

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on September 21, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nelson, Wendling and Mayor Hansen

Members Absent: Councilmember Nash

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Olivia Koester, ABC Newspaper
Magdalena Cabrera Mas, AFS Student (Uruguay)
Laura Bay Ruston, AFS Student (Denmark)

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Mayor Hansen requested that agenda items number 13, Attorney's Report, and number 14, Beyond The Yellow Ribbon Report be removed from the agenda.

5. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – September 8, 2015
- B. Disbursements
 1. General Fund Disbursement Claim No. 15-15 -- \$299,615.42
 2. Liquor Fund Disbursement Claim No. 15-16 -- \$173,347.08
- C. Budget to Date/Statement of Fund Balance – August 2015
- D. Application for Exempt Permit – North Suburban Chapter of the Minnesota Deer Hunters Association- October 26, 2015 at Kraus-Hartig VFW
- E. Third Quarter Billing Payable 2017 Property Tax Assessment – Ken Tolzmann
- F. Authorization to Make US Bank Credit Card Agreement
- G. Approve 2015-2016 Alpha Video Service Agreement
- H. Contractor's Licenses
- I. Correspondence

MOTION BY COUNCILMEMBER NELSON APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Discussion From The Floor – None

7. PresentationA. Mayor's Proclamation – Foreign Exchange Student Week – Honorary Citizens Laura Bay Ruston and Magelena Cabrera Mas

Mayor Hansen presented a proclamation proclaiming the week of September 21, 2015 as American Field Service Week and proclaiming that Laura Bay Ruston and Magdalena Cabrera Mas be named honorary citizens for the City of Spring Lake Park for the duration of their stay.

8. Police Report

Police Chief Ebeltoft reviewed the August 2015 department statistics.

Chief Ebeltoft stated that the Police Department responded to three hundred eighty-seven calls for service in 2015 compared to four hundred fifty-five calls for service in August 2014. He stated that the Police Department issued one hundred thirty-two citations in August. He noted that the police department for the month of August 2015 has deployed the speed trailer seven times at different locations around the City to help those driving on our local streets monitor their speeds.

Chief Ebeltoft reported, in addition to addressing the day to day operations of the Department, he attended numerous meetings including; a Budget meeting with the Mayor and City Council regarding the City's 2016 budgets; a meeting representatives of Spring Lake Park High School Panther Foundations and Public Works Director Randall for the SLP Panther 5K upcoming event; a Safety Committee meeting; a meeting of the Anoka County PSDS Governance Committee; a meeting with Mary Sutherland of Source One Graphics; a Data Practices training for police department office staff and to continued to monitor and orchestrate the hiring process for a new police officer with the upcoming retirement of Officer King.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the August 2015 department statistics.

Ms. Rygwall reported the Parks and Recreation Department staff is busy preparing winter 2016 programs and will be adding many new classes. She suggested that everyone register early as many of the popular classes and events will quickly. She reported that the fall brochure has been mailed to Spring Lake Park residents and has received positive feedback.

10. Ordinances and ResolutionsA. Resolution 15-22 Adopting Proposed 2015 Taxes Collectable in 2016

Administrator Buchholtz stated that the City Council reviewed the proposed 2016 budget in August:

General Revenue	\$2,771,985
2013A G.O. Equipment Certificate	\$ 144,000
2014A G.O. Improvement Bonds	<u>\$ 60,000</u>
TOTAL LEVY	\$2,975,985

Administrator Buchholtz stated that the levy represents a 5.31% increase over the 2015 tax levy. He stated that primary reasons for the increase is attributable to debt service associated with the 2014-2015 Street

Improvement project bond and anticipated increases in the City budget.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 15-22 ADOPTING PROPOSED 2015 TAXES COLLECTABLE IN 2016. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 15-23 Cancelling or Reducing Bond Levies 2015/2016

Administrator Buchholtz presented a resolution cancelling or reducing bond levies for taxes collectable in 2016. He stated that staff is recommending the following levies be cancelled for taxes collectable in 2015:

2005A G.O. Capital Improvement Fire Bond	\$ 65,556.71
2013B G.O. Capital Improvement Plan Bond	\$ 78,000.00
2014A G.O. Improvement Bond	\$158,000.00

He stated that this resolution reduces the 2015, pay 2016, required debt service levy from \$505,556.71 to \$204,000. He stated that the reductions are funded through a combination of Local Government Aid, Public Utilities, Special Assessments and Municipal State Aid funds.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 15-23 CANCELLING OR REDUCING BOND LEVIES 2015/2016. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. New Business

A. Approve Plans and Authorize Bidding – Lift Station No. 1 Reconstruction

Engineer Gravel reported that earlier this year the City received bids for the reconstruction of Lift Station No. 1 and elected to reject the bids. He reported the decision at that time was to get new bids for the project sometime this fall.

Mr. Gravel stated that he has been working with Public Works Director Randall to investigate possible plan modifications in an effort to lower the construction costs. He stated that contractor and sub-contractors have been contacted for their input. He reported that the revised bidding documents have been prepared and the current opinion of probable cost for this portion of the project is \$680,000. He stated the existing bid last spring was \$730,365.

Mr. Gravel reported that the opinion of probable cost for project are as follows:

<u>LS 1 Reconstruction</u>	<u>Est. Cost</u>
Pump Station (equipment)	\$ 97,100
Control Panel (equipment)	\$ 37,300
Generator (equipment)	\$ 22,200
Construction (site work & installation)	\$ 680,000
Indirect Costs (admin., legal, eng., permits)	\$ 203,400
Total Estimated Project Cost	\$ 1,040,000

Mr. Gravel reported that the current estimated total project cost of \$1,040,000 compares the May 2014 feasibility report opinion of total project costs estimate of \$950,000. He stated that bids will be opened on October 26, 2015 and construction will begin in Spring 2016.

MOTION MADE BY MAYOR HANSEN TO APPROVE PLANS AND AUTHORIZE BIDDING OF LIFT STATION NO. 1 RECONSTRUCTION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel reported that permits have been received from Anoka County and RCWD for the CSAH 35 Turn Lanes and Sidewalk Substance Church project. He stated that construction will begin in late September.

13. Other

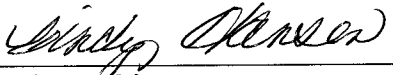
A. Administrator Reports

Administrator Buchholtz reported that the Public Works, Liquor and Capital Improvement Budgets will be presented at future council meeting.


14. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:24 P.M.



Cindy Hansen, Mayor

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer