

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 20, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nelson, Nash, Wendling and Mayor Hansen

Members Absent: None

Staff Present: Building Official Brainard; Police Chief Ebeltoft; Engineer Gravel; Attorney Carson; Parks and Recreation Director Rygwall; Administrator Buchholtz; Executive Assistant Gooden

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 5, 2015
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 14-23 -- \$303,130.53
 - 2. Liquor Fund Disbursement Claim No. 14-24 -- \$229,904.57
- C. Application for Exempt Permit- Minnesota Darkhouse & Angling Association – March 14, 2015 at Kraus-Hartig VFW
- D. Application for Exempt Permit – North Suburban Chapter of the MN Deer Hunters Association – April 11, 2015 at Kraus-Hartig VFW
- E. Contractor's Request for Payment – Infratech Technologies
- F. Amendment to Resolution No. 14-25 Resolution Certifying Delinquent Accounts
- G. Contractor's Licenses
- H. Correspondence

MOTION BY COUNCILMEMBER NASH APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the December 2014 department statistics.

Chief Ebeltoft stated that the Police Department responded to four thousand nine hundred forty calls for service in 2014 compared to four thousand nine hundred forty-one calls for service in 2013. He stated that the Police Department issued two thousand eighteen citations in 2014 compared two thousand eight hundred and fifty-three citations in 2013.

Chief Ebeltoft reported in addition to addressing the day-to-day operations of the Department he attended numerous meetings; including a meeting with Gary Lundquist, MnDOT, regarding the emergency light preemption system, meetings with New Brighton Ford regarding maintenance service agreements; a Department Head meeting; an Administrative staff with Police Sergeants; a Department meeting; Safety Committee meeting and Anoka County Chief of Police monthly meeting with the department Police Technicians in attendance.

Councilmember Nelson inquired if Chief Ebeltoft has been able to get answers as to why the preemption lights do not turn fast enough for emergency personnel.

Police Chief Ebeltoft explained that he has received information on the preemption lights at the intersection of 81st Avenue and Highway 65 NE and learned that there is a better system on the market made by 3M. He stated that the intersection will be upgraded to the 3M system and there will be an upgrade to the equipment in the police vehicles. He stated that he is exploring the installation of an auxiliary detector to be placed at the police driveway of City Hall allowing emergency vehicles to activate the lights and have continuous activation.

Councilmember Nelson inquired if University Avenue signals will be included in the upgrade. Chief Ebeltoft explained he is looking into whether the City can require the installation of 3M systems on traffic signals located in the City.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the December 2014 department statistics.

Ms. Rygwall stated that the Parks and Recreation Commission met and evaluated the Turkey Shoot and the Breakfast with Santa events. She reported that the Parks and Recreation Department received a donation of \$300 from Allina Healthcare. She reported that in 2014, 6,871 registrants participated in the various programs offered.

Ms. Rygwall encouraged everyone to check out the website for upcoming programs and to register early as new classes are filling up fast.

9. New Business:

A. Authorize Preparation of Plans and Specifications – Lift Station 1

Engineer Gravel reported that the next step in the Sanitary Sewer Lift Station No. 1 Reconstruction process is to prepare construction plans and specifications for the site work and installation of the pre-ordered materials.

Mr. Gravel stated that up to this point the City has worked with MnDOT to obtain tentative approval of a site permit and worked to pre-order three major equipment pieces for the project.

Mr. Gravel stated that the estimated total project costs are essentially the same as presented in May 2014 with a total estimated project cost of \$950,000. He stated that bids will be awarded in April and construction will begin in June with a completion date in September.

MOTION BY COUNCILMEMBER NELSON TO AUTHORIZE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE LIFT STATION NO. 1 RECONSTRUCTION PROJECT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Anoka County Agreement for Residential Recycling Program 2015

Administrator Buchholtz presented Council with a copy of the 2014 Residential Recycle Agreement with Anoka County. He stated that the 2015 Municipal Reimbursement Funding Allocation calls for the county to pay the City a base allocation of \$10,000, plus \$5.00 per household, as well as funds to encourage for other recycling opportunities.

Municipal Grant Funding (\$10,000 + \$5 per household):	\$23,140.00
Monthly Drop-off Center (8 drop-off per year):	\$10,000.00
Municipal Park/Community Event Recycling:	\$ 4,000.00
Multi-Unit/Curbside Recycling:	\$ 4,000.00
Organics Collection:	\$ 2,628.00
Recycling Enhancement Grant:	<u>\$ 2,628.00</u>
	\$46,396.00

Administrator Buchholtz stated that the Recycling Enhancement Grant covers promotional pieces, presentations to residents and promotional information at community events and to increase our recycling availability for residents through additional drop-off opportunities or creating a mini onsite drop-off center at City Hall. The City will be requesting \$43,768.00 out of the total \$46,396.00 for the recycling program this year.

Councilmember Mason inquired as to what Organics Collection was. Administrator Buchholtz replied that organics collection includes any waste that has been in contact with food or has food on it such as plates, napkins or food scraps. He stated that organic waste products are heated at a high temperature, speeding decomposition and turning the organic wastes into rich soil. He informed the Council that the City will not be participating in Organics Collection.

Councilmember Nelson stated that Organics Collection would involve a third recycling container and could complicate the single sort process.

Councilmember Wendling inquired if collection events at City Hall are in addition to the eight events in the year time. Administrator Buchholtz stated that special drop off events will be for a specific item and not a full recycling event. He stated that drop off event, could be in partnership with another community.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE THE ANOKA COUNTY AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM 2015. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Joint Council/Planning and Zoning Commission Workshop

Administrator Buchholtz reported that Staff requests the City Council schedule a joint City Council/Planning and Zoning Commission workshop for February 9, 2015 at 6:30 PM at Spring Lake Park City Hall. He stated that the purpose of the joint workshop is to kick-off the City's zoning ordinance update and our consultant, Tina Goodroad from Loucks Associates, will get feedback from the group as to what they would like to see in the new Zoning Code.

Administrator Buchholtz stated that all the members of the Planning and Zoning Commission will be attendance. He stated that Zoning Code issues including permits, setbacks, regulations and development standards are all items that will be looked at in the revision process.

Councilmember Nelson inquired if the life cycle housing will be reviewed. Administrator Buchholtz stated that it could be reviewed during the process.

Mayor Hansen stated she had no conflict with the date and the Council agreed.

10. Engineer's Report

Engineer Gravel reported that the bids for the lift station equipment were approved on January 5, 2015 and the next step is to being the design process for the construction project. He stated that the street maintenance and sewer lining project schedules will be presented in the near future.

11. Attorney's Report - None12. Beyond the Yellow Ribbon Report

Councilmember Nash reported that the Beyond the Yellow Ribbon committee voted to donate \$200 to the Blue Star Mothers, Chapter 7, North Metro, to assist with costs associated with their mission serving our military personnel. He also reported that the Beyond the Yellow Ribbon has collaborated with Supreme Lending who offers veterans and non-veterans rebates who are looking to purchase or refinance a home.

Councilmember Nash reminded everyone of the Holes for Heroes Ice Fishing event on Medicine Lake on January 31, 2015.

13. OtherA. Administrator Reports

Administrator Buchholtz stated that the City has received development inquiries that fall into the moratorium that was placed on new development. He stated that Staff will be looking to Council for direction as to what steps should be taken.

Administrator Buchholtz provided an update from the Cable Operations meeting and the presentation from CenturyLink. He reported that CenturyLink will be negotiating a franchise and once it is established, residents will have more cable options and price competition in a favorable.


14. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:30 P.M.



Cindy Hansen, Mayor

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer