

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on July 2, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Acting Mayor Nelson called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff and Acting Mayor Nelson

Members Absent: Mayor Hansen

Staff Present: Police Chief Ebeltoft; Public Works Director Randall; Building Official Brainard; Engineer Gravel; City Planner Carlson; Attorney Thames; Parks and Recreation Director Rygwall; and Administrator Buchholtz

Visitors: None

3. Pledge of Allegiance

4. Additions or Corrections to Agenda -- None

5. Discussion From The Floor- None

6. Consent Agenda:

Acting Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Minutes – June 18, 2018
- B. Resolution 18-18, Permanently Transferring Monies from the General Fund to the Storm Sewer Rehab Fund and Revolving Construction Fund
- C. Resolution 18-19, Permanently Transferring Monies from the General Fund to the 2018A GO Equipment Certificate Fund (City of Blaine)
- D. Contractor's Licenses
- E. Correspondence

Councilmember Wendling inquired about the purpose of the Storm Sewer Rehab Fund. Administrator Buchholtz stated that the purpose of the Storm Sewer Rehab Fund is to contribute toward storm water improvements throughout the City. He said the Resolution transfers \$100,000 from the 2017 surplus to the Storm Water Rehab Fund with the purpose of providing the resources necessary for the City to begin implementation of the recommendations of the Storm Water Management Plan, which will be presented to the City Council in September.

MOTION BY COUNCILMEMBER WENDLING TO APPROVE THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Public Works Report

Public Works Director Randall reported that in the month of May, the Public Works Department continued to collect the garbage and recycling at the parks and weed whip at City facilities.

Mr. Randall reported that the Department installed a new merry-go-round at Able Park, edged all sidewalks at all the parks, along the Osborne Road trail from Old Central to the Anoka/Ramsey County line and along the CSAH 35 trail from Osborne Road to 81st Avenue.

Mr. Randall stated he hired all the part time seasonal Public Works employees. He stated that these employees weed flowerbeds, plant flowers, weed whip and other tasks. He reported that the Department has filled potholes on Sanburnol Drive and repaired streets that have sunk from leaking storm sewer pipes. He stated that the Department has painted crosswalks and stop bars and restriped the parking lot at City Hall.

Mr. Randall reported that he inspected the 2018 sealcoat project, noting that the contractor, ASTECH Corporation, did a nice job. He also noted that the Department has begun cleaning sanitary sewer mains. He noted everything west of Able Street and north of 81st Avenue is 95% complete.

8. Code Enforcement Report

Building Official Brainard stated that in May 2018, 22 building permits, 1 fire, 1 zoning, 14 mechanical, 3 plumbing and 3 sign permits were issued for a total of 44 permits compared to a total of 51 in May 2017. He reported that the Code Enforcement Department conducted 344 inspections in the month of June.

Mr. Brainard reported construction continues rapidly at the Legends of Spring Lake Park. He stated that Section A is completing final interior unit inspections. He stated that final grading is being conducted and the outside gazebo and pergola have been constructed. He said that final landscaping will be complete by August.

Mr. Brainard stated that the City received a building permit application for a 92,465 square foot climate controlled storage facility at the Public Storage site at 7807 Highway 65. He reported that he is still awaiting approval from Rice Creek Watershed District, SAC calculations from the MCES, and the plumbing review from the Minnesota Department of Labor and Industry prior to the issuance of the permit.

Mr. Brainard reported that the May 2018 vacancy listing shows that there are 12 vacant/foreclosed residential properties currently posted and/or soon posted by the Code Enforcement Department, which is down three from last month. There are two vacant/foreclosed commercial properties, which remains the same from last month; and four residential properties currently occupied and ready for Sheriff Sale redemption, which is the same as last month. He reported that he posted one abandoned and/or vacant property notice in the month of May. He stated that the department issued 16 administrative offense tickets.

Mr. Brainard reported that he attended the Council meetings on June 4 and June 18 and a Department Head meeting on June 5.

9. Ordinances and ResolutionsA. Resolution 18-20 Approving a Variance to Allow a Driveway Expansion at 733 81st Avenue NE

City Planner Phil Carlson stated that Keith Meyers, 733 81st Avenue NE, made application to the City for a driveway variance to permit the extension of a driveway along the western edge of the property, 1 foot off the property line, within the required five foot side yard setback. He reported that the applicant intends to utilize this driveway expansion to increase parking for cars and recreational vehicles on the site and to improve drainage. He stated that the property is zoned R-1, Single Family Residential and that the proposed driveway extension is an allowed accessory use in the R-1 district and is consistent with the Comprehensive Plan.

Mr. Carlson stated that City's zoning code outlines the purpose and process to approve a variance. He stated that the driveway variance has been analyzed with respect to these requirements and that the Planning Commission, after holding a public hearing on the request at its June 25 meeting, found that the applicant met the practical difficulties test outlined in the zoning code. He stated that both staff and the Planning Commission recommend City Council approval of the variance application to allow a driveway expansion at 733 81st Avenue NE subject to the following conditions: 1) The wooden fence between the applicant's property and the property to the west remain in place, or similar screening, for the new parking area, from neighboring properties; 2) All recreational vehicles will be parked at the rear of the proposed driveway extension; and 3) additional information and proposed drainage improvements be submitted to the Public Works Director for review prior to construction.

Acting Mayor Nelson expressed support for the application, stating that he was impressed with the applicant's diligence to obtain the support of his neighbor. Councilmember Goodboe Bisschoff stated that she attended the Planning Commission meeting, visited the property and spoke with the applicant. She stated that the applicant's application was complete and that she was in favor of the proposed variance. Councilmember Delfs also expressed his support for the application based on his review of the application and hearing the testimony at the Planning Commission meeting.

MOTION MADE BY COUNCILMEMBER GOODBOE-BISSCHOFF TO APPROVE RESOLUTION 18-20, APPROVING A VARIANCE TO ALLOW A DRIVEWAY EXPANSION AT 733 81st AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 18-21, Approving Preliminary and Final Plat for Public Storage SLP First Addition

City Planner Carlson reported that one of the conditions of approval for the Public Storage site plan, located at 7807 Highway 65 NE, earlier this year was submission of a plat for the property. He stated that the applicant has submitted preliminary and final plat for the Public Storage site to be named Public Storage SLP First Addition.

Mr. Carlson reported that the preliminary and final plat creates one platted lot. He stated that the plat simplifies the legal description for the property as well as grants easements for the Trunk Highway 65 Service Drive, water and sanitary sewer mains, storm water ponding and infrastructure, and perimeter easements.

Mr. Carlson reported that the Planning Commission held a public hearing on the application at its June 25, 2018 meeting and recommended approval of the preliminary plat to the City Council with the following conditions: 1) drainage and utility easements 10 feet in width be dedicated around the entire perimeter of the property; 2) easements be dedicated over the stormwater management facilities; 3) easements be dedicated over the water main, ten feet minimum on each side of the pipe; 4) easements be dedicated over the sanitary sewer,

10 feet minimum on each side of the pipe; and 5) public right-of-way be dedicated for the portion of the Service Drive on the west edge of the plat, 30 feet in width, replacing the current 30-foot wide easement. Administrator Buchholtz noted that these conditions are shown on the preliminary and final plat presented to the City Council.

Councilmember Delfs expressed support for the preliminary and final plat for Public Storage SLP First Addition, noting that it was a requirement of the City's site plan approval for the proposed climate controlled storage facility to be constructed on the site.

Engineer Gravel noted that a benefit of the Public Storage project is the enlargement of the private stormwater pond on the site, an improvement that Acting Mayor Nelson noted was overdue and will help the property owners to the south of the site.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE RESOLUTION 18-21, APPROVING PRELIMINARY AND FINAL PLAT FOR PUBLIC STORAGE SLP FIRST ADDITION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 18-22, Authorizing Circulation of the City of Spring Lake Park Draft 2040 Comprehensive Plan Update

City Planner Carlson provided an overview of the proposed 2040 Comprehensive Plan. He reviewed the process in which the City used to update the proposed plan. He provided highlights of each chapter of the Plan, including projected redevelopment areas, a new mixed use category covering properties south of the proposed Hy-Vee site, and plan implementation steps.

Mr. Carlson stated that the Planning Commission, at its June 25, 2018 meeting, held a public hearing on the draft 2040 Comprehensive Plan and recommended approval to the City Council. He stated that the next step is to circulate the draft plan to adjacent cities and affected jurisdictions for comment. He said once comments are received or six months pass, whichever is less, the City Council can submit the draft plan to the Metropolitan Council for approval.

Mr. Carlson commended Administrator Buchholtz, Executive Assistant Gooden and the members of the Planning Commission on their work to update the City's Comprehensive Plan. He said staff's efforts saved the City significant dollars.

MOTION MADE BY ACTING MAYOR NELSON TO APPROVE RESOLUTION 18-22, AUTHORIZING CIRCULATION OF THE CITY OF SPRING LAKE PARK DRAFT 2040 COMPREHENSIVE PLAN UPDATE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Approval of the 2019 North Metro Telecommunications Commission Budget

Administrator Buchholtz provided an overview of the proposed 2019 NMTC budget. He stated that the budget is proposed at \$1,305,578, a \$13,525 increase over the 2018 budget. He stated that franchise fees paid back to the member cities are budgeted at \$400,000, which is the same as in 2018. He said both the North Metro Telecommunications Commission Operating Committee and governing body recommend approval.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE THE 2019 NORTH METRO TELECOMMUNICATIONS COMMISSION BUDGET. ROLL CALL VOTE: ALL AYES. MOTION

CARRIED.

11. Engineer's Report

Engineer Gravel had no new items to report outside of the Engineer's Report that was included in the City Council packet.

12. Attorney's Report

Attorney Thames had no new items to report.

13. Reports

A. Beyond the Yellow Ribbon Report

Councilmember Nelson reported that 29 people attended the last pork chop fry on June 25, 2018. He stated that the hamburger and hotdog cookout to benefit the Beyond the Yellow Ribbon will be held on July 9, 2018 from 5-p.m. at Kraus-Hartig VFW.

B. Other Reports -- None

14. Administrator Reports

Administrator Buchholtz reported that the Spring Lake Park School District listed three lots it owns on the 8000 block of McKinley Street for \$100,000 per lot.

Mr. Buchholtz provided an update on the 2019 budget process, noting that he will present the proposed 2019 budget to the City Council at a work session in August.


15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:02 P.M.

Attest:


Daniel R. Buchholtz, Administrator, Clerk/Treasurer


Robert Nelson, Acting Mayor