

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on April 4, 2016 at the Spring Lake Park Community Center, 1301 81st Avenue N. E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Mason, Nash, Nelson, Wendling and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; Attorney Thames; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda - None

### 5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – March 21, 2016
- B. Authorize Purchase of ID Card Printing System
- C. Contractor's Licenses
- D. Correspondence

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

### 7. Public Works Report

Public Works Director Randall reported that the Public Works Department have installed the basketball and tennis court nets at the parks; and continues to perform clean up at the parks and all the turf has been swept at the parks. He reported that a Department of Transportation inspection of the trucks was performed and only minor repairs are needed. He stated that all the city streets have been swept and the replacement of worn out stop signs is taking place.

Mr. Randall reminded residents that fire hydrant flushing will start on April 11, 2016 and will take approximately two weeks to complete. He stated that residents may notice a change in the color of the water. He stated that he is continuing to monitor the progress on the lift station construction.

### 8. Code Enforcement Report

Building Official Brainard reported that attended the Council meetings on March 3<sup>rd</sup> and March 21<sup>st</sup>; a Department Head meeting on March 22<sup>nd</sup>; a Minnesota Permit Technician Association meeting on March 15<sup>th</sup>; the Planning Commission meeting on March 28<sup>th</sup>; a meeting of the North Suburban Building Officials on March 29<sup>th</sup> and a Laserfiche and Permit Works integration meeting on March 30<sup>th</sup>.

Mr. Brainard stated that in March 2016, fifteen building permits were issued compared to eleven in 2015. He reported that five mechanical permits were issued in March 2016 compared to ten in 2015. He reported that five plumbing permits were issued in March 2016 compared to six in 2015 and four zoning permit were issued March 2016.

Mr. Brainard reported that the March 2016 vacancy listing shows that there are 19 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is up one from last month. There is one vacant/foreclosed commercial property, which is down from last month; and 23 residential properties currently occupied and ready for Sheriff Sale's redemption, which is up two from last month. He reported that he posted two abandoned and/or vacant property notices in month of March, in addition, eleven Administrative Offense Tickets (A.O.) and seven violation notices were issued by the Code Enforcement Department. He stated that four of the A.O.'s were issued for rental violations and five for Special Use Permit violations, and one for a zoning violation. He stated that he also conducted a final demolition inspection for the removal of the home and detached garage at 8360 Pierce Street NE.

Mr. Brainard provided a handout on Residential Garage Sales, Sales and Auctions.

### 9. New Business

Mayor Hansen announced the City Council would be going into a closed session to discuss labor negotiation strategies.

The meeting recessed at 7:10 PM.

The meeting reconvened at 7:34 PM. Attorney Thames stated that staff was given direction how to proceed with labor negotiation strategies.

#### A. Ratify 2016-2017 Patrol Union Contract

Administrator Buchholtz reported that on March 29, 2016, the LELS Local #7 (Patrol) employees accepted the following offer negotiated by the Patrol Negotiation Committee:

1. Article 20 – Annual Leave:  
After twenty five years of service ~~25~~ 26 working days
2. Article 26 – Duration:  
January 1, 2016 through December 31, 2017
3. Appendix A – Compensation  
2016 (effective 1/1/16) – 2.5%  
2017 (effective 1/1/17) – 3%

4. Appendix A – Compensation

New Language: Employees assigned by the Employer to perform Field Training Officer duties shall receive one hour compensatory time per shift worked, or pro rata portion thereof.

5. Appendix B – Allowances and Fringe Benefits

## Uniform Allowance

\$790.00 for 2016

\$810.00 for 2017

6. Appendix B – Allowances and Fringe Benefits

## Insurance Contribution

Continue 50/50 split of the increase/decrease of insurance premium between the City and the employee.

Administrator Buchholtz stated that the Negotiation Committee is recommending that the City Council ratify the 2016/2017 union contract as outlined.

MOTION MADE BY MAYOR HANSEN TO APPROVE THE RATIFICATION OF THE 2016/2017 PATROL UNION CONTRACT. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Removal of No Parking Signs During School Hours Signs

Public Works Director Randall reported that he is seeking approval to remove some of the no parking during school hours signs. He stated that these signs were installed when there was remodeling of the high school taking place and there was not enough parking.

Mr. Randall stated that the proposed streets that the signs would be removed from are:

- Quincy Street from 78<sup>th</sup> Avenue to 81<sup>st</sup> Avenue
- Jackson Street from 78<sup>th</sup> to 81<sup>st</sup> Avenue
- Van Buren Street from 78<sup>th</sup> to 81<sup>st</sup> Avenue
- The three cul-de-sacs at Marlboro Court, Ralliegh and Viceroy
- East of Highway 65 on 80<sup>th</sup> Avenue, Highway 65 to Old Central, Buchanan Street and Wyldwood Lane to 79<sup>th</sup> Avenue
- 79<sup>th</sup> Avenue from Able Street to Quincy Street
- Ballantyne Lane from Able Street to Monroe Street
- 82<sup>nd</sup> Avenue from Fillmore Street to Madison Street
- Tyler Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue
- Polk Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue
- Taylor Street at 82<sup>nd</sup> Avenue to 83<sup>rd</sup> Avenue and Fillmore Street Cul-de-sac

Mr. Randall stated that the streets that signs would remain in place are:

- 80<sup>th</sup> Avenue up to Van Buren Street
- Taylor Street, Tyler Street, Osborne Road to 79<sup>th</sup> Avenue
- Taylor Street, Tyler Street, Polk Street at 81<sup>st</sup> Avenue to 82<sup>nd</sup> Avenue

Mr. Randall stated that he has not witnessed any parking problems currently and feels that these changes would please the residents in the area. He stated that he has not seen any additional parking at Able Park during the school hours.

Councilmember Nelson stated that these changes apply to his neighborhood and is in favor of the removal of the signs. He stated that he is certain that the other residents will be happy to see the signs removed.

Mayor Hansen inquired if the signs on Able Street to Van Buren at 80<sup>th</sup> Avenue will remain. Mr. Randall stated that they would. He also added that the posts would be recycled.

MOTION MADE BY COUNCILMEMBER NASH TO REMOVE NO PARKING DURING SCHOOL HOURS SIGNS ON SPECIFIC STREETS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

#### C. Schedule April City Council Workshop Session

Administrator Buchholtz stated that the staff is requesting a workshop session to be scheduled for Monday, April 11, 2016 at 6:30 PM. He stated that the purpose of the workshop session is to discuss:

1. Update the City's website
2. City of Spring Lake Park branding
3. Park and Recreation Commission membership requirements
4. Administrator Reports

Mayor Hansen asked the Councilmembers if they were available for the workshop. The consensus of the Councilmembers was that the meeting will work for them.

#### 10. Engineer's Report

Engineer Gravel reported that bids for the 2016 Sanitary Sewer Lining Project and the 2016 Street Seal Coat Project will be received on April 12, 2016. He stated that the results will be presented at the next Council meeting on April 18, 2016.

#### 11. Attorney's Report- None

#### 12. Reports - None

#### 13. Other

#### A. Administrator Reports

Administrator Buchholtz reported that the auditors have completed the fieldwork for the audit. He stated that there were no significant findings and a completed report will be presented in June to the City Council.

Administrator Buchholtz reported that the Gambling Control Board Annual Report has been completed and \$7,000 has been refunded to the three charitable gambling associations in the City. He reported that the Global Grounds Coffee shop has been sold and a Mexican restaurant will be opening in the near future.

Administrator Buchholtz reported that Emmanuel Christian Center has withdrawn their Conditional Use Permit that was submitted previously. He stated that not enough funds were raised to cover the cost of the addition and reconstruction. He stated that the church will go ahead with internal remodeling plans that do not require a Conditional Use Permit.


Administrator Buchholtz stated that the Planning Commission reviewed an application for a lot subdivision at 8360 Pierce Street NE. He stated that the Commission was supportive of the subdivision but there are concerns with future development of the lots and the applicant was not present at the public hearing. He noted that the Commission tabled the item until the next Planning Commission meeting on April 25, 2016 so that the applicant can be present to answer the Commissioners questions.

15. Adjourn

MOTION BY COUNCILMEMBER MASON TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:50 P.M.

Attest.

  
Daniel R. Buchholtz, Administrator, Clerk/Treasurer

  
Cindy Hansen, Mayor