



**CITY COUNCIL AGENDA
MONDAY, JUNE 17, 2019
7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – June 3, 2019
 - B. Disbursements
 1. General Operations Disbursement Claim No. 19-09 \$290,319.35
 - C. Budget to Date – May 2019
 - D. Authorization of Payment - MNSPECT Invoice 2019
 - E. Amendment #1 to Anoka County CDBG and HOME Investment Partnership Program Cooperative Agreement
 - F. Contractor’s Licenses
 - G. Correspondence
7. PRESENTATION
 - A. MS4 Annual Report
8. POLICE REPORT
9. PARKS AND RECREATION REPORT
10. ORDINANCES AND/OR RESOLUTIONS
 - A. Resolution 19-13 Authorizing Submittal of the City of Spring Lake Park 2040 Comprehensive Plan to the Metropolitan Council
11. NEW BUSINESS
 - A. Approval of First Amendment to Cellular Tower Lease with T-Mobile
 - B. Authorize to Purchase New Traffic Speed Notification System/Signs
12. ENGINEER’S REPORT
13. ATTORNEY’S REPORT
14. REPORTS
 - A. Administrator Reports
15. OTHER
16. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing to comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on June 3, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Attorney Thames; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Legends of Spring Lake Park Residents - (1066 County Highway 10 NE)

Kevin Maquehe	Apt. #236
Debra Roger	Apt. #137
Karen Westheld	Apt. #212
Richard Boldt	Apt.
Ron McGilard	Apt. #231
Mary Stevens	Apt. #445
Christine Maker	Apt. #114
Judy Hamilton	Apt. #435
Corrine Greene	Apt. #427
James Howard	Apt. #340
Barbara Miller	Apt. #439
Joan Morphew	Apt. #145
Mary Andersohn	Apt. #321
Nancy Bellamy	Apt. #401
Anita Carney	Apt. #431
Nikki Wick	Apt. #221
Dudley Brye	Apt. #134
Lois Hael	Apt. #143
Joyce and Marie Frye	Apt. #125

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested the approval and waiving of fee for a temporary 1-day liquor license for Kraus-Hartig VFW/Beyond the Yellow Ribbon event on July 13, 2019 to be added to the Consent Agenda as Item 6I.

Administrator Buchholtz requested that the resignation letter from Parks and Recreation Director Rygwall be added as Item 10C and a request for a City Council work session be added as Item 10D to the agenda.

5. Discussion From The Floor

James Howard, Legends of Spring Lake Park resident, informed the City Council that he and several other residents of the Legends of Spring Lake Park have numerous concerns with the operation of the building. He stated that the building has a variety of ages living there along with small children.

Mr. Howard addressed his concerns with the handicap accessibility access points and on the main floor of the building. He stated that there are many safety issues and appears to be an accumulation of small children, pets and teens gathering in the garage, lobby and media areas of the building. He reported that the elevator is often full of children.

Mr. Howard expressed that he does not feel there are enough security cameras in the hallways and has many safety concerns as to procedures in case of an emergency. He would like further explanation and instructions as to what to do in case of a major emergency.

Mr. Howard reported that the electric bills are lacking detailed information such as usage amounts, taxes and rates.

Councilmember Nelson inquired if these issues have been brought the attention of the management and Dominion. Mr. Howard reported that they have been and a confirmation is always received but no feedback or follow up is reported.

Councilmember Goodboe-Bisschoff inquired if the signed lease agreement explains the utility bills. The consensus of the residents, that were present, was that many have not received their signed copies of their leases and the lease does not explain the utility bills.

Richard Boldt, Legends of Spring Lake Park resident, expressed his concerns with the inspections that were completed in the building during construction and the inspection service that is currently being used by the City. He stated that there are several safety issues that do not meet code according to the American Disability Act.

Mr. Boldt reported that there needs to be better clean up at Triangle Park with the number of geese and ducks in the park.

Ron McGilord, Legends of Spring Lake Park resident, expressed his concern with the age requirement for the building. He stated that he has noticed that there are all ages and witnessed an incident in the hallway with a large group of people being unruly. He is concerned with the young population and ethnic backgrounds that live in the building.

Corrine Green, Legends of Spring Lake Park resident, reported that she witnessed walls in the building that had raw eggs thrown at them and she stated she does not feel secure in the building.

Councilmember Wendling inquired if the eggs were thrown inside the building at the walls and if the building had a key card security system. Ms. Green stated that the eggs were inside the building and there had been two incidents that she witnessed. She stated that residents do have a card for the doors but often times the doors are propped open.

Councilmember Goodboe-Bisschoff inquired as to how many police calls have been made to the Legends. Police Chief Ebeltoft stated that there has been an increase in calls to the building. He stated that he could not

provide an exact number at this time.

Joan Morphew, Legends of Spring Lake Park resident, stated that she inquired how many children live in the building when she moved in and was informed that there were not many. She stated that she did not expect several multiple families to be living in the apartments. She reported that she feels the building is getting rough and does not feel safe. She reported being unhappy that there is a four-month penalty to get out of their lease agreement.

Councilmember Goodboe-Bisschoff asked that Administrator Buchholtz explain the age 50 plus affordable living requirements.

Administrator Buchholtz explained that the Planned Unit Development ordinance one resident has to be 50 years old or older living in the building. He stated that Dominion informed the City that the building will offer amenities that were designed for residents 50 years or older. He stated that the City was informed that the building was not designed for young families.

Resident Jean, Legends of Spring Lake Park, reported that she knows of an apartment with six children under the age of eight with two adults living in a three-bedroom apartment. She reported that she feels the building is not safe and she personally does not feel safe. She reported that the parking lots are at full capacity and parking on the streets is getting full at times.

Mr. Howard stated he looked at other Dominion properties before moving into the Legends of Spring Lake Park and he did not see children at the other locations. He stated that he saw more of a senior community living at the other locations. He stated that he feels that the Spring Lake Park location is filling the apartment spaces with anyone and catering the needs of small children rather than that of the senior population.

Councilmember Nelson stated that he recalled the discussions with Dominion in the early stages of the project and when asked about children in the building, it was explained that it would be responsible adult grown children who may move back to assist their aging parent for a short amount of time. He stated that it was explained that it would not be adolescent children living in the building.

Mayor Hansen stated that she recalled there was a specific age range that was discussed.

Mary Stevens, Legends of Spring Lake Park resident, reported that she and her husband toured the Legends in February. She noted the amount of snow in the parking lots and the terrible ice patches. She stated that she informed the management and her concerns with the parking lots.

Debra Rogers, Legends of Spring Lake Park resident, reported that she has informed management of her concerns and that she does not feel safe in the building. She reported that she has witnessed suspicious activity of people coming and going in the building. She stated that she thinks that drugs are being sold.

Ms. Rogers expressed her concern with the recent rent increase that takes effect on July 1, 2019. She stated that the increase amounts are different for some residents and some residents did not receive rent increase notices. She stated that the residents have not even lived in the building for a year. She stated that the residents received one month notice of the rent increase.

Councilmember Goodboe-Bisschoff inquired as to how many of the units are leased. The residents stated that all the units are leased however all residents may not be moved into the building at this time.

Judy Hamilton, Legends of Spring Lake Park resident, stated that she feels she was misled with the advertising of the Legends and the apartment building is not senior living. She reported that children are riding bikes and trikes in the hallways and she often sees up to six school age children waiting for the school bus or a ride every day.

Chief Ebeltoft advised the residents that can and always should call 911 for any incident or noise complaints. He explained the three-strike rule regarding rental properties and the property could lose their rental license if the problems continue after letters are sent.

Councilmember Nelson stated that he is very embarrassed and upset to hear the complaints. He stated that he would like the Council to direct staff to start investigating the issues that were brought up and to meet with management and Dominion representatives to correct the issues.

Administrator Buchholtz stated that much investigation work needs to be done and a meeting with Dominion will take place to hear their response. He stated that the investigation has started on many of the issues and Dominion will have an opportunity to respond and address the concerns.

Mayor Hansen stated that she has received many calls from the Legends residents and has been working with Administrator Buchholtz to start addressing the concerns. She said it will take time to work on the issues and to get answers.

Mr. Boldt stated that he has court case pending regarding the rental inspection validity and the building codes being followed correctly.

Mr. Boldt stated that the demographics of the building overall are very diverse and there are many generations and nationalities within the building community.

Barbara Miller, Legends of Spring Lake Park resident, stated that she specifically moved back to Spring Lake Park to live in the building. She stated how disappointed she was the building and all the issues. She stated that something needs to be done with the residents concerns so that Spring Lake Park is a great place again.

Christine Baker, Legends of Spring Lake Park resident, reported that she witnessed an incident in the hallway while taking out her garbage. She did not feel comfortable or safe with the people in the hallway and she turned back to her apartment with her trash. She reported that there are no cameras in the hallways.

Mary Stevens, Legends of Spring Lake Park resident, reported that she witnessed a resident going through the trash in the garage when she was going out to run errands. She reported that when she came back after an extended time, the individual was still going through the trash bins. She stated she felt very uncomfortable.

Chief Ebeltoft provided a friendly reminder that it is recommended to shred any important documents that are thrown out and reminded the residents to call and report any suspicious activity so it can be investigated.

Nancy Bellamy, Legends of Spring Lake Park resident, reported that she entered the elevator one day and encountered a large pit bull on a leash with its owner but the owner was having a hard time controlling the dog. She stated that she has watched teenagers follow residents in the building. She stated she has concerns for her safety.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – May 20, 2019
- B. Resolution 19-11 – Resolution of Appreciation – Joyce Mooney
- C. Contractor's Request for Payment No. 4-5/Final – 2018 Well No. 4 and 5 Maintenance Project
- D. Authorization to close City Hall on Friday, July 5, 2019
- E. Sign Permit
- F. Business License – 2 AM
- G. Contractor's Licenses
- H. Correspondence
- I. Approval of Waiving Fee for Temporary 1 Day Liquor License – Kraus Hartig VFW – Beyond the Yellow Ribbon Event- July 13, 2019

MOTION BY COUNCILMEMBER NELSON TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public HearingA. Ordinance 452 Adopting Fee Schedule

Administrator Buchholtz provided a copy of Ordinance 453, An Ordinance Adopting Fee Schedule for the City of Spring Lake Park. He reported that the fees that were amended are related to the building inspection services. He stated that the new fees are consistent with the fees charged by the Building Inspection Services contractor, MNSPECT, LLC. pursuant to the contract.

Administrator Buchholtz stated that the staff recommends approval of Ordinance 453.

Mayor Hansen opened the public hearing at 8:30 PM. There was no discussion from the floor.

MOTION MADE BY COUNCILMEMBER WENDLING TO CLOSE THE PUBLIC HEARING. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

The public hearing was closed at 8:30 PM.

MOTION MADE BY COUNCIL MEMBER DELFS TO APPROVE ORDINANCE 452 ADOPTING FEE SCHEDULE FOR THE CITY OF SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Public Works Report

Public Works Director Randall reported that the Public Works Department has been collecting garbage and recycling in the parks; dragging the ballfields and mowing the parks on a daily basis. He reported that the Department has been patching pot holes throughout the City and curbing has been poured from the water main breaks that occurred over the winter.

Mr. Randall reported that he attended safety training and a meeting with Park Construction regarding the Hy-Vee construction. He reported that the Osborne Road Trail project will start after July 4, 2019.

8. Ordinances And/Or Resolutions

A. Resolution 19-12 Amending Conditional Use Permit for 1630 County Road 10 NE

Administrator Buchholtz reported that the City received a Conditional Use Permit application from the Yelena Marantsman to amend a conditional use permit application to expand the operation of a daycare center at 1630 County Road 10 NE.

Administrator Buchholtz reported that Ms. Marantsman applied to the City for the same CUP amendment in 2014. He stated that while the CUP amendment was approved in 2014, she was unable to secure a lease for the space within the building to execute the expansion. He stated that pursuant to City Code, if no action is taken on a CUP within one year, the CUP expires. He stated that since that time, Ms. Marantsman has purchased the building at 1630 County Road 10 NE from former owner Gabuk Properties LLC., thereby securing the space for the expansion.

Administrator Buchholtz reported that the building, built in 1989, is approximately 12,750 square feet in size and consists of four lots of 0.25 acres, or one-acre total. He stated that the front of the building is currently occupied by Little Bees Child Center while the rear of the building is vacant. He reported that the building is abutted by the Spring Lake Terrace Mobile Home Park to the south, the Hy-Way House Hotel to the west, a strip mall to the east (where Life Prep Academy is located), and retail/office uses to the north. He stated that Little Bees Child Care is currently licensed for 83 children, although average daily attendance is less than that. He stated that the property is zoned C-1, Shopping Center Commercial and a daycare facility is a conditional use in the C-1 zoning district.

Administrator Buchholtz reported that Ms. Marantsman is proposing to expand the child care center to accommodate after-school care for school age children and to provide additional indoor play area for the non-school age children. He stated that the proposed expansion is approximately 1,900 square feet, of which 800 square feet would be for a gymnasium to allow for indoor play in inclement weather. He stated that the remaining square footage would accommodate a school age classroom (900 square feet) and an office (200 square feet). He stated that Ms. Marantsman would also enlarge the outdoor play area by an additional 1,000 square feet. He noted that the playground expansion would cross over onto the property of the owner to the east of the playground. He suggested that a condition be added for the applicant to obtain a lease agreement with the property owner to avoid any future trespass issues.

Administrator Buchholtz reported that the parking requirements for the building are one space per employee plus five additional spaces per building equating to 17 parking spaces. He stated that the property has adequate parking to meet the City's parking standard.

Administrator Buchholtz reported that Section §153.202 of the City of Spring Lake Park zoning code outlines the requirements to approve a conditional use permit. He stated that the City Council may then authorize the conditional use permit, provided the applicant has provided evidence establishing the following:

- a. **The proposed use at the particular location requested is necessary or desirable to provide a service or facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.**

The applicant stated that Little Bees Child Care has been in business since 2005 and has a good reputation within the Spring Lake Park community. She stated that the expansion will provide an additional option for care for parents with school-age children, as well as provide an indoor play area option for all children under care.

- b. The use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity.**

The applicant stated that the expansion of the Little Bees Child Care will not have a detrimental effect on person residing or working in the vicinity or injurious to property values or improvement in the vicinity as the area surrounding the childcare facility is commercial in nature. She reported that having high quality childcare options available to the community enhances the quality of life of Spring Lake Park, making it a more desirable place to live, and thereby improving property values.

- c. The proposed use will comply with the regulations specified in this chapter for the district in which the proposed use is to be located.**

A daycare use is a conditional use (permitted with reasonable conditions) within the C-1 zoning district.

- d. The use is one of the conditional uses specifically listed for the district in which is to be located.**

A daycare use is listed as a conditional use within the C-1 zoning district.

- e. The proposed use shall not have a detrimental effect on the use and enjoyment of other property in the immediate vicinity.**

Little Bees Childcare has been operating from its current location since 2005. There have been no complaints from neighboring property owners over the past five years regarding the conduct of this business.

- f. The use will not lower property values or impact scenic views in the surrounding area.**

The expansion will be taking place within the boundaries of the existing building. Staff has determined that there will be no negative impacts to property values or scenic views.

- g. Existing streets and highways and proposed access roads will be adequate to accommodate anticipated traffic.**

The property is serviced by County State Aid Highway 35, which has capacity to handle traffic generated from this small expansion to the Little Bees Childcare operation.

h. Sufficient off-street parking and loading space will be provided to serve the proposed use.

Staff has calculated a parking need of 17 spaces. The site has adequate parking to accommodate the ordinance requirement.

i. The use includes adequate protection for the natural drainage system and natural topography.

No new impervious surface will be added as part of this project.

j. The proposed use includes adequate measures to prevent or control offensive odor, fumes, dust, noise or vibration so that none of these will constitute a nuisance.

The proposed plan, plus the proposed conditions, will address this requirement.

k. The proposed use will not stimulate growth incompatible with prevailing density standards.

The proposed expansion of the Little Bees Childcare is well within the expected density of a commercial district.

Administrator Buchholtz reported that the Planning Commission recommend to the City Council approval of the conditional use permit with the following conditions:

1. Maximum occupancy of children permitted will be based on available play area (50 square feet per child).
2. Applicant shall provide a copy of lease with the property owner of 1628 County Road 10 NE that permits the existing and expanded outdoor play area to be partially located on the 1628 County Road 10 NE property.
3. Expanded play area must be enclosed with a minimum 5-foot-high non-climbable fence.
4. Applicant must obtain any necessary building permits.
5. Applicant must obtain a certificate of occupancy from the City prior to occupancy of the expanded space.
6. Hours of operation shall remain as Monday through Friday, 5:30am to 6:00pm.
7. Applicant shall comply with all Federal and State statutes, laws, rules and regulations, as well as all City codes, ordinances, rules and regulations.

Councilmember Goodboe-Bisschoff inquired who would carry the insurance if part of the playground is on the adjoining property. Administrator Buchholtz stated that the liability language will be included in the lease agreement and typically the maintenance would be up to the tenant.

Councilmember Nelson suggested that a condition be added to state that if there is termination of the lease or ownership changes, the City must be notified. Administrator Buchholtz stated that the wording could be added to condition number two.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE RESOLUTION 19-12 AMENDING CONDITIONAL USE PERMIT FOR 1630 COUNTY ROAD 10 NE WITH THE FOLLOWING CONDITIONS: 1.) MAXIMUM OCCUPANCY OF CHILDREN PERMITTED WILL BE BASED ON AVAILABLE PLAY AREA (50 SQUARE FEET PER CHILD); 2.) APPLICANT SHALL PROVIDE A COPY OF A LEASE WITH PROPERTY OWNER OF 1628 COUNTY ROAD 10 NE THAT PERMITS THE EXISTING AND EXPANDED OUTDOOR PLAY AREA TO BE PARTIALLY LOCATED ON THE 1628 COUNTY ROAD 10 NE PROPERTY. THE OWNER OF 1628 COUNTY ROAD 10 NE NOTIFY THE CITY OF OWNERSHIP CHANGES OR TERMINATION OF LEASE TO 1628 COUNTY ROAD 10 NE; 3.) EXPANDED PLAY AREA MUST BE ENCLOSED WITH A MINIMUM FIVE-FOOT-HIGH NON-CLIMBABLE FENCE; 4.) APPLICANT MUST OBTAIN ANY NECESSARY BUILDING PERMITS; 5.) APPLICANT MUST OBTAIN A CERTIFICATE OF OCCUPANCY FROM THE CITY PRIOR TO OCCUPANCY OF THE EXPANDED SPACE; 6.) HOURS OF OPERATION SHALL REMAIN AS MONDAY THROUGH FRIDAY 5:30 AM TO 6:00 PM; 7.) APPLICANT SHALL COMPLY WITH ALL FEDERAL AND STATE STATUTES, LAWS, RULES AND REGULATIONS, AS WELL AS ALL CITY CODES, ORDINANCES, RULES AND REGULATIONS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

9. New Business

A. Approve Listing Agreement with Summerhill Commercial for sale of 525 Osborne Road NE

Administrator Buchholtz reported that staff is seeking authorization to enter into a listing agreement with Summerhill Commercial Real Estate, LLC for the sale of the 525 Osborne Road NE property.

Administrator Buchholtz reported that the City acquired the property at 535 Osborne Road on September 6, 2018 from the North Suburban Hospital District in lieu of cash as part of the District's dissolutions. He reported that it has been City's intent to sell the property for commercial development. He stated that the property is guided as commercial in the City's comprehensive plan and is zoned C-3, Office Commercial, on the official zoning map.

Administrator Buchholtz reported that staff sent an inquiry out to a number of commercial realtors seeking proposals for listing the 525 Osborne Road property. He stated that Summerhill Commercial was the only realtor to submit a proposal. He reported that he and Executive Assistant Gooden met with Peter Kordonowy, President and CEO, and Andy Richards, Senior Associate, about the property. He stated that both Peter and Andy felt was a lot of potential for the site and that it was a highly marketable, considering that the City has civil plans for the site as well as completed Phase 1 Environmental Site Assessment.

Administrator Buchholtz reported that the listing agreement calls for a commission of 5% of the selling price (6% if an outside cooperative broker is involved in securing a buyer for the property.) He stated that the agreement is for a 12-month term and there is no cost to the City if the property is not sold.

Administrator Buchholtz stated that staff recommends approval of the listing agreement with Summerhill Commercial Real Estate, LLC. subject to contract review and approval by the City Attorney.

Councilmember Goodboe-Bisschoff inquired what would happen if the property is not up to the brokers standards for marketing can the City remove themselves from the contract.

Attorney Thames stated that the contract is a one-year listing and the brokers are willing to work with the city and potential new buyers. He stated that ending the contract before it the term is up, would be a breach of contract.

Administrator Buchholtz reminded the City Council that the Council has purchase agreement authority and it would be up to them to approve the usage and zoning based on the comprehensive plan.

MOTION MADE BY MAYOR HANSEN TO APPROVE LISTING AGREEMENT WITH SUMMERHILL COMMERCIAL FOR THE SALE OF 525 OSBORNE ROAD NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. CenturyLink Settlement Agreement

Mayor Hansen reported that CenturyLink has announced its intent to exit the cable business. She stated that for over a year, it has stopped actively selling, marketing, and investing in its cable service product. She explained that while a CenturyLink customer can technically still order Prism-TV, it will happen only if the customer specially requests Prism-TV and agrees to pay an undiscounted rack rate for the service. She reported that there has been a significant decrease in the number of cable subscribers over this time.

Mayor Hansen reported that the North Metro Telecommunications Commission (NMTC) was the first to notify CenturyLink that it was in violation of their franchise by making no attempt to serve additional subscribers. She stated that since it was CenturyLink's intent to eventually stop providing cable service all together, it made sense to work with CenturyLink on an orderly transition and franchise termination plan rather than engaging in a franchise compliance process. She stated that the Commission entered into settlement discussions with CenturyLink.

Mayor Hansen provided a copy of the highlights of the agreement and noted that the NMTC approved the settlement agreement at the May 15, 2019 Operations Committee meeting and recommended that the Member Cities approve the agreement.

MOTION MADE BY MAYOR HANSEN TO APPROVE CENTURYLINK SETTLEMENT AGREEMENT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Accept Parks and Recreation Director Rygwall Letter of Resignation and Authorize City Administrator to Start Hiring Process

Parks and Recreation Director Rygwall reported that after have serving the residents of Spring Lake Park for over 40 years, she was submitting her letter of resignation from her position at the city. She stated her last day of employment will be August 31, 2019.

Mayor Hansen thanked Ms. Rygwall for her dedication to the City and to the Parks and Recreation Department. She also thanked Ms. Rygwall's family for all their years of volunteer work they have contributed to the City.

Councilmember Nelson expressed his gratitude and stated what a great inspiration Ms. Rygwall and her family has been to the City. He praised her work over the years and her ability to work with all age levels to provide excellent park programs and events.

Councilmember Delfs complimented Ms. Rygwall on her success through all the years and what an honor it was to work with her on various committees and events. He stated that the residents of Spring Lake Park were very lucky to have Ms. Rygwall in the Parks and Recreation department.

MOTION MADE BY COUNCILMEMBER WENDLING TO ACCEPT PARKS AND RECREATION DIRECTOR RYGWALL RESIGNATION LETTER AND TO AUTHORIZE ADMINISTRATOR TO START HIRING PROCESS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Request City Council Work Session on June 10, 2019

Administrator Buchholtz requested that the City Council hold a work session on Monday, June 10, 2019 to discuss the 2040 Comprehensive Plan and the vacant lots on McKinley Street. The consensus of the Council was to meet at 5:30 PM.

10. Engineer's Report – None

11. Attorney's Report

Attorney Thames reported that he has reviewed the Osborne Road Trail contracts and stated they will be ready for approval soon.

12. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nelson reported that the Hot Rod for Hero's car show will be held on Saturday, July 13, 2019 at Kraus-Hartig VFW. He reported that there will be live music and food available for purchase.

Councilmember Nelson reported that the Beyond the Yellow Ribbon float is all prepared for the Tower Days parade. He stated that the committee will be welcoming back members of the military who have been stationed overseas back home soon.

13. Other

A. Administrator Reports

Administrator Buchholtz reported that the vacant lots on McKinley Street will be discussed at the Council work session on June 10, 2019. He asked the Council to bring ideas on how they would like to proceed with the lots. Mayor Hansen read a thank you letter from a Spring Lake Park resident who expressed her appreciation to the Police and Fire Departments, Allina Medical personnel and a community member who assisted her in recent medical emergency at her home.

Director Rygwall provided a summary of the Tower Days events taking place on June 6 – 9, 2019.

14. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 9:00 P.M.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2019
Page: 1
Claim Res.#19-09

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
66249	ALPHA VIDEO AND AUDIO INC	CABLE EQUIPMENT	1,015.00
66250	PEGGY ANDERSON	MILEAGE REIMBURSEMENT	46.40
66251	JOHN ANGELL	REIMBURSEMENT	93.75
66252	ASPEN MILLS	U. ALLOWANCE	1,227.95
66253	AT & T MOBILITY	PHONE SERVICES	859.54
66254	CINTAS	MATS	100.23
66255	CITYWIDE BLAINE LOCK & SAFE	LOCKS	18.00
66256	CONNEXUS ENERGY	UTILITIES	9.49
66257	COTTENS INC	SUPPLIES	79.43
66258	DAVE'S SPORT SHOP	RECREATION SOFTBALL SUPPLIES	1,173.60
66259	DODGE OF BURNSVILLE	NEW SQUAD CAR	23,496.00
66260	DOUG OHMAN	RECREATION INSTRUCTOR	700.00
66261	ECM PUBLISHERS, INC.	PUBLISHING	236.50
66262	Electro Signs	BILLBOARD REPAIRS	95.01
66263	FINANCE AND COMMERCE	PUBLISHING	146.90
66264	JENNY GOODEN	REIMBURSEMENT	39.78
66265	GOPHER STATE ONE-CALL INC	LOCATES	121.50
66266	HYDRAULIC SPECIALTY INC	SUPPLIES/PARTS	214.18
66267	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	29.22
66268	MICHAEL LEDMAN	RECREATION INSTRUCTOR	303.75
66269	MANSFIELD OIL COMPANY	FUEL	1,223.94
66270	MCFOA	MEMBERSHIP RENEWAL	45.00
66271	MINNESOTA SAFETY COUNCIL	RECREATION INSTRUCTOR	504.00
66272	NORTHERN	PARTS	37.27
66273	MISCELLANEOUS REC VENDOR	RECREATION REFUND	50.00
66274	SLP FIRE DEPARTMENT	FIRE PROTECTION	18,364.00
66275	AFLAC	PAYROLL	22.17
66276	AMERITAS	PAYROLL	37.26
66277	CENTRAL PENSION FUND	PAYROLL	780.00
66278	DEARBORN NATIONAL	PAYROLL	435.27
66279	DELTA DENTAL	PAYROLL	1,479.85
66280	HEALTH PARTNERS	PAYROLL	13,211.04
66281	L.E.L.S.	PAYROLL	229.50
66282	LOCAL 49	PAYROLL	105.00
66283	NCPERS GROUP LIFE INS	PAYROLL	72.00
66284	DVS	TITLE/REGISTRATION	21.75
66285	ALLEGRA PRINT & IMAGING	PRINTING	2,720.98
66286	ANOKA COUNTY	LOCAL GOV OFFICIALS MTG	10.00
66287	COTTENS INC	SUPPLIES	77.88
66288	INSTRUMENTAL RESEARCH INC	APR WTR TESTING	72.00
66289	LITIN PAPER, PKG & CONVERTING	SUPPLIES	144.92

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2019
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
66290	MANSFIELD OIL COMPANY	FUEL	913.30
66291	METROPOLITAN COUNCIL	WASTE WTR SERVICES	49,464.84
66292	CITY OF MOUNDSVIEW	50% SHARE OF LAKESIDE PARK	11,500.00
66293	ON SITE SANITATION INC	RESTROOMS	21.21
66294	CITY OF SPRING LAKE PARK - PETTY CASH	PUBLIC UTILITIES CASH DRAWER	100.00
66295	Rockin Hollywoods	TOWER DAYS PERFORMANCE	1,250.00
66296	SMITH SCHAFFER & ASSOCIATES	2018 AUDIT	13,625.00
66297	SLP HIGH SCHOOL JAZZ BAND	REC: LAKESIDE PARK PERFORMANCE	300.00
66298	STANTEC	ENGINEERING	18,478.65
66299	TRUST IN US, LLC	DRUG TESTING	125.00
66300	WASTE MANAGEMENT OF WI-MN	MONTHLY SERVICES	7,358.15
66301	XCEL ENERGY	UTILITIES	51.96
66302	LAVON ETHERINGTON	RECREATION REFUND	40.00
66303	MANSFIELD OIL COMPANY	FUEL	831.16
66304	ADVANCED GRAPHIX INC	NEW SQUAD TRAILOR GRAPHICS	23.50
66305	ASPEN MILLS	U. ALLOWANCE	154.65
66306	CARSON, CLELLAND & SCHREDER	LEGAL SERVICES	10,627.37
66307	CITYWIDE BLAINE LOCK & SAFE	1"MORETISE	18.00
66308	COMM-WORKS, LLC	PARK CAMERAS	125.00
66309	COTTENS INC	SUPPLIES	4.49
66310	CROW WING TRANSPORT	DOT INSPECTIONS	450.00
66311	DOUG'S POWER EQUIPMENT	REGULATOR	73.25
66312	FASTENAL COMPANY	PARTS	157.19
66313	HAWKINS WATER TREATMENT	WATER CHEMICALS	3,003.31
66314	LEAGUE OF MN CITIES INS TRUST	DEDUCTIBLE	411.61
66315	MISCELLANEOUS VENDOR	OVERPAYMENT FINAL WTR BILL	177.66
66316	MINNEAPOLIS SAW	PARTS	519.80
66317	CITY OF MINNEAPOLIS	APS TRANSACTIONS	185.40
66318	OFFICE OF MN.IT SERVICES	FIBER CONNECTION: POLICE	46.40
66319	PERFECT 10 CAR WASH	AUTO SERVICES/REPAIR	39.95
66320	SUMMIT COMPANIES	ANNUAL SPRINKLER INSPECTION	1,230.00
66321	USS MINNESOTA ONE MT LLC	SOLAR SUBSCRIPTION	9,750.62
66322	American Test Center	ANNUAL SAFETY INSPECTION	450.00
66323	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP RENEWAL	208.00
66324	ANTHONY ZESSMAN	RECREATION REFUND	23.82
66325	ASPEN MILLS	U. ALLOWANCE/RESERVE EQUIP	67.04
66326	MISCELLANEOUS REC VENDOR	RECREATION REFUND	1,990.00
66328	WANDA BROWN-MCGRECK	MILEAGE REIMBURSEMENT	103.09
66329	CADY BUSINESS TECHNOLOGIES	LABOR PHONE REPAIR	140.00
66330	CENTERPOINT ENERGY	UTILITIES	833.98
66331	CINTAS	MATS	100.23

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: May 2019
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
66332	COMCAST	MONTHLY SERVICES	105.92
66333	COMPUTER INTERGRATION TECHNOLOG	COMPUTER/SOFTWARE UPGRADES	15,721.00
66334	CONNEXUS ENERGY	UTILITIES	345.14
66335	COTTENS INC	PARTS	157.28
66336	DAVE PERKINS CONTRACTING INC	SERVICES	6,000.00
66337	KAREN FISKE	REIMBURSEMENT	155.00
66338	HYDRAULIC SPECIALTY INC	PARTS	225.68
66339	MANSFIELD OIL COMPANY	FUEL	1,203.10
66340	METRO SALES	SUPPLIES	134.50
66341	MIKE MCPHILLIPS INC	STREET SWEEPING	6,370.00
66342	MINNEAPOLIS SAW	PARTS/SUPPLIES	12.00
66343	ON SITE SANITATION INC	RESTROOMS	80.14
66344	QUILL	SUPPLIES	75.18
66345	Robert Ellis	RECREATION REFUND	40.00
66346	SCHMIDT CURB COMPANY, INC	SERVICES	5,082.00
66347	SPECIALTY SOLUTIONS LLC	LANDSCAPING	4,729.22
66348	WALTERS RECYCLING REFUSE SERV	ORGANICE/FRESH CONTAINERS	442.92
66349	WARGO NATURE CENTER	RECREATION INSTRUCTOR	50.00
66350	XCEL ENERGY	UTILITIES	3,510.51
66351	AFLAC	PAYROLL	22.17
66352	AMERITAS	PAYROLL	37.26
66353	CENTRAL PENSION FUND	PAYROLL	780.00
66354	DEARBORN NATIONAL	PAYROLL	435.27
66355	DELTA DENTAL	PAYROLL	1,479.85
66356	HEALTH PARTNERS	PAYROLL	13,050.44
66357	L.E.L.S.	PAYROLL	229.50
66358	LOCAL 49	PAYROLL	105.00
66359	NCPERS GROUP LIFE INS	PAYROLL	72.00
66360	ANOKA COUNTY TREASURY	JOINT POWERS AGREEMENT	1,635.85
66361	COMPUTER INTERGRATION TECHNOLOG	MANAGED SERVICES/PROJ MAINT	2,299.00
66362	ECM PUBLISHERS, INC.	PUBLISHING	48.38
66363	GREENHAVEN PRINTING	PRINTING: FIX IT CLINIC MAILING	1,479.99
66364	LITIN PAPER, PKG & CONVERTING	SUPPLIES	260.81
66365	MNSPECT	AGREEMENT BUILDING SERVICES	7,209.95
66366	SMITH SCHAFER & ASSOCIATES	2018 AUDIT	2,850.00
66367	KENNETH A. TOLZMANN, SAMA	2ND QTR BILLING	9,260.60
		TOTAL DISBURSEMENTS	290,319.35

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20_____.

Signed: _____
Mayor


Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

MEMORANDUM

DATE: Wednesday, June 12, 2019

TO: Mayor, City Council and Department Heads
FROM: Peggy Anderson, Accountant 
RE: Budget to Date (as of May 31, 2019)

Attached is the May, 2019 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **56.70% remaining**. The overall General Fund ratio is **59.19%**.

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount	
Revenues						
Revenues						
101.0000.31010	CURRENT TAXES	\$ 0.00	\$ 0.00	\$ 3,169,666.00	\$ 0.00	\$ 3,169,666.00
101.0000.32110	LIQUOR LICENSES	0.00	100.00	29,800.00	518.09	\$ 29,281.91
101.0000.32178	PAWN INVESTIGATION FEE	0.00	0.00	100.00	0.00	\$ 100.00
101.0000.32179	PAWN SHOP LICENSES	0.00	0.00	6,252.00	1,563.00	\$ 4,689.00
101.0000.32180	CIGARETTE,DANCE,BINGO,MIS	0.00	0.00	6,000.00	150.00	\$ 5,850.00
101.0000.32181	SIGN PERMITS	0.00	936.25	5,000.00	5,262.50	\$ (262.50)
101.0000.32208	CONTRACTORS LICENSES	0.00	1,565.00	8,000.00	7,095.00	\$ 905.00
101.0000.32210	BUILDING PERMIT	0.00	21,082.58	75,000.00	80,352.65	\$ (5,352.65)
101.0000.32211	BUILDING PERMIT SURCHARG	0.00	1,155.90	5,000.00	3,311.82	\$ 1,688.18
101.0000.32230	PLUMBING PERMIT	0.00	364.00	5,000.00	4,197.00	\$ 803.00
101.0000.32231	PLUMBING PERMIT SURCHARG	0.00	8.00	1,000.00	38.00	\$ 962.00
101.0000.32232	HEATING & A/C PERMITS	0.00	9,453.26	10,000.00	17,059.42	\$ (7,059.42)
101.0000.32233	HTG & A/C SURCHARGES	0.00	232.83	1,000.00	407.13	\$ 592.87
101.0000.32240	PET LICENSE	0.00	72.00	400.00	490.00	\$ (90.00)
101.0000.32260	CERTIFICATE OF OCCUPANCY	0.00	400.00	2,600.00	1,550.00	\$ 1,050.00
101.0000.32261	VACANT PROPERTY REGISTRA	0.00	0.00	2,000.00	600.00	\$ 1,400.00
101.0000.33401	LOCAL GOVERNMENT AID	0.00	0.00	396,735.00	0.00	\$ 396,735.00
101.0000.33404	PERA INCREASE AID	0.00	0.00	5,775.00	0.00	\$ 5,775.00
101.0000.33416	POLICE TRAINING REIMB	0.00	0.00	3,300.00	0.00	\$ 3,300.00
101.0000.33421	INSURANCE PREMIUM-POLICE	0.00	0.00	87,500.00	0.00	\$ 87,500.00
101.0000.34102	ZONING LETTERS	0.00	0.00	200.00	0.00	\$ 200.00
101.0000.34103	SPEC USE,ZONING,SUB-DIV	0.00	225.00	3,200.00	1,850.00	\$ 1,350.00
101.0000.34104	PLAN REVIEW FEES	0.00	11,280.17	40,000.00	47,974.53	\$ (7,974.53)
101.0000.34105	SALE OF MAPS,COPIES ETC	0.00	70.00	300.00	196.25	\$ 103.75
101.0000.34107	ASSESSMENT SEARCHES	0.00	0.00	100.00	25.00	\$ 75.00
101.0000.34108	ADMINISTRATION SAC CHARG	0.00	280.00	70.00	380.00	\$ (310.00)
101.0000.34109	FILING FEES	0.00	0.00	60.00	0.00	\$ 60.00
101.0000.34111	ADM. GAMBLING EXPENSES	0.00	0.00	35,054.00	0.00	\$ 35,054.00
101.0000.34115	GUN RANGE FACILITY USE	0.00	90.00	375.00	270.00	\$ 105.00
101.0000.34117	ROOM-FACILITY RENTAL	0.00	0.00	50.00	0.00	\$ 50.00
101.0000.34201	POLICE & FIRE ALARM PERMIT	0.00	0.00	2,000.00	900.00	\$ 1,100.00
101.0000.34204	RENTAL HOUSING REGISTRATI	0.00	(824.54)	60,000.00	6,070.00	\$ 53,930.00
101.0000.34205	RIGHT OF WAY APPLICATIONS	0.00	534.50	1,500.00	584.50	\$ 915.50
101.0000.34801	INSURANCE DIVIDENDS	0.00	0.00	8,000.00	0.00	\$ 8,000.00
101.0000.34949	RESTITUTION	0.00	0.00	0.00	50.72	\$ 0.00
101.0000.34950	REFUNDS & REIMB	0.00	50.00	5,050.00	350.20	\$ 4,699.80
101.0000.35101	COURT FINES	0.00	3,413.65	50,000.00	13,669.86	\$ 36,330.14
101.0000.35102	ADM OFFENSE FINES	0.00	315.00	3,500.00	2,460.00	\$ 1,040.00
101.0000.35349	MN DRIVING DIVERSION PROG	0.00	0.00	500.00	400.00	\$ 100.00
101.0000.35350	DETOX TRANSPORTATION	0.00	0.00	200.00	0.00	\$ 200.00
101.0000.36210	INTEREST EARNINGS	0.00	449.70	15,000.00	4,253.70	\$ 10,746.30
101.0000.36901	LIAISON OFFICER	0.00	0.00	79,728.00	19,932.00	\$ 59,796.00
101.0000.39202	TRANSFER FROM PUBLIC UTILI	0.00	0.00	49,172.00	0.00	\$ 49,172.00
101.0000.39203	CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	\$ 75,000.00
101.0000.39206	TRANSFER FROM RECYCLING	0.00	0.00	2,500.00	0.00	\$ 2,500.00
101.0000.39207	TRANSFER FROM RECREATIO	0.00	0.00	62,500.00	0.00	\$ 62,500.00

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	0.00	51,253.30	4,314,187.00	221,961.37	4,092,225.63
Total GENERAL FUND Revenues	\$ 0.00	\$ 51,253.30	\$ 4,314,187.00	\$ 221,961.37	\$ 4,092,225.63

Expenditures**MAYOR AND COUNCIL Expenditures**

101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 31,296.00	\$ 13,039.40	\$ 18,256.60
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	105.57	1,565.00	527.85	1,037.15
101.41110.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	199.50	2,395.00	997.50	1,397.50
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	70.00	0.00	70.00
101.41110.02100 OPERATING SUPPLIES	0.00	0.00	500.00	91.80	408.20
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	765.00	0.00	765.00
101.41110.03500 PRINTING & PUBLISHING	0.00	48.38	1,500.00	177.38	1,322.62
101.41110.04300 CONFERENCE & SCHOOLS	0.00	10.00	2,805.00	10.00	2,795.00
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	13,052.00	6,309.00	6,743.00
101.41110.04955 DISCRETIONARY	0.00	9.99	3,550.00	348.35	3,201.65
Total MAYOR AND COUNCIL Expenditures	0.00	2,981.32	57,498.00	21,501.28	35,996.72

ADMINISTRATION Expenditures

101.41400.01010 FULL TIME EMPLOYEES	0.00	24,847.77	323,025.00	136,343.21	186,681.79
101.41400.01050 VACATION BUY BACK	0.00	0.00	6,100.00	0.00	6,100.00
101.41400.01210 PERA CONTRIBUTIONS-EMPLO	0.00	1,856.68	24,227.00	10,187.75	14,039.25
101.41400.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	1,864.02	25,179.00	10,254.88	14,924.12
101.41400.01300 HEALTH INSURANCE	0.00	4,633.09	60,650.00	23,042.77	37,607.23
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	19.02	230.00	95.10	134.90
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,500.00	1,000.00	1,500.00
101.41400.02000 OFFICE SUPPLIES	0.00	3.49	3,425.00	542.69	2,882.31
101.41400.02030 PRINTED FORMS	0.00	0.00	1,794.00	90.30	1,703.70
101.41400.02100 OPERATING SUPPLIES	0.00	0.00	625.00	74.50	550.50
101.41400.02220 POSTAGE	0.00	113.25	3,445.00	732.88	2,712.12
101.41400.03210 TELEPHONE	0.00	50.53	650.00	202.27	447.73
101.41400.03310 TRAVEL EXPENSE	0.00	396.35	3,300.00	1,522.93	1,777.07
101.41400.03410 EMPLOYMENT ADVERTISING	0.00	0.00	0.00	212.00	0.00
101.41400.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	300.00
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,900.00	0.00	2,900.00
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	7,192.00	5,769.07	1,422.93
101.41400.04300 CONFERENCE & SCHOOLS	0.00	0.00	6,425.00	3,118.55	3,306.45
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	45.00	1,520.00	95.00	1,425.00
101.41400.04390 US BANK CC REBATE-MISCELL	0.00	0.00	0.00	(1,187.65)	0.00
101.41400.04500 CONTRACTUAL SERVICES	0.00	0.00	5,195.00	690.31	4,504.69
Total ADMINISTRATION Expenditures	0.00	33,829.20	478,682.00	192,786.56	285,895.44

ASSESSOR Expenditures

101.41500.04000 CONTRACTUAL SERVICE	0.00	9,260.60	35,500.00	18,521.20	16,978.80
Total ASSESSOR Expenditures	0.00	9,260.60	35,500.00	18,521.20	16,978.80

AUDIT & ACCTG SERVICES Expenditures

101.41540.03010 AUDIT & ACCTG SERVICES	0.00	8,237.50	10,737.00	8,237.50	2,499.50
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CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total AUDIT & ACCTG SERVICES Expenditures	0.00	8,237.50	10,737.00	8,237.50	2,499.50
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	1,907.21	38,020.00	19,042.15 \$	18,977.85
Total I.T. SERVICES Expenditures	0.00	1,907.21	38,020.00	19,042.15	18,977.85
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	9,570.45	120,000.00	35,289.92 \$	84,710.08
Total LEGAL FEES Expenditures	0.00	9,570.45	120,000.00	35,289.92	84,710.08
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	574.06	8,000.00	1,742.81 \$	6,257.19
Total ENGINEERING FEES Expenditures	0.00	574.06	8,000.00	1,742.81	6,257.19
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	125.00	18.29 \$	106.71
101.41720.02220 POSTAGE	0.00	0.00	175.00	0.00 \$	175.00
101.41720.03500 PRINTING & PUBLISHING	0.00	0.00	600.00	0.00 \$	600.00
101.41720.04000 PLANNER FEES	0.00	0.00	500.00	0.00 \$	500.00
Total PLANNING & ZONING Expenditures	0.00	0.00	1,400.00	18.29	1,381.71
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,205.20	15,675.00	6,609.42 \$	9,065.58
101.41940.01013 OVERTIME	0.00	0.00	0.00	582.12 \$	0.00
101.41940.01050 VACATION BUY BACK	0.00	0.00	400.00	0.00 \$	400.00
101.41940.01210 PERA CONTRIBUTIONS-EMPLO	0.00	90.36	1,176.00	539.30 \$	636.70
101.41940.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	89.30	1,231.00	545.23 \$	685.77
101.41940.01300 HEALTH INSURANCE	0.00	221.00	2,700.00	1,105.00 \$	1,595.00
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	5.20 \$	7.80
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	700.00	0.00 \$	700.00
101.41940.02100 OPERATING SUPPLIES	0.00	200.46	9,000.00	4,986.57 \$	4,013.43
101.41940.02200 REPAIR & MAINTENANCE	0.00	601.76	7,200.00	9,176.33 \$	(1,976.33)
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	750.00	125.00 \$	625.00
101.41940.03210 TELEPHONE	0.00	559.29	6,780.00	3,402.29 \$	3,377.71
101.41940.03810 ELECTRIC UTILITIES	0.00	2,649.77	23,000.00	10,541.45 \$	12,458.55
101.41940.03830 GAS UTILITIES	0.00	698.38	15,000.00	13,378.51 \$	1,621.49
101.41940.03841 RUBBISH REMOVAL	0.00	256.92	4,300.00	1,626.32 \$	2,673.68
101.41940.04000 CONTRACTUAL SERVICE	0.00	324.52	4,715.00	1,712.60 \$	3,002.40
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,264.00	0.00 \$	9,264.00
Total GOVERNMENT BUILDING Expenditures	0.00	6,898.00	101,904.00	54,335.34	47,568.66
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	0.00	78,125.46	1,100,740.00	461,283.17 \$	639,456.83
101.42100.01013 OVERTIME	0.00	26,985.22	97,000.00	36,081.67 \$	60,918.33
101.42100.01050 VACATION BUY BACK	0.00	0.00	6,800.00	7,452.72 \$	(652.72)
101.42100.01210 PERA CONTRIBUTIONS-EMPLO	0.00	16,538.98	185,777.00	77,579.67 \$	108,197.33
101.42100.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	2,317.19	29,199.00	11,716.54 \$	17,482.46
101.42100.01300 HEALTH INSURANCE	0.00	14,113.70	180,000.00	73,799.14 \$	106,200.86
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	56.74	725.00	352.86 \$	372.14

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For GENERAL FUND (101)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
101.42100.01510 WORKERS COMPENSATION	0.00	411.61	41,000.00	42,147.45 \$	(1,147.45)
101.42100.02000 OFFICE SUPPLIES	0.00	132.84	3,600.00	686.27 \$	2,913.73
101.42100.02030 PRINTED FORMS	0.00	0.00	1,200.00	291.00 \$	909.00
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	0.00	7,550.00	45.00 \$	7,505.00
101.42100.02100 OPERATING SUPPLIES	0.00	(1,601.81)	5,073.00	203.90 \$	4,869.10
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	22,700.00	5,238.29 \$	17,461.71
101.42100.02220 POSTAGE	0.00	79.80	1,900.00	211.73 \$	1,688.27
101.42100.03050 MEDICAL EXPENSE	0.00	0.00	2,000.00	0.00 \$	2,000.00
101.42100.03210 TELEPHONE	0.00	265.29	3,900.00	910.24 \$	2,989.76
101.42100.03211 DATA SERVICES	0.00	265.86	33,781.00	14,972.08 \$	18,808.92
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	403.34	9,960.00	2,319.10 \$	7,640.90
101.42100.03310 TRAVEL EXPENSE	0.00	0.00	1,200.00	166.15 \$	1,033.85
101.42100.03421 800 MHZ RADIO	0.00	0.00	2,006.00	0.00 \$	2,006.00
101.42100.04000 CONTRACTUAL SERVICE	0.00	0.00	18,885.00	14,083.29 \$	4,801.71
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	0.00	4,000.00	2,308.27 \$	1,691.73
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	39.95	20,000.00	5,231.06 \$	14,768.94
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	0.00	2,500.00	103.40 \$	2,396.60
101.42100.04300 CONFERENCE & SCHOOLS	0.00	811.56	15,000.00	4,609.80 \$	10,390.20
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	540.00	1,485.00	1,368.00 \$	117.00
101.42100.05000 CAPITAL OUTLAY	0.00	21,997.69	37,471.00	24,970.94 \$	12,500.06
101.42100.07000 PERMANENT TRANSFERS OUT	0.00	(553.50)	17,157.00	0.00 \$	17,157.00
Total POLICE PROTECTION Expenditures	0.00	160,929.92	1,852,609.00	788,131.74	1,064,477.26
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	0.00	18,364.00	220,369.00	91,820.00 \$	128,549.00
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	42,492.00	14,589.00 \$	27,903.00
Total FIRE PROTECTION Expenditures	0.00	18,364.00	262,861.00	106,409.00	156,452.00
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	0.00	1,830.03	109,100.00	34,862.04 \$	74,237.96
101.42300.01030 PART TIME EMPLOYEES	0.00	0.00	24,960.00	6,324.00 \$	18,636.00
101.42300.01050 VACATION BUY BACK	0.00	0.00	3,100.00	0.00 \$	3,100.00
101.42300.01210 PERA CONTRIBUTIONS-EMPLO	0.00	137.26	10,055.00	3,089.00 \$	6,966.00
101.42300.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	119.78	10,493.00	3,003.80 \$	7,489.20
101.42300.01300 HEALTH INSURANCE	0.00	603.23	22,000.00	6,562.57 \$	15,437.43
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	2.14	78.00	23.54 \$	54.46
101.42300.01510 WORKERS COMPENSATION	0.00	0.00	1,450.00	0.00 \$	1,450.00
101.42300.02000 OFFICE SUPPLIES	0.00	0.00	500.00	35.95 \$	464.05
101.42300.02100 OPERATING SUPPLIES	0.00	0.00	1,300.00	22.52 \$	1,277.48
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	1,400.00	339.88 \$	1,060.12
101.42300.02200 REPAIR & MAINTENANCE	0.00	0.00	1,000.00	68.98 \$	931.02
101.42300.03210 TELEPHONE	0.00	50.50	1,000.00	312.89 \$	687.11
101.42300.03310 TRAVEL EXPENSE	0.00	0.00	300.00	0.00 \$	300.00
101.42300.04000 CONTRACTUAL SERVICE	0.00	7,209.95	0.00	7,209.95 \$	0.00
101.42300.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,600.00	833.50 \$	766.50
101.42300.04330 DUES & SUBSCRIPTIONS	0.00	0.00	3,700.00	2,928.46 \$	771.54
Total CODE ENFORCEMENT Expenditures	0.00	9,952.89	192,036.00	65,617.08	126,418.92

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	10,903.34	141,200.00	59,541.66 \$	81,658.34
101.43000.01013 OVERTIME	0.00	0.00	7,912.00	3,093.82 \$	4,818.18
101.43000.01020 ON CALL SALARIES	0.00	0.00	2,261.00	263.63 \$	1,997.37
101.43000.01050 VACATION BUY BACK	0.00	0.00	1,900.00	0.00 \$	1,900.00
101.43000.01210 PERA CONTRIBUTIONS-EMPLO	0.00	817.71	11,353.00	4,707.47 \$	6,645.53
101.43000.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	803.86	11,726.00	4,739.79 \$	6,986.21
101.43000.01300 HEALTH INSURANCE	0.00	1,862.40	23,500.00	9,312.00 \$	14,188.00
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	44.33 \$	62.67
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	14,000.00	14,000.00 \$	0.00
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	2,085.75	14,000.00	9,429.41 \$	4,570.59
101.43000.02150 SHOP MATERIALS	0.00	194.46	2,500.00	1,571.51 \$	928.49
101.43000.02200 REPAIR & MAINTENANCE	0.00	1,217.23	7,000.00	2,864.76 \$	4,135.24
101.43000.02210 EQUIPMENT PARTS	0.00	691.51	7,000.00	3,787.77 \$	3,212.23
101.43000.02221 TIRES	0.00	0.00	1,000.00	0.00 \$	1,000.00
101.43000.02224 STREET MAINT SUPPLIES	0.00	0.00	1,300.00	2,081.40 \$	(781.40)
101.43000.02226 SIGNS & STRIPING	0.00	0.00	6,500.00	705.85 \$	5,794.15
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	900.00	1,033.40 \$	(133.40)
101.43000.03210 TELEPHONE	0.00	16.83	370.00	67.41 \$	302.59
101.43000.04000 CONTRACTUAL SERVICE	0.00	0.00	1,040.00	61.25 \$	978.75
101.43000.04300 CONFERENCE & SCHOOLS	0.00	0.00	500.00	840.00 \$	(340.00)
101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00 \$	100.00
101.43000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	1,600.00	322.50 \$	1,277.50
Total STREET DEPARTMENT Expenditures	0.00	18,601.95	257,769.00	118,467.96	139,301.04
RECREATION DEPARTMENT Expenditures					
101.45100.01010 FULL TIME EMPLOYEES	0.00	18,231.40	237,000.00	99,654.28 \$	137,345.72
101.45100.01040 TEMPORARY EMPLOYEES	0.00	0.00	17,010.00	2,505.00 \$	14,505.00
101.45100.01050 VACATION BUY BACK	0.00	0.00	1,700.00	0.00 \$	1,700.00
101.45100.01210 PERA CONTRIBUTIONS-EMPLO	0.00	1,367.36	17,775.00	7,474.11 \$	10,300.89
101.45100.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	1,352.90	19,563.00	7,606.18 \$	11,956.82
101.45100.01300 HEALTH INSURANCE	0.00	3,284.06	41,875.00	16,396.94 \$	25,478.06
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	14.54	176.00	72.70 \$	103.30
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	1,900.00	0.00 \$	1,900.00
101.45100.02000 OFFICE SUPPLIES	0.00	25.99	2,161.00	526.94 \$	1,634.06
101.45100.02220 POSTAGE	0.00	65.70	8,950.00	4,376.51 \$	4,573.49
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	313.89	2,500.00	1,166.08 \$	1,333.92
101.45100.03310 TRAVEL EXPENSE	0.00	93.75	1,000.00	93.75 \$	906.25
101.45100.03500 PRINTING & PUBLISHING	0.00	137.31	14,357.00	4,179.50 \$	10,177.50
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	(30.00) \$	1,430.00
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	457.00	475.00 \$	(18.00)
Total RECREATION DEPARTMENT Expenditures	0.00	24,886.90	367,824.00	144,496.99	223,327.01
PARKS DEPARTMENT Expenditures					
101.45200.01010 FULL TIME EMPLOYEES	0.00	11,428.17	148,100.00	62,347.85 \$	85,752.15
101.45200.01013 OVERTIME	0.00	0.00	7,912.00	5,291.75 \$	2,620.25
101.45200.01020 ON CALL SALARIES	0.00	0.00	2,261.00	263.64 \$	1,997.36
101.45200.01040 TEMPORARY EMPLOYEES	0.00	246.00	30,000.00	246.00 \$	29,754.00

CITY OF SPRING LAKE PARK Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
101.45200.01050 VACATION BUY BACK	0.00	0.00	3,000.00	(58.50) \$	3,058.50
101.45200.01210 PERA CONTRIBUTIONS-EMPLO	0.00	857.15	11,871.00	5,088.53 \$	6,782.47
101.45200.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	867.97	14,633.00	5,162.38 \$	9,470.62
101.45200.01300 HEALTH INSURANCE	0.00	1,981.04	27,500.00	9,905.20 \$	17,594.80
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.92	108.00	44.59 \$	63.41
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	14,000.00	7,895.00 \$	6,105.00
101.45200.02100 OPERATING SUPPLIES	0.00	129.95	1,000.00	129.95 \$	870.05
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	2,085.75	12,500.00	9,202.73 \$	3,297.27
101.45200.02200 REPAIR & MAINTENANCE	0.00	119.94	8,000.00	768.25 \$	7,231.75
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	1,274.91	0.00	8,277.43 \$	0.00
101.45200.02210 EQUIPMENT PARTS	0.00	127.42	5,500.00	907.07 \$	4,592.93
101.45200.02221 TIRES	0.00	0.00	800.00	96.45 \$	703.55
101.45200.02225 LANDSCAPING MATERIALS	0.00	3,074.06	8,932.00	4,092.26 \$	4,839.74
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,000.00	1,033.40 \$	(33.40)
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	2,000.00	0.00 \$	2,000.00
101.45200.03210 TELEPHONE	0.00	37.93	500.00	151.84 \$	348.16
101.45200.03810 ELECTRIC UTILITIES	0.00	323.95	4,500.00	1,580.35 \$	2,919.65
101.45200.03830 GAS UTILITIES	0.00	135.60	3,500.00	2,295.89 \$	1,204.11
101.45200.03841 RUBBISH REMOVAL	0.00	0.00	400.00	63.87 \$	336.13
101.45200.04190 SATELLITE RENTAL	0.00	101.35	1,400.00	101.35 \$	1,298.65
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,200.00	0.00 \$	1,200.00
101.45200.04500 CONTRACTUAL SERVICES	0.00	0.00	880.00	61.25 \$	818.75
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	11,500.00	11,500.00	11,500.00 \$	0.00
Total PARKS DEPARTMENT Expenditures	0.00	34,300.11	322,997.00	136,448.53	186,548.47
MISCELLANEOUS Expenditures					
101.49000.01300 HEALTH INSURANCE	0.00	0.00	350.00	455.32 \$	(105.32)
101.49000.01313 COBRA-H.S.A. FEES	0.00	0.00	8,400.00	0.00 \$	8,400.00
101.49000.03600 INSURANCE	0.00	0.00	45,000.00	48,195.00 \$	(3,195.00)
101.49000.04000 CONTRACTUAL SERVICE	0.00	0.00	0.00	550.00 \$	0.00
101.49000.04390 MISCELLANEOUS	0.00	0.00	5,000.00	304.92 \$	4,695.08
101.49000.04420 SURCHARGES-PLMG	0.00	0.00	200.00	0.00 \$	200.00
101.49000.04430 SURCHARGES-HTG	0.00	0.00	400.00	0.00 \$	400.00
101.49000.04440 SURCHARGES-BLDG	0.00	0.00	2,000.00	0.00 \$	2,000.00
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	145,000.00	0.00 \$	145,000.00
Total MISCELLANEOUS Expenditures	0.00	0.00	206,350.00	49,505.24	156,844.76
Total GENERAL FUND Expenditures	\$ 0.00	\$ 340,294.11	\$ 4,314,187.00	\$ 1,760,551.59	\$ 2,553,635.41
GENERAL FUND Excess of Revenues Over Expenditure	\$ 0.00	\$ (289,040.81)	\$ 0.00	\$ (1,538,590.22)	\$ 0.00

59.19%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget

For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 51,253.30	\$ 4,314,187.00	\$ 221,961.37	\$ 4,536,148.37
Total Expenditures	\$ 0.00	\$ 340,294.11	\$ 4,314,187.00	\$ 1,760,551.59	\$ 2,553,635.41
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (289,040.81)	\$ 0.00	\$ (1,538,590.22)	\$ 0.00

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Revenues					
601.00000.34950 MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 3.85	\$ 0.00	\$ 116.64	\$ 0.00
601.00000.36210 INTEREST EARNINGS	0.00	0.00	30,000.00	0.00	30,000.00
601.00000.37101 WATER COLLECTIONS	0.00	146.68	508,892.00	193,989.72	314,902.28
601.00000.37103 SALES TAX COLLECTED	0.00	0.00	6,200.00	2,623.58	3,576.42
601.00000.37104 PENALTIES/WATER	0.00	1,596.09	7,000.00	2,717.29	4,282.71
601.00000.37109 SAFE DRINKING WATER FEE	0.00	8.01	13,900.00	6,937.00	6,963.00
601.00000.37111 ADMINISTRATIVE CHARGE	0.00	457.96	82,000.00	40,524.39	41,475.61
601.00000.37115 ESTIMATE READING CHRG	0.00	0.00	50.00	0.00	50.00
601.00000.37149 WATER CONN-INTEREST	0.00	0.00	0.00	206.19	0.00
601.00000.37150 WATER CONNECTION-WAC	0.00	0.00	0.00	966.29	0.00
601.00000.37151 WATER RECONNECT-CALL OU	0.00	14.32	1,000.00	190.63	809.37
601.00000.37170 WATER PERMITS	0.00	50.00	100.00	100.00	0.00
601.00000.37171 WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	10.00
601.00000.37172 WATER METER SALES & INSTA	0.00	3,938.16	1,500.00	7,628.98	(6,128.98)
601.00000.37174 INSTALL CHGS-NEW PERMITS	0.00	147.90	0.00	294.36	0.00
601.00000.37201 SEWER COLLECTIONS	0.00	349.00	848,892.00	399,867.61	449,024.39
601.00000.37204 PENALTIES-SEWER	0.00	3,978.57	15,000.00	7,216.84	7,783.16
601.00000.37250 SEWER CONNECTION-SAC	0.00	2,485.00	0.00	7,249.00	0.00
601.00000.37251 SEWER CONN-INTEREST	0.00	0.00	0.00	492.44	0.00
601.00000.37270 SEWER PERMITS	0.00	50.00	100.00	100.00	0.00
601.00000.37271 SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	10.00
601.00000.37273 SEWER HOOK-UP CHARGES	0.00	145.00	150.00	290.00	(140.00)
601.00000.39206 TRANSFER FROM RECYCLING	0.00	0.00	1,500.00	0.00	1,500.00
Total Revenues	0.00	13,370.54	1,516,304.00	671,510.96	844,793.04
Total PUBLIC UTILITIES OPERATIONS Revenues	\$ 0.00	\$ 13,370.54	\$ 1,516,304.00	\$ 671,510.96	\$ 844,793.04

Expenditures

WATER DEPARTMENT Expenditures

601.49400.01010 FULL TIME EMPLOYEES	\$ 0.00	\$ 8,700.51	\$ 109,000.00	\$ 47,651.59	\$ 61,348.41
601.49400.01013 OVERTIME	0.00	158.18	7,912.00	4,686.95	3,225.05
601.49400.01020 ON CALL SALARIES	0.00	0.00	3,014.00	613.90	2,400.10
601.49400.01040 TEMPORARY EMPLOYEES	0.00	0.00	5,000.00	0.00	5,000.00
601.49400.01050 VACATION BUY BACK	0.00	0.00	1,700.00	(175.50)	1,875.50
601.49400.01210 PERA CONTRIBUTIONS-EMPLO	0.00	664.41	8,695.00	3,958.24	4,736.76
601.49400.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	653.77	9,690.00	3,967.13	5,722.87
601.49400.01300 HEALTH & DENTAL INSURANCE	0.00	1,663.32	19,985.00	8,316.60	11,668.40
601.49400.01313 LIFE INSURANCE	0.00	7.68	95.00	38.39	56.61
601.49400.01510 WORKERS COMPENSATION	0.00	0.00	7,900.00	7,500.00	400.00
601.49400.02000 OFFICE SUPPLIES	0.00	0.00	800.00	53.01	746.99
601.49400.02030 PRINTED FORMS	0.00	1,360.49	2,000.00	1,360.49	639.51
601.49400.02100 OPERATING SUPPLIES	0.00	129.95	800.00	129.95	670.05
601.49400.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,700.00	679.78	2,020.22
601.49400.02200 REPAIR & MAINTENANCE	0.00	3,670.24	60,000.00	44,918.35	15,081.65
601.49400.02210 EQUIPMENT PARTS	0.00	0.00	1,000.00	104.41	895.59

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
 For PUBLIC UTILITIES OPERATIONS (601)
 For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601.49400.02220 POSTAGE	0.00	39.85	2,500.00	712.90 \$	1,787.10
601.49400.02221 TIRES	0.00	0.00	500.00	0.00 \$	500.00
601.49400.02222 STREET REPAIRS	0.00	5,082.00	3,000.00	5,082.00 \$	(2,082.00)
601.49400.02261 WATER TESTING	0.00	72.00	800.00	586.50 \$	213.50
601.49400.02262 WATER METER & SUPPLIES	0.00	0.00	5,500.00	11,312.86 \$	(5,812.86)
601.49400.02264 SAFE DRINKING WATER FEE	0.00	0.00	13,900.00	3,486.00 \$	10,414.00
601.49400.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	654.10 \$	295.90
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	4,118.75	2,700.00	4,118.75 \$	(1,418.75)
601.49400.03030 ENGINEERING FEES	0.00	0.00	2,500.00	0.00 \$	2,500.00
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00 \$	300.00
601.49400.03210 TELEPHONE	0.00	42.08	900.00	218.69 \$	681.31
601.49400.03310 TRAVEL EXPENSE	0.00	0.00	1,100.00	345.80 \$	754.20
601.49400.03500 PRINTING & PUBLISHING	0.00	0.00	7,600.00	4,742.91 \$	2,857.09
601.49400.03600 INSURANCE	0.00	0.00	7,000.00	7,801.32 \$	(801.32)
601.49400.03870 WATER USAGE-CITY OF BLAIN	0.00	0.00	3,500.00	1,684.15 \$	1,815.85
601.49400.04000 CONTRACTUAL SERVICE	0.00	125.00	7,511.00	186.25 \$	7,324.75
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	60.75	13,775.00	1,687.30 \$	12,087.70
601.49400.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,500.00	119.42 \$	1,380.58
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	208.00	560.00	208.00 \$	352.00
601.49400.04370 PERMITS AND TAXES	0.00	0.00	8,400.00	5,207.25 \$	3,192.75
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00 \$	10.00
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	94,253.00	0.00 \$	94,253.00
Total WATER DEPARTMENT Expenditures	0.00	26,756.98	419,050.00	171,957.49	247,092.51
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	0.00 \$	100.00
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00 \$	2,000.00
601.49402.02160 CHEMICALS & CHEMICAL PRO	0.00	3,003.31	19,000.00	4,478.78 \$	14,521.22
601.49402.02200 REPAIR & MAINTENANCE	0.00	470.00	15,000.00	5,426.43 \$	9,573.57
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	4,000.00	1,598.82 \$	2,401.18
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	3,911.75 \$	(2,911.75)
601.49402.03600 INSURANCE	0.00	0.00	10,200.00	11,931.36 \$	(1,731.36)
601.49402.03810 ELECTRIC UTILITIES	0.00	7,537.17	75,000.00	29,792.13 \$	45,207.87
601.49402.03830 GAS UTILITIES	0.00	0.00	2,600.00	1,626.59 \$	973.41
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	3,500.00	0.00 \$	3,500.00
601.49402.04370 PERMITS,DUES,SUBSCRIPTIO	0.00	0.00	2,850.00	600.00 \$	2,250.00
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	44,945.00	0.00 \$	44,945.00
Total WATER TREATMENT PLANT Expenditures	0.00	11,010.48	180,195.00	59,365.86	120,829.14
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	0.00	8,700.51	109,000.00	47,651.78 \$	61,348.22
601.49450.01013 OVERTIME	0.00	158.19	7,912.00	4,687.03 \$	3,224.97
601.49450.01020 ON CALL SALARIES	0.00	0.00	3,014.00	613.91 \$	2,400.09
601.49450.01040 TEMPORARY EMPLOYEES	0.00	0.00	5,000.00	0.00 \$	5,000.00
601.49450.01050 VACATION BUY BACK	0.00	0.00	1,700.00	(175.50) \$	1,875.50
601.49450.01210 PERA CONTRIBUTIONS-EMPLO	0.00	664.44	8,695.00	3,958.46 \$	4,736.54
601.49450.01220 FICA/MC CONTRIBUTIONS-EMP	0.00	653.83	9,690.00	3,967.43 \$	5,722.57
601.49450.01300 HEALTH & DENTAL INSURANCE	0.00	1,663.32	19,985.00	8,316.60 \$	11,668.40
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	38.49 \$	56.51

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	7,900.00	7,500.00	\$ 400.00
601.49450.02000 OFFICE SUPPLIES	0.00	0.00	800.00	38.24	\$ 761.76
601.49450.02030 PRINTED FORMS	0.00	1,360.49	1,500.00	1,360.49	\$ 139.51
601.49450.02100 OPERATING SUPPLIES	0.00	129.95	500.00	129.95	\$ 370.05
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,700.00	679.76	\$ 2,020.24
601.49450.02200 REPAIR & MAINTENANCE	0.00	3,051.75	10,000.00	4,172.39	\$ 5,827.61
601.49450.02210 EQUIPMENT PARTS	0.00	0.00	3,000.00	497.84	\$ 2,502.16
601.49450.02220 POSTAGE	0.00	39.85	2,500.00	487.86	\$ 2,012.14
601.49450.02221 TIRES	0.00	0.00	500.00	0.00	\$ 500.00
601.49450.02222 STREET REPAIRS	0.00	0.00	1,500.00	0.00	\$ 1,500.00
601.49450.02262 WATER METER & SUPPLIES	0.00	0.00	6,000.00	6,550.15	\$ (550.15)
601.49450.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	654.10	\$ 295.90
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	4,118.75	2,700.00	4,118.75	\$ (1,418.75)
601.49450.03030 ENGINEERING FEES	0.00	0.00	2,500.00	0.00	\$ 2,500.00
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	\$ 300.00
601.49450.03210 TELEPHONE	0.00	42.09	700.00	168.54	\$ 531.46
601.49450.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	345.80	\$ 654.20
601.49450.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	\$ 300.00
601.49450.03600 INSURANCE	0.00	0.00	11,500.00	12,453.32	\$ (953.32)
601.49450.03810 ELECTRIC UTILITIES	0.00	455.96	4,000.00	1,979.26	\$ 2,020.74
601.49450.03840 METRO WASTE CONTROL	0.00	49,464.84	593,579.00	247,324.20	\$ 346,254.80
601.49450.04000 CONTRACTUAL SERVICE	0.00	0.00	13,511.00	61.25	\$ 13,449.75
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	60.75	6,500.00	1,687.32	\$ 4,812.68
601.49450.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,950.00	119.42	\$ 1,830.58
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	340.00	0.00	\$ 340.00
601.49450.04450 RESERVE CAPACITY CHARGE	0.00	0.00	0.00	2,460.15	\$ 0.00
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	\$ 10.00
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	75,228.00	0.00	\$ 75,228.00
Total SEWER DEPARTMENT Expenditures	0.00	70,572.42	917,059.00	361,846.99	555,212.01
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 108,339.88	\$ 1,516,304.00	\$ 593,170.34	\$ 923,133.66
PUBLIC UTILITIES OPERATIONS Excess of Revenues	\$ 0.00	\$ (94,969.34)	\$ 0.00	\$ 78,340.62	\$ 0.00

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures

Revised Budget

For the Fiscal Period 2019-5 Ending May 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 13,370.54	\$ 1,516,304.00	\$ 671,510.96	\$ 2,187,814.96
Total Expenditures	\$ 0.00	\$ 108,339.88	\$ 1,516,304.00	\$ 593,170.34	\$ 923,133.66
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (94,969.34)	\$ 0.00	\$ 78,340.62	\$ 0.00



MNSPECT^{LLC}

HELPING YOU COMPLY WITH THE CODE

235 First Street West • Waconia, MN 55387-1302

Invoice

Phone # 9524427520

Fax # 952-442-7521

Invoice #: 7865

Invoice Date: 6/9/2019

Due Date: 6/9/2019

Bill To:

City of Spring Lake Park
1301 - 81st Avenue NE
Spring Lake Park, MN 55432

Description	Hours/Qty	Rate	Serviced	Amount
Residential Inspection/Permit Fee		4,318.75		4,318.75
Residential Plan Review		2,278.46		2,278.46
Residential Plumbing Permit Fees		254.80		254.80
Residential Mechanical Permit Fee		350.00		350.00
Commercial Inspection/Permit Fee		8,866.88		8,866.88
Commercial Plan Review Fee		7,778.54		7,778.54
Commercial Plumbing Permit Fee		700.00		700.00
Commercial Mechanical Permit Fee		5,480.48		5,480.48
Sprinkler/Alarm Inspection		1,330.41		1,330.41
Sprinkler/Alarm Plan Review		1,235.38		1,235.38
License/Lead Look-up Fee	17	5.00		85.00
Property Maintenance Complaint	1	75.00		75.00
Special Investigation Fees		307.24		307.24
Postage - General		2.50		2.50
Total				\$33,063.44
Payments/Credits				\$0.00
Balance Due				\$33,063.44



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 13, 2019

Subject: Amendment #1 to Anoka County CDBG and HOME Investment Partnership Program Cooperation Agreement

In 2007, the City entered into an agreement with Anoka County to administer the CDBG and HOME investment partnership programs for the City of Spring Lake Park. This agreement automatically renews. Due to changes in federal regulations, Anoka County is requesting the City approve an amendment to the Cooperation Agreement. The amendment is included.

Staff recommends approval of Amendment #1 to the Anoka County CDBG and HOME Investment Partnership Cooperation Agreement.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

AMENDMENT NO. 1
TO COMMUNITY DEVELOPMENT BLOCK GRANT and
HOME INVESTMENT PARTNERSHIPS PROGRAM
COOPERATION AGREEMENT

THIS AMENDMENT is made and entered into this ____ day of _____, 2019 (“Effective Date”), by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota, 55303 (“County”), and the City of Spring Lake Park, a municipal corporation under the laws of the State of Minnesota, 1301 81st Avenue NE, Spring Lake Park, MN 55432 (“Cooperating Community”).

WITNESSETH:

WHEREAS, the Cooperating Community and the County have determined that it is desirable and in the interests of its citizens that the County qualifies as an urban county within the provisions of the Housing and Community Development Act of 1974, Title I, of Public Law 93-383, as amended (42 USC 5301 et seq) (the “Act”).

WHEREAS, the Cooperating Community and the County previously entered into an auto-renewable Cooperation Agreement (“Agreement”) which authorizes the County to participate with the Cooperating Community in undertaking, or to assist in undertaking, essential community development and housing assistance activities pursuant to the CDBG Entitlement Program and the HOME Investment Partnerships Program; and

WHEREAS, the parties’ Cooperation Agreement provides that, from time to time, as federal laws and regulations change, updates to the Agreement may be required to bring the terms into compliance with federal HUD regulations; and

WHEREAS, the County intends that identical amendments to cooperation agreements will be executed between the County and other cities and townships within the County, thus enabling the County to continue to qualify under the Act and remain in compliance with HUD guidance, CPD 19-04 issued on March 8, 2019.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated and those contained in the original Cooperation Agreement, the parties agree to amend the Agreement as follows:

1. Section V. entitled “Special Provisions,” paragraph C. is amended to add the following language at the end of the provision:

“If either party refuses to adopt an amendment incorporating changes necessary to meet requirements for cooperation agreements set for in an Urban County Qualification Notice applicable for a subsequent three-year county qualification period, such failure to comply will void the automatic renewal for such qualification period.”

2. Section V. entitled "Special Provisions," paragraph G. is amended to add the following language at the end of the provision:

"A unit of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly received CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act."

3. This Amendment is hereby made a part of and shall be amended to the Cooperation Agreement of the parties.
4. All other terms and conditions of the original Cooperation Agreement, not modified by this Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands on the dates indicated.

COUNTY OF ANOKA

CITY OF SPRING LAKE PARK

By: _____
Scott Schulte, Chair
County Board of Commissioners

By: _____
Cindy Hansen
Its: Mayor

Dated: _____

Dated: _____

ATTEST

ATTEST

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Dan Buchholtz
Its: Administrator

Dated: _____

Dated: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

By: _____
Christine Carney
Assistant County Attorney

By: _____

Dated: _____

Dated: _____

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's License

June 17, 2019

Blacktopping Contractor

Richfield Blacktop

General Contractor

Northland Fence

Mechanical Contractor

A-ABC Appliance & Heating dba Total Comfort

Marsh Heating & Air

Aairgate Heating & Air, Inc.

Michal's HHH, Inc.

Plumbing Contractor

AP Plumbing, LLC.

Spriggs Plumbing & Heating, Inc.

Roofing Contractor

All Elements, Inc.

Sign Contractor

Albrecht Sign Company

2019 MS4 Permit Annual Public Meeting



City of Spring Lake Park
June 17, 2019




1

What is an MS4?



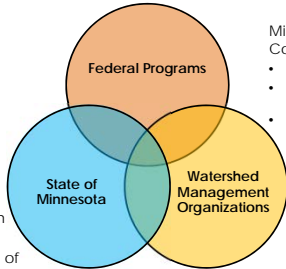
Municipal Separate Storm Sewer Systems (MS4)

- Owned by a State, City, Village, or Other Public Entity that Discharges to Waters of the U.S.
- Designed or used to Collect or Convey Stormwater
- Not a combined sewer
- Not part of a Publicly Owned Treatment Works (sewage treatment plant)




2

Who is Involved with Stormwater Management Regulation in Spring Lake Park?

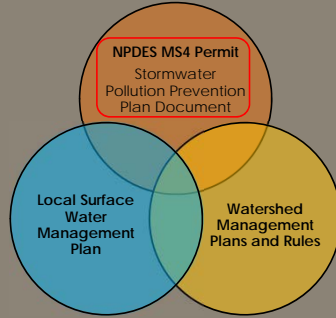



- Federal Programs**
 - Minnesota Pollution Control Agency
 - NPDES MS4 Permit
 - NPDES Construction Stormwater Permit
 - NPDES Industrial Permit
- State of Minnesota**
 - Metropolitan Council
 - Department of Natural Resources
 - State Board of Water and Soil Resources (BWSR)
- Watershed Management Organizations**
 - Coon Creek Watershed District
 - Rice Creek Watershed District



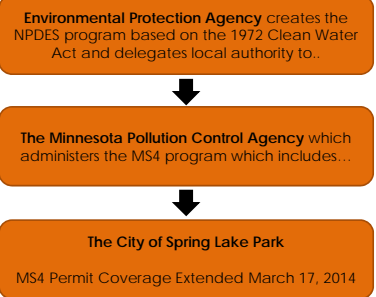
3

Stormwater Regulatory Documents that Impact Municipal Operations

4

The Origins of the MS4 Permit



Environmental Protection Agency creates the NPDES program based on the 1972 Clean Water Act and delegates local authority to...

↓

The Minnesota Pollution Control Agency which administers the MS4 program which includes...

↓

The City of Spring Lake Park
MS4 Permit Coverage Extended March 17, 2014

5

Basic Components of the MS4 Permit

6 Minimum Control Measures

1. Public Education and Outreach
2. Public Participation and Involvement
3. Illicit Discharge Detection and Elimination
4. Construction Site Storm Water Runoff Control
5. Post-Construction Storm Water Management
6. Pollution Prevention and Good Housekeeping for Municipal Operations



6

Examples of Pollutant Sources

Organic Waste

Illicit Discharges

Construction Runoff

Chemical Application

Nutrients or Pesticides

7

How Spring Lake Park Currently Complies with the MS4 Permit.

Storm Water Pollution Prevention Plan Document

- Partnerships with Watersheds
- City Ordinance and LWMP Requirements
- Implement Enforcement Response Procedures
- Storm Sewer System Map
- Stormwater Related Brochures and Articles
- MS4 Permit Annual Public Meeting
- Inspections (Illicit discharge, Construction, and MS4 System)
- Provide a Plan Review Checklist
- Street Sweeping
- Staff Training
- Facilities Inventory Assessment
- Pond Assessment
- MS4 Annual Reports

8

Questions?

PLEASE DON'T POLLUTE

DRAINS TO MISSISSIPPI RIVER

9



Police Report

May 2019

Submitted for Council Meeting on June 17, 2019

The Spring Lake Park Police Department responded to six hundred and fifty-eight calls for service for the month of May 2019. This is compared to responding to six hundred and nineteen calls for service in May 2018.

The police department has started deploying our new speed trailer. As many of you know, the trailer was deployed on 81st Ave in the 1400 Block for westbound traffic. With the new trailer we are now able to collect much more statistical data. Examples of data that we can collect now are traffic volumes, speeds/speed compliance, traffic volumes by days/time of day, etc. During deployment dates June 1, 2019 to June 5, 2019 a total of 10,228 vehicles were driven on 81st Ave westbound, of these vehicles 6,869 vehicles were driving the speed limit. 3,203 were listed as "Low Risk Speeding" which is driving less than 10 mph over the posted speed limit. 153 were listed as "Medium Risk Speeding", which is driving over 10 mph of the posted speed limit and three were listed as "High Risk Speeding", which is driving 20 mph over the posted speed limit. An interesting note was discovered during our first deployment of the speed trailer, during the hours of 2 am to 3 am, 100 percent of the vehicles that were monitored by the speed trailer were driving the speed limit. As the police department becomes familiar with the new speed trailer, I look forward to providing the Mayor and Council more statistical information regarding driving habits around our community.

Investigator Bennek reports handling a case load of thirty-two cases for the month of May 2019. Twenty-six of these cases were felony in nature, five of these cases were gross misdemeanor in nature and one case was misdemeanor in nature. Investigator Bennek also continues to monitor thirteen forfeiture cases along with his monthly case load trying to bring all cases to a conclusion as soon as possible. Investigator Bennek is adjusting well to his new position of Investigator and is continually learning on a daily basis. For further details see Investigator Bennek's attached report.

Officer Chlebeck our School Resource Officer reports handling twenty-seven calls for service at our local schools for the month of May 2019, along with conducting thirty-six student contacts, two escorts and

seven follow up investigations into school related issues. Officer Chlebeck noted that school was in session for twenty-two days for the month of May. Officer Chlebeck noted that he has been training in our new School Resource Officer, Officer Kramer for the upcoming 2019-2020 school year. Officer Chlebeck noted that he did conduct nine class presentations on the "Bill of Rights" and how they relate to Law Enforcement. Officer Chlebeck noted that Officer Kramer assisted on two of these class presentations as well. Officer Chlebeck indicated that he participated in a class presentation with Anoka County Criminal Investigation Division Detective on "Human Trafficking" in our community for the Current Events Class. Officer Chlebeck and Officer Fiske also conducted a class presentation to the entire 3rd grade class at Park Terrace Elementary on "Being safe, calling 911 and just saying no to drugs". For further details, see Officer Chlebeck's attached report.

The Spring Lake Park Police Department Administrative Office Staff continue to remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up- Window", along with other duties that may be assigned on a daily basis.

The month of May has been a busy month for myself as well, besides handling the day to day operations of the police department, I continue to attend meetings on a daily basis representing the City of Spring Lake Park and the Police Department.

This will conclude my report for the month of May 2019.

Are there any questions?



Investigator
Tony Bennek

Spring Lake Park Police Department Investigations Monthly Report

May 2019

Total Case Load

Case Load by Level of Offense: 32

Felony	26
Gross Misdemeanor	5
Misdemeanor	1

Case Dispositions:

County Attorney	3
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	0
SLP Liaison	0
Carried Over	15
Unfounded	5
Exceptionally Cleared	1
Closed/Inactive	6
Current active Forfeitures	13

Spring Lake Park Police / School Resource Officer Report

May 2019

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	26	36	2	7
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)	1			
School Related				
Miscellaneous Locations				
Totals:	27	36	2	7

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	2
Students charged with Assault or Disorderly Conduct	6
Students charged with other crimes	3
Non-students Charged	0
Warrant Arrests	0
Miscellaneous reports	16



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 13, 2019

Subject: Comprehensive Plan Update

Included with this memorandum is the draft 2040 Comprehensive Plan update. This update is required every 10 years by the Metropolitan Council to ensure development conformity with the Metropolitan Council's 20-year vision document.

Development of a comprehensive plan is no easy feat. It takes a significant amount of time and effort to update the City's visioning document. I would like to thank the Stantec, Executive Assistant Jenny Gooden, the members of the Planning and Zoning Commission, the City Council and the members of the public which participated in the Comprehensive Plan update.

The attached resolution authorizes submittal of the Comprehensive Plan to the Metropolitan Council for formal review. Once the Metropolitan Council has granted approval of the Comprehensive Plan, the City Council will formally adopt the plan.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 19-13

A RESOLUTION AUTHORIZING SUBMITTAL OF THE CITY OF SPRING LAKE PARK 2040 COMPREHENSIVE PLAN TO THE METROPOLITAN COUNCIL

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the City Council, Planning Commission, and City Staff have prepared a proposed Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on July 4, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all public comments, and thereafter submitted its recommendations to the City Council; and

WHEREAS, the Planning Commission conducted a public hearing on June 25, 2018 relative to the adoption of the proposed Comprehensive Plan; and

WHEREAS, the City Council has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by the planning commission and after consideration but before final approval by the governing body of the local governmental unit.

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the City Council is ready to submit its proposed plan to the Metropolitan Council for review pursuant to Minnesota Statutes section 473.864; and

NOW THERE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA, AS FOLLOWS:

1. The Administrator, Clerk/Treasurer is directed to distribute said Comprehensive Plan to the Metropolitan Council pursuant to Minnesota Statutes section 473.864.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:.

And the following voted against the same: .

Whereon the Mayor declared said Resolution duly passed and adopted the 17th day of June, 2019.

APPROVED BY:

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

2040 Comprehensive Plan



Spring Lake Park,
MN

DRAFT

June 13, 2019



Acknowledgements

This Comprehensive Plan would not have been possible without the collaboration of City staff, Planning Commission Members, City Council Members, consultant staff, and the general public. A special thanks to these team members for the dedication and effort they gave to make this Plan a success.

City Staff

Dan Buchholtz, City Administrator

Jenny Gooden, Executive Assistant

Stantec Consultant Staff

Phil Carlson, AICP

Phil Gravel, PE

Katrina Nygaard, AICP

Joe Polacek

Planning Commission Members

Hans Hansen (Chair)

Jeff Bernhagen (Vice Chair)

Lisa Dircks

~~Vince Smith~~ [Eric Julien](#)

Doug Eischens

Rick Cobbs



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Chapter 1: Background

INTRODUCTION

A Comprehensive Plan is a tool to implement a community's long-range vision for the future. The Comprehensive Plan addresses many aspects related to City infrastructure and services, including transportation, land use, water systems, housing, parks and trails, and the overall vitality of the City. The plan provides a guide for elected officials to use when making decisions. The goal of the comprehensive planning process is to develop a plan that is a key resource for the community to use when facing issues such as redevelopment, locating a new park, or determining future transportation needs.

The Comprehensive Plan also serves as a legal foundation for rules and regulations adopted by the community, such as the zoning ordinance and subdivision regulations. The Comprehensive Plan shapes the community's zoning code and regulations, and can be used to guide land uses to best serve the community's changing needs. To ensure that the Comprehensive Plan addresses the needs of the community, full engagement from City staff, elected officials, committees and commissions, and the public is essential.

The comprehensive planning process is a systematic, ongoing, forward-looking process of analysis of opportunities and constraints, for the purpose of formulating a plan to accomplish the community's goals and objectives. To plan effectively, the City needs a clear and comprehensive understanding of current conditions, and influences and trends that will shape the community's future.

Comprehensive plans are required to be completed every ten years by the Metropolitan Council. Communities within the 7-County Metropolitan Area are required to complete comprehensive plans by the Metropolitan Land Planning Act.

This Comprehensive Plan is organized into chapters, based on the different elements affecting the City. Chapter 1 begins with a summary of the planning process and identifies existing demographic and economic conditions that shape Spring Lake Park. The following five chapters address key elements of the Plan, identifying goals and policies for future development, mapping and describing existing conditions, and describing relevant programs. These plan elements include:

- Chapter 1: Background
- Chapter 2: Land Use
- Chapter 3: Housing
- Chapter 4: Parks, Trails, and Community Facilities
- Chapter 5: Transportation
- Chapter 6: Water Resources
- [Chapter 7: Implementation](#)

The plan concludes with an implementation chapter which identifies land use controls, the plan amendment process, and the City's Capital Improvements Program. The implementation chapter is critical to the success of the Plan, as it develops action steps to turn the goals and policies identified in each chapter to tangible projects in the community.

PLANNING PROCESS

This Comprehensive Plan is the result of a process that included a series of public meetings and background data analysis. The first step in the process was a review of current conditions, as well as influences and trends that will shape the community's future. Background information included: past and current trends in demographic data; land use; surface water, public utilities and facilities; transportation; and parks and recreation areas. An assessment of these characteristics is an important element in developing goals and policies that are consistent with existing conditions in the City.

The City kicked off the planning process by reviewing and updating background and demographic data and developing a planning process that would identify issues, develop goals, policies, and alternatives, and create an implementation plan to address the future development of Spring Lake Park. The City's Planning Commission members served as guides throughout the process, sharing feedback through all phases.

Following the background analysis, a Planning Commission meeting was held with members of the Spring Lake Park Planning Commission and City Staff in February of 2018 to identify key strengths, weaknesses, and opportunities in the community. Key strengths and opportunities identified by residents included transportation access for all modes, parks and public facilities, and a diverse and affordable housing stock. Key weaknesses included maintenance of public facilities and buildings, a lack of east-west transit options, and maintaining aging housing stock. A complete summary of comments received from this meeting is included in Appendix A. These responses were used to revise goals and policies for each plan chapter, so that they reflected the concerns of the community.

In April 2018, the City hosted a community meeting to present background information, share the goals and policies, and identify any other issues that needed to be incorporated into the Plan. A complete summary of comments received from this meeting is included in Appendix A.

The information presented in the background report and input provided from community residents provided a foundation for developing the Comprehensive Plan. Following consensus on the goals and policies, a future land use plan was developed. Because the City is fully developed, the future land use plan will be used to guide redevelopment in certain areas of the City.

After development of the City's future land use plan, the City's existing sewer and water, surface water, parks and transportation plans were revised to provide consistency with the 2040 Future Land Use Plan. A final draft of the Comprehensive Plan was presented to the Planning Commission on May 29, 2018 and recommended for approval on June 25, 2018. After input from the Planning Commission, the Plan was revised and presented to the City Council for authorization to submit the plan for adjacent community review. After the six-month review period, the Council adopted the final plan contingent on Met Council approval on _____ (date) _____.



CITY BACKGROUND

The City of Spring Lake Park was established in December of 1953, when residents of the township voted to approve incorporation. Today the City remains relatively small, with an estimated 2016 population of 6,519. Most of Spring Lake Park is located in southern Anoka County, but a small portion in the eastern part of the City lies within Ramsey County (Figure 1-1). The City is located approximately 12 miles north of downtown Minneapolis. Neighboring communities include Blaine to the north, Mounds View to the east, Fridley to the south and east, and Coon Rapids to the northwest. Spring Lake Park is served by several major highways. State Highway 47 (University Avenue) runs along the western edge of the City, and State Highway 65 and County Highway 10 (formerly US Highway 10) intersect in the northeast quadrant of the City.

The City’s last Comprehensive Plan Update was adopted in the year 2009. The 2009 Plan’s focus was planning for the year 2030. Conditions in the City have not changed significantly since the 2009 Plan was completed. Therefore, current planning efforts will focus on identifying City infrastructure and system needs for 2040, discussing possible redevelopment areas, and developing a plan that meets Met Council requirements. The Metropolitan Council has identified Spring Lake Park as a [“Developed Community, which means that most of the City’s growth will occur through redevelopment. Suburban Community,” which means development primarily occurred prior to and during the 1980s and 1990s. The Council forecasts a demand for walkable places where people can gather, including amenities, higher density housing, and civic and institutional spaces. It is anticipated that most development will occur through redevelopment of existing properties, since Spring Lake Park is already built-out.](#)

Population Projections

To assist local communities in preparing their Comprehensive Plan, the Met Council has population, household, and employment forecasts for each community. These forecasts, as first presented in the City’s System Statement prepared by the Met Council in 2015 (Appendix B) and subsequently amended in August 2016, are presented in Table 1-1.

Table 1-1: Forecasts (source: 2010 Census; 2016 American Community Survey; Metropolitan Council)

	2010	2016	2020	2030	2040
Population	6,412	6,519	6,700	7,000	7,400
Households	2,672	2,698	2,880	3,000	3,200
Employment	3,000	2,879	3,280	3,450	3,600

Demographic Trends

Demographic trends within a community and the surrounding area are important, as these trends provide insight into future community issues and needs. A variety of demographic trends are analyzed [below on page 1-5](#). Comparisons are made between the City of Spring Lake Park and Anoka County as a whole to provide a point of reference.

Community Designations City of Spring Lake Park, Anoka and Ramsey Counties

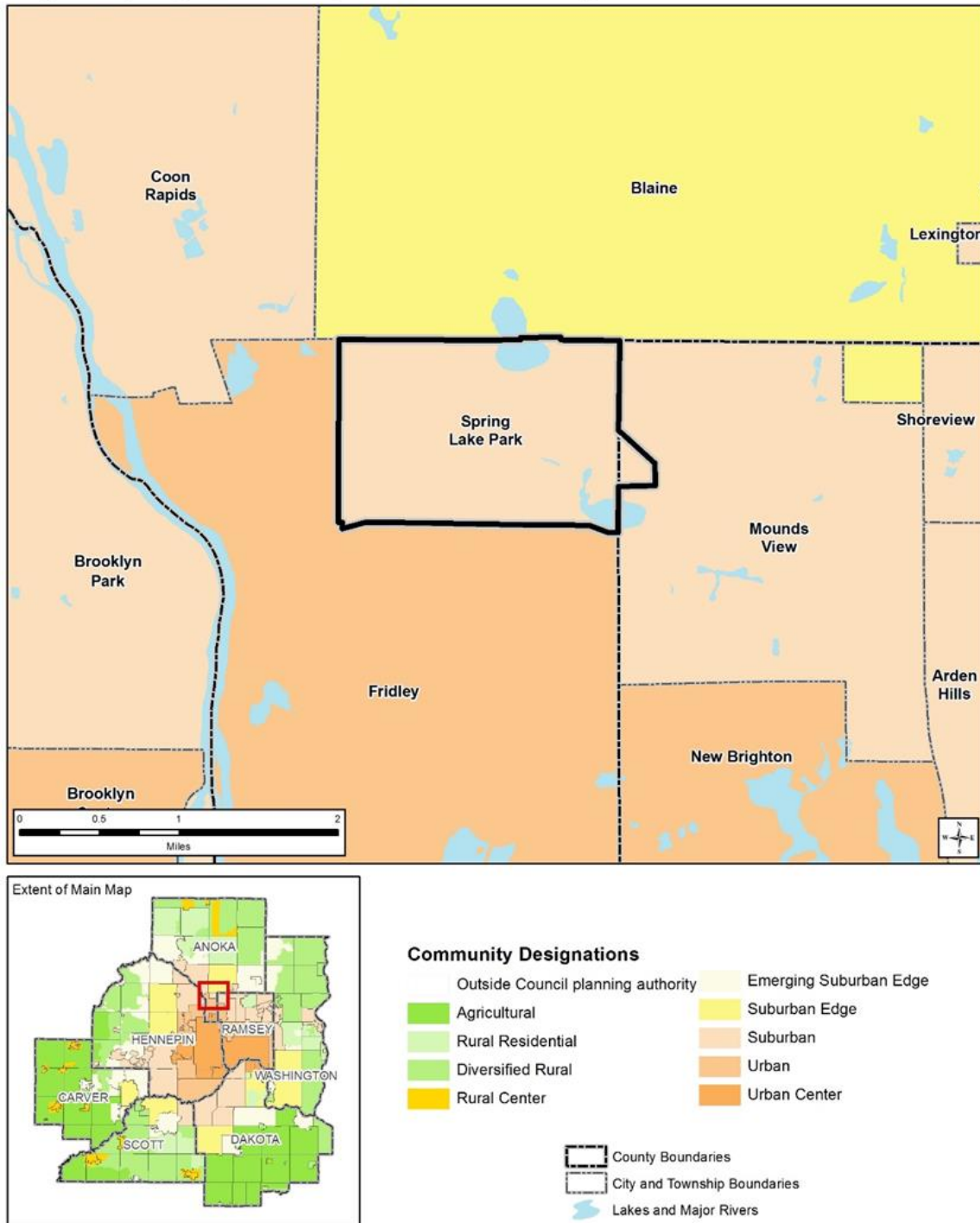


Figure 1-1: Community Designation

Population and Household Growth

As demonstrated in Figure 1-2, Spring Lake Park’s population has remained stable in recent decades. The City’s population in 1980 was 6,447. The City’s 2006 population was estimated at 6,623. As Figure 1-2 demonstrates, the City did experience some growth between 1990 and 2000, adding approximately 200 residents, an increase of nearly 4 percent. This population increase, however, was erased between 2000 and 2010 due to effects of the “Great Recession” which began December 2007. The City’s population is forecasted to increase 13.6 percent by 2040, with a projected 2040 population of 7,400. Given that the City is currently fully developed, this growth will most likely be accommodated through infill development at higher densities.

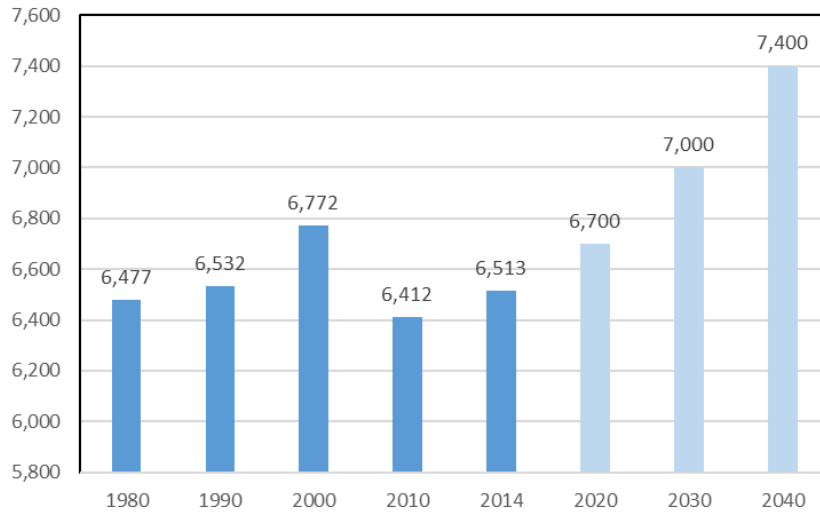


Figure 1-2: Historic and Forecasted Population (source: Metropolitan Council)

Comparatively, Anoka County’s population has increased substantially in recent decades, as demonstrated in Figure 1-3. This growth is forecasted to continue within Anoka County. The significant population increases in Anoka County can be explained by the large amount of undeveloped land within Anoka County to accommodate population increases. Conversely, because Spring Lake Park has been fully developedbuilt-out for several decades, it has not experienced significant growth.

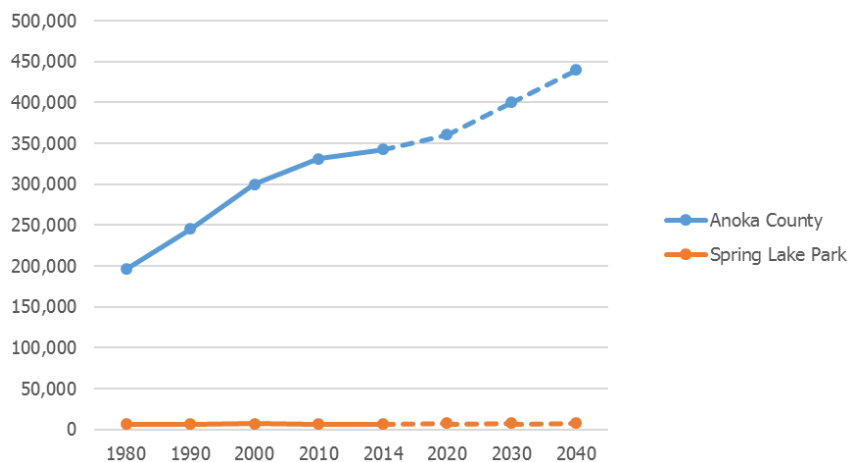


Figure 1-3: Anoka County and City Population Comparison (source: Metropolitan Council; 2010 Census)

Household trends often have more significant impacts for communities than population trends, as household numbers more directly relate to housing and land use needs and development. Household trends in the City of Spring Lake Park and Anoka County closely follow population trends in the two jurisdictions. As shown below in Figure 1-4, the number of households in Spring Lake Park has increased from 1,992 households in 1980 to 2,698 in 2014. The increase in households does not correspond to significant increase in population, which can likely be explained by the recent trend of decreasing household sizes. By 2040, it is forecasted that the number of households in the City will increase to 3,200.

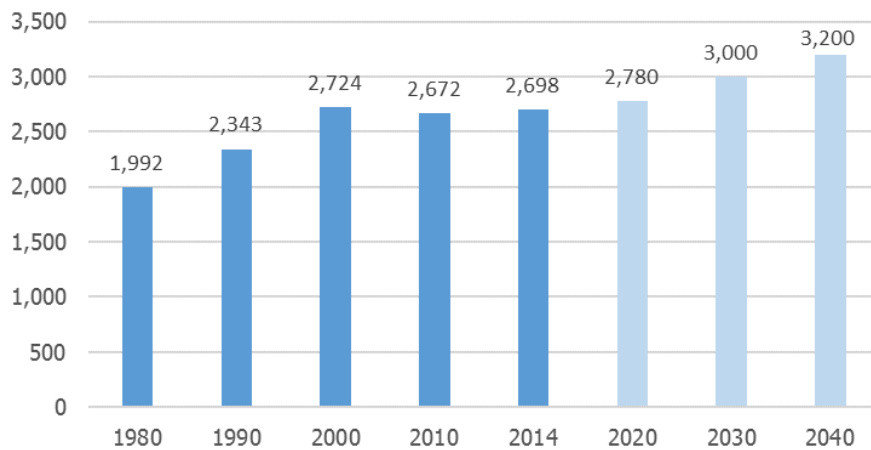


Figure 1-4: Actual and Projected Households (source: Metropolitan Council)

Figure 1-5 demonstrates significant increases in the forecasted number of households for Anoka County compared to a relatively small increase for Spring Lake Park. Again, this increase can be attributed to the large undeveloped portions of Anoka County available to accommodate additional growth. Because Spring Lake Park is fully developed, it will not absorb as large a percentage of the region’s growth as other developing communities in Anoka County.

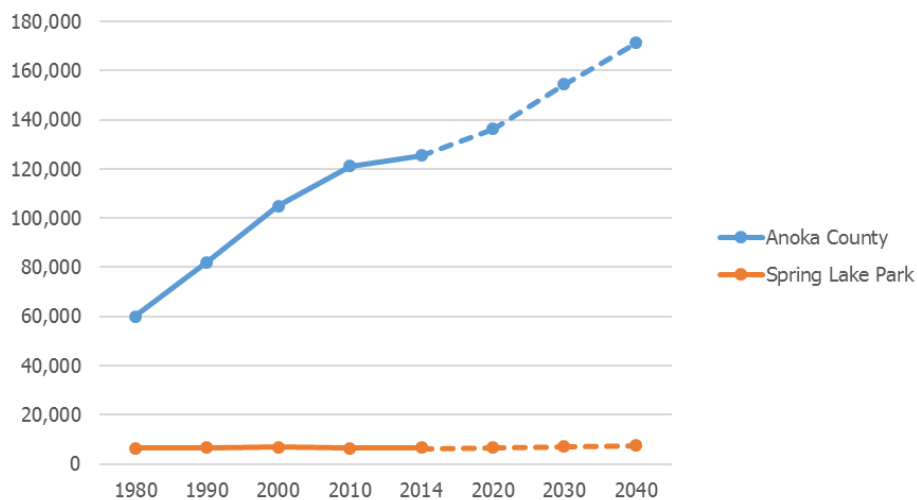


Figure 1-5: Actual and Projected Households in Anoka County and Spring Lake Park (source: Metropolitan Council, 2010 Census)

Age Distribution

In 2010, the median age of Spring Lake Park’s population was 41.2 years. The City’s historic median age trends demonstrate that the City’s population is aging. For example, in 1970, the median age was 20.5. The City’s age distribution for the year 2010 is shown below in Figure 1-6.

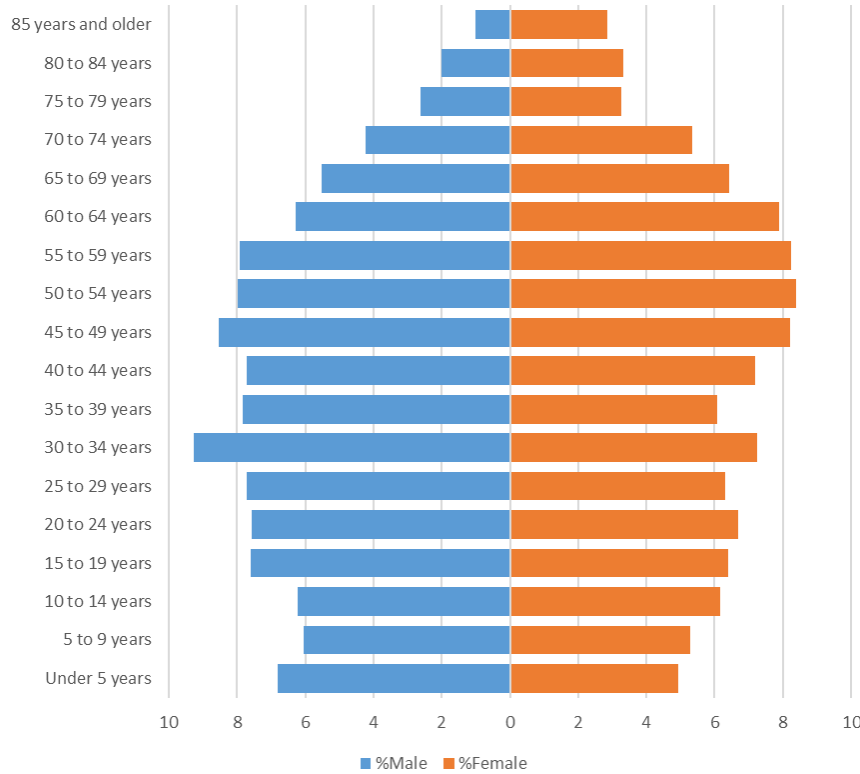


Figure 1-6: Population Pyramid for Spring Lake Park, 2010 (source: 2010 Census)

The City’s age distribution reflects a common trend, with a large percentage of the population between the ages of 45 and 64 in the year 2010. This large age group represents the baby boom generation. The aging of the baby-boom generation will have a significant effect on the community in upcoming decades as the needs of its residents change.

Racial Diversity

The racial make-up of Spring Lake Park is presented below in Figure 1-7. The City of Spring Lake Park is predominately white (77 percent). The largest minority populations in Spring Lake Park are Hispanic or Latino and Asian or Pacific Islander. Approximately 6.0 percent of the population identified as Asian or Pacific Islander, and 7.0 percent identified as Hispanic or Latino. Since the 2030 Comprehensive Plan, the City has seen an increase in racial diversity, with both racial groups doubling in size.

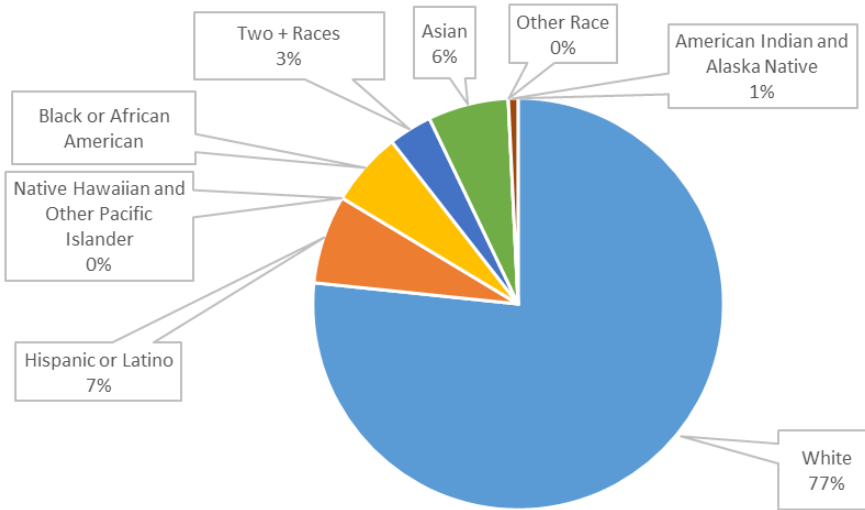


Figure 1-7: Racial Diversity in Spring Lake Park (source: 2015 American Community Survey)

Education

The educational attainment for the Spring Lake Park population is presented in Figure 1-8. This information is relevant for communities, as it affects the local economy and economic development opportunities, as well as potential needs of residents. As demonstrated below, most residents in Spring Lake Park have obtained a High School Diploma (91.0 percent) and many others have completed some college or higher education (58.0 percent). There has been significant growth in the educational attainment of the city’s residents, as the number of residents attaining a bachelor’s degree or above has increased nearly 32 percent since the 2000 census.

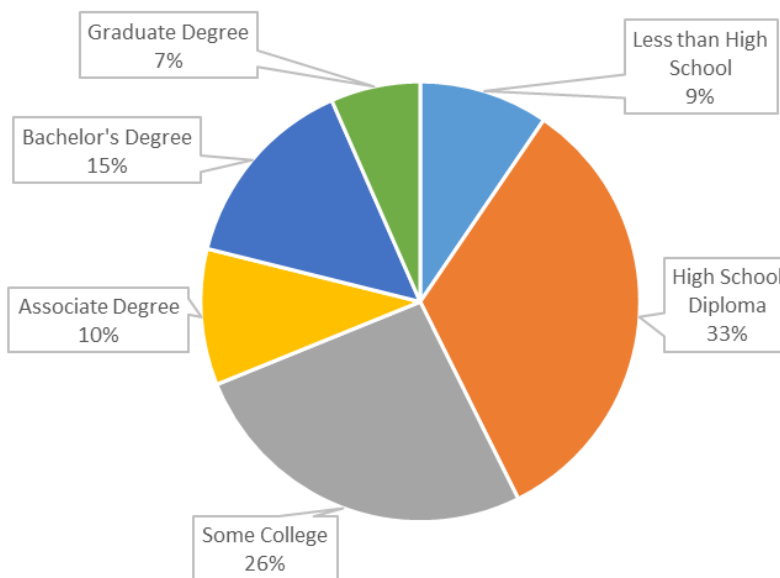


Figure 1-8: Educational Attainment (source: 2015 American Community Survey)

Economic Overview

The economic health of a community is important to maintain a high standard of living for existing residents and to attract new residents. The following information identifies employment and related economic trends.

Employment

Historic and forecasted employment data is presented below in Figure 1-9. The number of jobs in Spring Lake Park increased steadily between 1970 and 2000, as the number of jobs within the City increased from 730 in 1970 to 4,603 in 2000, an increase of 530 percent. Employment dropped significantly in the decade between 2000 and 2010; many of the jobs were lost in the latter part of the decade due to job losses from the “Great Recession” which began in December 2007. Employment growth is expected to level off, with a 2040 forecast of 3,600 total jobs. The ratio of jobs to population in Spring Lake Park is 2.3 residents for every job in the City in 2010. Major employers in Spring Lake Park include Spring Lake Park School District, Aggressive Industries, Rise, and Spring Lake Park Lumber.

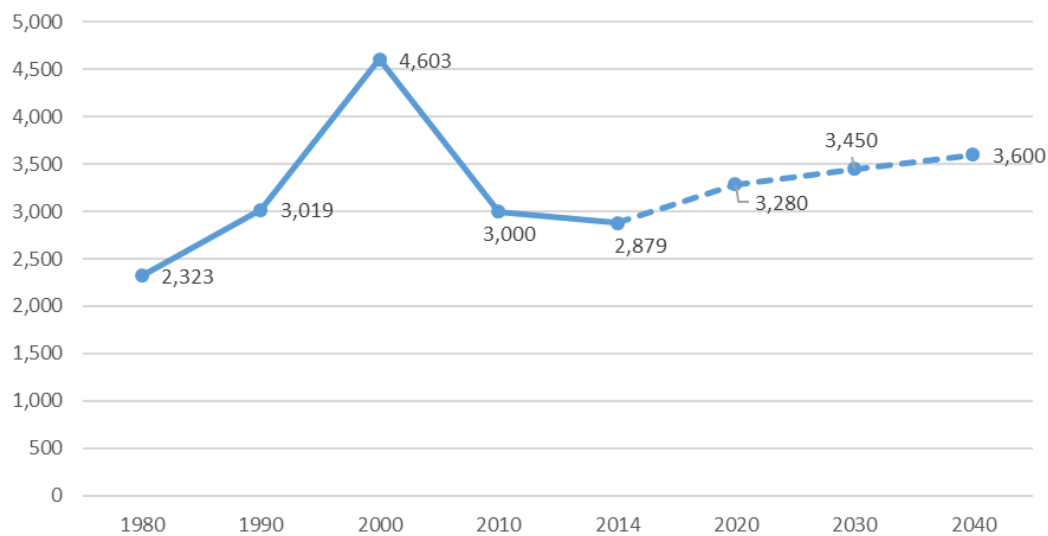


Figure 1-9: Employment in Spring Lake Park (source: Metropolitan Council)

Commute and Transportation

Figure 1-10 identifies the mode of transportation residents of Spring Lake Park use to access their jobs in 2015. A majority of residents (78 percent) drove alone to work. Approximately 11 percent of residents carpooled, and nearly five percent used public transportation. The number of residents who worked at home has doubled since the 2000 census, reflecting the technological advances that have occurred over the past 15 years that allows more residents to work productively from home.

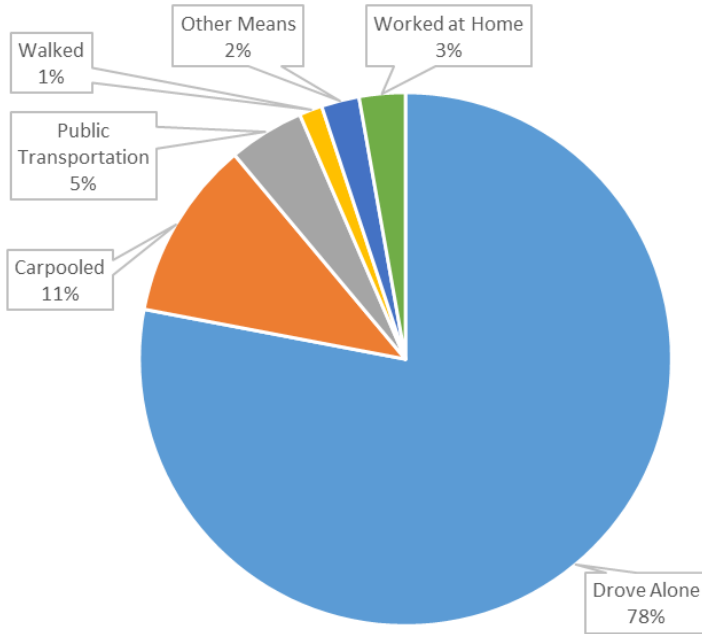


Figure 1-10: Means of Transportation to Work (source: 2015 American Community Survey)

Despite the large number of jobs within Spring Lake Park, a majority of residents worked outside of the City. The average commute time for Spring Lake Park residents in 2015 was 24.2 minutes. It is likely that this number has increased significantly in recent years due to increasing congestion in the metropolitan area.

Household Income

The median household income in 2015 in Spring Lake Party was \$51,719, an increase of 10.8% from 2000. Figure 1-11 presents a comparison of income distribution for the City of Spring Lake Park and the Minneapolis-St. Paul metropolitan area.

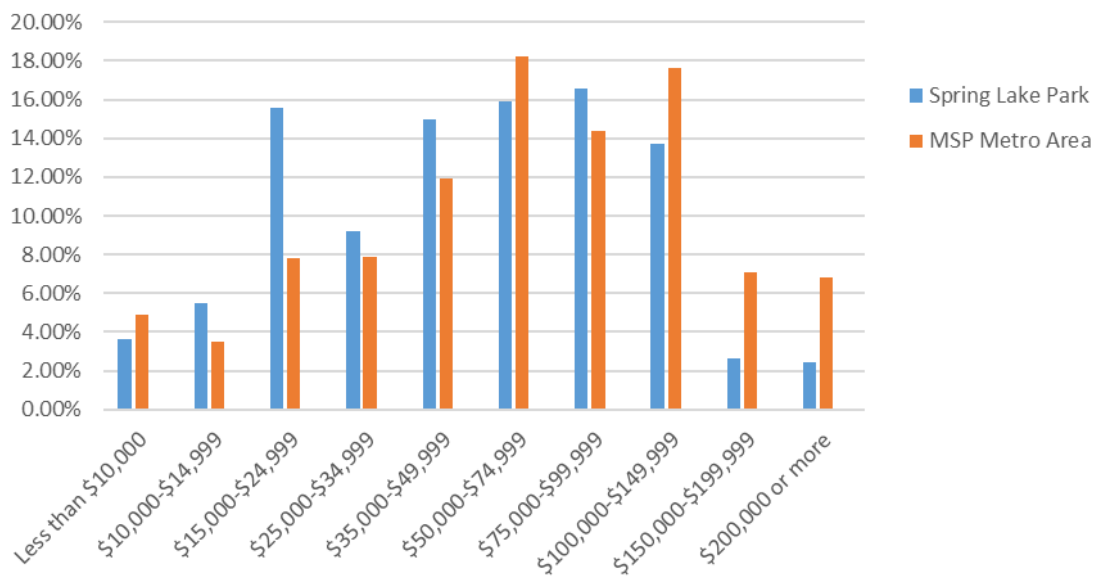


Figure 1-11: Household Income Distribution (source: 2015 American Community Survey)

The median household income for Spring Lake Park is lower than the median household income for Twin Cities metro and Anoka County as a whole (Figure 1-12).

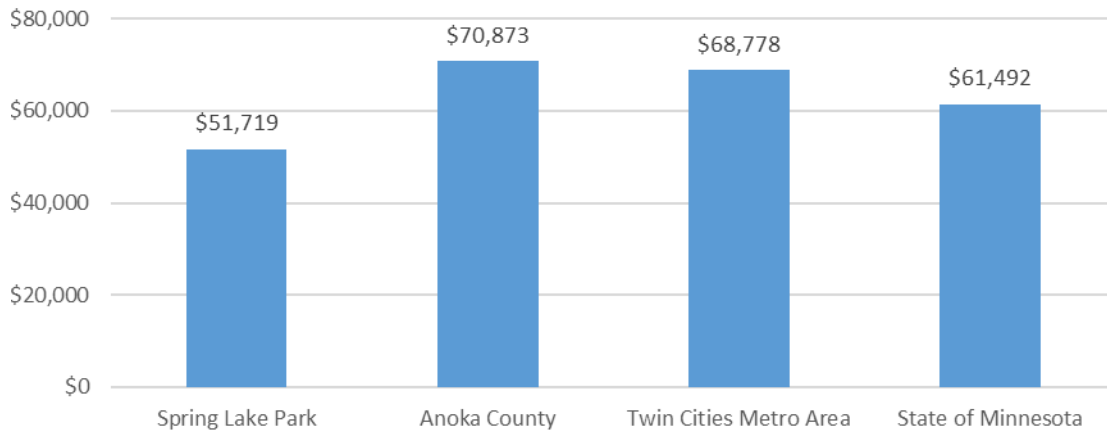


Figure 1-12: Median Household Income Comparison (source: 2015 American Community Survey)

Spring Lake Park’s median income has not kept pace with the growth in median income from either Anoka County, the Twin Cities Metro Area and the State of Minnesota. While the City’s median income grew by 10.8 percent since 2000, Anoka County’s grew by 22.7 percent, the Twin Cities Metro Area’s grew by 26.7 percent and the State of Minnesota’s grew by 30.5 percent. The City’s median income can have an impact on the local economy and housing and transportation needs for residents.



REVISIONS REQUIRED

Task	Completed	Needed / notes	Advisory?	Who	Done?
Reference Chapter 7 on page 1-1	Added "Chapter 7: Implementation"	done		Polacek	Y
Fix reference to community designation on page 1-3	Replaced "Developed" with "Suburban" and added definition from Council	done		Polacek	Y

Chapter 2: Land Use

INTRODUCTION

The Land Use Chapter identifies the specific land use categories and strategies for future growth and redevelopment in Spring Lake Park. The land use categories are the framework upon which the official controls, such as the zoning ordinance and subdivision regulations, are based. The plan elements contain the regulatory concepts for residential growth, commercial and industrial development and environmental protection. The plan elements and land use planning decisions are based on Goals and Policies developed during the Comprehensive Plan update process.

Land Use Goals and Policies

The City of Spring Lake Park's land use goals include the following:

1. Provide for a mix of residential land uses to provide life-cycle housing for residents.
2. Provide for industrial uses to sustain and broaden the city's economic base.
3. Provide for a mix of commercial uses that provide goods and services to residents and that benefit from the city's proximity to major highways and roads.
4. Provide for public uses to serve the needs of residents.
5. Provide for parks that provide recreational opportunities for residents
6. Support growth consistent with the Metropolitan Council's regional growth strategy.
7. Encourage the redevelopment of under-utilized properties in a manner that achieves the highest and best use, eliminates blight, and increases the community's tax base while mitigating impacts on surrounding land uses.

Policies reflect the position of the City on the specific implementation of the Goals listed above. It is the policy of the City of Spring Lake Park to:

1. Establish a future land use plan that will enable the City to meet its population, and household and employment forecasts.
2. Provide for the rezoning of properties currently improved with residential uses but designated for commercial or industrial uses by the adopted comprehensive plan update, at such time as proposals for industrial or commercial developments are presented to the City for review, with the intent that current residential property owners with nonconforming uses shall not be jeopardized in the event that a natural or man-made disaster destroys their dwellings.
3. Work with property owners to create redevelopment standards in existing single-family residential neighborhoods that are consistent with neighboring homes.
4. Continue to provide for zoning restrictions on properties designated for commercial/industrial uses so that there will be appropriate buffers between commercial/industrial development and adjacent residential uses.
5. Approve ordinance provisions that are consistent with land use designations established in the adopted comprehensive plan update.
6. Review and amend the City's Code of Ordinances and Zoning Code as needed to reflect changes in the community.



EXISTING LAND USE

Despite its small size, Spring Lake Park includes a variety of land uses including industrial, commercial, public/semi-public, park, and single and multi-family residential. Table 2-1 shows acreages of existing land uses. Net acreages (including wetland areas) are included in Table 2-1. It is important to note that all acreage calculations have been rounded. Figure 2-1 shows a map of existing land use in Spring Lake Park that corresponds with the information presented in Table 2-1.

As shown in Table 2-1, single family residential is the predominant land use in the City (57 percent). The City also includes a manufactured home park, and scattered townhomes, duplexes, and apartment buildings. [Housing stock throughout the City is discussed in detail in Chapter 3: Housing.](#)

Commercial uses are concentrated along major transportation corridors in the City: University Avenue, Highway 65, and Highway 10. Commercial businesses consist mainly of retail stores or service providers, with a few office buildings. Industrial uses are mainly clustered north of the intersection of Highway 10 and Highway 65 and at the intersection of Osborne Road and Old Central (CSAH 35).

Public and Semi-Public Uses, which may consist of government buildings, churches, schools, and hospitals and clinics, also make up a large portion of the total land use in the City (10 percent of the total net acreage). Significant public uses in the City include the Spring Lake Park High School located just south of 81st Ave NE between Able St NE and Highway 65 and the Independent School District 16 administration offices located just north of 81st Avenue NE and east of Central Ave NE.

Table 2-1: Existing Land Use Acreages

2018 Existing Land Use	Gross Acres	Percent of City	Net Acres	Percent of City
Single Family Residential	542.24	40%	529.75	39%
Multi-Family Residential (3-6u)	22.30	2%	22.30	2%
Multi-Family Residential (6-25u)	53.35	4%	53.29	4%
Senior/Handicapped Residential	12.45	1%	12.45	1%
Commercial	79.13	6%	78.96	6%
Commercial/Industrial	78.89	6%	76.04	6%
Public/Semi-Public	97.91	7%	96.52	7%
Park/Open Space	57.32	4%	39.94	3%
Vacant	21.09	2%	20.23	2%
Right-of-Way	334.56	25%	327.07	24%
Open Water	48.75	4%	48.75	4%
NWI Wetland	-	-	42.69	3%
Total City	1,347.99	100%	1,347.99	100%

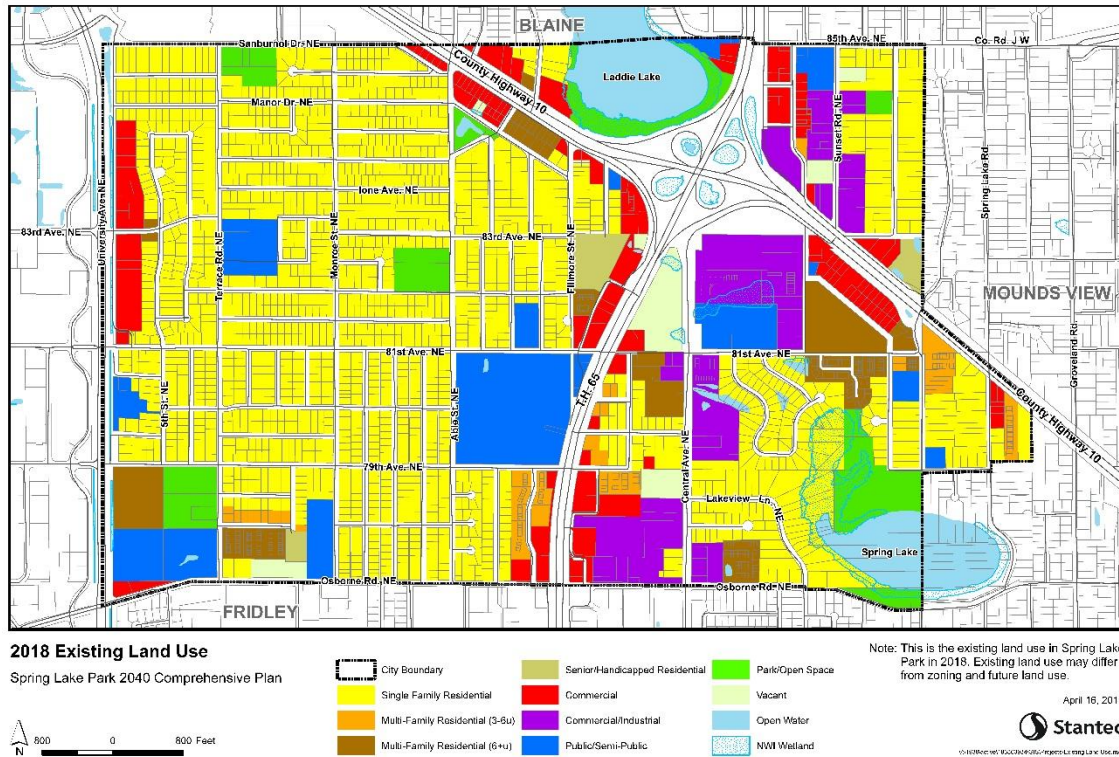


Figure 2-1: 2018 Existing Land Use

FUTURE LAND USE

Because Spring Lake Park is fully developed, land use in the City will not change significantly during this comprehensive planning period. The City’s future land use categories include the following:

- **Low Density Residential:** Single-family detached housing, including scattered duplexes at a density of 1 to 3 units per acre.
- **Medium Density Residential:** Attached housing, including quad homes, townhomes, and row homes at a density of 3 to 6 units per acre.
- **High Density Residential:** Attached housing, including condominiums and apartment buildings at a density of 6 to 25 units per acre densities between 6 units and 25 units per acre.
- **Commercial:** Retail sales and services, including professional services, hotels/motels, recreational services, and private institutional uses.
- **Industrial:** Manufacturing of all kinds, including assembly of products produced elsewhere, facilities involved in the movement of goods, warehousing, construction, communications, utilities and wholesale sales.
- **Public/Semi-Public:** Buildings and adjacent lands of schools (both public and private), hospitals, churches, cemeteries, and all facilities of local, state, and federal government.
- **Mixed Use:** Areas designated “Mixed Use” are intended to provide flexibility to allow complementary uses within a district. Land uses include a mix of medium- and high-density residential uses (60 percent of land uses) and commercial uses (40 percent of land uses).

Site design should focus on walkability, preservation of open space, and access to commercial uses.

- **Parks and Recreation:** Park, open space, and recreational facilities owned and operated by local, regional, state and federal governments
- **Right-of-Way:** Public or private vehicular, transit, and/or pedestrian rights-of-way
- **Lake:** Open water
- **Wetland:** Wetlands identified in the National Wetland Inventory.

Acres for the City's future land use category are presented below in Table 2-2. It is important to note that acres are rounded in this table. [Planned Future land use in the city is mapped in Figure 2-3.](#)

Single family residential will remain the predominant land use in Spring Lake Park, occupying 55 percent of the City's total area. The City is planning to accommodate additional Medium Density Residential, which is defined as attached housing such as townhomes, at a density of 3 to 6 units per acre. Currently the City contains 22 acres of Medium Density Residential, however this is planned to increase slightly to 23.76 acres by 2040. These additional areas of Medium Density Residential will provide capacity for some of the City's projected 2040 growth. High density residential areas include existing apartment buildings, mobile home parks, and senior/housing with services [at a density of 6 units per acre or more at densities between 6 units and 25 units per acre.](#)

Because the community of Spring Lake Park already has a vast supply of affordable housing, and because the community's population is aging, redevelopment in the High-Density Residential Districts should be directed towards accommodating senior residents. Providing senior housing for residents will help Spring Lake Park to achieve its goals for the provision of life-cycle housing within the community.

The future land use plan also identifies additional areas of commercial and industrial areas. Currently, the City contains 78 acres of Commercial uses. The 2040 [Plan](#) identifies 100 acres, with the largest growth in commercial areas at the future Hy-Vee site. Similarly, Industrial areas are planned to increase from 79 acres to 86 acres. Much of this development will occur on land within the City that is currently vacant. The provision of additional commercial and industrial lands will provide additional employment opportunities within the City, enabling the City to meet its projected in employment. Additionally, providing new commercial and industrial areas will broaden the City's tax base, which could potentially reduce the tax burden on residential properties.

A mixed-use area is planned along Highway 65, south of 81st Avenue NE. This area will feature a mixture of commercial and medium- and high-density residential uses. It will be an important center for the community with easy access to the High School, Highway 65, City Hall, and commercial development north of 81st Avenue NE. When developed, this area could accommodate projected household and population growth in the city.

Because the City is fully built-out, land use change will occur through redevelopment. Rather than phase growth area, the City, its Council and Planning Commission are prepared to address these changes as they arise. [Table 2-2 does not identify land use change in 2020 or 2030, as redevelopment will be market-driven and exact timing is unknown.](#) Areas likely to redevelop are discussed in the next section of this chapter: Potential Redevelopment Areas.

Table 2-2: Future Land Use

Land Use Designation		2030			2040		
2040	2030 (if different)	Gross	Net	Net %	Gross	Net	Net %
Single Family Residential	Low Density Residential	510.09	493.94	37%	511.71	499.22	37%
Multi-Family Residential (3-6u)	Medium Density (3-6u)	26.74	26.74	2%	23.76	23.76	2%
Multi-Family Residential (6-25u)	High Density (6+u)	62.38	59.36	4%	59.22	59.16	4%
Mixed Use	(non-existent)	-	-	-	26.3	26.3	2%
Commercial	-	106.21	105.29	8%	99.08	98.06	7%
Commercial/Industrial	-	91.11	78.50	6%	89.38	86.53	6%
Public/Semi-Public	-	96.73	94.31	7%	97.91	96.52	7%
Park/Open Space	Parks	42.95	34.42	3%	57.32	39.94	3%
Right-of-Way	-	341.11	328.20	25%	334.56	327.07	24%
Open Water	Lake	59.5	59.50	4%	48.75	48.75	4%
Wetland	-	-	56.56	4%	-	42.69	3%
Total	-	1,336.81	1,336.81	100%	1,347.99	1,347.99	100%

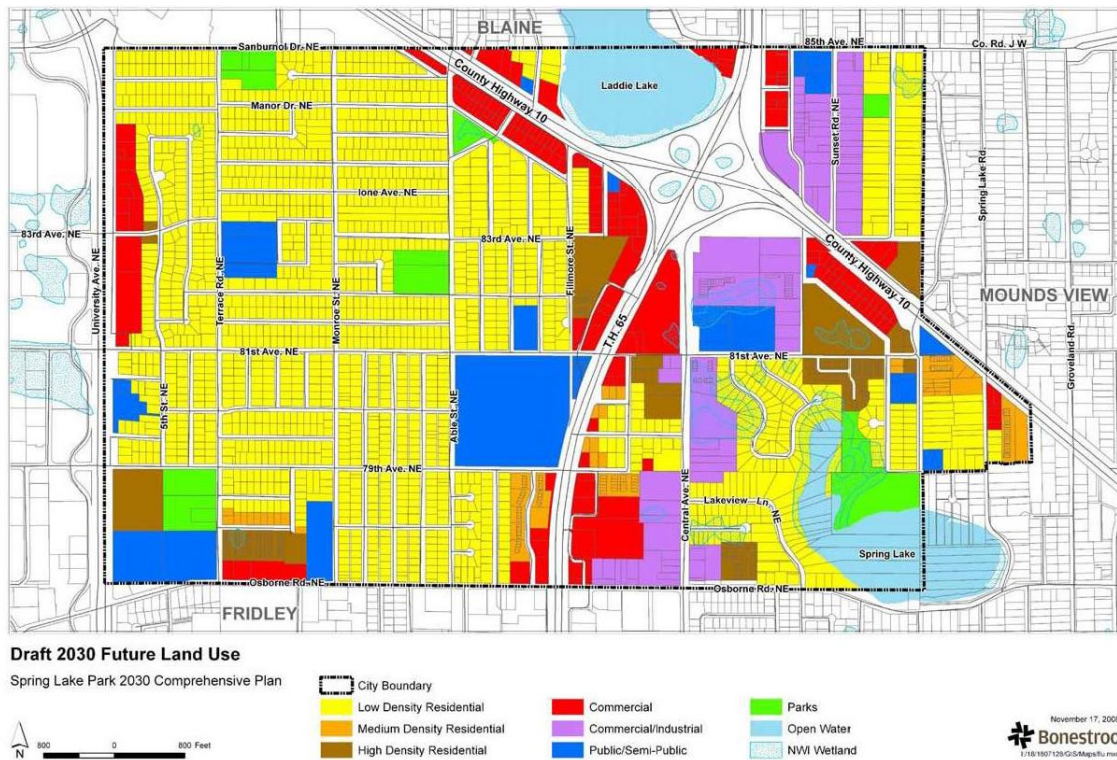


Figure 2-2: 2030 Future Land Use (from 2008)

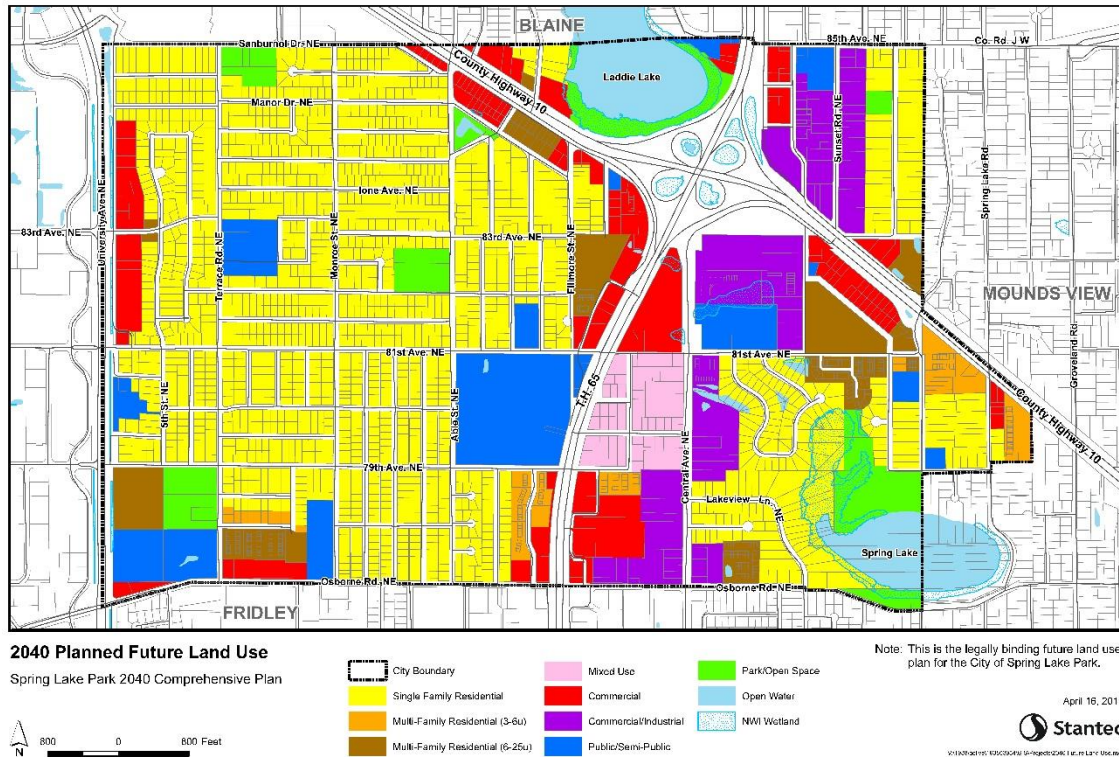


Figure 2-3: 2040 Planned Future Land Use

Potential Redevelopment Areas

Through the planning process, the City of Spring Lake Park has identified numerous potential redevelopment areas in their community (mapped in Figure 2-4). Potential redevelopment areas have been identified because of their unique location in the community, with high visibility and access. These areas show potential for change in the city, but redevelopment will only occur if the market conditions are right. The City of Spring Lake Park will support existing and future property owners to make sure that new development works for all residents and business owners. Each of the five possible areas are described below.

1. New Mixed-Use District

This area, bounded by Highway 65 and 81st Avenue NE, has been identified for possible mixed-use redevelopment. The area is along major corridors in the community, with good access to schools and commercial areas. The addition of a Hy-Vee Grocery Store north of the area will provide additional opportunity for future commercial and residential activity in the area.

2. Osborne Road NE at Terrace Road NE

This area is across Osborne Road from the Mercy Hospital Campus in Fridley. This area includes vacant land and single-family homes. While there were previous intentions to use the property for medical office, the 2040 Future Land Use Plan identifies the area for commercial redevelopment.

3. Intersection of Highway 65 and Osborne Road NE

This area is another highly visible and accessible intersection in Spring Lake Park. The area will still be guided for commercial use, with the opportunity to redevelop the area as market conditions allow.

4. Intersection of University Avenue NE and 83rd Ave NE

This intersection is part of a larger commercial area along the far western side of Spring Lake Park, bordering Fridley. Like Redevelopment Area #3, the area will still be guided for commercial use, with the opportunity to redevelop as market conditions allow. Redevelopment in this area should feature improved pedestrian facilities as University Avenue has been a historically dangerous corridor for motorist-pedestrian vehicle collisions.

5. 85th Ave NE Public Works Facility

This area is located at 85th Ave, near the interchange of County Highway 10 and Highway 65. It is highly visible, but access is limited due to the interchange and presence of Laddie Lake. The area is currently a mix of restaurants and the City's Public Works garage. As departmental needs grown and change, this area may become available for redevelopment or reuse.

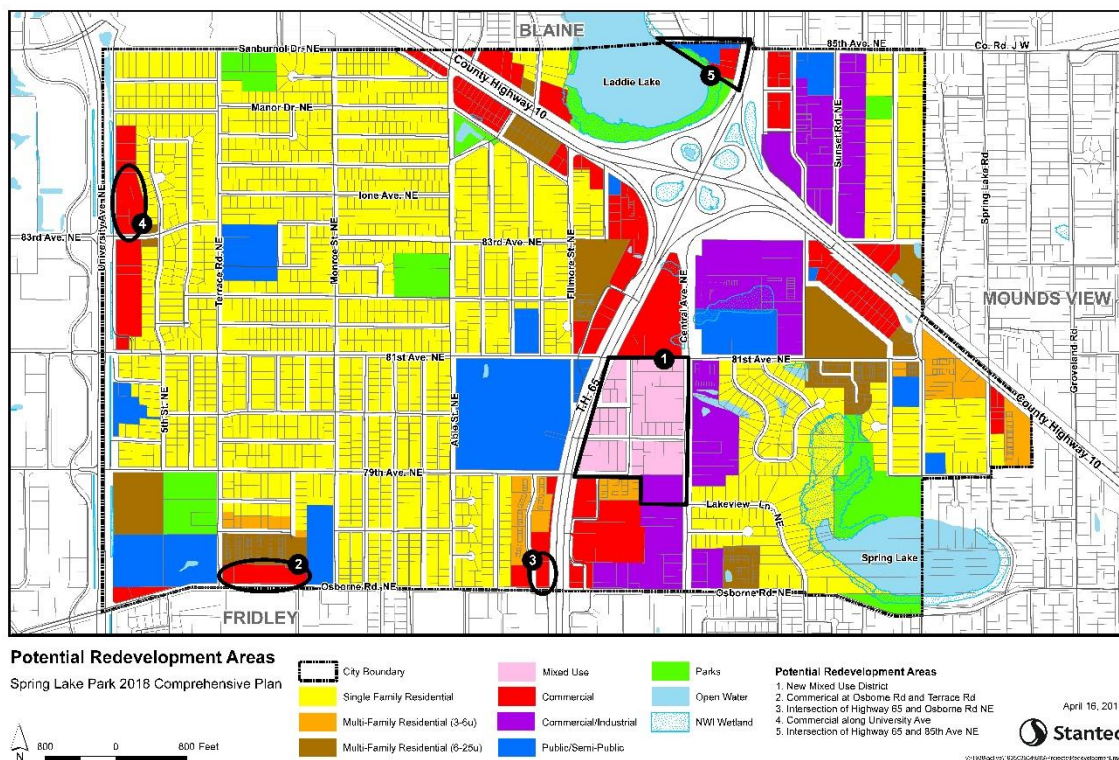


Figure 2-4: Potential Redevelopment Areas

In order to support regional services, the Metropolitan Council has set the net residential density for new development in Suburban communities like Spring Lake Park to a minimum of 5 units per acre. Density expectations are outlined in Table 2-3.

Table 2-3: Density in Potential Redevelopment Areas

	2018			2030			2040		
	Acres	Density	Units	Acres	Density	Units	Acres	Density	Units
Low Density	14.3	1 to 3	14-43	14.3	1 to 3	14-43	0.0	1 to 3	0
Med. Density	2.6	3 to 6	7-15	2.6	3 to 6	7-15	0.0	3 to 6	0
High Density	6.6	6 to 25	39-164	6.6	6 to 25	39-164	0.0	6 to 25	0
Mixed Use	0.0	6 to 25	0	0.0	6 to 25	0	25.9	6 to 25	155-647
Commercial	9.5	None	0	11.7	None	0	11.8	None	0
Com-Industrial	1.8	None	0	1.8	None	0	0.0	None	0
Public/Semi	2.1	None	0	0.0	None	0	2.1	None	0
Vacant	2.9	None	0	2.9	None	0	0.0	None	0
Total	39.8		61-223	39.8	-	61-223	39.8	-	155-647
Density			1.5-5.6			1.5-5.6			3.9-16.3

As the community Because Spring Lake Park has been completely built out, future development will take the form of redevelopment. Redevelopment in residential areas will likely take the form of single-family tear downs and subsequent new construction, which will lead to similar densities as today.

The greatest opportunity to increase housing density in the City of Spring Lake Park is in the area designated as Mixed Use on the 2040 Future Land Use Plan. This area has the opportunity to raise average densities in those areas slated for redevelopment to as many as 16 dwelling units per acre.

It is expected that redevelopment of the new Mixed Use area will begin near the intersection of TH 65 (Central Ave) and 81st Ave NE as this is near the site of an anticipated grocery store (Hy-Vee Site). That first block is approximately 2.5 acres which could accommodate up to 62 dwelling units. The largest block designated Mixed Use is directly to the east and will likely be redeveloped second. It is approximately 12 acres which could accommodate 300 dwelling units. When the final three blocks to the south and west are developed, totaling about 12 acres in all, they may accommodate up to 290 dwelling units. In all, this Mixed Use district may support up to 652 units at high densities.

Key Employment Areas

The City of Spring Lake Park is home to numerous commercial and industrial areas, with opportunities for employment. Because many of these areas have already been developed and are operating, there will not be a significant change in trips generated or water usage. Two major commercial employment changes include the future Hy-Vee Grocery Store at 81st Avenue NE and commercial development of vacant land along Osborne Road NE. In commercial and industrial developments, property owners are required to complete a site plan review process which will minimize the impacts to utilities and traffic generated by the proposed development.

Other important employment areas in Spring Lake Park are clustered around the intersection of County Highway 10 and Highway 65 and to a lesser extent, along University Avenue at Osborne Road and stretching north. An approximate number of workers in key employment areas are outlined in Table 2-4.

Table 2-4: Employment Intensity

2040 Future Land Use	Acres	Mean FAR	Working Acres/Sqft	Sqft/Worker	Workers
Mixed Use (40% Commercial)	10.52	0.28	2.95/128.5k	1000	128
Commercial	99.08	0.28	27.75/120.9k	1200	100
Commercial/Industrial	89.38	0.32	28.5/124k	1400	88

PROTECTING SPECIAL RESOURCES

As required by state statute, a municipality’s comprehensive plan must also include strategies for protection of special resources, including solar access, historic preservation, aggregate, and natural resources. These strategies are discussed below.

Solar Access

Minnesota Statutes require an element for the protection and development of access to direct sunlight for solar energy systems. The purpose of this legislation is to prevent solar collectors from being shaded by adjacent structures or vegetation and to ensure that development decisions do not preclude the possible future development and use of solar energy systems. To ensure the availability of solar access, the City of Spring Lake Park will, whenever possible, protect access to direct sunlight for solar energy systems on principal structures. The City of Spring Lake Park will consider solar access in the review of site plans and planning decisions.

The Metropolitan Council has calculated the gross and rooftop solar potential for the City of Spring Lake Park to identify how much electricity could be generated using existing technology. The gross solar potential and gross solar rooftop potential are expressed in megawatt hours per year (Mwh/yr), and these estimates are based on the solar map for your community. Developed areas with low building heights and open space areas have the highest potential for solar development in the City. Many of the developed neighborhoods and some natural areas in Spring Lake Park do not have high gross solar potential due to existing tree cover. This gross development potential is included in Table 2-5.

Table 2-5: Solar Potential in Spring Lake Park (source: Metropolitan Council)

Community ¹	Gross Potential (Mwh/yr)	Rooftop Potential (Mwh/yr)	Gross Generation Potential (Mwh/yr) ²	Rooftop Generation Potential (Mwh/yr) ²
Spring Lake Park	2,713,057	386,097	271,305	38,609

¹ There are a few communities where generation potential calculations could not be produced. There are areas within some maps where data was unusable. These areas were masked and excluded from gross rooftop potential and generating potential calculations.

² In general, a conservative assumption for panel generation is to use 10% efficiency for conversion of total insolation into electric generation. These solar resource calculations provide an approximation of each community's solar resource. This baseline information can provide the opportunity for a more extensive, community-specific analysis of solar development potential for both solar gardens and rooftop or accessory use installations. For most communities, the rooftop generation potential is equivalent to between 30% and 60% of the community's total electric energy consumption. The rooftop generation potential does not consider ownership, financial barriers, or building-specific structural limitations.

[The City of Spring Lake Park has entered into an agreement with US/Solar to purchase electricity from a number of solar gardens located within Anoka County and other adjacent counties. The City has contacted with US/Solar to provide 120% of the City's annual electric use, which includes, but is not limited to, its municipal facilities, water treatment plants, lift stations, and street lights. The City's 25-year agreement with US/Solar is anticipated to provide 32.5 million kWh of renewable electricity at an estimated cost savings of \\$1.3 million.](#)

Gross solar potential in Spring Lake Park is illustrated in Figure 2-5.

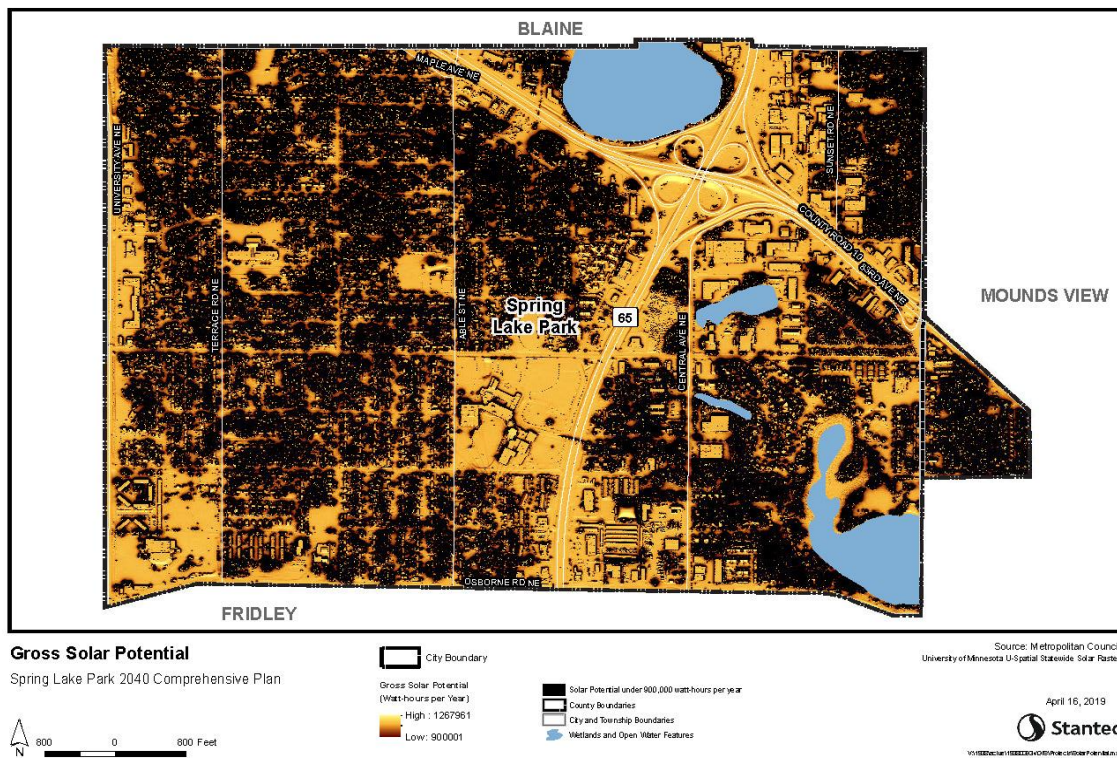


Figure 2-5: Gross Solar Potential

Supportive Programs

There are a number of programs available to Spring Lake Park that can foster solar access in the city. Such programs are offered by the Federal and State-level government, and private utility. The City of Spring Lake Park can take advantage of these programs to increase participation, awareness, and community support for renewable energy. These programs are offered with no cost to the community:

- US Dept. of Energy – SolSmart. This program is designed to consult local governments on how to remove barriers and burdensome costs to create a more accessible environment for solar companies. Local municipalities that have already taken part in the program include Falcon Heights, Minneapolis, St. Paul, and Maplewood.
- MN PCA – GreenStep Cities. This program provides a set of actionable best practices that can be implemented at a 1, 2, or 3-start level from lower investments to higher payoffs. Many local cities are already being recognized as GreenStep Cities, including Mounds View, New Brighton, and Fridley.
- Xcel Energy – Partners in Energy. This two-year program fosters a team of local residents, businesses, and stakeholders to identify energy goals, create a plan, and implement strategies that utilize local resources. A team of experts in energy consulting are available to facilitate the process.

Historic Preservation

There are no sites in the city that are listed on the National Register of Historic Places. The City of Spring Lake Park will consider the preservation of historic resources in the review of site plans and other planning decisions. The City will, whenever possible, preserve historic structures or landscapes.

Aggregate Resources

Metropolitan Council requires that metropolitan area communities identify any regionally significant aggregate resources to ensure proper planning for their use. The City of Spring Lake Park is fully developed. Therefore, the City is not impacted by aggregate resources nor are there any opportunities for mining within the community.

Natural Resources

Vibrant natural amenities help to make a community thrive. Preserving and retaining natural resources for the future is an important value in Spring Lake Park and Twin Cities Region. The City is home to numerous parks, lakes, and wetlands which provide ecological and recreational benefits to residents. As the city is built out, no new parks are planned. However, the City will work to protect existing natural areas for future generations. The City will work with the Minnesota Department of Natural Resources, local watershed districts, Anoka and Ramsey Counties, and the Metropolitan Council to protect and enhance natural resources in the area.

REVISIONS REQUIRED

Task	Completed	Needed / notes	Advisory?	Who	Done?
Consider adding US Dept of Energy SolSmart Program, MN GreenStep Cities, and Xcel's Partners in Change	Added SolSmart, GreenStep, Partners in Energy narrative – Joe. Dan added paragraph about US Solar agreement	Page 2-11, added 'supportive programs'	Y	Buchholtz, Polacek	Y
Identify enough land for future growth (not accommodated by future land use plan).	Dan made changes to map. Hongyi updated map.	Figure 2-4		Duan	Y
Include future land use table broken down by decade (Table 2-2)	Added 2030 FLU from last update	Table 2-2		Polacek	Y
Fix reference to High Density Residential's density range (must include maximum)	Changed definition of High Density Residential to read "between 6 units and 25 units per acre".	Page 2-3		Duan	Y
For mixed-use categories, define expected share of individual land use and identify permitted density range for residential	Changed description of MU from medium- and high-density, to simply high-density	Page 2-3		Polacek, Carlson	Y
Identify employment locations and measurement of planned intensity.	Using Floor Area Ratio Guide	Narrative, Table 2-4		Polacek, Carlson	Y
Identify when residential development is anticipated to happen	(Guide)	Narrative, Table 2-3.		Polacek, Carlson	Y
Make average net residential density consistent with Suburban designation	Added narrative after table 2-2 "In order to support... 5 units per acre" (Guide)	Table 2-3		Polacek, Carlson	Y
Guide residential land at densities sufficient to create opportunities for affordable housing	(Guide)	Table 2-3		Polacek, Carlson	Y
Include Potential Redev. table to accompany Fig 2-3	Added table with each designation from redevelopment areas. 2018, 2030, 2040	Table 2-3		Duan	Y

Chapter 3: Housing

INTRODUCTION

Housing is an integral component of a city's landscape. This chapter identifies the City's goals for its future housing stock, an inventory of existing housing in the City, and identifies future housing needs.

Housing Goals and Policies

The following goals were developed to guide development of the City's housing plan:

1. Facilitate the maintenance and rehabilitation of existing housing, so as to prevent deterioration.
2. Provide housing for a range of ages and incomes.

Policies reflect the position of the City on the specific implementation of the Goals. It is the policy of the City of Spring Lake Park to:

1. Provide qualified residents with information about housing maintenance and rehabilitation programs administered by Anoka County Housing and Redevelopment Authority and the Minnesota Housing Finance Agency.
2. Pursue the development of new housing to accommodate a range of housing needs, particularly executive and senior housing.
3. Research and engage with experts and the community on best management practices and policies regarding accessory dwelling units in residential neighborhoods.

EXISTING HOUSING STOCK

Spring Lake Park was developed mainly in the 1950s and 1960s. The rambler comprises a majority of homes in the City, a housing style typical of the era in which the City developed. The oldest neighborhoods in Spring Lake Park are located in the northern and western-northeastern parts of the city. Some housing developments were completed after 2000, particularly in the southeastern part of the city. Housing age is mapped in Figure 3-1.

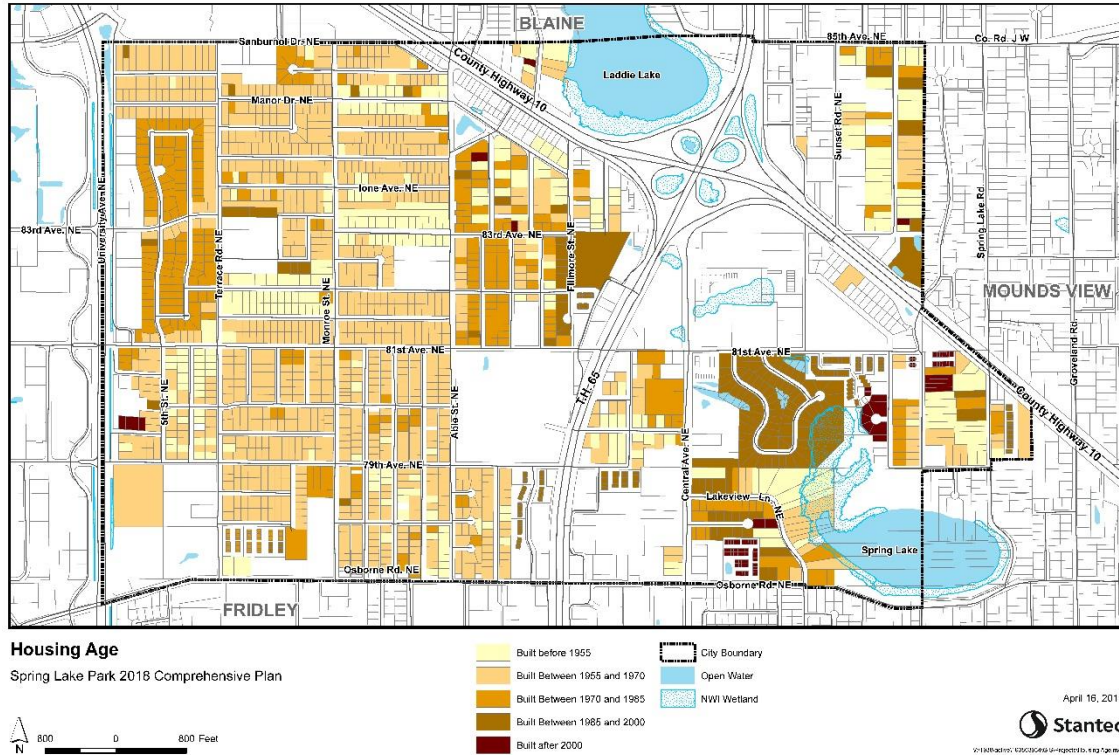


Figure 3-1: Housing Age

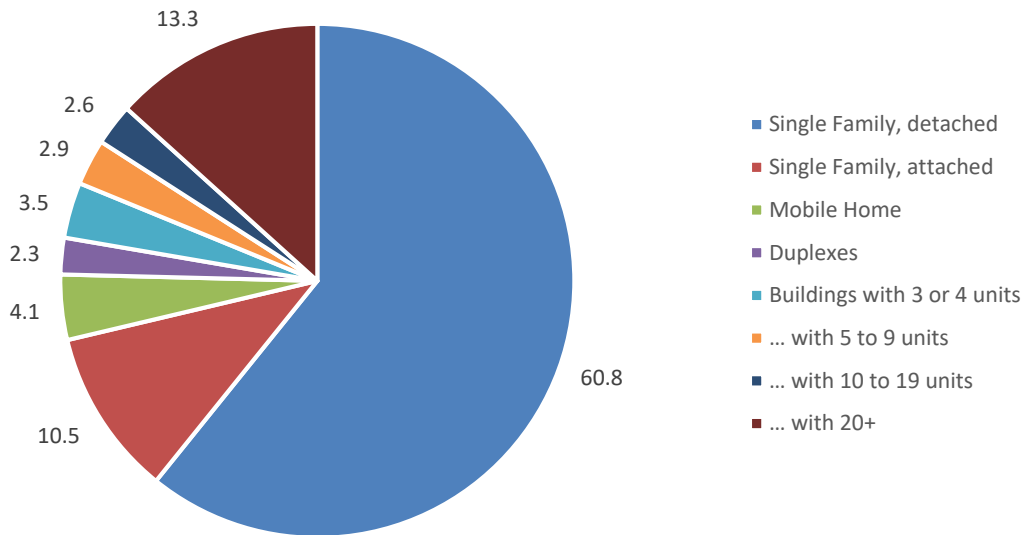
Housing Type

There were 2,782,781 occupied housing units in Spring Lake Park in 2016. Twenty-eight-nine percent of these units were rental units. The City includes a variety of housing types, as shown in Table 3-1 and Figure 3-2. A majority of units (60.874.0 percent) are single family detached units. After single family detached housing units, the most common housing type within the City was buildings with 20 or more units, as this housing type represents 13.3 percent of all housing units within the City.

Table 3-1: Housing Type in 2016 (source: Metropolitan Council)

Single-family units	Multifamily units	Mobile homes	Other housing units
<u>2,057</u>	<u>622</u>	<u>102</u>	<u>0</u>
<u>74.0%</u>	<u>22.4%</u>	<u>4.6%</u>	<u>-</u>

Figure 3-2: Housing Type (source: American Community Survey, 2015)



Housing Values and Costs

Owned Housing Units

The median home value for Spring Lake Park in 2015 was \$158,700. In 2000, the median home value in Spring Lake Park was \$120,000 (\$165,168 in 2015 dollars). While the median home value has increased 32 percent over the past fifteen years, on an inflation adjusted basis, the median home value has declined by 3.9 percent. Home values increased at a faster rate in Anoka County as whole, with an increase from \$131,000 in 2000 (\$180,300 in 2015 dollars) to \$187,600 in 2015. The Anoka County 2015 median home value of \$187,600 is higher than Spring Lake Park’s median value. This discrepancy may in part be attributed to the large number of new homes built in Anoka County in recent years relative to the City of Spring Lake Park.

With this inflation-adjusted decline in median home value over the past year, a significant amount of the housing in Spring Lake Park qualifies as affordable housing. Out of the 2,782 housing units in the City, nearly 95% of the units are affordable to households making 80% or less of area median income. Housing values are mapped in Figure 3-2.

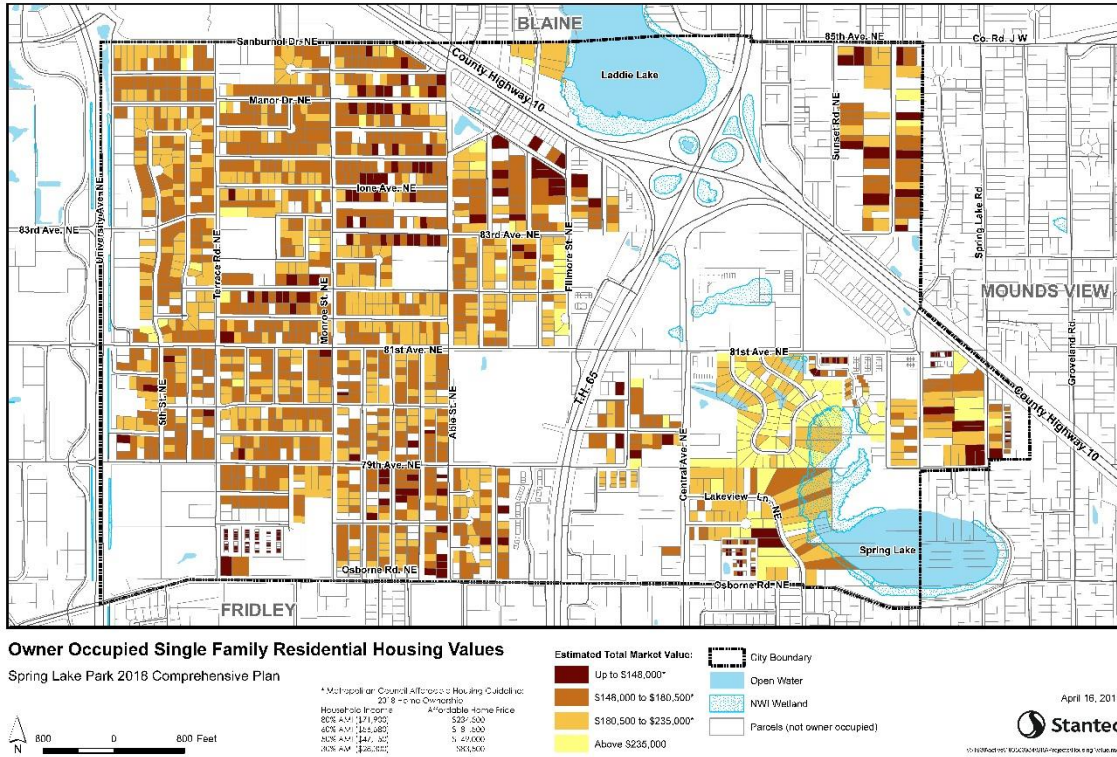


Figure 3-2: Owner Occupied Housing Values

As stated earlier in this section, the median home value in Spring Lake Park is \$158,700, which is slightly more affordable than the Anoka County median value of \$193,200 and also more affordable than the Twin Cities Metropolitan Area median of \$212,600. Spring Lake Park’s housing values are very similar to neighboring communities. Table 3-2 includes median home values in nearby communities.

Table 3-2: Median Housing Values in and around Spring Lake Park (source: American Community Survey, 2016)

Community	Median Housing Value
Spring Lake Park	\$158,700
Mounds View	\$168,600
Fridley	\$166,600
Anoka County	\$193,200
Twin Cities Metropolitan Area	\$212,600

Rental Housing Units

The median rent in Spring Lake Park is \$905 per month, which is lower than the Twin Cities Metropolitan Area (\$916) and Anoka County (\$1,000). Compared to other communities in the area, Spring Lake Park’s median rent is approximately the same or slightly higher. As the city sees housing redevelopment opportunities, such as the Dominion apartment development Legends of Spring Lake Park, median monthly rent may change. Table 3-3 includes median monthly rents in nearby communities.

Table 3-3: Median Rent in and around Spring Lake Park (source: American Community Survey, 2016)

Community	Median Monthly Rent
Spring Lake Park	\$905
Mounds View	\$869
Fridley	\$904
Anoka County	\$1,000
Twin Cities Metropolitan Area	\$916

HOUSING AFFORDABILITY

As part of the 2040 Housing Policy Plan, the Metropolitan Council estimates that approximately 37,000 additional low- and moderate-income households needing affordable housing units will be needed in the region between 2020-2030. The Metropolitan Council will be working with communities to allocate these units across the region.

Affordable Housing Stock in Spring Lake Park

The Metropolitan Council defines home ownership affordability as ~~\$85,500~~[\\$83,500](#) for households making less than 30 percent Area Median Income (AMI), ~~\$153,000~~[\\$149,000](#) for households making 31-50 percent AMI, [\\$181,500 for households making 51-60 percent Area Median Income \(AMI\)](#), and ~~\$240,500~~[\\$243,500](#) for households making 51-80 percent AMI. In Spring Lake Park, the median home value is \$160,400, indicating that much of the City’s housing stock is affordable at the 51-80 percent AMI level. Housing affordability is discussed further later in this chapter.

[There are approximately 2,782 total housing units in the City of Spring Lake Park. Of those 1,905 \(68%\) are owner occupied and 877 \(32%\) are renter occupied. About 1,405 units are affordable to households with incomes between 51- and 80-percent AMI. 1,037 units are affordable to households with income between 31- and 50-percent AMI. 234 units are affordable to households with income at or below 30-percent AMI.](#)

These housing stock characteristics in Spring Lake Park are summarized in Table 3-4.

Table 3-4: Affordable Housing Stock in Spring Lake Park (source: Metropolitan Council)

Total Number of Units	2,782		
Tenure	Owner Occupied		Renter Occupied
	1,905		877
Number of Affordable Units	At or below 30% AMI	31-50% AMI	51-80% AMI
	234	1,037	1,405

[There are a total of 152 publicly subsidized units within the city, of which 60 are designated specifically for seniors as outlined in Table 3-5. There are no publicly subsidized housing units within Spring Lake Park supplied specifically for people with disabilities.](#)

Table 3-5: Publicly Subsidized Units (source: Metropolitan Council)

Number of Publicly Subsidized Units	Senior Housing	People with Disabilities	All other publicly subsidized units
	60	0	3892

Cost Burdened Households

Many residents in communities across the Twin Cities experience challenges affording their housing costs. The Department of Housing and Urban Development (HUD) defines housing to be affordable if the residents do not pay more than 30 percent of their income towards housing costs. Housing costs can include rent or mortgage payments, utility bills, HOA fees or other fees associated with living in the home. Residents who pay more than 30 percent are considered “Cost-burdened”.

In Spring Lake Park, over six hundred households (23.8 percent of households) are considered to be cost-burdened. [There are 222 households with income at or below 30-percent the Area Median Income \(AMI\). 274 households with income between 31- and 50-percent AMI. 140 households with income between 51- and 80-percent AMI.](#) Table 3-6 describes the cost burdened households by median income level.

Table 3-6: Housing-Cost-Burdened Households (source: Metropolitan Council)

Household Income Level	Number of Cost-burdened Households
At or below 30% AMI	222
31 to 50% AMI	274
51 to 80% AMI	140
Total Households	636

Housing Projections and Need

Although the City of Spring Lake Park is relatively built out, it will still need to accommodate for new residents of all socioeconomic backgrounds. The Metropolitan Council requires that Spring Lake Park must supply 29 new units of affordable housing (at or below 80 percent AMI) by 2040. [The greatest need of affordable units are for those household making 30-percent area median income or below. The Met Council allocates a need of fourteen additional units for that low-income population in Spring Lake Park by 2040. An additional six units are needed for household making between 31- and 50-percent AMI. Nine units are needed for household making between 51- and 80-percent AMI.](#)

[The greatest need of affordable housing units by 2040 are for households at or below 30-percent AMI. The units must be affordable at different levels, described Housing units needs are outlined based on income level](#) below in Table 3-7.

Table 3-7: Affordable Unit Allocation (source: Metropolitan Council)

Household Income Level	Number of Units
At or below 30% AMI	14
31 to 50% AMI	6
51 to 80% AMI	9
Total Households	29

A majority of housing within the Spring Lake Park is already considered affordable, however the City has guided several areas for Medium and High Density Residential on its 2040 land use plan, which will provide additional opportunities for affordable housing in the community. The 29 allocated affordable housing units could also be accounted for in the proposed mixed-use district along MN 65.

[Redevelopment and anticipated residential density is addressed in Chapter 2: Land Use.](#)

While the City is doing their part in creating a regulatory land use plan to plan for areas of density greater than 6 units per acre, where most affordable housing will occur, barriers to development of affordable housing still exist in the region as well as in Spring Lake Park. Some of these barriers are beyond the City’s control including:

- Steady increases in land prices.
- Increase in construction costs. When combined with land prices, it becomes more difficult to provide affordable units through new construction.
- Physical limitations of land due to wetlands, poor access, poor soils that would increase the cost of land development or construction thus making it more difficult to build affordable units.
- Limited amount of remaining developable land.
- State, county and local tax structures.

MANUFACTURED HOME PARKS

[The City of Spring Lake Park includes over 100 manufactured housing units \(commonly known as Mobile Homes\). These units are naturally occurring affordable housing – meaning that they provide affordable housing without public subsidy. They also provide a unique opportunity for low-income households to attain homeownership. As land prices and incomes rise, these units may be susceptible to redevelopment, diminishing the stock of critical affordable housing within Spring Lake Park.](#)

[The City will consider available tools for the conservation of such affordable units, including the creation of co-operatives, Community Land Trust \(CLT\), and Low or No Cost Rehabilitation Loan Programs.](#)

AVAILABLE HOUSING TOOLS

[There are a number of widely used tools available to the City of Spring Lake Park to address housing needs within the community. Such tools include, but are not limited to:](#)

- **Site Assembly** - *Site or land assembly is a powerful tool cities can use to support housing development. When local governments acquire or have site control of a property, they can control the final development product. (source: Metropolitan Council) The City will use this tool when appropriate redevelopment opportunities and development interest arises.*
- **Use or creation of EDA/HRA, or partnership with Anoka County HRA** - *State law permits cities to cooperatively plan, undertake, construct, or operate projects that contribute to the economic welfare and public benefit of the community, including housing projects and developments, redevelopment projects, interest rate reduction programs, or any combination of these. (source: Metropolitan Council) This tool will be used. The City works closely with Anoka County HRA on commercial, industrial and multi-family development and redevelopment activities.*
- **Housing Bond Issuance** - *Under state law, cities and counties are authorized to develop and administer programs that make or purchase mortgages to finance the acquisition or rehabilitation of affordable housing. (source: Metropolitan Council) The City has issued housing bonds in the past to create affordable housing in the community. The City will utilize this tool for the creation of new affordable housing projects when opportunities arise.*
- **Tax Abatement** - *Tax abatement is a financing tool that reduces taxes or tax increases for owners of specific properties. Local governments offer the tax reduction to provide a financial incentive for a public benefit, such as creation of housing affordable to low and moderate-income households. (source: Metropolitan Council) The City will work with non-profit and affordable housing developers to use this tool for the creation of new affordable housing projects when opportunities arise.*
- **Tax Increment Financing (TIF)** - *A primary tool in economic development and redevelopment, tax increment financing, also known as TIF, is a legislatively authorized tool available to cities and special entities such as housing and redevelopment authorities. Used to finance real estate development costs, municipalities create TIF districts to encourage development and to pay for related public improvements and infrastructure needs such as streets, sidewalks, or sewer. (source: Metropolitan Council) The City will work with non-profit and affordable housing developers to use this tool for the creation of new affordable housing projects when opportunities arise.*
- **Minnesota Housing RFP** - *The Consolidated RFP allows Minnesota Housing and its funding partners to use a single application and advertise multiple resources at once. This provides funders the flexibility to assemble creative finance packages that best fit each project during the project review and selection processes. (source: Metropolitan Council) When affordable housing development opportunities arise, the City will share this resource with developers.*

An introduction to these and other tools are provided by the Metropolitan Council under the Housing tab at www.metrocouncil.org/Handbook/Resources.aspx

HOUSING ACTION PLAN

The following Housing Action Plan outlines efforts Spring Lake Park will explore to maintain existing housing and create new affordable housing in the next ten years:

Regulatory

- **The City will provide** sufficient land guided at densities greater than 6 units per acre, within redevelopment areas close to jobs and transit.

- [The City will research and consider Accessory Dwelling Unit \(ADU\) as a permitted use in the 2018-2028 term.](#)

Housing Maintenance

- The City will strengthen its efforts to actively promote first-time homebuyer programs to assist residents entering the market.
- The City will also market housing rehabilitation programs available through the County and State. This can be done via the City's website, newsletter and other methods.

Enforcement

- [The City will e](#)Evaluate existing housing stock in order to target code enforcement and rehabilitation assistance.
- The City will actively enforce the Housing Maintenance Code.

Neighborhood Development

- Continue City programs promoting pride in the community.
- [The City will p](#)Partner with Anoka County to implement affordable housing programs at all three affordability levels in Spring Lake Park.

Rental Housing

- Continue to utilize Spring Lake Park's existing rental licensing program to promote safe rental housing.

REVISIONS REQUIRED

Task	Completed	Needed / notes	Advisory ?	Who	Done ?
Provide number of single family, multifamily, manufactured homes	Table 3-1	Table 3-1		Polacek, Carlson	Y
Include components of existing housing assessment in narrative of existing housing needs	Page 3-5 and 3-6			Polacek, Carlson	Y
Acknowledge city's share of region's need for additional affordable housing between 2021 and 2030	Table 3-7			Polacek, Carlson	Y
Show staging of land development anticipated by land use category (min 8 du/acre, or combo of 6 du/acre and 12 du/acre)	Reference Land Use Chapter			Polacek, Carlson	Y
Reference when and why tools listed in letter would be used (e.g. site assembly, tax abatement, etc.)	Listed, include when and why on page 3-8	Available Housing Tools		Polacek, Carlson	Y
Met Council will require a local Fair Housing Policy to draw on LCA 2019 awards		(Advisory)	Y	Polacek, Carlson	
Consider proactive versus reactive rental housing policy		(Advisory)	Y	Polacek, Carlson	
For map of home values, consider changing value for 80% AMI to \$243,500		Done	Y	Duan, Polacek	Y
Number of affordable housing units in Table 3-3 aren't near number provided by Met Council in Existing Housing Assessment		Figure 3-2	Y	Polacek, Carlson	Y
When will city research and consider ADU policy?	Page 3-5	Regulatory	Y	Polacek, Carlson	Y

Chapter 4: Parks, Trails, and Community Facilities

INTRODUCTION

Parks, trails, and open space provide many important benefits for cities and their residents. In addition to providing recreational opportunities for residents, these facilities also contribute to the health of a community by providing active living opportunities for residents. Parks may also foster a sense of community by providing gathering space and programs for residents.

Parks, Trails, and Community Facilities Goals and Policies

The following goals were developed to guide development of the City's parks, trails, and community facilities plan:

1. Maintain and provide adequate funding for the existing park and trail network in Spring Lake Park.
2. Complete sidewalk and trail gaps to establish a connected network for pedestrian and bicycle facilities in the city.

Policies reflect the position of the City on the specific implementation of the Goals. It is the policy of the City of Spring Lake Park to:

1. Complete renovations of park buildings to meet the needs of park users and visitors.
2. Explore the renovation or relocation of City Hall to better meet the needs of constituents.
3. Work with Anoka County to rebuild Osborne Trail in areas needing pavement maintenance.
4. Collaborate with other agencies and partners to implement new regional or multi-jurisdictional trails in Spring Lake Park and neighboring communities.

EXISTING PARKS AND TRAIL NETWORK

Parks

The City of Spring Lake Park includes six City parks, as illustrated in Figure 4-1. These six parks and their amenities are listed in the following sections. There are no [federal, state, or](#) regional parks in the city.

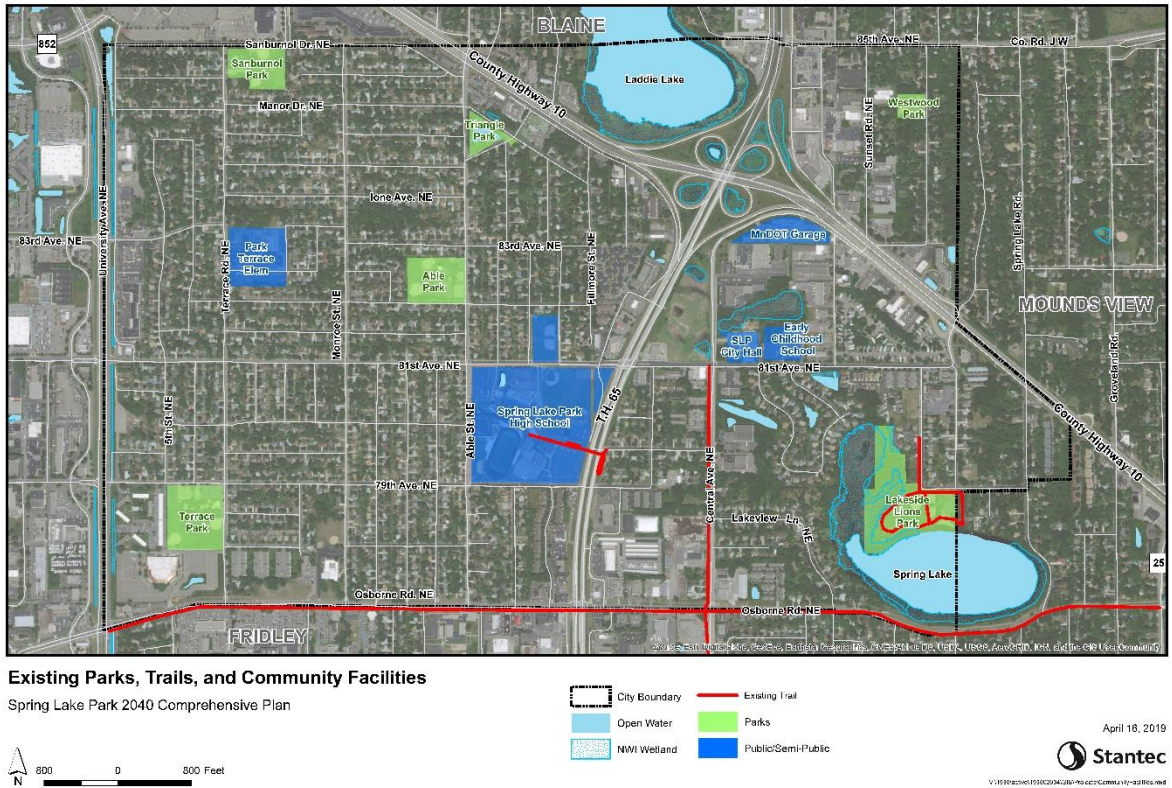


Figure 4-1: Existing Parks, Trails, and Community Facilities

Able Park

Able Park is located at 8200 Able Street NE. This park is approximately 6.7 acres, and includes playgrounds, a picnic shelter, a basketball court, volleyball courts, and athletic fields. In the winter months, the park features a hockey rink.

Triangle Park

Triangle Park is located at the intersection of Able Street and Manor Drive. This 2.5-acre park includes a pond, walking path, and picnic tables.

Lakeside Lions Park

Lakeside Lions Park is located at 79th Avenue and Pleasant View Drive. This 11.8-acre park is jointly owned with the City of Mounds View, and includes a swimming beach and beach house, picnic shelter and equipment, playground equipment, athletic fields, volleyball courts, and a walking path.

Sanburnol Park

Sanburnol Park is located at 520 Sanburnol Drive. This 5.7-acre park includes playground equipment and athletic fields.

Terrace Park

Terrace Park is located at 79th Avenue and Terrace Road. This 10.7-acre facility includes playground equipment, picnic shelters, and athletic fields. The park also features a basketball court, tennis courts, and a skate park. In the winter months, the park features a hockey rink.

Westwood Park

Westwood Park is located at 8450 Westwood Road. This 1.8-acre park includes playground equipment, a picnic shelter, and one athletic field.

Trails

The City of Spring Lake Park has two major bicycle trail facilities and two pedestrian trail facilities within the community, providing opportunities for recreation and transportation to walk and bike in Spring Lake Park. These trails include:

- A paved, east-west trail along Osborne Road from University Avenue NE to the city limits, continuing into Mounds View
- A paved north-south trail from 81st Ave NE to Osborne Road, along Old Central Avenue.
- A pedestrian bridge at 80th Avenue NE, crossing Highway 65 to Spring Lake Park High School
- Internal, paved recreational pedestrian trails at Lakeside Lions Park.

There are currently no regional trails in Spring Lake Park.

Existing trails are mapped in Figure 4-1.

Sidewalks

There are also numerous concrete sidewalks for use by pedestrians along several streets within the City, as well as a pedestrian bridge over Highway 65 near 80th Ave. Pedestrian facilities and safety are discussed further in Chapter 5: Transportation.

PLANNED PARKS AND TRAILS

Planned Parks

The City of Spring Lake Park is entirely built out and there are no new planned parks in the city.

Planned Trails

Local Trails

The City has planned one bicycle lane along 81st Avenue NE, from County Highway 10 to Old Central Avenue. This bike lane will be added by restriping 81st Ave NE from a 4-lane to a 3-lane road. There are no other planned on- or off-street bicycle facilities in the city.

[The Minnesota Department of Transportation is currently performing a safety audit and corridor study of Highway 65, scheduled for completion in 2019 and 2020 respectively. Both programs are aimed in part at improving safety for those walking and biking pedestrians and bicyclists along and across the corridor. The MnDOT recently completed the re-construction of a bicycle and pedestrian overpass of Highway 65 between Spring Lake Park High School and the eastern side of the corridor. The City is working to](#)

improve the effectiveness of the overpass by reviewing options to possibly extend the trail to 81st Avenue NE as a connection to Mounds View.

Regional Trails

The Metropolitan Council has not identified any regional trails or regional trail search corridors within the City in the 2040 Regional Parks Policy Plan. The Metropolitan Council has identified a regional bicycle trail network (RBTN) through their 2040 Transportation Policy Plan. The RBTN identifies possible trail alignments and search areas for future regional trails. The Met Council has identified one regional trail opportunity in Spring Lake Park: a north-south trail along County Highway 10 and Highway 65. The Met Council has also identified two corridor search areas, through the northwestern part of the city (Tier 2) and at the southwest corner of the city (Tier 1). One Tier 1 Regional Bicycle Transportation Network (RBTN) Alignment exists in the City, along Highway 65.

Planned bicycle facilities and RBTN alignments are mapped in Figure 4-2.

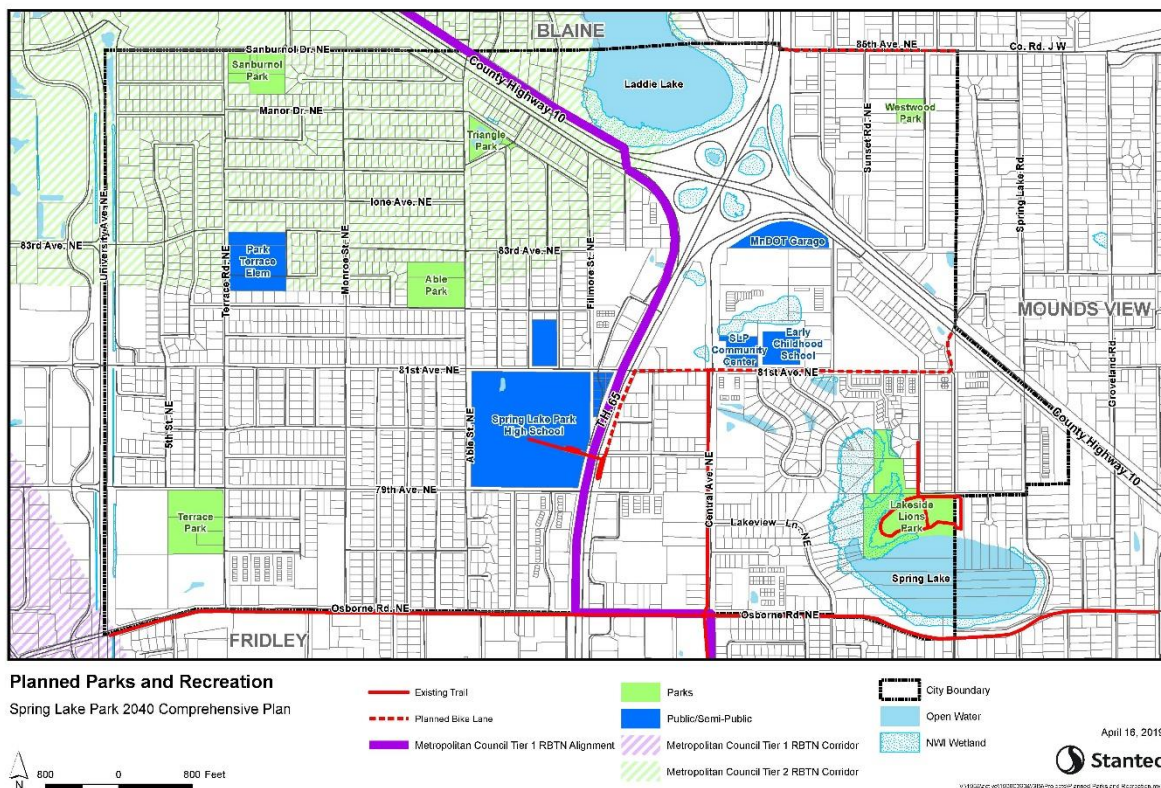


Figure 4-2: Planned Parks and Recreation

COMMUNITY FACILITIES

Community facilities include public and semi-public uses, such as schools, medical facilities, and government buildings. In general, the City's existing facilities are in good condition and adequate for the City's needs. However, space is limited at City Hall, which houses the City's administrative offices and police department. The City Hall is also used regularly for City Council, Planning and Zoning Commission, and Parks and Recreation Commission meetings; community education classes; and community meetings. Space at City Hall is very limited, as there are few available conference rooms for staff



meetings or adequate space for larger community meetings. Expansion or relocation of the existing City Hall will likely be necessary to accommodate additional space needs.

In addition to the physical facilities discussed above, the City provides a number of services and activities to promote the health, safety, and welfare of its residents. The City provides recycling services to residents through curbside pick-up and recycling days. The City also cooperates with Anoka County to encourage residents to utilize the Anoka County Household Waste Facility (3230 101st Ave NE, Blaine). The City communicates with residents through a variety of means, including the Spring Lake Park News in the Park quarterly newsletter, city website, and cable access channel. Other facilities that serve Spring Lake Park residents include county libraries, medical clinics and hospital, a community college (in Coon Rapids), a technical school (in Anoka), transit facilities including local and commuter bus routes and the Northstar commuter train station in Fridley, public safety, and senior services. Although some facilities are located outside City boundaries, they are provided directly to residents of Spring Lake Park from the City or through the City's collaboration with other agencies.

Existing community facilities are illustrated in Figure 4-1.

CAPITAL IMPROVEMENT PLAN

[The City's CIP, including an itemized list for parks, recreation, and community facilities is included in the Appendix of this Plan.](#)

REVISIONS REQUIRED

Task	Completed	Needed / notes	Advisory?	Who	Done?
Include CIP for local parks and open space facilities	Added as Chapter 8 to draft chapters folder	Referenced Capital Improvement Plan		Buchholtz	Y
Confirm regional trail / tier 1 language	Updated narrative under “Local trails” and “Regional trails”	Local Trails, Regional Trails		Polacek, Carlson	Y
Add segment under “Local Trails” re 65 safety audit, overpass	Added narrative under “Planned trails” > “Local trails”	Request confirmation from Dan on language under Local Trails		Buchholtz	Y
Add planned trail alignments on Planned Parks and Rec Map	Added lines along 65 between school and 81 st , and along 85 th in NE corner of city Request map changes	Figure 4-2.		Buchholtz Duan	Y

Chapter 5: Transportation

INTRODUCTION

The purpose of the Transportation Chapter is to identify and analyze all components of a community's transportation network. This includes roads, transit, aviation, non-motorized vehicles (i.e. bicycle and pedestrian), freight and goods movement, and supporting land use. The plan develops strategies, goals, and policies for the development of a multi-modal transportation system.

Policies reflect the position of the City on the specific implementation of the Goals. The City of Spring Lake Park's transportation policies include the following:

1. Continue regular maintenance of existing City streets, including reconstruction of older streets as necessary.
2. Continue to collaborate with Anoka County on any future County-initiated improvements to County Roads.
3. Establish a program of access management in connection with the redevelopment of commercial land industrial properties.
4. Require that a developer of any proposed structure 200 feet above ground level notify the Federal Aviation Administration and the Minnesota Department of Transportation (Aeronautics) of the potential to affect navigable airspace.
5. Cooperate with the Metropolitan Council and the Metropolitan Airports Commission on potential development within the influence area of the Anoka County-Blaine Airport.
- ~~6. Reclassify the functional classification of 81st Avenue to a Collector.~~
- ~~7-6.~~ Cooperate with Metro Transit and Anoka County to accommodate Spring Lake Park's transit needs.
- ~~8-7.~~ Limit access on Principal and A-Minor Arterials to improve the safety and capacity of these roadways.

ROADWAY SYSTEM

Functional Classification

The roadway system represents a significant component of a city's overall transportation network. Roadways are classified according to their function in the roadway network. This functional classification system creates a hierarchy of roads for the orderly movement of traffic from local residences and businesses to the highway system. A roadway functional classification is important, as it will determine a road's design features such as width, speed limit, intersection control, and access.

Roads are classified according to their degree of access and mobility:

- Principal arterials are at the top of the roadway system hierarchy. The primary purpose of principal arterials is to provide for mobility. Therefore, access on these roadways is limited. These routes are intended for travel from one region to another. Ideally, these roadways are

spaced every two to three miles in developed areas. Trunk Highway 65 is an example of a principal arterial in Spring Lake Park.

- Minor arterials are directly below principal arterials in the roadway network hierarchy. These roadways also maintain a focus on mobility, but mobility is sacrificed somewhat to allow for more access. These routes provide for travel access a region and between principal arterials. Minor arterials are ideally spaced every one-half to one mile in developed areas. Trunk Highway 47 is an example of a minor arterial in Spring Lake Park.
- Collectors provide a balance between mobility and access. Residences and businesses often have direct access to these roads. Collectors also collect traffic from local roads and distribute it onto higher order roadways. Collectors also provide for shorter trips within a small area. Ideally, collectors are spaced every ¼ to ¾ mile in developed areas. An example of a collector roadway in Spring Lake Park is Osborne Road.
- Local streets fall at the bottom of the roadway hierarchy, as their primary function is to provide for local access to homes and businesses. Local roads are intended for short trips. Typically, they connect to other local streets and to collector roadways. An example of a local street in Spring Lake Park is Filmore Street NE.

The functional classification of Spring Lake Park roadways is presented in Figure 5-1, [including projected 2040 traffic volumes \(AADT\) from the Anoka County 2040 Transportation Plan](#).

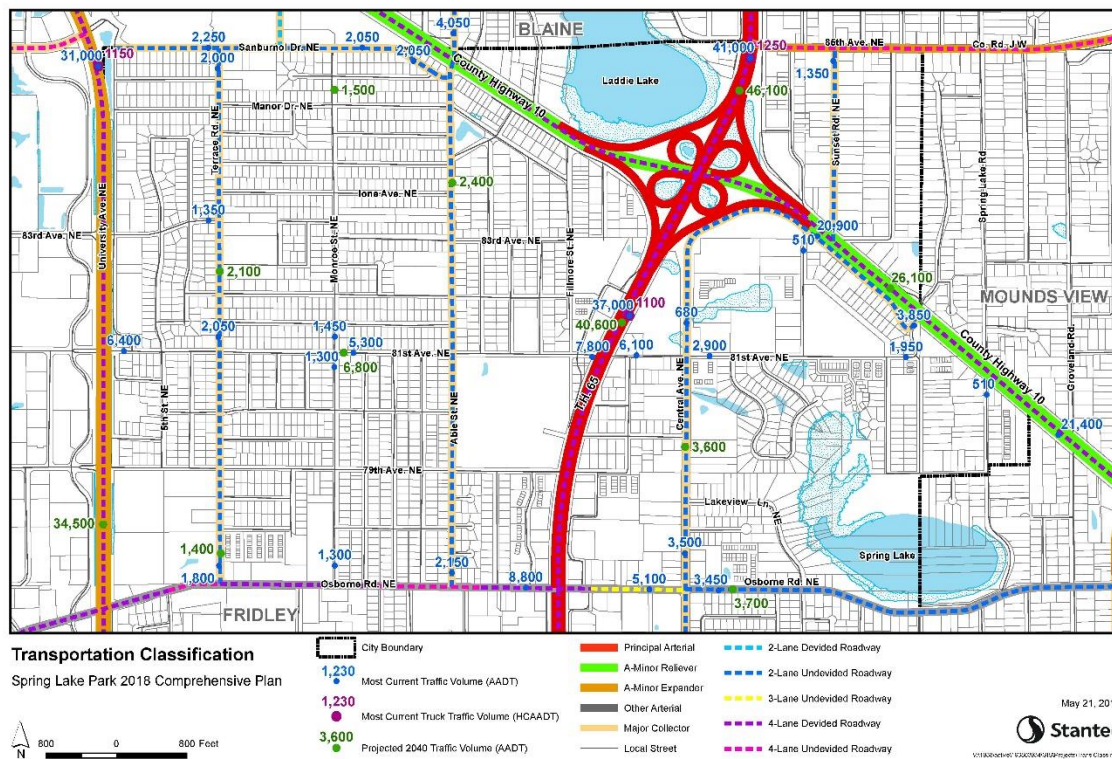


Figure 5-1: Transportation Classification

Capacity

Existing (2017) traffic volumes provided by the Metropolitan Council are shown on Figure 5-1 as well. The City currently experiences congestion at the intersection of 81st Ave and TH 65 and at the intersection of 81st Ave and TH 47. This congestion is mainly caused by the timing of the signals at

these intersections. No additional lanes are planned at either of these intersections. [No additional lanes are planned for any Principal or A-Minor arterial road.](#)

Safety

Anoka County 2040 Transportation Plan

In the 2040 Transportation Plan Update, Anoka County identifies vehicle crashes from 2006 to 2015. In this 10-year period, there were 165 fatal crashes and 33,989 total crashes in the county. Of fatal and serious crashes, distracted driving accounted for approximately 20 percent and intoxicated driving accounted for approximately 18 percent.

Between 2011 and 2015, there was one fatal crash at Pleasant View Drive and County Road 10 and three serious crashes at Osborne Road and MN 65, 81st Ave and MN 65, and at Pleasant View Drive and County Road 10.

Pedestrian Safety Along University Ave NE

In the past few years, there have been numerous pedestrian fatalities along University Avenue NE, bordering Spring Lake Park and Fridley. High speed traffic, wide roadways, and limited crossing facilities make the area dangerous for people walking or running ~~in the area~~. Some of the recent incidents along the corridor include:

- Pedestrian fatality, University Avenue and 81st Street, October 14, 2016
- Pedestrian fatality, University Avenue and 57th Avenue, January 16, 2017
- Pedestrian fatality, University Avenue and Osborne Road, March 1, 2018

The Minnesota Department of Transportation is currently working with local jurisdictions to understand the issues for pedestrians and motorists along the corridor. [See Chapter 4: Parks, Trails, and Community Facilities for more details on these studies.](#)

The City will continue to cooperate with the appropriate agencies on safety issues that arise.

Access Management

Access management is a critical component of a safe and efficient roadway system. By limiting access points, safety and mobility are increased on roadways. It is also important to balance mobility needs with local access needs. As discussed above, access is limited on higher mobility roadways such as Principal Arterials, while local streets provide increased access and decreased mobility.

Anoka County has access spacing guidelines to address access, safety, and mobility issues on roadways within the County. These guidelines for urban roadways are presented below in Table 5-1.

Table 5-1: Access Spacing Guidelines (source: Anoka County)

Functional Classification	Route Speed (MPH)	Intersection (Primary Full Movement)	Spacing (Conditional Secondary)	Signal Spacing	Private Access
Principal Arterial	50 – 55	1 mile	½ mile	1 mile	Subject to conditions
	40 – 45	½ mile	¼ mile	½ mile	
	< 40	1/8 mile	300 – 600 ft	¼ mile	
Expressway	50 – 55	1 mile	½ mile	1 mile	
Minor Arterial	50 – 55	½ mile	¼ mile	½ mile	
	40 – 45	¼ mile	1/8 mile	¼ mile	
	<40	1/8 mile	300 – 660 feet	¼ mile	
Collector and Local	50 – 55	½ mile	¼ mile	½ mile	
	40 – 45	1/8 mile	N/A	¼ mile	
	< 40	1/8 mile	300 – 660 feet	1/8 mile	

Pedestrian and Bicycle System

The City of Spring Lake Park includes two bicycle trails. The first runs east to west along Osborne Road (CSAH 8/CR 108) across the length of the City. The second trail runs along Central Avenue from the Fridley City boundary to 81st Avenue NE. The City maintains both trails. There are also numerous concrete sidewalks for use by pedestrians along several streets within the City, as well as a pedestrian bridge over Highway 65 near 80th Ave.

The City does not include any regional trails. [The Northtown Mall generates bicycle and pedestrian traffic.](#)

Additional information and maps about trail [facilities](#) in Spring Lake Park can be found in Chapter 4: Parks, Trails, and Community Facilities.

Transit

Transit is an important aspect of a multi-modal transportation system. The Metropolitan Council has identified the City of Spring Lake Park as “Market Area ~~43~~.” ~~Service options within Market Area ~~43~~ include express routes, urban radial, suburban local, circulators, and general public dial-a-ride. Anoka County Volunteer Transportation and Anoka County Traveler Dial-A-Ride provide paratransit service in the County.~~ [are primarily commuter express bus service with some fixed-route local service providing basic coverage. General-public dial-a-ride services are available where fixed-route service is not viable.](#)

The City of Spring Lake Park is currently served by several bus routes, all of which are operated by Metro Transit (Figure 5-2):

- Route 10 is a local service bus route on Central Avenue (TH 65) ~~between Blaine and downtown Minneapolis. In Spring Lake Park, this route runs detours off Central Avenue to Osborne Road NE and Monroe St NE.~~ [with branches on both Monroe Street NE/Osborne Road and University Avenue NE. It terminates at the Northtown Transit Center where it connects with eight other bus lines service much of Anoka County.](#)

- Route 59 is a limited stop bus route that runs along Central Avenue (TH 65) between Coon Rapids and downtown Minneapolis. ~~In Spring Lake Park, this route provides service on 81st Avenue and Osborne Road,~~ making stops at key intersections including at Osborne Road and 81st Ave NE during weekday peak hours.
- Routes 25 and 825 offer Monday through Saturday service along 85th Avenue NE on the northeastern edge of the City.
- Route 824 is limited stop bus route that runs along University Avenue (TH 47) between Coon Rapids and downtown Minneapolis. In Spring Lake Park, this route provides service on Osborne Road and Monroe Street.
- Route 854 is an express bus route that runs along University Avenue (TH 47) between Coon Rapids and downtown Minneapolis.

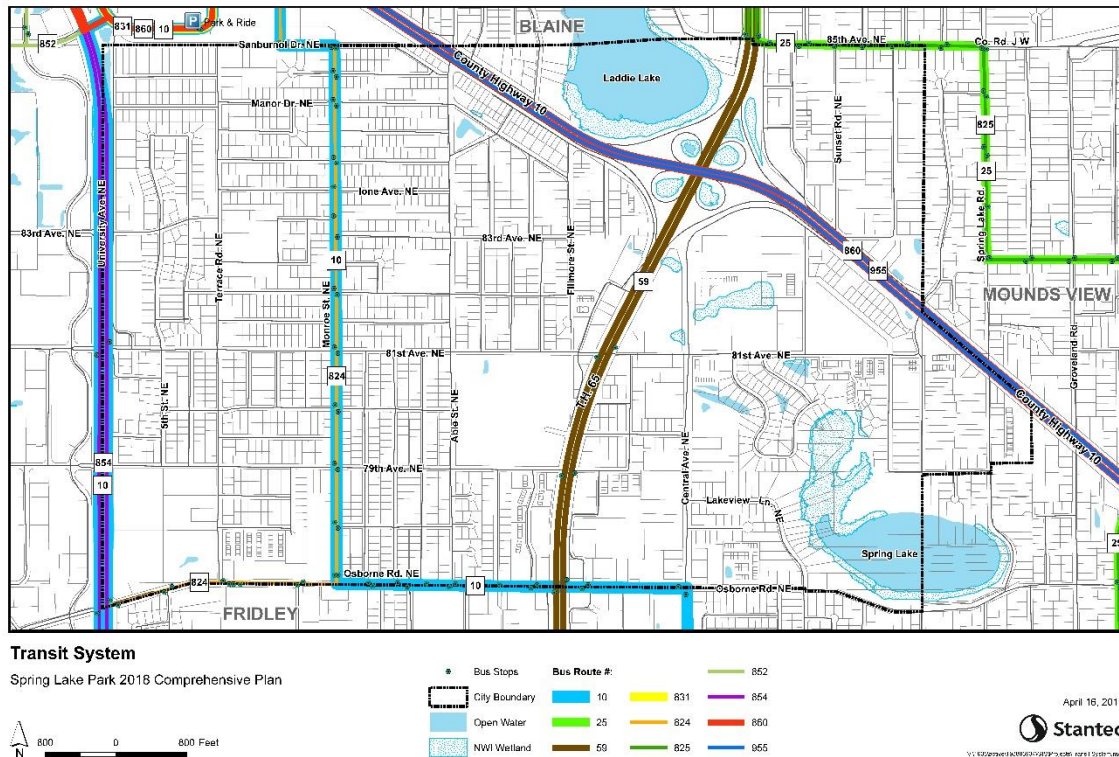


Figure 5-2: Transit System

~~There no regional transit corridors planned for the City of Spring Lake Park. There are no planned dedicated busways or MnPASS lanes in Spring Lake Park. However, the City will work with the Metropolitan Council to determine future transit services consistent with the city’s transit market area.~~

Central Avenue BRT

In 2011 and 2012, Metro Transit studied regional corridors including Central and University Avenues for suitability of future Bus Rapid Transit lines. The Central/University alignment, if built, would travel along University Avenue (the western limit of Spring Lake Park) with approximately three stops along that border.

This segment of University Avenue along the Spring Lake border is generally two lanes in either direction with shoulder lanes on both sides and a ditch in the middle. Near intersections, the shoulder

[lanes generally converts to a right-turn lanes and space in the ditch converts to left-turn lanes as illustrated in Figure 5-3. In the case that BRT is built along this segment of University, the shoulders could theoretically be converted to bus-only lanes. Transit priority at traffic signals may also improve performance. Any alterations to University Avenue must be coordinated with the Anoka County highway jurisdiction.](#)

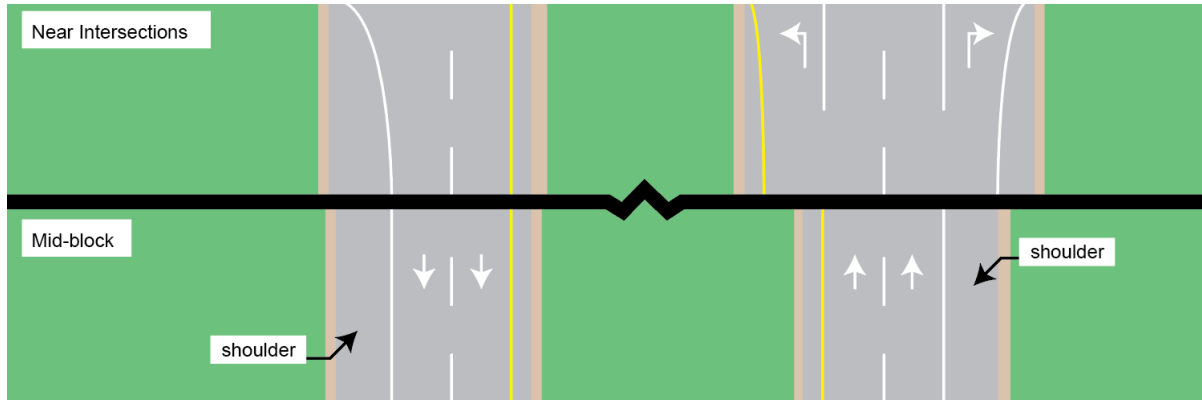


Figure 5-3: General existing condition of University Avenue (not to scale)

[Although the study concluded that BRT along this corridor would improve reliability and travel speed, no further studies or implementation dates have been set. The City of Spring Lake Park will work with Metro Transit to continue to improve transit access in the area.](#)

There are no park-and-ride facilities located within Spring Lake Park. A facility is located nearby at the Northtown Mall Transit Center, which is just north of Spring Lake Park’s north boundary at University Avenue and Sanburnol Drive.

Aviation

There are no existing or planned aviation facilities within Spring Lake Park. However, the City is within the Anoka County-Blaine Airport (ANE) Influence Area. Therefore, it may be affected by planning considerations such as airport zoning, environmental mitigation, airport development and economic impacts, ground access needs, infrastructure requirements, and general land use compatibility. Development of an airspace zoning ordinance to meet the State standards is the responsibility of a joint airport/community zoning board.

In 2010, the Metropolitan Airports Commission (MAC) adopted a comprehensive plan for the Anoka County – Blaine Airport. The Plan serves as a framework for future development of the airport and compatibility with surrounding communities. The Plan also includes forecasts for air travel out of the airport with flight operations [falling-rising](#) from [86,83887,429](#) annual flights in [2007-2015](#) to [79,56088,025](#) flights in [2025-2035](#). As such, the airport is estimated to [be under capacity and no expansions are planned](#) have adequate runway capacity to support all future activity scenarios, and [no new airfield expansion is currently planned](#).

The City will notify the Federal Aviation Administration of any alteration exceeding 200 feet above ground level or other construction or alteration as required by Federal Regulation Title 14, Part 77.



Freight

While there are some industrial and auto-oriented uses in Spring Lake Park, major trucking or freight infrastructure is limited. Heavy commercial average annual daily traffic is mapped in Figure 5-1. There are no railroads, rail terminals, or barge terminals in Spring Lake Park.

TRAFFIC ANALYSIS ZONES

The City of Spring Lake Park falls entirely within TAZs TAZ Zones 250, 251, 252, and 253 fall entirely within the City of Spring Lake Park. A small portion of the City is located partially within TAZ 248 and 249. Portions of TAZ Zones 248, 249, and 1703 are also within Spring Lake Park. All related TAZs are illustrated in Figure 5-4. Population, household, and employment forecasts are allocated to the appropriate TAZs in Table 5-2. These projections assume linear growth within the time period between 2014-2010 and 2040. The City of Spring Lake Park is entirely built-out with very few vacant parcels. New population growth in each of the six intersecting TAZs will be the result of residential and mixed-use redevelopment. More information about demographics and population growth and future land use changes are included in Chapters 1 and 2, respectively.

Table 5-2: Population, Household, and Employment Projections by TAZ (source: Metropolitan Council)

Population				
TAZ	2010	2020	2030	2040
248	23	33	35	38
249	246	291	311	335
250	1369	1409	1478	1566
251	624	709	740	787
252	1983	1929	1999	2092
253	1989	2139	2227	2353
1703	178	190	210	230
Total	6412	6700	7000	7401
Households				
TAZ	2010	2020	2030	2040
248	13	14	15	16
249	155	169	182	201
250	559	604	622	662
251	278	300	311	335
252	755	812	836	886
253	837	902	934	999
1703	75	80	100	100
Total	2672	2881	3000	3199
Employment				
TAZ	2010	2020	2030	2040
248	51	45	51	58
249	834	800	826	845
250	1265	1423	1453	1469
251	197	275	301	333
252	220	282	306	335
253	366	376	413	459
1703	66	80	100	100
Total	2999	3281	3450	3599

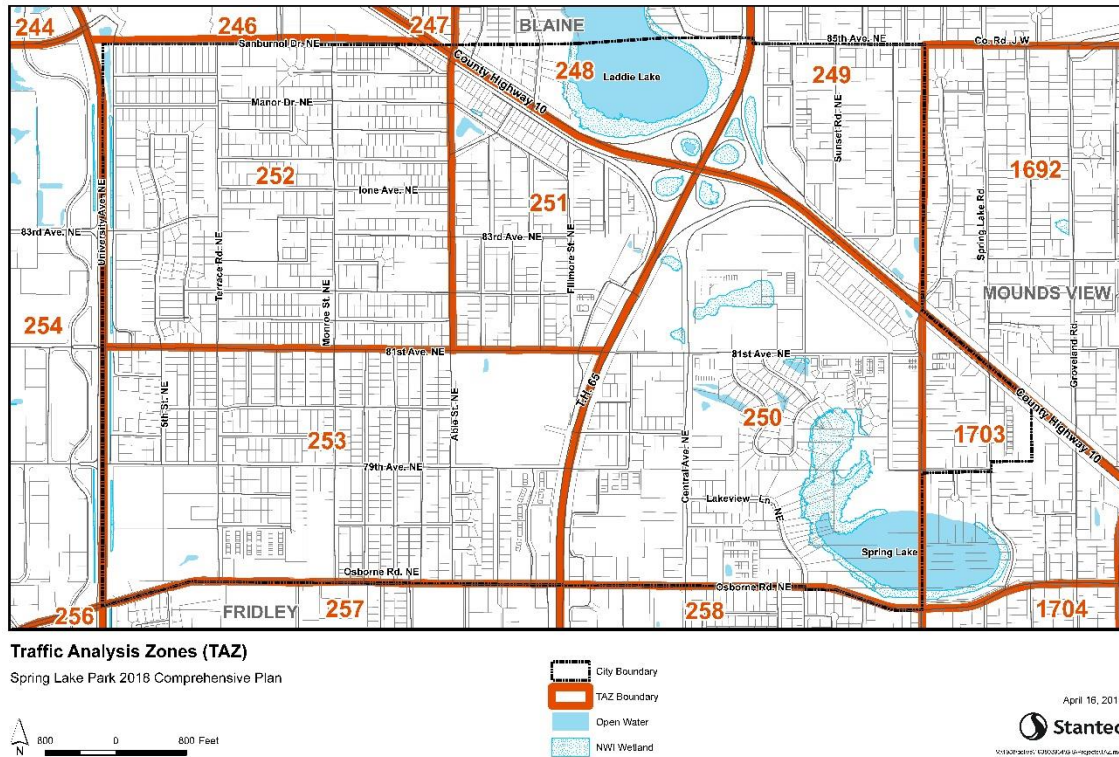


Figure 5-4: Traffic Analysis Zones (TAZ)

PLANNED IMPROVEMENTS

The City of Spring Lake Park will continue to cooperate with neighboring municipalities, Anoka and Ramsey Counties, and Mn/DOT to address access and mobility on local, county, and state roadways.

- There are no planned improvements to principle arterials in Spring Lake Park under the TPP 2040 current revenue scenario.
- There are no planned interchange improvements in Spring Lake Park.

There are no proposed MnPASS lanes within the limits of Spring Lake Park. The nearest proposed lane is along Interstate-35W approximately two miles to the east of city-limits. The proposed project involves the addition of one lane to I-35W between Roseville and Lino Lakes to accommodate a MnPASS shared high-occupancy vehicle and transit lane. No coordination between the City of Spring Lake Park and MnDOT is expected on this project.

Within the next 10-year planning period, the City will evaluate the condition of Garfield Street NE and Hayes Street NE for possible resurfacing. With the development of Hy-Vee, intersection improvements and signal timing will be implemented at 81st and MN 65. The City will continue its 7-year crack seal and seal coat maintenance program, as well as repairing any problem areas that arise.

REVISIONS REQUIRED

Task	Completed	Needed / notes	Advisory?	Who	Done?
Identify existing and future number of lanes for principal and A-minor arterials	Hongyi updated map to show number of lanes "No additional lanes planned"	Figure 5-1		Polacek, Duan	<u>Y</u>
Map forecasted 2040 traffic volumes	Done	Use Anoka County plan		Duan	Y
Chapter 5 has TAZ allocations higher than city total forecasts that need to be fixed	Created new TAZ table	Table 5-2		Polacek, Duan	Y
Provide TAZ allocations for #1703, fix map issue for #250	Added 1703 to table. Fixed Map	Done		Duan	Y
Include map of TAZ allocations that only include portion in city		Figure 5-4		Duan	Y
Identify planned improvements in Current Revenue Scenario and include 35W improvements currently underway		Under Planned Improvements		Polacek	Y
Identify existing or proposed future MnPASS lanes	Narrative added at end of chapter, page 5-7	Under Planned Improvements		Polacek	Y
Reference potential and previous work conducted on Central Ave BRT	Narrative added under "Central Avenue BRT" heading 5-4	Under Central Avenue BRT		Polacek	Y
Reference availability of bus only shoulder lanes/transit advantages on University	Narrative added under "Central Avenue BRT" 5-5	Under Central Avenue BRT		Polacek	Y
Include discussion of bike and peds, including analysis of connections over major physical barriers and ped system in relation to community designation	See map. Add 85 th , 81 st , and (to be studies/added: Osborne river to Rice Creek. City currently spending money on Osborne. Confirm with Dan	Under Pedestrian and Bicycle System		Polacek, Buchholtz	Y
In discussion of changing 81 st Ave NE to a collector, include description that change requires approval by Transportation Advisory Board (TAB)	Removed Policy 6 "Reclassify the functional classification of 81 st Avenue to a collector"	done	Y	Polacek	Y

Table 5-1 – correct guideline timelines so they aren't all the same	Replaced table 5-1 with County numbers	Table 5-1	Y	Polacek	Y
1 st paragraph under Transit- reflect reference that whole city is in Transit Market Area 3	Replaced "II" with "3"	Under Transit	Y	Polacek	Y
Replace language describing transit service with proposed language in letter	Changed description "primarily commuter express bus service..."	Under Transit	Y	Polacek	Y
Note routes 10, 59, 25, and 825 as described in letter	Edited descriptions of each route on 5-4	Under Transit	Y	Polacek	Y
Better match descriptions on page 5-4 with Transit Map on 5-7		Under Transit, and Figure 5-2	Y	Polacek	Y
MAC: Consider adding an exhibit showing the extents of the ANE Influence Area	Skipping/advisory		Y	Duan	
MAC: Second paragraph: we have newer (2015) aviation activity forecasts for ANE if you would like to update aircraft operations projections in this section. Summary supplied		Updated to 2015 observed and 2035 forecasted flights Under Aviation	Y		Y
MAC: Also, consider revising the last sentence	Updated "As such, the airport is estimated to have adequate runway capacity to support all future activity scenarios, and no new airfield expansion is currently planned."	done	Y	Polacek	<u>Y</u>



Chapter 6: Water Resources

INTRODUCTION

The Public Facilities Chapter provides information on the City’s Sanitary Sewer, Water Supply, Local Surface Water Management Plans, and community facilities. These plans have been revised to meet new Metropolitan Council and watershed district standards. Information on these water resource plans are included as appendices to the comprehensive plan.

Water Resources Goals and Policies

The City of Spring Lake Park recognizes the importance of water resources for human and ecological services. The following goals and policies address surface water, sanitary sewer, and water supply.

1. Provide adequate sewer, water, and stormwater management to serve existing and new development.
2. Construct and operate existing and new public facilities to protect the health, safety, and welfare of residents.
3. Develop a plan consistent with the Metropolitan Council's Regional Development Framework.

Policies and Action Steps:

1. Prohibit the installation of new on-site sewer systems.
2. Encourage new development that is consistent with the capacity of the sewer and water systems.
3. Continue the City program to require polyvinyl chloride sewer pipes for all new development and redevelopment, as well as for all repairs.
4. Continue the city’s CIPP sanitary sewer lining program.
5. Continue implementation of Best Management Practices of City MS4 permit administered by the MPCA, including adoption of necessary ordinances.
6. Cooperate with the Minnesota Department of Natural Resources-Ground Level Monitoring Program to monitor groundwater levels and establish municipal baseline groundwater level information.

SANITARY SEWER

The Met Council has prepared forecasts for sewer flow to assist communities in their comprehensive planning efforts. [All uses within Spring Lake Park are sewered. There are no public or privately-owned Community Wastewater Treatment Systems or individual SSTS in operation within Spring Lake Park.](#) The sewer forecasts for Spring Lake Park are presented in Table 6-1.

Table 6-1: Sewer Forecasts

	2010	2020	2030	2040
Sewered Population	6,412	6,700	7,000	7,400
Sewered Households	2,672	2,880	3,000	3,200
Sewered Employment	3,000	3,280	3,450	3,600
Average Annual Wastewater Flow (MGD)	0.55	0.54	0.56	0.58
Allowable Peak Hourly Flow (MGD)	2.24	2.21	2.21	2.27



[There are no trunk sewers through the City of Spring Lake Park.](#)

The City of Spring Lake Park is served by the Met Council Interceptor 4-SL-534. Currently this interceptor has an available capacity of 0.79 mgd to provide for the City's long-term sewer and water needs. The Met Council has not scheduled any improvements for this interceptor within the Plan's 2040 timeframe. A small area of the City near Laddie Lake is served by Interceptor 4-NS-522 in Blaine.

Spring Lake Park's wastewater flow is treated at the Metropolitan Waste Water Treatment Plant in St. Paul. Several improvements are planned for this facility through 2040 to provide for additional plant capacity and to meet required permit standards.

The Met Council has established I/I goals for all communities discharging wastewater to the Metropolitan Disposal System. Spring Lake Park's current I/I goal is [2.52 mgd as provided by MCES on October 21, 2018-46](#). According to the Met Council's metering program, the City's adjusted average annual flow is [0-640.66](#) mgd. To reduce I/I and to achieve its I/I goal established by the Met Council, the City has adopted an ordinance to prohibit the direct connection of sump pumps to the sanitary sewer system. Additionally, portions of the City's sewer are televised regularly in a rotation. During these inspections, services exhibiting constant clear water flows are noted and investigated for possible illegal connections. The City requires that all new sewer construction and all repairs of existing sewers be constructed with polyvinyl chloride pipes [and the City completes regular sanitary sewer lining maintenance projects](#).

As demonstrated in Table 6-1, the community's sewer flow is anticipated to increase very slightly by the year 2040. However, the City does not anticipate any capacity issues with the existing sewer system.

[There are no planned trunk sewer systems requiring connection to the Metropolitan Disposal System.](#)

[The City is working on intercommunity service agreements and will supply them when they are executed.](#)

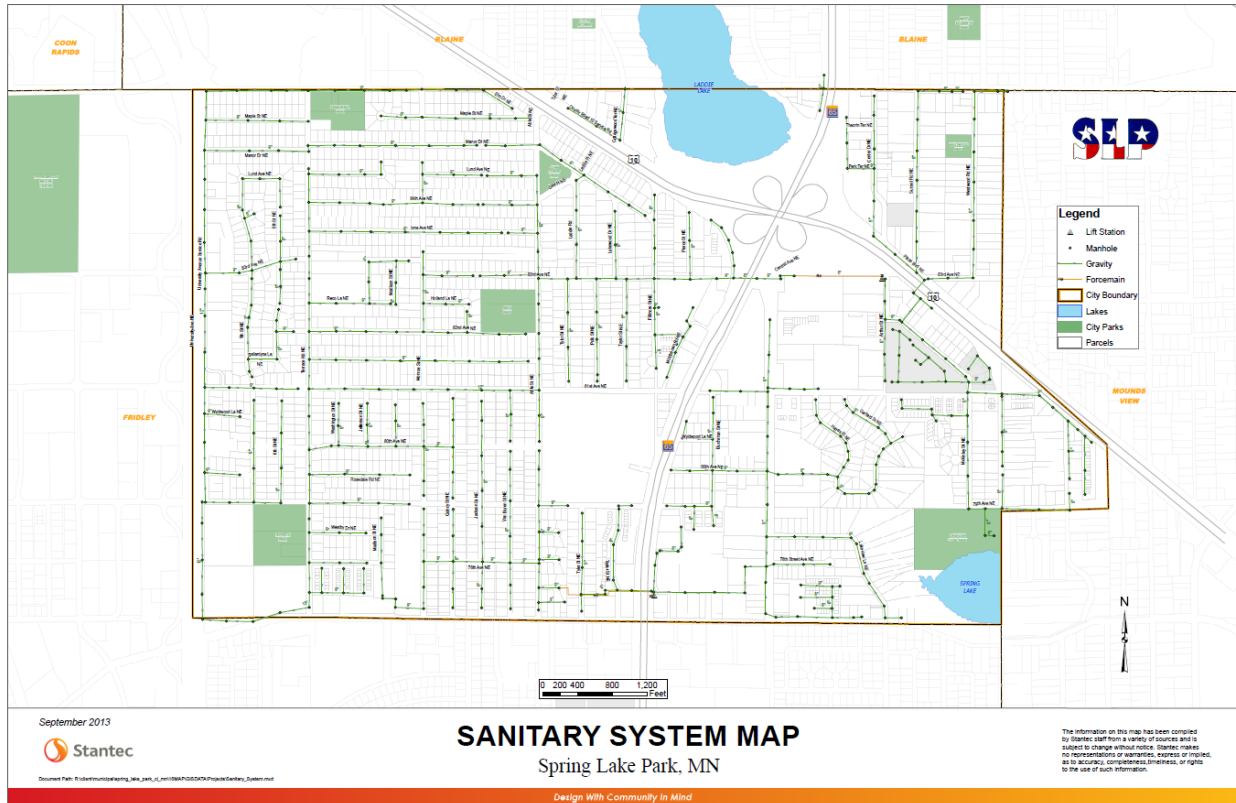


Figure 6-1 - Sanitary System Map

SURFACE WATER MANAGEMENT

Spring Lake Park is within the Rice Creek Watershed District and the Coon Creek Watershed District. After watershed district plans are developed and approved, local communities are required to complete a local surface water management plan. The City of Spring Lake Park has updated their Local Surface Water Management Plan (LSWMP) to reflect the needs of the watershed districts and the Metropolitan Council. A full copy of the plan is included in the appendices of this comprehensive plan.

WATER SUPPLY PLANNING

The City of Spring Lake Park is served by four wells, with two treatment facilities. The City completed a Wellhead Protection Plan, which was approved by the Minnesota Department of Health in May 2018. The Plan establishes Drinking Water Supply Management Areas (DWSMA) around city wells and establishes goals for the protection of its water supply over the next ten years. The City also participates in the Anoka County Municipal Wellhead Planning Group, a joint power organization that promotes cooperation and coordination among area cities to protect the area’s water supply.

In lieu of completing a Water Supply Plan Chapter, the City has completed the DNR’s Emergency and Conservation Water form, which fulfills the requirements of the Water Supply Chapter. This form is included in the Appendix of this plan for reference.

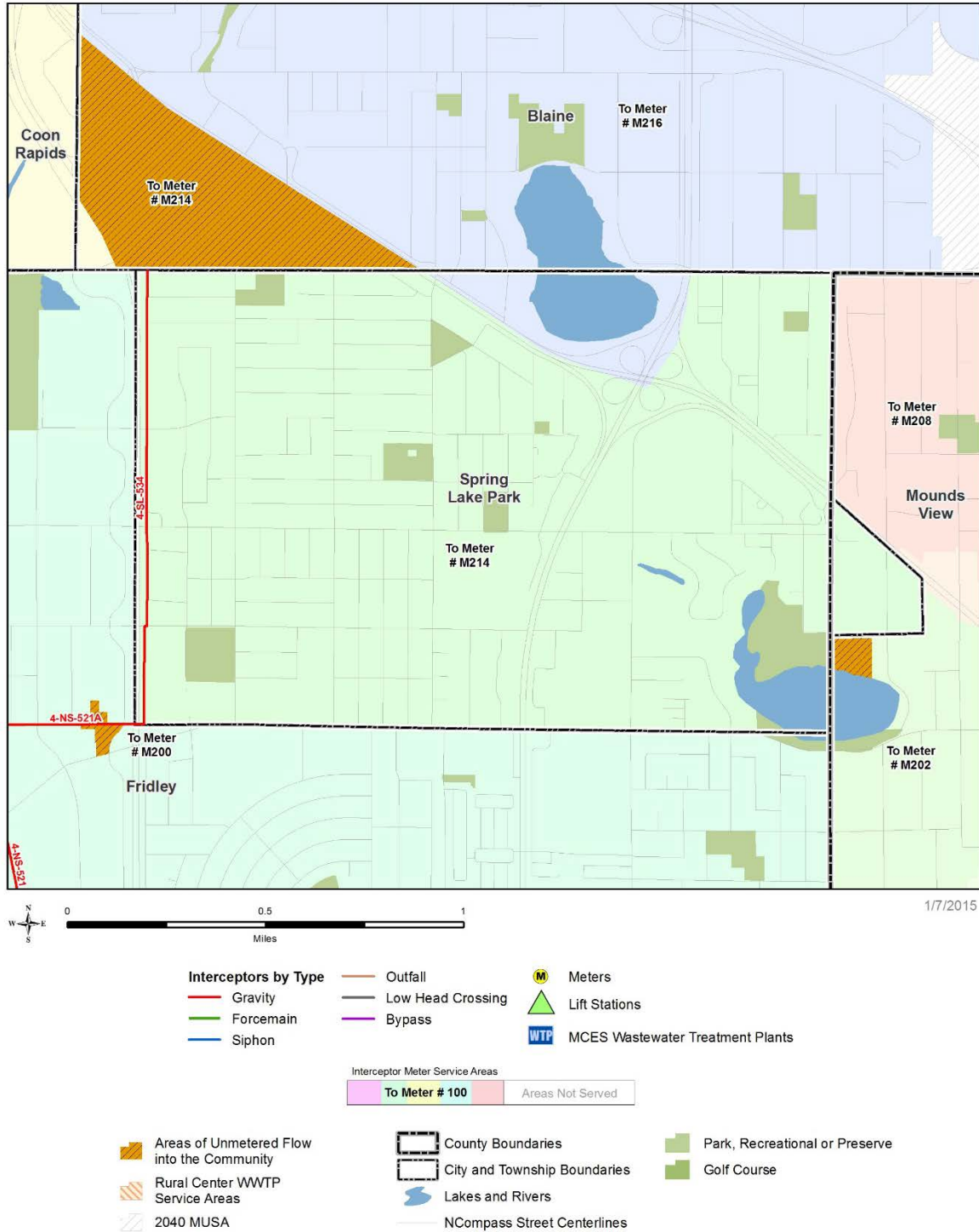


Figure 6-2: MCES Sanitary Sewer Meter Service Areas



REVISIONS REQUIRED

Ch6: Water (LWMP)			
Task	Solution	Required?	Done?
Submit final LWMP in the Appendix if it is available at the time of formal submittal	Attached in appendix		Y
Table 8.3 – include funding sources for capital improvement projects and activities	See table 8.3 of LWMP in appendix	Y	Y
List future projects that may occur in plan’s time span	See table 8.3 of LWMP in appendix	Y	Y

Wastewater			
Task	Solution	Required?	Done?
Include table detailed forecasts in 10-yr increments and broken down by areas	Table 6-1 Table 6-1 Table 6-4		Y
Provide GIS files with info on existing sanitary system	Figure 6-1		Y
Include tables of capacity and design flows for trunk sewers	“There are no trunk sewers through the City of Spring Lake Park” under Sanitary Sewer Sanitary Sewer section		Y
Include copies of intercommunity service agreements and accompanying map	“Will be sent when executed”		Y
Include tables of local system info like capacity and design flows, assignment of 2040 growth forecasts	Table 6-1 Table 6-1 Table 6-4		Y
Define goals/policies/strategies related for preventing and reducing excessive I/I, requirements and standards for minimizing I/I, describe sources, extent, and significance of existing I/I in the system, describe implantation plan for preventing and eliminating excessive I/I	See 5 th paragraph under Sanitary Sewer Sanitary Sewer		Y
Describe any new trunk systems that require connections	Last paragraph under Sanitary Sewer Sanitary Sewer		Y

SSTS			
Task	Solution	Advisory?	Done?
Confirm there are no public or privately-owned Community Wastewater Treatment Systems or individual SSTS in operation	Confirm.	Y	Y

Chapter 7: Implementation

INTRODUCTION

The implementation of the Comprehensive Plan does not end with adoption. The City's official controls, the zoning ordinance and subdivision regulations, will ensure day to day monitoring and enforcement of the policy plan. The regulatory provisions of both ordinances, as revised, will provide a means of managing development in the City in a manner consistent with the Comprehensive Plan. The City's Capital Improvements Program will enable needed improvements identified in the plan to be programmed and implemented in a timely and cost-effective manner.

OFFICIAL CONTROLS

As part of the planning process, the City will evaluate its land use controls and consider amendments to existing ordinances to eliminate inconsistencies with the Comprehensive Plan, enhance performance standards, protect public and private investments, and to conform to mandatory State and Federal regulations.

The plan identifies a number of specific changes to the zoning ordinance and subdivision regulations which need to be considered by the City. Some of these changes include:

- Changes in the zoning map to make the zoning of property consistent with the policies and provisions of this plan. The City's existing zoning map is presented in Figure 7-1.
 - Completed by September 2019.
- Completion of a local surface water management plan.
 - Completed by December 2018.
- Adopt an ordinance prohibiting the connection of sump pumps to the sanitary sewer system.
 - Completed by December 2019.

Zoning Map and Categories

Zoning is the primary regulatory tool used by local governments to implement their comprehensive plan. In 2015, the City of Spring Lake Park revised their entire zoning code to reflect changes in the community and provide a more concise and user-friendly code document. The code consists of the official zoning map and the supporting ordinance text. The official map divides the community into a series of zoning districts and the text describes regulations for the use of land within these districts. Zoning districts in Spring Lake Park are mapped in Figure 1-1. Zoning districts are listed in the following section. Full regulations for all districts can be found in the City's Code of Ordinances §153.

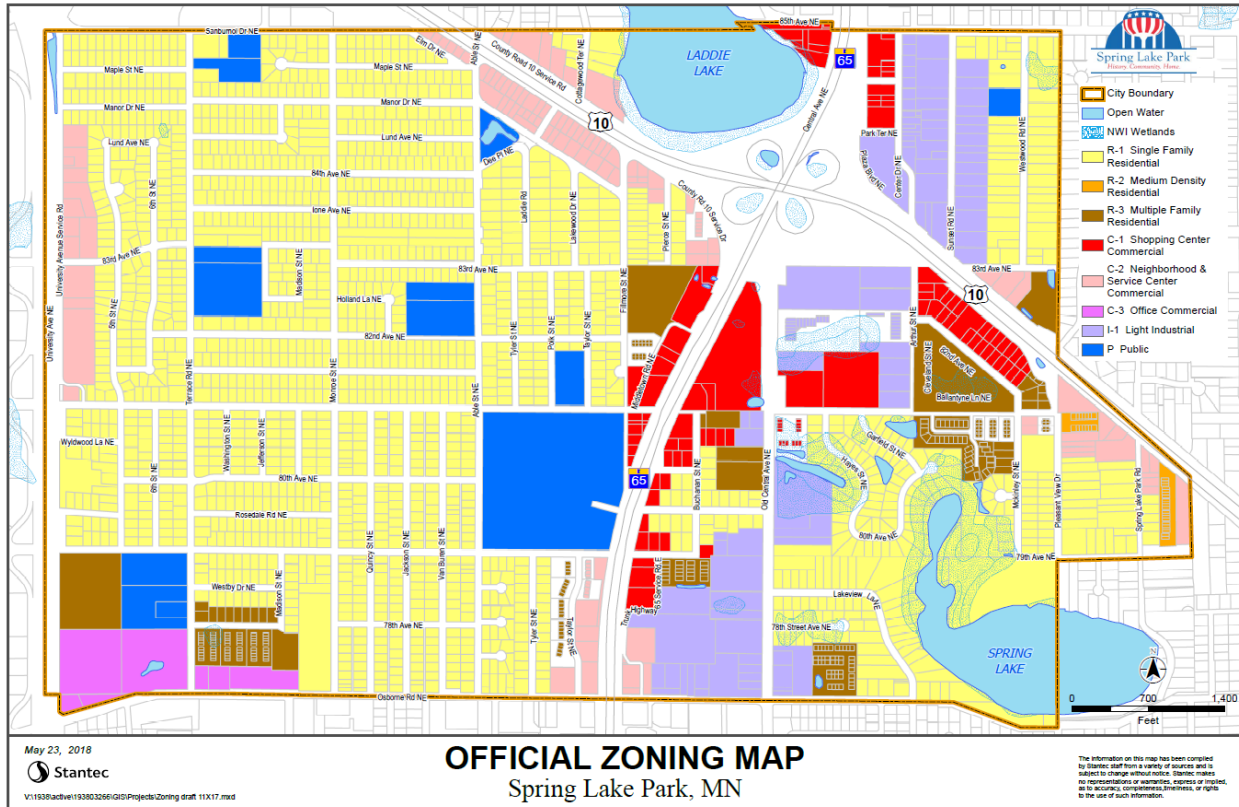


Figure 1-1 - Zoning Map

Residence Districts

R-1, single-family residence district: This district is intended to preserve, create, and enhance areas of exclusive single-family development where that development fits the Comprehensive Plan, and where two-family dwellings may be allowed by conditional use permit.

R-2, medium density residence district: This district is intended to provide for medium density residential use which stresses individually owned dwelling units to provide a transition between lower and higher densities and between incompatible land uses.

R-3, multiple-family residence district: This district is intended to provide a residence area in which multiple dwellings not exceeding six units per building may be allowed, except by conditional use permit.

Non-residence Districts

C-1, shopping center commercial district: This district is intended to provide a district which may be applied to land in single ownership or unified control for the purpose of developing a planned business center with a unified and organized arrangement of buildings and service facilities at key locations which are suitable for the use and which are centrally located within the residential area they are intended to serve.

C-2, neighborhood and service commercial district: This district is intended for the convenience of persons residing in nearby residential areas and is limited in its function to accommodating the basic day-to-day shopping needs of the typical family. It is also intended as a business district which may be located in separate areas adjacent to shopping centers and thus help to keep the basic retail areas compact and

convenient, and in other separate areas to provide a district which may be located in close proximity to a major thoroughfare or highway in order that highway service types of land use can be provided.

C-3, office commercial district: This district is intended to provide a district which is related to and may reasonably adjoin high density or other residential districts for the location and development of administrative office buildings, medical uses, and related office uses which are subject to more restrictive controls.

I-1, light industrial district: The light industrial district is established to provide employment opportunities and to group industrial and certain uses in locations accessible to highways for the safe and effective movement of raw materials, finished products, and employees.

PLAN AMENDMENT PROCESS

The Comprehensive Plan is intended to be general and flexible; however, formal amendments to the Plan will be required when land use elements are revised. Periodically, the City should undertake a formal review of the plan to determine if amendments are needed to address changing factors or events in the community. While a plan amendment can be initiated at any time, the City should carefully consider the implications of the proposed changes before their adoption.

When considering amendments to this plan, the City will use the following procedure:

1. Amendments may be initiated by land owners, land developers, the Planning and Zoning Commission or the City Council.
2. The Planning and Zoning Commission will direct the City staff to prepare a thorough analysis of the proposed amendment.
3. The City staff will present to the Planning and Zoning Commission a report analyzing the proposed changes, including their findings and recommendations regarding the proposed plan amendment.
4. The Planning and Zoning Commission will decide whether or not to proceed with the proposed amendment. If a decision to proceed is made, a formal public hearing will be held on the proposed amendment.
5. Following the public hearing the Planning and Zoning Commission will make a recommendation to the City Council.
6. The City Council will receive the recommendation from the Planning and Zoning Commission and make a final decision on whether to adopt the amendment.

All amendments to the plan must be submitted to the Metropolitan Council for review prior to implementation.

CAPITAL IMPROVEMENT PLAN

The City will annually update a five-year capital improvements program which identifies major capital expenditures consistent with the Plan. The program should include public and private investments in infrastructure, park and trail development expenditures, infrastructure repair and replacement, building maintenance and repair and other planned capital expenditures. Like the Comprehensive Plan, the capital improvements planning process is ongoing and subject to modification, as appropriate. Spring Lake Park's Capital Improvement Program is included in the Appendix, for reference.



IMPLEMENTATION ELEMENT REQUIREMENTS

Item	Solution	Done?
Describe public programs, devices, actions used to implement plan		
Describe timeline for implementation of each element		
Include CIP for transportation	CIP Added in Appendix	
Include CIP for sewers	“	
Include CIP for parks	“	
Include CIP for water supply	“	
Include CIP for open space facilities	“	
Describe sequence of major public investments		
Describe official controls, zoning, subdivision, water supply, private sewer		
Schedule needed changes to official controls		
Include zoning map	Figure 1-1	
Describe zoning categories	Under Residence Districts, Non-residence Districts	
Describe where zoning must be updated to follow plan	May be question for Dan	

City of Spring Lake Park
2019-2023 Capital Improvement Plan - Projects by Department

Department	Project	2019	2020	2021	2022	2023	Total
Administration							
	Photocopier	\$ -	\$ -	\$ -	22,000	\$ -	22,000
	City Council Technology	\$ 5,600	\$ -	\$ -	\$ -	\$ -	5,600
	Computer System Replacement	\$ 173,813	\$ -	\$ -	\$ -	\$ -	173,813
	Administration Total	\$ 179,413	\$ -	\$ -	22,000	\$ -	201,413
City Facilities							
	City Hall Renovation/Expansion	\$ -	\$ -	500,000	7,768,597	\$ -	8,268,597
	Gun Range Renovation/Range Filtration System	\$ -	\$ -	\$ -	500,000	\$ -	500,000
	City Facilities Total	\$ -	\$ -	500,000	8,268,597	\$ -	8,768,597
Code Enforcement							
	Code Enforcement Vehicle Replacement	\$ -	24,500	\$ -	\$ -	\$ -	24,500
	Code Enforcement Total	\$ -	24,500	\$ -	\$ -	\$ -	24,500
Police Department							
	Inner Evidence Room Expansion	\$ 10,000	\$ -	\$ -	\$ -	\$ -	10,000
	Patrol Squad Car Light Bars	\$ -	\$ -	15,000	\$ -	\$ -	15,000
	Photocopier	\$ -	\$ -	\$ -	\$ -	20,000	20,000
	Squad Car Replacement	\$ 36,521	\$ 36,521	\$ 36,521	\$ 36,521	\$ 36,521	182,605
	Police Department Total	\$ 46,521	\$ 36,521	\$ 51,521	\$ 36,521	\$ 56,521	227,605
Fire Department							
	Engine 1 Mini	\$ -	\$ -	27,020	\$ -	\$ -	27,020
	Engine 3 Mini	\$ -	\$ -	\$ -	\$ -	27,659	27,659
	Staff Vehicles	\$ 5,596	\$ -	5,276	\$ -	5,836	16,707
	Tanker 3 Refurbishment and Apparatus Equipment	\$ -	30,137	\$ -	\$ -	\$ -	30,137
	Rescue 4 Refurbishment	\$ -	\$ -	\$ -	18,546	\$ -	18,546
	Utility 14 Replacement	\$ -	\$ -	\$ -	18,546	\$ -	18,546
	Station 4 Roof	\$ -	\$ -	\$ -	3,997	\$ -	3,997
	Station Infrastructure	\$ 5,196	3,797	3,997	4,197	4,397	21,584
	Radios	\$ 10,392	\$ -	\$ -	\$ -	\$ -	10,392
	RMS/Computer	\$ 1,599	1,599	1,599	1,599	3,198	9,593
	Fitness Equipment	\$ -	\$ -	1,999	\$ -	\$ -	1,999
	Personal Protective Equipment	\$ 3,198	3,517	3,677	3,837	3,997	18,226
	Apparatus Equipment	\$ -	3,597	4,796	5,436	\$ -	13,830
	Auto Extraction	\$ 3,198	\$ -	\$ -	\$ -	\$ -	3,198
	Washers and Dryers	\$ -	\$ -	\$ -	\$ -	5,996	5,996
	SCBA	\$ -	\$ -	23,422	\$ -	24,941	48,364
	Fire Total	\$ 29,178	\$ 42,648	\$ 71,786	\$ 56,158	\$ 76,023	275,793

Department	Project	2019	2020	2021	2022	2023	Total
Park & Recreation							
	Osborne Road Trail Reconstruction - Phase II	\$ 60,000	\$ -	\$ -	\$ -	\$ -	60,000
	Osborne Road Trail Reconstruction - Phase III	\$ -	\$ 150,000	\$ -	\$ -	\$ -	150,000
	Terrace Park - Trees - west fence line	\$ 3,000	\$ -	\$ -	\$ -	\$ -	3,000
	Terrace Park Sidewalk, Sod, Seating Area, etc.	\$ -	\$ 5,000	\$ -	\$ -	\$ -	5,000
	Terrace Park Sport Court Resurface	\$ 6,000	\$ -	\$ -	\$ -	\$ -	6,000
	Terrace Park Playground Equipment - Pre-school	\$ 50,000	\$ -	\$ -	\$ -	\$ -	50,000
	Terrace Park Ballfield Lighting	\$ -	\$ -	\$ -	\$ 25,000	\$ -	25,000
	Terrace Park Gaga Ball Pit	\$ 1,500	\$ -	\$ -	\$ -	\$ -	1,500
	Able Park Basketball Court Resurface	\$ 3,000	\$ -	\$ -	\$ -	\$ -	3,000
	Able Park Building	\$ -	\$ -	\$ -	\$ -	\$ 425,000	425,000
	Able Park Hockey Rink Concrete/New Boards	\$ -	\$ -	\$ 60,000	\$ -	\$ -	60,000
	Sanburnol Park Grills/Picnic Tables	\$ -	\$ 3,000	\$ -	\$ -	\$ -	3,000
	Sanburnol Park Sidewalk	\$ -	\$ -	\$ -	\$ 6,000	\$ -	6,000
	Sanburnol Park Irrigation Expansion	\$ -	\$ -	\$ -	\$ 30,000	\$ -	30,000
	Sanburnol Park Playground Equipment	\$ -	\$ -	\$ 100,000	\$ -	\$ -	100,000
	Sanburnol Park Ballfield Lighting	\$ -	\$ -	\$ -	\$ 60,000	\$ -	60,000
	Sanburnol Ballfield Player Bench Sunscreens	\$ -	\$ -	\$ -	\$ -	\$ 42,000	42,000
	Triangle Park Monument Sign	\$ 15,000	\$ -	\$ -	\$ -	\$ -	15,000
	Triangle Park Irrigation	\$ 20,000	\$ -	\$ -	\$ -	\$ -	20,000
	Triangle Park Grills	\$ 1,200	\$ -	\$ -	\$ -	\$ -	1,200
	Westwood Park Flower Garden/Rain Garden	\$ -	\$ -	\$ 2,000	\$ -	\$ -	2,000
	Westwood Park Half-Court Basketball Court	\$ -	\$ -	\$ 10,000	\$ -	\$ -	10,000
	Westwood Park Irrigation	\$ -	\$ -	\$ -	\$ -	\$ 50,000	50,000
	Lakeside Lions Park Irrigation Expansion	\$ 8,000	\$ -	\$ -	\$ -	\$ -	8,000
	Lakeside Lions Park Flower Garden	\$ -	\$ 5,000	\$ -	\$ -	\$ -	5,000
	Lakeside Lions Park Rain Garden	\$ -	\$ 4,000	\$ -	\$ -	\$ -	4,000
	Lakeside Lions Park Ballfield Lighting	\$ -	\$ -	\$ -	\$ 60,000	\$ -	60,000
	Parks and Recreation Total	\$ 167,700	\$ 167,000	\$ 172,000	\$ 181,000	\$ 517,000	\$ 1,204,700
Public Works							
	Ballfield Groomer	\$ 30,000	\$ -	\$ -	\$ -	\$ -	30,000
	Replace Dump Truck/Plow/Sander/Wing	\$ 210,000	\$ -	\$ -	\$ -	\$ -	210,000
	Air compressor	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000
	Wood Chipper	\$ -	\$ 40,000	\$ -	\$ -	\$ -	40,000
	Bobcat	\$ -	\$ -	\$ -	\$ 40,000	\$ -	40,000
	Parks Mower	\$ -	\$ -	\$ -	\$ -	\$ 60,000	60,000
	One-ton truck with Box & Plow	\$ -	\$ -	\$ -	\$ -	\$ 60,000	60,000
	Front end loader with Plow & Wing	\$ -	\$ -	\$ -	\$ -	\$ 250,000	250,000
	Sealcoating	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	425,000
	Public Works Total	\$ 325,000	\$ 155,000	\$ 85,000	\$ 125,000	\$ 455,000	\$ 1,145,000

Department	Project	2019	2020	2021	2022	2023	Total
Public Utilities							
	Pickup Replacement	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
	SCADA System Upgrade	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
	Televising Camera	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
	Arthur Street Treatment Plant Rehabilitation	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	Water Main Lining	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
	Fridley/SLP Water Interconnect	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
	Sewer Lining	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
	Public Utilities Total	\$ 390,000	\$ 250,000	\$ 345,000	\$ 390,000	\$ 390,000	\$ 1,765,000
Storm Water							
	Fillmore Street/83rd Avenue Pond	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
	81st Avenue/Garfield Area Pond	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ 320,000
	Pleasant View Drive/79th Avenue	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
	Pond Dredging	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
	Storm Water Total	\$ 320,000	\$ 65,000	\$ -	\$ -	\$ 50,000	\$ 435,000
	GRAND TOTAL	\$ 1,457,812	\$ 740,669	\$ 1,225,307	\$ 9,079,276	\$ 1,544,544	\$ 14,047,608

City of Spring Lake Park
2019-2023 Capital Improvement Plan - Projects by Funding Source

Fund/Dept	Project	2019	2020	2021	2022	2023	Total
101 - General Fund							
Police Department	Squad Car Replacement	\$ 36,521	\$ 36,521	\$ 36,521	\$ 36,521	\$ 36,521	\$ 182,605
Fire Department	Engine 1 Mini	\$ -	\$ -	\$ 27,020	\$ -	\$ -	\$ 27,020
Fire Department	Engine 3 Mini	\$ -	\$ -	\$ -	\$ -	\$ 27,659	\$ 27,659
Fire Department	Staff Vehicles	\$ 5,596	\$ -	\$ 5,276	\$ -	\$ 5,836	\$ 16,707
Fire Department	Tanker 3 Refurbishment and Apparatus Equipment	\$ -	\$ 30,137	\$ -	\$ -	\$ -	\$ 30,137
Fire Department	Rescue 4 Refurbishment	\$ -	\$ -	\$ -	\$ 18,546	\$ -	\$ 18,546
Fire Department	Utility 14 Replacement	\$ -	\$ -	\$ -	\$ 18,546	\$ -	\$ 18,546
Fire Department	Station 4 Roof	\$ -	\$ -	\$ -	\$ 3,997	\$ -	\$ 3,997
Fire Department	Station Infrastructure	\$ 5,196	\$ 3,797	\$ 3,997	\$ 4,197	\$ 4,397	\$ 21,584
Fire Department	Radios	\$ 10,392	\$ -	\$ -	\$ -	\$ -	\$ 10,392
Fire Department	RMS/Computer	\$ 1,599	\$ 1,599	\$ 1,599	\$ 1,599	\$ 3,198	\$ 9,593
Fire Department	Fitness Equipment	\$ -	\$ -	\$ 1,999	\$ -	\$ -	\$ 1,999
Fire Department	Personal Protective Equipment	\$ 3,198	\$ 3,517	\$ 3,677	\$ 3,837	\$ 3,997	\$ 18,226
Fire Department	Apparatus Equipment	\$ -	\$ 3,597	\$ 4,796	\$ 5,436	\$ -	\$ 13,830
Fire Department	Auto Extraction	\$ 3,198	\$ -	\$ -	\$ -	\$ -	\$ 3,198
Fire Department	Washers and Dryers	\$ -	\$ -	\$ -	\$ -	\$ 5,996	\$ 5,996
Fire Department	SCBA	\$ -	\$ -	\$ 23,422	\$ -	\$ 24,941	\$ 48,364
	General Fund Total	\$ 65,699	\$ 79,169	\$ 108,307	\$ 92,679	\$ 112,544	\$ 458,398
225 - Park Acquisition & Improvements							
Park & Rec	Terrace Park - Trees - west fence line	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Park & Rec	Terrace Park Ballfield Lighting	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Park & Rec	Terrace Park Gaga Ball Pit	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Park & Rec	Sanburnol Park Grills/Picnic Tables	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
Park & Rec	Sanburnol Park Sidewalk	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000
Park & Rec	Sanburnol Park Irrigation Expansion	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
Park & Rec	Sanburnol Park Playground Equipment	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Park & Rec	Sanburnol Park Ballfield Lighting	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000
Park & Rec	Sanburnol Ballfield Player Bench Sunscreens	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000
Park & Rec	Triangle Park Irrigation	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Park & Rec	Triangle Park Grills	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Park & Rec	Westwood Park Flower Garden/Rain Garden	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
Park & Rec	Westwood Park Half-Court Basketball Court	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Park & Rec	Westwood Park Irrigation	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Park & Rec	Lakeside Lions Park Irrigation Expansion	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Park & Rec	Lakeside Lions Park Flower Garden	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Park & Rec	Lakeside Lions Park Rain Garden	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
	Park Acquisition/Improvements Total	\$ 33,700	\$ 12,000	\$ 112,000	\$ 121,000	\$ 92,000	\$ 370,700

Fund/Dept	Project	2019	2020	2021	2022	2023	Total
400 - Revolving Construction Fund							
Police Department	Inner Evidence Room Expansion	\$ 10,000	\$ -	\$ -	\$ -	\$ -	10,000
Park & Rec	Osborne Road Trail Reconstruction - Phase II	\$ 60,000	\$ -	\$ -	\$ -	\$ -	60,000
	Revolving Construction Fund Total	\$ 70,000	\$ -	\$ -	\$ -	\$ -	70,000
403 - Capital Replacement							
Public Works	Air Compressor	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000
Public Works	Bobcat	\$ -	\$ -	\$ -	\$ 40,000	\$ -	40,000
Park & Rec	Terrace Park Sidewalk, Sod, Seating Area	\$ -	\$ 5,000	\$ -	\$ -	\$ -	5,000
Park & Rec	Terrace Park Sport Court Resurface	\$ 6,000	\$ -	\$ -	\$ -	\$ -	6,000
Park & Rec	Terrace Park Playground Equipment - Pre-K	\$ 50,000	\$ -	\$ -	\$ -	\$ -	50,000
Park & Rec	Able Park Basketball Court Resurface	\$ 3,000	\$ -	\$ -	\$ -	\$ -	3,000
Park & Rec	Able Park Hockey Rink Concrete/New Boards	\$ -	\$ -	\$ 60,000	\$ -	\$ -	60,000
Park & Rec	Triangle Park Monument Sign	\$ 15,000	\$ -	\$ -	\$ -	\$ -	15,000
	Capital Replacement Total	\$ 74,000	\$ 35,000	\$ 60,000	\$ 40,000	\$ -	209,000
407 - Sealcoating							
Public Works	Sealcoating	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	425,000
	Sealcoating Fund Total	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	425,000
410 - Lakeside/Lions Park Improvement							
Park & Rec	Lakeside Lions Park Ball Field Lighting	\$ -	\$ -	\$ -	\$ 60,000	\$ -	60,000
	Lakeside/Lions Park Improvement Total	\$ -	\$ -	\$ -	\$ 60,000	\$ -	60,000
425 - Storm Sewer Rehab							
Storm Water	Fillmore Street/83rd Avenue Pond	\$ -	\$ 50,000	\$ -	\$ -	\$ -	50,000
Storm Water	81st Avenue/Garfield Area Pond	\$ 320,000	\$ -	\$ -	\$ -	\$ -	320,000
Storm Water	Pleasant View Drive/79th Avenue	\$ -	\$ 15,000	\$ -	\$ -	\$ -	15,000
Storm Water	Pond Dredging	\$ -	\$ -	\$ -	\$ -	\$ 50,000	50,000
	Storm Sewer Rehab Total	\$ 320,000	\$ 65,000	\$ -	\$ -	\$ 50,000	435,000

Fund/Dept	Project	2019	2020	2021	2022	2023	Total
600 - Public Utility Renewal and Replacement							
Public Utilities	Pickup Replacement	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Public Utilities	SCADA System Upgrade	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
Public Utilities	Televising Camera	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
Public Utilities	Arthur Street Treatment Plant Rehabilitation	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Public Utilities	Water Main Lining	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
Public Utilities	Fridley/SLP Water Interconnect	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Public Utilities	Sewer Lining	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
Public Utility Renewal/Replacement Total		\$ 390,000	\$ 220,000	\$ 345,000	\$ 390,000	\$ 390,000	\$ 1,735,000
2018 Equipment Certificate							
Administration	Photocopier	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000
Administration	Computer System Replacement	\$ 173,813	\$ -	\$ -	\$ -	\$ -	\$ 173,813
City Council	Council Technology	\$ 5,600	\$ -	\$ -	\$ -	\$ -	\$ 5,600
Code Enforcement	Code Enforcement Vehicle Replacement	\$ -	\$ 24,500	\$ -	\$ -	\$ -	\$ 24,500
Police Department	Patrol Squad Car Light Bars	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
Public Works	Ballfield Groomer	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Public Works	Dump Truck/Plow/Sander/Wing	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
2018 Equipment Certificate Total		\$ 419,413	\$ 24,500	\$ 15,000	\$ 22,000	\$ -	\$ 480,913
EDA Lease Revenue Bond							
Park & Rec	Able Park Building	\$ -	\$ -	\$ -	\$ -	\$ 425,000	\$ 425,000
EDA Lease Revenue Bond Total		\$ -	\$ -	\$ -	\$ -	\$ 425,000	\$ 425,000
Other Aids/Grants							
Public Works	Wood Chipper (SLP Lions)	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
Police Department	Photocopier (2023 Equip Cert)	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Public Works	Parks Mower (2023 Equip Cert)	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
Public Works	Front End Loader with Plow & Wing (2023 Equip Cert)	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
Public Works	One ton truck with Box and Plow (2023 Equip Cert)	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
Public Utilities	Fridley/SLP Water Interconnect (City of Fridley)	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Parks and Rec	Osborne Road Trail Reconstruction - Phase III	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Other Aids/Grants Total		\$ -	\$ 220,000	\$ -	\$ -	\$ 390,000	\$ 610,000

Fund/Dept	Project	2019	2020	2021	2022	2023	Total
Capital Improvement Plan Bond							
City Facilities	City Hall Renovation/Expansion	\$ -	\$ -	\$ 500,000	\$ 7,768,597	\$ -	\$ 8,268,597
City Facilities	Gun Range Renovation/Range Filtration System	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
	Capital Improvement Plan Bond	\$ -	\$ -	\$ 500,000	\$ 8,268,597	\$ -	\$ 8,768,597
	Grand Total	\$ 1,457,812	\$ 740,669	\$ 1,225,307	\$ 9,079,276	\$ 1,544,544	\$ 14,047,608



Memorandum

To: Mayor Hansen and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 13, 2019

Subject: First Amendment to Tower Lease Agreement - T-Mobile

T-Mobile has requested an amendment to the Tower Lease Agreement for their antenna installation at the Able Park Water Tower. T-Mobile is requesting 253 square feet of additional ground space to install a backup generator and platform equipment to service their antenna equipment. The agreement grants that request and in exchange for that request, the rent will increase by \$300/month.

City Attorney Thames negotiated this agreement with T-Mobile, in consultation with Community Wireless Consultants, and feels the rent increase is fair to all parties.

Staff recommends approval of the tower lease amendment.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

FIRST AMENDMENT TO TOWER LEASE AGREEMENT

THIS FIRST AMENDMENT TO TOWER LEASE AGREEMENT ("First Amendment") is made and entered into on the date of the last party to execute this Amendment ("Effective Date"), by and between The City of Spring Lake Park, with an office at 1301 81st Avenue Northeast, Spring Lake Park, Minnesota 55432-2188 ("Owner"), and T-Mobile Central LLC, a Delaware limited liability company, having an office at 12920 SE 38th Street, Bellevue, WA 98006 ("Tenant").

Recitals

The Parties hereto recite, declare and agree as follows:

A. Owner and Tenant entered into a TOWER LEASE AGREEMENT, dated April 19, 2006 (the "Lease") with respect to the water tower and property owned by the city located at Able Street, Spring Lake Park, Minnesota 55432, herein referred to as the Premises.

B. Owner and Tenant desire to enter into this First Amendment in order to modify and amend certain provisions of the Lease.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant covenant and agree as follows:

1. Owner Consent. Owner hereby grants Tenant the right and consents to Tenant's upgrade in the Leased Premises for additional leased ground space of 253.0 square feet for a total lease area of approximately 553.0 square feet to accommodate the installation of a back-up generator and platform equipment as described and depicted in Exhibit "B-2" which is attached hereto and by this reference incorporated herein, which equipment shall be considered part of the "Premises" under the Lease.

2. Rent and Costs. The Rent that Tenant pays Owner will be increased by Three Hundred and xx/100 Dollars (\$300.00) per Month as of thirty (30) days from the earlier of (a) the date of commencement of construction for the modification of the additional equipment, or (b) six (6) months after the date of the last party to execute this First Amendment. Thereafter, Rent shall escalate and be payable in accordance with the terms of the Lease.

3. Approvals. Owner represents and warrants to Tenant that the consent or approval of no third party, including, without limitation, a lender, is required with respect to the execution of this First Amendment, or if any such third party consent or approval is required, Owner has obtained any and all such consents or approvals.

6. Authorization. The persons who have executed this First Amendment represent and warrant that they are duly authorized to execute this First Amendment in their individual or representative capacity as indicated.

7. Restoration. Tenant's right to occupy and use the Leased Premises contemplated in the Lease as well as the additional space contemplated in this First Amendment and captured in Exhibit B-2, is subject to the terms of the Lease and shall expire upon expiration or termination of the Lease. In the event of such expiration or termination, Tenant shall repair and restore the Leased Premises as delineated in the original Lease, to the condition existing prior to the commencement date of the Lease between the parties affecting the Leased Premises, except for normal wear and tear and damage by the elements, unless a different agreement is reached, in writing, between Tenant and Landlord. The portion of the Leased Premises which is contemplated in this First Amendment shall be restored to the condition existing as of the date of full execution of this First Amendment, except for normal wear and tear and damage by the elements, unless a different agreement is reached, in writing, between Tenant and Landlord. If Tenant's equipment is not completely removed and the Leased Premises completely restored within 60 days of expiration or termination of the Lease, Landlord may remove Tenant's equipment and restore the Leased Premises, at Tenant's expense.

8. Screening. As a condition of Landlord's approval of this First Amendment, Landlord requires that Tenant screen the back-up generator and platform equipment contemplated by this First Amendment and described and depicted in Exhibit B-2. Such screening shall be via installation and maintenance of 8-foot high perimeter fencing around the contemplated improvements prior to commencement of use of the contemplated improvements and shall comply with the final construction drawings contained in Exhibit B-2. Tenant shall maintain such screening at its expense throughout the term of the Lease and shall remove the same and restore any affected property upon expiration or termination of the Lease.

[Signatures on pages to follow]

IN WITNESS WHEREOF, the Parties have executed this First Amendment on the day and year first written above.

T-MOBILE CENTRAL LLC,
a Delaware limited liability company

By: Hm - cph
Hossein Sepehr

Its: Sr. Director, Eng. & Ops.

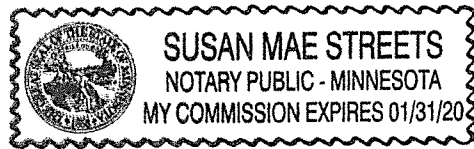
Date: 6/3/2019

STATE OF MN)
) ss.
COUNTY OF Hennepin

TMO 2019.05.
28
Legal 14:30:15
-0400

The foregoing instrument was acknowledged before me this 3rd day of June, 2019, by Hossein Sepehr, the Sr. Director ENG. & Ops. of T-Mobile Central, LLC, a Delaware limited liability company, on behalf of the company.

Susan Mae Streets
Notary Public



CITY:

City of Spring Lake Park

By: _____

Name: Cindy Hansen

Title: Mayor

AND

By: _____

Name: Daniel R. Buchholtz

Title: Administrator/Clerk/Treasurer

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledge before me this _____ day of _____, 2019, by
Cindy Hansen, the Mayor and Daniel R. Buchholtz, the City Administrator, Clerk/Treasurer of the City of Spring
Lake Park, a municipal corporation under the laws of Minnesota, on behalf of said municipal corporation.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
T-Mobile Central LLC
12920 SE 38th Street
Bellevue, WA 98006

EXHIBIT B-2

(insert site plan drawing here)



APPROVAL SIGNATURE BLOCK

THE FOLLOWING PARTIES HAVE REVIEWED THESE DOCUMENTS

SITE ACQUISITION SPECIALIST:	APPROVED: <input type="text"/> REJECTED: <input type="text"/>	DATE:
CONSTRUCTION MANAGER:	APPROVED: <input type="text"/> REJECTED: <input type="text"/>	DATE:
OPERATIONS:	APPROVED: <input type="text"/> REJECTED: <input type="text"/>	DATE:
PROJECT MANAGER:	APPROVED: <input type="text"/> REJECTED: <input type="text"/>	DATE:

DRAWINGS ARE NO LONGER TO BE "APPROVED WITH COMMENTS" - IF YOU HAVE ANY REDLINES TO THESE DRAWINGS THEN YOU MUST SELECT REJECTED



PROJECT NAME: NETWORK HARDENING

SITE NAME: SPRING LAKE PARK WT

SITE ID: A100806E

STREET ADDRESS: 8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432

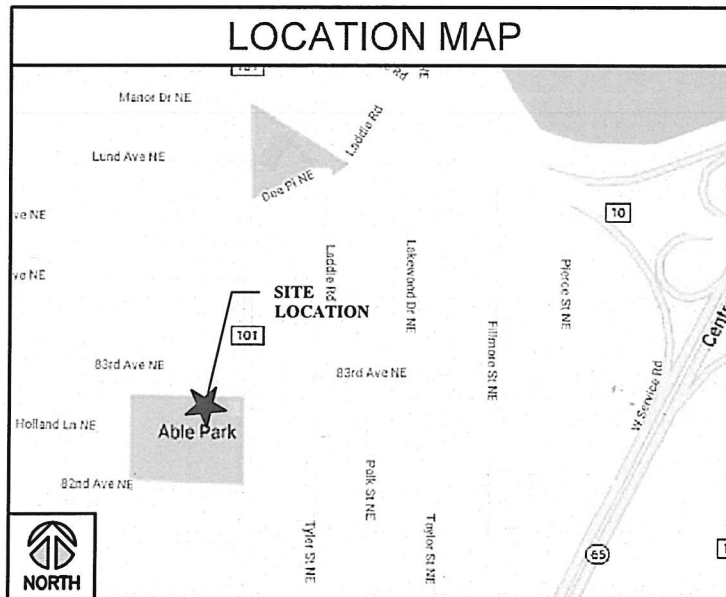
COUNTY: ANOKA COUNTY

SITE TYPE: WATER TOWER

T-Mobile
8000 WEST 78TH STREET
SUITE 400
EDINA, MN 55439
(952) 833-4145

TRILEAF
ARCHITECTURE
& ENGINEERING
1821 WALDEN OFFICE SQUARE
SUITE 510
SCHAUMBURG, IL 60173
PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
Real Estate Consulting Services



PROJECT DESCRIPTION

SCOPE OF WORK:
INSTALL NEW GENERAC RG025 2.4L AC NATURAL GAS GENERATOR ON NEW STEEL PLATFORM. INTEGRATE EXISTING ALARM AND ELECTRICAL CONNECTION WITH NEW GENERATOR. INSTALL NEW GENERAC RXSC200A3 TRANSFER SWTCH.

GENERAL SITE INFO:
(1) FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION
(2) HANDICAP ACCESS IS NOT REQUIRED.
(3) FACILITY HAS NO PLUMBING OR PARKING.
(4) NO GRADING WILL BE REQUIRED FOR THE SITE

CODE COMPLIANCE

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES, NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THE LATEST EDITIONS OF THE FOLLOWING.

FEDERAL, STATE, LOCAL CODES AND ALL APPLICABLE INDUSTRY STANDARDS

- MINNESOTA STATE BUILDING CODE - 2015
- NATIONAL ELECTRICAL CODE - 2014
- MINNESOTA MECHANICAL AND FUEL GAS CODE - 2015
- MINNESOTA PLUMBING CODE - 2015 (INCLUDING CHAPTER 4714)
- MINNESOTA STATE FIRE CODE - 2015 MSFC
- MINNESOTA ENERGY CONSERVATION CODE - 2015
- OSHA
- ANSI A10.48
- TIA-322
- TIA-222-G2

PROPERTY INFORMATION

COORDINATES (NAD 83):
LATITUDE: 45.11800104 (45° 07' 04.8" N)
LONGITUDE: -93.2495002 (93° 14' 58.2" W)

SITE ADDRESS:
8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432

PROPERTY CONTACT INFORMATION:
N/A

DRIVING DIRECTIONS:
FROM T-MOBILE SWITCH (3070 LUNAR LANE, EAGAN, MN 55121)
GET ON I-35E N, FOLLOW I-35E N AND US-10 W TO COUNTY HWY 10 W/MOUNDS VIEW BLVD IN ARDEN HILLS, TAKE THE COUNTY 10 EXIT FROM US-10 W, CONTINUE ON COUNTY HWY 10 W, DRIVE TO ABLE ST NE IN SPRING LAKE PARK

NATURAL GAS PROVIDER:
CENTERPOINT ENERGY
800-245-2377

POWER PROVIDER:
XCEL ENERGY
800-481-4700

PROJECT TEAM

APPLICANT INFORMATION:
T-Mobile
8000 WEST 78TH ST
SUITE 400
EDINA, MN 55439
(962) 833-4145

ARCHITECTURAL ENGINEERING FIRM:
TRILEAF
ARCHITECTURE & ENGINEERING
1821 WALDEN OFFICE SQUARE
SUITE 510
SCHAUMBURG, IL 60173
PHONE: (630) 227-0202
FAX: (630) 227-1212

SITE ACQUISITION:
Insite inc.
Real Estate Consulting Services
1S660 MIDWEST ROAD
SUITE 140
OAKBROOK TERRACE, IL 60161

SHEET INDEX

SHEET NO.	SHEET TITLE	3	4	5	6
T-1	TITLE SHEET	●	●	●	●
A-1	GENERAL SITE PLAN	●	●	●	●
A-2	DETAILED SITE PLAN	●	●	●	●
A-2.1	UTILITY SURVEY				●
A-3	EQUIPMENT DETAILS	●	●	●	●
A-4	FENCE DETAILS	●	●	●	●
S-1	FOUNDATION OR PLATFORM DETAILS	●	●	●	●
E-1	WIRING DETAILS	●	●	●	●
E-2	PANEL AND PENETRATION DETAILS	●	●	●	●
E-3	ATS, CONDUIT & GROUND ROD DETAILS	●	●	●	●
E-4	GENERATOR SPECS (MODEL SPECIFIC)	●	●	●	●
E-5	ATS SPECIFICATIONS	●	●	●	●
N-1	GENERAL NOTES	●	●	●	●

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: ROGER ALLAN ZIMMER
Signature: *Roger Allan Zimmer*
Date: 4-17-19 License # 51980

SITE NAME: SPRING LAKE PARK WT
SITE ID: A100806E
SITE ADDRESS: 8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432
PROJECT NUMBER: 640101

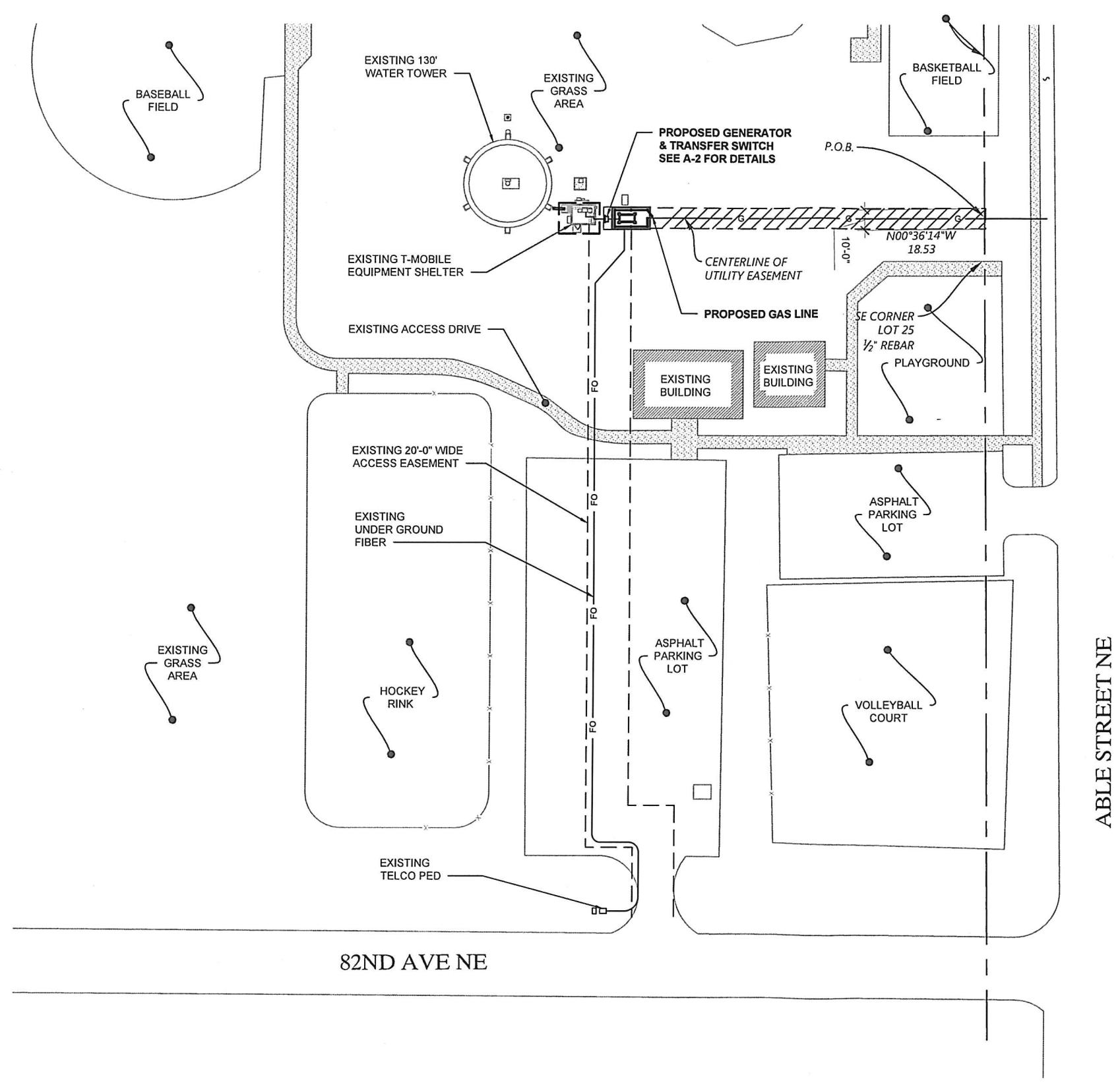
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6	04/17/19			
5	01/10/19			
4	11/12/18			
3	10/30/18			
2	07/09/18			
1	06/13/18			

811
TO OBTAIN LOCATION OF PARTICIPANTS UNDERGROUND FACILITIES BEFORE YOU DIG IN MINNESOTA, CALL GOPHER STATE ONE CALL
TOLL FREE: 1-800-252-1166 OR FAX A LOCATE: 1-800-236-4967
www.gopherstateonecall.org
MINNESOTA STATUTE REQUIRES MIN OF 48 HOURS NOTICE BEFORE YOU EXCAVATE

PENDING APPROVAL OF JURISDICTION, THE FOLLOWING PARTIES HAVE REVIEWED THE DESIGN WITH THEIR FUNCTIONAL RESPONSIBILITIES AND HAVE APPROVED OR REJECTED THIS PROJECT FOR CONSTRUCTION. CONTRACTORS MAY NOT START CONSTRUCTION WITHOUT A NOTICE TO PROCEED (NTP) FROM T-MOBILE.

	PRINT NAME:	SIGNATURE:	APPROVE	REJECT	DATE
REAL ESTATE PM					
CONSTRUCTION PM					
RF ENGINEER					
OPERATIONS					

SHEET DESCRIPTION: TITLE SHEET
SHEET NUMBER: T-1



T-Mobile
 8000 WEST 78TH STREET
 SUITE 400
 EDINA, MN 55439
 (952) 833-4145

TRILEAF
 ARCHITECTURE
 & ENGINEERING
 1821 WALDEN OFFICE SQUARE
 SUITE 510
 SCHAUMBURG, IL 60173
 PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
 Real Estate Consulting Services

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Print Name: ROGER ALLAN ZIMMER
 Signature: *Roger Allan Zimmer*
 Date: 4-17-19 License # 51980

SITE NAME:
**SPRING LAKE PARK
 WT**

SITE ID:
A100806E

SITE ADDRESS:
**8236 ABLE ST. NE
 SPRING LAKE PARK, MN 55432**

PROJECT NUMBER:
640101

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6	04/17/19	-	PCD'S REV 0	JG	RZ
5	01/10/19	-	PCD'S REV E	JG	RZ
4	11/12/18	-	PCD'S REV D	JG	RZ
3	10/30/18	-	PCD'S REV C	KL	RZ
2	07/09/18	-	PCD'S REV B	YZ	RZ
1	06/13/18	-	PCD'S REV A	JG	RZ
			REVISIONS		

NO REVISION THIS SHEET
 REVISION THIS SHEET
THESE DRAWINGS ARE FULL SIZE AND ARE SCALABLE ON 11"x 17" OR 22"x34 SHEET SIZE AND ARE NOT REDUCED IN SIZE.

SHEET DESCRIPTION
GENERAL SITE PLAN

SHEET NUMBER
A-1

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Print Name: ROGER ALLAN ZIMMER
 Signature: Roger Allan Zimmer
 Date: 4.17.19 License # 51980

GENERAL NOTES

- * NEW 4'-0" x 8'-0" STEEL PLATFORM PROVIDED AND INSTALLED BY GENERAL CONTRACTOR (AS REQUIRED SEE S-1)
- * CONTRACTOR TO VERIFY ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
- * CONTRACTOR SHALL RESTORE AND REPAIR ANY DAMAGED AREAS CAUSED BY CONSTRUCTION TO ORIGINAL OR BETTER CONDITION

CONDUITS

INSTALL PULL STRING IN EACH CONDUIT.

* NEW 2" AND (1) NEW 1" ELECTRICAL CONDUITS WITH CONDUCTORS TO RUN FROM NEW GENERATOR TO NEW ATS CONDUITS PROVIDED AND INSTALLED BY GENERAL CONTRACTOR. SEE E-1, E-2 & E-3

* NEW 1" ELECTRICAL CONDUITS WITH CONDUCTORS TO RUN FROM NEW GENERATOR TO AC PANEL. CONDUITS PROVIDED AND INSTALLED BY GENERAL CONTRACTOR SEE E-1, E-2 & E-3

GROUNDING

* NEW EXOTHERMIC CONNECTION FROM EXISTING GROUND RING TO NEW MECHANICAL CONNECTION AT GENERATOR CHASSIS. GENERAL CONTRACTOR TO VERIFY LOCATION INFIELD. LOCATE GROUND RODS NO MORE THAN 16'-0" APART.

H-FRAME

* PROVIDED NEW H-FRAME IF REQUIRED. MATCH EXISTING H-FRAME MATERIAL FOR CONSTRUCTION OF NEW H-FRAME

* USE ALL GALVANIZED COMPONENTS, WITH PLASTIC CAPS ON UN-STRUTS, WEATHER CAPS ON TOPS OF PIPE AND CONCRETE

* SUPPORTS BELOW POST LINE

* TOPE OF THE FOOTING SHOULD BE AT LEAST 2" ABOVE EXISTING GROUND LEVEL. SLOPE THE GROUND AWAY FROM THE H-FRAME FOR THE POSITIVE WATER DRAINAGE OF THE FORM

FIRE PROTECTION

* A TEN POUND DRY CHEMICAL (NON-AMMONIUM PHOSPHATE) FREE EXTINGUISHER SHALL BE PLACED ON-SITE COORDINATE PLACEMENT AND LOCATION WITH SITE OWNER OR CONSTRUCTION MANAGER.

T-Mobile
 8000 WEST 78TH STREET
 SUITE 400
 EDINA, MN 55439
 (952) 833-4145

TRILEAF
 ARCHITECTURE
 & ENGINEERING
 1821 WALDEN OFFICE SQUARE
 SUITE 510
 SCHAUMBURG, IL 60173
 PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
 Real Estate Consulting Services

SITE NAME:
**SPRING LAKE PARK
 WT**

SITE ID:
A100806E

SITE ADDRESS:
**8236 ABLE ST. NE
 SPRING LAKE PARK, MN 55432**

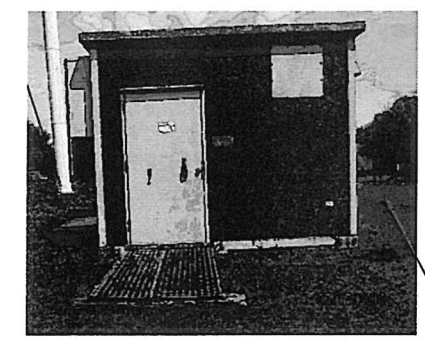
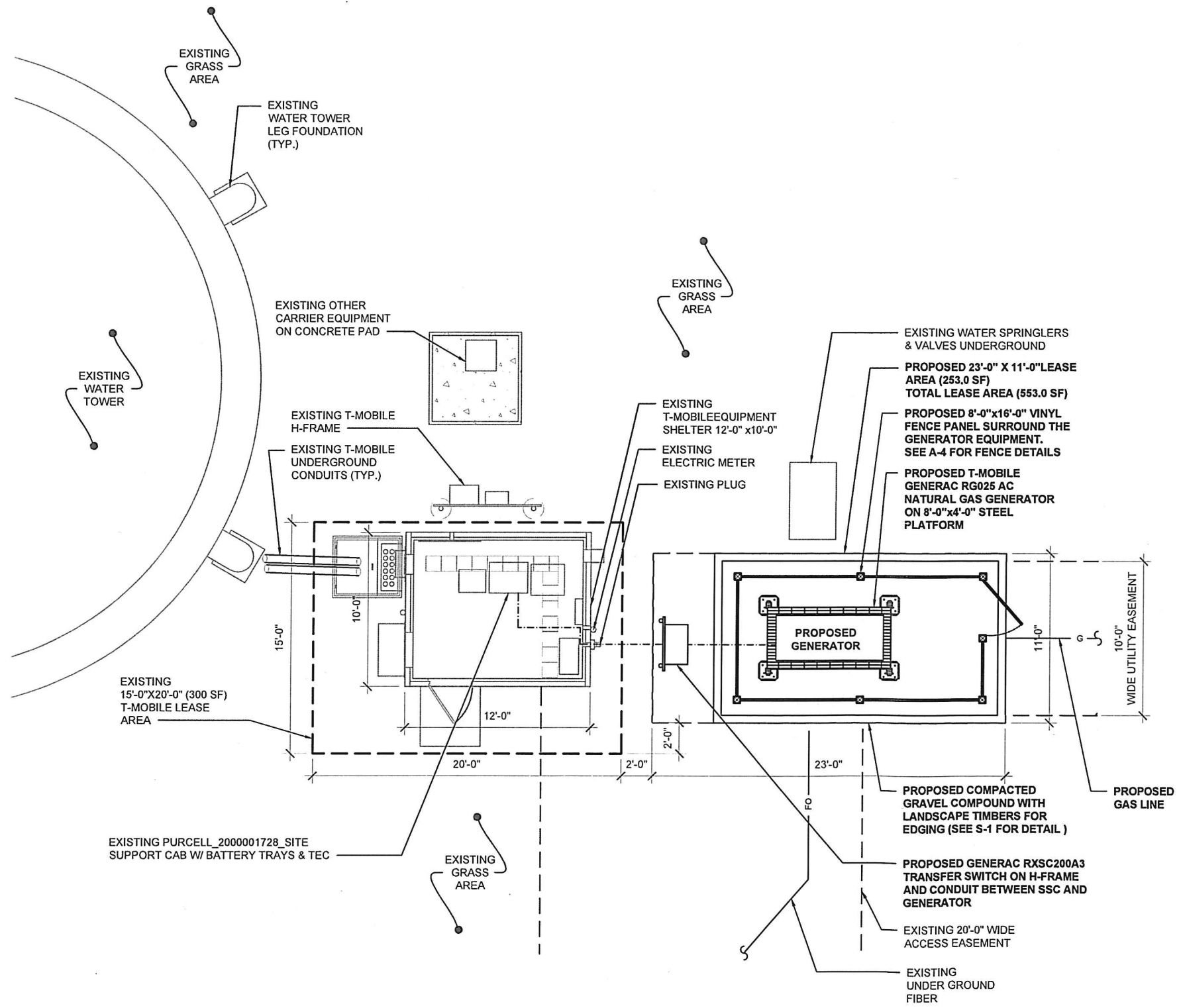
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2	07/09/18		PCD'S REV B	YZ	RZ
1	06/13/18		PCD'S REV A	JG	RZ
			REVISIONS		

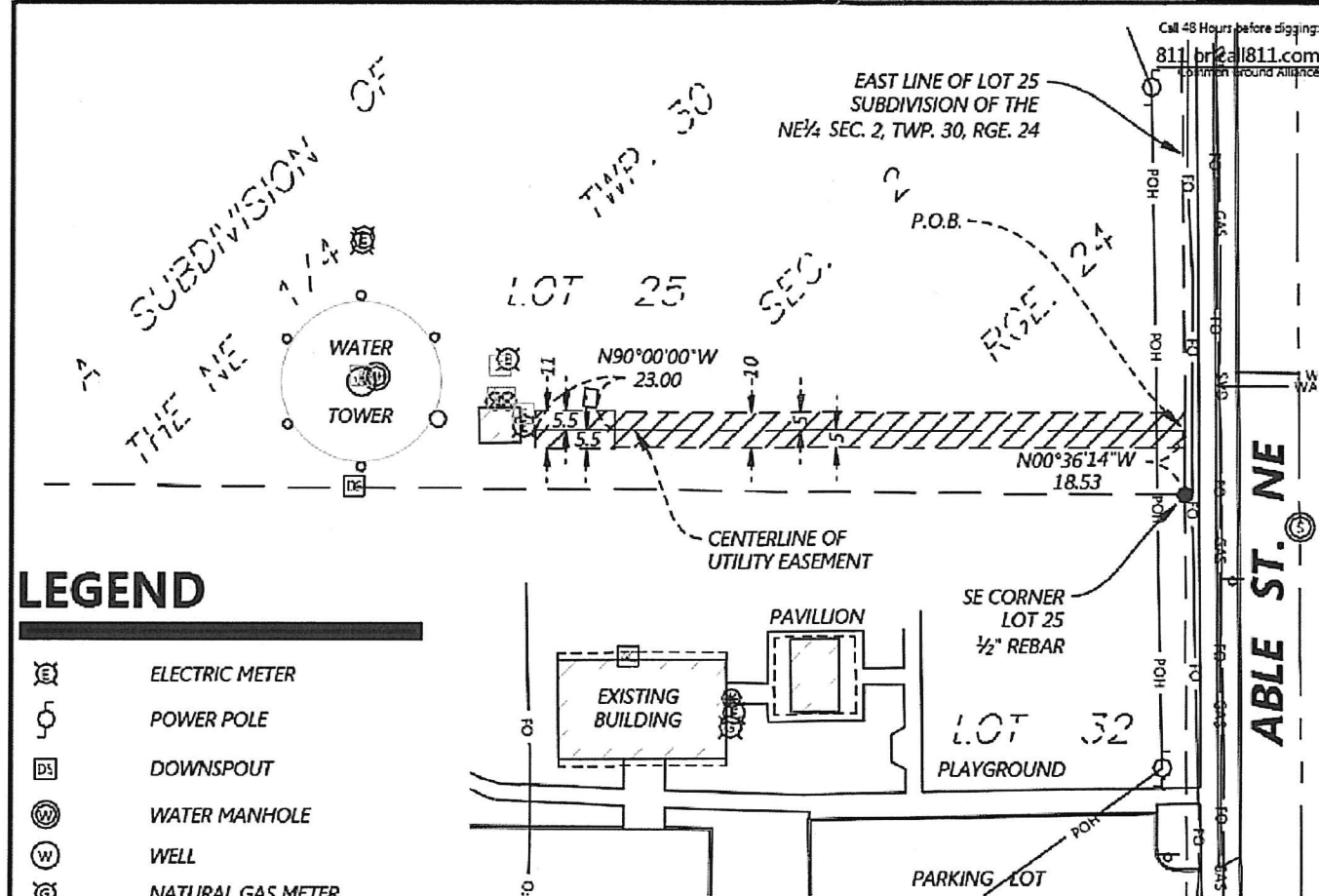
REVISION THIS SHEET NO REVISION THIS SHEET
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SHEET DESCRIPTION
DETAILED SITE PLAN

SHEET NUMBER
A-2



PROPOSED GENERATOR LOCATION



LEGEND

- ELECTRIC METER
- POWER POLE
- DOWNSPOUT
- WATER MANHOLE
- WELL
- NATURAL GAS METER
- AIR CONDITIONER
- STEEL/WOOD POST
- SIGN
- EASEMENT CENTERLINE
- LOT LINE
- EASEMENT LINE
- GAS LINE
- POWER OVERHEAD
- WATERMAIN
- FIBER OPTIC
- EASEMENT AREA

LEGAL DESCRIPTION

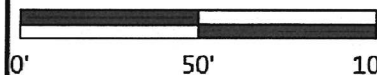
A strip of land 10-feet wide over, under and across that part Lot 25 in a Subdivision of the Northeast Quarter (NE 1/4) of Section Two (2), Township Thirty (30), Range Twenty-Four (24), according to the recorded plat thereof, Hennepin County, Minnesota, being 5-feet on each side of the following described centerline:

Commencing at the southeast corner of said Lot 25; thence North 00 degrees 36 minutes 14 seconds West, assumed bearing along the east line of said Lot 25, a distance of 18.53 feet to the point of beginning of the centerline to be described; thence North 90 degrees 00 minutes 00 seconds West, a distance of 164.04 feet, and said line there terminating. The sidelines of said easement are to be prolonged or shortened to meet at angle points and to terminate at the east line of said Lot 25.

Together with a strip of land 11-feet wide over, under and across said Lot 25, being 5.5 feet on each side of the following described centerline:

Beginning at the terminus of the above described centerline; thence North 90 degrees 00 minutes 00 seconds West, a distance of 23.00 feet, and said line there terminating.

CHECKED: NIHC
 DRAWN: BJF
 FIELD CREW: JGF
 FIELD WORK DATE: 03/14/19



Spring Lake Park Easement
 Spring Lake Park, MN

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
 Fax (952) 937-5822 Minnetonka, MN 55343
 Toll Free (888) 937-5150 westwoodps.com
 Westwood Professional Services, Inc.

Utility Easement

PROJECT NUMBER: 0022044

SHEET NUMBER:

1 OF 1

DATE: 04/03/2019

Mobile
 8000 WEST 78TH STREET
 SUITE 400
 EDINA, MN 55439
 (952) 833-4145

TRILEAF
 ARCHITECTURE & ENGINEERING
 1821 WALDEN OFFICE SQUARE
 SUITE 510
 SCHAUMBURG, IL 60173
 PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
 Real Estate Consulting Services

SITE NAME:
SPRING LAKE PARK WT

SITE ID:
A100806E

SITE ADDRESS:
 8236 ABLE ST. NE
 SPRING LAKE PARK, MN 55432

PROJECT NUMBER:
640101

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5	01/10/19		FCD'S REV E	JG	RZ
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1	06/13/18		FCD'S REV A	JG	RZ

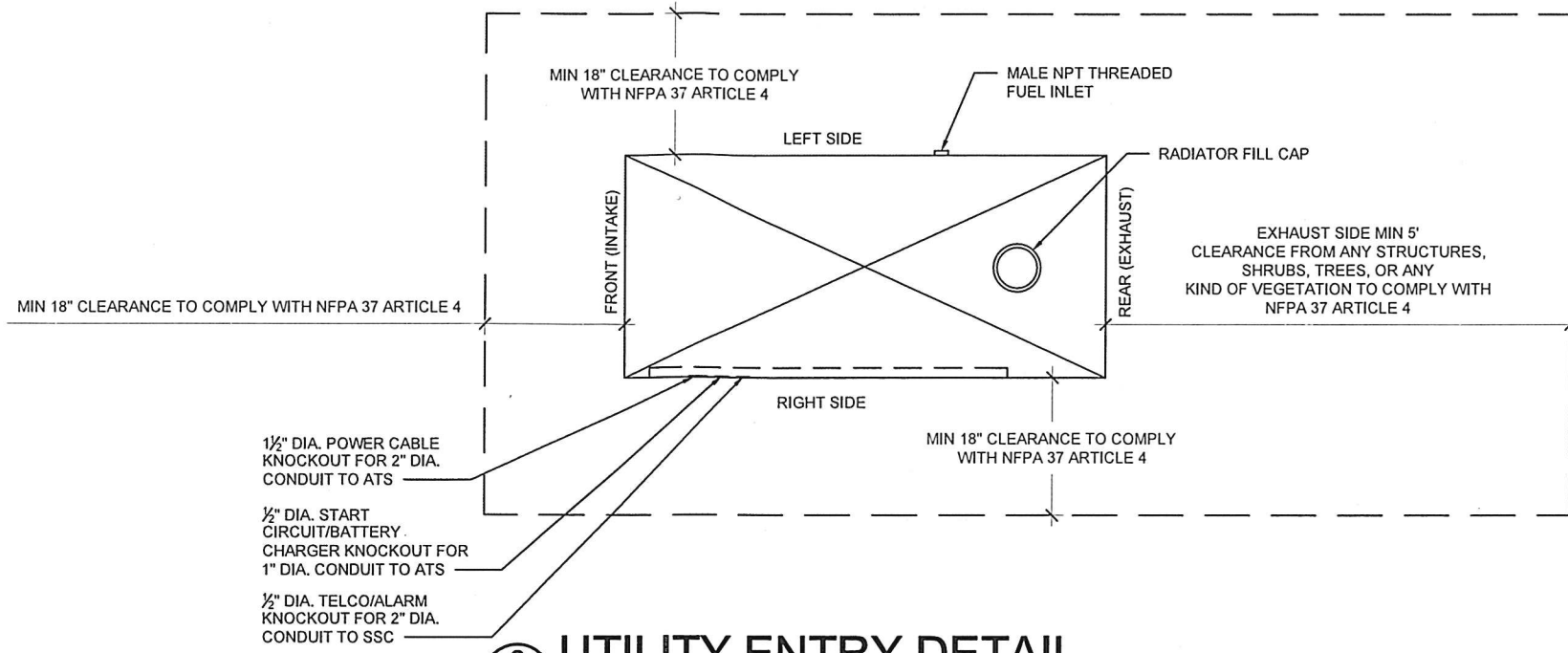
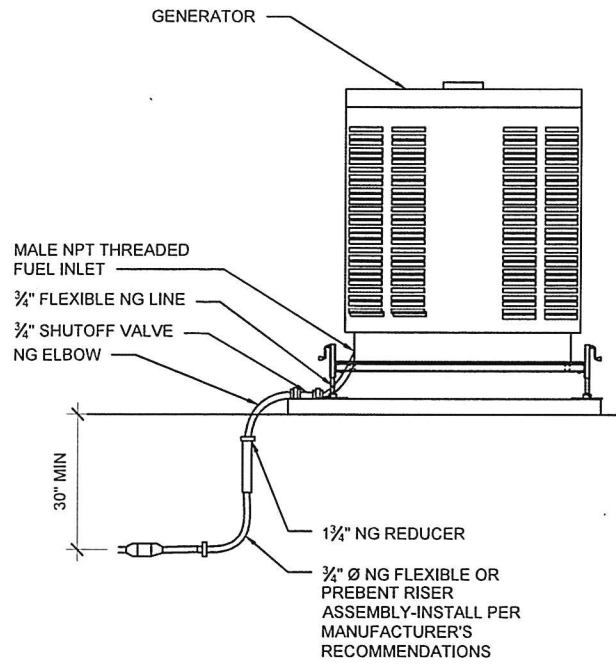
ISSUE RECORD
 REVISION THIS SHEET NO REVISION THIS SHEET
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SHEET DESCRIPTION
UTILITY SURVEY

SHEET NUMBER
A-2.1

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: ROGER ALLAN ZIMMER
 Signature: *Roger Allan Zimmer*
 Date: 4-17-19 License # 51980

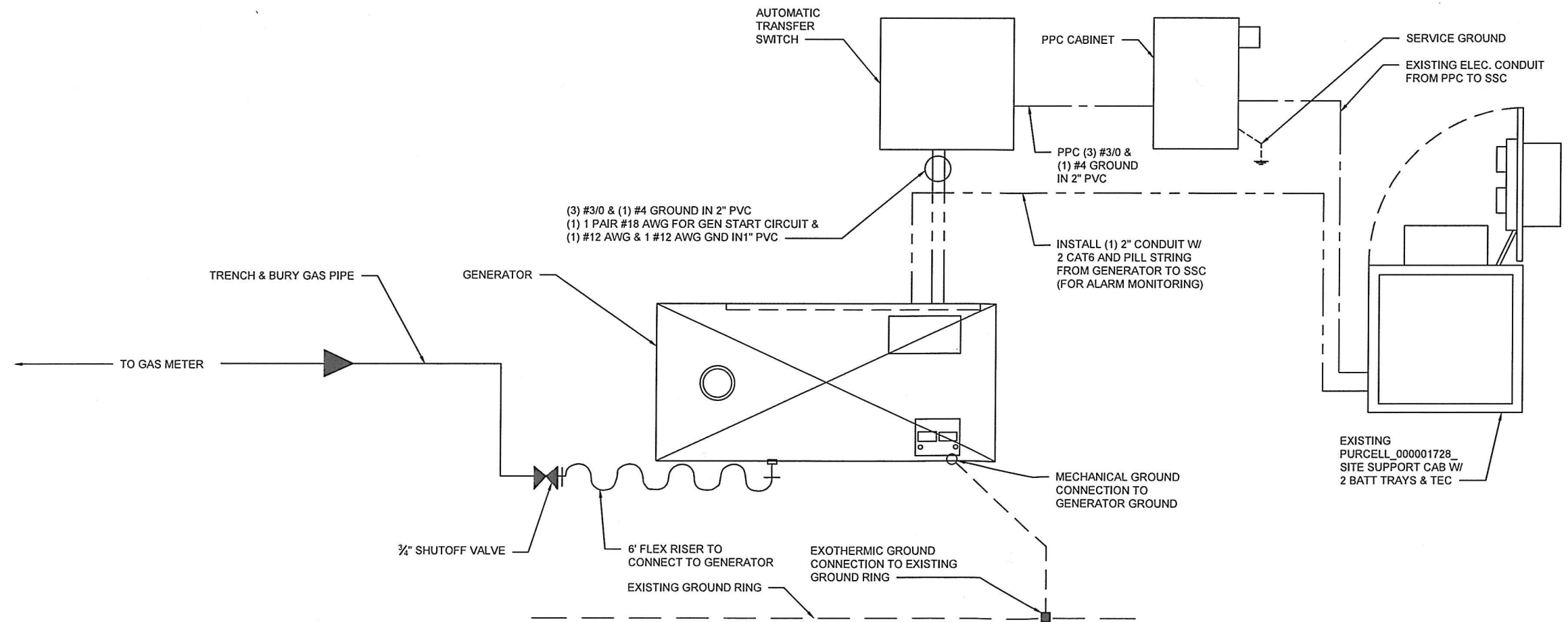


1 ELEVATION DETAIL
 A-3

2 UTILITY ENTRY DETAIL
 A-3

SCALE
 N.T.S.

SCALE
 N.T.S.



3 PLUMBING PLAN
 A-3

SCALE
 N.T.S.

SITE NAME: **SPRING LAKE PARK WT**

SITE ID: **A100806E**

SITE ADDRESS: **8236 ABLE ST. NE
 SPRING LAKE PARK, MN 55432**

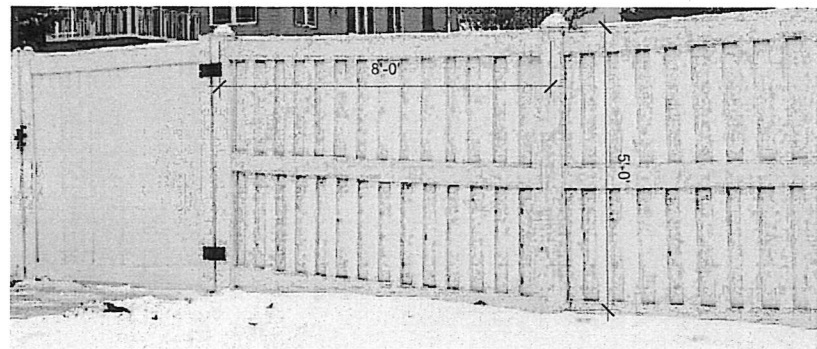
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2	07/09/18	YZ	PCD'S REV B	YZ	RZ
1	06/13/18	JG	PCD'S REV A	JG	RZ

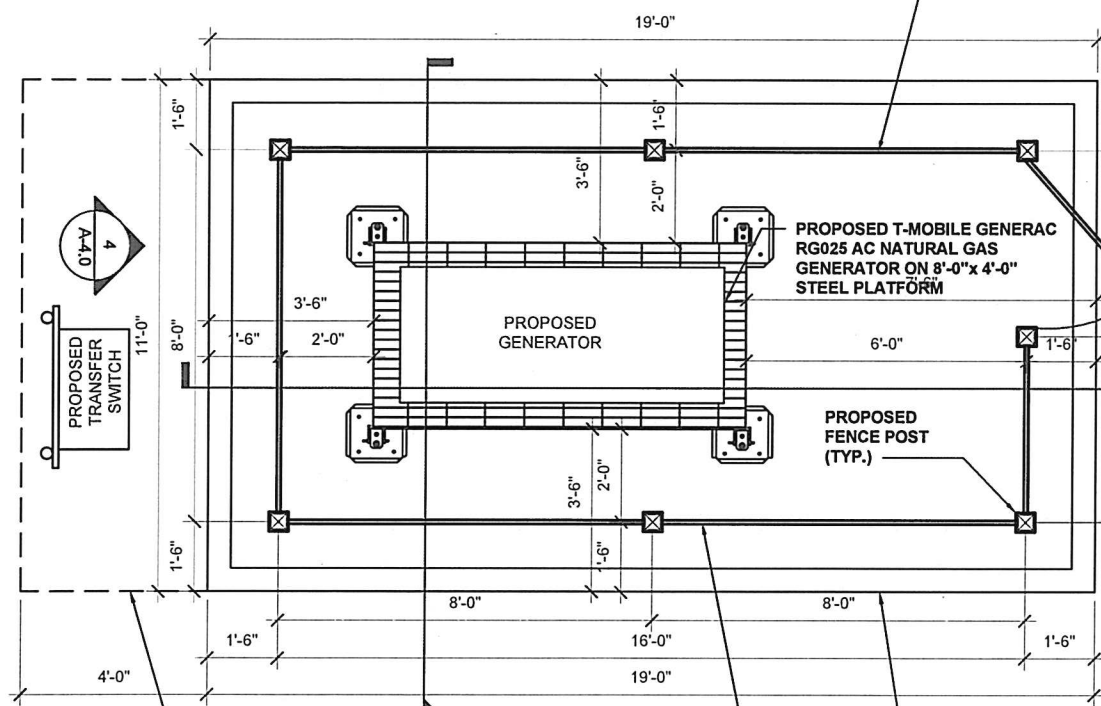
ISSUE RECORD
 REVISION THIS SHEET
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SHEET DESCRIPTION
EQUIPMENT DETAILS

SHEET NUMBER
A-3

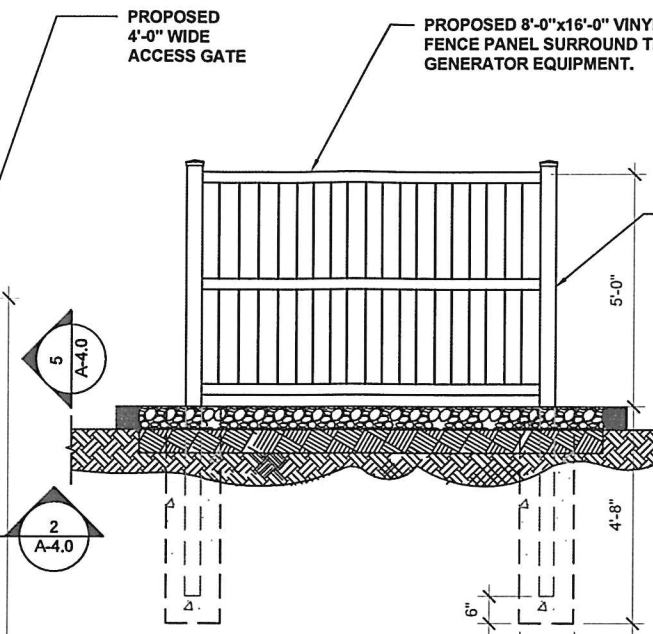


NOTE:
FOR REFERENCE
PROPOSED VINYL FENCE PANEL
SURROUND THE GENERATOR
EQUIPMENT.



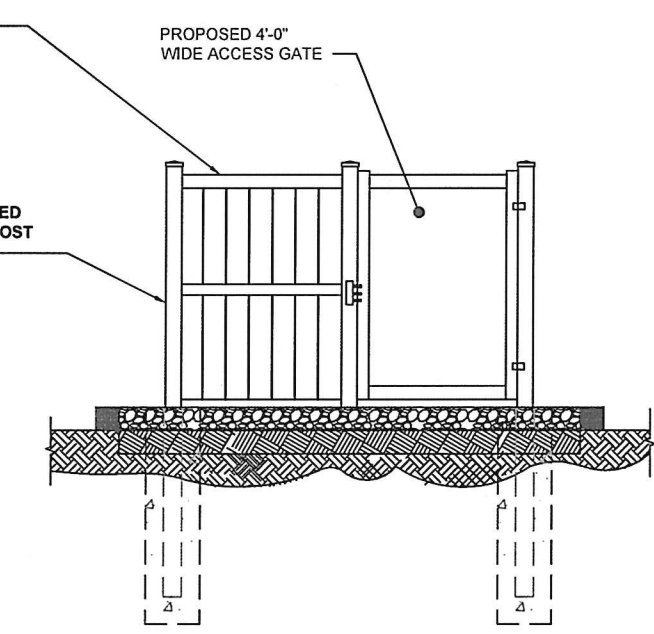
1 FENCE PLAN DETAIL

SCALE
N.T.S.



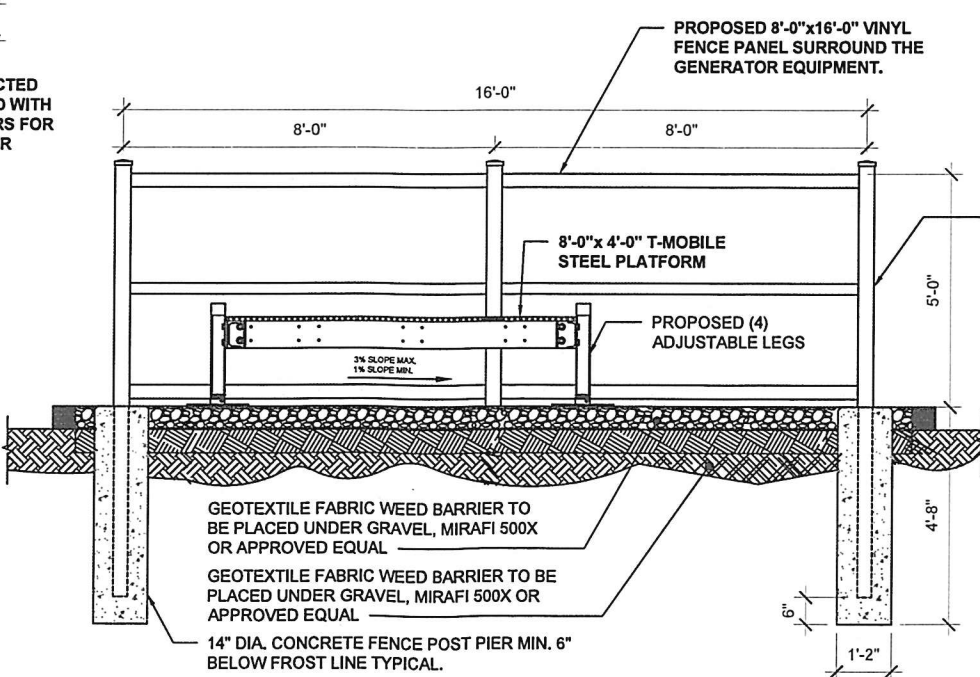
4 ELEVATION DETAIL

SCALE
N.T.S.



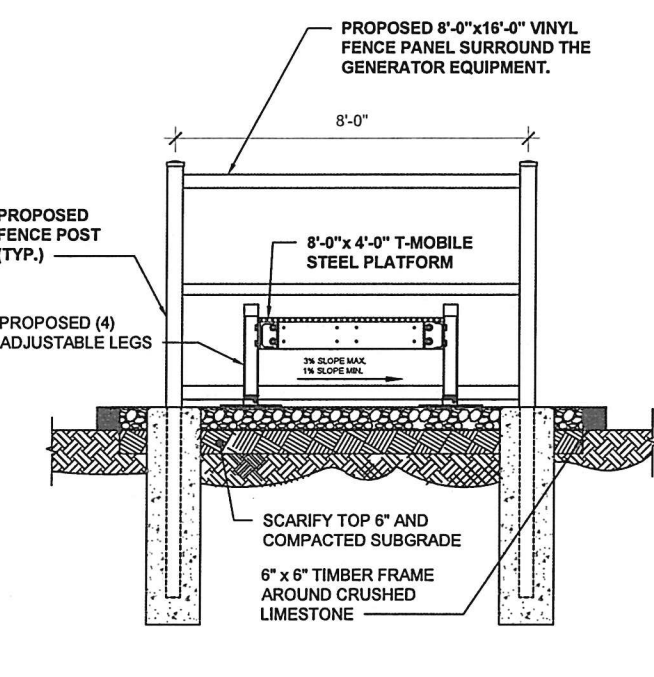
5 ELEVATION DETAIL

SCALE
N.T.S.



2 SECTION DETAIL

SCALE
N.T.S.



3 SECTION DETAIL

SCALE
N.T.S.

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Date: 4-17-19 License # 51980

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Insite inc.
Real Estate Consulting Services

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WT**

SITE ID:
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SPRING LAKE PARK, MN 55432**

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3	10/30/18		PCD'S REV C	KL	RZ
2	07/09/18		PCD'S REV B	YZ	RZ
1	06/13/18		PCD'S REV A	JG	RZ

SHEET DESCRIPTION
FENCE DETAILS

SHEET NUMBER
A-4

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Print Name: ROGER ALLAN ZIMMER

Signature: *Roger Allan Zimmer*

Date: 4-17-19 License # 51980

PART NO. 2110J-48

REV.	DESCRIPTION	DATE	APPROVED
8	PLATFORM WAS 4'-5" X 8'-4" IS 4' X 8"	05/13/11	TU

1. GRATING AND GRATING CLIPS OMITTED FOR CLARITY
 2. LEG LENGTHS ARE ADJUSTED BY TURNING ITEM 4 NUT WELDMENT AFTER ITEM 6 NUT IS INSTALLED
 3. INSTALL AND TIGHTEN ITEM 15 SET SCREWS AFTER FINAL LEG ADJUSTMENTS HAVE BEEN MADE.

ITEM NO.	QTY.	PART NO.	DESCRIPTION
1	2	7000-2110J-8	WELDMENT, SIDE CHANNEL
2	4	7000-2110J-10.4	C7X9.8 C-CHANNEL (43-5/16" LG)
3	4	7000-2110J-1	INNER JACK SLEEVE WELDMENT
4	4	7000-2110J-2	3/4" ALL-THREAD/NUT WELDMENT
5	4	4770G	WASHER, 3/4" NARROW, GALV
6	4	4670G	NUT, 3/4" HEX, A563 GALV
7	16	2199	GRATING CLIP (NOT SHOWN)
8	16	4467G	BOLT, 5/8" X 2" LG HEX, A325 GALV
9	16	4764G	5/8" GALV LOCK WASHER
10	16	4660G	5/8" GALV HEX NUT
11	4	7000-2110J-JP	JACKPAD WELDMENT (15.5" SQ)
12	4	4310G-612	3/8" DIA X 6-1/2" LG GALV ALL-THREAD
13	8	4620G	NUT, 3/8" HEX, GALV
14	4	4724G	3/8" LOCK WASHER, GALV
15	8	4423G	BOLT, 3/8" X 1" LG HEX, GALV
16	2	7000-2110J-G24-96	PLATFORM GRATING 24" X 96"

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6/2/2011

PROJECT: 545

DATE: 01/31/09

2110J-48

PE: B

PART NO. 2110J-48

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6/2/2011

PROJECT: 545

DATE: 01/31/09

2110J-48

PE: B

1 PLATFORM DETAIL

PART NO. 2110J-48

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6/2/2011

PROJECT: 545

DATE: 01/31/09

2110J-48

PE: B

2 COMPACTED GRAVEL DETAIL

PROPOSED PLATFORM

PROPOSED (4) ADJUSTABLE LEGS

3% SLOPE MAX.
1% SLOPE MIN.

1'-6"

1'-6"

1'-1"

6"

6"

GEOTEXTILE FABRIC WEED BARRIER TO BE PLACED UNDER GRAVEL, MIRAFI 500X OR APPROVED EQUAL

SCARIFY TOP 6" AND COMPACTED SUBGRADE

6" x 6" TIMBER FRAME AROUND CRUSHED LESTONE

SITE NAME:		SPRING LAKE PARK WT	
SITE ID:		A100806E	
SITE ADDRESS:		8236 ABLE ST. NE SPRING LAKE PARK, MN 55432	
PROJECT NUMBER:		640101	
NO.	DATE	REVISIONS	BY/APP
6	04/17/19	FCD'S REV 0	JG
5	01/10/19	PCD'S REV E	JG
4	11/12/18	PCD'S REV D	JG
3	10/30/18	PCD'S REV C	KL
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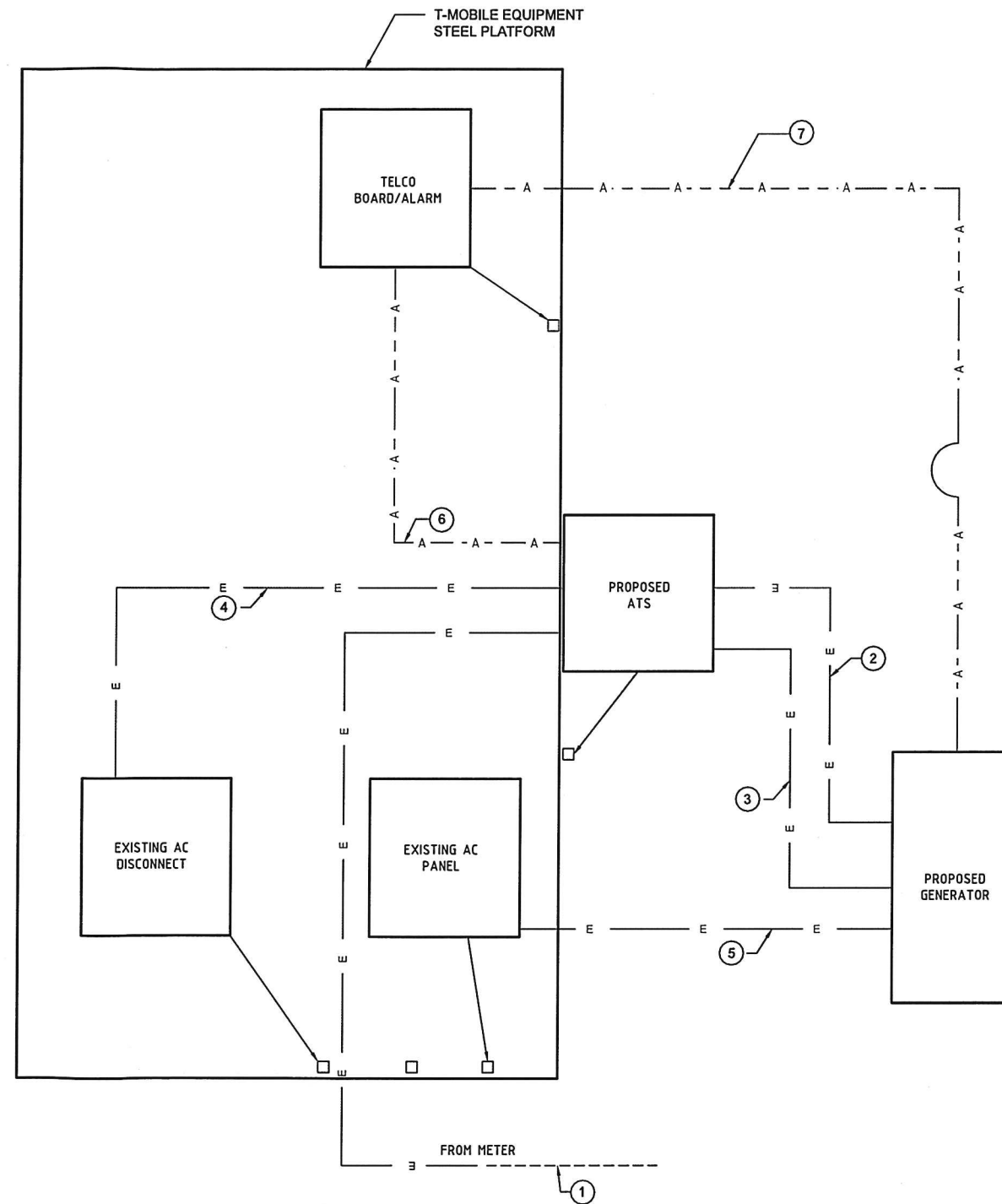
Print Name: ROGER ALLAN ZIMMER

Signature: *Roger Allan Zimmer*

Date: 4.17.19 License # 51980

DIAGRAM CIRCUITE SCHEDULE						
NO	FROM	TO	WIRES	GROUND	CONDUIT SIZE	FUNCTION
1	METER/ PRIMARY DISCONNECT	PROPOSED ATS	(3) 3/0	(1) #4	2"	POWER FEED
2	PROPOSED ATS	GENERATOR	(3) 3/0	(1) #10	1"	START CIRCUIT
3	GENERATOR	PROPOSED ATS	(3) 3/0	(1) #4	2"	POWER FEED
4	PROPOSED ATS	SECONDARY DISCONNECT	(3) 3/0	(1) #12 (1) #12	2"	POWER FEED
5	PROPOSED AC PANEL	GENERATOR	(3) 3/0	(1) #4	1"	2-20 AMP CIRCUITS FOR GENERATOR BLOCK METER, BATTERY HEATER, & BATTERY CHARGER
6	PROPOSED ATS	EXISTING TELCO / BOARD ALARM	(3) 3/0	N/A	1"	ALARM CABLES FROM ATS. PROVIDE 24" OF SLACK CABLE. FINAL PUNCH DOWN IS BY T-MOBILE TECH. LABEL ALL WIRES.
7	GENERATOR	EXISTING TELCO / BOARD ALARM	(3) 3/0	N/A	1"	ALARM CABLES FROM ATS. PROVIDE 24" OF SLACK CABLE. FINAL PUNCH DOWN IS BY T-MOBILE TECH. LABEL ALL WIRES.

ALARM WIRE IDENTIFICATION CHART		
N A M E	COLOR	DESCRIPTION
CF	GREEN/WHITE	CRITICAL FAULT
FL	BLUE/WHITE	FUEL LEAK
GR	BROWN/WHITE	GENERATOR RUNNING
LF	GREEN/RED	LOW FUEL
MA F	-	MAJOR FAULT
MIF	BLUE/BLACK	MINOR FAULT (PRE-ALARMS)



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WT**

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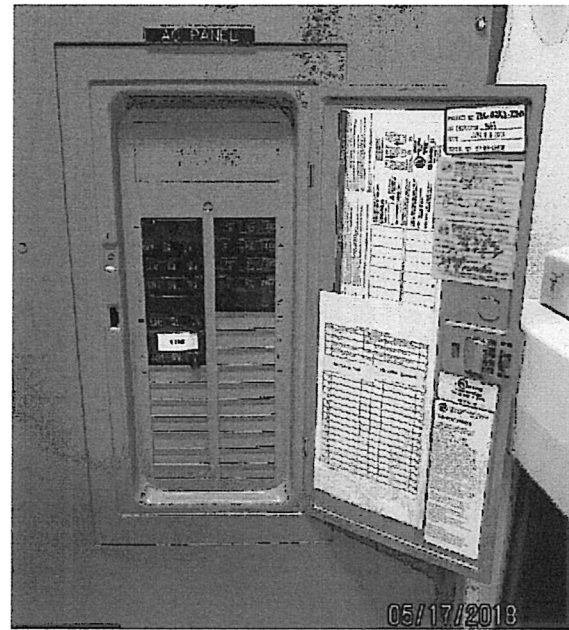
REVISIONS

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VOLTAGE	240 VOLTS
MAINBREAKER	200 AMP
MOUNT	SURFACE
ENCLOSURE TYPE	NEMA 3R
PANEL STATUS	EXISTING



MODEL NUMBER	NOT SPECIFIED
PHASE	SINGLE
BUSS RATING	200 AMP
NEUTRAL BAR	YES
NUTRAL TO GROUND BOND	YES

CKT	LOAD DESCRIPTION	BREAKER AMP	BREAKER POLES	BREAKER STATUS	BREAKER STATUS	BREAKER POLES	BREAKER AMP	LOAD DESCRIPTION	CKT
1	HVAC #1	40	2	-		1	20	D-RECEPTACLE	2
3						1	20	GFCI RECEPTACLE	4
5	INT./EXT. LIGHT	20	1			1	20	EXHAUST FAN	6
7	S. DTETECTOR	15	1						
9	RECTIFIER TOP	80	2			2	80	RECTIFIER BOTTOM	8
11									10
13									12
15	TTMI	30	2						14
									16
									18
									20
									22
									24
									26
									28
									30

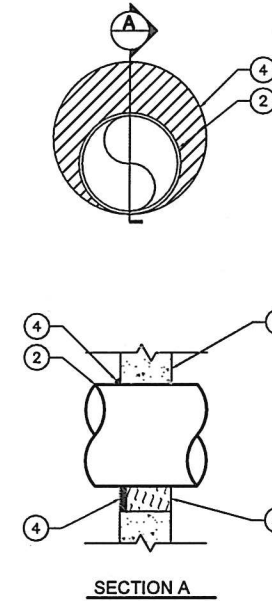
1 EXISTING PANEL

SCALE
N.T.S.

NOTE:
CONTRACTOR TO LABEL WIRES WITH P-TOUCH OR SIMILAR LABELS ONLY. ABSOLUTELY NO HANDWRITTEN LABELS.

NOTE:
CONTRACTOR TO UTILIZE NEXT AVAILABLE IN SEQUENCE SINGLE BREAKER POSITION FOR GENERATOR BATTERY CHARGER, BATTERY HEATER AND BLOCK HEATER

U.L. SYSTEM NO. C-AJ-1150
CONDUIT THROUGH BEARING WALL SIMILAR TO U.L. DESIGN NO. U902
F RATING = 3-HR.
T-RATING = 0-HR.



- FLOOR OR WALL ASSEMBLY – MINIMUM 4-1/2" THICK REINFORCED LIGHTWEIGHT OR NORMAL WEIGHT (100-150 PCF) CONCRETE. WALL MAY ALSO BE CONSTRUCTED OF ANY UL CLASSIFIED CONCRETE BLOCKS *. MAX DIAMETER OF OPENING IS 8". SEE CONCRETE BLOCKS (CAZT) CATEGORY IN THE FIRE RESISTANCE DIRECTORY FOR NAMES OF MANUFACTURERS.
- THROUGH PENETRATIONS – ONE METALLIC PIPE OR CONDUIT TO BE INSTALLED WITHIN THE FIRESTOP SYSTEM. PIPE OR CONDUIT TO BE RIGIDLY SUPPORTED ON BOTH SIDES OF FLOOR OR WALL ASSEMBLY. THE ANNULAR SPACE SHALL BE MINIMUM 0". (POINT CONTACT) TO MAXIMUM 1-3/8". THE FOLLOWING TYPES AND SIZES OF METTALIC PIPES OR CONDUITS MAY BE USED:
 - STEEL PIPE – NOMINAL 6" DIAMETER (OR SMALLER) SCHEDULE 40 (OR HEAVIER) STEEL PIPE.
 - IRON PIPE – NOMINAL 6" DIAMETER (OR SMALLER) CAST OR DUCTILE IRON PIPE.
 - CONDUIT – NOMINAL 4" DIAMETER (OR SMALLER) STEEL ELECTRICAL METALLIC TUBING OR NOMINAL 6" DIAMETER (OR SMALLER) STEEL CONDUIT.
- PACKING MATERIAL – MINIMUM 4" THICKNESS OF MIN. 4.0 PCF MINERAL WIL BATTING INSULATION FIRMLY PACKED INTO OPENING AS A PERMANENT FORM. PACKING MATERIAL TO BE RECESSED FROM TOP SURFACE OF FLOOR OR FROM BOTH SURFACES OF WALL AS REQUIRED TO ACCOMMODATE THE REQUIRED THICKNESS OF FILL MATERIAL.
- FILL, VOID OR CAVITY MATERIAL * – SEALANT – MINIMUM 1/4" THICKNESS OF FILL MATERIAL APPLIED WITHIN THE ANNULUS, FLUSH WITH TOP SURFACE OF FLOOR AND WITH BOTH SURFACES OF WALL. AT THE POINT CONTACT LOCATION BETWEEN PIPE AND CONCRETE, A MINIMUM 1/2" DIAMETER BEAD OF FILL MATERIAL SHALL BE APPLIED AT THE CONCRETE/PIPE INTERFACE ON THE TOP SURFACE OF FLOOR AND ON BOTH SURFACE OF WALL. W RATING APPLIES ONLY WHEN CP601S OR CP604 SEALANT IS USED.

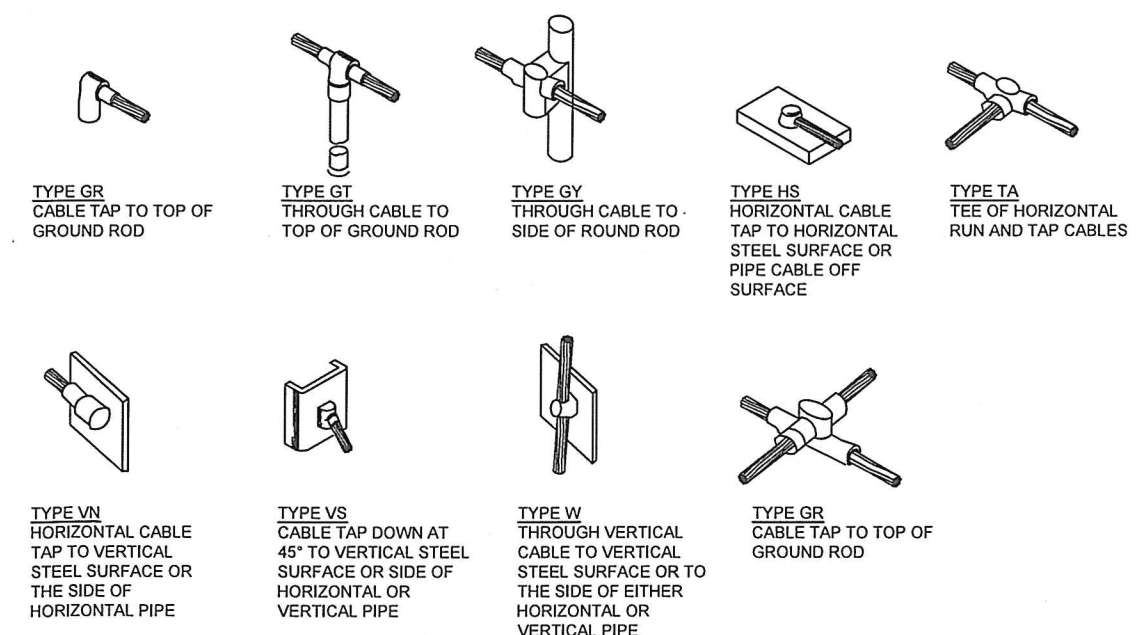
HILTI CONSTRUCTION CHEMICALS, DIV OF HILTI INC – CP601S, CP604, CP606 OR FS-ONE SEALANT
*BEARING THE UL CLASSIFICATION MARK

NOTE:
IF EXISTING CONSTRUCTION VARIES FROM THIS DETAIL, AN EQUAL 3-HOUR U.L. PENETRATION APPROPRIATE FOR THE EXISTING 2 WALL TYPE SHALL BE CONSTRUCTED.

NOTE:
GC SHALL USE NON-SHRINKING CAULK TO WEATHERSEAL ALL PENETRATIONS INTO OR THRU SHELTER WALL

2 OUTER WALL PENETRATION DETAIL (IF APPLICABLE)

SCALE
N.T.S.



3 CADWELD DETAILS

SCALE
N.T.S.

T-Mobile
8000 WEST 78TH STREET
SUITE 400
EDINA, MN 55439
(952) 833-4145

TRILEAF
ARCHITECTURE & ENGINEERING
1821 WALDEN OFFICE SQUARE
SUITE 510
SCHAUMBURG, IL 60173
PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
Real Estate Consulting Services

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Print Name: ROGER ALLAN ZIMMER
Signature: *Roger Allan Zimmer*
Date: 4-17-19 License # 51980

SITE NAME:
**SPRING LAKE PARK
WT**

SITE ID:
A100806E

SITE ADDRESS:
**8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432**

PROJECT NUMBER:
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			REVISIONS		
			NO. DATE REV		

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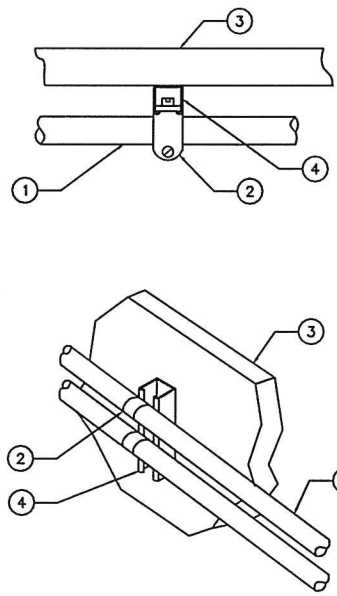
SHEET DESCRIPTION
**PANEL & PENETRATION
DETAILS**

SHEET NUMBER
E-2

- 1 CONDUIT (TYP.)
- 2 BUTTERFLY CLAMP AS REQUIRED
- 3 EXISTING WALL/CEILING
- 4 VERTICAL "UNISTRUT" P1000 'T' SERIES LENGTH BASED ON NUMBER OF CONDUIT TO BE MOUNTED

UNISTRUT MOUNTING CHART	
WALL CONSTRUCTION TYPE	USE
HOLLOW	3/8" Ø TOGGLE BOLT
HOLLOW, AT STUD	3/8" Ø LAG SCREW
CONCRETE BLOCK (HOLLOW)	3/8" Ø HILTI HY-20 W/ SCREEN MIN. EMBEDMENT 2 1/2"
CONCRETE (SOLID)	3/8" Ø HILTI HY-150 W/ SCREEN MIN. EMBEDMENT 2 1/2"

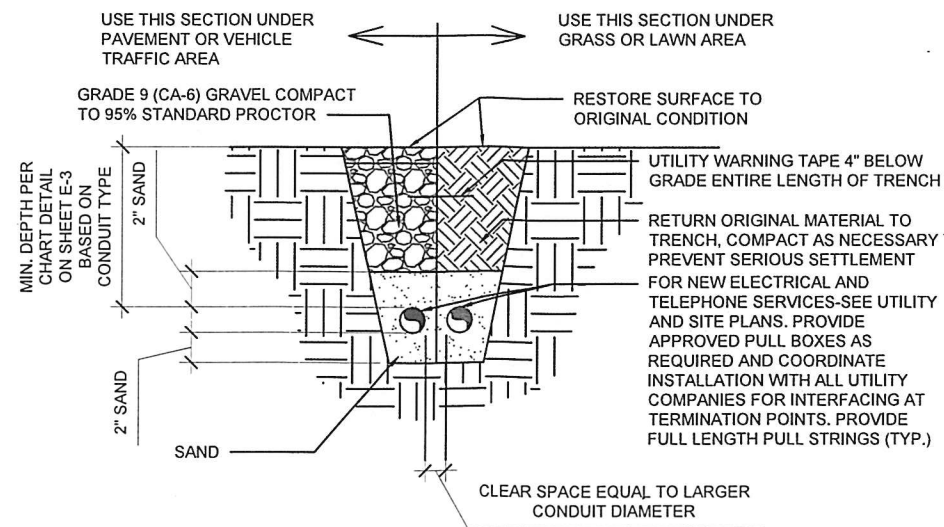
NOTE: USE GALVANIZED OR STAINLESS STEEL HARDWARE FOR WALL MOUNT AND CONNECTIONS OF CHANNELS SPACE UNITS @ 5'-0" O.C. LENGTH OF RUN



1 CONDUIT WALL MOUNT

E-3

SCALE
N.T.S.



- INCLUDE TIME/DATE STAMPED PHOTOS WITH TAPE MEASURE DEPTH VERIFICATION.
- CONDUIT SIZE, TYPE, QUANTITY AND SEPARATION DIMENSION TO BE VERIFIED WITH LOCAL UTILITY COMPANY REQUIREMENTS.

MINIMUM COVER REQUIREMENTS, 0 TO 600 VOLTS, NOMINAL, BURIAL IN INCHES		
TYPE OF WIRING METHOD OR CIRCUIT		
LOCATION OF WIRING METHOD OR CIRCUIT	DIRECT BURIAL CABLES OR CONDUCTORS	RIGID METAL CONDUIT OR INTERMEDIATE METAL CONDUIT
ALL LOCATIONS NOT SPECIFIED BELOW	24 INCHES	6 INCHES
IN TRENCH BELOW 2 INCH THICK CONCRETE OR EQUIVALENT	18 INCHES	6 INCHES
UNDER STREETS OR HIGHWAYS	24 INCHES	24 INCHES

COVER IS DEFINED AS THE SHORTEST DISTANCE IN INCHES MEASURED BETWEEN A POINT ON THE TOP SURFACE OF ANY DIRECT-BURIED CONDUCTOR, CABLE, CONDUIT, OR OTHER RACEWAY AND THE TOP SURFACE OF FINISHED GRADE, CONCRETE, OR SIMILAR COVER

INSTALL WARNING TAPE 4" BELOW GRADE FOR THE ENTIRE LENGTH OF TRENCH.

PROVIDE AT LEAST 2" OF SAND BED ABOVE CONDUIT AND 2" OF SAND BED BELOW THE CONDUIT.

2 CONDUIT BURIAL REQUIREMENTS

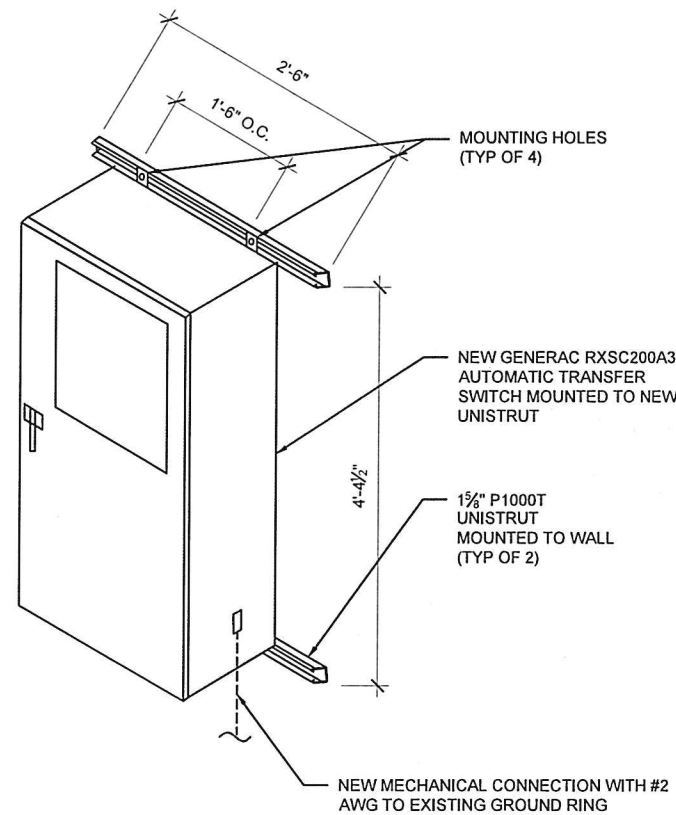
E-3

SCALE
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UNISTRUT MOUNTING CHART	
WALL CONSTRUCTION TYPE	USE
HOLLOW	3/8" Ø TOGGLE BOLT
HOLLOW, AT STUD	3/8" Ø LAG SCREW
CONCRETE BLOCK (HOLLOW)	7/16" Ø HILTI HY-20 W/ SCREEN MIN. EMBEDMENT 2 1/2"
CONCRETE (SOLID)	7/16" Ø HILTI HY-150 W/ SCREEN MIN. EMBEDMENT 2 1/2"



NOTE: USE GALVANIZED OR STAINLESS STEEL HARDWARE FOR WALL MOUNT AND CONNECTION OF CHANNELS

NOTE: GC SHALL USE NON-SHRINKING CAULK TO WEATHER SEAL ALL PENETRATIONS INTO OR THROUGH SHELTER WALL

3 INTERSECT ATS MOUNTING DETAIL

E-3

SCALE
N.T.S.

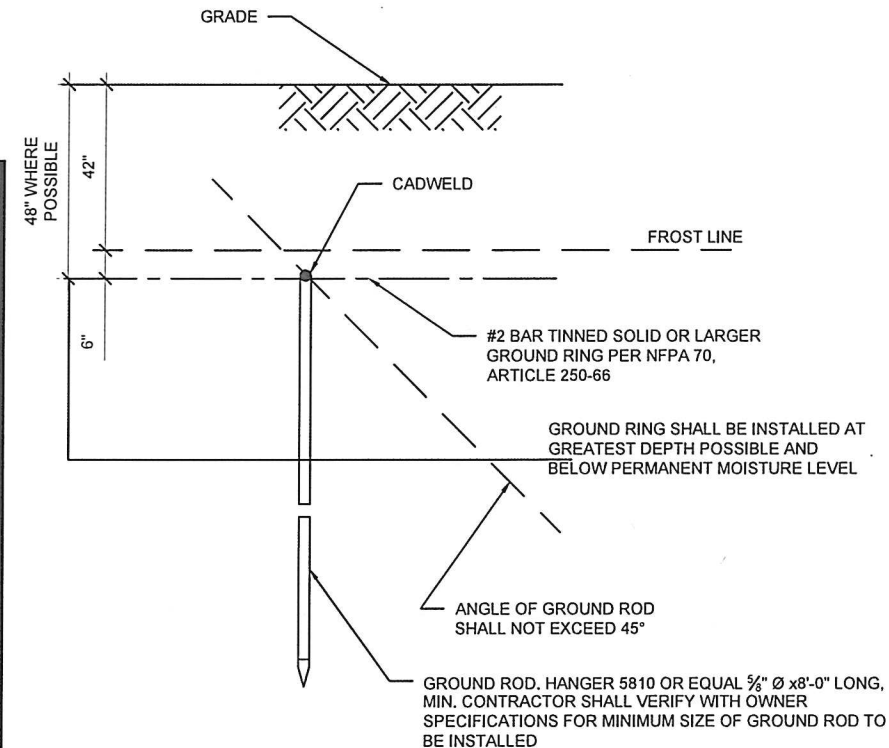
NOTE: GROUND RODS MAY BE:
-COPPER CLAD STEEL
-SOLID COPPER

GROUND RODS SHALL HAVE A MAXIMUM SPACING TWICE THE LENGTH OF ROD

SEE RESISTIVITY REPORT FOR VERIFICATION AS AVAILABLE

A LARGE CONDUCTOR SHALL BE REQUIRED IN AREAS HIGHLY PRONE TO LIGHTNING AND/OR AREAS WITH HIGHLY ACIDIC SOIL

GROUND RODS INSTALLED WITHIN CLOSE PROXIMITY TO TOWER OR WHEN SOIL IS AT OR BELOW 2,000 OHM-CM, SHALL BE GALVANIZED TO PREVENT GALVANIC CORROSION OF TOWER. (SEE ANSI/TIA-EIA-222-G)



4 GROUND ROD DETAIL

E-3

SCALE
N.T.S.

SITE NAME: **SPRING LAKE PARK WT**
SITE ID: **A100806E**
SITE ADDRESS: **8236 ABLE ST. NE SPRING LAKE PARK, MN 55432**
PROJECT NUMBER: **640101**

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6	04/17/19		FCD'S REV 0	
5	07/10/19		PCD'S REV E	
4	11/12/18		PCD'S REV D	
3	10/30/18		PCD'S REV C	
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SHEET DESCRIPTION
ATS, CONDUITS & GROUND ROD DETAILS

SHEET NUMBER
E-3

RG025 | 2.4L | 25kW
INDUSTRIAL SPARK-IGNITED GENERATOR SET
 EPA Certified Stationary Emergency

Standby Power Rating
 25 kW, 31.25 kVA, 60 Hz

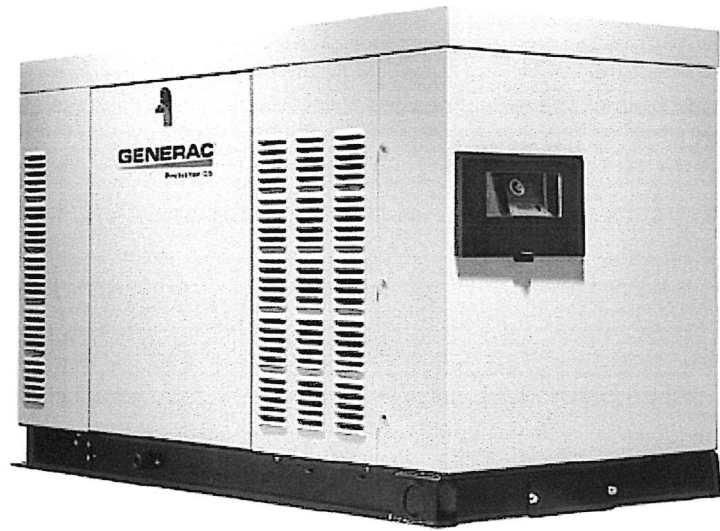
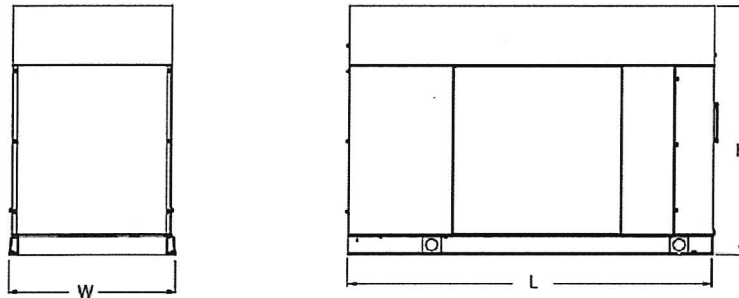


Image used for illustration purposes only



Enclosed Unit

L x W x H in (mm)	83.5 (2,119) x 35.0 (888) x 58.3 (1,430)
Sound output in dB(A) at 23ft with generator operating at normal Load	65

APPLICATION AND ENGINEERING DATA

ENGINE SPECIFICATIONS

General

Make	Generac
Cylinder #	4
Type	In-Line
Displacement - in ³ (L)	150 (2.46)
Bore - in (mm)	3.41 (86.5)
Stroke - in (mm)	3.94 (100.0)
Compression Ratio	9.5:1
Number of Main Bearings	5
Cylinder Head	Aluminum
Ignition	High Energy
Piston Type	Aluminum Alloy
Crankshaft Type	Cast Steel
Lifter Type	Overhead Cam
Intake Valve Material	Steel Alloy
Exhaust Valve Material	Hardened Steel
Hardened Valve Seats	Yes

Engine Governing

Governor	Electronic
Frequency Regulation (Steady State)	± 0.25%

Lubrication System

Oil Pump Type	Gear
Oil Filter Type	Full Flow Spin-On Cartridge
Crankcase Capacity - L (qts)	4 (3.8)

Cooling System

Cooling System Type	Pressurized Closed Recovery
Fan Type	Puller
Fan Speed (rpm)	1,980
Fan Diameter - mm (in)	18.1 (459.7)

Fuel System

Fuel Type	Natural Gas, Propane Vapor
Carburetor	Down Draft
Secondary Fuel Regulator	Standard
Fuel Shut Off Solenoid	Standard
LP Fuel Supply Pressure in H ₂ O (kPa)	11-14 (2.7-3.5)
NG Fuel Supply Pressure in H ₂ O (kPa)	5-14 (1.2-3.5)

Engine Electrical System

System Voltage	12 VDC
Battery Charger Alternator	Standard
Battery Size	Group 24F
Battery Voltage	12 VDC
Ground Polarity	Negative

ALTERNATOR SPECIFICATIONS

Standard Model	Generac
Poles	4
Field Type	Rotating
Insulation Class - Rotor	F
Insulation Class - Stator	H
Total Harmonic Distortion	< 5%
Telephone Interference Factor (TIF)	< 50

Standard Excitation	Direct
Bearings	Sealed Ball
Coupling	Flexible Disc
Prototype Short Circuit Test	Yes
Voltage Regulator Type	Full Digital
Regulation Accuracy (Steady State)	± 1.0%

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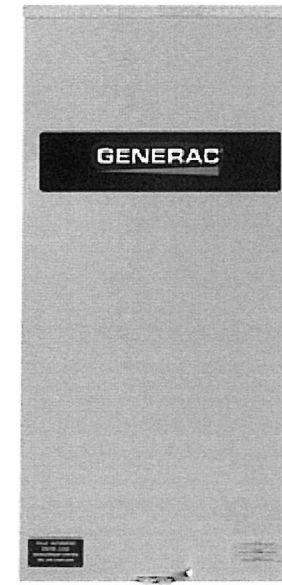
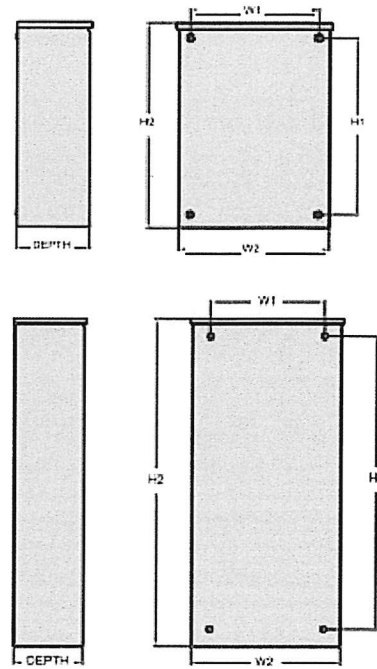
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SHEET DESCRIPTION
GENERATOR SPECS (MODEL SPECIFIC)

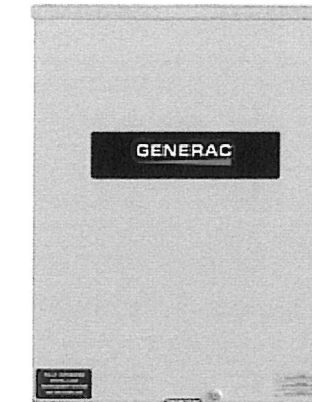
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Dimensions

Model		RXSC100A3	RXSC200A3
Height (in./mm)	H1	17.24/437.9	17.24/437.9
	H2	20/508	20/508
Width (in./mm)	W1	12.5/317.5	12.5/317.5
	W2	14.6/370.8	14.6/370.8
Depth (in./mm)		7.09/180.1	7.09/180.1
Weight (lbs./kilo)		20/9.07	20/9.07



100 - 400 Amps, Single Phase



*CUL only applies to non-service rated switches

GENERAC

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Specifications

Model	RXSC100A3	RXSC200A3
Amps	100	200
Voltage	120/240, 1Ø	120/240, 1Ø
Load Transition Type (Automatic)	Open Transition	Open Transition
Enclosure Type	NEMA/UL 3R	NEMA/UL 3R
UL Rating	UL/CUL	UL/CUL
Withstand Rating (Amps)	10,000	10,000
Lug Range	1/0 - #14	250 MCM - #6

T-Mobile
8000 WEST 78TH STREET
SUITE 400
EDINA, MN 55439
(952) 833-4145

TRILEAF
ARCHITECTURE
& ENGINEERING
1821 WALDEN OFFICE SQUARE
SUITE 510
SCHAUMBURG, IL 60173
PH: (630) 227-0202 F: (630) 227-1212

Insite inc.
Real Estate Consulting Services

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: ROGER ALLAN ZIMMER

Signature: Roger Allan Zimmer

Date: 4.17.19 License # 51990

SITE NAME:
**SPRING LAKE PARK
WT**

SITE ID:
A100806E

SITE ADDRESS:
**8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432**

PROJECT NUMBER:
640101

NO.	DATE	REV	ISSUE RECORD	BY	APP.
6	04/17/19	-	FCD'S REV 0	JG	RZ
5	01/10/19	-	FCD'S REV E	JG	RZ
4	11/12/18	-	FCD'S REV D	JG	RZ
3	10/30/18	-	FCD'S REV C	KL	RZ
2	07/09/18	-	FCD'S REV B	YZ	RZ
1	06/13/18	-	FCD'S REV A	JG	RZ
			REVISIONS		

ISSUE RECORD
NO REVISION THIS SHEET
REVISION THIS SHEET
THESE DRAWINGS ARE FULL SIZE AND ARE SCALABLE ON 11"X 17" OR 22X34 SHEET SIZE AND ARE NOT REDUCED IN SIZE.

SHEET DESCRIPTION
ATS SPECIFICATIONS

SHEET NUMBER
E-5

NOTES TO CONTRACTOR:

1. THE GENERAL CONTRACTOR MUST VERIFY ALL DIMENSIONS, CONDITIONS AND ELEVATIONS BEFORE STARTING WORK. ALL DISCREPANCIES SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK. ALL WORK SHALL BE PERFORMED IN A WORKMANLIKE MANNER IN ACCORDANCE WITH ACCEPTED CONSTRUCTION PRACTICES.
2. IT IS THE INTENTION OF THESE DRAWINGS TO SHOW THE COMPLETED INSTALLATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TEMPORARY BRACING, SHORING, TIES, FORM WORK, ETC., IN ACCORDANCE WITH ALL NATIONAL, STATE AND LOCAL ORDINANCES TO SAFELY EXECUTE ALL WORK AND SHALL BE RESPONSIBLE FOR SAME. ALL WORK SHALL BE IN ACCORDANCE WITH LOCAL CODES.
3. THE CONTRACTOR SHALL USE ADEQUATE NUMBER OF SKILLED WORKMAN WHO ARE THOROUGHLY TRAINED AND EXPERIENCED IN THE NECESSARY CRAFTS AND WHO ARE COMPLETELY FAMILIAR WITH THE SPECIFIED REQUIREMENTS AND METHOD NEEDED FOR PROPER PERFORMANCE OF THE WORK.
4. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD DESIGN ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH PERFORMANCE OF WORK ON THIS PROJECT.
5. SITE GROUNDING SHALL COMPLY WITH T-MOBILE MOBILITY WIRELESS SERVICES TECHNICAL SPECIFICATIONS FOR FACILITY GROUNDING FOR CELL SITE STANDARDS, LATEST EDITION, AND COMPLY WITH T-MOBILE MOBILITY TOWERS GROUNDING CHECKLIST, LATEST VERSION. WHEN NATIONAL AND LOCAL GROUNDING CODES ARE MORE STRINGENT, THEY SHALL GOVERN.
6. ALL WORK SHALL COMPLY WITH OSHA AND STATE SAFETY REQUIREMENTS PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, EXISTING CONSTRUCTION AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION IF FAA LIGHTING AND MARKING IS PRESENT ON SITE AND IS POWERED BY ELECTRICAL SERVICE THAT IS TO BE INTERRUPTED, IT IS THE CONTRACTOR'S RESPONSIBILITY TO MAINTAIN THE NECESSARY LIGHTS AND NOTIFY THE PROPER AUTHORITIES IN THE EVENT OF A PROBLEM.
7. ALL WORK SHALL BE ACCOMPLISHED IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL CODES OR ORDINANCES THE MOST STRINGENT CODE WILL APPLY IN THE CASE OF DISCREPANCIES OR DIFFERENCES IN THE CODE REQUIREMENTS.
8. ANY DAMAGE TO THE ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE LANDOWNER AND THE ENGINEER.
9. THE COMPLETE BID PACKAGE INCLUDES THESE CONSTRUCTION DRAWINGS ALONG WITH THE SPECIFICATIONS CONTRACTOR IS RESPONSIBLE FOR REVIEW OF TOTAL BID PACKAGE PRIOR TO BID SUBMITTAL.
10. CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES WITHIN CONSTRUCTION LIMITS PRIOR TO CONSTRUCTION.
11. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE ON THE SITE AT ALL TIME. SILT FENCE AND EROSION CONTROL SHALL BE MAINTAINED ON THE DOWNSTREAM SIDE OF THE SITE AT ALL TIMES ANY DAMAGE TO ADJACENT PROPERTIES WILL BE CORRECTED AT THE CONTRACTOR'S EXPENSE.
12. PERMITS: THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND INCURRING THE COST OF ALL REQUIRED PERMITS, INSPECTIONS, CERTIFICATES, ETC.
13. RECORD DRAWINGS MAINTAIN A RECORD OF ALL CHANGES, SUBSTITUTIONS BETWEEN WORK AS SPECIFIED AND INSTALLED. RECORD CHANGES ON A CLEAN SET OF CONTRACT DRAWING WHICH SHALL BE TURNED OVER TO THE CONSTRUCTION MANAGER UPON COMPLETION OF THE PROJECT.
14. RECORD PHOTOS: INCLUDE TIME/DATE STAMPED PHOTOS WITH TAPE MEASURE DEPTH VERIFICATION.
15. ALL MATERIAL SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
16. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE CAUSED BY THE CONSTRUCTION OPERATION.

17. CONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.
18. INFORMATION SHOWN ON THESE DRAWINGS WAS OBTAINED FROM DRAWINGS PROVIDED BY THE SITE OWNER. CONTRACTOR SHALL NOTIFY GENERAL DYNAMICS WIRELESS SERVICES OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.
19. CLEARING OF TREES AND VEGETATION ON THE SITE SHOULD BE HELD TO A MINIMUM. ONLY THE TREES NECESSARY FOR CONSTRUCTION OF THE FACILITIES SHALL BE REMOVED. ANY DAMAGE TO THE PROPERTY OUTSIDE THE LEASED PROPERTY SHALL BE REPAIRED BY THE CONTRACTOR AT HIS OWN EXPENSE.
20. ALL SUITABLE MATERIAL FOR BACK FILL OF THE SITE SHALL BE INCLUDED IN THE BID EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT LOCATION APPROVED BY GOVERNING AGENCIES PRIOR TO DISPOSAL.
21. SEEDING AND MULCHING OF THE SITE SHALL BE ACCOMPLISHED AS SOON AS POSSIBLE AFTER COMPLETION OF THE SITE DEVELOPMENT THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND MAINTAINING AN ADEQUATE COVER OF VEGETATION OVER THE SITE FOR A MINIMUM PERIOD OF ONE YEAR.

GENERAL NOTES:

1. THIS PROPOSAL IS FOR THE ADDITION OF A NEW GENERATOR ON A CONCRETE PAD TO AN EXISTING UNMANNED TELECOMMUNICATIONS FACILITY.
2. THE PROPOSED FACILITY WILL BE UNMANNED AND DOES NOT REQUIRE POTABLE WATER OR SEWER SERVICE.
3. THE PROPOSED FACILITY IS UNMANNED AND IS NOT FOR HUMAN HABITATION. NO HANDICAP ACCESS IS REQUIRED.
4. OCCUPANCY IS LIMITED TO PERIODIC MAINTENANCE AND INSPECTION, APPROXIMATELY 2 TIMES PER MONTH BY T-MOBILE TECHNICIANS.
5. OUTDOOR STORAGE AND SOLID WASTE CONTAINERS ARE NOT PROPOSED.
6. ALL MATERIAL SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN.
7. CONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.
8. INFORMATION SHOWN ON THESE DRAWINGS WAS OBTAINED FROM DRAWINGS PROVIDED BY THE SITE OWNER. CONTRACTOR SHALL NOTIFY T-MOBILE OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.

ELECTRICAL NOTES:

- A. GENERAL**
1. COORDINATE LOCATION AND PROPER REQUIREMENTS OF ALL EQUIPMENT WITH T-MOBILE MOBILITY AND EQUIPMENT SUPPLIES PRIOR TO INSTALLATION.
 2. COORDINATE LOCATION AND REQUIREMENTS FOR ELECTRICAL SERVICE WITH THE PROPERTY REPRESENTATIVE, T-MOBILE MOBILITY AND UTILITY COMPANIES. ROUTING OF CONDUITS MAY BE MODIFIED TO MEET SITE REQUIREMENTS. EXACT CONDUIT ROUTING TO BE DETERMINED IN THE FIELD.
 3. ALL WIRING AND EQUIPMENT SHOWN ON ELECTRICAL SHEETS SHALL BE FURNISHED AND INSTALLED UNDER ELECTRICAL PORTION OF CONTRACT UNLESS OTHERWISE NOTED.
 4. UNINTERRUPTED ELECTRICAL SERVICE FOR EXISTING EQUIPMENT SHALL BE MAINTAINED DURING THE INSTALLATION OF THE WORK DESCRIBED UNDER THESE DOCUMENTS. TEMPORARY EQUIPMENT, CABLES AND WHATEVER ELSE IS NECESSARY SHALL BE PROVIDED BY CONTRACTOR AS REQUIRED TO MAINTAIN ELECTRICAL SERVICE. TEMPORARY SERVICE FACILITIES, IF REQUIRED AT ANY TIME, SHALL NOT BE DISCONNECTED OR REMOVED UNTIL NEW SERVICE EQUIPMENT IS IN PROPER OPERATION. IF ANY SERVICE OR SYSTEM MUST BE INTERRUPTED, THE CONTRACTOR SHALL REQUEST PERMISSION IN WRITING STATING THE DATE, TIME, ETC. THE SERVICE WILL BE INTERRUPTED AND THE AREAS AFFECTED. THIS REQUEST SHALL BE MADE IN SUFFICIENT TIME FOR PROPER ARRANGEMENTS TO BE MADE. WRITTEN PERMISSION SHALL BE OBTAINED FROM THE OWNER BEFORE INTERRUPTING ELECTRICAL SERVICE.
 5. COORDINATE NEW WORK WITH OTHER TRADES AND VERIFY EXISTING CONDITIONS TO AVOID INTERFERENCE. IN CASE OF INTERFERENCE, T-MOBILE MOBILITY'S REPRESENTATIVE WILL DECIDE WHICH WORK IS TO BE RELOCATED, REGARDLESS OF WHICH WAS FIRST INSTALLED.

6. THE INSTALLATION MUST COMPLY WITH NEC AND ALL FEDERAL, STATE AND LOCAL RULES AND REGULATIONS.
7. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE THE GENERAL ARRANGEMENT OF SYSTEMS AND EQUIPMENT UNLESS OTHERWISE DEFINED BY DIMENSIONS OR DETAILS. EXACT EQUIPMENT LOCATIONS AND RACEWAY ROUTING SHALL BE GOVERNED BY ACTUAL FIELD CONDITIONS AND/OR DIRECTIONS FROM T-MOBILE MOBILITY'S REPRESENTATIVE.
8. CONTRACTOR SHALL PAY ALL PERMITS AND FEES REQUIRED.
9. ALL MATERIALS SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE STANDARDS REFERENCED BELOW:
 - A. ANSI (AMERICAN NATIONAL STANDARDS INSTITUTE)
 - B. ASTM (AMERICAN SOCIETY FOR TESTING MATERIALS)
 - C. ETL (ELECTRICAL TESTING LABORATORY)
 - D. ICEA (INSULATED CABLE ENGINEERS ASSOCIATION)
 - E. IEEE (INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS)
 - F. NBFU (NATIONAL BOARD OF FIRE UNDERWRITERS)
 - G. NESC (NATIONAL ELECTRICAL SAFETY CODE)
 - H. NEMA (NATIONAL ELECTRICAL MANUFACTURER'S ASSOCIATION)
 - I. NFPA (NATIONAL FIRE PROTECTION ASSOCIATION)
 - J. UL (UNDERWRITERS LABORATORY)

10. CONTRACTOR SHALL REVIEW PLANS, DETAILS AND SPECIFICATIONS IN DETAIL AND ADJUST WORK TO CONFIRM WITH ACTUAL SITE CONDITIONS SO THAT ELECTRICAL DEVICES AND EQUIPMENT WILL BE PROPERLY LOCATED AND READILY ACCESSIBLE. QUANTITIES LISTED IN MATERIAL LISTS ON THE DRAWINGS ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL PROVIDE HIS OWN TAKEOFF FOR MATERIAL QUANTITY AND TYPES BASED ON ACTUAL SITE CONDITIONS. IN ADDITION, CONTRACTOR SHALL PROVIDE ALL NECESSARY MATERIALS TO INSTALL EQUIPMENT FURNISHED BY T-MOBILE MOBILITY OR ITS SUPPLIERS. ALL ITEMS NOT SPECIFICALLY MENTIONED HEREIN OR SHOWN ON THE CONTRACT DRAWINGS, BUT WHICH ARE OBVIOUSLY NECESSARY TO MAKE A COMPLETE WORKING INSTALLATION, SHALL BE INCLUDED.

11. THE CONTRACTOR OR BIDDER SHALL BEAR THE RESPONSIBILITY OF NOTIFYING (IN WRITING) T-MOBILE MOBILITY'S REPRESENTATIVE OF ANY CONFLICTS PRIOR TO THE SUBMISSION OF CONTRACTOR'S PROPOSAL OR PERFORMANCE OF WORK. IN THE EVENT OF DISCREPANCIES THE CONTRACTOR SHALL PRICE THE MORE COSTLY OR EXTENSIVE WORK, UNLESS DIRECTED IN WRITING OTHERWISE.
12. ALL FLOORS WHERE PENETRATIONS ARE REQUIRED IN BUILDING ARE TO BE CORE DRILLED AND THEN FIREPROOFED.

B. WIRING/CONDUIT

1. PROVIDE PULL BOXES AND JUNCTION BOXES WHERE SHOWN OR AS REQUIRED BY CODE SUCH THAT NO MORE THAN THE EQUIVALENT OF FOUR QUARTER BENDS (360 DEGREES TOTAL) EXIST IN/ON CONDUIT RUN.
2. ALL POWER AND CONTROL/INDICATION WIRING SHALL BE TYPE THHN/THWN 800V RATED 75 DEGREES CELSIUS, UNLESS NOTED OTHERWISE.
3. CONDUIT BENDS SHALL BE MADE IN ACCORDANCE WITH NEC TABLE 346 -10, NO RIGHT ANGLE DEVICE OTHER THAN STANDARD CONDUIT ELBOWS WITH 12" MINIMUM INSIDE SWEEPS FOR ALL CONDUITS 2" OR LARGER.
4. POWER WIRING SIZE SHALL NOT BE SMALLER THAN #12 AWG.
5. ALL WIRING SHALL BE COPPER, ALUMINUM WILL NOT BE ACCEPTABLE. ALL POWER CIRCUITS SHALL CONTAIN A GROUND WIRE.
6. PHASE MARKINGS TO BE USED AT POWER CONDUCTOR TERMINATIONS.
7. CONTRACTOR SHALL ENSURE INTEGRITY IS MAINTAINED WHEN INSTALLING CONDUIT AND WIRING.
8. INSTALL PULL STRING IN ALL CONDUIT.
9. FOR ROOFTOP INSTALLS AND BUILD-OUTS, CONDUITS INSIDE BUILDING AND ON ROOF SHALL BE RIGID, UNLESS OTHERWISE NOTED, FOR RAW LAND SITES AND CO LOCATES, PVC SCHEDULE 80 SHALL BE UTILIZED UNLESS NOTED OTHERWISE.
10. MAINTAIN MINIMUM 1' 0" VERTICAL AND 1'-0" HORIZONTAL SEPARATION FROM ANY MECHANICAL GAS PIPING.
11. ALL WIRING Routed IN PLENUM TO BE PLENUM RATED OR IN METALLIC FLEX (LIQUIDTITE) CONDUIT.

C. EQUIPMENT

1. EQUIPMENT /PARTS CONNECTED TO EXISTING PANELS, DUCTS, ETC., SHALL MATCH THE CHARACTERISTICS (A/C, V, A) OF THAT EQUIPMENT.
2. ALL ELECTRICAL EQUIPMENT OUTSIDE SHALL BE NEMA OR 3R RATED.

D. GROUNDING

1. ALL GROUND CONNECTIONS TO BUILDING SHALL BE MADE USING TWO-HOLE CONNECTORS. PROVIDE STAINLESS STEEL BOLTS AND LOCK WASHERS ON ALL MECHANICAL GROUND CONNECTIONS.
2. ALL EQUIPMENT SURFACES TO BE BONDED TO GROUNDING SYSTEM SHALL BE STRIPPED OF ALL PAINT AND DIRT. CONNECTIONS TO VARIOUS METALS SHALL BE OF A TYPE AS TO NOT CAUSE A GALVANIC OR CORROSIVE REACTION. AREA SHALL BE REPAINTED FOLLOWING BONDING.
3. ANY METALLIC ITEM WITHIN 6' OF GROUND CONDUCTORS MUST BE CONNECTED TO THE GROUNDING SYSTEM.
4. EXTERIOR, ABOVE GRADE GROUND CONNECTIONS SHALL BE FURNISHED WITH A LIBERAL PROTECTIVE COATING OF ANTI-OXIDE COMPOUND.
5. ALL MATERIALS AND LABOR REQUIRED FOR THE GROUNDING SYSTEM AS INDICATED ON THE PLANS AND DETAILS, AND AS DESCRIBED HEREIN SHALL BE FURNISHED BY THIS CONTRACTOR UNLESS OTHERWISE NOTED.
6. EXACT LOCATION OF GROUND CONNECTION POINTS SHALL BE DETERMINED IN FIELD. ADJUST LOCATIONS INDICATED ON THE PLANS ACCORDING TO ACTUAL EQUIPMENT LOCATIONS TO KEEP THE GROUND CONNECTIONS CABLES AS SHORT AS POSSIBLE.
7. PROVIDE ALL ELECTRICAL SYSTEM AND EQUIPMENT GROUNDS AS REQUIRED BY THE CURRENT EDITION OF THE NATIONAL ELECTRICAL CODE AND THE CURRENT EDITION OF THE NATIONAL ELECTRICAL SAFETY CODE. BONDING JUMPERS WITH APPROVED GROUND FITTINGS SHALL BE INSTALLED AT ALL RACEWAYS, EQUIPMENT ENCLOSURES, PULL BOXES, ETC. TO MAINTAIN GROUND CONTINUITY WHERE REQUIRED BY CODE.
8. ALL EQUIPMENT GROUND CONDUCTORS SHALL BE TIN COATED, #2 AWG COPPER UNLESS NOTED OTHERWISE ON THE DRAWINGS.

E. INSPECTION/DOCUMENTATION

1. INCLUDE TIME/DATE STAMPED PHOTOS WITH TAPE MEASURE VERIFICATION FOR ALL BURIED CONDUIT.
2. THE CONTRACTOR, UPON COMPLETION OF HIS WORK, SHALL PROVIDE AS-BUILT DRAWINGS. INFORMATION SHOULD BE GIVEN TO THE GENERAL CONTRACTOR FOR INCLUSION IN FINAL AS BUILT SURVEY DOCUMENTS TO BE GIVEN TO THE OWNER.
3. CONTRACTOR SHALL SUPPLY DOCUMENTATION TESTING TO THE COMPLETE GROUND SYSTEM'S RESISTIVELY (MAX. 5 OHMS).
4. AN ELECTRICAL INSPECTION SHALL BE MADE BY AN INSPECTING AGENCY APPROVED BY T-MOBILE MOBILITY'S REPRESENTATIVE. CONTRACTOR SHALL COORDINATE ALL INSPECTIONS AND OBTAIN POWER COMPANY APPROVAL.
5. CONTRACTOR SHALL HAVE ATS AND GENERATOR RELAY INSTALLATION AND CONNECTIONS INSPECTED BY OTHERS TO ENSURE THAT UL LISTING FOR THAT EQUIPMENT IS NOT VOIDED.



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: **ROGER ALLAN ZIMMER**

Signature: *Roger Allan Zimmer*

Date: **9-17-19** License # **51980**

SITE NAME:
**SPRING LAKE PARK
WT**

SITE ID:
A100806E

SITE ADDRESS:
**8236 ABLE ST. NE
SPRING LAKE PARK, MN 55432**

PROJECT NUMBER:
640101

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REVISION THIS SHEET
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SHEET DESCRIPTION
GENERAL NOTES

SHEET NUMBER
N-1



Memorandum

June 11, 2019

To: Mayor and City Council

From: Chief Ebeltoft

Re: Purchase of New Traffic Speed Notification System/Signs

Mayor and City Council Members,

I had received requests from you and residents regarding deployment of some type of "Traffic Speed Notification System/Signs" for areas in our community that would not be conducive to utilizing our speed trailer. The reasons included but are not limited to: Short distances of vehicle traffic (One block or less), ability to park speed trailer at location (No area of roadway to allow parking) and potential of speed trailer being damaged by traffic flow.

I have been researching a possible remedy for these issues for the past seven months. I believe that I have found an acceptable remedy that will accommodate our residents' concerns and your request for some type of "Traffic Speed Notification System/Signs".

The product that I am recommending is the All Traffic Solutions, Shield 12 Radar Speed Display. It is 15.5" by 13.5", it attaches to any street sign post easily and is secured by a key lock to prevent it from being stolen. It will have many of the same features as our speed trailer but will be considerably smaller and be able to be deployed in areas in our community that the speed trailer would not. This unit would be able to be deployed at a location for 10 to 14 days before requiring to be recharged. The recharging of the units would require them to be removed and brought to the police department for recharging.

There would be an ongoing annual cost after the first year of \$1,500.00 that would cover the **App Traffic Suite (12mo); Equip Management, Reporting, Image Management, Alerts, Mapping and Premier Care**, this ongoing cost would then need to become part of our annual budget as a line item.

It would be my recommendation that we purchase two units, I have been able to secure a \$400.00 credit per unit for a total of \$800.00 for this purchase. It would be my recommendation that the cost for this purchase be taken from the "Traffic Education Fund 248". I have attached a quote for what two of these units would cost.

I am looking for authorization from the Mayor and City Council to facilitate the purchase of the above stated units, utilizing the "Traffic Education Fund 248" as the source of payment, the total cost for this purchase would be \$8,280.00.

Sincerely,

Douglas M. Ebeltoft
Director of Public Safety/Chief of Police
Spring Lake Park Police Department



All Traffic Solutions Inc.
 12950 Worldgate Dr.,
 Ste 310
 Herndon, VA 20170
 Phone: 814-237-9005
 Fax: 814-237-9006

A sign of the future.™

Tax ID: 25-1887906

QUOTE Q-43260

DATE/TIME: 6/11/2019
 3:32:44 PM

PAGE
 NO:
 1

Questions contact:
MANUFACTURER:

All Traffic Solutions
 Paul Madsen
 571-321-5459
 x
 pmadsen@alltrafficsolutions.co
 m

Independent Sales Rep:

Mail Purchase

Orders to:

3100 Research Dr.
 State College, PA
 16801

BILL TO:

Spring Lake Park Police Dept.- MN
 1301 Eighty First Avenue Northeast
 Spring Lake Park, MN 55432

SHIP TO:

Spring Lake Park Police Dept.- MN
 1301 Eighty First Avenue Northeast
 Spring Lake Park, MN 55432

Attn: Doug Ebeltoft

PAYMENT TERMS: Net 30 **CUSTOMER:** 212410 **CONTACT:** (763) 792-7200

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000561	Shield 12 Speed Display; base unit w/ mounting bracket	2.00	\$2,995.00	\$5,990.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2.00	\$1,500.00	\$3,000.00
4000767	Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite	2.00	(\$600.00)	(\$1,200.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	2.00	\$0.00	\$0.00
4001384	PROMO Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite, valid until 8/31/2019	2.00	(\$400.00)	(\$800.00)
4000743	LFP Power kit, 10Ah battery (2), internal power controller, charger w/connector	2.00	\$595.00	\$1,190.00
4000750	App, Mobile User Interface perpetual license (only 1 req'd per account)	1.00	\$0.00	\$0.00
4000641	Shipping Common Carrier	2.00	\$50.00	\$100.00

Special Notes:

Shield 12 – Radar speed display with data collection - 2

SALES AMOUNT:
SHIPPING:

\$8,280.00

LFP batteries with charger - Mount plate with hardware –
“YOUR SPEED” sign – All features activated perpetually
(Bluetooth – data – strobe and camera) – 1 year of
TraffiCloud web services (remote management – imaging
– data – alerts – mapping - reports and Premier Care
warranty) – shipping and training.

TOTAL:

\$8,280.00

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: Unless shipping charges are specifically indicated, prices are FOB Destination. Shipping charges may apply

Taxes: Taxes are not included in quote. Please provide a tax exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a three year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below I indicate that I am authorized to commit my organization to the above.

Print Name, Title

Signature

Date

The Engineer's Report will be provided at the Council meeting.

CORRESPONDENCE

Ongoing Global Uncertainties & Declining Treasury Yields bode well for Municipal Bonds



Market Commentary - May 31, 2019

by Greg Johnson

The U.S. – China trade dispute continues to dominate headlines with little expectation for quick improvement. As global economic uncertainty persists, and the full impact of U.S. tariff hikes have yet to kick in, investors have fled to bonds driving yields down to multi-year lows.

The 10-year treasury yield has dropped to its lowest level since September 2017 reaching 2.16% Friday, May 31. Also, the yield spread between 3-month and 10-year treasuries, often monitored to determine the early signs of a pending recession, fell to as low as -16 basis points (1 basis point is .01%), the largest negative spread since 2007.

The Wall Street Journal (“WSJ”) reported last week that investors seeking higher yields have invested \$8 billion into funds focused on high-yield muni bonds (often referred to as “junk” munis) this year, the most through May since at least 1992. High-yield municipal bonds are non-investment grade securities, generally rated below Baa3/BBB-.

Muni bond funds overall have attracted \$37 billion during this same period, reaching a level that is the highest in almost three decades. In addition to recent stock market turbulence, three primary reasons for the influx are noted:

1. Continued decline in treasury, corporate bond, and other fixed-income yields;
2. Increased expectations the Federal Reserve might cut the fed funds rate this year; and,
3. Recent changes to the tax code gave a boost in demand to the muni bond market since federally tax-exempt muni bonds are one of the few remaining tax shelters.

The WSJ article cites the municipal default rate, tracked by Moody’s Investors Service, which has been about 0.1% since 1970 as compared to the 6.7% default rate for corporate bonds. The non-investment grade (bonds rated below Baa3/BBB-) municipal default rate is about 2.5% per Municipal Market Analytics. Investors seem to be making the judgment that low-rated munis offer one of the few opportunities to capture decent yields with an acceptable level of risk.

In short, municipal bond yield trends remain favorable for issuers, continuing a trend which began in March, with declining yields across nearly the entire yield curve.

Trends in Municipal Bond Yields April 26, 2019 to May 24, 2019

AAA Yields*	Apr. 26, 2019	May 10, 2019	May 24, 2019	Change Since 4/26	Change Since 5/10
5 Years	1.65%	1.58%	1.51%	-0.14%	-0.07%
10 Years	1.90%	1.78%	1.73%	-0.17%	-0.05%
20 Years	2.43%	2.30%	2.26%	-0.17%	-0.04%
30 Years	2.66%	2.51%	2.49%	-0.17%	-0.02%
Bond Buyer 20 Bond Index**	3.79%	3.63%	3.56%	-0.23%	-0.07%

Source:

* Bloomberg Valuation

** The Bond Buyer, average yield on a portfolio of municipal bonds maturing in 20 years, AA/Aa2 average rating

Update on Advance Refunding Legislation

Tax-exempt advance refundings were eliminated as part of the 2017 Tax Cuts and Jobs Act. Advance refundings occur when issuers refund bonds more than 90 days before the bonds to be refunded are first callable. The tax code had previously allowed an original issue of tax-exempt bonds to be advance refunded once on a tax-exempt basis.

The Bond Buyer reports that bipartisan legislation introduced recently by ten House lawmakers to reinstate tax-exempt advance refundings faces opposition in the Senate despite support from 26 national associations including the Government Finance Officers Association, The National League of Cities, and National Counties Association. The Public Finance Network estimates that in the 5-year period from 2013 – 2017, advance refundings saved state and local municipal taxpayers at least \$12 billion. However, the Joint Tax Committee estimates the federal income tax revenue loss due to reinstatement of advance refundings would be \$16.8 billion over ten years. The general consensus is that future infrastructure spending bills offer the best opportunity to attach legislation that reinstates tax-exempt advance refundings.

Given the potential for cost savings, Ehlers encourages issuers to re-engage their representatives on the value of these types of transactions and the potential benefits of restoring this option.

Investment Trends

Trends in Investment Returns May 30, 2019

Product	1 Year Ago	1 Month Ago	Today
1 Year Certificate of Deposit	2.25-2.30%	2.35-2.40%	2.40--2.45%
3 Year Certificate of Deposit	2.50%	2.55%	2.45-2.55%
5 Year US Agency Note	2.65%	2.70%	2.52-2.68%
Money Market Funds	1.75%-1.80%	2.30%	2.24%-2.30%

Source: Bloomberg WSJ

The release of the minutes from the April 30 – May 1 Federal Open Market Committee (“FOMC”) meeting has not caused much of a stir, which is understandable given their dated nature. But one could find some reason to interpret them as being dovish for two reasons: The Fed makes it clear that its members are not in a hurry to raise interest rates. They note that “a number of participants” felt some of the risks and uncertainties surrounding their outlooks for the year had moderated, including trade negotiations (which have deteriorated noticeably since said meeting). The key takeaway right now is that the stock market has a reasonable assurance to think policy rates are going to remain quite low on a real and nominal basis. Fed members observed that a patient approach in determining future adjustments to the target range for the federal funds rate would likely remain appropriate for some time, especially in an environment of moderate economic growth and muted inflation pressures, despite global economic uncertainty.

The Ehlers Investment team, with a combined five decades of experience, remains vigilant in monitoring current market conditions and in the development and implementation of investment strategies. Contact an Ehlers Investment Advisor today for assistance in evaluating your current investment portfolio and developing a strategy for consistent and predictable revenue.

IMPORTANT INFORMATION: PLEASE READ

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Rice Creek Watershed District
NOTICE OF PUBLIC HEARING on
Lower Rice Creek Stabilization Project

PLEASE TAKE NOTICE that at its **regular board meeting on Wednesday, June 26, 2019 at 9:00 a.m.** in the Shoreview City Council Chambers, 4600 North Victoria Street, Shoreview, Minnesota, the Rice Creek Watershed District (RCWD) Board of Managers will receive public comment under Minnesota Statutes 103B.251 on the ordering of the following project: Lower Rice Creek Stabilization Project. The RCWD has obtained a Clean Water Fund grant through the BWSR for this project. The total project cost will be approximately \$718,410.00. The RCWD's share of cost for the project will be approximately \$150,306.00 and would be funded by general tax levy on real property within the watershed (Anoka County \$41,288, Hennepin County \$1,090, Ramsey County \$78,290, Washington County \$29,638). If you have any questions, please contact the District at 763-398-3070, 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, MN 55449.



Phone: 763-780-2332
24-Hour Help Line/TTY: 763-780-2330
Fax: 763-780-9696
www.AlexandraHouse.org

10065 - 3rd Street NE
Blaine, MN 55434

June 3, 2019

Daniel Buchholtz
City Administrator
1301 81st Ave NE
Spring Lake Park, MN 55432

Dear Daniel,

On Saturday, September 28, 2019, Alexandra House will host its 2nd Annual **HOPEFEST** (formerly the Walk for Hope) at the Lino Lakes YMCA. This event is meant to raise awareness about domestic and sexual violence. The day will include a brief program, a 2-mile walk, Kidz Dash and Kidz Zone with inflatables and games, BBQ from The Bones Brothers, and a vendor/exhibitor resource fair.

We are asking you to lend your voice and your support to help make every individual, every family, and our whole community safer. Will you join Alexandra House and more than 500 community members in raising awareness of domestic and sexual violence? Your visible show of support will ensure survivors of domestic and sexual violence have an opportunity to live safer, happier lives. Here are some easy ways you can help:

- Attend HopeFest
- Sharing our social media posts
- Post an event flyer in your workplace, faith groups, and/or civic groups
- Talk about HopeFest at a staff meeting
- Create a HopeFest Walk team and ask your family, friends, and co-workers to join you and/or make a gift to support you

Over the last year, Alexandra House has been busy. As the only organization in Anoka County providing comprehensive services to domestic and sexual violence victims and survivors, we helped more than 15,000 individuals through our 24-hour emergency shelter and help line, hospital and legal advocacy, in-home case management, and youth intervention and prevention services, provided 12,972 nights of safety through our shelter, answered nearly 4,000 calls on our helpline, and reached 6,528 community members through our presentations, trainings, and events. We offer our programs free-of-charge and with support like yours, we hope to continue increasing our impact and reach in the years to come. It is only through the generosity of our community partners that we are able to do this work.

Your support makes a world of difference for families working towards a violence-free life. We hope to see you at this year's **HOPEFEST!**

Sincerely yours,

Connie Moore
Executive Director

Building skills, careers and independence since 1964...

Achiever

Dedicated to providing respectful and responsible services that promote and enhance quality of life.

A look inside...

Page 2... CEO Tom Weaver writes about the dignity of work

Page 3... Changing Attitudes - Our Spring Gala was a success!

Page 4... Creating a disability-friendly workplace

Page 5... Achieve Clean - we made the news!

Five (or six) reasons to use Achieve Clean

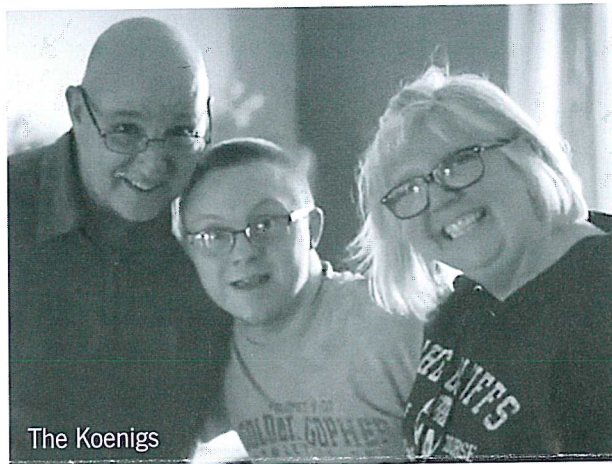
Back... Advocacy at the State Capitol

Newsletter of

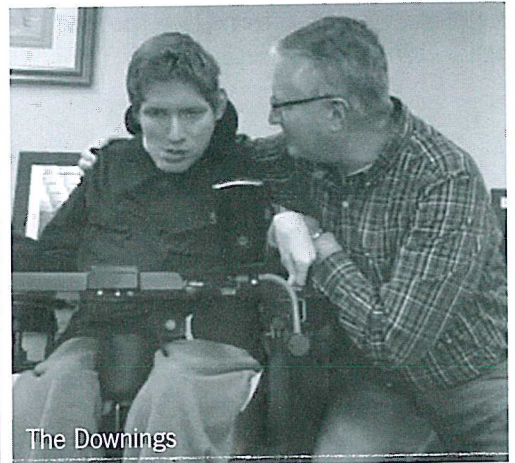


Volume 30, Number 2
June 2019

New video features parent perspectives



The Koenigs



The Downings

Achieve recently created a new video featuring the perspectives of parents regarding the services their adult children receive. Randy Downing, along with John and Sue Koenig, provide insight and commentary on their experiences with Achieve.

The four-minute video also touches on looming funding changes and the need for Achieve to become more financially independent and less reliant on government funding. These changes are the biggest financial threat Achieve has faced in its 55-year history. Budget cuts are literally putting hundreds of families at risk of losing services for their loved ones.

The Koenig's son, Noah, works at Achieve. When they first toured the program, Sue says, "I knew instantly. This was the place."

Unfortunately Achieve didn't have any openings at the time, but the Koenigs were determined. "We waited two years on the waiting list," Sue said. "Because I was not going to let him go somewhere where I didn't think he was truly cared for and challenged and that's what we have at Achieve."

Randy Downing's son, Aaron, has worked at Achieve for seven years. "If there wasn't a program

like Achieve, unfortunately he'd be spending more time on his iPad and watching more TV," he said. "He wouldn't be engaged with other people. He'd be inside himself rather than out amongst others."


John voiced a similar scenario for his son. "Individuals with disabilities are no different than anybody else," he said. "They want the same things (as others) and without programs like Achieve, from our experience, it's not going to happen."

John believes the job at Achieve provides Noah with a purpose. "It gives him a reason to get up in the morning," he said.

Aaron Downing provided his opinion. "I love Achieve because I just like doing all the different things," he said.

"Coming to Achieve gives him a sense of purpose that he wouldn't otherwise have," Randy said.

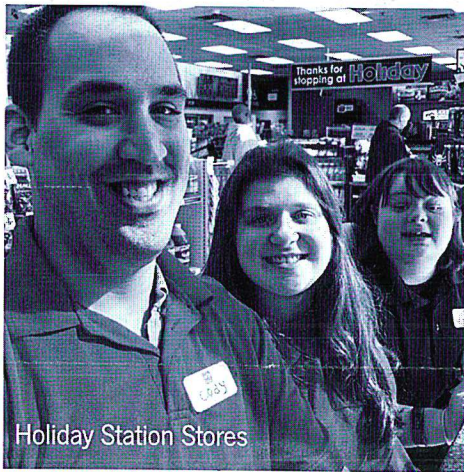
Sue echoed a similar sentiment about Noah. "He feels pride and joy in the jobs that he does. I just feel like he belongs there," she said.

You can view the video in its entirety on Achieve's Facebook page. Click on the video button on the left side of the home page. Choose the first video at the top left corner. 

Meaningful work leads to a meaningful life

People want to live a life filled with purpose. Purpose gives us a reason to get out of bed each morning. This is true for everyone – including people with disabilities.

Most often, a substantial segment of our purpose comes from the work we do. Work is more than a means to make money. It is a means to find fulfillment in life and contribute to society. It helps to define who we are – to ourselves and to others.



Dignity of work is a philosophy where all types of work are respected equally. No job is better or more important than others. All work and workers are equally valued. Every job is important because it contributes to the overall success of society as well as an individual's overall purpose.

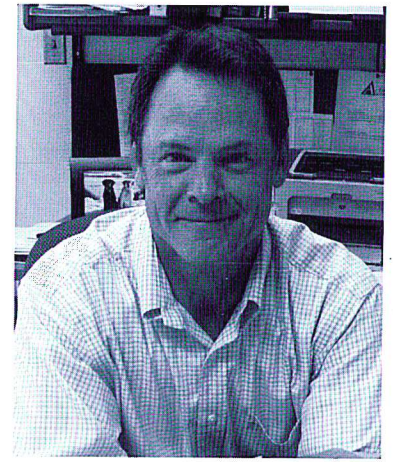
Here at Achieve we fully support this philosophy. For more than 50 years we've operated under the premise that all work is important and the jobs completed by our participants are valuable not only for the businesses we work for but for each of us as individuals because they provide purpose to our days and lives.

Achieve provides work and training in other life areas to help the individuals we serve lead a meaningful and self-determined life. Sometimes this means work in a community job. More than 50 percent of our participants have jobs in the community. When an individual expresses a desire to work in the community, we do everything we can to make that happen.

However, we don't believe in a one-size-fits-all approach to program services. What works for one person is not necessarily the answer for another. This is the case for all people - whatever their ability level. For various reasons, some of our participants do not desire a job in the community. They prefer working in Achieve's shop.

A number of people served at Achieve have profound needs. Some are non-verbal or have significant behavioral challenges. Some need assistance with basic daily

The dignity to life that purposeful work brings about isn't dependent on the particular job, but rather on its relevancy and meaningfulness.



Tom Weaver, Achieve CEO

tasks such as eating and bathroom use. These individuals, along with their families and caregivers, have expressed a desire to not be employed at a community site, but rather to work inhouse, at Achieve, in our own shop. Maintaining their well-being and safety are the paramount priority.

For these individuals, Achieve provides a safe and controlled environment where needs are met and workers are productive, completing real work for real pay – providing real and meaningful purpose to their days. They have opportunities not only to work, but to build skills that may some day lead to community employment. They also build social relationships with co-workers. If not for an environment like our shop, most would be at home, without the purpose and learning opportunities afforded by their time at Achieve.


We believe in the dignity of work for every person of every ability. We are constantly seeking to expand opportunities for the people we serve and are convinced that this is best done by providing them with as many choices as possible. In addition, it is our responsibility and duty to listen to them when they voice their preferences for services.

We've spent the last 55 years pursuing the goal of serving individuals and helping them find a purpose and meaning in life through the dignity of work. The key word in that last sentence is individuals. We are committed to serving individuals and for us, that means providing the option of an inhouse shop.

CHANGING ATTITUDES

Spring gala a *FUNDamental* success

Our Spring Gala was our most successful ever! We raised over \$280,000, with more than \$184,000 being earmarked for Achieve's Endowment Fund, which, in the future, will continue to provide funding for Achieve's programs into perpetuity.

A huge thank you goes out to the nearly 300 attendees who support the program in so many ways. We couldn't do it without you! 

Gala photos courtesy of Julie Michelle Photography



An extra shout out and a huge thanks goes out to our Gala sponsors who helped to make the night a success:

Platinum Sponsors

- Dan Gould Jewelers
- PSD Land Development (3 sponsorships)
- The Stedman Foundation: Mike & Susie Stedman
- David Strand & Bridget Duffy
- TPAC Underwriters, Inc. (3 sponsorships)

Gold Sponsors

- Sandy & Jameson Crawford
- The Joens family
- Medtronic
- Simek's
- Sportech

Silver Sponsors

- Larkin Hoffman
- Sieben Cary
- Spring Lake Park Lions
- Victory Auto Service & Glass
- Village Bank
- Vistage - Wayne Serie

Bronze Sponsors

- Barna, Guzy & Steffen
- Big Dog Birdcalls
- Abby Cassidy
- Coborn's
- Mike & Carol Donahoe
- Enterprise
- Sharren Homes
- Leighton Interactive
- Miles LeTourneau

- Marsh & McLennan Agency
- Minnesota Vikings
- Northeast Bank
- City of Ramsey
- Sannerud, Savarese & Associates, PA
- Smith Schafer & Associates
- The Svanda family (2 sponsorships)
- Trott Brook Financial
- Western Bank

Creating a disability-friendly workplace

It's no secret. The U.S. is in the middle of a labor shortage. Job openings abound, but finding the right workers to fill them has become challenging. Many employers are tapping into an often-overlooked labor pool filled with people who are ready and able to work: individuals with disabilities.

Hiring people with disabilities brings numerous benefits to a workplace including diversity, increased efficiency, increased morale, tax and business incentives and positive customer perceptions.

You may be sold on the idea of hiring workers with disabilities, but not sure how to get started. One of the first things a business can do is to ensure its workplace is easily accessible and disability-friendly. To do this you can:

- **Build awareness and foster education.**

A culture of inclusivity begins with understanding. Training existing staff on disability etiquette and other disability topics can help them gain insight into how best to interact with co-workers with disabilities. It can also dispel myths and misconceptions about individuals with disabilities, which according to one study is a main barrier people with disabilities face when looking for employment.

- **Focus on accessibility.** An accessible environment is important to all employees. For employees with disabilities sometimes it literally makes it possible for them to do their job. An accommodation may include removing barriers, changes to organization of the physical space or ensuring information is accessible in various formats. Modifications are often simple and inexpensive (or free). As an added incentive, businesses with no more than 30 employees or with one million or less in revenue are eligible for a tax credit of up to \$5,000 per year for the cost of providing reasonable accommodations.

- **Tap into assistive technology.** This area has grown greatly in the last decade. People of all abilities rely on their technology devices. Continued advances in technology have created an increasing range of assistive devices, hardware and software that is now readily available at a price point much lower than even a few years ago. Technology has opened doors for individuals with disabilities, creating employment possibilities that weren't available in the past.



- **Be honest with feedback.** After you hire an employee with a disability treat him or her the same as you would any other employee. Don't overlook mistakes or sugarcoat a work appraisal. Honest feedback is fair and helps the employee improve his or her performance as needed.

- **Get help from the experts.** Achieve can provide not only workers but ongoing training and other services needed to make a successful partnership. Give us a call – 763-783-4909 or check out our website. online at achieveservices.org.

People with disabilities bring skill, talent and other benefits to the workplace. By creating an environment that meets the varying needs of everyone, a business is building itself up for success.



On a typical day at Achieve...

- We provide work and training to 200 participants
- Our vehicles drive 1,683 miles
- We travel to 24 community sites
- We complete 15,000 pieces of work
- And we change attitudes - one attitude at a time.

Achieve Clean featured on KARE 11

Achieve Clean, our own 100 percent natural laundry detergent, was featured on KARE 11 news.

Reporter, Heidi Wigdahl, interviewed our business development specialist, Alex Carlson, along with Achieve Clean production employee, Chris Groska.

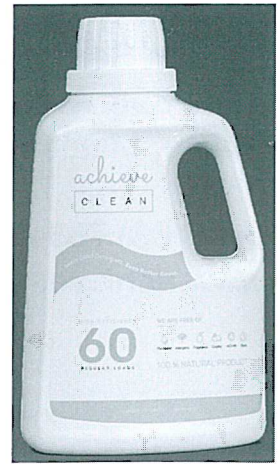
“The idea was we’re going to create a product that people will buy with 100 percent of the proceeds going to support job programs for people with disabilities. People with developmental disabilities have one of the highest unemployment rates and so our mission is to help to reduce that unemployment rate with one load of laundry at a time,” said Carlson.

Since the creation of Achieve Clean in 2015, about 30 Achieve workers have helped fill bottles and package the product.

“It gets me out into the community,” Groska said. “It’s very important for everybody of all abilities to have work but it’s very, very challenging for people that have disabilities, for them to find work in the community. So it’s nice that programs like Achieve have outlets to get people out into the community.”

“Part of our mission is not just to raise funds but also change the narrative about hiring workers with disabilities and remove any potential prejudices people may have to see that people with disabilities can do the work that just about anybody else can do,” Carlson said.

You can view the entire story online at the KARE 11 website. It’s a little tricky to find but here’s one easy way: go online to kare11.com and click on the menu tab at the upper left corner of the page. In the search area type `achieve-clean` and click on the exact phrase button located below the search box. 

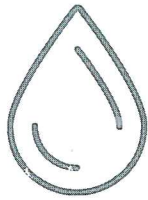


Five reasons to purchase Achieve Clean for your laundry needs



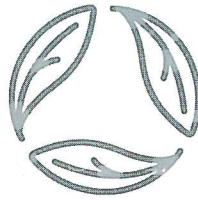
Fragrance-free

Unscented and free of any added dyes or perfumes that can trigger allergies, irritate your skin or damage your clothes



Water-based

Made with only four all-natural ingredients.



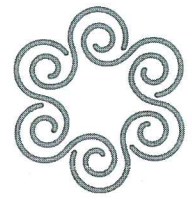
Eco-friendly

Does not contain any petroleum, which is non-biodegradable and can cause pollution.



Locally sourced

Proudly made in the U.S.A. It is manufactured and bottled locally with all ingredients made in the U.S.



Sustainable packaging

Lessens environmental impact and minimizes environmental footprint.

Okay, maybe there are six reasons

Achieve Clean provides meaningful jobs for people with developmental disabilities. All proceeds (100%) from Achieve Clean are invested directly back into programs that create jobs for people with disabilities. If that doesn't make you feel good about doing laundry we don't know what will!

Four ways to purchase or subscribe

Achieve Clean is available at Coborn's, online at achieveclean.org, at Achieve in Blaine and on Amazon/Amazon Smile! It is eligible for Amazon Prime with free shipping on orders over \$25 shipped by Amazon. Amazon Smile is just like Amazon except 0.5% of your total purchase is donated to the charitable organization of your choice!



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Human Service Center of Anoka County
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Blaine, Minnesota 55434
phone (763) 783-4909
fax (763) 783-4725
www.achieveservices.org

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Spring Lake Park MN 55432-2188



The Achiever is published quarterly by Achieve Services, Incorporated, a private, non-profit day training and habilitation service which provides work and other opportunities for people with developmental disabilities.

Writing and design by Jill Pertler

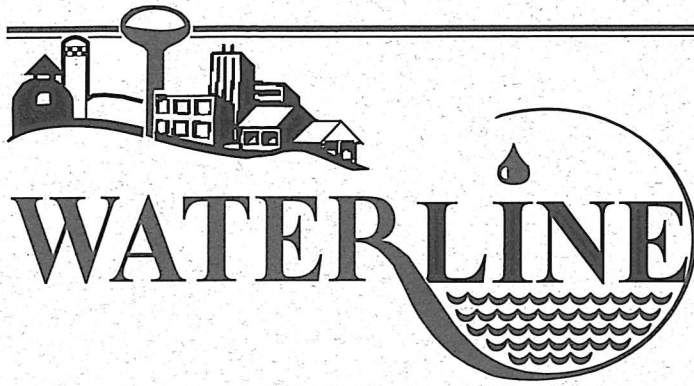
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Achieve Advocacy at work

Achieve participants visited with Representatives Jerry Newton and Mary Kunesch-Podein at the State Capitol to advocate for getting a competitive workforce factor embedded in the rate formula for programs like Achieve. "This competitive workforce factor is intended to help address the very real workforce crisis we're experiencing - with over 40 percent direct service professional turnover industry-wide and more than 16,000 unfilled direct service professional positions in Minnesota," said Achieve CEO, Tom Weaver.

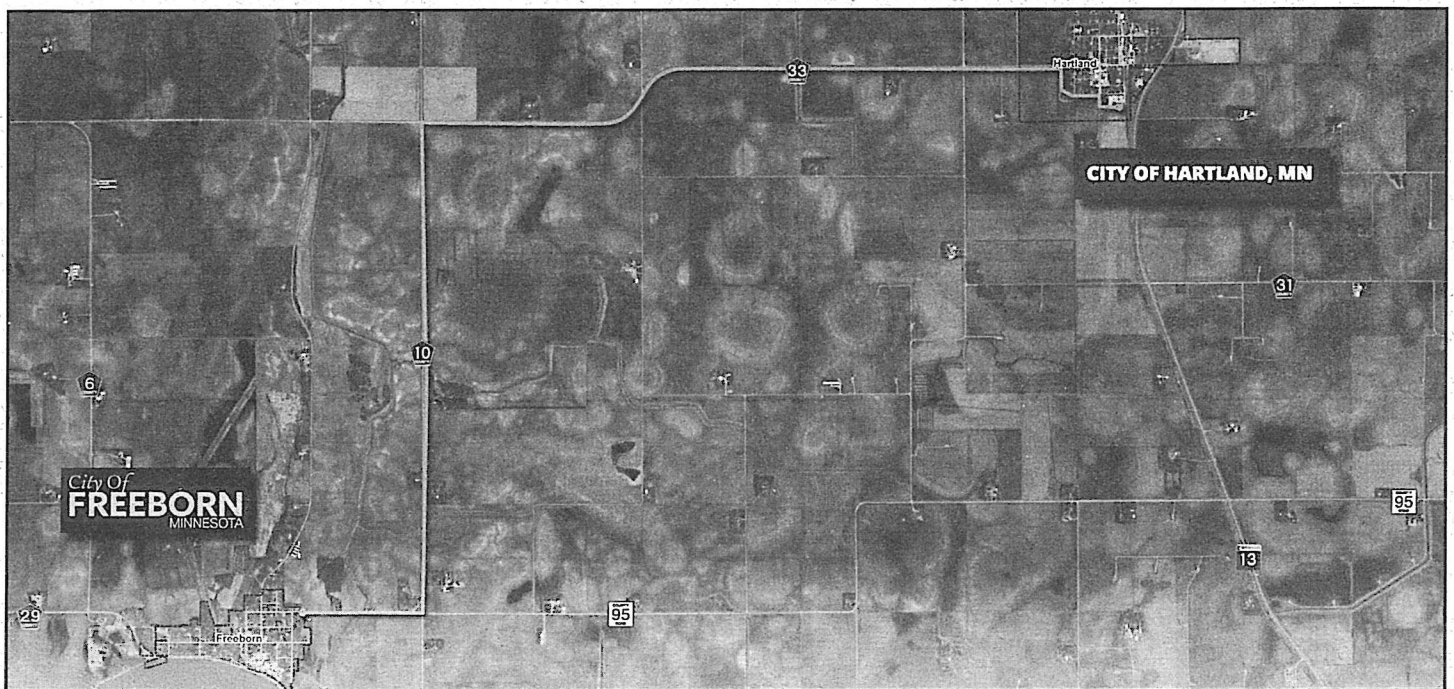




NEWS AND INFORMATION

FOR PUBLIC WATER SUPPLIERS IN MINNESOTA

Cities Work Together to Conquer Water Issues



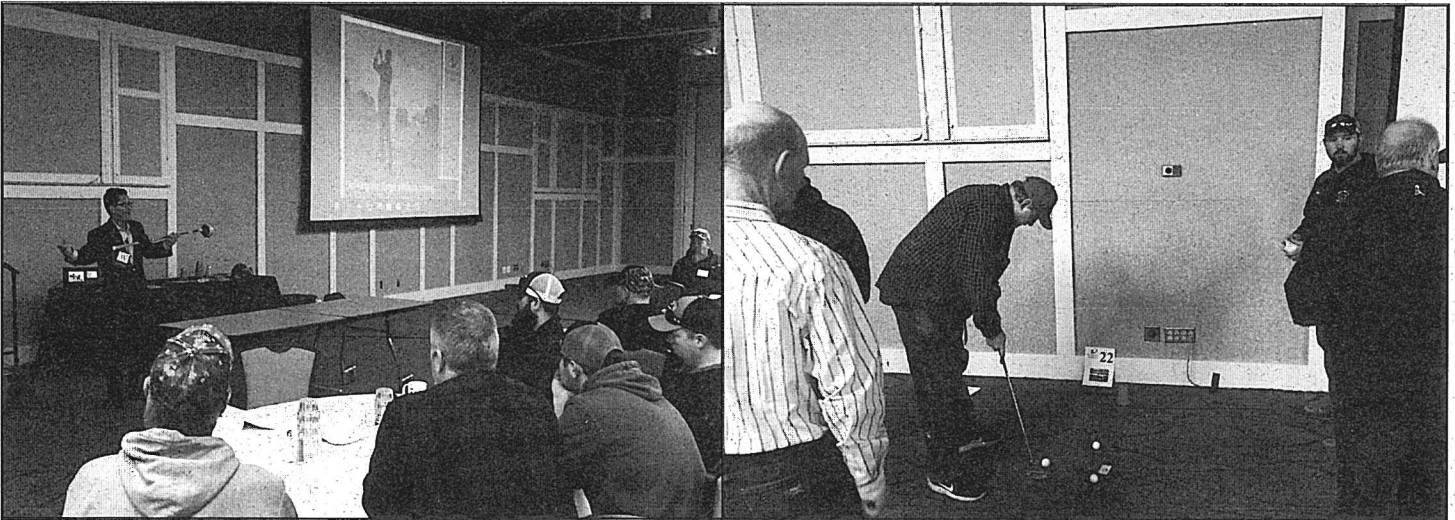
Two cities: one water plant. That's how Freeborn and Hartland worked together to deal with separate water issues, save money, and serve their communities. See the full story on page 4.

Lewis & Clark Completed in Minnesota but Work Is Everlasting



The Lewis & Clark Rural Water Project was completed in Minnesota in late 2018 although work continues. Leak location and repair on a 15-mile segment of PVC pipe from Adrian to Worthington was done over the winter. Weather and deep frost, in addition to the tiny nature of some of the leaks, made the locating challenging. S. J. Louis Construction, Inc. of Rockville, Minnesota, used green dye mixed into the water when filling some sections of the pipe. The dye differentiated water from the pipe and groundwater when digging up the joints. In the photo, a previous leak repair was being removed to install caps and shorten the length of pipes being searched for leaks. Conceived in 1988 as a way of serving water-challenged areas in South Dakota, Iowa, and Minnesota, Lewis & Clark takes water from a series of wells from an aquifer adjacent to the Missouri River near Vermillion, South Dakota, and delivers it to communities as far away as 125 miles.

Metro School Draws Big Crowd



Dan DeMuth was the keynote speaker at the Metro District Water Operators School in April with *The Power of Focus*. A professional golf instructor, DeMuth had participants perform putting exercises and applied the lessons learned on the golf course to life.



Kelsey Griffin, reaching for a dead mouse to feed a hungry eagle, was the breakfast speaker, also bringing a great horned owl, kestrel, and red-tailed hawk from The Raptor Center. One of the hands-on sessions for the operators was a trip to Keys Well Drilling in St. Paul.

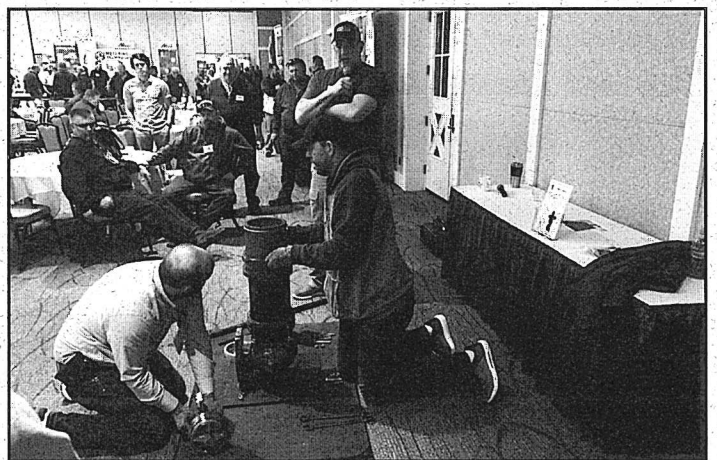
EPA Develops PFAS Action Plan

The U. S. Environmental Protection Agency (EPA) has outlined steps it is taking to address Per- and Polyfluoroalkyl Substances (PFAS).

The actions include short-term solutions and long-term strategies to address the issues along with a national research and risk-communication plan and a response to the public input the EPA has received from the PFAS National Leadership Summit.

EPA is also moving forward with the process to develop a maximum contaminant level for some of the most prevalent chemicals in the PFAS class.

The action plan is at <https://www.epa.gov/pfas/epas-pfas-action-plan> and includes links to more information on PFAS.



The Metro School had a Hydrant Hysteria demonstration.

“Every strike out brings me closer to the next home run.”

—Babe Ruth

MDH Issues New Home Water Treatment Fact Sheet

New Server Means New Links for MDH Pages—Update Your Bookmarks

In response to numerous queries from cities and citizens, the Minnesota Department of Health has updated its fact sheet on home water-treatment units:

<https://www.health.state.mn.us/communities/environment/water/factsheet/hometreatment.html>

The fact sheet is part of a more extensive page on home water treatment, which includes other information, such as how to guard against sales scams of water-treatment equipment:

<https://www.health.state.mn.us/communities/environment/water/homewatertreat.html>

Please note that these pages, and others, have new links as MDH has moved its web files to a new server. Be sure and update your bookmarks. The main MDH drinking water page is at:

<https://www.health.state.mn.us/communities/environment/water/dwp.html>

MDH Guidance to Operator Exposure to Radon at Water Treatment Plants

Radon is a naturally-occurring gas that has no color, odor, or taste and comes from the breakdown of radium-226. Radon may be released from areas with radium accumulation, soil gases, sludge, or water. It can travel easily through cracks in concrete or poorly sealed doors and disperses quickly into the atmosphere. Radon is commonly found in the basements of many homes in Minnesota.

Radon may also be found in water treatment plants that remove radium, and, as a result, water operators may be exposed to elevated concentrations of airborne radon within the treatment plant. The long-term health risk of breathing radon is lung cancer.

Check Existing Conditions

Water treatment plants should be tested for airborne radon, particularly if the treatment plant meets at least one of the following conditions:

- Open detention tanks, filters, backwash basins, or clearwells within the treatment plant
- Backwash waste discharged within the treatment plant (sump)
- Accumulation of radium on filter media or sludge (produces radon as a daughter product)

Measure Risk

Radon detectors (long-term alpha track detectors) are available free of charge from the Minnesota Department of Health for testing at treatment plants. Two radon detectors should be left in place for at least three months during testing. These detectors should be placed near each other, at a normal breathing level, away from walls, and in an area where the water operator spends most of his or her time, such as an office or work area. If the source or treatment plant design changes in the future, the water system may want to retest for radon.

If the radon result is less than 4 picocuries per liter (pCi/L), the treatment plant meets the U. S. Environmental Protection Agency's recommended standard for radon in homes, and the amount of occupational exposure may be limited. If the result is greater than 4 pCi/L, the plant supervisor may contact MDH for information on additional testing.

Reduce Exposure

A significant amount of exposure may occur both during the backwash cycle and throughout the day. Listed below are several recommendations to help to reduce water operator exposure to radon in treatment plants.

- Provide adequate ventilation continuously or when the operator is in the treatment plant.
- Use an exhaust fan located directly above the backwash sump during the backwash cycle.
- Keep the backwash sump in a well-ventilated room separate from the rest of the plant.
- Minimize radium accumulation on filter media by replacing or cleaning filter media.
- Limit time spent in the plant during or shortly after the backwash cycle, or use automatic backwash controls.

Contact MDH compliance engineer Anna Schliep, anna.schliep@state.mn.us, 651-201-4667 to obtain information about occupational exposure and testing for radon.

Promote Water Careers in Consumer Confidence Reports

**By Carol Kaszynski, Minnesota Section of American Water Works Association
Science, Technology, Engineering, Math (STEM) Committee Chair**

Some cities, including Minneapolis, are promoting careers in water in their Consumer Confidence Report. You can, too. Here's a sample of what you can add:

A Career in the Water Industry Is Waiting for YOU!

St. Cloud Technical and Community College and Vermillion Technical College provide you with the skills you need to land a great job in the Water Environment Technologies rapidly growing industry. There are many benefits of these programs:

- ▶ Hands-on learning
- ▶ 12 month program
- ▶ Metro, St. Cloud, and Ely locations
- ▶ 100% placement rate

Call St. Cloud Technical and Community College at 1-320-308-5952 for more information on this career program or e-mail Mark Weikert, Instructor: marcus.weikert@sctcc.edu, St. Cloud Technical and Community College, 320-308-5952, or Gregg Kropp, Instructor: gregg.kropp@sctcc.edu, Vermillion College, 800-657-3608.

Freeborn and Hartland Collaborate for Shared Water System

The southern Minnesota cities of Freeborn and Hartland are six miles apart and have faced different challenges with their drinking water, the former with arsenic and the latter with radium.

Hartland (home of humorist Al Batt) operated with a 1973 treatment plant that had never undergone any major renovations. According to Jake Pichelmann of Bolton & Menk, Inc. of Mankato, Minnesota, the chemical feed system was in poor condition, the electrical and controls equipment were obsolete, and the steel gravity filter leaked. Water/wastewater superintendent Andy Flatness said they used sandbags to direct water from the leaky filter to the floor drains. "The old plant was failing," he said, "not pulling iron and manganese out like it should." The plant was also not equipped to deal with rising radium levels.

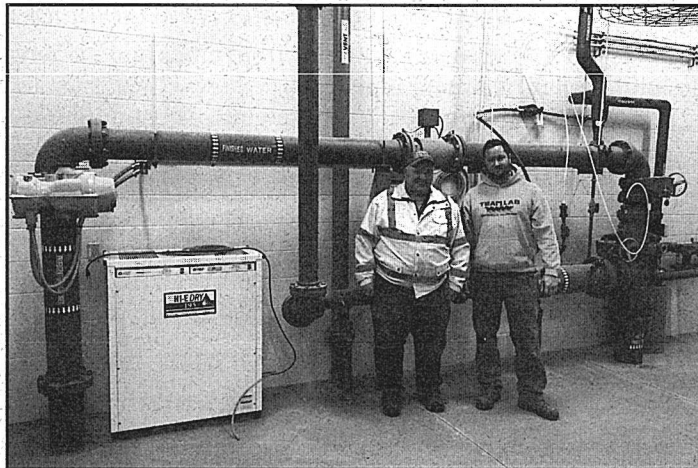
Hartland's 1959 well had sand issues and was being used as a backup, leaving only a 1992 well, which had corrosion and was in need of casing repairs.

Freeborn, which does not have a treatment plant, drew water from a pair of 1950s wells that were nearing the end of their life span. Its distribution system of 4-to-6 inch cast-iron pipe was in poor condition, and the city had experienced 12 main breaks within 5 years. "We needed to do something," said water/wastewater superintendent Bill Guggisberg. Since it was exceeding the maximum contaminant level (MCL) for arsenic, the city had been operating with a compliance agreement with the Minnesota Department of Health (MDH).

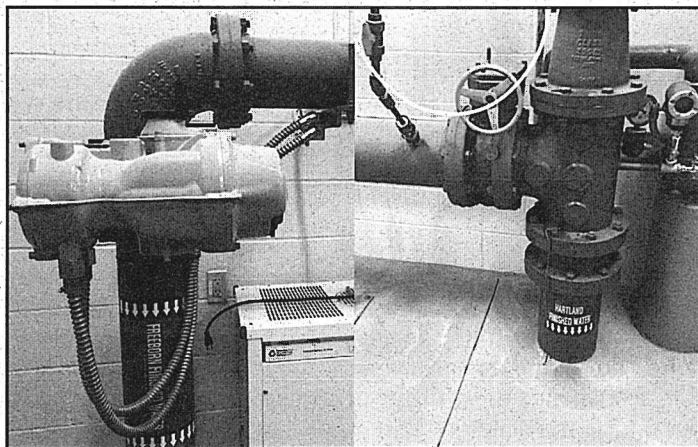
Exploring a partnership, Guggisberg said they looked in different directions, including Alden to the south, and settled on Hartland, to the east. "It was a perfect fit—same size, same number of connections." Guggisberg and Flatness had often worked together, helping one another's cities with everything from street sweeping to putting up holiday lights.

Rather than build a new treatment plant itself, Freeborn participated in building a new treatment plant in Hartland, splitting the cost of the plant, which connected to both cities' distribution systems. Hartland also added two new wells, which are arsenic-free, solving Freeborn's problems.

The Hartland treatment plant has better aeration and detention to solve the city's radium issues. As part of the project, Hartland replaced meters and mains and built a 75,000-gallon water tower.



Bill Guggisberg and Andy Flatness stand next to a pipe that sends water to their cities—Freeborn to the left and Hartland to the right.



"It was more cost-effective to hook up with Hartland," explained Pichelmann. "The upside was that the incremental cost to increase the capacity wasn't much—it was just making a 10-foot diameter gravity filter rather than an 8-to-9 foot diameter filter. The chemical feed didn't change."

The plant has a packaged filtration unit that combines aeration, detention, and filtration. At the top is aeration, which strips the carbon dioxide and sulfide and oxidizes the iron. The chemical feed during detention includes potassium
Hartland -Freeborn—continued on next page



The new Hartland plant is in front of the city's water tower and next to the two new wells.

Hartland-Freeborn—continued

permanganate, a polymer, and chlorine as needed. The detention time of 30 minutes allows for proper reactions. A four-cell gravity filter at the bottom has 18 inches of greensand on top of 12 inches of anthracite.

Fluoride and chlorine gas provide dental protection and disinfection, respectively. The plant has a capacity of 150 gallons per minute. The economies of scale from two cities using one plant make for lower user costs, and the cities share the operation and maintenance costs proportionally.

Freeborn paid for the interconnection, 30,000 feet of six-inch PVC, as well as 20,000 feet of water mains in town. In addition, Freeborn replaced its meters. The pipeline from Hartland follows Freeborn County Hwy. 33 to the west and then south on Cty. 10 to Freeborn. "It follows the blacktop," said Flatness, noting that using the main roads avoided the permitting problems they would have encountered had they taken a direct route, which would have involved going through land that had tiles and wind towers.

One of the reasons for placing the new plant in Hartland is because its elevation is about 18 to 20 feet higher than Freeborn, allowing gravity to aid the distribution. The plant has a booster pump, in case it is needed.

The preliminary engineering report for the project was completed in early 2012. The treatment plant was finished in 2013 and the interconnection in 2016.

The cities paid for the project with grants and loans from the Minnesota Drinking Water Revolving Loan Fund, the Public Facilities Authority, and the U. S. Department of Agriculture Rural Development. The total cost was \$6,832,400.

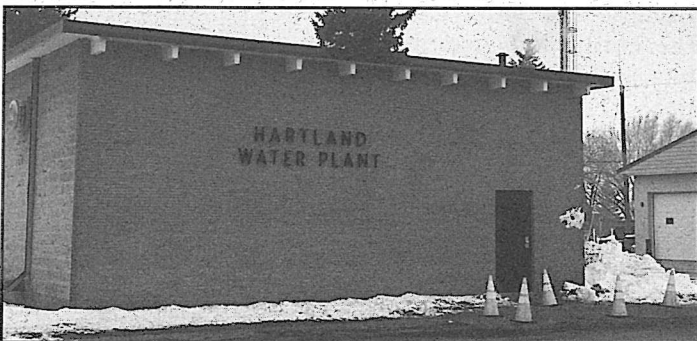
Freeborn is now in compliance with the arsenic MCL, and Hartland has alleviated its concerns with radium. In addition, the aesthetic quality of the water has improved as the new plant is effective in reducing iron and manganese. "The people are happy," said Flatness. "They can get a glass of water with nothing floating in it."

A joint water board from the two cities runs the system. One city has five members and the other four, with the cities switching that number around every two years.

"It can be difficult for two communities to create a shared water supply," said Karla Peterson of MDH, "but it's encouraging to see when there is a success story."

Guggisberg echoed Peterson's sentiments and credited Bolton & Menk as well as MDH district engineer Paul Halvorson. "It was a lengthy process, but it was well worth it."

"Everybody pitched in to get this job done. It's basic, it's simple, it works."



The previous Hartland plant is two blocks north of the new one.

Metropolitan Council Honors Employees for Drinking Water Awards



The Metropolitan Council recently honored three employees—Carol Kaszynski, Bert Tracy, and Dave Brown—for awards they received from the Minnesota Section of American Water Works Association (AWWA) at the section's annual conference in Duluth last fall. Kaszynski received the Andrew Sullivan Outstanding Leadership Award, Tracy the Leonard N. Thompson Award, and Brown the Past Chair Award.

Minnesota Rural Water Association Lead Service Line Survey

In early April, Minnesota Rural Water Association sent all municipal water systems in Minnesota an electronic survey. The survey asked questions about lead service lines, lead service line funding options, and water rates. This survey was one of the first steps in helping Minnesota create a funding mechanism for lead service line replacement on private property. It will also help the Minnesota Department of Health determine what kind of resources are needed to develop a lead service line inventory across the state in advance of the next round of the U. S. Environmental Protection Agency Drinking Water Needs Survey.

Taste Test at MRWA Conference



Anita Smith of the Minnesota Department of Health, Kirk Peterson of Core & Main, and Carmelita Nelson of the Minnesota Department of Natural Resources were judges for the taste test, won by the city of Saint Peter, at the Minnesota Rural Water Association Technical Conference in St. Cloud in March.

Eden Prairie Reservoir and Pumphouse to Replicate and Recognize History

Eden Prairie grew little over its first 100 years and then boomed over the next half-century, transforming from an outlying agricultural village to a high-tech suburb of more than 60,000 people. Projections call for another 25 percent bump in population over the next 20 years, and the city is ready for it.

Rick Wahlen, Eden Prairie's manager of utility operations, has been staying ahead of the growth curve to be able to serve the increase in residents as well as the surge in businesses and commercial activity. The past four years have included working with AE2S, Inc. to plan a four-million-gallon ground-storage reservoir and a new pumphouse.

The site selected is between U. S. Hwy. 212 and the Minnesota River Bluffs Regional Trail, which had once been the tracks for the Minneapolis & St. Louis Railroad. To note the historical significance of the area, the pump station design will represent the Washburn Depot, Eden Prairie's first railroad station, complete with a railroad spur to represent the tracks.

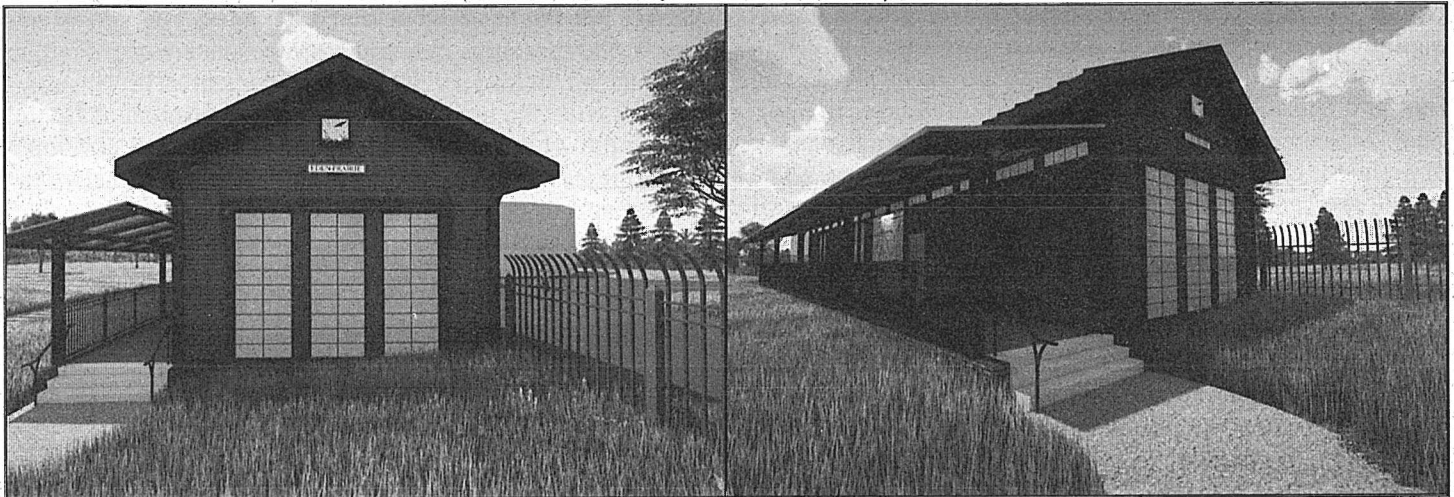


"We're not attempting to re-create but to represent the original train station," said Wahlen. The design calls for a long and narrow footprint—similar to the original depot—with a loading platform, which serves as the roof to the pump station.

"It's a challenge to get a long skinny building to contain a municipal pump station of the size needed. The pump station is actually beneath the structure and is about nine feet wider than the building," Wahlen explained, adding that they used

specific design details from the original building, including wall panels, curved soffits, and flared window trim as well as a decorative fence outside the structure. The new reservoir will be outside the pumphouse building. As an access point to the regional trail, the site will contain signs to explain the area's history, as well as a pet watering station, park benches, and likely a bike repair station.

Construction on the pump station and reservoir began in May 2019 and is scheduled for completion in August 2020.



Artist renderings of the new pumphouse station, with the design of the historic train depot.

Operator Protection and Disposal Guidelines for Spent Media or Backwash Waste Containing Radium

When filter media or backwash waste containing radium needs to be handled by personnel at the water treatment facility, personal protective equipment, such as gloves and masks, should be used to minimize exposure to radiation. While radiation at water treatment facilities is not likely to pose an acute risk, prolonged exposure at low doses may increase the risk of cancer. Personal clothing that comes in contact with filter media needs to be laundered before the employee returns home. Skin that comes in contact with filter media should be washed thoroughly, particularly before eating.

Waste that is sent to a landfill or is land applied must be tested and handled in accordance with the

Minnesota Pollution Control Agency guidance document. The entity that generates the waste is responsible for determining the type of waste it is and ensuring proper disposal.

For disposal in unlined landfills, radium-226 cannot exceed 5 picocuries per gram (pCi/g). For lined landfills, the radium-226 concentrations cannot exceed 30 pCi/g. For radium concentration greater than the limits, it is possible to dilute the media or filter backwash by mixing it with low-radioactivity material. Otherwise disposal of materials greater than these limits may require a specialized landfill permitted for radioactive materials.

Complying with America's Water Infrastructure Act

Certification Deadlines

On October 23, 2018, America's Water Infrastructure Act (AWIA) was signed into law. The law requires community drinking water systems serving more than 3,300 people to complete risk and resiliency assessments (RRAs) and emergency response plans (ERPs). Detailed information that explains submittal procedures and identifies tools and resources to assist with completing RRAs and ERPs will be provided by August 1, 2019. **The U. S. Environmental Protection Agency (EPA) requests that systems wait until after August 1, 2019 or the deadlines listed here to submit risk assessments and ERP certifications.**

Risk and Resilience Assessment Requirements

Each community water system serving a population of greater than 3,300 persons shall assess the risks to, and resilience of, its system. Assessments include:

1. the risk to the system from malevolent acts and natural hazards;
2. the resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) that are used by the system;
3. the monitoring practices of the system;
4. the financial infrastructure of the system;
5. the use, storage, or handling of various chemicals by the system; and
6. the operation and maintenance of the system.

Emergency Response Plan Requirements

No later than six months after certifying completion of its risk and resilience assessment, each system must prepare or revise an emergency response plan that incorporates the findings of the assessment. The plan includes:

1. strategies and resources to improve the resilience of the system, including the physical security and cybersecurity of the system;
2. plans and procedures that can be implemented and identification of equipment that can be used, in the event of a malevolent act or natural hazard that threatens the ability of the community water system to deliver safe drinking water;
3. actions, procedures, and equipment that can obviate or significantly lessen the impact of a malevolent act or natural hazard on the public health and the safety and supply of drinking water provided to communities and individuals, including the development of alternative source water options, relocation of water intakes, and construction of flood protection barriers; and
4. strategies that can be used to aid in the detection of malevolent acts or natural hazards that threaten the security or resilience of the system.

Population Served	Risk Assessment	Emergency Response Plan
100,000 or more	March 31, 2020	September 30, 2020
50,000-99,999	December 31, 2020	June 30, 2020
3,301-49,999	June 30, 2021	December 30, 2021

Certification Process

Detailed information on submittal procedures will be provided by August 2019. Systems will not submit their plans but will submit a certification instead. Three options will be provided for submitting risk assessment and emergency response plan certification: mail, email or secure portal.

Five-year Review, Revision, and Certification Requirements

Each community water system serving more than 3,300 people must review its risk and resilience assessment at least once every five years to determine if it should be revised. Upon completion of such a review, the system must submit to the EPA a certification that it has reviewed its assessment and revised it, if applicable.

Standards and Tools

While methods and tools can facilitate the development of sound risk assessments, no tool or standard guarantees compliance with the AWIA. Community water systems must review their completed RRAs and ERPs and ensure that they comply with all AWIA requirements.

Available by June 1—New AWIA requirements in the Federal Register Notice, Compliance Fact Sheet, and Technical Assistance Primer and Information-on-Certification Procedures.

Available August 1—Baseline Threat Information for completing Risk and Resilience Assessments, VSAT 2.0 and ERP Tool, and AWIA Webinars and other training opportunities.

Latest updates and information about the AWIA can be found at the following EPA website: <https://www.epa.gov/waterresilience/americas-water-infrastructure-act-2018-risk-assessments-and-emergency-response-plans>.

"Every researcher knows that the thing you're looking for leads you to the thing you weren't looking for and is much better than the thing you were looking for."

—William Grimes,
New York Times obituary writer, in the documentary *Obit*



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CALENDAR

Minnesota Section, American Water Works Association

- September 18-21, Annual Conference, Duluth Entertainment Convention Center. Contact Rob Isabel, 651-252-3716.
- October 16, Central Water Operators School, St. John's University, Collegeville. Contact Kim Larsen, 320-223-7330.
- *October 22-24, Northwest Water Operators School, Holiday Inn Lakefront, Detroit Lakes. Contact Dan Portlock, 218-329-3875.

Information for all district schools, including agendas:
<http://www.health.state.mn.us/water/wateroperator/trng/schoolagendas.html>

Minnesota Rural Water Association (MRWA) Contact Teri Osterman, 800-367-6792.

Suburban Utility Superintendents Association (SUSA)

*October 30, Maple Grove. Contact Joe Hansen, 763-593-8038.

- *September 30-October 2, Certification Exam Refresher, St. Cloud
- *October 9, Operation & Maintenance, Chatfield
- *November 6, Operation & Maintenance, Wells

***Includes a water operator certification exam.**

For an up-to-date list of events, see the training calendar on the MDH web site:
http://health.state.mn.us/water/wateroperator/trng/wat_op_sched.html



Anoka County

ADMINISTRATION

Emergency Management

Ryan Kelzenberg
Coordinator

Anoka County Emergency Management in partnership with Federal Signal and West Shore Services will be conducting a study of the Outdoor Warning Siren System in Anoka County. The survey is being conducted because the existing control system for the Outdoor Warning Siren System has exceeded its expected service life. We are completing the study to identify any potential budget impacts for your communities in the 2020 and 2021 budget cycles.

West Shore Services (Vendor) will be contacting each jurisdiction with outdoor warning sirens to setup a time to review each of the sites within the jurisdiction. West Shore Services will need to have access inside the power and control cabinets of each sites to complete the review. The projected start date for the project is June 16th and it is expected to require (2) weeks of field work, visiting each of the 133 outdoor warning sirens covering Anoka County.

The final product will be a detailed report that will assist in identifying the current conditions at each of the outdoor warning sirens. The report will be provided to each of the Jurisdictions. The vendor will provide the current coverage of each outdoor warning siren using a 2D polar plot outlining the Sound Pressure Level. The report will include the current equipment and conditions that exist at each of the sites and identify any problems or concerns that were noted during the site survey.

The results of the survey will be used to evaluate options for replacing the Outdoor Warning Siren control system and equipment that may need to be updated at each of the 133 sites. We are sharing this information with you, as there may be potential budget impacts in your 2020 and 2021 budgets for each Outdoor Warning Siren site that is within your jurisdiction.

Please feel free to contact me with any questions regarding the Outdoor Warning Siren Study and the planned update of the Outdoor Warning Siren Control System.

Thank You,
Ryan Kelzenberg

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Join a Metro Cities Policy Committee!

Metro Cities' policy committees annually develop policy recommendations based on input from member city representatives. Committees submit policy recommendations to the Board of Directors for review, modification and distribution to the general membership. The membership meets in November, prior to the legislative session, to debate and adopt Metro Cities' policies.

Sign Up
Via Our Website!
[www.MetroCitiesMN.org/
policy-committees](http://www.MetroCitiesMN.org/policy-committees)

Policy committees are open to both city staff and elected officials and are held at the Metro Cities building. This year we ask that you actively sign up for the committee(s) you wish to attend, even if you have been on the committee in the past. You are not automatically signed up for this year even if you were on a committee last year.

Questions? Call Kimberly at 651-215-4004.

Transportation & General Government	Municipal Revenues	Metropolitan Agencies	Housing & Economic Development
9:00 - 11:30 am	9:00 - 11:30 am	9:00 - 11:30 am	1:00 - 3:30 pm
Monday, July 8	Tuesday, July 9	Wednesday, July 10	Wednesday, July 10
Monday, Aug 12	Tuesday, Aug 13	Wednesday, Aug 14	Wednesday, Aug 14
Monday, Sept 9	Tuesday, Sept 10	Wednesday, Sept 11	Wednesday, Sept 11