



BUILDING PERMIT APPLICATION

Job Address _____

Property Owner

Name _____

Address _____ Phone _____

Email _____

Contractor

Name _____

Address _____ Phone _____

Email _____

State License # _____ Exp. Date _____ Lead Cert. Date _____
dd/mm/yr dd/mm/yr

Applicant Same as Property Owner Contractor

Name _____

Address _____ Phone _____

Email _____

Type of Property

- Commercial Property
- Industrial Property
- Mobile Home Property
- Multi-Family Property
- Public Property
- Single Family Property

Type of Work

- Addition _____
- Alteration _____
- Accessory > 200 Sq. Ft. _____
- Basement Finish _____
- Concrete Work _____
- Deck _____
- Demolition _____
- Door Replacement _____
- Dumpster Enclosure _____
- Egress Window _____
- Gypsum Board _____
- Insulation _____
- Masonry Work _____
- Mobile Home _____
- New _____
- Pool _____
- Remodel _____
- Repair _____
- Replace _____
- Roofing _____
- Shed > 200 Sq. Ft. _____
- Siding _____
- Structural Work _____
- Window Replace _____
- Other _____

Describe Work _____

Value of Work Including Labor _____ Start Date _____ Estimated Completion Date _____
dd/mm/yr dd/mm/yr

Commercial/Industrial *Submit Electronic Plan and Specifications.*

Describe Building Use and/or Changes in Use _____

Notice

Separate permits are required for electrical, plumbing, heating, ventilating, and air conditioning. This permit becomes null and void if work or construction authorized is not commenced within 180 days or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction. Initial here _____

➡ Contractor Signature _____ Date of Application _____
dd/mm/yr

➡ Homeowner Doing Work in Homestead Signature _____ Date of Application _____
dd/mm/yr

If the application is not fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

Payment: *We accept cash, checks or credit cards (with additional processing fees).*

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Building Permit Applicant: Property Owner

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at

_____ is the first residential structure I have built or improved the past twenty-four (24) months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statute 514.01. In the event that I do construct or improve another residential structure in the next 24 months, I will not do so until I obtain the required state license, per Minnesota Statute 326.84, understanding that failure to do so is a misdemeanor under state law.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting; remodeling and/or roofing activity is a misdemeanor under Minnesota Statute 326.92, subdivision 1, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the state building code and/or city ordinance in connections with the work performed on this property.

Signature of Property Owner

Date dd/mm/yr