

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on November 16, 2015 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Mason, Nash, Wendling and Mayor Hansen

Members Absent: Councilmember Nelson

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Attorney Carson; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Brad Sanford, 11826 Palisade Street NE, Blaine
Mike Bradley, 1976 Wooddale Drive, Woodbury
Tyler Middleton, CenturyLink
Faamati Winey, Dellwood, MN

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz reported that an update to Resolution 15-26, Certifying Delinquent Accounts – Anoka County, has been provided to the Council. He stated the update reflected payments received since the Council packet has been distributed.

Mayor Hansen asked that Item I, City Administrator Performance Evaluation Statement, be pulled for discussion. Mayor Hansen offered her praise to Administrator Buchholtz for a job well done and that he greatly exceeded the job requirements of the position.

5. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – October 5, 2015
- B. Disbursements
 1. General Fund Disbursement Claim No. 15-19 -- \$747,756.82
 2. Liquor Fund Disbursement Claim No. 15-20 -- \$219,856.31
- C. Budget to Date/Statement of Fund Balance
- D. Resolution 15-28, Making Selection Not to Waive the Statutory Tort Limits for Liability Insurance Purposes
- E. Approval of Contract with Xcel Energy for Collection of Fluorescent Lamps
- F. Approval of Park Dedication Study
- G. Contractor's Request for Payment No. 2 – North Valley Paving Inc.
- H. Contractor's Request for Payment No. 1 – Visu Sewer

- I. City Administrator Performance Evaluation Statement
- J. Contractor's Licenses
- K. Correspondence

MOTION BY MAYOR HANSEN APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

6. Discussion From The Floor

Brad Sanford, 11826 Palisade Street NE Blaine, introduced himself to the City Council and provided his personal background along with the organizations that he participates in. He stated that he is running for State Senator in District 37 and asked for an endorsement from the City Council and the residents of Spring Lake Park.

7. Police Report

Police Chief Ebeltoft reviewed the October 2015 department statistics.

Chief Ebeltoft stated that the Police Department responded to three hundred sixty-seven calls for service in 2015 compared to four hundred twenty nine calls for service in October 2014. He stated that the Police Department issued one hundred sixty nine citations in October. He noted that the police department for the month of September 2015 has deployed the speed trailer four times at different locations around the City to help those driving on our local streets to monitor their speeds.

Chief Ebeltoft reported, in addition to addressing the day to day operations of the Department, he attended numerous meetings including; a Department Head meeting; a meeting of the Anoka County Chiefs of Police; a meeting of the Anoka County Public Safety Data System Governance Committee; a meeting with Computer Integration Technologies, Inc. for exploring IT services for the Police Department; a meeting with AT&T Representative regarding the transition from Sprint to AT&T for cellular service for the City of Spring Lake Park; a meeting with the National Child Safety Council Representative and Officer Fiske; a meeting of the "Beyond the Yellow Ribbon Committee; a meeting for the "Anoka County Joint Law Enforcement Council"; and concluded the month at the International Association of Chief of Police Conference in Chicago, Illinois.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reviewed the October 2015 department statistics.

Ms. Rygwall reported the Parks and Recreation Department held many programs in October and the classes were well attended. She stated that staff presented the 2016 travel show to over 60 participants and encouraged residents to check the website for more information on upcoming trips.

Ms. Rygwall stated that she attended an Aquatic Species meeting in October; continued to research food vendors for the 2016 Tower Days celebration and obtained the aeration permit for Spring Lake from the Department of Natural Resources.

9. Public Hearing

A. CenturyLink Franchise Application

Mayor Hansen opened the public hearing at 7:15 P.M.

Administrator Buchholtz reported that the City is one of seven member cities in the North Metro Telecommunications Commission (NMTC). He stated that NMTC has negotiated a cable television franchise with CenturyLink and has adopted a Findings of Fact and Recommendation recommending approval of the negotiated cable television franchise with CenturyLink by each member city.

Attorney Mike Bradley, Representative for NMTC, provided the Council with a brief overview of the franchise components. He explained that the franchise will have a five year build out statue with development within the City and CenturyLink will hold quarterly meetings with the City or with the NMTC designee to show CenturyLink's progress to residents and to the City. He stated that starting on January 1, 2016, CenturyLink Build-Out Commitment will increase if its penetration rate is at least 27.5% in the areas that it is offering service and additional build-out commitment continues until all households are served.

Mr. Bradley stated that CenturyLink will provide 12 HD Access Channels which is a greater number of access channels than Comcast. He reported that CenturyLink will provide an electronic programming guide and will offer an opportunity for the City to air PSA on non-Access channels during periods of unsold/unused air time.

Tyler Middleton, CenturyLink VP of Operations of MN, informed the Council that CenturyLink employees have been preparing to serve the City for over three and half years. He stated that the CenturyLink franchise is already serving Minneapolis and more than five other local cities with much success.

Councilmember Wendling inquired if existing wiring and resources can be utilized in the City or if new lines will need to be installed. Mr. Middleton stated that some of the existing assets and connections are already being used but there are some areas that the speed of the equipment is not up to date so new installation is required in those locations.

Councilmember Mason inquired if residents will be notified when the service is available. Mr. Middleton stated that there will a direct mailing campaign that will be sent out to residents along with other promotional events in 2016.

Hearing no further comments, Mayor Hansen closed the public hearing at 7:37 P.M.

Administrator Buchholtz informed the Council that the ordinance to adopt the CenturyLink Franchise will be presented at the December 7, 2015 Council meeting.

10. Ordinances and Resolutions

A. Resolution 15-26 Resolution Certifying Delinquent Accounts – Anoka County

Administrator Buchholtz presented the list of properties that will be certified to the County Assessors Offices for collection with their 2016 property taxes. He stated the delinquent amounts are a combination of delinquent utilities, service or citation fees and administrative fees.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE RESOLUTION 15-26 CERTIFYING DELINQUENT ACCOUNTS – ANOKA COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

B. Resolution 15-27 Resolution Certifying Delinquent Accounts – Ramsey County

MOTION MADE BY COUNCILMEMBER NASH TO APPROVE 15-27 CERTIFYING DELINQUENT ACCOUNTS – RAMSEY COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

11. New Business

A. 2016 Public Utilities Budget

Administrator Buchholtz presented the proposed balanced Public Utilities budget to the Council. He reported that the proposed 2016 budget is 3.6%, or \$49,324 higher than the 2015 budget. He stated that significant cost driver is from the Metropolitan Council Environmental Services, which raised the cost of treating the City's wastewater by 8.1%. He reported that other cost drivers include salaries and benefits, insurance and repairs and maintenance.

Administrator Buchholtz stated that additional revenue is needed to address the increase in the 2016 budget. He reported the proposed budget calls for water rates to raise by 5.5% and the water treatment plant rate will remain unchanged for 2016.

Administrator Buchholtz reviewed the water rates and the increase for each Tier. He stated that the last time the Administrative Base Rate and Tiers 1-3 were changed was in 2010 and Tiers 4-6 were last increased in 2013.

Administrator Buchholtz presented the new sewer rates and informed the Council the last sewer rate increase was in 2013. He stated for the single family home that uses 18,000 gallons of water per quarter (6,000 gallons per month) the impact of the rate increase is \$4.81/quarter, or just over 1.60/month.

Administrator Buchholtz stated the proposed rate for a typical single family home is still below the 2015 median water and sewer bill, according the 2015 AE2S North Central Utility Rate Survey. He reported that median water/sewer bill in 2015 was \$43.72/month, or \$131.16/quarter. He stated the water/sewer bill for this same home under the new rate structure will be \$118.22/quarter, or approximately \$39.41/month.

Mayor Hansen commented that a majority of the rate increase is due to the Metropolitan Council Environmental Services rate increase for wastewater treatment.

MOTION MADE BY COUNCILMEMBER MASON TO APPROVE 2016 PUBLIC UTILITIES BUDGET. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

12. Engineer's Report

Engineer Gravel reported that the contractor for the 2015 Sanitary Sewer Lining Project has started construction and door hanger notices will be given to property owners. He stated that the Council has authorized the contract award to Meyer Contracting in the amount of \$650,060 for the Lift Station No. 1 Reconstruction project.

13. Attorney's Report

Attorney Carson reported that contract negotiations with SunShare Community Solar Garden are continuing and an updated contract should be available at the next Council meeting for approval.

14. Other

Councilmember Wendling reported that the Sweet Shop will be holding their grand opening on November 18, 2015 from 11 AM – 6 PM.

A. Administrator Report

Administrator Buchholtz reported that the Planning and Zoning Commission will hold a Public Hearing on Monday, November 23, 2015 to present the updated Zoning Code to the public. He stated the code has seen a significant update since 1976. He stated another Public Hearing will be held that evening to adopt a flood plain ordinance since a small parcel of city owned land is located in a flood zone.

Administrator Buchholtz reported that there are openings on the Planning and Zoning Commission as well as the Parks and Recreation Commission. He encouraged residents to apply and stated the application is available on the City's website.


Administrator Buchholtz stated that the Truth in Taxation Hearing will take place on Monday, December 7, 2015 at the City Council meeting. He stated the 2016 Proposed Budget will also be presented.

14. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:54 P.M.


Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer