

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on November 20, 2017 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Engineer Gravel; Building Official Brainard; Parks and Recreation Director Rygwall; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Paddy Jones, Ham Lake
Tom and Bob Busch, Spring Lake Park
Friends and Family of Stan Kowalski and Don Busch

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor – None

6. Petitions, Requests and Communication

A. Tom Busch

Tom Busch presented the Council with a petition to propose naming the baseball fields at Terrace Park to honor his father Don Busch and former community member Stan Kowalski. He provided the Council a recap of the significant events and projects that both individuals have contributed to the City.

Mr. Busch stated that he understands that a person needs to have been deceased for one year prior to a naming a monument or fixture in their honor. He stated that the Busch family is willing to wait one year to have the recognition shared since Mr. Kowalski has recently passed away.

Mayor Hansen accepted the petition and reported that the petition will be forwarded to the Parks and Recreation Commission for their recommendations that will then be forwarded the City Council. She thanked both families for their kind words.

7. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – November 6, 2017
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 17-19 -- \$189,264.93
 - 2. Liquor Fund Disbursement Claim No. 17-20 -- \$148,646.37
- C. Budget to Date/Statement of Fund Balance – October 2017
- D. Resolution 17-36 Resolution of Appreciation – G.A. Screenprinting
- E. Resolution 17-40 Resolution Making a Selection Not to Waive the Statutory Tort Limits for Liability Insurance Purposes
- F. Approval of Public Right of Way Application – Comcast
- G. Application for Exempt Permit – MN Darkhouse and Angling Association – March 10, 2018 – Kraus Hartig VFW
- H. Contractor's Licenses
- I. Business Licenses – Massage Therapy / Used Cars
- J. Correspondence

MOTION BY COUNCILMEMBER NELSON APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

8. Police Report

Police Chief Ebeltoft reviewed the October 2017 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred twenty one calls for service for the month of October 2017 compared to five hundred thirteen calls in October 2016. He reviewed the monthly statistics for calls handled by School Resource Officer Chlebeck and Investigator Baker.

Chief Ebeltoft reported that the Police Department deployed the portable speed trailer at 17 different locations throughout the City in the month of October. He stated that it is the Police Department's intent to make the residents and those visiting the community aware of their speed while driving on the city streets.

Chief Ebeltoft reported that the Administrative Office is now fully staffed with the hiring of the newest employee, Lisa Murphy, who filled the vacant Police Technician position. He stated that Ms. Murphy is a welcome addition to the staff and adapting well.

Chief Ebeltoft stated, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park. He thanked the Council for the opportunity to attend the 124th Annual Conference and Exposition of the International Association of Chiefs of Police.

Councilmember Nelson inquired if the upcoming Super Bowl will have any impact on Spring Lake Park or the Police Department. Chief Ebeltoft stated that the Super Bowl will have profound effect on all the communities. He stated with all the events taking place and with many communities assisting with the activities, he has chosen not to have the Police Department participate so that there is availability locally should other communities need assistance.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission toured Central Park in Maple Grove. She stated that the Commission saw several park elements that they would like to incorporate into the parks in Spring Lake Park.

Ms. Rygwall reviewed the extended trips that have recently taken place and the fall travel show was a success with many 2018 reservations received. She reviewed the programs and events that took place in October and reported that staff is researching for winter and spring classes.

Ms. Rygwall reported that applications are now being accepted for warming house attendants.

10. Ordinances and/or ResolutionsA. Ordinance 443 Amending Right of Way Ordinance

Administrator Buchholtz reported that Ordinance 443 is meant to correct an error to the recently approved right-of-way ordinance that was approved by the City Council in August. He stated that in the process of codifying the ordinance, American Legal Publishing found an incomplete definition. He reported that staff researched the matter and confirmed the error. He noted that the proposed ordinance completes the definition.

MOTION MADE BY MAYOR HANSEN TO APPROVE ORDINANCE 443 AMENDING RIGHT OF WAY ORDINANCE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 17-37 Certifying Delinquent Accounts – Anoka County

Administrator Buchholtz presented the list of properties that will be certified to the County Assessors Offices for collection with their 2018 property taxes. He stated the delinquent amounts are a combination of delinquent utilities, service or citation fees and administrative fees.

Councilmember Wendling inquired if the number of accounts was higher than in the past years. Administrator Buchholtz reported that this certification included accounts that were more than two quarters past due, which was different from the procedure in previous years.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-37 CERTIFYING DELINQUENT ACCOUNTS – ANOKA COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

C. Resolution 17-38 Certifying Delinquent Accounts – Ramsey County

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-38 CERTIFYING DELINQUENT ACCOUNTS – RAMSEY COUNTY. ROLL CALL VOTE. ALL AYES. MOTION CARRIED.

D. Resolution 17-39 Authorizing the Issuance of the Sale of Approximately \$795,000 General Obligation Equipment Certificates of Indebtedness, Series 2018A

Administrator Buchholtz reported that the City has taken the initial steps to issue its General Obligation Equipment Certificates of Indebtedness, Series 2018A, in the approximate principal amount of \$795,000 (the "Certificates"). He reported that the proceeds of the Certificates will be used to finance the purchase of certain items of capital equipment, including computer equipment, vehicles and equipment for the Police Department, a vehicle for the Building Official, and various vehicles and equipment for the Public Works Department.

Administrator Buchholtz reported that the City Council will be requested to approve a resolution authorizing the issuance and sale of the Certificates. He noted that under state law, to initiate a debt financing process, the City Council must adopt an "authorizing resolution" stating the amount proposed to be borrowed and the purpose for which the debt is to incur.

Administrator Buchholtz explained that at the December 4, 2017 Council meeting, an "award resolution" will be considered, which awards the sale of the Certificates to Northland Securities, Inc. He stated that the award resolution will set forth the terms and conditions of the Certificates, including the interest rates and the final principal amounts. He noted that resolution will go into detail about payment sources to repay the Certificates, as well as other pertinent matters. He reported that the Certificates do counts against the City's bonding debt limit (3% of the City's total market value), but do not need to be issued pursuant to voter referendum.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 17-39 AUTHORIZING THE ISSUANCE OF THE SALE OF APPROXIMATELY \$795,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES OF INDEBTEDNESS, SERIES 2018A. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel reported that Stantec continues to work with City staff and developer regarding the Hy-Vee development.

12. Attorney's Report - None

13. Reports

Councilmember Goodboe-Bisschoff reported that she attended the Mercy Hospital grand opening of their new parking lot and entrance. She noted that many local officials attended.

A. Beyond the Yellow Ribbon

Councilmember Nelson reported that the pork chop dinners have been very successful and the final dinner for the year will be in November. He reported that there will not be dinner held in December due to the Christmas holiday. He stated that the dinners will resume in January on the fourth Monday and additional menu items could possibly be added.

14. Other

A. Administrator Reports

Administrator Buchholtz reported that two new cameras have been replaced in the Council chambers and the quality of the picture is improved. He reported that the Planning Commission will be starting to work on updating the Comprehensive Plan at their upcoming meetings.

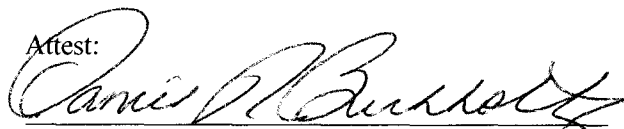
16. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:35 PM.



Cindy Hansen, Mayor

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer