

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on August 20, 2018 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

### 1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

### 2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: Councilmember Nelson

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Building Official Brainard; Parks and Recreation Director Rygwall; Engineer Gravel; Attorney Thames; Administrator Buchholtz and Executive Assistant Gooden

Visitors: None

### 3. Pledge of Allegiance

### 4. Additions or Corrections to Agenda

Councilmember Goodboe-Bisschoff inquired on paragraph four, page four of the August 6, 2018 Council minutes. She asked for clarification as she felt it should state that she and the homeowner established the need for the 2.5 foot setback requirement. Councilmember Delfs stated that the motion that follows the paragraph states the setback requirements. He stated that the way in which the minutes were written, it summarizes the motion.

### 5. Discussion From The Floor - None

### 6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – August 6, 2018
- B. Disbursements
  - 1. General Fund Disbursement Claim No. 18-13 -- \$267,180.10
- C. Approve Right of Way Application – CenterPoint Energy
- D. Contractor's Licenses
- E. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

### 7. Police Report

Police Chief Ebeltoft reviewed the July 2018 department statistics.

Chief Ebeltoft reported that the Police Department responded to five hundred eighty six calls for service for the month of July 2018 compared to six hundred sixty five calls for service in July 2017.

Chief Ebeltoft reported that Investigator Baker reported handling a caseload of fifty-four cases for the month of July 2018. He stated that Investigator Baker noted that there has been an uptick in Domestic Abuse No Contact Orders Violations and is reviewing and preparing these cases for consideration of charges by the Anoka County Attorney's office.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

#### 8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed their Tower Days involvement for 2019, their participation with the youth softball tournaments and development plans at Triangle Park.

Ms. Rygwall reviewed the monthly department statistics and reported that staff has been preparing for fall and winter programs. She stated the Fall Activity brochure was mailed out and classes are starting to fill up. She reported that the path lighting project at Triangle Park will start in September. She stated that the lights will be turned off at 10:00 PM. She stated that the softball tournaments were very successful and provided a summary of sales. She thanked Councilmember Wendling for his assistance with cooking at the tournament and the Public Works Department for their assistance throughout the entire tournament.

Ms. Rygwall stated that the DNR performed a fish count at Spring Lake. She stated that they will not be monitoring the oxygen level at the lake therefore the aerator will need to be run in January. She stated that she would be submitting the permit for the aerator to the DNR at the end of the August.

Mayor Hansen inquired if the running of the aerator affects the fish kill that occurs in the lake. Ms. Rygwall stated that the aerator will help with the oxygen levels.

Councilmember Delfs commented on the Fall Park and Recreation brochure and the outstanding work that was put into the brochure.

#### 8. New Business

##### A. Approval of Drainage and Utility Easement Agreement -1415 81<sup>st</sup> Avenue NE

Administrator Buchholtz presented a copy of the drainage and utility agreement between the City of Spring Lake Park and Spring Lake Park Public School (ISD 16) for the storm water pond located behind the new Early Childhood Addition at the District Service Center (1415 81<sup>st</sup> Avenue NE).

Administrator Buchholtz stated that agreement was drafted by staff and reviewed by the City Attorney. He reported that the agreement grants a drainage and utility easement over the new storm water pond. He stated it does not obligate the City to maintain the pond. He stated that responsivity belongs to the School District per their maintenance agreement with Rice Creek Watershed District.

Councilmember Wendling inquired if the City will be monitoring the pond for the need to dredge to it if necessary. Mr. Gravel stated that the School District and Rice Creek Watershed have signed a maintenance

agreement and the agreement states that the School District must maintain the pond. He stated that the City can monitor it and suggest when it is time to dredge it.

MOTION MADE BY MAYOR HANSEN TO APPROVE DRAINAGE AND UTILITY EASEMENT AGREEMENT FOR 1415 81<sup>ST</sup> AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Approval of MT Trackless

Public Works Director Randall reported that the City currently has a 2004 MT Trackless Sidewalk Tractor that plows, sweeps and blows the snow on the all sidewalks in the city. He stated that the current Trackless has 22,000 miles and has 2100 hours on it. He stated that this piece of equipment is used very hard in the winter and is used in the summer for cutting the ditches and cutting around the ponds.

Mr. Randall reported that he is seeking approval to purchase a 2018 MT Trackless for the quoted price of \$116,000.00. He stated that the quoted price is valid until September 1, 2018. He reported that the price will increase after September 1, 2018 and the increase could be as much as \$10,000 since it is made in Canada and with the tariffs.

Mr. Randall reported that this is a propriety piece of equipment and is on the state contract. This piece of equipment is in the 2019 Equipment Certificate with a budgeted amount of \$120,000. He stated that the quote he received is from McQueen Equipment of St. Paul. He reported that the City currently has all the attachments for it therefore; there is no need to purchase any other accessory items for it.

Administrator Buchholtz stated that the equipment was scheduled for replacement in 2019; however, due to the increase in the price due to U.S. tariffs on Canadian products, he is comfortable advancing the purchase to 2018.

Councilmember Wendling inquired as to how long it takes to plow the sidewalks. Mr. Randall reported that there are 29 miles of sidewalks in the City and it takes approximately eight hours to plow them.

Councilmember Delfs inquired on the condition of the accessory items. Mr. Randall reported that most of the attachments are in serviceable condition and will be able to get more use out of them before replacement will be needed.

Councilmember Goodboe-Bisschoff inquired if the old equipment could be traded in. Mr. Randall stated that the amount of the trade-in is not a significant amount. He suggested that the old equipment might be put on the auction list with MNDOT and any amount received would be placed back in the Equipment Certificate fund.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE PURCHASE OF MT TRACKLESS SIDEWALK TRACTOR. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

9. Ordinances and/or Resolutions

A. Resolution 18-30 Denying A Request For A Comprehensive Plan Amendment To Reguide 8360 Pierce Street From Low Density Residential To High Density Residential

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-30 DENYING A REQUEST FOR A COMPREHENSIVE PLAN AMENDMENT TO REGUIDE 8360 PIERCE STREET FROM LOW DENSITY TO HIGH DENSITY RESIDENTIAL. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Resolution 18-31 Denying A Request For A Zoning Map Amendment to Rezone 8360 Pierce Street From R-1, Single Family Residential, to R-2, Medium Density Residential

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-31 DENYING A REQUEST FOR A ZONING MAP AMENDMENT TO REZONE 8360 PIERCE STREET FROM R-1, SINGLE FAMILY, RESIDENTIAL, TO R-2, MEDIUM DENSITY RESIDENTIAL. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Resolution 18-32 Conditionally Granting Site Plan Approval For Exterior Façade And Parking Lot Improvements at 8001 Central Avenue NE

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 18-32 CONDITIONALLY GRANTING SITE APPROVAL FOR EXTERIOR FAÇADE AND PARKING LOT IMPROVEMENTS AT 8001 CENTRAL AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. Engineer's Report

Engineer Gravel reported a bid opening is scheduled for August 24, 2018 for Wells 4 and 5. He stated that the timeline for construction work on the wells will be late summer and early autumn for Well 4 and autumn for Well 5. He stated that the results will be available at the September 4, 2018 Council meeting.

Mr. Gravel reported that the ongoing bituminous trail maintenance for the trails on Osborne Road and Central Avenue is being completed. He stated that the Public Works staff has removed grass along the edges of the trails and swept them. He stated that slurry seal work will be completed in September.

11. Attorney's Report - None

12. Reports

Mayor Hansen reported that she and other Councilmembers had received feedback from residents on their concerns on hearing conversations during the closed session portion of the last Council meeting. She stated that the conversations that were overheard were of that of the audience members who remained in the Council Chambers after the Council had moved to another room for the closed session discussion. She assured the residents that the conversations heard by residents was not of that of the closed session. She stated that that the City was unaware that the overhead microphones picked up conversation during closed sessions. She reassured the residents that everyone will be asked to leave the Council Chambers during any closed sessions to avoid this happening in the future. She offered her sincerest apologies to the residents.

13. Administrator Reports

Administrator Buchholtz reported that he attended several Night To Unite parties. He reported that he received several positive comments regarding the development of Hy-Vee. He stated that the liquor store was demolished during the week and grading of the parcel will be the next steps.

Administrator Buchholtz reported that there was 20 percent participation for the Primary Election on August 14, 2018. He stated that this was the first election with the implementation of the electronic poll books and they were well received by the election judges and voters.

Administrator Buchholtz reported that the Storm Water Management Plan is nearly completed. He requested a workshop session for September 10, 2018 at 5:30 PM for a presentation of the plan from Stantec staff.

14. Other

A. Closed Session – Approval of Purchase Agreement For 525 Osborne Road NE

MOTION MADE BY MAYOR HANSEN TO CLOSE REGULAR CITY COUNCIL MEETING TO DISCUSS APPROVAL OF PURCHASE AGREEMENT FOR 525 OSBORNE ROAD NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

Mayor Hansen recessed the meeting at 7:30 PM.

Mayor Hansen opened the regular meeting at 7:46 PM.

Attorney Thames reported that the City Council discussed and is prepared to take a vote on the approval of the Purchase Agreement and transfer of the property at 525 Osborne Road NE.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE PURCHASE AGREEMENT FOR 525 OSBORNE ROAD NE AND TO AUTHORIZE MAYOR AND CITY ADMINISTRATOR, CLERK/TREASURER TO IMPLEMENT AND EXECUTE CLOSING DOCUMENTS. ROLL CALL VOTE: COUNCILMEMBERS WENDLING-AYE; DELFS-AYE; MAYOR HANSEN-AYE; COUNCILMEMBER GOODBOE-BISSCHOFF-NAY. MOTION CARRIED.

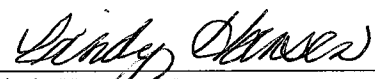
15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:48 PM.

Attest:

  
Daniel R. Buchholtz, Administrator, Clerk/Treasurer

  
Cindy Hansen, Mayor