

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N.E.
AGENDA
MONDAY, SEPTEMBER 19, 2016
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR CORRECTIONS TO AGENDA
5. DISCUSSION FROM THE FLOOR
6. CONSENT AGENDA:
 - A. Approval of Minutes – September 6, 2016
 - B. Disbursements
 1. General Operations Disbursement Claim No. 16-15 \$391,617.18
 2. Liquor Fund Disbursement Claim No. 16-16 \$233,787.32
 - C. Budget to Date / Statement of Fund Balance
 - D. 2017 LMC Dues and MN Mayor's Association Invoice
 - E. Approval of Temporary Liquor License – Prince of Peace Lutheran Church
 - F. Contractor's License
 - G. Sign Permit
 - H. Correspondence
7. POLICE REPORT
8. PARKS AND RECREATION REPORT
9. NEW BUSINESS
 - A. Northland Securities Scope of Services Agreement
 - B. Authorization to Contract Painting of Exterior of Public Works Building
10. ORDINANCES AND/OR RESOLUTIONS
 - A. Resolution 16-22 Cancelling or Reducing Bond Levies – 2016/2017
11. ENGINEER'S REPORT
12. ATTORNEY'S REPORT
13. REPORTS
14. OTHER
 - A. Commission Member Application
 - B. Administrator Reports
 - C. Motion to Close Meeting to Conduct City Administrator Performance Evaluation
15. ADJOURN

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARING
AND DISCUSSION FROM THE FLOOR**

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to five minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes. In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.
- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on September 6, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling and Mason

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Parks and Recreation Director Rygwall; Liquor Store Manager Hachey; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Barbara Bischoff, 8309 Monroe Street NE
Nathan Buss, Substance Church 8299 Central Avenue NE
Olivia Alveshere, ABC Newspaper

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Mayor Hansen asked that the Attorney Report be removed from the agenda due to the absence of Attorney Thames.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – August 15, 2016
- B. Contractor's Request for Payment No. 9/Final – 2014-2015 Street Improvement Project
- C. Third Quarter Billing for 2017 Payable 2018 Property Tax Assessment
- D. Mayor's Proclamation – Constitution Week September 17-23, 2016
- E. Contractor's Licenses
- F. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that the Public Works Department continues to mow, weed whip and perform general clean up at the parks, as well as maintain the ballfields based on the game schedule from Parks

and Recreation. He stated that the Department has been busy painting crosswalks and stop bars, staining the interior of the park shelters, continuing to clean out the sewers and assisting at the liquor store with maintenance concerns.

Mr. Randall reported that the warming house at Westwood Park was tore down and filled in due to the building falling down. He stated that his summer staff are done for the season and thanked them for their time and hard work.

8. Code Enforcement Report

Building Official Brainard reported that he attended the Council meetings on August 1 and August 15; a department head meeting on August 2; the “Nite to Unite” celebration on August 2; the 2017 Budget workshop session on August 8; a meeting with Substance Church regarding proposed development on August 23 and the North Suburban Building Official’s meeting on August 30.

Mr. Brainard stated that in August 2016, 56 permits were issued consisting of 25 building permits. He reported that he conducted 95 inspections, including 34 building, 10 mechanical, 8 plumbing, 6 nuisance, 3 certificate of occupancy, 25 rental housing, 5 fire and 4 zoning inspections.

Mr. Brainard reported that the August 2016 vacancy listing shows that there are 13 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down two from last month. There is one vacant/foreclosed commercial property, which remains the same from last month; and 16 residential properties currently occupied and ready for Sheriff Sale’s redemption, which remains the same from last month. He reported that he did not post any abandoned and/or vacant property notices in month of August, in addition, no Administrative Offense Tickets (A.O.) and six violation notices were issued by the Code Enforcement Department.

Mr. Brainard reported that a building permit for interior remodeling at Emmanuel Christian Center was issued. He reported that this major interior renovation is valued at \$4,555,000. He also reported that discussions with Substance Church architect, contactor and owners have taken place regarding a parking lot expansion and interior remodeling.

Mr. Brainard provided the handout of Frequently Asked Questions that he provided to residents during his visits on “Nite to Unite”.

9. Liquor Store Report

Liquor Store Manager Brian Hachey reported that he is adjusting to his new role as the manager. He expressed that he is enjoying interacting with the customers and encouraged the Councilmembers to come and visit the store to watch the transformation he plans on making. He reported that he will be attending the Council meetings on a quarterly basis to report on updates and new developments.

10. Resolutions and/or Ordinances

A. Resolution 16-20 Adopting Proposed 2016 Taxes Collectable in 2017

Administrator Buchholtz reported that the City Council, in August, reviewed the proposed 2017 budget that was presented by City staff. He stated that the preliminary tax levy is required to be submitted no later than September 30, 2015.

Administrator Buchholtz stated that Resolution 16-20 would establish the proposed 2016, pay 2017, tax levy at \$3,136,082. He stated that this is an increase of 5.38% from the 2015, pay 2016, tax levy. He explained that a portion of the increase is attributable to debt service associated with the 2014-2015 Street Improvement project bond. He stated that the remainder of the increase is associated with anticipated increases in the City budget.

Administrator Buchholtz stated that Resolution 16-20 sets the date of the annual Truth-in-Taxation public hearing for Monday, December 5, 2016 at 7:00 pm at Spring Lake Park City Hall.

Councilmember Nelson inquired if the portion of the Local Government Aid (LGA) funds are lost because there is not a special legislature session this year.

Administrator Buchholtz explained that the City could receive \$65,000 if the tax bill is approved and that amount would lower the levy to 3.5%. He stated that if the tax bill is approved early enough; the money received would help lower the 2017/2018 tax levy.

Mayor Hansen inquired if the LGA funds could be used for light rail finding and the cities would not receive their promised funds. Administrator Buchholtz stated that the LGA funds cannot be reallocated without approval by the Legislature.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 16-20 ADOPTING PROPOSED 2016 TAXES COLLECTABLE IN 2017. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 16-21 Cancelling or Reducing Bond Levies – 2016/2017

Administrator Buchholtz stated that this resolution will cancel or reduce three debt service levies- the City's portion of the 2005A General Obligation CIP Bond (Public Works Building), and the 2014A General Obligation Improvement Bond (street projects). He reported that this resolution reduced the 2015, pay 2016, required debt service levy from \$505,556.71 to \$234,000. He stated that the reductions are funded through a combination of Local Government Aid, Public Utilities, Special Assessments and Municipal State Aid Funds.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 16-21 CANCELLING OR REDUCING BOND LEVIES- 2016/2017. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. New Business

A. Code Enforcement Permit Works Module Software

Code Enforcement Director Brainard reported that the Code Enforcement use of Permit Works software program used for issuing and tracking permits, which began in 2015, has been a success. He stated that to add to that success, he is requesting to add two modules for 2017.

Mr. Brainard explained that the first module he would like to purchase is Rental Licensing. He reported that this module works in conjunction with the existing Permit Works software. He stated that with nearly 1,000 rental units existing in Spring Lake Park, this software addition would simplify issuing and tracking rental licensing and inspections.

Mr. Brainard explained the second module to be the Remote Inspector. He reported that his module allows inspectors to conduct in the field inspection from their tablet and input data and pictures out in the field so that the transfer of data does not need to be duplicated later in the office. He stated this module works in conjunction with the Permit Works software. He explained that this module requires the use of a tablet and a service provider and the City already uses AT&T as the cell phone and data provider. He stated that while the City currently has a Dell tablet, he recommends that the tablet remain for the use of the City Administrator/City Council for digital displays at meetings.

Mr. Brainard stated that the cost to implement these modules to be as follows:

Rental Licensing:

1. \$1,695.00 License
2. \$1,500.00 Training
3. \$ 595.00 Annual Support (Starting in 2017)

Remote Inspector:

1. \$1,595.00 License
2. \$ 85.00 per month for each inspector (Starting in 2017)
3. \$ 700.00 Microsoft Surface Tablet from AT&T
4. \$ 10.00 per month for unlimited data to connect to City Hall servers (Starting in 2017)

Mr. Brainard stated that he is requesting permission from the City Council to purchase the two modules in the amount of \$5,495.00 to be deducted from the Code Enforcement Seasonal Internship budget of \$10,080.00 for 2016. He stated that the Code Enforcement budget will increase as follows in 2017 to accommodate the new modules:

1. \$ 595.00 Rental Module Software Support
 2. \$ 1,020.00 Remote Inspector Module Software Support (\$85.00 x 12)
 3. \$ 120.00 AT&T Data and Internet use for tablet (\$10.00 x 12)
- \$1, 735.00 Total per year

Mr. Brainard stated that with anticipation of the Spring Lake Park High School addition; continuation of inspections of Emmanuel Christian Center Church; and the possible senior development on County Highway 10 for 2017, the Remote Inspector module will be put to use immediately and should assist in organization and productivity immediately.

Mayor Hansen inquired if the monthly connect fee is a set fee or if it will change within a certain amount of time. Administrator Buchholtz stated that the connection fee is part of the state bid contract and all the cell phone plans are part of this continuous contract.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE CODE ENFORCEMENT PERMIT WORKS MODULE SOFTWARE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Public Works Request to Purchase Lawn Mower

Public Works Director Randall informed the Council that he is seeking approval to purchase a new Toro lawn mower for the Parks Department. He stated that the current lawn mower is a 2009 and has 2600 hours on it. He reported that it has been a very good piece of equipment and used on a daily basis for cutting grass on all City properties.

Mr. Randall stated that the quoted he was provided for a new mower is \$62,158.40. He reported that the trade in value of the current mower is \$13,000, for a total of \$49,158.40. He explained that he had budgeted for the mower in the 2013 equipment certificate; however, \$19,922.00 was used to buy a snow blower for the trackless. He reported that \$34,675.32 remains in the equipment bond for the new purchase with the remaining funds coming from the Right-Of-Way Fund.

Mr. Randall reported that the vendor he has chosen is MTI Distributing and the price is off the state contract. He estimated that the new mower will have a life span of eight to ten years and he will not be including another mower in the next equipment certificate.

MOTION MADE BY MAYOR HANSEN TO APPROVE PURCHASE OF LAWN MOWER FOR A TOTAL OF \$49,158.40. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Site Plan Approval for Substance Church

Administrator Buchholtz reported that Substance Church has submitted an application for site plan review for a small parking lot addition to their property at 8299 Central Avenue NE.

Administrator Buchholtz reported that the current site area is 294,002 square feet and the total amount of impervious surface area on the site is 209,560 square feet or 71.3% of the site. He stated that the proposed parking lot improvement will add 8,990 square feet of impervious surface to the site, increase the coverage percentage to 74.3%. He explained that Appendix D of the Spring Lake Park City Code limits the amount of impervious surface on any commercial or industrial lot to 75%.

Administrator Buchholtz reported that in addition to the parking lot addition, Substance Church is undertaking a number of interior remodeling projects, including adding permanent seats in the sanctuary repurpose existing spaces and commission unused space as classrooms. He stated that a significant portion of the building would continue to remain unused.

Administrator Buchholtz reported he and Building Official Brainard reviewed the plans from a parking perspective and have determined, based on Appendix A of the City Code, the following parking requirements for the utilized space:

Sanctuary – Movable Seating

8,713 gross square fee @ 1 space per 100 square feet = 88 spaces

Sanctuary – Permanent Seating

350 fixed seats @ 1 space per 3 seats – 117 spaces

Office Space

16,181 gross square fee @ 4 spaces per 1,000 gross square feet = 65 spaces

Classroom Space

11 classrooms @ 2 spaces each = 22 spaces

Total Required Parking = 292 spaces

Total Provided Parking Spaces = 300 existing + 32 proposed = 332 spaces

Administrator Buchholtz reported that work on the proposed site improvements are anticipated to take place this fall with internal renovation work beginning upon issuance of the building permit.

Engineer Gravel reported that he has reviewed the plans from an engineering design perspective. He stated that the drainage on the site is minimal and runs off to the sides. He stated that there is no curbing necessary. He

stated that he proposed parking lot includes a number of landscape elements to meet the new parking lot requirements outlined in the updated Zoning Code. He stated that the point of these elements is to provide screening to the parking lot and reduce the urban heat island generated by large parking lots. He reported that the impervious surface is just under 75%.

Mayor Hansen inquired if there is room to expand the parking lot, as she believed that the parking lot was at full capacity. Engineer Gravel stated that the surveyor for the church submitted a survey showing the capacity at 70%. He stated that with this improvement the space would be as large as it can be without interfering into the Rice Creek Watershed District.

Councilmember Nelson inquired if the runoff created from the new lot will affect the other businesses near the church. Mr. Gravel stated that the run off will go behind the existing office building into the pond.

Mr. Randall inquired if the pond, south of the parking lot, is owned by the City. Mr. Gravel stated that the pond is privately owned; however, it has a drainage utility easement over it. He stated that the pond needs maintenance. Administrator Buchholtz commented that this pond along with several other private ponds are in need of maintenance and the City need to address this issue as to what plan should be put into action to maintain upkeep on them.

MOTION MADE BY COUNCILMEMBER NASH TO APPROVE SUBSTANCE CHURCH SITE PLAN PARKING LOT ADDITION AT 8299 CENTRAL AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Selection of City Logo

Administrator Buchholtz reported that at the August 13, 2016 workshop, the City Council reviewed six options for the City's new logo. He stated that the City Council narrowed the options to one with some minor modifications. He reported that staff has received the minor modifications from the consultant and he presented them to the City Council for their review and discussion.

Administrator Buchholtz explained that the new logo is updated visual of the water tower in a simple presentation. He stated that the updated design incorporates the water tower and the same color theme as the current logo. He reported that Spring Lake Park is often confused with the City of the St. Louis Park when just the "SLP" letters are used, so the new letter design will help differentiate the two cities.

Resident Barbara Bisschoff, 8309 Monroe Street NE, inquired as to why the panther was not used or incorporated into the new logo design. Administrator Buchholtz explained that the Spring Lake Park School District uses the panther in their logo and it is important to have the legal separation between the school district and the City. He explained that there could be confusion with the City endorsing the school district for activities that may not apply to the City since the school district is so wide spread.

Councilmember Mason inquired as to what will done with the supplies that contain the old logo. Administrator Buchholtz explained that the supplies will be used up and when it is time to reorder, the new logo will be incorporated.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE UPDATED CITY LOGO. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel had no new items to report.

13. ReportsA. Beyond the Yellow Ribbon Report

Councilmember Nash stated that there was nothing to report.

14. OtherA. Administrator Reports

Administrator Buchholtz reported that an open house notice from Dominion was received. He stated that the open house will take place on September 14, 2016 from 6:00 PM – 8:00 PM at Spring Lake Park City Hall. He stated that the future plans redevelopment plans will be presented for the property at 1066 Manor Drive NE.

Administrator Buchholtz reported that the Comprehensive Plan Amendment for the property located at 1066 Manor Drive NE will be reviewed by the Metropolitan Council on September 28, 2016.

Administrator Buchholtz informed the Council that the updated City website is nearing completion. He stated that new website will be available at the end of the month.

Administrator Buchholtz reminded the Councilmembers and residents that absentee voting will open on September 23, 2016. He explained that starting on November 1, 2016 absentee voters will be able to place their ballot directly into the voting tabulator at City Hall.

Administrator Buchholtz reminded the Councilmembers that his performance evaluation will take place at the September 19, 2016 council meeting.

Administrator Buchholtz informed the Council that he has been selected to fill the remaining term of President with the Minnesota Clerks and Finance Officers Association. He explained that he has held that position before and was asked to fill the remaining term until March 2017.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:00 P.M.

Attest:

Cindy Hansen, Mayor

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Aug 2016
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Claim Res.#16-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61263	AID ELECTRIC SERVICE, INC	AT&T WTR TOWER REPAIR	2,019.46
61264	AT & T MOBILITY	MONTHLY BILL	919.28
61265	AUTOMATIC SYSTEMS CO	4 CHANNEL BACKUP ALARM DIALER	3,618.00
61266	BATTERIES PLUS BULBS	BATTERIES	49.90
61267	WANDA BROWN-MCGRECK	MILEAGE	41.91
61268	DANIEL BALK	UMPIRE FEE	198.00
61269	DEB STENERSON	REFUND	79.00
61270	DONNA BUTLER	REFUND	24.00
61271	DOUG'S POWER EQUIPMENT	PARTS	9.17
61272	DOUGLAS EBELTOFT	REIMBURSEMENT	350.00
61273	EDNA KNUDSEN	REFUND	24.00
61274	KEVIN FLUGGE	UMPIRE FEE	84.00
61275	G & K SERVICES	MATS	83.27
61276	HAWKINS WATER TREATMENT	WATER CHEMICALS	3,154.72
61277	JIM FIGNAR	REFUND	79.00
61278	JOYCE JOHNSON	REFUND	60.00
61279	KORY STEIL	REFUND	23.00
61280	LYNETTE THOMSON	REFUND	79.00
61281	MARLYS ZINN	REFUND	24.00
61282	MARY FIGNAR	REFUND	79.00
61283	MYRNA MARCUS	REFUND	24.00
61284	NETWORK ACCESS PRODUCTS INC	VIDEO CAMERA SYSTEMS: PARKS	45,414.09
61285	OFFICE DEPOT	SUPPLIES	41.94
61286	ON SITE SANITATION INC	RESTROOMS	265.50
61287	PAUL OSTERMAN	REFUND	82.24
61288	KIRBY RAUTIO	UMPIRE FEE	168.00
61289	RICHFIELD BUS CO	BUS SERVICE	442.50
61290	DAVID ROBINSON	UMPIRE FEE	126.00
61291	LEE SADOWSKI	UMPIRE FEE	3,017.00
61292	SENSUS	SOFTWARE SUPPORT	1,665.98
61293	SLP FIRE DEPARTMENT	FIRE PROTECTION	16,588.00
61294	TASC	RENEWAL	648.08
61295	JIM WAJDA	UMPIRE FEE	130.00
61297	AFLAC	PAYROLL	17.10
61298	CENTRAL PENSION FUND	PAYROLL	260.04
61299	DEARBORN NATIONAL	PAYROLL	457.58
61300	DELTA DENTAL	PAYROLL	1,371.38
61301	FIDELITY SECURITY LIFE	PAYROLL	29.87
61302	HEALTH PARTNERS	PAYROLL	9,404.23
61303	L.E.L.S.	PAYROLL	245.00
61304	LOCAL 49	PAYROLL	102.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61305	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61306	AID ELECTRIC SERVICE, INC	MAINTANCE	2,531.04
61307	CARSON, CLELLAND & SCHREDER	LEGAL FEES	10,144.85
61308	CHERYLL SWARHOUT	OVERPAYMENT WATER BILL	64.55
61309	CJ SPRAY INC	LABOR AND PARTS	409.00
61310	DAVID SHALLMAN	REFUND	28.00
61311	DIAMOND VOGEL PAINTS	PARTS	88.50
61312	ECM PUBLISHERS, INC.	PUBLISHING	618.26
61313	FASTENAL COMPANY	SUPPLIES	43.13
61314	FERGUSON WATERWORKS #2516	HYDRANTS AND SUPPLIES	9,678.44
61315	G & N ENTERPRISES	LIGHT BULBS	115.00
61316	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	228.45
61317	MICHAEL LEDMAN	INSTRUCTOR	160.00
61318	LEO A DALY COMPANY	PROFESSIONAL SERVICES	486.00
61319	MICHELLE ASHLEY	REFUND	56.00
61320	MTI DISTRIBUTING INC	TIRES	684.60
61321	NORTHERN	PARTS	19.98
61322	ON SITE SANITATION INC	RESTROOMS	36.00
61323	PLUNKETT'S INC	PEST CONTROL	52.87
61324	SHRED-IT USA LOS ANGELES	SHREDDING SERVICES	79.69
61325	SMITH SCHAFFER & ASSOCIATES	FINAL AUDIT BILLING 2015	810.00
61326	TAHO SPORTSWEAR	BADGES	15.00
61327	THE HOME DEPOT CREDIT SERVICES	MONTHLY BILL	403.05
61328	A ONE JANITORIAL	HERBICIDE	343.69
61329	ALLEGRA PRINT & IMAGING	PRINTING	115.69
61330	AUTOMATIC SYSTEMS CO	LABOR AND PARTS	331.50
61331	BARRY BRAINARD	REIMBURSEMENT	76.00
61332	CASTLE FARMS	EXTENDED TOUR	616.00
61333	CENTERPOINT ENERGY	UTILITIES	309.37
61334	CENTRAL TURF & IRRIGATION SUPPLY	PARTS	36.44
61335	DAVID CHLEBECK	REIMBURSEMENT	100.84
61336	CITYWIDE SERVICE	MAINTANCE REPAIR	480.68
61337	COMMERS PRINTING INC	ENVELOPES	282.00
61338	CONNEXUS ENERGY	UTILITIES	354.89
61339	COTTENS INC	BATTERIES	571.88
61340	DELTA DENTAL	COBRA	118.95
61341	ECM PUBLISHERS, INC.	PUBLISHING	262.55
61342	EL BAMBA CORP	REFUND	500.00
61343	FERGUSON WATERWORKS #2516	PARTS	210.94
61344	FRIENDLY CHEVROLET GEO. INC.	AUTO MAINTANCE	71.84
61345	G & K SERVICES	MATS	83.27

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61346	GOPHER STATE ONE-CALL INC	LOCATES	94.50
61347	JAMES ANAGNOST	REFUND	141.00
61348	JEAN WHERLAND	REFUND	75.00
61349	KARI CLARK	REFUND	23.00
61350	KAUL DESIN GROUP LLC	LOGO DEVELOPMENT	700.00
61351	KORY STEIL	REFUND	28.00
61353	LINDA SCHUVEILLER	REFUND	75.00
61354	MANSFIELD OIL COMPANY	FUEL	3,764.11
61355	METROPOLITAN COUNCIL	WASTE SERVICES	40,896.76
61356	MHSRC/RANGE	CONFERENCE	792.00
61357	MN FALL MAINTENANCE EXPO	REGISTRATIONS	175.00
61358	MNAWWA	REGISTRATION	245.00
61359	MTI DISTRIBUTING INC	PARTS	194.55
61360	MUSIC HOUSE MUSEUM	EXTENDED TOUR	444.00
61361	NETWORK ACCESS PRODUCTS INC	CAMERA MONITORING FEE	100.00
61362	OFFICE DEPOT	OFFICE SUPPLIES	489.53
61363	ON SITE SANITATION INC	RESTROOMS	126.00
61364	OPPIDAN INVESTMENT CO	REFUND ESCROW	10,121.33
61365	PAUL ANDRE SABOURIN	EXTENDED TOUR	50.00
61366	PICTURED ROCKS BOAT CRUISE	EXTENDED TOUR	1,232.00
61367	RENE PERKINS	LABOR AND EXCAVATOR	3,948.00
61368	RILEY BUS SERVICE INC	EXTENDED TOUR	7,375.00
61369	SOO LOCKS BOAT TOURS	EXTENDED TOUR	1,936.00
61370	TIMOTHY SCHOCHENMAIE	OVERPAYMENT WATER BILL	196.61
61371	U.S.T.I.	UB E-BILLING	10.08
61372	WASTE MANAGEMENT OF WI-MN	SERVICES	6,900.02
61373	XCEL ENERGY	UTILITIES	13,613.48
61374	AFLAC	PAYROLL	17.10
61375	JOHN ANGELL	MILEAGE	49.46
61376	CENTRAL PENSION FUND	PAYROLL	260.04
61377	DEARBORN NATIONAL	PAYROLL	393.62
61378	DELTA DENTAL	PAYROLL	1,645.52
61379	FIDELITY SECURITY LIFE	PAYROLL	33.63
61380	HEALTH PARTNERS	PAYROLL	10,202.64
61381	L.E.L.S.	PAYROLL	245.00
61382	LOCAL 49	PAYROLL	102.00
61383	NCPERS MINNESOTA-7750811	PAYROLL	56.00
61384	ALICE PROKOTT	ELECTION JUDGE	169.13
61385	ALLIED BLACKTOP	ENGINEERING	50,354.10
61386	ALOHA ENGHOLM	ELECTION JUDGE	174.25
61387	ANN O'DONNELL	ELECTION JUDGE	174.25

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61388	ARETI SPIROPOULOU-PETERSON	ELECTION JUDGE	20.50
61389	BRAD BAKER	REIMBURSEMENT	191.60
61390	BARBARA GOODBOE-BISSCHOFF	ELECTION JUDGE	209.00
61391	BATTERIES PLUS BULBS	BATTERIES	21.98
61392	CATHY WETMORE	ELECTION JUDGE	209.00
61393	CHERYL ENSENBACK	ELECTION JUDGE	174.25
61394	CLARE WILLIAMS	ELECTION JUDGE	20.50
61395	DARLENE RETTKE	ELECTION JUDGE	20.50
61396	DAVID WALLENTINY	ELECTION JUDGE	169.13
61397	DEAN WALDVOGEL	ELECTION JUDGE	169.13
61398	DELORES KOTHMAN	ELECTION JUDGE	209.00
61399	DODGE OF BURNSVILLE	AUTO REPAIRS	2,704.87
61400	DOUGLAS EBELTOFT	REIMBURSEMENT	506.40
61401	ELEANOR PUUMALA	ELECTION JUDGE	209.00
61402	ERNA THOMLEY	ELECTION JUDGE	174.25
61403	HERB HOPPENSTEDT	ELECTION JUDGE	209.00
61404	HYDRO KLEAN	ENGINEERING	96,717.55
61405	JOANN HYDEMAN	ELECTION JUDGE	174.25
61406	JUDY ANN ROGGE	ELECTION JUDGE	174.25
61407	KAREN HOKENSON	ELECTION JUDGE	174.25
61408	KATHY ROTHAM	ELECTION JUDGE	209.00
61409	KAY HANSEN	ELECTION JUDGE	174.25
61410	KELLY DELFS	ELECTION JUDGE	174.25
61411	LEAGUE OF MINNESOTA CITIES	TRAINING	45.00
61412	LEONARD HAMMERUD	ELECTION JUDGE	169.13
61413	LISA MONSON-HOKENSON	ELECTION JUDGE	209.00
61414	LORRAINE RYAN	ELECTION JUDGE	174.25
61415	MARILYN TROOP	ELECTION JUDGE	174.25
61416	MARY KAY PILTZ	ELECTION JUDGE	169.13
61417	MARYANN GRABA	ELECTION JUDGE	209.00
61418	MENARDS-CAPITAL ONE COMMERICAL	MONTHLY BILL	410.20
61419	MICHAEL KILEY	ELECTION JUDGE	209.00
61420	CITY OF MINNEAPOLIS	APS TRANSACTION	212.40
61422	NANCY ROSE-BALAMUT	ELECTION JUDGE	209.00
61423	OFFICE DEPOT	OFFICE SUPPLIES	11.18
61424	ROBERT MOSING	ELECTION JUDGE	174.25
61425	ROBERTA BUTLER	ELECTION JUDGE	169.13
61426	ROSEMARY ESLER	ELECTION JUDGE	174.25
61427	ROSEMARY FANG-YEN	ELECTION JUDGE	169.13
61428	WALTERS RECYCLING REFUSE SERV	MONTHLY BILL	259.43
61429	WELLS FARGO CREDIT CARD	MONTHLY BILL	230.46

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Aug 2016
Page: 5
Claim Res.#16-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
61430	KENNETH WENDLING	ELECTION JUDGE	169.13
61431	ZULEY AWARDS	SOFTBALL AWARDS	2,258.10
61432	TWIN CITIES BMEU WEST	STAMPS	1,976.96
61262	DEPUTY REGISTRAR #150	REGISTRATION AND TABS	22.00
		TOTAL DISBURSEMENTS	391,617.18

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: AUGUST 2016
PAGE 1 OF 4
CLAIMS RES: 16-16

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u> <u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29171 DEARBORN NATIONAL	PAYROLL 7/31/16-8/6/16	\$ 29.13
29172 DELTA DENTAL	PAYROLL 7/31/16-8/6/16	\$ 59.48
29173 FIDELITY SECURITY LIFE	PAYROLL 7/31/16-8/6-16	\$ 3.13
29174 HEALTHPARTNERS	PAYROLL 7/31/16-8/6/16	\$ 553.19
29175 MN TEAMSTER	PAYROLL 7/17/16-7/30/16	\$ 66.00
29176 AT & T MOBILITY	CELL PHONE SERVICE	\$ 105.32
29177 BREAKTHRU BEVERAGE MN	CREDIT - BEER - LIQUOR - WINE - JUICE/MIX/POP	\$ 14,058.74
29178 CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 4,434.91
29179 CENTER POINT ENERGY	GAS SERVICE	\$ 22.04
29180 CIGAR AFICIONADO	SUBSCRIPTION	\$ 24.95
29181 CITY OF SPRING LAKE PARK	CREDIT CARD REIMBURSEMENT	\$ 541.70
29182 CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 190.80
29183 CULLIGAN	OPERATING SUPPLIES	\$ 30.60
29184 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 779.00
29185 DELANEY CNSULTING	CONTRACTUAL SERVICES	\$ 3,145.00
29186 G & K SERVICES	RUG SERVICES	\$ 63.93
29187 J.C. NEWMAN CIGAR CO	CIGAR PURCHASE	\$ 725.42
29188 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 1,427.36
29189 JOHNSON BROTHERS LIQUOR CO	LIQUOR PURCHASE	\$ 14,739.81
29190 MN MUNICIPAL BEVERAGE ASSOC	REGIONAL MMBA MEETING	\$ 30.00
29191 PAUSTIS & SON'S	WINE PURCHASE	\$ 860.05
29192 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 2,906.30
29193 PLUNKETT'S INC	PEST CONTROL	\$ 29.58
29194 POPP.COM	TELPEHONE SERVICE	\$ 273.31
29195 RJM DISTRIBUTING INC	BEER PURCHASE	\$ 96.00
29196 SILENT WATCHDOG	DVR MONITORING RENTAL	\$ 60.00
29197 SOUTHERN GLAZER'S OF MN	LIQUOR - WINE PURCHASE	\$ 4,858.22
29198 TRADITION WINE & SPIRITS	WINE PURCHASE	\$ 162.00
29199 VARNER TRANSPORTATION	FREIGHT	\$ 571.55
29200 BERNICK'S WINE	BEER PURCHASE	\$ 284.25
29201 BREAKTHRU BEVERAGE MN	BEER - LIQUOR PURCHASE	\$ 6,372.47
29202 CLEAR RIVER BEVERAGE COMPAN	BEER PURCHASE	\$ 102.00
29203 DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 853.40
29204 HOHENSTEINS INC	BEER PURCHASE	\$ 405.00
29205 JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 4,763.54
29206 JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 4,712.09
29207 MN MUNICIPAL BEVERAGE ASSOC	REGIONAL MMBA MEETING	\$ 15.00
29208 PAUSTIS & SON'S	WINE PURCHASE	\$ 293.05
29209 PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 631.14
29210 PLAYNETWORK	MEDIA SERVICE	\$ 32.01
29211 SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE	\$ 2,455.65
29212 US BANK	PAYMENT ON ELECTRONIC SIGN	\$ 3,796.04
29213 WINE MERCHANTS	WINE PURCHASE	\$ 96.00
29214 XCEL ENERGY	ELECTRICITY	\$ 2,303.63
29215 DEARBORN NATIONAL	PAYROLL 8/7/16-8/20/16	\$ 29.13

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: AUGUST 2016
PAGE 2 OF 4
CLAIMS RES: 16-16

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u>	<u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29216	DELTA DENTAL	PAYROLL 8/7/16-8/20-16	\$ 71.38
29217	FIDELITY SECURITY LIFE	PAYROLL 8/7/16-8/20-16	\$ 3.45
29218	HEALTH PARTNERS	PAYROLL 8/7/16-8/20-16	\$ 562.80
29219	MN TEAMSTER	PAYROLL 7/31/16-8/13/16	\$ 66.00
29220	BAUHAUS BREW LABS	BEER PURCHASE	\$ 190.50
29221	BELLBOY CORPORATION	CREDIT LIQUOR PURCHASE	\$ 424.35
29222	BREAKTHRU BEVERAGE MN	BEER - LIQUOR PURCHASE	\$ 7,208.69
29223	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 3,242.01
29224	CITYWIDE WINDOW SERVICES INC	CONTRACTUAL SERVICES	\$ 62.00
29225	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 301.84
29226	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 688.80
29227	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 3,223.70
29228	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 9,036.54
29229	MULTICARE ASSOCIATES	PRE-EMPLOYMENT TESTING	\$ 45.00
23230	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 408.00
29231	SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE	\$ 1,883.18
29232	TRIO SUPPLY COMPANY	OPERATING SUPPLIES	\$ 133.81
29233	WALTERS RECYCLING REFUSE	GARBAGE SERVICE	\$ 59.67
29234	WELLS FARGO CREDIT CARD	ADVERTISING	\$ 202.11
29235	BERNICK'S WINE	BEER PURCHASE	\$ 421.62
29236	BREAKTHRU BEVERAGE MN	CREDIT - BEER - LIQUOR PURCHASE	\$ 9,040.02
29237	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 12,438.81
29238	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 146.14
29239	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 455.10
29240	G & K SERVICES	RUG SERVICE	\$ 63.93
29241	GRAINGER	LIGHT BULBS	\$ 129.66
29242	GREAT LAKES COCA-COLA	CREDIT - JUICE/MIX/POP PURCHASE	\$ 376.04
29243	HOHENSTEINS	BEER PURCHASE	\$ 495.00
29244	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 5,494.60
29245	JOHNSON BROTHERS LIQUOR CO	LIQUOR - WINE PURCHASE	\$ 7,502.74
29246	M AMUNDSON LLP	CIGARETTE - JUICE/MIX/POP PURCHASE	\$ 3,487.59
29247	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 682.05
29248	RED BULL DISTRIBUTION CO	JUICE/MIX/POP PURCHASE	\$ 587.00
29249	SAM'S CLUB	CREDIT CARD PAYMENT	\$ 72.23
29250	SOUTHERN GLAZER'S OF MN	LIQUOR PURCHASE	\$ 2,786.19
29251	TWIN CITIES E MEDIA	ADVERTISING	\$ 122.50
29252	VINOCOPIA INC	WINE PURCHASE	\$ 90.50
29258	BELLBOY CORPORATION	JUICE/MIX/POP - LIQUOR PURCHASE	\$ 750.21
29259	BREAKTHRU BEVERAGE MN	BEER PURCHASE	\$ 7,274.55
29260	CAPITOL BEVERAGE SALES	BEER PURCHASE	\$ 21,291.32
29261	CRYSTAL SPRINGS ICE	ICE PURCHASE	\$ 158.30
29262	DAHLHEIMER BEVERAGE LLC	BEER PURCHASE	\$ 391.90
29263	GENERAL CIGAR COMPANY	CIGAR PURCHASE	\$ 199.38
29264	JJ TAYLOR COMPANIES	BEER PURCHASE	\$ 3,510.37
29265	JOHNSON BROTHERS LIQUOR CO	CREDIT - LIQUOR - WINE PURCHASE	\$ 9,738.35
29266	PHILLIPS WINE & SPIRITS CO	LIQUOR - WINE PURCHASE	\$ 1,199.40

CITY OF SPRING LAKE PARK
CLAIMS APPROVED AND PAID

DATE: AUGUST 2016
PAGE 3 OF 4
CLAIMS RES: 16-16

FUND: LIQUOR OPERATIONS

<u>VOUCHER</u> <u>VENDOR</u>	<u>EXPLANATION</u>	<u>AMOUNT</u>
29267 SAASTAMOINEN, LAURA	MILEAGE REIMBURSEMENT	\$ 83.70
29268 SOUTHERN GLAZER'S OF MN	CREDIT - LIQUOR - WINE PURCHASE	\$ 4,275.65
29269 VARNER TRANSPORTATION	FREIGHT CHARGES	\$ 664.70
29270 WINE MERCHANTS	WINE PURCHASE	\$ 120.00
TRANSFER TO PAYROLL	PAYROLL (8/5/16)	7,692.55
TRANSFER TO PAYROLL	PAYROLL (8/18/16)	8,032.32
	SALES TAX (JULY)	17,518.00
	OTP TAX (JULY)	689.15
	TOTAL DISBURSEMENTS	\$ 233,787.32

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the Council directs and approves the payment of the aforementioned disbursements this
_____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Administrator/Clerk-Treasurer

MEMORANDUM

DATE: September 8, 2016

TO: Mayor, City Council and Dept. Heads

FROM: Peggy K. Anderson, Accountant

RE: Budget to Date

(as of August 31, 2016)

Attached is the August, 2016 Budget to Date for revenue and expenditures. A strict adherence to the year-to-date ratio would have each expenditure line item with **33.32% remaining**. The overall General Fund ratio is **46.29%**.

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget

For GENERAL FUND (101)

For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
101.00000.31010 CURRENT TAXES	\$ 0.00	\$ 0.00	\$ 2,771,985.00	\$ 1,442,941.49	47.95%
101.00000.31020 DELINQ TAXES	0.00	0.00	0.00	12,226.19	0.00%
101.00000.31910 PENALTIES & INTEREST	0.00	0.00	0.00	5,973.62	0.00%
101.00000.32110 LIQUOR LICENSES	0.00	266.64	32,800.00	6,366.64	80.59%
101.00000.32179 PAWN SHOP LICENSES	0.00	0.00	6,252.00	3,647.00	41.67%
101.00000.32180 CIGARETTE,DANCE,BINGO,MISC	0.00	0.00	5,200.00	1,025.00	80.29%
101.00000.32181 SIGN PERMITS	0.00	155.00	5,500.00	2,458.00	55.31%
101.00000.32208 CONTRACTORS LICENSES	0.00	525.00	6,500.00	6,170.00	5.08%
101.00000.32210 BUILDING PERMIT	0.00	29,292.98	55,000.00	62,575.45	(13.77%)
101.00000.32211 BUILDING PERMIT SURCHARGES	0.00	1,554.13	3,000.00	2,339.62	22.01%
101.00000.32230 PLUMBING PERMIT	0.00	889.00	4,000.00	2,534.00	36.65%
101.00000.32231 PLUMBING PERMIT SURCHARGES	0.00	16.00	300.00	46.00	84.67%
101.00000.32232 HEATING & A/C PERMITS	0.00	460.00	8,000.00	4,045.38	49.43%
101.00000.32233 HTG & A/C SURCHARGES	0.00	10.00	400.00	88.18	77.96%
101.00000.32240 PET LICENSE	0.00	27.00	500.00	381.00	23.80%
101.00000.32260 CERTIFICATE OF OCCUPANCY	0.00	300.00	2,000.00	2,450.00	(22.50%)
101.00000.32261 VACANT PROPERTY REGISTRATIO	0.00	200.00	4,000.00	4,000.00	0.00%
101.00000.33401 LOCAL GOVERNMENT AID	0.00	0.00	335,218.00	167,609.00	50.00%
101.00000.33404 PERA INCREASE AID	0.00	0.00	5,775.00	2,887.50	50.00%
101.00000.33407 STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.00000.33416 POLICE TRAINING REIMB	0.00	3,121.61	3,600.00	3,121.61	13.29%
101.00000.33421 INSURANCE PREMIUM-POLICE	0.00	0.00	75,000.00	0.00	100.00%
101.00000.34102 ZONING LETTERS	0.00	50.00	0.00	50.00	0.00%
101.00000.34103 SPEC USE,ZONING,SUB-DIV	0.00	935.00	1,800.00	4,270.00	(137.22%)
101.00000.34104 PLAN CHECKING FEES	0.00	16,588.11	12,000.00	22,408.95	(86.74%)
101.00000.34105 SALE OF MAPS,COPIES ETC	0.00	0.00	300.00	239.35	20.22%
101.00000.34107 ASSESSMENT SEARCHES	0.00	0.00	100.00	250.00	(150.00%)
101.00000.34108 ADMINISTRATION SAC CHARGES	0.00	0.00	70.00	0.00	100.00%
101.00000.34109 FILING FEES	0.00	135.00	60.00	135.00	(125.00%)
101.00000.34111 ADM. GAMBLING EXPENSES	0.00	0.00	32,554.00	0.00	100.00%
101.00000.34115 GUN RANGE FACILITY USE	0.00	0.00	0.00	510.00	0.00%
101.00000.34117 ROOM-FACILITY RENTAL	0.00	0.00	0.00	50.00	0.00%
101.00000.34201 POLICE & FIRE ALARM PERMIT	0.00	0.00	1,500.00	0.00	100.00%
101.00000.34204 RENTAL HOUSING REGISTRATION	0.00	500.00	55,000.00	9,200.00	83.27%
101.00000.34205 RIGHT OF WAY APPLICATIONS	0.00	0.00	3,500.00	1,028.70	70.61%
101.00000.34801 INSURANCE DIVIDENDS	0.00	0.00	8,000.00	0.00	100.00%
101.00000.34949 RESTITUTION	0.00	0.00	0.00	0.96	0.00%
101.00000.34950 REFUNDS & REIMB	0.00	0.00	4,000.00	4,541.47	(13.54%)
101.00000.35101 COURT FINES	0.00	4,610.12	90,000.00	35,726.57	60.30%
101.00000.35102 ADM OFFENSE FINES	0.00	240.00	4,000.00	2,110.00	47.25%
101.00000.35347 TEP-GENERAL FUND PORTION 25	0.00	1,930.87	0.00	12,556.49	0.00%
101.00000.35349 MN DRIVING DIVERSION PROGRA	0.00	0.00	500.00	500.00	0.00%
101.00000.35350 DETOX TRANSPORTATION	0.00	30.00	200.00	30.00	85.00%
101.00000.36210 INTEREST EARNINGS	0.00	(185.97)	20,000.00	(1,146.08)	105.73%
101.00000.36901 LIAISON OFFICER	0.00	0.00	72,964.00	36,533.00	49.93%
101.00000.39100 CPWL REIM FOR SERVICES	0.00	0.00	4,500.00	0.00	100.00%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.00000.39101 RECYCLE PARK PRGM-REIM FOR	0.00	0.00	0.00	792.50	0.00%
101.00000.39202 TRANSFER FROM PUBLIC UTILITY	0.00	0.00	46,350.00	0.00	100.00%
101.00000.39203 CONTRIBUTION FROM LIQUOR	0.00	0.00	75,000.00	0.00	100.00%
101.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	2,500.00	0.00	100.00%
101.00000.39207 TRANSFER FROM RECREATION	0.00	0.00	60,000.00	0.00	100.00%
Total Revenues	0.00	61,650.49	4,242,858.00	1,862,672.59	56.10%
Total GENERAL FUND Revenues	\$ 0.00	\$ 61,650.49	\$ 4,242,858.00	\$ 1,862,672.59	56.10%

Expenditures

MAYOR AND COUNCIL Expenditures

101.41110.01030 PART TIME EMPLOYEES	\$ 0.00	\$ 2,607.88	\$ 31,296.00	\$ 20,863.04	33.34%
101.41110.01211 DEFINED CONTR PLAN/PERA	0.00	130.41	1,685.00	1,043.27	38.08%
101.41110.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	199.50	2,395.00	1,596.00	33.36%
101.41110.01510 WORKERS COMPENSATION	0.00	0.00	80.00	49.00	38.75%
101.41110.02100 OPERATING SUPPLIES	0.00	174.12	511.00	292.12	42.83%
101.41110.03310 TRAVEL EXPENSE	0.00	0.00	250.00	0.00	100.00%
101.41110.03500 PRINTING & PUBLISHING	0.00	0.00	1,550.00	0.00	100.00%
101.41110.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,010.00	27.00	98.66%
101.41110.04330 DUES & SUBSCRIPTIONS	0.00	0.00	8,774.00	2,500.00	71.51%
101.41110.04955 DISCRETIONARY	0.00	0.00	5,150.00	892.74	82.67%
Total MAYOR AND COUNCIL Expenditures	0.00	3,111.91	53,701.00	27,263.17	49.23%

ADMINISTRATION Expenditures

101.41400.01010 FULL TIME EMPLOYEES	0.00	23,325.72	299,235.00	198,069.95	33.81%
101.41400.01050 VACATION BUY BACK	0.00	0.00	2,450.00	0.00	100.00%
101.41400.01210 PERA CONTRIBUTIONS-EMPLOYEE	0.00	1,742.54	22,380.00	14,813.63	33.81%
101.41400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,748.82	23,005.00	14,869.96	35.36%
101.41400.01300 HEALTH INSURANCE	0.00	4,577.88	54,181.00	35,861.89	33.81%
101.41400.01313 PRUDENTIAL LIFE INSURANCE	0.00	21.16	247.00	169.28	31.47%
101.41400.01510 WORKERS COMPENSATION	0.00	0.00	2,500.00	1,530.16	38.79%
101.41400.02000 OFFICE SUPPLIES	0.00	124.90	3,715.00	911.48	75.46%
101.41400.02030 PRINTED FORMS	0.00	141.00	1,377.00	1,116.07	18.95%
101.41400.02100 OPERATING SUPPLIES	0.00	(84.43)	625.00	39.32	93.71%
101.41400.02220 POSTAGE	0.00	114.54	3,445.00	2,478.62	28.05%
101.41400.03210 TELEPHONE	0.00	52.66	800.00	368.53	53.93%
101.41400.03310 TRAVEL EXPENSE	0.00	230.76	3,300.00	2,113.91	35.94%
101.41400.03500 PRINTING & PUBLISHING	0.00	64.50	360.00	129.00	64.17%
101.41400.03550 COUNTY FEES FOR SERVICE	0.00	0.00	2,500.00	17.77	99.29%
101.41400.04050 MAINTENANCE AGREEMENTS	0.00	0.00	6,519.00	6,700.91	(2.79%)
101.41400.04300 CONFERENCE & SCHOOLS	0.00	45.00	5,935.00	3,028.33	48.98%
101.41400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	570.00	403.20	29.26%
101.41400.04390 US BANK CC REBATE-MISCELLAN	0.00	0.00	0.00	(760.11)	0.00%
101.41400.04500 CONTRACTUAL SERVICES	0.00	0.00	5,345.00	5,610.64	(4.97%)
Total ADMINISTRATION Expenditures	0.00	32,105.05	438,489.00	287,472.54	34.44%

ASSESSOR Expenditures

101.41500.04000 CONTRACTUAL SERVICE	0.00	0.00	35,500.00	17,479.00	50.76%
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CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For GENERAL FUND (101)
For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total ASSESSOR Expenditures	0.00	0.00	35,500.00	17,479.00	50.76%
AUDIT & ACCTG SERVICES Expenditures					
101.41540.03010 AUDIT & ACCTG SERVICES	0.00	31.00	9,415.00	9,446.00	(0.33%)
Total AUDIT & ACCTG SERVICES Expenditures	0.00	31.00	9,415.00	9,446.00	(0.33%)
I.T. SERVICES Expenditures					
101.41600.04000 I.T. SERVICES	0.00	49.97	23,490.00	2,350.25	89.99%
Total I.T. SERVICES Expenditures	0.00	49.97	23,490.00	2,350.25	89.99%
LEGAL FEES Expenditures					
101.41610.03040 LEGAL FEES	0.00	10,144.85	125,000.00	64,920.39	48.06%
Total LEGAL FEES Expenditures	0.00	10,144.85	125,000.00	64,920.39	48.06%
ENGINEERING FEES Expenditures					
101.41710.03030 ENGINEERING FEES	0.00	0.00	9,000.00	2,533.50	71.85%
Total ENGINEERING FEES Expenditures	0.00	0.00	9,000.00	2,533.50	71.85%
PLANNING & ZONING Expenditures					
101.41720.02100 OPERATING SUPPLIES	0.00	0.00	117.00	0.00	100.00%
101.41720.02220 POSTAGE	0.00	0.00	150.00	129.85	13.43%
101.41720.03500 PRINTING & PUBLISHING	0.00	204.25	400.00	731.05	(82.76%)
101.41720.04000 PLANNER FEES	0.00	0.00	1,000.00	0.00	100.00%
Total PLANNING & ZONING Expenditures	0.00	204.25	1,667.00	860.90	48.36%
GOVERNMENT BUILDING Expenditures					
101.41940.01010 FULL TIME EMPLOYEES	0.00	1,048.40	13,522.00	8,607.57	36.34%
101.41940.01013 OVERTIME	0.00	169.54	0.00	169.54	0.00%
101.41940.01050 VACATION BUY BACK	0.00	0.00	269.00	0.00	100.00%
101.41940.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	91.31	1,026.00	658.15	35.85%
101.41940.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	91.24	1,027.00	665.61	35.19%
101.41940.01300 HEALTH INSURANCE	0.00	182.00	3,300.00	1,401.47	57.53%
101.41940.01313 PRUDENTIAL LIFE INSURANCE	0.00	1.04	13.00	8.32	36.00%
101.41940.01510 WORKERS COMPENSATION	0.00	0.00	500.00	0.00	100.00%
101.41940.02100 OPERATING SUPPLIES	0.00	166.54	7,500.00	7,670.34	(2.27%)
101.41940.02200 REPAIR & MAINTENANCE	0.00	227.32	7,200.00	3,411.42	52.62%
101.41940.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	750.00	124.20	83.44%
101.41940.03210 TELEPHONE	0.00	553.80	9,000.00	4,987.86	44.58%
101.41940.03810 ELECTRIC UTILITIES	0.00	2,154.82	22,000.00	13,325.19	39.43%
101.41940.03830 GAS UTILITIES	0.00	161.00	20,000.00	8,514.14	57.43%
101.41940.03841 RUBBISH REMOVAL	0.00	209.43	4,150.00	1,855.14	55.30%
101.41940.04000 CONTRACTUAL SERVICE	0.00	52.87	940.00	212.87	77.35%
101.41940.07000 PERMANENT TRANSFERS OUT	0.00	0.00	9,014.00	0.00	100.00%
Total GOVERNMENT BUILDING Expenditures	0.00	5,109.31	100,211.00	51,611.82	48.50%
POLICE PROTECTION Expenditures					
101.42100.01010 FULL TIME EMPLOYEES	0.00	76,804.46	983,188.00	643,016.57	34.60%
101.42100.01013 OVERTIME	0.00	2,106.37	99,500.00	34,300.35	65.53%
101.42100.01050 VACATION BUY BACK	0.00	0.00	5,000.00	0.00	100.00%

CITY OF SPRING LAKE PARK
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Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
101.42100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	11,909.29	153,825.00	102,015.39	33.68%
101.42100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,764.99	25,144.00	15,183.81	39.61%
101.42100.01300 HEALTH INSURANCE	0.00	11,775.56	148,000.00	91,266.28	38.33%
101.42100.01313 PRUDENTIAL LIFE INSURANCE	0.00	60.74	665.00	450.36	32.28%
101.42100.01510 WORKERS COMPENSATION	0.00	0.00	25,000.00	27,909.14	(11.64%)
101.42100.02000 OFFICE SUPPLIES	0.00	41.94	3,600.00	829.81	76.95%
101.42100.02030 PRINTED FORMS	0.00	0.00	1,000.00	115.00	88.50%
101.42100.02040 RANGE EQUIP & SUPPLIES	0.00	0.00	7,550.00	2,319.64	69.28%
101.42100.02100 OPERATING SUPPLIES	0.00	22.00	3,500.00	181.36	94.82%
101.42100.02120 MOTOR FUELS & LUBRICANTS	0.00	1,201.50	23,700.00	8,769.60	63.00%
101.42100.02220 POSTAGE	0.00	36.50	1,900.00	388.57	79.55%
101.42100.03050 MEDICAL EXPENSE	0.00	0.00	2,000.00	273.00	86.35%
101.42100.03210 TELEPHONE	0.00	315.96	3,400.00	2,158.18	36.52%
101.42100.03211 DATA SERVICES	0.00	244.93	16,992.00	8,030.67	52.74%
101.42100.03300 CLOTHING & PERSONAL EQUIP	0.00	191.60	9,970.00	4,004.65	59.83%
101.42100.03310 TRAVEL EXPENSE	0.00	25.42	500.00	259.03	48.19%
101.42100.03421 800 MHZ RADIO	0.00	0.00	2,006.00	1,299.12	35.24%
101.42100.04000 CONTRACTUAL SERVICE	0.00	0.00	16,860.00	10,115.86	40.00%
101.42100.04050 MAINTENANCE AGREEMENTS	0.00	0.00	4,000.00	2,449.46	38.76%
101.42100.04060 AUTO EQUIPMENT REPAIR	0.00	2,704.87	20,000.00	12,713.12	36.43%
101.42100.04070 OTHER EQUIPMENT REPAIR	0.00	502.66	3,500.00	1,930.25	44.85%
101.42100.04300 CONFERENCE & SCHOOLS	0.00	1,648.40	12,050.00	6,822.80	43.38%
101.42100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	1,485.00	1,290.00	13.13%
101.42100.05000 CAPITAL OUTLAY	0.00	0.00	35,472.00	30,009.40	15.40%
101.42100.07000 PERMANENT TRANSFERS OUT-800	0.00	7.89	25,355.00	709.16	97.20%
Total POLICE PROTECTION Expenditures	0.00	111,365.08	1,635,162.00	1,008,810.58	38.31%
FIRE PROTECTION Expenditures					
101.42200.04000 CONTRACTUAL SERVICE	0.00	16,588.00	199,057.00	132,704.00	33.33%
101.42200.04935 STATE FIRE AID	0.00	0.00	422,930.00	0.00	100.00%
101.42200.05000 CAPITAL OUTLAY	0.00	0.00	29,439.00	29,440.00	0.00%
Total FIRE PROTECTION Expenditures	0.00	16,588.00	651,426.00	162,144.00	75.11%
CODE ENFORCEMENT Expenditures					
101.42300.01010 FULL TIME EMPLOYEES	0.00	5,992.58	78,600.00	50,907.69	35.23%
101.42300.01030 PART TIME EMPLOYEES	0.00	0.00	10,080.00	0.00	100.00%
101.42300.01050 VACATION BUY BACK	0.00	0.00	1,462.00	0.00	100.00%
101.42300.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	449.44	5,858.00	3,818.05	34.82%
101.42300.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	452.32	6,855.00	3,842.48	43.95%
101.42300.01300 HEALTH INSURANCE	0.00	815.54	9,850.00	6,250.13	36.55%
101.42300.01313 PRUDENTIAL LIFE INSURANCE	0.00	4.28	51.00	34.24	32.86%
101.42300.01510 WORKERS COMPENSATION	0.00	0.00	1,450.00	276.30	80.94%
101.42300.02000 OFFICE SUPPLIES	0.00	0.00	500.00	25.98	94.80%
101.42300.02100 OPERATING SUPPLIES	0.00	155.69	1,300.00	492.74	62.10%
101.42300.02120 MOTOR FUELS & LUBRICANTS	0.00	80.10	1,600.00	592.09	62.99%
101.42300.02200 REPAIR & MAINTENANCE	0.00	0.00	1,000.00	47.43	95.26%
101.42300.03210 TELEPHONE	0.00	52.66	1,000.00	368.56	63.14%
101.42300.03310 TRAVEL EXPENSE	0.00	76.00	150.00	79.00	47.33%
101.42300.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,000.00	499.00	50.10%

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101.42300.04330 DUES & SUBSCRIPTIONS	0.00	0.00	2,000.00	2,211.55	(10.58%)
Total CODE ENFORCEMENT Expenditures	0.00	8,078.61	122,756.00	69,445.24	43.43%
STREET DEPARTMENT Expenditures					
101.43000.01010 FULL TIME EMPLOYEES	0.00	9,872.82	127,722.00	83,359.53	34.73%
101.43000.01013 OVERTIME	0.00	404.81	7,361.00	2,582.60	64.92%
101.43000.01020 ON CALL SALARIES	0.00	86.18	2,518.00	749.20	70.25%
101.43000.01050 VACATION BUY BACK	0.00	0.00	1,310.00	0.00	100.00%
101.43000.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	777.24	10,557.00	6,501.24	38.42%
101.43000.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	772.36	10,821.00	6,535.82	39.60%
101.43000.01300 HEALTH INSURANCE	0.00	1,555.41	23,105.00	11,962.72	48.22%
101.43000.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.86	107.00	70.91	33.73%
101.43000.01510 WORKERS COMPENSATION	0.00	0.00	9,000.00	8,326.61	7.48%
101.43000.02120 MOTOR FUELS & LUBRICANTS	0.00	786.29	18,000.00	5,572.83	69.04%
101.43000.02150 SHOP MATERIALS	0.00	0.00	2,000.00	2,075.70	(3.79%)
101.43000.02200 REPAIR & MAINTENANCE	0.00	37.42	7,500.00	4,319.68	42.40%
101.43000.02210 EQUIPMENT PARTS	0.00	581.05	6,000.00	4,095.21	31.75%
101.43000.02221 TIRES	0.00	0.00	760.00	0.00	100.00%
101.43000.02224 STREET MAINT SUPPLIES	0.00	0.00	1,393.00	0.00	100.00%
101.43000.02226 SIGNS & STRIPING	0.00	497.50	6,000.00	2,762.02	53.97%
101.43000.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,690.00	849.44	49.74%
101.43000.03210 TELEPHONE	0.00	17.55	370.00	122.82	66.81%
101.43000.04000 CONTRACTUAL SERVICE	0.00	0.00	840.00	253.10	69.87%
101.43000.04300 CONFERENCE & SCHOOLS	0.00	175.00	400.00	477.50	(19.38%)
101.43000.04330 DUES & SUBSCRIPTIONS	0.00	0.00	100.00	0.00	100.00%
Total STREET DEPARTMENT Expenditures	0.00	15,572.49	237,554.00	140,616.93	40.81%
RECREATION DEPARTMENT Expenditures					
101.45100.01010 FULL TIME EMPLOYEES	0.00	15,958.01	207,245.00	135,174.21	34.78%
101.45100.01040 TEMPORARY EMPLOYEES	0.00	3,614.38	13,700.00	10,118.76	26.14%
101.45100.01050 VACATION BUY BACK	0.00	0.00	2,600.00	0.00	100.00%
101.45100.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	1,196.84	15,669.00	10,138.03	35.30%
101.45100.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	1,476.00	17,165.00	10,934.14	36.30%
101.45100.01300 HEALTH INSURANCE	0.00	2,787.00	33,231.00	21,498.79	35.31%
101.45100.01313 PRUDENTIAL LIFE INSURANCE	0.00	14.54	176.00	116.32	33.91%
101.45100.01510 WORKERS COMPENSATION	0.00	0.00	1,700.00	567.72	66.60%
101.45100.02000 OFFICE SUPPLIES	0.00	641.71	1,625.00	2,263.64	(39.30%)
101.45100.02220 POSTAGE	0.00	2,507.12	6,800.00	4,436.24	34.76%
101.45100.02290 RECREATION EQUIP SUPPLIES	0.00	15.00	2,200.00	1,803.87	18.01%
101.45100.03310 TRAVEL EXPENSE	0.00	49.46	1,000.00	659.13	34.09%
101.45100.03500 PRINTING & PUBLISHING	0.00	0.00	9,857.00	2,454.58	75.10%
101.45100.04300 CONFERENCE & SCHOOLS	0.00	0.00	1,400.00	20.00	98.57%
101.45100.04330 DUES & SUBSCRIPTIONS	0.00	0.00	435.00	421.29	3.15%
Total RECREATION DEPARTMENT Expenditures	0.00	28,260.06	314,803.00	200,606.72	36.28%
PARKS DEPARTMENT Expenditures					
101.45200.01010 FULL TIME EMPLOYEES	0.00	10,352.80	133,160.00	87,414.08	34.35%
101.45200.01013 OVERTIME	0.00	1,176.33	7,211.00	3,879.16	46.20%
101.45200.01020 ON CALL SALARIES	0.00	346.12	2,518.00	1,128.98	55.16%

CITY OF SPRING LAKE PARK

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101.45200.01050 VACATION BUY BACK	0.00	0.00	2,474.00	0.00	100.00%
101.45200.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	890.67	10,943.00	6,932.03	36.65%
101.45200.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	893.07	11,305.00	7,013.18	37.96%
101.45200.01300 HEALTH INSURANCE	0.00	1,642.81	23,103.00	12,606.45	45.43%
101.45200.01313 PRUDENTIAL LIFE INSURANCE	0.00	8.92	107.00	71.35	33.32%
101.45200.01510 WORKERS COMPENSATION	0.00	0.00	10,500.00	8,861.63	15.60%
101.45200.02100 OPERATING SUPPLIES	0.00	48.71	1,000.00	577.95	42.21%
101.45200.02120 MOTOR FUELS & LUBRICANTS	0.00	732.89	17,000.00	5,183.37	69.51%
101.45200.02200 REPAIR & MAINTENANCE	0.00	990.90	7,000.00	5,079.94	27.43%
101.45200.02205 LAKESIDE PK EXP TO BE REIM	0.00	0.00	0.00	5,934.75	0.00%
101.45200.02210 EQUIPMENT PARTS	0.00	194.55	3,000.00	3,756.61	(25.22%)
101.45200.02221 TIRES	0.00	684.60	600.00	775.58	(29.26%)
101.45200.02225 LANDSCAPING MATERIALS	0.00	0.00	8,600.00	6,248.30	27.35%
101.45200.02280 UNIFORMS,SAFETY SHOES	0.00	0.00	1,700.00	849.44	50.03%
101.45200.02290 RECREATION EQUIP SUPPLIES	0.00	0.00	1,530.00	2,499.15	(63.34%)
101.45200.03210 TELEPHONE	0.00	52.66	232.00	368.53	(58.85%)
101.45200.03810 ELECTRIC UTILITIES	0.00	451.46	3,800.00	2,830.73	25.51%
101.45200.03830 GAS UTILITIES	0.00	80.96	4,000.00	2,015.70	49.61%
101.45200.03841 RUBBISH REMOVAL	0.00	0.00	300.00	63.87	78.71%
101.45200.04190 SATELLITE RENTAL	0.00	427.50	1,300.00	1,116.00	14.15%
101.45200.04300 CONFERENCE & SCHOOLS	0.00	0.00	800.00	72.50	90.94%
101.45200.04500 CONTRACTUAL SERVICES	0.00	0.00	760.00	253.10	66.70%
101.45200.04901 LAKESIDE PARK EXPENSE	0.00	8.44	11,500.00	11,508.44	(0.07%)
Total PARKS DEPARTMENT Expenditures	0.00	18,983.39	264,443.00	177,040.82	33.05%
FORESTRY Expenditures					
101.45300.02100 OPERATING SUPPLIES	0.00	0.00	46.00	0.00	100.00%
101.45300.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
101.45300.04300 CONFERENCE & SCHOOLS	0.00	0.00	545.00	390.00	28.44%
Total FORESTRY Expenditures	0.00	0.00	1,591.00	390.00	75.49%
MISCELLANEOUS Expenditures					
101.49000.01313 RETIREES LIFE INSURANCE	0.00	0.00	50.00	0.00	100.00%
101.49000.03600 INSURANCE	0.00	0.00	45,000.00	42,013.44	6.64%
101.49000.04390 MISCELLANEOUS	0.00	1,348.08	1,000.00	2,898.48	(189.85%)
101.49000.04420 SURCHARGES-PLMG	0.00	0.00	200.00	29.00	85.50%
101.49000.04430 SURCHARGES-HTG	0.00	0.00	400.00	70.18	82.46%
101.49000.04440 SURCHARGES-BLDG	0.00	0.00	2,000.00	810.06	59.50%
101.49000.07000 PERMANENT TRANSFERS OUT	0.00	0.00	170,000.00	10,000.00	94.12%
Total MISCELLANEOUS Expenditures	0.00	1,348.08	218,650.00	55,821.16	74.47%
Total GENERAL FUND Expenditures	\$ 0.00	\$ 250,952.05	\$ 4,242,858.00	\$ 2,278,813.02	46.29%
GENERAL FUND Excess of Revenues Over Expenditures	\$ 0.00	\$ (189,301.56)	\$ 0.00	\$ (416,140.43)	0.00%

CITY OF SPRING LAKE PARK
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Revised Budget

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Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 61,650.49	\$ 4,242,858.00	\$ 1,862,672.59	56.10%
Total Expenditures	\$	0.00	\$ 250,952.05	\$ 4,242,858.00	\$ 2,278,813.02	46.29%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ (189,301.56)	\$ 0.00	\$ (416,140.43)	0.00%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Revenues					
601.00000.34950 MISC REVENUE-NSF CHRGS	\$ 0.00	\$ 7.38	\$ 0.00	\$ 333.97	0.00%
601.00000.36210 INTEREST EARNINGS	0.00	0.00	50,000.00	0.00	100.00%
601.00000.37101 WATER COLLECTIONS	0.00	360.82	460,950.00	262,341.36	43.09%
601.00000.37103 SALES TAX COLLECTED	0.00	0.00	5,000.00	3,545.51	29.09%
601.00000.37104 PENALTIES/WATER	0.00	1,456.82	6,000.00	4,521.03	24.65%
601.00000.37109 SAFE DRINKING WATER FEE	0.00	16.86	13,928.00	10,437.04	25.06%
601.00000.37111 ADMINISTRATIVE CHARGE	0.00	433.59	68,000.00	53,469.10	21.37%
601.00000.37115 ESTIMATE READING CHRG	0.00	0.00	50.00	35.00	30.00%
601.00000.37151 WATER RECONNECT-CALL OUT F	0.00	18.25	1,200.00	1,031.75	14.02%
601.00000.37170 WATER PERMITS	0.00	0.00	100.00	0.00	100.00%
601.00000.37171 WATER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37172 WATER METER SALES & INSTALLA	0.00	0.00	1,000.00	1,407.20	(40.72%)
601.00000.37201 SEWER COLLECTIONS	0.00	659.45	790,100.00	547,522.04	30.70%
601.00000.37204 PENALTIES-SEWER	0.00	3,074.46	15,000.00	9,338.46	37.74%
601.00000.37250 SEWER CONNECTION CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.00000.37270 SEWER PERMITS	0.00	0.00	100.00	75.00	25.00%
601.00000.37271 SEWER PERMIT SURCHARGES	0.00	0.00	10.00	0.00	100.00%
601.00000.37273 SEWER HOOK-UP CHARGES	0.00	0.00	150.00	0.00	100.00%
601.00000.39206 TRANSFER FROM RECYCLING FU	0.00	0.00	1,000.00	0.00	100.00%
Total Revenues	0.00	6,027.63	1,415,298.00	894,057.46	36.83%
Total PUBLIC UTILITIES OPERATIONS Revenues	\$ 0.00	\$ 6,027.63	\$ 1,415,298.00	\$ 894,057.46	36.83%

Expenditures**WATER DEPARTMENT Expenditures**

601.49400.01010 FULL TIME EMPLOYEES	\$ 0.00	\$ 7,930.72	\$ 100,916.00	\$ 67,070.05	33.54%
601.49400.01013 OVERTIME	0.00	333.86	7,061.00	3,043.67	56.89%
601.49400.01020 ON CALL SALARIES	0.00	86.19	2,421.00	891.82	63.16%
601.49400.01040 TEMPORARY EMPLOYEES	0.00	3,406.24	19,100.00	10,046.74	47.40%
601.49400.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49400.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	626.32	8,280.00	5,325.43	35.68%
601.49400.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	883.98	9,979.00	6,142.57	38.45%
601.49400.01300 HEALTH & DENTAL INSURANCE	0.00	1,377.63	18,606.00	10,583.79	43.12%
601.49400.01313 LIFE INSURANCE	0.00	7.68	95.00	61.43	35.34%
601.49400.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49400.02000 OFFICE SUPPLIES	0.00	0.00	800.00	171.30	78.59%
601.49400.02030 PRINTED FORMS	0.00	0.00	2,000.00	571.15	71.44%
601.49400.02100 OPERATING SUPPLIES	0.00	0.00	800.00	389.20	51.35%
601.49400.02120 MOTOR FUELS & LUBRICANTS	0.00	160.20	4,000.00	1,176.21	70.59%
601.49400.02200 REPAIR & MAINTENANCE	0.00	18,400.14	48,500.00	45,736.37	5.70%
601.49400.02210 EQUIPMENT PARTS	0.00	0.00	1,000.00	397.54	60.25%
601.49400.02220 POSTAGE	0.00	67.50	2,500.00	1,401.05	43.96%
601.49400.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49400.02222 STREET REPAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
601.49400.02261 WATER TESTING	0.00	0.00	800.00	392.00	51.00%
601.49400.02262 WATER METER & SUPPLIES	0.00	0.00	5,500.00	6,541.76	(18.94%)

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49400.02264 SAFE DRINKING WATER FEE	0.00	0.00	13,844.00	6,956.04	49.75%
601.49400.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	558.94	41.16%
601.49400.03010 AUDIT & ACCTG SERVICES	0.00	0.00	2,502.00	2,502.00	0.00%
601.49400.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03)%
601.49400.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49400.03210 TELEPHONE	0.00	43.88	900.00	326.35	63.74%
601.49400.03310 TRAVEL EXPENSE	0.00	0.00	1,200.00	5.37	99.55%
601.49400.03500 PRINTING & PUBLISHING	0.00	0.00	7,000.00	6,885.79	1.63%
601.49400.03600 INSURANCE	0.00	0.00	8,900.00	8,244.20	7.37%
601.49400.03870 WATER USAGE-CITY OF BLAINE	0.00	0.00	4,000.00	1,235.41	69.11%
601.49400.04000 CONTRACTUAL SERVICE	0.00	0.00	5,850.00	8,064.40	(37.85)%
601.49400.04050 MAINTENANCE AGREEMENTS	0.00	885.28	13,775.00	3,442.44	75.01%
601.49400.04300 CONFERENCE & SCHOOLS	0.00	245.00	2,000.00	2,092.18	(4.61)%
601.49400.04330 DUES & SUBSCRIPTIONS	0.00	0.00	525.00	441.00	16.00%
601.49400.04370 PERMITS AND TAXES	0.00	0.00	7,800.00	5,895.52	24.42%
601.49400.04470 SURCHARGES-WATER	0.00	0.00	10.00	0.00	100.00%
601.49400.07000 PERMANENT TRANSFERS OUT	0.00	0.00	99,801.00	0.00	100.00%
Total WATER DEPARTMENT Expenditures	0.00	34,454.62	412,165.00	215,255.44	47.77%
WATER TREATMENT PLANT Expenditures					
601.49402.02100 OPERATING SUPPLIES	0.00	0.00	100.00	0.00	100.00%
601.49402.02120 MOTOR FUELS & LUBRICANTS	0.00	0.00	2,000.00	0.00	100.00%
601.49402.02160 CHEMICALS & CHEMICAL PROD	0.00	3,154.72	23,000.00	9,851.86	57.17%
601.49402.02200 REPAIR & MAINTENANCE	0.00	0.00	10,000.00	4,862.18	51.38%
601.49402.02210 EQUIPMENT PARTS	0.00	0.00	5,000.00	278.17	94.44%
601.49402.03030 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	100.00%
601.49402.03500 PRINTING & PUBLISHING	0.00	0.00	0.00	548.25	0.00%
601.49402.03600 INSURANCE	0.00	0.00	11,300.00	10,409.40	7.88%
601.49402.03810 ELECTRIC UTILITIES	0.00	8,098.01	80,000.00	46,917.33	41.35%
601.49402.03830 GAS UTILITIES	0.00	67.41	3,000.00	1,433.37	52.22%
601.49402.04000 CONTRACTUAL SERVICE	0.00	0.00	1,000.00	0.00	100.00%
601.49402.04370 PERMITS,DUES,SUBSCRIPTIONS	0.00	0.00	2,850.00	975.00	65.79%
601.49402.07000 PERMANENT TRANSFERS OUT	0.00	0.00	43,635.00	0.00	100.00%
Total WATER TREATMENT PLANT Expenditures	0.00	11,320.14	182,885.00	75,275.56	58.84%
SEWER DEPARTMENT Expenditures					
601.49450.01010 FULL TIME EMPLOYEES	0.00	7,930.72	100,916.00	67,070.16	33.54%
601.49450.01013 OVERTIME	0.00	333.87	7,061.00	3,043.77	56.89%
601.49450.01020 ON CALL SALARIES	0.00	86.19	2,421.00	891.82	63.16%
601.49450.01040 TEMPORARY EMPLOYEES	0.00	3,406.27	19,100.00	10,046.79	47.40%
601.49450.01050 VACATION BUY BACK	0.00	0.00	950.00	0.00	100.00%
601.49450.01210 PERA CONTRIBUTIONS-EMPLOYE	0.00	626.34	8,280.00	5,325.78	35.68%
601.49450.01220 FICA/MC CONTRIBUTIONS-EMPLO	0.00	884.10	9,979.00	6,098.41	38.89%
601.49450.01300 HEALTH & DENTAL INSURANCE	0.00	1,377.63	18,606.00	10,583.97	43.12%
601.49450.01313 LIFE INSURANCE	0.00	7.70	95.00	61.59	35.17%
601.49450.01510 WORKERS COMPENSATION	0.00	0.00	6,500.00	6,413.47	1.33%
601.49450.02000 OFFICE SUPPLIES	0.00	0.00	800.00	38.31	95.21%
601.49450.02030 PRINTED FORMS	0.00	0.00	1,500.00	571.16	61.92%
601.49450.02100 OPERATING SUPPLIES	0.00	0.00	500.00	710.99	(42.20)%

CITY OF SPRING LAKE PARK

Statement of Revenue and Expenditures

Revised Budget
For PUBLIC UTILITIES OPERATIONS (601)
For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
601.49450.02120 MOTOR FUELS & LUBRICANTS	0.00	160.21	4,000.00	1,176.19	70.60%
601.49450.02200 REPAIR & MAINTENANCE	0.00	2,140.50	10,000.00	4,420.92	55.79%
601.49450.02210 EQUIPMENT PARTS	0.00	0.00	2,000.00	298.50	85.08%
601.49450.02220 POSTAGE	0.00	67.50	2,500.00	1,176.03	52.96%
601.49450.02221 TIRES	0.00	0.00	1,000.00	0.00	100.00%
601.49450.02222 STREET REPAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
601.49450.02262 WATER METER & SUPPLIES	0.00	0.00	5,000.00	6,541.74	(30.83%)
601.49450.02280 UNIFORM ALLOWANCE	0.00	0.00	950.00	558.95	41.16%
601.49450.03010 AUDIT & ACCTG SERVICES	0.00	779.00	2,502.00	2,502.00	0.00%
601.49450.03030 ENGINEERING FEES	0.00	0.00	1,000.00	1,250.25	(25.03%)
601.49450.03040 LEGAL FEES	0.00	0.00	300.00	0.00	100.00%
601.49450.03210 TELEPHONE	0.00	43.89	700.00	326.39	53.37%
601.49450.03310 TRAVEL EXPENSE	0.00	0.00	1,000.00	5.38	99.46%
601.49450.03500 PRINTING & PUBLISHING	0.00	0.00	300.00	0.00	100.00%
601.49450.03600 INSURANCE	0.00	0.00	8,700.00	7,791.02	10.45%
601.49450.03810 ELECTRIC UTILITIES	0.00	341.78	3,200.00	2,262.08	29.31%
601.49450.03840 METRO WASTE CONTROL	0.00	40,896.76	490,716.00	368,070.84	24.99%
601.49450.04000 CONTRACTUAL SERVICE	0.00	0.00	11,850.00	3,253.10	72.55%
601.49450.04050 MAINTENANCE AGREEMENTS	0.00	885.28	11,460.00	1,219.93	89.35%
601.49450.04300 CONFERENCE & SCHOOLS	0.00	0.00	2,450.00	1,355.45	44.68%
601.49450.04330 DUES & SUBSCRIPTIONS	0.00	0.00	150.00	0.00	100.00%
601.49450.04390 MISCELLANEOUS	0.00	0.00	100.00	0.00	100.00%
601.49450.04450 RESERVE CAPACITY CHARGES	0.00	0.00	2,700.00	0.00	100.00%
601.49450.04460 SURCHARGES-SEWER	0.00	0.00	10.00	0.00	100.00%
601.49450.07000 PERMANENT TRANSFERS OUT	0.00	0.00	79,952.00	0.00	100.00%
Total SEWER DEPARTMENT Expenditures	0.00	59,967.74	820,248.00	514,064.99	37.33%
Total PUBLIC UTILITIES OPERATIONS Expenditures	\$ 0.00	\$ 105,742.50	\$ 1,415,298.00	\$ 804,595.99	43.15%
PUBLIC UTILITIES OPERATIONS Excess of Revenues Over	\$ 0.00	\$ (99,714.87)	\$ 0.00	\$ 89,461.47	0.00%

CITY OF SPRING LAKE PARK
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2016-8 Ending August 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$	0.00	\$ 6,027.63	\$ 1,415,298.00	\$ 894,057.46	36.83%
Total Expenditures	\$	0.00	\$ 105,742.50	\$ 1,415,298.00	\$ 804,595.99	43.15%
Total Excess of Revenues Over Expenditures	\$	0.00	\$ (99,714.87)	0.00	\$ 89,461.47	0.00%

CITY OF SPRING LAKE PARK
STATEMENT OF FUND BALANCE
AUGUST 2016

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 953,597.70
102	ELECTIONS	\$ 50,638.40
103	POLICE RESERVES	\$ 847.78
104	NORTH CENTRAL SUBURBAN CABLE	\$ 7,114.03
108	POLICE FORFEITURES	\$ 22,647.10
112	ESCROW TRUST	\$ 97,249.06
 <u>SPECIAL REVENUE FUNDS</u>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 21,605.79
225	PARK ACQUISITION & IMPROVEMENTS	\$ 228,182.77
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 7,042.51
227	HRA EXCESS	\$ 167,623.54
229	SANBURNOL PARK IMPROVEMENTS	\$ 12,711.12
230	RECYCLING	\$ 68,943.84
234	STREET LIGHTING	\$ 34,128.80
235	RIGHT-OF-WAY MAINTENANCE	\$ 16,315.75
237	PARK & RECREATION SPECIAL PROJECTS	\$ 20,725.75
238	GRANTS & SPECIAL PROJECTS	\$ 1,701.97
240	TOWER DAYS	\$ 13,184.81
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 50,113.80
244	RECREATION PROGRAMS	\$ 430,932.20
248	TRAFFIC EDUCATION	\$ 68,199.20
 <u>DEBT SERVICE FUNDS</u>		
304	2016A NORTH METRO CABLE BOND-DEBT SERVICE	\$ 14,987.28
313	2011A FIRE EQUIPMENT BOND-DEBT SERVICE	\$ 4,101.00
328	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$ (5,870.00)
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 86,356.53
330	2014A G.O. IMPRV-DEBT SERVICE (2014-15 STR)	\$ 656,847.61
384	2005A FIRE DEPARTMENT-DEBT SERVICE	\$ 29,079.48
 <u>CAPITAL PROJECTS FUNDS</u>		
400	REVOLVING CONSTRUCTION	\$ 773,330.37
402	MSA MAINTENANCE	\$ 77,225.50
403	CAPITAL REPLACEMENT	\$ 407,646.53
407	SEALCOATING	\$ 80,209.74
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 21,651.29
416	BUILDING MAINTENANCE & RENEWAL	\$ 102,746.75
421	81ST AVE REHAB-MSA	\$ 80,971.52
425	STORM SEWER REHAB	\$ 66,054.27
427	ABLE ST & TERRACE RD IMPROVEMENTS	\$ 111,075.58
429	2013 EQUIPMENT CERTIFICATE	\$ 102,169.41
430	2014-2015 ST IMPRV PRJ	\$ 534,312.82
 <u>ENTERPRISE FUNDS</u>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 1,856,525.45
601	PUBLIC UTILITY OPERATIONS	\$ 1,264,043.46
602	WATER TREATMENT PLANT	\$ 116,431.89
609	MUNICIPAL LIQUOR	\$ 116,641.73
610	ON-SALE NOTE PROCEEDS	\$ 519,105.67
 <u>INTERNAL SERVICE FUNDS</u>		
700	SEVERANCE	\$ -
 GRAND TOTAL		 <u><u>\$ 9,289,149.80</u></u>

From: [League of MN Cities](#)
To: [Spring Lake Park](#)
Subject: Official 2017 LMC Dues Invoice
Date: Wednesday, September 07, 2016 10:30:32 AM
Attachments: [LMC Memberships Dues Invoice 238470.pdf](#)
[Mayors Dues Invoice.pdf](#)

Dear Member City Official,

Greetings! As I wrap up my first year as the Executive Director of the League of Minnesota Cities (LMC), I want to take this opportunity to extend my gratitude to you for continuing to support the work we do on your behalf. I have had the opportunity to attend council meetings, visit city halls, connect with leaders from many other state leagues, and work with our colleagues in schools, counties, and townships. I know that each of you has a distinct and personal perspective on what we can do to help our communities thrive, and I'm honored to be in a position to help facilitate that passion.

Attached you will find your 2017 membership dues statement effective September 1, the start of the League's fiscal year. Please note the invoice includes a dues schedule increase of 3%, which was approved by the League Board of Directors at its August meeting. *To find out more about how your dues are calculated, visit www.lmc.org/dues.*

Before we begin this new LMC fiscal year, I wanted to mention just a few highlights from 2015-2016:

- Because of League advocacy efforts in 2016, cities have clarity around the use of police-worn body cameras, access to grants for broadband investments, and opt-out authority related to drop homes, also known as "granny pods." The League also successfully lobbied for a bill that made favorable modifications to the Veterans Preference Act and absentee balloting legislation.
- LMC continues to advocate for collaboration and innovation across many levels of local government. At its 2016 Annual Conference, LMC partnered with the Alliance for Innovation to bring local government officials from across the country to St. Paul to share in our conference experience. We also worked with the school boards, counties, and townships associations to offer our first co-sponsored workshop on leading with civility.
- After an extensive search, the League hired Melissa Reeder as LMC's new Chief Information Officer. She'll play a critical role in helping us determine how our internal technology can be expanded to better serve our members, as well as how LMC can help our member cities navigate their own technology needs. It's no small feat, but it's a big step in the right direction and we're looking forward to the challenge.
- Finally, I encourage you to take a look at our 2015-2016 Annual Report at www.lmc.org/annualreport. There, you'll find more information about our current and future priorities, my personal reflections on the year, and some financial notes.

I welcome your comments and invite you to contact me with your questions, concerns, and ideas about your membership dues and any of the services we provide to your city.

Sincerely,

David Unmacht
Executive Director

Membership Dues Invoice

Effective during 2016-2017



City of Spring Lake Park

Dues Amount: \$6,658

(Dues amount rounded to nearest dollar.)

Population: 6,513

(Population represents the 2015 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at: www.lmc.org/dues

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2016. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.4%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2016

David Unmacht
Executive Director, League of Minnesota Cities

Please Remit To:

Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or reference
invoice #238470 on your
payment.

Questions: billing@lmc.org
Phone: (651) 281-1200

*Annual dues include subscriptions to *Minnesota Cities* magazine at \$30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.



Minnesota
Mayors
Association

**MMA Executive Committee
2016-2017**

President
H. Peterson
Blooming Prairie
(507) 456-6264
hcpikbpb@citilink.net

1st Vice President
Tim Meehl
Perham
(218) 371-9646
tmeehl@cityofperham.com

2nd Vice President
Mary McComber
Oak Park Heights
(651) 351-7879
marymccomber@aol.com

3rd Vice President
Kathi Hemken
New Hope
(763) 537-7990
khemken@ci.new-hope.mn.us

4th Vice President
Nora Slawik
Maplewood
(651) 738-7099
nora.slawik@ci.maplewood.mn.us

Secretary
Rita Albrecht
Bemidji
(218) 760-8715
rita.c.albrecht@gmail.com

Treasurer
Dave Unmacht
LMC
(651) 281-1205
dunmacht@lmc.org

Past President
Molly Park
Sunfish Lake
(651) 455-8809
mollypark@me.com

**Secretariat services
provided by:**
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044
(651) 281-1200

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS ASSOCIATION

For the Fiscal Year Beginning September 1, 2016

**Annual Dues
for
Minnesota Mayors Association Membership.....\$30.00**

Minnesota Mayors Association Membership Dues for:

Mayor: _____

City: _____

Mayor's Preferred E-mail*: _____

Mayor's Preferred Phone*: _____

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Payment can be included on the same check as the city's League membership dues, if desired. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

*The Minnesota Mayors Association is requesting this additional personal contact information to ensure communications on the mayor's listserv, meetings, and other events reach all members on a timely basis.

Membership in the Minnesota Mayors Association can be transferred from an out-going to an in-coming mayor. To transfer a Mayors Association membership contact Kellie Sundheim at ksundheim@lmc.org.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License
Temporary Liquor License

September 19, 2016

Temporary Liquor License (1 day)

Prince of Peace Lutheran Church – Event October 15, 2016

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

September 19, 2016

General Contractor

Beaudette Construction, Inc.

High Profile Grounds

Mechanical Contractor

Heating & Cooling Design

Little Igloo HVAC, Inc.

Plumbing Contractor

Farr Plumbing & Heating, LLC

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permits

September 19, 2016

Sign Permits

IBL America

8201 Central Ave

SDDI Signs

Substance Church

8299 Central Avenue NE

Sign Minds, Inc.

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N E
SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: 8/22/16
NAME OF APPLICANT: SDDI Signs / Sean Sawder
ADDRESS OF APPLICANT: 8627 Eagle Creek Cir Savage MN 55378
TELEPHONE NUMBER OF APPLICANT: 952 224 9906
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is
to be attached or erected IBL America

New Construction: _____ Remodel: X Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.


Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: SDDI Signs

Address: 8627 Eagle Creek Cir Savage MN 55378
Is an Electrical Permit required? No / Sign is Non Illuminated

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$ 181.00 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

(west)

SQUARE FOOTAGE OF FRONT OF BUILDING:

3360

SQUARE FOOTAGE OF ALL EXISTING SIGNS:

203 $\cancel{\text{ft}}$ see attached sheet

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS:

55 $\cancel{\text{ft}}$ (building)

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Existing - see attached

1008 $\cancel{\text{ft}}$ - 30%
203 $\cancel{\text{ft}}$ - existing
55 $\cancel{\text{ft}}$ - proposed

750 $\cancel{\text{ft}}$ Remaining

proposed

41 $\cancel{\text{ft}}$ \$60 + 1 = 61.00

3 $\cancel{\text{ft}}$ \$60

11 $\cancel{\text{ft}}$ \$60

\$181

On Building now 8/22/16

Fire Place by Pixly, 24" x 232" = 38.66 sq/ft

Pure Water, 22" x 197" = 30 sq/ft

Soft Water, 22" x 225" = 34.37 sq/ft

Aspen Mills, 32" x 16' = 42.66 sq/ft

RTI Restoration Technologies INC, 24" x 175" = 29.16 sq/ft

Olympia, 29" x 142" = 28.59 sq/ft

} North

} west

Total = 203.44 sq/ft

IBL America, 70.5" x 150.25" = 73.55 sq/ft (That is with a box around the entire sign) / North Side

Sean Sowder

From: Michelle Scott <michelle@ibl-america.com>
Sent: Wednesday, August 24, 2016 1:05 AM
To: Sean Sowder
Subject: Fwd: Sign info
Attachments: FW: Sign info; ATT00001.htm; Exterior Signage R3.pdf; ATT00002.htm; 8628 IBL exterior.xls; ATT00003.htm

Sean,
Will this suffice?
Lemme know.
Michelle

Sent from my iPhone

Begin forwarded message:

From: "Steve - Aspen Mills Uniforms" <steve@aspenmills.com>
To: "Michelle Scott" <michelle@ibl-america.com>
Subject: FW: Sign info

Hi Sean,

I am the President of our building association and Michelle at IBL America has my approval to install the signage in the above files as long as you get approval from the city of Spring Lake Park .
Please contact me with any questions or concerns

Thanks,

Steve Soderquist

Aspen Mills Uniforms
8201 Central Ave NE Spring Lake Park, MN 55432
steve@aspenmills.com 763.785.1055 763.785.1395 fax

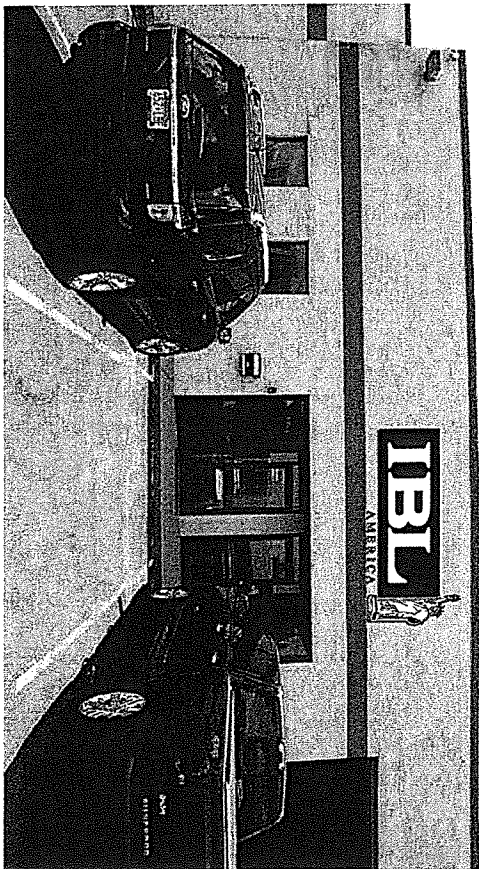
From: Michelle Scott [<mailto:michelle@ibl-america.com>]
Sent: Monday, August 22, 2016 4:32 PM
To: steve@aspenmills.com; jeff@olympiccom.com
Subject: Fwd: Sign info

These are the proposals for our exterior signage.
Can you write a statement for Sean Sowder at SDDI Signs to submit with the permit documentation for the city please? Just something simple that gives the Associations approval.
Thank you,
Michelle;)

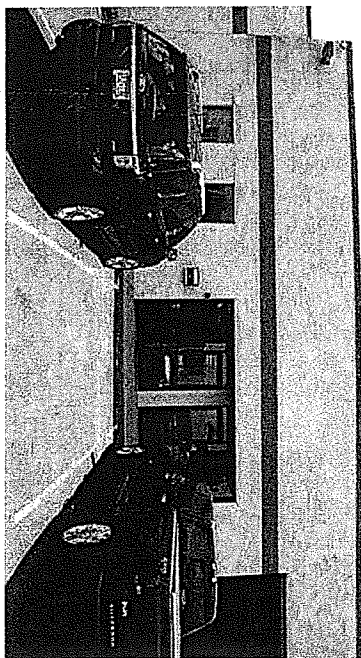
Sent from my iPhone

Begin forwarded message:

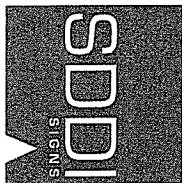
RENDERING



EXISTING



41'0"
3'0"
11'0"
55'0"



Define Your Image.
8627 EAGLE CREEK CIRCLE
SAVAGE, MN 55378
P. 952-224-9906
F. 952-224-9909
sddi@gnsystems.com

Project	Exterior Signage
Client	IBL America
Project Manager	Sean S.
Drawn By	M. Scardito
Scale	1/20
File Name	Pan Sign
Origin Date	6.30.16
Revised Date	7.1.16
Revision	3

This drawing is the sole property of SDDI Sign Systems. All rights are reserved. No part of this drawing may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without prior written permission from SDDI Sign Systems.

Sign Type
Pan Sign

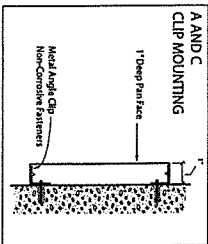
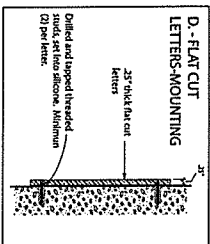
KEY

- A. 1" ALUMINUM PAN SIGN PAINTED DARK GREEN TO MATCH VINYL
- B. 1/4" WHITE ACRYLIC LETTERS W/3 TAPE TO PAN FACE
- C. 1" WHITE ALUMINUM PAN SIGN WITH DARK GREEN VINYL 220-56
- D. 1/4" FLAT CUT ACRYLIC LETTERS PAINTED DARK GREEN TO MATCH VINYL



SIDE

MOUNTING



Please sign and return drawing/s to SDDI Signs. Signature below indicates approval of BOTH design and/or placement of sign/s.

PLEASE EMAIL OR FAX YOUR APPROVAL BACK

Approved
As Is

Approved
With Changes

Please Change
and Resubmit

PAGE 1 OF 3

CITY OF SPRING LAKE PARK
1301 81ST AVENUE N E
SPRING LAKE PARK, MN 55432

SIGN PERMIT APPLICATION

DATE: 8.31.16
NAME OF APPLICANT: SignMinds, Inc.
ADDRESS OF APPLICANT: 1400 Quincy Street NE, Minneapolis, MN 55413
TELEPHONE NUMBER OF APPLICANT: 612.767.6340
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is
to be attached or erected Substance Church, 8299 Central Ave NE Spring Lake Park

New Construction: X Remodel: _____ Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: SignMinds, Inc. - J'von Sims

Address: 1400 Quincy Street NE, Minneapolis, MN 55413

Is an Electrical Permit required? Yes.

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been - issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: 303.00 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: ~~218' x 20' = 4,360~~ 8048

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 0 50

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 282.91 283

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE THURSDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Existing
25 x 2 = 50 (pylon)

2414 - 30%
50 Existing
283 Proposed

2081 Remaining

proposed (Building)

283

\$60 + \$243 = \$303

582 in

70 in

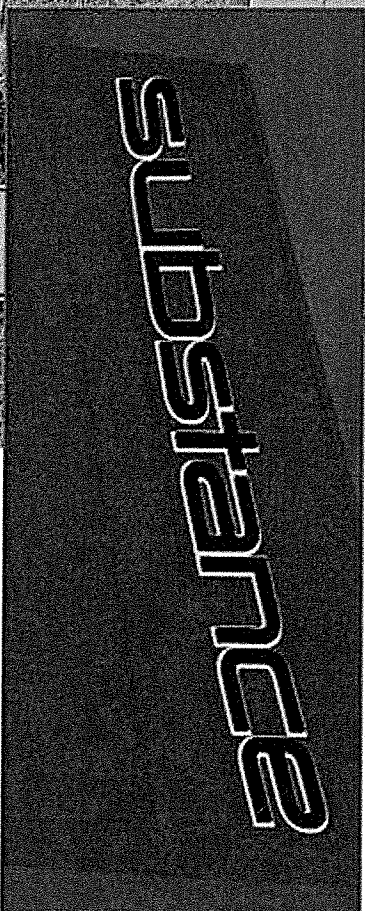
substance

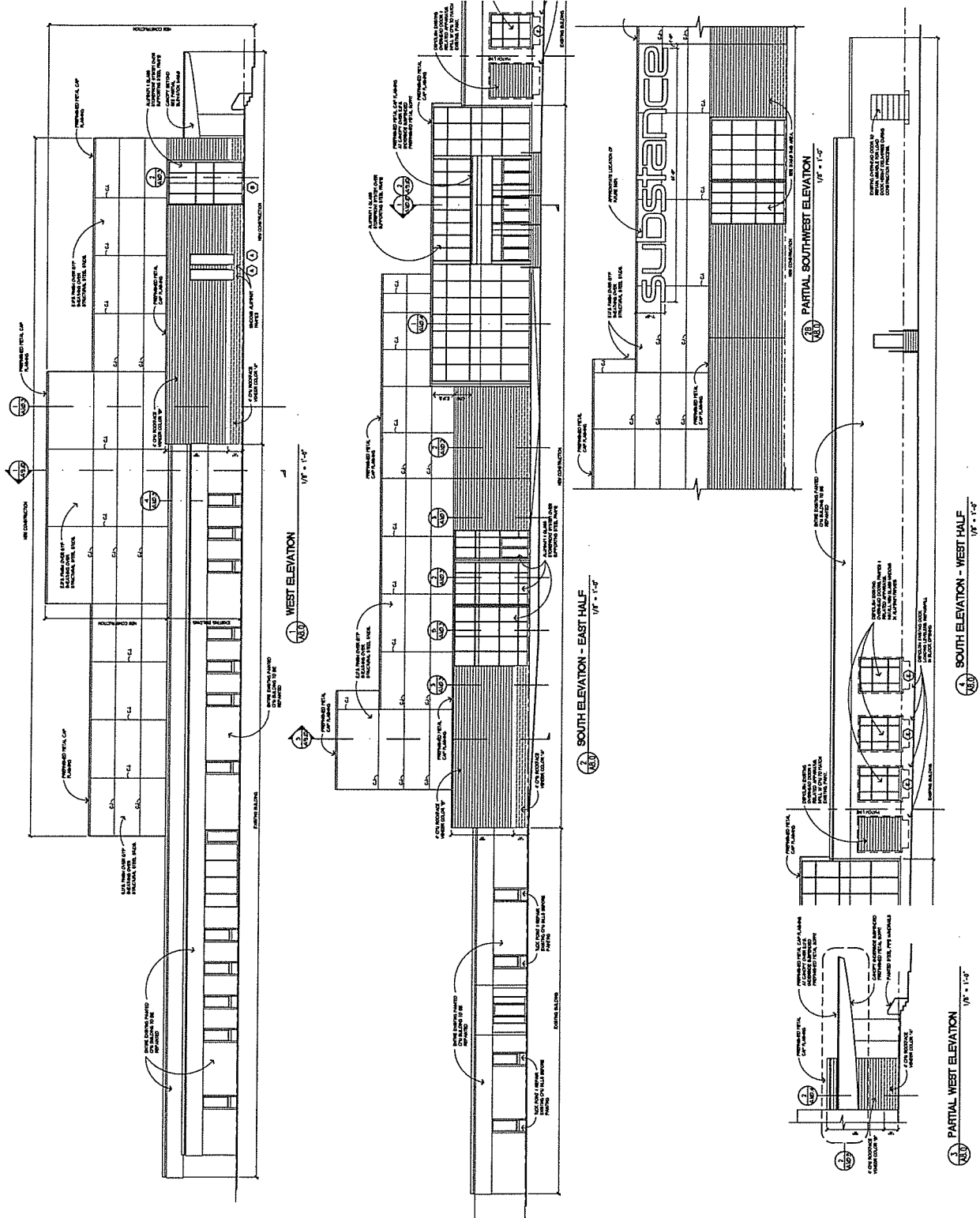
Illuminated channel letter sign - includes wireway grid frame - outline plate around letters to catch halo lighting - white LED

2837



Night view / lighting







Police Report

August 2016

Submitted for Council Meeting – September 19, 2016

The Spring Lake Park Police Department responded to four hundred and fifty-nine calls for service for the month of August 2016. This is compared to responding to four hundred and fifty-four calls for service in August of 2015.

The Spring Lake Park Police Department deployed our "Speed Trailer" at six different locations in our city for the month of August 2016. Although the deployments of the speed trailer were less for this month than others, we continue to try and proactively inform our public and facilitate change in driving behaviors.

The police department continues to look for new and innovative ways of proactively policing our community. As part of our continued effort the Mayor, City Council and residents may have noticed that the police department has been able to acquire three solar powered stop signs and with the assistance of Public Works Director Terry Randall and his staff and have deployed these signs at 83rd Ave and University Service Road and University Service Road and Sanburnol Drive, the deployment of the signs at these locations will hopefully solve traffic issues that have historically plagued our community.

The police department as part of this continued effort has also acquired two solar powered speed signs and with the assistance of the public works department have deployed these signs on Able St. in the 8200 block and 8300 block, for north and southbound traffic, just in time for the beginning of our 2016-2017 School Year.

These acquisitions are a direct result of the self-funding "Traffic Education Program" that is orchestrated through our city attorney's office under the "Rules of Prosecutorial Authority". The police department will strive to continue our proactive approach to policing our community and keeping our residents and those visiting our community as safe as possible.

Investigator Baker reports handling a case load of sixty-one cases for the month of August 2016. Fifty of these cases were felony in nature, three of these cases were gross misdemeanor in nature and eight of these cases were misdemeanor in nature. Along with his current case load, Investigator Baker also monitors ten active forfeiture cases and attempts to bring all his cases to closure as soon as practicable.

Investigator Baker did note a couple of cases of interest for the month of August 2016;

Investigator Baker assisted the Minnesota Department of Public Safety with the execution of a search warrant at a local business for possible fraudulent business activity, this case remains under investigation by the Minnesota Department of Public Safety.

Investigator Baker indicated that on August 18, 2016 during a TZD detail a vehicle was stopped for equipment violations in the City of Spring Lake Park and the driver was arrested for "Giving False Information to a Police Officer". As a result, a search warrant was obtained and executed on the vehicle and 380 grams of Methamphetamine, counterfeit money and a handgun were located. This case was charged as an in custody case. For further details, see Investigator Baker's attached report.

The Spring Lake Park Police Department Office Staff remain steadfast in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, while continuing to address citizen concerns at our "Police Public Walk up Window", along with other duties that may be assigned on a daily basis.

The month of August has been a busy month for myself as well, besides handling the day to day operations of the police department. I continue to attend numerous meetings through the month that account for the majority of my time. I was able to attend "Nite to Unite", with Administrator Buchholtz. We were able to attend numerous community block parties and had very pleasant conversations with our residents. I would like to personally thank each and every resident for their continued support of our police department and police officers, during "Nite to Unite", at virtually every block party that we visited residents were thanking myself and the officers of the police department for the job that we do and reiterating their support for us. On behalf of myself and the officers of the police department, we would like to publicly thank you for your support! I would also like to reassure our residents that myself and the officers of the police department will stay the course and provide the type of law enforcement services that our community has enjoyed and expects from their police department.

This will be the end of my report for the month of August 2016.

Are there any questions?



Investigator
Brad Baker

Spring Lake Park Police Department

Investigations Monthly Report

August 2016

Total Case Load

Case Load by Level of Offense: 61

Felony	50
Gross Misdemeanor	3
Misdemeanor	8

Case Dispositions:

County Attorney	4
Juvenile County Attorney	0
City Attorney	0
Forward to Other Agency	1
SLP Liaison	0
Carried Over	54
Unfounded	0
Exceptionally Cleared	2
Closed/Inactive	0

Forfeitures:

Active Forfeitures	10
Forfeitures Closed	0

Notes:

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: NORTHLAND SECURITIES SCOPE OF SERVICES AGREEMENT
DATE: SEPTEMBER 7, 2016

The City of Spring Lake Park has received an application for a tax increment financing district from Dominium Development and Acquisition, along with the prerequisite fee and escrow.

As the City's financial advisor, Northland Securities typically performs many of the tasks associated with the creation of a TIF district. In order to begin the work of reviewing the TIF application and preparing the TIF plan and development agreement, approval of a scope of services agreement is in order. The total cost of the scope of services agreement is not to exceed \$8,000. This fee, and other related TIF application expenses (bond counsel, publication expenses, etc), will be paid with funds deposited by the applicant.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

FINANCIAL PLANNING AGREEMENT
BY AND BETWEEN
THE CITY OF SPRING LAKE PARK, MINNESOTA
AND
NORTHLAND SECURITIES, INC.
TAX INCREMENT FINANCING DISTRICT (HOUSING)

This Agreement made and entered into by and between the City of Spring Lake Park, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to use the services of NSI for financial planning assistance related the establishment of a new tax increment financing (housing) district (the "TIF District");

WHEREAS, the Project is intended solely for financial planning and NSI is not providing advice on the timing, terms, structure or similar matters related to a specific bond issue;

WHEREAS, NSI desires to furnish services to the City as hereinafter described; and

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

The scope of work will undertake the process to establish the proposed tax increment financing district. Legal services to review the TIF plan and the approving resolution are not provided by NSI and are not subject to this agreement. Inspection services to determine if the project meets the definition of "Substandard Building" as defined by Minnesota Statutes, Section 469.174, subdivision 10, are not provided by NSI and are not subject to this agreement.

NSI will provide the following services:

1. Collect data for the TIF District, including:
 - Parcel identification numbers for all parcels in the Development District and TIF District.
 - Estimated market value and tax capacity value for all parcels in the TIF District.
 - Current property tax rates for all jurisdictions.
 - City map showing project location and parcel boundaries.
2. Evaluate and advise City on type of TIF district.
3. Set and distribute calendar of meetings and key dates.
4. Provide guidance on statutory findings.
5. Collect data about the Project, including:
 - Type, size, value, and timing of proposed development.
 - Activities and estimated costs (project budget) to be paid by the TIF District.
6. Review basis for findings for establishing TIF District, including:
 - Statutory criteria for proposed district.

- Developer justification (“but for”) for the use of tax increment from the TIF District.
 - Review of Developer project pro forma and operating pro forma and calculation of return on equity (cash) with and without tax increment assistance.
 - Provide City with memorandum on findings on “but for” analysis.
7. Determine and confirm a basic understanding by the applicable City staff and representatives of key criteria for the process including:
 - Boundaries of Development District.
 - Specific development objectives to address in the planning documents beyond the proposed project.
 - Official newspaper and publication schedule.
 - An understanding by the attorney who will review the plan and final resolution.
 8. Obtain any additional data not collected in #1, including:
 - Building permits issued for parcels in the TIF District over the past 18 months.
 - Current comprehensive plan.
 9. Assist with preparation of notice of hearing and assist City with compliance with statutory requirements for mailing and publication.
 10. Assist the City and City’s attorney with drafting of the development agreement.
 11. Prepare planning documents including program for the Development District, if necessary, and plan for the TIF District (the “TIF Plan”).
 12. Distribute draft planning documents with letter of explanation and other supporting information to county and school district.
 13. Assist with preparation of resolutions authorizing the TIF District and approving the plan.
 14. Prepare and distribute resolution for planning commission findings, if necessary (scope does not include NSI attendance at planning commission meeting).
 15. Prepare and distribute packet for public hearing including TIF plan and approving resolution.
 16. Attend and facilitate discussion at public hearing.
 17. Prepare TIF record book (electronic transcript).
 18. Submit district for certification by the county.
 19. File district with the State.

COMPENSATION

The budget for undertaking the tasks in this agreement is an amount not to exceed \$8,000. The amount is based on the estimated number of hours required to complete these tasks at an hourly billing rate of \$200 per hour plus reimbursable expenses for travel, printing, and mailing. NSI will bill on a monthly basis for actual services performed and reimbursable expenses.

The City may at its discretion authorize NSI to undertake additional tasks, including meeting attendance, beyond the tasks listed above. Additional planning services will be billed monthly at a rate of \$200 per hour.

Invoices will detail the work performed, requested compensation for the period and show amounts previously billed.

ASSIGNED NORTHLAND EMPLOYEE

The NSI employee responsible for providing services pursuant to this agreement and for the services performed is Tammy Omdal.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

DISCLAIMER

In performing service under this agreement, NSI is relying on the accuracy of information provided by the Developer and the City and the services provided by Northland are based on current State Law. The parties agree that the Minnesota property tax system and other laws may change and may affect the accuracy and validity of services provided by NSI. NSI will perform its work using the best available information. The City recognizes and accepts that future property values, tax levies and tax rates may vary from the assumptions used by NSI and such changes may affect the work product produced and provided by NSI.

TERM OF THIS AGREEMENT

This Agreement shall terminate upon NSI's completion of the tasks listed above and the filing of the adopted district with the State. This Agreement may also be terminated upon thirty (30) days written notice by either the City or NSI. Absent a separate written agreement to the contrary, termination of this Agreement without providing at least thirty (30) days written notice shall result in "early termination". In the event of "early termination" by the City, NSI shall provide the City with an itemized hourly statement of services already provided. All billable hours by NSI shall be billed at the stated hourly rates should "early termination" occur.

Dated this ____ day of September, 2016.

Northland Securities, Inc.

By: JR Fifield Jr.

John R. Fifield, Jr., Executive Vice President

City of Spring Lake Park, Minnesota

By: _____

Title

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: TERRY RANDALL, PUBLIC WORKS DIRECTOR
SUBJECT: AUTHORIZATION TO CONTRACT PAINTING OF EXTERIOR OF PUBLIC WORKS BUILDING
DATE: SEPTEMBER 15, 2016

I am seeking authorization to contract with a company to paint the exterior of the Public Works building. The Public Works Department staff is in the process of pressure washing the exterior to remove old paint along with dirt and grime. The wall facing Kwik Trip is also being cleaned. Once the cleaning is completed, patching of the holes in the concrete block and walls will take place.

I requested a quote for the painting from the same contractor, Better-Tone Decorators, Inc., that same contractor that painted the inside of the building. The quote total is \$9,553.00 and is attached for your review.

Based on the quote received, I recommend that we contract with Better-Tone Decorators, Inc. The funds would come from the Utility Renewal and Replacement Fund.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

- ESTIMATE -



BETTER-TONE DECORATORS, INC.

TEL. (763) 786-4514

2021 144th Lane N.E.
Ham Lake, MN 55304

Cell 612-386-6541

Spring Lake Park Public Works

September 14, 2016

Att. Terry Randell

Job: Warehouse

BID INCLUDES

Prime bare spots and paint exterior of warehouse using super paint from Sherwin williams.

Paint stripe on exterior where Terry decides it will be

SLP to power wash exterior

Labor and material \$9,553.00

MEMORANDUM

TO: MAYOR HANSEN AND MEMBERS OF THE CITY COUNCIL
FROM: DANIEL R. BUCHHOLTZ, CITY ADMINISTRATOR
SUBJECT: CANCEL BOND LEVIES FOR 2016/2017
DATE: SEPTEMBER 7, 2016

There are two additional bond levies that need to be cancelled for the 2016, pay 2017 tax levy. The first is the 2005A GO Bond/2013A GO CIP Bond, which was used to finance SBM Fire Station 3. This levy is covered through a set-aside of Local Government Aid. The second is the 2016A GO Capital Note, which was used to finance equipment for North Metro TV. This levy is covered through franchise fees passed through by North Metro TV.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 16-22

RESOLUTION CANCELLING OR REDUCING BOND LEVIES – 2016/2017

BE IT RESOLVED by the City Council of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, that there is irrevocably available and on-hand funds for the following General Obligation bonds:

1. The sum of \$65,534.49 for the 2017 installment of the 2005A G.O. Capital Improvement Plan Bond.
2. The sum of \$13,349.94 for the 2017 installment of the 2016A G.O. Capital Note.

BE IT FURTHER RESOLVED that, in accordance with Minnesota Statutes Section 475.61, as amended from time to time, the County Auditors of Anoka and Ramsey Counties are hereby authorized and directed to reduce by the amounts above mentioned the tax that would otherwise be included on the rolls for 2016, collectable in 2017.

BE IT FURTHER RESOLVED that the City Clerk of the City of Spring Lake Park is hereby instructed to transmit a certified copy of this resolution to the County Auditors of Anoka and Ramsey Counties, Minnesota.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye: Councilmembers .

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 19th day of September, 2016.

Cindy Hansen, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 9.6.16 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2014-2015 Street Improvement Project (193801577).

Final contractor payment and project acceptance occurred at the September 6th Council meeting. *Remaining project close-out process has started.*

CSAH 35 Turn Lanes and Sidewalk (193802914).

Punch-list items are being completed. *Field survey has been completed to document post-construction wetland edge. Some touch-up grading still needs to be completed.*

MS4 Permit (193802936).

Ongoing implementation items. Working on closing out existing site permits and identifying private stormwater ponds that need maintenance. *Need to prepare annual report. The annual public meeting will be held on October 3rd.*

Lift Station No. 1 Reconstruction (193803115).

The Contractor is Meyer Contracting. *Final project close-out process has started.*

2016 Sanitary Sewer Lining Project (193803421).

This project includes lining and wye grouting on Old Central south of 81st. Contractor is Hydro-Klean. *Grout work on sewer service laterals has been completed.*

2017 Street Seal Coat Project and 2017 Sanitary Sewer Lining Project (19380....).

Working with Public Works Director on determining areas for 2017 projects. Terry is coordinating sewer televising of the sewer in the area of a possible lining project for next year.

Other issues/projects.

Working with Terry on options for bituminous trail repairs at various locations.

Working with staff on development review for possible Dominion and Rubicon projects. Will meet with Dominion on September 20th to for a preliminary discussion on site matters.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Tim Grinstead, Peter Allen, or me if you have any questions or require any additional information.



APPLICATION BOARD/COMMISSION MEMBER

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: BARBARA GOODBOE-BISSCHOFF ☒ Adult (18+) ☐ Student (under 18)
Address: 8309 MONROE AVE. N.E. S.L.P. Zip: 55432
Home #: (763) 784-4077 Cell #: _____
Email: _____ Work #: _____

Length of residence in Spring Lake Park (in years) 25 May we call you at work? ☐ Yes ☐ No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- ☒ Planning and Zoning Commission
☒ Parks and Recreation Commission

Community, Civic or Volunteer Experience: SEE ATTACHED

Interests and Hobbies: GARDENING, BIKING, READING, CANOEING,
DANCING, CAMPING, RIDING, SKIING, POWER-WALKING,
TRAVEL, ATTENDING ROCK CONCERTS, AND WORKING
AROUND ANIMALS.

Occupation and Work Experience (you may attach a resume if desired): SEE ATTACHED

Please complete other side of application

Educational Background/Training:

'SEE ATTACHED'

What skills or personal qualities do you possess that would make you valuable as a board or commission member? I am dependable, always prepared, resourceful, and enthusiastic. I work well with both adults and children, and am very interested in learning new information. I also have a very high energy level.

Why are you interested in volunteering? I would like to learn as much as possible about my town and help out wherever possible. I have ideas I believe would be beneficial to both 'Planning and Zoning', and 'Parks and Recreation'.


Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.


Applicant signature (electronic)

8/28/2016
Date

Barbara Goodboe-Bisschoff

763-784-4077

Community, Civic or Volunteer Experience

Volunteer for the National Park Service:

1. Bike with Ranger Program (certified by League of American Bicyclists)
2. Habitat restoration work on Mississippi using voyageur canoes.
3. Parks-Program: Working with Children grades 3 – 6 on both land and in paddle boats on Mississippi, educating them in the geology, eco system, and archaeology of the area.

Volunteer "St. Paul Classic" Bike races.

Student senator in college.

Election judge in Spring Lake Park.

Attend council meetings at Spring Lake Park.

Camera work on "Commission Report" and "Disability View Point" for CTV.

Volunteer for Easter Seal and Cancer Telethons in Chicago.

Occupation and Work Experience

Owned and operated an antique shop in Illinois for 3 years taking care of all financial matters for the shop and supervising over fifteen dealers.

Thoroughbred Race Horse Trainer for 13 years training in Illinois, Kentucky, Florida and Louisiana.

AKC Dog Show handler.

Worked in food and beverage industry.

Operated a maid service in Chicago.

Acted in several TV series and movies filmed in Chicago.

Worked for 3 Chicago law firms as a personal assistant (helping with briefs, signing clients, and relocating law firm for one).

Education Background/Training:

Attended Anoka-Ramsey Community College (poly sc./speech/art).

Audited courses at both the University of Minnesota and University of Illinois.

Professionally trained in theater at "Act One" Acting School in Chicago.

Licensed thoroughbred trainer having completed 2 years of training and education.

Real estate license in Illinois for 12 years.

CORRESPONDENCE

August 19, 2016

Daniel Buchholz, City Administrator
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

RE: City of Spring Lake Park Manor Drive Comprehensive Plan Amendment – Complete for Review
Metropolitan Council Review File No. 20623-3
Metropolitan Council District 2

Dear Mr. Buchholz:

We received the City's Manor Drive comprehensive plan amendment on August 2, 2016, and supplemental information regarding forecasts on August 10, 2016. The purpose of the amendment is to re-guide approximately 3.3 acres of land from Commercial to High Density Residential (6+ units per acre). The site is bordered by County Highway 10 to the north, Laddie Road to the west, and Manor Drive to the south. Trunk Highway 65 is located to the east of the site. The land use is being amended in support of a 160-170 unit affordable senior apartment development. Council staff finds the proposed amendment complete for review.

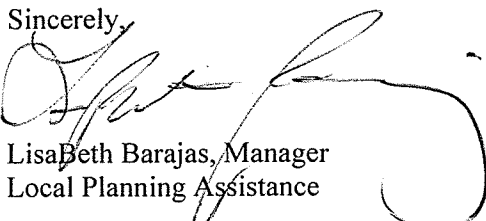
Under Metropolitan Council comprehensive plan amendment review procedures, outlined in the *Local Planning Handbook*, the Council has 60 days to complete its formal review of the plan amendment. The 60-day period ends on October 1, 2016.

Review of the CPA is scheduled as follows:

1. Community Development Committee on Monday, September 19, 2016
2. Metropolitan Council on Wednesday, September 28, 2016

Staff will notify you of any changes in the review schedule and forward a copy of the staff report for review when it is mailed to the Council's Community Development Committee. If you have any questions about this letter or the extension, please contact Eric Wojchik, Principal Reviewer, at 651-602-1330.

Sincerely,



Lisa Beth Barajas, Manager
Local Planning Assistance

CC: Lona Schreiber, Metropolitan Council District 2
Eric Wojchik, Principal Reviewer
Raya Esmaeili, Reviews Coordinator

N:\CommDev\LPA\Communities\Spring Lake Park\Letters\Spring Lake Park 2016 CPA 20623-3 Manor Drive_Complete 60 Days.docx

North Metro TV

August 2016 Update

Program Production

In August, a total of **79 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **55:15:00 hours of new programming**.

- 47 programs were produced by the public
- 11 programs were produced by NMTV staff
- 21 programs were produced by City staff



Van Shoots

The van was used for **8:00:00 hours of production**. The following events were videotaped:

- Centerville Fetes Des Lacs Parade
- Lino Lakes Blue Heron Days Parade



Workshops

Workshop	Instructor	Organization	Students
Tips & Tricks Shoot	Eric Houston	Video Club	3
Tips & Tricks Shoot	Eric Houston	Video Club	3
Bad Movie Bros Shoot	Eric Houston	Video Club	2
Screenwriting	Eric Houston	Anoka County Library Staff	3
Tips & Tricks Shoot	Eric Houston	Video Club	3
Intro to Camera	Eric Houston	US Army Recruitment Office Staff, Blaine	1
Garage Deals Taping	Eric Houston	Video Club	7
Movie Class	Eric Houston	Video Club	6
8 Workshops			28 Students

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos at North Metro TV themselves for free, or pay NMTV to do it. Most participants want to do it themselves.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Slides	Fees Paid
January	262.25	137	54	0	NA	\$950
February	124.0	37	43	6	NA	\$110
March	288.5	129	21	3	NA	\$225
April	243.0	106	23	69	NA	\$525
May	183.25	94	10	59	NA	\$190
June	137.75	91	46	60	NA	\$166
July	156.00	97	30	0	NA	\$220
August	120.75	34	36	54	6	\$505

Public Usage Stats

For statistical purposes, the public access department documents total numbers of unique individuals and total hours of usage of the facility by the general public, every month. These numbers include regular users, class participants, individuals transferring videos, people who attend events, and any other public usage of the facility. The numbers do not take into account the many members of the public who work with any other NMTV department, such as news, sports, outreach, or educational.

Month	Unique Individuals	Total Usage Hours
January	100	746.75
February	52	314.25
March	77	688.00
April	85	759.25
May	166	955.50
June	78	511.75
July	80	601.25
August	61	466.50

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Ben Hayle create a news program that highlights events, people, issues, and information important to citizens of the our Member Cities. Some August highlights include the 3M Championships contributions to Allina, Night to Unite in Lino Lakes, the Lexington election quandary, Might Axe hops farm in Ham Lake, and the day long safety camp at Blue Heron Elementary School. In addition to daily playbacks of North Metro TV News on the cable system, there are over 315 local stories archived for viewers on the NMTV YouTube page. The page can be accessed through the northmetrotv.com website.



Flight School Update

T.J. Tronson is in the home stretch for his pilot training. His flights in August focused on tower work, night flights, cross-wind landings and other flight maneuvers. He is preparing for his FAA

check ride. The Commission is having T.J. trained as a private pilot in order to comply with FAA commercial drone rules. NMTV has a drone for internal, Member City, and occasional commercial use. The organization is interested in expanding commercial drone services.

Parade season wraps up

NMTV covered our final two parades in August. Staff and volunteers both videotaped and participated in the Centerville Fetes des Lacs and Lino Lakes Blue Heron Days parades. Public access producers displayed posters of their shows (when it wasn't raining) and business cards with info about our home movie transfer service and LOTS of candy were distributed to parade watchers. The business cards generated a lot of interest and some people even requested additional cards. We took pictures of folks watching the parade and posted those to our Facebook page. We get lots of views from people looking for their pictures. We were able to fly the drone on the Fetes des Lacs parade route, but weather prohibited a drone flight during the Blue Heron Days parade.



Fall Season of Sports Den premieres

The end of August means the beginning of a brand new season of high school sports. With that the 14th season of Sports Den premiered on August 22nd. Host Kenton Kipp and his team of interns, volunteers and part-timers gather footage from the weeks games from all three of the high schools we cover. The hosts of the show give a weekly summary of games and scores along with showing video highlights. The show also includes the Coaches and Captains segment which features team Coaches and student Captains from various sports talking about their sport, training and plans for the year.



PR bits and pieces

- Shot footage for several days in Centerville before and after Fetes des Lacs.
- Getting final graphics and sound bites done for Make.
- Took pictures during Fetes des Lacs and Blue Heron Days parades and posted to Facebook.
- Was on vacation and had emergency surgery. Out for over half of the month.

Production equipment consulting for cities and schools

Ham Lake (5 hrs)

- Purchase and install three new HD monitors to replace old SD monitors in control room.
- Check on SCALA system power failure. Refer to Rose.

Centerville (7 hrs)

- Put together rough estimate for HD conversion
- SCALA frozen. Rebooted and started program.

Circle Pines (6 hrs)

- Put together rough estimate for conversion to HD.

Blaine (6 hrs)

- Continue to meet with Alpha Video and Roark Haver to finalize bid and plans for HD upgrade
- SCALA went down. System recently affected by storm. Referred to Rose.

Lino Lakes (1 hr)

- Provide info for renting sound system for parade.
- Production staff wires and powers sound system for parade announcers.

Lexington (1 hr)

- SCALA locked up. Re-boot and start program.

Computer/Networking consulting for cities and schools**Blaine**

- SCALA system affected by energy strike. At first it seemed that the mother board and all internal systems may have been fried. Upon further examination it turned out both systems only needed power supply units and video cards replaced, saving several thousand dollars. The Network System Manager was also removed for testing, and returned.

Ham Lake

- Checked on SCALA system failure. Found the mouse connection had pulled from the system and was lodged inside the rack. Once all connections were established the system responded.

City Channel 16 Playback Stats

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	203	218:14:05
Centerville	17	20:49:35
Circle Pines	141	137:23:01
Ham Lake	42	24:36:48
Lexington	91	61:30:59
Lino Lakes	23	38:18:28
Spring Lake Park	81	70:36:28
Totals:	598 Program Playbacks	571:29:24 Hours of Video Programming on Channels

Programs Produced by the Public

Title	Producer	Runtime
It's Only Food With Chef John Politte (6 episodes)	John Politte	00:58:32
G20 Shorts	Doug Martin	00:04:00
Chit Chat With Robyn West	Sharon Carlson	00:23:58
NMTV Tricks & Tips: Shotgun Mic	NMTV Video Club	00:02:00
Bad Movie Bros	NMTV Video Club	00:36:48
Ultimate Issues (2 episodes)	Nonie Tanner	00:44:33
Giving In Grace Christian Center (4 episodes)	Stevie Lindsey	04:02:09
Will The Real Church Please Stand Up (3 episodes)	Doug Martin	01:33:00
Grace to Overcome	Doug Martin	00:59:15
Cornerstone Church (4 episodes)	Rick Bostrom	01:59:11
Lovepower (6 episodes)	Ann Sandell	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:03:10
Oak Park Moments ((7 episodes)	David Turnidge	04:17:16
Hope Church (2 episodes)	Cindy Hardy	01:29:06
47 New Programs		29:13:26 New Hours

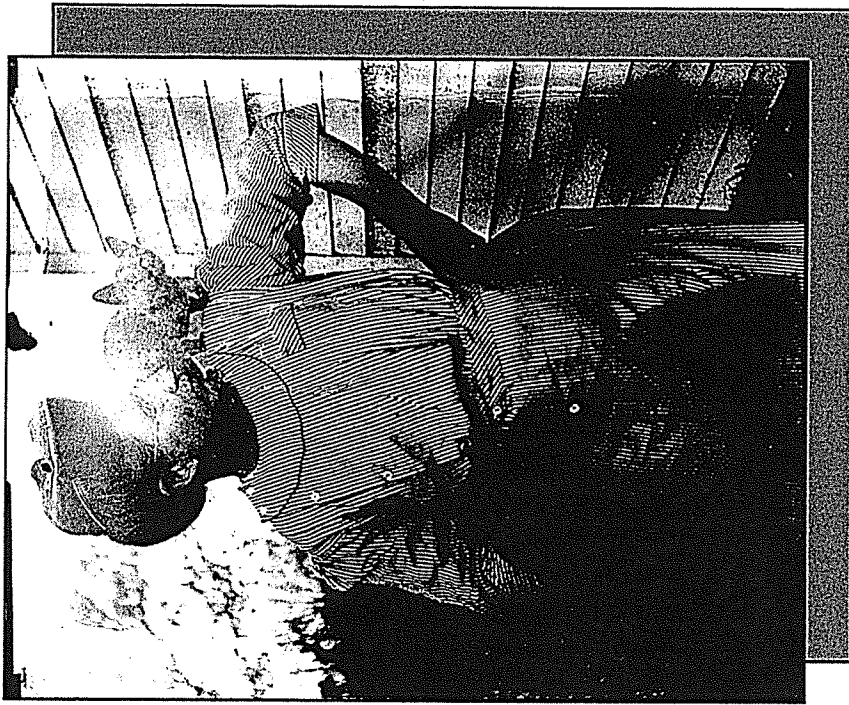
Programs Produced by NMTV Staff

Title	Producer	Runtime
Anoka County Board Meeting (8/9/16)	T.J. Tronson	00:42:57
Anoka County Board Meeting (8/23/16)	T.J. Tronson	00:42:51
Blaine Safety Camp City Council Version	T.J. Tronson	00:05:10
NMTV News (3 episodes)	Danika Peterson/Ben Hayle	01:00:57
Sports Den Top 20 Plays	Kenton Kipp	00:26:31
Centerville Fetes Des Lacs Parade	Kenton Kipp/Matt Waldron	00:45:53
Lino Lakes Blue Heron Days Parade	Kenton Kipp/Matt Waldron	00:51:10
Sports Den (2 episodes)	Kenton Kipp/Matt Waldron	00:56:26
11 New Programs		05:31:55 New Hours

Programs Produced by City Staff

Title	Producer	Runtime
Blaine City Council Meeting (8/4/16)	Blaine Staff	01:44:21
Blaine Planning Commission Meeting (8/10/16)	Blaine Staff	00:42:52
Blaine City Council Meeting (8/18/16)	Blaine Staff	01:19:35
Blaine Park Board Meeting(8/23/16)	Blaine Staff	01:04:50
Centerville City Council Meeting (8/10/16)	Centerville Staff	00:34:20
Centerville City Council Meeting (8/24/16)	Centerville Staff	01:29:18
Circle Pines City Council Meeting (8/10/16)	Circle Pines Staff	00:52:07
Circle Pines Planning Commission Meeting (8/15/16)	Circle Pines Staff	00:28:50
Circle Pines Utility Commission Meeting (8/17/16)	Circle Pines Staff	01:07:00
Circle Pines City Council Meeting (8/23/16)	Circle Pines Staff	00:50:57
Ham Lake City Council Meeting (8/1/16)	Ham Lake Staff	00:45:02
Ham Lake Planning Commission Meeting (8/8/16)	Ham Lake Staff	00:23:46
Ham Lake City Council Meeting (8/15/16)	Ham Lake Staff	00:43:48
Ham Lake Park & Trees Meeting (8/17/16)	Ham Lake Staff	00:50:57
Lexington City Council Meeting (8/4/16)	Lexington Staff	00:51:42
Lexington City Council Meeting (8/18/16)	Lexington Staff	00:33:58
Lino Lakes City Council Meeting (8/8/16)	Lino Lakes Staff	00:45:18
Lino Lakes Planning & Zoning Meeting (8/10/16)	Lino Lakes Staff	01:31:34
Lino Lakes City Council Meeting (8/22/16)	Lino Lakes Staff	02:32:27
Spring Lake Park City Council Meeting (8/1/16)	Spring Lake Park Staff	01:17:14
Spring Lake Park City Council Meeting (8/15/16)	Spring Lake Park Staff	00:24:29
21 New Programs		20:27:40 New Hours

If you have any questions or comments regarding this monthly report please contact
Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

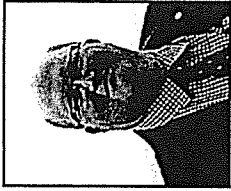


HISTORY 21

Volume 46 No.5 September-October 2016

INAUGURAL
EDITION
IN COLOR!

Numerologically balanced, Mathematically odd.
AnokaCountyHistory.org



From the President

When one has a regular column to write, sometimes the personal issues overtake the strictly historic ones.

I recently broke my foot. Not a terrible break, but painful. I wish I had an exciting story like rescuing puppies from a horde of hungry tigers to tell, but the reality is a small, unexciting little accident. This resulted in a few days of crutches before I

graduated to an air-cast boot. Being a "history guy," once the pain went down and I began to move around again, I started to muse about what this straightforward injury in 2016 would have been like back in 1916...or, heaven forbid, back in 1816.

What today is an easily managed, run-of-the-mill fracture wouldn't have been so simple or pain-free. Generations of medical professionals and scientists have miraculously improved care and equipment for lucky beneficiaries like me.

If I had lived in Anoka County even 100 years ago, I would probably have lived on a farm. Being laid up with a broken bone would mean not contributing to a fair share of a great deal of summer work and even requiring special care, taking others away from *their* work. As it is in the modern era, I can get around quite nicely in my SUV and get to my office with an elevator.

It is said that one must know history or be doomed to repeat it. I am sure glad that a lot of history happened before I came along!

Orville Lindquist, ACHS President



From the Director

Deciding where to spend precious time remains a perpetual issue both personally and professionally. The events we attend, the people we dine with, and the groups we support shape our future paths. A heavy thought for where to have your next picnic!

It's easy to get caught up in finding the largest, most publicized festival to ensure you're seen by the most and connect with the many. However, the smallest of events mustn't get lost, even if it's just in the paycheck of appreciative smiles and a red carnation.

I had the pleasure of spending an afternoon with six graduates from the Anoka High School class of 1946. The classmates shared tales of wartime school, walking a mile and a half home after cheerleading practice since there was no bus, or falling for the girl next door. They made candy together, pooling sugar resources due to rationing. They went horseback riding, spent a dime to see a show, and never thought of getting old since they were "just out for a good time."

With some luck, we will all attend our own 70th class reunion. I hope someone much younger will sip coffee and listen to whatever we have to remember.

Rebecca Ebnert-Mavencamp, Executive Director

But not every story or memory has an artifact we can display. That doesn't mean the story shouldn't be told, just that we need to think about how those stories best suit the exhibit. Like the many nurses who enlisted from the county--if we don't have a nurse's uniform, or letters that she wrote home, how can we tell her story? We can work to acquire an artifact from a friend or family member willing to donate to the collection or lend to us for the exhibit, but often that's a long shot.

ACHS continues to work toward digital presentation of information, though integrating this into the exhibit space is a few years away. For now, we can take the stories captured through our Oral History program and give them a home on our website. Currently, we have 31 interviews in our WWII oral history collection that give us a chance to hear a particular experience during the war in a person's own words.

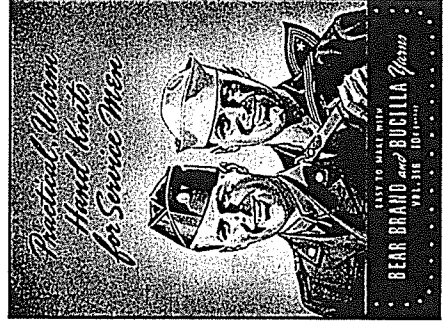
Some transcripts tell stories of lives changed by military service like Audrey "Pat" Johnson. She remembers leaving her home in Northfield and heading to New York City for training after she enlisted with the Navy. Following her training, Johnson kept the books and tracked supplies at a Naval Air Station in Iowa. Other transcripts provide a dose of humor, like Glen Lindstrom. He told the officer trying to assign him to a gunnery division that the only thing he knew about guns was that, "They're dangerous." Still others are poignant and remind us how frightening war truly is, like Richard Sorenson. Surrounded by enemy troops and taking heavy fire, Sorenson threw himself on a grenade to protect 15 wounded comrades...and fortunately lived to tell the tale. As our World War II veterans continue to age, we must continue to learn their history so stories like these are not lost forever.

Although many stories of war battles can be told, the main story for most Anoka County residents was their life on the home front. Just what did everyone do here while the soldiers went off to fight? By highlighting the men and women who served, we can focus the exhibit around their families who stayed behind to work and support the war effort, bolstering their loved-one many miles away. We can talk about collections of scrap to donate, growing Victory Gardens, and selling war bonds. We have a pair of socks knitted for the soldiers that followed an "approved" pattern (see picture, left) and can discuss the many women in the county who went to work at Federal Cartridge and Northern Pump (see poem on page 7), filling in the much needed labor force with so many men away fighting.

So we will say goodbye to the Civil War exhibit, *All for the Union*, in October in order to welcome WWII to our military gallery in December--just in time for the 75th anniversary of that infamous day. The soldiers' return created the housing boom, so the exhibit

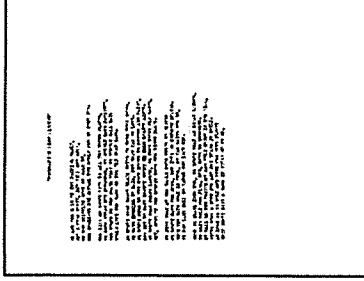


Postcard of Anoka WWII Honor Roll ca 1945



Service uniform approved knitting patterns

Artifact Up Close



Jeanette Benson worked for the Federal Cartridge Corporation at the Twin Cities Ordnance plant during WWII. In 1942, she received an increase in pay to 70 cents per hour for her work. As a Packer and Operator II, this poem may have resonated with her as she saved it with other papers from her time employed with the munitions company.

"Production Line Biddies"

We are the gals of the packing table,
We're over forty, but will and able,
No one whistles when we walk by,
Our combined sex appeal you could put in your eye.

Our size 40 smock fits in all the wrong places,
We know we're not gorgeous, we merely have patience,
The stuff on our heads that we fondly call hair
Would look the same on the old gray mare.

We don't wear smart slack suits or open toed shoes,
We have **NOTHING** to gain, but what can we lose.
We don't rush to the rest rooms to powder and paint,
And try to make beauty where we know beauty ain't.
We don't wear false lashes, we know we're old dames,
Why, none of our bosses know our right names.

We just work at our table from three to eleven
We don't hate our jobs, but it's no seventh heaven.
When the days work is over, no car waits for us,
We run like hell to catch the last bus.

When we crawl into bed, we don't pray at great length,
We make only one plea, God, give us strength.
So call us the "Biddies" and "Old Hens" if you will.
We've done a good job and are doing it still
As long as we work and send our boys plenty
They don't give a damn if we're 40 or 20.

What is your family's WWII story?

In the ACHS collection we have a number of uniforms from different veterans. Uniforms are, by their very name, uniform in nature. But the photographs, papers, and memories are a unique fingerprint for each family. Your family's story may include someone who served in the military, it may include a victory garden, ration books, a wedding, or a funeral. What does your print look like and how are you preserving that history? How can we help?



Loren and Isobel



Orlando Schlegel



Frank Anderson



Blanche
Eickelberg



Herb Riser



Clarence Anderson



Head of Artist Hand to Glasses
1995

distinct circles as fans of his surreal and fantasy work probably did not know much about his watercolors and his friends in the watercolor world did not see his surreal works.

Early in 2016, the Arfstrom family, including Jon's wife, Norma, and one of his daughters, approached ACHS about preserving his legacy. Arfstrom had lived in Anoka with Norma for the last decade of his life, and scenes of the Halloween parades and the Rum River were common subjects of his art during that time. In addition to his art, Arfstrom was also a dedicated journal writer, noting daily his thoughts and events of the day. Scattered throughout these words are also sketches, cartoonish figures, and miniature watercolor landscapes. The family posed the question, "would ACHS be interested in having some of his art, and helping to tell his story?"

With little hesitation, ACHS staff said yes. While the Arfstroms lived in Duluth and St. Paul throughout much of their lives, they chose to retire to Anoka, and it is clear from his art that Jon was very fond of the area. We have been working with the family for the last several months to identify a representative sample of the art that will come to live permanently in the ACHS Collections, as well as planning an exhibit that will open in mid September. For the first time outside of the Arfstrom family home, the different genres of Arfstrom's art will hang on the same wall at the same time for people to discover and enjoy. We also have some wonderful artifacts to fill in the exhibit including his drafting table, chair, lamp, and various tools of the trade that made up Arfstrom's workspace for many decades, recreated any time the family moved to a new home. To once more recreate his workspace so visitors can see where and how Arfstrom made his art in addition to the art itself, is very exciting. Looking out a little bit further, we also plan to accession his journals, digitize them and make available online, and are looking into funding options to produce (in partnership with DreamHaven Books) a coffee-table style book about Arfstrom's life and art.

We are very grateful to the Arfstrom family for giving us this chance to work with such an amazing collection. We hope you will join us starting mid-September to come see and enjoy Arfstrom's art, and come back periodically as we rotate in new pieces. We hope to keep Jon Arfstrom's legacy alive and well, even though the artist himself is, unfortunately, no longer with us.



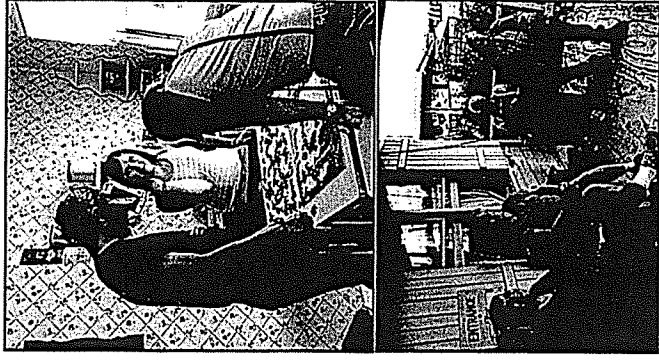
Farewell to Eden

Anoka County Fair—July 29-31

ACHS set up our home away from home in the Farmhouse at the Anoka County Fair again this year. Situated in the Old Farm Place among a one-room school house and the historic Constance Church, our farm house is staged to bring up memories of a 1930s style home in Anoka County.

Some people just wandered through looking at the “Old Stuff.” Others would spend time trying to identify the round appliance in the corner of the kitchen (spoiler alert: it wasn’t a washing machine.) We played with Jacob’s Ladders, cup and ball games, and whimsy diddles while fitting together some 60 year old jigsaw puzzles.

There was always a visitor and a friend to meet, whether local or out of state. The pace is slower on the (pretend) farm, where we’ve always got time to chat and relax on the porch swing. Next year, carve out some time to stop by, tell a few stories, or listen to the 1930s music on our radio. It’s the best spot at the fair!



Nowthen Threshing Show—August 19-21

It is always 1920 in the General Store with ACHS at the Nowthen Threshing Show. Prohibition just went into effect, and women had won the right to vote. Children (and those who are kids at heart) came with pennies and nickels to purchase candy or pickles from our large pickle jar. The General Store is also a place to visit, talk, and get the best country news. Plus, you never know the characters who might drop in! This year’s Threshing Show began with rain on and off during Friday and Saturday, but the mud didn’t keep people away. Amazingly, they had one of the biggest Sunday attendances for the show’s history. Thanks to Jim Rootes and Al Pearson who got Grosslein’s 1919 Model T delivery truckin the parade!



Keep up with the Fun at ACHS!

Don’t wait another two months to find out what the ACHS is up to. Find us on Facebook, Instagram and Twitter. We share photographs and artifacts from the collections, updates about upcoming programs, and a behind the scenes look at antics around the History Center.



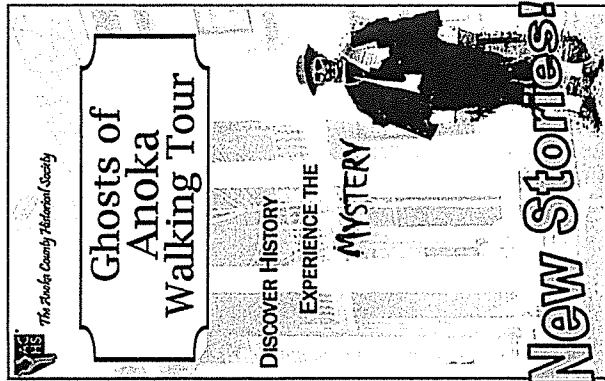
Anoka County
Historical Society



AnokaCoHistory



AnokaCoHistory

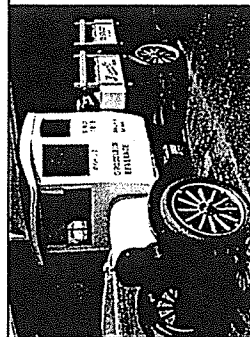


Ghosts Return to Anoka Streets

Which house hosted a séance with their church in the 1970s and why doesn't a ghost like rubber chickens? A feature of every Halloween, our **Ghosts of Anoka Walking Tour** is back for its 13th season with new and updated stories.

A mixture of history and mystery, a ghost tour guide takes you on a mile walk through neighborhoods and historic downtown Anoka streets while imparting the ghostly experiences of home and business owners along the way. Come enjoy a spirit-filled tour for the first time, or make it a fall tradition and join us again.

Public Ghost Tours available on Thursdays, Fridays and Saturdays beginning September 16 with a final tour on October 31. Tickets for all tours are available at AnokaCountyHistory.org and are \$9/adults, \$7/children, \$7/members. Private tours are available by appointment.



Don't Miss ACHS's 1919 Model T!

The Grosslein Delivery Truck will make a special Halloween appearance at Anoka's Grand Day Parade on October 29.

Founded in Fridley, the Grosslein Bottling Company [1919-2009] later moved to the city of Anoka and was known for their Mission Orange Soda.

History Rising from the Grave

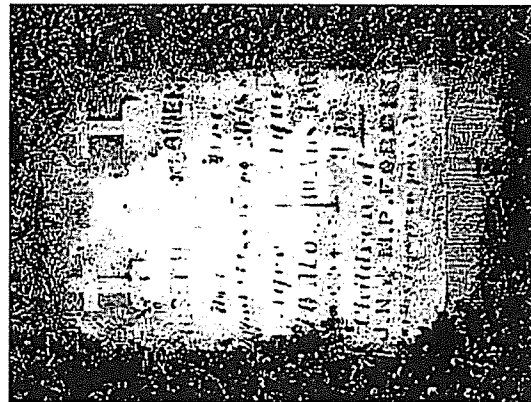
Explore the stories of those who reside in our "silent cities" during the *Monuments to Life* cemetery tours. These evening tours visit the grave sites of some of the area's best known and least known people. Tour guests will enjoy stories, traditions, characters, history and graveyard symbolism.

All tours begin at 7 p.m. and proceed rain or shine, so dress for the weather. Be prepared for walking in low light and standing as we visit the graves and hear the stories they have to tell. Tours last about an hour.

Oct. 13—Trott Brook Cemetery, Ramsey

Oct. 18—St. Genevieve's Cemetery, Centerville

Cost: \$9/members \$10/non-members



PROGRAMS & EVENTS

Tickets and more information available for all programs at AnokaCountyHistory.org



Ghosts of Anoka Walking Tours

Sept. 16-Oct. 31 (check website for selected dates)

Location: ACHS and a 1 mile walking route

Cost: \$7/members, \$9/adults, \$7 children (6-17)

Cemetery Tours—Monuments to Life

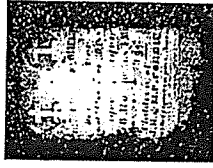
Oct 13—Trott Brook Cemetery, Ramsey

Oct. 18—St. Genevieve's Cemetery, Centerville

Time: 7 p.m.

Location: Tour begins at the cemetery

Cost: \$9/members, \$10/non-members



Unveiling of the First Day Issue Halloween Stamp

September 29

Time: 11 a.m. program followed by activities in the afternoon

Location: Anoka City Hall Plaza

Cost: FREE



Signed, Sealed & Dinnared: Delivering the Memories of the County

September 29

Time: 5:30 social hour

6:30 dinner

7:00 program

Location: Greenhaven Country Club

Cost: \$45/members, \$50/non-members



Jon Arfstrom Exhibit Reception

October 11

Time: 6 p.m.

Location: ACHS

View new exhibit featuring Jon Arfstrom, a prolific artist in the county, and meet his family as they share memories of him.

Cost: FREE

WWII Exhibit Opening & Around the County Ornament Dedication

December 6

Time: 6 p.m.

Location: ACHS

Get a first look at the ACHS's new WWII exhibit and witness as we hang the city of Columbus' ornament to join the other 20 cities on our Around the County tree.

Cost: FREE