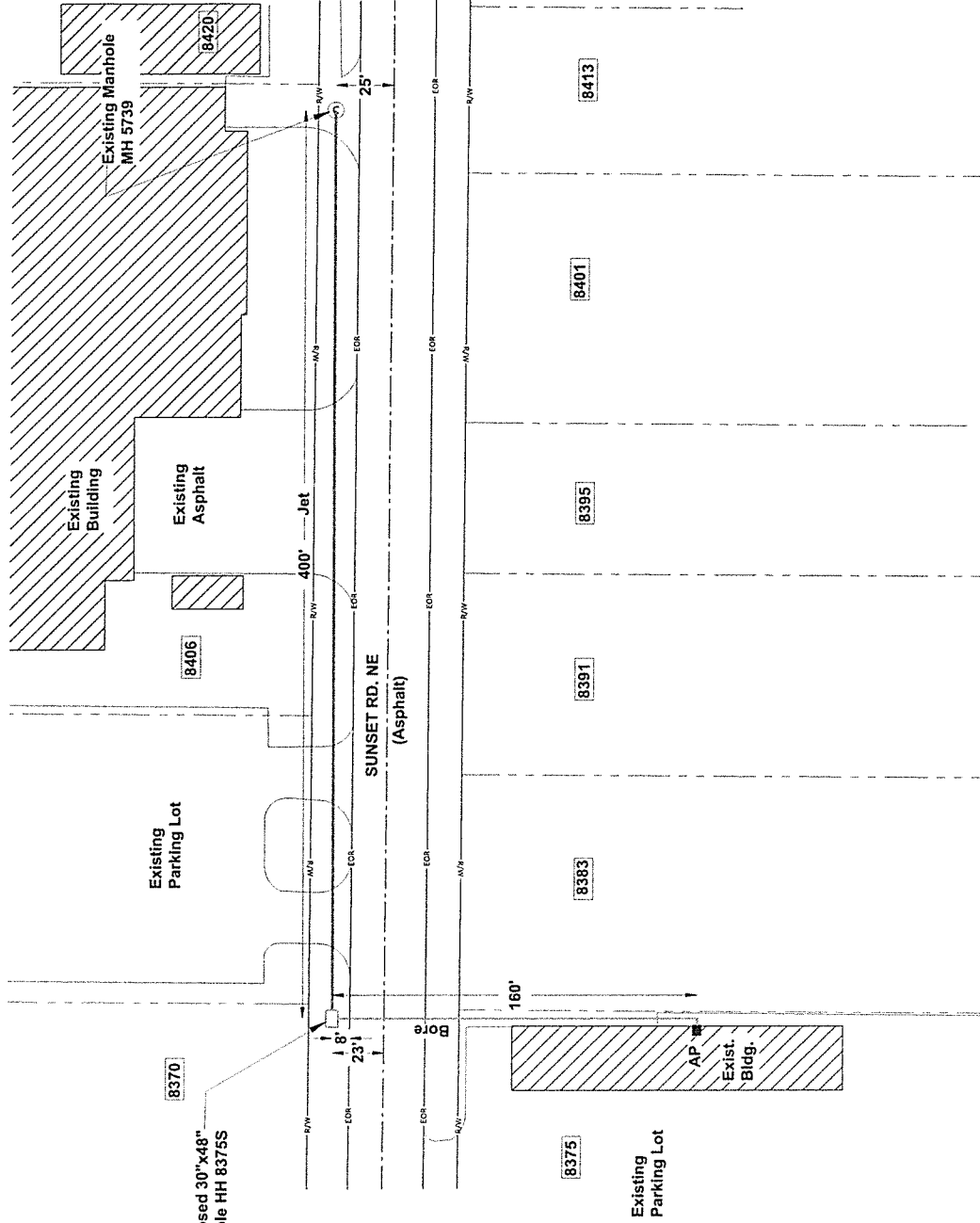
DRAFTING LINETYPES

EDGE OF ROAD	---	---
ROW	---	---
CENTERLINE	---	---
PROPERTY LINE	---	---
ROUTE THROUGH EXISTING DUCT	---	---
PROPOSED BORE ROUTE	---	---

PERMIT NOTES:

- 1.) This IP Connect project will provide Switched Ethernet service to 8375 Sunset Rd. NE, Spring Lake Park, MN.
- 2.) Begin at existing manhole MH5739. Jet new U072 fiber through existing duct 400' south of customer's building. Place new 30"x48" handhole HH 8375S over existing duct. Bore new 2" plastic duct and new U024 fiber 160' east to customer's building. Riser up 9' and core drill into customer wall to customer's DMARC.
- 3.) All disturbed surfaces will be restored to as good as or better condition than found condition.
- 4.) All existing underground utilities will be located prior to construction.

The subsurface utility information in this plan is utility quality level D. This utility level was determined according to the guidelines of C/ASCE 38-02, entitled "Standard Guidelines for the collection and depiction of existing subsurface utility data. It shall be the contractors responsibility to utilize the Gopher State One Call Evacuation Notice system required by MN statute chapter 216d for all underground utility locations.



8375 Sunset Rd. NE
PRO COURIERS
ANOKA COUNTY
CITY PERMIT SKETCH - SPRING LAKE PARK, MN

SCALE: 1"=50'



ENGINEER: CENTURYLINK
CPA/CONTRACTOR: CENTURYLINK/TELCOM
DRAWN BY: TELCOM CONSTRUCTION

PROJECT: N-515182 WIRE CENTER: BLAINE (BLAHHMNL)
1.) LOCATE ALL UTILITIES BEFORE DIGGING
2.) POT HOLE ALL BURIED UTILITY CROSSINGS
3.) SEE NOTES ABOVE

SHEET: 01 OF 01 REV: 00 DATE: 03/04/2019



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

Renewal for 2am License/Permit

License/Permit Type: 2AM-500K+

Expiration Date: 4/1/2019

Permit Number: 20025

Business Telephone: 7637842230

DBA: Monte's Sports Bar
Montes of Spring Lake Park Inc.
8299 University Ave NE
Spring Lake Park, MN 55432

If any of the above licensee information is not correct, please make corrections as nece

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to address listed below.

- ☐ \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
☐ \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
☒ \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
☐ \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
☐ \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

☒ Yes ☐ No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of Spring Lake Park approves the sale of alcoholic beverages until 2AM)

Licensee Signature Dan R. Smith

(I certify that I have answered the above questions truthfully and correctly)

Date 2-9-19

Licensee Minnesota Tax ID Number (Required): 5807 620

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Minnesota Darkhouse & Angling - Metro Club Previous Gambling Permit Number: 32358
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: P.O. Box 1875
 City: Burnsville State: MN Zip: 55337 County: Dakota
 Name of Chief Executive Officer (CEO): Roger Gueschel
 CEO Daytime Phone: 612 801 0902 CEO Email: RGoeschel@MSN.COM
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): VFW Post 6587

Physical Address (do not use P.O. box): 8100 Pleasant View Ave.

Check one:

☐ City: SPRING LAKE Park MN Zip: 55432 County: Penn Scy
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 30, 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Roger Goeschel* Date: 3-7-2019
(Signature must be CEO's signature; designee may not sign)

Print Name: Roger Goeschel

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

March 18, 2019

Off – Sale Liquor License

Hy-Vee



Stantec Consulting Services Inc.
733 Marquette Avenue S
Minneapolis MN 55402
Tel: (612) 712-204600

March 12, 2019

Honorable Mayor and City Council
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2018 Well No. 4 and 5 Maintenance Project
Project No. 193804554
Contractor's Request for Payment Nos. 2 and 3

Dear Mayor and Councilmembers:

Attached for your approval is Contractor's Request for Payment Nos. 2 and 3 for the 2018 Well No. 4 and 5 Maintenance Project. The prime Contractor on this project is Keys Well Drilling Company. Two pay requests are covered, as both were received within a short time span of each other.

This request covers the maintenance operations on Well No. 5. Total work on Well No. 5 to date is \$60,992.24, which is below the base bid amount of \$104,925.00 for Well No. 5. Other than minor startup costs that are anticipated in March and April, no additional pay items are expected for Well 5.

Total project costs for both Wells 4 and 5 have been \$108,277.54 to date. The contract amount for both wells combined was \$241,210.00. It is expected that final project costs will be approximately half of the contract amount.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Keys Well Drilling Company in the amount of \$55,578.36.**

Please execute the payment request documents. Keep one copy for your records, forward two copies to Keys Well Drilling (one for them and one for their bonding company), and return one copy to Stantec. Feel free to contact Mark Janovec or me if you have any questions.

Regards,
Stantec Consulting Services, Inc.

A handwritten signature in blue ink that reads "Phil Gravel".

Phil Gravel, City Engineer

Enclosures



Owner: Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN 55432	Date: December 18, 2018
For Period: 12/01/2018 to 02/28/2019	Request No: 2 and 3
Contractor: Keys Well Drilling Company, 1156 Homer Street, St. Paul, MN 55116	

CONTRACTOR'S REQUEST FOR PAYMENT
2018 WELL NO. 4 AND 5 MAINTENANCE PROJECT
STANTEC PROJECT NO. 193804554

SUMMARY

1	Original Contract Amount		\$ 241,210.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 241,210.00
5	Value Completed to Date		\$ 108,277.54
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 108,277.54
8	Less Retainage 5%		\$ 5,413.88
9	Subtotal		\$ 102,863.66
10	Less Amount Paid Previously		\$ 47,285.30
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 2 and 3		\$ 55,578.36

Recommended for Approval by:
STANTEC



Approved by Contractor:
KEYS WELL DRILLING COMPANY



Approved by Owner:
CITY OF SPRING LAKE PARK

Date:

Specified Contract Completion Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
PART 1 - WELL PUMP FACILITY NO. 4 REPAIRS:							
1	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TESTING (PRE AND POST).	LS	1	\$9,900.00	0.00	1.00	\$9,900.00
2	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$300.00	0.00	1.00	\$300.00
3	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$550.00	0.00	1.00	\$550.00
4	8" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	35	\$375.00	0.00	34.00	\$12,750.00
5	8" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$300.00	0.00	1.00	\$300.00
6	8" X 10', SCH. 40, SUCTION PIPE	EA	1	\$300.00	0.00	1.00	\$300.00
7	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	35	\$280.00	0.00	0.00	\$0.00
8	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$210.00	0.00	0.00	\$0.00
9	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$40.00	0.00	0.00	\$0.00
10	BEARING RETAINER W/RUBBER BEARING	EA	1	\$110.00	0.00	0.00	\$0.00
11	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	35	\$30.00	0.00	35.00	\$1,050.00
12	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$525.00	0.00	0.00	\$0.00
13	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,500.00	0.00	0.00	\$0.00
14	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	7	\$425.00	0.00	0.00	\$0.00
15	REASSEMBLE BOWL ASSEMBLY	LS	1	\$350.00	0.00	0.00	\$0.00
16	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$2,200.00	0.00	1.00	\$2,200.00
17	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	350	\$1.50	0.00	360.00	\$540.00
18	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$90.00	0.00	25.00	\$2,250.00
19	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$8,000.00	0.000	0.223	\$1,784.00
20	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS	LS	1	\$7,500.00	0.00	0.00	\$0.00
21	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	100	\$125.00	0.00	0.00	\$0.00
22	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$4,000.00	0.00	1.00	\$4,000.00
23	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	0.00	1.00	\$1,600.00
TOTAL PART 1 - WELL PUMP NO. 4 REPAIRS							\$37,524.00
PART 2 - WELL PUMP FACILITY NO. 5 REPAIRS:							
24	REMOVE AND REINSTALL LINE SHAFT TURBINE PUMP AND MOTOR. VIBRATION TEST (PRE AND POST)	LS	1	\$13,000.00	1.00	1.00	\$13,000.00
25	FURNISH AND INSTALL NEW DISCHARGE HEAD BEARING	LS	1	\$300.00	1.00	1.00	\$300.00
26	FURNISH STAINLESS STEEL PUMP HEAD SHAFT	LS	1	\$550.00	1.00	1.00	\$550.00
27	10" X 10', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	40	\$575.00	39.00	39.00	\$22,425.00
28	10" X 5', SCH 40, LINE SHAFT COLUMN PIPE WITH COUPLING	EA	1	\$400.00	2.00	2.00	\$800.00
29	10" X 10', SCH. 40, SUCTION PIPE	EA	1	\$450.00	0.00		\$0.00
30	1-11/16" X 10', STAINLESS STEEL LINE SHAFT	EA	40	\$280.00	0.00		\$0.00
31	1-11/16" X 5', STAINLESS STEEL LINE SHAFT	EA	1	\$210.00	0.00		\$0.00
32	1-11/16", STAINLESS STEEL, LINE SHAFT COUPLING	EA	1	\$40.00	11.00	11.00	\$440.00
33	BEARING RETAINER W/RUBBER BEARING	EA	1	\$150.00	0.00		\$0.00
34	REMOVE EXISTING BEARING AND INSTALL NEW RUBBER BEARING	EA	35	\$30.00	40.00	40.00	\$1,200.00
35	FURNISH STAINLESS STEEL BOWL SHAFT	LS	1	\$525.00	1.00	1.00	\$525.00
36	FURNISH AND INSTALL COMPLETE SET OF BOWL BEARINGS	LS	1	\$1,500.00	1.00	1.00	\$1,500.00
37	MACHINE BOWL AND IMPELLER AND INSTALL BRONZE WEAR RING PER STAGE	EA	6	\$425.00	7.00	7.00	\$2,975.00
38	REASSEMBLE BOWL ASSEMBLY	LS	1	\$350.00	1.00	1.00	\$350.00
39	PAINT DISCHARGE HEAD, MOTOR, COLUMN, BOWL, AND SUCTION PIPE	LS	1	\$2,800.00	0.35	0.35	\$980.00
40	REMOVE EXISTING WATER LEVEL TUBING. INSTALL NEW WATER LEVEL MONITOR TUBING	LF	400	\$1.50	400.00	400.00	\$600.00
41	SHOP TIME FOR WELL PUMP REPAIRS	HR	25	\$90.00	25.00	25.00	\$2,250.00
42	CONTINGENCY ALLOWANCE FOR MOTOR AND MISCELLANEOUS REPAIRS	LS	1	\$8,000.00	0.576	0.576	\$4,608.54
43	TRANSPORT TO AND ERECT ON THE JOB SITE A WELL RIG WITH ALL NECESSARY EQUIPMENT, TOOLS, CONTAINMENT PITS, AND MATERIALS FOR CLEANING AND SAND REMOVAL PURPOSES. INCLUDING SITE RESTORATION AND SODDING OF ALL DISTURBED AREAS	LS	1	\$12,500.00	0.00		\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
44	AIR LIFT ACCUMULATED SAND FROM THE BOTTOM OF WELL	CY	100	\$175.00	0.00		\$0.00
45	WIRE BRUSH INTERIOR SURFACE OF WELL CASING	LS	1	\$4,400.00	1.00	1.00	\$4,400.00
46	TELEVISION INSPECTION OF WELL	LS	1	\$1,600.00	1.00	1.00	<u>\$1,600.00</u>
TOTAL PART 1 - WELL PUMP NO. 5 REPAIRS							\$58,503.54
ADDITIONAL UNIT PRICES WELL NO. 4:							
47	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 4	LS	1	\$12,250.00	0	1	\$12,250.00
48	FURNISH AND INSTALL A NEW 200 HP MOTOR WELL NO. 4.	LS	1	\$15,850.00	0		\$0.00
ADDITIONAL UNIT PRICES WELL NO. 5:							
49	FURNISH A COMPLETE NEW PUMP BOWL AT SPECIFIED CONDITIONS FOR WELL NO. 5	LS	1	\$12,725.00	0		\$0.00
50	FURNISH AND INSTALL A NEW 200 HP MOTOR WELL NO. 5.	LS	1	\$15,850.00	0		\$0.00
BASE BID:							
TOTAL PART 1 - WELL PUMP NO. 4 REPAIRS							\$37,524.00
TOTAL PART 2 - WELL PUMP NO. 5 REPAIRS							\$58,503.54
ADDITIONAL UNIT PRICES WELL NO. 4							\$12,250.00
ADDITIONAL UNIT PRICES WELL NO. 5							<u>\$0.00</u>
TOTAL BASE BID							\$108,277.54

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193804554
CONTRACTOR KEYS WELL DRILLING COMPANY

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	9/17/2018	11/30/2018	47,285.30	2,448.70	49,774.00
2 and 3	12/01/2018	02/28/2019	55,578.36	5,413.88	108,277.54

Material on Hand

Total Payment to Date	\$55,578.36	Original Contract	\$241,210.00
Retainage Pay # 2 and 3	5,413.88	Change Orders #	
Total Amount Earned	\$60,992.24	Revised Contract	\$241,210.00

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 18, 2019

2018-2019 General Contractor

Montgomery Brinkman, LLC.

2019-2020 General Contractor

Montgomery Brinkman, LLC.

2019-2020 Mechanical Contractor

Corval Contractors, Inc.

Harris St. Paul, Inc. (fka Harris Contracting Co.)

Home Energy Center

Horwitz, Inc.

Metropolitan Mechanical Contractors

2019-2020 Plumbing Contractor

Champion Plumbing

Cities 1 Plumbing and Heating

Corval Contractors, Inc.

Harris St. Paul, Inc. (fka Harris Contracting Co.)

Horwitz, Inc.

Metropolitan Mechanical Contractors

Nowthen Plumbing, Inc.

2019-2020 Tree Contractor

Arbor Tree Service

The Davey Tree Expert Company

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

March 18, 2019

Public Storage

7807 Hwy 65

Topline Advertising

1971 FEB 2 - 1980 11 10



CITY OF SPRING LAKE PARK

1301 81st Avenue N E

Spring Lake Park, MN 55432

763-784-6491

Sign Permit Application

DATE: 3/6/19

NAME OF APPLICANT: TDpline Advertising, Inc.

ADDRESS OF APPLICANT: 11775 Justen Cir, Ste A, Maple Grove, MN

TELEPHONE NUMBER OF APPLICANT: 763-428-5067

55369

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is

to be attached or erected Public Storage
7807 HWY. 65 NE

New Construction: X Remodel: X Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: same as applicant

Address: same as applicant

Is an Electrical Permit required? no

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park

- Mn:
- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
 - 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
 - 3) To provide any other additional information which may be required by the Building Inspection Department.

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: 292.50 + 75 + 355 = \$722.50 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 10,672 (All buildings)

SQUARE FOOTAGE OF ALL EXISTING SIGNS: All existing removed

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 264' (wall) + 3' (wall) + 97' x 2 = 194 pylon

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

Total = 461'

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Proposed

Pylon

$$97' \times 2 = \$75 + 57(1.25) = \$71.25 = 146.25 \times 2 = \$292.50$$

wall

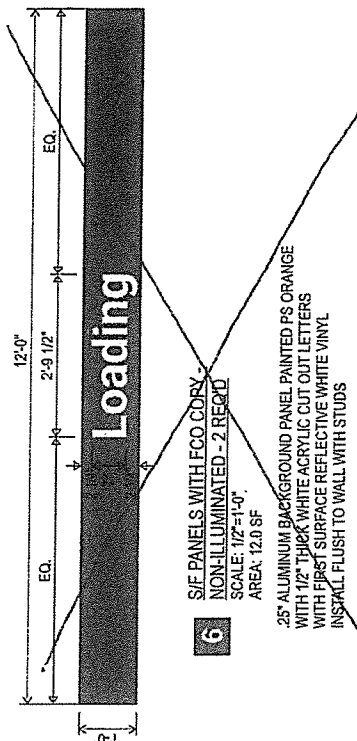
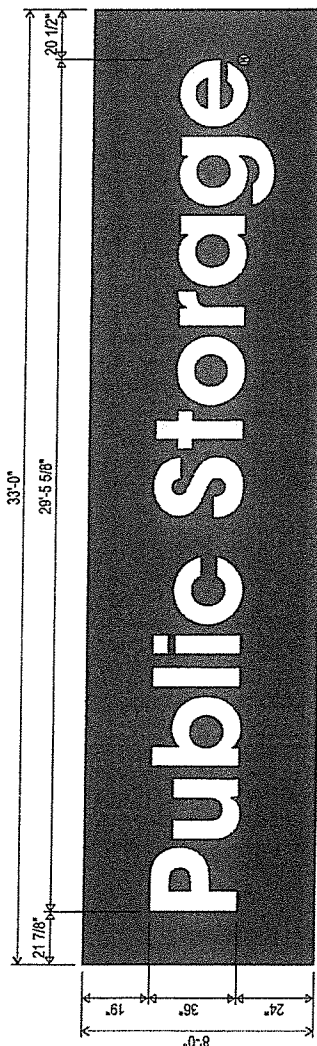
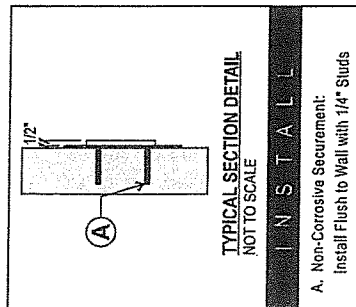
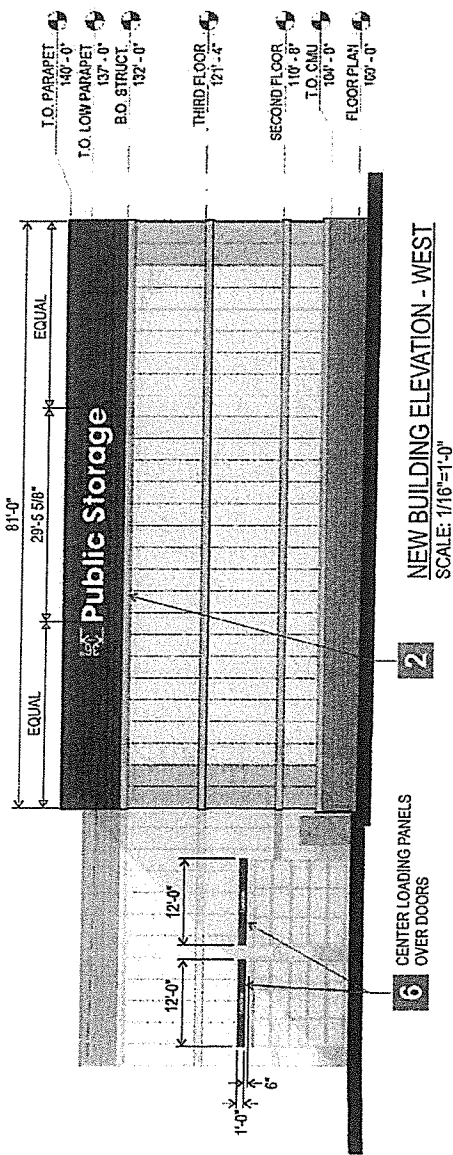
$$3' - \$75.00$$

$$264' - \$75 + 224(1.25) = 280 = \$355$$

$$3202' - 30\%$$
$$461' - \text{proposed}$$

2741' Remaining

2647



2 ILLUMINATED CHANNEL LETTERS - REMOTE - NEW SPACING
SCALE: 1/4"=1'-0"

LETTER AREA (BOXED) - 117.5 SF

MINIMUM CLEAR SPACE REQUIRED - 6'-7" X 33'-0"

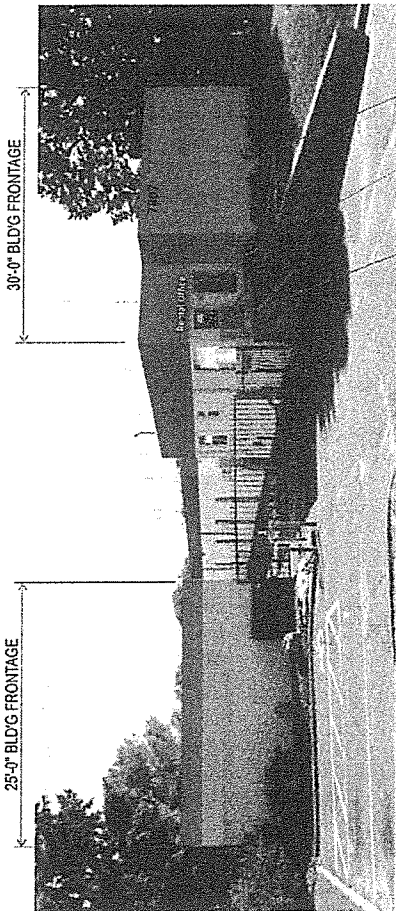
It is the intent and purpose of this color rendering to provide a realistic color representation of your sign finish and color. However, display media and printed colors will vary from actual paint finish and color. Existing finished surfaces will have a perceptible difference in shade and texture from your sign finish. Providing a sample of the paint you wish to match or a Matthews paint color formula will minimize the differences.

image national signs <i>bringing your image to light</i>		PROJECT TITLE PUBLIC STORAGE		SITE SITE #25555 7807 HWY 65 NE SPRING LAKE PARK, MN 55402		CLIENT J.G. D.F.		15265 Star Road Nampa, ID 83687 toll free: 800.592.8058 tel: 208.345.4020 fax: 208.336.9886 www.imagenational.com	
DATE 11/19/2011		DATE 11/19/2011		DATE 11/19/2011		DATE 11/19/2011		DATE 11/19/2011	
3 of 6		3 of 6		3 of 6		3 of 6		3 of 6	

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37

NOTE: THESE 2 BUILDINGS TO BE USED AS FRONTAGES = 55'-0" TOTAL BLD'G FRONTAGE



EXISTING NON-ILLUMINATED
WALL SIGNS TO BE REMOVED

OFFICE ELEVATION - WEST - EXISTING
NOT TO SCALE

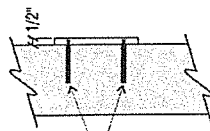
OFFICE ELEVATION - WEST - PROPOSED
NOT TO SCALE

1 4 5



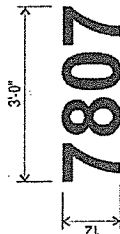
NON-CORROSIVE SECUREMENT
INSTALL FLUSH TO WALL WITH STUDS

FCO LETTER
WALL ATTACHMENT DETAIL
NOT TO SCALE



FCO LETTERS - NON-ILLUMINATED
SCALE: 1/2"=1'-0"
AREA: 2.7 SF

1/2" THICK WHITE ACRYLIC CUT OUT LETTERS
WITH FIRST SURFACE REFLECTIVE WHITE VINYL
INSTALL ON FACE OF CANOPY WITH STUDS



FCO ADDRESS COPY - NON-ILLUMINATED
SCALE: 1/2"=1'-0"

1/2" THICK ACRYLIC CUT OUT LETTERS
PAINTED BLACK
INSTALL FLUSH TO WALL WITH STUDS

NOTE:
ADDRESS COPY, NOT INCLUDED IN PERMIT

It is the intent and purpose of this color rendering to provide a realistic representation of your sign finish and color. However, digital media and printed colors will vary from actual paint finish and color. Existing painted surfaces will have a perceptible difference in shade and finish from your sign finish. Providing a sample of the paint you wish to use or a finished paint color formula will minimize the difference.

image national signs in bringing your image to light

image national signs in bringing your image to light

PUBLIC STORAGE

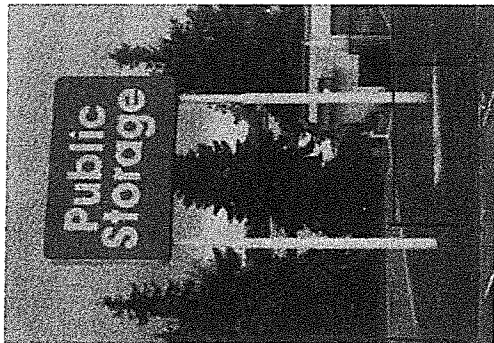
SITE #25555
7807 HWY 65 NE
SPRING LAKE PARK,
MN 55432

OWNER: J.G.
DESIGNER: D.F.
CONTRACTOR: J.G.

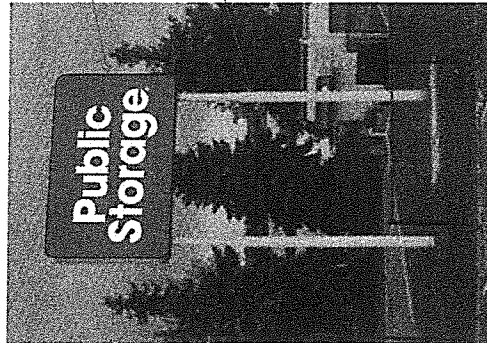
10265 Star Road Nampa, ID 83687 toll free: 800.592.8058 tele: 208.345.4020 fax: 208.336.9886 www.imagenational.com

page # 2 of 6

977' x 2 = 1947'



D/F PYLON SIGN - EXISTING



D/F PYLON SIGN - PROPOSED

PS ORANGE

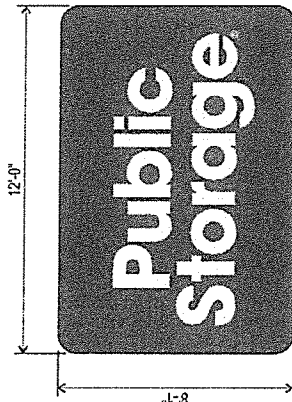
Factory Applied: Sherwin Williams Genesis LV5 - 100461618 PS101 Public Storage Orange.
Field Applied: All From 1 Supply
Endura-Clad Endura-Ithane WB EC-801 PS Orange 2018



FENCE POST WHITE

Factory Applied: Sherwin Williams Genesis LV5 - 100463603 SW 2074 Fencepost White.
Field Applied: Sherwin Williams Sher-Cryl HPA 686W00351 Semi-Gloss Extra White tinted to Fencepost White SW 2074 with Pro-Cryl Universal Primer 686-W310

144"



REFACE DIF PYLON CABINET - LED ILLUM'D

SCALE: 1/4" = 1'-0"

AREA: 97.0 SF (EACH FACE)

WHITE FLEXIBLE FACE MATERIAL WITH FIRST SURFACE ORANGE VINYL & CLEAR OVERLAMINATE (NO VINYL SEAMS THROUGH COPY)
NEW ALUMINUM RETROFIT BLEED FACE MOLDINGS

FACE CUT SIZE TO BE 6" BEYOND CAB. SIZE ALL AROUND.

EXISTING TENSION SYSTEM TO BE RE-USED.

PAIN SIDES OF CABINET SW "PBS ORANGE"

SUPPORT PIPE TO BE REPAINTED SW 2074 'FENCE POST WHITE'

RETROFIT SIGN TO LED

ADD TORK TIMER TO CABINET - OPPOSITE SIDE OF STREET

NOTE: FIELD SURVEY REQUIRED BEFORE MANUFACTURE

NEW FACES TO BE PROVIDED AND INSTALLED

PAINT CABINET & SUPPORTS FENCE POST WHITE

All the new ideas and features of this sign are provided by providing a clear representation of your sign finish and color. However, digital media and printed colors will vary from actual paint color and color. Existing painted surfaces will have a corresponding color to be used in the design. If you are not sure of the color, please provide a color sample or a color chart to the manufacturer.

image national signs ...bringing your image to light... 2011 image national signs. The design is a registered trademark of image national signs. All other trademarks are the property of their respective owners.		PROJECT PUBLIC STORAGE SITE #25555 7807 HWY 65 NE SPRING LAKE PARK, MN 55402	CLIENT J.G. D.F. PBS-25555-SPRING LAKE PARK MN-R4-021419	CONTACT 16265 Star Road Nampa, ID 83687 toll free: 800.592.8058 tele: 208.345.4020 fax: 208.336.9886 www.imagenational.com
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Date march 1, 2014

Location 7807 HWY 65 NE
Spring Lake Park, MN 55432

To whom it may concern:

Please accept this letter as authorization that we are the owners of the property above and hereby authorize Image National and/or its subcontractor Topline Adv. Inc.

_____ to pull sign permits and install signage at the above location.

Sincerely,
Public Storage

Phil Williams
VP Construction



Police Report

February 2019

Submitted for Council Meeting March 18, 2019

The Spring Lake Park Police Department responded to five hundred and twenty-two calls for service for the month of February 2019. This compared to responding to five hundred and one calls for service in February 2018.

Investigator Baker reports handling a case load of twenty-eight cases for the month of February 2019. Twenty-two of these cases were felony in nature, four were gross-misdemeanor in nature and two were misdemeanor in nature. Investigator Baker also notes having seven active forfeiture cases as well. Investigator Baker did note that an arrest had occurred in February, where the driver of a vehicle was taken into custody and 6.9 grams of methamphetamine were confiscated resulting in a vehicle forfeiture and seizure of cash. This case has been currently charged out by the Anoka County Attorney's Office. For further details see Investigator Baker's attached report.

Our School Resource Officer, Officer Chlebeck reports handling eight calls for service at our local schools for the month of February 2019, along with conducting twenty-six student contacts and two student escorts. Officer Chlebeck noted that our schools were in session for sixteen days for the month of February. Officer Chlebeck also did note that there were two fights at the school in the month of February and that five individuals have been charged as a result. Officer Chlebeck also noted that he conducted one class presentation on the "Bill of Rights and Constitutional Amendments" and how they affect law enforcement. For further details, see Officer Chlebeck's attached report.

The Spring Lake Park Police Department Administrative Office Staff continue to remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up- Window", along with other duties that may be assigned on a daily basis.

The month of February 2019 has been a busy month for myself as well, besides handling the day to day operations of the police department, I continue to attend meetings on a daily basis representing the City of Spring Lake Park and the Police Department.

This will conclude my report for the month of February 2019?

Are there any questions?



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

February 2019

Total Case Load

Case Load by Level of Offense: 28

Felony	22
Gross Misdemeanor	4
Misdemeanor	2

Case Dispositions:

County Attorney	3
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	1
SLP Liaison	0
Carried Over	20
Unfounded	0
Exceptionally Cleared	1
Closed/Inactive	1

Forfeitures:

Active Forfeitures	7
Forfeitures Closed	0

Spring Lake Park Police / School Resource Officer Report

February 2019

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	6	26	1	0
Discovery Days (pre-school)				
Lighthouse School			1	
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related	1			
Miscellaneous Locations	1			
Totals:	8	26	2	0

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	2
Students charged with Assault or Disorderly Conduct	2
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	4



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 13, 2019

Subject: MNSPECT Contract

Attached is the proposed contract between the City of Spring Lake Park and MNSPECT, LLC.

At the present time, City staff is recommending the City Council approve the following services: Building Inspection (Appendix A), Plumbing Plan Review (Appendix B) and Housing/Zoning Code Inspections (Appendix E).

City staff is awaiting a quote from the SBM Fire Department for the Rental Housing Inspections and Fire Safety Inspections. Staff anticipates receiving that quote from SBM next week.

The initial term of the contract is for one year, beginning April 1, 2019. During this initial term, either party may terminate the agreement by giving a 60 day written notice to the other party. After the initial term, the contract will automatically renew for successive three year terms unless a party gives written notice to the other at least 60 days prior to the expiration of the initial or subsequent terms. The agreement may also be terminated for cause at any time, pursuant to the definition included within the agreement.

The fees for service are as follows:

Building Inspection:

- 70% of the building permit fee collected, with a minimum fee of \$50.00.
- 100% of the plan review fee (which is 65% of the building permit fee).
- 70% of special investigation fees and 100% of all hourly, site inspection, after hours inspection, manufactured home connections, pre-move, post-move, postage, copy and license/lead verification, master plan review and re-inspection fees.
- \$100/month for unlimited access to MNSPECT's permitting software.

Plumbing Plan Review

- 100% of the plumbing plan review fee (State Plumbing Plan Review fee schedule)

Code Enforcement Services

- \$75.00 per hour for inspections (service as requested by the City).

Staff will be preparing a fee schedule amendment for City Council consideration on April 1, 2019 to increase the City's Heating, Ventilation and Air Conditioning permit fees (Section 3 of the Fee Schedule) to allow the City to recover its costs. Many of these fees are under the \$50 minimum fee per permit as outlined under the contract.

Staff recommends approval of the attached contract. Over the several months, the City will evaluate the services being provided and will continue to look at potential options for the City Council to review.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

AGREEMENT AND CONTRACT FOR INSPECTION SERVICES

THIS AGREEMENT and contract for inspection services is made and entered into this 18th day of March, 2019, by and between the City of Spring Lake Park, Minnesota ("Municipality") and MNSPECT, LLC, a Minnesota Limited Liability Company ("Inspector").

WITNESSETH:

WHEREAS, the Municipality is desirous of contracting with Inspector for the performance of various services within the Municipality to include:

<input type="checkbox"/>	Building Inspections (Appendix A)	<u> </u>	<u> </u>	<u> </u>	
		Clerk	Mayor	MNSPECT	
<input type="checkbox"/>	Plumbing Plan Review (Appendix B)	<u> </u>	<u> </u>	<u> </u>	
		Clerk	Mayor	MNSPECT	
<input type="checkbox"/>	S.E.C. Inspections (Appendix C)	<u> </u>	<u> </u>	<u> </u>	
		Clerk	Mayor	MNSPECT	
<input type="checkbox"/>	Rental Housing Inspections (Appendix D)	<u> </u>	<u> </u>	<u> </u>	
		Clerk	Mayor	MNSPECT	
<input type="checkbox"/>	Housing/Zoning Code Inspections (Appendix E)	<u> </u>	<u> </u>	<u> </u>	
		Clerk	Mayor	MNSPECT	
<input type="checkbox"/>	Fire Safety Inspections (Appendix F)	<u> </u>	<u> </u>	<u> </u>	
		Fire Chief	Clerk	Mayor	MNSPECT

and

WHEREAS, Inspector is agreeable to rendering services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties hereto agree to general terms as follows and to the specific terms as set forth in the indicated appendices:

1. Independent Contractor.

It is acknowledged by and between the parties hereto that the Inspector is an independent contractor contracting with the Municipality to perform the services as provided in this agreement.

- A. Non-Employee Status – Personnel assigned to perform the Services to be provided by Inspector pursuant to this agreement shall be officers, employees, or sub-contractors of Inspector. Inspector assumes full responsibility for the actions of such personnel while performing services pursuant to this Agreement, and shall be solely responsible for their supervision, daily direction and control, provision of employment benefits and payment of salary (workers' compensation insurance, salary, retirement contributions, withholding tax, health insurance, and unemployment insurance). The Municipality shall not be responsible to furnish any benefits to such personnel.

- B. Administrative Responsibility - The daily administration of the Inspector services rendered to the Municipality shall be under the sole direction of the Inspector. The degree of services rendered, the standard of performance, and other matters relating to regulations and policies shall be under joint control of the Municipality and the Inspector. Headquarters for the services rendered to the Municipality under this agreement shall be located at the Municipality offices. The Inspector shall submit to the Municipality a regular report of services rendered and charges due, as well as periodic suggestions regarding other matters relating to the inspection services.
- C. Insurance.
- i. Auto Insurance – Inspector in carrying out its obligation under this Agreement, shall supply, upon the request of the Municipality, a Certificate of Insurance for owned, hired, and non-owned auto usage coverage for liability in the amounts of \$1,000,000 single limit, per occurrence.
 - ii. Professional Liability Insurance – The Inspector shall provide the Municipality, upon request, with copies of Professional Liability Errors and Omissions Insurance in an amount of at least \$500,000 covering all personnel employed by Inspector in capacity of acting as an Inspector/Agent of the municipality.
 - iii. General Liability Insurance – The Inspector shall provide the Municipality, upon request, with copies of General Liability Insurance in an amount of at least \$1,000,000 covering all personnel employed by Inspector in capacity of acting as an Agent of the Municipality. The Municipality will be listed as an additional insured.
 - iv. Workers' Compensation Insurance – The Inspector shall provide its employees with workers' compensation coverage with at least the state minimum coverage requirements. The Inspector shall provide the Municipality with copies of Certificate of Workers' Compensation Insurance.
- D. Continuing Education and Certification - The Inspector shall be responsible for maintenance of required or appropriate certification and continuing education as Inspector under the laws of the State of Minnesota and shall be responsible for supplying any and all technical manuals and reference materials.
- E. Communications, Equipment, and Supplies.
The Inspector shall provide, at its sole expense, all necessary equipment, vehicles and supplies to carry out its obligations under this agreement.
- F. Memberships.
Inspector may join trade groups or attain membership in associations as the building official of the municipality.

2. Files and Records.

All completed files and all official copies of correspondence, inspection reports, plans and other matters connected with the file shall be maintained at the Municipality offices. All such files the Inspector may desire for its own records shall be maintained outside the Municipality offices. Files and records created in connection with this Agreement shall be subject to the provisions of the Minnesota Data Practices Act, and specifically Minn. Stat. 13.05, subd. 11. Inspector shall not be expected to respond, or be responsible for responses to public information requests. Requestors will be referred to the Municipality for verification and response. Inspector will assist Municipality with requests when requested by Municipality Staff or Council.

3. Violations and Penalties.

Any Code violations occurring within the Municipality may be charged in accordance with the ordinances of the Municipality and shall be subject to the penalties provided therein. Prosecution of such violations shall be by the Prosecuting Attorney of the Municipality. All costs and expenses incurred by said prosecution shall be paid by the Municipality. Municipality will rely on Inspector for advice and direction on enforcement alternatives for ongoing code/ordinance violations. The Inspector agrees to cooperate with the Prosecuting Attorney of the Municipality in such prosecutions (including provision of testimony and documentary evidence) upon request.

4. Effective Date of Service.

The effective date of service to which the terms of this Agreement apply shall be on the First day of April, 2019.

5. Termination of Agreement.

This Agreement shall remain in force and effect from the effective date of service for a period of one year. During the initial term, either party may terminate this agreement by giving sixty (60) days' written notice to the other party. Thereafter, this agreement shall automatically renew for a successive, three-year term unless either party gives written notice to the other party at least sixty (60) days prior to the expiration of the initial term or subsequent terms.

This Agreement may be terminated for Cause at any time as provided herein below. "Cause" for purposes of this Agreement, shall be deemed to occur if either party to this Agreement should materially breach any material provision herein. In such case, the non-breaching party shall notify the breaching party in writing specifying the respect in which such party has breached the Agreement. In the event that such breach is not remedied to the reasonable satisfaction of the non-breaching party within thirty (30) calendar days after delivery of the above notice, the non-breaching party may, by written notice to the breaching party, terminate this Agreement, effective immediately. Breach of an obligation with respect to a party shall be deemed to include both a single instance of a material failure to perform one of its duties hereunder, as well as a continual, general lack of performance of its duties hereunder. Disagreement over the interpretation or application of the MN State Building Code shall, alone, not constitute

cause. If the breach is satisfactorily cured, this agreement shall continue as if no breach had occurred. The last day of the Agreement is the last day services will be provided.

6. Normal Business Hours.

Normal business hours are defined as: 8:00 a.m. to 4:30 p.m., Monday through Friday, generally excluding Federal holidays except Columbus Day. A list of holiday dates observed will be provided to the Municipality each year, for the following year, by November 1st.

7. Payment for Services.

Many billing options exist to compensate Inspector for their services. The Municipality and Inspector have agreed that the compensation method shall be based on a percentage of permit fees, along with hourly billing for other services.

Billings for all services as defined in Costs to Municipality for Services sections in each appendix shall be considered payment for all services rendered during that billing period for activities related to serving as the Building Official. Postage for official correspondences on behalf of the Municipality shall be added to the monthly billing. Although billings may be calculated based on specific permits, payments are for all services provided during that billing period.

Special Investigation fees shall be billed whether or not permits are ultimately issued.

Any payments received by Inspector for contracted services as a result of eCommerce or Internet transactions or electrical permits shall be accounted for, allocated by contract specifications, and amounts due to Municipality shall be netted against current billing.

Municipality shall remit payment to Inspector within thirty (30) days of filing a Report or Billing. Both parties acknowledge that they are subject to the provisions of Minnesota Statute 471.425, regarding prompt payment to subcontractors.

8. Assignment.

Inspector may not assign this Agreement without the prior written consent of the Municipality.

9. Staff.

Each of the parties hereto agrees that while Inspector is performing services under this Agreement and for a period of (12) twelve months following the performance of such services or the termination of this Agreement, whichever is later, neither party will, except with the other party's written approval, solicit or offer employment as an employee, inspector, independent contractor, or in any other capacity to the other party's employees or staff engaged in any efforts under this Agreement without the prior written consent of the other party.

10. Hold Harmless and Indemnification.

Inspector shall release, defend, hold harmless and indemnify the Municipality from any and all claims, losses, damages and costs of every kind and nature (including, without limitation, reasonable attorney's fees), in any manner, directly or indirectly, arising out of, resulting from, or in any manner connected with this agreement and the actions or failures to act of the Inspector, its officers, employees, or agents. The indemnity obligations contained in this Section shall survive termination of this Agreement.

This Agreement to hold harmless and indemnify shall not apply to any claim arising out of a situation where the Inspector has previously notified the Municipality in writing of a failure by an owner or permit applicant to comply with the appropriate Code and the Municipality fails to enforce that Code. Nothing in this agreement shall be construed to limit or waive the limitations or exemptions from liability available to either party under MN Statute 466, MN Rule 1300.0110 subpart 9, or other law.

11. Entire Agreement.

This Agreement, and its designated sections, contains the entire agreement between the parties and supersedes any and all agreement, written or oral, express or implied, pertaining to its subject matter. It may be changed only by written instrument signed by both parties.

12. Choice of Law.

This Agreement shall be governed and construed in accordance with the State of Minnesota Law.

13. Representation of Authority.

The undersigned executing this Agreement for MNSPECT represents and warrants that he has been duly authorized to execute this Agreement on behalf of MNSPECT, by the company's Board of Managers and that this Agreement shall bind the company to the terms and obligations contained herein.

14. Complaints.

Any complaint about Inspector received by Municipality Staff or Elected Officials shall be promptly forwarded to Inspector with specific details, property address, and contact information so Inspector may research the concern(s) expressed and develop and communicate a response to the complainant and/or Municipality.

15. Appeals.

MN Rule 1300.0230 provides a mechanism for persons aggrieved by an order, decision, or determination of the Building Official to appeal. As no local appeals board exists, the Municipality shall defer appeals to the State Appeals Board.

IN WITNESS THEREOF, the parties have executed this Agreement in duplicate this 18th day of March, 2019.

City of Spring Lake Park

MNSPECT, LLC

By _____
Cindy Hansen, Mayor

By _____
Scott Qualle, President

Attest By _____
Daniel Buchholtz, City Administrator

Appendix A
AGREEMENT AND CONTRACT FOR
BUILDING INSPECTION SERVICES

NOW, THEREFORE, the parties hereto agree as follows:

1. Level of Inspection Services ("Services").

Inspector will provide inspection services for the Municipality on the following terms and conditions:

- A. Render required enforcement and administration of the current Minnesota State Building Code Pursuant to MN Rules Chapter 1300 and represent the Municipality as its Designated Building Official.
- B. Render required enforcement of the MN State Fire Code on all buildings or structures undergoing work requiring building permits under A (above).
- C. Prepare and provide inspection records and other necessary information to the City for it to maintain permanent records of all services performed by Inspector.
- D. Provide such other services as specified in this Appendix A.

2. Adoption of Building Codes.

The Minnesota State Building Code, established pursuant to Minnesota Statutes 326B.101 to 326B.16, has been adopted as the Building Code for the Municipality. All regulations adopted by the Municipality as set forth in Paragraphs 1 and 2 of this Appendix A shall be referred to hereinafter as "Building Code", and shall be enforced by the Inspector.

The Inspector shall inform the Municipality whenever its Municipal Code should be revised to include new or revised code additions.

3. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and Inspector and to establish procedures for issuing permits and performing inspection services.

- A. Responsibility of the Municipality:
 - 1. Direct the administration of all zoning requirements and inform Inspector in writing what requirements are needed to be enforced by the Inspector.
 - 2. Administer all local contractor licensing required if required by the Municipality.
 - 3. Issue all permits and collect local permit fees and state or regional charges.

4. Keep permanent records on file as directed by Building Official.
5. Provide data or comply with any State agency reporting requirements.
6. Complete all periodic reports and government surveys.
7. Prosecute all violations, as it deems necessary and appropriate.
8. Provide Inspector with access to the Municipality offices during regular business hours of the Municipality including access to telephones, copy machine, etc., for the Municipality Building Code purposes only.
9. Issue certificates of occupancy, signed by inspector

B. Responsibility of Inspector:

1. Perform all pre-construction building plan reviews for compliance with Building and Fire Codes.
2. Perform all on-site construction inspections required for Building Code enforcement.
3. Provide timely building inspection reports and other information for the permanent records kept by the Municipality.
4. Assist in maintaining the building files kept by the municipality by providing physical or electronic copies of all documents required by Minnesota Rule 1300.
5. Assist in all Building Code prosecutions with the Inspector's time and records (Hourly Fees Apply).
6. Provide permit and code information to the contractors, developers, architects, and citizens of Municipality.
7. Inspect hazardous buildings, inspect buildings to be moved into the Municipality prior to such action.
8. Originate and provide Certificates of Occupancy.
9. Recommend updating of Building Code ordinances.
10. Review and recommend fee schedule changes.
11. Create and update all applicable permit applications and forms.
12. Represent Municipality as its Inspector within the limits of the Minnesota State Building Code.
13. Provide the Municipality with timely reports as reasonably requested by the Municipality which include, but are not limited to: a monthly summary of the number of permits issued, the approved valuation, and the amount of the fees. Within thirty (30) days after each calendar year ending, during the terms of this contract, the Inspector shall prepare an annual report containing the same information as the monthly reports.
14. Analyze trends in construction design and techniques, highlight problem areas with recommendation of solutions, and provide recommendations for process and/or policy changes.
15. Assist Fire Chief with Building Code related issues.
16. Upon submission of a complete residential (IRC) building application, the Inspector shall process its portion of the building permit within ten (10) working days, excluding weekends and holidays.

17. Upon submission of a complete commercial (IBC) building application, the Inspector shall process its portion of the building permit within fifteen (15) working days, excluding weekends and holidays.
18. Calculate building permit fees for building permits.
19. Calculate valuations as directed in MN Rule 1300 and Municipality fee schedule.
20. Attend Municipality Council meetings, as requested, to discuss building projects or issues related to the building code (up to two times per year without charge).
21. Verify all appropriate contractor licenses and lead certifications, and refer enforcement issues to the proper CCLD Enforcement Division authorities.
22. Issue Stop Work Orders (up to 1 hour).

C. Procedure for Building Code Administration:

1. Municipality verifies project for zoning compliance and communicates concerns/requirements to Inspector.
2. The Inspector reviews the building construction plans and site plans for conformance with the Building Code and applicable Municipality ordinances, and approves, modifies, or rejects same.
3. The Municipality upon approval of the plans by the Inspector and consistent with all local requirements, issues the required permit, collects the local, state, and regional fees, and notifies the Inspector of any other pertinent information.
4. The Inspector shall perform all field inspections, notify the Municipality of any violations and final completion.
5. The Inspector approves, and Municipality Staff issues, the Certificate of Occupancy upon final approval and when in compliance with all local requirements.

4. Building Official to be Officer of the Municipality.

The Designated Building Official (Inspector) shall be provided specific authority to administer and enforce the Building Code as provided by this Appendix A. Such authority shall be granted by proper action of the Municipality's elected officials.

5. Cost to Municipality for Services.

One of the responsibilities of the Building Official is to determine the Valuation of a project at the time of application (MN Rule 1300.0160). In an attempt to treat all applicants fairly and equally, Inspector will use the calculated valuation from the State Valuation Table (published annually in May) as a minimum valuation.

The Municipality shall pay to the Inspector for services under this contract the following:

- A. The Inspector shall be paid seventy percent (70%) of the permit fee as found in the Municipality's fee schedule, for permits issued, with a minimum charge of \$50.00 per permit.
- B. The Inspector shall be paid seventy percent (70%) of all special investigation fees and one hundred percent (100%) of all hourly, site inspection, after hours inspection, manufactured home connections, pre-move, post-move, postage, copy, and license/lead verification, master plan review, and re-inspection fees.
- C. The Plan Review fee for a project is sixty-five percent (65%) of the building permit fee for the project. The Inspector shall receive one-hundred percent (100%) of the Plan Review fee calculated for all plans reviewed.
- D. If requested, the Inspector shall receive the sum of seventy-five dollars (\$75.00) for each residential pre-construction site inspection completed, and one-hundred-twenty-five dollars (\$125.00) for each commercial pre-construction site inspection completed.
- E. Payments made by the Municipality to the Inspector pursuant to 3B and 5 A-D above shall be for services included under "Required Services" in Appendix A of this Agreement.
- F. The Municipality shall pay the Inspector for services performed at the request of the Municipality other than as provided in Section 3B and 5 A – D above, at the rates following this paragraph. Time spent pursuant to this paragraph may include such matters as preparation and time spent in connection with the prosecution of any violations for the Building Code Ordinance or other ordinances of the Municipality, attending staff meetings, or mentoring City Staff. The Inspector shall submit logs with any such statements for services rendered under this subsection. No charges for services at an hourly rate may be made unless there has been prior direction to the Inspector by the Municipality.

Designated Building Official	\$125.00/hour
Senior Building Official	\$95.00/hour
Fire Inspector	\$90.00/hour
Building Inspector	\$75.00/hour
Other Staff	\$75.00/hour

- G. Inspector shall make every attempt, where appropriate, (penalty fees, re-inspection fees, etc.) to recover fees from applicant on behalf of the Municipality as allowed in the adopted fee schedule.
- H. Municipality shall have unlimited access to Inspector's permitting software, and shall pay \$100.00 per month for each user ID. All electronic files and records shall be provided to the Municipality upon termination of this agreement.

Exhibit A
BUILDING INSPECTION PROCESS

Required Services
(Included in Building Permit Fees)

Residential Buildings

(One inspection per item)

1. Plans Examination
2. Footing
3. Foundation
4. Pre-backfill inspection
5. Sub-slab vapor-barrier inspection
6. Wall-bracing inspection
7. Framing
8. Plumbing – rough in.
9. Insulation
10. Gypsum wall board (optional)
11. Gas line pressure test
12. Heat/mechanical – rough in
13. Heat/mechanical – final
14. Final plumbing and sump pump
15. Final building
16. Authorize Certificate of Occupancy

Commercial Buildings

(Possible multiple inspections per item)

1. Plans Examination
2. Pre-Construction site inspection
3. Footing
4. Poured wall or wood foundation
5. Slab vapor-barrier inspection
6. Pre-backfill inspection
7. Framing
8. Plumbing – rough in. (1 insp)
9. Insulation
10. Gypsum wall board
11. Fire resistive assemblies
12. Fire Caulking
13. Rough-in fire suppression systems
14. Final fire suppression systems
15. Fire alarm systems
16. Gas line pressure test
17. Heat/mechanical – rough in
18. Heat/mechanical – final
19. Final plumbing and sump pump
20. Final building
21. Authorize Certificate of Occupancy

Additional Services
(Additional Fee May Apply)

1. Pre-Construction Meetings - hourly
2. Complaint investigations - hourly
3. Re-inspections – verify corrections – re-inspection fee
4. Stop work orders – hourly
5. Routine or other inspections requested by Municipality - hourly
6. Verify compacted fill placement under structure - hourly
7. Partial completion inspections – re-inspection fee
8. Additional rough-in inspections or “pre-final” inspections - re-inspection fee
9. Prosecution of violations - hourly
10. Partial plumbing – winter underground inspections – re-inspection fee
11. Moved-in building inspections – fee schedule
12. Contractor neglects to cancel inspections – re-inspection fee

Appendix B
AGREEMENT AND CONTRACT FOR
PLUMBING PLAN REVIEW SERVICES

NOW, THEREFORE, the parties hereto agree to specific terms as follows:

1. Level of Inspection Services ("Services").

Inspector will provide Plumbing Plan Review services for the Municipality on the following terms and conditions:

Render required enforcement and administration of the currently adopted State Plumbing Codes and perform Plumbing Plan Review Services formerly provided by the State of Minnesota. This section is only valid upon receipt of a delegation agreement from the State Plumbing and Engineering Unit.

2. Adoption of Plumbing Codes.

The State Plumbing Code has been adopted by reference as the Plumbing Code for the Municipality. All regulations adopted by the Municipality as set forth in Paragraphs 1 and 2 of this Appendix C shall be referred to hereinafter as "Plumbing Code" and shall be enforced by the Inspector.

The Inspector shall inform the Municipality when its Code should be revised to include new or revised code additions.

3. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and Inspector and to establish procedures for performing Plumbing Plan Review Services.

A. Responsibility of the Municipality:

1. Issue all permits and collect local permit fees.
2. Complete all periodic reports and government surveys.
3. Prosecute all violations, as it deems necessary and appropriate.

B. Responsibility of Inspector:

1. Perform Plumbing Plan Review for all eligible Commercial, Industrial and Multi-Unit Residential projects requiring such review.
2. The Plumbing Inspector reserves the right to pass plans on to the State if such plans represent issues beyond the scope of this

contract. The Plumbing Inspector will bill the Municipality for costs incurred for such special instances.

3. Provide timely review reports and other information for the permanent records kept by the Municipality and to State Department of Labor and Industry.
4. Assist in all Plumbing Code violation prosecutions with the Plumbing Inspector's time and records.
5. Provide general Plumbing Code information to contractors, developers, architects, and citizens of Municipality.
6. Recommend updating of Plumbing Code ordinance.
7. Review and recommend Plumbing Plan Review Fee Schedule.
8. Represent Municipality as its Plumbing Inspector within the limits of the State Plumbing Codes.
9. Serve as authority to administer and enforce the Plumbing Code.
10. Provide the Municipality with timely reports as reasonably requested by the Municipality.
11. Assist the Municipality on ordinance and Plumbing Code related issues.
12. Attend Municipality Council Meetings, as requested, to discuss building projects or issues related to the Plumbing Inspections or Plan Review Programs.
13. Perform Plumbing Plan Review services within fifteen (15) business days of receipt of a complete submission

4. Cost to Municipality for Services.

The Municipality shall pay the Inspector for services under this contract a rate of one-hundred percent (100%) of plumbing plan review fee listed in Municipality's Fee Schedule. The Municipality shall use the State's Plumbing Plan Review fee schedule if it has not adopted its own fee schedule.

Appendix C
AGREEMENT AND CONTRACT FOR
SEDIMENT AND EROSION CONTROL (SEC) SERVICES

NOW, THEREFORE, the parties hereto agree to specific terms as follows:

1. Level of Inspection Services ("Services").

Inspector will provide Sediment & Erosion Control (SEC) inspection services for the Municipality on the following terms and conditions:

- A. Render required enforcement and administration of the Municipality's currently adopted Ordinances and Standards regulating SEC. Be cognizant of regulations associated with the Minnesota State Board of Water and Soil Resources, the Association of Metropolitan Soil and Water Conservation Districts, the Minnesota Pollution Control Agency and any other County, State or Federal Agency charged with the regulation of Sediment and Erosion Control issues.
- B. Provide such other services as may be agreed to by the parties.
- C. Inspector shall be responsible for monitoring and enforcing the condition of individual building sites from site inspection until issuance of Certificate of Occupancy.

2. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and the SEC Inspector and to establish procedures for performing inspection services.

- A. Responsibility of the Municipality:
 - i. Issue any permits and collect local permit fees, state or regional charges.
 - ii. Complete all periodic reports and government surveys.
 - iii. Prosecute all violations, as it deems necessary and appropriate.
 - iv. Provide SEC Inspector with access to the Municipality offices during regular business hours of the Municipality including access to office equipment for the Municipality SEC inspection purposes only.
- B. Responsibility of Inspector:
 - 1. Perform all on-site inspections required for SEC enforcement.

2. Provide timely inspection reports and other information for the permanent records kept by the Municipality.
3. Assist in all SEC related prosecutions with the SEC Inspector's time and records.
4. Provide general SEC information to contractors, developers, architects, and citizens of Municipality.
5. Recommend updating of SEC ordinances.
6. Review and recommend SEC Inspection billing rates.
7. Represent Municipality as its SEC Inspector within the limits of the Municipality Ordinance or the provisions of this document.
8. Serve as authority to administer and enforce the SEC Ordinance or Standard as prescribed by the Municipality.
9. Provide the Municipality with timely reports as reasonably requested by the Municipality which include, but are not limited to; a quarterly summary of the inspections performed.
10. Attend Municipality Council Meetings, as requested, to discuss issues related to the SEC Inspections Program.

3. Cost to Municipality for Services.

The Municipality shall pay the Inspector for services under this contract a rate of .0006 of building permit valuation with a minimum of one-hundred-fifty dollars (\$150) for new construction and fifty dollars (\$50) for additions. The amount of these fees shall be charged to the permit applicant as a part of the permit fees as a separate line item.

Work requested outside construction process as defined in 1C above will be conducted at an hourly rate of seventy-five dollars (\$75.00) per hour during regular business hours or two-hundred percent (200%) of this rate outside of normal business hours.

Appendix D
AGREEMENT AND CONTRACT FOR
RESIDENTIAL RENTAL HOUSING INSPECTION SERVICES

NOW, THEREFORE, the parties hereto agree to specific terms as follows:

1. Level of Inspection Services (“Services”).

Inspector will provide Residential Rental Housing Inspection services for the Municipality the following terms and conditions:

- A. Render required enforcement and administration of Municipality’s currently adopted Rental Housing Ordinance and represent the Municipality as its Rental Inspector
- B. Provide such other services as may be agreed to by the parties.

2. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and Inspector and to establish procedures for performing Residential Rental Housing inspection services.

- A. Responsibility of the Municipality:
 - 1. Administer the Residential Rental Housing Program.
 - 2. Complete all periodic reports and government surveys.
 - 3. Prosecute all violations, as it deems necessary and appropriate.
 - 4. Provide Rental Inspector with access to the Municipality offices during regular business hours of the Municipality including access to office equipment for inspection purposes only.
 - 5. Provide Residential Rental Housing Ordinance information to citizens.
- B. Responsibility of Inspector:
 - 1. Perform all on-site inspections required for Rental Housing Ordinance enforcement.
 - 2. Provide inspection reports and other information for the permanent records kept by the Municipality.

3. Assist in all Rental Housing Ordinance prosecutions with the Rental Inspector's time and records.
4. Investigate rental complaints as requested by the Municipality.
5. Recommend updating of Rental Ordinances.
6. Represent Municipality as its Rental Inspector.
7. Serve as authority to administer and enforce the Rental Housing Ordinance.
8. Provide the Municipality with timely reports as reasonably requested by the Municipality which include, but are not limited to; a monthly summary of the inspections performed.
9. Assist the Municipality on City Rental Housing Ordinance related issues.
10. Attend City Council Meetings, as requested, to discuss issues related to the Rental Inspections Program.

3. Cost to Municipality for Services.

The Municipality shall pay the Inspector, for services under this contract, according to the following schedule:

- A. The Inspector shall bill the Municipality \$75.00 per hour.

Appendix E
AGREEMENT AND CONTRACT FOR CODE ENFORCEMENT
AND NUISANCE ABATEMENT INSPECTION SERVICES

NOW, THEREFORE, the parties hereto agree to specific terms as follows:

1. Level of Inspection Services ("Services").

Inspector will provide Code Enforcement and Nuisance Abatement Inspection services for the Municipality on the following terms and conditions:

- A. Render required enforcement and administration of Municipality's currently adopted City Code and represent the Municipality as its Code Enforcement Inspector
- B. Provide such other services as may be agreed to by the parties.

2. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and Inspector and to establish procedures for performing Code Enforcement inspection services.

A. Responsibility of the Municipality:

- 1. Administer the City Code.
- 2. Complete all periodic reports and government surveys.
- 3. Prosecute all violations, as it deems necessary and appropriate.
- 4. Provide Inspector with access to the Municipality offices during regular business hours of the Municipality including access to office equipment for inspection purposes only.

B. Responsibility of Inspector:

- 1. Perform all on-site inspections required for City Code and Nuisance Abatement enforcement.
- 2. Provide inspection reports and other information for the permanent records kept by the Municipality.
- 3. Assist in all City Code prosecutions with the Inspector's time and records.

4. Investigate complaints as requested by the Municipality.
 5. Provide the Municipality with timely reports as reasonably requested by the Municipality which include, but are not limited to; a monthly summary of the inspections performed.
 6. Assist the Municipality on City Code Ordinance related issues.
3. Cost to Municipality for Services.

The Municipality shall pay the Inspector, for services under this contract, according to the following schedule:

- A. The Inspector shall bill the Municipality \$75.00 per hour.

Appendix F
AGREEMENT AND CONTRACT FOR
FIRE INSPECTION SERVICES

NOW, THEREFORE, the parties hereto agree to specific terms as follows:

1. Level of Inspection Services ("Services").

Inspector will provide fire inspection services for the Municipality on the following terms and conditions:

A. Render required enforcement and administration of Municipality's currently adopted Fire Ordinance including the State Fire Code and represent the Municipality as its Fire Inspector

B. Provide such other services as may be agreed to by the parties.

2. Adoption of Fire Codes.

The Minnesota State Fire Code, established pursuant to Minnesota Statute 299F.011 has been adopted by reference as the Fire Code for the Municipality. If amended, and then having been adopted as the Municipality, it shall be enforced as the Municipality's Fire Ordinance. All regulations adopted by the Municipality as set forth in Paragraphs 1 and 2 of this agreement shall be referred to hereinafter as "Fire Code" and shall be enforced by the Fire Inspector.

The Inspector shall inform the Municipality whenever the Municipal Code should be revised to include new or revised code additions.

3. Administrative Procedures.

This section is set forth to clarify the responsibilities of the Municipality and Inspector and to establish procedures for performing Fire Inspection services.

A. Responsibility of the Municipality/Fire Department:

1. Administer all licensing as required by the Municipality (fireworks, explosives, etc.).
2. Issue all permits and collect local permit fees, state or regional charges.
3. Complete all periodic reports and government surveys.
4. Prosecute all violations, as it deems necessary and appropriate.

5. Provide Fire Inspector with access to the Municipality offices during regular business hours of the Municipality including access to office equipment for the Fire Code inspection purposes only.

B. Responsibility of Inspector:

1. Perform necessary site plan reviews for compliance with Fire Codes.
2. Perform all on-site inspections required for Fire Code enforcement.
3. Provide inspection reports and other information for the permanent records kept by the Municipality.
4. Assist in all Fire Code prosecutions with the Fire Inspector's time and records.
5. Inspect hazardous buildings as requested by the Municipality.
6. Recommend updating of Fire Code ordinances.
7. Review and recommend Fire Inspection Fee Schedules.
8. Represent Municipality as its Fire Inspector within the limits of the Minnesota State Fire Code and Municipality Ordinance.
9. Serve as authority to administer and enforce the Fire Code.
10. Provide the Municipality with timely reports as reasonably requested by the Municipality which include, but are not limited to; a monthly summary of the inspections performed.
11. Assist Fire Chief on Municipality Ordinance and Fire Code related issues.
12. Attend Municipality Council Meetings, as requested, to discuss building projects or issues related to the Fire Inspections Program.

4. Cost to Municipality for Services.

The Municipality shall pay the Inspector for services under this contract a rate of \$90.00 per hour for annual fire inspections.

Standards of Service

Phones and Scheduling

We will staff our office and perform inspections from 8:00 a.m. – 4:30 p.m. Monday through Friday. We observe national holidays except Columbus Day. There is always staff at the office to expedite calls to the inspectors, answer questions, or handle concerns during these hours. We have voice mail to accommodate after-hours calls and requests for inspection. An on-call inspector can be reached for after-hours emergencies. To accommodate contractors outside of the metro area, we have a toll free number, 888-446-1801.

Code Enforcement

We will enforce the minimum standards established in all the required enforcement sections of the MN State Building Code.

Inspections

We schedule all inspections through our office. When we are meeting someone for an inspection, they are scheduled for a specific time to minimize wasted time waiting for the inspector. We will provide same day inspections when available, and everyone will be served by the end of the following business day. We will be available to provide inspection services every business day and will pick up or drop off permit applications whenever needed.

We strive to be on time to all of our inspections. If the actual time of arrival will vary more than 10 minutes from the time scheduled, our inspectors generally contact our office, and the scheduling staff calls the on-site contact to inform them.

Logistics and work flow

All permits must flow through your office. This allows you to track permits. We will stop by Municipality Office when we are performing inspections in the area or if we need to pick-up any information, drop-off permits after plan review is completed, attend meetings, or answer questions. We encourage the Municipality to email or call if a permit is available for pick-up to facilitate scheduling and streamline workflow. The inspectors, as well as our dedicated support staff, are available to answer code questions, handle concerns, and schedule inspections during regular business hours. All inspectors have mobile phones. In addition to telephone contact, we provide an “Ask an Inspector” feature on our website that can be accessed at any time.

All documentation for inspections performed is returned to our office at the end of the business day. We transcribe all pertinent information for the inspection slips and scan them for our record. This allows us to research issues on open permits. We then return all records to the Municipality so the property file can remain updated in a timely manner. All client municipalities have access to our proprietary software for reports and data entry. All permanent files are maintained by the Municipality.



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 13, 2019

Subject: RCWD Cost Share Agreement

The Rice Creek Watershed District has informed the City of Spring Lake Park's application to the RCWD's 2019 Urban Stormwater Remediation Cost-Share Program and Board of Water and Soil Resources (BWSR) Watershed Based Funding Pilot Program for the Garfield Pond Improvement Project was approved for up to \$267,146 in combined funding by the RCWD Board of Managers on February 27, 2019.

In order to accept this funding, the City must enter into a Cost-Share Agreement with the Rice Creek Watershed District. A copy of the agreement is included with this memorandum. The agreement must be executed by the City and returned to RCWD no later than May 31, 2019 in order to secure the project funding.

The City will be setting up meetings to educate the residents in this area about the project in the near future. The earliest this project would be able to proceed is this Fall, but likely will be ready for construction in the Spring 2020.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

**RICE CREEK WATERSHED DISTRICT
COST-SHARE AGREEMENT**

COST-SHARE AGREEMENT between the Rice Creek Watershed District, 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota 55449 and City of Spring Lake Park, 1301 81st Avenue, NE, Spring Lake, Park, MN 55432.

RECITALS

WHEREAS, City of Spring Lake Park (Grantee) intends to construct a project titled "Garfield Street Pond Improvements" (Project).

WHEREAS, the Rice Creek Watershed District (District) operates an Urban Stormwater Remediation (USWR) Cost-Share Program for the improvement and remediation of stormwater management systems in developed urban environment.

WHEREAS the Rice Creek Watershed District (District) has received Watershed-Based Funding Pilot Program (WBFPF) funds from the Minnesota Board of Water and Soil Resources (BWSR) through a grant agreement dated October 10, 2018 (Attachment A, incorporated herein) and is making those funds available to eligible partners for the improvement and remediation of surface water quality within the Rice Creek Watershed.

WHEREAS, in accordance with USWR and WBFPF program guidelines, the District desires to provide the Grantee cost-share assistance for the Project.

THEREFORE, in consideration of mutual promises set forth herein and other good and valuable consideration, the District and the Grantee agree as follows:

I. GRANTEE RESPONSIBILITIES.

- A. Design Plan, Operation Plan and Maintenance Plan. Design plans for the project must be signed by a licensed professional engineer or landscape architect. The Grantee will submit (1) final signed plans and specifications for the Project, and (2) an operations and maintenance plan to the District for the Administrator's written approval, not to be unreasonably withheld. The Project plans and specifications must include a public education component. The District, in its discretion, may approve a non-structural public education component.
- B. Construction and Maintenance. The Grantee, through its own personnel and/or contractors, will construct the Project in accordance with the approved Project plans and specifications and maintain it indefinitely in accordance with the approved maintenance plan. In doing so, the Grantee will comply with all applicable laws and regulations and will be responsible for acquiring all permits, approvals and temporary and permanent rights of access or easement.
- C. BWSR WBFPF Requirements. The Grantee is responsible for compliance with, and subject to all funding qualifications of, all provisions found in Attachment A. The District advises the grantee to pay special attention to the Audit, Prevailing Wage, Municipal Contracting Law, Signage and Intellectual Property requirements found in Sections 8, 15, 16, 18 and 19. The Grantee must also follow BWSR's Native Vegetation Establishment and Enhancement Guidelines.

- D. Completion of Construction. The Grantee's licensed professional engineer or landscape architect who designed the Project will certify the completion of Project construction in accordance with the approved plans and specifications no later than October 29, 2021. The Grantee will submit to the District documentation of Project expenditures and the certification of completion no later than December 30, 2021.

II. DISTRICT RESPONSIBILITIES.

- A. Cost-Share Funds. To defray the Project cost to the Grantee, the District will provide the Grantee cost-share assistance in an amount not to exceed \$267,146. The actual amount of cost-share will be determined based on final eligible Project costs, as determined by the District. The District will follow the order of preference below in allocating cost-share funds.
1. WBFPP: The District will provide 90 percent of the Project's eligible water quality component cost, not to exceed \$188,146. BWSR requires that a local match equaling 10 percent of the water quality component cost be provided by the Grantee.
 2. USWR: The District will provide additional USWR funds if any eligible Project costs remain after the allocation of WBFPP grant funds and required local match per Section II.A.1. The District will provide cost-share assistance in the amount of 50 percent of the balance of the Project's remaining eligible total cost, not to exceed \$79,000.
- B. Payment Schedule. On District approval of the Project plans, specifications, and operations and maintenance plan, certification by the Grantee that it has obtained all necessary permits and approvals, and receipt of the Grantee's issued notice to proceed, the District may disburse 50 percent of the RCWD Board approved cost-share amount upon request of the Grantee. On District receipt of the certification of completion and review of such Project documentation as it may require, the District will disburse the remaining RCWD Board approved funds.
- C. Contingencies. The District's obligation to provide cost-share funds is contingent on the Grantee's compliance with the terms of this agreement, including but not limited to Project completion in accordance with the District-approved plans and specifications by October 29, 2021, and Project maintenance in accordance with the approved maintenance plan. The Grantee will return to the District any cost-share funds already received if this condition is not satisfied.

III. MISCELLANEOUS.

- A. Relationship of Parties. Nothing in this agreement creates or establishes a partnership, joint venture or agency relationship between the parties. The District's role under this agreement is solely to assist in Project funding. District review or approval of design plans and specifications, a maintenance plan and any other Project-related documents is solely for the District's own accounting for funds expended. As between the parties, the Grantee is solely responsible for selection of the Project design and the means, method and manner of construction. Nothing in this agreement creates any right in any third party or affects any immunity, defense or liability limitation enjoyed by either party.
- B. Employees. The Grantee represents that it has or will secure, at its own expense, all personnel and/or contractors required for the performance of this agreement. No Grantee personnel or contractor will be considered an agent, representative or employee of the District.

- C. Liability. The Grantee agrees to hold harmless and indemnify the District, and its managers, staff and representatives, up to the maximum liability limits of Minnesota Statutes Section 466.04, against any claim, liability, expense or damage, including attorney fees, arising from the performance of this agreement.
- D. Assignment or Modification. This agreement binds and inures to the benefit of the Grantee and the District, and their respective successors and assigns. Neither party may assign this agreement without the prior written consent of the other. Any modification of the agreement must be in writing and signed by both parties.
- E. Public Documents. All submitted information, including application, conceptual design, cost estimates, bid tabulations, final designs and specifications, copies of permits and proof of expenditures will become a part of the public record. Grantee will not claim intellectual property rights in any such information.
- F. Effective Date. This agreement is effective as of the date all signatures below have been provided.

Dated: _____, 2019

CITY OF SPRING LAKE PARK

By: _____

Its: _____

Dated: March 8, 2019

RICE CREEK WATERSHED DISTRICT

By: 
Phil Belfiori, Administrator

Attachment A



FY 2019 STATE OF MINNESOTA BOARD OF WATER AND SOIL RESOURCES WATERSHED BASED FUNDING GRANTS PROGRAM GRANT AGREEMENT

Vendor:	0000195928	VN#:	BE 18215
PO#:	3000009679	Date Paid:	10/19/18

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Rice Creek WD, 4325 Pheasant Ridge Dr NE #611 Blaine Minnesota 55449 (Grantee).

This grant is for the following Grant Programs:

P19-3275	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$413,336
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Total Grant Awarded: \$413,336

Recitals

1. The Laws of Minnesota 2017, Chapter 91, Article 2, Section 7 (a), appropriated Clean Water Funds (CWF) to the Board for the FY 2019 Watershed-based Funding Pilot Program.
2. The Board adopted the Clean Water Fund Watershed-based Funding Pilot Program Policy and authorized the Watershed-based Funding Pilot Program Grants through Board Resolution 17-96.
3. The Board adopted Board Resolution 17-96 to allocate funds for the FY 2019 Watershed-based Funding Pilot Program.
4. The Grantee has submitted a BWSR approved work plan for this Program which is incorporated into this agreement by reference.
5. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State.
6. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, Clean Water Coordinator, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, 651-284-4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is:

Phil Belfiori, Administrator
Rice Creek Watershed District
4325 Pheasant Ridge Drive NE #611
Blaine, MN 55449
(763) 398-3071

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. Term of Grant Agreement:

- 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. The State's Authorized Representative will notify the Grantee when this grant agreement has been executed. The Grantee must not begin work under this grant agreement until it is executed.
- 1.2. **Expiration date:** December 31, 2021, or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3. **Survival of Terms:** The following clauses survive the expiration or cancellation of this Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 11. Publicity and Endorsement; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 18. Intellectual Property Rights.

2. Grantee's Duties.

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

2.1. **Implementation:** The Grantee will implement their work plan, which is incorporated into this Agreement by reference.

2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.

2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board. All individual grants over \$500,000 will also require a reporting of expenditures by June 30 of each year.

2.2.2. The Grantee will prominently display on its website the Clean Water Legacy Logo and a link to the Legislative Coordinating Commission website.

2.2.3. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2022 or within 30 days of completion of the project, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.

2.3. **Match:** The Grantee will ensure any local match requirement will be provided as stated in Grantee's approved work plan.

3. **Time.** The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Terms of Payment.

4.1. Grant funds will be distributed in three installments: 1) The first payment of 50% will be distributed after the execution of the Grant Agreement. 2) The second payment of 40% will be distributed after the first payment of 50% has been expended and reporting requirements have been met. An eLINK Interim Financial Report that summarizes expenditures of the first 50% must be signed by the Grantee and approved by BWSR. Selected grantees may be required at this point to submit documentation of the expenditures reported on the Interim Financial Report for verification. 3) The third payment of 10% will be distributed after the grant has been fully expended and reporting requirements are met. The final, 10% payment must be requested within 30 days of the expiration date of the Grant Agreement. An eLINK Final Financial Report that summarizes final expenditures for the grant must be signed by the grantee and approved by BWSR.

4.2. All costs must be incurred within the grant period.

4.3. All incurred costs must be paid before the amount of unspent grant funds is determined. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.

4.4. The obligation of the State under this Grant Agreement will not exceed the amount stated above.

4.5. This grant includes an advance payment of 50 percent of the grant's total amount. Advance payments allow the grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.** All services provided by the Grantee under this Grant Agreement must be performed to the State's satisfaction, as set forth in this Agreement and in the BWSR approved work plan for this program. Compliance will be determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, FY 2018 Clean Water Fund Competitive Grants Policy, and regulations. All Grantees must follow the Grants Administration Manual policy. Minnesota Statutes §103C.401 (2014) establishes BWSR's obligation to assure program compliance. If the noncompliance is severe, or if work under the grant agreement is found by BWSR to be unsatisfactory or performed in violation of federal, state, or local law, BWSR has the authority to require the repayment of grant funds, or an additional penalty. Penalties can be assessed at a rate up to 150% of the grant agreement.

6. Assignment, Amendments, and Waiver.

6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2. **Amendments.** Any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original agreement or any amendments thereto.

- 6.3. **Waiver.** If the State fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.
7. **Liability.** The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.
8. **State Audits.** Under Minn. Stat. § 16B.98, subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.
- 8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.
9. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
10. **Workers' Compensation.** The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
11. **Publicity and Endorsement.**
- 11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Grant Agreement.
- 11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.
12. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **Termination.**
- 13.1. The State may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. In the event of a lawsuit, an appropriation from a Clean Water Fund is canceled to the extent that a court determines that the appropriation unconstitutionally substitutes for a traditional source of funding.
- 13.3. The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. **Prevailing Wage.** It is the responsibility of the Grantee or contractor to pay prevailing wages for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.
16. **Municipal Contracting Law.** Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
17. **Constitutional Compliance.** It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding use of Clean Water Funds to supplement traditional sources of funding.
18. **Signage.** It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, article 3, section 5 (b) for Clean Water Fund projects.
19. **Intellectual Property Rights.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Rice Creek WD

By: Phil Belfiori
(print)

Phil Belfiori
(signature)

Title: Administrator

Date: 10/9/18

Board of Water and Soil Resources

By: [Signature]

Title: Assist. Sec. Mgr.

Date: 10-10-18



Grant Workplan Watershed Based Funding Metro 2019

Grant Title - 2019 - Watershed Based Funding Metro (Rice Creek WD)

Grant ID - P19-3275

Organization - Rice Creek WD

Original Awarded Amount	\$413,336.00	Grant Execution Date	12/31/2021
Required Match Amount	\$41,333.60	Original Grant End Date	Phil Belfiori
Required Match %	10%	Grant Day To Day Contact	12/31/2021
Current Awarded Amount	\$413,336.00	Current End Date	

Budget Summary

	Budgeted	Spent	Balance Remaining
Total Grant Amount	\$413,336.00	\$0.00	\$413,336.00
Total Match Amount	\$42,933.60	\$0.00	\$42,933.60
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$456,269.60	\$0.00	\$456,269.60

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Anoka County Construction & Implementation	Urban Stormwater Management Practices	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$180,000.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Anoka County Construction & Implementation	Urban Stormwater Management Practices	Local Fund	RCWD/Partner Match	\$18,000.00			Y
Anoka County Technical Assistance	Technical/Engineering Assistance	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$43,786.00			N
Anoka County Technical Assistance	Technical/Engineering Assistance	Local Fund	RCWD/Partner Match	\$4,378.60			Y
Grant Administration	Administration/Coordination	Local Fund	RCWD Match	\$1,600.00			Y
Ramsey County Construction & Implementation	Urban Stormwater Management Practices	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$90,000.00			N
Ramsey County Construction & Implementation	Urban Stormwater Management Practices	Local Fund	RCWD/Partner Match	\$9,000.00			Y
Ramsey County Technical Assistance	Technical/Engineering Assistance	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$20,790.00			N
Ramsey County Technical Assistance	Technical/Engineering Assistance	Local Fund	RCWD/Partner Match	\$2,079.00			Y
Washington County Construction & Implementation	Urban Stormwater Management Practices	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$65,000.00			N
Washington County Construction & Implementation	Urban Stormwater Management Practices	Local Fund	RCWD/Partner Match	\$6,500.00			Y

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Washington County Technical Assistance	Technical/Engineering Assistance	Current State Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)	\$13,760.00			N
Washington County Technical Assistance	Technical/Engineering Assistance	Local Fund	RCWD/Partner Match	\$1,376.00			Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Grant Activity

Grant Activity - Anoka County Construction & Implementation	
Description	<p>The RCWD's Urban Stormwater Remediation Cost-Share Program is a grant program which funds capital improvements constructed by counties, cities, villages, townships, school districts, libraries, and other entities, to enhance water quality, or increase groundwater recharge. Feasibility Studies are also eligible for funding.</p> <p>All funding received for this program through the Watershed-Based Funding Pilot Program will be awarded to eligible projects only. Pilot Program guidelines have been developed with feedback from the RCWD's City & County partners. Project selection criteria is based upon its effectiveness at making progress toward the RCWD's or applicant's established priority resource goals. Please refer to the attached program guidelines for additional information on application scoring criteria. Selected projects shall be required to implement an approved operations and maintenance plan and have a minimum effective life expectancy of 10 years for BMP projects and 25 years for capital improvement projects.</p>
Category	URBAN STORMWATER MANAGEMENT PRACTICES
Has Rates and Hours?	No

Grant Activity - Anoka County Technical Assistance	
Description	<p>This activity covers all project work related to development of final plans and specifications for the selected project(s) in Anoka County, as well as permitting, bidding, contract management and construction oversight. Applicants will be required to have a licensed professional engineer or landscape architect develop the project plans for capital improvement projects and certify that the project was completed according to those plans. BMP projects and feasibility studies may be completed by a licensed professional engineer or landscape architect, or by SWCD staff with Technical Approval Authority.</p> <p>Selected applicants must comply with BWSR requirements including Prevailing Wages (Minn. Stat. §§177.41 through 177.44), Municipal Contracting Law (Minn. Stat. §471.345), and Project Signage (Minn. Laws 2010, Chapter 361, article 3, section 5 (b)). BWSR's Native Vegetation Establishment and Enhancement Guidelines (June 2017) must also be followed.</p>
Category	TECHNICAL/ENGINEERING ASSISTANCE
Has Rates and Hours?	No

Grant Activity - Grant Administration	
Description	<p>This activity covers general administration of the grant project including fiscal accounting, record keeping, reporting and all other administrative level activities. The RCWD will complete two work plan review meetings with BWSR staff annually to monitor progress and adjust the work plan as needed.</p> <p>The WBFPP program will be integrated into RCWD's existing Urban Stormwater Remediation Cost-Share Program is described in the attached presentation document entitled "WBFPP RCWD Program Guidelines Presentation 20180802".</p> <p>Key Milestones:</p> <p>Year One - 2018:</p> <p>10/10: Release RFP to prospective applicants.</p> <p>12/31: Applications due for program consideration.</p> <p>Year Two - 2019:</p> <p>02/27: Program funding decisions made by RCWD Board of Managers.</p> <p>Year Three - 2020:</p> <p>None</p> <p>Year Four - 2021:</p> <p>10/31: Approved projects must be completed and all related payments made.</p> <p>12/31: All financial and other required information shall be submitted to RCWD by selected applicants.</p> <p>Overall Measurable Outcome: Three or more unique water quality improvement projects and/or feasibility studies will be completed during the project term, reducing annual TP and TSS loads to RCWD waters by 1.9-5.0 pounds and 568-3,000 pounds, respectively.</p>
Category	ADMINISTRATION/COORDINATION
Has Rates and Hours?	Yes

Grant Activity - Ramsey County Construction & Implementation	
Description	<p>The RCWD's Urban Stormwater Remediation Cost-Share Program is a grant program which funds capital improvements constructed by counties, cities, villages, townships, school districts, libraries, and other entities, to enhance water quality, or increase groundwater recharge. Feasibility Studies are also eligible for funding.</p> <p>All funding received for this program through the Watershed-Based Funding Pilot Program will be awarded to eligible projects only. Pilot Program guidelines have been developed with feedback from the RCWD's City & County partners. Project selection criteria is based upon its effectiveness at making progress toward the RCWD's or applicant's established priority resource goals. Please refer to the attached program guidelines for additional information on application scoring criteria. Selected projects shall be required to implement an approved operations and maintenance plan and have a minimum effective life expectancy of 10 years for BMP projects and 25 years for capital improvement projects.</p>
Category	URBAN STORMWATER MANAGEMENT PRACTICES
Has Rates and Hours?	No
Grant Activity - Ramsey County Technical Assistance	
Description	<p>This activity covers all project work related to development of final plans and specifications for the selected project(s) in Ramsey County, as well as permitting, bidding, contract management and construction oversight. Applicants will be required to have a licensed professional engineer or landscape architect develop the project plans for capital improvement projects and certify that the project was completed according to those plans. BMP projects and feasibility studies may be completed by a licensed professional engineer or landscape architect, or by SWCD staff with Technical Approval Authority.</p> <p>Selected applicants must comply with BWSR requirements including Prevailing Wages (Minn. Stat. §§177.41 through 177.44), Municipal Contracting Law (Minn. Stat. §471.345), and Project Signage (Minn. Laws 2010, Chapter 361, article 3, section 5 (b)). BWSR's Native Vegetation Establishment and Enhancement Guidelines (June 2017) must also be followed.</p>
Category	TECHNICAL/ENGINEERING ASSISTANCE
Has Rates and Hours?	No

Grant Activity - Washington County Construction & Implementation

Description

The RCWD's Urban Stormwater Remediation Cost-Share Program is a grant program which funds capital improvements constructed by counties, cities, villages, townships, school districts, libraries, and other entities, to enhance water quality, or increase groundwater recharge. Feasibility Studies are also eligible for funding.

All funding received for this program through the Watershed-Based Funding Pilot Program will be awarded to eligible projects only. Pilot Program guidelines have been developed with feedback from the RCWD's City & County partners. Project selection criteria is based upon its effectiveness at making progress toward the RCWD's or applicant's established priority resource goals. Please refer to the attached program guidelines for additional information on application scoring criteria. Selected projects shall be required to implement an approved operations and maintenance plan and have a minimum effective life expectancy of 10 years for BMP projects and 25 years for capital improvement projects.

Category

URBAN STORMWATER MANAGEMENT PRACTICES

Has Rates and Hours?

No

Grant Activity - Washington County Technical Assistance

Description

This activity covers all project work related to development of final plans and specifications for the selected project(s) in Washington County, as well as permitting, bidding, contract management and construction oversight. Applicants will be required to have a licensed professional engineer or landscape architect develop the project plans for capital improvement projects and certify that the project was completed according to those plans. BMP projects and feasibility studies may be completed by a licensed professional engineer or landscape architect, or by SWCD staff with Technical Approval Authority.

Selected applicants must comply with BWSR requirements including Prevailing Wages (Minn. Stat. §§177.41 through 177.44), Municipal Contracting Law (Minn. Stat. §471.345), and Project Signage (Minn. Laws 2010, Chapter 361, article 3, section 5 (b)). BWSR's Native Vegetation Establishment and Enhancement Guidelines (June 2017) must also be followed.

TECHNICAL/ENGINEERING ASSISTANCE

Category

Has Rates and Hours?

No

Grant Attachments

Document Name	Document Type	Description
2018-10-04_BWSR Work Plan Comments	Journal	Journal Dated - 10/04/2018

Document Name	Document Type	Description
2019 Watershed Based Funding Metro	Grant Agreement	2019 Watershed Based Funding Metro - Rice Creek WD
Anoka County Collaborative PTM Implementation Plan	Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)
Ramsey County Collaborative PTM Implementation Plan	Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)
WBFPP RCWD Program Guidelines Presentation	Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)
20180802		
Washington County Collaborative PTM Implementation Plan	Grant	2019 - Watershed Based Funding Metro (Rice Creek WD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 09/11/2018



Rice Creek Watershed District Urban Stormwater Remediation Cost-Share Program & BWSR Watershed-Based Funding Pilot Program 2019 Application Form – Implementation Projects

I. APPLICANT INFORMATION

Organization (to be named as Grantee): City of Spring Lake Park

Street Address: 1301 81st Avenue NE

City, State, Zip: Spring Lake Park, MN 55432

Tax Status: Local Government

Tax ID#: 41-6008845

(e.g., local government, non-profit 501(c)(3), private business, etc.)

II. PROJECT CONTACTS

Project Officer: Dan Buchholtz

Financial Officer: Dan Buchholtz

Title: City Administrator

Title: City Administrator

Telephone: (763) 784-6491

Telephone: (763) 784-6491

Fax: (763) 792-7257

Fax: (763) 792-7257

Email: dbuchholtz@slpmn.org

Email: dbuchholtz@slpmn.org

III. PROJECT INFORMATION

Project Name: Garfield Street Pond Improvements

Location(s) of Project: 81st Avenue NE/Garfield Street NE

City: Spring Lake Park

State: MN

County: Anoka

Project Start Date: 03/01/2019

Project Completion Date: 06/30/2020

Project Type (check only those that directly apply):

☒ Water Quality Treatment Project

☐ Stormwater Reuse Irrigation Project

☐ Peak Runoff Rate Control Project

☒ Runoff Volume Control / Flood Storage Project

☐ Other: _____

Is a RCWD Rule C permit required for this project?

☐ YES

☒ NO

☐ UNKNOWN

IV. COST-SHARE REQUEST

RCWD USWR Funding Requested: \$ 100,000.00

BWSR WBFPP Funding Requested: \$ 218,522.00

Applicant Match Funding Committed: \$ 178,428.00

State/Other Funding Committed: \$ 0.00

Source(s): _____

Total Estimated Project Cost: \$ 496,950.00

Would you be willing to accept cost-share funding in an amount less than requested? ☒ YES ☐ NO

V. SIGNATURE OF APPLICANT

I certify that the information contained within this application is true and accurate.

Dan Buchholtz

Signature of Project Officer

12/21/18

Date



Rice Creek Watershed District Urban Stormwater Remediation Cost-Share Program & BWSR Watershed-Based Funding Pilot Program 2019 Application Form – Implementation Projects

I. APPLICANT INFORMATION

Organization (to be named as Grantee): City of Spring Lake Park

Street Address: 1301 81st Avenue NE

City, State, Zip: Spring Lake Park, MN 55432

Tax Status: Local Government

Tax ID#: 41-6008845

(e.g., local government, non-profit 501(c)(3), private business, etc.)

II. PROJECT CONTACTS

Project Officer: Dan Buchholtz

Financial Officer: Dan Buchholtz

Title: City Administrator

Title: City Administrator

Telephone: (763) 784-6491

Telephone: (763) 784-6491

Fax: (763) 792-7257

Fax: (763) 792-7257

Email: dbuchholtz@slpmn.org

Email: dbuchholtz@slpmn.org

III. PROJECT INFORMATION

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State: MN

County: Anoka

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Project Completion Date: 06/30/2020

Project Type (check only those that directly apply):

☒ Water Quality Treatment Project

☐ Stormwater Reuse Irrigation Project

☐ Peak Runoff Rate Control Project

☒ Runoff Volume Control / Flood Storage Project

☐ Other: _____

Is a RCWD Rule C permit required for this project?

☐ YES

☒ NO

☐ UNKNOWN

IV. COST-SHARE REQUEST

RCWD USWR Funding Requested: \$ 100,000.00

BWSR WBFPP Funding Requested: \$ 218,522.00

Applicant Match Funding Committed: \$ 178,428.00

State/Other Funding Committed: \$ 0.00

Source(s): _____

Total Estimated Project Cost: \$ 496,950.00

Would you be willing to accept cost-share funding in an amount less than requested? ☒ YES ☐ NO

V. SIGNATURE OF APPLICANT

I certify that the information contained within this application is true and accurate.

Dan Buchholtz

Signature of Project Officer

12/21/18

Date

VI. Executive Summary / Abstract

Include a brief Executive Summary (100 words or less) that summarizes the main goals and activities of the project and the expected environmental outcomes that will be achieved. Identification of the total amount of funds being requested along with the required match must be included in the Executive Summary. The summaries will be used in the grant review process and on the RCWD website, for projects that are funded.

The Central Avenue NE storm-sewer system is overwhelmed in high-flow events, homes adjacent to Garfield Pond are impacted, and roadway flooding occurs. This project re-routes flows from Garfield Pond, to a channel southeast of the pond and through a 42" pipe that discharges to Spring Lake. The pond will be modified to include an infiltration bench (~5000 square feet), to reduce pollutant levels by ~50%. This project addresses low water levels in Spring Lake, and alleviates capacity issues in the downstream storm sewer. The total project cost is \$496,950 (\$218,522 requested from BWSR and \$100,000 from RCWD USWR funds).

VII. Project Description & Justification

The RCWD has established guidelines for prioritizing projects based on location. Water quality improvement projects should be located to benefit a RCWD Tier I or II lake (see Figure 4.2 in the RCWD's Watershed Management Plan), or a waterbody with an approved Total Maximum Daily Load (TMDL) study or other recognized diagnostic water quality study. Flood storage and runoff rate control projects should focus on reducing peak flood elevations in known regional flood hazard and problem areas. Describe the specific watershed management, water quality or quantity need(s) that the project will address and its impact on the target water resource within the District.

■ Name the target waterbody benefitting from this project: Spring Lake (Tier I Lake)

■ List and describe the Best Management Practices (BMPs) that will be incorporated into this project.

- Vegetated swale: A portion of the pond outlet will include vegetative swale, used to convey flows to Spring Lake from the existing pond between 81st Avenue NE and Garfield Street NE. This feature will be landscaped to provide natural habitat and to promote infiltration, thus providing both volume control and water quality improvements.
- Infiltration bench: The existing retention basin will be amended with an infiltration bench (approximately 200'x25' in size) on the north side of the pond to promote infiltration. It is designed so that runoff from small storm events (such as the one-inch storm), infiltrates, providing both water quality and volume control benefits.
- Energy dissipation at piped outlet: To prevent erosion and scouring from occurring, rip-rap will be installed at the pipe outlet, at the entrance to Spring Lake.
- Dredging and disposal of sediment: The pond will be dredged to remove sediment, which will be disposed of appropriately. Removing sediment will provide more wet storage volume and increase pollutant removal efficiencies.

■ If applicable, describe how the project impacts or protects groundwater resources within the RCWD.

It has been verified that this area is not part of a Drinking Water Supply Management Area (DWSMA). The site should be suitable for infiltration (NRCS soils data were used to determine soil type). The City will investigate soils to ensure that infiltration is conducive on-site.

- If applicable, describe how the project minimizes impervious surface and/or maximizes infiltration.

The project maximizes infiltration by adding an infiltration bench to the existing pond. The project will neither remove nor add impervious surface.

- How does the project support existing regional planning efforts such as the RCWD Watershed Management Plan, municipal surface water management plans, TMDLs, or other recognized studies?

The 2018 Local Surface Water Management Plan lists low water levels and water quality issues in Spring Lake as a surface water management issue (Table 6.3 of Plan). This project would address both low water levels and water quality in the lake. Additionally, this project (amendments to Garfield Pond) is listed as a system capital improvement (Table 8.3 of the report), that the City wishes to complete within the ten-year planning cycle. The Rice Creek Watershed District's 2010 Watershed Management Plan lists Southwest Urban Lakes Implementation as a capital improvement, as the watershed district wishes to address degraded water quality in the southwestern portion of the RCWD. The Southwest Urban Lakes Study includes Spring Lake, and provides total phosphorus watershed load goals for this lake. In 2009, Spring Lake met water quality standards for total phosphorus. This project would help to ensure that Spring Lake continues to meet water quality standards for contaminants such as total phosphorus as a Tier I lake, and for total suspended solids.

- Describe why the proposed project is the most cost-effective and feasible means to attain the expected resource benefits. Has any analysis been conducted to substantiate this position?

Given that this is the only area of the City within the RCWD that has the potential to be re-routed to Spring Lake, it is the most cost-effective solution. The area proposed is within existing easements, so no easements will need to be acquired, and retrofitting an existing feature is more cost-effective than constructing new features due to new features needing land acquisition. Additionally, the proximity of the proposed infiltration bench to 81st Avenue NE ensures that access for maintenance is possible.

- Please describe the anticipated timeline for implementing this project. What steps have been taken to ensure that the project can be implemented according to this timeline? Are any permits needed?

If Spring Lake Park receives funding for this project, design and public engagement would commence in March of 2019. Excavation and construction would begin in early Fall 2019, and Spring/Summer 2020 would be used complete the project if needed.

- Describe how long-term operation and maintenance of the project will be accomplished.

This Operation and Maintenance Plan shall be implemented by the City of Spring Lake Park's Public Works staff, at the location of the improved Garfield Pond and infiltration swale that will discharge to Spring Lake, to ensure that the stormwater management system functions as designed. Staff will ensure that inspections and record keeping are timely and accurate and that cleaning and maintenance are performed to meet the requirements of the City's MS4 Permit requirements. The schedule detailing inspection and maintenance is attached to this document.

VIII. Conceptual Design

Provide drawings, maps and/or schematics which graphically illustrate the location and conceptual design of the project. **(Attach separate sheets.)**

IX. Detailed Cost Estimate

Provide a detailed and reasonable budget that lists each item for which funding is being requested. You must also list the required local matching contributions and their sources. **(Attach separate sheets.)**

See attached Cost Estimate.

X. Pollutant Reduction Estimates & Other Benefits

Provide a detailed estimate and description of the anticipated pollutant reduction, stormwater rate/volume reduction, groundwater withdrawal reduction, and/or other environmental or natural resource benefits associated with the project. Describe the methods and cite the sources (i.e. P8 model, HydroCAD, XP-SWMM, MIDS, MN Stormwater Manual, etc.) used to calculate or estimate the pollutant reductions and/or hydrologic outcomes. **(Mandatory for RCWD to consider your proposal!)**

The Minnesota Impact Design Standards (MIDS) Calculator, which considers site-specific inputs such as drainage area, impervious area, soil type, and BMP type, calculates TSS and TP removal rates for BMPs on a site. The MIDS Calculator was used in our analysis to determine removal rates. The drainage area for the pond is 36 acres with approximately 13 acres of impervious surface.

It was determined that 23 lbs/yr of total phosphorus and ~4213 lbs/yr of total suspended solids would be removed, using an infiltration bench that is 5,000 square feet in size (approximately 25'x50'). In addition to the water quality benefits provided, levels in Spring Lake would be higher as a result of re-routing flows. The MIDS calculator estimates that 28.4 acre-ft/yr of runoff volume will be infiltrated as well as the potential to route 28.0 acre-ft/year of runoff volume to Spring Lake and reduce the demand on the downstream storm sewer system.

More detail regarding MIDS Calculations can be provided by the City upon request.

XI. Evaluation

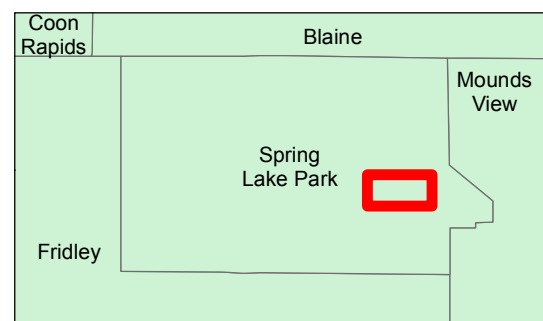
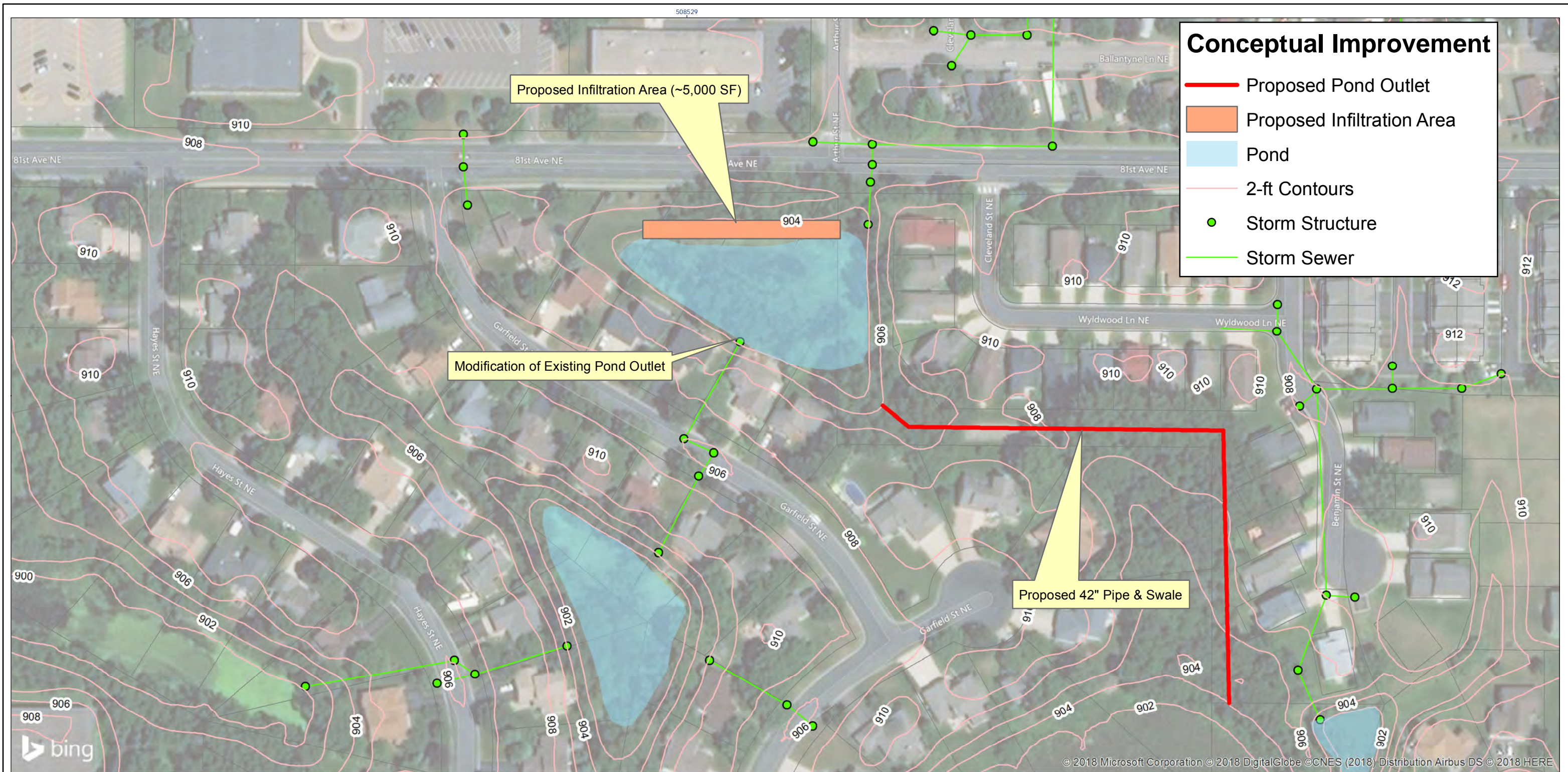
Describe the strategy for monitoring and/or evaluating the results or effectiveness of the project, including how success will be defined and measured.

To assess the effectiveness of the infiltration area, public works staff will complete a visual inspection of the bench and pond following the first rain event after construction. If the area is not functioning as intended, further investigation and testing will occur to determine functionality based on guidelines in the Minnesota Stormwater Manual.

XII. Engagement Opportunities

Demonstrate any potential for public engagement, education and demonstration and describe what methods will be used to ensure that the purpose and success of the project are made known to the public. Applicants must incorporate a public engagement component into the project.

An educational sign will be placed in Lakeside Park, adjacent to the walking path that runs along Spring Lake. An example is provided in the attached documents of a sign that was used in the City of New Hope, adjacent to Northwood Lake, providing water quality education for citizens. We envision similar content – that the sign would contain a project description, area drainage map, a schematic of the system (aerial view of Garfield Pond with connection to Spring Lake). In addition to these items, there will be a public awareness component about what citizens can do to improve water quality in their watersheds.



Garfield Pond Improvements

Water Quality & Flood Control
Spring Lake Park, Minnesota



0 60 120 Feet
1:1,360 (At original document size of 11x17)



Disclaimer: Stantec assumes no responsibility for data supplied in electronic format. The recipient accepts full responsibility for verifying the accuracy and completeness of the data. The recipient releases Stantec, its officers, employees, consultants and agents, from any and all claims arising in any way from the content or provision of the data.

Revised: 2018-12-20 By: pjallen
V:\1938\active\193803949\GIS\Projects\GarfieldPond_SLP_RCWD_GrantApp.mxd

City of Spring Lake Park
Garfield Pond - Water Quality Improvements Project
Opinion of Probable Costs
December 2018

			Total Project			Water Quality			Flood Control		
No.	Item	Unit	Estimated Quantity	Est. Unit Price	Estimated Cost	Estimated Quantity	Est. Unit Price	Estimated Cost	Estimated Quantity	Est. Unit Price	Estimated Cost
GARFIELD POND:											
1	MOBILIZATION	LS	1	10000.00	\$10,000.00	0.5	10000.00	\$5,000.00	0.5	10000.00	\$5,000.00
2	TRAFFIC CONTROL	LS	1	5000.00	\$5,000.00	0.5	5000.00	\$2,500.00	0.5	5000.00	\$2,500.00
3	DEWATERING	LS	1	1000.00	\$1,000.00	0.5	1000.00	\$500.00	0.5	1000.00	\$500.00
4	CLEARING AND GRUBBING	LS	1	5000.00	\$5,000.00	0.5	5000.00	\$2,500.00	0.5	5000.00	\$2,500.00
5	COMMON EXCAVATION, OFFSITE DISPOSAL - POND	CY	2600	50.00	\$130,000.00	2600	50.00	\$130,000.00	0	50.00	\$0.00
6	COMMON EXCAVATION, OFFSITE DISPOSAL - CHANNEL	CY	500	30.00	\$15,000.00	0	30.00	\$0.00	500	30.00	\$15,000.00
7	COMMON EXCAVATION for INFILTRATION, OFFSITE DISPOSAL	CY	500	25.00	\$12,500.00	500	25.00	\$12,500.00	0	25.00	\$0.00
8	ENGINEERED SOIL FOR INFILTRATION	CY	500	30.00	\$15,000.00	500	30.00	\$15,000.00	0	30.00	\$0.00
9	REMOVE AND REPLACE EXISTING OUTLET STRUCTURE (INCLUDES BEDDING, BACKFILL, AND TIES TO EXISTING PIPE)	EA	1	10000.00	\$10,000.00	0	10000.00	\$0.00	1	10000.00	\$10,000.00
10	42-INCH DIAMETER RCP CL3 STORM SEWER	LF	700	115.00	\$80,500.00	0	115.00	\$0.00	700	115.00	\$80,500.00
11	42" RCP CULVERT (INCLUDES FLARED ENDS, TRASH GUARDS, BEDDING AND BACKFILL)	EA	2	2000.00	\$4,000.00	0	2000.00	\$0.00	2	2000.00	\$4,000.00
12	RIP RAP, CL. 3 (INCLUDES GEOTEXTILE FABRIC)	CY	40	40.00	\$1,600.00	0	40.00	\$0.00	40	40.00	\$1,600.00
13	TOPSOIL BORROW	CY	600	16.00	\$9,600.00	0	16.00	\$0.00	600	16.00	\$9,600.00
14	MULCH, TYPE 1	LB	5000	1.00	\$5,000.00	0	1.00	\$0.00	5000	1.00	\$5,000.00
15	EROSION CONTROL BLANKET, CATEGORY 3 STRAW	SY	5000	3.00	\$15,000.00	0	3.00	\$0.00	5000	3.00	\$15,000.00
16	HYDROMULCH	SY	5000	1.00	\$5,000.00	0	1.00	\$0.00	5000	1.00	\$5,000.00
17	MNDOT SEED MIX 33-261	SY	2000	6.00	\$12,000.00	2000	6.00	\$12,000.00	0	6.00	\$0.00
18	MNDOT SEED MIX 25-151	SY	5000	2.00	\$10,000.00	0	2.00	\$0.00	5000	2.00	\$10,000.00
19	STREET SWEEPER (PICKUP BROOM W/OPERATOR)	HR	10	75.00	\$750.00	5	75.00	\$375.00	5	75.00	\$375.00
20	EASEMENT ACQUISITION	LS	1	30000.00	\$30,000.00	0	30000.00	\$0.00	1	30000.00	\$30,000.00
TOTAL ESTIMATED CONSTRUCTION - GARFILED POND			\$376,950.00			\$180,375.00			\$196,575.00		
CONTINGENCIES			\$40,000.00			\$20,000.00			\$20,000.00		
ADMINISTRATION AND ENGINEERING			\$80,000.00			\$40,000.00			\$40,000.00		
TOTAL PROJECT COST			\$496,950.00			\$240,375.00			\$256,575.00		

Describe how long-term operation and maintenance of the project will be accomplished.

In addition to the narrative provided in the USWR/WBFPP Application, this table details inspection and maintenance activities for the proposed pond and vegetated swale.

Inspection and Maintenance Activity
As Needed
Ensure contributing drainage area is stabilized.
Ensure contributing area, basins and inlets are clear of debris.
Manage native vegetation by mowing or burning should be used to maintain vegetation and shall follow the methods described in MN Stormwater Manual – Operation and Maintenance of Stormwater Infiltration Practices section.
Monthly
Inspect for undercut and eroded area at inflow and outflow structure. Repair as needed.
Annually
Inspect infiltration for sediment build-up and structure damage. Remove trees that start to grow in vicinity of the swale.
Cut back and remove previous year's plant material and remove accumulated leaves if needed.
Every 5 years
Scrape basin bottom and remove sediment. Restore original cross-section and infiltration rate. Seed to restore ground cover.
Upon Failure
If standing water is observed over 50% of the basin floor 3 days after a rainfall, activities should begin to unclog the basin. Restoration activities should follow those detailed in the Minnesota Stormwater Manual, and may include removing the top 2-3 inches, chisel plowing and adding compost.

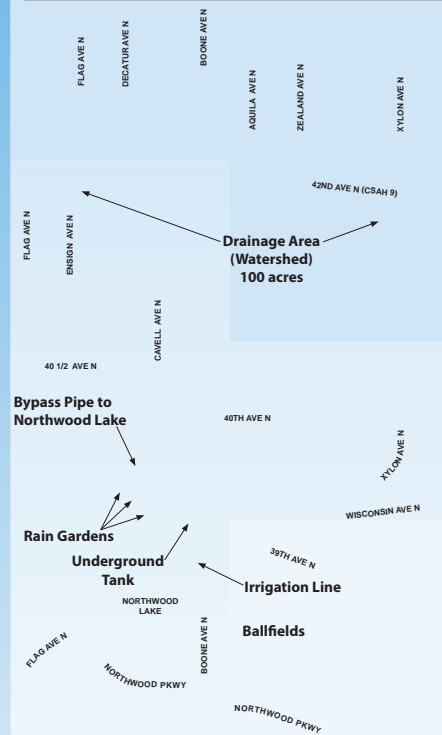
City of New Hope Rainwater Harvesting (Stormwater Re-use) Water Quality System

Project Description

In 2016, the City of New Hope implemented several Best Management Practices (BMP's) to improve the water quality of Northwood Lake and downstream waters. Currently the lake does not meet State standards for water quality due to excessive nutrients. So, it was a priority for the city and the watershed organization to install improvements to help clean the water.

This project was constructed in coordination with the Bassett Creek Watershed Management Commission (BCWMC) to capture, treat, and reuse stormwater with the underground tank and a series of biofiltration basins (rain gardens). Now instead of rainwater polluted with fertilizers, grass clippings and pet waste flowing directly into the lake, it's captured, cleaned and reused or infiltrated into the ground.

Area Drainage Map



Northwood Park Stormwater Harvesting Map



We All Have Waterfront Property! Here's How You Can Help Keep Our Lakes and Streams Clean:

- Sweep up debris like fertilizer, grass clippings and winter salt from your driveway and sidewalks so it doesn't flow downstream.
- Pick up your pet's waste in your yard and dispose of it in the trash.
- Direct downspouts away from pavement. Install a raingarden! Make a "bathtub" for rain in your yard.
- Cleanout stormdrains in front of your home to prevent potential flooding and pollutants from entering the storm sewer system.

Water Conservation Benefits

- Uses recycled runoff to irrigate the 6.4 acres Northwood Park ball fields and soccer field.
- Reduce the City's annual water usage by up to 2.5 million gallons.

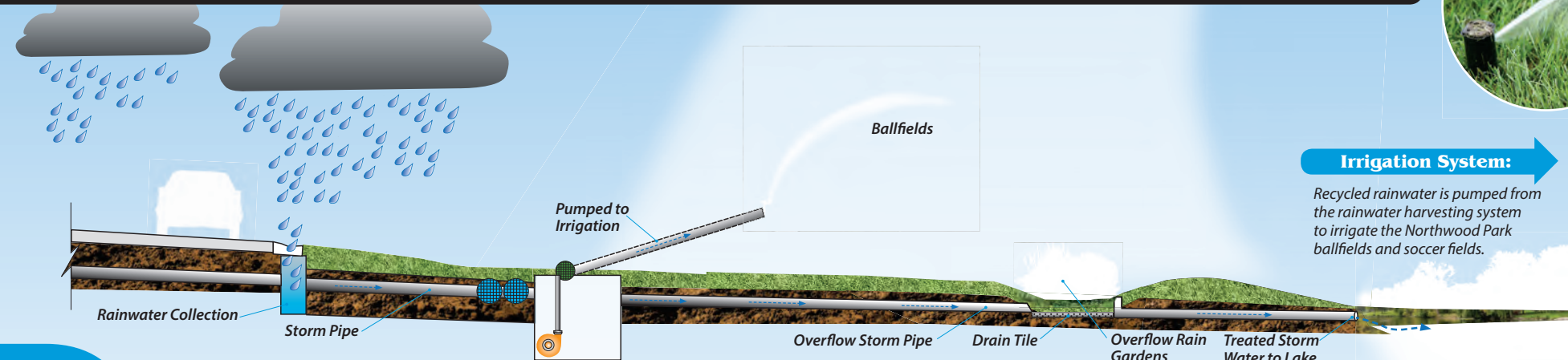
Water Quality Benefits

- Helps prevent pollutant's from entering Northwood Lake.
- Prevents approximately 16 lbs. of phosphorous per year from entering Northwood Lake, ultimately reducing the amount of algae in the lake.
- Prevents approximately 4,600 lbs. of suspended solids (trash, debris, erosion, etc.) per year from entering Northwood Lake, ultimately improving the clarity of the water.

Runoff Control Benefits

- Redirect runoff from approximately 100 acres, including 22 acres of impervious surfaces to the rainwater harvesting tank.
- Recycle up to 335,000 cubic feet of stormwater runoff volume annually.
- Stores runoff from a 1-inch rainfall in the 160,000 gallon rainwater harvesting tank.

Rainwater Harvesting System Diagram



Rainwater Filter:

- The rainwater filter/swirl underground structures remove leaves, debris, and sediment prior to entering the underground tank.

Tank:

- A 160,000 gallon tank provides rainwater storage for up to 2 weeks of irrigation for the Northwood Park ballfields and soccer field.

Pump:

- Draws rainwater out of tank and feeds the irrigation system.

Fine Filter:

- Provides fine filtration of smaller particles.

Rain Gardens:

- Three rain gardens provide treatment of the stormwater overflows from the tank prior to entering Northwood Lake.

This rainwater harvesting project was made possible through the partnership and funding from Minnesota Pollution Control Agency Clean Water Partnership Grant, the Minnesota Board of Water and Soil Resources Clean Water Fund Grant, Bassett Creek Watershed Management Commission, and the City of New Hope.





Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402

March 12, 2019

Honorable Mayor and City Council
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: SLP 2019 Street Seal Coat Project
Project No. 193804625
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on March 12, 2019. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Three bids were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Total Base Bid</u>
Low	Allied Blacktop Company	\$121,739.50
#2	Asphalt Surface Technologies Corp.	\$135,217.50
#3	Pearson Bros., Inc.	\$133,974.00

The low Bidder on the Project was Allied Blacktop Company. with a Total Base Bid Amount of \$121,739.50
Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Allied Blacktop Company** should be awarded the Project on the **Total Base Bid Amount of \$121,739.50.**

Should you have any questions, please feel free to contact me at (612) 712-2053.

Sincerely,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read "Phil Gravel".

Phil Gravel, City Engineer

Enclosure



Project Name: **SLP 2019 Street Seal Coat Project**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Stantec Project No. 193804625

Bid Opening: Tuesday, March 12, 2019 at 10 A.M., CDT

Owner: **City of Spring Lake Park, MN**

Phil Howard
Phil Howard, P.E.
License No. 19864

BID TABULATION

Bidder No. 1

Allied Blacktop Company

Bidder No. 2

ASTECH Corp.

Bidder No. 3

Pearson Bros., Inc.

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID - 2019 STREETS:									
1	MOBILIZATION AND TRAFFIC CONTROL	LS	1	\$7,500.00	\$7,500.00			\$20,000.00	\$20,000.00
2	ROUTE AND SEAL	LBS	8200	\$1.94	\$15,908.00	\$3.50	\$28,700.00	\$2.40	\$19,680.00
3	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	760	\$40.00	\$30,400.00	\$25.00	\$19,000.00	\$10.00	\$7,600.00
4	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	19750	\$3.05	\$60,237.50	\$3.33	\$65,767.50	\$4.00	\$79,000.00
5	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	6700	\$0.20	\$1,340.00	\$0.32	\$2,144.00	\$0.20	\$1,340.00
6	4" SOLID LINE, WHITE PAINT	LF	13400	\$0.10	\$1,340.00	\$0.16	\$2,144.00	\$0.10	\$1,340.00
7	4" SOLID LINE, YELLOW PAINT (Parking Lots)	LF	1600	\$0.75	\$1,200.00	\$1.00	\$1,600.00	\$0.75	\$1,200.00
8	HANDICAP SYMBOL, YELLOW PAINT (Parking Lots)	EA	3	\$200.00	\$600.00	\$70.00	\$210.00	\$200.00	\$600.00
9	12" STOP LINE, WHITE PAINT	LF	1600	\$0.50	\$800.00	\$2.00	\$3,200.00	\$0.50	\$800.00
10	LT., RT., or THRU ARROW PYMT. MARKING, WHITE PAINT	EA	3	\$80.00	\$240.00	\$60.00	\$180.00	\$80.00	\$240.00
11	"ONLY" PYMT. MARKING, WHITE PAINT	EA	3	\$90.00	\$270.00	\$132.00	\$396.00	\$90.00	\$270.00
12	ZEBRA CROSSWALK, WHITE PAINT	SF	560	\$3.40	\$1,904.00	\$3.35	\$1,876.00	\$3.40	\$1,904.00
TOTAL 2019 STREETS:					\$121,739.50		\$135,217.50		\$133,974.00

Contractor Name and Address:

Allied Blacktop Company

10503 89th Avenue North
Maple Grove, MN 55369

Phone: 763-425-0575
Fax 763-425-1046

Email: pete@alliedblacktop.com

Signed By: Pete Capistrant

Title: President

Signed Responsible Contractor Certificate: Yes

Bid Security: Bid Bond

Addenda Acknowledged: None

Asphalt Surface Technologies Corporation

a/k/a ASTECH Corp.

8348 Redgewood Rd.
St. Joseph, MN 56374

320-363-8500
320-363-8700

astechdale@hotmail.com

Mary L. Aschenbrenner

Vice President/Secretary

Yes

Bid Bond

None

Pearson Bros., Inc.

11079 Lamont Ave. NE
Hannover, MN 55341

763-391-6622
763-39-6627

jack@pearsonbrosinc.com

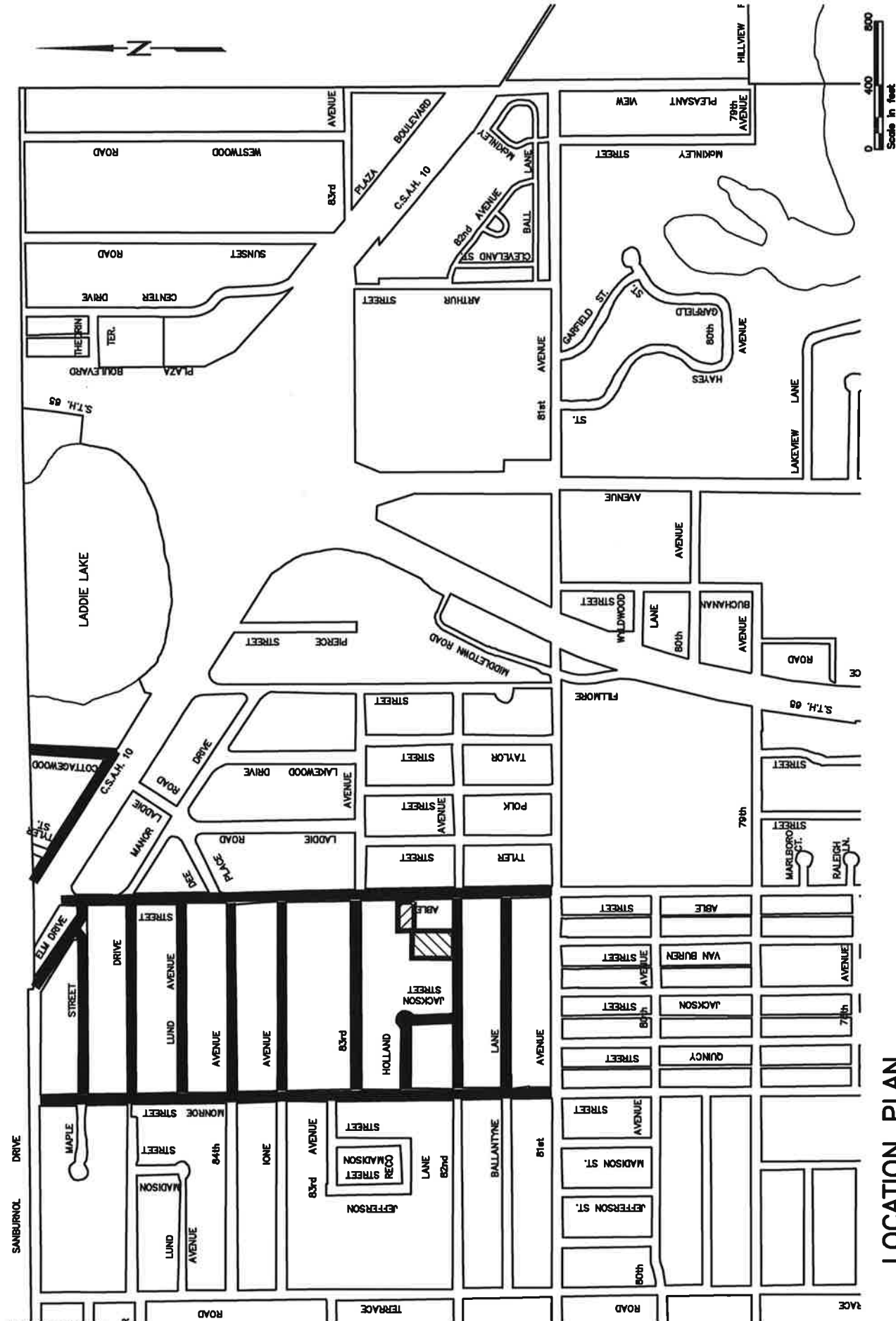
Jack E. Pearson

President

Yes

Bid Bond

None



Plot Date: 02/14/2019 - 2:44pm
 Drawing Name: V:\1938\active\193804625\CAD\DWG\2019\193804625_F101.dwg
 xref:

LOCATION PLAN

SPRING LAKE PARK, MINNESOTA 2019 STREET MAINTENANCE PROJECT

FIGURE 1



2335 Highway 36 W
 St. Paul, MN 55113
 www.stantec.com

DATE 01/11/2019 PROJ. NO. 193804625



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 3.18.19 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

MS4 Permit (193802936).

Annual Training was completed in December. 2019 Report and Public Meeting will be completed in June.

Local Surface Water Management Plan (LSWMP) (193803949).

An updated LSWMP based on comments received from the various review agencies has been prepared and distributed to appropriate agencies. Rice Creek Watershed has approved. Coon Creek Watershed has given conditional approval. *Currently working with the Administrator on Ordinance revisions.*

2018 Sanitary Sewer Lining Project (193804547).

This project includes sewer lining in the northeast area of the city. *Service wye grouting continues. Repair of the problem segment will occur in late-March. Terry Randall is monitoring the work.*

2019 Sanitary Sewer Lining Project (193804547).

This project includes sewer lining in the area near TH65 and Osborne Rd. The City Council authorized the obtaining bids at the February 19th meeting.

2019 Street Seal Coat and Crack Fill Project (193804625).

This project includes streets in the area north of 81st Avenue between Monroe and Able. *Bids were received on March 12th. See separate letter regarding contract award.*

Wells 4 and 5 (193804554): Contractor is Keys Well Drilling. Well 4 was video inspected on October 31 and found to be in good condition. Well 4 is now operating. *Well 5 rehabilitation work is nearly complete.*

Arthur Street (Well 5) Water Treatment Plant Evaluation (193801776 Task 300): A summary list of identified plant issues has been prepared and reviewed by the Administrator and Public Works Director. Recent water sample results are better but not below desired levels. *Filter media is being replaced. A comprehensive plant maintenance project is being considered.*

Bituminous Trail (on Osborne Rd. from TH 65 to Central Avenue)(193804584): This segment may be reconstructed in the summer of 2019. *Plans and specifications have been sent to St Paul Regional Water Services (SPRWS) and Anoka County for review. A tentative bid opening date has been set for April 30th.*

Garfield Pond Improvements Project (19380xxxx): This project is located along 81st Avenue on the south side of the intersection of 81st and Arthur. This project was identified through the LSWMP preparation process because of flooding and water quality issues. The Rice Creek Watershed District (RCWD) has approved a grant application for partial project funding. *Next steps will include initial communication with neighbors most impacted by the potential project.*

Cellular Antenna Installations on Water Towers:

- **Verizon on Arthur Street tower.** This is a new installation. Revised Construction Drawings were submitted in December 2018 *and have been reviewed. Lease issues are being discussed.*
- **AT&T on Arthur Street tower.** Replacement/modification project. *4th Amendment to Lease was approved on 11/19/18.* Revision 4 Construction Drawings (CDs) dated 10/17/18 are approvable from and engineering standpoint.
- **T-Mobile Utility Upgrade/Backup power (generator) - Able Street tower.** This project includes installing a permanent generator. An escrow account has been established. *Initial review of the construction drawings has been completed. Lease and easement issues need to be worked out.*

Other issues/projects.

Dominium Project. A site walkthrough inspection was completed on September 25, 2018. A site punch-list with remaining site improvement work (including street patching) has been prepared. *Review of the punch-list items will be completed in May or June 2019.*

Hy-Vee Project. Site work has been substantially completed and is on hold until this spring. Sewer and water utility connections in 81st Avenue and Central Avenue have been completed. *Hy-Vee has prepared separate construction plan sets for 81st Avenue/Highway 65 and for CSAH 35 (Central Avenue). They are currently obtaining bids with construction anticipated to begin this May.*

Public Storage Project. Construction continues. *A site meeting will be held this spring to discuss a schedule for completing the remaining site work.*

Interstate Plaza Project (7700 Hwy 65 NE). No news.

Wellhead Protection Plan: A Plan Evaluation Report was provided to the Minnesota Department of Health (MDH). MDH approved a 10-year extension to the Plan on July 26, 2018.

...

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Ryan Capelle, Marc Janovec, Ailsa Mcculloch, Peter Allen, or me if you have any questions or require any additional information.

From: [Nyle Zikmund](#)
To: [Daniel Buchholtz \(dbuchholtz@slpmn.org\)](mailto:dbuchholtz@slpmn.org)
Subject: Beach
Date: Thursday, March 07, 2019 12:25:10 PM
Attachments: [image001.png](#)

Our Park Rec and Forestry Commission is not supportive of re-opening/opening the beach. This will not be going to council unless an official request is made to have our council consider. If council were to act, high probability (over 99.9%) they would follow advise of the commission.

Nyle Zikmund
City Administrator
763.717.4001 w | 763.717.4019 f | 612.860.7442 c
2401 Mounds View Boulevard
Mounds View | MN | 55112
www.moundsviewmn.org





After Being a Building Official
For 35 Years,
Barry Brainard is
Hanging Up His
Hard Hat, Boots and Clip Board.



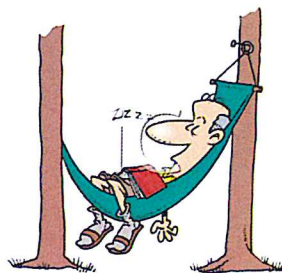
Please Help Us Wish Him Well!

Friday, March 29

2:30-4pm

Spring Lake Park City Hall

Council Chambers



CORRESPONDENCE

Highway 65 Study

Blaine - Spring Lake Park - Ham Lake

BUSINESS WORKSHOP



Access



Mobility



Safety

Please join the Minnesota Department of Transportation for a business workshop to learn about the Highway 65 Study. Help us identify transportation issues, priorities and concerns for the highway between Bunker Lake Boulevard in Ham Lake and County Road 10/Mounds View Boulevard in Spring Lake Park.

Monday, March 18

7:30 - 9:00 a.m.

National Sports Center
Duffy Board Room
1700 105th Ave NE
Blaine, MN



Learn more and sign up for email updates:
mndot.gov/metro/projects/hwy65hamlake-slp

Achiever

Building skills, careers and independence since 1964.

Dedicated to providing respectful and responsible services that promote and enhance quality of life.

A look inside...

Page 2... CEO Tom Weaver joins with other providers in sending a message to the governor

Page 3... Myths & facts
Tax incentives

Page 4... People first language
It takes a Village

Page 5.. Work done in our shop - the numbers are in
What can we do for you?

Back... Spring Gala - Save the date

Achieve Clean has a new look



Our new bottle!

It may be a new bottle with a new logo but what's inside hasn't changed.

Achieve Clean is a water-based laundry detergent made with only natural, environmentally friendly ingredients. Our detergent contains no dyes or perfumes. It is bleach and petroleum-free and never tested on animals.

Proudly made in the U.S.A. and packaged locally by individuals with disabilities.

You can help create jobs and support people with disabilities every time you throw in a load of laundry.

Simply put it's really good detergent with an even better cause.

Changing attitudes one load at a time

The choice to use Achieve Clean is about more than just laundry. Our product provides meaningful employment to individuals with developmental disabilities. Despite their eagerness to work, diverse talents, fierce loyalty and infectious positive attitudes, people with disabilities have one of the highest unemployment rates of any demographic. Achieve Clean is working to address this issue one load at a time.

Places to purchase Achieve Clean

- Our own retail shop located at 7500 University Ave. NE in Fridley. Open weekdays 9 am - 2 pm.
- Coborn's in Ramsey, Albertville and Elk River

Newsletter of

Achieve
SERVICES, INC.



Volume 30, Number 1
Winter 2019

amazon

Achieve Clean is available on Amazon & Amazon Smile! Eligible for Amazon Prime with free shipping on orders over \$25 shipped by Amazon. Amazon Smile is just like Amazon except 0.5% of your total purchase is donated to the charitable organization of your choice!

Letter to Governor Walz

Tom Weaver, Achieve CEO, along with a number of local service providers sent the following letter to address potential funding issues for services to people with disabilities.

by Access Press Staff // December 9th, 2018

Dear Governor-Elect Walz,

Congratulations on your election. With a new governor we also welcome new leadership at the Minnesota Department of Human Services (DHS). For many of us providing services to people with intellectual and developmental disabilities we welcome the opportunity to have a more positive and productive relationship with the Disability Services Division arm of DHS. Most importantly, with new leadership there is the prospect to correct mistakes from the past administration.

First and foremost, the veto of the omnibus bill in May left us with an avoidable seven percent funding cut. This came after many years of grassroots effort from the Best Life Alliance and others. They worked to obtain rate increases so that service providers can better attract and retain direct support professionals (DSPs).

As a result, many providers are left with little choice but to cut back on DSP employment, wages and benefits. We are in a field-wide workforce shortage that poses a very real threat to the health and safety of people with disabilities. We hope your administration will take note of this crisis and work to restore the funds lost by the seven percent cut. This cut is coupled with policies that create winners and losers, and take choices away from people with disabilities, even displacing or preventing them from receiving the services they need.

With this past administration, we saw the introduction of three new "waiver" services in 2018. While touted as new services, the reality is that these waivers, which often pay providers at a lower rate, are simply new billing silos for services that have been provided for years. The new waivers have needlessly complicated service provision and billing.

Not only do we need to track and bill three separate services that were once one, there is a new and excessive time tracking requirement of "15-minute units." This takes an incredible amount of time, and it does nothing to improve services for people with disabilities. In fact, it takes resources away from their direct support and care, therefore actually doing real harm.

These new waivers are coupled with the inefficient process that we use to bill services known as the Disability Waiver Rate System (DWRS). The DWRS was also introduced a few years back.

One example that showcases DWRS waste is illustrated at CHOICE, Inc., a small day services provider serving about 200

people. Prior to the DWRS, approximately eight hours of staff time per month were dedicated to billing services.

Today, over 200 hours per month are spent billing. Furthermore, expensive software with ongoing lease

costs is necessary to keep billing time from exceeding 200 hours per month. It is an unnecessarily complicated system, and this too takes scarce resources from our DSPs—where our money should truly be spent.

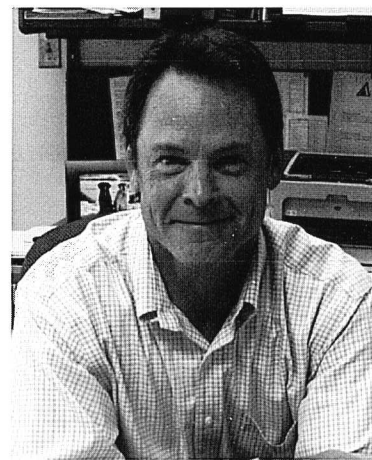
There is only one pot of money, and with every burdensome regulation or cumbersome process, scarce resources are wasted. The disability service community needs you to appoint a DHS commissioner who has a better understanding of these issues and their impact on Minnesotans with disabilities. In addition, we recommend that you place a hold on any additional system changes until service providers have time to adjust to the many changes placed on us during the past administration.

The community of providers serving people with disabilities is prepared to offer support and assistance to your administration in developing new policies and priorities relating to issues affecting people with disabilities.

As Minnesota's 41st Governor, you have the opportunity to ensure that our most vulnerable citizens receive the quality of care and services that they deserve. This is not a partisan issue. The people we serve depend on us to do better. We know how to accomplish this, and we can, if your administration will work with us toward this end.

Michael Kraines, Executive Director, CHOICE, Inc., Eden Prairie
Charlie Oaks, Executive Director, Stevens County DAC, Inc., Morris
Elizabeth Schear, Executive Director, Rock County Opportunities, Luverne

Jo Bittner, Executive Director, Polk County DAC, Crookston
Tom Weaver, CEO, Achieve Services, Inc., Blaine
Norm Munk, CEO, Partnership Resources, Minneapolis
Jim Clapper, parent and co-chair, Minnesota Families & Advocates Coalition, North Oaks



Tom Weaver, Achieve CEO

Myths and facts about hiring workers with disabilities

Ever hit a roadblock – either literally or somewhere in your life? Roadblocks stop us from getting where we want to go. For people with disabilities, myths and misconceptions often serve as roadblocks to success.

MYTH: Persons with disabilities are inspirational, courageous and brave for being able to overcome their disability.

FACT: Persons with disabilities are simply carrying on normal activities of living when they drive to work, go grocery shopping, pay their bills or compete in athletic events.


MYTH: Persons with disabilities have problems getting to work.

FACT: Persons with disabilities are capable of supplying their own transportation by choosing to walk, drive, car pool, take public transportation or a cab. Their modes of transportation to work are as varied as those of other employees.

MYTH: Workers with disabilities have more absences.

FACT: A study by DePaul University found that retail sector workers with disabilities had fewer unscheduled absences than those without disabilities.

MYTH: Accommodating workers with disabilities is costly.

FACT: According to the U.S. Department of Labor the majority of workers with disabilities do not need accommodations to perform their jobs, and for those who do, the cost is usually minimal. More than half of accommodations cost absolutely nothing, while the majority of others cost \$500 or less. In addition, tax incentives such as the Work Opportunity Credit and Barrier Removal Tax Deduction are available in some cases to ease costs an employer may encounter. 

Workers with disabilities - tax credits and incentives

A new year has most of us thinking about one thing: taxes - and more specifically ways to optimize the way that we utilize tax credits and incentives to benefit us as a business or individual.

Workers with disabilities bring skills and other numerous benefits to a workplace. These include special tax credits and incentives to employers.

In addition, businesses that accommodate people with disabilities may qualify for certain credits and deductions.

Work Opportunity Tax Credit

This tax credit is available to for-profit businesses of any size and allows employers to earn a tax credit for each qualifying worker. The exact tax benefit depends on several factors including the employee's salary and number of hours worked during the first year of employment. There is no limit to the number of new hires an employer may claim in any calendar year and the credit applies to full-time as well as temporary, seasonal and part-time workers.

Disabled Access Credit

This provides a credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. This could include:

- Sign language interpreters for people who are hearing impaired
- Adaptive equipment or modification of equipment
- Production of print materials in accessible formats
- Removal of barriers in buildings or vehicles that prevent a business from being accessible

Architectural Barrier Removal Tax Deduction


This deduction encourages businesses of any size to remove architectural and transportation barriers to the mobility of persons with disabilities. Businesses that comply qualify for a tax deduction of \$15,000 per year. This deduction can be used in combination with the Disabled Access Credit if expenditures qualify.

Eligible architectural adaptations include:

- Providing accessible parking spaces, ramps or curb cuts
- Adapting telephones, water fountains and restrooms so they are accessible to persons using wheelchairs
- Providing accessible entrances to buildings

These incentives aren't the only way that hiring employees with disabilities can affect your bottom line. It's simply good for business. Eighty-seven percent of consumers report that they respond favorably to a business that hires workers with disabilities, further they are more likely to become a loyal customer of that business.

The 54 million Americans living with a disability are vital part of our communities and families. Nearly 30 percent of families have at least one family member with a disability. Yet, according to the Department of Labor, in 2018 the unemployment rate for people with disabilities was more than twice the rate for people without disabilities (7.9 percent versus 3.5 percent).

People with disabilities want to work at meaningful jobs that provide them with a sense of purpose, individuality and a sense of dignity. Employers want good workers who impact the bottom line in a positive way. Seems like it's a pretty good match. 

The words we choose: rethinking stereotypes and putting people first

Often, how we say something does a lot to communicate our attitude and beliefs about the topic. Words are powerful. This is true in regard to disabilities and how we speak or communicate about them. For at least two decades, the language surrounding disabilities has been changing and evolving to become people-centered and inclusive.

As a general rule, people are individuals with different levels of abilities in a wide range of areas. Honing in on just one "disability" does not allow you to see the whole person. Choosing language that describes an individual based on a medical label devalues the myriad of characteristics that make them who they are as an individual.

People first language is the practice of using language that puts the person first before the diagnosis. It facilitates respect and serves to place the idea of a disability as a secondary attribute, not a characteristic of a person's identity.

The old way of thinking:

Disability is a deficit or deficiency.

The new way of thinking:

Disability is a difference or diversity.

The old way put disabilities first:

The blind man. The disabled girl.

The new way puts people first:

The man who is blind. The girl with a disability.

The old way portrayed people with disabilities as victims:

A person is confined to a wheelchair or wheelchair bound. The woman suffers from Down syndrome. The boy is a victim of blindness.

The new way – language is neutral:

A person uses a wheelchair. The woman with Down syndrome. The boy who is blind.

Certain words are offensive and should never be used.

Some of these are: handicapped, retarded, cripple, gimp, midget, dimwit, imbecile, idiot, mongoloid and moron.

There is good reason to pay attention to our words and see the person before the disability. Language can affect how people perceive the person using it. According to Diversity, Inc., customers are more likely to buy goods and services from companies that use language that is positive, inviting and inclusive.

In the past, when communicating about people with conditions defined as disabilities, emphasis was often placed on the disability, not the person. Businesses that reframe this line of thinking create opportunities for growth, which positively affects the bottom line. And that is just good for business.



People with disabilities want to be seen as people first; people with many different characteristics and abilities. They don't want to be defined by just one aspect of their lives. They want to celebrate the individuals they are.

It takes a village...

Village Bank knows what it's like to be a good neighbor. The local bank gives back to the community in numerous ways including Toys for Joy, Feed by Starving Children and Achieve Services, Inc.

Village Bank has been a long-time supporter of Achieve Services. They recently featured this partnership on their website highlighting their support of Achieve

through sales of nuts and paper buses. In 2018 Village Bank collected more than \$1,800 in donations, which went directly to Achieve and the people we serve.

According to the bank's website, Helen Keller famously said, "Alone we can do so little; together we can do so much." Thank you, Village Bank for taking those words and living them in real life. Your



support of Achieve Services, Inc. helps not only our program, but makes our entire "village" a stronger and better place to live!



Work done in our shop - it all adds up

Work done in Achieve's shop is completed one piece at a time, which makes the numbers you are about to read so impressive and astounding. We are proud of the work we do in our shop and look forward to doing even more in 2019!

Here's a look at our 2018 workshop statistics:

By the thousands:

- 5,090 - capped pouches
- 9,282 - packed paper rolls



By the tens of thousands:

- 20,538 - labeled bottles
- 38,448 - labeled cartridges
- 92,948 - picked foam bricks

By the MILLIONS:

- 2,232,500 - sleeved cards
- 2,655,000 - picked gray rings

That adds up to **5,430,750** - total pieces of work completed in our shop

When you consider that we have about **75 workers** in our shop, that equates to an average of **72,410** per worker!

Great job! 



Work we can do for you

Does your business have repetitive tasks that have to be done by hand? Free up your or your employee's time by considering contracting with Achieve. We have a full-service workshop in Blaine with **capabilities to pick up and drop off contracted work.**

There are numerous benefits to you:


- **We are efficient.** We meet deadlines and deliver finished product at or ahead of schedule.
- **We have high quality standards.** We aren't satisfied unless a job is done right.
- **We offer competitive pricing** and can give you a free estimate anytime. Our

pricing can increase your profits. That's good for business.

- **We are flexible.** We have the capability of doing small jobs as well as large ones.
- **We have a proven track record.** We've been providing contract support to businesses for more than 30 years.
- In working with Achieve you are providing **jobs to workers with disabilities.** You are providing opportunities for them to be employed and be active members of the community. **It's a win-win situation.**

Some of the work we've done recently includes:

- Packaging
- Folding
- Shredding (with confidential area available)
- Labeling
- Collating
- Stapling
- Poly-bagging
- Heat sealing
- General assembly
- Envelope inserting

If you don't see a particular task on the list, feel free to give us a call. We'd be happy to come and see the work you have available and give you an honest estimate as to whether it is something we can help out with. 



Achieve Services, Inc.
Human Service Center of Anoka County
1201 89th Avenue NE, Suite 105
Blaine, Minnesota 55434
phone (763) 783-4909
fax (763) 783-4725
www.achieveservices.org

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City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park MN 55432-2188



The Achiever is published quarterly by Achieve Services, Incorporated, a private, non-profit day training and habilitation service which provides work and other opportunities for people with developmental disabilities.

Writing and design by Jill Pertler

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Send comments or questions to the editor: jillpert@mediacombb.net
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Save the date:

CHANGING ATTITUDES GALA coming May 3

It's the annual event you don't want to miss! Spend an evening filled with good food and great people! Enjoy a scrumptious dinner. Bid often in the live and silent auctions. Enjoy a game of heads or tails and the balloons and bling game. Win a raffle. Learn more about Achieve while supporting the program and the services we provide. The event is for a great cause!

Achieve has been changing attitudes about people of all ability levels and the great things each one of us can accomplish when given the right supports and encouragement. Please join us:

Date: Friday May 3

Place: Bunker Hills Golf Club in Coon Rapids

Doors open at 5:00 pm

Tickets \$100 each.

For more information on tickets or sponsorships,
contact Achieve @ 763-783-4909

Event sponsorships are available. They are:

Bronze Sponsor – \$1,000

- Eight tickets to the Gala
- Name signage on reserved table
- Signage on rotating slideshow

Silver Sponsor – \$1,500

All Bronze Sponsor Incentives plus:

- Priority seating
- Flowers on table

Gold Sponsor – \$2,000

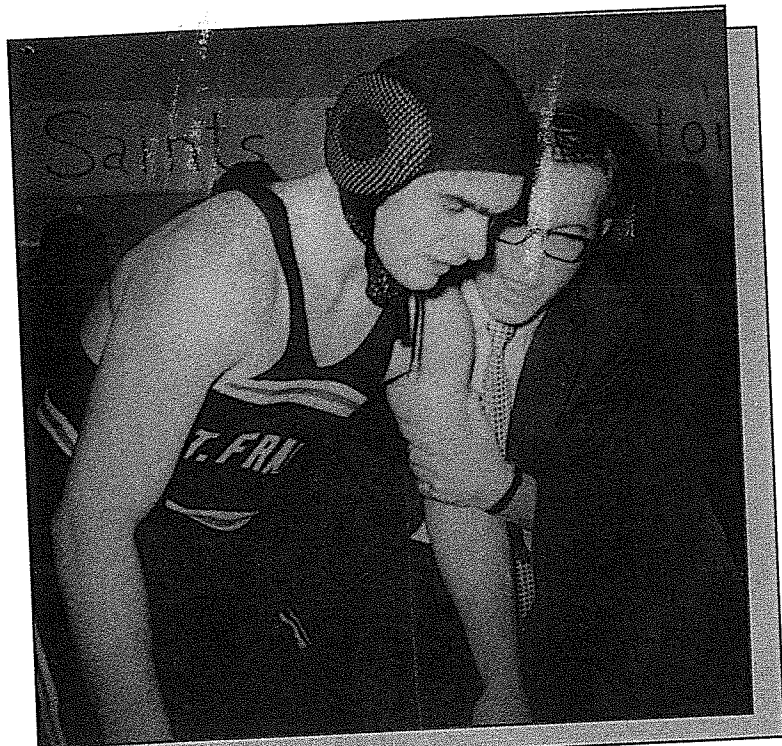
All Silver Sponsor Incentives, plus:

- Complimentary raffle tickets & beads
- 2 bottles of wine on table

Platinum Sponsor – \$5,000

All Gold Sponsor Incentives, plus:

- Banner Displayed at Event
- Name above event title on program and promotional materials
- Repeated recognition throughout 2019



HISTORY 21

Volume 49 No.2 March-April 2019

Indivisible...except by 1, 3, and 7

AnokaCountyHistory.org

THE 2018 ACHS BOARD OF DIRECTORS

Al Pearson, District #1 Representative

Open, District #2 Representative

Orville Lindquist, District #3 Representative

Lotus Hubbard, District #4 Representative (Vice-President)

Richard Oxley, District #5 Representative

Open, District #6 Representative

Bart Ward, District #7 Representative

Steve Florman At-Large A (Treasurer)

Dennis Berg, At-Large B (President)

Mike Scott, At-Large C

Johannes Allert, At-Large D

Jim Rootes, At-Large E

Paul Pierce III, At-Large F

Shelly Peterson, At-Large G (Secretary)

Mary Nolan, At-Large H

Jim Kordiak, Anoka County Commissioner Liaison

ACHS STAFF

Rebecca Ebnet-Desens, Executive Director

Audra Hilse, Archivist & Administrator

Sara Given, Volunteer Coordinator

Gail Dahl, Staff

Carol Dordan, Staff & Facilities Manager

Don Johnson, Staff

Karen Rieks, Staff

Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus,

Coon Rapids, East Bethel, Fridley, Ham Lake, Hilltop, Lexington, Lino Lakes, Linwood, Nowthen, Oak Grove, Ramsey, St. Francis, Spring Lake Park,

EXECUTIVE DIRECTOR'S LETTER



Have you ever experienced one of those periods in life when everything connected with your identity shifts? Within one year, I battled health issues, got married, moved, graduated a kid, and moved her to study at a university. Well, we're assuming the last two will happen still in 2019 (check back in September!)

The identity of the Anoka County Historical Society seems to be shifting, too. Nothing dramatic, we're not moving! But the Veterans Voice project and partnership with Twin Cities Public Television will produce a national documentary that will hoist our little history center to a new and exciting level. We have big ideas for a new website that's easier to use, as well as a new multi-touch digital table for the exhibit hall to bring depth and interest to our displays. All this, in addition to our quality programs, preservation, and research work we're known for.

I will celebrate my fourth anniversary as director at this annual meeting. It feels like we've done the groundwork, we've built the relationships, and we've set the goals. Now, we get to watch it all come together. Thank you for being the reason any of it can, and will, happen. Our members and donors remain the core of our mission.

A handwritten signature in cursive script, reading "Rebecca Ebnet-Desens".

Rebecca Ebnet-Desens, ACHS Executive Director

PRESIDENT'S LETTER

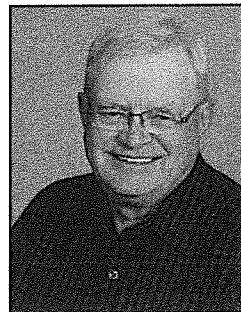
I am often asked what the Anoka County Historical Society does, and what surprises me is the paradigm that we record history from the past and it has to predate our lifetime. In reality what you did today, if recorded, is history. It's true that we collect and preserve the history of Anoka County. However, collection is only possible if someone recognized the value of recording it while the information was available.

As an example, in 2002 the Anoka County Board of Commissioners recognized that Anoka County had, in a short period of time, lost 60% of its family farms. With a goal of preserving the history of agriculture in Anoka County, the county board and the Anoka County Extension service funded the historical society for a two-year project that compiled and published the history of agriculture in Anoka County from 1900 to 2003. Agriculture at one time was the lifeblood of Anoka County. Today, for the most part, it is history. If we would not have recorded it when we still had some family farms to interview and photograph, that history would be lost.

ACHS stands ready to preserve your history, individual, family, business or non-profit. We can help with the recording, but we need you to come in and share your information with us.

A handwritten signature in cursive script, reading "Dennis D. Berg".

Dennis Berg, ACHS President



LIVE! A YEAR IN REVIEW:

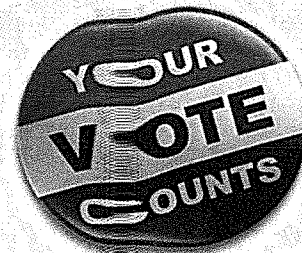
THE ACHS ANNUAL MEETING

Another year has gone by and it's time to gather and celebrate. We're hesitant to call it a meeting, since we're going to have lots of laughs presenting the projects and programs that made ACHS successful in 2018. Curious about the Veterans Voice project? Catch a sneak peek of the TPT Documentary premiering this summer. How about the bump in Ghost Tour attendance? How did we increase our volunteer activity so much? The Collections top your list? Find all of our interesting things in Collective Access. Come find out when ACHS goes LIVE! at this annual meeting.



WHEN: Sunday, March 24, 2019
TIME: 2-4 p.m.
WHERE: Anoka County History Center,
2135 Third Ave N, Anoka

The Board of Directors will conduct a short business meeting to announce the election winners and formally accept the annual report. Members will receive this report prior to the meeting, in addition to election ballots. Light Refreshments will be served.



ACHS Board Elections

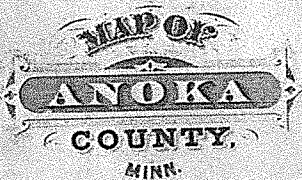
BALLOTS ARE IN THE MAIL AND WE NEED YOUR VOTE!

Remember to place your name and address on the outside envelope (not inside one) so we can confirm your status as a voting member.

Ballots must be returned by March 21, 5 p.m.

2018

ANNUAL REPORT



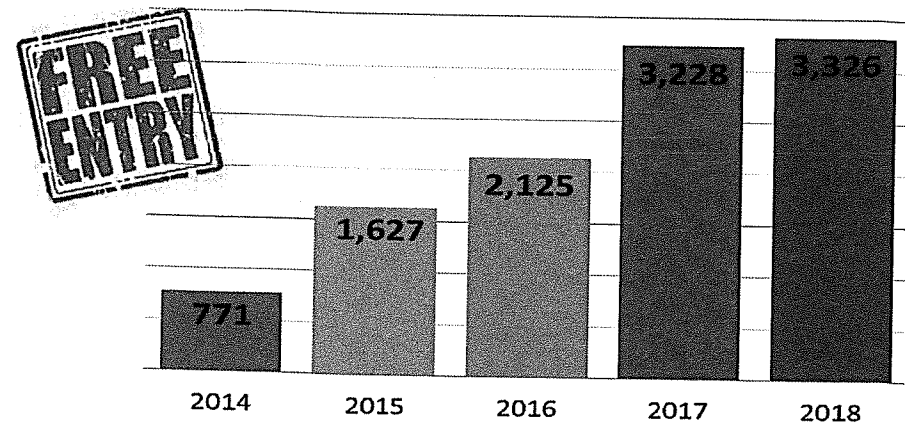
THE GARAGE

The final installment in our *Farms to Flamingos* exhibit depicting Anoka County in the 1950's, 60's, and 70's captured the iconic garage. Archivist Audra, staff member Don, and volunteers raised walls with exposed studs and created a "concrete" floor.



Donors then filled the space with the detritus of life from that time-period. New suburban homes meant yards to tend, space to work on mechanical projects, and a place to store all those extra nails or screws in baby food jars. Opened to coincide with the Anoka Home and Garden Tour on July 15, the Garage has kept up with the seasons as ice skates and a sled joined the bike and basketball.

EXHIBIT HALL VISITORS



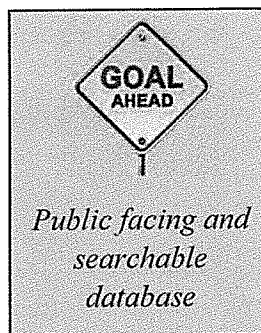
CA COLLECTIVEACCESS



A large part of managing the collections at ACHS is maintaining not just the items, but the database where information about the items can be stored and searched. After 14 years using a program called Past Perfect, we needed a more accessible, non-subscription, cloud-based system. Along came an opportunity to join the Minnesota Alliance of Local History Museums [MALHM] to help create one! MALHM is a state-wide organization where local museums of all sizes can come together to collaborate on projects, expand their learning, search out solutions to problems, and find common ground. With the help of a Legacy grant, MALHM created a museum software database that could be used by any museum in the state, called Collective Access. ACHS became a pilot site, which allowed us to migrate our data, make suggestions, and test out the functionality of this brand new system.

The database allows staff and volunteers to access to the info from any computer with an internet connection. This has allowed volunteers to take laptops into odd corners to work on projects, or even work from home. The information is stored on the cloud, which instituted a much-needed off-site backup in the event of catastrophic damage to the museum.

The long-term goal of ACHS and MAHLM is to turn this database into a system the general public can access from the comfort of their personal devices—anytime, anywhere.



This year has been exciting for working on the ACHS collections! Not only have we continued to receive many donations of interesting Anoka County artifacts for the museum, but we are gradually getting new and better tools to help improve the preservation of all our artifacts.

Audra Hilse, Archivist & Administrator

NATIONAL REGISTER PROPERTY SERIES CONTINUES!

Last year we
began our
National
Register
Property Series

by writing MNOpedia articles on each. This year, we expanded access to them with a video project. Our partnership with the Hennepin Technical College continues thanks to an amazing group of students this fall. Under the supervision of their instructor and ACHS Board member, Rich Oxley, they filmed and interviewed people and properties associated with the National Register of Historic Places. These short documentaries will help residents explore their community and better understand the gems of preservation within our borders.



2017

2018



Shaw-Hammons ...



Kline Sanitarium - ...



Anoka Post Office ...



Anoka-Champlin ...



Carlos Avery Gam...



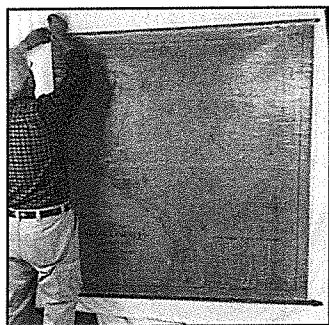
ARFSTROM GRANT WRAP UP

ACHS received a \$10,000 grant from the Historical and Cultural Heritage Fund (Legacy grants) and additional funds from the Arfstrom family to digitize a portion of the illustrated diaries kept by Jon Arfstrom. These not only track his daily life, but also

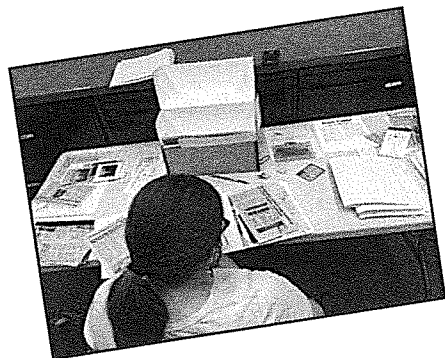
his artistic ideas and doodles. They are truly pieces of art in their own right. Preservation of his legacy continues as ACHS takes a seat at the Arfstrom Family Foundation board of directors with other stakeholders. Look for new exhibits, publications, and program opportunities ahead!

2018 COLLECTIONS HIGHLIGHTS

Rehousing files from Attorney Albert Pratt, 1890 to 1920. This includes wills, property disputes, divorces, and murder cases.



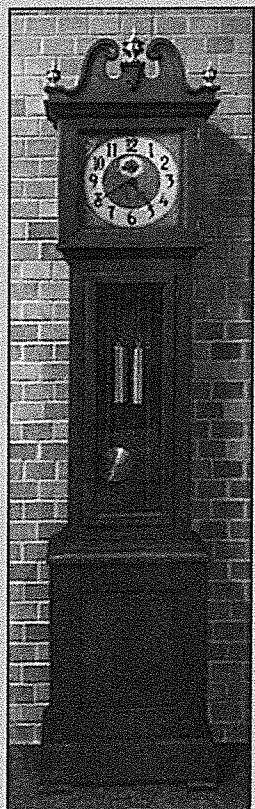
Digitizing and rehousing the large map collection from vertical rolled storage to horizontal which puts less stress on the item.



Intern Delaney organized five large bins of Nowthen history, and started her graduate degree from Simmons University.

PHILOLECTIAN PERMANENT EXHIBIT

A multi-year renovation of our Philolectian meeting room culminated in 2018 with the installation of photo and text panels that highlight the legacy of this 129 year-old womens group. Volunteer Chuck restored the Philolectian clock, which now reminds us when to stop our meetings with a lovely sounding chime.



2018 PARTNERSHIPS

Our partners provide ACHS with new connections to the community and a wider audience reach as well as a fresh approach to storytelling.

I found a great job doing
construction & the public computers
at the Anoka Historical Society made
it all possible - Thank You Guys
- Roy E.

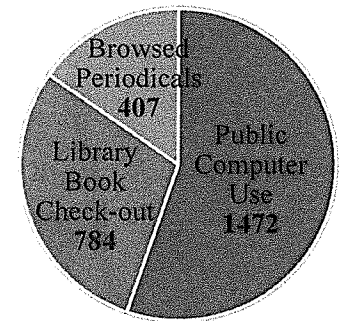
ANOKA COUNTY LIBRARY

The ACHS building is officially the Anoka County History Center and Research Library. We house a museum, but still remain a part of the County Library system. Patrons can choose ACHS as a pick up location for library books, and for a significant number of people, the public computers here are the only access they have to the internet. Those that visit for these services become “regulars,” friends and part of our community. Their story has melded with ours and our ability to offer these services is essential.

14,812

HISTORY CENTER VISITORS

Equal to the populations of St. Francis &
Spring Lake Park combined



ANOKA COUNTY: THANK YOU

It is with deep gratitude that ACHS acknowledges the role played by the County in continuing to fund a large portion of the History Center operations: **the equivalent of 44 cents per resident.**

Without this core support, ACHS couldn't maintain the professional standards of research, preservation, and heritage we're known for. These funds help us create the outreach and educational opportunities found in this report, as well a multitude of daily tasks too large to list.

As a result of this funding, your story is safe with us.



Senior Community Service Employment Program

is a federally funded, subsidized work program through the Anoka County Job Training Center. Senior (55 +) workers are eligible to work up to 20 hours per week at a public or private non-profit agency and are paid directly by Anoka County.

The program matches organization needs with the skills and learning goals of the participants. As a result, ACHS gained two amazing people to help at our front desk.



Meet Cindy!



Hi! I am excited to be working here and have the opportunity to learn of, and explore the history of, Anoka County. Libraries and museums have always been of special interest to me.

I look forward to all the exciting activities at ACHS!

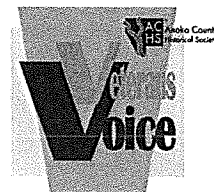
Meet Jan!



I've met so many amazing people who drop in to use the resources here in the building.

It was really exciting to find and work with old Property Assessment books as I worked as an assessor for 15 years. The things you can learn here!!

2018 PARTNERSHIPS



TPT PRODUCTION

ACHS recognizes the role we must play in documenting the present moment in order to create history for future generations. The most recent veteran families who have served since the first Gulf War have a unique experience in military history. The advent of immediate, electronic communication, the televised conflicts, and the multiple deployments survived by citizen soldiers have set the stage for a story like no other America has in the books. This documentary gives Anoka County family members a chance to share their story on a national stage in a way that will connect us all.

Much of the filming has concluded and will culminate in the summer of 2019 as "We Too are at War" will premier on your local public television station. How did a fourth grader feel when Dad left yet again? How did a husband fare when traditional roles reversed and he stayed on the home front? What did a new couple with a baby do overseas when he left for harms way? How can we as a society support the ongoing commitment of our friends and neighbors who serve in America's military? Watch for trailers and screening opportunities in 2019 to find these and other answers. PS...tissues are recommended, but not required.

Thank
you

\$10,000 SPONSORS

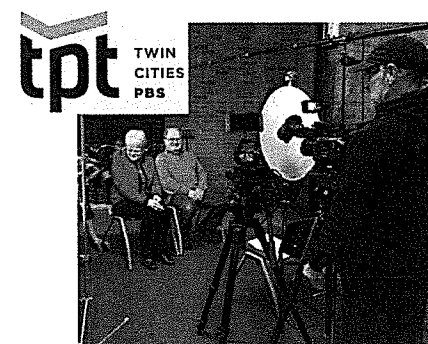


\$2,000 SPONSORS:

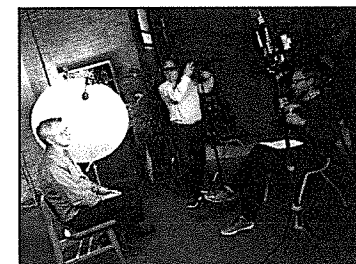
Spring Lake Park Lions

Vietnam Veterans of
America Chapter 470

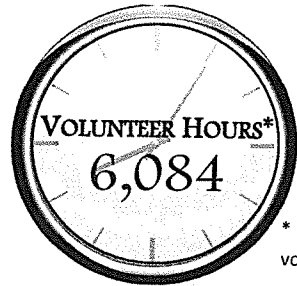
Dennis and Darlene Berg



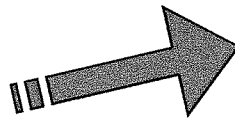
*Interviews with Dale and Joyce Melcher
(above) and Scott Collier (below).*



VOLUNTEERS GAVE:



* Based on reported volunteer hours.

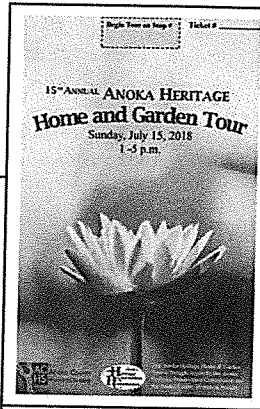
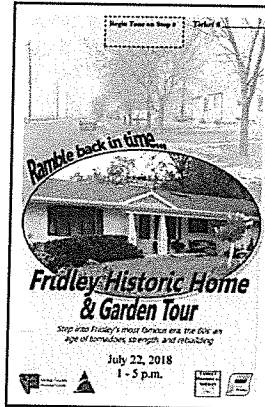


EQUIVALENT OF
PAID STAFF TIME
\$121,680

HOME AND GARDEN TOURS

We had double the tour fun with two Home and Garden Tours in 2018. ACHS partnered with the Anoka Heritage Preservation Committee in Anoka for the 15th year, while the Fridley Historical Society, city of Fridley, and County Library joined forces for the first-ever Fridley tour.

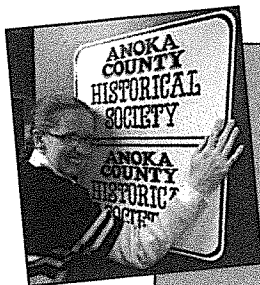
Each of these events showcased beautiful gardens, homes, and the unique history waiting in our back yards. A special thank you to the volunteers, committee members, and homeowners who made it all possible!



26 STOPS

427 VISITORS

\$6,491 RAISED
FOR THREE
ORGANIZATIONS



History is dead!...or rather filled with dead people. The only way it lives and has a voice is through people who take the time to make it happen. Our volunteers create zombies every day and I couldn't be happier with the coming of the zombie apocalypse.

Sara Given, Volunteer Coordinator

SOCIAL MEDIA

Despite common traditions within cultural heritage organizations, social media, the internet, and word-of-mouth are the most prevalent means of reaching potential visitors and future members regardless of age. For this reason, effective use of social media will be one of the primary driving forces behind membership growth and retention in the coming years.

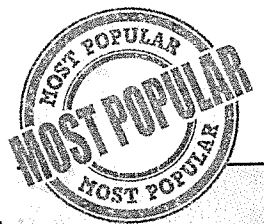
ACHS has a presence on Twitter, Instagram and Facebook that we continue to grow each day with hand-selected photos and carefully worded announcements. The digital era has allowed nonprofits to reduce printing costs, yet reach more individuals than ever before. Find us and follow us to know more!



Anoka County Historical Society

Published by Audra Hilse (P) · February 2, 2018 ·

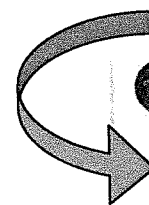
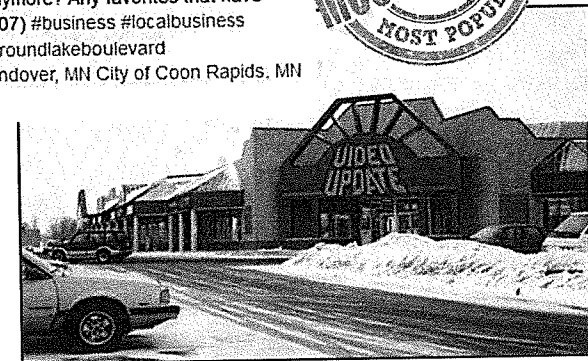
Does anyone remember the Video Update in Andover, Minnesota? This photo was taken 21 years ago in February 1997; this is the strip mall at the corner of Round Lake Boulevard and Bunker Lake Boulevard. There was also a Blockbuster Video in Coon Rapids, Minnesota farther south on Round Lake Boulevard. Today there aren't too many video rental stores left! What Anoka County businesses do you remember (or maybe even have pictures of) that aren't around anymore? Any favorites that have (sadly) vanished? (Object ID# P128.1.07) #business #localbusiness #videostore #videoupdate #andover #roundlakeboulevard #anokacountyhistory #1990s City of Andover, MN City of Coon Rapids, MN - Local Government



This post

**29,300 PEOPLE
REACHED**

1,268 Reactions



309 Comments

Shared 89 times



- I have so many memories in this store! Haha mostly dad not understanding why we wanted to rent the same video over and over again, but then him relenting and letting is do it anyway 😊😊

Like · Reply · Message · 50w

2

15TH ANNUAL GHOSTS OF ANOKA WALKING TOURS



TOURS



17,502
EARNED

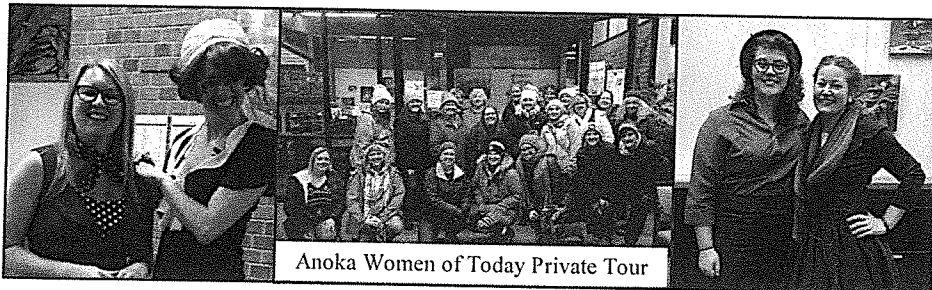


TICKETS
SOLD

44%
INCREASE

The months of September and October translate into GHOST TOURS in our ACHS dictionary. The 15th year of tours broke all attendance records! Nearly 2,000 people attended the 83 tours we hosted over the course of these two months. Many came from Anoka County, but others traveled from across the metro area, and a few even from beyond the state. Groups of friends, the Coon Rapids Women of Today, Anoka Women of Today, Sisters in Crime Murder Mystery Writers, Girl Scout Troops, and Anoka Halloween Ambassadors and Candidates all attended the tour in large groups.

The tour is a fun evening walking around town hearing stories of history and mystery, but it is also one of our biggest fund raisers of the year. Each \$9 ticket purchase directly supports our organization. **Only 19 tickets remained unsold online for the entire season.** This had a lot to do with using Eventbrite as a ticketing platform. Through this website our tour dates reached **184,300** people and a new market for this event. With the majority of tours completely SOLD OUT, sometimes weeks in advance, our chance to grow this popular tour for the 16th year is clear.

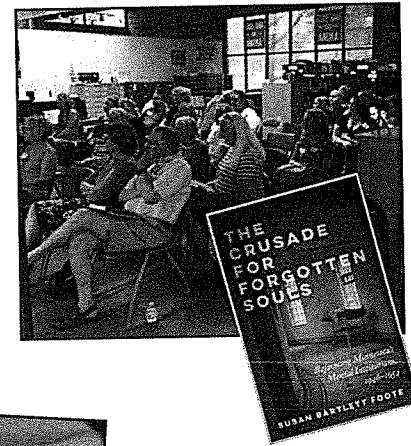


Cool stuff with cool people:

- ◇ AARP- Tax Services
- ◇ Alexandra House
- ◇ Anoka American Legion Post 102
- ◇ Anoka Chamber of Commerce and Discover Anoka
- ◇ Anoka County Genealogical Society
- ◇ Anoka County Fair Board
- ◇ Anoka Historical Teen Council
- ◇ Anoka Lions Club
- ◇ Anoka *UnionHerald*
- ◇ Andover YMCA
- ◇ Arfstrom Foundation
- ◇ Blaine Festival
- ◇ Centerville Festival
- ◇ League of Women Voters-ABC
- ◇ MetroNorth Chamber of Commerce
- ◇ Minitex
- ◇ MN Digial Library
- ◇ Nowthen Threshing Show
- ◇ Nowthen Heritage Festival
- ◇ Opportunity Partners
- ◇ PEO Society
- ◇ Philolectian Society
- ◇ QCTV
- ◇ Quad-Cities Press
- ◇ RSVP
- ◇ Multiple Lions, Rotary, and Kiwanis
- ◇ TCART
- ◇ Vietnam Vets
- ◇ Wargo Nature Center

History is an action verb in our lexicon and ACHS works with groups across the county—sometimes at the history center and sometimes in the community. Here are some of our fun adventures this year...

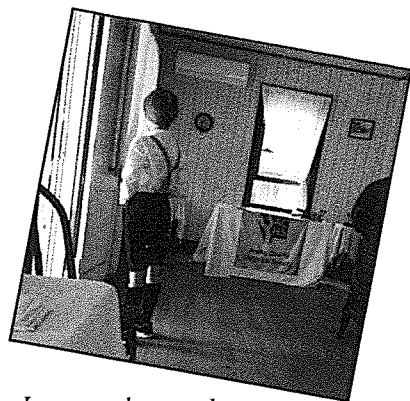
*Book Talk
with MN
Book Award
finalist Susan
Bartlett
Foote*



As Ambassadors for the MetroNorth Chamber, we attended numerous ribbon cuttings, Expos, and events around the county.

Many hands made for empty candy jars in our General Store at the Nowthen Threshing Show.

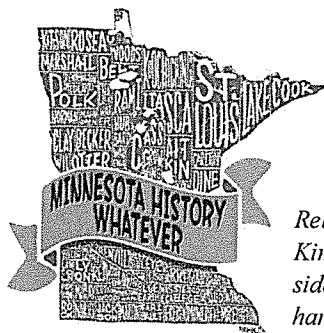




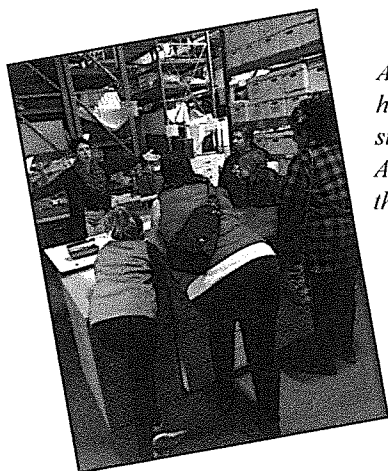
Ian served as our best volunteer during the Anoka County Fair at the Old Farmhouse.



Ever go to work in your (1860's) undies? Sara did! We presented at a Working With Women Chamber meeting as the featured nonprofit.



Rebecca presented with author Kim Heikkila on the emotional side of history and how we can harness that power for good storytelling.



A group of homeschool students joined Audra for a behind the scenes tour.

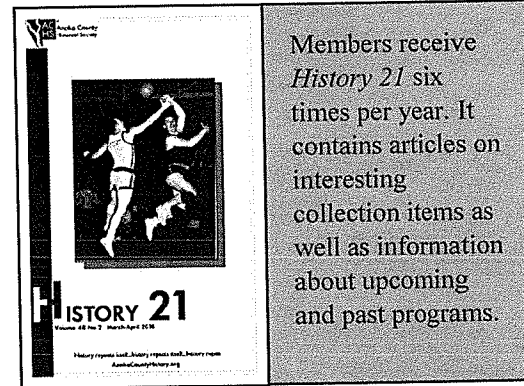


Family puzzle session during Anoka's Riverfest.

2018 FINANCIAL GROWTH

MEMBERSHIPS

Your membership is not just a financial donation, but a declaration that you believe local history plays a vital role in the community by preserving the story of the path we walk together. We thank our current members who continue their commitment to the operation of the History Center and look forward to welcoming new members. Help us double our numbers by inviting a friend to join today!



446 MEMBERSHIPS

TRANSLATES TO
618 MEMBERS



**NEW
MEMBERSHIPS**

SIGNIFICANT DONATIONS

ACHS treasures each and every donation that arrives in support of local history. Collectively, every dollar adds up and makes an enormous difference. Larger gifts, however, make a special impact for us. Thank you so very much to everyone who gives according to their ability.

Gifts of \$500 or more

Andover Lions Club
Coon Rapids Veterans
Gloria Given
Amanda Wendel
Orville Lindquist
Mary Dawson (In memory
of Helen Dawson)

Gifts of \$1,000 or more

Mary T. Home Health & Hospice
PSD, LLC (10,000+)
Anoka County (10,000+)

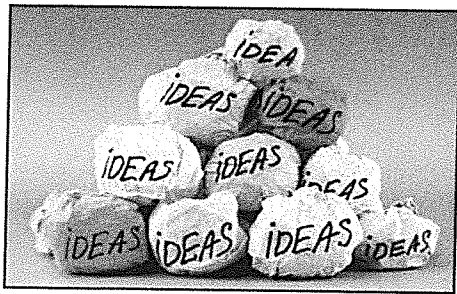
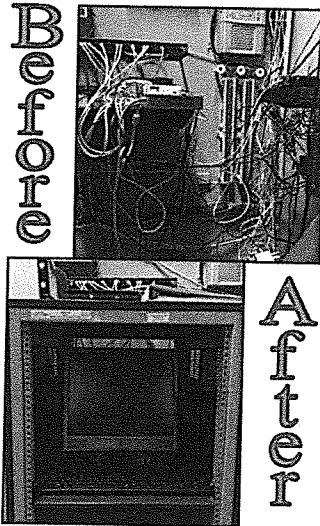
City of Anoka (In-Kind)
Paul III & Mary Pierce
Johannes Allert
Vietnam Veterans of America
Chapter 470
Ramsey Lions Club (10,000+)
Dennis & Darlene Berg
AAA Auction & Realty LLC (In-Kind)
Rita Warpeha
Tim & Rose Talbot (In memory
of Sheriff Buster Talbot)
Plants & Things



Contributions to ACHS don't always come in the way of cash to defray operating costs. The City of Anoka continues to support local history efforts by providing our building as an in-kind donation. As a result of this sizeable gift, ACHS can maintain the public computers and library space, preserve the story of the County, and recount the fascinating tales in our collection. We extend sincere thanks to the City of Anoka for their continued support!

UPDATED TECHNOLOGY

In 2016 LeOra Kroeger donated \$50,000 to ACHS. The board directed a portion of this to updating technology. We used these funds to purchase new computers, monitors, and a new server to house our digital collection and day-to-day work. Along with these physical changes, we updated our internet connection. All of these changes have made the digital workings of the historical society stable and more accessible.



STRATEGIC PLAN

Everyone needs to pause and rethink and regroup every so often. For the ACHS board, this happened last spring during a work session at the Blaine City Hall. After several hours of brainstorming and arranging sticky notes on walls (thank you to our library friends who facilitated!) we came away with the need to make

technology the hub of everything we do. Built from that, we extended spokes named "Gather", "Define Identity", "Engage", and "Management" to correlate to newly consolidated committees. Staff can use the action points of these groups to guide their daily work and board members can now see a bigger picture more in focus than before. Interested? We would love to have you serve! Let us know by sending a note.

2018 FINANCIAL GROWTH

Anoka County Historical Society

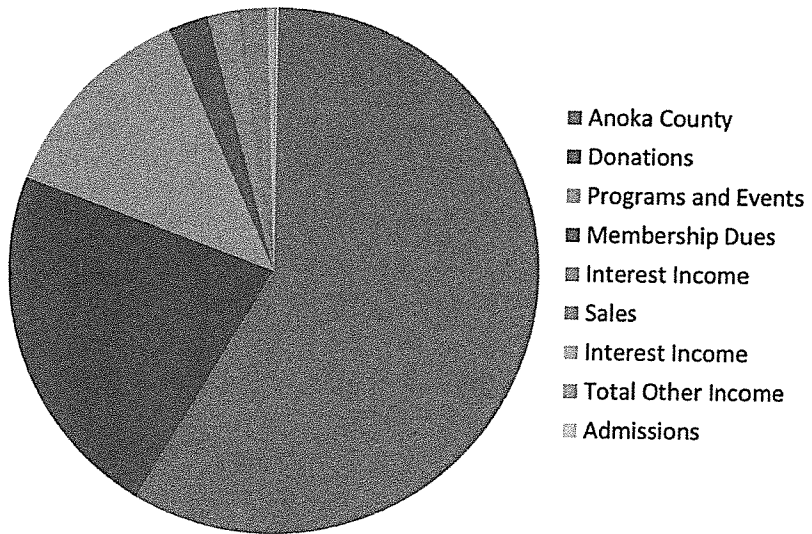
BUDGET VS. ACTUALS: FY_2018

January - December 2018

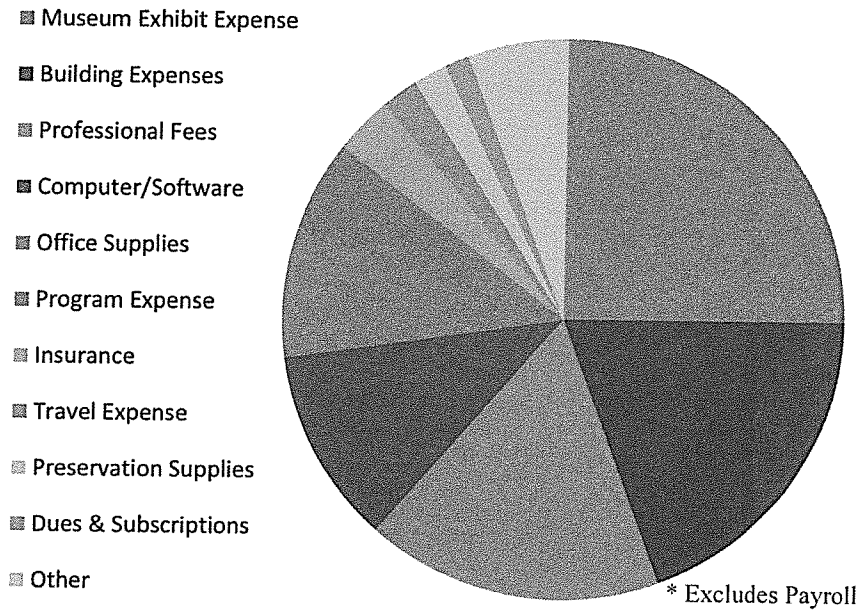
	ACTUAL	TOTAL BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Inkind Revenue		0.00	0.00	
Net Asset Restrictions Released		0.00	0.00	
Sales	11.70		11.70	
TOTAL SUPPORT				
Admissions	155.00	906.00	-751.00	17.11 %
Anoka County	152,623.00	152,623.00	0.00	100.00 %
Donations	57,947.70	44,600.00	13,347.70	129.93 %
Grants		3,000.00	-3,000.00	
Interest Income	4,975.25	1,248.00	3,729.25	399.30 %
Membership Dues	6,411.00	7,200.00	-789.00	89.04 %
Other Income	1,476.46	0.00	1,476.46	
Programs and Events	32,987.30	32,777.00	210.30	100.64 %
Sales	4,547.24	4,664.00	-116.76	97.50 %
Total TOTAL SUPPORT	261,122.95	247,016.00	14,106.95	105.71 %
Total Revenue	\$261,134.65	\$247,016.00	\$14,118.65	105.72 %
GROSS PROFIT	\$261,134.65	\$247,016.00	\$14,118.65	105.72 %
Expenditures				
Advertising	287.93	990.00	-702.07	29.08 %
Auto Expense	34.00		34.00	
Bank Service Charges	530.39	942.00	-411.61	56.30 %
Building Expenses	27,690.08	34,139.00	-6,448.92	81.11 %
Computer/Software Expense	16,271.58	4,800.00	11,471.58	338.99 %
Depreciation Expense		0.00	0.00	
Donor Recognition		360.00	-360.00	
Dues and Subscriptions	2,080.69	1,740.00	340.69	119.58 %
Food	953.89	1,080.00	-126.11	88.32 %
Furniture & Other Equipment	454.55	960.00	-505.45	47.35 %
Gifts	291.07	150.00	141.07	194.05 %
Human Resources Expense	762.80	1,440.00	-677.20	52.97 %
Inkind Rent		0.00	0.00	
Inkind Services		0.00	0.00	
Insurance	4,809.95	4,669.00	140.95	103.02 %
Museum Exhibit Expense	35,909.89	3,600.00	32,309.89	997.50 %
Networking	289.09	360.00	-70.91	80.30 %
Office Supplies	10,738.01	9,000.00	1,738.01	119.31 %
PAYROLL	145,040.96	164,800.00	-19,759.04	88.01 %
Postage and Delivery	1,653.83	2,705.00	-1,051.17	61.14 %
Preservation Supplies	2,743.47	1,800.00	943.47	152.42 %
Printing and Reproduction	1,773.20	2,040.00	-266.80	86.92 %
Professional Fees	24,475.00	6,106.00	18,369.00	400.84 %
Program Expense	7,553.51	6,140.00	1,413.51	123.02 %
Purchases	758.07	900.00	-141.93	84.23 %
QuickBooks Payments Fees	8.37		8.37	
refund	155.11		155.11	
Repair/Maintenance-Non-Building	350.19	600.00	-249.81	58.37 %
Research Expense		300.00	-300.00	
TR NA Restrictions Released		0.00	0.00	
Travel Expense	3,049.31	2,940.00	109.31	103.72 %
Total Expenditures	\$288,664.94	\$252,561.00	\$36,103.94	114.30 %
NET OPERATING REVENUE	\$ -27,530.29	\$ -5,545.00	\$ -21,985.29	496.49 %
Other Expenditures	\$1,184.85	\$524.00	\$660.85	226.12 %
NET OTHER REVENUE	\$ -1,184.85	\$ -524.00	\$ -660.85	226.12 %
NET REVENUE	\$ -28,715.14	\$ -6,069.00	\$ -22,646.14	473.14 %

Unaudited 2018 expenditures exceeded revenues by \$27,530. This is the result of one-time expenditures for projects carried forward from the prior year of \$29,794. If you exclude those project expenditures, the operational revenues exceeded operational expenditures by \$2,263.

REVENUE



EXPENDITURES



General Donations

Anoka County
Janice Bergstrom
Mike & Mary Clark
Betty Erickson
League of Women
Voters—ABC
Jerome & Marilyn
Manley
Jeri O'Brien
Jim Plowman &
Lynda Long
Al & Dawn Springer

**Veterans Voice
Donations**

Connexus Energy
Signature Wealth
Management
Spring Lake Park
Lions

Artifact Donors

Dennis Berg
Ramona Carlson

Pauline James
Debra Lambert
Beverly Medvecky
Catherine Vesley

**ACHS New
Members**

Marvin Christenson
Mike Dunlap
Julie Engen
Kim Hogdal

**ACHS Sustaining
Members**

Northeast Bank
Rita Warpeha

**ACHS Business
Members**

Anoka Dental
Anoka Knights of
Columbus
Council 2018
Bachman's Floral
Home and

Garden
The BIG White
House
City of Columbia
Heights
Coon Rapids
Historical
Commission
Fifth Avenue Dental
Hawaii Nail Spa
Nowthen Historical
Power
Association
Pierce Motel
Pierce Refrigeration
Peterson Shoes
Plants & Things
Roof Medics, LLC
Terry Overacker
Plumbing
Ticknor Hill Bed &
Breakfast
Tomco Company
Twin City Staffing

ACHS Remembers

To those members, volunteers, friends, and neighbors who are
no longer with us —you will be missed.

Rita Ward
1928-2019

Front Cover: St. Francis wrestling coach Gene Yanke with St. Francis wrestler Wayne
Tennison, class of 72.
Object ID#: 449.1.02

Visit the History Center! Open 5 days a week, FREE:

Tuesday 10 a.m.—8 p.m.

Wednesday-Friday 10 a.m.—5 p.m.

Saturday 10 a.m.—4 p.m.

ACHS Board Meetings

Second Thursday of each month. 6 p.m. at the Anoka History Center

Open to membership and the public.

Anoka County Genealogical Society Meeting

Meetings held at the Anoka County History Center.

Email questions or suggestions to acgsnm@yahoo.com**Philolection Room Rededication**March 13, 1-3 p.m. *program at 1:30 p.m.*

Anoka County History Center

Grandma's Cookie Jar

March 22, 10 a.m.

Andover YMCA Community Room A

Take some time to talk about family cookie recipes, traditions, and memories of the family bakers in this class. Please bring along a favorite cookie jar and a good story to share (we'll provide the treats!)

Live! A Year in Review: The ACHS Annual Meeting

March 24, 2-4 p.m.

Anoka County History Center

For more
information on
our programs,
check out the
Events section
on the ACHS
Facebook page.

UPDATED: Jell-O Cook-off: Show Us Your Best Jiggle

May 11, 1-4 p.m.

SBM Fire Station #3, 11920 Ulysses St NE, Blaine

You've done it with chili, now do it with Jello-O! No family gathering in the Midwest is complete without fruit, fluff, and that magical jiggle. Enter your best Jell-O salad, dessert, or dish for a chance to win prizes. We'll have games like Jiggler toss and Naked Jell-O (Thumb) Wrestling as well the tastings, of course! Mark your calendars for this fundraiser.

Keep up with the Fun at ACHS!

Don't wait another two months to discover what the ACHS is up to. Find us on Facebook, Instagram, and Twitter. We share photographs and artifacts from the collections, updates about upcoming programs, and a behind the scenes look at antics around the History Center.

Anoka County
Historical Society

AnokaCoHistory



AnokaCoHistory



Anoka County
Historical Society
2135 Third Avenue North
Anoka, MN 55303
(763) 421-0600
AnokaCountyHistory.org

RETURN SERVICE REQUESTED

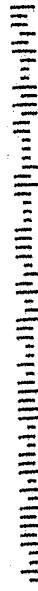
NON PROFIT ORG.
U.S. POSTAGE

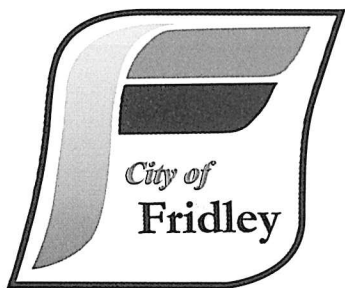
PAID

ANOKA, MINN.
PERMIT No. 198

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432-2188

554322188 C033





Fridley

COMMUNITY CONNECTION

Parks and Recreation
Brochure Enclosed

March/April 2019
No. 217

We believe in a Fridley that is a safe, vibrant, friendly and stable home for families and businesses.

7071 University Avenue NE
Fridley, MN 55432
phone: (763) 571-3450
FridleyMN.gov
email: info@FridleyMN.gov

Mayor – Scott J. Lund
Councilmember-at-Large – Robert L. Barnette
Councilmember 1st Ward – Tom Tillberry
Councilmember 2nd Ward – Steve Eggert
Councilmember 3rd Ward – Ann R. Bolcom
City Manager – Wally Wysopal

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Stay Connected!



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City of Fridley



Follow Us on Twitter:
@CityofFridley



Watch City Programming:
Search Fridley Municipal TV



Sign up for email notifications
on FridleyMN.gov



Bethel University Students attend class at Fridley Civic Center

One of the new features of the Fridley Civic Center is the Fireside Room, which is a designated meeting space available for community use. Students from Bethel University's anthropology class were among the first to use this new space.

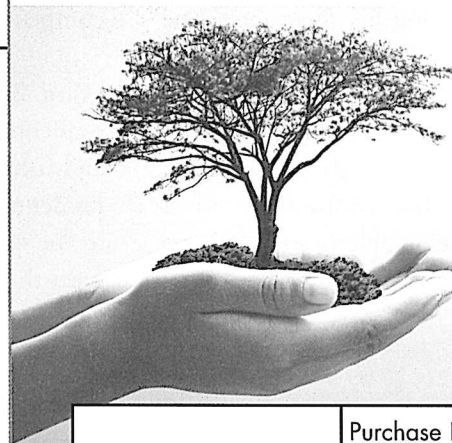
Director of Public Safety Brian Weierke contacted Bethel University professor Shawn Moore regarding a possible partnership between the city and university. Professor Moore was teaching a January "J-Term" course for seniors that focused on conflict and reconciliation. Fridley police officers often deal with conflict in the community and execute strategies developed to alleviate issues. All throughout their shifts, officers are dispatched to situations where a conflict is occurring, whether it be a domestic dispute, car accident, shop lifting, etc.

Professor Moore wanted to remove his students from their typical classroom and teach them in a real world setting. By using the Fireside Room, the students were able to meet Fridley officers who deal with a variety of conflict on a daily basis. Director Weierke also provided an opportunity for each of the students to participate in a

police ride-along to fulfill a part of their course requirement.

Logistical aspects of the endeavor were assigned to Lieutenant Jim Mork of the Investigations Division, who is a graduate of Bethel University. Due to the large number of ride-alongs in a short amount of time, New Brighton Department of Public Safety offered to assist by allowing some of the students to ride with their officers. Professor Moore was very pleased with the comments he received from students regarding their experience. Nearly all of the students were amazed at the types of issues that officers are called to handle during their shifts. By participating in a ride-along, the students were able to not only learn about conflict resolution, but see it occur in real life situations.

Numerous Fridley officers and firefighters provided content and subject matter for the discussion portion of the class. Many ideas were discussed and questions were answered during the ride alongs. This class was unlike anything the students had experienced before, and staff were happy to share their knowledge and experiences.



City of Fridley's Fourth Annual Tree Sale

The City of Fridley is offering reduced-cost trees to help enhance our urban forest in anticipation of the loss of ash trees due to emerald ash borer. Help our urban forest become more resilient by planting a tree in your yard. Trees improve air and water quality, increase property values, lower energy bills and provide valuable wildlife habitat.

Submit your order by April 12 online at FridleyMN.gov/TreeSale or by calling the city at 763-572-3594. Trees will be available for pick-up on May 11 from 9 a.m. - 11 a.m. at Fridley Public Works. Limited quantities available. Fridley residents only.

	Purchase Height (approximate)	Full Grown Height	Shade Preference	Wildlife value	Cost
Kentucky Coffeetree (large tree)	6'	60-75'	Full sun	Nesting sites	\$25
Northern Catalpa (large tree)	8'	40-60'	Full sun or partial shade	Flowers favored by pollinators; nesting sites	\$25
Swamp White Oak (large tree)	6'	50-60'	Full sun	Nesting sites	\$30
Serviceberry (medium tree)	5'	15-25'	Full sun or partial shade	Fruit for birds; Nesting sites	\$30
Black Hills Spruce (conifer)	2.5'	30-60'	Full sun or partial shade	Seeds for song birds and small mammals; nesting sites	\$15

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City Administrator
City of Spring Lake Park
1301 81st Ave NE

Spring Lake Park MN 55432-2188



Know Your Codes: Utility Marker Flags

Our Public Works Department often receives questions from residents regarding the small, colored flags that are placed in their yard. Each color represents a utility, and they are usually placed when digging will be done on the owner's property. Common reasons include: installation of "for sale" signs, water and/or sewer repair, fence placement, tree trimming and stump removal. If you have questions about why a flag was placed in your yard, please reference the chart below to see what utility company you should call:

- **White:** Area of proposed excavation (Contact your contractor)
- **Pink:** Temporary survey markings (Call the Anoka County surveyor at 763-324-3200)
- **Purple:** Reclaimed water, irrigation (Contact your contractor)
- **Red:** Electric (Call Xcel Energy at 1-800-895-4999)
- **Orange:** Telecom (Call your phone, cable and internet provider)
- **Yellow:** Natural gas, oils and flammable material (Call CenterPoint Energy at 612-372-4727)
- **Green:** Sewers and drain lines (Call our Public Works Department at 763-572-3566)
- **Blue:** Water lines (Call our Public Works Department at 763-572-3566)

Call Before You Dig

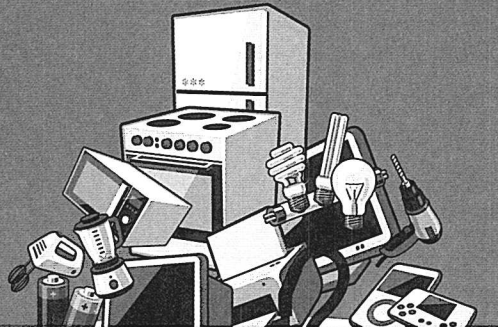
Contact Gopher State One Call (GSOC) before starting any home project that requires you to dig. Whether it is a full excavation project or a simple installment of a new garden, it is best to get your work area marked. It will help keep you and your family safe while avoiding potential damages to utilities. Visit gopherstateonecall.org/homeowners or call 811 to file a locate request.

March Recycling Drop-off: Start your spring cleaning!

Saturday, March 9 • 9 a.m. to noon

Green Lights Recycling

1525 99th Lane NE, Blaine



Join us for our drop-off event on Saturday, March 9 from 9 a.m. – noon at Green Lights Recycling in Blaine! Residents can receive \$15 off, as well as drop-off one free appliance and one free mattress. Residents just need to present proof of residency to receive the discounts and free drop-offs.

Recycle fluorescent lights, scrap metal, bicycles, electronics, appliances and more! Additional information is available at FridleyMN.gov/dropoff.

New City Council Members take Oath of Office

On January 7, 2019, two new council members took the Oath of Office for the Fridley City Council. Tom Tillberry was elected as the councilmember for Ward 1 and Steve Eggert was elected to the position of councilmember for Ward 2. If you have not been able to meet with either of these councilmembers, or would like to learn a little bit more about them, check out our question and answer session below:

How did the new councilmembers become connected with the City of Fridley?

Ward 1: Tom Tillberry spent a lot of his early years in the southeastern part of Minnesota in Winona. That is where he grew up, attended high school and went to college. He married his high school sweetheart, Kimberly, and became the Assistant Director of Winona State University Admissions.

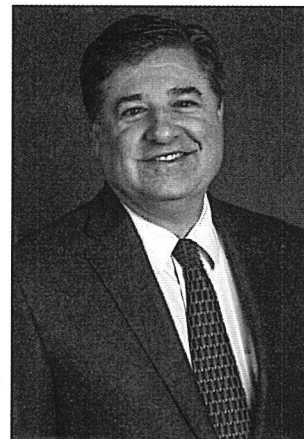
He later decided to pursue his master's in counseling and traveled to the Twin Cities for potential job opportunities. His wife received a job offer from Unity Hospital and he accepted a job at Roseville Area High School. They decided Fridley was a good location to make their home. They raised their two children, Paul and Kendra, in Fridley and Tillberry has continued to work for the school for the past 23 years.

Ward 2: Steve Eggert moved to Fridley with his parents in 1964 – just before the tornadoes. He went to Fridley High School, graduated and then married his high school sweetheart. Eggert went on to the University of Minnesota with the intention of being a math major, but later graduated from the school of business. During that time, he also joined the Air Force to serve in the Vietnam War and was stationed in Thailand and Germany. When Eggert received his GI bill, he attended the University of St. Thomas to earn his MBA degree.

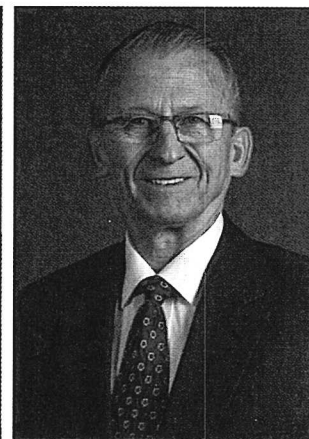
As he developed his career, he ended up in retail development and began managing a shopping center. He later worked as a store developer for Brauns Fashions, at Musicland and then went on to Target as a lead developer.

How did each councilmember become involved in city government?

Ward 1: Tom Tillberry became involved in city government after his six years in state government as a legislator for the area. During his three terms, he continued to work for Roseville Area High School. His co-workers often teased him saying he was a "counselor by day and a councilor by night". He was excited about the opportunity to get back into a decision-making role for his community as a councilmember while still being able to maintain his job with the school.



Tom Tillberry
Ward 1



Steve Eggert
Ward 2

Ward 2: Steve Eggert became involved with the Fridley Jaycees, a local community group, when he was raising his family here. As his career developed, he had less time at home and was unable to be as involved with the community as he hoped. In recent years, Eggert was a member of the Fridley Housing & Redevelopment Authority (HRA) and enjoyed the opportunity to be back involved in the city's projects. Councilmember Dolores Varichak's retirement provided Eggert with the opportunity to serve Fridley in a new, more involved role. He is excited to be able to devote the time to being a part of the city council now that he has moved on from his position at Target.

What's their favorite thing about our city?

Ward 1: Tom Tillberry loves Fridley's location. It is 15 minutes from Minneapolis, making it easy to get to just about anything. He also likes the small community feel and the good school system.

Ward 2: Steve Eggert appreciates the small town feel in a major metropolitan area and the deep roots in the community. Fridley is in a convenient area, has most everything, and is a community with a lot of positive things happening.

What are they most looking forward to in their term?

Ward 1: Tom Tillberry is excited to help carry on the forward thinking of our community and look at opportunities to continue Fridley's bright future. He wants to keep the momentum going to a better Fridley, put the City more on the map and stay competitive with the surrounding communities.

Ward 2: Steve Eggert is excited to engage with the residents of Ward 2. He enjoys meeting new people and using the opportunity to hear more about what residents want for their city. Eggert is looking forward to the community engagement piece and sharing the great things going on in Fridley.

Save the Date: 2019 Town Hall Meeting

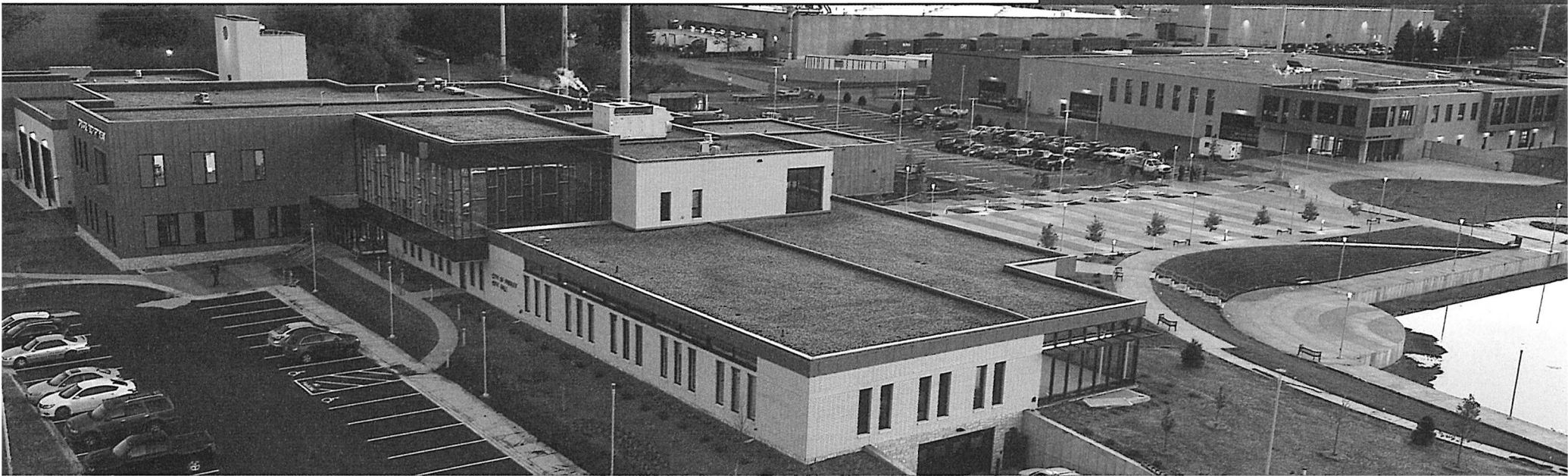
Saturday, April 27 at 10 a.m.

Fridley Civic Campus – City Hall



Join us for our annual town hall meeting at our new Fridley Civic Campus! You will hear from City leaders with updates on projects, developments and other initiatives. This will also be a great opportunity to take community input through a question and answer session.

More information will become available on our website at FridleyMN.gov.

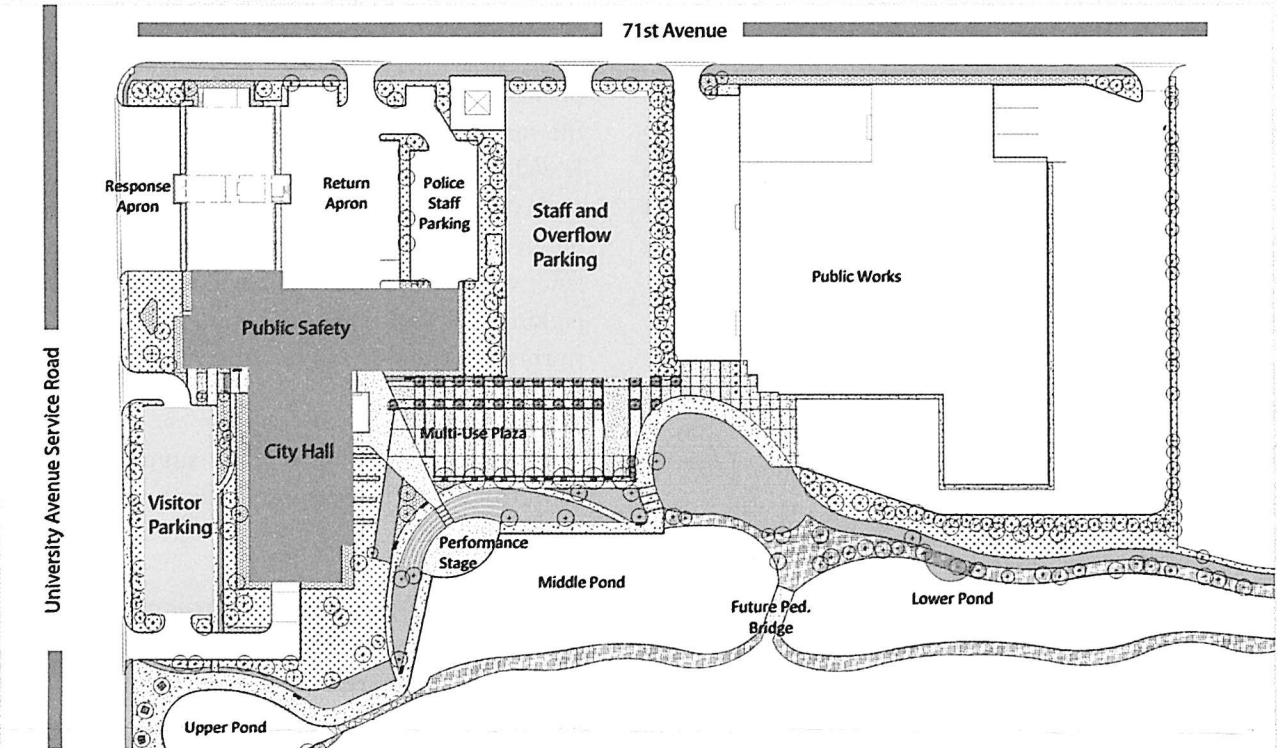


Where Do I Park at the New City Civic Campus?

The move to the new Civic Campus is now complete and the facility is performing beautifully. One observation staff has made is that additional signage will be helpful to show the public where to park. Visitors have commented that they were not sure they could park in the front parking lot along the University Avenue Service Drive, because the parking lot appears empty.

The reason there are so few cars in that parking lot is because those stalls are reserved for guests. In the summer, the parking lot will be somewhat busier, as seasonal employees will be instructed to park in the outside row, closest to the frontage road. This arrangement will still reserve the most convenient stalls for Civic Center guests.

Please visit the Civic Center Campus and feel free to park right in front (on the west side)!



How Would You Improve University Avenue and Highway 65?

The City of Fridley has hired Twin Cities LISC to assist in creating a public input process to help guide the redesign of University Avenue and Highway 65. The City would like to make improvements to the roadways within Fridley regarding safety, lighting, aesthetics and pedestrian/bicycle access. Residents will have the chance to guide future investments in the community through a series of public meetings, surveys and other engagement opportunities.

This will be the third time Twin Cities LISC has assisted Fridley in creating a public input plan for a development process. They were previously used in the Cielo Apartments and Civic Campus developments, and provided a “hands-on” experience to receive input and ideas from residents. A very similar approach will be used again for the redesign of University Avenue and Highway 65.

By utilizing a third-party contractor to help take in public opinions and shape the development plan, the City is facilitating a more citizen-centered plan that takes into full consideration what the residents want for their community. A series of four workshops were created for the public to attend, one of which took place in February. *We encourage you to attend any or all of the three remaining workshops.* They

will all take place at the Fridley Civic Campus (7071 University Avenue NE) in the lobby:

- **THURSDAY, MARCH 7 AT 6 P.M.:** Participants will be invited to create their own solutions for the designated project area. Tables will be set up with maps of the area and moving pieces will be available to explore options and variations through a modified block exercise. At the end of the evening, each scenario will be collected. Sketches and estimated costs for each scenario will be shared at the next workshop. An architect and financial analyst will be available at each table to ask and answer questions regarding the development.
- **THURSDAY, MARCH 21 AT 6 P.M.:** Options from the previous workshop will be showcased for review. A panel discussion with design experts and representatives from other cities who have tested similar options within their communities will take place.
- **THURSDAY, APRIL 4 AT 6 P.M.:** A draft document, created from input gathered at previous sessions, will be reviewed and revised by participants. The final product will be the result of a consensus process to identify recommendations that will be presented to the city council and other advisory boards.

Fridley Community Calendar

March

- 4 Charter Commission
- 4 Parks and Recreation Commission
- 7 Housing & Redevelopment Authority
- 11 City Council
- 12 Environmental Quality & Energy Commission
- 20 Planning Commission
- 25 City Council

April

- 1 Appeals Commission
- 1 Charter Commission
- 1 Parks and Recreation Commission
- 4 Housing & Redevelopment Authority
- 8 City Council
- 9 Environmental Quality and Energy Commission
- 17 Planning Commission
- 22 City Council
- 27 Town Hall

NOTE: City Council and Commission meetings start at 7:00 p.m. Meetings are held at the Fridley Civic Campus, 7071 University Avenue NE. The public is welcome.

Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids and would like to attend a meeting, should contact Roberta Collins at 763-572-3500 at least one week in advance.

DISCOVERY DINNERS

The Perfect Night Out.

Springbrook Discovery Dinners pair lively educational programs with a catered meal for the perfect night out. Leave the kids at home and enjoy the night with friends or with someone special. Registration is required and space is limited. For more details or to sign up, visit our website or call Springbrook at 763-572-3588.

Reinventing Minnesota’s Bell Museum with Denise Young, Ed.D., Executive Director of the Bell Museum, University of Minnesota

Saturday, March 23, 5:30 – 8:30 p.m.
\$25 per person. Registration ends Tuesday, March 19 at 5 pm.



2019 City Street Projects

As the snow melts and warmer weather comes, construction begins on our city streets. Here is a look at what projects will be worked on this spring and summer. **For questions related to construction projects, please contact Beth Kondrick at 763-572-3554.** Visit FridleyMN.gov/projects for the most up-to-date information.

West Moore Lake Drive:

This project will include pavement rehabilitation and the addition of a 10-foot multi-use trail on the west side of the roadway from Medtronic Parkway to 61st Avenue. Parking will be removed from the west side of the roadway.

From 61st Avenue to Highway 65 on West Moore Lake Drive, a road configuration will take place that includes established bike lanes on the north and south sides of the roadway. Parking will be eliminated on the south side. The existing sidewalks will not be removed and pedestrian ramps will be installed.

The project will begin in early to mid-June (weather permitting) and will last approximately two months.

2018 Street Rehabilitation Project (69th Avenue and Anoka Street):

This project was moved to 2019 with the opportunity to repair more streets during construction. The City plans to replace asphalt, modify curb alignment, as well as reduce the width of the roadway to help lower maintenance costs. The project includes rehabilitation of 69th Avenue from Central Avenue to the city limit (Stinson Boulevard) and includes Anoka Street from 69th Avenue to the south termini.

While reducing the width of the roadway, we will also be installing a new multi-use trail on the south side of the road from Central Avenue to Stinson Boulevard. It will connect to the Rice Creek Trail as well as the trail system in New Brighton. The existing trail will be removed on the north side of the street and a left turn lane will be installed going into Medtronic. All parking will be removed from 69th Avenue and stormwater features will be included as aspects of the project.

The project will begin this summer (weather permitting) and is estimated to last approximately 8 to 10 weeks.

2019 Street Rehabilitation Project (69th Avenue, University Avenue Service Road and 71st Avenue):

This will be a street rehabilitation project for the University Avenue Service Road from Highway 47 to 73rd Avenue, 69th Avenue from the service road to eastern termini, and 71st Avenue from the service road to Locke County Park. There will be pavement rehabilitation and water main replacements, minor spot repairs with the curb, and installation of a sidewalk along 71st Avenue.

This is projected to be a late summer/early fall project that will last approximately 6 to 8 weeks.

East River Road Trail:

The City is preparing to extend the trail along the east side of East River Road. The proposed trail will extend from the Fridley West Northstar Station to the new commercial building just north of Interstate 694.

The project will allow for residents and commuters to safely walk from the most southeasterly portion of the City to the rail station. The trail is a cooperative project between the City of Fridley, the Fridley Housing and Redevelopment Authority, the Anoka County Highway Department, CenterPoint Energy, and adjacent property owners. The Anoka County Highway Department will include the construction in their 2019 Road Improvement Project. Construction is expected to start this summer and completed by fall.

Locke Parkway:

This project will continue the roadway along the new Pulte Homes site and will connect on the east side of the City's new Public Works building to reconnect to 71st Avenue.

2019 Pavement Maintenance Program (Street Sealing):

The City's pavement maintenance program includes sealcoating of streets on an approximate 8-year cycle. Sealcoating is a common preventive maintenance activity that involves spraying a tacky emulsion on the road surface followed by the application of a cover aggregate. Its purpose is to protect the street from the effects of sun and moisture. Additional information, including the neighborhoods and streets selected for this year's sealcoat program, will be provided in the May/June newsletter. If you have questions or concerns about the sealcoating process, please contact the City of Fridley Public Works Department at 763-572-3554.

Frequently Asked Questions with the City Assessor

Why is the assessor at my home?

The most common reason is that your home is in a neighborhood that is currently under review. State law requires the assessor to inspect homes at least once every five years to verify attributes of the home that affect its market value. The assessor will also visit homes where permits have been pulled for such things as adding a deck or finishing a basement. If the work is not complete, the assessor may visit again the following year to verify completion.

How will I know when the assessor is coming?

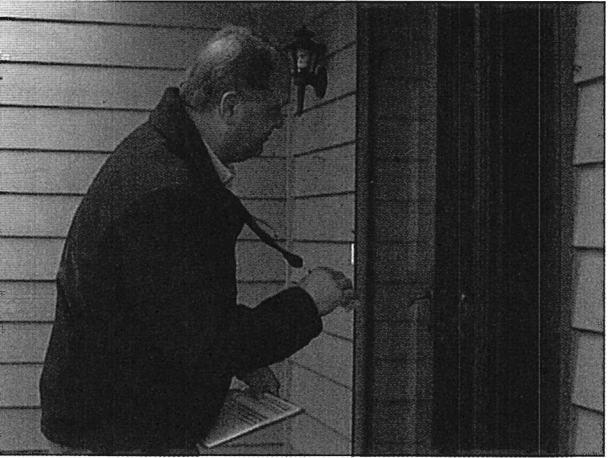
The assessor's office views an average of 1,800 homes each year to meet the required 5-year cycle. The neighborhood under review can be found on the city website. In the weeks preceding their visit, the assessor will send a postcard to let you know they will be in your area in the coming weeks. The assessor will drive a city vehicle and carry city identification, which they will show you as soon as you come to the door.

How will I know if the assessor has reviewed my home?

If you are not home when an assessor arrives, they will leave a door tag letting you know they were there and indicating if further action is required, such as an interior inspection. The exterior attributes of the home are then reviewed while walking around the home and site. City staff will not look in windows, nor inspect the interior of a home where an adult is not present.

What does the assessor do with the information gathered?

The information gathered helps the assessor rate the quality and condition of the home. Verification of size, bedrooms, baths and other amenities is important because these items determine a base value of the home for future estimation of market value. Each year, sales are studied in an effort to track changes in value within your neighborhood. A factor



is then applied to all homes in the neighborhood to reflect any increase or decrease in value. That estimated value is communicated to the homeowner via "Notice of Valuation and Classification" in late March of each year. Owners should review this information carefully and call the assessor if they believe the valuation is not correct.

For questions, please contact the City Assessor's Office at 763-572-3536.

Fire Inspections: Businesses and Rental Property Common Areas

The City Public Safety Department works diligently to visit each business and rental property (of four units or more) with a common area. The intent is to assist with identifying issues that could produce a fire or other emergency and to ensure that the code-required safety features of the building are in place and functioning as they are designed to do. We want to make your business and our city safe for everyone and to educate you on fire and life safety issues. There are approximately 200 buildings with common areas (laundry rooms, hallways, etc.) located throughout our city and 1,200 businesses. Our goal is to visit every common area annually and every business once every 3 years.

For the first time, Fridley has hired a dedicated fire inspector. Inspector Lange will inspect businesses on a regular basis and Battalion Chiefs Allard and Messer will be conducting inspections for the common areas of rental properties. Fire Marshal Spencer will assist all of the inspectors as needed and will concentrate on plan reviews for new construction and remodels of existing buildings. More resources are now dedicated to ensuring these inspections are done in a timely manner. If you have not met someone from our fire inspections staff, you will be seeing them soon!

We would like to thank you for your continued support in keeping Fridley a Safe and vibrant place to live and work.

Questions?

- **Businesses:** Contact James Lange, Fire Inspector at 763-572-3608 or James.Lange@FridleyMN.gov.
- **Residential Properties (Common Areas):** Contact Battalion Chiefs Matt Allard at 763-572-3609 or Matthew.Allard@FridleyMN.gov, or Walt Messer at 763-572-3619 or Walter.Messer@FridleyMN.gov.
- **Building Plan Reviews:** Mike Spencer, Fire Marshal, at 763-572-3621 or Michael.Spencer@FridleyMN.gov.

Fridley Energy Stories: Meet Justin Foell

2019 is the year of energy! Each newsletter issue will include ideas to help you save money on your energy bill and reduce energy consumption. For this issue, we interviewed Fridley resident, Justin Foell, on his experience with a Home Energy Squad Enhanced Visit.

A \$50 investment in your home could save you money with an assessment from the Home Energy Squad. A visit includes installation of energy-saving materials like weather stripping, a programmable thermostat, LED light bulbs, water heater blanket and high efficiency water fixtures. They also perform a blower test to measure air leaks, inspect your insulation, administer safety checks on heating systems, recommend cost-effective energy updates and leave you a report for next steps. Free visits are available for income-qualified residents.

Read through the question and answer session below to learn more about Justin's Home Energy Squad visit:

How long have you lived in Fridley?

"We've lived in Fridley since 2009 – ten years now. We live in the Moore Lake Hills neighborhood, up the hill from Moore Lake Beach near Totino Grace High School."

Why did you decide to do a Home Energy Squad Visit?

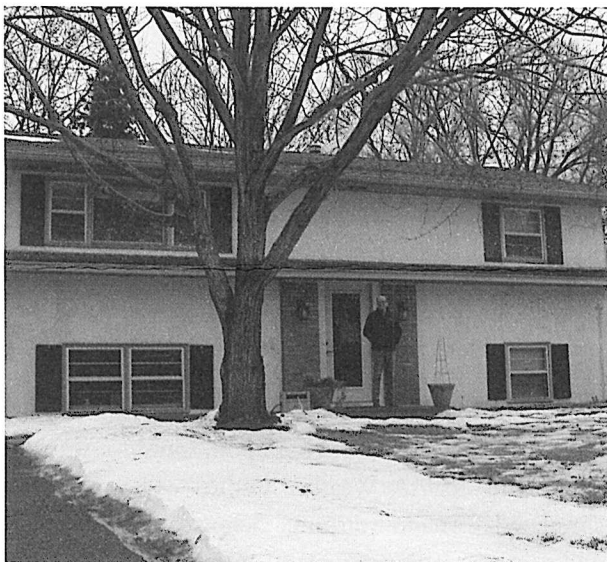
"We initially did it on recommendation from our home inspector after he remarked that we could use more insulation."

What was the scheduling process like?

"Scheduling was really easy. It was just a quick call to make the appointment. They need about an hour or so to complete the audit."

What was the audit process like?

"It was informative and totally worth it. For \$50 they replaced all of our light bulbs with newer high



efficiency ones - which would have cost at least \$50 for those alone. They also installed high efficiency shower heads, aerators on our faucets and weather stripping on doors, as well as gave recommendations on where we could improve further."

Have you made/have plans to make any updates since the audit?

"Based on the audit, we weighed the costs and benefits of getting new windows versus getting more insulation. Insulation and air sealing was the clear winner for us from a cost/efficiency standpoint. After the job was completed, the air sealing had improved over 50 percent which earned us a \$1,000 rebate from CenterPoint Energy.

We didn't realize that we should probably do another audit since best practices have changed since we first moved here. Now, LED bulbs are the norm instead of CFL for efficiency. It would be good to see what their next recommendation is."

Did you notice any differences after the audit?

"We could immediately tell a difference from the insulation. Our basement was always much cooler than our main level. It is still a few degrees cooler, but it's no longer as drastic."

Interested in scheduling an enhanced visit for your home? Make an appointment online at HomeEnergySquad.net or call 612-328-6220.

Spring Cleaning: Streets Style

Spring will (hopefully) be arriving soon! Our street sweepers are eager to get all the salt and sand off of the roads. Due to the unpredictable personality of Minnesota weather, we are not able to provide an exact date for street sweeping. Our Public Works team tries to clear the streets after the last snowfall, but before the "April showers." Typically, streets are cleaned in late March or early April.

Street sweeping is essential to remove winter debris buildup before the rainy season arrives to avoid washing salt and other materials into the City's storm sewer system. We do this to reduce stormwater pollution and maintain the water quality. Ways you can help include: picking up dog poop, sweeping near your storm drains or installing a raingarden on your property.

Hydrant Flushing

After we finish street sweeping, we move onto hydrant flushing in April. Hydrant flushing occurs twice a year, in the spring and fall, when the City flushes its water mains through the fire hydrants. This helps clear the water of small amounts of sediment like iron or manganese that settle over time, and it verifies that the hydrants are in good working order.

During the hydrant flushing, deposits from the water lines may create yellowish-brownish discoloration of water in homes near the flushing area. While this water is safe for drinking, it may discolor laundry. If discoloration lasts longer than two days, call us at 763-572-3566. You can also call the same number for current flushing locations and updated information.

FRIDLEY HISTORICAL CENTER UPCOMING EVENTS

Open Houses: March and April
Saturday, March 9, 23 and April 13
11 a.m. – 3 p.m.

29th Annual Lasagna Dinner Fundraiser

Saturday, April 27, doors open at 4:15 p.m.
Fridley American Legion



Tickets are \$15 and sold in advance through a mailer sent your home.

There will be good food, a lot of prizes and a great time for everyone!



Minnesota Severe Weather Awareness Week is April 8-12

Are you prepared for when severe weather strikes? Homeland Security and Emergency Management collaborates with the National Weather Service and other local agencies/organizations to sponsor a Severe Weather Awareness Week in Minnesota. The week is designed to remind and educate everyone about seasonal severe weather.

Each day focuses on a different weather topic:

Monday – Alerts and Warnings: The National Weather Service uses “advisory,” “watch” and “warning” to alert the public of severe weather. An **ADVISORY** is for less serious conditions, but is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. If caution is not exercised, it could lead to dangerous situations. A **WATCH** means weather conditions are favorable for dangerous weather to occur and residents should “watch out” for what the weather could do. A **WARNING** means the weather event is imminent or occurring somewhere in the warning area and you should take shelter as soon as possible.

Tuesday – Severe Weather, Lightning and Hail: Severe thunderstorms should be treated like tornadoes, and you should seek shelter immediately. Hail is most often pea-sized, but can reach grapefruit-size. Every thunderstorm has lightning, and if you hear thunder, the lightning is close enough to strike and you should seek shelter.

Wednesday – Flooding: Spring and summer rainfalls can produce flash floods in a matter of hours. There are a few steps everyone can take to prepare: assemble an emergency supply kit, make an emergency plan, get a NOAA Weather Radio, elevate appliances, consider installing check valves, construct barriers and get flood insurance.

Thursday – Tornadoes: Homeland Security and Emergency Management offers instructions on what to do for a tornado depending on where you are located—an apartment, house, school, mobile home and more. Some tips include having a NOAA Weather Radio, having a communications plan, signing up for weather notifications and more. Visit dps.mn.gov for information on your area.

A statewide tornado drill will occur on Thursday, April 11 at 1:45 p.m. and 6:45 p.m. Outdoor warning sirens and NOAA Weather Radios will sound in a simulated tornado warning. Schools and businesses will practice emergency plans during these times.

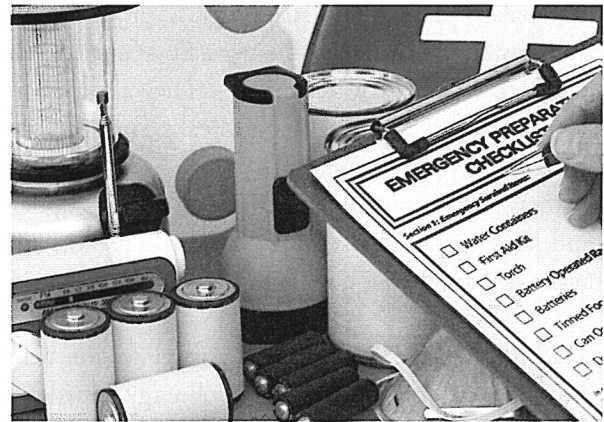
Friday – Extreme Heat: The National Weather Service issues Excessive Heat Outlooks, Watches and Warning/Advisories. A heat outlook is issued when potential exists for an excessive heat event in the next 3-7 days. Heat watches are issued when conditions are favorable for excessive heat in the next 24 to 72 hours. A heat warning or advisory is issued when excessive heat is expected in the next 36 hours.

For more complete information and helpful tips, visit dps.mn.gov/divisions/hsem online.

Build a Home Emergency Kit

Are you prepared for an emergency? It is important to have enough supplies on hand that can last you a few days in case of an emergency. To build your own emergency kit, here are some items to include:

- Bottled water – a gallon per person is recommended
- Non-perishable food – soups, stews, canned pasta, and things that do not require refrigeration
- Flashlight and spare batteries
- Whistle – in an event that you become trapped, a small whistle signal can help
- Basic set of household tools
- First aid kit
- Dust masks
- Plastic garbage bags – a number of uses including waterproof covers
- Battery-powered radio



Fridley Liquor had a Banner Year in 2018!

In 2018, Fridley Liquor sales were slightly over \$6 million with a net profit of \$500,000 going back into the community! Liquor profits can be used to purchase new Public Works vehicles, playground equipment, squad cars, and more.

The sales increase continues to be driven by the redevelopment of the Fridley Market, which has become a regional destination for not only shoppers in the area, but for those traveling along the I-694 corridor. Our dedicated employees emphasize good customer service by being attentive and informatives.

An increasing interest in the rewards program also led to returning customers. Customers earn one point for every dollar they spend on most purchases – and can receive special bonus points! Every 100 points earns you a \$5 credit, with a limit of 500 points that can be redeemed at one time. If you have not signed up for our rewards card, stop by either Fridley Liquor location to get started.

Fridley Liquor Market
264 57th Avenue N.E.
(University Avenue and I-694)

Fridley Liquor: Moore Lake
6289 Highway 65



Wear the Badge: Bridget McBride

“Wear the Badge” is a program produced by the Minnesota Chiefs of Police Association (MCPA), a nonprofit organization representing chief law enforcement officers across the state. MCPA works to bring the highest quality police services and leadership to the people of Minnesota. As part of their efforts to promote careers in law enforcement, we will be highlighting some of Fridley’s police officers to learn why they chose and continue to be an officer in our community.

The night before Bridget McBride started college, she was involved in a car accident and did not have proof of insurance for her vehicle with her. McBride recalls a female officer responding to the incident and handling the situation calmly, making her feel at ease during the stressful situation. McBride met with the same officer the next day to provide her insurance information and ended up spending two hours in the officer’s squad car discussing what its like to be a woman in law enforcement. It was a life-changing experience for McBride. This officer was able to take a negative and stressful situation and turn it into a positive experience. After that, McBride knew she wanted to become a police officer and provide the same type of service to others.

Four years later, McBride graduated from St. Cloud State University with a bachelor’s degree in law enforcement. During her time in college, she served the City of St. Cloud as a Community Service Officer (CSO), was a Police Reserve Officer for the City of Sartell, and for six years was enlisted in the Navy Reserves as 2nd Class Petty Officer Operational Specialist. She attended Alexandria Technical & Community College for her law enforcement skills training, completed her requirements, and moved to the Twin Cities to be an officer in a metropolitan area.



While working as a security officer in the metro, she saw an opening for a police officer position for the City of Fridley in 2005. McBride was interested in the opportunity because it was a first-ring suburban community with a police department that offered good training, a diverse amount of calls, and was using advanced technology in their law enforcement strategies. She applied, but just missed the cut to be hired in that round of officers. With Fridley still in mind, she applied to the city again two years later and was hired on April 12, 2007. She currently serves Fridley as a detective who also oversees pawn shop regulation within the city.

This job brings new challenges each day, and McBride enjoys being a part of a team that works together to help better the community and resolve issues. She appreciates the positive impact her position can make on community members and the

resources she has access to in order to help the community. McBride has been a part of several community outreach events, including Coats from Cops, Night to Unite, and the Police Athletic League (PALs). These programs, and more, are designed to develop positive relationships between law enforcement and community members.

Today, her mission is still to help change lives by taking potentially negative circumstances and trying to better them by handling situations with understanding, just as an officer once did for her.

McBride’s advice to those thinking of a career in law enforcement is that you need to be strong-willed and resilient. You need to be able to remind yourself of the positive differences you are making in the community, even when you experience hard situations.

Free HEARTSafe CPR and AED Trainings

Fridley achieved “HEARTSafe Community” status last year, but our work does not stop there. We are continuing our commitment to educate the community by offering free CPR trainings again in 2019. These are open to the public and no registration is required.

Trainings will be held on the second Tuesday of the month from 6-7 p.m. in the Fireside Room at the Fridley Civic Center:

- March 12
- April 9
- May 14

Do you have a business, house of worship, community group or neighborhood that would like free training? We would be happy to come out to your location. Contact our HEARTSafe team at heartsafe@FridleyMN.gov or 763-502-1982.



Public Works Equipment Spotlight: “Vac” Truck

A vacuum truck has a pump and tank designed to suck up liquids, sewer waste and other wet material to transport to a designated facility. This is one of the biggest pieces of equipment that our Public Works team uses.

This truck is especially helpful with water main breaks through hydro-excavation. When a water main breaks, our Public Works staff needs to dig below the road to find the break and repair it. They have to remove the dirt/mud below to reach the utility line, and can use the “vac” truck to wet the dirt and suction it up into the tank, providing an open path for the utility workers to reach the water supply system.

Check the next issue of the newsletter as we feature another Public Works truck! As you see this equipment in your neighborhood, you will be able to identify the vehicle and know what it is for!



Coffee with Cops is back in 2019!

We invite you to chat with us! Share your concerns, brainstorm crime prevention ideas, or just get to know us better. Bring your neighbors and let's partner for a safe and vibrant community. If you would like to attend this event but require an interpreter, contact Courtney Miller, Crime Prevention Specialist at courtney.miller@FridleyMN.gov or 763-572-3626.



Saturday, February 23 from 9-10 a.m.
McDonalds (286 57th Ave NE)

Wednesday, March 27 from 4:30-5:30 p.m.
Caribou Coffee (272 57th Ave NE)

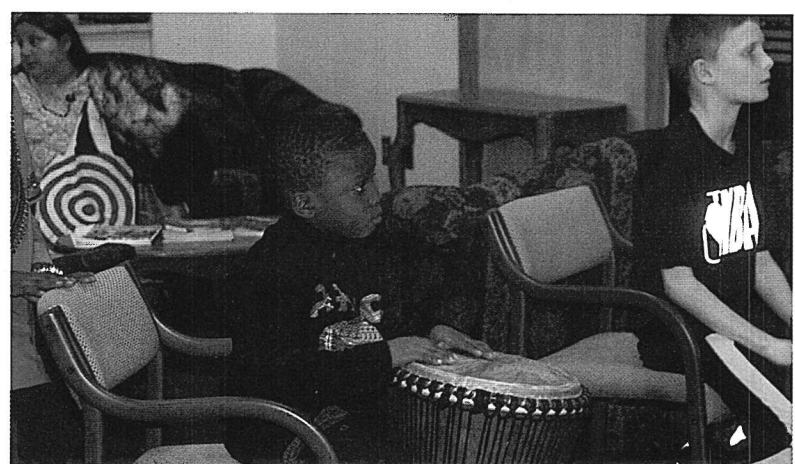
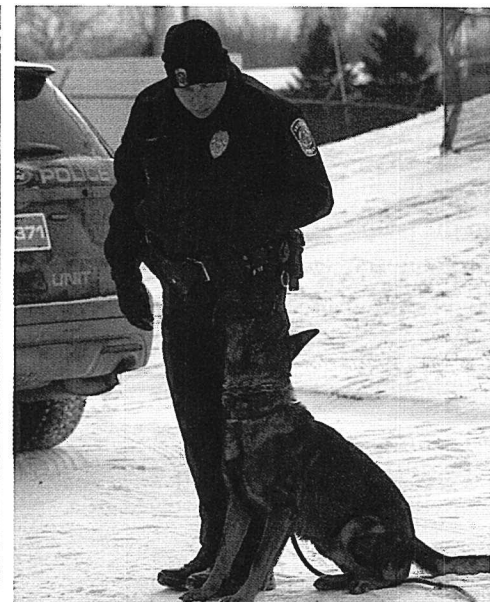
Wednesday, April 24 from 4:30-5:30 p.m.
Dunn Brothers (7610 University Ave NE)

Wednesday, May 29 from 6-7 p.m.
McDonalds (8100 University Ave NE)



Winterfest 2019: Chilly but Cheerful!

Even with the cold weather, approximately 350 people attended our annual Winterfest celebration! Attendees enjoyed a variety of games and crafts, learned about Bantu drumming, took a ride on the horse drawn hayride, watched a Mites hockey game and more!



Environmental Fun Fair

Saturday,
May 4
Springbrook
Nature Center
10 a.m. - 2 p.m.

FREE



Spring into Action: The Environment Awaits

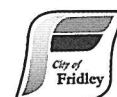
Attend our third annual Environmental Fun Fair, co-sponsored with Anoka 4-H, at Springbrook Nature Center on Saturday, May 4. This is a free event that is family-friendly!

- Arts and crafts
- Interactive exhibitors
- Trailside displays
- Hands-on learning
- Electric vehicles

Returning this year: Fix-it Clinic!

Join the hottest trend in recycling at the Fix-it Clinic! Bring in your busted stereo, broken lamp, ripped jeans, mobile device and more. Our skilled volunteers will teach you how to disassemble, troubleshoot and attempt repairs for free. "Fixers" will be available from 10 a.m. - 1 p.m.

FridleyMN.gov/funfair

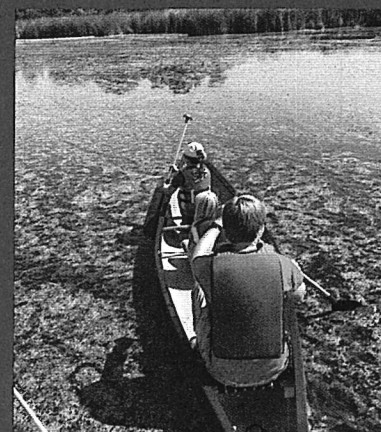


Fridley summer camps!

Available at
Springbrook Nature Center and our Recreation Department!

Check out a variety of activities to fill your summer with fun!

Programs and registration are available at FridleyMN.gov/Recreation.
See the included Recreation insert or go online to view upcoming program information.





THE ANOKA COUNTY SHERIFF'S OFFICE AND THE ANOKA POLICE DEPARTMENT
ARE



CALLING ALL HEROES



Join the march to help raise awareness about domestic & sexual violence



Saturday
MAY 18, 2019

ANOKA CITY HALL PLAZA

8:30 am Registration

10:15 am Opening Ceremonies

10:30 am 1 Mile Walk Begins

Dress as your
favorite hero!
Fun photo ops

Family fun event:
face painting,
resource fair

Proceeds benefit

Alexandra House
Working to end domestic
and sexual violence.



For more information and to register, visit: <https://tinyurl.com/heroeswalk2019>