

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on February 17, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Wendling, Nash and Mayor Hansen

Members Absent: Councilmember Nelson

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Parks and Recreation Director Rygwall; Administrator Buchholtz; Executive Assistant Gooden

Visitors: Tom Wentz, 1334 Hiawatha, Minot, ND
Hans Hansen, 8331 Able Street NE

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – February 2, 2015
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 15-01 -- \$302,526.31
 - 2. Liquor Fund Disbursement Claim No. 15-02 -- \$148,797.90
- C. Budget to Date/Statement of Fund Balance – January 31, 2015
- D. Contractor's Request for Payment No. 3/Final – Visu-Sewer, Inc.
- E. Contractor's Request for Payment No. 4/Final – Visu-Sewer, Inc.
- F. Contractor's Request for Payment No. 3/Final – Insituform Technologies USA
- G. Business License
- H. Correspondence

MOTION BY COUNCILMEMBER NASH APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the January 2015 department statistics.

Chief Ebeltoft stated that the Police Department responded to three hundred and ninety-two calls for service in 2015 compared to three hundred and eighty-nine calls for service in January 2014. He stated that the Police Department issued one hundred and forty-seven citations in January compared to one hundred and ninety-two citations in January 2014.

Chief Ebeltoft reported in addition to addressing the day to day operation of the Department he attended numerous meetings; including the Governance Committee; the Joint Law Enforcement Council; a meeting of the Anoka County Chiefs of Police; a Department Head meeting; a meeting with City Attorney Dawn Speltz to discuss legislative updates to Department policies; a mediation meeting with Administrator Buchholtz and local business representatives; and a meeting with Administrator Buchholtz and City Attorney Carson regarding legal issues and the police department.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the January 2015 department statistics.

Ms. Rygwall stated that the Parks and Recreation Commission met and reviewed the Santa Breakfast as well as elected new officers for 2015. She reported that a vacancy exists on the Commission and encourage residents to contact the Parks and Recreation office if an individual is interested. She stated that planning for the 40th Annual Tower Days celebration has begun and the next planning meeting will be February 24, 2015.

Ms. Rygwall reported that staff has been busy planning softball league activities including forming teams, acquiring bids for t-shirts and sponsorships. She stated that staff prepared for Valentine activities that included the sweetheart dance and senior luncheon.

Mayor Hansen encouraged residents to volunteer with the 40th anniversary of Tower Days.

9. Ordinances and Resolutions

A. Resolution No. 15-04 Authorizing Membership in the 4M Fund

Administrator Buchholtz reported that the City of Spring Lake Park currently utilizes Wells Fargo as its depository for day-to-day banking operations for its General, Liquor, Payroll, and Lottery Funds. The investment of the City's excess reserve funds is currently handled by Morgan Stanley and UBS.

Administrator Buchholtz stated that Wells Fargo charges the City for services utilized in the course of business, including, but not limited to, the cost to collateralize the City's deposits, ACH transactions, branch coin/currency services, and electronic deposit services. He reported that the City paid over \$14,000 in 2014 for these services.

Administrator Buchholtz stated that to get a handle on these fees, a Request of Proposal (RFP) for banking services was initially planned; however, in the process of researching the RFP, he reported of learning of a partnership between US Bank and the Minnesota Municipal Money Market Fund (4M Fund) that is endorsed by the League of Minnesota Cities.

Administrator Buchholtz stated that US Bank and the 4M Fund have negotiated favorable pricing rates and after reviewing the Client Analysis Statement from Wells Fargo, a US Bank representative stated that the City's bank fees under the favorable pricing would average \$1,800/year. He reported this is a savings of over \$12,000/year.

Administrator Buchholtz reported that in order to achieve these savings, the City Council must authorize the City's participation in the 4M Fund and name US Bank and the 4M Fund as City depositories.

Councilmember Nash inquired if Wells Fargo is willing negotiate the fees that are currently being charged. Administrator Buchholtz stated that he has not had further communication with Wells Fargo. He stated that US Bank's relationship with the 4M Fund allows all funds to be swept in and out of US Bank as needed, to have funds move easily in and out eliminating the need for collateral, a required minimum balance, and FDIC fees.

MOTION BY COUNCILMEMBER MASON TO APPROVE RESOLUTION NO. 15-04 AUTHORIZING MEMBERSHIP IN THE 4M FUND. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution No. 15-05 Amending the List of Official Depositories for the City of Spring Lake Park

Administrator Buchholtz presented Resolution No. 15-05 amending the list of official depositories for the City of Spring Lake Park with U.S. Bank N.A., and 4M Fund being added to the list of official depositories.

MOTION BY COUNCILMEMBER MASON TO APPROVE RESOLUTION NO. 15-05 AMENDING THE LIST OF OFFICIAL DEPOSITORIES FOR THE CITY OF SPRING LAKE PARK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Connectivity Services Agreement to Participate in ConnectAnokaCounty

Administrator Buchholtz reported that the agreement with the City has with Anoka County to participate in the ConnectAnokaCounty fiber network is set to expire on August 16, 2015. He stated that the ConnectAnokaCounty Network is a 286-mile fiber backbone that connected police, fire, public works, libraries, K-12 schools, colleges, city halls and county buildings. He reported that the \$19.1 million project was primarily funded through the American Recovery and Reinvestment Act grant with the remaining funds covered by Anoka County and Zayo Bandwidth. He stated the County is seeking to renew that agreement for a second term.

Administrator Buchholtz stated that the Police Department uses the fiber to connect to the State of Minnesota Department of Public Safety system, the cost of which is paid to the State. He stated that the remaining City departments do not use the system as the City's cable franchise with Comcast provides the City with high-speed internet at a cost of \$20/month, where service through the fiber optic network would cost \$75/month for 100mbps service and \$400/month for 1 gbps service. He explained that the City participated in the ConnectAnokaCounty Network with the knowledge that the City's franchise would expire in 2017 and that its low-cost broadband deal would likely not be renewed as part of the new franchise in 2020.

Administrator Buchholtz reported that there is no cost the City if the City is not subscribed to the system, even if the equipment to do so is located at City Hall.

Councilmember Wendling inquired if Comcast would continue to be provider. Administrator Buchholtz stated that through 2020, Comcast (or its successor) would be the provider. Mayor Hansen added that there is no cost to the City.

MOTION BY COUNCILMEMBER MASON TO APPROVE CONNECTIVITY SERVICES AGREEMENT TO PARTICIPATE IN CONNECTANOKACOUNTY NETWORK. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report - None

12. Attorney's Report - None

13. Beyond the Yellow Ribbon Report

Councilmember Nash reminded residents of the next Beyond the Yellow Ribbon meeting at Kraus-Hartig VFW on March 10, 2015 at 7:00 PM.

15. Other

A. Administrator Reports

Administrator Buchholtz reported that the City audit will take place March 24 – 26, 2015. He stated that the auditors feel they can complete the audit in three days but have reserved March 27, 2015 as an extra day if needed.

Administrator Buchholtz reported that the joint City Council and Planning and Zoning Commission kickoff meeting regarding the zoning ordinance update was successful. He reported that many ideas were addressed for development and redevelopment within the city. He stated that a business owner meeting will be held in mid-March for local business owner to get their input on development in the City.

Administrator Buchholtz reported that Beeline Towing located at 1625 Highway 10 NE has moved out. He stated it was not a good fit for the location. He reported that the City is working with the building owner on a standard Special Use Permit that will allow permitted uses of the building for future tenants and the zoning district.


16. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:25 P.M.


Cindy Hansen, Mayor

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer